



CITY *of* ESCONDIDO

LIBRARY BOARD OF TRUSTEES MEETING

September 11, 2025 at 4:00 PM

MINUTES

ROLL CALL

PRESENT

President Maribel Reyes
Secretary Giselle Luevanos
Trustee Francis X. Bova III
Trustee Virginia Segarra Bunnell
Trustee John Schwab

ORAL COMMUNICATIONS

None

APPROVAL OF MINUTES

1. Review and Approve the minutes from the August 14, 2025 meeting

Motion made by Trustee Schwab

Seconded by Secretary Luevanos

Approved 5-0

CURRENT BUSINESS

2. Updates: City of Escondido

General updates from the City.

Staff Recommendation: Receive and File (Community Services Department: Robert Rhoades, Assistant Director of Community Services)

Presenter(s): Robert Rhoades, Assistant Director of Community Services

Update provided by Eduardo Vasquez, Project Manager

3. Library Trust Fund: FY24/25 Quarter 4

Review of the current balance and any expenditures during the latest quarter. This quarter reflects the Library Trust budgets through June 30, 2025.



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Staff Recommendation: Receive and File (Library: Rino Landa, Library Director)

Presenter(s): Rino Landa, Library Director

4. Authorization to Use Library Trust Funds for Furniture, Fixtures, and Equipment (FF&E) for Library Infrastructure Project (First Floor)

Request the Library Board of Trustees allocate and commit \$255,000 of Library Trust funds to purchase unfunded furniture, fixtures, and equipment (FF&E) for the first floor of the library as part of the Building Forward Library Facilities Improvement Program state grant.

Staff Recommendation: Approval (Library: Rino Landa, Library Director)

Presenter(s): Rino Landa, Library Director; Ed Vasquez, Project Manager; Robert Rhoades, Assistant Director of Community Services

Motion made by Trustee Bova III to authorize \$251,274.99

Seconded by Secretary Luevanos

Approved 4-0 (Schwab - Abstained)

5. Library Collections Budget FY25-26

Review of the library's FY25-26 collections budget. The budget covers costs related to the purchase of books, audiobooks, DVDs, and other items available for checkout; as well as digital resources, including eBook and eAudiobooks.

Staff Recommendation: Receive and File (Library: Rino Landa, Library Director)

Presenter(s): Rino Landa, Library Director

6. Impact of a Flat Collections Budget (2017–2025)

Request the Library Board of Trustees to provide direction regarding the state of the library collection budget, inclusive of the use of Library Trust funds to supplement future funding. Includes a presentation on the subject of how maintaining the Library's annual collections budget at \$250,000 since 2017 has affected the quality, breadth, and responsiveness of collections (books, movies, and other materials), and to outline what a modest increase would enable, as requested by Board Member John Schwab.

Staff Recommendation: Provide Direction (Library: Rino Landa, Library Director)

Presenter(s): Rino Landa, Library Director



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Motion made by Trustee Schwab to request City Council to increase the collection budget by \$4,000 per month

Seconded by Secretary Luevanos

Approved 5-0

STATISTICS REPORT

7. Statistics Report

Presentation of monthly statistical report.

Staff Recommendation: Receive and File (Library: Rino Landa, Library Director)

Presenter(s): Rino Landa, Library Director

LIBRARY DIRECTOR'S REPORT

8. Director's Report

Presentation of monthly report and general library updates.

Staff Recommendation: Receive and File (Library: Rino Landa, Library Director)

Presenter(s): Rino Landa, Library Director

TRUSTEE LIBRARY USE REPORT

9. Reports by Board members

Reports by the Library Board of Trustees of their use of the library and its services.

Staff Recommendation: None (Library: Rino Landa, Library Director)

Trustee Bunnell attended an event at the Pioneer Room where she had a book signed by the author; the book was gifted to her years ago covering abandoned areas of San Diego

President Reyes has been referring library activities to co-workers and visited Friends of the Library Bookstore and mentioned checking out X-Box games

Secretary Luevanos utilized the drop box and checked out books on Libby and will be attending future events



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Trustee Bova is excited to see drop boxes; neighborhood has provided good feedback and are excited about the mall location

Trustee Schwab has been visiting the library and checking out Parks pass every few weeks; experienced good customer experience able to check out a book in a few days

ADJOURNMENT

Meeting Adjourned at 5:52 p.m.

UPCOMING MEETING SCHEDULE

10. Upcoming Meetings

Unless otherwise noted, the Library Board of Trustees meets on the second Thursday of each month at 4:00 p.m. in the City Council Chambers.

09/11/2025 - 4:00pm

10/09/2025 - 6:00pm

11/13/2025 - 4:00pm

12/11/2025 - 4:00pm

Signed by:

Maribel Reyes

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PRESIDENT

DocuSigned by:

Zack Beck

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CITY CLERK