



# TOWN OF ELIZABETH

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**WORKSHOP**  
**MICROPHONE DEMONSTRATION**  
Tuesday, February 22, 2022, at 5:45 pm  
Town Hall, 151 S. Banner Street

**TOWN OF ELIZABETH**  
**BOARD OF TRUSTEES REGULAR MEETING**  
Tuesday, February 22, 2022, at 7:00 PM  
Town Hall, 151 S. Banner Street

## **CALL TO ORDER**

## **ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

## **UNSCHEDULED PUBLIC COMMENT**

## **AGENDA CHANGES**

## **PRESENTATIONS**

1. Swear in Officer McDaniel

## **CONSENT AGENDA**

2. Minutes of the Regular Meeting of February 8, 2022

## **NEW BUSINESS**

3. Discussion and possible action on working with the Elizabeth Chamber on a Tourism Grant – Patrick Davidson
4. Discussion and possible action on Resolution 22R09, a Resolution establishing Park Use Fees in the Town of Elizabeth – Michelle Oeser
5. Discussion and direction on seeking AARP Grant opportunities and pursuing AARP Age Friendly Community Status – Patrick Davidson

## **MANAGEMENT MONITORING REPORTS**

6. Management Monitoring Reports

## **BOARD OF TRUSTEES REPORTS**

## **STUDENT LIAISON REPORT**

7. Student Liaison Report – Bella Valentine

**ACTION MAY BE TAKEN ON ANY AND ALL ITEMS LISTED ON THE AGENDA**  
ACCOMMODATIONS FOR HANDICAPPED CAN BE MADE UPON REQUEST.

## **MINUTES**

- [8.](#) Minutes of the Regular Meeting of the Historic Advisory Board of January 10, 2022
- [9.](#) Minutes of the Regular Meeting of the Main Street Board of Directors of January 13, 2022

## **ADJOURNMENT**

# MEETING PROTOCOL AND STANDARDS OF CONDUCT

## Public Participation

Public comment is encouraged and will be listed as an agenda item at every regular Board meeting.

Each individual wishing to be heard during the public comment period will be given up to three (3) minutes to make a comment.

The public comment period will not be used to make political endorsements or for political campaign purposes.

Questions from the Board will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for listening to the comments of citizens without taking any formal action.

The Board may direct the Town Administrator to provide information requested by a speaker during the public comment period.

Speakers are not allowed to make belligerent, accusatory, impertinent, slanderous, threatening, abusive, or disparaging comments.

The Mayor may elect to defer public comment on a specific issue that appears on the regular agenda until that specific item is addressed.

The Mayor may call for order when sidebar conversations occur in the audience. Those conversations are distracting from the Board addressing the topics at hand.

Members of the public who do not follow proper conduct after a warning in a public meeting may be barred from further participation at that meeting or removed from the Board Chambers pursuant to the Elizabeth Municipal Code and Colorado Revised Statutes.



STATE OF COLORADO )

COUNTY OF ELBERT ) SS.

TOWN OF ELIZABETH )

**OATH OF OFFICE**

I, Michael McDaniel, do solemnly swear that I will support the Constitution of the United States and of the State of Colorado and Ordinances of the Town of Elizabeth, and faithfully perform the duties of the office of Police Officer, upon which I am about to enter.

\_\_\_\_\_  
Michael McDaniel

Subscribed and sworn to before me this 22nd day of February 2022.

\_\_\_\_\_  
Michelle M. Oeser, Town Clerk



Board of Trustees – Record of Proceedings  
February 8, 2022

**CALL TO ORDER**

The Regular Meeting of the Board of Trustees of the Town of Elizabeth was called to order on Tuesday, February 8, 2022, at 7:08 pm by Mayor Megan Vasquez.

**ROLL CALL**

Present were Mayor Megan Vasquez, Mayor Pro Tem Angela Ternus, Trustees Tammy Payne, Loren Einspahr, Linda Secrist, Ron Weaver and Daniel DiLoreto.

Also present were Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, Chief of Police Melvin Berghahn, and Student Liaison Bella Valentine.

**PLEDGE OF ALLEGIANCE**

Mayor Vasquez led the Board in the Pledge of Allegiance.

**UNSCHEDULED PUBLIC COMMENT**

Michelle Riha- Elbert County Resident

**AGENDA CHANGES**

No agenda changes from the Administration.

No agenda changes from the Board.

Agenda set.

**CONSENT AGENDA**

1. Minutes of the Regular Meeting of January 25, 2021

Motion by Trustee Payne, seconded by Trustee Weaver, to approve the Consent Agenda with amendment to item 5.

The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

## **NEW BUSINESS**

2. Discussion and possible action on Resolution 22R07, a Resolution accepting the Conveyance of Certain Roadway Property from the Board of County Commissioners of Elbert County to the Town

Motion by Mayor Pro Tem Ternus, seconded by Trustee Einspahr, to approve Resolution 22R07, with appropriate changes, a Resolution accepting the Conveyance of Certain Roadway Property from the Board of County Commissioners of Elbert County to the Town.

The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

3. Discussion and possible action on Resolution 22R08, a Resolution approving the Colorado Regional Opioid Intergovernmental Agreement between the Town of Elizabeth and Various other Governmental entities located in Region 4 of the State of Colorado as defined in the Colorado Opioid Memorandum of Understanding

Motion by Trustee Payne, seconded by Mayor Pro Tem Ternus, to approve Resolution 22R08, a Resolution approving the Colorado Regional Opioid Intergovernmental Agreement between the Town of Elizabeth and Various other Governmental entities located in Region 4 of the State of Colorado as defined in the Colorado Opioid Memorandum of Understanding.

The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

## **MANAGEMENT MONITORING REPORTS**

- Town Administrator Patrick Davidson told the Board that the Town Clean-up Day will be on May 21, 2022.
- Chief Berghahn discussed the possibility of purchasing Flock Cameras for the Police Department.
- Town Clerk Michelle Oeser discussed the email blast that has been set up through the Town website.
- Mayor Vasquez expressed the Board's appreciation to the Administration Team for taking what the Board has asked for over the last year and rolling with it. Mayor Vasquez said that it is nice to see the progress.
- Chief Berghahn discussed participating in the Elizabeth School District Spelling Bee, and how much he enjoyed it.
- Mayor Vasquez passed on Kristen Crookshanks' appreciation for Chief Berghahn participating in the School Spelling Bee.
- Trustee Einspahr discussed phone boxes on the corner of Mobile and Pearl.
- Mayor Pro Tem Ternus asked about what would be done about the problem with a driveway on Pine Ridge Street.
- Mayor Pro Tem Ternus asked about ice removal around town.
- Mayor Vasquez passed on that business owners on Main Street would like to know if

the lights are staying up on their buildings or being taken down.

### **BOARD OF TRUSTEE REPORTS**

- Mayor Pro Tem Ternus discussed attending the Saving Places Conference.
- Trustee Payne discussed having a joint meeting with the Town Board, Main Street Board, and the Historic Advisory Board.
- Trustee Weaver discussed looking into the Town providing trash service, discussion followed.
- Mayor Vasquez informed the Board of the Elizabeth Area Chamber of Commerce's Annual Banquet on March 12, 2022.

### **STUDENT LIAISON REPORT**

- Elizabeth High School students will be taking a trip to Europe over spring break.
- Elizabeth High School Chamber Choir will be going to All-State Competition in Pueblo.
- National History Day is a relatively new class at Elizabeth High School.
- Military branches will be visiting the High School; to give students insight into options after graduating.
- Spring sports are in full swing.
- Karli Pronske is participating in an internship at the State Capital.
- The musical, Cinderella, is coming soon.
- Elizabeth High School Students are working on Group Community Service ideas.
- Stars Award is coming up soon. This is hosted by the Elizabeth Education foundation.
- Elizabeth High School is working on Moral Upboost by playing team games in Homeroom Class.
- Eighth grade night will be on February 10<sup>th</sup>.
- The boy's baseball team is putting on a camp to work with and coach younger players.
- Discussed the Spelling Bee.
- Told the Board that the students have given the police car the nick name Ca-Cop.
- Discussion on a Unified Community Service project through the Elizabeth High School.

### **MINUTES**

10. Minutes of the Historic Advisory Board Meeting of December 6, 2021
11. Minutes of the Main Street Board of Directors Meeting of December 9, 2021

### **EXECUTIVE SESSION**

Motion by Mayor Vasquez, seconded by Mayor Pro Tem Ternus, to adjourn the regular meeting at 8:29 pm and enter into an executive session to "To consider the purchase, acquisition, lease,

transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402 (4)(a).”  
Located in Block 4 and “To consider the purchase, acquisition, lease, transfer or sale of real,  
personal or other property, pursuant to C.R.S. § 24-6-402 (4)(a).” Property formally known as  
Frontier High School.

The vote of those Trustees present was unanimously in favor. Motion passed.

Motion by Mayor Vasquez, seconded by Trustee Einspahr, to adjourn the executive session at  
9:15 pm and return to the regular meeting.

The vote of those Trustees present was unanimously in favor. Motion passed.

### **ADJOURNMENT**

Motion by Trustee Weaver, seconded by Trustee Einspahr, to adjourn meeting at 9:15 pm.  
The vote of those Trustees present was unanimously in favor. Motion carried.

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Town Clerk Michelle Oeser

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Mayor Megan Vasquez



## TOWN OF ELIZABETH

PATRICK G. DAVIDSON, TOWN ADMINISTRATOR

TO: Honorable Mayor, Mayor Pro Tem, and Board of Trustees  
FROM: Patrick Davidson, Town Administrator  
DATED: February 17, 2022  
SUBJECT: Grant Match Request, Chamber of Commerce

### BACKGROUND

On Tuesday, February 15, 2022, I had the opportunity to meet with Mary Martin and Sheila Hammervold-Zuschek from the Elizabeth Area Chamber of Commerce. They are interested in applying for a grant that could be used to allow the Chamber to hire a marketing consultant to assist in destination marketing. The consultant assists businesses and communities in marketing tourism in a specific area. The total amount sought is \$20,000, and the grant match would be \$5,000. I believe they will be asking for the Town to pick up a portion, or perhaps even a majority, of the match.

I requested additional information and was provided the attached email chain which does supply some limited additional information.

### ANALYSIS

I believe, currently, the Board is without sufficient information to act. It is my understanding that Mary Martin, and other members of the Chamber's Board of Directors may be available to answer questions on Tuesday evening. However, I have not been able to secure a confirmation of that occurring.

Questions I have is what other options are available? Who else is being asked for funding? If full funding is unavailable for the match, what will occur? Is the consultant only available to visit with Chamber members, or is it open to anyone in the community? What is the final output from the process – what are the results and how is it measured for success?

### STAFF RECOMMENDATION

Without additional information, staff is unable to make a recommendation. Should the Board of Trustees seek to support the grant process by meeting the match, staff recommends only a portion be funded. Specifically, while unallocated funds are available for the general fund, the expenditure of funds for a limited event requires at least a partial "buy-in" from the organization making the funding request.

### ATTACHMENT(S)

Email chain dated February 16, 2022.

## Patrick Davidson

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**From:** Mary Martin <director@elizabethchamber.org>  
**Sent:** Wednesday, February 16, 2022 11:22 AM  
**To:** Patrick Davidson  
**Cc:** Sheila Hammervold-Zuschek; Nancy Shannon  
**Subject:** Colorado Tourism Grant

Good morning Patrick,

Thank you for meeting with me and Sheila yesterday regarding the State Tourism Grant the Elizabeth Chamber of Commerce is pursuing.

Below is information on our targeted presenter, Jon Schallert, with the goal of bringing his expertise to the Elizabeth business community.

With regard to the Grant itself, we are pursuing a \$20,000 grant that requires a \$5000 cash match. Funding will be used to bring Jon Schallert's program to the Elizabeth business community, as well as to brand and promote the business community as a whole. Schallert's expertise is in bringing awareness to rural communities, so we feel he is a perfect fit to coordinate efforts with the Chamber as well as the Town of Elizabeth. His programming will not only educate, but will also empower business owners to help bring customers to their businesses, and brand the community as a destination.

Please let me know if there is anything else needed to present this opportunity to the Town Board. We appreciate your support.

Sincerely,



*Mary*

Mary Martin, M.S. Ed.  
Executive Director  
O: 303.646.4287  
C: 920.912.5080  
166 Main Street / PO Box 595  
Elizabeth, CO 80107

Website



Good evening, all. I am working on educational programs for lunch and learns as well as some ideas for social hours, but I also wanted to share a major half day program option with you.

Last fall, some of the ECAA members and I attended a workshop in Hugo, Kansas about marketing destination businesses. While our interest was agritourism, the workshop was geared toward a broader range of businesses including retail and restaurants. The speaker was Jon Schallert who is based out of Longmont, but actually consults with small businesses and small towns across the country. His specialty is rural business development, and his methodology is pretty simple and does not require large advertising budgets.

He teaches it as a three hour workshop or a three day bootcamp for small business owners. He also has programs for small towns with businesses that want to coordinate marketing the town as a destination.

He goes through a full process in his talk to help business owners develop an identity, but the secret is that instead of doing market research to find out what customers want he flips the script and shows businesses how to make people want what they have... enough to drive hundreds of miles. I've included a couple of videos about his program below to give you an idea of what he is like and what business owners take away from it:

<https://youtu.be/SMOXun5Gnzs>

<https://youtu.be/ddkvevrXZpQ>

My only concern about having him come to Elizabeth has been cost, because he is very expensive. But, I came across a grant today that may make it possible to bring him out here. It's a matching grant, but I am sure ECAA would put in some money for the grant, and maybe we could persuade the town of Elizabeth to put in some funding as well.

I'm not yet in a position to market on this scale, but I intend to take his bootcamp when the time comes. I think that there are a lot of businesses in our area that would benefit from even from his three hour program.

I'm happy to answer any questions you have. I'm interested to know what you think.

Have a great night.

Sheila

# **State Tourism Grant**

**Outline 2.2022**

**Mary P Martin, Elizabeth Area Chamber of Commerce**

**Sheila Hammervold-Zuschek, ECAA**

## **State Tourism Grant overview and application deadline**

- The Elizabeth Area Chamber of Commerce is pursuing a State Tourism Grant in the amount of \$20,000, to bring Jon Schallert's program to the Elizabeth business community, which will help brand and promote the business community as a whole. Schallert's expertise is in bringing awareness to rural communities. His program will not only educate, but will also empower the business owners to help bring more customers to their businesses, and will help brand the community as a destination. The grant is a 4-to-1 grant, meaning we need a \$5000 cash match commitment prior to submitting the grant.
- Deadline is March 3, 2022, with project implementation starting May 1, 2022 and ending May 1, 2023.

## **Purpose of Grant**

- Provide training to local businesses and create a partnership platform for marketing Elbert County as a destination for unique businesses, products and services, and attracting new customers from outside of the county.

## **How will success be measured**

- How many people turn off Hwy 86 to shop, eat and play here?
- If destination marketing efforts made by just 10 Elizabeth businesses attracted just 100 more people each month, who spent \$110 in our restaurants, shops, and gas stations, our local businesses would share in an increase of \$132,000 in sales per year. The Town of Elizabeth would have their investment back in less than one year. Of course, we aim to enlist participation of more than 10 businesses, so those numbers would surely increase.

## **Where funding requests will be made to complete the needed \$5000 cash match**

- Town of Elizabeth
- Elbert County
- Elbert County Agricultural Alliance

## **Program Content**

- Jon Schallert is a marketing consultant who specializes in assisting rural communities and businesses, in developing low and no-cost marketing programs that help attract customers from outside of the community. His program helps businesses differentiate their existing products and services, and teaches them how to leverage social media and news media coverage to attract customers from farther away.
- Schallert can also help communities develop an umbrella identity over a collective of unique destination businesses.

- The webinar, “The 12 Advantages of a Destination Business) is not publicly available, but gives an idea of why a destination business and this process are important:  
<https://youtube.com/watch?v=HhE4z0Agas>

The following links give more information about his workshop, as well as what business owners can take away from this program:

<https://youtu.be/SMOXun5Gnzs>

<https://youtu.be/ddkyeyrXZpQ>

### **Opportunity value:**

- The State Tourism Marketing Grant offers us an opportunity to make valuable training and marketing development services accessible to all of our local businesses. If one business in our community wanted to consult with Mr. Schallert directly, the costs would begin at a \$2000 threshold. To make a limited version of Mr. Schallert’s program available to a group of businesses would cost \$500-\$1000 for each business participating. These types of expenses are beyond the reach of most of our local businesses. By funding the matching grant, we can make Schallert’s program accessible to every business in our community.

### **Audience for programming**

- The Chamber will make Jon Schallert’s program available to the public. Chamber members, grant partners, elected officials will be specifically invited to participate; however, it will be marketed to all business owners in Elbert County, and will be open by reservation-only to everyone who has an interest.
- If the town(s) and county are co-sponsors in the grant, we will make it one fee that is the same for all participants. If it is funded through Chamber-solicited sponsorships and ECAA, then we will have one fee for Chamber members and another fee for everyone else to attend the program.



## TOWN OF ELIZABETH

MICHELLE OESER TOWN CLERK

**TO:** Honorable Mayor and Board of Trustees  
**FROM:** Michelle Oeser Town Clerk  
**DATE:** February 22, 2022  
**SUBJECT:** Park Fee Schedule

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### SUMMARY

The Board of Trustees have previously discussed the fees charged for use of the Gesin Lot and the new Running Creek Park. Staff is presenting the Board with a basic starting point for these fees. As the Gesin Lot and Running Creek Park use progress these fees will need to be modified. Once we have a baseline for the cost to the town, we can reevaluate the fee schedule.

Some thought should be put into if there are any exceptions to imposed fees. Previously this has been reviewed on a case-by-case application. Staff would like to establish guidelines if the Board wants to waive park use fees.

### STAFF RECOMMENDATION

Staff recommends approval of Resolution 22R09, a Resolution establishing Park Use Fees.

### ATTACHMENTS(S)

Resolution 22R09

**RESOLUTION 22R09**

**A RESOLUTION ESTABLISHING PARK USE FEES IN THE TOWN OF ELIZABETH**

WHEREAS, the Town of Elizabeth (the "Town") desires to set and adopt a fee schedule for the use of certain parks in the Town.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF ELIZABETH, COLORADO AS FOLLOWS:

Section1. The Board of Trustees hereby adopts the Park Fee Schedule attached hereto and incorporated herein by this reference as **Exhibit A**, to establish the necessary fees for use of parks in the Town.

PASSED, APPROVED, and ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2022, by the Board of Trustees of the Town of Elizabeth, Colorado, on first and final reading, by a vote of \_\_\_\_\_ for and \_\_\_\_\_ against.

\_\_\_\_\_  
Megan Vasquez, Mayor

ATTEST

\_\_\_\_\_  
Michelle M. Oeser, Town Clerk

**EXHIBIT A**  
**TABLE 1-A – PARK FEE SCHEDULE**

1. At a cost of \$100 per 4 hours
  - 8 am-12 pm
  - 12 pm-4 pm
  - 4 pm-8 pm
  - 8pm-10 pm
  
2. At a cost of \$300 for a full day



## TOWN OF ELIZABETH

PATRICK G. DAVIDSON, TOWN ADMINISTRATOR

TO: Honorable Mayor, Mayor Pro Tem, and Board of Trustees  
FROM: Patrick Davidson, Town Administrator  
DATED: February 17, 2022  
SUBJECT: General Discussion of Topics Related to American Association of Retired Persons

### BACKGROUND

The general discussion of this issue is twofold: (1) Is the Board interested in pursuing a grant opportunity to make park improvements that would benefit a wide range of citizens and the community? And (2) Is the Board interested in pursuing a status of "Age Friendly Community" for the Town of Elizabeth?

(1) Is the Board interested in pursuing a grant opportunity to make park improvements that would benefit a wide range of citizens and the community?

The grant is known as the AARP Community Challenge Grant. It generally provides funding from \$500 to \$50,000 depending on the specific project. There is NO match required for funding. The time is quite short for purposes of application, acceptance, and expenditure. The deadline is March 22, 2022, with the completion of the project by November 2022. As such, it is designed for small projects with a fast turnaround. The projects must be useable by residents over the age of 50 and support an intergenerational community element. In general, over the last five years the grant has been available, over 53% of the successful applications dealt directly with public spaces.

Attached are examples of the types of park improvements that might be considered for this project. They are designed for all age groups and levels of physical activity. They could be placed together, or even spread out along the pathways as exercise stops. With no financial commitment through a match, it provides an easy means to improve either an existing park or the pathway.

(2) Is the Board interested in pursuing a status of "Age Friendly Community" for the Town of Elizabeth?

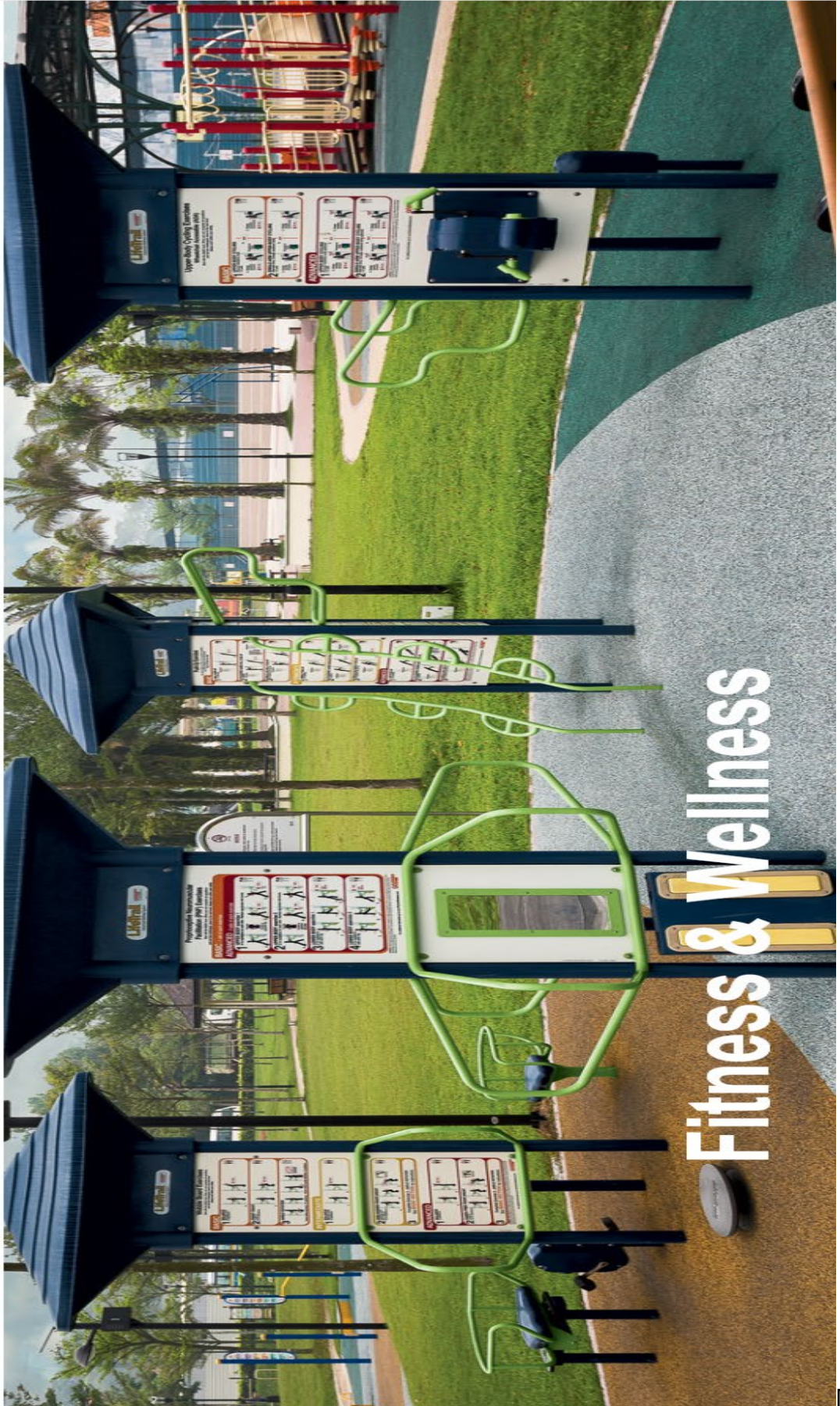
Colorado was the third state to enroll in the AARP Network of Age-Friendly States and Communities. Membership as an age-friendly community can assist in grant funding opportunities to include things such as transportation and transit needs, issues with affordable housing, and community and senior development projects. Currently, there are 9 counties that are members, 7 cities, and the towns of Carbondale and Garden City. As such, we would likely

have a disproportionate advantage in seeking funding as one of only 3 towns in the State of Colorado to have such designation.

In looking to opportunities for a senior center, there is also opportunities from having the "Age-Friendly" status. To the extent we do not meet the requirements for the designation, it will likely be because of a lack of affordable housing, consistent meals through a senior center and similar concerns. As such, the failure to meet the requirements could be used to leverage funding and grants to assist in this regard. To the extent we do meet the requirements for "Age-Friendly" status, and are approved, the failure to have a senior center could be used as an advantage in securing funding.

**ANALYSIS**

At this time, the request from Staff is to have a discussion on these matters and obtain direction from the Board of Trustees.



# Fitness & Wellness









February 22, 2022

## Management Team Updates

### *Town Administrator – Patrick Davidson*

### *Town Clerk – Michelle Oeser*

- The soft “opening” of the email blast was a success. The March newsletter will have information for subscribing to the email blasts.
- At this time the following Board Workshops have been scheduled
  1. February 22 – 5:45 pm – Microphone Demonstration
  2. February 26 – 9:00 am – Photos / Employee Manual
  3. March 8 – 5:30 pm – Board Training
  4. March 22- 6:00 pm – ARPA Funds
  5. April 12- 5:00 pm – Senior Center
  6. April 26- 5:00 pm - BOT / MSB / HAB
- Trustee DiLoreto’s CML Conference application has been submitted.
- Susan Alderfer with Susan Alderfer Photography will be at the February Board Workshop to take professional Headshots of all Board members. These photos will be placed on the Town website on the Board page. Please dress comfortably in your choice of attire.
- Would the Board be interested in participating in the Homecoming Parade this year?
- The CML Conference has opened for registration. Staff is happy to help with your registration and payment.

### *Police – Chief Melvin Berghahn*

 See attached Stats

### *Public Works and Utilities – Mike DeVol*

 No Report

TOWN OF ELIZABETH  
BALANCE SHEET  
DECEMBER 31, 2021

GENERAL FUND

ASSETS

10-100001	CASH IN COMBINED CASH FUND	1,897,276.09	
10-101000	PETTY CASH	200.00	
10-101100	PETTY CASH- POLICE DEPT	100.00	
10-102200	CONSERVATION TRUST FUND	99,404.50	
10-110000	PROPERTY TAXES RECEIVABLE	10,223.00	
10-115000	ACCOUNTS RECEIVABLE	417,895.89	
10-141000	PREPAID EXPENSES	5,627.00	
	TOTAL ASSETS		2,430,726.48

LIABILITIES AND EQUITY

LIABILITIES

10-201000	ACCRUED SALARIES PAYABLE	( 812.03)	
10-202000	ACCOUNTS PAYABLE	28,988.08	
10-202203	PERFORMANCE BONDS PAYABLE	65,714.39	
10-217200	SOC SEC TAXES PAYABLE	( 57.41)	
10-217201	MEDICARE TAXES PAYABLE	( 13.43)	
10-217300	FED'L WITHHOLDING TAXES PAYABL	114.48	
10-217400	STATE WITHHOLDING TAXES PAYABL	2,368.00	
10-217500	HEALTH INSURANCE PAYABLE	( 702.27)	
10-217600	UNEMPLOYMENT INSURANCE PAYABLE	1,177.69	
10-217603	WORKERS' COMP. INS. PAYABLE	17,480.29	
10-219000	457 CONTRIBUTIONS PAYABLE	( 28.85)	
10-250004	CLODEVEL.DEP.-737PINERIDGEANN/	( 3,350.98)	
10-250022	LENNAR	( 18,041.52)	
10-250038	COUNTRYSIDE VILLAGE	( 1,751.91)	
10-250039	SCARLETT CREEK SUBDIVISION	80.04	
10-250041	MAIN STREET STATION	( 143.04)	
10-250042	ELIZABETH WEST ZONING	( 27,255.05)	
10-250045	ELIZABETH 44	( 1,162.65)	
10-250047	RITORO PLAT AMENDMENT	( 682.53)	
10-250048	DAIRY QUEEN SITE PLAN	( 944.92)	
10-250049	SPRADLING CAR WASH	( 4,949.00)	
10-250051	HENDERSON REPLAT	461.05	
10-250052	ABRAHAM REZONE	513.23	
10-250053	LEGACY VILLAGE FILINGS 1 & 2	( 16,502.20)	
10-250054	ZIGGY'S COFFEE	( 264.50)	
10-250055	CLEARY BUILDING	2,115.07	
	TOTAL LIABILITIES		42,350.03

FUND EQUITY

10-280000	FUND BALANCE	1,382,492.78	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	1,005,883.67	
	BALANCE - CURRENT DATE		1,005,883.67

TOWN OF ELIZABETH  
BALANCE SHEET  
DECEMBER 31, 2021

GENERAL FUND

TOTAL FUND EQUITY	<hr/>	2,388,376.45
TOTAL LIABILITIES AND EQUITY		<hr/> <hr/>

TOWN OF ELIZABETH  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>TAX</u>					
10-31-1000	.00	630,210.41	631,286.00	1,075.59	99.8
10-31-2000	10,223.00	112,322.42	100,000.00	( 12,322.42)	112.3
10-31-3100	94,867.60	903,962.70	715,000.00	( 188,962.70)	126.4
<b>TOTAL TAX</b>	<b>105,090.60</b>	<b>1,646,495.53</b>	<b>1,446,286.00</b>	<b>( 200,209.53)</b>	<b>113.8</b>
<u>LICENSES &amp; PERMITS</u>					
10-32-1000	21,249.43	88,702.22	68,000.00	( 20,702.22)	130.4
10-32-2000	3,417.69	306,501.18	250,000.00	( 56,501.18)	122.6
10-32-3000	5,629.68	35,669.69	34,000.00	( 1,669.69)	104.9
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>30,296.80</b>	<b>430,873.09</b>	<b>352,000.00</b>	<b>( 78,873.09)</b>	<b>122.4</b>
<u>INTERGOVERNMENTAL</u>					
10-33-1000	5,507.46	82,297.45	73,742.00	( 8,555.45)	111.6
10-33-2000	973.66	8,436.41	4,800.00	( 3,636.41)	175.8
10-33-3000	2,414.23	9,576.72	7,700.00	( 1,876.72)	124.4
<b>TOTAL INTERGOVERNMENTAL</b>	<b>8,895.35</b>	<b>100,310.58</b>	<b>86,242.00</b>	<b>( 14,068.58)</b>	<b>116.3</b>
<u>SOURCE 34</u>					
10-34-1000	.00	209,153.04	216,353.04	7,200.00	96.7
<b>TOTAL SOURCE 34</b>	<b>.00</b>	<b>209,153.04</b>	<b>216,353.04</b>	<b>7,200.00</b>	<b>96.7</b>
<u>EARMARKED FUNDS / MISCELLANEOU</u>					
10-36-1000	338.03	3,606.15	16,000.00	12,393.85	22.5
10-36-3100	29.00	62,881.17	70,000.00	7,118.83	89.8
10-36-4000	68,340.30	768,883.40	720,000.00	( 48,883.40)	106.8
10-36-7000	15,571.75	46,924.23	48,340.00	1,415.77	97.1
10-36-9000	651.72	24,323.27	20,000.00	( 4,323.27)	121.6
<b>TOTAL EARMARKED FUNDS / MISCELLANEOU</b>	<b>84,930.80</b>	<b>906,618.22</b>	<b>874,340.00</b>	<b>( 32,278.22)</b>	<b>103.7</b>
<u>OTHER FUNDS</u>					
10-39-7000	14,587.00	175,000.00	175,000.00	.00	100.0
<b>TOTAL OTHER FUNDS</b>	<b>14,587.00</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>.00</b>	<b>100.0</b>

TOWN OF ELIZABETH  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
TOTAL FUND REVENUE	243,800.55	3,468,450.46	3,150,221.04	( 318,229.42)	110.1

TOWN OF ELIZABETH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>TOWN CLERK</u>					
10-41-1100 SALARIES & WAGES	22,455.60	231,278.85	310,000.00	78,721.15	74.6
10-41-1300 OVERTIME	62.02	83.58	1,200.00	1,116.42	7.0
10-41-1400 WORKERS' COMPENSATION	24.98	290.65	342.00	51.35	85.0
10-41-1500 HEALTH INSURANCE	4,357.59	54,000.94	63,308.00	9,307.06	85.3
10-41-1550 RETIREMENT	571.14	6,387.14	9,300.00	2,912.86	68.7
10-41-1600 FICA	1,714.92	17,964.91	23,716.00	5,751.09	75.8
10-41-1700 COLO UNEMPLOYMENT	67.24	702.40	1,067.00	364.60	65.8
10-41-1800 TUITION REIMBURSEMENT	.00	.00	500.00	500.00	.0
10-41-1825 MEMBERSHIPS - EMPLOYEE	50.00	611.92	1,900.00	1,288.08	32.2
10-41-1850 TRAINING, TRAVEL AND LODGING	49.90	2,225.38	12,900.00	10,674.62	17.3
10-41-1900 ALLOWANCES	175.00	2,075.00	4,200.00	2,125.00	49.4
10-41-1950 OTHER BENEFITS	.00	.00	35,000.00	35,000.00	.0
10-41-2500 AUDIT	.00	25,800.32	26,000.00	199.68	99.2
10-41-3000 COMMUNITY ENGAGEMENT	788.54	1,303.82	2,300.00	996.18	56.7
10-41-3200 CONTRACTED SERVICES	4,450.00	100,598.01	44,500.00	( 56,098.01)	226.1
10-41-3250 FINANCE - CONTRACTED	.00	11,089.20	11,089.20	.00	100.0
10-41-3260 FINANCE - OUT OF SCOPE	.00	1,284.00	1,284.00	.00	100.0
10-41-3320 CONTRIBUTIONS AND SPONSORSHIPS	.00	2,075.00	2,700.00	625.00	76.9
10-41-3350 COUNTY TREASURER & OTHER FEES	.00	12,508.61	15,000.00	2,491.39	83.4
10-41-3400 LEGAL PUBLICATIONS	1,435.69	7,648.03	12,000.00	4,351.97	63.7
10-41-4000 BLDG MAINT AND REPAIRS	498.00	16,653.37	9,800.00	( 6,853.37)	169.9
10-41-4400 EQUIPMENT AND MAINT	1,156.85	8,929.64	19,000.00	10,070.36	47.0
10-41-4500 FURNITURE	.00	2,598.14	2,600.00	1.86	99.9
10-41-4600 OFFICE SUPPLIES	1,848.72	10,911.79	12,500.00	1,588.21	87.3
10-41-4700 POSTAGE	244.79	8,205.18	11,000.00	2,794.82	74.6
10-41-4800 TELEPHONE AND INTERNET	1,104.52	12,668.98	12,000.00	( 668.98)	105.6
10-41-4900 UTILITIES	1,145.82	4,828.14	5,200.00	371.86	92.9
10-41-5100 HUMAN RESOURCES - CONTRACTED	.00	622.50	5,000.00	4,377.50	12.5
10-41-5250 IT - CONTRACTED	1,808.85	27,578.44	24,000.00	( 3,578.44)	114.9
10-41-5300 IT - HARDWARE	2,099.92	9,309.99	15,000.00	5,690.01	62.1
10-41-5325 IT - SOFTWARE PURCHASES	.00	599.88	5,000.00	4,400.12	12.0
10-41-5350 IT - SOFTWARE CONTRACTS	.00	24,506.40	23,500.00	( 1,006.40)	104.3
10-41-5400 INSURANCE	.00	77,281.97	88,000.00	10,718.03	87.8
10-41-5500 LEGAL - CONTRACTED	2,016.00	45,387.70	50,000.00	4,612.30	90.8
10-41-5600 MEMBERSHIPS - TOWN	583.82	9,634.18	8,000.00	( 1,634.18)	120.4
10-41-5700 PUBLIC RELATIONS	333.70	1,012.49	2,100.00	1,087.51	48.2
10-41-5800 TOWN HALL EVENTS	7,728.96	40,199.32	45,850.00	5,650.68	87.7
10-41-9000 OTHER	1,601.06	7,905.01	12,500.00	4,594.99	63.2
<b>TOTAL TOWN CLERK</b>	<b>58,373.63</b>	<b>786,760.88</b>	<b>929,356.20</b>	<b>142,595.32</b>	<b>84.7</b>

TOWN OF ELIZABETH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>JUDICIAL</u>					
10-42-1200 SALARIES & WAGES- MUNI JUDGE	719.26	7,911.86	9,063.00	1,151.14	87.3
10-42-1400 STATE COMP	14.03	154.17	200.00	45.83	77.1
10-42-1600 FICA	55.02	605.22	675.00	69.78	89.7
10-42-1700 COLO UNEMPLOYMENT	2.16	23.76	30.00	6.24	79.2
10-42-1825 MEMBERSHIPS - EMPLOYEE	.00	.00	700.00	700.00	.0
10-42-1850 TRAINING, TRAVEL AND LODGING	.00	.00	2,300.00	2,300.00	.0
10-42-3200 COURT PROSECUTOR - CONTRACTED	637.50	5,437.50	5,500.00	62.50	98.9
10-42-9000 OTHER	262.73	922.73	2,500.00	1,577.27	36.9
<b>TOTAL JUDICIAL</b>	<b>1,690.70</b>	<b>15,055.24</b>	<b>20,968.00</b>	<b>5,912.76</b>	<b>71.8</b>
<u>LEGISLATURE</u>					
10-43-1100 BOT - SALARIES & WAGES	1,200.00	13,371.00	14,400.00	1,029.00	92.9
10-43-1200 COMPENSATION- PLAN COMM	150.00	1,679.00	3,000.00	1,321.00	56.0
10-43-1400 BOT - WORKERS' COMPENSATION	.72	8.66	11.00	2.34	78.7
10-43-1600 BOT - FICA	103.32	1,243.66	1,400.00	156.34	88.8
10-43-1700 BOT - COLO UNEMPLOYMENT	4.05	48.76	60.00	11.24	81.3
10-43-1850 BOT - TRAIN, TRVL, LODG	.00	5,431.88	8,000.00	2,568.12	67.9
10-43-4400 BOT - EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
10-43-5000 BOT - MEALS	306.74	1,412.62	1,000.00	( 412.62)	141.3
10-43-9000 BOT- OTHER	110.66	110.66	500.00	389.34	22.1
<b>TOTAL LEGISLATURE</b>	<b>1,875.49</b>	<b>23,306.24</b>	<b>30,871.00</b>	<b>7,564.76</b>	<b>75.5</b>

TOWN OF ELIZABETH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>POLICE</u>					
10-46-1100 SALARIES & WAGES	45,025.74	544,905.45	625,000.00	80,094.55	87.2
10-46-1210 HOLIDAY PAY	2,120.65	9,229.03	10,000.00	770.97	92.3
10-46-1240 CONTRACTED OVERTIME	.00	1,965.00	5,000.00	3,035.00	39.3
10-46-1300 OVERTIME	120.07	8,640.51	10,000.00	1,359.49	86.4
10-46-1400 WORKERS' COMPENSATION	1,206.69	15,730.65	17,333.00	1,602.35	90.8
10-46-1500 HEALTH INSURANCE	12,201.49	143,001.33	175,000.00	31,998.67	81.7
10-46-1550 RETIREMENT	610.40	7,938.14	10,625.00	2,686.86	74.7
10-46-1600 FICA	774.31	9,456.19	143,575.00	134,118.81	6.6
10-46-1605 FPPA	4,278.47	54,006.04	56,250.00	2,243.96	96.0
10-46-1700 COLO UNEMPLOYMENT	128.29	1,601.00	2,000.00	399.00	80.1
10-46-1800 TUTION REIMB	.00	1,149.34	5,250.00	4,100.66	21.9
10-46-1825 MEMBERSHIPS - EMPLOYEE	.00	778.49	1,500.00	721.51	51.9
10-46-1850 TRAINING, TRAVEL AND LODGING	700.00	6,820.21	15,000.00	8,179.79	45.5
10-46-1900 ALLOWANCES	462.50	5,537.50	6,000.00	462.50	92.3
10-46-3000 COMMUNITY OUTREACH	165.10	3,176.60	2,000.00	( 1,176.60)	158.8
10-46-3200 CONTRACTED SERVICES	4,663.90	51,696.54	74,800.00	23,103.46	69.1
10-46-3600 MOBILE DATA LAPTOPS	556.89	4,229.14	2,500.00	( 1,729.14)	169.2
10-46-3650 WEAPONS - NON-LETHAL	.00	4,958.74	4,000.00	( 958.74)	124.0
10-46-3675 OTHER EQUIPMENT	.00	24,247.92	31,000.00	6,752.08	78.2
10-46-4000 BLDG MAINT & REPAIRS	544.75	18,856.24	25,000.00	6,143.76	75.4
10-46-4300 DRUG, SCREEN, PSY & POLY TEST	860.00	4,859.07	1,500.00	( 3,359.07)	323.9
10-46-4400 EQUIPMENT AND MAINTENANCE	1,184.95	13,496.02	12,000.00	( 1,496.02)	112.5
10-46-4500 FURNITURE	.00	4,582.25	2,000.00	( 2,582.25)	229.1
10-46-4650 OFFICE SUPPLILES	1,721.14	9,478.97	12,000.00	2,521.03	79.0
10-46-4700 POSTAGE	130.18	622.09	1,000.00	377.91	62.2
10-46-4800 TELEPHONE & INTERNET	1,372.76	14,641.86	18,000.00	3,358.14	81.3
10-46-4900 UTILITIES	787.23	4,711.87	6,500.00	1,788.13	72.5
10-46-6400 TRAINING AND AMMUNITION	3,111.89	3,111.89	3,000.00	( 111.89)	103.7
10-46-6600 UNIFORMS	2,521.82	10,075.57	15,000.00	4,924.43	67.2
10-46-8050 VEHICLE MAINT & REPAIRS	331.14	10,954.45	32,000.00	21,045.55	34.2
10-46-8075 FUEL	2,399.68	17,603.66	14,000.00	( 3,603.66)	125.7
10-46-9000 OTHER	5,178.92	8,453.62	14,000.00	5,546.38	60.4
<b>TOTAL POLICE</b>	<b>93,158.96</b>	<b>1,020,515.38</b>	<b>1,352,833.00</b>	<b>332,317.62</b>	<b>75.4</b>

TOWN OF ELIZABETH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>PUBLIC WORKS/PARKS/BUILDINGS</u>					
10-49-1100 SALARIES & WAGES	3,237.33	32,371.27	33,250.00	878.73	97.4
10-49-1300 OVERTIME	242.54	2,292.17	2,600.00	307.83	88.2
10-49-1400 WORKERS' COMPENSATION	143.71	1,503.55	800.00	( 703.55)	187.9
10-49-1500 HEALTH INSURANCE	962.99	8,459.34	7,200.00	( 1,259.34)	117.5
10-49-1550 RETIREMENT	82.07	959.70	1,000.00	40.30	96.0
10-49-1600 FICA	252.08	2,795.31	2,550.00	( 245.31)	109.6
10-49-1700 COLO UNEMPLOYMENT	10.07	106.84	120.00	13.16	89.0
10-49-1825 MEMBERSHIPS - EMPLOYEE	.00	.00	100.00	100.00	.0
10-49-1850 TRAINING, TRAVEL AND LODGING	.00	40.00	500.00	460.00	8.0
10-49-1900 ALLOWANCES	37.50	418.25	200.00	( 218.25)	209.1
10-49-4000 BLDG MAINT & REPAIRS	132.70	10,522.34	19,450.00	8,927.66	54.1
10-49-4800 TELEPHONE AND CELLPHONES	88.74	3,037.33	3,500.00	462.67	86.8
10-49-4900 UTILITIES	573.22	3,863.97	4,000.00	136.03	96.6
10-49-6100 PARKS MAINTENANCE	1,923.95	5,509.19	8,500.00	2,990.81	64.8
10-49-6300 PARTS AND REPAIRS	.00	4,803.66	9,125.00	4,321.34	52.6
10-49-6500 TREE CITY USA	.00	99.50	2,000.00	1,900.50	5.0
10-49-9000 OTHER	1,301.18	1,521.29	5,300.00	3,778.71	28.7
<b>TOTAL PUBLIC WORKS/PARKS/BUILDINGS</b>	<b>8,988.08</b>	<b>78,303.71</b>	<b>100,195.00</b>	<b>21,891.29</b>	<b>78.2</b>
<u>COMM DEV</u>					
10-53-1100 SALARIES & WAGES- COMM DEV	7,768.86	112,231.21	185,500.00	73,268.79	60.5
10-53-1400 WORKERS' COMPENSATION	8.55	144.01	204.00	59.99	70.6
10-53-1500 HEALTH INSURANCE	1,968.01	22,261.07	24,000.00	1,738.93	92.8
10-53-1550 RETIREMENT	226.57	3,485.03	5,250.00	1,764.97	66.4
10-53-1600 FICA	587.04	9,078.11	11,813.00	2,734.89	76.9
10-53-1700 COLO UNEMPLOYMENT	23.29	349.05	500.00	150.95	69.8
10-53-1825 MEMBERSHIPS - EMPLOYEE	.00	.00	1,200.00	1,200.00	.0
10-53-1850 TRAINING, TRAVEL AND LODGING	.00	508.06	7,000.00	6,491.94	7.3
10-53-1900 ALLOWANCES	.00	1,366.82	2,500.00	1,133.18	54.7
10-53-3000 BUILDING PERMITS	2,414.27	231,291.99	207,000.00	( 24,291.99)	111.7
10-53-3200 CONTRACTED SERVICES	16,726.75	58,795.67	10,000.00	( 48,795.67)	588.0
10-53-3425 ELIZABETH MAIN STREET	6,607.25	22,153.49	33,000.00	10,846.51	67.1
10-53-3450 HISTORIC ADVISORY BOARD	193.11	1,593.11	12,000.00	10,406.89	13.3
10-53-3475 MARKETING MATERIALS & PUBL	.00	1,625.72	5,000.00	3,374.28	32.5
10-53-4000 GIS	.00	.00	700.00	700.00	.0
<b>TOTAL COMM DEV</b>	<b>36,523.70</b>	<b>464,883.34</b>	<b>505,667.00</b>	<b>40,783.66</b>	<b>91.9</b>
<u>NON-DEPARTMENTAL</u>					
10-59-9933 TRANSFER TO STREET MAINTENANCE	6,147.00	73,742.00	73,742.00	.00	100.0
<b>TOTAL NON-DEPARTMENTAL</b>	<b>6,147.00</b>	<b>73,742.00</b>	<b>73,742.00</b>	<b>.00</b>	<b>100.0</b>

TOWN OF ELIZABETH  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>OVER/UNDER BU</u>	<u>PCNT</u>
TOTAL FUND EXPENDITURES	206,757.56	2,462,566.79	3,013,632.20	551,065.41	81.7
NET REVENUE OVER EXPENDITURES	<u>37,042.99</u>	<u>1,005,883.67</u>	<u>136,588.84</u>	<u>( 869,294.83)</u>	<u>736.4</u>

TOWN OF ELIZABETH  
 BALANCE SHEET  
 DECEMBER 31, 2021

STREET FUND

ASSETS

21-100001	CASH IN COMBINED CASH FUND	771,604.80	
21-115000	ACCOUNTS RECEIVABLE	69,552.09	
	TOTAL ASSETS		<u>841,156.89</u>

LIABILITIES AND EQUITY

LIABILITIES

21-201000	ACCRUED SALARIES PAYABLE	3,296.00	
21-202000	ACCOUNTS PAYABLE	138.64	
	TOTAL LIABILITIES		3,434.64

FUND EQUITY

21-280000	FUND BALANCE	824,291.86	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	13,430.39	
	BALANCE - CURRENT DATE	13,430.39	
	TOTAL FUND EQUITY		<u>837,722.25</u>
	TOTAL LIABILITIES AND EQUITY		<u>841,156.89</u>

TOWN OF ELIZABETH  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>TAXES</u>					
21-31-3000 GENERAL SALES TAX	14,230.14	135,594.41	100,000.00	( 35,594.41)	135.6
21-31-4000 USE TAX	927.07	33,877.63	30,000.00	( 3,877.63)	112.9
<b>TOTAL TAXES</b>	<b>15,157.21</b>	<b>169,472.04</b>	<b>130,000.00</b>	<b>( 39,472.04)</b>	<b>130.4</b>
<u>INTERGOVERNMENT</u>					
21-33-1050 ROAD & BRIDGE	35,975.63	144,466.67	100,000.00	( 44,466.67)	144.5
21-33-6100 M.V. REGISTRATION (\$1.50)	420.37	4,669.51	4,500.00	( 169.51)	103.8
21-33-6200 M.V. REGISTRATION (\$2.50)	652.50	6,827.22	6,500.00	( 327.22)	105.0
<b>TOTAL INTERGOVERNMENT</b>	<b>37,048.50</b>	<b>155,963.40</b>	<b>111,000.00</b>	<b>( 44,963.40)</b>	<b>140.5</b>
<u>OTHER SOURCES OF REVENUE</u>					
21-36-1000 INVESTMENT INCOME	29.83	352.83	7,000.00	6,647.17	5.0
21-36-4000 PUBLIC IMPROVEMENT FEE	2,041.06	22,963.58	18,000.00	( 4,963.58)	127.6
21-36-9000 OTHER REVENUE	.00	29.00	1,000.00	971.00	2.9
<b>TOTAL OTHER SOURCES OF REVENUE</b>	<b>2,070.89</b>	<b>23,345.41</b>	<b>26,000.00</b>	<b>2,654.59</b>	<b>89.8</b>
<u>SOURCE 39</u>					
21-39-7000 TRANSFER FROM GENERAL FUND	6,147.00	73,742.00	73,742.00	.00	100.0
<b>TOTAL SOURCE 39</b>	<b>6,147.00</b>	<b>73,742.00</b>	<b>73,742.00</b>	<b>.00</b>	<b>100.0</b>
<b>TOTAL FUND REVENUE</b>	<b>60,423.60</b>	<b>422,522.85</b>	<b>340,742.00</b>	<b>( 81,780.85)</b>	<b>124.0</b>

TOWN OF ELIZABETH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>STREETS</u>					
21-49-1100 SALARIES & WAGES- PUB WORKS	9,357.65	96,759.01	99,700.00	2,940.99	97.1
21-49-1300 OVERTIME	727.62	6,875.46	7,500.00	624.54	91.7
21-49-1400 WORKERS' COMPENSATION	288.76	3,643.84	4,045.00	401.16	90.1
21-49-1500 HEALTH INSURANCE	2,888.88	24,939.97	22,000.00	( 2,939.97)	113.4
21-49-1550 RETIREMENT	246.20	2,878.91	3,000.00	121.09	96.0
21-49-1600 FICA	759.63	8,195.86	7,630.00	( 565.86)	107.4
21-49-1700 COLO UNEMPLOYMENT	30.28	320.82	400.00	79.18	80.2
21-49-1850 TRAINING, TRAVEL AND LODGING	.00	.00	850.00	850.00	.0
21-49-1900 ALLOWANCES	157.50	1,389.75	500.00	( 889.75)	278.0
21-49-3200 CONTRACTED SERVICES	2,882.90	59,565.46	73,500.00	13,934.54	81.0
21-49-3500 DE-ICING SUPPLIES	.00	1,017.10	16,500.00	15,482.90	6.2
21-49-3650 LIGHTS AND SIGNALS	1,804.43	19,117.98	32,500.00	13,382.02	58.8
21-49-4000 MAINTENANCE AND REPAIRS	5,025.60	76,925.64	87,000.00	10,074.36	88.4
21-49-5800 ROW MAINTENANCE	7,790.85	106,599.75	109,000.00	2,400.25	97.8
21-49-6100 SIGNS	.00	235.14	1,500.00	1,264.86	15.7
21-49-9000 OTHER	155.72	627.77	11,600.00	10,972.23	5.4
<b>TOTAL STREETS</b>	<b>32,116.02</b>	<b>409,092.46</b>	<b>477,225.00</b>	<b>68,132.54</b>	<b>85.7</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>32,116.02</b>	<b>409,092.46</b>	<b>477,225.00</b>	<b>68,132.54</b>	<b>85.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>28,307.58</b>	<b>13,430.39</b>	<b>( 136,483.00)</b>	<b>( 149,913.39)</b>	<b>9.8</b>

TOWN OF ELIZABETH  
 BALANCE SHEET  
 DECEMBER 31, 2021

CAPITAL IMPROVEMENT FUND

<u>ASSETS</u>			
31-100001	CASH IN COMBINED CASH FUND	6,544,476.85	
31-115000	ACCOUNTS RECEIVABLE	261,177.93	
	TOTAL ASSETS		<u>6,805,654.78</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
31-202000	ACCOUNTS PAYABLE	1,385.84	
	TOTAL LIABILITIES		1,385.84
<u>FUND EQUITY</u>			
31-280000	FUND BALANCE	5,707,955.74	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	1,096,313.20	
	BALANCE - CURRENT DATE	1,096,313.20	
	TOTAL FUND EQUITY		<u>6,804,268.94</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,805,654.78</u>

TOWN OF ELIZABETH  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>TAX</u>					
31-31-3000 SALES TAX	142,301.39	1,355,944.04	1,000,000.00	( 355,944.04)	135.6
31-31-4000 USE TAX	9,270.74	338,776.38	265,000.00	( 73,776.38)	127.8
<b>TOTAL TAX</b>	<b>151,572.13</b>	<b>1,694,720.42</b>	<b>1,265,000.00</b>	<b>( 429,720.42)</b>	<b>134.0</b>
<u>OTHER FINANCING SOURCES</u>					
31-36-1000 INVESTMENT INCOME	242.23	2,566.81	40,000.00	37,433.19	6.4
31-36-9000 OTHER REVENUE	.00	161,866.85	100,000.00	( 61,866.85)	161.9
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>242.23</b>	<b>164,433.66</b>	<b>140,000.00</b>	<b>( 24,433.66)</b>	<b>117.5</b>
<b>TOTAL FUND REVENUE</b>	<b>151,814.36</b>	<b>1,859,154.08</b>	<b>1,405,000.00</b>	<b>( 454,154.08)</b>	<b>132.3</b>

TOWN OF ELIZABETH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>CAPITAL IMPROVEMENT MISC</u>					
31-80-4000 EQUIPMENT	.00	17,200.00	144,500.00	127,300.00	11.9
31-80-5000 LAND PURCHASE	684.84	405,579.41	404,894.57	( 684.84)	100.2
31-80-5500 TOWN HALL BLDG IMPROVEMENTS	23,404.44	44,051.18	150,000.00	105,948.82	29.4
31-80-6000 PLAYGROUND UPGRADES	.00	40,338.74	63,000.00	22,661.26	64.0
31-80-6500 TRAIL SYSTEMS	696.00	2,577.55	12,500.00	9,922.45	20.6
31-80-9900 TRANSFER TO WATER FUND	21,093.00	253,094.00	253,094.00	.00	100.0
TOTAL CAPITAL IMPROVEMENT MISC	45,878.28	762,840.88	1,027,988.57	265,147.69	74.2
TOTAL FUND EXPENDITURES	45,878.28	762,840.88	1,027,988.57	265,147.69	74.2
NET REVENUE OVER EXPENDITURES	105,936.08	1,096,313.20	377,011.43	( 719,301.77)	290.8

TOWN OF ELIZABETH  
BALANCE SHEET  
DECEMBER 31, 2021

STREET CAPITAL IMPROVEMENT FND

ASSETS

32-100001	CASH IN COMBINED CASH FUND	2,251,294.54	
32-104400	STREET BOND RESERVE CD ACCOUNT	1,198,157.55	
32-115000	ACCOUNTS RECEIVABLE	235,055.64	
	TOTAL ASSETS		<u>3,684,507.73</u>

LIABILITIES AND EQUITY

LIABILITIES

32-202000	ACCOUNTS PAYABLE	185,945.42	
32-222000	DEFERRED REVENUE	11,500.00	
	TOTAL LIABILITIES		197,445.42

FUND EQUITY

32-280000	FUND BALANCE	5,609,488.45	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 2,122,426.14)	
	BALANCE - CURRENT DATE	( 2,122,426.14)	
	TOTAL FUND EQUITY		<u>3,487,062.31</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,684,507.73</u>

TOWN OF ELIZABETH  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

STREET CAPITAL IMPROVEMENT FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>TAX</u>					
32-31-3000 GENERAL SALES TAX	128,071.25	1,220,349.64	950,000.00	( 270,349.64)	128.5
32-31-4000 USE TAX	8,343.67	304,898.74	225,000.00	( 79,898.74)	135.5
TOTAL TAX	136,414.92	1,525,248.38	1,175,000.00	( 350,248.38)	129.8
<u>OTHER FINANCING SOURCES</u>					
32-36-1000 INVESTMENT INCOME	190.97	2,568.98	45,000.00	42,431.02	5.7
32-36-3000 MISC REVENUE	.00	75,000.00	.00	( 75,000.00)	.0
TOTAL OTHER FINANCING SOURCES	190.97	77,568.98	45,000.00	( 32,568.98)	172.4
TOTAL FUND REVENUE	136,605.89	1,602,817.36	1,220,000.00	( 382,817.36)	131.4

TOWN OF ELIZABETH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

STREET CAPITAL IMPROVEMENT FND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>CAPITAL OUTLAY</u>					
32-49-1000 DRAINAGE IMPROVEMENTS	45,803.27	45,803.27	50,000.00	4,196.73	91.6
32-49-3000 PAVING PROJECTS - CR13 SOUTH	.00	.00	750,000.00	750,000.00	.0
32-49-4000 ROAD BASE	.00	.00	15,000.00	15,000.00	.0
32-49-6600 RIGHT OF WAY EASEMENTS	63,274.03	63,274.03	50,000.00	( 13,274.03)	126.6
32-49-8000 STREET PAVING	509,035.26	3,027,559.60	3,200,000.00	172,440.40	94.6
32-49-9000 CONCRETE STREET REPAIRS	62,839.28	95,262.60	215,000.00	119,737.40	44.3
TOTAL CAPITAL OUTLAY	680,951.84	3,231,899.50	4,280,000.00	1,048,100.50	75.5
<u>DEBT SVC</u>					
32-59-4000 PAYING AGENCY FEE	.00	600.00	900.00	300.00	66.7
32-59-9700 2014 REFUNDING BOND PRINCIPAL	.00	240,000.00	240,000.00	.00	100.0
32-59-9750 2014 REFUNDING BOND INTEREST	6,038.25	12,076.50	15,794.00	3,717.50	76.5
32-59-9800 2015 REFUNDING BOND PRINCIPAL	.00	165,000.00	165,000.00	.00	100.0
32-59-9850 2015 REFUNDING BOND INTEREST	( 6,038.25)	75,667.50	71,950.00	( 3,717.50)	105.2
TOTAL DEBT SVC	.00	493,344.00	493,644.00	300.00	99.9
TOTAL FUND EXPENDITURES	680,951.84	3,725,243.50	4,773,644.00	1,048,400.50	78.0
NET REVENUE OVER EXPENDITURES	( 544,345.95)	( 2,122,426.14)	( 3,553,644.00)	( 1,431,217.86)	( 59.7)

TOWN OF ELIZABETH  
BALANCE SHEET  
DECEMBER 31, 2021

WATER SEWER FUND

ASSETS

52-100001	CASH IN COMBINED CASH FUND	4,628,337.74	
52-101000	PETTY CASH	100.00	
52-110000	ACCOUNTS RECEIVABLE: UB	118,991.64	
52-115000	ACCOUNTS RECEIVABLE: OTHER	1,632.85	
52-160100	LAND: WATER	171,737.60	
52-160200	LAND: SEWER	143,729.50	
52-161100	EASEMENTS: WATER	10,890.77	
52-161200	EASEMENTS: SEWER	32,271.26	
52-162100	PLANT & EQUIPMENT: WATER	2,271,315.79	
52-162200	PLANT & EQUIPMENT: SEWER	5,984,793.47	
52-163100	WATER IMPROVEMENTS	2,288,597.77	
52-163200	SEWER IMPROVEMENTS	2,727,573.38	
52-165100	CONSTRUCTION IN PROGRESS: WTR	899,886.39	
52-169100	ACCUMULATED DEP: WATER	( 2,597,399.48)	
52-169200	ACCUMULATED DEP: SEWER	( 3,535,127.34)	
	TOTAL ASSETS		13,147,331.34

LIABILITIES AND EQUITY

LIABILITIES

52-202000	ACCOUNTS PAYABLE	27,879.44	
52-202200	AP-REIMBURSABLE EXPENSES	783.24	
52-215200	ACCRUED INT PAY: SEWER	34,000.00	
52-218000	COMPENSATED ABSENCES PAYABLE	8,381.31	
52-218100	COMP ABSENCES- CURRENT PAYABLE	930.58	
52-220000	CUSTOMER METER DEPOSITS	36,031.40	
52-231200	2007 CWRPDA CUR NOTES PAYABLE	57,927.73	
52-231300	2008 CWRPDA CUR NOTES PAYABLE	250,722.00	
52-239401	2008 CWRPDA NOTE PAYABLE	2,256,506.97	
52-239402	2007 CWRPDA NOTE PAYABLE	396,632.31	
	TOTAL LIABILITIES		3,069,794.98

FUND EQUITY

52-280000	RETAINED EARNINGS	10,560,480.95	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 482,944.59)	
	BALANCE - CURRENT DATE	( 482,944.59)	
	TOTAL FUND EQUITY		10,077,536.36
	TOTAL LIABILITIES AND EQUITY		13,147,331.34

TOWN OF ELIZABETH  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

WATER SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>CHARGE FOR SERVICES / TAP FEES</u>					
52-34-4100 WATER SALES	46,769.82	742,875.58	625,000.00	( 117,875.58)	118.9
52-34-4200 SEWER SALES	56,663.70	677,654.58	600,000.00	( 77,654.58)	112.9
52-34-8100 WATER TAP FEES	.00	825,500.00	500,000.00	( 325,500.00)	165.1
52-34-8200 SEWER TAP FEES	.00	896,800.00	500,000.00	( 396,800.00)	179.4
<b>TOTAL CHARGE FOR SERVICES / TAP FEES</b>	<b>103,433.52</b>	<b>3,142,830.16</b>	<b>2,225,000.00</b>	<b>( 917,830.16)</b>	<b>141.3</b>
<u>MISCELLANEOUS</u>					
52-36-1000 INVESTMENT INCOME	174.53	2,057.34	50,000.00	47,942.66	4.1
52-36-9000 OTHER REVENUE	2,514.03	136,221.68	130,000.00	( 6,221.68)	104.8
<b>TOTAL MISCELLANEOUS</b>	<b>2,688.56</b>	<b>138,279.02</b>	<b>180,000.00</b>	<b>41,720.98</b>	<b>76.8</b>
<u>OTHER SOURCES</u>					
52-39-7003 TRANSFER IN FROM CAP IMP FUND	21,093.00	253,094.00	253,094.00	.00	100.0
<b>TOTAL OTHER SOURCES</b>	<b>21,093.00</b>	<b>253,094.00</b>	<b>253,094.00</b>	<b>.00</b>	<b>100.0</b>
<b>TOTAL FUND REVENUE</b>	<b>127,215.08</b>	<b>3,534,203.18</b>	<b>2,658,094.00</b>	<b>( 876,109.18)</b>	<b>133.0</b>

TOWN OF ELIZABETH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

WATER SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>WATER</u>					
52-57-1100 SALARIES & WAGES- WATER	9,357.65	96,759.01	99,700.00	2,940.99	97.1
52-57-1201 SEASONAL MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
52-57-1300 OVERTIME	727.62	6,875.46	8,000.00	1,124.54	85.9
52-57-1400 WORKERS' COMPENSATION	289.04	3,659.79	2,683.00	( 976.79)	136.4
52-57-1500 HEALTH INSURANCE	2,888.88	24,938.47	22,000.00	( 2,938.47)	113.4
52-57-1550 RETIREMENT	246.20	2,878.91	3,000.00	121.09	96.0
52-57-1600 FICA	760.19	8,222.68	7,630.00	( 592.68)	107.8
52-57-1700 COLO UNEMPLOYMENT	30.28	320.82	275.00	( 45.82)	116.7
52-57-1825 MEMBERSHIPS - EMPLOYEE	.00	585.00	800.00	215.00	73.1
52-57-1850 TRAINING, TRAVEL AND LODGING	.00	36.75	3,000.00	2,963.25	1.2
52-57-1900 ALLOWANCES	165.00	1,764.75	500.00	( 1,264.75)	353.0
52-57-1950 OTHER BENEFITS	.00	.00	12,500.00	12,500.00	.0
52-57-3200 CONTRACTED SERVICES	( 10,204.14)	106,473.39	138,500.00	32,026.61	76.9
52-57-4800 TELEPHONE AND CELLPHONES	.00	.00	1,500.00	1,500.00	.0
52-57-4900 UTILITIES	5,066.72	79,953.58	65,000.00	( 14,953.58)	123.0
52-57-5400 INSURANCE	.00	7,478.50	6,000.00	( 1,478.50)	124.6
52-57-5500 LEGAL - CONTRACTED	.00	98.00	25,000.00	24,902.00	.4
52-57-6000 MAINTENANCE AND REPAIRS	1,721.55	160,619.28	171,600.00	10,980.72	93.6
52-57-7500 CHEMICAL SUPPLIES	.00	6,857.43	12,000.00	5,142.57	57.2
52-57-7550 WATER SUPPLIES	648.99	13,257.00	14,000.00	743.00	94.7
52-57-9000 OTHER	30,863.17	195,129.09	1,999,400.00	1,804,270.91	9.8
<b>TOTAL WATER</b>	<b>42,561.15</b>	<b>715,907.91</b>	<b>2,594,088.00</b>	<b>1,878,180.09</b>	<b>27.6</b>
<u>SEWER</u>					
52-58-1100 -SALARIES & WAGES- SEWER	9,357.72	96,758.70	99,700.00	2,941.30	97.1
52-58-1300 OVERTIME	727.62	6,875.31	9,000.00	2,124.69	76.4
52-58-1400 WORKERS' COMPENSATION	288.86	3,681.62	1,625.00	( 2,056.62)	226.6
52-58-1500 HEALTH INSURANCE	2,888.78	24,895.23	16,500.00	( 8,395.23)	150.9
52-58-1550 RETIREMENT	246.24	2,878.92	3,000.00	121.08	96.0
52-58-1600 FICA	1,071.76	11,924.70	7,630.00	( 4,294.70)	156.3
52-58-1700 COLO UNEMPLOYMENT	43.07	465.87	300.00	( 165.87)	155.3
52-58-1825 MEMBERSHIPS - EMPLOYEE	.00	.00	500.00	500.00	.0
52-58-1850 TRAINING, TRAVEL AND LODGING	.00	41.50	2,000.00	1,958.50	2.1
52-58-1900 ALLOWANCES	165.00	1,717.75	500.00	( 1,217.75)	343.6
52-58-1950 OTHER BENEFITS	.00	.00	12,500.00	12,500.00	.0
52-58-3200 CONTRACTED SERVICES	( 40,883.90)	46,789.08	94,000.00	47,210.92	49.8
52-58-3600 EASEMENT PURCHASES	.00	.00	20,000.00	20,000.00	.0
52-58-4800 TELEPHONE AND CELLPHONES	275.99	6,668.67	7,500.00	831.33	88.9
52-58-4900 UTILITIES	7,956.03	60,852.24	85,000.00	24,147.76	71.6
52-58-5400 INSURANCE	.00	9,216.10	7,000.00	( 2,216.10)	131.7
52-58-5550 LEGAL - CONTRACTED	.00	.00	2,500.00	2,500.00	.0
52-58-6000 MAINTENANCE AND REPAIRS	9,681.73	133,122.17	175,100.00	41,977.83	76.0
52-58-7500 SEWER SUPPLIES	18.08	1,138.99	1,800.00	661.01	63.3
52-58-9000 OTHER	49,500.00	56,600.08	718,000.00	661,399.92	7.9
<b>TOTAL SEWER</b>	<b>41,336.98</b>	<b>463,626.93</b>	<b>1,264,155.00</b>	<b>800,528.07</b>	<b>36.7</b>

TOWN OF ELIZABETH  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

WATER SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER/UNDER BU	PCNT
<u>2007 CWRPDA</u>					
52-63-6300 2007 CWRPDA PYMT- PRINCIPAL	.00	56,881.69	54,196.00	( 2,685.69)	105.0
52-63-6400 2007 CWRPDA- INTEREST	.00	17,554.55	17,597.00	42.45	99.8
TOTAL 2007 CWRPDA	.00	74,436.24	71,793.00	( 2,643.24)	103.7
<u>2008 CWRDPA</u>					
52-64-6500 2008 CWRDPA LOAN- PRINCIPAL	.00	2,507,228.97	2,507,228.97	.00	100.0
52-64-6600 2008 CWRPDA LOAN- INTEREST	.00	80,947.72	92,386.00	11,438.28	87.6
TOTAL 2008 CWRDPA	.00	2,588,176.69	2,599,614.97	11,438.28	99.6
<u>DEPARTMENT 65</u>					
52-65-9900 TRANSFER TO GENERAL FUND	14,587.00	175,000.00	175,000.00	.00	100.0
TOTAL DEPARTMENT 65	14,587.00	175,000.00	175,000.00	.00	100.0
TOTAL FUND EXPENDITURES	98,485.13	4,017,147.77	6,704,650.97	2,687,503.20	59.9
NET REVENUE OVER EXPENDITURES	28,729.95	( 482,944.59)	( 4,046,556.97)	( 3,563,612.38)	( 11.9)

TOWN OF ELIZABETH  
BALANCE SHEET  
DECEMBER 31, 2021

COMBINED CASH FUND

ASSETS

99-100001	CASH ALLOCATED TO OTHER FUNDS	(	16,192,394.52)	
99-100012	CASH CLEARING - COURT	(	12,664.13)	
99-104201	COLOTRUST INVESTMENT ACCOUNT		10,825,761.80	
99-104202	CORE ARPA ACCOUNT		196,845.52	
99-104203	CORE INVESTMENT ACCOUNT		4,192,334.64	
99-105200	CBOC (WATER SEWER)		990,116.69	
			<hr/>	
	TOTAL ASSETS			<hr/> <hr/>
				.00



**TOWN OF ELIZABETH**

**POLICE DEPARTMENT**  
MELVIN BERGHAHN, CHIEF OF POLICE

**Elizabeth Police Department Activity Statistics Report**

Reporting Period:

01/30/2022 to 02/12/2022



**ELIZABETH POLICE DEPARTMENT'S MISSION STATEMENT:**

*“To provide a leadership role in creating an atmosphere of safety and community pride in the Town of Elizabeth by providing quality law enforcement services which utilize innovative approaches to address community needs”.*

The following is an informational breakdown of EPD police activity from **01/30/2022 at 12:01 a.m. to 02/12/2022 at 11:59 p.m.** This information is compiled from our Records Management System (RMS), identified as New World (NW), as well as Douglas County Regional Dispatch (DRDC) records.

*\*All suspects/defendants are presumed innocent until proven guilty in a Court of Law.\**

▪ PO Box 1527, 425 S Main Street ▪ Elizabeth, Colorado 80107 ▪ (303) 646-4664 ▪ Fax: (303) 646-0676 ▪  
[www.townofelizabeth.org](http://www.townofelizabeth.org)



**TOWN OF ELIZABETH**

**POLICE DEPARTMENT**  
 MELVIN BERGHANN, CHIEF OF POLICE

**Elizabeth Police Department Activity Statistics Report**

Reporting Period:

01/30/2022 to 02/12/2022

**Total Calls for Service:**

276
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**Traffic Stops:**

<b>Total Stops:</b>	<b>Penalty Assessments:</b>	<b>Written Warnings:</b>	<b>Verbal Warnings:</b>	<b>Assisting Other Agencies</b>
23	7	10	5	1

**Parking Violations:**

<b>Total Parking Violations:</b>	<b>Parking Citations:</b>	<b>Parking Written Warnings:</b>	<b>Parking Verbal Warnings:</b>
9	1	7	1

**Other Calls for Service:**

<b>Call Type:</b>	<b>Number of Calls:</b>
Abandoned Vehicle	2
Alarm-Business Burglary	6
Alarm-Residential Burglary	1
Animal Barking	3
Animal Complaint	1
Assist to Fire Department	1
Assist to other Agency	3
Attempt to Contact	1
Child Abuse	2
Citizen Assist	1
Civil	1
Crime Prevention	2



## TOWN OF ELIZABETH

POLICE DEPARTMENT  
MELVIN BERGHAHN, CHIEF OF POLICE

### Elizabeth Police Department Activity Statistics Report

Reporting Period:

01/30/2022 to 02/12/2022

Disturbance	1
Drunk Subject	1
Fight	1
Follow up	16
Fraud	1
Harassment	2
Increased Patrol	141
Informational Report	2
Juvenile Complaint	1
Liquor Violation	1
Medical Assist	7
Mental Health Hold	1
Municipal Ordinance Violation	9
Motor Vehicle Accident Property Damage	4
Parking Complaint	9
Prowler	1
Report Every Drunk Driver Immediately	1
Runaway	1
Suicidal Subject	2
Suspicious Circumstance	4
Suspicious Person	2
Suspicious Vehicle	9
Theft	2
Traffic Complaint	4
Traffic Stop	23
VIN Verify	3
Welfare Check	3



## TOWN OF ELIZABETH

POLICE DEPARTMENT  
MELVIN BERGHANN, CHIEF OF POLICE

### Elizabeth Police Department Activity Statistics Report

Reporting Period:

01/30/2022 to 02/12/2022

#### Open and Active Investigations:

Case/Incident Number:	Call Type:	Details:
22-0589	Harassment	Harassment between two students at a local school.
21-5867	Domestic Violence	Possible domestic violence case between juveniles.
21-3504	Criminal Mischief	A local school had several cameras broken by students.
22-0794	Fraud	A local employer was defrauded by check.
22-0708	Child Abuse	A child was allegedly assaulted by an adult at a local business.
22-0389	Recovered Stolen Vehicle	A stolen vehicle was recovered in Town limits.
22-0616	Municipal Ordinance Violation	A property in town has not complied with Community Services. The case was forwarded to the Patrol Division for resolution.

*\*Please note that limited information regarding open investigations is available. This is to protect the integrity of the investigations.\**



**TOWN OF ELIZABETH**

**POLICE DEPARTMENT**  
 MELVIN BERGHANN, CHIEF OF POLICE

**Elizabeth Police Department Activity Statistics Report**

Reporting Period:

01/30/2022 to 02/12/2022

**Closed Case/Incident Reports:**

<b>Case/Incident Number:</b>	<b>Call Type:</b>	<b>Details:</b>
22-0243	Criminal Mischief/ Attempted Burglary	A local business had a coin operated machine damaged. The suspect did not gain access to the vault. No suspects were identified.
22-0634	Welfare Check	A parent contacted EPD with concerns regarding their child. After investigation, the issue was deemed to be a civil dispute.
22-0735	Harassment	EPD received a Safe2tell regarding a juvenile. After investigation, it was determined that the juvenile did not reside in EPD jurisdiction, the case was forwarded to the proper agency.
22-0400	Motor Vehicle Accident	A hit and run motor vehicle accident was reported to have occurred at a local business. After investigation, EPD was unable to determine where the crash took place.
22-0645	Suicidal Subject	A student at a local school was brought to EPD for an evaluation by Centennial Mental Health. The juvenile was released to a guardian on a safety plan.
22-0660	Harassment	A fight occurred between an adult mother and adult daughter. The victim did not want charges pressed.
22-0666	Municipal Ordinance Violation-Snow	A property was found to have not shoveled their sidewalk more than 48 hours after the cessation of snowfall. The owner came into compliance.
22-0665	Municipal Ordinance Violation-Snow	A property was found to have not shoveled their sidewalk more than 48 hours after the cessation of snowfall. The owner came into compliance.
22-0664	Municipal Ordinance Violation-Snow	A property was found to have not shoveled their sidewalk more than 48 hours after the cessation of snowfall. The owner came into compliance.



**TOWN OF ELIZABETH**

**POLICE DEPARTMENT**  
 MELVIN BERGHANN, CHIEF OF POLICE

**Elizabeth Police Department Activity Statistics Report**

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01/30/2022 to 02/12/2022

22-0663	Municipal Ordinance Violation-Snow	A property was found to have not shoveled their sidewalk more than 48 hours after the cessation of snowfall. The owner came into compliance.
22-0653	Informational Report	A defendant came into the Elizabeth Municipal Court for their case. EPD was advised that the defendant's drivers license was cancelled and denied. A proof of service was issued, and the license was seized and mailed back to the DMV.
22-0648	Fight	A fight occurred at a local school between two juveniles. Both juveniles were issued municipal summonses for multiple charges.
22-0466	Curfew Violation	Two juveniles were discovered to be in public several hours after curfew. The juveniles were both summonsed into municipal court.
22-0592	Motor Vehicle Accident	A two-vehicle motor vehicle accident occurred. The at fault driver was issued a municipal summons for unsafe backing.
22-0119	Theft	A local juvenile reported a personal technology devise was stolen. Upon investigation, no suspect could be identified.
22-0593	Minor in Possession of Alcohol	A local juvenile was found to be intoxicated and in possession of alcohol. The juvenile case was filed into county court for the violation.
22-0341	Harassment	A harassment was reported to have occurred via email and phone. After investigation, it was determined that no crime had occurred.
22-0768	Theft	EPD responded to a theft of copper pies. The victim did not wish to press charges, and no suspect has been identified.
22-0728	Municipal Ordinance Violation-Signs	An advertising sign was located and found to be in violation of the Town's sign code. The owner was contact and requested the sign be disposed of.



**TOWN OF ELIZABETH**

**POLICE DEPARTMENT**  
 MELVIN BERGHANN, CHIEF OF POLICE

**Elizabeth Police Department Activity Statistics Report**

Reporting Period:

01/30/2022 to 02/12/2022

22-0795	Runaway	A local juvenile ran away from home. The juvenile was unable to be located and was entered into the system as a runaway.
22-0678	Traffic Stop	A motorist was contacted on a traffic stop. Upon investigation the driver was found to not have a driver's license, displayed fictitious plates, and was found with open container of marijuana. The driver was arrested and booked into the Elbert County Jail on several charges.
22-0547	Weapons Violation	A firearm was discharged at a local business. No injuries occurred. The suspect was issued a municipal summons for multiple violations.
22-0620	Harassment/Criminal Mischief	A fight occurred between an adult and a juvenile. The suspect was issued a municipal summons for multiple violations.
22-0806	Prowler	EPD responded to an address in town on report of a prowler. Upon investigation, the suspect never made entry into the house, and it is unknown the identity of the suspect at this time.
22-0588	Theft	A resident reported several items being stolen from their residence. A suspect was located, however the victim declined to pursue charges.
22-0371	Fight/Disturbing the Peace	Two juveniles were issued municipal summonses for a fight that occurred at a local business.
22-0814	Traffic Stop	EPD contacted a driver for doing doughnuts at a local business parking lot. Upon investigation, the driver's license was cancelled. The license was seized, and a proof of service was issued.



# TOWN OF ELIZABETH

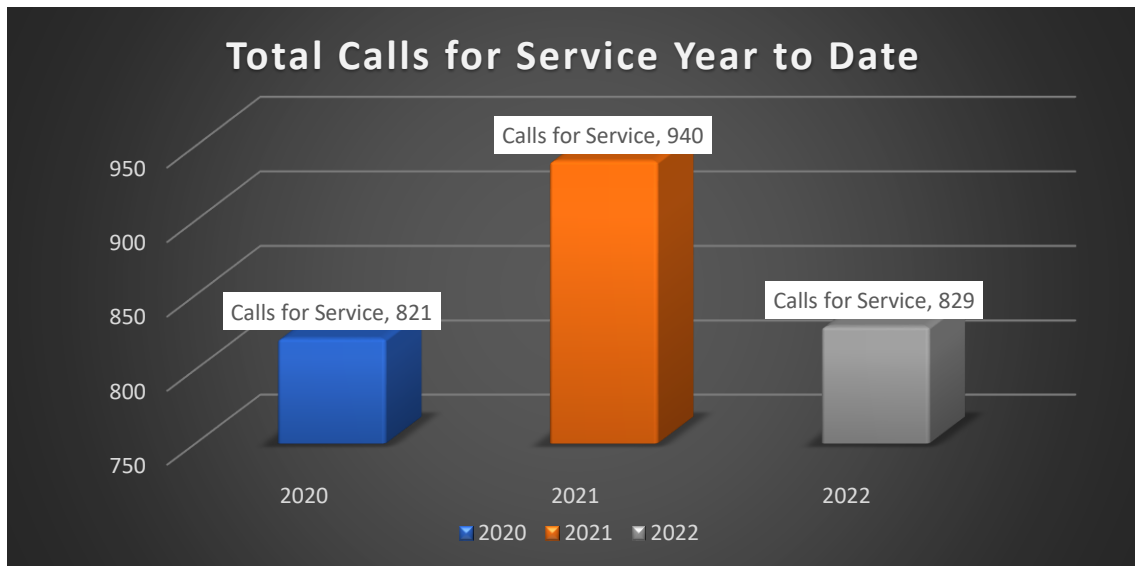
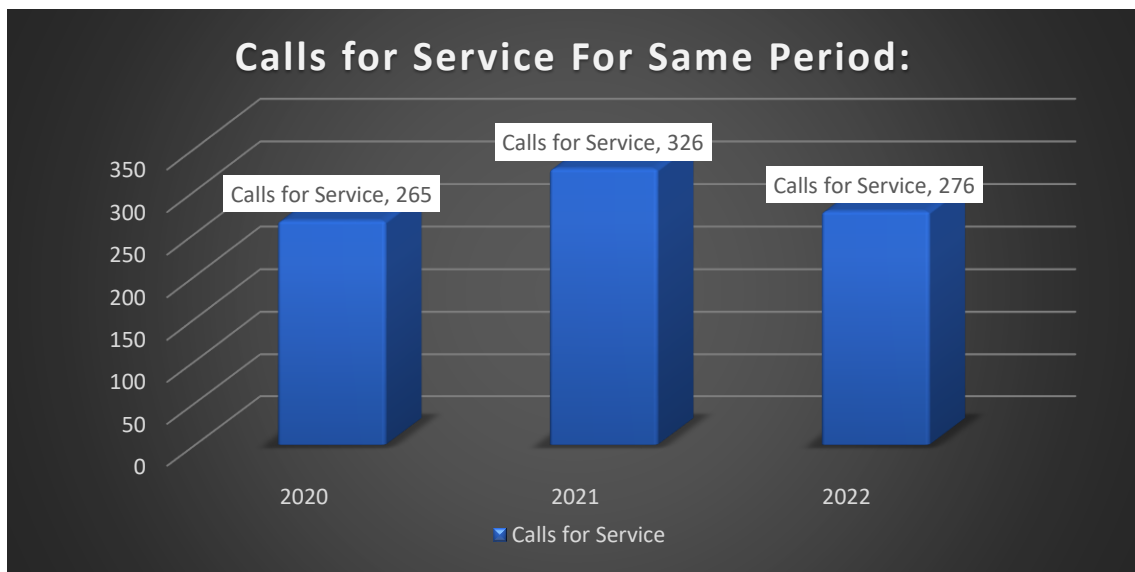
POLICE DEPARTMENT  
MELVIN BERGHANN, CHIEF OF POLICE

## Elizabeth Police Department Activity Statistics Report

Reporting Period:

01/30/2022 to 02/12/2022

### Historical Data:





**TOWN OF ELIZABETH**

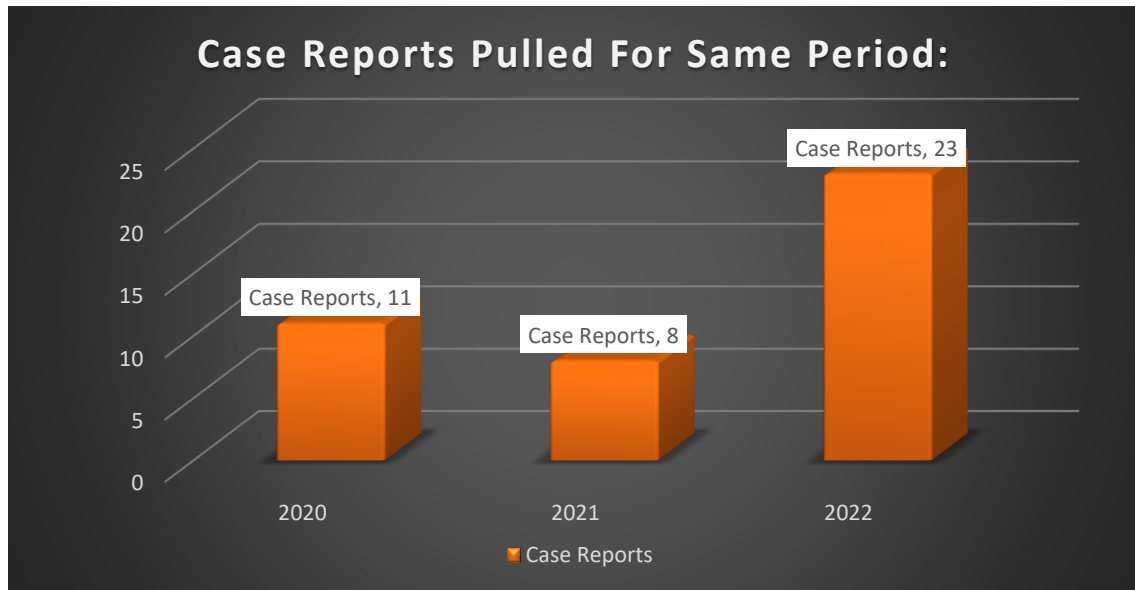
**POLICE DEPARTMENT**

MELVIN BERGHANN, CHIEF OF POLICE

**Elizabeth Police Department Activity Statistics Report**

Reporting Period:

01/30/2022 to 02/12/2022





**TOWN OF ELIZABETH**

**POLICE DEPARTMENT**

MELVIN BERGHAWN, CHIEF OF POLICE

**Elizabeth Police Department Activity Statistics Report**

Reporting Period:

01/30/2022 to 02/12/2022

**Chief of Police's Advisements:**

Elizabeth Police Department is happy to advise that Michael McDaniel accepted the position of Police Officer for the Town. Michael brings a wealth of experience to the department. He started his career as an officer in Denver in 2005, while in Denver he received the Citizens Appreciate Police Award (CAP) for his involvement and placement of a homeless family that were victims in a crime. Michael then went to Woodland Park in 2014 where became the lead investigator on the Patrick Frazy, Kelsey Bareth national murder case. This case earned national recognition and Patrick Frazy received a sentence of 125 years plus life for his actions.

If you have any questions, please let me know!

Respectfully,

Chief Melvin Berghahn

Chief of Police

**TO:** Honorable Mayor and Board of Trustees  
**FROM:** Bella Valentine Student Liaison  
**DATE:** February 2022  
**SUBJECT:** Student Liaison Report

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**SUMMARY**

**The last few weeks at Elizabeth High School have been full of new and exciting events!**

Spring Sports are ready to start next week.

EHS Wrestling had 5 wrestlers qualify for state, and they will compete at the Ball Arena in Denver. State is scheduled for February 19th.

Class registration is beginning. The goal is to recruit more students for Concurrent Enrollment and Advanced Placement classes.

Unfortunately, there has been an increase in physical altercations at the High School.

Singing Hills Elementary is participating in a virtual art show, showcasing student artwork from each grade level.

Running Creek Elementary is holding lots of fundraisers for the school including Butter Braids and Box Tops.

The Beauty and the Beast Musical is set for March 3rd, 4th, and 5th at varying times.

EHS Chick-fil-a leadership is hosting a gently used prom attire drive, in preparation for Prom in April.



**HISTORIC ADVISORY BOARD – RECORD OF PROCEEDINGS  
JANUARY 10, 2022**

**CALL TO ORDER**

The Regular Meeting of the Historic Advisory Board was called to order on Monday, January 10, 2022, at 12:01 PM by Chair John Quest.

**ROLL CALL**

Present were Chair John Quest, Vice Chair Cecilia Farin, and Board Member Jerry Garland. There was a quorum to conduct business.

Also present were Planner/Project Manager Zach Higgins, Town Clerk Michelle Oeser, and Deputy Town Clerk Harmony Malakowski. Community Development Administrative Assistant Pat Gonzales was present by phone.

**AGENDA CHANGES**

There were no changes to the agenda as presented.

**MINUTES**

Regular Minutes of December 6, 2021

Motion by Mr. Garland, seconded by Vice Chair Farin, to approve the minutes from December 6, 2021.

The vote of those Board Members present was unanimously in favor. Motion carried.

**NEW BUSINESS**

Discussion and possible action on election of 2022 Chairperson and Vice Chairperson

Motion by Mr. Garland, seconded by Vice Chair Farin, to elect John Quest as Chairperson and Cecilia Farin as Vice Chairperson for 2022.

The vote of those Board Members present was unanimously in favor. Motion carried.

Discussion and possible action regarding Historic Advisory Board Resolution 22-01, a Resolution Establishing a Designated Public Place for the Posting of Meeting Notices Pursuant to C.R.S. 24-



6-402(2)(c)

Motion by Vice Chair Farin, seconded by Mr. Garland, to approve the Historic Advisory Board Resolution 22-01, a Resolution Establishing a Designated Public Place for the Posting of Meeting Notices Pursuant to C.R.S. 24-6-402(2)(c).

The vote of those Board Members present was unanimously in favor. Motion carried.

Discussion regarding travel expenses and reimbursements

Ms. Gonzales gave instruction and a report regarding travel expenses and reimbursements.

Discussion and possible action on recommendation to applicant regarding proposed 286 South Main Street alterations

Motion by Mr. Garland, seconded by Vice Chair Farin, to provide Historic Advisory Board support to the applicant regarding the proposed 286 South Main Street alterations. The vote of those Board Members present was unanimously in favor. Motion carried.

Discussion regarding Historic Advisory Board date availability for regular meetings and upcoming public meetings

The Board provided updated meeting dates to Mr. Higgins for upcoming meetings.

Discussion regarding HistoryColorado, LLC Basic Model CLG Preservation Ordinance

Mr. Higgins provided the Board an update and the Board agreed to discuss this item further in the workshop following the regular meeting.

Discussion regarding Historic Advisory Board Quarterly Report to Board of Trustees

Chair Quest will provide a quarterly report to the Board of Trustees at their February 8, 2022, meeting.

**STAFF REPORTS**

- Mr. Higgins informed the Board that Resolution 22R05 regarding the in-depth historical analysis will be going before the Board of Trustees on January 11, 2022.

**BOARD REPORTS**

- Discussion regarding the Old Stone Church
- Discussion regarding Frontier High School

**ADJOURNMENT**



# TOWN OF ELIZABETH

Motion by Vice Chair Farin, seconded by Mr. Garland, to adjourn meeting at 1:02 PM. The vote of those Board Members present was unanimously in favor. Motion carried.

Chair John Quest



Deputy Town Clerk Harmony Malakowski



**MAIN STREET BOARD OF DIRECTORS – RECORD OF PROCEEDINGS  
JANUARY 13, 2022**

**CALL TO ORDER**

The Regular Meeting of the Main Street Board of Directors was called to order on Thursday, January 13, 2022, at 8:32 AM by President Tedd Lipka.

**ROLL CALL**

Present were President Tedd Lipka, Vice President Linda Bulmer, and Board Members Jeff Struthers and Michael Hussey. There was a quorum to conduct business.

Also present were Planner/Project Manager Zach Higgins and Deputy Town Clerk Harmony Malakowski.

**AGENDA CHANGES**

There were no changes to the agenda as presented.

**MINUTES**

Regular Minutes of December 09, 2021

Motion by Mr. Hussey, seconded by Mr. Struthers, to approve the minutes from December 09, 2021.

The vote of those Board Members present was unanimously in favor. Motion carried.

**NEW BUSINESS**

Discussion and possible action on Main Street Board of Directors Resolution 22-01, a Resolution establishing a designated public place for the posting of meeting notices pursuant to C.R.S. 24-6-402(2)(c)

Motion by Mr. Hussey, seconded by Mr. Struthers, to approve Main Street Board of Directors Resolution 22-01, a Resolution establishing a designated public place for the posting of meeting notices pursuant to C.R.S. 24-6-402(2)(c).

The vote of those Board Members present was unanimously in favor. Motion carried.



# TOWN OF ELIZABETH

Discussion and possible action on approval of 2022 Elizabeth Main Street Program Workplan  
Motion by Mr. Hussey, seconded by Mr. Struthers, to approve the 2022 Elizabeth Main Street Program Workplan.

The vote of those Board Members present was unanimously in favor. Motion carried.

Discussion on Main Street Board of Directors Quarterly Report to the Board of Trustees  
Ms. Bulmer will present the quarterly report to the Board of Trustees on January 25<sup>th</sup>, 2022.

Discussion on possible action on recommendation to Board of Trustees Approval of Revitalizing Main Street Grant Application

Motion by Mr. Hussey, seconded by Mr. Struthers, to recommend to the Board of Trustees approval of Revitalizing Main Street Grant application.

The vote of those Board Members present was unanimously in favor. Motion carried.

Discussion on agreement for 2022 Elizabeth Farmers' Market

The Board provided direction and guidance for the agreement regarding the Elizabeth Farmers' Market.

## STAFF REPORTS

- Discussion regarding the Board vacancy process.
- Discussion regarding the Streetscape project.
- Discussion regarding upcoming training opportunities and registration.
- Discussion regarding the Holiday ornaments surveys.
- Discussion regarding the Hwy 86 Main Street directional sign and CDOT recommendation.

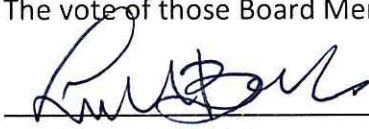
## BOARD REPORTS

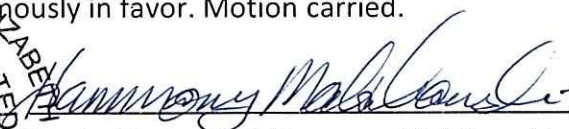
No reports from the Main Street Board of Directors.

## ADJOURNMENT

Motion by Mr. Hussey, seconded by Mr. Struthers, to adjourn meeting at 9:39 AM.

The vote of those Board Members present was unanimously in favor. Motion carried.

  
Vice President ~~Tedd Lipka~~  
Linda Bulmer

  
Deputy Town Clerk Harmony Malakowski

SEAL  
TOWN OF ELIZABETH  
INCORPORATED  
SEPTEMBER 24 1890  
ELBERT COUNTY COLORADO