



# TOWN OF ELIZABETH

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**TOWN OF ELIZABETH  
BOARD OF TRUSTEES REGULAR MEETING **UPDATED 4/8/24**  
Tuesday, April 09, 2024 at 7:00 PM  
Town Hall, 151 S. Banner Street**

Conferencing Access Information: This is viewing-only access.

<https://us02web.zoom.us/j/89745044650?pwd=aGd4Y3lBYUhhRWJmcHBsd0Y4UEhCZz09>

**Join via phone at 1 669 900 9128 Meeting ID: 897 4504 4650**

**Meeting Passcode: 739318**

## **CALL TO ORDER**

## **ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

## **UNSCHEDULED PUBLIC COMMENT**

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand, state your name, and then address the Board. Your comments will be limited to 3 minutes. The Board of Trustees may not respond to your comments during this meeting, rather they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff or Employees will not be recognized. Thank You.

## **AGENDA CHANGES**

## **CONSENT AGENDA**

1. Minutes of the Regular Meeting of March 26, 2024, at 7:00 p.m.
2. Swear in Officer Michael Sammauro

## **PUBLIC HEARING**

3. Legacy Village Subdivision Filing 1 Amendment 1– Zach Higgins

## **NEW BUSINESS**

4. Discussion and possible action regarding Resolution 24R17, a Resolution approving the First Amendment to the Final Plat for the Legacy Village Subdivision Filing NO. 1 within the Town of Elizabeth, Block 2, Lots 1 through – Zach Higgins

## **PUBLIC HEARING**

**ACTION MAY BE TAKEN ON ANY AND ALL ITEMS LISTED ON THE AGENDA  
ACCOMMODATIONS FOR DISABILITIES MAY BE MADE UPON REQUEST.**

5. Legacy Village Subdivision Filing 1 Amendment 2– Zach Higgins

#### **NEW BUSINESS**

6. Discussion and possible action regarding Resolution 24R18, a Resolution approving the Second Amendment to the Final Plat for the Legacy Village Subdivision Filing NO. 1 within the Town of Elizabeth, Block 5, Lots 8 through 9, and Block 4, Lot 46 – Zach Higgins

#### **PUBLIC HEARING**

7. Ordinance 24-02– Zach Higgins

#### **NEW BUSINESS**

8. Discussion and possible action regarding Ordinance 24-02, an Ordinance amending various provisions of Chapter 16 of the Town of Elizabeth Municipal Code, updating the Town’s land Use and Development Code – Zach Higgins
9. Discussion and possible action on approval of a Liquor License Transfer for Jac’s Pizza – Michelle Oeser
10. Discussion and possible action on Resolution 24R16, a Resolution dividing the Town of Elizabeth into three Wards and, therein, changing the Board of Trustees from At-Large Positions to Election by Ward – Patrick Davidson
11. Discussion and possible action on Ordinance 24-03, an Ordinance dividing the Town into three Wards for purposes of Electing Members to the Board of trustees, with two Trustees representing each Ward and a Mayor representing the Town At-Large - Patrick Davidson
12. Discussion and possible action regarding Resolution 24R19, a Resolution approving the amended and restated Subdivision Agreement for the Winchester Estates Subdivision, and approving the assignment of all obligations related thereto - Zach Higgins
13. Discussion on Publishing Ordinances by Title only – Patrick Davidson and Michelle Oeser
14. Discussion and possible action on Resolution 24R20, a Resolution authorizing the Town Administrator and/or his designee to expend American Rescue Plan ACT (ARPA) Funds in the manner set forth herein – Patrick Davidson
15. Discussion and possible action on Resolution 24R21, a resolution authorizing the Mayor of Elizabeth to execute change order 3 with Core Engineering in furtherance of the Main Street Streetscape Project – Patrick Davidson

#### **MANAGEMENT MONITORING REPORTS**

16. Management Monitoring Reports

#### **STUDENT LIAISON REPORT**

17. Student Liaison report – Shaye Lovato

#### **BOARD OF TRUSTEES REPORTS**

18. Board reports

#### **MINUTES**

**ACTION MAY BE TAKEN ON ANY AND ALL ITEMS LISTED ON THE AGENDA**  
ACCOMMODATIONS FOR DISABILITIES MAY BE MADE UPON REQUEST.

19. Minutes of the Historic Advisory Board Meeting of March 4, 2024
20. Minutes of the Main Street Board of Directors Meeting of March 11, 2024
21. Minutes of the Planning Commission Meeting of March 19, 2024

**ADJOURNMENT**

# MEETING PROTOCOL AND STANDARDS OF CONDUCT

## Public Participation

Public comment is encouraged and will be listed as an agenda item at every regular Board meeting.

Each individual wishing to be heard during the public comment period will be given up to three (3) minutes to make a comment.

The public comment period will not be used to make political endorsements or for political campaign purposes.

Questions from the Board will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for listening to the comments of citizens without taking any formal action.

The Board may direct the Town Administrator to provide information requested by a speaker during the public comment period.

Speakers are not allowed to make belligerent, accusatory, impertinent, slanderous, threatening, abusive, or disparaging comments.

The Mayor may elect to defer public comment on a specific issue that appears on the regular agenda until that specific item is addressed.

The Mayor may call for order when sidebar conversations occur in the audience. Those conversations are distracting from the Board addressing the topics at hand.

Members of the public who do not follow proper conduct after a warning in a public meeting may be barred from further participation at that meeting or removed from the Board Chambers pursuant to the Elizabeth Municipal Code and Colorado Revised Statutes.