



# TOWN OF ELIZABETH

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## TOWN OF ELIZABETH

### BOARD OF TRUSTEES REGULAR MEETING

Tuesday, December 10, 2024 at 7:00 PM **UPDATED 12/6/2024**

Town Hall, 151 S. Banner Street

Conferencing Access Information: This is viewing-only access.

<https://us02web.zoom.us/j/87898192063?pwd=gh1g4c2dJnoN4zydVpHdfsgP67o9BR.1>

Join via phone at 1 669 900 9128 Meeting ID: 890 9042 2023

Meeting Passcode: 109508

#### CALL TO ORDER

#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### PUBLIC COMMENT

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand and state your name and address to the Board. Your comments will be limited to 3 minutes. The Board of Trustees may not respond to your comments during this meeting, but rather take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff, or Employees will not be recognized. If a response from Staff is requested, the Mayor will direct Staff to have a response at the next regularly scheduled Board meeting.

#### AGENDA CHANGES

#### CONSENT AGENDA

1. Minutes of the Regular Meeting of November 21, 2024
2. Outback Liquors Tasting Permit

#### PRESENTATIONS

3. Presentation to Public Works Director Mike DeVol – Patrick Davidson
4. Presentation to outgoing Board of Trustee Members – Patrick Davidson

#### BRIEF RECESS

#### NEW BUSINESS

5. Swearing in of the New Mayor and Board Members by the Town Clerk– Michelle Oeser

**ACTION MAY BE TAKEN ON ANY AND ALL ITEMS LISTED ON THE AGENDA**  
ACCOMMODATIONS FOR DISABILITIES MAY BE MADE UPON REQUEST.

6. Discussion and possible action on selection of Mayor Pro Tem– Michelle Oeser

#### **PUBLIC HEARING**

7. Public Hearing – Ordinance 24-15 and Resolution 24R51 Rezone and Site Plan of 530-580 Banner Street – Patrick Davidson

#### **NEW BUSINESS**

8. Discussion and possible action regarding Ordinance 24-15 and Resolution 24R51 Banner Street Paired Homes Rezone and Site Plan – Patrick Davidson
9. Discussion and Possible Action Regarding the Reappointment of John Quest to the Historic Advisory Board – Alex Cramer
10. Discussion and possible action on the Appointment of Officers of the Town: Town Attorney, Town Clerk/ Treasurer, and Chief of Police– Patrick Davidson
11. Discussion and possible action on posting the open Board of Trustee seat – Michelle Oeser
12. Discussion and possible action on Resolution 24R50, a Resolution establishing that Annual Adjustments to Impact Fees be based on the Consumer Price Index (CPI) for the Denver-Aurora-Lakewood area and not upon the Engineering News Record Cost Index for the Denver Metropolitan Area – Patrick Davidson
13. Discussion and possible action on Resolution 24R52, a Resolution approving the Collaborative Management Memorandum of Understanding between the Town and various agencies regarding the provisions of services to children and families who would benefit from Multi-Agency Services – Chief Engel
14. Discussion and possible action on Resolution 24R53, a Resolution granting the Mayor authority to execute a Residential Lease Agreement for 601 Pine Ridge Street, Elizabeth Colorado – Patrick Davidson

#### **MANAGEMENT MONITORING REPORTS**

15. Management Monitoring Reports

#### **STUDENT LIAISON REPORT**

16. Student Liaison Report – Landon Sherlock

#### **BOARD OF TRUSTEES REPORTS**

17. Board Reports

#### **MINUTES**

18. Minutes of the Planning Commission of August 6, 2024
19. Minutes of the Historic Advisory Board of November 4, 2024
20. Minutes of the Planning Commission of November 19, 2024

#### **EXECUTIVE SESSION**

21. To hold a conference with the Town’s attorney to receive legal advice on specific legal questions, regarding the town's curfew ordinance, pursuant to C.R.S. § 24-6-402 (4)(b).

**ACTION MAY BE TAKEN ON ANY AND ALL ITEMS LISTED ON THE AGENDA**  
ACCOMMODATIONS FOR DISABILITIES MAY BE MADE UPON REQUEST.

## **ADJOURNMENT**

**ACTION MAY BE TAKEN ON ANY AND ALL ITEMS LISTED ON THE AGENDA  
ACCOMMODATIONS FOR DISABILITIES MAY BE MADE UPON REQUEST.**

# MEETING PROTOCOL AND STANDARDS OF CONDUCT

## Public Participation

Public comment is encouraged and will be listed as an agenda item at every regular Board meeting.

Each individual wishing to be heard during the public comment period will be given up to three (3) minutes to make a comment.

The public comment period will not be used to make political endorsements or for political campaign purposes.

Questions from the Board will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for listening to the comments of citizens without taking any formal action.

The Board may direct the Town Administrator to provide information requested by a speaker during the public comment period.

Speakers are not allowed to make belligerent, accusatory, impertinent, slanderous, threatening, abusive, or disparaging comments.

The Mayor may elect to defer public comment on a specific issue that appears on the regular agenda until that specific item is addressed.

The Mayor may call for order when sidebar conversations occur in the audience. Those conversations are distracting from the Board addressing the topics at hand.

Members of the public who do not follow proper conduct after a warning in a public meeting may be barred from further participation at that meeting or removed from the Board Chambers pursuant to the Elizabeth Municipal Code and Colorado Revised Statutes.