



TOWN OF ELIZABETH

**TOWN OF ELIZABETH
Main Street Board of Directors
Thursday, March 10, 2022 at 8:30 AM
Town Hall, 151 S. Banner Street**

CALL TO ORDER

ROLL CALL

AGENDA CHANGES

MINUTES

- [1.](#) Regular Minutes of February 10, 2022

NEW BUSINESS

- [2.](#) Discussion and possible action on recommendation of Main Street Board of Directors Candidates to the Board of Trustees
- [3.](#) Discussion and possible action on 2022 Elizabeth Farmers Market Agreement
- [4.](#) Discussion regarding Main Street Street-Furniture
5. Discussion regarding 2023 Ornament Design
- [6.](#) Discussion regarding the Main Street Streetscape Design Public Meeting

REPORTS

- [7.](#) Staff Report
8. Board Reports

ADJOURNMENT



TOWN OF ELIZABETH

MAIN STREET BOARD OF DIRECTORS – RECORD OF PROCEEDINGS FEBRUARY 10, 2022

CALL TO ORDER

The Regular Meeting of the Main Street Board of Directors was called to order on Thursday, February 10, 2022, at 8:36 AM by Vice President Linda Bulmer.

ROLL CALL

Present were President Tedd Lipka by phone, Vice President Linda Bulmer, and Board Members Jeff Struthers and Michael Hussey. There was a quorum to conduct business.

Also present were Planner/Project Manager Zach Higgins, Deputy Town Clerk Harmony Malakowski, and Community Development Administrative Assistant Pat Gonzales.

AGENDA CHANGES

There were three items to change on the agenda.

- Item 2 regarding the Farmer's Market agreement will be postponed until next meeting.
- Linda Bulmer will be providing an update regarding the Gesin Lot.
- Discussion regarding the ornament survey results.

MINUTES

Regular Minutes of January 13, 2022

Motion by Mr. Hussey, seconded by Vice President Bulmer, to approve the minutes from January 13, 2022.

The vote of those Board Members present was unanimously in favor. Motion carried.

NEW BUSINESS

Discussion regarding Work Plan Item – Artist Design of Streetscape items

The Board and staff will do more research and provide examples to discuss at the next meeting.

Discussion regarding Gesin lot update

Vice President Bulmer provided an update to the Gesin lot development.



TOWN OF ELIZABETH

Discussion regarding ornament survey results

Staff provided the Board the results of the ornament survey distributed to local businesses.

STAFF REPORTS

- Discussion regarding the Board vacancies.
- Mr. Higgins reminded everyone regarding upcoming training.
- Mr. Higgins provided an update regarding the Hwy 86 Main Street directional sign.
- Mr. Higgins reminded the Board about the upcoming Public Meeting.
- Discussion regarding the Streetscape timeline.
- Discussion about the Main Street revitalization grant submittal.
- Ms. Malakowski informed the Board about an upcoming workshop with the Board of Trustees scheduled April 26, 2022.

BOARD REPORTS

- Vice President Bulmer gave an update regarding Board of Trustees feedback after the quarterly report.
- Discussion regarding the Farmer's Market event.
- Discussion regarding the Mayor's tree lighting.

ADJOURNMENT

Motion by Vice President Bulmer, seconded by Mr. Hussey, to adjourn meeting at 9:54 AM.

The vote of those Board Members present was unanimously in favor. Motion carried.

President Tedd Lipka

Deputy Town Clerk Harmony Malakowski

Zach Higgins, Planner/Project Manager
151 S Banner Street
PO Box 159
Elizabeth Colorado
80107

January 3,2022

Mr. Zach Higgins:

I am submitting my Letter of Interest for reappointment to the Elizabeth Main Street Board. I have been on the Board since its inception and would like to continue in order to see the streetscape project through to fruition.

Please let me know if you have any questions or need any additional information. Thank you and the Board of Trustees for your consideration.

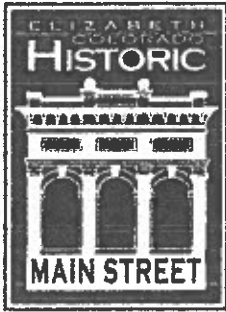
Sincerely,

Michael Hussey ASLA, RLA
36895 View Ridge Drive
Elizabeth, Colorado 80107

Home Phone: (303)646-4081

Cell Phone: (303) 549-5584

Email: dinnree@skybeam.com



APPLICATION FOR APPOINTMENT ELIZABETH MAIN STREET BOARD

Please complete the following application for consideration for service on the Elizabeth Main Street Board of Directors. Along with this application please submit a letter of interest for the position describing your experience, expertise, and reasons you would like to be a member of the Board of Directors.

Name: Kurt D. Prinslow

Address: 32517 County Road 33, Howa Co 80117 *

Email: k.d.prinslow@gmail.com Contact Phone #: 703.830.6676

Occupation: Land Planner / Landscape Architect

Please list your areas of experience and expertise:

** Note: my residence is within the Eliz. Five Distr. & Eliz. Parks & Rec. District.*

- Administration
- Accounting/Finance
- Program Development
- Communications
- Public Relations
- Design
- Marketing / Advertising
- Economic Development
- Historic Preservation
- Event Management
- Downtown Business Activity

Additional areas of expertise/ experience _____

Have you attended an Elizabeth Main Street meeting, event, forum, webinar, etc.?

- Yes
- No

If so, please explain your involvement.

I've attended several Summer Friday Night Concerts and Elizabeth Stampede Parades

Please submit this application along with your letter of interest. Make sure you have read through the Elizabeth Main Street Board of Directors job description and understand the position's responsibility and requirements.

Submit to: Zach Higgins, AICP Planner/Project Manager Town of Elizabeth
zhiggins@townofelizabeth.org – (303) 725-7496 – 151 S Banner Street, PO Box 159, Elizabeth CO 80107

January 28, 2022

Mr. Zach Higgins, AICP
 Planner / Project Manager
 Town of Elizabeth, Colorado

Re: Elizabeth Main Street Board Position

Dear Mr. Higgins:

The Town of Elizabeth and surrounding countryside has gone through quite a transition during my 40 years living in the area. The Elizabeth Main Street Board position would be an opportunity for me to become more involved in both the historical aspects of the Town, as well as, it's exciting future. I feel I have the professional experiences and expertise in many of the Board's areas of responsibilities to be a good candidate for the Board. The following are highlights of my past experiences. . . .

Design

Planning Manager for Three Springs, Durango, Colorado

Three Springs is a Master Planned Community (681 acres) based on traditional neighborhood design principles mixing commercial, retail, and residential uses in a walkable setting of blocks and opens pace. Additional information may be viewed at www.threespringsdurango.com

Managed and Chaired the Three Springs Design Review Committee approving over 500 housing units during my tenure.

As a Landscape Architect, I have over 40 years of experience in land planning, detailed design, implementation and construction management in a variety of roles from a design team member to Owners Representative.

Administration / Communications / Public Relations

Board Member of the Three Springs Master and Residential Associations (Durango, Co)

Board member of the Los Prados Subdivision HOA (Durango, CO)

Past Member of the Elbert County Board of Adjustment

Past Member and Chairman of the Elbert County Planning Commission

Historic Preservation

For 30 years, my wife and I have been maintaining and improving a historic (over 100 years old) homestead (home and barn) in Elbert County.

I am available for an interview with you and other Board members in order to elaborate on my past experiences and I ho might be a productive addition to the Board.

Sincerely,



Kurt D. Prinslow

Attachments : Application for Appointment

2/17/2022

Zach Higgins, Planner/Project Manager
Town of Elizabeth
Elizabeth, CO 80107

Re: Mainstreet Board Application

Mr. Higgins,

Please find the attached application for appointment for the Elizabeth Main Street Board.

I moved to Elizabeth with my wife and our two sons last Aug. We moved here because we both grew up in rural America and love small communities. We also moved because our daughter and her fiancé moved to Kiowa, and we wanted to be close. We also moved my older parents from Wichita, KS to live with us as well so that they can be under our care. This is our home, this is where our entire family lives, this is where our grandkids will be raised, and we are invested in the success of this community.

Over the last four years, I helped found a technology platform focused on community engagement for community banks and credit unions. I actively sit as a senior executive for a software company that moved its HQ to rural America to generate jobs and create opportunities in the community, where other businesses had moved away. Why am I sharing this? Community isn't just some place I live, it's what I believe in personally and professionally. It is the roots of our country, and while people are moving to digital tools to engage, preserving its legacy and creating new opportunities for the future is imperative to the success of Elizabeth. Just as it has been for Parker and Castle Rock, our Main Street is a vital part of that success.

As you know from my recent conversations with you, my wife and I are looking at creating opportunity to help the people of our community create memories on Main Street. We know that those types of opportunities are what pull people together, create relationships and keep our kids from moving away long term. Retail, relational experiences, workplaces/offices, and memories/fun times will be created on Main Street. With that, the legacy of where it started should not be forgotten either. I want to help make that happen.

I've served on many boards and leadership teams in my professional career. I'm applying for this position because I want to give back, and I want to give back to an area I'm passionate about. Thanks for your consideration. Whether its myself or someone else you select, I'm invested in the success of Elizabeth Main Street and hope my experiences, expertise, and visionary mind will aid in serving this community.

Regards,



Brandon Jeffress
33495 Greystone Cir
Elizabeth, CO 80107
317-748-9080



APPLICATION FOR APPOINTMENT ELIZABETH MAIN STREET BOARD

Please complete the following application for consideration for service on the Elizabeth Main Street Board of Directors. Along with this application please submit a letter of interest for the position describing your experience, expertise, and reasons you would like to be a member of the Board of Directors.

Name: BRANDON JEFFRESS

Address: 33495 GREYSTONE CIR ELIZABETH, CO 80107

Email: brandon.jeffress@jumpsetter.com Contact Phone #: 317-748-9080

Occupation: EXECUTIVE DIRECTOR OF SALES

Please list your areas of experience and expertise:

- Administration
- Accounting/Finance
- Program Development
- Communications
- Public Relations
- Design
- Marketing / Advertising
- Economic Development
- Historic Preservation
- Event Management
- Downtown Business Activity

Additional areas of expertise/ experience TECHNOLOGY, FUNDRAISING, SPEAKING, PRESENTING

Have you attended an Elizabeth Main Street meeting, event, forum, webinar, etc.?

- Yes
- No

If so, please explain your involvement.

I HAVE A STRONG PASSION FOR COMMUNITY AND DEVELOPING
COMMUNITY. I BELIEVE MAIN STREET AND ITS FUTURE REPRESENTS
OPPORTUNITY TO PULL OUR RESIDENTS TOGETHER AND KEEP OUR MONEY
LOCAL. I BELIEVE MY PROFESSIONAL EXPERIENCE WILL HELP.

Please submit this application along with your letter of interest. Make sure you have read through the Elizabeth Main Street Board of Directors job description and understand the position's responsibility and requirements.

Submit to: Zach Higgins, AICP Planner/Project Manager Town of Elizabeth
zhiggins@townofelizabeth.org – (303) 725-7496 – 151 S Banner Street, PO Box 159, Elizabeth CO 80107



TOWN OF ELIZABETH

COMMUNITY DEVELOPMENT DEPARTMENT

TO: Main Street Board of Directors
FROM: Zach Higgins, AICP Planner/Project Manager
DATE: March 10, 2022
SUBJECT: License with The Elizabeth Brewing Company for Elizabeth Farmers Market

SUMMARY

This Resolution would approve the License Agreement between the Town and The Elizabeth Brewing Company. The License allows The Elizabeth Brewing Company to utilize the Running Creek Park to facilitate the 2022 Elizabeth Farmers Market and outlines the conditions pertaining to the event. The significant changes to previous event licenses include the addition of light poles in the park, lighting on the bandstand, a fifth porta potty, a dumpster for event use, the potential for Town provided volunteers as available, and a one-time payment of \$6,100 to be utilized for booking bands throughout the Farmers Market Season.

The market would start June 10th and run each Friday through August 19th for a total of 11 markets. The market would be live from 5 to 9 PM with set up to start at 3 PM and teardown to conclude by 10 PM. The market would include live music each week as well as wine/beer and moonshine vendors. Alcohol Beverage Services Agreements would be required between both the Town and The Elizabeth Brewing Company and the Town and Mile High Pie Co. These agreements would be brought before the Board at a later date.

The Elizabeth Brewing Company is anticipated to be present to address the Board of Trustees on this item for the March 22nd meeting.

STAFF RECOMMENDATION

Staff and some members of the Main Street Board of Directors have met with the Elizabeth Brewing Company. The MSBOD and Staff will work with The Elizabeth Brewing Company to make improvements and refine the market based on lessons learned from previous years. Staff recommends approval of the Resolution, a Resolution approving the License Agreement between the Town and The Elizabeth Brewing Company.

ATTACHMENT(S)

- Exhibit A – License
- Exhibit B – Event Map

LICENSE

THIS LICENSE is made and entered into this _____ day of March 2022, by and between the TOWN OF ELIZABETH, Colorado whose address is 151 S. Banner Street, P.O. Box 159, Elizabeth, CO 80107 (the "Town") and THE ELIZABETH BREWING COMPANY, whose address is 239 South Main Street, Elizabeth, CO 80107 ("Licensee").

1. PROPERTY LICENSED, TERM.

a. The property that is licensed for the use and the term provided for in this license is described in Exhibit A, which is attached hereto and incorporated by this reference ("Property Licensed"). The Property Licensed for the use described herein is subject to all easements and rights-of-way of record.

b. The term of this License shall commence on June 10, 2022, and shall continue each Friday through and including August 19, 2022, from 3:00 p.m. until 10:00 p.m.

2. INSURANCE. Licensee shall obtain for itself, its agents, successors, assigns, lessees, licensees and agents, necessary and adequate workman's compensation insurance, personal injury insurance, and property damage insurance, with limits commensurate with the hazards and risks associated with the use of the Property Licensed, but in no event less than the liability limits established by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as now in effect or as hereinafter amended. Neither Licensee nor its agents, successors and assigns shall commence any construction, placement, operation or maintenance of the fixture or structure on the Property Licensed until it has obtained all insurance required under this section and shall have filed a certificate of insurance or a certified copy of the insurance policy with the Town. Each insurance policy shall list the Town as an additional named insured and shall contain a clause providing that coverage shall not be cancelled by the insurance company without thirty (30) days written notice to the Town of intention to cancel.

3. USE. Licensee covenants and agrees that it shall utilize the Property Licensed as follows:

- a. Licensee shall provide live music on each Friday during the term of the License.
- b. Licensee shall use the Town's branding for the event and shall receive approval through Town of Elizabeth before releasing new event market materials.
- c. Licensee shall provide an alcohol vendor on each Friday during the term of the License. Licensee will use the Town's special event permit and music license for the Town event.
- d. Licensee will be allowed to use Town's supplied power and will not be obligated to remit payment to Town for the use of the electric box during the market. Licensee maynot require payment to be remitted by vendors for electric hookup specifically; and

- e. Licensee shall facilitate the inclusion of a Farmers' Market from 5:00 p.m. until 9:00 p.m. on each Friday during the term of the License.
- f. The Town reserves the right to have one (1) booth space at each market as requested by the Town. The Town will coordinate with The Elizabeth Brewing Company regarding the location of the booth space.
- g. Elizabeth Brewing Company will coordinate with vendors and bands to keep vehicle traffic to the designated areas as outlined on Exhibit B.
- h. The Town will provide bandstand lighting and three (3) light poles in Running Creek Park.
- i. The Town will provide power directly to the bandstand.
- j. The Town will provide four (5) portable restrooms.
- k. The Town will provide seeding throughout Running Creek Park during the Farmers Market season.
- l. The Town will provide a dumpster to be utilized during the Farmers Market season.
- m. The Town will provide as may be available, one (1) to two (2) volunteers or interns between 5:00 p.m. until 9:00 p.m. to assist with the operations of the Farmers Market.
- n. The Town will provide a one-time payment of \$6,100.00, to be utilized for bands booked for the Farmers Market throughout the season.

4. RE-ENTRY. Licensee covenants and agrees to permit the Town or its duly authorized representatives to enter upon the Property Licensed, at any reasonable hour of any Friday during the term hereof, for the purpose of inspecting the same, making surveys, showing the Property Licensed to prospective licensees and to do such other acts and things as it deems necessary for the protection of its interests therein.

5. NOTICE. Any notice required under this License shall be in writing and hand-delivered to the respective parties at the address hereinabove given. The Community Development Director shall be the representative of the Town to accept or give any approval, notice or the like provided hereunder. In the event Licensee should change the address hereinabove given during the term of this License, Licensee shall notify the Town in writing of such change of address:

The Town: The Town of Elizabeth
 Attn: Community Development Director
 151 S. Banner Street, P.O. Box 151
 Elizabeth, CO 80107

Licensee: The Elizabeth Brewing Company
 239 S. Main Street
 Elizabeth, CO 80107

6. NO COVENANT OF TITLE OR QUIET POSSESSION. The rights granted herein are without covenant of title or warranty of quiet possession of the Property Licensed.

7. SUCCESSORS AND ASSIGNS. This License shall insure to the benefit of, and be binding upon, the respective legal representatives, heirs, successors and assigns of the parties.

8. ASSIGNMENT OR SUB-LEASE. Licensee covenants and agrees not to assign this License or to sublet any part of the Property Licensed without first obtaining the written consent of the Town.

9. PROPERTY LICENSED TAKEN "AS IS." Licensee understands and agrees that the Property Licensed is licensed "as is." The Town makes no warranty, written or implied, that the Property Licensed is fit for any purpose or that it meets any federal, state, county or local law, ordinance or regulation applying to the Property Licensed.

10. LIABILITY AND INDEMNIFICATION. The Town shall not be liable for any loss, injury, death or damage to any person or personal property which may arise from the use or condition of the Property Licensed including, but not limited to, loss, injury, death, or damage resulting from ice, water, rain, snow, gas, electrical wires, or fire, during the term of the License or any renewal thereof. Licensee hereby expressly agrees to defend, indemnify and hold harmless the Town, its officers, agents, employees and insurers against any liability, loss, damage, demand, action, cause of action or expense of whatever nature (including court costs and attorney fees) which may result from any loss, injury, death or damage allegedly sustained by any person, firm, corporation or other entity which arises out of or is caused by reason of Licensee's use of the Property Licensed or Licensee's failure to fulfill the terms and conditions of the License.

12. RESERVATION FOR BOARD USE. This License is made under and conformable to the provisions of all Town of Elizabeth regulations insofar as applicable. Said provisions are incorporated herein and made part hereof by this reference and shall supersede any apparently conflicting provisions otherwise contained in the License. The Town reserves the right to make full use of the Property Licensed as may be necessary or convenient in the operation of the public streets, drainage infrastructure, or drainageways under the control of the Town and the Town retains all rights to operate, maintain, install, repair, remove or relocate any of its facilities located within the Property Licensed at any time and in such a manner as it deems necessary

13. TERMINATION. This License Agreement may be terminated by the Town at any time upon thirty (30) days written notice to Licensee. If default shall be made in any of the covenants or agreements herein contained to be kept by Licensee, it shall be lawful for the Town to enter into the said Property Licensed, or any part thereof, either with or without process of law, to terminate the interest of Licensee or of any person or persons occupying the same, and to expel, remove or put out such person or persons, using such force as may be necessary in so doing, without being liable to prosecution or to damages therefor, and the said Property Licensed again to repossess and enjoy as in the first and former estate of the Town. If at any time the License shall be

terminated as aforesaid, or by any other means, Licensee agrees to surrender and deliver up said Property Licensed peaceably to the Town immediately upon the termination, and if Licensee shall remain in possession after termination, Licensee shall be deemed guilty of a forcible detainer on said property Licensed, and waiving all notice, shall be subject to eviction and removal, forcibly or otherwise, with or without process of law.

14. VENUE. For the resolution of any dispute arising hereunder, venue shall be in the courts of Elbert County, State of Colorado.

IN WITNESS WHEREOF, the parties hereto each herewith subscribe the same triplicate.





TOWN OF ELIZABETH, COLORADO

Megan Vasquez, Mayor for Town of Elizabeth

Untitled Placemark

Legend

Item 3.

-  500 E Kiowa Ave
-  Grumpy's Coffee
-  Running Creek Auto Center
-  Untitled Placemark

Gate
Porta Potty

FOOD TRUCK AREA

500 E Kiowa Ave

Electric Panel

DRIVE LANE

EBC
Pie

Electric Panel

Stage

Electric Panel

Untitled Placemark

Porta Potty

Untitled Placemark

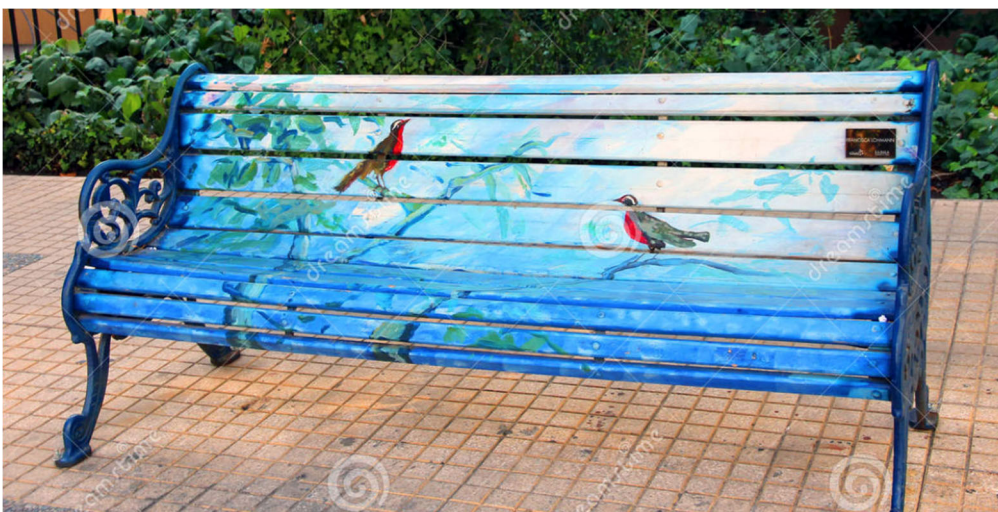
200 ft

STREET FURNITURE DISCUSSION

Benches – Commercial benches range from \$600 to \$2,000+ depending on material and customization. Powder coated steel and recycled plastic were the most common materials that I found with some wood options still available as well. To decorate the benches, they could be painted on directly, custom etched, or welded onto.

Bronze Statues – A custom statue can cost between \$10,000 to over \$100,000. Purchasing a premade/non custom statue could significantly cut the cost down. The statue base can run from as little as a few hundred dollars to more than a few thousand dollars depending on material and size.

Photos and additional information:







Due to limited raw material supply and a very high demand, Lead times are only estimates and may fluctuate.

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Home (https://www.theparkcatalog.com/) / 6-Ft. Wooden U-Frame Park Bench



Actual product may vary from image shown. Please contact an expert for more info: 866-280-9894

6-Ft. Wooden U-Frame Park Bench

\$717.00 / each

Buy 2 for \$702.66 each and save 2%

Buy 6 for \$688.32 each and save 4% (anprint=1)

Buy 11 for \$673.98 each and save 6%

Item # 398-1206

Plank Option * Choose an Option...

Mounting Option * Choose an Option...

Color * Choose an Option...

1 ADD TO CART

- An all-time favorite among parks and campgrounds
- Equipped with a heavy duty 2-3/8" O. D. pipe for commercial grade durability
- Utilizes an advanced powder coating process that creates a long lasting attractive finish

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DESCRIPTION	ARCHITECT & PRODUCT RESOURCES
<p>6-Ft. Wooden U-Frame Park Bench</p> <p>The 6-ft. contour park bench has 2"x4" planks with 8 slats. The benches have heavy duty 2-3/8" O. D. pipe all MIG welded framework. The hardware is all zinc plated.</p> <p>Powder Coating is an advanced method of applying a decorative and protective finish to a wide range of materials and products that are utilized by both industry and consumers. The charged powder particles adhere to the electrically grounded surfaces until heated and fused into a smooth coating in a curing oven. The result is a uniform, durable, high-quality, and attractive finish.</p> <p>For complete color options, please see the attached PDF document.</p>	

RELATED PRODUCTS

 <p>(https://www.theparkcatalog.com/8-ft-wooden-u-frame-park-bench) 8-Ft. Wooden U-Frame Park Bench Item # 398-1212 \$771.00 As low as: \$724.74 VIEW PRODUCT (HTTPS://WWW.THEPARKCATALOG.COM/8-FT-WOODEN-U-FRAME-PARK-BENCH)</p>	 <p>(https://www.theparkcatalog.com/quick-ship-32-gal-expanded-metal-trash-receptacle) 32-Gal. Expanded Metal Trash Receptacle Item # 398-5010 \$443.00 As low as: \$416.42 VIEW PRODUCT (HTTPS://WWW.THEPARKCATALOG.COM/QUICK-SHIP-32-GAL-EXPANDED-METAL-TRASH-RECEPTACLE)</p>	 <p>(https://www.theparkcatalog.com/6-ft-heavy-duty-wooden-picnic-table) 6-Ft. Heavy Duty Wooden Picnic Table Item # 398-1250 \$738.00 As low as: \$693.72 VIEW PRODUCT (HTTPS://WWW.THEPARKCATALOG.COM/6-FT-HEAVY-DUTY-WOODEN-PICNIC-TABLE)</p>
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Classic Bench

The Classic Bench is one of our most popular site furniture options for parks, downtowns, schools, and more. Each metal bench is available with custom laser cut options and powder coating finishes to accentuate any landscape. To order your metal bench, give us a call at (801) 414-1724 or click the link below.

Prices:

4' Bench - \$1,530

6' Bench - \$1,920

8' Bench - \$2,390

****Prices vary with design.***

[Place Order](#)



View More Photos

Dimensions

Features

Logo Integration

Powder Coat Finish



Logo integration is important for branding your business or city. Our design team will take your logo and turn it into a laser cut ready file. The logo will then be cut directly into the back of the bench.

Classic Bench Gallery

Item 4.



Item 4.



Item 4.



Item 4.



Item 4.



Item 4.



Item 4.



Item 4.



Due to Limited Raw Material Supply and High Demand—Lead Times are Estimates Only and May Fluctuate.

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 **QuickShip**
 Popular Products, Right Away [Click Here to Enable Options](#)

Commercial Steel Outdoor Bench with Straight Back **SALE**



Model CBPB-6SB-BK


Beauty & Quality


This classic style heavy-duty steel bench is built to last. Manufactured to withstand the rigors of commercial use, the backrest and seat are constructed from 1-9/16" x 3/16" welded steel bars while the arms and legs use 2" x 1/2" steel.

Dimensions: 74"L x 24.25"W x 33"H

This imported bench is perfect for any indoor or outdoor setting. Its solid textured powder-coated finish will provide full protection against rust and corrosion for years. Simple and easy four piece six

Matching Products

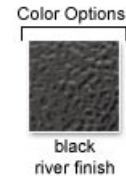
SALE  **QUICK SHIP**
 Flat Park Bench with Armrests

SALE  **QUICK SHIP**
 Verona Series Recycling Receptacle

bolt assembly. Stainless steel security hardware is included.

 **QuickShip > Enable Options**

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▼ **Item Specific Details Available on Linked Model Numbers Below**



Tweet

Commercial Steel Outdoor Bench 6' Length				Was	Special	Qty
CBPB-6SB-BK	(1 to 5 Units)	Black (River Finish)	(179 lbs)	\$1,053.00	\$957.00	<input type="text"/>
CBPB-6SB-BKB	(6 to 12 Units)	Black (River Finish)	(179 lbs)	\$1,042.00	\$947.00	<input type="text"/>
CBPB-6SB-BKC	(13 to 24 Units)	Black (River Finish)	(179 lbs)	\$1,031.00	\$937.00	<input type="text"/>
CBPB-6SB-BKD	(25+ Units)	Black (River Finish)	(179 lbs)	\$1,020.00	\$927.00	<input type="text"/>

Optional Accessories				Was	Special	Qty
CBPB-6WBA-BK	Center Arm	Black	(8 lbs)	\$68.00	\$62.00	<input type="text"/>

(Prices F.O.B. Origin)
Some Assembly Required

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Related Products



Commercial Steel Park Bench with Curved Back



Commercial Steel Trash Receptacle with Flare Top



Park Master Aluminum Picnic Tables



Gloss Black Finish 'U' Bike Rack

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Due to Limited Raw Material Supply and High Demand—Lead Times are Estimates Only and May Fluctuate.

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Recycled Plastic Newport Bench



Sit & Stay Awhile

Bring a simplistic sense of style and comfort to public seating areas with the Newport Bench series. Contoured bench seat design featuring smooth rounded edges and constructed entirely from ultra-resilient, eco-friendly recycled plastic materials—built specifically for high traffic indoor and outdoor use.

Dimensions

Model PB4-NEW - 48"L x 28"W x 33-1/2"H

Model PB6-NEW - 72"L x 28"W x 33-1/2"H

Model PB8-NEW - 96"L x 28"W x 33-1/2"H

Comprised from six 2" x 4" and two 2" x 6" bull-nosed bench slats and a sturdy frame legs the recycled plastic will hold up to all weather conditions and it won't splinter, crack, warp, rust or rot. Available in 4', 6' and 8' lengths, the ultra-comfortable Newport Bench is ideal for botanical gardens, parks, playgrounds, schools and more!

Optional Custom Engraved Lettering

Personalize any Newport Bench with a school name, company or organization—also popular for sharing a special memorial message. Custom lettering is charge per board, maximum character

Matching Products



32 & 55 Gallon
Recycled Plastic
Trash Receptacles



Recycled Plastic
Hex Picnic Table



spaces per board are as marked. ([Guidelines & Examples](#))

Please make sure to enter your (Case Correct) custom message in the text input message box(es) provided. All engraved benches are custom made and non-returnable.

Model PB6-NEW



▼ **Item Specific Details Available on Linked Model Numbers Below**



Tweet

Recycled Plastic Newport Bench Qty

PB4-NEW 4' Length Seat/Back Color ▼ Black Frame (105 lbs) \$483.00

PBENGR Custom Lettering (1 - 29 Character Spaces per Board) \$88/per Board

Custom Message Board 1 ▶

Custom Message Board 2 ▶

Custom Message Board 3 ▶

Custom Message Board 4 ▶

PB6-NEW 6' Length Seat/Back Color ▼ Black Frame (130 lbs) \$621.00

PBENGR Custom Lettering (1 - 46 Character Spaces per Board) \$88/per Board

Custom Message Board 1 ▶

Custom Message Board 2 ▶

Custom Message Board 3 ▶

Custom Message Board 4 ▶

PB8-NEW 8' Length Seat/Back Color ▼ Black Frame (165 lbs) \$769.00

PBENGR Custom Lettering (1 - 62 Character Spaces per Board) \$88/per Board

Custom Message Board 1 ▶

Custom Message Board 2 ▶

Custom Message Board 3 ▶

Custom Message Board 4 ▶

Accessories Qty

PB1999 In-ground Mount Kit 4 "J" Bolts (1 lbs) \$29.00

PB1008JAY Surface Mount Kit 4 Elite Bolts (1 lbs) \$57.00

(Prices F.O.B. Origin)
Some Assembly Required

[Bulk Inquiry](#)

Related Products

Item 4.



Recycled Plastic
Outdoor
Message Center



Recycled Plastic
Bike Rack



Recycled Plastic
A-Frame Picnic Table



Seaside
Recycled Plastic
Adirondack Chair

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Timeline

Milestone/Deliverable	Completion Deadline (On or Before)
Assist Town with mail notification to Main Street property/business owners	January 14, 2022
Field research	February 28, 2022
Public Meeting #1: Kickoff/Pre-Design Meeting	March 16, 2022
30% Design; Draft Design Concepts and Plan View Renderings	June 30, 2022
Preliminary Drainage Plan	June 30, 2022
Public Meeting #2: 30% Design Meeting	July 13, 2022
80% Design; Draft Concepts and Plan View Renderings	October 3, 2022
80% Construction Estimates	October 3, 2022
Preliminary Street Lighting Plans	October 3, 2022
Preliminary Powerline Relocation Plans	October 3, 2022
Draft Final Drainage Report	October 3, 2022
Public Meeting #3: 80% Design Meeting	October 19, 2022
100% Design; Final Preferred Digital Rendering	November 21, 2022
Final Drainage Report	November 21, 2022
Final Construction Estimates	November 21, 2022
Final Bid Documents	November 21, 2022
Public Notice to Receive Bids (Open for 4 weeks)	December 1, 2022
Assist Town with mail notification to Main Street property/business owners	December 9, 2022
Bid opening; Review; Selection recommendation	January 13, 2023



TO: Main Street Board of Directors
FROM: Zach Higgins, AICP Planner/Project Manager
DATE: March 10, 2022
SUBJECT: Staff Report

STAFF REPORT

1. MSBOD Appointment Process

- a. *Appointments: New candidates seeking appointment shall complete an application for the position. Existing members seeking reappointment shall submit a letter of intent to the Board of Directors. The Board of Directors shall review and choose to either recommend or not recommend the appointment to the Board of Trustees. The Board of Trustees shall approve or deny the appointment. Vacancies: Any vacancy occurring on the Board of Directors shall be filled no more than 60 days after the vacancy. Three (3) months prior to the expiration of a member's term, the position shall be made open to the public. One month prior to the expiration of the member's term, the Board of Directors shall vote on recommending an appointment to the Board of Trustees for approval. A member appointed to fill a vacancy shall fulfill the unexpired term of his or her predecessor in office.*
- b. *The MSBOD vacancy will be posted January 18th and close February 18th. Posting will occur on the Town's website as well as the newsletter and Town water bills distributed to all residents.*
- c. *All candidates that apply should attend the MSBOD meeting when appointment is reviewed and recommended as well as the BOT meeting when the appointment is voted on.*
- d. *One candidate has applied to retain membership and two additional candidates have applied for the one remaining open seat. All candidate's information has been attached for your review. The candidates will all be present at the March 10th meeting to be interviewed.*

2. Streetscape Design Update

- a. The Board of Trustees unanimously approved the PSA with CORE Engineering for the Streetscape Design on 01/11/2022.
- b. The letter was distributed to property owners and business owners on 01/14/2022.
- c. The Revitalizing Main Street Grant application was completed and sent to CDOT on 02/04/2022 before the deadline.
- d. Reminder: Public Kickoff meeting for the Mainstreet Streetscape Design is March 10th, 2022 at 6:00pm.
- e. Second Public Meeting has been tentatively set for June 30th at 6:00pm.



3. Training Update/Reminder

- a. Main Street Now – Conference Dates are May 16 – May 18.
- b. DCI In The Game – Conference Dates are April 12 – 15. Early Bird sales have ended, and full ticket sales are open through April 12. Event held in Colorado Springs, CO.
- c. What specific communities are you interested in touring with DOLA?

4. SH 86 Main Street Directional Sign

- a. Staff has spoken with Town of Elizabeth Public Works and subsequently Colorado Department of Transportation regarding the removed sign on Kiowa Ave/SH 86. Mike DeVol removed the sign at request of the installation team from CDOT when the crosswalk was installed to the West of Main Street on SH 86. After reaching out to CDOT they said it was removed due to sight distancing issues with the new crosswalk. CDOT has offered a new location.
- b. Staff is continuing to work with CDOT regarding the new location and will provide updates as they become available.

5. Gesin Lot Centerline

- a. Staff has reached out to CDOT regarding their ROW/Easement. Staff has now reached out to the ROW specialists with CDOT and are awaiting response.



ELIZABETH MAIN STREET PROGRAM WORK PLAN 2022

Projects	Tasks to achieve project	Start Date	Date to be completed	Status	Budget/ Funding source	Main Street Point
Training	Attend two of the four quarterly trainings provided by DOLA	Quarterly	Quarterly	Staff send training opportunities to MS BOD	\$4,000: DOLA Scholarship; MS BOD; DOLA technical assistance	Organization
	Main Street Manager's Summit	November	November	Pending DOLA		Organization
	Main Street NOW Conference	May	May	Register and make reservations for Board and Staff in January		Organization
	Downtown Colorado Inc. In the Game Conference	April	April	Register and make reservations for Board and Staff		Organization
	Main Street Communities Field Trip	April	TBD	Schedule with DOLA		Organization
Planning	Maintain a multi-year strategic plan	Ongoing	Ongoing	-	N/A	Organization
	Annual budget preparation and submission to BOT	August	December	-	N/A	Organization
	Submit annual workplan to DOLA and BOT	December	December	Send in December after adoption by MS BOD	N/A	Organization
Move up to Graduate Status	Have a succession/transition plan for your staff, board, and volunteers as applicable	TBD	TBD	-	N/A	Organization
	Update your building/property inventory of your Main Street district (including ownerships patterns, building conditions, vacancies, building square footage, use, average rents, and more)	TBD	TBD	-	TBD	Organization
	Solidify your volunteer management program and develop a volunteer recognition/award program	TBD	TBD	-	\$1,000: Main Street Board of Directors	Organization
	Update your business inventory of your Main Street district (including business types, contact information, number of employees, and more)	TBD	TBD	-	N/A	Organization
Operational/Administrative	Quarterly reporting to BOT	January, April, July, October	January, April, July, October	-	N/A	Organization
	Election of officers	December	December	December meeting agenda	N/A	Organization
	Designated meeting posting place	1st meeting in January	January	January meeting agenda	N/A	Organization
	Submit annual mini-grant application	As needed	As needed	-	N/A	Organization
	Redeem annual scholarship from DOLA system	As needed	As needed	-	N/A	Organization
	Redeem annual mini grant from DOLA system	As needed	As needed	-	N/A	Organization
	Host DOLA site visit	November	November	Schedule work session pending DOLA	N/A	Organization
	Report quarterly business stats to Main Street Board	Quarterly	Quarterly	-	N/A	Organization
	Submit quarterly reports to DOLA	January 15th, April 15th, July 15th, October 15th	January, April, July, October	-	N/A	Organization
	Submit annual report to BOT	January	February	-	N/A	Organization; Promotion
	Retain membership of National Main Street Center	January	February	-	\$375; MS BOD	Organization
	Storymap	April	October	Pending DOLA	N/A	Organization; Promotion
	Webpage/ social media maintenance	Ongoing	Ongoing	-	N/A	Organization; Promotion
	Coordination with local stakeholders (SBDC, Parks and Recreation, ENG, ECC, EACC, Elizabeth area business owners and residents)	Ongoing	Ongoing	-	N/A	Organization; Promotion
	Coordination with local, state, and federal agencies (BOT, ToE advisory boards, Elbert County, CTO, DOLA)	Ongoing	Ongoing	-	N/A	Organization; Promotion
	Maintain business inventory	Ongoing	Ongoing	-	N/A	Organization
	Maintain property inventory	Ongoing	Ongoing	-	N/A	Organization
Networking event/ meeting with EMMA	February	May	Book Thursday evening, 1st or 2nd week of May, at EBC; Book Legion to cater	\$500: MS BOD	Organization; Promotion	



ELIZABETH MAIN STREET PROGRAM WORK PLAN 2022

Foster small town charm through retaining and preserving the historical character of buildings and the environment.

Projects	Tasks to achieve project	Start Date	Date to be completed	Status	Budget/ Funding source	Main Street Point
Streetscape	Complete design	January	October	PSA pending	\$269,000: \$75k Legacy Village, \$194,000 Street Capital;	Design
	Artist Design of Streetscape Features	January	TBD	-	-	Design
	Apply for streetscape construction grant	October	November	-	N/A	Design
	Apply for art/creative district grant	October	November	-	N/A	Design
	Start streetscape construction	Decemeber	TBD	-	TBD	Design
Downtown zoning	Increase maximum under-roof lot coverage	TBD	TBD	Pending staff	N/A	Design; Economic Vitality
	Increase maximum principal building height to allow for 3 stories	TBD	TBD	Pending staff	N/A	Design; Economic Vitality
Main Street Station	Site Plan	-	Jul-22	Pending submittal of complete application	N/A	Design; Economic Vitality
	Discuss public parking (if provided parking exceeds requirement) and/or EV charging station	-	Jul-22	-	TBD	Economic Vitality
Historic Preservation	Support HAB with Historic Preservation Ordinance	January-22	Jun-23	Pending CLG Grant	-	Design; Economic Vitality
Main Street Improvements	Flower plantings	April	May	-	\$450: MS BOD	Design



ELIZABETH MAIN STREET PROGRAM WORK PLAN 2022

Create a friendly and diverse atmosphere that is welcoming to a wide range of ages and interests.

Projects	Tasks to achieve project	Start Date	Date to be completed	Status	Budget/ Funding source	Main Street Point
Promote Main Street	Update and distribute promotional maps and materials	Ongoing	Ongoing	-	\$200: MS BOD	Economic Vitality; Promotion
	Ornament Program	January	October	Survey businesses in January to follow up on 2021 sales	\$2,000: MS BOD	Economic Vitality; Promotion
Gesin Lot (165 South Main Street) use and development	Provide food trucks and seating during summer and events	Spring	Fall	Register additional food trucks	N/A	Economic Vitality; Promotion
	Development	Ongoing	Ongoing	Active ENA for development	N/A	Design; Economic Vitality
Mayor's Tree Lighting	Event coordination	January	December	Appoint leads; Budget; Explore contract	\$15,000: Community Development Department	Economic Vitality; Promotion
Elizabeth Farmers Market	Event contract w/ EBC	January	February	Discuss partnership and decide on each party's obligations	N/A	Economic Vitality; Promotion; Design
	Music Licenses	Fall	Fall	Purchased for 2022	Town Clerk	
	Book bands	January	February	Pending cost information from EBC	TBD	
	Interns/Volunteer program to facilitate market on behalf of Town	April	September	Create volunteer position description; Decide on stipend	TBD/MS BOD	
	Little Dumpster Trash Service	April	September	Book trash service	TBD/MS BOD	
	Schedule Town MCs	April	September	Assign various Town MC's to market dates	-	
	ADA Accommodations	TBD	TBD	TBD	TBD	
	Marketing	April	September	Create graphic for postcards, website, Our Community	\$650: Community Development Department	
	Entrance/Exit/Stage lighting	April	June	Order lighting and plan installation	\$500: Community Development Department	
	Vendors	January	June	Book produce and food trucks	N/A	
	Porta potties and sanitization stations	April	September	Reserve	\$4,000: Community Development Department	
Recreation	CIP Plan for new Running Creek Park	TBD	TBD	TBD	TBD	Design, Economic Vitality
	Start capital improvements for Running Creek Park	TBD	TBD	TBD	TBD	Design, Economic Vitality