



# TOWN OF ELIZABETH

## TOWN OF ELIZABETH

**JOINT WORKSHOP WITH THE MAIN STREET BOARD OF DIRECTORS – 5:00 pm**  
**TRAINING WITH TOWN ATTORNEY – 6:00 PM**

**BOARD OF TRUSTEES REGULAR MEETING**  
**Tuesday, January 23, 2024 at 7:00 AM**  
**Town Hall, 151 S. Banner Street**

Conferencing Access Information: This is viewing only access.

<https://us02web.zoom.us/j/85362696279?pwd=ZWFORjhBK3FJL21zemxpWUN1VDhQUT09>

**Join via phone at 1 669 900 9128 Meeting ID: 853 6269 6279**

**Meeting Passcode: 619305**

### CALL TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### UNSCHEDULED PUBLIC COMMENT

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand, state your name, and then address the Board. Your comments will be limited to 3 minutes. The Board of Trustees may not respond to your comments during this meeting, rather they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff or Employees will not be recognized. Thank You.

### AGENDA CHANGES

### CONSENT AGENDA

1. Minutes of the Regular Meeting of January 9, 2024, at 7:00 p.m.

### NEW BUSINESS

2. Discussion and direction on open Board seat

### MANAGEMENT MONITORING REPORTS

3. Management Monitoring Reports

### STUDENT LIAISON REPORT

4. Student Liaison report – Shaye Lovato

**ACTION MAY BE TAKEN ON ANY AND ALL ITEMS LISTED ON THE AGENDA**  
**ACCOMMODATIONS FOR DISABILITIES MAY BE MADE UPON REQUEST.**

## **BOARD OF TRUSTEES REPORTS**

5. Board reports

## **MINUTES**

- [6.](#) Minutes of the Historic Advisory Board Meeting of July 17, 2023
- [7.](#) Minutes of the Historic Advisory Board Meeting of December 4, 2023

## **ADJOURNMENT**

8. Adjournment

# MEETING PROTOCOL AND STANDARDS OF CONDUCT

## Public Participation

Public comment is encouraged and will be listed as an agenda item at every regular Board meeting.

Each individual wishing to be heard during the public comment period will be given up to three (3) minutes to make a comment.

The public comment period will not be used to make political endorsements or for political campaign purposes.

Questions from the Board will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for listening to the comments of citizens without taking any formal action.

The Board may direct the Town Administrator to provide information requested by a speaker during the public comment period.

Speakers are not allowed to make belligerent, accusatory, impertinent, slanderous, threatening, abusive, or disparaging comments.

The Mayor may elect to defer public comment on a specific issue that appears on the regular agenda until that specific item is addressed.

The Mayor may call for order when sidebar conversations occur in the audience. Those conversations are distracting from the Board addressing the topics at hand.

Members of the public who do not follow proper conduct after a warning in a public meeting may be barred from further participation at that meeting or removed from the Board Chambers pursuant to the Elizabeth Municipal Code and Colorado Revised Statutes.



## Board of Trustees – Record of Proceedings

January 9, 2024

### **CALL TO ORDER**

The Regular Meeting of the Board of Trustees of the Town of Elizabeth was called to order on Tuesday, January 9, 2024, at 7:00 p.m. by Mayor Pro Tem Linda Secrist.

### **ROLL CALL**

Present were Mayor Pro Tem Linda Secrist, and Trustees Tammy Payne, Joe Belongia, Barb McGinn, and Marianne Mayer Opl. Mayor Nick Snively and Trustee Loren Einspahr were absent. There was a quorum to do business.

Also, present were Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, Community Development Director Zach Higgins, Public Works Director Mike DeVol, Police Chief Jeff Engel, and Student Liaison Shaye Lavato.

### **PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Secrist led the Board in the Pledge of Allegiance.

### **UNSCHEDULED PUBLIC COMMENT**

Angela Ternus – Town of Elizabeth Resident

### **AGENDA CHANGES**

No agenda changes from the Administration.

No agenda changes from the Board.

Agenda set.

### **CONSENT AGENDA**

1. Minutes of the Regular Meeting of December 12, 2023

Motion by Trustee Belongia, seconded by Trustee Payne, to accept the Consent Agenda as presented.

The vote of those Trustees present was 5 in favor and 0 opposed. Motion passed unanimously.

### **NEW BUSINESS**

2. Discussion and possible action on Resolution 24R01, a Resolution Establishing a Designated Public Place for the Posting of Meeting Notices Pursuant to C.R.S § 24-6-402(2)(c)



Ms. Oeser provided a Staff report.

Motion by Trustee Payne, seconded by Trustee McGinn, to approve Resolution 24R01, a Resolution Establishing a Designated Public Place for the Posting of Meeting Notices Pursuant to C.R.S § 24-6-402(2)(c).

The vote of those Trustees present was 5 in favor and 0 opposed. Motion passed unanimously.

3. Discussion and possible action on Resolution 24R02, a Resolution approving the Direct Service Agreement between the Town and the East Central Council of Local Governments regarding public transit services

Ms. Oeser provided a Staff report.

Motion by Trustee Belongia, seconded by Trustee McGinn, to approve Resolution 24R02, a Resolution approving the Direct Service Agreement between the Town and the East Central Council of Local Governments regarding public transit services.

The vote of those Trustees present was 5 in favor and 0 opposed. Motion passed unanimously.

4. Discussion and possible action on Resolution 24R03, a Resolution authorizing the Mayor to enter into a Personal Services agreement between the Town of Elizabeth and Patricia Ann Fontenot to provide victim advocate services to the Town of Elizabeth

Mr. Davidson provided a Staff report.

Motion by Trustee Belongia, seconded by Trustee Mayer Opl, to approve Resolution 24R03, a Resolution authorizing the Mayor to enter into a Personal Services agreement between the Town of Elizabeth and Patricia Ann Fontenot to provide victim advocate services to the Town of Elizabeth.

The vote of those Trustees present was 5 in favor and 0 opposed. Motion passed unanimously.

5. Discussion and possible action regarding reappointment of Ed Beard as a non-voting member to the Planning Commission for a term through December 31, 2025

Mr. Higgins provided a Staff report. Mr. Beard followed with discussion.

Motion by Trustee McGinn, seconded by Trustee Payne, to reappoint Ed Beard as a non-voting member to the Planning Commission for a term through December 31, 2025.

The vote of those Trustees present was 5 in favor and 0 opposed. Motion passed unanimously.

6. Discussion and possible action on Resolution 24R04, a Resolution authorizing the Director of Public Works to expend funds for purposes of the acquisition of heavy equipment for the use in the Town operations



Mr. Davidson provided a Staff report.

Motion by Trustee Belongia, seconded by Trustee Mayer Opl, to approve Resolution 24R04, a Resolution authorizing the Director of Public Works to expend funds for the purposes of the acquisition of heavy equipment for the use in the Town operations.

The vote of those Trustees present was 5 in favor and 0 opposed. Motion passed unanimously.

7. Discussion and possible action on Resolution 24R05, a Resolution approving the Intergovernmental Agreement between the Town and the Elbert County Clerk and Recorder

Ms. Oeser provided a Staff report.

Motion by Trustee Payne, seconded by Trustee Belongia, to approve Resolution 24R05, a Resolution approving the Intergovernmental Agreement between the Town and the Elbert County Clerk and Recorder.

The vote of those Trustees present was 5 in favor and 0 opposed. Motion passed unanimously.

8. Discussion and possible action on Resolution 24R06, a Resolution approving the Intergovernmental Agreement between the Town and the Elbert County Clerk and Recorder

Ms. Oeser provided a Staff report.

Motion by Trustee Payne, seconded by Trustee Belongia, to approve Resolution 24R06, a Resolution approving the Intergovernmental Agreement between the Town and the Elbert County Clerk and Recorder.

The vote of those Trustees present was 5 in favor and 0 opposed. Motion passed unanimously.

9. Discussion and possible action on Resolution 24R07, a Resolution amending set Mill Levies for 2024 Budget

Mr. Davidson provided a Staff report.

Motion by Trustee Belongia, seconded by Trustee McGinn, to approve Resolution 24R07, a Resolution amending set Mill Levies for 2024 Budget.

The vote of those Trustees present was 5 in favor and 0 opposed. Motion passed unanimously.

10. Discussion and possible action on Resolution 24R08, a Resolution authorizing the Mayor to enter into a Professional Services Agreement between the Town of Elizabeth and Terracina Design to provide Engineering Services to the Town of Elizabeth



Mr. Davidson provided a Staff report. David Forbes with CORE Engineering and Martin Metsker with Terracina Design held a discussion with the Board.

Motion by Trustee Belongia, seconded by Trustee McGinn, to approve Resolution 24R08, a Resolution authorizing the Mayor to enter into a Professional Services Agreement between the Town of Elizabeth and Terracina Design to provide Engineering Services to the Town of Elizabeth.

The vote of those Trustees present was 5 in favor and 0 opposed. Motion passed unanimously.

### 11. Discussion on Messer Arena Home Show

Mr. Davidson and Ms. Oeser provided Staff reports.

### **MANAGEMENT REPORTS**

- Town Administrator Patrick Davidson
  - Mr. Davidson did not have anything to add.
  - Trustee Mayer Opl inquired about how the budget cuts being made in 2024 to the Elbert County Sheriff's Office will impact the Elizabeth Police Department
  - Discussion followed on possible impacts from County budget cuts.
- Chief of Police Jeff Engel
  - Chief Engel stated that on December 16th the Elizabeth Police Department participated in Wreathes Across America.
  - Chief Engel said that after testing and reviewing, both the rifle and handgun products have been chosen and will be purchased soon.
  - Chief Engel discussed updating the Police Department patch and changing the color of uniforms.
  - Community Service Officer Jenny Case is currently attending training which includes specifics on animal cruelty and neglect.
  - Officer Lamas attended a class on investigative report writing.
  - Officer Allen put together taser training for all officers.
  - Officer Herbel has been assisting other law enforcement agencies in training regarding the intoxicator.
  - The hiring process for a new officer has been reopened.
  - Discussion on the new Community Welfare Program.
- Community Development Director Zach Higgins



- Mr. Higgins provided a copy of the updated Olde Town Traffic Study in the Board packet.
- Mr. Higgins said that Staff is working to finalize the OEDIT Community Business Preservation Program Grant.
- The Town is working with Elizabeth Parks and Recreation and the Elizabeth School District on a GOCO Grant to finalize an Open Space and Transit Master Plan.
- Mr. Higgins stated that the Historic Advisory Board is reviewing possible websites providers for use.
- Main Street Board of Directors are working to update their strategic goals and work plan for 2024.
- Public Works Director Mike DeVol
  - Mr. DeVol let the Board know that Public Works received two resignations last week. One application has been received for one of the openings.
  - Trustee Payne thanked all Public Works for addressing the precipitation that has occurred.
  - Mr. DeVol gave a shout out to the Police Department for helping them get vehicles moved so snow could be removed.
- Town Clerk Michelle Oeser
  - Ms. Oeser thanked Trustee Payne for all her hard work in making sure that the Senior Basket Program was a success.
  - Ms. Oeser thanked Shaye Lavato for judging the Annual Town Lighting Contest.
  - Ms. Oeser thanked Trustees Einspahr, McGinn, and Mayer Opl for helping deliver Senior Baskets.
  - Ms. Oeser thanked all the volunteers that helped to make sure the Senior Baskets were put together and delivered.
  - Ms. Oeser requested direction from the Board on sponsoring wreaths for the 2024 Wreaths Across America program.

### BOARD OF TRUSTEE REPORTS

- Trustee Payne stated that she appreciates the Clerks' work on the Senior Baskets.
- Trustee Payne thanked Elves Amy Schmidt and Steven Freer for their help delivering the Senior Baskets.
- Trustee Payne thanked Lisa Brosh for helping to assemble Senior Baskets.





- Trustee Payne thanked Board members for volunteering their time to deliver Senior Baskets.
- Trustee Mayer Opl opened a discussion on how we as the Town can work to engage our Seniors moving forward.
- Student Liaison Lavato will talk with the High School to see if there is anything they can participate in with Seniors.

### **STUDENT LIAISON REPORT**

- Student Liaison Shaye Lavato stated that students are getting back into a routine after the holiday break.

### **MINUTES**

15. Minutes of the Main Street Board of Directors Meeting of November 10, 2023

### **ADJOURNMENT**

Motion by Trustee Belongia, seconded by Trustee McGinn, to adjourn the meeting at 8:31 p.m. The vote of those Trustees present was unanimously in favor. Motion carried.

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Town Clerk Michelle Oeser

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Mayor Pro Tem Linda Secrist



January 23, 2024

## Management Team Updates

### ***Community Development – Zach Higgins***

- No report

### ***Town Clerk – Michelle Oeser***

- Gayle with DAR and Wreaths Across America wanted me to pass on their appreciation for the Boards generous donation.
- The Administrative Staff had Lunch and Learn on a couple of new processes and a team building activity. Allison provided training on the new check processing machine and accounting process. Michelle gave a quick look at how to enter items into the new “Clerk” budget tracking excel workbook Hannah developed. Both processes will improve efficiency in the Clerk’s Office.
- We now have a machine just like the one the bank uses to process checks. This saves Staff from going to the bank every day to make a deposit It should cut trips to once a week unless for some reason we get an unusually large amount of cash.
- Utility account customers will be able enroll in autopay through their bank, avoid those irritating charges and eliminate driving to the Town Hall drop box or paying postage. Notice for this new service will be in the February newsletter and on the Town website. The small fee associated with this new service was approved in the budget to be covered.
- Harmony and I are working on options to become digitally ADA compliant by July 1<sup>st</sup>. Lucky for the Town we have a Deputy Clerk and is well versed in the Town records software.
- Allison put together a spreadsheet showing the number for passports last year. We started issuing passports on February 14, 2023.
- The Elizabeth Birthday Movie Bash screen has been reserved for September 21<sup>st</sup>. In the next few months I will bring a list of movie choices, then the Board can determine what movie to show.
- The Admin Team is looking forward to a positive and forward-moving year.

### ***Police – Chief Engel***

 Report Attached

### ***Public Works and Utilities – Mike DeVol***

 Report Attached





## TOWN OF ELIZABETH POLICE DEPARTMENT

JEFF ENGEL, CHIEF OF POLICE

### Elizabeth Police Department Activity Statistics Report

Reporting Period:

12/31/2023 to 01/13/2024



#### **ELIZABETH POLICE DEPARTMENT'S MISSION STATEMENT:**

*“To provide a leadership role in creating an atmosphere of safety and community pride in the Town of Elizabeth by providing quality law enforcement services which utilize innovative approaches to address community needs.”*

The following is an informational breakdown of EPD police activity from **12/31/2023 at 12:01 a.m. to 01/13/2024 at 11:59 p.m.** This information is compiled from our Records Management System (RMS), identified as New World (NW), as well as Douglas County Regional Dispatch (DCRD) records.

*\*All suspects/defendants are presumed innocent until proven guilty in a Court of Law.\**

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**TOWN OF ELIZABETH POLICE DEPARTMENT**

JEFF ENGEL, CHIEF OF POLICE

**Elizabeth Police Department Activity Statistics Report**

Reporting Period:

12/31/2023 to 01/13/2024

**Total Calls for Service:**

149

**Traffic Stops:**

<b>Total Stops:</b>	<b>Penalty Assessments:</b>	<b>Written Warnings:</b>	<b>Verbal Warnings:</b>	<b>Assists to Other Agencies</b>
22	6	12	1	3

**Parking Violations:**

<b>Total Parking Violations:</b>	<b>Parking Citations:</b>	<b>Parking Written Warnings:</b>	<b>Parking Verbal Warnings:</b>
3	0	3	0

**Other Calls for Service:**

<b>Call Type:</b>	<b>Number of Calls:</b>
911 Rapid SOS	4
Alarm-Bank	1
Alarm-Business Burglary	2
Animal Barking	1
Animal Complaint	2
Animal Cruelty	1
Assault	1
Assist to Fire Department	1
Assist to Other Agency	2
Bar Check	1
Business Check	15
Child Abuse	2



## TOWN OF ELIZABETH POLICE DEPARTMENT

JEFF ENGEL, CHIEF OF POLICE

### Elizabeth Police Department Activity Statistics Report

Reporting Period:

12/31/2023 to 01/13/2024

Citizen Assist	7
Citizen Contact	4
Crime Prevention	1
Disturbance	1
Flock Hit	1
Follow Up	9
Found Property	1
House Watch	1
Increased Patrol	38
Informational Report	2
Medical Assist	2
Motorist Assist	2
Motor Vehicle Accident with Property Damage	2
Motor Vehicle Accident with Unknown Injuries	1
Parking Complaint	3
Report Every Drunk Driver Immediately (REDDI)	2
Repossession	1
Sex Offense	1
Shots Fired	1
Suspicious Circumstance	1
Suspicious Vehicle	6
Traffic Hazard	1
Traffic Stop	22
Vehicle Trespass	1
VIN Verify	4
Warrant Pickup	1



# TOWN OF ELIZABETH POLICE DEPARTMENT

JEFF ENGEL, CHIEF OF POLICE

## Elizabeth Police Department Activity Statistics Report

Reporting Period:

12/31/2023 to 01/13/2024

### Open Patrol Division Criminal Investigations:

Case Number:	Call Type:	Details:
23-2040	Burglary	Investigation of a burglary at a local business
23-4633	Sex Offense	Investigation of sex offenses involving a juvenile.
23-4744	Burglary	Investigation into a burglary at a local building
23-4886	Fraud	Fraud Investigation
23-5283	Burglary	Investigation of a burglary at a property in Town
23-5715	Sex Offense	Investigation of a sex offense at a local school
24-0073	Vehicle Trespass	Investigation into a trespass of a vehicle.
24-0100	Assault	Investigation of an assault involving juveniles.



# TOWN OF ELIZABETH POLICE DEPARTMENT

JEFF ENGEL, CHIEF OF POLICE

## Elizabeth Police Department Activity Statistics Report

Reporting Period:

12/31/2023 to 01/13/2024

### Open Community Services Division Municipal Ordinance Violations:

Case Number:	Call Type:	Notes:
23-3106	Weed Control	Investigation into weed violation on a property in Town.
23-4373	Animal Control	Investigation into an animal complaint at a property in Town.
23-4802	Animal Control	Investigation into an animal complaint at a property in Town.
23-5164	Weed Control	Investigation into weed control at a property in Town.
23-5534	Weed Control	Investigation into weed control at a property in Town.

*\*Please note that limited information regarding open investigations is available. This is to protect the integrity of the investigations.\**





**TOWN OF ELIZABETH POLICE DEPARTMENT**

JEFF ENGEL, CHIEF OF POLICE

**Elizabeth Police Department Activity Statistics Report**

Reporting Period:

12/31/2023 to 01/13/2024

**Closed Case/Incident Reports:**

Case/Incident Number:	Call Type:	Details:
23-5851	Found Property	EPD Officers located a knife in the street. The knife was secured and booked into the property room for safekeeping.
23-5833	Harassment	EPD responded to a report of a harassment. After investigation, it was determined that no crime had occurred.
23-5817	Motor Vehicle Accident	An EPD Officer located a downed stop sign after a snowstorm. It was determined that a vehicle had struck the stop sign and fled the scene. The vehicle was not able to be located.
23-5801	False Reporting	EPD Officers responded to a hit and run crash. After investigation, it was determined that the reporting parties had intentionally lied about the crash. Both parties were issued municipal summonses.
23-5844	Informational Report	EPD completed a information report regarding a Federal Firearms License (FFL).
23-5255	Runaway	EPD located a juvenile who had run away and was located in Arkansas. EPD assisted in facilitating the return of the runaway to their parent.
24-0050	Mental Health Hold	EPD responded to a family disturbance. During the investigation, it appeared as if one of the parties was experiencing a mental health crisis. As such, the party was placed on an emergency mental health hold and taken to a local mental health facility.
23-0067	Sex Offense	EPD responded to a report of inappropriate sexual behavior that occurred on a school bus. After investigation, it was determined no crime had occurred.



# TOWN OF ELIZABETH POLICE DEPARTMENT

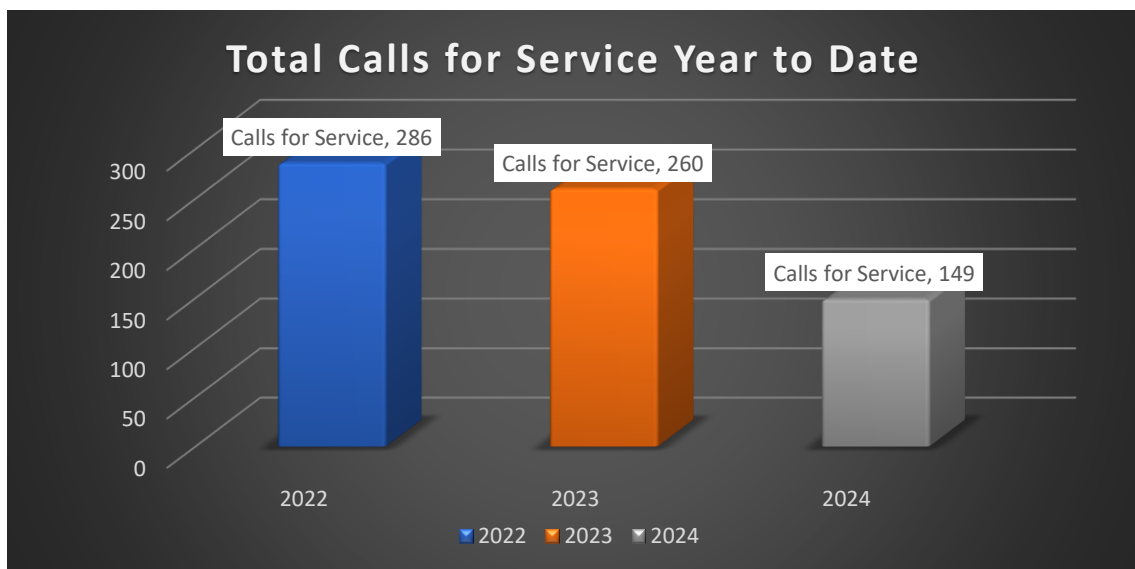
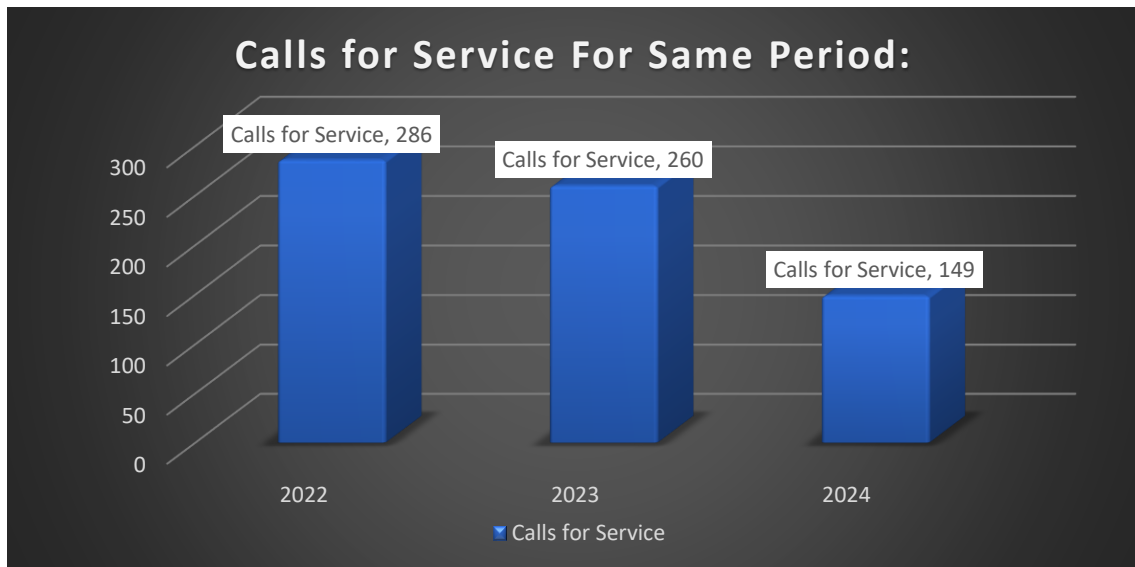
JEFF ENGEL, CHIEF OF POLICE

## Elizabeth Police Department Activity Statistics Report

Reporting Period:

12/31/2023 to 01/13/2024

### Historical Data:





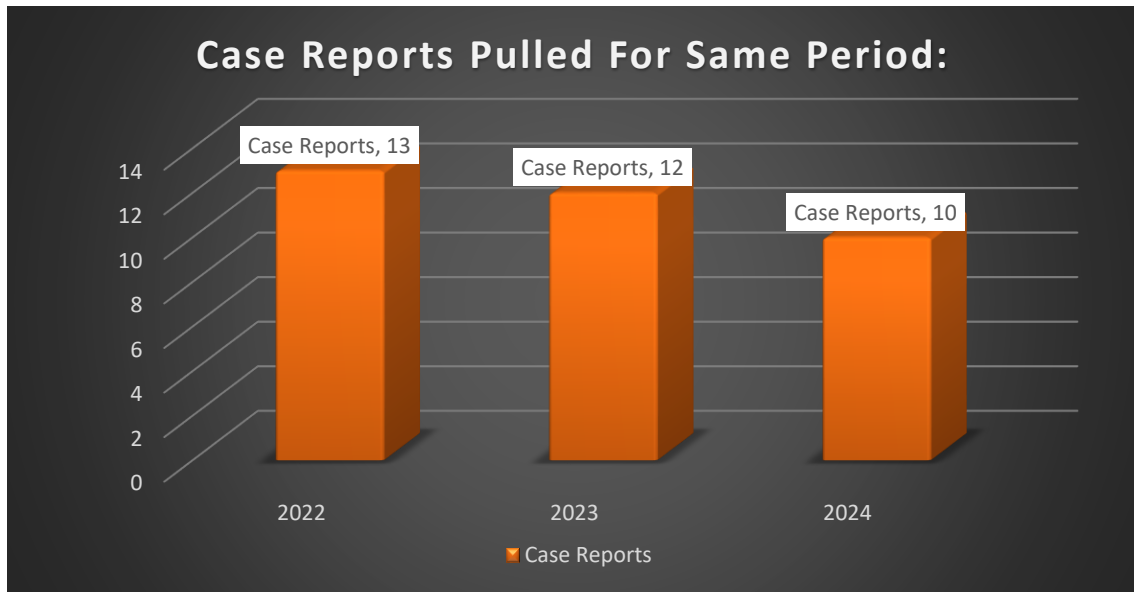
# TOWN OF ELIZABETH POLICE DEPARTMENT

JEFF ENGEL, CHIEF OF POLICE

## Elizabeth Police Department Activity Statistics Report

Reporting Period:

12/31/2023 to 01/13/2024





## TOWN OF ELIZABETH

MICHAEL DEVOL, PUBLIC WORKS DIRECTOR

**TO:** Honorable Mayor and Town Board of Trustees  
**FROM:** Mike DeVol, Public Works Director  
**DATE:** January 23, 2024  
**SUBJECT:** Public Works Monitoring Report

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**\*Town Street Paving Improvements Project:**

1. N/A Spring Projects will be presented at a later date.

**\*Town Main St. Decorations:**

1. New Winter Banners will be installed the week of January 15th.

**\*Town Wells, Tanks and Effluent:**

1. Please see attached.

**\*Town Water Line Emergency Repair:**

1. Due to the sub-zero temperatures there have been 3 residential Freeze-Ups inside homes. Public Works has assisted in turning water Off during thaw out and repairs.
2. Sammi D's water line froze in the mechanical room due to a faulty heater. PW assisted in shut-off and turn On to enable opening for business quickly.

**\*Town Hall/ Repairs/ Landscaping Plan:**

1. Repairs at Town Hall have been completed and awaiting handrails.

**\*Town Walkway Repairs:**

1. PW has completed sidewalk replacement at the Elizabeth Brewing Company.

**\*Town Street Striping Projects:**

1. Main St parking striping has been completed.

**\*Town Snow Plowing and Street Sweeping:**

1. Public Works has received 3 complaints about plowing and inconvenience issues. Public Works Addressed the issues within 2 hours.
2. Public Works made contact with 5 residents and 1 Business concerning plowing private lots into town Streets, all parties now understand that it is not permissible per town code 11-1-20 and 11-1-30.
3. The Town Newsletter included Town Plowing Code and Snow Route "NO PARKING" information.
4. Town Trucks are fully prepared for the upcoming snow season.
5. Truck Plows and trucks have had maintenance and preparedness checks performed.
6. Salt Sand has been stockpiled for this season.

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\*Town New Wells at Ritoro/Gold Creek Valley:

1. The new Wells building is complete except for the interconnect between SCADA and phone line which is scheduled to be completed by January 15.
2. Landscaping will take place in the Spring (May) of 2024 due to the impending weather. PW will work with the 4 adjacent property owners for their approval of the landscape sketch to ensure that we conceal as much of the building as possible from their views.
3. The Back-up Generator is installed and tested for normal operations.

\*Town Trail Project:

1. PW has scheduled a walk-through inspection with our reporting Agency Stantec Engineering for Guidance after the flooding and the loss of previously planted vegetation, bushes and trees.
2. 2023 Reporting has been sent to CDOT and other agencies. PW is awaiting a decision on course of Action(s) that will be required to fulfill our Trail obligations. (#9 below on upcoming projects).
3. Due to the flooding in 2023 it appears that PW will need to fulfill one more year of habitat remediation, With possibly a full 3 years.

\*Gold Creek Lift Station Improvements:

1. Completion of project has begun clear water testing and adjustments have been made.
2. Communications and Alarms have been tested and 100% complete.
3. SCADA controls are being tested this week and should be completed.
4. PW has been Operating the lift station in automatic for two consecutive weeks with no issues.

\*Eligibility Surveys for Water and Wastewater Capitol projects have been completed for 2024 and accepted by Colorado Department of Public Health and Environment (CDPHE). The eligibility surveys allow for the town to be in line for any funding that may be available for future projects.

\*Gold Creek Wastewater Treatment Plant (GCWWTP)

1. NO CHANGES AS OF THIS REPORT-On going Project/ The new fine screen replacement unit has been installed. The new screen has been in automated operations for one month with no issues.
2. PW has been working on Plant maintenance by drawing down (treating in Train 1) all liquid levels of Train 2/South side of the treatment plant for inspection and repairs as necessary. The Clarifier for Train 2 has been completely emptied hosed and vacuumed out for a clean working area. The clarifier drive motor tested out fine as well as the gear reduction box. There is wear and damage to the Drive Shear Pin and Paddle arms that distribute settled sludge to the bottom of the clarifier for removal through pumping and sent to digestors for final degradation and trucked to farm fields as fertilizer. PW should have the Clarifier back up and fully operational by the end of September dependent on parts shipping.



3. Just a quick review of the Wastewater Plant: It is designed to treat 500,000 gallons of Raw Sewage per day. Train 1 and Train 2 share that equally. Train 1 currently is treating 190,000-200,000 gallons per day while maintaining our minimal 85% reduction constituent removals (currently 93%-99% removal) that are set by CDPHE in our Permit (excellent test for me as an operator and all equipment). Currently we are operating one Train at basically 80% capacity and operating very well. This is a test never completed before as our available capacity is 500,000 gallons. When the time comes that the wastewater Plant is treating at 80% (400,000 gallon) of the Total Capacity the Town must start to show Plant Expansion Plans to CDPHE. The current WTP upgrade Budget is currently in good shape for funding.

Reference of constituent removal: Please see attached Laboratory Sampling Analysis for actual numbers while completing maintenance of one train. Note all numbers/results are shown as milligrams per liter (mg/L) this equates from metric to Standard as parts per million (ppm). Plant is 100% Biological/Bacteria (Bugs) NO CHEMICALS

Bio-chemical Oxygen Demand (BOD) minimum 85% removal (current average 99% removal)  
Total Suspended Solids (TSS) minimum 85% removal (current 93%-99% removal)  
Nitrogen/Ammonia (NH3) minimum 85% removal (current 99% removal)  
E.Coli maximum 115 parts per million (ppm) (current <1 ppm) U.V. Light neuters bacterial for no reproduction and does not kill the bacterial which in turn means no chemicals and cost savings to the Town residents.

\*Town Clean Up Day/ Paint Round-Up/Arbor Day

1. Tentatively Scheduled for May 18, 2024 and a day in the fall undetermined yet.

\*Town Public Works Road Extension:

1. Infrared patching has taken place at various areas around town where Asphalt and Concrete come Together to form a smoother transition between the two surfaces.

\*Town Farmers Market:

Event Park Name is Running Creek Park (RCP)

\*Town Parks and Right of Way (ROW):

1. Porta-Potty will remain at Bandt Park parking area for the Winter season.
2. Bandt Park restrooms are closed for the season due to cold temps moving in.

Upcoming Projects:

1. PW has begun for 2024 the following Annual Reporting:
2. Annual Biosolids has been completed for 2023 and sent to CDPHE.



## TOWN OF ELIZABETH

MICHAEL DEVOL, PUBLIC WORKS DIRECTOR

3. Regulation 85 Nutrient Monitoring/Accepted by CDPHE
4. Water Augmentation and Recording
5. Water Lead and Copper sampling
6. Water Constituents Metals Sampling
7. Annual DMR (Daily Monitoring Report) Gold Creek Wastewater Plant
8. Tree City USA Application/ Accepted and approved by Tree City USA/Pending
9. Trail DOLA findings and Inspections/ Addition of Willow Cuttings Planted
10. PW continues to work on Highway User Tax Fund (HUTF) reporting and data processing.
11. PW is completing Lead and Copper testing per CDPHE guidelines for 2023/2024

### Mail Kiosk:

1. Public Works will be installing Solar Street Lights at Mail Kiosk in various locations to aid in nighttime safety and mail collections by residents.
2. Public Works will enhance the recycled asphalt parking area at the Washington St Mail Kiosk

Mike DeVol  
Town of Elizabeth  
Public Works Director  
GCWWTP Operations  
303-913-6453  
mdevol@townofelizabeth.org

**Town of Elizabeth  
Monthly Accounting - Leases**

**HRS Water Consultants, Inc.**

**2024 Water Year**

**Duke Lease - Entered into August 24, 2004.**

<b>Month</b>	<b>Total Gold Creek Effluent</b>		<b>Difference/Surplus Effluent</b>
	<b>Usage (af)</b>	<b>Duke Lease (af)</b>	
November	16.98	1.7	15.28
December	18.60	1.3	17.30
January		0.9	-0.90
February		0.7	-0.70
March		0.5	-0.50
April		0.4	-0.40
May		0.3	-0.30
June		0.4	-0.40
July		0.9	-0.90
August		2.1	-2.10
September		3.3	-3.30
October		2.5	-2.50
<b>WY Total</b>	<b>35.6</b>	<b>15.0</b>	<b>-12.0</b>



**Town of Elizabeth  
Monthly Accounting - Leases**

**HRS Water Consultants, Inc.**

**2023 Water Year**

**Duke Lease - Entered into August 24, 2004.**

<b>Month</b>	<b>Total Gold Creek Effluent</b>		<b>Difference/Surplus Effluent</b>
	<b>Usage (af)</b>	<b>Duke Lease (af)</b>	
November	15.71	1.7	14.01
December	14.42	1.3	13.12
January	15.61	0.9	14.71
February	15.11	0.7	14.41
March	16.03	0.5	15.53
April	18.18	0.4	17.78
May	18.41	0.3	18.11
June	17.12	0.4	16.72
July	16.81	0.9	15.91
August	16.71	2.1	14.61
September	16.30	3.3	13.00
October	16.60	2.5	14.10
<b>WY Total</b>	<b>197.0</b>	<b>15.0</b>	<b>154.9</b>

Town of Elizabeth  
Denver Basin Wells - Monthly Accounting

HRS Water Consultants, Inc.

2024 Water Year		Meter Serial # 69269247 Permit 75162-F WDID # 0113127 Lower Dawson Middle School Well A				Meter Serial # 86945024 Permit 052511-F WDID # 0113128 Denver Middle School Well B				School Wells Total	Meter Serial # 20231323 Permit 15617-F-R WDID #0106440 Dawson Well No. 2				Meter Serial # 20100899 Permit 16210-F-R WDID #0106437 Denver Bishop Well A				Meter Serial # 20072055 Permit 044454-F WDID #0109931 Arapahoe Well A-1				Meter Serial # - 21234549 Permit 84415-F WDID #0113129 Denver Well D-2				Meter Serial # - 21234551 Permit 84416-F WDID #0113130 Arapahoe Well A-2				All Wells
Water Year 2024	Month	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Monthly Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Monthly Volume af
1/11/2022	November 1st	52,413,000	0.00	0.00	21.00	947,000	0.00	0.00	39.70	0.00	287,800	0.00	0.00	50.00	4,046,100	0.00	0.00	150.00	48,282,800	0.00	0.00	127.40	20,741,910.00	0.00	0.00	90.40	22,238,600.00	0.00	0.00	88.10	
1/12/2022	December 1st	52,413,000	0.00	0.00	21.00	947,000	0.00	0.00	39.70	0.00	287,800	0.00	0.00	50.00	4,046,100	0.00	0.00	150.00	48,282,800	0.00	0.00	127.40	24,284,888.00	10.87	10.87	79.53	23,559,572.00	4.05	4.05	84.05	14.93
1/1/2023	January 1st		0.00	0.00	21.00		0.00	0.00	39.70	0.00		0.00	0.00	50.00		0.00	0.00	150.00		0.00	0.00	127.40		0.00	10.87	79.53		0.00	4.05	84.05	0.00
1/2/2023	February 1st		0.00	0.00	21.00		0.00	0.00	39.70	0.00		0.00	0.00	50.00		0.00	0.00	150.00		0.00	0.00	127.40		0.00	10.87	79.53		0.00	4.05	84.05	0.00
1/3/2023	March 1st		0.00	0.00	21.00		0.00	0.00	39.70	0.00		0.00	0.00	50.00		0.00	0.00	150.00		0.00	0.00	127.40		0.00	10.87	79.53		0.00	4.05	84.05	0.00
1/4/2023	April 1st		0.00	0.00	21.00		0.00	0.00	39.70	0.00		0.00	0.00	50.00		0.00	0.00	150.00		0.00	0.00	127.40		0.00	10.87	79.53		0.00	4.05	84.05	0.00
1/5/2023	May 1st		0.00	0.00	21.00		0.00	0.00	39.70	0.00		0.00	0.00	50.00		0.00	0.00	150.00		0.00	0.00	127.40		0.00	10.87	79.53		0.00	4.05	84.05	0.00
1/6/2023	June 1st		0.00	0.00	21.00		0.00	0.00	39.70	0.00		0.00	0.00	50.00		0.00	0.00	150.00		0.00	0.00	127.40		0.00	10.87	79.53		0.00	4.05	84.05	0.00
1/7/2023	July 1st		0.00	0.00	21.00		0.00	0.00	39.70	0.00		0.00	0.00	50.00		0.00	0.00	150.00		0.00	0.00	127.40		0.00	10.87	79.53		0.00	4.05	84.05	0.00
1/8/2023	August 1st		0.00	0.00	21.00		0.00	0.00	39.70	0.00		0.00	0.00	50.00		0.00	0.00	150.00		0.00	0.00	127.40		0.00	10.87	79.53		0.00	4.05	84.05	0.00
1/9/2023	September 1st		0.00	0.00	21.00		0.00	0.00	39.70	0.00		0.00	0.00	50.00		0.00	0.00	150.00		0.00	0.00	127.40		0.00	10.87	79.53		0.00	4.05	84.05	0.00
1/10/2023	October 1st		0.00	0.00	21.00		0.00	0.00	39.70	0.00		0.00	0.00	50.00		0.00	0.00	150.00		0.00	0.00	127.40		0.00	10.87	79.53		0.00	4.05	84.05	0.00
1/11/2023	November 1st		0.00	0.00	21.00		0.00	0.00	39.70	0.00		0.00	0.00	50.00		0.00	0.00	150.00		0.00	0.00	127.40		0.00	10.87	79.53		0.00	4.05	84.05	0.00
	<b>Annual Total</b>		<b>0.00</b>				<b>0.00</b>		39.70	<b>0.00</b>		<b>0.00</b>		50.00		<b>0.00</b>		150.00		<b>0.00</b>		127.40		<b>10.87</b>		79.53		<b>4.05</b>		84.05	0.00

Comments  
The "Remaining Annual Volume" for each well does not include banking. It is the remaining annual appropriation value.

Dawson Well No. 2 meter replaced 9/25/ 2023. Flow for August and September based on hours run time. Will report actual meter read start of 2024 water year.  
During the month of October Denver Bishop Well A meter rolled over, added a number 1 to the read for accounting. Will report actual meter read start of 2024 water year.

Town of Elizabeth  
Denver Basin Wells - Monthly Accounting

HRS Water Consultants, Inc.

2023 Water Year		Meter Serial # 69269247 Permit 75162-F WDID # 0113127 Lower Dawson Middle School Well A				Meter Serial # 86945024 Permit 052511-F WDID # 0113128 Denver Middle School Well B				School Wells Total	Meter Serial # 20231323 Permit 15617-F-R WDID #0106440 Dawson Well No. 2				Meter Serial # 20100899 Permit 16210-F-R WDID #0106437 Denver Bishop Well A				Meter Serial # 20072055 Permit 044454-F WDID #0109931 Arapahoe Well A-1				Meter Serial # - 21234549 Permit 84415-F WDID #0113129 Denver Well D-2				Meter Serial # - 21234551 Permit 84416-F WDID #0113130 Arapahoe Well A-2				All Wells
Water Year 2023	Month	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Monthly Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Monthly Volume af
1/11/2022	November 1st	49,659,000	0.00	0.00	21.00	802,000	0.00	0.00	39.70	0.00	90,473,600	0.00	0.00	50.00	90,320,300	0.00	0.00	150.00	12,729,800	0.00	0.00	127.40	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	
1/12/2022	December 1st	49,659,000	0.00	0.00	21.00	802,000	0.00	0.00	39.70	0.00	90,473,600	0.00	0.00	50.00	90,320,300	0.00	0.00	150.00	17,485,900	14.60	14.60	112.80	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	14.60
1/1/2023	January 1st	49,659,000	0.00	0.00	21.00	802,000	0.00	0.00	39.70	0.00	90,473,600	0.00	0.00	50.00	90,412,900	0.28	0.28	149.72	22,536,200	15.50	30.10	97.30	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	15.78
1/2/2023	February 1st	49,659,000	0.00	0.00	21.00	802,000	0.00	0.00	39.70	0.00	90,473,600	0.00	0.00	50.00	90,412,900	0.00	0.28	149.72	27,670,200	15.76	45.85	81.55	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	15.76
1/3/2023	March 1st	49,659,000	0.00	0.00	21.00	802,000	0.00	0.00	39.70	0.00	90,473,600	0.00	0.00	50.00	90,518,400	0.32	0.61	149.39	32,448,800	14.67	60.52	66.88	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	14.99
1/4/2023	April 1st	49,703,000	0.14	0.14	20.86	806,000	0.01	0.01	39.69	0.15	90,473,600	0.00	0.00	50.00	90,518,400	0.00	0.61	149.39	37,515,600	15.55	76.07	51.33	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	15.70
1/5/2023	May 1st	49,775,000	0.22	0.36	20.64	806,000	0.00	0.01	39.69	0.22	90,473,600	0.00	0.00	50.00	90,622,400	0.32	0.93	149.07	42,540,400	15.42	91.49	35.91	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	15.96
1/6/2023	June 1st	50,164,000	1.19	1.55	19.45	806,000	0.00	0.01	39.69	1.19	90,473,600	0.00	0.00	50.00	91,949,500	4.07	5.00	145.00	46,824,000	13.15	104.64	22.76	0.00	0.00	0.00	90.40	1,772,698.00	5.44	5.44	82.66	23.85
1/7/2023	July 1st	50,741,000	1.77	3.32	17.68	806,000	0.00	0.01	39.69	1.77	90,473,600	0.00	0.00	50.00	92,602,800	2.01	7.01	142.99	48,282,800	4.48	109.12	18.28	1,813,079	5.56	5.56	84.84	6,126,516	13.36	18.80	69.30	27.18
1/8/2023	August 1st	51,437,000	2.14	5.46	15.54	873,000	0.21	0.22	39.48	2.34	90,473,600	0.00	0.00	50.00	95,000,500	7.36	14.36	135.64	48,282,800	0.00	109.12	18.28	6,289,494	13.74	19.30	71.10	9,541,316	10.48	29.28	58.82	33.92
1/9/2023	September 1st	52,264,000	2.54	7.99	13.01	927,000	0.17	0.38	39.32	2.70	90,872,384	1.22	1.22	48.78	98,812,400	11.70	26.06	123.94	48,282,800	0.00	109.12	18.28	10,010,433	11.42	30.72	59.68	12,786,980	9.96	39.24	48.86	37.01
1/10/2023	October 1st	52,413,000	0.46	8.45	12.55	947,000	0.06	0.45	39.25	0.52	91,366,440	1.52	2.74	47.26	102,977,000	12.78	38.84	111.16	48,282,800	0.00	109.12	18.28	13,608,443	11.04	41.77	48.63	16,110,791	10.20	49.45	38.65	36.06
1/11/2023	November 1st	52,413,000	0.00	8.45	12.55	947,000	0.00	0.45	39.25	0.00	91,366,440	0.00	2.74	47.26	104,046,100	3.28	42.13	107.87	48,282,800	0.00	109.12	18.28	17,263,918	11.22	52.98	37.42	19,522,286	10.47	59.92	28.18	24.97
	<b>Annual Total</b>		<b>8.45</b>					<b>0.45</b>	39.70	<b>8.90</b>									<b>109.12</b>												

Comments  
The "Remaining Annual Volume" for each well does not include banking. It is the remaining annual appropriation value.

Dawson Well No. 2 meter replaced 9/25/ 2023. Flow for August and September based on hours run time. Will report actual meter read start of 2024 water year.  
During the month of October Denver Bishop Well A meter rolled over, added a number 1 to the read for accounting. Will report actual meter read start of 2024 water year.

## **Town of Elizabeth Accounting Contact Information**

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Mobile Phone 303-910-7701

## **Town of Elizabeth Accounting Comments**

### **HRS Water Consultants, Inc.**

1. All meter readings are taken on the first of the month.
2. Negative numbers on banking page indicate amount used from banked amount.
3. Monthly manual entries on the well pumping page are highlighted in green.
4. Monthly manual entries on the leases page are highlighted in green.

Town of Elizabeth  
Denver Basin Wells - Monthly Accounting

HRS Water Consultants, Inc.

2022 Water Year		Meter Serial # 69269247 Permit 75162-F WDID # 0113127 Lower Dawson Middle School Well A				Meter Serial # 86945024 Permit 052511-F WDID # 0113128 Denver Middle School Well B				School Wells Total	Meter Serial # 20083304 Permit 15617-F-R WDID #0106440 Dawson Well No. 2				Meter Serial # 20100899 Permit 16210-F-R WDID #0106437 Denver Bishop Well A				Meter Serial # 20072055 Permit 044454-F WDID #0109931 Arapahoe Well A-1				<i>Meter Serial # - To be added when installed.</i> Permit 84415-F WDID #0113129 Denver Well D-2				<i>Meter Serial # - To be added when installed</i> Permit 84416-F WDID #0113130 Arapahoe Well A-2				All Wells
Water Year 2022	Month	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Monthly Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Remaining Annual Volume af	Monthly Volume af
1/11/2021	November 1st	47,119,000	0.00	0.00	21.00	609,000	0.00	0.00	39.70	0.00	66,279,100	0.00	0.00	50.00	54,470,800	0.00	0.00	150.00	75,909,100	0.00	0.00	127.40	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	
1/12/2021	December 1st	47,119,000	0.00	0.00	21.00	609,000	0.00	0.00	39.70	0.00	66,566,600	0.88	0.88	49.12	59,231,900	14.61	14.61	135.39	75,909,100	0.00	0.00	127.40	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	15.49
1/1/2022	January 1st	47,119,000	0.00	0.00	21.00	609,000	0.00	0.00	39.70	0.00	68,282,400	5.27	6.15	43.85	62,838,500	11.07	25.68	124.32	75,912,900	0.01	0.01	127.39	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	16.35
1/2/2022	February 1st	47,119,000	0.00	0.00	21.00	609,000	0.00	0.00	39.70	0.00	70,528,500	6.89	13.04	36.96	65,811,300	9.12	34.81	115.19	75,912,900	0.00	0.01	127.39	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	16.02
1/3/2022	March 1st	47,119,000	0.00	0.00	21.00	609,000	0.00	0.00	39.70	0.00	72,315,900	5.49	18.53	31.47	68,878,700	9.41	44.22	105.78	75,912,900	0.00	0.01	127.39	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	14.90
1/4/2022	April 1st	47,125,000	0.02	0.02	20.98	610,000	0.00	0.00	39.70	0.02	74,251,400	5.94	24.47	25.53	70,495,100	4.96	49.18	100.82	77,599,900	5.18	5.19	122.21	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	16.10
1/5/2022	May 1st	47,399,000	0.84	0.86	20.14	610,000	0.00	0.00	39.70	0.84	76,548,100	7.05	31.52	18.48	70,545,700	0.16	49.34	100.66	80,949,600	10.28	15.47	111.93	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	18.33
1/6/2022	June 1st	47,739,000	1.04	1.90	19.10	610,000	0.00	0.00	39.70	1.04	79,876,000	10.21	41.73	8.27	71,918,200	4.21	53.55	96.45	86,107,900	15.83	31.30	96.10	0.00	0.00	0.00	90.40	0.00	0.00	0.00	88.10	31.30
1/7/2022	July 1st	47,883,000	0.44	2.34	18.66	619,000	0.03	0.03	39.67	0.47	83,259,000	10.38	52.11	-2.11	75,854,800	12.08	65.63	84.37	91,275,100	15.86	47.16	80.24	0	0.00	0.00	90.40	0	0.00	0.00	88.10	38.79
1/8/2022	August 1st	48,297,000	1.27	3.62	17.38	619,000	0.00	0.03	39.67	1.27	86,608,000	10.28	62.39	-12.39	80,446,100	14.09	79.72	70.28	97,022,300	17.64	64.80	62.60	0	0.00	0.00	90.40	0	0.00	0.00	88.10	43.28
1/9/2022	September 1st	48,829,000	1.63	5.25	15.75	794,000	0.54	0.57	39.13	2.17	88,399,000	5.50	67.89	-17.89	84,921,300	13.73	93.46	56.54	102,232,000	15.99	80.79	46.61	0	0.00	0.00	90.40	0	0.00	0.00	88.10	37.39
1/10/2022	October 1st	49,372,000	1.67	6.91	14.09	794,000	0.00	0.57	39.13	1.67	90,367,600	6.04	73.93	-23.93	88,729,400	11.69	105.14	44.86	107,310,500	15.59	96.37	31.03	0	0.00	0.00	90.40	0	0.00	0.00	88.10	34.98
1/11/2022	November 1st	49,659,000	0.88	7.80	13.20	802,000	0.02	0.59	39.11	0.91	90,473,600	0.33	74.26	-24.26	90,320,300	4.88	110.03	39.97	112,729,800	16.63	113.01	14.39	0	0.00	0.00	90.40	0	0.00	0.00	88.10	22.75
	<b>Annual Total</b>		<b>7.80</b>				<b>0.59</b>		39.70	<b>8.39</b>		<b>74.26</b>			<b>110.03</b>				<b>113.01</b>				<b>0.00</b>				<b>0.00</b>				

Comments  
The "Remaining Annual Volume" for each well does not include banking. It is the remaining annual appropriation value.

During the month of September 2022 the meter for the A-1 well rolled over. An imaginary 1 was added to the reading. Will start the 2023 water year with the actual read.



# 86945024  
 2511-F  
 er  
 ol Well B

School  
 Wells  
 Total

Meter Serial # 20083304  
 Permit 15617-F-R  
 Dawson  
 Well No. 2

Meter Serial #  
 Permit 162  
 Denv  
 Bishop V

Monthly Volume af	Cumulative Total af	Monthly Volume af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Meter Reading gallons
			53,802,400			31,652,000
0.00	0.00	0.00	53,802,400	0.00	0.00	31,652,000
0.00	0.00	0.00	53,802,400	0.00	0.00	31,652,000
0.00	0.00	0.00	53,802,400	0.00	0.00	31,652,000
0.00	0.00	0.00	53,802,400	0.00	0.00	31,652,000
0.00	0.00	0.00	53,802,400	0.00	0.00	31,652,000
0.00	0.00	0.00	53,802,400	0.00	0.00	31,652,000
0.00	0.00	1.22	55,022,600	3.74	3.74	33,681,000
0.00	0.00	0.24	56,786,300	5.41	9.16	37,959,600
0.00	0.00	0.11	58,345,100	4.78	13.94	42,396,600
0.85	0.85	2.28	61,350,400	9.22	23.17	46,470,900
0.69	1.54	1.79	64,596,400	9.96	33.13	49,583,400
0.00	1.54	0.35	66,279,100	5.16	38.29	54,470,800
<b>1.54</b>		<b>5.99</b>		<b>38.29</b>		



# 20100899  
 210-F-R  
 er

Meter Serial # 20072055  
 Permit 044454-F  
 Arapahoe

Meter Serial # To be added.  
 Permit 84415-F  
 Denver

Well A

Well A-1

Well D-2

Monthly Volume af	Cumulative Total af	Meter Reading gallons	Monthly Volume af	Cumulative Total af	Meter Reading gallons	Monthly Volume af
		25,772,700				
0.00	0.00	30,155,900	13.45	13.45	0.00	0.00
0.00	0.00	34,328,700	12.81	26.26	0.00	0.00
0.00	0.00	38,535,300	12.91	39.17	0.00	0.00
0.00	0.00	42,574,100	12.40	51.57	0.00	0.00
0.00	0.00	46,678,800	12.60	64.16	0.00	0.00
0.00	0.00	51,463,100	14.68	78.85	0.00	0.00
6.23	6.23	54,233,600	8.50	87.35	0.00	0.00
13.13	19.36	58,656,400	13.57	100.92	0.00	0.00
13.62	32.98	64,343,700	17.45	118.38	0.00	0.00
12.50	45.48	70,236,100	18.08	136.46	0.00	0.00
9.55	55.03	75,228,300	15.32	151.78	0.00	0.00
15.00	70.03	75,909,100	2.09	153.87	0.00	0.00
<b>70.03</b>			<b>153.87</b>			<b>0.00</b>

**Meter Serial # To be added.  
Permit 84416-F  
Arapahoe**

**Well A-2**

<b>Cumulative Total af</b>	<b>Meter Reading gallons</b>	<b>Monthly Volume af</b>	<b>Cumulative Total af</b>	<b>All Wells Monthly Volume af</b>
0.00	0.00	0.00	0.00	13.45
0.00	0.00	0.00	0.00	12.81
0.00	0.00	0.00	0.00	12.91
0.00	0.00	0.00	0.00	12.40
0.00	0.00	0.00	0.00	12.60
0.00	0.00	0.00	0.00	14.68
0.00	0.00	0.00	0.00	19.69
0.00	0.00	0.00	0.00	32.36
0.00	0.00	0.00	0.00	35.96
0.00	0.00	0.00	0.00	42.09
0.00	0.00	0.00	0.00	36.63
0.00	0.00	0.00	0.00	22.61
		<b>0.00</b>		

**Town of Elizabeth  
Monthly Accounting - Leases**

**HRS Water Consultants, Inc.**

**2022 Water Year**

**Duke Lease - Entered into August 24, 2004.**

<b>Month</b>	<b>Total Gold Creek Effluent</b>		<b>Difference/Surplus Effluent</b>
	<b>Usage (af)</b>	<b>Duke Lease (af)</b>	
November	13.60	1.7	11.90
December	14.25	1.3	12.95
January	15.32	0.9	14.42
February	13.39	0.7	12.69
March	14.83	0.5	14.33
April	14.05	0.4	13.65
May	14.31	0.3	14.01
June	14.74	0.4	14.34
July	14.59	0.9	13.69
August	14.63	2.1	12.53
September	13.52	3.3	10.22
October	15.19	2.5	12.69
<b>WY Total</b>	<b>172.4</b>	<b>15.0</b>	<b>132.6</b>

**Town of Elizabeth  
Monthly Accounting - Leases**

**HRS Water Consultants, Inc.**

**2021 Water Year**

**Duke Lease - Entered into August 24, 2004.**

<b>Month</b>	<b>Total Gold Creek Effluent Usage (af)</b>	<b>Duke Lease (af)</b>	<b>Difference/Surplus Effluent (af)</b>
November	12.83	1.7	11.13
December	12.65	1.3	11.35
January	13.29	0.9	12.39
February	12.88	0.7	12.18
March	12.02	0.5	11.52
April	12.74	0.4	12.34
May	13.45	0.3	13.15
June	12.70	0.4	12.30
July	12.70	0.9	11.80
August	12.70	2.1	10.60
September	12.39	3.3	9.09
October	13.48	2.5	10.98
<b>WY Total</b>	<b>153.8</b>	<b>15.0</b>	<b>116.4</b>

**Town of Elizabeth  
Banking - Denver Basin Wells**

HRS Water Consultants, Inc.

Arapahoe Well A-1 Annual Appropriation (af/yr) = 127.4  
 Lower Dawson School Well A Annual Appropriation (af/yr) = 21  
 Denver School Well B Annual Appropriation (af/yr) = 39.7  
 Arapahoe Well A-2 Annual Appropriation (af/yr) = 88.1  
 Denver Well D-2 Annual Appropriation (af/yr) = 90.4

This annual volume can be exceed pursuant to Case No. 18CW3073. The wellfield limit is 153.4 af/yr.  
 This annual volume can be exceed pursuant to Case No. 18CW3073. The wellfield limit is 152.7 af/yr.

Year	Arapahoe Well A-1 Production (af)	Arapahoe Well A-1 Banked Volume (af)	Arapahoe Well A-1 Cumulative Banked Volume (af)	School Well A Production (af)	School Well A Banked Volume (af)	School Well A Cumulative Banked Volume (af)	School Well B Production (af)	School Well B Banked Volume (af)	School Well B Cumulative Banked Volume (af)	Arapahoe Well A-2 Production (af)	Arapahoe Well A-2 Banked Volume (af)	Arapahoe Well A-2 Cumulative Banked Volume (af)	Denver Well D-2 Production (af)	Denver Well D-2 Banked Volume (af)	Denver Well D-2 Cumulative Banked Volume (af)
1996															
1997															
1998															
1999															
2000															
2001															
2002															
2003															
2004															
2005															
2006	112.74	14.66	14.66	0	21	21	0.19	39.51	39.51						
2007	27.94	99.46	114.12	0.01	20.99	41.99	0.08	39.62	79.13						
2008	109.29	18.11	132.22	4.84	16.16	58.15	0	39.7	118.83						
2009	80.43	46.97	179.19	20.58	0.42	58.57	17.24	22.46	141.29						
2010	80.75	46.65	225.84	9.66	11.34	69.91	30.23	9.47	150.76						
2011	61.66	65.74	291.58	0	21	90.91	57.89	-18.19	132.57						
2012	68.22	59.18	350.77	0	21	111.91	31.51	8.19	140.76						
2013	89.75	37.65	388.42	5.47	15.53	127.44	23.92	15.78	156.54						
2014	60.99	66.41	454.84	9.35	11.65	139.09	24.05	15.65	172.19						
2015	60.58	66.82	521.66	12.18	8.82	147.91	21.6	18.1	190.29						
2016	62.75	64.65	586.31	14.98	6.02	153.93	21.87	17.83	208.12						
2017	60.96	66.44	652.75	17.67	3.33	157.26	0.1	39.6	247.72						
2018	31.05	96.35	749.09	18.56	2.44	159.7	20.37	19.33	267.05						
2019	109.56	17.84	766.94	11.93	9.07	168.77	4.82	34.88	301.93						
2020	121.73	5.67	772.60	19.26	1.74	170.51	0.04	39.66	341.59	0.00	88.10	88.10	0.00	90.40	90.40
2021	153.87	-26.47	746.13	4.45	16.55	187.06	1.54	38.16	379.75	0.00	88.10	176.20	0.00	90.40	180.80
2022	113.01	14.39	760.53	7.80	13.20	200.26	0.59	39.11	418.86	0.00	88.10	264.30	0.00	90.40	271.20
2023	109.12	18.28	778.81	8.45	12.55	212.81	0.45	39.25	458.11	59.92	28.18	292.48	52.98	37.42	308.62
2024															
2025															



**HISTORIC ADVISORY BOARD – RECORD OF PROCEEDINGS  
JULY 17, 2023**

**CALL TO ORDER**

The Regular Meeting of the Historic Advisory Board was called to order on Monday, July 17, 2023, at 5:30 PM by Chair John Quest.

**ROLL CALL**

Present were Chair John Quest, Vice Chair Aimee Woodall, and Historian Bob Rasmussen. There was a quorum to conduct business.

Also present were Community Development Director Zach Higgins, Planner/Project Manager Alexandra Cramer, Town Clerk Michelle Oeser, and Community Development Administrative Assistant Dianna Hiatt.

**AGENDA CHANGES**

There were no changes to the agenda as presented.

**UNSCHEDULED PUBLIC COMMENT**

There was no unscheduled Public Comment.

**CONSENT AGENDA**

1. Regular Minutes of June 5, 2023

Motion by Historian Bob Rasmussen, seconded by Vice Chair Aimee Woodall, to approve the Consent Agenda as presented.

The vote of those Board Members present was unanimously in favor. Motion carried.

**NEW BUSINESS**

2. Discussion regarding local historic register plaque design

Staff provided a report followed by a discussion by the Board on plaque designs.

3. Discussion regarding historic color palettes



Staff provided a report on color pallets, discussion followed.

4. Discussion regarding a possible meeting with the Main Street Board of Directors

Staff provided a report, discussion followed, and proposed workshop dates were established.

5. Discussion regarding promotional outreach

Staff provided a report and requested direction from the Board.

6. Discussion regarding Historic Walk and Talk rentals

Staff provided a report. Discussion followed on items to be rented for the upcoming Historic Walk and Talk event.

7. Discussion regarding oral history voice recorders

Staff provided a report on two different handheld records. The Board directed Staff to move forward and purchase both recorders.

8. Discussion regarding PA system upgrade

Staff and Board discussed budget and purchasing speakers. The Board directed Staff to purchase two speakers.

9. Discussion and possible action regarding the budget

Staff and Board discussed approving budget allocations.

Motion by Vice Chair Woodall, seconded by Historian Rasmussen, to approve the allocation of \$3,500.00 to print and mail postcards to the 80107-zip code.

The vote of those Board Members present was unanimously in favor. Motion carried.

Motion by Historian Rasmussen, seconded by Vice Chair Woodall, to approve the allocation of \$4,500.00 to rent items for the Historic Walk and Talk event.

The vote of those Board Members present was unanimously in favor. Motion carried.

Motion by Vice Chair Woodall, seconded by Historian Rasmussen, to approve the allocation of \$200.00 to purchase two voice recorders for the oral history project.

The vote of those Board Members present was unanimously in favor. Motion carried.



## TOWN OF ELIZABETH

Motion by Historian Rasmussen, seconded by Vice Chair Woodall, to approve the allocation of \$2,500.00 for the purchase of two speakers for an upgraded PA system.

The vote of those Board Members present was unanimously in favor. Motion carried.

### STAFF REPORTS

- Ms. Cramer went through her written report that was provided to the Board in their packet.
- Discussion on budget items for the remainder of 2023, and into 2024.

### BOARD REPORTS

There were no Board reports presented.

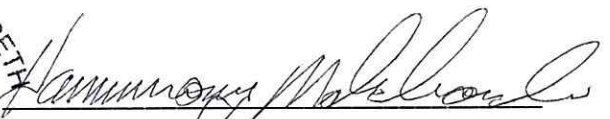
### ADJOURNMENT

Motion by Vice Chair Woodall, seconded by Historian Rasmussen, to adjourn the meeting at 7:15 PM. The vote of those Board Members present was unanimously in favor. Motion carried.



Chair John Quest





Deputy Town Clerk Harmony Malakowski





**HISTORIC ADVISORY BOARD – RECORD OF PROCEEDINGS  
DECEMBER 4, 2023**

**CALL TO ORDER**

The Regular Meeting of the Historic Advisory Board was called to order on Monday, December 4, 2023, at 4:33 PM by Chair John Quest.

**ROLL CALL**

Present were Chair John Quest, Historian Bob Rasmussen, and Members Audra Kirk, Dennis Rodriguez, and Jaqueline Hallett. Member Lynn Mitchell was absent. Vice Chair Aimee Woodall was present by Zoom. There was a quorum to conduct business.

Also present were Community Development Director Zach Higgins, Planner / Project Manager Alexandra Cramer, Town Administrator Patrick Davidson, Town Clerk Michelle Oeser, and Community Development Administrative Assistant Dianna Hiatt.

**AGENDA CHANGES**

There were no changes to the agenda as presented.

**UNSCHEDULED PUBLIC COMMENT**

There was no unscheduled Public Comment.

**CONSENT AGENDA**

1. Regular Minutes of November 6, 2023
2. Special Minutes of November 20, 2023

Motion by Historian Rasmussen, seconded by Member Kirk, to approve the Consent Agenda as presented.

The vote of those Board Members present was unanimously in favor. Motion carried.

**NEW BUSINESS**

3. Discussion and Possible Action Regarding 2024 Meeting Schedule  
Ms. Cramer provided a Staff report.



# TOWN OF ELIZABETH

Motion by Historian Rasmussen, seconded by Member Kirk, to approve the 2024 Meeting Schedule.

The vote of those Board Members present was unanimously in favor. Motion carried.

4. Discussion and Possible Action Regarding 2024 Proposed Budget and Workplan

Ms. Cramer and Town Administrator Patrick Davidson provided a Staff report. Discussion followed.

Motion by Member Kirk, seconded by Member Rodriguez, to approve the 2024 Proposed Budget and Workplan.

The vote of those Board Members present was unanimously in favor. Motion carried.

5. Discussion Regarding Oral History Collection Website

Ms. Cramer provided a Staff report. Discussion followed. The Board directed Ms. Cramer to bring back more information.

### STAFF REPORTS

- Planner / Project Manager Alexandra Cramer went through the written Staff report that was provided in the meeting packet.
- There was a discussion on the Brighton Historic District.
- Mr. Higgins shared his appreciation for the Board.

### BOARD REPORTS

- Chair John Quest requested that the new Board members receive copies of the 2 Town studies.

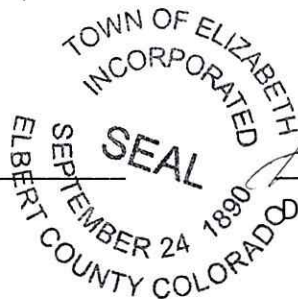
### ADJOURNMENT

Motion by Member Kirk seconded by Historian Rasmussen, to adjourn the meeting at 6:10 PM.

The vote of those Board Members present was unanimously in favor. Motion carried.



Chair John Quest





Deputy Town Clerk Harmony Malakowski