



TOWN OF ELIZABETH

**TOWN OF ELIZABETH
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, June 14, 2022 at 7:00 PM
Town Hall, 151 S. Banner Street**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

UNSCHEDULED PUBLIC COMMENT

AGENDA CHANGES

CONSENT AGENDA

- [1.](#) Minutes of the Regular Meeting of May 24, 2022

PRESENTATIONS

2. Vest Presentation
- [3.](#) The Arc Arapahoe & Douglas Counties - Luke Weeland

NEW BUSINESS

4. Discussion with Alana Wolner on Senior outreach – Alana Wolner
- [5.](#) Discussion regarding possible Gesin Lot Development – Gene Gregory
- [6.](#) Discussion and possible action on Resolution 22R28, a Resolution establishing the Naming and Memorial Committee – Harmony Malakowski
- [7.](#) Discussion on a possible appointment of a backup Judge – Michelle Oeser

MANAGEMENT MONITORING REPORTS

- [8.](#) Managers Reports

BOARD OF TRUSTEES REPORTS

STUDENT LIAISON REPORT

ADJOURNMENT

MEETING PROTOCOL AND STANDARDS OF CONDUCT

Public Participation

Public comment is encouraged and will be listed as an agenda item at every regular Board meeting.

Each individual wishing to be heard during the public comment period will be given up to three (3) minutes to make a comment.

The public comment period will not be used to make political endorsements or for political campaign purposes.

Questions from the Board will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for listening to the comments of citizens without taking any formal action.

The Board may direct the Town Administrator to provide information requested by a speaker during the public comment period.

Speakers are not allowed to make belligerent, accusatory, impertinent, slanderous, threatening, abusive, or disparaging comments.

The Mayor may elect to defer public comment on a specific issue that appears on the regular agenda until that specific item is addressed.

The Mayor may call for order when sidebar conversations occur in the audience. Those conversations are distracting from the Board addressing the topics at hand.

Members of the public who do not follow proper conduct after a warning in a public meeting may be barred from further participation at that meeting or removed from the Board Chambers pursuant to the Elizabeth Municipal Code and Colorado Revised Statutes.



Board of Trustees – Record of Proceedings
May 24, 2022

CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Town of Elizabeth was called to order on Tuesday, May 24, 2022, at 7:00 pm by Mayor Megan Vasquez.

ROLL CALL

Present were Mayor Megan Vasquez, Mayor Pro Tem Angela Ternus, Trustees Tammy Payne, Loren Einspahr, Linda Secrist, Daniel DiLoreto, and Nick Snively.

Also present were Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, Chief of Police Melvin Berghahn, Community Development Director Pam Cherry, Assistant Public Works Director James McErnie, Town Attorney Corey Hoffmann, and Student Liaison Bella Valentine.

PLEDGE OF ALLEGIANCE

Mayor Vasquez led the Board in the Pledge of Allegiance.

UNSCHEDULED PUBLIC COMMENT

No comment.

AGENDA CHANGES

No changes from the Administration.
No agenda changes from the Board.

Agenda set.

CONSENT AGENDA

1. Minutes of the Regular Meeting of May 10, 2022

Motion by Mayor Pro Tem Ternus, seconded by Trustee Einspahr, to approve the Consent Agenda as presented.

The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

PRESENTATIONS

2. Appreciation of Bella Valentine - Mayor Vasquez

Mayor Vasquez presented Ms. Valentine with a plaque, certificate of appreciation, and scholarship check.

Mayor Vasquez opened the Public Hearing at 7:06 pm.

PUBLIC HEARING

3. 755 Crossroads Circle (Cleary) Site Plan – Pam Cherry

Mayor Vasquez opened the hearing to public comment. There were no public comments.

Mayor Vasquez closed the hearing and returned to the regular meeting at 7:25 pm.

NEW BUSINESS

4. Discussion and possible action on recommendation for approval of 755 Crossroads Circle (Cleary) Site Plan – Pam Cherry

Motion by Trustee Einspahr, seconded by Trustee DiLoreto, to approve the site plan for 755 Crossroads Circle, Cleary Building.

The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

5. Groundwater Decrees – David Kueter Water Attorney

Motion by Mayor Pro Tem Ternus, seconded by Trustee DiLoreto, to approve the update of Groundwater Decrees with additional funds required to obtain these decrees.

The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

6. Presentation regarding Elizabeth 44 and THK Associates– Pam Cherry

Discussion on THK presentation of Elizabeth 44 conceptual plan.

7. Discussion and possible action on Ordinance 22-04, an Ordinance conforming the Municipal Code of the Town of Elizabeth to reflect changes to the Election Schedule approved by the Town’s Electors – Michelle Oeser

Motion by Mayor Pro Tem Ternus, seconded by Trustee Payne, to approve Ordinance 22-04, an Ordinance conforming the Municipal Code of the Town of Elizabeth to reflect changes to the Election Schedule approved by the Town’s Electors.

The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

8. Discussion and possible action on Resolution 22R24, a Resolution memorializing the creation of the Main Street Board of Directors – Pam Cherry

Motion by Trustee Payne, seconded by Trustee DiLoreto, to approve Resolution 22R24, a Resolution memorializing the creation of the Main Street Board of Directors.
The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

9. Discussion and possible action on the appointment of Kurt D. Prinslow with a term to March 31, 2025, and Brandon Jeffress with a term to March 31, 2025, to the Main Street Board of Directors with terms– Pam Cherry

Motion by Mayor Pro Tem Ternus, seconded by Trustee Einspahr to the appointment of Kurt D Prinslow with a term to March 31, 2025, and Brandon Jeffress with a term to March 31, 2025 to the Main Street Board of Directors with terms.
The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

10. Discussion and possible action on Resolution 22R25, a Resolution approving the Intergovernmental Agreement between the Town and the Elbert County Clerk and Recorder – Patrick Davidson

Motion by Trustee Payne, seconded by Trustee DiLoreto, to approve Resolution 22R25, a Resolution approving the Intergovernmental Agreement between the Town and the Elbert County Clerk and Recorder.
The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

11. Discussion and possible action on Resolution 22R26, a Resolution terminating the Town’s participation in the Intergovernmental Agreement establishing the Colorado Rangers Law Enforcement Shared Reserve – Chief Berghahn

Motion by Mayor Pro Tem Ternus, seconded by Trustee DiLoreto, to approve Resolution 22R26,
a
Resolution terminating the Town’s participation in the Intergovernmental Agreement establishing the Colorado Rangers Law Enforcement Shared Reserve.
The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

12. Discussion and possible action on Resolution 22R27, a Resolution approving the First Amendment to the License Agreement between the Town and the Elizabeth Brewing Company – Pam Cherry

Motion by Trustee Payne, seconded by Trustee Einspahr, to approve Resolution 22R27, a Resolution approving the First Amendment to the License Agreement between the Town and

the Elizabeth Brewing Company.

The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

13. Discussion and possible action on Ordinance 22-05, an Ordinance amending section 10-5-220 regarding Smoking in Public Parks and Recreation Areas – Patrick Davidson

Motion by Trustee Payne, seconded by Trustee Secrist, to approve Ordinance 22-05, an Ordinance amending section 10-5-220 regarding Smoking in Public Parks and Recreation Areas. The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

14. Discussion and possible action on a letter of support for East Central Colorado Council of Government grant application – Pam Cherry

Motion by Trustee Einspahr, seconded by Trustee DiLoreto, to support the mayor signing a letter in support of the East Central Colorado Council of Governments grant application. The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

15. Discussion and possible action on Ordinance 22-06, an Ordinance amending Section 10-5-40 of the Elizabeth Municipal Code concerning harassment – Corey Hoffmann

Motion by Mayor Pro Tem Ternus, seconded by Trustee Payne, to approve Ordinance 22-06, an Ordinance amending Section 10-5-40 of the Elizabeth Municipal Code concerning harassment. The vote of those Trustees present was 7 in favor and 0 opposed. Motion passed unanimously.

MANAGEMENT MONITORING REPORTS

- Town Clerk Michelle Oeser told the Board that staff has started the training process on passport processing.
- Ms. Oeser recognized Deputy Clerk Malakowski for completing and receiving her records management certificate.
- Ms. Oeser discussed Ms. Wolner and her group's participation in senior outreach.
- Ms. Oeser discussed Stampede Parade plans.
- Ms. Oeser let the Board know that Public Works employee, Jody, won the drawing for the rodeo tickets.
- Ms. Oeser informed the Board that Buzzard's Pizza has renewed their liquor license.
- Chief Melvin Berghahn provided an update on the flock cameras.
- Chief Berghahn told the Board that Running Creek Elementary Students beat the Police Officers in the 3rd Annual four-square tournament.
- Mayor Vasquez discussed updating timelines for Special Event Applications.

- Trustee Einspahr asked about the Brookside project.
- Discussion in regard to development in front of the library.
- The Board thanked the Public Works Department for their hard work on Clean-Up Day.
- Town Attorney Corey Hoffmann let the Board and staff know that the City of Northglenn will help with passport service if it is needed.

BOARD OF TRUSTEE REPORTS

- Mayor Vasquez discussed plans for building the Board float.
- Mayor Vasquez would like to start up some of the activities that were in place pre-COVID.
- Mayor Vasquez discussed delivering Farmers' Market postcards to Gold Creek residents.

STUDENT LIAISON REPORT

- Student Liaison Valentine discussed the Elizabeth High School Graduation, stating it was fun, and that there were 9 valedictorians.
- Elizabeth High School students had finals last week.

MINUTES

15. Minutes of the Main Street Board of Directors Meeting of April 12, 2022.

ADJOURNMENT

Motion by Trustee Secrist, seconded by Trustee DiLoreto, to adjourn meeting at 9:42 pm. The vote of those Trustees present was unanimously in favor. Motion carried.

Town Clerk Michelle Oeser

Mayor Megan Vasquez



The Arc[™]

Arapahoe & Douglas Counties

Achieve with us.

Do you know how local chapters of The Arc support individuals with intellectual and developmental disabilities (I/DD)?



An Advocate communicates on behalf of individuals and families to resolve an issue, obtain needed supports/services, or promote a change in the practices, policies and/or behaviors of third parties.



An Advocate assists individuals and families through complex legal processes by helping them get clarification about court proceedings, and explaining their disability to legal professionals.



An Advocate attends meetings and appointments with individuals and families, and assists in working toward practical outcomes.



An Advocate educates individuals and families on rules and laws so that they can voice their own opinion on matters that affect their well-being and the community.



An Advocate provides information and referrals for disability-related services including: SSI/SSDI benefits, ho
transportation, and more.

Achieve with us.



Advocacy: On average, our chapter advocates for 243 individuals with I/DD and their families a month, by protecting their civil and human rights and promoting their quality of life.



Referrals: Our chapter provides information and referrals to 575 people on a yearly basis, connecting individuals and families to supports and services that may be helpful.




Counseling: On average, our chapter counsels 531 people a year, assisting with communication and advocacy strategies that may help them access various systems of support.




Population: An estimated 14,711 children and adults with I/DD live in our service area of Arapahoe and Douglas Counties, excluding the city of Aurora (which is served by The Arc of Aurora).




Help us expand our outreach efforts. Please share this information with others!

 www.Arc-AD.org

 TheArcArapahoeDouglas

 ArcArapDoug

 TheArcArapDoug

6538 South Racine Circle, Centennial, CO 80111 | 303.440.1111

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Population estimates and reports on people served are based on data retrieved from The Arc of Arapahoe & Douglas Counties' Annual Reports — 2015 through 2017.



Achieve with us.®

**For people with intellectual
and developmental disabilities**

Mission of Organization:

The Arc Arapahoe, Douglas & Elbert Counties uses advocacy and education to include all children and adults with disabilities in their communities.

Services Provided:

Our local chapter provides advocacy for adults and children with intellectual and developmental disabilities (I/DD) who reside in Arapahoe, Douglas & Elbert Counties.

We provide:

Adult Advocacy

The goal of adult advocacy is to help ensure a high quality of life for individuals with intellectual and developmental disabilities (I/DD). Through consultation by telephone, email and/or personal meetings, our adult advocates help individuals with I/DD and their families understand their rights and responsibilities in government-funded systems of care. Advocacy may be provided in the following areas: housing, employment, long-term supports and services through Health First Colorado (Colorado's Medicaid Program), Supplemental Security Income (SSI), and Social Security Disability Insurance (SSDI).

Adult advocates may also offer information and education about legal decision-making (guardianship or Power of Attorney), respite care, friendships and community connections. Our advocates represent the best interests of the individual with I/DD in matters that involve family, case managers, caregivers, doctors, and in some cases law enforcement.

**For people with intellectual
and developmental disabilities**

Child Advocacy

The goal of children’s advocacy is to help ensure a high quality of life for children with I/DD in their home, school, and community. Our advocates focus on obtaining the best education possible, a “free appropriate public education” (FAPE), for children with disabilities under the laws that govern Section 504 of the Rehabilitation Act of 1973.

We assist parents by helping them understand: their rights and responsibilities pursuant to the laws, measurable goals in Individualized Education Programs (IEP), Behavior Support Plans (BSP), and transition plans. Our advocates also assist families in understanding and accessing long-term care services and supports through Health First Colorado (Colorado’s Medicaid Program). We also counsel families on effective communication strategies with schools, medical professionals, and community services providers.

Systems Advocacy

Our staff works to affect meaningful change in systems that support people with disabilities. This includes educating legislators on ways they can create or change laws to enhance the quality of life for our constituents. We are involved with many stakeholder groups at the state and local level and provide feedback regarding various rules, regulations, and programs. In our advocacy and policy work, we speak on behalf of individuals with I/DD making sure they are included in matters involving transportation, housing, mental health care, and health insurance reform.

We make every effort to include our constituents and keep them informed about changes in public policy that will affect their lives. We utilize various forms of print and online media that includes action alerts (email campaigns), social media, and educational brochures. We also facilitate periodic workshops and candidate forums in the community.

**For people with intellectual
and developmental disabilities**

Criminal Justice Advocacy

People with intellectual and/or developmental disabilities (I/DD) have the right to justice and fair treatment in all areas of the criminal justice system, and must be afforded the supports and accommodations required to make justice and fair treatment a reality. (The Arc US, 2016)

The Arc Arapahoe, Douglas & Elbert Counties recognizes a need among legal professionals, first responders, and law enforcement to learn more about the obstacles people with disabilities (often invisible) face when accessing the justice system. With the guidance and support of our national chapter, we are working on ways we can collaborate across professions to effectively bridge the gaps in our criminal justice systems for people with I/DD.

Eligibility criteria:

We support individuals and their families (adults and children) for free with intellectual and/or developmental disabilities (I/DD).

Point of contact for those in need (name, phone number, email, website – the more specific the information, the better).

Luke Wheeland
303-220-9228
Luke@arc-ad.org
www.arc-ad.org

We can present to any organization.



TO: Honorable Mayor and Board of Trustees
FROM: Zach Higgins, AICP Planner/Project Manager
DATE: June 14, 2022
SUBJECT: Discussion Regarding Possible Gesin Lot Development

SUMMARY

Gene Gregory has provided four renderings showing a proposed building on Gesin Lot.

This property is in the Downtown District (DT) Zoning. This Town owned Parcel is roughly 0.688 Acres. The proposed structure is two stories and as shown 21,000 total square feet. 15 tenants are proposed with retail and restaurant spaces on the main floor with professional office spaces on the second floor. An elevator is shown as well as three stairwells. The building is expected to be sprinklered to meet current building and fire codes.

The Main Street Board of Directors, Historic Advisory Board, and Planning Commission have not been briefed or given recommendation on this proposal at this time. Staff suggests all three advisory boards provide comment and possible recommendation before Board of Trustees entertains granting site control or sale of said property.

Staff have not completed any formal reviews of the provided materials.

Gene Gregory is expected to be present to present to the Board of Trustees and take feedback.

STAFF RECOMMENDATION

No vote is required at this time. Please provide feedback/comments regarding what is presented and possible direction on next steps.

ATTACHMENT(S)

Gesin Lot Exhibits











TO: Honorable Mayor and Board of Trustees
FROM: Harmony Malakowski, Deputy Town Clerk
DATE: April 14, 2022
SUBJECT: Naming of Assets

SUMMARY

Recently, the Town reached out to citizens for suggestions in naming the newest Town Park. During that process, staff realized that the Town does not have a policy or procedure for naming assets within the Town. As the Town grows and revitalizes areas, it was suggested that we put in place an official naming policy for any future assets. Staff felt this was especially important as the Main Street Streetscaping got underway, Running Creek Park develops, or any future additions to current Town property. This policy also allows residents to dedicate benches or other types of accessories in memorial to loved ones or other important causes.

The attached Resolution establishes a committee for reviewing and making recommendations regarding the naming of Town facilities as well as establishes a policy in choosing the name.

STAFF RECOMMENDATION

Staff is recommending the establishment of the Naming and Memorial Committee and Facility Naming Policy.

ATTACHMENT

Resolution 22R28

RESOLUTION 22R28

TITLE: ESTABLISHING THE NAMING AND MEMORIAL COMMITTEE.

WHEREAS, the Town of Elizabeth recognizes the importance of place names and desires to establish guidelines regarding the naming of Town public buildings, streets, parks, and other facilities, and the adoption of memorials (“hereafter facilities”);

WHEREAS, the Town desires that facilities named for individuals may continue a lasting honor that reflects the honored person’s positive impact on the community;

WHEREAS, the Town requires that facility names represent the value of the community and is mindful of future generations; and

WHEREAS, the Town desires to solicit orderly public input into the naming of public facilities and to carefully consider and fairly assess such proposals.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN BOARD OF ELIZABETH TOWN:

Section 1. The Town of Elizabeth hereby establishes the Naming and Memorial Committee (the "Committee") to review, evaluate, and make recommendations regarding the naming of Town facilities.

Section 2. The Naming and Memorial Committee will consists of five (5) members and will be chaired by the Mayor Pro Tem. The members of the committee are the Mayor Pro Tem, Town Board Member, Town Administrator, Parks Director and Historic Advisory Board Member. These members may appoint a designee to serve on the Committee. The Committee will meet as necessary to review applications for the naming of specific facilities.

Section 3. The Town hereby adopts the Memorial and Facility Naming Policy:

A. Facility Naming Policy:

1. A person, organization, group, or event being memorialized through the naming of a Town facility shall merit such honor through having made a significant contribution to the community or having had a significant impact on the Town’s mission and purpose.

2. Facilities shall only be named for those individuals who have been deceased for at least two (2) years or who have retired and have not held public office or been employed in the Town for at least five (5) years. To assure a worthy and enduring legacy for the Town, naming requests must satisfy one of the following categories:

a. Exceptional Individuals: Recognition of an exceptional Town leader or a dedicated supporter of the Town.

b. Historic Event, Place, or Persons: The history of a major event, place, or person can play an important role in the naming or renaming of facilities.

c. Great Causes and Ideas: Peace, Independence, Friendship, and other similar ideas.

d. Features, Flora, and Fauna: Natural phenomena, rivers, horticulture, animals, recognizable area, or landmarks.

e. Major Gifts: The Town and the department have benefited from a rich legacy of community generosity of time, skills, resources, products and/or money.

3. Facility names shall be bestowed with the full intention that such names shall be permanent.

4. In considering any proposal to name a Facility, the following questions shall be considered:

a. Will the name have historical, cultural or social significance for generations to come?

b. Will the name engender a strong and positive image?

c. Will the name memorialize or commemorate people, places or events that are of enduring importance to the community or the nation?

d. Will the name be identified with some major achievement or the advancement of the public good within the community or the nation?

B. Memorials.

1. Memorial refers to a structure, monument, bench, or plaque that memorializes a person, organization, a group, or event.

2. All memorials will be funded through grants, donations, or through other funding sources deemed appropriate by the Town Board.

3. Donations and gifts in memory of an individual, organization, or commemoration of a historic event may be considered by the Committee.

Section 4. Application Process

Applications for consideration of names and/or memorials will be processed as follows:

1. A letter of interest from an individual, or a public or private organization, with evidence of broad community support, submitted to the Town Administrator for referral

to the Committee.

2. The Committee shall meet, discuss, and make a recommendation to Town Board. The Committee may meet and seek comment from any pertinent stake holders in making its recommendation.

3. The Committee shall make a recommendation to the Town Board within six (6) months of the receipt of a completed application for consideration under this Policy.

4. The recommendation shall be forwarded to Town Board for a final decision, with such matter to be placed on a Town Board agenda for consideration within 30 days of receipt of the recommendation from the Committee. The Town Board shall thereafter vote to approve, deny, or continue for additional information the request for the proposed name or memorial.

Dated this ____ day of _____, 2022.

Megan Vasquez, Mayor

Michelle Oeser, Town Clerk (attest)



TO: Honorable Mayor and Board of Trustees
FROM: Michelle Oeser Town Clerk
DATE: June 14, 2022
SUBJECT: Backup Judge

SUMMARY

Judge White and Town staff discussed the possibility of appointing a second judge for Court. Judge White recommended two separate candidates – Virginia L. Robbins and Thomas A. Ramunda, Jr. Judge White stated that he would like to have two judges to rely on instead of just one. This would be a good start to succession planning for the Court. After interviewing each candidate Patrick, Michelle, and Harmony determined that they are both qualified and would make acceptable judges for Court. They both appear to be personable, have the right disposition to be a judge, and would be good for the Court staff to work with. Neither have prior experience as a judge, but both would be willing to learn.

Both candidates are happy to meet with the Board during an upcoming meeting and answer any questions you may have. It is the Board that makes the final decision and appoints the judges(s).

Staff's recommendation is to hire both judge candidates, have them train with Judge White and be available to cover Court if he is unavailable. This would be an increased cost for training but would not cause additional cost when covering Court.

ATTACHMENTS(S)

Resumes



Virginia L. Robbins, Esq.
Robbins Law Firm, LLC

Parker, CO 80138

Professional Profile: Ms. Robbins is a practitioner family law attorney and mediator. Ms. Robbins dedicates her practice to family law issues, including divorce, legal separation, child custody, child support and maintenance. Ms. Robbins also offers mediation services in the area of family law.

Professional Distinctions:

- Chair, Arapahoe County Bar Association Pro Se Clinic since 2017
- Member, 18th JD Access to Justice Committee since 2018
- Member, Board of Directors Arapahoe County Bar Association 2020-2022
- Member, Doyle Inn of Court
- Presenter, Women's Divorce Workshop
- Presenter, Project Safeguard Divorce Clinic
- Volunteer Arapahoe County District Court, Family Law Pro Se Clinic
- Volunteer, Channel 9 Lawline
- Volunteer, Metro Volunteer Lawyers
- Volunteer Mediator, 18th Judicial District Fall and Spring Legal Fairs, 2016-2019
- Volunteer Mediator, Jefferson County Mediation Services Program
- Arapahoe County Bar Association Charles B. Dillon Award for Outstanding Public Service 2020

Professional Certifications:

- Admitted to Practice Colorado State Courts, 2010
- Admitted to Practice, U.S. District Courts for the 10th Circuit, 2010
- Certificate of Completion, 40 Hour Basic Mediation Training Course, Colorado Bar Association, 2014
- Certificate of Completion, Mediating Domestic Relations Cases in Colorado Courts, 2016

Professional Affiliations:

- Member, Colorado Bar Association,
- Member, Arapahoe Bar Association

Education

- | | |
|------|---|
| 2007 | University of Denver, Sturm College of Law, Denver CO
<i>Juris Doctorate</i> |
| 1990 | Washington State University, Pullman, WA
<i>Bachelor of Arts, Business Administration</i> |

THOMAS A. RAMUNDA JR.
ATTORNEY

Parker, Colorado 80138

PROFILE

Accomplished and experienced litigation attorney specializing in criminal defense, family law and probate court appointments. Thomas Ramunda offers expertise in attorney-client communication, legal documentation, trial preparation, and advanced litigation. Twenty-two years of Colorado trial experience with emphasis on all aspects of family law disputes and criminal defense cases.

PROFESSIONAL EXPERIENCE

THE LAW OFFICES OF THOMAS A. RAMUNDA JR. LLC - Parker and Denver, CO
2000– Present

Owner and Practicing Attorney:

Lead attorney on hundreds of family law and criminal defense cases with a passionate commitment to the individual needs and specific circumstances of each client. Additionally, counsel has accepted appointments as a GAL, conservator/guardian, and counsel for protected parties on numerous probate matters out of the 18th Judicial District. Sole Manager of my practice, including all aspects of the running the office to include: billing, hiring, ordering, administrating, and supervising.

- ❏ Building solid rapport with clients in crisis
- ❏ Interviewing clients and other interested parties
- ❏ Witness examination, conduct depositions and hearings
- ❏ Drafting motions, written discovery, briefs, settlement agreements and complex legal pleadings
- ❏ Mediating legal agreements and settlements
- ❏ Organizing facts and evidence for trial preparation
- ❏ Researching current rules, regulations, and legal protocols
- ❏ Preparation and examination of expert witnesses
- ❏ Litigating hundreds of hearing and trials on behalf of clients

COLORADO PUBLIC DEFENDER’S OFFICE - Colorado Springs, CO 1992 - 2000
Senior Trial Attorney

Staff attorney representing individuals charged in municipal, county, district, and appellate courts of Colorado

- ❏ Supervised teams of attorneys, paralegals, and investigators
- ❏ Coordinated and prepared lay witnesses and experts for litigation
- ❏ Reviewed and analyzed documents, reports, and materials for trial preparation
- ❏ Prepared legal pleadings
- ❏ Argued complex constitutional legal issues
- ❏ Conducted litigation-related training sessions for state personal

THOMAS A. RAMUNDA JR.

(cont.)

FOGEL, KEATING, AND WAGNER LAW OFFICE - Denver, CO 1990 -1992

Intern for Personal Injury Law Firm

PALMER AND DODGE - Boston, MA 1987 -1989

Litigation Paralegal

PATTERSON, BELKNAP, WEBB & TYLER - New York, NY 1985 -1987

Litigation Paralegal

EDUCATION

- ✚ University of Denver College of Law Denver, CO J.D. 1989 -1992
- ✚ University of Dayton Dayton, OH BA in Political Science Emphasis: Law and Government 1981 - 1985

ASSOCIATIONS

- ✚ Colorado Criminal Defense Bar (CCDB)
- ✚ Colorado Bar Association
- ✚ Douglas County Bar Association



June 14, 2022

Management Team Updates

Community Development – Pam Cherry

- Pat Gonzalez' last day was Wednesday, June 8. She will be missed and was a great help the last couple of months. I hope to be able to fill her position with someone with similar experience.
- We are busy preparing for a work session on June 28 with the Planning Commission, Historic Advisory Board, and the Main Street Board. The Trustees requested this meeting to be held to discuss the regulations and revisions that the boards would like to see. We will have suggestions from this department for possible revision as well. If you have any suggestions on regulation items you would like to have discussed at that meeting, please let me know.
- We have had another pre-application meeting on the High School.

Town Clerk – Michelle Oeser

- Staff has been discussing the idea of having a Town movie night or two at Running Creek Park. We would like to see if it is something the Board may be interested in pursuing. There would be minimal staff time invested, however there is a notable cost involved. Included are a couple of web addresses for you to look at. This would give you an idea of what this may look like. Also the idea of purchasing the equipment in the future may be a good idea.

<https://www.swank.com/parks-recreation/movies-tv/>, <https://airboundcolorado.com/outdoor-movie-screen> , https://premierdenvereventrentals.com/category/18_foot_large_outdoor_movie_night/

- Allison helped me to design a Total Compensation form that will be given to staff for 2021. This will show employees the total of benefits received for 2021.
- Harmony will be celebrating 4 years with the town this month.
- The July newsletter will have a reminder about not feeding the deer in Town, Farmer's' Market, and will feature fun facts about our Police Department. If you have anything you would like included, please let me know.

Police – Chief Melvin Berghahn

 See attached Stats

Public Works and Utilities – Mike DeVol

 See attached Report

Report Criteria:

Report type: Summary

```
Check.Check number = {SQL} (tblCheck.CheckNumber in (SELECT c.CheckNumber
FROM      dbo.tblCheck c INNER JOIN
          dbo.tblCheckDetail cd ON c.ID = cd.tblCheckID
GROUP BY c.CheckNumber
HAVING   (SUM(cd.Amount) >= 20000)))
Check.Type = (<>) "Adjustment"
```

Payee	Check Number	Amount	
CORE	9870	76,400.00	Well House
A.D. Miller Services, Inc.	5122201	87,238.07	Well House
Grand Totals:		163,638.07	



TOWN OF ELIZABETH

POLICE DEPARTMENT
MELVIN BERGHANN, CHIEF OF POLICE

Elizabeth Police Department Activity Statistics Report

Reporting Period:

05/15/2022 to 06/04/2022



ELIZABETH POLICE DEPARTMENT'S MISSION STATEMENT:

“To provide a leadership role in creating an atmosphere of safety and community pride in the Town of Elizabeth by providing quality law enforcement services which utilize innovative approaches to address community needs”.

The following is an informational breakdown of EPD police activity from **05/15/2022 at 12:01 a.m. to 06/04/2022 at 11:59 p.m.** This information is compiled from our Records Management System (RMS), identified as New World (NW), as well as Douglas County Regional Dispatch (DRDC) records.

All suspects/defendants are presumed innocent until proven guilty in a Court of Law.

▪ PO Box 1527, 425 S Main Street ▪ Elizabeth, Colorado 80107 ▪ (303) 646-4664 ▪ Fax: (303) 646-0676 ▪
www.townofelizabeth.org



TOWN OF ELIZABETH

POLICE DEPARTMENT
 MELVIN BERGHANN, CHIEF OF POLICE

Elizabeth Police Department Activity Statistics Report

Reporting Period:

05/15/2022 to 06/04/2022

Total Calls for Service:

544

Traffic Stops:

Total Stops:	Penalty Assessments:	Written Warnings:	Verbal Warnings:	Assisting Other Agencies
121	59	40	21	1

Parking Violations:

Total Parking Violations:	Parking Citations:	Parking Written Warnings:	Parking Verbal Warnings:
20	12	5	3

Other Calls for Service:

Call Type:	Number of Calls:
Alarm- Busines Burglary	6
Animal Barking	2
Animal Complaint	1
Animal Cruelty	1
Animal Dangerous	1
Assault	3
Assist to Fire Department	2
Assist to other Agency	2
Attempt to Contact	7
Business Checks	27
Child Abuse	1
Citizen Assist	6



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Citizen Contact	5
Civil	2
Crime Prevention	1
Disturbance	2
Domestic Violence	1
Follow Up	34
Found Property	1
Harassment	2
House Watch	6
Increased Patrol	186
Informational Report	2
Juvenile Complaint	1
Liquor Violation	1
Livestock Complaint	1
Medical Assist	8
Motorcycle Complaint	1
Motorist Assist	6
Municipal Ordinance Violation	4
Motor Vehicle Accident-Property Damage	2
Noise Complaint	1
Parking Complaint	20
Report Every Drunk Driver Immediately	2
Repossession	2
Runaway	1
School Education	7
Shots Fired	1
Special Assignment	7
Subject with a Weapons	1
Suicidal Subject	2
Suspicious Circumstance	4
Suspicious Vehicle	26
Theft	2
Traffic Complaint	3



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Traffic Hazard	3
Traffic Stop	121
Unwanted subject	1
VIN Verify	10
Welfare Check	4

Open and Active Investigations:

Case/Incident Number:	Call Type:	Details:
22-1690	Sex Offenses	EPD is conducting an investigation into possible sex offenses.
22-2832	Fraud	A citizen had several fraudulent accounts opened.
22-2650	Fraud	EPD is investigating a fraud at a local business.
22-2964	Assault	An assault occurred at a local school.
22-3055	Assault	An assault occurred at a local school.
22-3061	Harassment	A harassment occurred at a local business/
22-3361	Harassment	A harassment occurred at a local school.
22-3352	Animal Control	EPD is investigating a problem vicious dog.

Please note that limited information regarding open investigations is available. This is to protect the integrity of the investigations.



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Closed Case/Incident Reports:

Case/Incident Number:	Call Type:	Details:
22-2869	Suspicious Circumstance	EPD responded to a possible burglary. Upon investigation, it was unclear if a crime had occurred.
22-2933	Suspicious Circumstance	A sex offense was found to be at a local school. Upon investigation, no crime had occurred.
22-2868	Municipal Ordinance Violation-Animal Control	EPD responded to a report of two loose dogs attacking a smaller dog. The owner of the dogs was located and issued a municipal summons.
22-3093	Runaway	A juvenile was reported as a runaway. The juvenile returned home, and a welfare check was completed.
22-3090	Municipal Ordinance Violation-Animal Control	EPD responded to a call of a possible animal cruelty. Upon investigation, it was determined no crime had occurred.
22-2931	Municipal Ordinance Violation-Vape	A student at a local school was issued a municipal summons for possession of a vape pen.
22-2972	Motor Vehicle Accident	EPD responded to a motor vehicle accident hit and run. No suspects were identified.
22-2710	Municipal Ordinance Violation-Animal Control	EPD Community Services responded to a dog at large. The dogs were unregistered. After working with Community Services, the owner came into compliance.
22-2991	Assist to other Agency-ECISO	ECISO requested EPD's assistance in locating a runaway. EPD located the runaway and conducted a welfare check on the juvenile.
22-3131	Stolen Vehicle	EPD received a FLOCK camera hit on a possible stolen vehicle. EPD located the vehicle, which then fled. EPD discontinued the pursuit.



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22-3030	Subject with a Weapon	EPD responded to a call for service of a possibly intoxicated male walking up a roadway in Town with a firearm. The suspect was located, taken to the hospital for mental health evaluation and released on a municipal summons for several offenses.
22-2492	Sex Offense	EPD investigated juveniles sending pictures of a sexual nature to each other. After investigation, no crime occurred.
22-2992	Weapons Law Violation	A student at a local school was found to be in possession of pocketknife at school. The school district addressed the discipline.
22-3010	Contempt of Court	EPD summonsed a juvenile for violation of their municipal court order.
22-1923	Child Abuse	EPD investigated a reported child abuse. After investigation, there was insufficient evidence to proceed with charges. The case was forwarded to DHS for follow up.
22-3157	Assist other Agency-ECSO	ECSO requested EPD's assistance in locating a runaway. EPD located the runaway and conducted a welfare check on the juvenile.
22-2960	Assist other Agency-ECSO	A possible domestic violence victim walked into EPD's lobby. Upon contact it was determined that the case occurred in ECSO's jurisdiction.
22-1938	Animal Control	An owner of dogs in Town was found to not be in compliance with the dog license ordinance. After working with EPD Community Services, the owner came into compliance.
22-2192	Theft	EPD responded to a business in Town where several juveniles had stolen knives from the store. The suspects were identified the case was filed into District Court.
22-3058	Informational Report	EPD assisted Town Hall in issuing letters to business owners who needed to renew their business licenses.



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22-1992	Trespass	EPD responded to a possible trespass of a residence. Upon conclusion of the investigation, there was insufficient evidence a crime had occurred.
22-3459	Harassment	EPD investigated a possible harassment which occurred over text. After investigation, no suspects were identified.
22-3083	Minor in Possession of Alcohol	Two students at a local school were found to be intoxicated on school grounds. The juveniles were identified and issued municipal summonses.
22-3056	Harassment	EPD responded to a possible harassment at a local school between students. After investigation, a crime had occurred, however the victim declined to pursue charges.
22-3106	Suicidal Subject	EPD responded to a local school on report of a suicidal subject. The student was evaluated by CMH and released to a parent.
22-3057	Motor Vehicle Accident	A two-car motor vehicle crash occurred in Town. The at fault driver was issued a municipal summons for a traffic offense.
22-3404	Domestic Violence	EPD responded to a possible domestic violence. Upon investigation, the argument was only verbal in nature and no crime had been committed.
22-3186	Driving under the Influence	EPD contacted a motorist on a traffic stop. The motorist was found to be intoxicated and was subsequently arrested and booked into ECSO jail.
22-3409	Curfew	EPD contacted two juveniles after curfew. Both juveniles were issued municipal summonses.
22-3463	Informational Report	EPD took an informational report regarding a local juvenile who made concerning statements.
22-3371	Minor in Possession of Alcohol	EPD responded to a suspicious vehicle. Upon contact with the juvenile driver, they were found to be in possession of marijuana. The suspect was issued a municipal summons.



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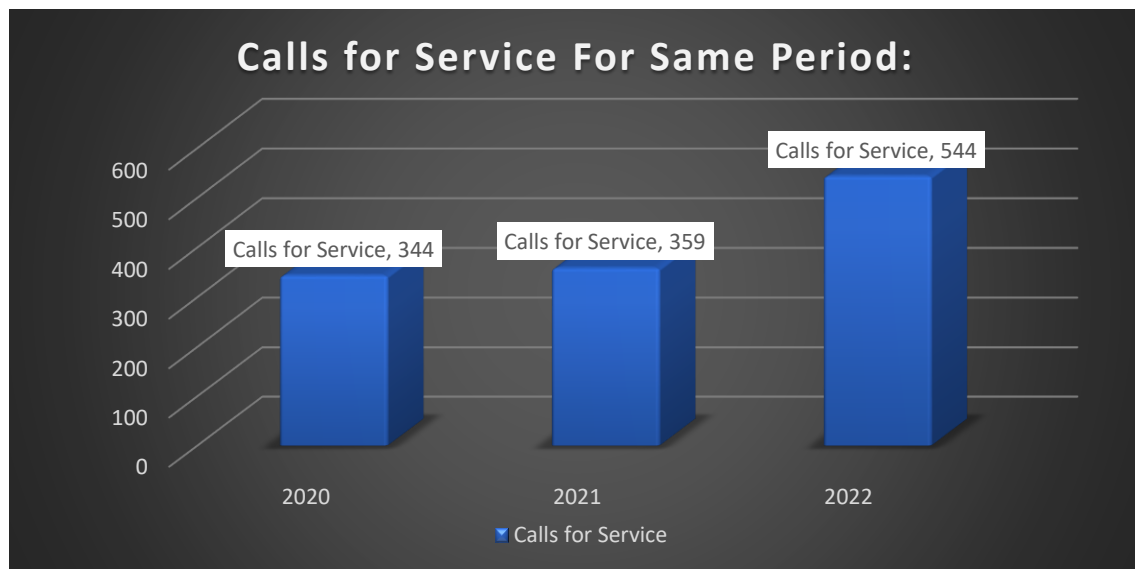
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22-3482	Welfare Check	EPD responded to a welfare check on a juvenile. The parent was contacted.
22-3161	Municipal Ordinance Violation-Trees	A tree fell on a property causing damage. No crime occurred.

Historical Data:



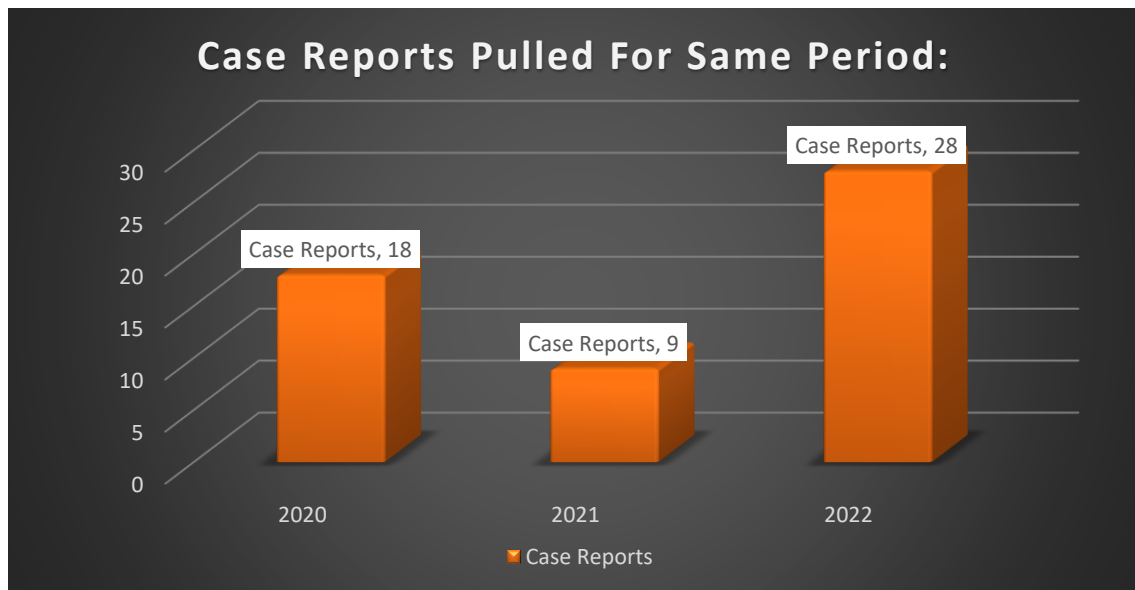
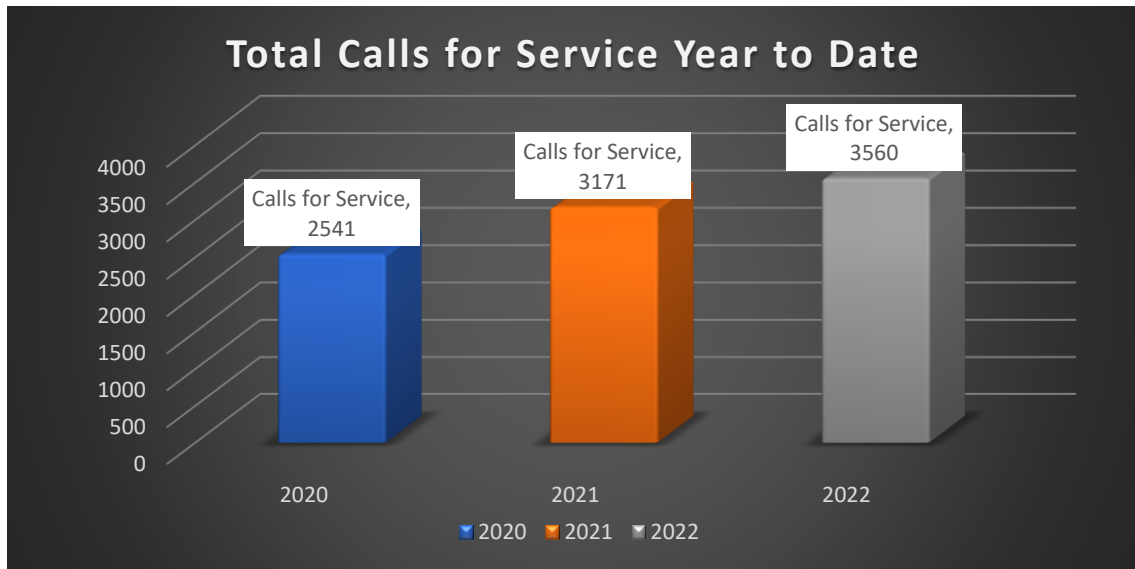


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Chief of Police's Advisements:

If you have any questions, please let me know!

Respectfully,

Chief Melvin Berghahn

Chief of Police