EFFINGHAM CO. BOARD OF COMMISSIONERS

EFFINGHAM COUNTY, GEORGIA

REGULAR SESSION MEETING MINUTES
February 20, 2024

The Board of Commissioners of Effingham County, Georgia, Mr. Forrest Floyd, Mr. Roger Burdette, Mr. Jamie Deloach, Mr. Reginald Loper and Mr. Phil Kieffer met in regular session at 5:00 pm on Tuesday, February 20, 2024 in the Commissioners Meeting Chambers at the Effingham County Administrative Complex located at 804 South Laurel Street Springfield, Georgia 31329.

STAFF PARTICIPATION

Mr. Tim Callanan – County Administrator, Mr. Edward Newberry – County Attorney, Ms. Stephanie Johnson – County Clerk, Ms. Tasheena Shiggs – Deputy County Clerk, Mr. Clint Hodges – Fire Chief & EMA Director, Ms. Maraya Durham – I.T. Specialist, Mrs. Sarah Mausolf – HR & Risk Management Director, Ms. Marie Todd – Executive Assistant, Ms. Alison Bruton – Procurement and Capital Projects Manager, Mr. Mark Lastinger – Public Information Officer, and Mr. David Exley - Coroner

CITIZEN PARTICIPATION

Joel Stuart and Craig Johnson.

I- CALL TO ORDER

Wesley Corbitt, Chairman - *Absent*
Forrest Floyd
Roger Burdette, Vice Chairman
Jamie Deloach
Reginald Loper
Phil Kieffer

II- ROLL CALL

Vice Chair Burdette called the meeting to order at 5:01pm

III – INVOCATION

Commissioner Deloach provided the invocation.

IV– PLEDGE TO THE AMERICAN FLAG

The pledge was sounded in unison.

V – AGENDA APPROVAL

Commissioner Kieffer made a motion to approve a resolution to approve the agenda as presented. Commissioner Floyd seconded the motion. The motion carried unanimously.

VI- MINUTES

Commissioner Deloach made a motion to approve the February 3-4, 2024 retreat minutes and the February 6, 2024 regular meeting minutes with the noted changes. Commissioner Kieffer seconded the motion. Commissioner Loper abstained. The motion carried.

VII- PUBLIC COMMENTS

Vice Chair Burdette stated comments shall pertain to agenda items only. Should you wish to make remarks, clearly state your full name into the microphone before commencing to speak.

VIII – CORRESPONDENCE

Vice Chair Burdette stated documents from this meeting are located in the Clerk's office and on the Board of Commissioner's website.

IX – CONSENT AGENDA

Commissioner Loper made a motion to approve the following Consent Agenda items: **(1)** Consideration to approve to renew the Docuquest Service Contract for the Tax Commissioner's Office **(2)** Consideration to renew a Memorandum of Understanding between the Sexual Assault Response Team and the Effingham County Correctional Institution for forensic examination services **(3)** Consideration to approve to renew the Public Wi-Fi Service Agreement with Planters Communications LLC for a one-year period from March 20, 2024 to March 20, 2025 **(4)** Consideration to approve to ratify and affirm an Assurances and Maintenance Agreement to FEMA for an Existing Generator Grant Application. **(5)** Consideration to approve to submit a Grant Application to the Georgia Department of Agriculture (GDA) Dog and Cat Sterilization Grant Program **(6)** Consideration to approve to ratify and affirm amended Resolution# 024-004 to include the fee for the office of State Court Judge (originally approved 01/16/2024). Commissioner Deloach seconded the motion. The motion carried unanimously.

X – UNFINISHED BUSINESS

THE PLANNING BOARD RECOMMENDS APPROVING AN APPLICATION BY MRD PARTNERS, LLC, FOR A SKETCH PLAN LOCATED ON MCCALL ROAD FOR "HORIZON BUSINESS CENTER" ZONED I-1 MAP# 450D PARCELS# 4A, 4B & 5 IN THE SECOND DISTRICT (*POSTPONED 11/07/2023, 12/05/2023, 01/16/2024*) (1):

Development Services Director Candler explained this is the sketch plan approval for Horizon Business Center, which is 156,000 square feet with 30 docking spaces and 18 trailer parking spaces. Located on the North, it is surrounded by Omnitraxx's industrial development along McCall Road. There will be no access off Goshen, but rather through Gateway.

Vice Chairman Burdette stated there was a revised sketch plan presented, which differs from the plan presented in the packet. The revised sketch details no access

from Goshen Road.

Vice Chair Burdette made a motion to approve the (revised) sketch plan for "Horizon Business Center." Commissioner Kieffer seconded the motion. The motion carried unanimously.

ERIC SMITH – SECOND READING (2): Consideration to approve the Second Reading of an application by Eric Smith for a conditional use for a rural business located at 445 Golden Drive Map# 450A Parcel #56, in the Second District (postponed 02/06/2024)

Vice Chair Burdette made a motion to approve the 2nd Reading. Commissioner Floyd seconded the motion. The motion carried unanimously.

XI – NEW BUSINESS

CONSIDERATION TO APPROVE AN ADDITIONAL POSITION (DEPUTY CORONER) FOR THE CORONER'S OFFICE (1)

HR and Risk Management Director Mausolf explained a deputy coroner position is requested by Mr. David Exley, the coroner, to have some assistance during vacation and busy times. This position will be a 1099 contract, so benefits are not provided.

Commissioner Loper made a motion to approve the request for an additional Deputy Coroner. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE TO RATIFY AND AFFIRM AN INDICATION OF ROUNDABOUT SUPPORT LETTER FOR A ROUNDABOUT AT HWY 30 AT KOLIC HELMEY ROAD. (2)

Procurement and Capital Projects Manager Bruton explained this ratification letter that was needed for submission to the Georgia Department of Transportation (GDOT). An agreement has already been approved by the Board.

Commissioner Deloach made a motion to approve ratification of approval of an Indication of Roundabout Support Letter. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE RESOLUTION# 024-010 FOR THE SURPLUS OF VARIOUS ITEMS (3)

Procurement and Capital Projects Manager Bruton explained Public Works' campus is being cleaned up. The list provided illustrates several surplus vehicles and equipment.

Commissioner Deloach made a motion to approve of the Resolution of Surplus. Commissioner Loper seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE RESOLUTION# 024-011 TO AMEND THE 2024 FISCAL YEAR BUDGET (4)

Finance Director Barnes explained this budget amendment allocates some additional funding for the recreation department to help offset the expense of the baseball season.

Commissioner Deloach made a motion to approve the resolution to amend the budget for FY 2024. Commissioner Floyd seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE ADDENDUM NO. 16 TO AMEND THE EFFINGHAM COUNTY FINANCIAL POLICY (5)

Finance Director Barnes explained the staff recommends approval of Addendum sixteen to the County Financial Policies, which defines the surplus fund balance, sets limits on the amount of debt the county can take on, and outlines the county's investment policy. These changes have been recommended by Davenport, the county's financial advisor.

Commissioner Deloach made a motion to approve the proposed addendum to the financial policies. Commissioner Kieffer seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE RESOLUTION# 024-009 TO CONDEMN A PROPERTY LOCATED AT 224 COURTHOUSE ROAD, SPRINGFIELD RELATED TO THE BAKER PARK IMPROVEMENTS (6)

County Manager Callanan explained there has been considerable discussion regarding this property that we need to acquire related to Baker Park.

Commissioner Loper made a motion to approve Resolution# 024-009 to condemn a property located at 224 Courthouse Road, Springfield related to the Baker Park improvements. Commissioner Deloach seconded the motion. The motion carried unanimously.

CONSIDERATION TO APPROVE A QUITCLAIM DEED AND TERMINATE AN EASEMENT AGREEMENT BETWEEN EFFINGHAM COUNTY BOARD OF COMMISSIONERS AND AMY M. HELMLY AND VICKI TUTEN RENFROE LOCATED ACROSS A PROPERTY ON BROGDON ROAD (7)

County Clerk Johnson explained the property owners informed Staff of their decision not to entertain this agreement. After consulting with EOM, EOM determined that there is no need to retain the easement. Accordingly, the County Attorney drafted a deed as well as an easement agreement.

Commissioner Kieffer made a motion to approve the Quitclaim Deed and Termination of Easement Agreement as presented. Commissioner Deloach seconded the motion. The motion carried unanimously.

XII – REPORTS FROM COMMISSIONERS & ADMINISTRATIVE STAFF

Commissioner Floyd

<u>Resident Complaints</u>

- Pothole in Windfield subdivision and Connaway

- Lakeside community ditches and beaver problems

Commissioner Burdette

Park Vandalism

- Cameras have been re-angled.
- Considering purchasing lights

Goshen Extension

- Trucks on Goshen

Commissioner Deloach

Recreation Department

- Sports uniforms improvement

Commissioner Loper

Proclamation

- A proclamation to acknowledge years of services of Allen Burns – Coastal Regional Executive

County Manager Callanan

- Striping contract begins March 11, 2024

Commissioner Kieffer

Industrial zonings

- Create a conditional use in industrial.

XIII – EXECUTIVE SESSION

At 5:20pm, Commissioner Deloach made a motion to go into executive session for discussion of personnel, property and pending litigation. Commissioner Kieffer seconded the motion. The motion carried unanimously.

At 5:31pm, Commissioner Deloach made a motion to reconvene. Commissioner Kieffer seconded the motion. The motion carried unanimously.

XIV – EXECUTIVE SESSION MINUTES

Commissioner Deloach made a motion to approve the February 3, 2024 retreat executive session minutes. Commissioner Floyd seconded the motion. The motion carried unanimously.

XV – ADJOURNMENT

At 5:32pm, there being no further business, Commissioner Loper made a motion to adjourn the meeting. Commissioner Deloach seconded the motion. The motion carried unanimously.

Roger Burdette, Vice Chairman

Stephanie D. Johnson, County Clerk