



# TOWN OF ELIZABETH

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**TOWN OF ELIZABETH  
BOARD OF TRUSTEES REGULAR MEETING  
Tuesday, October 24, 2023 at 7:00 PM  
Town Hall, 151 S. Banner Street**

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

## **UNSCHEDULED PUBLIC COMMENT**

This is a meeting of the Board of Trustees held in public. We welcome you here and thank you for your time and concerns. When you are recognized, please stand, state your name, and then address the Board. Your comments will be limited to 3 minutes. The Board of Trustees may not respond to your comments during this meeting, rather they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up. Personal attacks against Board Members, Administrative Staff or Employees will not be recognized. Thank You.

## **AGENDA CHANGES**

## **CONSENT AGENDA**

1. Minutes of the Regular Meeting of October 10, 2023

## **PRESENTATION**

2. Wreathes Across America – Gayle Gardner

## **NEW BUSINESS**

3. Discussion and possible action regarding the Board of Trustee Appointment of Marianne Mayer Opl for a term through 11/5/2024 – Michelle Oeser
4. Discussion and possible action on Resolution 23R36, a Resolution on Snow Route Parking Regulations – Patrick Davidson / Mike DeVol
5. Discussion and possible action on Resolution 23R39, a Resolution adopting the email usage and retention policy for the Town of Elizabeth – Harmony Malakowski

## **PUBLIC HEARING**

6. Ordinance 23-08. An Ordinance of the Town of Elizabeth, Colorado, amending the Elizabeth Municipal Code to provide for the imposition, computation and payment of a police impact fee, a public building impact fee, a parks, open space and rails impact fee, and a public works impact

**ACTION MAY BE TAKEN ON ANY AND ALL ITEMS LISTED ON THE AGENDA  
ACCOMMODATIONS FOR DISABILITIES MAY BE MADE UPON REQUEST.**

fee on all future residential and non-residential development; providing authority, intent and definitions; providing for the establishment of separate impact fee funds for such fees; providing for exemptions, refunds, credits and waivers respecting such impact fees; providing general provisions applicability and appeals; and providing for severability

#### **NEW BUSINESS**

7. Discussion and possible action on Ordinance 23-08. An Ordinance of the Town of Elizabeth, Colorado, amending the Elizabeth Municipal Code to provide for the imposition, computation and payment of a police impact fee, a public building impact fee, a parks, open space and rails impact fee, and a public works impact fee on all future residential and non-residential development; providing authority, intent and definitions; providing for the establishment of separate impact fee funds for such fees; providing for exemptions, refunds, credits and waivers respecting such impact fees; providing general provisions applicability and appeals; and providing for severability – Patrick Davidson

#### **MANAGEMENT MONITORING REPORTS**

8. Managers Reports

#### **STUDENT LIAISON REPORT**

9. Shaye Lovato Student Liaison Report

#### **BOARD OF TRUSTEES REPORTS**

10. Board Reports

#### **MINUTES**

11. Minutes of the Main Street Advisory Board Minutes of September 11, 2023

#### **ADJOURNMENT**

# MEETING PROTOCOL AND STANDARDS OF CONDUCT

## Public Participation

Public comment is encouraged and will be listed as an agenda item at every regular Board meeting.

Each individual wishing to be heard during the public comment period will be given up to three (3) minutes to make a comment.

The public comment period will not be used to make political endorsements or for political campaign purposes.

Questions from the Board will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for listening to the comments of citizens without taking any formal action.

The Board may direct the Town Administrator to provide information requested by a speaker during the public comment period.

Speakers are not allowed to make belligerent, accusatory, impertinent, slanderous, threatening, abusive, or disparaging comments.

The Mayor may elect to defer public comment on a specific issue that appears on the regular agenda until that specific item is addressed.

The Mayor may call for order when sidebar conversations occur in the audience. Those conversations are distracting from the Board addressing the topics at hand.

Members of the public who do not follow proper conduct after a warning in a public meeting may be barred from further participation at that meeting or removed from the Board Chambers pursuant to the Elizabeth Municipal Code and Colorado Revised Statutes.