CITY COUNCIL MEETING

City Hall – Council Chamber
405 Bagshaw Way, Edgewood, Florida
Tuesday, July 15, 2025 at 6:30 PM

AGENDA

Welcome! We are very glad you have joined us for today's Council meeting. If you are not on the agenda, please complete an appearance form and hand it to the City Clerk. When you are recognized, state your name and address. The Council is pleased to hear relevant comments; however, **a five (5) minute limit** has been set by Council. Large groups are asked to name a spokesperson. **Robert's Rules of Order** guide the conduct of the meeting. **Please silence all cellular phones and pagers during the meeting**. Thank you for participating in your City Government.

A. CALL TO ORDER, INVOCATION, & PLEDGE OF ALLEGIANCE

B. ROLL CALL & DETERMINATION OF QUORUM

C. PRESENTATIONS AND PROCLAMATIONS

D. CONSENT AGENDA

Items on the consent agenda are defined as routine in nature, therefore, do not warrant detailed discussion or individual action by the Council. Any member of the Council may remove any item from the consent agenda simply by verbal request prior to consideration of the consent agenda. The removed item(s) are moved to the end of New Business for discussion and consideration.

1. June 17, 2025 City Council Meeting Minutes

2. July 10, 2025 1st Budget Workshop Meeting Minutes

E. ORDINANCES (FIRST READING)

1. 5195 Magnolia/5151 S Orange Project **(This project has been withdrawn by the applicant and will no longer be moving forward. The applicant's withdrawal letter is included in this packet, along with other documents, for record-keeping purposes only.)**

   A. Ordinance 2025-04: Rezoning 5195 Magnolia St
   B. Special Exception 2025-01: Parking Lot 5195 Magnolia St & Variance 2025-04: Variance to City Code Article V, Division 5 to vary from the City's off-street parking requirements for 5195 Magnolia & 5151 S Orange.
   C. Supplementary Documents

F. PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)

1. Ordinance 2025-05: Registration Fine Amount

G. UNFINISHED BUSINESS

H. NEW BUSINESS

1. Set Tentative Millage Rate FY 2025/2026

2. RFP 2025-CH-02 Debris Monitoring

3. RFP 2025-CH-01 Debris Removal

I. GENERAL INFORMATION

J. CITIZEN COMMENTS

K. BOARDS & COMMITTEES

L. STAFF REPORTS

City Attorney Smith

Police Chief DeSchryver

1. Chief's Report June 2025

City Clerk Riffle

M. MAYOR AND CITY COUNCIL REPORTS

Mayor Dowless

Council Member Lomas

Council Member McElroy

Council Member Rader

Council Member Steele

Council President Horn

N. ADJOURNMENT

UPCOMING MEETINGS

Monday, August 11, 2025……Planning & Zoning Meeting 6:30PM
Tuesday, August 12, 2025……..2nd Budget Workshop 4:30PM
Tuesday, August 19, 2025.....City Council Meeting 6:30PM
Thursday, August 28, 2025.....3rd Budget Workshop (if needed) 6:00PM

Meeting Records Request

You are welcome to attend and express your opinion. Please be advised that **Section 286.0105**, Florida Statutes state that if you decide to appeal a decision made with respect to any matter, you will need a record of the proceedings and may need to ensure that a verbatim record is made.

Americans with Disabilities Act

In accordance with the American Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, he or she should telephone the **City Clerk at (407) 851-2920**.

CALL TO ORDER, INVOCATION, & PLEDGE OF ALLEGIANCE

ROLL CALL & DETERMINATION OF QUORUM

PRESENTATIONS & PROCLAMATIONS

CONSENT AGENDA

CITY COUNCIL MEETING

City Hall – Council Chamber
405 Bagshaw Way, Edgewood, Florida
Tuesday, June 17, 2025 at 6:30 PM

DRAFT MINUTES

A. CALL TO ORDER, INVOCATION, & PLEDGE OF ALLEGIANCE

Council President Horn called the meeting to order at 6:30 pm. He asked for a moment of silence and then led the Pledge of Allegiance.

B. ROLL CALL & DETERMINATION OF QUORUM

City Clerk Riffle confirmed a quorum with Mayor Dowless and all five Councilmembers present.

Elected Officials Present:
John Dowless, Mayor
Richard A. Horn, Council President
Chris Rader, Council President Pro-Tem
Susan Lomas, Councilmember
Casey McElroy, Councilmember
Beth Steele, Councilmember

Staff Present:
Sandra Riffle, City Clerk
Michael Fraticeili, Police Sergeant
Stacey Salemi, Code Compliance Officer
Drew Smith, City Attorney

C. PRESENTATIONS AND PROCLAMATIONS - No items

D. CONSENT AGENDA

1. May 20, 2025 City Council Meeting Minutes

Councilmember Rader made a motion to accept the May 20, 2025 minutes as presented; seconded by Councilmember Steele. The motion was approved by voice vote (5/0).

E. ORDINANCES (FIRST READING)

1. Ordinance 2025-05: Registration Fine Amount

F. PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)

City Attorney Smith read Ordinance 2025-05 in title only.

Council President Horn asked if a $30 fine is appropriate. Attorney Smith responded that the State charges a similar amount and clarified that, unlike other violations, an unregistered vehicle parked on the right-of-way is not a statutory offense. He noted that issuing parking tickets for this might raise questions, as a lack of registration is not a safety hazard.

In response to Council President Horn, Attorney Smith stated that the State's fine schedule had likely not been reviewed in years.

There was no public comment

Councilmember Rader made a motion to approve Ordinance 2025-05; seconded by Councilmember Steele. The motion was approved by roll call vote (5/0).

Councilmember Lomas	Favor
Councilmember Steele	Favor
Councilmember Rader	Favor
Councilmember McElroy	Favor
Council President Horn	Favor

G. UNFINISHED BUSINESS - No items

H. NEW BUSINESS

1. Resolution 2025-02: Fingerprint Fee Amendment

Attorney Smith read Resolution 2025-02 in title only.

There was no public comment.

Councilmember McElroy made a motion to approve Resolution 2025-02; seconded by Councilmember Lomas. The motion was approved by roll call vote (5/0).

Counclmember Rader	Favor
Councilmember Lomas	Favor
Councilmember Steele	Favor
Councilmember McElroy	Favor
Council President Horn	Favor

2. FCC Environmental Services Update (Franchise Fees)

City Clerk Riffle provided an update on the status of FCC Environmental Services' franchise fees. She reviewed the findings of the financial audit report, noting that FCC is habitually late in paying franchise fees to the City and has not yet paid fees for the first quarter of 2025. She stated that per the contract, the franchise fee "shall be paid quarterly to the City by the Contractor no later than the last day of the month following quarter's end."

Clerk Riffle further reported that, per Council's direction, she requested a customer list of FCC's commercial customers. She received a report full of errors and is still awaiting a correct accounting, with FCC providing no timeline for when the City should expect a complete report.

City Clerk Riffle confirmed to Council President Horn that the City's contract with FCC ends in September 2026. She submitted a paper version of the contract to Attorney Smith.

3. Non-Ad Valorem Assessment FY 2025-2026

City Clerk Riffle reviewed her memo regarding the next fiscal year's non-ad valorem rate. Per the City's contract with FCC, the City is only required to increase FCC's rate by 3%. FCC requests an increase of 5.06% to cover its fees.

Mayor Dowless explained that the City sets aside funds to prepare for hurricane cleanup.

In response to Council President Horn, Attorney Smith stated that the City is preparing for the possibility that FEMA may not provide reimbursements in the future, and if so, there will be no need for monitors.

A brief discussion followed regarding a proposed new non-ad valorem rate. Council President Horn preferred to set the rate at $345 "out of caution," in case FEMA reimbursements are not received.

Councilmember Rader expressed concern about the 5.06% increase request, noting that no CPI was at 3% in the 4/24 to 3/25 comparison. Councilmember McElroy stated he did not think CPI was the most relevant measurement and that FCC was quoting generic costs.

In response to Councilmember McElroy, Attorney Smith confirmed the City could raise the rate with a cushion, provided it was not an arbitrary number.

The Council reached a consensus to raise the non-ad valorem rate to $345.00 and to further consider FCC's rate increase at a future meeting.

Council President Horn made a motion to increase the non-ad valorem rate to $345.00 per unit annually; seconded by Councilmember Lomas. The motion was approved by roll call vote (5/0).

Councilmember Lomas	Favor
Councilmember Steele	Favor
Councilmember McElroy	Favor
Councilmember Rader	Favor
Council President Horn	Favor

I. GENERAL INFORMATION - No items

J. CITIZEN COMMENTS

Caleb Castro, President of the Lake Harbor HOA, stated that the HOA is preparing to restripe their entrance to show designated traffic lanes. He noted that at the east end of Bagshaw Way, there are no lines to indicate the direction of traffic flow going left onto Hansel Avenue or across into Lake Harbor. Mayor Dowless stated he would look into the issue.

K. BOARDS & COMMITTEES – No items

L. STAFF REPORTS

City Attorney Smith – no report.

Police Chief DeSchryver

1. Chief's Report May 2025

Sergeant Fraticelli summarized Chief DeSchryver's report. Principal highlights included:

- From May 19th through June 1st, the Officers of the Edgewood Police Department participated in the annual National Highway Traffic Safety Administration and FDOT Click it or Ticket campaign which is a campaign to educate the public on the importance of correct seatbelt usage. During this period, 18 citations and 2 warnings were issued for this violation.
- Officers conducted multiple traffic details citywide, including addressing speeding on Gatlin Avenue, railroad track violations on Holden Avenue, and blocking the intersection at Lake Gatlin Road.

  Edgewood Police Department personnel participated in various training sessions this month:
  - Code Enforcement Officer Salemi and Police Clerk Watkins attended the Property and Evidence Association of Florida's conference.
  - Sergeant Fraticelli, Officer Meade Officer Lafan, Officer Aponte, and Officer Tejada participated in ICE 287G Task Force Training
  - Officer Meade, Officer Simmons and Officer Barreto – Plain View Plain Feel Webinar
  - All Edgewood Police Officers – Police Rifle Red Dot System Transition Course and several webinars.
- On May 25, the Edgewood Police Department participated in the annual Family Abduction Awareness Day, a campaign to educate the public on the harm to children and families when child abductions occur (when a child is wrongfully retained or concealed by a parent or family member, depriving another individual of their right to custody, visitation, or contact).
- In response to Councilmember Lomas, Code Enforcement Officer Salemi confirmed that written information for family abduction awareness is available, and the awareness day aims to educate the public. She noted there is a link to their website. Councilmember Lomas commented that she works for a family law attorney and some officers are unaware of who has or should have custody of a child.
- Councilmember Lomas also noted a hit-and-run on Holden Avenue on Sunday, which Code Enforcement Officer Salemi confirmed was apprehended on Michigan Avenue.

City Clerk Riffle

1. Clerk's Report 5/17 through 6/13

City Clerk Riffle reminded Council of the upcoming deadline to file their Form 1 and that there is a fine for those who file late.

She reviewed her report.

- Attended the annual Florida Association of Business Tax Officials (FABTO) Conference and renewed her FABTO certification for another three years.
- RFP bidding for Debris Monitoring and Debris Collection closed, resulting in bids from one debris monitoring firm and five debris hauling contractors. The RFP review committee will evaluate submissions and make a recommendation to Council for award.
- Senator Rick Scott's Mobile Office will be available at City Hall on Wednesday, June 25, from 1:00 PM to 3:00 PM to meet with residents and local community members to discuss concerns or answer questions.
- The financial audit for FY 2023–2024 was completed and submitted to the State.
- She will conduct a citywide tree assessment for trees on the rights-of-way (ROW), focusing on overall tree health and identifying trees requiring pruning or elevation.
- She reminded Council to review and select their professional headshots and share their selection with her.

M. MAYOR AND CITY COUNCIL REPORTS

Mayor Dowless

- The RFP review committee will meet to review and make recommendations on submitted proposals for storm debris management.
- Encouraged Councilmembers to register for the Florida League of Cities conference, taking place August 14–16 at the Hilton Bonnet Creek.
- In response to Mayor Dowless, Attorney Smith stated he would research HOA enforcement of work vehicles parked in residential driveways. He noted that while the City code does not regulate commercial vehicle parking, they may not be parked in the right-of-way.
- In response to Councilmember Lomas, Attorney Smith confirmed that vehicle signage is addressed in the sign code and that a private vehicle could be considered commercial if it had signage. He also mentioned a weight limit determining a work or commercial truck.

Council Member Lomas

Councilmember Lomas reported that she attended the HAINC meeting:

- She asked HAINC to notify her of their meetings and for Friends of the Park.
- Commissioner Uribe said the County will be redistricting and adding two additional commissioners.
- OCPS is fighting Vision 2050.
- They discussed the EPOC development and said the old Howard Johnson will become a recovery home. She requested that HAINC address this with Commissioner Uribe.

- She is on the CAB committee until 2026.

Council Member McElroy – no report

Council Member Rader – no report

Council Member Steele – no report

Council President Horn

- Noted a number of old and abandoned AT&T boxes in the City and his neighborhood that are unsightly and have been hit. Mayor Dowless will contact AT&T.

N. ADJOURNMENT

The meeting was adjourned at 7:33 pm.

_____
Richard A. Horn, Council President

Attest:

_____
Sandra Riffle, City Clerk

CITY COUNCIL BUDGET WORKSHOP #1

City Hall – Council Chamber
405 Bagshaw Way, Edgewood, Florida
Wednesday, July 09, 2025 at 9:00 AM

DRAFT MINUTES

A. CALL TO ORDER

Council President Horn called the workshop meeting to order at 9:06 am.

Mayor Dowless and all five City Council Members were present.

The following staff members were present: City Clerk Riffle, Police Chief DeSchryver, Deputy Police Chief Garcia, and Code Compliance Officer/IT Manager Zane.

B. REVIEW & DISCUSSION

The meeting began with a review of the first draft of the 2025/20206 fiscal year proposed budget.

The following changes were made to the draft:

line 1	Changed Ad valorem taxes to $2,771,920 for 5.25 mils
line 3	Add tangible RR taxes - $900
line 4	changed utility service tax gas to 400,000
line 5	changed utility service tax power to 400,000
line 6	changed utility service tax water to $80,000
line 7	changed communications tax to $4140,000
line 10	changed business tax receipts to $35,000
line 21	changed municipal revenue sharing to $140,000
line 23	changed local govt 1/2 cent sales tax to $500,000
line 32	change solid waste res. Rev to$ 500,000
line 33	change solid waste res comm to $70,000
line 214	changed OC Fire/Rescue contract fees to $1,605,000
line 214	after receiving mail, changed to $1,461,918,92
line 215	changed OC dispatcher fees to $45,000

Mayor Dowless reminded Council that updated numbers from the Orange County Property Appraiser's Office will come before the end of the budget process. He said he would continue to review the revenues.

City Clerk Riffle said she would confirm her worksheet with Tammy Campbell with McDirmit Davis and send the updated worksheet to Councilmembers, Mayor Dowless and staff.

C. ADJOURNMENT

The meeting adjourned at 11:01 am.

_____
Richard A. Horn, Council President

Attest:

_____
Sandra Riffle, City Clerk

ORDINANCES
(FIRST READING)

5195 Magnolia St and
5151 S Orange Ave Project

(This project has been withdrawn by the applicant and will no longer be moving forward. The applicant's withdrawal letter is included in this packet, along with other documents, for record-keeping purposes only.)

RABITS & ROMANO
ARCHITECTURE PLANNING AND DESIGN AA26002490

July 11, 2025

City of Edgewood
405 Bagshaw Way
Edgewood FL 32809

RE: 5151 S. Orange Ave and 5195 Magnolia Street

To Whom It May Concern:

As the Applicant for the above-referenced case, I come by this letter to request the withdraw of the case.

Please do not hesitate to call me at 407-490-0350 if you have any questions or concerns.

Respectfully,

Fulvio Romano
Architect

5205 South Orange Ave. Suite 200
Orlando , Florida 32806
Phone : 407-490-0350 * Fax : 352-385-1035 * info@rabitsromano.com * www.rabitsromano.com

Memo

To:	Mayor Dowless, Council President Horn, Council Members Lomas, McElroy, Rader, and Steele
From:	Brett Sollazzo, Administrative Project Manager
Date:	5/14/2025
Re:	May 12, 2025 Planning & Zoning Report – 5195 Magnolia St & 5151 S Orange Ave Project

At its May 12, 2025 meeting, the Planning & Zoning Board reviewed the following agenda items and has submitted formal recommendations to City Council. Please see below for project details and the Board's recommendations.

5195 Magnolia St & 5151 S Orange Ave Project

These agenda items pertain to several proposals concerning the properties located at 5195 Magnolia Street and 5151 South Orange Avenue. These proposals include a request to rezone 5195 Magnolia Street to R-3 (Residential District), a Special Exception to allow a parking lot, and a Variance from City Code parking requirements at both 5151 South Orange Avenue and 5195 South Magnolia Street.

Please note that while these constitute three distinct agenda items, all related documents have been consolidated into a single section for clarity and efficiency. As appropriate, the items may be discussed together during the meeting. Planner Hardgrove and the Applicant will be in attendance to answer any questions.

Agenda Items:

1. Ordinance 2025-04: Rezoning 5195 Magnolia St.
2. Special Exception 2025-01: Parking Lot 5195 Magnolia St.
3. Variances 2025-04: Variance to City Code Article V, Division 5 to vary from the City's off-street parking requirements for 5195 Magnolia & 5151 S Orange.
   Variances 2025-02 and 2025-03 were withdrawn at Planning & Zoning meeting. Information below.

Supporting documentation for these items includes:

- Ordinance 2025-04
- Staff Report
- Site Plan
- Legal Description
- Agent Authorization
- Rezoning Application & Narrative
- Special Exception Application & Narrative
- Variance Application & Narrative
- Proof of Public Notices
- Public Comments

In accordance with City Code and FL Statute, public notice for this project was required at least ten (10) days prior to the first public hearing. On April 30, 2025, a total of sixty-one (61) notification letters were mailed to property owners within a 500-foot radius of the subject properties, covering the Rezoning, Special Exception,

and Variance requests. Three (3) of the mailed notices have been returned as undeliverable. A legal advertisement for the Rezoning Ordinance was published in the Orlando Sentinel on Friday, May 2, 2025. Additionally, public notice signage was posted on-site at both 5195 Magnolia Street and 5151 South Orange Avenue. Beyond the minimum Code requirements, the notice was also published on the City's website to further inform the public.

As of the date of this memo, the City has received seven (7) public comments via email, which are part of this agenda packet.

1. Ordinance 2025-04: Rezoning 5195 Magnolia St.

Vice Chair Nelson made an initial motion to recommend approval of Ordinance 2025-04, for the rezoning of 5195 Magnolia Street from R-1A to R-3, with the condition that the maximum residential density on the property shall not exceed seven (7) dwelling units per acre in order to maintain consistency with the Comprehensive Plan. The motion was seconded by Chair Santurri.

Before the roll call vote, the Board held a discussion on the ordinance and their respective positions. Following the discussion, Administrative Project Manager Sollazzo conducted the roll call vote. The motion to recommend approval of Ordinance 2025-04 was unanimously denied by a vote of 5–0.

The motion was denied by roll call vote.

Chair Santurri	Nay
Vice Chair Nelson	Nay
Board Member Gragg	Nay
Board Member Nolan	Nay
Board Member Sharp	Nay

A second motion on Ordinance 2025-04 for the rezoning of 5195 Magnolia Street from R-1A to R-3 was made by Chair Santurri to recommend denial. The motion was seconded by Board Member Nolan and approved (5/0) by roll call vote.

The motion was approved by roll call vote.

Chair Santurri	Favor
Vice Chair Nelson	Favor
Board Member Gragg	Favor
Board Member Nolan	Favor
Board Member Sharp	Favor

2. Special Exception 2025-01: Parking Lot 5195 Magnolia St

Chair Santurri made a motion to recommend denial of Special Exception 2025-01 to allow a parking lot at 5195 Magnolia Street. The motion was seconded by Vice Chair Nelson. Approved (4/1) by roll call vote.

The motion was approved by roll call vote.

Chair Santurri	Favor
Vice Chair Nelson	Favor
Board Member Gragg	Favor
Board Member Nolan	Favor
Board Member Sharp	Oppose

3. Variance 2025-04: Variance to City Code Article V, Division 5 to vary from the City's off-street parking requirements for 5195 Magnolia St & 5151 S Orange Ave.

Following significant negative feedback from the community during the May 12, 2025 Planning & Zoning Board meeting, the applicant chose to withdraw two of the three variance requests. In the interest of transparency and accurate record-keeping, this report includes formal acknowledgment of the withdrawn variances, which are detailed below:

- **Variance 2025-02:** Request for relief from City Code Section 134-608(c) to allow construction of a 3.5-foot-high concrete or masonry wall along the south side of the new parking lot at 5195 Magnolia Street, with no wall along the north and east boundaries. This deviates from the City's requirement for a minimum 8-foot-high wall.

- **Variance 2025-03:** Request for relief from City Code Section 114-4(l)(b) to eliminate the requirement for a 6-foot-high opaque hedge along the east boundary of the new parking lot at 5195 Magnolia Street. The request also included a reduced hedge height along the southern boundary, consistent with the reduced wall height proposed in Variance 2025-02.

Chair Santurri made a motion to recommend approval of Variance 2025-04 to allow modifications to the City's off-street parking requirements for the business at 5151 South Orange Avenue and the parking lot at 5195 Magnolia Street as follows:

- **Establish a parking ratio of one space per 375 square feet for office and general commercial uses at 5151 South Orange Avenue.**

- **Allow up to 15% of the total required parking spaces to be compact (minimum width of 8 feet), limited to the rear parking lot at 5195 Magnolia Street in order to preserve existing trees on the site.**

The motion was seconded by Board Member Gragg. Approved (4/1) by roll call vote.

The motion was approved by roll call vote.

Chair Santurri	Favor
Vice Chair Nelson	Oppose
Board Member Gragg	Favor
Board Member Nolan	Favor
Board Member Sharp	Favor

ORDINANCE NO. 2025-04

AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA, AMENDING THE OFFICIAL ZONING MAP TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY LOCATED AT 5195 MAGNOLIA STREET, ORLANDO, FL 32809, COMPRISING APPROXIMATELY 0.70 ACRES, FROM SINGLE-FAMILY RESIDENTIAL (R-1A) TO MULTIFAMILY RESIDENTIAL (R-3); PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Edgewood has received an application for rezoning of the property located at 5195 Magnolia Street, Orlando, FL 32809, as more particularly described in Exhibit A, from Single-Family Residential (R-1A) to Multifamily Residential (R-3); and

WHEREAS, the application was submitted in accordance with Section 134-121 of the City of Edgewood Land Development Regulations; and

WHEREAS, the Planning and Zoning Board considered the requested rezoning at a duly noticed and advertised public hearing, found the request to be consistent with the City's adopted Comprehensive Plan, and recommended approval to the City Council, with conditions; and

WHEREAS, the City Council has duly considered the recommendation of the Planning and Zoning Board, along with all public comments received at the noticed hearings; and

WHEREAS, the City Council of the City of Edgewood, Florida, finds that the requested rezoning was processed in accordance with applicable law and is consistent with the City's Comprehensive Plan and Land Development Code; and

WHEREAS, the City Council finds that this rezoning is in the best interest of the public health, safety, and welfare of the residents of the City of Edgewood;

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF EDGEWOOD, FLORIDA:

Section 1. Recitals.

The foregoing recitals are hereby adopted as legislative findings of fact and incorporated herein by reference.

Section 2. Rezoning Approval.

The Official Zoning Map of the City of Edgewood is hereby amended to rezone the property located at 5195 Magnolia Street, Orlando, FL 32809, as legally described in Exhibit A attached hereto and incorporated herein, from Single-Family Residential (R-1A) to Multifamily Residential

(R-3). This rezoning is conditioned on a maximum residential density of seven (7) dwelling units per acre to ensure consistency with the City's Comprehensive Plan.

Section 3. Zoning Map Update.

The City Clerk is hereby directed to amend the Official Zoning Map of the City of Edgewood to reflect the zoning change enacted by this Ordinance.

Section 4. Severability.

If any section, subsection, clause, sentence, or provision of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 5. Conflicts.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. Effective Date.

This Ordinance shall take effect immediately upon its adoption by the City Council of the City of Edgewood, Florida.

PASSED ON FIRSR READING this ___ day of _____, 2025, by the City Council of the City of Edgewood, Florida.

PASSED AND ADOPTED this ___ day of _____, 2025, by the City Council of the City of Edgewood, Florida.

CITY OF EDGEWOOD, FLORIDA

By: _____
Richard A. Horn, Council President

ATTEST:
_____
Sandra Riffle, City Clerk

Exhibit A

Legal Description of the Property

TROPICAL PINES J/11

LOTS 39 THROUGH 43

LOTS 69 THROUGH 72 & 72A

Total Land Area: ±30,527 square feet (±0.70 acres)

Date: May 15, 2025
To: City Council
From: Ellen Hardgrove, City Planning Consultant
XC: Drew Smith, City Attorney
Sandy Riffle, City Clerk
Brett Sollazzo, Administrative & Permitting Manager
Allen Lane, PE, CPH Engineering
Galen Pugh, LA, CPH Engineering
Re: Rezoning, Special Exception, Variance related to 5151 Orange Avenue

Introduction

This is a request to facilitate the reuse of an existing building at 5151 Orange Avenue. Exhibits 1-3 illustrate the building's condition before the applicant's 2022 purchase, the subsequent renovations, and a rendering of the completed project, respectively. The vision is to lease the space to uses consistent with the Edgewood Central District (ECD); however, the building was constructed in 1959, prior to modern land development regulations, and lacks adequate parking, both for marketability and to meet the code-required minimum, to fully align with the City's current vision for land use along Orange Avenue.

Increased parking will broaden the potential and quality of tenants in this building that has had a history of tenant turnover over the past 25 years. The request for R-3 zoning and approval of a special exception for parking a lot on the property to rear of the Orange Avenue building can facilitate increased parking for the building.

The R-3 zoning is consistent with the comprehensive plan's future land use designation for the property behind the property at 5151 South Orange Avenue. As shown on Exhibit 4, the future land use for the subject property is Medium density residential, which requires a minimum 4 dwelling units per acre and maximum 7 dwelling units per acre. R-3 is a multi-family zoning district, however, a condition of the rezoning capping the number of units would typical density of apartment communities.

The R-3 district would allow the approval of a special exception for a parking lot ancillary to an adjacent commercial use. This path to approve a parking lot would eliminate the need to rezone the property to a commercial district; a commercial district would allow the potential for a full range of commercial uses on the property.

The applicant has submitted a site plan (Exhibit 5), as required for the special exception request. In addition to the proposed parking lot, the site plan incorporates measures to move closer to ECD requirements on the property at 5151 South Orange Avenue, including constructing a new 8 feet wide sidewalk 6 feet from the curb, an 11 feet wide landscape buffer, and the majority of the parking in the rear.

Exhibit 1 – Prior to Applicant Purchase



Exhibit 2 – Renovations Since Purchase



Exhibit 3 – Rendering of Completed Renovation



Exhibit 4 – Future Land Use Map

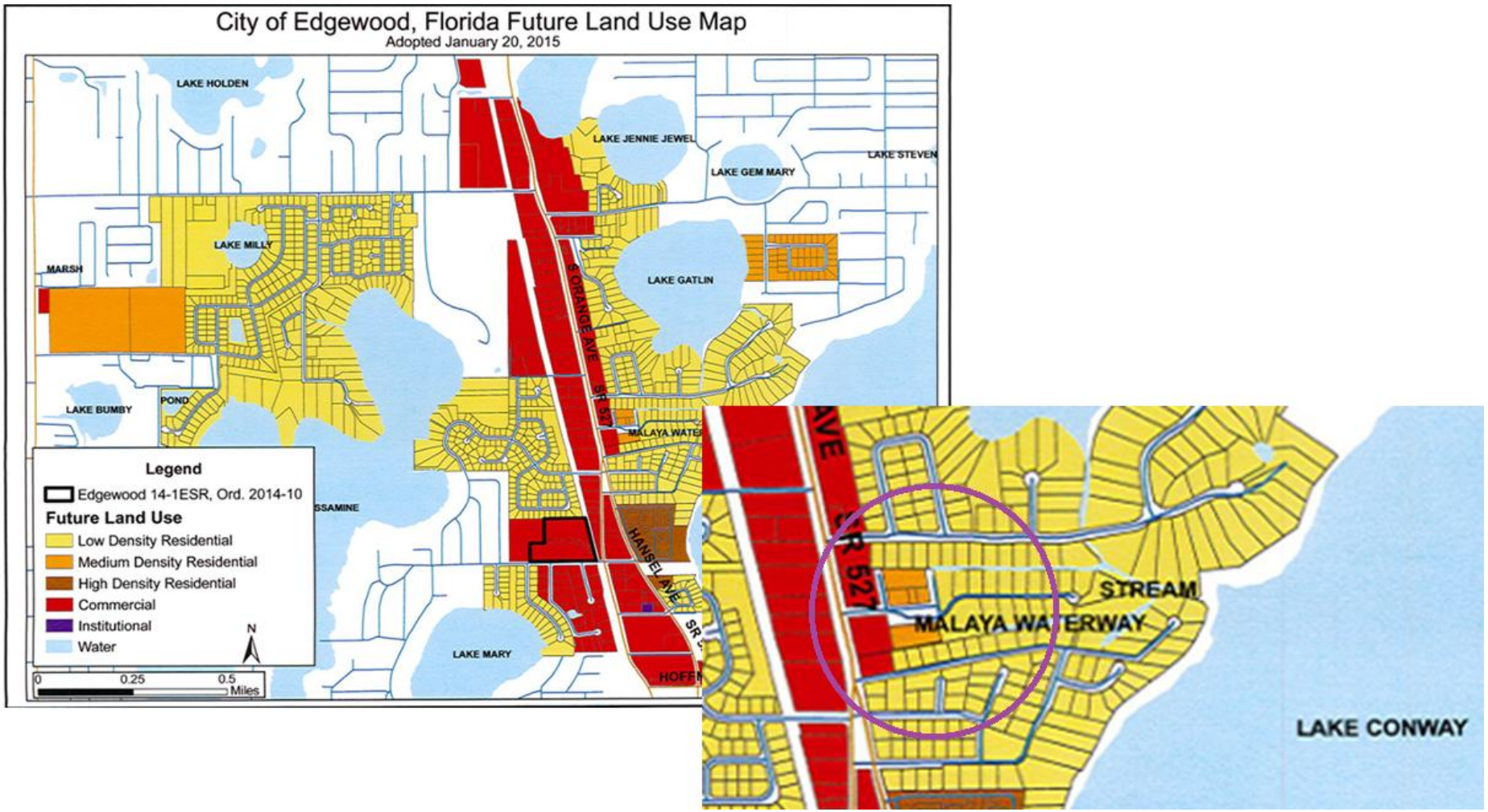
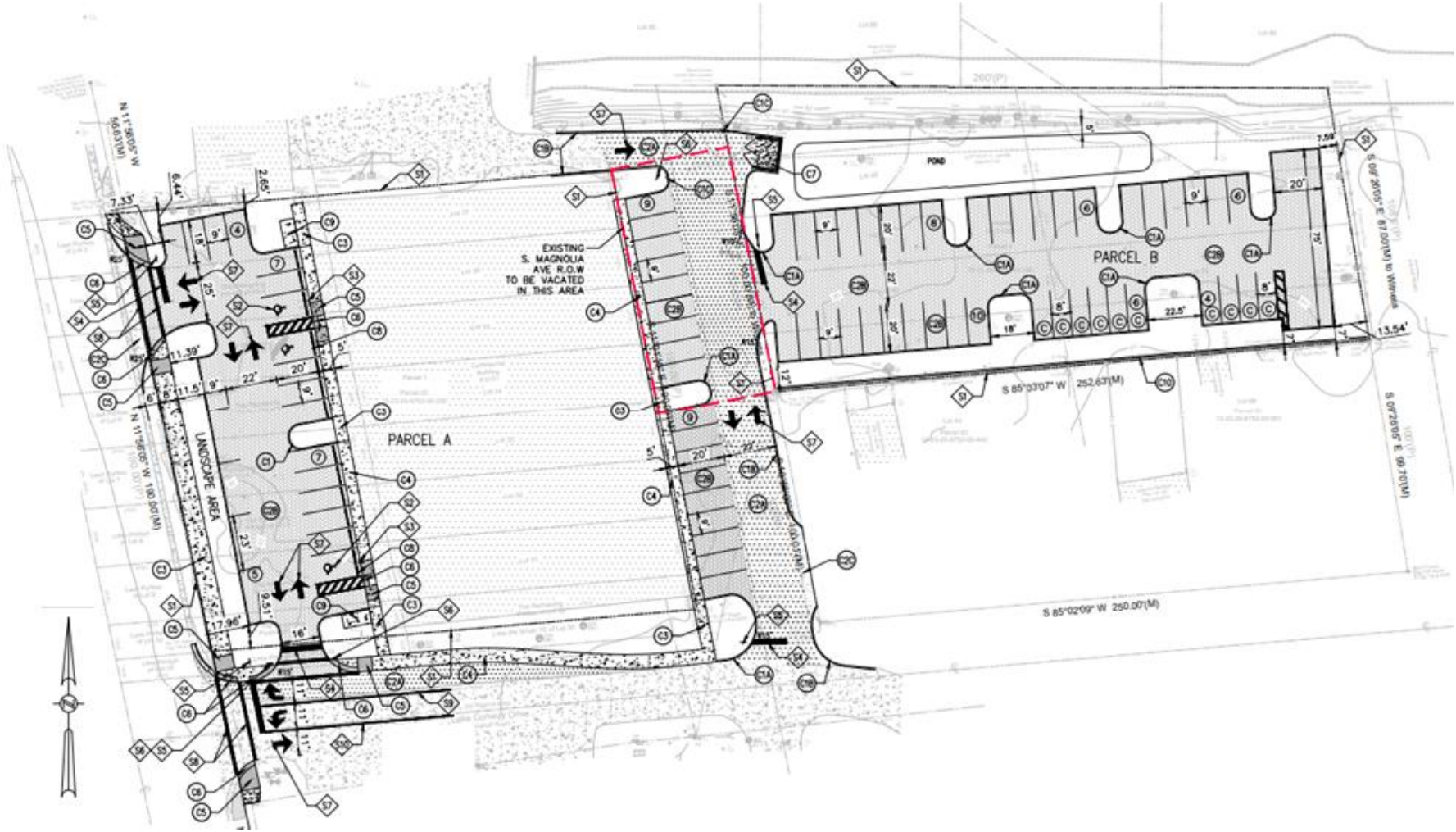


Exhibit 5 – Proposed Site Plan



Other components of the site plan include the following:

- Adding a left turn lane on Lake Conway Drive to alleviate queueing for those turning right.
- Prohibition of entering the front parking lot from Lake Conway Drive (exit only on Lake Conway Drive).
- Improvement of Lake Conway Drive and Magnolia Avenue to city road standards.

The applicant has also made a request for Council to approve two parking related variances:

A. Quantity of off-street parking - 1 space per 375 square feet for office or general commercial uses; and,
B. Parking space width (compact parking) – 15% of the total required parking may be a minimum of 8 feet in width with the compact spaces only allowed in the rear parking lot (east of Magnolia Street) to avoid removal of existing trees onsite.

The parking quantity variance is necessary to allow the approval of uses other than retail in the building.

Currently, the site is nonconforming in parking given the building was built in 1959. The nonconforming situation is allowed to continue, but not expand. If a use other than retail was proposed, the Code parking standard is required to be met. Some uses could not be approved such as offices that typically require more parking than retail. The requested variance would allow for office and general commercial uses in the building.

Two other variances were requested but were withdrawn at the Planning and Zoning Board hearing; those variances, which were suggested by staff to address potential public safety issues, related to wall height and landscaping around the new parking lot.

Staff Recommended Motions for Council

The following are staff's recommended motions for the request. Note, the Planning and Zoning Board denied all requests. Support information for the motions is included in the next section of the report.

1. **Motion to approve a rezoning from R-1A to R-3 on property located at 5195 Magnolia Street** (Lots 39, 40, 41, 42, 43, 69, 70, 71, 72, and 72A, Tropical Pines, according to the plat thereof, as recorded in Plat Book J, Page 11, Public Records of Orange County, Florida) conditioned on the maximum density of a residential development on the property being seven (7) dwelling units per acre to provide consistency with the comprehensive plan.

2. **Motion to approve a special exception in the R-3 zoning district for a parking lot at 5195 Magnolia Street accessory to an adjacent commercial use**, conditioned on the following to ensure such parking facility does not materially interfere with nearby residential uses.
   A. The parking lot shall be constructed as shown in the presented site plan including improvements shown to the property at 5151 South Orange Avenue.

B. The applicant obtains City approval for the vacation of the Magnolia Street right-of-way between current tax parcels 13-23-29-8752-00-030 and 13-23-29-8752-00-390 within 90 days of the effective date of the rezoning.
C. Replat of the entire property into one lot (two tax parcels and vacated right-of-way).
D. A cross access easement is recorded facilitating vehicular and pedestrian access between 13-23-29-8752-00-010 (currently occupied by Beth's Burgers) and the replatted property.
E. Improvement of Magnolia Street within the remaining public right-of-way adjacent to the current tax parcel 13-23-29-8752-00-030 to City Standards. A sidewalk only on the west side of the road shall be deemed acceptable if City Council allows perpendicular public parking on the west side of the road within the right-of-way.
F. Improvement of Lake Conway Drive to City standards from Magnolia Street to Orange Avenue; however, a sidewalk only on the north side of the street will be deemed acceptable if the width is a minimum of 6 feet.
G. Inclusion of a left turn lane (westbound/southbound) on Lake Conway Drive at Orange Avenue.
H. Improvement of the existing parking lot on current tax parcel 13-23-29-8752-00-030 (Orange Avenue frontage parcel) to include the following.
    1) An unobstructed 8 feet wide sidewalk along the Orange Avenue frontage setback at least 6 feet from the back of Orange Avenue curb.
    2) An enhanced landscaped buffer between the Orange Avenue sidewalk and the parking lot south of the Orange Avenue driveway shall be provided to include,
        a) a minimum width of 11 feet;
        b) at least two rows of shrubs with the shrubs at least 24 inches high, measured from parking lot grade, and spaced to achieve a continuous hedge at maturity, no more than 36 inches on center spacing, with the two rows staggered and the back row of a different species from the front row to provide contrast in texture and color;
        c) a row of understory/evergreen trees planted at a rate of one tree/25 feet on center spacing and have a minimum caliper of 3 inches and 10 feet in height at planting; and,
        d) an automatic irrigation system.
    3) Concrete curb shall be constructed along the edge of driveways, parking lot perimeters and parking row landscaping breaks. Bumper stops will be required in addition to the curbing where necessary to protect landscaping, pedestrian walkways and buildings.
    4) Bahia grass or another groundcover acceptable to the City's landscape architect and FDOT shall be planted in the right-of-way between the sidewalks and back of curb.
    5) A drive aisle connection to Lake Conway Drive from the front parking lot shall permit only exiting traffic.

3. **Motion to approve a variance for the replatted combined parcels at 5151 South Orange Avenue and 5195 Magnolia Street to allow the following parking standards** in lieu of those to the contrary to the City's parking requirements in Code Article V, Division 5 Off Street Parking:

A. Quantity of off-street parking - 1 space per 375 square feet for office or general commercial uses; and,
B. Parking space width (compact parking) – 15% of the total required parking may be a minimum of 8 feet in width. Such spaces shall only be allowed in the rear parking lot (east of Magnolia Street) and used to avoid removal of existing trees onsite.

This variance is approved conditioned on the provision of bicycle parking consistent with ECD standards in Code Section 134-471(6).

Support Information Related to Motions

Rezoning to R-3 and special exception for a parking lot accessory to adjacent business.

As stated, this is the primary request of the applicant. If the special exception is approved, the site plan becomes a commitment to the proposed development and, per Code, can only be amended by action of the City Council after recommendation by the Planning And Zoning Board. In order to ensure the parking lot will be affiliated with the building at 5151 South Orange Avenue, a condition of replatting the property into one lot is strongly recommended, which has already been anticipated by the applicant as shown by the submitted site plan.

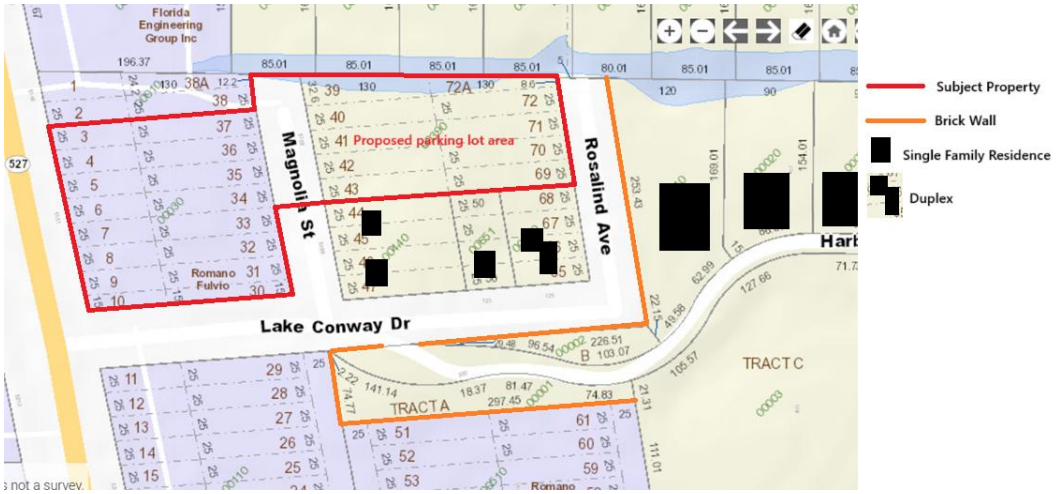
The proposed site plan incorporates many elements of the envisioned Edgewood Center District (ECD) such as 8 feet wide sidewalks, street trees, and window transparency. A recommended condition of approval requires enhanced landscaping in the Orange Avenue parking lot buffer to mitigate the visual impact of the expanded parking lot in front of the building. For safety purposes, the submitted site plan includes the following:

- Applicant's improvement of Lake Conway Drive, including a left turn lane to avoid queueing of westbound vehicles.
- Applicant's construction of a minimum of 6 feet wide sidewalk on the north side of the Lake Conway Drive from Magnolia to Orange Avenue.
- Any drive aisle connection to Lake Conway Drive from the front parking lot will be "exit-only" to avoid collisions on Orange Avenue from delayed vehicles attempting to turn into the driveway if westbound queueing on Lake Conway Drive occurs.

The proposed R-3 zoning aligns with the comprehensive plan. The plan's future land use map, as shown in Exhibit 4, shows the entire area bounded by Lake Conway Drive, Rosalind Avenue, the canal and Magnolia Street designated for Medium Density Residential, allowing a density greater than 4 dwellings units per acre and not exceeding 7 dwelling units per acre.

That Medium Density Residential land is occupied two 618 square feet houses along Magnolia Street, and an 870 square feet house and 2,696 square feet duplex converted into a single family house along Lake Conway Drive, as shown on Exhibit 6. These residences were built between 1945 and 1958. If this area were to redevelop as envisioned by the comprehensive plan, it is probable that a parking lot would be built to serve the multi-family units, essentially mirroring the proposed use without the need for a special exception.

Exhibit 6 – Adjacent Uses to the Proposed Parking Lot



The Low Density Residential area accessing Lake Conway Drive, i.e., Harbour Oaks Pointe, are physically separated from the envisioned future Medium Density Residential area by the subdivision's street layout and the brick walls around the subdivision, as also shown on Exhibit 6. The required 8 feet high wall around the new parking lot will create a barrier for headlights and noise from the parking lot for the adjacent residential uses.

Whereas Magnolia Street will be used to access the new parking lot, commercial traffic on Magnolia is not new. Magnolia Street is currently used by the employees and customers of the adjacent commercial uses: Beth's Burger Bar's and the FEG building to the north (See Exhibit 7). In addition, Magnolia Street was once used to access the existing bays on the building at 5151 South Orange Avenue (See Exhibit 8); to note, those bays are proposed to be eliminated in the building's renovation according to the applicant. Lake Conway Drive is used by the employees and customers of the building at 5205 Orange Avenue (See Exhibit 9).

Exhibit 7 – Driveway Connection to Beth's Burger Bar and FEC Building from Magnolia Street



Exhibit 8 – Bays of Existing Building on Subject Property fronting Magnolia Street



Exhibit 9 – Building at 5205 Orange Avenue Access to Lake Conway Drive



Variance specific parking standards in lieu of those to the contrary to the City's parking requirements in Code Article V, Division 5 Off Street Parking, specifically to allow 1 space per 375 square feet for office or general commercial uses; and, 15% of the total required parking may be a minimum of 8 feet in width (compact parking) in the rear parking lot on 5195 Magnolia Street.

Staff finds the criteria for variance approval in Code Section 134-104(3)b. to be true.

1. *That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures or buildings in the same zoning district.*
   The site was developed prior to modern land use regulations and lacks the minimum parking needed for a viable users intended along Orange Avenue.

2. *That the special conditions and circumstances do not result from the actions of the applicant.*
   The lack of necessary parking was not the result of the applicant.

3. *That approval of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to other lands, buildings or structures in the same zoning district.*
   The requested parking standards does not confer on the applicant a special privilege. The reduced parking and allowance of compact spaces are intended to allow for a more effective resolution of existing nonconformities, and would not provide an unfair competitive advantage.

4. *That literal interpretation of the provisions contained in this chapter would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this chapter and would work unnecessary and undue hardship on the applicant.*
   Strict adherence to standard parking standards hinders the applicant's ability to rectify the existing nonconforming parking situation and create a more code-compliant and functional site for commercial and office use.

5. *That the variance approved is the minimum variance that will make possible the reasonable use of the land, building or structure.*
   The applicant's request is the minimum. The intent is to provide as many spaces to at least meet the standard minimum. Such is needed for marketability of leasing space.

6. *That approval of the variance will be in harmony with the general intent and purpose of this chapter and that such variance will not be injurious to the neighborhood or otherwise detrimental to the public welfare.*
   Approving this variance allows for the ability to lease the space, meeting the City's goal of improvement of the Orange Avenue corridor aesthetic. The requested variances allow for a comprehensive site redesign that addresses the pre-existing nonconformities in a practical and beneficial manner.

The provision of bicycle parking consistent with ECD standards in Code Section 134-471(6), has been incorporated into the staff recommended motion to provide for alternative forms of transportation to the businesses on the property.

Appendix

R-3 District Uses and Special Exceptions

Sec. 134-281. Uses permitted.

Only the following uses shall be permitted within any R-3 multiple-family dwelling district:

(1) Any use permitted in the R-2 one-family and two-family dwelling district.

(2) Multiple-family dwellings.

(3) Kindergarten and day nurseries.

(Ord. No. 89-346, § 2(26-81), 3-21-1989; Ord. No. 2000-07, § 2, 12-28-2000; Ord. No. 2001-02, § 2, 1-23-2001)

Sec. 134-282. Special exceptions.

(a) The following uses may be permitted as a special exception provided that any review and hearing of an application for a special exception shall consider the character of the neighborhood in which the proposed use is to be located, its effect on the value of surrounding lands, and further, the areas of the site as it relates particularly to the required open spaces and off-street parking facilities.

(b) In addition, for any application for foster care facilities, foster homes or adult congregate living facilities, the planning and zoning board and the city council shall consider the following criteria:

(1) Compatibility of the proposed facility with the surrounding uses.

(2) The size of the lot on which the proposed facility will be located.

(3) The number of persons to be residing in the proposed facility.

(4) The amount of traffic generated by the proposed facility.

(5) The availability of adequate water and sewer facilities.

(6) Whether the location of the proposed facility will maintain the stability of residential areas.

(7) The general health, safety and welfare of the community.

(c) Each application for a special exception shall be accompanied by a site plan incorporating the regulations established herein. The site plan shall be drawn to scale indicating property lines, rights-of-way, and the location of buildings, parking areas, curb cuts and driveways. Said site plan shall be submitted to and considered by the planning and zoning board and the city council as provided for in article II of this chapter prior to the granting of a building permit. Upon such approval, said site plan becomes a part of the building permit and may be amended only by action of the city council after recommendation by the planning and zoning board.

(1) Same as for R-1 single-family dwelling district.

(2) Parking lots accessory to an adjacent commercial use provided such parking facilities do not materially interfere with nearby residential uses.

(3) Buildings in excess of 35 feet in height.

(4) Nursing homes.

(5) Buildings in excess of one story in height within 100 feet of the side or rear lot line of any single-family residential district.

(6) Guest and tourist homes.

(7) Townhouse projects subject to standards established herein.

a. Complete plans shall be submitted along with the application for the townhouse project. Such plans shall include a subdivision plan which satisfies all of the city's subdivision and platting requirements. Furthermore, a site plan shall be submitted indicating the location of buildings, parking spaces, driveways, streets, service areas, walkways, and areas which are to be retained in common ownership. The floor area of townhouse units, the number of parking spaces, the total area of the project, and other pertinent data shall be indicated on the plan.

b. The townhouse project shall be in single ownership at the time the application is presented.

c. The maximum density of each townhouse project shall be no greater than one dwelling unit for each 2,700 square feet of the total project area.

d. The minimum yard requirements of the R-3 multiple-family dwelling district may not apply to each individual lot within the townhouse project. For the purpose of interpretation, the minimum yard requirements shall apply to the perimeter of the tract on which the townhouse project is located.

e. Off-street parking shall be provided at the rate of two spaces per townhouse unit. Parking lots, driveways, and streets within the townhouse project shall be designed to discourage through traffic. Driveways shall be located at least ten feet from townhouse buildings.

f. Townhouse buildings and units.

1. Each townhouse building shall contain no less than two nor more than ten townhouse units. The maximum height of townhouse buildings shall be two stories. Each townhouse unit shall contain at least 500 square feet for one bedroom unit, 750 square feet for two-bedroom units, and 1,000 square feet for three bedroom units.

2. Each townhouse unit shall be self-contained with respect to utilities, heating and air conditioning. Each unit shall have independent entrances, and common stairwells shall be prohibited. Townhouse units shall be separated by a two-hour firewall which extends to the roof.

g. Swimming pools, tennis courts, playgrounds and other recreation uses may be permitted within townhouse projects, provided such uses are located in areas retained in common ownership. Adequate provisions shall be made to eliminate problems of noise and lights with respect to dwelling units within the project and with respect to adjacent property. All land within townhouse projects shall be developed and maintained in a neat and orderly condition.

h. Deed covenants shall be developed to ensure the maintenance and upkeep of areas and facilities retained in common ownership in order to provide a safe, healthful and attractive living environment within townhouse projects and to prevent the occurrence of blight and deterioration of the individual townhouse units.

i. The city council, after recommendation by the planning and zoning board, may waive the above standards or may impose additional requirements which, in its judgment, are required as a result of unique circumstances with respect to site, the district in which it is located, and the type of development proposed. Such conditions shall be in line with the intent and purpose of this chapter and the R-3 multiple-family dwelling district.

j. The following are additional guides to assist the city in reviewing plans for townhouse projects:

    1. Minimum distance between buildings, front to front or rear to rear, 60 feet.

    2. Minimum distance between the side of townhouse buildings, 20 feet.

    3. Minimum width of townhouse units, 20 feet.

    4. Outside storage areas for boats, travel trailers, and similar equipment should be screened from view of the dwellings within the project and should be screened from adjacent property.

    5. When driveways and parking spaces are located adjacent to the perimeter of the project, consideration should be given to the provision of walls or other screening material to avoid the adverse effects of noise and light to adjacent property.

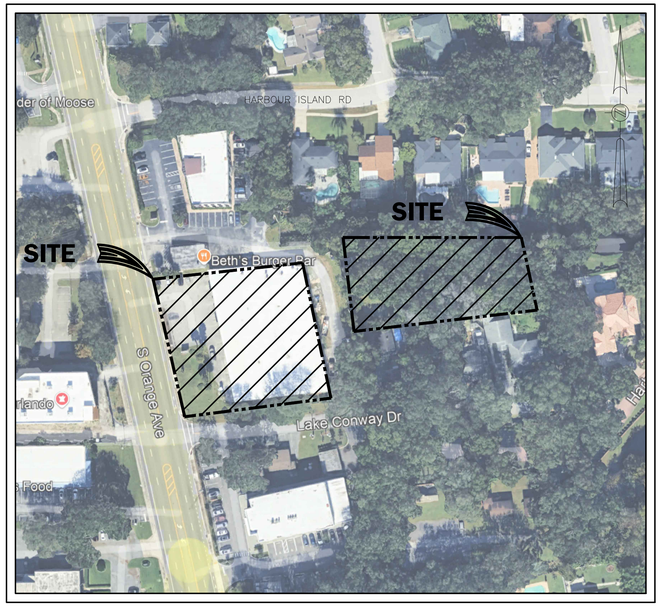
    6. Minimum size of townhouse project, 40,000 square feet.

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3/24/2025
CITY OF EDGEWOOD

REZONING & SPECIAL EXCEPTION PLANS
5151 S ORANGE PARKING ADDITION
5195 MAGNOLIA ST
EDGEWOOD, FL 32809

PARCEL I.D. No. 13-23-29-8752-00-030 (5151 S. ORANGE AVENUE)
PARCEL I.D. No. 13-23-29-8752-00-390 (5195 MAGNOLIA STREET)

SITE VICINITY MAP



NOT TO SCALE

OWNER: ROMANO FAMILY PROPERTIES LLC
CONTACT: FULVIO ROMANO
5205 S. ORANGE AVE. SUITE 200
EDGEWOOD, FL 32809
PHONE: (407) 490-0350
FAX: (407) 232-6000

APPLICANT: ROMANO FAMILY PROPERTIES LLC
CONTACT: FULVIO ROMANO
5205 S. ORANGE AVE. SUITE 200
EDGEWOOD, FL 32809
PHONE: (407) 490-0350
FAX: (407) 232-6000

SURVEYOR: IRELAND & ASSOCIATES SURVEYING, INC.
800 CURRENCY CIRCLE, SUITE 1020
LAKE MARY, FL 32746
PHONE: (407) 678-3366
FAX: (407) 320-8165

PLAN INDEX

C-1 COVER SHEET
C-2 BOUNDARY & TOPOGRAPHIC SURVEY
C-3A SITE DEMOLITION AND STORMWATER POLLUTION PREVENTION PLAN
C-3B SITE DEMOLITION AND STORMWATER POLLUTION PREVENTION NOTES
C-4 SITE GEOMETRY PLAN AND NOTES

UTILITY COMPANIES

WATER:	(407) 423-9018	ORLANDO UTILITIES COMMISSION
SEWER:	(407) 254-9764	ORANGE COUNTY UTILITIES
ELECTRIC:	(877) 372-8477	DUKE ENERGY
TELEPHONE:	(800) 288-2020	AT&T
CABLE:	(855) 317-1263	CHARTER SPECTRUM

FEG FLORIDA ENGINEERING GROUP
Engineering the Future

5127 S. Orange Avenue, Suite 200
Orlando, FL 32809
Phone: 407-895-0324
Fax: 407-895-0325

www.feg-inc.us

FLORIDA ENGINEERING GROUP, INC.
CERTIFICATE No. EB-0006595

SAM J. SEBAALI, P.E.
LICENSE NO. 42075

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY:
SAM J. SEBAALI, P.E.
ON THE DATE ADJACENT TO THE SEAL.

PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

SAM J. SEBAALI, P.E.
LICENSE NO. 42075

25-033_COVER.DWG

Boundary Survey

Legal Description:

PARCEL 1:
LOTS 3 THROUGH 10 AND LOTS 30 THROUGH 37, TROPICAL PINES, ACCORDING TO THE PLAT THEREOF ON FILE IN THE OFFICE OF THE COMPTROLLER IN AND FOR ORANGE COUNTY, FLORIDA, RECORDED IN PLAT BOOK J, PAGE 11, SAID LANDS SITUATE LYING AND BEING IN ORANGE COUNTY, FLORIDA, LESS THE SOUTH 10 FEET OF LOTS 10 AND 30.

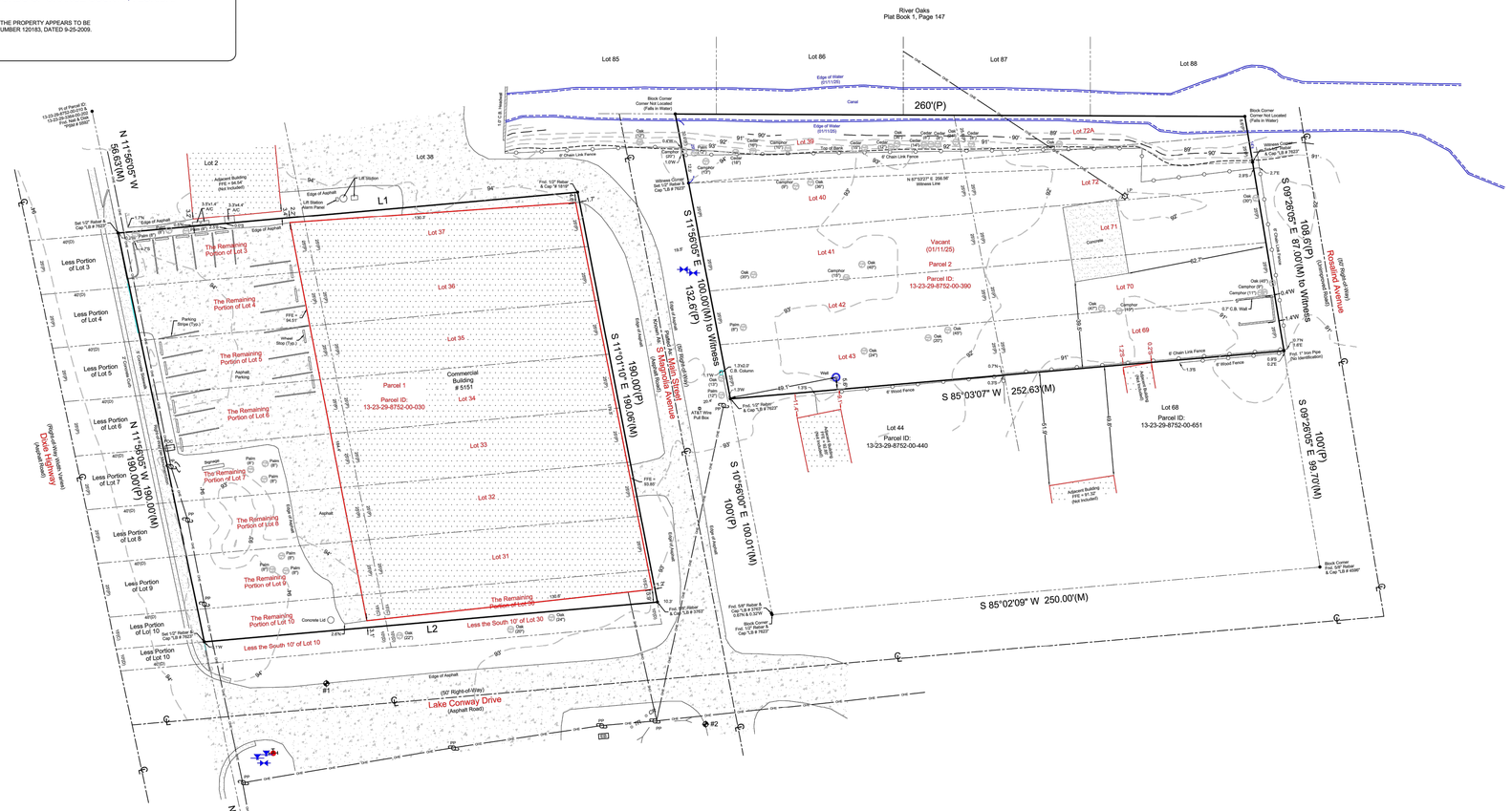
ALSO LESS AND EXCEPT:
THAT PART OF LOTS 3 THROUGH 10, TROPICAL PINES SUBDIVISION, AS RECORDED IN PLAT BOOK J, PAGE 11, PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, LESS THE SOUTH 10 FEET OF LOT 10; LYING WESTERLY OF THE SURVEY LINE OF STATE ROAD 527, SECTION 75040, AND WITHIN 40 FEET OF THE EASTERLY OF SAID SURVEY LINE, SAID SURVEY LINE BEING DESCRIBED AS FOLLOWS:
BEGIN ON THE SOUTH LINE OF LOT 20, TROPICAL PINES SUBDIVISION, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK J, PAGE 11, PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, AT A POINT 118.45 FEET WEST OF THE SOUTHEAST CORNER OF SAID LOT 20, AND RUN THENCE NORTH 11°48'47" WEST, 2714.04 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE SOUTHWESTERLY AND HAVING A RADIUS OF 2864.93 FEET; THENCE ALONG SAID CURVE THRU A CENTRAL ANGLE OF 4°26', A DISTANCE OF 221.67 FEET TO END OF CURVE; THENCE NORTH 16°14'47" WEST, 129.26 FEET TO THE EASTERLY EXTENSION OF THE NORTH LINE OF LOT 1, TORNSTROM AND PHILLBRICK'S SUBDIVISION, PLAT BOOK G, PAGE 28, SAID PUBLIC RECORDS, AT A POINT 53.55 FEET EAST OF THE NORTHEAST CORNER OF SAID LOT 1.

PARCEL 2:
LOTS 39, 40, 41, 42, 43, 69, 70, 71, 72 AND 72A, TROPICAL PINES, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK J, PAGE 11, OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA.

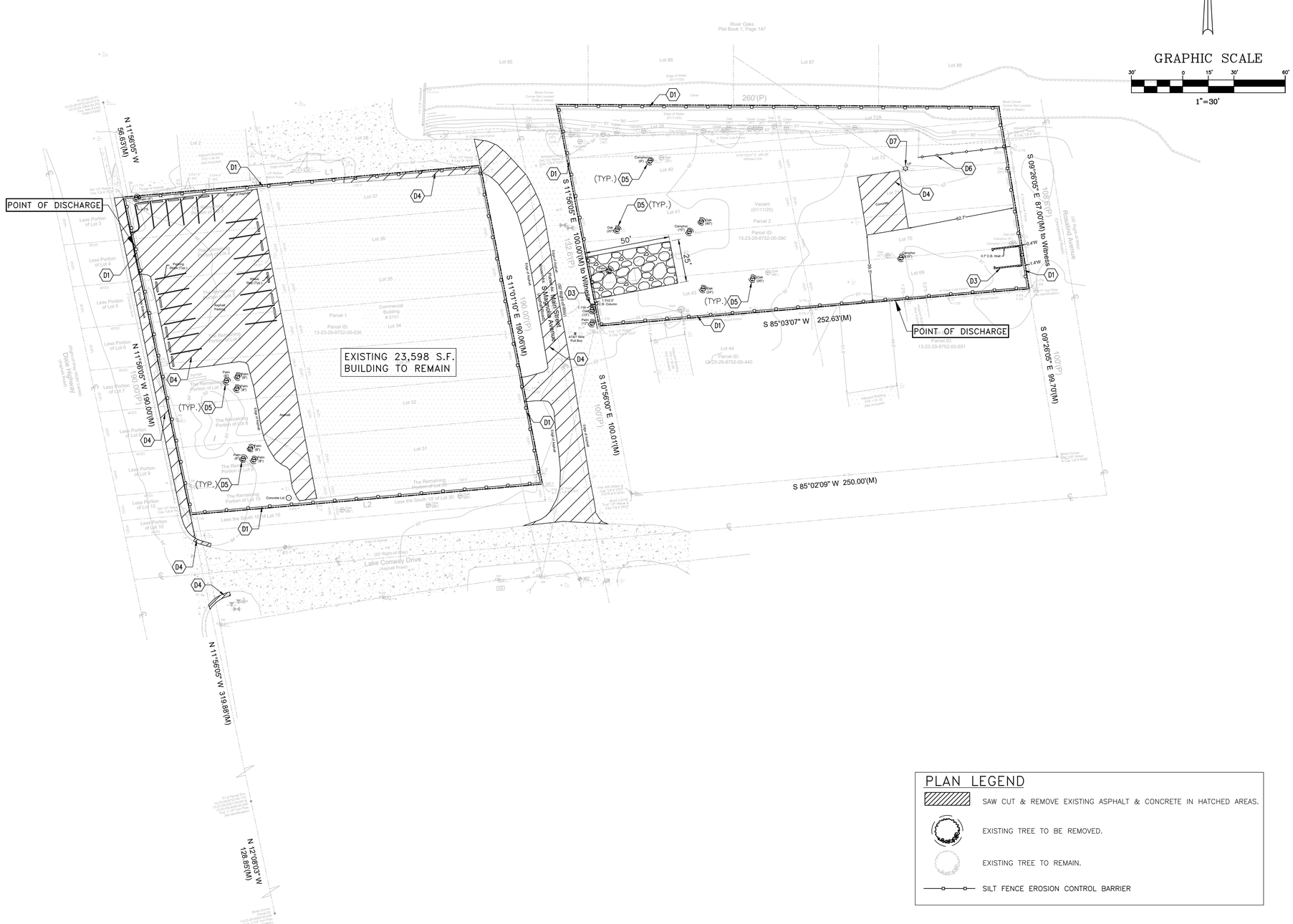
FLOOD DISCLAIMER:
BY PERFORMING A SEARCH WITH THE LOCAL GOVERNING MUNICIPALITY OR WWW.FEMA.GOV, THE PROPERTY APPEARS TO BE LOCATED IN ZONE AE & X. THIS PROPERTY WAS FOUND IN CITY OF EDGEWOOD, COMMUNITY NUMBER 120183, DATED 9-25-2009.

CERTIFIED TO:
FULVIO ROMANO

RECEIVED
3/24/2025
CITY OF EDGEWOOD


River Oaks
Plat Book 1, Page 147
Lot 85
Lot 86
Lot 87
Lot 88
Edge of Water (01/11/25)
Canal
260'(P)
Lot 72A
Lot 72
Lot 71
Lot 70
Lot 69
Lot 68
Parcel ID: 13-23-29-8752-00-651
Lot 44
Parcel ID: 13-23-29-8752-00-440
Lot 43
Lot 42
Lot 41
Lot 40
Lot 39
Vacant (01/11/25)
Parcel 2
Parcel ID: 13-23-29-8752-00-390
S 09°26'05" E 108.61'(P)
87.00'(M) to Witness
Rosalind Avenue
(50' Right-of-Way)
(Asphalt Road)
S 85°03'07" W 252.63'(M)
S 85°02'09" W 250.00'(M)
S 09°26'05" E 100'(P)
99'0'(M)
S 10°56'00" E 100.01'(M)
100'(P)
S 11°10'10" E 190.06'(M)
S 11°56'05" E 100.00'(M) to Witness
132.6'(P)
N 11°56'05" W 560.83'(M)
N 11°56'05" W 190.00'(P)
190.00'(M)
N 11°56'05" W 219.88'(M)
N 12°08'31" W 128.83'(M)
Lot 38
Lot 37
Lot 36
Lot 35
Lot 34
Lot 33
Lot 32
Lot 31
Parcel 1
Parcel ID: 13-23-29-8752-00-030
Commercial Building # 5151
The Remaining Portion of Lot 2
The Remaining Portion of Lot 3
The Remaining Portion of Lot 4
The Remaining Portion of Lot 5
The Remaining Portion of Lot 6
The Remaining Portion of Lot 7
The Remaining Portion of Lot 8
The Remaining Portion of Lot 9
The Remaining Portion of Lot 10
Less the South 10' of Lot 10
Less the South 10' of Lot 30
Less Portion of Lot 2
Less Portion of Lot 3
Less Portion of Lot 4
Less Portion of Lot 5
Less Portion of Lot 6
Less Portion of Lot 7
Less Portion of Lot 8
Less Portion of Lot 9
Less Portion of Lot 10
L1
L2
#1
#2
Lake Conway Drive
(Asphalt Road)
Edge of Asphalt
Edge of Water
Block Corner Corner Not Located (Falls in Water)
Witness Corner Bell 1/2" Rebar & Cap "LB # 7623"
Found 5/8" Rebar & Cap "LB # 6729"
Found 1/2" Rebar & Cap "LB # 7623"
Found 1/2" Rebar & Cap "LB # 7623"
Found 5/8" Rebar & Cap "LB # 6729"
Found 1/2" Rebar & Cap "LB # 7623"
Found 1/2" Rebar & Cap "LB # 7623"
Found 1/2" Rebar & Cap "LB # 7623

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CITY OF EDGEWOOD



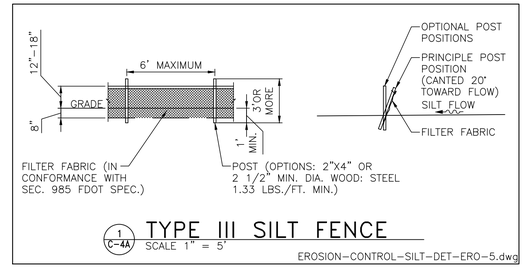
GRAPHIC SCALE
30' 0 15' 30' 60'
1"=30'

DEMOLITION KEYNOTES

D1. F.D.O.T. TYPE "III" SILT FENCE EROSION CONTROL BARRIER.
D2. 25'X50 GRAVEL CONSTRUCTION ENTRANCE.
D3. REMOVE EXISTING CONCRETE STRUCTURE.
D4. REMOVE EXISTING CONCRETE, ASPHALT, CURB AND SIDEWALK. SEE DEMOLITION NOTE 6.
D5. REMOVE EXISTING TREE.
D6. REMOVE EXISTING FENCE.
D7. RELOCATE EXISTING LIGHTPOLE.

DEMOLITION NOTES

1. THE LOCATIONS, ELEVATIONS, & DIMENSIONS OF EXISTING UTILITIES & OTHER FEATURES ARE SHOWN ON THE PLANS ACCORDING TO THE BEST INFORMATION AVAILABLE AT THE TIME OF PLAN PREPARATION. THE CONTRACTOR SHALL VERIFY THE LOCATIONS, ELEVATIONS, & DIMENSIONS OF ALL EXISTING UTILITIES & OTHER FEATURES AFFECTING THE WORK PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY FEG OF ANY DISCREPANCIES WHICH MAY AFFECT THE PROPOSED WORK.
2. THE CONTRACTOR SHALL LOCATE ALL UNDERGROUND UTILITIES BEFORE EXCAVATION.
3. THE CONTRACTOR SHALL, PRIOR TO INITIATION OF ANY SITE CLEARING OR OTHER CONSTRUCTION ACTIVITIES, INSTALL SILT SCREENS DOWNSTREAM OF ALL AREAS WHICH HAVE POTENTIAL OF EROSION OR SEDIMENT TRANSPORT OFFSITE OR TO WATER BODIES. THE CONTRACTOR SHALL IMPLEMENT OTHER STRUCTURAL EROSION CONTROL MEASURES IF REQUIRED TO PREVENT SEDIMENT TRANSPORT TO OFF-SITE AREAS & WATER BODIES.
4. ALL TRASH, DEBRIS, & OTHER MATERIAL REMOVED FROM THE SITE SHALL BE PROPERLY DISPOSED OF BY THE CONTRACTOR IN ACCORDANCE WITH ALL LOCAL, STATE, & FEDERAL REGULATIONS.
5. ANY EXCAVATED TRENCHES ARE TO BE BACKFILLED WITH CLEAN SAND COMPACTED TO AT LEAST 95% OF THE MODIFIED PROCTOR MAXIMUM DRY DENSITY VALUE (AASHTO T-180). REFER TO GEOTECHNICAL REPORT FOR SPECIFIC COMPACTION REQUIREMENTS UNDER BUILDING & OTHER STRUCTURES.
6. ALL EXISTING CONCRETE TO BE REMOVED SHALL BE SAWCUT & REMOVED @ THE FIRST AVAILABLE GOOD JOINT & REPLACED TO MATCH EXISTING.
7. THE CONTRACTOR SHALL CONTACT THE GAS UTILITY FOR LOCATION BEFORE EXCAVATION. CHAPTER 17-153 F.S. REQUIRES THAT AN EXCAVATOR NOTIFIES ALL GAS UTILITIES AT LEAST TWO DAYS PRIOR TO EXCAVATING. ALSO CALL 1-800-432-4770 FOR SUNSHINE LOCATES. F.S. 556.101 THROUGH 111.
8. THE CONTRACTOR SHALL TAKE EXTREME CARE AND CAUTION WHEN WORKING NEAR GAS UTILITIES AND SHALL FOLLOW ALL SAFETY REQUIREMENTS. ANY DAMAGE TO GAS INFRASTRUCTURE SHALL BE IMMEDIATELY REPORTED TO THE GAS UTILITY.
9. CONTRACTOR TO PROVIDE TREE PROTECTION AROUND TREES TO REMAIN AS REQUIRED BY THE LOCAL JURISDICTION.
10. NO EXCAVATING MATERIAL SHALL BE STOCKPILED IN A MANNER AS TO DIRECT RUNOFF DIRECTLY OFF THE PROJECT SITE OR INTO ANY ADJACENT WATER BODY OR STORMWATER COLLECTION FACILITY.
11. PRIOR TO ANY DEMOLITION ACTIVITIES, THE CONTRACTOR SHALL FAMILIARIZE THEMSELVES WITH THE SITE AND ALL EXISTING UTILITY SERVICES. ALL UTILITY SERVICES, WHICH ARE TO BE ABANDONED SHALL BE COORDINATED WITH THE APPLICABLE UTILITY COMPANY AND PROPERLY CAPPED. UTILITIES, WHICH ARE TO REMAIN SHALL BE COORDINATED WITH THE UTILITY SERVICES FOR THE PROJECT.



1 C-4A TYPE III SILT FENCE
SCALE 1" = 5'
EROSION-CONTROL-SILT-DET-ERO-5.dwg

PLAN LEGEND

- SAW CUT & REMOVE EXISTING ASPHALT & CONCRETE IN HATCHED AREAS.
- EXISTING TREE TO BE REMOVED.
- EXISTING TREE TO REMAIN.
- SILT FENCE EROSION CONTROL BARRIER

CONTRACTOR ACKNOWLEGEMENT:
THIS PLAN HAS BEEN PREPARED UNDER _____ DIRECTION AND KNOWLEDGE. I CERTIFY UNDER PENALTY OF LAW THAT I UNDERSTAND, AND SHALL COMPLY WITH, THE TERMS AND CONDITIONS OF THE STATE OF FLORIDA GENERIC PERMIT FOR STORMWATER DISCHARGE FROM LARGE AND SMALL CONSTRUCTION ACTIVITIES AND THIS STORMWATER POLLUTION PREVENTION PLAN PREPARED THEREUNDER.

_____ DATE:
(NOTE: CONTRACTOR IS REQUIRED TO REVIEW & SIGN THIS PLAN PRIOR TO START CONSTRUCTION)

DATE	REVISIONS	BY	CHECKED

SPECIAL EXCEPTION AMENDMENT PLAN
5151 S ORANGE PARKING ADDITION
5195 MAGNOLIA ST
ORLANDO, FL 32809

FEG FLORIDA ENGINEERING GROUP
Engineering the Future
5127 S. Orange Avenue, Suite 200
Orlando, FL 32809
Phone: 407-895-0324
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SITE DEMOLITION AND STORMWATER POLLUTION PREVENTION PLAN

DESIGNED BY	DRAWN BY	CHECKED BY	APPROVED BY
SJS	JT	SJS	SJS

PROJECT NO. 25-033
SCALE 1"=30'
DATE MARCH 24, 2025
SHEET NO. C-3A
SHEET 3 OF 5

SAM J. SEBAALI
FLORIDA ENGINEERING GROUP, INC.
CERTIFICATE No. EB 0006595
No 42075
STATE OF FLORIDA
PROFESSIONAL ENGINEER

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY:
SAM J. SEBAALI, P.E.
ON THE DATE ADJACENT TO THE SEAL.

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EROSION CONTROL SITE DESCRIPTION NOTES:

1. THE PROPOSED CONSTRUCTION ACTIVITY WILL ENTAIL THE CLEARING & GRUBBING OF A 1.05± ACRE SITE LOCATED AT 5151 S ORANGE AVE, EDGEWOOD, FL 32809 AND 5195 MAGNOLIA ST, EDGEWOOD, FL 32809 TO BUILD A SURFACE PARKING AREA, WITH ITS ASSOCIATED DRAINAGE & UTILITIES.

2. THE SEQUENCE OF SOILS DISTURBANCE ACTIVITY IS AS FOLLOWS:

   A. INSTALL SILT FENCE AS SHOWN ON THE PLANS & PROVIDE TREE PROTECTION ON SITE, IF APPLICABLE.

   B. ROUGH GRADE PROPOSED POND AREA(S) OR TEMPORARY SEDIMENTATION BASIN(S).

   C. CLEAR & GRUB THE AREA TO BE DISTURBED. ENSURE THAT DRAINAGE FROM SITE DURING CONSTRUCTION IS CONVEYED TO THE POND(S) OR TEMPORARY SEDIMENTATION BASIN(S).

   D. PLACE FILL ON-SITE TO BRING THE SITE UP TO THE PROPOSED GRADES.

   E. BEGIN COMPACTION / STABILIZATION PROCESS.

3. THE TOTAL SITE AREA IS 1.60 ACRES & THE AREA TO BE DISTURBED IS 1.05 ACRES.

4. THE EXISTING SOIL ARE LOCHLOOSA FINE SAND(HSG: A), MILLHOPPER-URBAN LAND COMPLEX(HSG: A) AND BASINGER FINE SAND(HSG: A/D).

5. THE TOTAL DRAINAGE AREA FOR THE PROJECT IS APPROXIMATELY 1.60 ACRES.

6. THE LATITUDE & LONGITUDE FOR THE DISCHARGE POINT IN PARCEL A IS LAT: 28°29'09.44"N LONG: 81°22'20.23"W. THE LATITUDE & LONGITUDE FOR THE DISCHARGE POINT IN PARCEL B IS LAT: 28°29'09.22"N LONG: 81°22'14.85"W. THE RECEIVING WATER BODY IS LITTLE LAKE CONWAY.

7. WASTE DISPOSAL SHALL BE IMPLEMENTED IN ACCORDANCE WITH LOCAL, STATE & FEDERAL REGULATIONS. ALL TRUCKS EXITING THE SITE WILL BE HOSED, ITS LOAD COVERED and THE COVER PROPERLY SECURED. THE STORAGE, APPLICATION, GENERATION & MIGRATION OF ALL FERTILIZERS, HERBICIDES, PESTICIDES & TOXIC MATERIAL SHALL BE IN ACCORDANCE W/ LOCAL, STATE & FEDERAL REGULATIONS.

8. CONTRACTOR SHALL IDENTIFY THE INDIVIDUAL(S) RESPONSIBLE FOR THE WEEKLY & REQUIRED INSPECTIONS. A REPORTING SYSTEM ENTAILING THE ITEMS TO BE INSPECTED & THEIR CONDITION SHOULD BE DOCUMENTED & PLACED IN A DEDICATED FILING SYSTEM THAT WILL REMAIN ON THE PROJECT SITE, ACCESSIBLE TO THE CONSTRUCTION TEAM & TO THE F.D.E.P. INSPECTORS.

9. INSPECTIONS: CONSTRUCTION SITE WILL BE INSPECTED FOR EROSION PROBLEMS DAILY AND AFTER AFTER EACH RAINFALL GREATER THAN 0.5 INCH. A RAIN GAUGE WILL BE ON SITE TO MEASURE THE RAINFALL AMOUNT. THE CONTRACTOR SHALL DETERMINE THE EFFECTIVENESS OF EROSION AND SEDIMENT CONTROL EFFORTS. ANY NECESSARY REMEDIES SHALL BE PERFORMED IMMEDIATELY.

EROSION CONTROL NOTES:

1. THE CONTRACTOR SHALL COMPLY WITH ALL FEDERAL, STATE, & LOCAL CODES, ORDINANCES, & REGULATIONS GOVERNING POLLUTION OF THE ENVIRONMENT & SHALL IMPLEMENT ALL MEASURES NEEDED TO ENSURE ADEQUATE EROSION & SEDIMENT CONTROL DURING THE ENTIRE DURATION OF CONSTRUCTION. EROSION & SEDIMENT CONTROL MEASURES SHALL CONFORM TO CITY OF EDGEWOOD, ST. JOHNS WATER MANAGEMENT DISTRICT, FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION; & FLORIDA DEPARTMENT OF TRANSPORTATION REQUIREMENTS. INSTALLATION OF SILT FENCES & TURBIDITY BARRIERS SHALL BE IN ACCORDANCE WITH F.D.O.T. ROADWAY & TRAFFIC FY2018-19 STANDARD PLANS & STANDARD SPECIFICATIONS FOR ROAD & BRIDGE CONSTRUCTION, LATEST EDITION.

2. EROSION & SEDIMENT CONTROL MEASURES ARE TO BE PLACED PRIOR TO OR AS THE FIRST STEP IN CONSTRUCTION. EROSION & SEDIMENT CONTROL MEASURES ARE TO BE APPLIED AS A PERIMETER DEFENSE AGAINST THE TRANSPORTATION OF SILT & SEDIMENTS OFF THE PROJECT SITE OR INTO ADJACENT WATER BODIES OR WETLANDS.

3. THE CONTRACTOR SHALL PREPARE & IMPLEMENT AN EROSION CONTROL PLAN AS PART OF THE SCOPE OF WORK COVERED BY THESE PLANS. THE CONTRACTOR SHALL USE BEST MANAGEMENT PRACTICES IN CONTROLLING EROSION & SEDIMENT TRANSPORT DURING CONSTRUCTION. THE FLORIDA DEVELOPMENT MANUAL "A GUIDE TO SOUND LAND & WATER MANAGEMENT" MAY BE USED AS REFERENCE FOR RECOMMENDED BEST MANAGEMENT PRACTICES RELATED TO EROSION & SEDIMENT CONTROL.

4. THE CONTRACTOR SHALL SUBMIT THE EROSION CONTROL PLAN TO THE OWNER FOR APPROVAL PRIOR TO THE PRE-CONSTRUCTION MEETING.

5. ALL EROSION & SEDIMENT CONTROL MEASURES WHICH ARE NECESSARY TO LIMIT THE TRANSPORT OF SILTS & SEDIMENTS TO OUTSIDE THE LIMITS OF THE WORK AREA OR TO WATER BODIES OR WETLANDS ARE THE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL PROVIDE BEST MANAGEMENT PRACTICES & IMPLEMENT STRUCTURAL MEASURES AS NEEDED TO PREVENT EROSION & SEDIMENT TRANSPORT FROM THE WORK AREAS. THE FOLLOWING ARE MINIMUM RECOMMENDED GUIDELINES TO BE IMPLEMENTED DURING CONSTRUCTION AS PART OF THE EROSION & SEDIMENT CONTROL PLAN:

   A. STOCKPILING OF MATERIAL
   NO EXCAVATED MATERIAL SHALL BE STOCKPILED IN SUCH A MANNER AS TO DIRECT RUNOFF DIRECTLY OFF THE PROJECT SITE OR INTO ANY ADJACENT WATER BODY OR STORMWATER COLLECTION FACILITY.

   B. EXPOSED AREA LIMITATION & PROTECTION
   THE SURFACE AREA OF OPEN, RAW ERODIBLE SOIL EXPOSED BY CLEARING & GRUBBING OPERATIONS OR EXCAVATION & FILLING OPERATIONS SHALL BE LIMITED AS NEEDED TO MINIMIZE THE POTENTIAL OF OFF-SITE SEDIMENT TRANSPORT. ALL EXPOSED AREAS SHALL BE PROTECTED BY INSTALLING EFFECTIVE EROSION & SEDIMENT CONTROL MEASURES SUCH AS SILT SCREENS, SYNTHETIC BALES, TURBIDITY BARRIERS, SWALES, OR A COMBINATION OF THESE & OTHER MEASURES AS WARRANTED.

   C. INLET PROTECTION
   INLETS & CATCH BASINS SHALL BE PROTECTED DURING CONSTRUCTION FROM SEDIMENT LADEN STORMWATER RUNOFF BY PROVIDING A COMBINATION OF SILT SCREENS, SYNTHETIC BALES, FILTER FABRIC COVERS OR OTHER MEASURES AS NECESSARY TO CONTROL THE TRANSPORT OF SEDIMENT.

   D. TEMPORARY GRASSING
   AREAS OPENED BY CONSTRUCTION OPERATIONS THAT ARE NOT ANTICIPATED TO BE DRESSED OR RECEIVE FINAL GRASSING TREATMENT WITHIN THIRTY DAYS SHALL BE SEEDED WITH A QUICK GROWING GRASS SPECIES WHICH WILL PROVIDE AN EARLY COVER DURING THE SEASON IN WHICH IT IS PLANTED. TEMPORARY SEEDING SHALL BE CONTROLLED AS TO NOT ALTER OR COMPETE WITH PERMANENT GRASSING. SLOPES STEEPER THAN 6:1 SHALL ADDITIONALLY RECEIVE MULCHING OF APPROXIMATELY 2 INCHES OF LOOSE MEASURE OF MULCH MATERIAL CUT INTO THE SOIL OF THE SEEDED AREA TO A DEPTH OF 4 INCHES. THE SEEDED OR SEEDED & MULCHED AREAS SHALL BE ROLLED & WATERED AS NEEDED TO ENSURE OPTIMUM GROWING CONDITIONS FOR THE ESTABLISHMENT OF A GOOD GRASS COVER. IF AFTER 14 DAYS, THE TEMPORARY GRASSED AREAS HAVE NOT ATTAINED A MINIMUM OF 75% OF GOOD GRASS COVER, THE AREAS WILL BE REWORKED & ADDITIONAL SEED APPLIED TO ESTABLISH THE DESIRED VEGETATION COVER. REWORKED & ADDITIONAL SEED APPLIED

   E. MAINTENANCE
   EROSION & SEDIMENT CONTROL MEASURES SHALL BE MAINTAINED DURING THE ENTIRE DURATION OF CONSTRUCTION. THE CONTRACTOR SHALL INSPECT THE EROSION & CONTROL MEASURES ON A DAILY BASIS & 24 HOURS FOLLOWING RAINFALL EVENTS (0.5" OR GREATER) & IMMEDIATELY REPAIR ANY OBSERVED DAMAGED CONTROLS. ALL EROSION & SEDIMENT CONTROLS SHALL BE MAINTAINED AS TO FUNCTION PROPERLY WITHOUT THE TRANSPORT OF SEDIMENTS OUTSIDE THE LIMITS OF THE PROJECT.

6. AREAS OF SOILS DISTURBANCE IS LIMITED TO THE AREA WITHIN THE SILT FENCE LIMITS AS SHOWN ON THIS PLAN.

7. ALL DISTURBED PERVIOUS AREAS SHALL BE SODDED, UNLESS OTHERWISE NOTED.

8. NO WETLANDS & SURFACE WATERS EXIST WITHIN THE PROJECT LIMITS.

9. ALL EXCESS FILL SHALL BE HAULED OFF SITE.

10. SEDIMENTATION CONTROLS AND BMPS SHALL PREVENT STORMWATER RUNOFF WITH TURBIDITY GRATER THAN 29 NTUS FROM LEAVING THE CONSTRUCTION SITE.

DUST CONTROL & PREVENTION:

THE SURFACE AREA OF OPEN, RAW ERODIBLE SOILS EXPOSED BY CLEARING & GRUBBING OPERATIONS OR EXCAVATION & FILLING OPERATIONS SHALL BE LIMITED AS NEEDED TO MINIMIZE THE POTENTIAL OF DUST PRODUCTION. IN ADDITION,

1. ALL EXPOSED AREAS SHALL BE PROTECTED BY INSTALLING DUST CONTROL CONTROL MEASURES SUCH AS STABILIZING EXPOSED SOILS USING VEGETATION, MULCHING, SPRAY-ON ADHESIVES, CALCIUM CHLORIDE, WET SUPRESSION (WATERING) AND STONE/GRAVEL LAYERING AS APPLICABLE FOR THE PROJECT AND DEEMED NECESSARY BY THE CONTRACTOR TO CONTROL DUST.

2. ONSITE VEHICLE TRAFFIC SHOULD BE LIMITED TO A MAXIMUM 15 MPH SPEED, AND THE NUMBER AND ACTIVITY OF VEHICLES SHOULD BE CONROLLED AT ANY GIVEN TIME.

3. A MOBLE UNIT SHOULD BE AVAILABLE TO APPLY WATER TO CONTROL DUST WHEN NEEDED.

4. COVERS SHALL BE PROVIDED FOR ALL HAUL TRUCKS TRASPORTING MATERIALS THAT CONTRIBTURE TO DUST.
5. IF CHEMICAL STABILIZATION METHOD IS USED, THE CHEMICALS SHOULD BE APPROVED FOR USE BY THE APPROPRIATE REGULATORY AGENCIES AND SHALL NOT CREATE ANY ADVERSE IMPACTS TO STORMWATER, PLANT LIFE, WATER BODIES, GROUNDWATER, OR FISH AND WILDLIFE.

SOIL TRACKING PREVENTION

1. A SOIL TRACKING PREVENTION DEVICE (STPD) SHALL BE CONSTRUCTED AT THE LOCATION SHOWN ON THE PLANS. TRAFFIC FROM UNSTABILIZED AREAS OF CONSTRUCTION SHALL BE DIRECTED THRU THE STPD BARRIER. FLAGGING OR OTHER POSITIVE MEANS SHALL BE USED AS REQUIRED TO LIMIT & DIRECT VEHICULAR EGRESS ACROSS THE STPD.

2. THE CONTRACTOR MAY PROPOSE AN ALTERNATIVE TECHNIQUE TO MINIMIZE OFFSITE TRACKING OF SEDIMENT. THE ALTERNATIVE MUST BE REVIEWED & APPROVED BY THE ENGINEER &/OR CITY OF EDGEWOOD PRIOR TO ITS USE.

3. ALL MATERIALS SPILLED, DROPPED, OR TRACKED ONTO PUBLIC ROADS (INCLUDING THE STPD AGGREGATE & CONSTRUCTION MUD) SHALL BE REMOVED DAILY, OR MORE FREQUENTLY IF SO DIRECTED BY THE ENGINEER &/OR CITY OF EDGEWOOD.

4. AGGREGATES SHALL BE AS DESCRIBED IN SECTION 901 EXCLUDING 901-2.3. AGGREGATES SHALL BE FDOT SIZE #1. IF THIS SIZE IS NOT AVAILABLE, THE NEXT AVAILABLE SMALLER SIZE AGGREGATE MAY BE SUBSTITUTED WITH THE APPROVAL OF THE ENGINEER. SIZES CONTAINING EXCESSIVE SMALL AGGREGATE WILL TRACK OFF THE PROJECT & ARE UNSUITABLE.

5. THE STPD SHALL BE MAINTAINED IN A CONDITION THAT WILL ALLOW IT TO PERFORM ITS FUNCTION. TO PREVENT OFFSITE TRACKING, THE STPD SHALL BE RINSED (DAILY WHEN IN USE) TO MOVE ACCUMULATED MUD DOWNWARD THRU THE STONE. ADDITIONAL STABILIZATION OF THE VEHICULAR ROUTE LEADING TO THE STPD MAY BE REQUIRED TO LIMIT THE MUD TRACKED.

EROSION CONTROLS FOR NON STORMWATER DISCHARGES:

A) WASTE DISPOSAL:

WASTE MATERIAL:

ALL WASTE MATERIAL WILL BE COLLECTED AND STORED IN A METAL DUMPSTER WHICH WILL BE MAINTAINED BY A LICENSED SOLID WASTE MANAGEMENT COMPANY IN CITY OF EDGEWOOD. THE DUMPSTER WILL MEET ALL LOCAL, STATE AND FEDERAL REGULATIONS. ALL TRASH AND CONSTRUCTION DEBRIS FROM THE SITE WILL BE DEPOSITED IN THE DUMPSTER. THE DUMPSTER WILL BE EMPTIED AS OFTEN AS NECESSARY TO NOT CAUSE ON-SITE DISPOSAL OF WASTE. THE TRASH WILL BE HAULED TO AN APPROVED CITY OF EDGEWOOD LANDFILL. NO CONSTRUCTION WASTE WILL BE BURIED ONSITE. ALL PERSONNEL WILL BE INSTRUCTED REGARDING THE CORRECT PROCEDURE FOR WASTE DISPOSAL. NOTICES STATING THESE PRACTICES WILL BE POSTED AT THE SUPERINTENDENT CONSTRUCTION TRAILER. THE INDIVIDUAL RESPONSIBLE FOR MANAGING THIS TASK WILL BE IDENTIFIED BY THE CONTRACTOR.

HAZARDOUS WASTE:

ALL HAZARDOUS WASTE MATERIALS WILL BE DISPOSED OF IN ACCORDANCE WITH THE APPLICABLE LOCAL, STATE & FEDERAL REGULATIONS. ALL PERSONNEL WILL BE INSTRUCTED REGARDING THE CORRECT PROCEDURE FOR HAZARDOUS WASTE DISPOSAL. NOTICES STATING THESE PRACTICES WILL BE POSTED AT THE SUPERINTENDENT CONSTRUCTION TRAILER. THE INDIVIDUAL RESPONSIBLE FOR MANAGING THIS TASK WILL BE IDENTIFIED BY THE CONTRACTOR.

SANITARY WASTE:

ALL SANITARY WASTE WILL BE COLLECTED FROM THE PORTABLE UNITS A MINIMUM OF THREE TIMES PER WEEK BY A LICENSED SANITARY WASTE MANAGEMENT CONTRACTOR AS REQUIRED BY LOCAL REGULATION.

B) OFFSITE VEHICLE TRACKING:

A GRAVEL CONSTRUCTION ENTRANCE HAS BEEN PROVIDED TO HELP REDUCE VEHICLE TRACKING OF SEDIMENTS. THE PAVED STREET ADJACENT TO THE SITE ENTRANCE WILL BE SWEPT DAILY TO REMOVE ANY EXCESS MUD, DIRT OR ROCK TRACKED FROM THE SITE. DUMP TRUCKS HAULING MATERIAL FROM THE CONSTRUCTION SITE WILL BE COVERED WITH A TARPAULIN.

NPDES NOTE

A NOTICE OF INTENT TO USE GENERIC PERMIT FOR STORMWATER NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NDPES) IS REQUIRED FOR THE PROJECT. UNLESS OBTAINED BY THE OWNER, THE CONTRACTOR SHALL APPLY AND OBTAIN A NOI NPDES PRIOR TO START OF CONSTRUCTION ACTIVITIES.

DATE	REVISIONS	BY	CHECKED

SPECIAL EXCEPTION AMENDMENT PLAN
5151 S ORANGE PARKING ADDITION
5195 MAGNOLIA ST
ORLANDO, FL 32809

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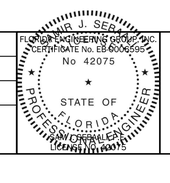
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SITE DEMOLITION AND STORMWATER POLLUTION PREVENTION NOTES

DESIGNED BY	DRAWN BY	CHECKED BY	APPROVED BY
SJS	JT	SJS	SJS

PROJECT NO. 25-033
SCALE NOTED
DATE MARCH 24, 2025
SHEET NO. C-3B
SHEET 4 OF 5

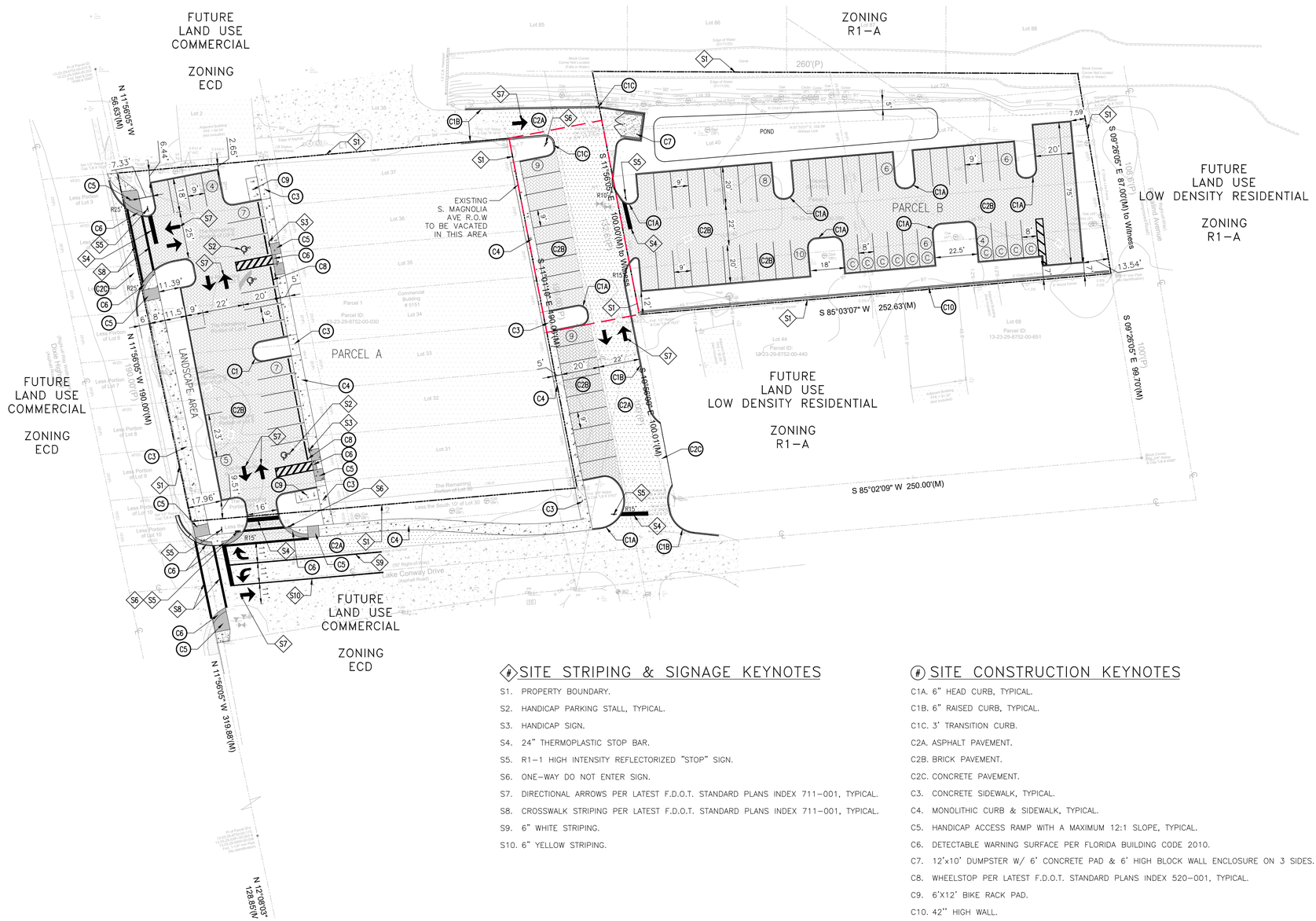


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RECEIVED
4/29/2025
CITY OF EDGEWOOD



GRAPHIC SCALE
30' 0 15' 30' 60'
1"=30'

SITE DATA

PARCEL "A"

PROPERTY LOCATION:	5151 S ORANGE AVE, EDGEWOOD, FL 32809
JURISDICTION:	CITY OF EDGEWOOD
PROPERTY FUTURE LAND USE DESIGNATION:	COMMERCIAL
PROPERTY ZONING:	ECD-EDGEWOOD CENTRAL DISTRICT
PARCEL I.D.:	13-23-29-8752-00-030
PARCEL AREA.:	0.90 ACRE
EXISTING USE:	RETAIL COMMERCIAL
PROPOSED USE:	18,598 S.F. OFFICE/ 5,000 S.F. RETAIL COMMERCIAL
EXISTING BUILDING:	23,598 S.F.
EXISTING PARKING:	17 SPACES
EXISTING PARKING RATIO:	1 SPACE PER 1,388 S.F.
ALLOWABLE FLOOR AREA RATIO:	3.0
EXISTING FLOOR AREA RATIO:	0.60

SITE AREA CALCULATIONS: (EXISTING CONDITION):

BUILDING FOOTPRINT	23,598 S.F.		
EXISTING PAVEMENT	9,270 S.F.		
IMPERVIOUS AREA	32,868 S.F.	0.75 AC.	83.83 %
PERVIOUS AREA	6,336 S.F.	0.15 AC.	16.17 %
TOTAL SITE AREA	39,204 S.F.	0.90 AC.	100.00 %

SITE AREA CALCULATIONS: (PROPOSED):

BUILDING FOOTPRINT	23,598 S.F.		
PROPOSED SIDEWALK	2,071 S.F.		
PROPOSED PAVEMENT	9,223 S.F.		
IMPERVIOUS AREA	34,892 S.F.	0.80 AC.	88.89 %
PERVIOUS AREA	4,312 S.F.	0.10 AC.	11.11 %
TOTAL SITE AREA	39,204 S.F.	0.90 AC.	100.00 %

PARKING

PARKING REQUIRED

OFFICE (23,598 S.F. NET X 1 SPACE PER 375 S.F.)		63 SPACES
TOTAL PARKING REQUIRED		63 SPACES
SPACES REQUIRED TO BE RESERVED FOR HANDICAP		3 SPACES
134.471-4.B.1 (5% REDUCTION; WITHIN 1/4 MILE OF A BUS STOP)		3 SPACES
ADJUSTED PARKING REQUIRED		60 SPACES

PARKING PROVIDED

PARCEL-A	
STANDARD PARKING SPACES	20 SPACES
HANDICAP PARKING SPACES	3 SPACES
RIGHT OF WAY - S MAGNOLIA AVE (TO BE VACATED)	
STANDARD PARKING SPACES	9 SPACES
PARCEL-B	
STANDARD PARKING SPACES	30 SPACES
COMPACT PARKING SPACES	10 SPACES
TOTAL PARKING PROVIDED	72 SPACES
PUBLIC PARKING IN - S MAGNOLIA AVE	9 SPACES

BICYCLE PARKING

BICYCLE PARKING REQUIRED:	2 SPACES PLUS 1 SPACE PER 10 VEHICULAR PARKING SPACES ABOVE 10	11 SPACES
BICYCLE PARKING PROVIDED:		12 SPACES

MINIMUM OPEN SPACE AREA REQUIRED - ECD (COMMERCIAL)		20 %
OPEN SPACE AREA PROVIDED	0.10 AC.	*11 %
MAXIMUM IMPERVIOUS COVER ALLOWED - ECD		80 %
IMPERVIOUS COVER PROPOSED	0.80 AC.	*88 %

*EXISTING OPEN SPACE DEFICIENT; ALSO EXISTING IMPERVIOUS COVER EXCEEDS MAXIMUM ALLOWED. A PERVIOUS PAVEDRAIN SYSTEM IS PROPOSED WHICH IMPROVES EXISTING CONDITION.

FLOOD ZONE

FLOOD ZONE X PER FEMA F.I.R.M. PANEL 12095C0430F DATED: 09/25/2009.

SOILS

22 - LOCHLOOSA FINE SAND, 0 TO 2 PERCENT SLOPES, (HSG: "A")
24 - MILLHOPPER-URBAN LAND COMPLEX, 0 TO 5 PERCENT SLOPES, (HSG: "A")

WETLAND STATEMENT

THERE ARE NO JURISDICTIONAL WETLANDS WITHIN THE PROJECT SITE.

PARCEL "B"

PROPERTY LOCATION:	5195 MAGNOLIA ST, EDGEWOOD, FL 32809
JURISDICTION:	CITY OF EDGEWOOD
PROPERTY FUTURE LAND USE DESIGNATION:	MEDIUM DENSITY RESIDENTIAL
EXISTING PROPERTY ZONING:	R-1A SINGLE FAMILY
PROPOSED PROPERTY ZONING:	R-3 MULTIPLE FAMILY WITH SPECIAL EXCEPTION APPROVAL FOR PARKING USE
PARCEL I.D.:	13-23-29-8752-00-390
PARCEL AREA:	0.70 ACRE
EXISTING USE:	VACANT-RESIDENTIAL
PROPOSED USE:	SURFACE PARKING-TO SERVE PARCEL A

SITE AREA CALCULATIONS: (PROPOSED):

PROPOSED PAVEMENT	14,195 S.F.		
IMPERVIOUS AREA	14,195 S.F.	0.33 AC.	47.14 %
PERVIOUS AREA	16,297 S.F.	0.37 AC.	52.86 %
TOTAL SITE AREA	30,492 S.F.	0.70 AC.	100.00 %

MINIMUM OPEN SPACE AREA REQUIRED - R-3		45 %
OPEN SPACE AREA PROVIDED	0.37 AC.	53 %
MAXIMUM IMPERVIOUS COVER ALLOWED - R-3		70 %
IMPERVIOUS COVER PROPOSED	0.33 AC.	47 %

FLOOD ZONE

FLOOD ZONES A AND X PER FEMA F.I.R.M. PANEL 12095C0430F DATED: 09/25/2009.

SOILS

3 - BASINGER FINE SAND, 0 TO 1 PERCENT SLOPES, DEPRESSIONAL, (HSG: "A/D")
22 - LOCHLOOSA FINE SAND, 0 TO 2 PERCENT SLOPES, (HSG: "A")
24 - MILLHOPPER-URBAN LAND COMPLEX, 0 TO 5 PERCENT SLOPES, (HSG: "A")

WETLAND STATEMENT

THERE ARE NO JURISDICTIONAL WETLANDS WITHIN THE PROJECT LIMITS.

#SITE STRIPING & SIGNAGE KEYNOTES

S1. PROPERTY BOUNDARY.
S2. HANDICAP PARKING STALL, TYPICAL.
S3. HANDICAP SIGN.
S4. 24" THERMOPLASTIC STOP BAR.
S5. R1-1 HIGH INTENSITY REFLECTORIZED "STOP" SIGN.
S6. ONE-WAY DO NOT ENTER SIGN.
S7. DIRECTIONAL ARROWS PER LATEST F.D.O.T. STANDARD PLANS INDEX 711-001, TYPICAL.
S8. CROSSWALK STRIPING PER LATEST F.D.O.T. STANDARD PLANS INDEX 711-001, TYPICAL.
S9. 6" WHITE STRIPING.
S10. 6" YELLOW STRIPING.

#SITE CONSTRUCTION KEYNOTES

C1A. 6" HEAD CURB, TYPICAL.
C1B. 6" RAISED CURB, TYPICAL.
C1C. 3' TRANSITION CURB.
C2A. ASPHALT PAVEMENT.
C2B. BRICK PAVEMENT.
C2C. CONCRETE PAVEMENT.
C3. CONCRETE SIDEWALK, TYPICAL.
C4. MONOLITHIC CURB & SIDEWALK, TYPICAL.
C5. HANDICAP ACCESS RAMP WITH A MAXIMUM 12:1 SLOPE, TYPICAL.
C6. DETECTABLE WARNING SURFACE PER FLORIDA BUILDING CODE 2010.
C7. 12'x10' DUMPSTER W/ 6' CONCRETE PAD & 6' HIGH BLOCK WALL ENCLOSURE ON 3 SIDES.
C8. WHEELSTOP PER LATEST F.D.O.T. STANDARD PLANS INDEX 520-001, TYPICAL.
C9. 6'X12' BIKE RACK PAD.
C10. 42" HIGH WALL.

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SITE GEOMETRY PLAN

DESIGNED BY	DRAWN BY	CHECKED BY	APPROVED BY
SJS	JT	SJS	SJS

PROJECT NO. 25-033
SCALE 1"=30'
DATE MARCH 24, 2025
SHEET NO. C-4
SHEET 5 OF 5

FLORIDA ENGINEERING GROUP, INC.
CERTIFICATE No. EB 0006595
SAM J. SEBAALI, P.E.
No 42075
STATE OF FLORIDA
PROFESSIONAL ENGINEER
LICENSED
NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED ENGINEER

THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY: SAM J. SEBAALI, P.E. ON THE DATE ADJACENT TO THE SEAL.

PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

25-033_Geometry.dwg

FEG FLORIDA ENGINEERING GROUP
5127 S. Orange Avenue, Suite 200
Orlando, FL 32809
Phone: 407-895-0324
Fax: 407-895-0325

LEGAL DESCRIPTION

PARCEL 1:
LOTS 3 THROUGH 10 AND LOTS 30 THROUGH 37, TROPICAL PINES, ACCORDING TO THE PLAT THEREOF ON FILE IN THE OFFICE OF THE COMPTROLLER IN AND FOR ORANGE COUNTY, FLORIDA, RECORDED IN PLAT BOOK J, PAGE 11, SAID LANDS SITUATE LYING AND BEING IN ORANGE COUNTY, FLORIDA, LESS THE SOUTH 10 FEET OF LOTS 10 AND 30.

ALSO LESS AND EXCEPT:
THAT PART OF LOTS 3 THROUGH 10, TROPICAL PINES SUBDIVISION, AS RECORDED IN PLAT BOOK J, PAGE 11, PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, LESS THE SOUTH 10 FEET OF LOT 10; LYING WESTERLY OF THE SURVEY LINE OF STATE ROAD 527, SECTION 75040, AND WITHIN 40 FEET OF THE EASTERLY OF SAID SURVEY LINE, SAID SURVEY LINE BEING DESCRIBED AS FOLLOWS:
BEGIN ON THE SOUTH LINE OF LOT 20, TROPICAL PINES SUBDIVISION, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK J, PAGE 11, PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA, AT A POINT 118.45 FEET WEST OF THE SOUTHEAST CORNER OF SAID LOT 20, AND RUN THENCE NORTH 11°48'47" WEST, 2714.04 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE SOUTHWESTERLY AND HAVING A RADIUS OF 2864.93 FEET; THENCE ALONG SAID CURVE THRU A CENTRAL ANGLE OF 4°26', A DISTANCE OF 221.67 FEET TO END OF CURVE; THENCE NORTH 16°14'47" WEST, 129.26 FEET TO THE EASTERLY EXTENSION OF THE NORTH LINE OF LOT 1, TORNSTROM AND PHILLBRICK'S SUBDIVISION, PLAT BOOK G, PAGE 28, SAID PUBLIC RECORDS, AT A POINT 53.55 FEET EAST OF THE NORTHEAST CORNER OF SAID LOT 1.

PARCEL 2:
LOTS 39, 40, 41, 42, 43, 69, 70, 71, 72 AND 72A, TROPICAL PINES, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK J, PAGE 11, OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA.

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3/24/2025
CITY OF EDGEWOOD

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3/24/2025
CITY OF EDGEWOOD

Agent Authorization Form

FOR PROJECTS LOCATED IN THE CITY OF EDGEWOOD

Please type or print in **BLACK INK**. Complete carefully, answering each question and attaching all necessary documentation and additional pages as necessary.

I/WE, (PRINT PROPERTY OWNER NAME) Fulvio Romano, Romano Family Properties LLC **, AS THE OWNER(S) OF THE REAL PROPERTY DESCRIBED AS FOLLOWS,** _____ 5195 Magnolia St, Edgewood, FL 32809 **, DO HEREBY AUTHORIZE TO ACT AS MY/OUR AGENT (PRINT AGENT'S NAME)** Sam J. Sebaali, President Florida Engineering Group, Inc. **, TO EXECUTE ANY PETITIONS OR OTHER DOCUMENTS NECESSARY TO AFFECT THE APPLICATION APPROVAL REQUESTED AND MORE SPECIFICALLY DESCRIBED AS FOLLOWS AND TO APPEAR ON MY /OUR BEHALF BEFORE ANY ADMINISTRATIVE OR LEGISLATIVE BODY IN THE COUNTY CONSIDERING THIS APPLICATION AND TO ACT IN ALL RESPECTS AS OUR AGENT IN MATTERS PERTAINING TO THE APPLICATION. BY SIGNING THIS AUTHORIZATION, THE OWNER AGREES TO BE BOUND BY THE ACTIONS OF THE AUTHORIZED AGENT AND THE PROVISIONS OF CHAPTER 101, ARTICLE I, ENTITLED "PASS-THROUGH FEES" AND ACKNOWLEDGE AND AGREES THAT A LIEN MAY BE PLACED ON THE PROPERTY FOR NON-PAYMENT OF PASS-THROUGH FEES AS PROVIDED IN THE CITY CODE.**

Date:_____ _____ Fulvio Romano
Signature of Property Owner — Print Name Property Owner

Date:_____ _____ _____
Signature of Property Owner — Print Name Property Owner

STATE OF FLORIDA: COUNTY OF Orange

I certify that the foregoing instrument was acknowledged before me this 19th day of March, 2025 by Fulvio Romano. He/she is personally known to me or has produced FL DL as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 19th day of March, in the year 2025.

PAOLA VILLASMIL
Notary Public-State of Florida
Commission # HH 344869
My Commission Expires
December 28, 2026

(Notary Seal)

_____
Signature of Notary Public

Notary Public for the State of Florida

My Commission Expires: 12/28/2026

Legal Description(s) or Parcel Identification Number(s) are required:
PARCEL ID#: 13-23-29-8752-00-390 & 13-23-29-8752-00-030
LEGAL DESCRIPTION: See attached.

Please hand deliver to Edgewood City Hall at 405 Bagshaw Way. For additional questions, please contact Edgewood City Hall at (407) 851-2920, or send email to bmeeks@edgewood-fl.gov or sriffle@edgewood- fl.gov. *Revised: 6/26/2019*

RECEIVED
3/24/2025
CITY OF EDGEWOOD

Application for Rezoning

Ord. 2025-04

Reference: City of Edgewood Code of Ordinances, Section 134-121
REQUIRED FEE: $750.00 + Applicable Pass-Through Fees (Ordinance 2013-01)
(Please note this fee is non-refundable)

PLANNING & ZONING MEETING DATE:	5/12/2025
CITY COUNCIL MEETING DATE:	5/20/25 & 6/17/25

IMPORTANT: Except where the requirements of a particular zoning district specify otherwise, the property owner(s) of 51% or more of the area involved (whether the same be one lot/parcel or a larger area) shall submit an application for review in accordance with Section 134-121 rezoning property owner(s) of the Edgewood code.

A COMPLETE application with all required attachments anmust be submitted to the City Clerk 40 days before the next Planning & Zoning meeting. No application shall be deemed accepted unless it is complete and paid for.

A notarized letter of authorization from the property owner MUST be submitted if the application is filed by anyone other than the property owner.

Please type or print. Complete carefully, answering each question and attaching all necessary documentation and additional pages as necessary.

Applicant's Name:	SAM J. SEBAALI	Owner's Name:	FULVIO ROMANO
Address:	5127 S. ORANGE AVENUE SUITE 200, EDGEWOOD FL 32809	Address:	5205 S. ORANGE AVENUE SUITE 200, EDGEWOOD FL 32809
Phone:	(407) 895-0324	Phone:	(407) 490-0350
Fax:	(407) 895-0325	Fax:	(407) 232-6000
Email:	SSebaali@feg-inc.us	Email:	fulvio@rabitsromano.com
Legal Description:	LOTS 39, 40, 41, 42, 43, 69, 70, 71, 72 AND 72A, TROPICAL PINES, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK J, PAGE 11, OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA.		
Zoned:	R-1A		
Location:	5195 MAGNOLIA ST, ORLANDO, FL 32809		
Tract Size:	± 30,527 S.F.		
Existing on Site:	VACANT		

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The following statement set forth the specific rezoning proposed, including:

Existing zoning districts and boundaries for all land within the subject area	R-1A - SINGLE FAMILY RESIDENTIAL
Proposed zoning districts and boundaries	R-3 - MULTIPLE FAMILY RESIDENTIAL
Purpose of request:	TO PROVIDE A STANDALONE PARKING AREA WHICH IS NOT ALLOWED IN THE R-1A ZONING DISTRICT, BUT PERMITTED IN THE R-3 ZONING DISTRICT AS A SPECIAL EXCEPTION USE.

Applicant/owner hereby states that the above request for rezoning does not violate any deed restrictions on the property.

Applicant's Signature		Date:	03/24/2025
Applicant's Printed Name	SAM J. SEBALI	Date:	03/24/2025
Owner's Signature			
Owner's Printed Name	FULVIO ROMANO		

(Application must be signed by the legal owner, not agent, unless copy of power of attorney is attached)

THE APPLICANT OR OWNER MUST BE PRESENT TO ANSWER QUESTIONS OR PRESENT HIS CASE AT BOTH MEETINGS.

THE FOLLOWING MUST BE SUBMITTED WITH THE APPLICATION:

Please see attached "Rezoning Process"

AT LEAST TEN (10) DAYS PRIOR TO THE DATE OF THE PUBLIC HEARING BEFORE THE BOARD, THE PERSON FILING THE APPLICATION SHALL PLACE IN A CONSPICUOUS AND EASILY VISIBLE LOCATION ON THE PROPERTY A SIGN FURNISHED BY THE CITY.

Please submit completed application to City Hall via email at info@edgewood-fl.gov, or hand delivered to Edgewood City Hall located at 405 Bagshaw Way. For additional questions, please contact Edgewood City Hall at (407) 851-2920.

OFFICE USE ONLY			
Received Date:		Rec'd By:	
Forwarded To:			
Notes:			

Revised 10/28/2022

FEG FLORIDA ENGINEERING GROUP
5127 S. Orange Avenue, Suite 200
Orlando, FL 32809
Phone: 407-895-0324
Fax: 407-895-0325

Engineering the Future

REZONING AND SPECIAL EXCEPTION REQUEST FOR 5195 MAGNOLIA STREET, EDGEWOOD, FL.

ROMANO FAMILY PROPERTIES, LLC
PARCEL I.D. NO. 13-23-29-8752-00-390

MARCH 24, 2025

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3/24/2025
CITY OF EDGEWOOD

I. Introduction: Romano Family Properties is seeking approval for a rezoning and special exception request for a 0.70-acre parcel of land located at 5195 Magnolia Street (Parcel B on attached Site Plan). The request aims to rezone the property from R-1A to R-3 and obtain a Special Exception to allow for the development of a surface parking lot to support the adjacent commercial property located at 5151 S. Orange Avenue (Parcel A) owned by Fulvio Romano. The proposed parking expansion is essential to ensuring the long-term viability of the existing commercial building while enhancing stormwater management and pedestrian infrastructure.

II. Justification for Rezoning: The rezoning of Parcel B from R-1A (Single-Family Residential) to R-3 (Multi-Family Residential) is justified for the following reasons:

1. **Incompatibility of R-1A Use**: The existing parcel is located directly behind a commercial building and does not provide a viable single-family residential use. The lack of direct access and its adjacency to a fully developed commercial property limits its potential as a single-family residential site.
2. **Support for Economic Viability**: The commercial building at 5151 S. Orange Avenue was constructed in 1959 and has functioned as a commercial property for over six decades. The site is currently underserved with only 17 substandard parking spaces, far below the approximately 100 parking spaces required by code. The additional surface car parking on Parcel B is crucial to supporting the continued use and economic viability of the building.
3. **Buffering from Residential Areas**: The proposed parking area on Parcel B is effectively separated from residential properties to the east by a vacant public right-of-way (R.O.W.) (Rosalind Avenue) and an existing subdivision wall, mitigating potential impacts on residential uses. A landscape buffer will be provided on the south side to separate the parking area from the residential use on the south.

III. Justification for Special Exception: The Edgewood Zoning Code allows surface parking within the R-3 District as a Special Exception. Justification for the Special Exception includes:

1. **Addressing Critical Parking Deficiency**: The existing commercial building lacks adequate parking to operate at full capacity. The proposed surface parking will add approximately 34 spaces on Parcel B and 18 spaces within the adjacent Rosalind Avenue R.O.W., increasing the total available parking to 77 spaces.

2. **Enhancing Pedestrian and Landscape Infrastructure**: The proposed redevelopment includes an 8-ft-wide public sidewalk and a 6-ft landscape strip along S. Orange Avenue, improving walkability and aesthetics along the corridor. A sidewalk is also proposed on the south side of the building to provide connectivity to the surface parking on the east side.
3. **Minimizing Residential Impact**: The site design ensures that parking is buffered from residential areas, with no direct impact on adjacent single-family homes. The vacant public R.O.W. (Rosalind Avenue) R.O.W. and the existing subdivision wall on the east side further shield residential properties from potential disturbances. A landscape buffer will be provided on the south side to separate the parking area from the residential use on the south.
4. **Stormwater and Environmental Benefits**: The use of pervious pavement and stormwater management improvements will bring the site closer to compliance with modern stormwater quality standards.

IV. Justification for Use of Public Right-of-Way for Parking: The proposed use of 18 parking spaces within the Rosalind Avenue R.O.W. is justified by the following factors:

1. **Existing Limited Use**: The public R.O.W. is currently not utilized for public access but is informally used for parking and is accessed only by the property owner and a couple of adjacent properties. Repurposing the space for formalized parking will optimize land use without impacting existing public access.
2. **Alignment with City Goals**: The proposed redevelopment aligns with Edgewood's vision for revitalizing the Edgewood Central District (ECD) by enhancing accessibility and supporting commercial viability along S. Orange Avenue.
3. **Traffic and Safety Considerations**: The proposed parking plan includes improved pedestrian and vehicular circulation patterns, ensuring safe access for visitors and employees while maintaining adequate space for traffic flow.

V. Justification for Open Space Deficiency: The redevelopment plan results in a reduction of open space from 16% to 11%, below the required 20%. The following factors justify the deficiency:

1. **Public Infrastructure Enhancements**: The provision of an 8-ft-wide public sidewalk along S. Orange Avenue directly benefits the community by improving pedestrian connectivity and safety.
2. **Landscaping and Permeability Improvements**: A 6-ft-wide landscape strip along S. Orange Avenue and the use of pervious pavement mitigate the impact of reduced open space by enhancing green infrastructure and stormwater infiltration.
3. **Existing Constraints and Site Conditions**: Given the site's historic development and limitations, achieving full open space compliance is not feasible without compromising parking and accessibility. The proposed plan strikes a balance between functional necessity and environmental enhancements.

VI. Conclusion: The proposed rezoning and Special Exception request for Parcel B, along with the inclusion of parking within the public R.O.W., are justified based on the need for additional parking, the limited viability of single-family residential use, and the significant site improvements being proposed. The project will support the long-term economic success of the existing commercial property, enhance pedestrian infrastructure, and improve stormwater management while minimizing impacts on adjacent residential properties. Approval of these requests will contribute to the continued revitalization of the Edgewood Central District, aligning with the city's vision for sustainable growth and development.

Please do not hesitate to contact me should you have any questions or need additional clarification regarding this request. I can be reached by phone at 407-895-0324 or by email at SSebaali@feg-inc.us.
Sincerely,

Florida Engineering Group, Inc.

Sam J. Sebaali, P.E., LEED®AP
President

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3/24/2025
CITY OF EDGEWOOD

FEG FLORIDA ENGINEERING GROUP
5127 S. Orange Avenue, Suite 200
Orlando, FL 32809
Phone: 407-895-0324
Fax: 407-895-0325

2302 Parklake Drive, Suite 134
Atlanta, GA 30345
Phone: 1-877-857-1581
Fax: 1-877-857-1582

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APPLICATION FOR SPECIAL EXCEPTION

Reference: Code Sections 134-103 through 134-109

REQUIRED FEES: $750.00 Application Fee + Initial Pass-through Deposit (Ordinance 2013-01) to open up project account. Please note the application fee is non-refundable. Additional pass-through fees may be required throughout the project. If any pass-through balance remains at project completion, it will be reimbursed.

IMPORTANT: A COMPLETE application with all required attachments must be submitted to City Staff 30 days before the next Planning & Zoning meetings. No application shall be deemed accepted unless it is complete and paid for. Notarized letter of authorization from Owner MUST be submitted if application is filed by anyone other than property owner. You can submit all documents electronically to info@edgewood-fl.gov.

Please type or print. Complete carefully, answering each question and attaching all necessary documentation and additional pages as necessary.

[X] New Special Exception Request [ ] Amendment to Special Exception Date SE granted: _____

Applicant Name: SAM J. SEBAALI / FLORIDA ENGINEERING GROUP, INC. Owner Name: FULVIO ROMANO / ROMANO FAMILY PROPERTIES, LLC

Email: SSebaali@feg-inc.us Email: fulvio@rabitsromano.com

Phone: (407) 895-0324 Phone: (407) 490-0350

Property Address: 5195 Magnolia St, Edgewood, FL 32809

Legal Description: LOTS 39, 40, 41, 42, 43, 69, 70, 71, 72 AND 72A, TROPICAL PINES, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK J, PAGE 11, OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA.

Property Zoning: R1-A, REZONING TO R-3 Existing on site: VACANT

Surrounding Zoning Designations:

North: R-1A South: R-1A East: R-1A West: ECD

Section of Code Special Exception being requested: SECTION 134-282 - (c)(2)

Special Exception Request: PROVIDING A STANDALONE PARKING AREA WITH RELATED INFRASTRUCTURE ON THE SITE WITH THE ADDRESS "5195 MAGNOLIA ST, ORLANDO, FL 32809" TO SERVE THE EXISTING BUILDING ON "5151 S ORANGE AVENUE, ORLANDO, FL 32809".

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PROVIDE THE FOLLOWING INFORMATION WITH YOUR APPLICATION:

1) A signed and notarized Agent Authorization form if the applicant IS NOT the subject property owner.

2) Provide a Letter of Explanation which must outline the specifics of the proposed Special Exception request and include the justification for the subject request. If applicable, please include the following:

- Summary of business operation including hours of operation, seating capacity, required parking and loading spaces, number of employees, number of anticipated clients/customers, site concerns that may impact adjacent properties, etc.

3) Each application for a Special Exception shall be accompanied by a site plan. Details of the site plan depend on what section of code you are requesting the Special Exception for. Please work with City Staff to confirm.

4) During the Special Exception review, City Staff may request the following information if applicable:

- Detailed site plan, landscape plan, existing and/or proposed structures, septic systems, drain fields, easements, buffers, signage, fire lanes, driveways, etc.

The applicant hereby states that the above request for Special Exception does not violate any deed restrictions on the property. Application must be signed by the legal owner, not agent, unless copy of power of attorney is attached.

Applicant Name: SAM J. SEBAALI

Applicant Signature: _____ Date: 03/24/2025

Owner Name: FULVIO ROMANO

Owner Signature: _____ Date: 03/24/2025

Office Use Only:

Received by: _____ Date Received: _____

Forwarded to: _____ Date Forwarded: _____

P&Z Meeting Date: _____ City Council Meeting Date: _____

Notes: _____

FEG FLORIDA ENGINEERING GROUP
5127 S. Orange Avenue, Suite 200
Orlando, FL 32809
Phone: 407-895-0324
Fax: 407-895-0325

Engineering the Future

REZONING AND SPECIAL EXCEPTION REQUEST FOR 5195 MAGNOLIA STREET, EDGEWOOD, FL.

ROMANO FAMILY PROPERTIES, LLC
PARCEL I.D. NO. 13-23-29-8752-00-390

MARCH 24, 2025

RECEIVED
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CITY OF EDGEWOOD

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3. **Existing Constraints and Site Conditions**: Given the site's historic development and limitations, achieving full open space compliance is not feasible without compromising parking and accessibility. The proposed plan strikes a balance between functional necessity and environmental enhancements.

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Please do not hesitate to contact me should you have any questions or need additional clarification regarding this request. I can be reached by phone at 407-895-0324 or by email at SSebaali@feg-inc.us.
Sincerely,

Florida Engineering Group, Inc.

Sam J. Sebaali, P.E., LEED®AP
President

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Orlando, FL 32809
Phone: 407-895-0324
Fax: 407-895-0325

2302 Parklake Drive, Suite 134
Atlanta, GA 30345
Phone: 1-877-857-1581
Fax: 1-877-857-1582

Engineering the Future

CITY OF EDGEWOOD
FOUNDED 1924

APPLICATION FOR VARIANCE

Reference: Code Sections 134-103 through 134-109

REQUIRED FEES: $750.00 (Commercial) or $350 (Residential) Application Fee +

Pass-Through Fees Initial Deposit (Ordinance 2013-01)

Please note the application fee is non-refundable. Additional pass-through fees may be required throughout the project. If any pass-through balance remains at project completion, it will be reimbursed.

IMPORTANT: A COMPLETE application with all required attachments must be submitted to City Staff 30 days before the next Planning & Zoning meeting. No application shall be deemed accepted unless it is complete and paid for. Notarized letter of authorization from Owner MUST be submitted if application is filed by anyone other than property owner. You can submit all documents electronically to info@edgewood-fl.gov.

Please type or print. Complete carefully, answering each question and attaching all necessary documentation and additional pages as necessary.

Applicant Name: SAM J. SEBAALI / FLORIDA ENGINEERING GROUP, INC. Owner Name: FULVIO ROMANO / ROMANO FAMILY PROPERTIES, LLC

Email: sebaali.s@tandh.com Email: fulvio@rabitsromano.com

Phone: (407) 895-0324 Phone: (407) 490-0350

Property Address: 5195 Magnolia St, Edgewood, FL 32809

Legal Description: LOTS 39, 40, 41, 42, 43, 69, 70, 71, 72 AND 72A, TROPICAL PINES, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK J, PAGE 11, OF THE PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA.

Property Zoning: R1-A, REZONING TO R-3 Existing on site: VACANT

Section of Code Variance is being requested: (1) Code Section 134-60(c), (2) Section 114-4(1)(b), (3) Article V, Division 5 – Off-Street Parking Requirements

Variance Request: (1) Request to construct a 3.5-foot-high concrete or masonry wall along the south side of the new parking lot (east of Magnolia Street), with no wall on the north and west boundaries, in lieu of the required minimum 8-foot wall.

(2) Request to eliminate the required 6-foot-high opaque hedge along the eastern boundary of the new parking lot, and to allow a reduced hedge height along the southern boundary—consistent with the proposed lower wall height, if approved.

(3) Request to provide parking at a ratio of 1 space per 375 square feet for office/general commercial uses. Request to allow up to 15% of the required parking spaces to be compact (minimum 8 feet wide), located only in the rear lot (east of Magnolia Street), in order to preserve existing trees.

CITY OF EDGEWOOD
FOUNDED 1924

PROVIDE THE FOLLOWING INFORMATION WITH YOUR APPLICATION:

1) A signed and notarized Agent Authorization form if the applicant IS NOT the subject property owner.

2) Provide a Letter of Explanation which must outline the specifics of the proposed Variance request and include the justification for the subject request. To justify the Variance, the applicant must demonstrate the following:

- That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures or buildings in the same zoning district.
- That the special conditions and circumstances do not result from the actions of the applicant
- That approval of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to other lands, buildings or structures in the same zoning district.
- That literal interpretation of the provisions contained in this chapter would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this chapter and would work unnecessary and undue hardship on the applicant.
- That the variance approved is the minimum variance that will make possible the reasonable use of the land, building or structure.
- That approval of the variance will be in harmony with the general intent and purpose of this chapter and that such variance will not be injurious to the neighborhood or otherwise detrimental to the public welfare.
- That the variance sought will be consistent with the Edgewood Comprehensive Plan

3) Each application for a Variance shall be accompanied by a site plan. Details of the site plan depend on what section of code you are requesting the Variance for. Please work with City Staff to confirm.

The applicant hereby states that the above request for a Variance does not violate any deed restrictions on the property. Application must be signed by the legal owner, not agent, unless copy of power of attorney is attached.

Applicant Name: Sam J. Sebaali

Applicant Signature: _____ Date: 04/29/2025

Owner Name: Fulvio Romano

Owner Signature: _____ Date: 4.29.25

CITY OF
EDGEWOOD
FOUNDED 1924

Office Use Only:

Received by: _____ Date Received: _____

Forwarded to: _____ Date Forwarded: _____

P&Z Meeting Date: _____ City Council Meeting Date: _____

Notes: _____

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FEG FLORIDA ENGINEERING GROUP
now part of
THOMAS & HUTTON

April 29, 2025

Subject: Variance Narrative
Re-Development at 5151 S. Orange Avenue
FEG/T & H Project No.: 25-033

The following variances are being requested in connection with the re-development of the existing property at 5151 S. Orange Avenue.

- **Variance to Code Section 134-60(c):**
  Request to construct a 3.5-foot-high concrete or masonry wall along the south side of the new parking lot (east of Magnolia Street), with no wall on the north and west boundaries, in lieu of the required minimum 8-foot wall.
- **Variance to Code Section 114-4(1)(b):**
  Request to eliminate the required 6-foot-high opaque hedge along the eastern boundary of the new parking lot, and to allow a reduced hedge height along the southern boundary—consistent with the proposed lower wall height, if approved.
- **Variance to Article V, Division 5 – Off-Street Parking Requirements:**
  - Request to provide parking at a ratio of 1 space per 375 square feet for office/general commercial uses.
  - Request to allow up to 15% of the required parking spaces to be compact (minimum 8 feet wide), located only in the rear lot (east of Magnolia Street), in order to preserve existing trees.

The following provides a narrative to each of the above listed variances:

Variance to Code Section 134-60(c):
A variance in the wall height: 3.5 feet high concrete or masonry wall on the south side of the new parking lot east of Magnolia Street and no wall on the north and west boundaries in lieu of the required minimum of eight feet in height.

Per Code Section 134-104(3)b., variance approval requires a finding of the following 6 criteria are true, which staff deems to be true.

1. ***That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures or buildings in the same zoning district.***

The subject property uniquely presents an already isolated location, a condition not typical of other properties within the same zoning district. The proposed 8-foot high wall along the south side of the parking lot raises significant public safety concerns due to the property's isolated location. The 8-foot high wall would create a substantial barrier and exacerbate the existing sense of seclusion, potentially creating an environment less visible and accessible, which could increase the risk of criminal activity. The existing wall already on the east side of the adjacent unopened Rosalind Avenue right-of-way also creates a special circumstance.

2. ***That the special conditions and circumstances do not result from the actions of the applicant.***

These distinctive conditions are in no way the result of the applicant's actions.

3. ***That approval of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to other lands, buildings or structures in the same zoning district.***

Granting this variance will not confer any special privilege on the applicant. Rather, it addresses a unique safety concern arising from the property's isolation, a concern not generally applicable to other sites in the district.

4. ***That literal interpretation of the provisions contained in this chapter would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this chapter and would work unnecessary and undue hardship on the applicant.***

A literal interpretation mandating an 8-foot wall along the east and south property line would deprive the applicant of the right to ensure basic public safety on their property, a right commonly afforded to others. Such a wall would exacerbate the existing isolation, creating unnecessary and undue hardship by potentially fostering a less secure environment.

5. ***That the variance approved is the minimum variance that will make possible the reasonable use of the land, building or structure.***

The proposed condition of approval of this requested variance, a 3.5-foot masonry wall along the south property line of the parking lot east of Magnolia Street, represents the condition to achieve the reasonable use of the land as a functional and safe parking area while protecting adjacent uses. This carefully considered height effectively mitigates headlight intrusion into the adjacent residential properties should the existing fencing be taken down, while crucially avoiding the significant public safety risks associated with an 8-foot barrier in this isolated setting.

6. ***That approval of the variance will be in harmony with the general intent and purpose of this chapter and that such variance will not be injurious to the neighborhood or otherwise detrimental to the public welfare.***

Approving this variance, with the stipulated 3.5-foot wall condition, is demonstrably in harmony with the general intent and purpose of this chapter, which implicitly includes promoting public safety and well-being. By preventing the creation of a secluded and potentially hazardous area, this variance actively aids in eliminating detrimental impacts to the public welfare and fosters a more secure environment for both users of the parking lot and the adjacent residents.

Variance to Code Section 114-4(1)(b):

A variance in Code Section 114-4(1)b. to reduce the requirement of a 6 feet high opaque hedge along the south and east boundaries of the new parking lot if the variance is approved to allow the elimination of the wall on the east and a reduced wall height on the south boundary of the new parking lot.

1. ***That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures or buildings in the same zoning district.***

The subject property presents a unique set of circumstances that render a 6-foot opaque hedge along the east side of the property (west Rosalind Avenue right-of-way line) impractical and potentially detrimental, conditions not applicable to other properties in the same zoning district. Specifically, the **existing wall along the east right-of-way of the unopened Rosalind Avenue** already provides a significant visual and physical barrier. A six feet hedge on the east property line would create an isolated area in the unopened Rosalind Avenue right-of-way. A 6 feet high hedge on the south parking lot boundary would be counterproductive to the rationale for the reduced wall height if the requested variance for reduced wall height is approved.

2. ***That the special conditions and circumstances do not result from the actions of the applicant.***

These **distinctive conditions are not the result of the applicant's actions**. The presence of the pre-existing wall and the inherent isolation of the property are external factors influencing the appropriateness of the standard landscaping requirement.

3. ***That approval of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to other lands, buildings or structures in the same zoning district.***

Eliminating the opaque hedge requirement in this specific context will **not confer any special privilege** on the applicant. Instead, it allows for a more practical and conscious design that takes into account the existing site conditions, unlike other properties in the district that may not share these unique characteristics.

4. ***That literal interpretation of the provisions contained in this chapter would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this chapter and would work unnecessary and undue hardship on the applicant.***

A literal interpretation mandating a 6-foot opaque hedge along both the south and east boundaries would impose an **unnecessary and undue hardship** on the applicant exacerbating public safety concerns depriving the applicant of the ability to design a safer environment, a right commonly enjoyed by other property owners.

5. ***That the variance approved is the minimum variance that will make possible the reasonable use of the land, building or structure.***

Requiring the hedge to be as high as the wall where required, balances the need for some landscaping with the paramount concern for maintaining visibility and public safety in an isolated area.

6. ***That approval of the variance will be in harmony with the general intent and purpose of this chapter and that such variance will not be injurious to the neighborhood or otherwise detrimental to the public welfare.***

Approving this variance is **in harmony with the general intent and purpose of this chapter**, which includes promoting safe and functional development. Eliminating the potentially hazardous opaque hedge in this specific isolated location actively **aids in eliminating detrimental impacts to the public welfare** by enhancing visibility and security.

Variance to Article V, Division 5 – Off-Street Parking Requirements:

A variance for the parking standards of the City's parking requirements in Code Article V, Division 5 Off Street Parking, specifically to allow 1 space per 375 square feet for office or general commercial uses; and, 10% of the total required parking may be a minimum of 8 feet in width (compact parking) in the rear parking lot (east of Magnolia Street):

1. ***That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures or buildings in the same zoning district.***

The site was developed prior to modern land use regulations and lacks the minimum parking needed for viable uses intended along Orange Avenue.

2. ***That the special conditions and circumstances do not result from the actions of the applicant.***

The lack of necessary parking was not the result of the applicant.

3. ***That approval of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to other lands, buildings or structures in the same zoning district. The requested parking standards does not confer on the applicant a special privilege.***

The reduced parking and allowance of compact spaces are intended to allow for a more effective resolution of existing nonconformities, not to provide an unfair competitive advantage.

4. ***That literal interpretation of the provisions contained in this chapter would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this chapter and would work unnecessary and undue hardship on the applicant.***

Strict adherence to standard parking standards hinders the applicant's ability to rectify the existing nonconforming parking situation and create a more code-compliant and functional site for commercial and office use.

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now part of
THOMAS & HUTTON

5. *That the variance approved is the minimum variance that will make possible the reasonable use of the land, building or structure.*

   The applicant's request is the minimum. The intent is to provide as many spaces to at least meet the standard minimum. Such is needed for marketability of leasing space.

6. *That approval of the variance will be in harmony with the general intent and purpose of this chapter and that such variance will not be injurious to the neighborhood or otherwise detrimental to the public welfare.*

   Approving this variance allows for the ability to lease the space, meeting the City's goal of improvement of the Orange Avenue corridor aesthetic. The requested variances allow for a comprehensive site redesign that addresses the pre-existing nonconformities in a practical and beneficial manner. The conditions of approval will provide compatibility with the residential user of Lake Conway Drive.

Sincerely,
THOMAS & HUTTON ENGINEERING CO.

Sam J. Sebaali, P.E., LEED®AP
Regional Director

Order ID: 7808705

* Agency Commission not included

GROSS PRICE * : **$301.93**

PACKAGE NAME: Public Hearing/Bid/Misc_Legal

Product(s): Orlando Sentinel, Affidavit, Floridapublicnotices.com, Classifieds.OS.com_Legals

AdSize(s): 1 Column

Run Date(s): Friday, May 2, 2025

Zone: Full Run

Color Spec. B/W

Preview

NOTICE OF PUBLIC HEARING CITY OF EDGEWOOD, FLORIDA

NOTICE IS HEREBY GIVEN that the City of Edgewood, Florida, will hold public hearings to consider a request to rezone the property located at 5195 Magnolia Street, Edgewood, FL 32809, from Single-Family Residential (R-1A) to Multifamily Residential (R-3).

Public Hearing Dates, Times & Location: All hearings will be held at Edgewood City Hall, Council Chambers, 405 Bagshaw Way, Edgewood, FL 32809.

- Planning & Zoning Board: Monday, May 12, 2025, at 6:30 p.m.
- City Council – First Reading: Tuesday, May 20, 2025, at 6:30 p.m.
- City Council – Second Reading: Tuesday, June 17, 2025, at 6:30 p.m.

Please note that the public hearing may be continued to a specific date and time by announcement during the hearing, without the need for further published notice.

ORDINANCE NO. 2025-04
AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA, AMENDING THE OFFICIAL ZONING MAP TO CHANGE THE ZONING CLASSIFICATION OF PROPERTY LOCATED AT 5195 MAGNOLIA STREET, ORLANDO, FLORIDA 32809, COMPRISING APPROXIMATELY 0.70 ACRES, FROM SINGLE-FAMILY RESIDENTIAL (R-1A) TO MULTIFAMILY RESIDENTIAL (R-3); PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

To obtain a copy of the proposed ordinance or related documents, please email info@edgewood-fl.gov or visit City Hall at 405 Bagshaw Way, Edgewood, FL 32809.

Interested parties are encouraged to attend the public hearings and will have the opportunity to speak on the proposed rezoning. If you are unable to attend, comments may be submitted in writing by email or delivered in person to City Hall. All written submissions will become part of the official public record. To ensure inclusion in the record, written comments must be

Order ID: 7808705

* Agency Commission not included

GROSS PRICE * : **$301.93**

PACKAGE NAME: Public Hearing/Bid/Misc_Legal

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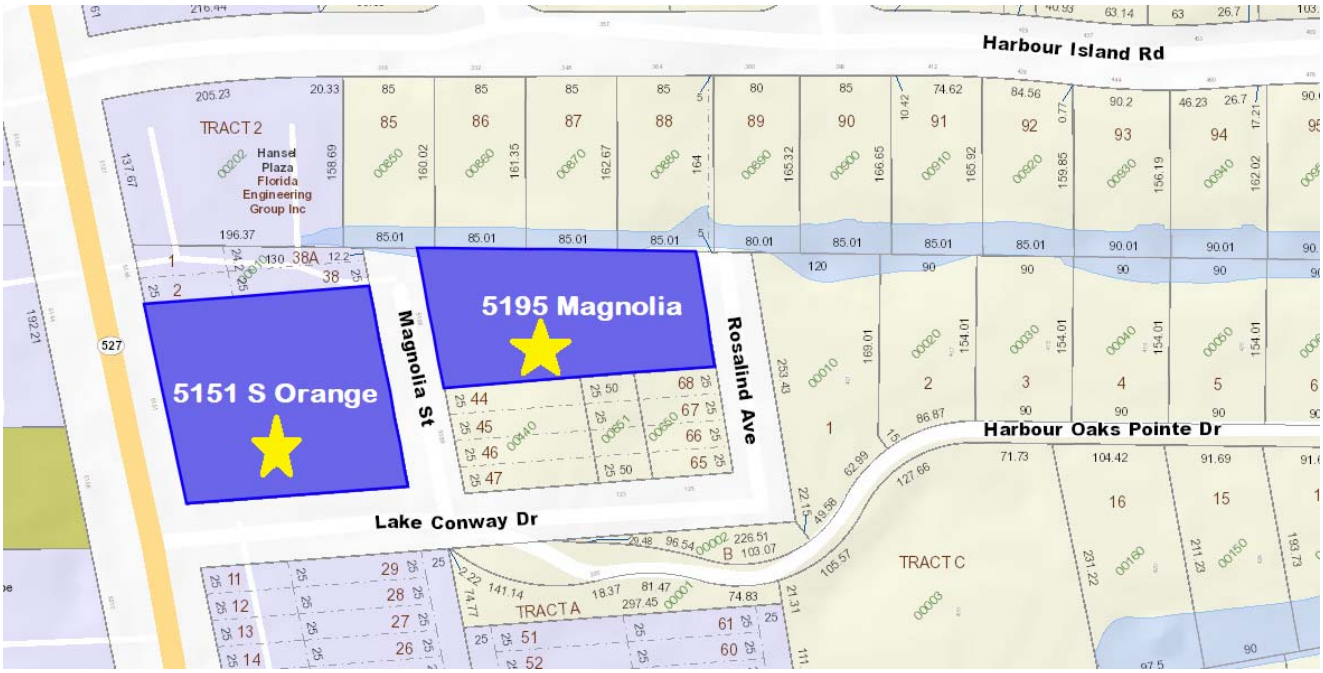
received no later than 12:00 PM (noon) on the day of the scheduled hearing.

Individuals with disabilities who require accommodations or assistance to participate in the hearings should contact the City Clerk at (407) 851-2920 at least 24 hours prior to the scheduled meeting.

Anyone wishing to appeal a decision made at these hearings must ensure that a verbatim record of the proceedings is made, including all testimony and evidence, as this will be required for any appeal.
5/02/2025 7808705

NOTICE OF PUBLIC HEARINGS

The City of Edgewood will hold public hearings to consider several proposals related to the properties located at **5195 Magnolia Street** and **5151 South Orange Avenue**. These proposals include a request to rezone the property at 5195 Magnolia Street to R-3, a Special Exception for a parking lot, and multiple Variances to City Code requirements as well as a variance for the property located at 5151 South Orange Avenue. Detailed information on each proposal is provided below:



1. **Ordinance 2025-04:** To change the zoning designation of the property at 5195 Magnolia Street from R-1A (Single-Family Residential) to R-3 (Medium-Density Residential).

2. **Special Exception 2025-01: Request for** Special Exception approval, as allowed by City Code Section 134-282(c)(2) , for a parking lot at 5195 Magnolia Street that will serve the adjacent commercial use located at 5151 South Orange Avenue.

3. **Variance 2025-02:** Variance to City Code Section 134-60(c) to construct a 3.5-foot-high concrete or masonry wall on the south side of the new parking lot situated at 5195 Magnolia Street, and to have no wall on the north and east boundaries. This is a variance from the City's requirement for a minimum wall height of eight feet.

4. **Variance 2025-03:** Variance to City Code Section 114-4(l)(b) to eliminate the requirement for a 6-foot-high opaque hedge along the east boundary of the new parking lot at 5195 Magnolia Street. Additionally, a variance in hedge height along the southern boundary, to allow a reduced wall height consistent with requested reduced wall height requested in Variance 2025-01; Code requires a minimum hedge height of six feet.

5. **Variance 2025-04:** Variance to City Code Article V, Division 5 to vary from the City's off-street parking requirements for the business at 5151 South Orange as follows:
    - To allow a parking ratio of 1 parking space per 375 square feet for office and general commercial uses.
    - To permit up to 15% of the total required parking spaces to be compact (minimum 8 feet in width). These compact spaces will be limited to the rear parking lot (east of Magnolia Street) to preserve existing trees on the site.

Public Hearing Dates, Times & Location: All hearings will be held at Edgewood City Hall council chambers, located at 405 Bagshaw Way. Edgewood, Florida 32809.

- Planning & Zoning Board Meeting - Monday, May 12, 2025 at 6:30 PM
- City Council Meeting: First Reading - Tuesday, May 20, 2025 at 6:30 PM
- City Council Meeting: Second Reading - Tuesday, June 17, 2025 at 6:30 PM

How to Participate:

- Review the application and staff reports by contacting or visiting City Hall.
    - Email: info@edgewood-fl.gov
    - Phone: 407-851-2920
    - Hours: Monday-Thursday: 8 AM to 4 PM; Friday: 8 AM to noon.
- Attend the public hearings and be heard (5/12/25, 5/20/25, & 6/17/25)
- If you are unable to attend the public hearings, you may submit your comments by email to info@edgewood-fl.gov or in writing to Edgewood City Hall at 405 Bagshaw Way.
- All written comments will become part of the official public record for the project. Please ensure your comments are received **no later than 12:00 PM (noon)** on the day of the scheduled public hearing.

Accessibility:
If you require accommodations under the Americans with Disabilities Act, please notify the City Clerk's Office in writing at least **48 hours prior** to the meeting.

Continuations:
Any or all of the public hearings may be continued to a later date. The date, time, and location of any continuation will be announced at the scheduled hearing.

Dated: May 1, 2025


Bell Equipment Rental
Bell Tony G Tr
Orlando Clinical Research Ctr
Orlando Clinical Research Center Inc
Jamaica Ln
Alumi Tech Alumi Tech Inc
Alumitech Of Orlando
Alumi Tech Inc
Custom Empire Stables
Motor Sports J and K Motorsports LLC
North American Veterinary Community
Eastern States Veterinary Assoc Inc
Baileys Real Estate LLP
Nathaniel's Hope Nathaniels Hope Inc
Adrenaline Film 5224 S Orange Ave LLC
Romano Fulvio
Magnolia St
Rosalind Ave
Lake Conway Dr
Harbour Island Rd
Harbour Oaks Pointe Dr
Mandalay Rd
Leeward Way
Oaks Cir
Orange Ave
527
TRACT A
TRACT 2
TRACT 3
501.6'
501.8'
501.0'
502.0'
502.6'
502.4'
500.4'
501.3'
500.1'
501.6'
500.9'

Application: Ord 2025-04; SE 2025-01; VAR 2025-02 VAR 2025-03; VAR 2025-04

Owner/Applicant Name: Fulvio Romano

Public Hearing Dates: 5/12/25, 5/20/25, & 6/17/25

This affidavit is to be presented at the public hearing before the Planning and Zoning Board.

SIGN AFFIDAVIT

STATE OF FLORIDA
ORANGE COUNTY

Before me, the undersigned authority, personally appeared Connor Antonissen, to me well known and known to me to be the person described in and who executed the foregoing affidavit, after being first duly sworn, says:

1. That the affiant posted the notice provided by the City of Edgewood, which contains the time and dated of the public hearings involved (i.e. Planning and Zoning Board and/or City Council).

2. That said posted notice also contained the relevant facts pertaining to the application.

3. That said notice was posted was posted in a conspicuous and easily visible place on the subject property not less than ten days prior to the date of public hearing. Date posted: 5/2/25.

4. That the affiant understands that this affidavit is intended to be submitted as a prerequisite for a public hearing, and as such will be officially filed with the City of Edgewood, Florida.

Signature of owner or authorized representative

State of Florida County of Orange
Sworn to and subscribed before me this _____ day of May, 20 25 via physical presence.

Print, type, or stamp commissioned name of Notary Public

HH 241996
Notary Public, State of Florida

Personally Known OR ~~Produced~~ Identification
Type of I.D. Produced License

Notary Public State of Florida
Brett Sollazzo
My Commission
HH 241996
Exp. 3/17/2026


For lease
+1 407 982 8580



Brett Sollazzo

From: John Crane <johncranejr@gmail.com>
Sent: Sunday, May 11, 2025 8:44 PM
To: CH Info
Subject: Rezoning, Special Exceptions, and Variances for 5151 Orange Ave

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern:

My name is John Crane. I reside at 492 Harbour Island Road, Edgewood, FL, with my wife and two daughters (10 and 14 years of age). I am writing to inform you of my opposition to the application for the rezoning, special exceptions, and variances for 515 Orange Ave, as it has been submitted. However, before I provide my reasons for opposing the application, I would first like to point out that I was not notified by the City of Edgewood ("City") about this application, since my residence is not adjacent to the subject properties. Understandably, the City may not be required to provide notice to residents that are not adjacent to the subject properties, however, I feel this is the wrong approach, particularly when rezoning and special exceptions and variances may impact everyone in the surrounding neighborhoods, if not the entire City.

Every home in the adjacent neighborhoods that enter and exist on Harbour Island Dr. and Lake Conway Dr. will be greatly impacted by the increased number of vehicles that will come with expanding the parking for the existing commercial building. It is already risky enough turning left out of these neighborhoods onto Orange Ave., that nearly 95% of the time require the turning ("suicide") lane be used to simply merge into the volume of traffic that now exists on Orange Ave. The additional volume of vehicles entering and existing the subject properties will quite literally be an accident waiting to happen and hopefully not a fatal one.

Of course, the City, applicant, and residents, would like nothing more than to see the commercial building be presentable and useful. However, at what cost. Thus, it is my opinion that other options should be considered to maximize parking and use within the footprint of the current zoning designations. To do this, other considerations could be taken, such as part of Magnolia street being used for parking behind the commercial building, and utilizing the overgrown Rosalind Ave to access the current R-1A lot that can then be seperated from the commercial property by a wall. Reading the May 2, 2025, report prepared by the City Planning Consultant, there is no indication other options were explored and potentially available. Rather, the report reads as being very biased, in that every effort was made to justify relaxing the requirements as much as possible in order to not burden the applicant. Other than suggesting a 3.5-foot wall be constructed on one side of the proposed parking lot to limit light entering the adjacent rentals from headlights, there was little to no concern for other residences. There was no mention of the risks posed by increased traffic and use of the "suicide" lane in front of the adjacent neighborhoods and other issues. The reports included with the application did state there could be increased criminal activity, and the solution is to not build walls so others can monitor the area. My guess is the assumption is the residents in the adjacent neighborhoods are the ones that will have to monitor the area.

As far as the current zoning, the reports included as part of the application suggest these changes because both the commercial and R-1A properties are limited in who they can be marketed to. However, nothing has changed since the purchase of these properties. From my understanding, such changes have been proposed in the past, only to be squashed. It is my belief City council members at the time realized the impact it would have on the adjacent neighborhoods. So, what makes it any different today?

If the City were to consider allowing a parking lot to be constructed to service the commercial property, there should be some considerations made for the adjacent residences and covenants put in place to ensure the integrity of the surrounding neighborhoods. Again, the reports presented offered no such leeway or even inkling that these were possible.

I believe there may be other options that can be explored that will allow the property to increase its parking, but not to the extent proposed, helping to reduce the risk of a potentially deadly accident from occurring and not invite criminal activity. Therefore, if the City is not intending to deny the application, I do request that it provide a continuance so that all nearby residents have the opportunity to educate themselves on the proposed changes and provide the City with its questions and concerns. Additionally, a continuance would allow the residents to meet with the developer and possibly City officials to see what other options may be beneficial for everyone.

I thank you for your time and consideration in this matter.

Sincerely,

John S. Crane

Brett Sollazzo

From: Daniel Evans <enthalpy@bellsouth.net>
Sent: Monday, May 12, 2025 10:45 AM
To: CH Info
Subject: Planning and Zoning Meeting May 12, 2025

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

In reviewing the scope of the proposed project at 5195 Magnolia St/ 5151 South Orange Avenue, we find the extreme number of variances/special exceptions - 14 - to be excessive and vague with no specific timeline or details. At this stage it would be premature for citizens and neighbors of the proposed project to grant approval for the various requests.

We are therefore asking the Planning and Zoning Board to **reject** this project request at this time for the above reasons.

Thank you,

Daniel and Beverly Evans
5120 The Oaks Circle
Edgewood, FL 32809
407-467-6644

SPEKTRUM HEALTH

To the Esteemed Members of the Edgewood City Council,

I am writing to you today as a deeply invested member of the Edgewood community and the Founder and CEO of SPEKTRUM Health, a charitable community health clinic located at 5205 South Orange Avenue. My purpose in writing is to express my strongest support for Mr. Fulvio Romano of Romano & Rabits Architecture and his request for a zoning change for a parcel behind his building at 5151 South Orange Avenue to increase available parking spaces.

Mr. Romano has demonstrated an exceptional commitment to the revitalization and beautification of our city. His significant investment in the complete renovation of the buildings at 5205 and 5151 South Orange Avenue stands as a testament to his dedication. This renovation has not only provided a modern and welcoming space that will attract new businesses to serve the community but has also significantly enhanced the aesthetic appeal of the immediate area.

Beyond his direct work on the building across the street from us, Mr. Romano has consistently shown a genuine interest in attracting new businesses to properties and buildings that are currently defunct and unused. His vision aligns perfectly with the council's goals of economic development and community improvement. The efforts he is making to secure adequate parking for his building at 5151 South Orange Avenue are crucial. Increased parking capacity will undoubtedly attract a new business that will serve the area, bringing much-needed services and vitality to our neighborhood.

Approving this zoning change for additional parking is not merely a bureaucratic decision; it is an investment in the future prosperity and appeal of Edgewood. It will enable Mr. Romano to continue his valuable work in transforming underutilized spaces into thriving commercial properties, which in turn benefits all residents and businesses.

I urge the City Council to recognize Mr. Romano's positive contributions and to approve his request for the zoning change. Supporting his efforts will directly contribute to the continued growth and beautification of our beloved city.

Thank you for your time and consideration of this important matter. In times like we face, we must all work together to create safe, healthy and thriving communities!

Sincerely,



Joseph (Joey) Knoll, Founder & CEO
SPEKTRUM Health
5205 South Orange Avenue Suite #110
Edgewood, FL

Memo

To: City of Edgewood Planning & Zoning Boad and City Council

From: Richard Mims (5117 The Oaks Circle, Edgewood, FL)

Date: 5/12/2025

Re: Re-zoning of 5195 Magnolia Street

To Whom It May Concern:

I am writing to voice my concerns over the re-zoning of the parcel located at 5195 Magnolia Street. In the zoning application there are more questions than answers.

1. The building, that currently is under parked for its use, has undergone renovations over the past 6 to 9 months. These renovations converted the building from a retail use to an office use. Wasn't a site plan and or use change approved prior to the renovations? Why is the owner now requesting this parking variance? Seems like the use and parking requirements under that "office" use should have been determined at that time.
2. Have any traffic studies been completed on the effects of the additional volume of cars on Orange Avenue.
3. As a resident of River Oaks subdivision, turning onto Orange Avenue is a nightmare and the additional volume in traffic will not help.
4. What is the city gaining by vacating the Magnolia Avenue right of way? Is the property owner buying the right-of-way from the city?

I believe there is enough reason for the Planning and Zoning Board as well as City Council to consider not approving the re-zoning request. The residents of River Oaks subdivision have not been provided with enough information on this issue and the City Planner's recommendations are not satisfactory.

Thank you,

Richard Mims
5117 The Oaks Circle

To: Edgewood Planning and Zoning

Re: 5195 Magnolia

The rezoning of 5195 Magnolia was forwarded to my attention. I am being told that the applicant wants to Rezone R 1 to R 3 for a parking lot. I am not sure why the city would do a residential rezone when there are multiple ways to do this. Why can you not use any of the following to do the same thing if needed. 1. MOU Memorandum of understanding 2. A regular variance for parking. 3. A development agreement that can be combined with the variance. It seems like that would be a better fit as the market and area goes through changes. Please let me know if there are reasons this will not work as I am currently on a project in the Florida Keys and cannot attend the meeting.

Sincerely John Moccio

460 Harbour Island Rd

Edgewood Fl 32809.

Brett Sollazzo

From: Tami Afamasaga-Luna <soldbytamial@gmail.com>
Sent: Monday, May 12, 2025 2:01 PM
To: Brett Sollazzo; z luna
Subject: Re: Project Documentation – 5195 Magnolia & 5151 S Orange

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To it may concern, we are the owners at 125 Lake Conway Dr. Edgewood Fl
We have lived here since 2014/15

We have a few concerns that seem reasonable and easy to incorporate into the plans. The following are some of our concerns:

WALL: 8 foot wall versus 3.5 feet- concerns for a public parking area- potential safety, security issues, noise pollution and light pollution are of some concerns. We are asking that there be a further compromise for at least 6 feet tall with 2 feet of vegetation. Maintaining the 8 foot standard requirements. This may mitigate some of the issues that can arise, such as safety, noise issues, pedestrian traffic, light intrusion issues, etc. Compliance with standard and current codes is for public safety and security among other considerations. We would prefer that the 8 foot requirement be the fulfilled with a 6 foot wall and 2 feet of vegetation at the upper portion of the wall. We are looking for peace and safety with asking for the 8 foot total height- with either wall mixed with vegetation or just the 8 foot wall as the code stands.

Our kitchen, all bedrooms including our master bedroom, will be approximately 20 feet to the wall between our properties and all the windows will be exposed to the light or sound pollution from the vehicles.

The other concerns are the water runoff and drainage issues. Our home flooded in 2022, due to the drainage ditch not being excavated or managed prior to heavy rains. There exist water retention and runoff issues in the area around 5195 Magnolia We have many concerns with regards to the runoff from the surface area of the parking lot. It appears that pavers will be used instead of asphalt, is it possible to have some sort of drainage system that does not divert water towards the existing homes or roads.

Light and noise pollution: signage to keep noise down -No bright lights- No loud music- No festivals or rentals of the parking lot for events.
Lighting on the lot should be below the wall height and not facing into any adjacent lots, to avoid light pollution or disturbances to surrounding lots.

Locked: A Locked lot when outside of business hours for health and safety and to discourage loitering or crime activity.
Hours of operation: Since this a residential area, is it reasonable to have standard "day time hours" for the use of this parking lot. Not an all night lot and no commercial vehicles or overnight parking, such as trucks, 18 wheelers etc. Is this something that is open for discussion with this variance request?

Traffic impacts: Will there be a new street light to accommodate the influx of vehicles. For Orange Avenue will there be "street markings that state -DO NOT BLOCK-" so the current residence and other vehicles do not get backed up onto Lake Conway Dr. or block the egress and ingress for adjacent residential subdivisions.

Thank you kindly for considering our concerns, so that we can dwell as much as possible in security and peace with our neighbor at 5195 Magnolia with whatever development that takes place may it be in good healthy/relationships for all parties involved.

Navarro family and residence adjacent to the 5195 Magnolia lot.
Soldbytamial@gmail.com
David, Tami, Ashley and family

On Mon, May 12, 2025 at 11:46 AM Brett Sollazzo <bsollazzo@edgewood-fl.gov> wrote:

> Good morning,
>
> If you would like to email a comment please respond to this one. Your comment will be added to the public record for tonight's meeting.
>
> Please have this to me no later than 2pm to allow me time to provide it to Board Members tonight.
>
> Kind Regards,
>
> Brett Sollazzo
> Administrative Project Manager
> City of Edgewood
> 405 Bagshaw Way | Edgewood, FL 32809
> Tel: 407-851-2920 Ext:4201
> Monday – Thursday 8:00 am to 4:00 pm
> Friday 8:00 am to Noon
>
> PLEASE NOTE: Information provided in this email is subject to disclosure to the public pursuant to Florida Sunshine Law. Email sent on the City system is considered public and is only withheld from disclosure if deemed confidential pursuant to state law.
>
> ---
>
> **From:** Tami Afamasaga-Luna <soldbytamial@gmail.com>
> **Sent:** Monday, May 12, 2025 11:44 AM
> **To:** Brett Sollazzo <bsollazzo@edgewood-fl.gov>
> **Subject:** Re: Project Documentation – 5195 Magnolia & 5151 S Orange
>
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> >
> > - Staff Report

Brett Sollazzo

From: John Crane <johncranejr@gmail.com>
Sent: Sunday, May 11, 2025 8:44 PM
To: CH Info
Subject: Rezoning, Special Exceptions, and Variances for 5151 Orange Ave

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern:

My name is John Crane. I reside at 492 Harbour Island Road, Edgewood, FL, with my wife and two daughters (10 and 14 years of age). I am writing to inform you of my opposition to the application for the rezoning, special exceptions, and variances for 515 Orange Ave, as it has been submitted. However, before I provide my reasons for opposing the application, I would first like to point out that I was not notified by the City of Edgewood ("City") about this application, since my residence is not adjacent to the subject properties. Understandably, the City may not be required to provide notice to residents that are not adjacent to the subject properties, however, I feel this is the wrong approach, particularly when rezoning and special exceptions and variances may impact everyone in the surrounding neighborhoods, if not the entire City.

Every home in the adjacent neighborhoods that enter and exist on Harbour Island Dr. and Lake Conway Dr. will be greatly impacted by the increased number of vehicles that will come with expanding the parking for the existing commercial building. It is already risky enough turning left out of these neighborhoods onto Orange Ave., that nearly 95% of the time require the turning ("suicide") lane be used to simply merge into the volume of traffic that now exists on Orange Ave. The additional volume of vehicles entering and existing the subject properties will quite literally be an accident waiting to happen and hopefully not a fatal one.

Of course, the City, applicant, and residents, would like nothing more than to see the commercial building be presentable and useful. However, at what cost. Thus, it is my opinion that other options should be considered to maximize parking and use within the footprint of the current zoning designations. To do this, other considerations could be taken, such as part of Magnolia street being used for parking behind the commercial building, and utilizing the overgrown Rosalind Ave to access the current R-1A lot that can then be seperated from the commercial property by a wall. Reading the May 2, 2025, report prepared by the City Planning Consultant, there is no indication other options were explored and potentially available. Rather, the report reads as being very biased, in that every effort was made to justify relaxing the requirements as much as possible in order to not burden the applicant. Other than suggesting a 3.5-foot wall be constructed on one side of the proposed parking lot to limit light entering the adjacent rentals from headlights, there was little to no concern for other residences. There was no mention of the risks posed by increased traffic and use of the "suicide" lane in front of the adjacent neighborhoods and other issues. The reports included with the application did state there could be increased criminal activity, and the solution is to not build walls so others can monitor the area. My guess is the assumption is the residents in the adjacent neighborhoods are the ones that will have to monitor the area.

As far as the current zoning, the reports included as part of the application suggest these changes because both the commercial and R-1A properties are limited in who they can be marketed to. However, nothing has changed since the purchase of these properties. From my understanding, such changes have been proposed in the past, only to be squashed. It is my belief City council members at the time realized the impact it would have on the adjacent neighborhoods. So, what makes it any different today?

If the City were to consider allowing a parking lot to be constructed to service the commercial property, there should be some considerations made for the adjacent residences and covenants put in place to ensure the integrity of the surrounding neighborhoods. Again, the reports presented offered no such leeway or even inkling that these were possible.

I believe there may be other options that can be explored that will allow the property to increase its parking, but not to the extent proposed, helping to reduce the risk of a potentially deadly accident from occurring and not invite criminal activity. Therefore, if the City is not intending to deny the application, I do request that it provide a continuance so that all nearby residents have the opportunity to educate themselves on the proposed changes and provide the City with its questions and concerns. Additionally, a continuance would allow the residents to meet with the developer and possibly City officials to see what other options may be beneficial for everyone.

I thank you for your time and consideration in this matter.

Sincerely,

John S. Crane

Brett Sollazzo

From: Daniel Evans <enthalpy@bellsouth.net>
Sent: Monday, May 12, 2025 10:45 AM
To: CH Info
Subject: Planning and Zoning Meeting May 12, 2025

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

In reviewing the scope of the proposed project at 5195 Magnolia St/ 5151 South Orange Avenue, we find the extreme number of variances/special exceptions - 14 - to be excessive and vague with no specific timeline or details. At this stage it would be premature for citizens and neighbors of the proposed project to grant approval for the various requests.

We are therefore asking the Planning and Zoning Board to **reject** this project request at this time for the above reasons.

Thank you,

Daniel and Beverly Evans
5120 The Oaks Circle
Edgewood, FL 32809
407-467-6644

Memo

To: City of Edgewood Planning & Zoning Boad and City Council

From: Richard Mims (5117 The Oaks Circle, Edgewood, FL)

Date: 5/12/2025

Re: Re-zoning of 5195 Magnolia Street

To Whom It May Concern:

I am writing to voice my concerns over the re-zoning of the parcel located at 5195 Magnolia Street. In the zoning application there are more questions than answers.

1. The building, that currently is under parked for its use, has undergone renovations over the past 6 to 9 months. These renovations converted the building from a retail use to an office use. Wasn't a site plan and or use change approved prior to the renovations? Why is the owner now requesting this parking variance? Seems like the use and parking requirements under that "office" use should have been determined at that time.
2. Have any traffic studies been completed on the effects of the additional volume of cars on Orange Avenue.
3. As a resident of River Oaks subdivision, turning onto Orange Avenue is a nightmare and the additional volume in traffic will not help.
4. What is the city gaining by vacating the Magnolia Avenue right of way? Is the property owner buying the right-of-way from the city?

I believe there is enough reason for the Planning and Zoning Board as well as City Council to consider not approving the re-zoning request. The residents of River Oaks subdivision have not been provided with enough information on this issue and the City Planner's recommendations are not satisfactory.

Thank you,

Richard Mims
5117 The Oaks Circle

To: Edgewood Planning and Zoning

Re: 5195 Magnolia

The rezoning of 5195 Magnolia was forwarded to my attention. I am being told that the applicant wants to Rezone R 1 to R 3 for a parking lot. I am not sure why the city would do a residential rezone when there are multiple ways to do this. Why can you not use any of the following to do the same thing if needed. 1. MOU Memorandum of understanding 2. A regular variance for parking. 3. A development agreement that can be combined with the variance. It seems like that would be a better fit as the market and area goes through changes. Please let me know if there are reasons this will not work as I am currently on a project in the Florida Keys and cannot attend the meeting.

Sincerely John Moccio

460 Harbour Island Rd

Edgewood Fl 32809.

Brett Sollazzo

From: Tami Afamasaga-Luna <soldbytamial@gmail.com>
Sent: Monday, May 12, 2025 2:01 PM
To: Brett Sollazzo; z luna
Subject: Re: Project Documentation – 5195 Magnolia & 5151 S Orange

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To it may concern, we are the owners at 125 Lake Conway Dr. Edgewood Fl
We have lived here since 2014/15

We have a few concerns that seem reasonable and easy to incorporate into the plans. The following are some of our concerns:

WALL: 8 foot wall versus 3.5 feet- concerns for a public parking area- potential safety, security issues, noise pollution and light pollution are of some concerns. We are asking that there be a further compromise for at least 6 feet tall with 2 feet of vegetation. Maintaining the 8 foot standard requirements. This may mitigate some of the issues that can arise, such as safety, noise issues, pedestrian traffic, light intrusion issues, etc. Compliance with standard and current codes is for public safety and security among other considerations. We would prefer that the 8 foot requirement be the fulfilled with a 6 foot wall and 2 feet of vegetation at the upper portion of the wall. We are looking for peace and safety with asking for the 8 foot total height- with either wall mixed with vegetation or just the 8 foot wall as the code stands.

Our kitchen, all bedrooms including our master bedroom, will be approximately 20 feet to the wall between our properties and all the windows will be exposed to the light or sound pollution from the vehicles.

The other concerns are the water runoff and drainage issues. Our home flooded in 2022, due to the drainage ditch not being excavated or managed prior to heavy rains. There exist water retention and runoff issues in the area around 5195 Magnolia We have many concerns with regards to the runoff from the surface area of the parking lot. It appears that pavers will be used instead of asphalt, is it possible to have some sort of drainage system that does not divert water towards the existing homes or roads.

Light and noise pollution: signage to keep noise down -No bright lights- No loud music- No festivals or rentals of the parking lot for events.
Lighting on the lot should be below the wall height and not facing into any adjacent lots, to avoid light pollution or disturbances to surrounding lots.

Locked: A Locked lot when outside of business hours for health and safety and to discourage loitering or crime activity.
Hours of operation: Since this a residential area, is it reasonable to have standard "day time hours" for the use of this parking lot. Not an all night lot and no commercial vehicles or overnight parking, such as trucks, 18 wheelers etc. Is this something that is open for discussion with this variance request?

Traffic impacts: Will there be a new street light to accommodate the influx of vehicles. For Orange Avenue will there be "street markings that state -DO NOT BLOCK-" so the current residence and other vehicles do not get backed up onto Lake Conway Dr. or block the egress and ingress for adjacent residential subdivisions.

Thank you kindly for considering our concerns, so that we can dwell as much as possible in security and peace with our neighbor at 5195 Magnolia with whatever development that takes place may it be in good healthy/relationships for all parties involved.

Navarro family and residence adjacent to the 5195 Magnolia lot.
Soldbytamial@gmail.com
David, Tami, Ashley and family

On Mon, May 12, 2025 at 11:46 AM Brett Sollazzo <bsollazzo@edgewood-fl.gov> wrote:

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> >
> > - Staff Report

Brett Sollazzo

From: Laura Lee Shields <Laura.Shields@newlinlaw.com>
Sent: Monday, May 12, 2025 1:55 PM
To: CH Info
Subject: 5195 Magnolia Street and 5151 South Orange Avenue

Importance: High

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Prior to the hearing today at 6:30, I would like to express my opposition to the proposed re-zoning. I am the homeowner at 316 Harbour Island Road, directly adjacent to the area in question. My husband, Carlos Vivanco, is also in opposition to the proposed changes. We have resided in Edgewood for 7 years at this residence. I also support a continuance on the matter, to properly educate myself. I only received the notice a few days ago by US Mail.

Thank you

Sincerely,
Laura Lee Shields and Carlos Vivanco

Laura Lee Shields
Attorney at Law
Phone: 407-203-6563
Mobile: 407-792-6077
Fax: 321-319-9533
Main: 407-888-8000
Email: Laura.Shields@newlinlaw.com
www.newlinlaw.com



DAN NEWLIN
INJURY ATTORNEYS

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Brett Sollazzo

From: Derek Wagner <derek@dhwagner.com>
Sent: Monday, May 12, 2025 10:40 AM
To: CH Info
Subject: Rezoning at 5195 Magnolia Street

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City Planners,

As a resident of Harbour Island, I am writing to express my opposition to the proposed rezoning variance at 5195 Magnolia Street.

While I am not opposed to thoughtful redevelopment, the rezoning concessions requested appear to infringe upon the zoning protections currently in place for the River Oaks and Harbour Island communities. Furthermore, it seems that the proposed changes would have a detrimental effect on the congestion at the property and on Orange Avenue, which is already a significant safety concern for the area's residents.

Thank you for considering my concerns.

Sincerely,
Derek Wagner

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Thank you

Sincerely,
Laura Lee Shields and Carlos Vivanco

Laura Lee Shields
Attorney at Law
Phone: 407-203-6563
Mobile: 407-792-6077
Fax: 321-319-9533
Main: 407-888-8000
Email: Laura.Shields@newlinlaw.com
www.newlinlaw.com





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Thank you for considering my concerns.

Sincerely,
Derek Wagner

PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)

Ordinance 2025-05: Registration Fine Amount

ORDINANCE NO. 2025-05

AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES TO INCLUDE A SPECIFIED FINE AMOUNT FOR PARKING OF VEHICLES WITHOUT CURRENT REGISTRATION UPON A RIGHT-OF-WAY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION, CONFLICTS, AND EFFECTIVE DATE.

WHEREAS, the Code of Ordinances prohibits the parking of vehicles without current registration on public rights-of-way; and

WHEREAS, the Code of Ordinances does not establish a set fine for the violation of parking a vehicle without current registration upon the right-of-way; and

WHEREAS, the City Council of the City of Edgewood finds that this Ordinance is in the best interest of the health, safety, and welfare of citizens, businesses, and visitors to the City of Edgewood.

NOW, THEREFORE, BE IT ENACTED by the City Council of the City of Edgewood, Florida as follows:

NOTE: Underlined words constitute additions to the City of Edgewood Code of Ordinances, ~~strikethrough~~ constitutes deletions from the original Code of Ordinances, and asterisks (***) indicate an omission from the existing text which is intended to remain unchanged.

Section 1. Section 62-26 of the City of Edgewood Code of Ordinances shall be amended as follows:

Sec. 62-26. Schedule of civil penalties for parking violations.

There is hereby adopted the following schedule of civil penalties for parking violations occurring within the city for which payment may be made to the general fund:

Violation	Amount of Civil Penalty
Parking where prohibited by official signs	$ 30.00
Parking in bus space or taxi stand	30.00
Parking on sidewalk or unpaved right-of-way	30.00
Parking in passenger loading zone	30.00
Parking by yellow curb (on sign)	30.00
Parking over the lines used to indicate spaces where parking is permitted	30.00
Parking against traffic flow (wrong direction)	30.00
Unauthorized parking in reserved space	40.00
Unauthorized parking in space for disabled	150.00

Unauthorized parking in freight loading zone	30.00
Obstructing traffic	30.00
Impairing access to mailbox by postal service	30.00
Parking within 15 feet of a fire hydrant	30.00
Parking in a fire lane	100.00
Parking vehicle on right-of-way without current registration	30.00

The registered owner of the vehicle receiving a parking violation notice is responsible and liable for payment of the civil penalties set forth above unless the owner can furnish evidence that the vehicle was, at the time of the parking violation, in the care, custody, or control of another person. In such instances, the owner of the vehicle is required, within 30 calendar days from the date of the parking violation notice, to furnish the City of Edgewood Police Department and/or its parking violations bureau with an affidavit setting forth the name and address, and, if possible, the driver's license number of the person or company who leased, rented, or otherwise had care, custody, or control of the vehicle. The affidavit submitted under this subsection is admissible in any proceeding before the local hearing officer or otherwise and raises the rebuttable presumption that the person identified in the affidavit is responsible for the parking violation. The owner of a vehicle is not responsible for parking violations if the vehicle involved was, at the time, stolen or in the care, custody, or control of some person who did not have permission of the owner to use the vehicle. Prima facie evidence that the vehicle was stolen or was in the care, custody, or control of some person who did not have permission of the owner shall be in the form of a report from appropriate law enforcement agency.

Section 2. The provisions of this Ordinance shall be codified as and become and be made a part of the Code of Ordinances of the City of Edgewood.

Section 3. If any section, sentence, phrase, word or portion of this ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word or portion of this Ordinance not otherwise determined to be invalid, unlawful or unconstitutional.

Section 4. All ordinances that are in conflict with this Ordinance are hereby repealed.

Section 5. This Ordinance shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2025, by the City Council of the City of Edgewood, Florida.

PASSED ON FIRST READING: _____

PASSED ON SECOND READING: _____

_____

Richard A. Horn, Council President

ATTEST:

_____

Sandy Riffle
City Clerk

UNFINISHED BUSINESS

NEW BUSINESS

Set Tentative Millage Rate FY 2025/2026

TO:	Mayor Dowless, Council President Horn, and Council Members Lomas, McElroy, Rader and Steele
FROM:	Sandra Riffle, City Clerk
DATE:	July 10, 2025
RE:	Set tentative millage rate and set public hearing date for final millage and proposed FY 2025/2026 budget

---

I am in receipt of Orange County's preliminary tax roll for real and personal property for the City of Edgewood. The City must complete and return to the Orange County Property Appraiser the DR-420 and DR-420MMP, on or before noon on August 4, 2025. For this reason, the Council must set the tentative millage rate and set the public hearings for the proposed millage and the final millage rate and budget.

Orange County's Preliminary Tax Roll 2024 vs. 2025

	2024/2025	**2025/2026**
Real Property	$503,767,074	555,773,423
Personal Tangible Property	$36,285,140	38,566,837
TOTAL	**$ 540,052,214**	**$ 594,340,260**

The following is a chart that provides you with the City's 2025-2026 ad valorem revenue based on the millage rate set.

Millage	**5.25 (Current) mils**	**5.3 mils**	**5.35 mils**
Ad Valorem	$2,771,920	$2,798,319	$3,035,912
Personal Tangible Property	$192,352	$194,184	$196,016
Total	**$2,964,272**	**$2,992,503**	**$3,231,928**
Calculation: Current Year Gross Taxable Value for Operating Purposes *$* 555,773,423 *x .95 x 5.25/1000 = $*2,771,920			

RECOMMENDATION: Approve the highest listed millage rate of 5.25. This is only a tentative millage rate and can be adjusted to a lower rate in the first public hearing on Tuesday, September 9, 2025, but may not be adjusted to a higher rate.

Please use this form of the Motion: **I move to set the City's millage rate at _____mils, and direct the City Clerk to complete the DR420 and DR420MMP forms to provide to Orange County Property Appraiser, on or before noon on August 4, 2025.**

RFP 2025-CH-02
Debris Monitoring

Memo

To: Mayor Dowless, Council President Horn,
Council Members Lomas, McElroy, Rader, and Steele

From: Sandra Riffle, City Clerk

Date: June 27, 2025

Re: RFP Solicitations for Storm Debris Monitoring Services

The solicitation for Debris Removal services was published on DemandStar, and we received one qualified bid. After a thorough evaluation of the proposal, the RFP Review Committee recommends awarding the contract to **CMTS, LLC**.

While we typically seek multiple bids for competitive procurement, moving forward with a sole bidder is permissible. Although solicited competitively, with only one response, this will proceed as a non-competitive award. We have documented the procurement history and rationale for this decision to best meet audit and compliance requirements, including those for FEMA.

Key considerations supporting this recommendation include:

- **Immediate Need:** We are currently in hurricane season, creating a critical and urgent need for debris removal services. Delaying the award for a re-solicitation could significantly impact our hurricane preparedness.
- **Effective Solicitation:** Our outreach through DemandStar is a widely recognized and effective method for broadcasting solicitations. At this time, we've no clear indication that modifying the solicitation or re-advertising it would generate a significantly more robust response.
- **Analysis of Response:** If we rebid the project, there is a possibility that it will expire with no responses, which would further delay our preparation. The last time the City advertised an RFP for Debris Monitoring Services, we had to run the RFP twice. The first time, we received no responses, and the second time, we received one response, which is the same company that bid this time.

The full submittal from CMTS, LLC, is attached for your review. This recommendation is presented for your final decision regarding the award at the July 15, 2025, City Council Meeting.

A Proposal to
The City of Edgewood
For RFP #2025-CH-02
Debris Monitoring & Public Assistance Consulting Services



Submitted By:

CMTS

June 9, 2025

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SECTION II	Scope of Work	Page 8
SECTION III	Attachments	Page 18

- **Attachment A** – Contract Agreement for Debris Monitoring & Public Assistance Consulting Services — Page 18
  - **Exhibit A to Attachment A** Respondent's Response to the RFP — Page 25
  - **Exhibit B to Attachment A** Additional FEMA Contractual Provisions — Page 26
  - **Exhibit C to Attachment A** Fee Schedule — Page 31
  - **Exhibit D to Attachment A** Certification Regarding Lobbying (Byrd Anti-Lobbying) — Page 32
- **Attachment B --** Drug Free Workplace Certification — Page 33
- **Attachment C** – Conflict of Interest Disclosure Statement — Page 34
- **Attachment D** – Non-Collusion Affidavit — Page 36
- **Attachment E** – Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion — Page 37

At the date and time specified above, all proposals that have been received in a timely manner will be opened, recorded, and accepted for consideration. The names of the vendors submitting proposals will be read aloud and recorded. The proposals will be available for inspection during normal business hours in the City of Edgewood Administration Offices thirty (30) calendar days after the due date or as otherwise allowed under Florida Statutes. When counter-signed by an authorized City representative, this document and any specifically identified attachments may form the contract document binding the parties to all performance specified in this solicitation.

Vendors shall complete and return the entirety of this RFP, and attach all other information requested in this RFP. Failure to sign the proposal response, or to submit the proposal response by the specified time and date, may be cause for rejection of the proposal.

VENDOR IDENTIFICATION

Company Name: CMTS Construction Management Services LLC - DBA CMTS LLC **Phone:** 407-951-6674

Email Address: ymcclain@cmsllc.com

Contact Person: Yvonne McClain

June 9, 2025

Sandra Riffle
City Clerk
City of Edgewood
405 Bagshaw Way
Edgewood, FL 32809

RE: **RFP #2025-CH-02 Debris Monitoring & Public Assistance Consulting Services**

Dear Ms. Riffle:

On behalf of CMTS LLC, I am pleased to submit this proposal to the City of Edgewood in response to the subject RFQ. As Chief Operating Officer of CMTS LLC, I am legally authorized as a signatory to represent CMTS LLC in negotiations and to sign contractual documentation resulting from this solicitation. Your primary point of contact will be our Director of Emergency Management, Xiomara Yanique and her contact information is: (323) 253-0605 and xyanique@cmtsllc.com.

FIRM INTRODUCTION

Founded in Denver, Colorado in 1984, CMTS consistently delivers a wide range of services including program, project, construction management, quality, and inspection services, as an owner's representative and providing staff augmentation services across various sectors. These sectors include emergency management, aviation, infrastructure, transportation, public works, education, and healthcare.

The company began offering FEMA disaster recovery and Public Assistance (PA) consulting services in 1994, following the Northridge Earthquake in California. After expanding its professional services to Florida in 1999, CMTS won its first debris monitoring contract in 2004. This initial involvement has since expanded, with CMTS providing FEMA disaster recovery and hazard mitigation grant program services across Florida, Louisiana, Colorado, Florida, and the USVI territories of St Croix, St. Thomas, and St. Johns.

As a multi-faceted firm, CMTS has collaborated with a diverse set of clients, including housing authorities, more than 30 aviation authorities, 30 states, and more than 300 cities, counties, and townships across the country. Our team has in-depth experience in emergency operations plans by developing strategic and tactical emergency management plans for various municipal clients.

The Emergency Management team at CMTS consists of subject matter experts who specialize in debris monitoring and planning, adherence to federal, state, and historical regulations, FEMA PA support, and design and construction management expertise. The team also has extensive experience managing the PA program, focusing on recovery efforts, the closeout process, grant management, grant writing, coordination with insurance adjusters, and providing regulatory policy support services.

Specifically in Florida, CMTS has been part of the program management team for the City of Jacksonville since 2001, aiding in the debris management process by offering a skilled team to oversee, manage, and keep operations running smoothly. The company has partnered with various consultants to provide debris monitoring and inspection services, responding to tropical storms in 2004, 2006, and 2008, as well as Hurricanes Matthew in 2016, Irma in 2017, Laura and Delta in 2020. Recently, CMTS took on the role of the leading debris monitoring consultant for the City of Edgewood, FL, in the aftermath of Hurricane Ian in 2022 and addressed the consequences of Hurricane Idalia in 2023 in Hillsborough County.

WHY CMTS?

CMTS has proudly partnered with the City of Edgewood for the past five years, not only as a trusted provider of debris monitoring services but also as an essential collaborator in Emergency Management planning. This long-standing relationship reflects our deep understanding of the city's unique needs, operations, and community dynamics. As a smaller municipality, the City of Edgewood requires a firm that listens, responds, and adapts quickly, and we have done just that. We understand the heartbeat of what makes the City of Edgewood.

During our contract term, we have worked through leadership transitions and evolving priorities; CMTS has remained a steady and responsive partner. Our team has provided support across all phases of emergency preparedness and recovery, from planning to execution, while ensuring continuity and quality of service. Whether in the field or behind the scenes, we uphold the highest standards of **Integrity, Accountability, and Professionalism.**

In addition to our monitoring work, CMTS has provided critical support in helping the City of Edgewood complete the required documentation for FEMA reimbursement. Our commitment to compliance, accuracy, and thorough reporting has helped streamline the reimbursement process and reduce delays, allowing the city to stay focused on its residents.

We believe that our proactive, relationship driven approach is why the City of Edgewood continues to place their trust in CMTS. We don't just monitor debris. We help communities prepare, respond, and emerge stronger.

Thank you again for the opportunity to present our proposal. We look forward to partnering with you.

Sincerely,

Yvonne McClain
Chief Operating Officer

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Experience & Key Personnel

EXPERIENCE IN DEBRIS MONITORING & REMOVAL

HURRICANES HELENE & MILTON (2024)

City of Edgewood (FL) | Debris & Disaster Management with PA Program Support

Following the landfall of Hurricane Milton, CMTS maintained close coordination with the City of Edgewood as the municipality evaluated activation options. Once the City confirmed its decision to proceed, CMTS remained on standby and mobilized promptly upon confirmation of the selected debris hauler. The firm deployed all required personnel to oversee the debris monitoring operations, ensuring regulatory compliance, operational efficiency, and continuous oversight. Throughout the engagement, CMTS provided the City of Edgewood with complete documentation and technical guidance to support FEMA closeout requirements and to help maximize reimbursement through the Public Assistance Program.

Hillsborough County (FL) | Debris Management & Removal for Multiple Sites, Right-Of-Way Debris Collection & Tree Removal Services

In Hillsborough County, CMTS supported the prime contractor by providing critical debris monitoring services during Hurricanes Helene and Milton. When Hurricane Milton struck just 13 days after Helene, generating over 4.8 million cubic yards of debris from 12 disposal sites, CMTS rapidly scaled operations to assist with recovery efforts. Working as a blended team with the prime, CMTS deployed experienced field supervisors, tower monitors, and debris monitors to support 24-hour operations and ensure accurate tracking and regulatory compliance. The team noted that although debris was separated by type, some trucks were assigned to pick up only vegetative debris while others collected construction and demolition (C&D) materials. This required careful coordination to ensure proper documentation and compliance. Although the Governor's mandate called for cleanup to be completed within 90 days, the scale and complexity of the event required extended operations. CMTS remained engaged through final haul-out, ensuring all debris reached the appropriate dumpsites and the County was fully cleared.

Flagler County | Debris Monitoring Services

In Flagler County, CMTS supported the prime contractor by managing the full lifecycle of debris monitoring operations, enabling the prime to activate in multiple areas in response to high demand. Mobilized within 24 hours of Hurricane Milton's landfall, CMTS conducted damage assessments and assisted the County in determining whether to activate. Once approved, CMTS deployed appropriate staffing and a dedicated Project Manager to oversee all aspects of the debris monitoring process, including management of the Debris Management Site (DMS), to ensure the County was fully cleared. Utilizing a paper ticket system, CMTS meticulously tracked all load tickets to help the County verify hauler invoices for payment. CMTS also compiled and submitted the full documentation package required for FEMA reimbursement and maintained direct communication with FEMA representatives to address inquiries, confirm compliance, and support the County throughout the reimbursement process. In Hillsborough County, CMTS contributed to the overall recovery effort by providing experienced field supervisors, tower monitors, and debris monitors. Flagler County's land area comprises 571 square miles, and a total of 13,529.56 cubic yards of debris was collected under CMTS's oversight.

HURRICANES IAN (2022) & IDALIA (2023)

Hillsborough County (FL) | Debris Management & Removal for Multiple Sites, Right-Of-Way Debris Collection & Tree Removal Services

CMTS worked with a blended team of consultants to manage the debris removal that included 1,266 square miles in Hillsborough County. The scope of work included monitoring and supervision of removal of mixed debris, vegetative debris, construction, and demolition debris, which included leaning trees, hanging limbs, and stumps. Our team's leadership worked closely with the program manager on the development of a debris management plan, assistance in the identification of

adequate temporary debris storage and reduction sites, estimation of debris quantities, and emergency action plans. The debris team included truck certification, debris monitoring, and working with field staff to ensure they were tracking all work with the ADMS program correctly.

HURRICANE IAN (2022)

City of Edgewood (FL) | Debris & Disaster Management with PA Program Support

CMTS was appointed to manage the overall coordination and communication for the operational phases of the debris collection and auditing for completeness and accuracy for FEMA reimbursements, which included providing technical assistance, negotiating, and maximizing eligible activities funded by the PA Program including Categories A through G, 406 mitigation and the 404 (HMGP) Grant Programs awarded to the State. Our proposed project manager Xiomara Yanique worked with the City of Edgewood Contracts/Clerk Manager and the State Level Grantee and FEMA to maximize the eligible PA recovery and HMGP mitigation activities.

Flagler County | Debris Monitoring Services

Flagler County received significant damage during Hurricane Ian that touched every part of its 571 square miles. During this storm, CMTS was a part of team that provided field supervisors, debris monitors and truck certification staff to assist with the monitoring and supervision of removal of mixed debris, vegetative debris, leaning trees, hanging limbs, and stumps. The staff utilized an ADMS system to track all debris recovered in the County.

HURRICANE IRMA (2017)

Broward County Schools (FL) | Debris Management & Removal for Multiple Sites, Right-Of-Way Debris Collection & Tree Removal Services

Due to the destruction caused by Hurricane Irma, CMTS provided debris monitors to assist with the debris management clean-up for the Broward County School Board. Through the combined efforts in the clean-up, removal, and disposal of debris, CMTS provided debris monitors and field supervisors and managed and monitored the data component of the debris clean-up for over 265 properties in the Broward County School District. The team's responsibilities included overseeing all data entry, and managing, tracking, and reporting all curbside collections provided by the debris removal contractor as follows:



Pictured Above: CMTS was appointed to manage the overall coordination and communication for the operational phases of the debris collection and auditing for completeness and accuracy for FEMA reimbursements for the City of Edgewood, FL in the aftermath of Hurricane Ian.

- **Truck Certifiers** validated the trucks before going out on the streets.
- **Tower Monitors** validated and signed off on all truck loads.
- **Field Supervisors** managed all monitors in the field to ensure they are reporting data accurately.
- **Data Entry Manager** entered and filed all tickets from the field into the computer system.
- **Debris Monitors** followed truckers to observe and report collection pick-up for accuracy. Measured and took pictures of trees and stumps with the GPS locator ensuring accurate billing.
- **Data Entry Clerks** reviewed, validated, and entered all tickets from the field into the database provided by the Broward County School Board.

HURRICANES IRMA (2017) & MATTHEW (2016)

City of Jacksonville (FL) | Debris Management & Removal for Multiple Sites, Right-Of-Way Debris Collection & Tree Removal Services

As a member of the City of Jacksonville's Debris Management Team, CMTS was activated at the onset of Hurricane Matthew. CMTS provided the positions of project manager, project engineer, senior inspector, inspector, field supervisor, truck certifier, field monitor, tower monitor, administrator, data entry, cut and toss, and assessors. By November 9, 2016, the vegetative debris reached a cumulative total of 711,025 cubic yards from nine disposal sites in Duval County, Florida. The Debris Management Team, working with the prime contractor, helped certify and manage over 166 trucks for just the first pass and coordinated with ten truck subcontractors and City of Jacksonville trucks to pick up debris within the right-of-way.

TROPICAL STORM FAY (2008)

City of Jacksonville (FL) | Debris Management & Removal for Multiple Sites, Right-Of-Way Debris Collection & Tree Removal Services

As this storm moved erratically across Florida, extensive flooding resulted from its slow movement. As the storm meandered from water to land, it was the first recorded storm in history to make landfall in Florida four times over seven days. Massive flooding occurred throughout the City of Jacksonville. CMTS provided approximately 60 dedicated personnel that performed leaner, hangar, and stumps monitoring, as well as field monitoring and data entry. In addition, CMTS served as a debris consultant and provided monitors and inspectors for the City of Jacksonville, which included Duval County. CMTS mobilized 30 monitors within 24 hours, and when asked for an additional 20, provided them without delay using our personnel database. These monitors worked seven days a week, 12 hours a day for two months. CMTS provided a project coordinator who dispatched the monitors daily to their work locations. The coordinator's duties included a daily collection of monitor tickets and forwarding them to the prime contractor for tracking all operations and progress. CMTS also coordinated movement of debris removal work crews and monitors throughout the day.

HURRICANE WILMA (2005)

City of Fort Lauderdale (FL) | Debris Management & Removal for Multiple Sites, Right-Of-Way Debris Collection & Tree Removal Services

Hurricane Wilma, whose winds reached 185 mph, caused widespread destruction of critical infrastructure in Florida, including power, water, and sewer systems. The entire City of Fort Lauderdale was without power. CMTS responded to the state-wide emergency by providing approximately 40 personnel, which included field supervisors, generator monitors, tree canopy monitors, field monitors, and management staff. CMTS worked together with the City of Fort Lauderdale Police Department to establish and implement generator security as power was restored throughout the City. CMTS also provided services in connection with the canal restoration efforts within multiple districts. CMTS provided field reconnaissance services within District Canal rights of way to document areas of storm damage. This reconnaissance included daily digital photographs of storm damaged areas, and latitude and longitude points of damaged areas obtained from GPS equipment and daily field reports.

HURRICANES CHARLEY (2004), FRANCES (2004) & JEANNE (2004)

City of Jacksonville (FL) | Debris Management & Removal for Multiple Sites, Right-Of-Way Debris Collection & Tree Removal Services

Hurricane Charley attained a peak intensity of 150 mph winds, making it a strong Category 4 hurricane, the strongest to hit the US since Hurricane Andrew in 1992. Areas throughout the City were isolated for days as masses of large trees, power poles, power lines, transformers, and debris filled the streets. Falling trees tore down power utilities and smashed cars, and their huge roots lifted underground water and sewer utilities. CMTS and its team were readily available and responded to the emergency call for

providing approximately 35 field supervisors and monitors to help restore the City.

Hurricane Francis was a slow-moving and relatively large storm that caused flooding throughout Florida and made landfall twice in the state. With this storm hitting Jacksonville only three weeks after Charley, CMTS continued to provide field supervisors and monitors to assist with recovering the City's natural environment.

Only three weeks after Hurricane Francis, Jeanne made its way onto the coast of Florida just two miles from where Frances struck. Hurricane Jeanne was recorded as the deadliest Hurricane of 2004, being blamed for more than 3,000 deaths in its lifespan of a little more than 14 days. CMTS continued to provide field supervisors and monitors to assist with the City's recovery.

CMTS also provided administrative services to input truck tickets and other information required by the City. Our administrative staff maintained and entered truck tickets into a Microsoft Access database. This information was used by FEMA as part of a tracking system for payments to the debris removal contractors. Our staff also generated reports tracking the quantity of debris removed by each contractor. These reports were used by the City and FEMA. Additional duties included keeping track of legitimately registered trucks used by the debris removal contractors.

KNOWLEDGE & EXPERIENCE OF FEDERAL, STATE & LOCAL EMS AGENCIES, PROGRAMS, FUNDING SOURCES & PROCESSES

In terms of Federal Funding assistance, CMTS provides a very policy-driven approach, with a mission to maximize our client's eligible reimbursements while reducing their risk for future de-obligation. Our team of seasoned professionals have provided expert disaster recovery and technical expertise in the areas of debris management, grant management, construction management/project management, architecture, cost estimating, damage assessment, insurance, and site inspection. Our Project Manager Xiomara Yanique has direct experience overseeing projects with Emergency Management grant funding.

At a minimum we will ensure any grant assistance provided by CMTS will meet all Federal and State requirements and regulations including 2 CFR Part 200 Appendix II to ensure the project remains fully eligible for federal funding.

HURRICANES HELENE & MILTON (2024)

Hillsborough County (FL) | Debris Management & Removal for Multiple Sites, Right-Of-Way Debris Collection & Tree Removal Services

CMTS was engaged to support Hillsborough County in the aftermath of Hurricane Helene, providing experienced field supervisors, tower monitors, and debris monitors to assist with the County's debris removal efforts. Operations began immediately after Helene's landfall and were temporarily paused due to the arrival of Hurricane Milton. Once conditions stabilized, CMTS swiftly resumed services and scaled operations to a 30-personnel team to meet the increased demands of an accelerated recovery timeline aligned with the Governor's 90-day cleanup mandate. Under the leadership of Field Supervisor Curtis Juluke, CMTS managed day-to-day site activities, coordinated field monitors, and served as the direct liaison with the prime contractor. CMTS maintained full monitoring coverage across shifts and delivered complete documentation to support FEMA reimbursement efforts. This project demonstrated CMTS's capacity to remain flexible and responsive under dynamic storm conditions while maintaining regulatory compliance, operational continuity, and high-performance standards throughout both events.

City of Edgewood (FL) | Debris & Disaster Management with PA Program Support

Thirteen days after Hurricane Helene, Hurricane Milton made landfall, compounding recovery efforts across Florida. While the City of Edgewood experienced a smaller volume of debris compared to neighboring jurisdictions, the need for a coordinated and compliant response remained

critical. Through multiple planning conversations, CMTS was activated as the prime contractor to support the city from initial mobilization through final closeout. Led by Project Manager Xiomara Yanique and her team, CMTS provided consistent, hands-on leadership that Edgewood could rely on. Despite challenges such as a weeks-long delay in hauler procurement, the team remained fully engaged, working closely with city officials to ensure that every piece of debris was collected and that no need went unmet. CMTS:

- Recruited, trained, and deployed a team of local debris monitors.
- Managed FEMA compliance, documentation, and reporting for reimbursement.
- Maintained full monitoring coverage and consistent communication with City staff.
- Provided leadership that ensured both field operations and administrative processes ran smoothly.

CMTS maintained a constant and professional presence throughout the project, offering stability and expertise. The company's commitment to Integrity, Accountability, and Professionalism was evident every step of the way. As a result of this collaborative effort, the City of Edgewood completed its cleanup and positioned itself for full FEMA reimbursement, proving that with the right team in place, even smaller municipalities can confidently navigate complex recovery processes.

Flagler County | Debris Monitoring Services

After Hurricane Milton made landfall, CMTS was mobilized within 24 hours to assist Flagler County with the initial storm damage assessment. Just days after responding to Hurricane Helene, the County faced additional impacts from Hurricane Milton that required swift mobilization and organized recovery efforts. Following the assessment phase, CMTS was activated as a subcontractor to support debris monitoring operations across the County. Utilizing the paper ticket method, CMTS provided full-spectrum monitoring services including truck certification, debris site setup, tower operations, field monitoring, and project closeout. The team worked closely with the prime contractor and local officials to ensure accurate data collection and timely reporting. This effort was led by Project Manager Xiomara Yanique, with support from Operations Manager Michael Webb, Field Supervisors Curtis Juluke and Martin Gumbs, Jr., and Quality Control and Documentation Lead Marvette Holland. Together, they delivered consistent oversight, maintained well-organized documentation, and ensured operational continuity in the face of overlapping recovery demands caused by back-to-back hurricanes.

HURRICANE IAN (2022)

City of Edgewood (FL) | Debris & Disaster Management with PA Program Support

CMTS was appointed to manage the overall coordination and communication for the operational phases of the debris collection and auditing for completeness and accuracy for FEMA reimbursements, which included providing technical assistance, negotiating, and maximizing the eligible activities funded by the PA Program including Categories A through G, 406 mitigation and the 404 (HMGP) Grant Programs awarded to the State. Our proposed Project Manager Xiomara Yanique worked with the City of Edgewood Contracts/Clerk Manager and the State Level Grantee and FEMA to maximize the eligible PA recovery and HMGP mitigation activities as follows:

- Xiomara facilitated several meetings with the local FEMA representative.
- She established effective communication with FEMA, ensured concerns were promptly addressed, and advocated for the City's interests.

Through strategic advocacy and detailed documentation, CMTS significantly contributed to securing federal assistance for Edgewood, aiding in the community's recovery and resilience-building efforts.

HURRICANE IDA (2021)

Saint John the Baptist Parish Sheriff's Office (LA) | FEMA Consultant/Owner's Representative

CMTS monitored the recovery efforts including construction recovery of four facilities damaged during Hurricane Ida for as follows:

- Developing scopes, evaluating bids and monitoring construction per FEMA.
- Assisting with the RFP/bids, bid walk-throughs,

and contract execution. This included interfacing with the owner, general designer, contractor, and other project participants including but not limited to the Louisiana PA and FEMA PA contacts, geotechnical consultant, civil engineer, landscape architect and project architect.

HURRICANE LAURA (2020)

Calcasieu Parish Sheriff's Office (LA) | FEMA Consultant/Owner's Representative

CMTS managed the repair of 30 plus assets damaged by Hurricane Laura. The work included developing scopes, evaluating bids and monitoring construction per FEMA requirements. It also included reviewing all damaged facilities as identified with CPSO's insurance company, developing scopes of works that are not included in the insurance policy, and submitting this work to CPSO's FEMA PA specialist for reimbursement.

Louisiana Housing Council, Inc. (LA) | Professional Consultant Services FEMA PA

CMTS provided professional services as a FEMA PA resource for the various housing authorities managed by Louisiana Housing Council. The scope of work included creating sub-applicant damage inventory using carrier adjustors' reports, supporting sub-applicants on the use of FEMA's grant portal, providing technical assistance on FEMA's PA Program, and preparing necessary documentation on exigent circumstances as needed by sub-applicants. Sub-applicants included the following housing authorities: Lafourche Parish, St. Charles, Kenner, Berwick, Patterson, Independence, Thibodeaux, Jefferson, Westwego, Morgan City, Slidell, and Donaldsonville.

KNOWLEDGE OF ENVIRONMENTAL REQUIREMENTS

HURRICANE IRMA (2017)

City of Jacksonville | Water Debris Removal

Hurricane Irma, a Category 4 storm, caused widespread flooding across the state, significantly affecting the St. Johns River basin. In the aftermath, CMTS played a crucial role in clearing the waterways of debris. The team meticulously gathered all relevant data, creating spreadsheets to bill for FEMA-approved damages accurately. They ensured strict adherence to FEMA's guidelines by linking invoices with evidence of completed, authorized work in Excel sheets, facilitating the processing of FEMA payments. Additionally, they implemented rigorous quality assurance and control measures to ensure all data met FEMA's standards for compliance and proper submission formatting. CMTS kept comprehensive records and consistently updated them to meet tight deadlines.

HURRICANE WILMA (2005)

Broward County (FL) Multiple Districts | Water Management System Vegetation Removal

CMTS provided hurricane water management system vegetation removal as a sub-consultant on two projects for multiple districts in Broward County. The services are in connection with the canal restoration efforts within the Coral Springs Improvement District, North Spring Improvement District, Sunshine Water Control District, and Pine Tree Water. CMTS provided field reconnaissance services within district canal rights-of-way to document areas of non-hurricane related vegetation locations slated for removal. CMTS also provided daily vegetation removal/construction observation and monitoring services that included daily photographs of storm-damaged areas, latitude and longitude points of damaged areas obtained from G.P.S. equipment, and daily field reports.

EXPERIENCE IN ALL ASPECTS OF EMS

HURRICANE HELENE (2024)

Tallahassee, Keaton Beach, and Steinhatchee | DRC Support

Following the landfall of Hurricane Helene, CMTS was mobilized to provide rapid response support across three Disaster Recovery Centers (DRCs) in Florida: Tallahassee, Keaton Beach, and Steinhatchee. Within 24 hours, our team deployed trained personnel to assist with survivor intake, resource navigation, and onsite coordination with local and federal partners.

To meet urgent staffing needs, CMTS hired and managed a team of 30 individuals, ensuring each site was fully staffed and able to serve the influx of residents seeking assistance. Our staff worked directly with impacted individuals, helping them

complete essential documentation, access emergency services, and begin the path to recovery.

The project was led by Project Manager Xiomara Yanique, with Marvette Holland serving as Field Oversight, managing personnel assignments, site logistics, and coordination between agencies. CMTS's ability to quickly mobilize and provide qualified, compassionate staff played a vital role in supporting communities during the immediate aftermath of the storm.

HURRICANE MILTON (2024)

Tampa Bay Area | Emergency Shelter Staffing

In preparation for Hurricane Milton, CMTS was activated to provide emergency shelter staffing across the Tampa Bay Area. Our team supported operations at three different shelters, supplying trained personnel to work overnight shifts for one week as the storm approached and impacted the region.

Shelter activation requires extensive planning, setup, and coordination, including ensuring proper intake procedures, sanitation, safety, and emotional support for displaced residents. CMTS staff assisted with pre-storm setup, including organizing sleeping areas, preparing supplies, supporting intake registration, and establishing safe environments for families and individuals seeking refuge.

Our team was deployed swiftly and integrated into local emergency operations to meet the needs of the community. CMTS ensured that shelter operations ran smoothly throughout the duration of activation, demonstrating our capacity to support both short-notice mobilizations and critical emergency response efforts in high-stress environments.

HURRICANE IAN (2022)

The City Edgewood (FL) | Emergency Management Plan

Prior to the 2022 Hurricane season, CMTS worked with the City of Edgewood and key community partners to prepare its emergency management plan. The team prioritized recruitment and training to ensure everyone was knowledgeable about the EMP and worked with the City to create job fairs to identify individuals who were not just skilled, but also deeply committed to the community's welfare.

HURRICANE LAURA (2020)

St. Charles Parish School, Catholic Dioceses and Tulane University (LA) | Damage Assessments

CMTS successfully completed damage assessments as part of a team in several Louisiana parishes and communities including six St. Charles Parish Public School buildings, 23 Catholic Dioceses facilities in Paulina and Hammond, and five facilities at Tulane University. CMTS provided experienced Senior Inspectors and Junior Inspectors who were deployed throughout the area to conduct damage assessments. The team collected critical damage information at the different buildings that were used to support insurance claims and FEMA claims.

HURRICANE IRMA (2017)

Virgin Islands Port Authority (USVI) | Site Assessments & Estimating Services

CMTS developed cost estimates for repair/replace construction for 50 structures and facilities that were either demolished or damaged significantly by Hurricane Irma. Currently CMTS is providing Construction Management Services for the rebuild and renovation of (6) HeadStart Facilities that were destroyed from Hurricane Irma.

TROPICAL STORM BERYL (2012)

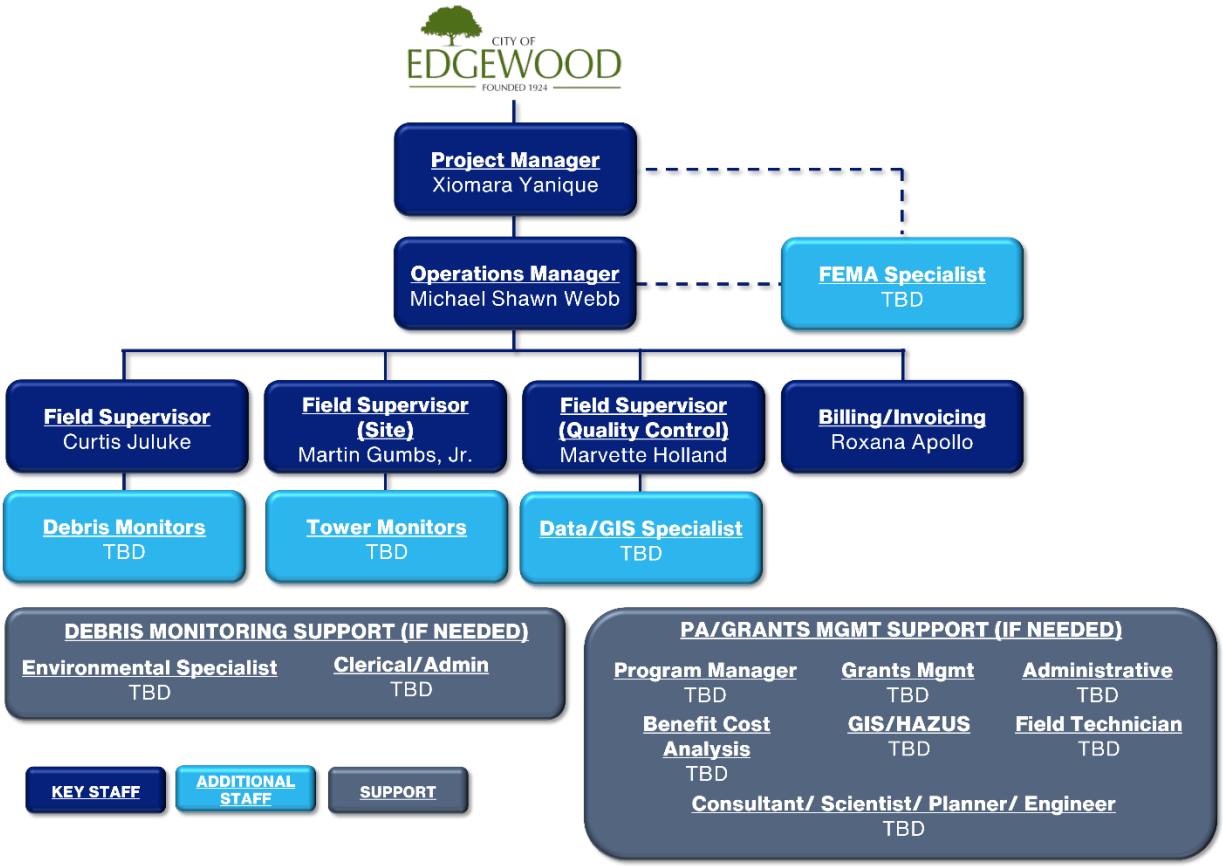
City of Jacksonville, FL | EOC Coordination

Beryl was the strongest off-season tropical storm ever to make landfall in the US. Upon making landfall in Jacksonville, the storm's strong winds left approximately 38,000 people without power. CMTS participated in the initial strategy sessions at the Emergency Operations Center (EOC) concerning this storm.

KEY PERSONNEL

Name/Role	Responsibilities
Project Manager **Xiomara Yanique** 24 Years' Experience	• Assist City Staff with disaster debris management planning. • Meet regularly with the city to review, develop, and update the Disaster Debris Management Plan. • Provide in-house training to City staff. • Keep City staff informed of updates to local, State and Federal disaster management rules and policies. • Support the City with FEMA Public Assistance (PA) Grant Management. • Serve as the liaison between the City and all local, State and Federal agencies as requested. • Oversee overall project execution to ensure timely, cost-effective, and compliant operations.
Operations Manager **Michael Webb** 26 Years' Experience	• Develop and implement systems for tracking field activities and managing documentation. • Support the Project Manager by coordinating day-to-day field logistics and issue resolution. • Conduct preliminary site assessment and documentation of Temporary Debris Storage and Reduction (TDSR) sites as requested. • Coordinate with the City staff and contractors to resolve field issues in real-time. • Coordinate with the City staff and debris contractors to address field concerns and urgent needs. • Oversee end-of-day operations: verify crew for task completion, ensure all recordkeeping is accurate, confirm all trucks have exited disposal sites, and secure facilities.
Field Supervisor **Curtis Juluke** 18 Years' Experience	• Accurately measure and certify the cubic yard or weight capacity of each collection vehicle prior to it being placed into debris collection service. • Supervise and support debris monitors in the field to ensure the accuracy of debris collection. • Work with the Operations Manager to determine daily cleanup crew assignments and scheduling monitors. • Submit daily reports detailing cleanup assignments and progress. • Maintain a log of hazardous conditions, including but not limited to stumps, trees, leaners, and hangers.
Field Supervisor (Site) **Martin Gumbs, Jr.** 22 Years' Experience	• Oversee daily operations at the Temporary Debris Storage and Reduction (TDSR) site or staging area. • Ensure proper site layout, including signage, traffic control, staging zones, and safety compliance. • Monitor and document all incoming and outgoing debris loads; verify scale tickets and load certifications. • Oversee the certification of trucks and coordinate with tower monitors to ensure accurate documentation of debris loads. • Coordinate with Field Supervisors to maintain operational efficiency and address on-site challenges. • Ensure all personnel follow established safety protocols and documentation procedures. • Oversee the restoration of TDSR sites to pre-disaster conditions in accordance with local and FEMA standards.
Field Supervisor (Quality Control) **Marvette Holland** 7 Years' Experience	• Conduct routine field audits to ensure compliance with contract specifications and FEMA guidelines. • Identify discrepancies or non-compliance and issue corrective actions to field personnel. • Work with field supervisors to ensure data integrity and proper recordkeeping. • Review photo documentation and ticketing for completeness and compliance with FEMA standards. • Submit quality control summaries to the Project Manager and Operations Manager.
Billing/Invoicing **Roxana Apollo** 24 Years' Experience	• Manage the preparation and submission of all invoices. • Perform detailed reviews and reconciliation of billing documentation. • Validate invoice accuracy and ensure they meet City formats, deadlines, and compliance requirements. • Track outstanding payments and coordinate with accounting departments as needed.

ORGANIZATIONAL CHART



RESUMES

Resumes are provided immediately after this page.

Xiomara Yanique has 23 years' experience in operations, business development, and employee engagement. With a proven track record in transforming work environments into smooth-running operations and implementing policies and procedures, she is an excellent planner and problem solver who readily adapts to change. Xiomara's human resource administration expertise incorporates employee engagement and retention, recruitment, talent strategies, conflict resolution, change management and labor relations. She is an effective leader and communicator, accustomed to collaborating with senior management and owners to support the company and project goals, productivity and profit. Xiomara serves as CMTS' Emergency Management Services (EMS) Manager, responsible for identifying opportunities to partner with state and local counties in preparation of anticipated damage sustained during hurricane season. She is highly knowledgeable regarding the Federal Emergency Management Agency's (FEMA) policies and guidelines, and efficient in leading, organizing, and mobilizing teams for on-call disaster emergency management services.

RELEVANT EXPERIENCE

CMTS LLC | EMS Director | Various Locations, United States

Emergency Management Services Director responsible for preparing for disaster cleanup and mobilization by hiring and training needed staff, and working with clients to define and achieve all goals and related milestones for successful execution. She provides research, review, and facilitates the requests for proposals (RFPs) process, while providing project management and oversight including review and verification of invoices for payment. Xiomara has hired temporary staff and mobilized teams to support the cleanup of seasonal hurricane damage. She provides training sessions and contract oversight, including reporting payroll hours and approving invoices for payment. Xiomara has led EMS teams in Florida for the following projects:

- **Flagler County | Debris Monitoring - Hurricanes Helene & Milton**

Project Manager for this contract supporting the augmentation of staff for recovery efforts in Flagler County. Within 24 hours of the hurricane's impact, Xiomara was deployed to the area to conduct initial assessments of the damage and determine staffing needs. She was responsible for overseeing and managing two sites with a team of 10 employees dedicated to debris monitoring and supervision. Xiomara worked diligently to ensure recovery efforts were implemented efficiently and effectively, meeting the critical needs of the county. She also worked closely with Flagler County's municipal leadership to ensure recovery efforts aligned with local needs, providing daily updates to the municipality, maintaining clear and consistent communication with county officials to track progress and address concerns. Her responsibilities also included managing payroll hours, approving invoices, and ensuring the administrative aspects of the project were handled seamlessly. Xiomara's leadership was instrumental in fostering a collaborative relationship between the EMS team and Flagler County. Her abilities to effectively manage recovery operations, maintain open lines of communication, and deliver results were critical to the swift restoration of the community following these natural disasters.

- **Flagler County | Debris Monitoring – Hurricane Ian**

Project Manager supporting Eisman & Russo by providing qualified staff to augment their operations. She also assisted E&R as needed with daily operations

Education

- BA, History; Clark Atlanta University

Certifications

- FEMA ICS-100 –Introduction to Incident Command System
- FEMA IS-00800 – National Response Framework, An Introduction
- FEMA IS-00700 – An Introduction to the National Incident Management System
- IS-00242 Effective Communication
- IS-00230 Fundamentals of Emergency Management
- IS-00042 Social Media in Emergency Management
- OSHA 30 – Outreach for General Industry

Training

- First/Aid CPR

Professional Affiliations

- Florida Preparedness Association (FEPA)
- National Association of Black Women in Construction (NABWIC), National Board Member

Years of Experience: 23

during the removal of hurricane-related debris, ensuring efficient and effective project execution.

- **Hillsborough County | Debris Monitoring Services - Hurricanes Helene & Milton**

Project Manager responsible for providing and managing a team of 35 employees dedicated to these operations. In September 2024, Governor Ron DeSantis issued Executive Order 24-209, declaring a state of emergency for 61 counties, including Hillsborough. This order established a 90-day push to expedite debris removal and recovery operations. Xiomara managed a 24-hour site, ensuring continuous operations by providing and overseeing staff around the clock. Her responsibilities extended to managing payroll hours and signing off on invoices, ensuring that all administrative aspects of the project were handled efficiently.

- **City of Edgewood | Disaster Management, and Debris Monitoring Services - Hurricane Milton**

Project Manager responsible for the overall coordination and communication efforts required for successful execution of all operational phases of the debris collection and auditing process. Xiomara was responsible for ensuring the completeness and accuracy of documentation needed for FEMA reimbursements. She also coordinated with both the municipality and the hauling company to ensure that all debris removal efforts were conducted in strict adherence to FEMA guidelines. By managing these critical partnerships and overseeing proper removal procedures, she played a pivotal role in streamlining communication, managing resources, and ensuring a smooth and compliant recovery operation. Xiomara effectively closed out the project by finalizing all necessary documentation, verifying that all debris removal tasks met FEMA standards, and ensuring that the reimbursement process was successful.

- **City of Edgewood | Public Assistance Program Support, Disaster Management, and Debris Monitoring Services - Hurricane Ian**

Project Manager responsible for the overall coordination and communication efforts required for the successful execution of all operational phases of the debris collection and auditing process. Xiomara ensured completeness and accuracy for FEMA reimbursements, which included providing technical assistance, negotiating, and maximizing the eligible activities funded by the Public Assistance Program including Categories A through G, 406 mitigation and the 404 (HMGP) Grant Programs awarded to the State. Additionally, CMTS worked with the State Level Grantee and FEMA to maximize the eligible PA recovery and HMGP mitigation activities.

- **City of Jacksonville | Debris Monitoring - Hurricane Irma**

Project Manager responsible for daily operations during the removal of hurricane-related debris, the preparation of claim documentation, monitoring of permit requirements, and implementing quality control procedures. The team was responsible for monitoring contractors during removal and disposal of approximately 1,500,000 CY of debris throughout the city, including vegetative and construction and demolition debris along nearly 4,000 miles of roadways, more than 200 parks, five historical cemeteries and other City-owned and maintained locations. Xiomara quickly mobilized inspectors to oversee cut and toss operations within 12 hours after the storm's passing. Our team performed preliminary damage assessments, certified contractor equipment, and provided contract administration, ensured FEMA compliance, coordinated briefings and work progress with the City, documented all work performed for FEMA claims, assisted with responding to public concerns and comments. The team provided approximately 400 monitors and supervisors who were responsible for documenting cut and toss operations and the removal of storm-related debris, including 70,000 leaners and hangers, and stumps. Additionally, we supervised and monitored operations at the Temporary Debris Storage and Reduction Facility (TDSR) locations and landfills, inspecting and quantifying each load of incoming debris and haul-outs.

- **City of Jacksonville | Debris Monitoring - Hurricane Matthew**

Project Manager for the debris cleanup caused by Hurricane Matthew, a Category 5 hurricane that landed in the United States on October 7, 2016, impacting several coastal cities along the Eastern Seaboard. The City of Jacksonville faced significant challenges due to extensive flooding, infrastructure damage, and displacement of residents. CMTS provided immediate support to the City of Jacksonville and Duval County. Xiomara oversaw the hiring of 50 temporary staff to assist in various roles, from Debris Monitors to Field & Data Managers. The team engaged with local communities, residents, and community partners to gather feedback, address concerns, and promote transparency throughout recovery. This inclusive approach fostered trust and cooperation, empowering communities to actively participate in rebuilding efforts. The team was responsible for removing nearly 900K CY of debris and were able to successfully meet the City of Jacksonville's goal of completing the "first pass" along 4,124 miles of roadway within 30 days.

Michael Webb has 25 years' experience planning, monitoring, and modifying energy conservation and sustainability programs with an emphasis on developing educational, training, and promotional tools, implementing outreach strategies, and developing enforcement tactics. He has spent the last four years serving as a vital member of the CMTS Emergency Management team where he provides oversight and supervision of field and in-house staff.

RELEVANT EXPERIENCE

City of Edgewood | Debris Monitoring - Hurricane Ian | Edgewood, FL

Supervisor responsible for managing and supervising all field and in-house staff. Michael stepped in to cover all positions as needed when employees were absent to help the project stay on track. He established a sold rapport with the program manager, client, hauler, EPC, and local officials and maintained the work schedule and payroll hours.

Southwest Airlines | Sustainability & Waste Reduction | Atlanta, GA

In-Flight Trainer/Sustainability Project Manager responsible for designing and implementing an in-house sustainability and waste reduction program, to include writing a training manual, training staff, monitoring progress, and making necessary modifications. The program encompassed airport facilities as well as office spaces. Michael trained department managers and staff on the updated protocols and program initiatives, while working to ensure responsiveness to common problems and concerns. He solicited suggestions from staff to make the program more inclusive and performed detailed, on-site audits of company-wide waste reduction and recycling opportunities, recording all areas in need of improvement. Michael identified and coordinated with new sustainability vendors across the US, FAA, and various US airport authorities to ensure necessary equipment was accessible and available. He contacted suppliers regarding prices and performed cost comparison analyses to guarantee the best possible profit-loss ratio. Michael monitored and publicized program results and prepared reports for board meetings reflecting the status of the program on a volumetric and financial basis. He developed and conducted classroom and simulator training in accordance with Federal Acquisition Requirements (FARs), Advanced Qualification Program Manual (AQPM) and Flight Operations Training Manual (FOTM).

AirTran Airways | Emergency Response Programs | Atlanta, GA

Special Projects/Operations Coordinator responsible for working closely with other members of the Southwest Airlines/AirTran Airways emergency teams. Michael assisted with assessments and provided overviews of logistics requirements for the development of project proposals and coordination between logistics and programming teams to ensure adequate logistics service throughout the emergency response. He supported the procedures and policies necessary for the effective management of the emergency supply chain. Michael ensured that appropriate standards of logistics procedures and policies were implemented and adhered to, and that all emergency logistics staff received adequate briefing and training, and that those tools and procedures were shared and coordinated with relevant staff. He assisted with Requests for Proposals (RFPs) and Requests for Quotations (RFQs), interviewed, hired, supervised, and evaluated a staff of over 40 people. Michael controlled labor costs by purchasing and maintaining correct inventory based on peak and non-peak hours.

Certifications

- OSHA 30
- CPR/ AED Federal Emergency Management Agency (FEMA)
- FEMA ICS-100
- FEMA IS-139
- FEMA IS-230
- FEMA IS-235
- FEMA IS-240
- 40 hours of Federal Aviation (FAA Health & Safety)

Years of Experience: 25

Curtis Juluke has 17 years' experience supporting Emergency Management teams in Florida. He holds multiple FEMA Certifications and an OSHA 30 - Outreach for General Industry. Curtis has demonstrated his ability to mobilize quickly and perform well under pressure and is excellent at leading teams in the field, providing training and supervising logistical operations.

RELEVANT EXPERIENCE

City of Edgewood | Hurricane Ian Debris Management | Edgewood, FL

Field Supervisor responsible for all field operations. He assisted with issues and clarifications of debris with the hauler while addressing any concerns with the residents. Curtis worked closely with the operations manager and city staff.

Flagler County | Debris Monitoring, Hurricane Ian | Flagler County, FL

Debris Monitor responsible for monitoring hauling contractors to ensure debris was safely removed and documented according to local, state, and federal regulations.

City of Jacksonville | Hurricane Irma Debris Management | Jacksonville, FL

Lead Field Supervisor/Quality Inspector responsible for the supervision of 68 team members in the field including debris monitors and field supervisors. He aided the prime contractor with scheduling, dispatching, truck certifications and inspections, and all logistical operations in the field. Curtis supported other field supervisors with their daily field operations and supervised vegetational and construction debris removal for the City of Jacksonville after Hurricane Irma. He adhered to compliance guidelines with state and OSHA regulations as a quality inspector and prepared reports on daily field operations, equipment, training, quality control and polices, and other relevant procedures. He worked with the data manager to troubleshoot any issues in the field and was also the liaison with upper management to his employees in the field.

City of Fort Lauderdale | Hurricane Matthew Debris Management | Fort Lauderdale, FL

Field Supervisor/Tower Monitor responsible for scheduling, dispatching, truck certification, and inspections, including all logistical operations for the field monitors assigned work areas of the storm debris cleanup. The work included: training, supervising, ensuring that all monitors were adequately equipped with maps and tickets to document each pickup location's work. As tower monitor, Curtis verified and monitored each truck record, including volumetric measurements (cubic yards), added into service.

City of New Orleans | Hurricane Katrina Debris Management | New Orleans, LA

Field Supervisor/Tower Monitor responsible for separate roles in the efforts to get New Orleans back to normal as quickly as possible. He started out as a debris monitor and quickly got promoted to tower monitor then field supervisor. Curtis followed compliance guidelines with the state and OSHA regulations and conducted quality control inspections of FEMA issued housing. Curtis researched and prepared reports on daily field operations, equipment, training, quality control policies and other relevant procedures. He maintained records of contract hauler's trucks, to include cubic yardage, time in and time out, number of loads per day, and other data requested by designated City staff.

Certifications

- FEMA - AS Introduction to Incident Command System ICS-100
- FEMA - Debris Management Planning for State, Tribal and Local Officials Certification (2018)
- OSHA 30 – Outreach for General Industry

Years of Experience: 17

MARTIN GUMBS, JR.
Field Supervisor (Site)

Martin Gumbs, Jr., has 24 years of experience managing telecommunications projects, specializing in restoring critical infrastructure during disasters. He has led efforts to bring wireless towers back online after hurricanes, ensuring municipalities can communicate for public safety and emergency response. Expanding his role, Martin now applies his expertise in the field, managing teams and overseeing disaster cleanup operations to support recovery efforts and strengthen community resilience.

Flagler County | Debris Monitoring | Flagler County, FL

Field Supervisor responsible for overseeing all activities related to the removal of vegetative debris caused by hurricanes from public and residential areas/roadways/parks and dump sites and ensuring that debris is properly disposed of in accordance with state and local regulations. Additional responsibilities included conducting daily safety inspections, reporting any hazardous conditions to management, and managing daily operations of the debris removal team. Martin identified, analyzed and reported on debris conditions, provided daily/weekly updates to management and determined appropriate action to ensure the safety of personnel, equipment and facilities.

Hillsborough County | Debris Monitoring | Hillsborough County, FL

Field Supervisor responsible for overseeing all activities related to the removal of vegetative debris caused by hurricanes from public and residential areas/roadways/parks and dump sites and ensuring that debris is properly disposed of in accordance with state and local regulations. Additional responsibilities included conducting daily safety inspections, reporting any hazardous conditions to management, and managing daily operations of the debris removal team. Martin identified, analyzed and reported on debris conditions, provided daily/weekly updates to management and determined appropriate action to ensure the safety of personnel, equipment and facilities.

City of Edgewood | Debris Monitoring | Edgewood, FL

Field Supervisor responsible for overseeing all activities related to the removal of vegetative debris caused by hurricanes from public and residential areas/roadways/parks and dump sites and ensuring that debris is properly disposed of in accordance with state and local regulations. Additional responsibilities included conducting daily safety inspections, reporting any hazardous conditions to management, and managing daily operations of the debris removal team. Martin identified, analyzed and reported on debris conditions, provided daily/weekly updates to management and determined appropriate action to ensure the safety of personnel, equipment and facilities.

Certifications

- OSHA 30
- First Aid / CPR AED
- PMP – In Progress
- CCM – In Progress

Software

- Krinkle Debris Tracker
- Microsoft Office
- SharePoint
- Visio
- FST
- Clearvision
- Siterra
- QuickBase
- CASPR

Years of Experience: 24

Marvette Holland has 28 years' experience in bookkeeping, administrative and office management with the last six years dedicated to supporting disaster recovery and debris management projects where she provides oversight and quality assurance of field data collected and project documentation. Marvette is highly skilled at exporting project data and creating reports for the client. She has coordinated and tracked reconciled tickets against unreconciled tickets and reported the findings back to the hauling contractor to complete the project. She maintains all project data obtained in the field and ensures the most accurate information is consistently imported. Marvette communicates and coordinates with emergency management teams and is an excellent resource for tracking and processing all critical project data both manually and electronically.

RELEVANT EXPERIENCE

City of Edgewood | Debris Management | Edgewood, FL

Data Manager/Quality Assurance responsible for all data obtained in the field. Marvette uploaded all information into folders and disseminated information as needed to the hauling company and Project Manager.

City of Jacksonville | Debris Management - Hurricanes Matthew and Irma | Jacksonville, FL

Data Manager responsible for the following:

- Supervision of crews and equipment utilized, actual hours of operation, and locations of work performed during time and materials phase of operations.
- Truck certifications, equipment certifications, and establishment/maintenance of project QA/QC.
- Administered and communicated daily spreadsheet summaries of cubic yards/tons collected by the federal program.
- Organized, maintained, and provided electronic copies of all project documentation.
- Oversaw load tickets that documented eligible debris removal and/or disposal activities by applicable program or other federal, state, or local programs, ensuring compliance with Debris Management Plan.
- Ensured all eligible debris removal operations activities were documented and tracked specifically to City of Jacksonville's software application.
- Assisted CMTS project manager with vetting of candidates, training, and invoice review.

Marvette also served as liaison with the prime contractor.

City of Fort Lauderdale | Disaster Recovery | Ft. Lauderdale, FL

Disaster Recovery Data Supervisor responsible for project tracking and data management for debris contracts with established systems. Marvette provided oversight and quality assurance of field data collected and project documentation and developed reconciliation reports and payment recommendations for the client regarding hauling contractor invoices. She developed a system for collection, review, organization, and storage of project documents. Marvette processed submittal documents to the client at the close of the project, exported data and created required reports for the client. She coordinated and tracked reconciled tickets against unreconciled tickets and reported the findings back to the hauling contractor to complete the project. Additionally, Marvette tracked voided tickets and reported them to the client and hauling contractor, maintained all company project documents, and ensured proper storage of project documents.

Certifications

- FEMA IS-00100.c
- FEMA IS-00241.b
- FEMA IS-00240.b
- FEMA IS-00632.a
- FEMA IS-00235.c
- FEMA IS-00230.d
- FEMA IS-00139.a
- FEMA IS-00242b
- FEMA IS-00244.b
- OSHA 30 – Outreach for General Industry

Years of Experience: 28

ROXANA APOLLO
Billing/Invoice Analyst

Roxana Apollo has 24 years of experience in the accounting and financial management sector, with a strong specialization in billing, invoicing, and accounts receivable. Since 2016, she has been actively engaged in Emergency Management, overseeing the billing of various clients, ranging from private sector organizations to municipal agencies. Her expertise ensures seamless invoicing that aligns with diverse pay cycles and regulatory requirements, including FEMA reimbursement compliance. Roxana plays a pivotal role in onboarding new clients, meeting with their representatives to establish a smooth invoicing process. She ensures that invoices are accurate, timely, and structured according to each client's pay cycle. Additionally, she meticulously audits timesheets and supports documentation, ensuring all invoices adhere to FEMA requirements for reimbursement. Her keen attention to detail provides clients with the assurance that their financial transactions meet federal compliance standards.

Education
- AS, Accounting; University of Panama - Republic of Panamá

Relevant Knowledge
- Contract Processing
- Document Control and Account Records Maintenance
- Conflict Debt Resolution

Certifications
- OSHA 10 - General Industry

Years of Experience: 24

RELEVANT EXPERIENCE

CMTS LLC | Los Angeles, CA

Accounts Receivable Supervisor overseeing all aspects of accounts receivable operations, ensuring the accuracy and timeliness of invoices and compliance with client financial policies. Her specialty in billing and invoice analysis allows her to lead the invoicing and billing process for emergency management services and other CMTS clients. She ensures compliance with municipal, state, and federal billing regulations, including FEMA reimbursement protocols. She audits timesheets and financial records to maintain accuracy and accountability. She facilitates the onboarding of new clients, meeting with their finance teams to define invoicing procedures aligned with their pay cycles. She maintains oversight of contract compliance, tracking change orders, task orders, and expense reports. She processes subconsultant contracts and monitors financial transactions for accuracy and timeliness.

American Film Institute | Los Angeles, CA

Accounts Receivable Supervisor responsible for developing and implementing new procedures to resolve past student account cost discrepancies. Roxana processed over 100 cash reconciliations daily. She prepared over 100 allocations sheets for the finance department daily and processed over 4,000 AR/AP invoices monthly. She balanced student accounts general ledgers weekly, monthly and quarterly. Roxana resolved new and existing students billing complaints and provided customer service to over 200 students weekly. She reconciled and credited cost discrepancies found in past student payments, reviewed account aging daily to keep them current, and ran and compared weekly and monthly student accounts reports with department spreadsheet for errors. She kept accurate records of all new and existing student accounts documents.

American Intercontinental University | Los Angeles, CA

Accounts Receivable Supervisor responsible for A/R reconciliations and variance analysis. She minimized monthly, quarterly and yearly bad debts allowances through setting. She processed over 100 daily cash reconciliations with the bank. Roxana assisted with audit requests. She developed procedures to ensure the accurate posting of all receivables. She was responsible for daily and monthly reconciliations of cash receipts. She provided weekly, monthly and quarterly AR/AP reports to executive staff.



Qualifications

EVIDENCE FIRM MEETS MINIMUM QUALIFICATIONS

We have provided detailed descriptions of our emergency management experience in the previous section, Experience and Key Personnel. The tables below are meant to provide an overview of our ability to meet the City's minimum qualifications.

1. CMTS experience managing hurricane debris monitoring projects for at least five government entities involving a minimum of three major storms.

	Helene (2024)	Milton (2024)	Idalia (2023)	Ian (2022)	Irma (2017)	Matthew (2016)	Fay (2008)	Wilma (2005)	Charley (2004)	Frances (2004)	Jeanne (2004)
Hillsborough County (FL)	x	x	x	x							
City of Edgewood (FL)		x		x							
Flagler County (FL)		x		x							
Broward County Schools (FL)					x	x					
City of Jacksonville (FL)					x	x	x		x	x	x
City of Fort Lauderdale (FL)								x			

2. CMTS knowledge and experience of Federal, State, and Local emergency agencies, state and federal programs, funding sources, and reimbursement processes.

	Helene (2024)	Milton (2024)	Ian (2022)	Ida (2021)	Laura (2020)	Irma (2017)	Beryl (2012)	Wilma (2005)	Charley (2004)	Frances (2004)	Jeanne (2004)
FEMA PA Program			x	x	x	x			x	x	x
406 Mitigation Program			x								
404 (HMGP) Grant Program			x								
Louisiana PA Program				x	x						
Local First Responders	x	x	x	x	x		x	x	x		

3. CMTS experience with special disaster recovery program management services including private property/right-of-entry (ROE) work, waterways clean-up and reimbursement, FEMA appeals processing, and hauler invoice reconciliation.

	Milton (2024)	Idalia (2023)	Ian (2022)	Irma (2017)	Matthew (2016)	Fay (2008)	Wilma (2005)	Charley (2004)	Frances (2004)	Jeanne (2004)
Private Property/ROE Work		x	x	x	x	x	x	x	x	x
Waterways Clean-up & Reimbursement				x			x			
FEMA Appeals Processing			x							
Hauler Invoice Reconciliation	x									

4. Contracts for which CMTS provided or managed an Automated Debris Management System (ADMS) to capture debris removal and disposal efforts.

	Helene (2024)	Milton (2024)	Idalia (2023)	Ian (2022)	Irma (2017)	Wilma (2005)
Hillsborough County (FL)	x	x	x	x		
City of Edgewood (FL)	x	x		x		
Flagler County (FL)				x		
Broward County Schools (FL)					x	
City of Fort Lauderdale (FL)						x

5. Number of hours CMTS took to deploy debris monitors after notice to proceed.

	Helene (2024)	Milton (2024)	Idalia (2023)	Ian (2022)	Irma (2017)	Matthew (2016)	Fay (2008)	Wilma (2005)	Charley (2004)	Frances (2004)	Jeanne (2004)
Hillsborough County (FL)	24	24	48	48							
City of Edgewood (FL)		48		24							
Flagler County (FL)				24							
Broward County Schools (FL)					48						
City of Jacksonville (FL)					24	24	24		24	24	24
City of Fort Lauderdale (FL)								24			

REFERENCES

Ashley Bebout
Director of Emergency Operations
Eisman & Russo, Inc.
6455 Powers Avenue
Jacksonville, FL 32217
(904) 733-1478
abebout@eismanrusso.com
Contract Term/Value: City of Jacksonville, 2016-2017/Hurricane Irma: $703,191.02; Hurricane Matthew: $472,183.73
Amount of Debris Monitored: 711,025 CY

Contract Term/Value: Flagler County, 2024-2025/$112,756.63
Amount of Debris Monitored: 13,529.56 CY

Oliver Yao
Vice President
Thompson Consulting
2601 Maitland Center Parkway
Maitland, FL 32751
(407) 462-0628
Oyao@thompsoncs.net
Contract Term/Value: Hillsborough County, 2024-2025/$885,346.41
Amount of Debris Monitored: 4.8M CY (Milton) 12K CY (Helene)

Amy Stroger, LEED AP
Project Manager
Flagler County Board of County Commissioners
1769 E. Moody Blvd., Bldg. 2
Bunnell, FL 32110
(904) 571-9476
Astroger@flaglercounty.gov
Contract Term/Value: 2024-2025/$112,756.63 (See above – Sub to E&R)
Amount of Debris Monitored: 13,529.56 CY



Project Understanding & Approach

GENERAL

A. DEBRIS MONITORING SERVICE COORDINATION

CMTS is prepared to support the City of Edgewood with comprehensive disaster management, debris monitoring, and Public Assistance Program support services. Our experienced team will collaborate closely with the City's designated Debris Manager and the debris removal and disposal contractor(s) to ensure a coordinated, efficient, and compliant recovery operation. CMTS has extensive experience monitoring Temporary Debris Staging and Reduction (TDSR) sites and will work with the City of Edgewood to ensure Debris Management Sites (DMS) are effectively used for the temporary storage, segregation, and processing of storm-related debris.

B. FEMA REGULATORY EXPERTISE & COMPLIANCE

CMTS brings extensive knowledge of FEMA regulations and procedures. We will assist the City of Edgewood during all phases of disaster recovery, ensuring compliance with the latest FEMA guidelines, regulations, and policies. Our team will manage every aspect of the debris monitoring process and coordinate with both the city and the debris contractor(s) to ensure a compliant and seamless approach to debris removal and disposal. We are committed to supporting the City of Edgewood in recovering the maximum allowable federal reimbursement for disaster-generated debris removal and disposal.

C. REGULATORY FRAMEWORK COMPLIANCE

CMTS will oversee and manage debris removal and monitoring processes in accordance with the following federal guidance and policies:

- The Stafford Act, Sections 406 and 407
- 44 CFR § 206.224
- FEMA PA Program and Policy Guide FP104-009-2
- FEMA 321, 322, 325, and 327 Guides
- FEMA Disaster Assistance Policies 9523.4, 9523.11, 9523.12, 9523.13, 9526.1
- Any applicable FEMA Disaster Specific Guidance related to the declared event

D. PRE-EVENT PREPAREDNESS & PLANNING SUPPORT

CMTS will support the City of Edgewood with pre-event planning and coordination efforts, including participation in annual workshops and disaster readiness meetings. At the City's request, CMTS will:

- Provide a list of key personnel and subcontractors, including contact information (cell phone and email)
- Participate in planning meetings with City officials and debris contractors to review and refine policies and procedures
- Assist in the establishment of integrated data and operations management systems to facilitate rapid deployment in response to a disaster.

E. SCOPE OF SERVICE

CMTS will deliver a full suite of debris monitoring and recovery services, including but not limited to:

- Debris Collection Monitoring
- Load Ticket Preparation and Processing
- TDSR and DMS Site Monitoring
- Debris Vehicle and Equipment Certification
- Damage Complaint Tracking and Documentation
- Field Data Collection and Centralized Reporting
- Debris Contractor Payment Monitoring and Reconciliation
- Coordination with the City's Debris Manager and Recovery Team
- FEMA Public Assistance and Hazard Mitigation Grant Program (HMGP) Support
- Staffing, training, and management of locally recruited temporary workforce

CMTS is fully prepared to provide comprehensive disaster recovery support to the City of Edgewood, including all services outlined in the Scope of Services. Our team has extensive experience delivering the following components in alignment with FEMA and City requirements:

- **Debris Monitoring & Administration:** CMTS will deploy trained field staff to monitor all phases of debris operations, ensuring compliance with FEMA guidelines and documenting activities in real-time using electronic data collection systems.
- **Debris Assessment:** Prior to removal, CMTS will conduct detailed assessments to identify eligible debris, evaluate volume estimates, and support the City in planning efficient removal strategies.

- **Collection Monitoring**: Our monitors will be stationed at all collection points to verify debris eligibility, record truck loads, ensure proper segregation of debris types, and prevent duplication of effort.
- **Load Ticket Processing:** CMTS will manage the complete load ticket process using our Automated Debris Management System (ADMS), which is fully compliant with FEMA documentation standards. Our ADMS system is designed to streamline the tracking, validation, and reconciliation of all debris loads from the point of collection to final disposal.
- **DMS (Debris Management Site) Monitoring:** CMTS will oversee operations at all DMS locations, ensuring proper site setup, traffic flow, environmental compliance, volume tracking, and site restoration efforts.
- **Debris Vehicle & Equipment Certification:** All hauling vehicles and equipment will be pre-certified by CMTS staff to ensure compliance with FEMA requirements. We will document measurements and maintain an updated inventory of certified assets.
- **Damage Complaint Tracking**: CMTS will document and report any property damage claims observed or received during debris monitoring operations. Field supervisors will record details, notify appropriate parties for resolution, and maintain accurate records to ensure issues are addressed promptly and transparently.
- **Data Compilation & Reporting:** CMTS will maintain a centralized database of all debris monitoring activities and provide daily, weekly, and event-end summary reports to City officials. These reports will include volumes, contractor performance metrics, compliance issues, and financial reconciliation summaries.
- **Debris Contractor Payment Monitoring & Reconciliation Processing:** CMTS will review contractor invoices, verify against field records, and ensure proper documentation is submitted to support prompt and accurate payment processing, minimizing errors and delays.
- **Reporting & Coordination with the City's Debris Manager:** The Project Manager (PM) will serve as the primary liaison with the City's Debris Manager. The PM will provide daily coordination to ensure alignment on operations, track progress, resolve issues, and support strategic planning throughout the duration of the project.
- **Public Assistance (PA) & FEMA Hazard Mitigation Grant Program (HMGP) Support:** CMTS offers expert consulting services for PA and HMGP documentation and reimbursement. We will assist the City in preparing project worksheets, managing eligibility reviews, and supporting audits or site inspections as required.

CMTS takes pride in delivering thorough, compliant, and community-focused debris monitoring services. Our proven approach ensures operational accountability, maximum federal reimbursement, and timely recovery for our municipal partners.

DEBRIS MONITORING & ADMINISTRATION

A. PROJECT MANAGEMENT & STAFFING COMMITMENT

The CMTS project manager Xiomara Yanique will serve as the primary liaison for all coordination and communication with the City of Edgewood. CMTS Operations Manager Michael Webb will be fully dedicated to the project and will be accessible to City personnel at all times during the operational phases of debris collection and disposal.

To support operational demands, CMTS will deploy enough trained debris monitors and experienced field supervisors to effectively manage all designated loading sites, debris management sites (DMS), and final disposal areas. Our staffing model is scalable and responsive, ensuring appropriate coverage based on the volume of debris and the City's evolving needs.

In alignment with the City's expectations, CMTS will take immediate corrective action should any staff member exhibit conduct or performance not in keeping with the Agreement. Any employee identified by the City's Debris Manager as requiring removal will be replaced promptly to maintain the integrity and continuity of operations.

B. PROJECT MANAGEMENT & ADMINISTRATIVE RESPONSIBILITIES

- **Daily Briefings:** CMTS will coordinate and lead daily operational briefings with key staff from CMTS, the City of Edgewood, and debris removal contractors to assess progress, realign priorities, and update strategies for debris assessment and removal. All meetings will be scheduled to avoid disruption to field operations.

- **Daily Reporting:** CMTS will submit comprehensive daily reports detailing the number of loads, volume of debris (by type), and geospatial mapping of areas cleared. Reports will be shared with the City's Debris Manager or designee.
- **Field Logistics Coordination:** CMTS will manage the daily scheduling, dispatch, and logistical support for all field monitors to ensure optimal resource utilization and field efficiency.
- **Field Staff Oversight:** CMTS will recruit, train, deploy, and supervise a qualified team of field monitors and support personnel. All staff will be trained in FEMA protocols, safety, and use of our Automated Debris Management System (ADMS).
- **Debris Surveys & Estimates:** Upon request, CMTS will conduct pre-removal debris assessments and provide volume estimates categorized by debris type to aid in operational planning and cost estimation.
- **Vehicle Records & Certification:** CMTS will maintain a detailed registry of all certified debris hauling vehicles, including internal measurements, photographic documentation, license plates, decals, and records of modifications or anomalies.
- **Complaint & Issue Resolution:** CMTS will track and respond to field issues and citizen complaints. A GIS-based system will log all incidents, including property damage claims, and track resolutions, which will be accessible to the City.
- **DMS Access & End-of-Day Checks:** CMTS will implement site access controls at DMS locations and verify that all vehicles exit by the designated closing time, ensuring site security and compliance.
- **Debris Location Recording:** CMTS will ensure field monitors use GIS-based tools and the ADMS to accurately document streets and addresses where debris was collected.
- **Daily Work Assignments:** CMTS will assign and document daily tasks and coverage areas for all personnel and subcontractors based on debris volumes, priorities, and progress reports.
- **Random & Scheduled Inspections:** CMTS will conduct regular and unannounced field inspections to verify compliance, performance, and to detect potential fraud or inefficiencies.
- **Contract Compliance Oversight:** CMTS will actively monitor debris removal contractors and DMS operations to ensure adherence to contractual obligations and approved scope of work.
- **City Staff Training:** CMTS will offer training for City staff in debris management processes to support seamless coordination with contractors, state, and federal partners.
- **Develop Forms & Databases:** CMTS will design all necessary forms and tracking tools to support field operations and invoicing. Our Automated Debris Management System (ADMS) will be used to capture field data, process load tickets, and generate accurate, auditable reports to support reimbursement efforts.
- **Special Needs Tracking:** CMTS will maintain a current list of areas requiring special attention, including locations with hazardous stumps, trees, and hangers/leaners, to prioritize and coordinate appropriate resources.
- **Audit-Ready Reporting:** CMTS will produce daily tracking reports and maintain a database for debris collection activities, DMS performance, and final disposal logs—all structured to meet audit requirements.
- **Reimbursement Documentation Support:** CMTS will compile and organize necessary records to support the City's preparation of reimbursement forms for FEMA and other funding agencies.
- **Customer Support Services:** At the City's request, CMTS will provide trained call center operators to manage inquiries and complaints from residents regarding debris collection.

DEBRIS MONITORING

A. DEBRIS MONITORING FOR MAXIMUM REIMBURSEMENT

CMTS will deploy fully trained debris monitors to ensure all debris loads are properly documented and meet FEMA eligibility requirements. Our monitors will be stationed in the field to observe, verify, and record debris removal activities in real-time, ensuring that only eligible debris is collected and documented in accordance with FEMA and City protocols. Each monitor will be trained in documentation procedures, use of the Automated Debris Management System (ADMS), and FEMA compliance to support accurate reporting and maximize federal reimbursement for the City of Edgewood. To obtain maximum reimbursement, all debris loads shall be monitored in the field by collection monitors to ensure debris eligibility.

B. FIELD QUALITY CONTROL TEAM

CMTS will provide a field quality control team that includes one trained collection monitor per debris removal crew and at least one field supervisor for every five monitors, unless otherwise directed by the City of Edgewood. This team will be responsible for monitoring contractor operations to ensure contract compliance, operational efficiency, and adherence to FEMA regulations. Daily feedback and observations will be reported to the City of Edgewood through the Project Manager. All personnel will use a mobile app connected to our Automated Debris Management System (ADMS), which includes GPS tracking for accurate field documentation. Cameras, tablets, or computers will be distributed as needed to support real-time data entry and verification.

C. QUALITY CONTROL PROGRAM

CMTS will establish and maintain a robust Quality Control Program to ensure accurate, compliant, and consistent monitoring of all debris removal activities. Our program will be implemented across all field operations and will include the following tasks:

- **Verification of Eligibility:** Our field monitors will confirm that all collected debris is directly related to the disaster event and qualifies under FEMA guidelines.
- **Accurate Documentation:** Our ADMS will accurately document the locations where debris has been collected using GPS-enabled tools to ensure transparency, traceability, and compliance with FEMA documentation standards.
- **Contractor Oversight:** The Operations Manager will confirm that debris removal contractors are operating within their designated collection zones and routes as directed by the City of Edgewood.
- **Work Interruption Protocol:** If improper documentation or unapproved work practices are observed, CMTS will immediately stop work and notify the City's Debris Manager for prompt resolution.
- **Ongoing Inspections:** Supervisors will conduct regular inspections to ensure that only eligible debris is collected and that it is being removed from appropriate areas.
- **Contract Compliance:** CMTS will ensure that all contractors and subcontractors adhere to their contractual obligations with the City of Edgewood.
- **Special Debris Identification:** Trained personnel will identify hazardous stumps, hangers, and leaners, and will coordinate with City of Edgewood and FEMA representatives to ensure proper documentation for reimbursement.
- **Regulatory Compliance:** CMTS will make every effort to ensure all employees and subcontractors operate in compliance with federal, state, and local safety regulations relevant to their roles.
- **Issue Coordination:** CMTS will work directly with the City to resolve field-related issues such as property damage claims, contractor conduct, or citizen complaints.
- **Responsibility for Safety:** While CMTS is committed to a zero-incident safety culture for our personnel and subcontractors, we do not assume control over the safety programs of the debris removal contractor, the City of Edgewood, or any other entity, except as they relate specifically to CMTS employees.

AUTOMATED DEBRIS MANAGEMENT SYSTEM (ADMS)

A. ELECTRONIC DEBRIS MANAGEMENT SYSTEM

CMTS will use its Automated Debris Management System (ADMS), which eliminates the need for handwritten or scanned load tickets by enabling fully electronic, mobile-based data collection. The ADMS application works on both iPhone and Android devices and provides a guided, user-friendly process for accurate and detailed documentation in the field.

- **Mobile App-Based Data Collection:** The ADMS mobile application provides a user-friendly, guided process for truck certification and load ticket entry. It functions on both **iPhone and Android** devices and supports high-volume certifications in a single day, enabling accurate, consistent data capture in the field.
- **GPS-Enabled Automation:** The system uses satellite/GPS technology to capture debris pickup locations automatically, ensuring accurate spatial documentation and traceability.
- **Offline Functionality with Secure Syncing:** ADMS operates without internet connection for extended periods. Data is stored in an encrypted format and securely synchronized each evening during nightly debriefs.
- **Automation of Debris Pickup Location** through use of satellite / GPS technologies.
- **Evaluation of Daily Event Status** using web-

based reporting and GIS tools.

- **Facilitation** of contractor invoice reconciliation, FEMA documentation and applicant payment process enabled through an integrated database management system.

DEBRIS MANAGEMENT SITE (DMS) MONITORING

A. ENVIRONMENTAL MONITORING & DMS OVERSIGHT

CMTS can support pre- and post-use environmental monitoring of Temporary Debris Management Sites (DMS) upon request by the City. While this service is typically handled by the debris removal contractor, CMTS is prepared to coordinate with the City of Edgewood and the Contracting Officer's Representative (C.O.R.) to ensure compliance and support environmental oversight needs. Our team already plays an active role in identifying and selecting DMS locations and managing all site logistics. This includes assigning site supervisors, truck certifiers, and tower monitors, verifying debris source eligibility, and ensuring proper documentation for each load. As part of our commitment to safe and compliant operations, we also provide public outreach materials on proper debris handling. If requested, CMTS can integrate environmental monitoring protocols into our existing workflows to detect and document any potential contamination present before or after DMS operations.

B. COMPREHENSIVE DEBRIS MONITORING & LOAD CERTIFICATION

CMTS will use our Automated Debris Management System (ADMS) to accurately document all debris collected and disposed of throughout the project. Our ADMS system operates on both iOS and Android mobile platforms and includes a guided process to ensure complete and compliant documentation in accordance with FEMA Public Assistance Grant Program guidelines.

CMTS will effectively monitor all aspects of the debris recovery operation. We certify that only FEMA-eligible debris is collected, truckloads are properly documented and quantified, debris removal contractors operate within the scope of their contracts, and all contractor invoices reconcile with the actual volumes removed.

To support accurate vehicle certification, CMTS has a proven protocol in place. Our designated truck certification team will inspect and certify vehicles using a standardized method that includes detailed measurement sheets, photographic documentation, and load capacity calculations. This certification data will be available at each DMS and disposal site for real-time verification.

To prevent fraud and modifications to certified vehicles, our team is trained to identify post-certification alterations such as the addition or removal of sideboards by referencing the original certification data via the ADMS app. Monitors at each DMS and disposal site will make accurate load calls based on truck fullness, ensuring consistent, fair, and auditable reporting. These calls are backed by multiple photographs taken at each phase: ticket issuance, loading, mid-load, and final load stages.

Additionally, the ADMS mobile app supports real-time truck certification review and includes FEMA-aligned guidance for identifying eligible debris types such as leaners, hangers, and stumps based on entered measurements and photos. This enhances accuracy, strengthens fraud prevention, and ensures that all monitoring staff perform their duties with confidence and consistency.

All CMTS monitors will be appropriately trained and able to communicate effectively in line with their responsibilities. Our quality control process ensures complete documentation and protects public funds through accountability and transparency at every stage of the operation.

C. DMS MONITORING, LOAD VERIFICATION & TRAFFIC COORDINATION

CMTS will provide qualified DMS monitors to oversee debris unloading operations at the City of Edgewood's designated Debris Management Sites (DMS). In coordination with the City of Edgewood, the project management team, and the debris contractor, our monitors will manage site logistics to maintain efficient traffic flow and ensure the proper handling of load tickets required for FEMA reimbursement.

CMTS is prepared to provide DMS monitoring coverage 24 hours per day, seven days per week, based on the City's established hours of operation. A minimum of two DMS monitors will be assigned per site, in compliance with contract requirements:

- **Site Monitor:** Responsible for directing trucks through the site, verifying debris types, and ensuring compliance with safety and traffic procedures.
- **Tower Monitor:** Positioned on an elevated platform to visually assess truck loads, determine volume and debris type, and record accurate information for each load ticket consistent with FEMA eligibility guidelines.

To support load ticket accuracy, CMTS will integrate our Automated Debris Management System (ADMS) into DMS operations. ADMS features a guided, easy-to-use mobile interface that walks users through a detailed and precise truck certification process, accommodating trucks of all geometries. Upon certification, the system generates a printed report and stores the data in a secure database. This enables automatic reconciliation of load tickets and contractor payments. Supervisors can instantly retrieve truck photos to confirm that configurations have not been altered since certification. Each truck's photos, including the vehicle and driver, are stored, and periodic spot checks discourage unauthorized modifications. This automated system ensures that CMTS maintains accurate real-time data at all times.

ADMS operates on both Android and Apple devices and includes a robust certification module capable of processing many trucks per day. Its integration supports real-time tracking, ticket auditing, and streamlined invoicing, strengthening the transparency and accountability of the entire monitoring process.

In the event of smaller-scale debris collection efforts, CMTS will always provide at least one monitor on site, with a second monitor deployed during active dumping operations. This approach ensures the safety of all personnel while remaining mindful of cost efficiency and overall program spending.

D. FIELD QUALITY INSPECTIONS & PROJECT OVERSIGHT

CMTS proudly presents Xiomara Yanique as the Project Manager assigned to this contract. She will conduct unannounced site visits and ongoing quality checks to ensure all debris operations are compliant, well-documented, and aligned with FEMA guidelines. Xiomara will work closely with her Operations Manager to oversee daily activities, verify the accuracy of load tickets and certifications, and support the on-site teams in maintaining consistent performance and accountability across all DMS and field locations.

These routine inspections will reinforce CMTS's commitment to delivering accurate data, safe operations, and responsive service throughout the duration of the project.

E. CORE DMS MONITORING RESPONSIBILITIES

CMTS will perform comprehensive monitoring responsibilities at all Debris Management Sites (DMS), using its Automated Debris Management System (ADMS) to ensure the accuracy of records, support real-time reporting, and uphold FEMA compliance standards. Examples of DMS monitoring tasks include, but are not limited to:

- Keeping accurate records of all debris-hauling vehicles through the ADMS platform, including cubic yard volume quantifications, time in and out, number of loads per day, and any additional data requested by the City of Edgewood.
- Coordinating with local, state, and federal agencies as necessary on matters related to DMS operations, such as notifications, permit acquisition, and reimbursement tracking.
- Assisting in the preliminary assessment and documentation of DMS operations, as well as supporting the restoration of the site to its original condition post-operations.
- Providing trained personnel to oversee all DMS activities, including monitoring incoming debris loads, supervising on-site processing, and tracking the departure of processed materials.
- Conducting end-of-day procedures within the ADMS system, such as verifying the completion of crew assignments, finalizing digital records, and ensuring all vehicles have vacated the DMS.

By integrating ADMS into every step of the monitoring workflow, CMTS ensures data accuracy, operational efficiency, and audit-ready documentation throughout the lifecycle of the debris management process.

DEBRIS VEHICLE & EQUIPMENT CERTIFICATION

A. VEHICLE CERTIFICATION & VERIFICATION PROCESS

All debris-hauling vehicles and equipment will be measured and certified prior to performing any debris removal activities. CMTS uses its Automated Debris Management System (ADMS) to conduct a highly detailed and accurate certification process for trucks of all sizes and configurations.

The ADMS mobile app, compatible with both Android and Apple devices, includes a guided certification module designed to process a high volume of vehicles efficiently. During certification, CMTS documents each truck's dimensions, photographs the vehicle, and calculates its load capacity. Upon completion, a unique placard is created and placed on the vehicle to confirm its certification status. All certification data, including measurements and photos, are securely stored in a centralized database for easy reference and verification.

Supervisors can access vehicle records in the field to confirm that truck configurations remain unchanged. Random spot checks will be conducted at DMS locations to discourage unauthorized modifications, such as adjustments to sideboards or tailgates, and to ensure ongoing accuracy.

All certification documents and associated data are retained by CMTS and can be provided to the City of Edgewood upon request or at the conclusion of the project.

Throughout the project, CMTS will oversee all debris operations in alignment with FEMA Public Assistance Program guidelines. This includes verifying that only FEMA-eligible debris is collected, ensuring truckloads are properly documented and quantified, confirming that contractors operate within their scope, and reconciling invoices with verified volumes of debris removed. CMTS's certification process ensures transparency, accuracy, and operational integrity at every stage.

B. VEHICLE VOLUME MEASUREMENT & CERTIFICATION DATA

CMTS will measure the usable volume of each debris collection vehicle to the nearest cubic yard as part of its standardized truck certification process. This information is captured and stored using CMTS's Automated Debris Management System (ADMS), which ensures consistent, accurate, and auditable certification records across all equipment.

For each certified vehicle, a Vehicle Certification Record will be completed and stored in the ADMS database. This record includes the following required information:

- Vehicle make and model
- Vehicle length, width, and height
- Volume in cubic yards
- Weight in tons (if applicable)
- License plate (tag) number
- VIN number
- Vehicle type
- Driver name
- Subcontractor representative name
- Name of the certification monitor
- Date of certification
- Vehicle certification number

All certification data is securely retained by CMTS and can be provided to the City's Debris Manager or designee upon request or at project closeout. This digital process ensures that certification records are complete, accessible, and fully compliant with FEMA documentation standards.

C. CERTIFICATION REVIEW & COMPLIANCE ASSURANCE

When a CMTS certification monitor signs a vehicle certification, they are affirming that, to the best of their knowledge and belief, all information is complete and accurate. Certification monitors are instructed not to sign or accept any partially completed forms under any circumstances.

CMTS's Operations Manager will review all truck certification records with the debris removal contractor to verify the completeness and accuracy of each entry before making the data available to the City's Debris Manager or designee.

To ensure consistency and reliability in the field, CMTS's site and field supervisors will provide dual training for all truck certifiers. This includes instruction on using the ADMS mobile application for digital certification, photo documentation, and recordkeeping, as well as hands-on training in accurately measuring vehicle dimensions with a tape measure to complete manual certifications when necessary.

This approach ensures uninterrupted data collection and high-quality documentation under all conditions.

PRIVATE PROPERTY DEBRIS REMOVAL & DEMOLITION (IF REQUIRED)

CMTS understands that the City of Edgewood's responsibility goes beyond regulatory compliance. It includes being responsive to its residents and restoring community well-being after a disaster. While securing maximum FEMA reimbursement is critical, we recognize that the City's goal is to ensure the safety, satisfaction, and peace of mind of all its constituents. Our team is committed to supporting the City of Edgewood in achieving that goal by providing organized, transparent, and community-focused debris removal and demolition services. The following outlines CMTS's approach to private property debris operations, aligned with federal guidelines and driven by the City's values.

A. AUTHORITY FOR PRIVATE PROPERTY DEBRIS REMOVAL

CMTS understands the legal framework provided under Sections 403(a)(3)(A) and 407 of the Stafford Act (42 U.S.C. 5170(b) and 5173), which authorizes FEMA to fund private property debris removal (PPDR) when it is in the public interest and supported by appropriate documentation. CMTS will work closely with the City of Edgewood to prepare and submit a formal request to the Federal Coordinating Officer (FCO) in accordance with FEMA Disaster Assistance Policy 9523.13.

This request will include justification that the proposed PPDR activities are necessary to eliminate immediate threats to public health and safety, consistent with the requirements of 44 CFR 206.224. CMTS will support the City in navigating the approval process and, once authorization is granted, assist in identifying eligible properties and developing site-specific scopes of work.

All actions will be documented in alignment with FEMA regulations to preserve reimbursement eligibility, while also ensuring responsiveness to the City's overall recovery goals.

B. PRIVATE PROPERTY DEBRIS REMOVAL (PPDR)

CMTS will make every reasonable effort to ensure that the debris removal contractor adheres to the documentation requirements outlined in FEMA 325, Debris Management Guide, Chapter 4. CMTS will assist the City of Edgewood in obtaining signed Right-of-Entry and Hold Harmless (ROE/HH) agreements from each property owner, which will include language addressing duplication of benefits related to insurance.

Prior to any debris removal activities, CMTS will conduct a detailed, property-specific assessment to identify eligible items of debris that present an immediate threat to public health and safety. Pre-removal photographs will be taken to document the condition of each site, followed by post-removal photographs to confirm completion and compliance.

CMTS will also work closely with the City to identify private roads that may qualify for debris removal under FEMA guidelines. These roads will be assessed and documented accordingly, with supporting records maintained in CMTS's Automated Debris Management System (ADMS). All debris removed from private property and private roads will be tracked, quantified, and monitored using ADMS, applying the same standards and procedures used for right-of-way debris monitoring.

CMTS understands that the City's goal, in addition to maximizing FEMA reimbursement, is to ensure resident satisfaction, safety, and community well-being. If instructed by the City, CMTS will document and coordinate the removal of debris from private roads even in cases where the debris may not be eligible for federal reimbursement. In such cases, CMTS will clearly notate the ineligibility status in its records to ensure transparency and maintain compliance with federal audit requirements.

This comprehensive approach ensures accurate record keeping, responsiveness to community needs, and full audit readiness to support the City's overall recovery objectives.

C. DEMOLITION OF PRIVATE STRUCTURES

CMTS will make every reasonable effort to ensure that the demolition contractor complies with FEMA 325, Debris Management Guide, Chapter 4, and all applicable federal, state, and local requirements. CMTS will support the City of Edgewood through the formal condemnation process, including the collection of signed Right-of-Entry and Hold Harmless (ROE/HH) agreements from property owners, where demolition is required.

CMTS will conduct thorough site documentation before and after demolition, including photographs that capture the condition of the structure and surrounding property. Our team will also assist the City of Edgewood in securing assessments or certifications verifying that the structures present an immediate threat to public safety, based on local building codes and ordinances.

Additionally, CMTS will assist with the delivery of official Notices of Demolition and placement of Notices of Intent to Demolish, as well as coordinate environmental reviews on designated properties to identify and address hazardous waste streams when necessary.

CMTS is committed to ensuring that all demolition activities are properly documented and clearly aligned with FEMA eligibility criteria. If instructed by the City to assist in demolitions not eligible for reimbursement, CMTS will proceed accordingly and clearly mark such activities as ineligible in project documentation, preserving transparency and audit readiness.

PUBLIC INFORMATION ASSISTANCE

CMTS recognizes that strong communication, accurate reporting, and responsiveness to community concerns are essential elements of a successful debris monitoring operation. We are committed to supporting the City of Edgewood by delivering timely updates, managing public inquiries, resolving issues with professionalism, and providing complete, audit-ready documentation through our Automated Debris Management System (ADMS). The following outlines CMTS's approach to fulfilling the City's expectations for reporting and responsiveness during disaster debris recovery:

A. PUBLIC INFORMATION STATUS UPDATES

CMTS will provide regular status updates to the City of Edgewood's Debris Manager, as frequently as requested. These updates will be developed to support public outreach, ensuring that residents are informed on debris removal progress, safety reminders, and recovery milestones. Updates may include high-level activity summaries, GIS-based visuals, and other formats tailored to the City's communication needs. CMTS understands the importance of transparency and will work closely with City staff to ensure that these updates reflect the City's responsiveness to its community.

B. DAMAGE COMPLAINT SUPPORT & PUBLIC INQUIRY RESPONSE

CMTS will assign appropriate staff to support the City of Edgewood in managing and resolving damage complaints related to debris removal operations. All complaints will be logged, tracked, and escalated to the project management team for coordination with the debris contractor(s), ensuring timely and thorough resolution.

Understanding the City's commitment to serving its residents, CMTS will also be available to assist with public inquiries through a designated phone line or staffed response team. If requested, CMTS can provide trained personnel to answer resident questions, log concerns, and share updates during key stages of the debris operation. This scaled approach offers a responsive, community-centered solution without the need for a full call center structure.

C. DAILY DISASTER DEBRIS STATUS REPORTS

CMTS will provide the City's Debris Manager and the debris contractor(s) with a Daily Disaster Debris Status Report, submitted by 12:00 noon the following business day or as otherwise requested by the City of

Edgewood. These reports will be formatted to the City's specifications and will include:

- Overview of daily activities, including status of any damage complaints
- Cumulative debris totals by day
- Summary of mulch removal efforts (cumulative and by site)
- Summary of mixed/construction and demolition debris removal efforts (cumulative and by site)
- Stump volume by site, if applicable

CMTS's Automated Debris Management System (ADMS) enables our field teams to collect and reconcile this data in real time, ensuring accuracy and minimizing reporting delays. Additional debris streams can be incorporated into the reporting process as needed, offering flexibility to adapt to the evolving needs of the city and the community.

D. COLLECTION STATUS TRACKING

CMTS will track the overall status of debris collection efforts and include this information in the daily reports. Our team will use real-time field data collected through ADMS and displayed through GIS visualizations to monitor progress, identify gaps, and help prioritize future work areas. This consistent tracking will allow the City of Edgewood to remain informed and confident in the management of its debris removal program, while also ensuring that the public sees visible and measurable progress toward recovery.

DATABASE REPORTING

CMTS is committed to maintaining accurate, organized, and fully auditable debris removal and disposal records that meet federal, state, and local reimbursement requirements. Our Automated Debris Management System (ADMS) is designed to streamline the collection, auditing, and reporting process from the field through final closeout. All data collected through ADMS is securely stored in the cloud, which CMTS will use as the centralized platform for documentation, tracking, and reporting.

A. DATA COLLECTION, AUDIT & TABULATION FOR REIMBURSEMENT & AUDIT SUPPORT

CMTS will collect, audit completeness and accuracy, and electronically organize all debris disposal data to support reimbursement from FEMA and other applicable agencies. Our ADMS platform captures data in real time, significantly reducing the risk of manual entry errors and ensuring consistent documentation throughout the project lifecycle.

CMTS believes strongly in proactive quality control. All records are audited in real time to catch and correct discrepancies while the field monitor is still on-site. This immediate feedback loop ensures errors are addressed promptly, reducing rework and safeguarding eligibility for reimbursement. In addition to real-time auditing, CMTS will conduct nightly data reviews to reconcile records, validate load tickets, and confirm all documentation aligns with FEMA guidelines.

All data is securely stored in an encrypted cloud database and formatted for compatibility with federal and state reimbursement systems. CMTS's structured, audit-ready process is designed to maximize reimbursement potential and minimize the risk of disallowed costs or post-event audit findings.

B. CENTRALIZED DEBRIS DATABASE & TRACKING SYSTEM

CMTS will use cloud storage as the centralized location for organizing and managing all debris monitoring and removal data collected through our ADMS. The system will include, but is not limited to:

- Complete load ticket information (ticket numbers, debris type, volumes, timestamps, contractor details)
- Vehicle certification records (truck measurements, placard assignment, photo documentation)
- Stump removal data (GPS coordinates, diameter, volume, before/after images)
- Hanger and leaner removal data (hazard classification, location, volumes, supporting photos)
- Any additional debris stream data as required by the City or FEMA

Our ADMS includes built-in tools to flag irregular or incomplete entries. CMTS' staff will review and reconcile data daily, working closely with field monitors and supervisors to resolve any issues quickly and accurately. All records will be maintained in a FEMA-compliant format and can be exported in various formats to meet City, state, or federal reporting needs. This centralized, cloud-based

approach ensures transparency, data integrity, and real-time visibility into all debris operations.

PAYMENT MONITORING & RECONCILIATION PROCESS

CMTS will be responsible for reviewing, validating, and reconciling all debris removal contractor invoices before submitting them to the City of Edgewood for processing. At the start of the operation, CMTS will meet with City staff and the debris contractors to walk through the full process, including how documentation will be reviewed, how discrepancies will be handled, and what is expected to keep things moving smoothly. We believe it is important that everyone starts on the same page.

All contractor invoices will be submitted directly to CMTS. Within seven calendar days of receipt, our Invoice Coordinator will compare each invoice to the verified data in ADMS including photos, load tickets, debris volumes, truck certifications, and supporting logs. This real-time information gives us a clear and accurate picture of what was performed so we can confirm that all billed items are eligible and properly supported.

Once an invoice is reviewed and confirmed, CMTS will submit a formal payment recommendation to the City. If an invoice is incomplete, inaccurate, or does not match the data, we will notify both the City of Edgewood and the contractor with clear notes on why it was rejected. Our goal is always to resolve issues quickly, so we will work directly with the contractor to get the invoice corrected right away.

This process helps protect the City of Edgewood from overbilling, duplicate charges, and unsupported claims. It also keeps things moving, reduces delays, and ensures that everyone from the City to FEMA gets exactly what is needed for documentation and reimbursement.

PUBLIC ASSISTANCE CONSULTING SERVICES

CMTS understands how important it is for the City of Edgewood to recover every eligible dollar after a disaster. Our priority is to ensure the City of Edgewood receives the maximum federal reimbursement available through FEMA's Public Assistance Program, including Categories A through G, 406 mitigation, and the 404 Hazard Mitigation Grant Program (HMGP). If authorized by the City, CMTS will provide expert consultation and guidance to identify all eligible repair, restoration, and mitigation activities needed to restore public infrastructure while building in future resilience.

CMTS will work closely with FEMA and the State's designated Public Assistance Officers to support the City's claims and documentation. Our team will also help identify and pursue other funding opportunities through agencies like HUD, NRCS, and the USEPA. We are prepared to assist with grant development, review, and submittals to ensure the City of Edgewood maximizes every opportunity available.

Our Public Assistance consulting services may include but are not limited to:

- Identifying eligible emergency and permanent work
- Performing damage assessments
- Assisting with Immediate Needs Funding requests
- Managing project workload prioritization
- Supporting loss measurement and categorization
- Providing insurance evaluation and settlement assistance
- Developing and reviewing Project Worksheets
- Preparing quarterly reports and tracking reimbursements
- Offering staff augmentation and subject matter expertise
- Delivering inspection and engineering support
- Supporting appeals and negotiations with FEMA
- Planning for long-term recovery and reconstruction
- Supporting grant management and mitigation funding strategy

CMTS has a strong history of supporting clients through FEMA's Public Assistance process and has consistently achieved nearly 100 percent reimbursement success. We approach every engagement with the understanding that responsiveness to the community is just as critical as compliance with federal regulations.



Debris Management Systems & Training Manual

DESCRIPTION OF THE ADMS SYSTEM

CMTS's Automated Debris Management System (ADMS) manages all aspects of debris collection and disposal operations. Our ADMS is a cloud-based mobile application compatible with both Apple and Android smartphones, offering an accessible and efficient way to document, track, and report debris activity without requiring any additional field equipment. Because it is app-based, all documentation and data entry can be completed from a single device, reducing logistical burdens and improving efficiency.

All monitors hired by CMTS must have a smartphone and agree to download and use the ADMS app as part of their onboarding. This ensures that each field monitor can immediately begin collecting accurate data, logging load tickets, certifying trucks, and recording debris activity from their own device.

One of the key strengths of the ADMS app is its guided workflow, which prompts the monitor step-by-step through the FEMA-compliant documentation process. For example, during truck certification, the app instructs the monitor to take specific truck photos from designated angles and enter measurements for length, width, and height. During debris pickup, the system issues real-time prompts to take required pictures at each stage: before loading, mid-load, final load, and ticket handoff. These prompts reduce the chance of missing documentation and ensure each ticket is adequately supported with photographic evidence, GPS location, and timestamp.

Even if Wi-Fi or cellular service is temporarily unavailable, our ADMS functions offline. Data entered is stored on the device and automatically syncs to the cloud once the connection is restored. This ensures continuity of operations in remote or low-signal areas.

All data collected through the ADMS, including photos, measurements, truck certifications, debris volumes, timestamps, and field notes, is centralized in a secure cloud database, making it easy for CMTS project leads, auditors, and the City of Edgewood to access, track, and reconcile activities in real time. The system also allows for internal quality control audits throughout the day, not just after close of business, enabling our team to catch and address documentation issues while monitors are still in the field.

By using our ADMS system, CMTS streamlines the debris monitoring process, ensuring thorough and verifiable documentation. This reduces administrative overhead and strengthens the City's ability to receive full FEMA reimbursement.

TRAINING MANUAL

A condensed version of our comprehensive training manual is included immediately after this page.

Debris Management

Training Manual

CMTS

Goals & Objectives

- To educate and become familiar with overall debris removal operations.
- To identify critical debris operations issues.
- To become proactive & minimize problems.
- To become familiar with FEMA guidelines, eligibility, contractor issues, and safety.
- To learn what your roles and responsibilities are in the overall debris removal operation.
- To become familiar with the PROCESS in the field and in the office.



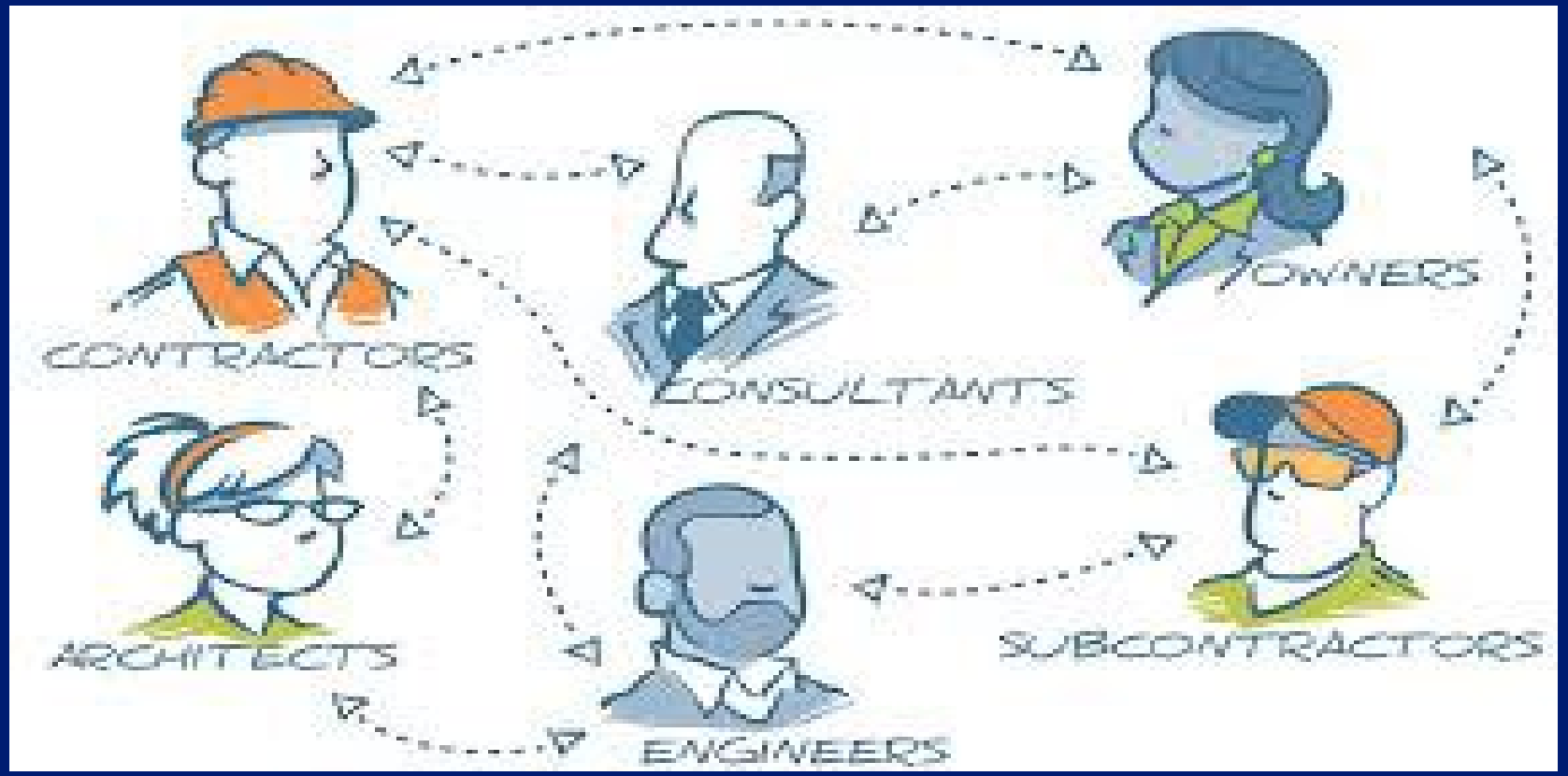
Why are we here?

- **Emergency management** is the organization and supervision of resources and responsibilities for dealing with all aspects of manmade and natural disasters including preparedness, response, mitigation, and recovery.
- To quickly mobilize resources, personnel, and equipment to manage crisis such as natural disasters, storms and public health emergencies.
- To assist in developing emergency response plans, to ensure that cities, counties, and organizations are ready when disaster strikes.
- To assist in damage assessment, debris removal coordination, FEMA documentation, and rebuilding efforts—helping communities return to normal faster.

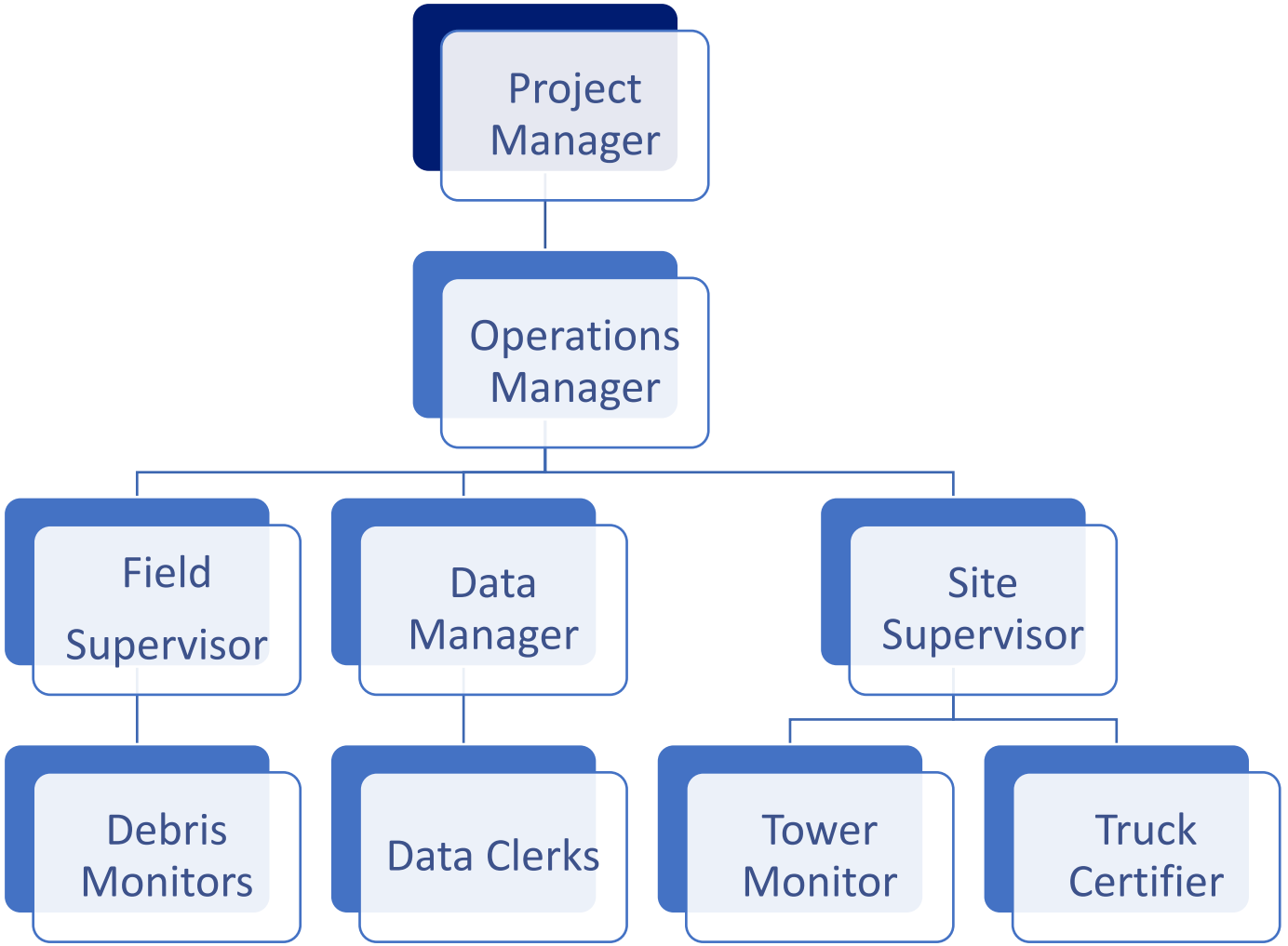
We are here to

- Assist the community in getting back to normal as quickly as possible by expediting the recovery efforts in the impacted areas.
- ***Observe & report*** any threat of significant damages to both private and public properties.
- Assist with the removal, reduction, and disposal of DEBRIS caused by the disaster.
- Manage the removal of DEBRIS following a disaster and mitigate against any potential threats to the lives, safety, health, or welfare of the impacted communities.

Roles & Responsibilities



Chain of Command



Operational Information

We specialize in storm and disaster debris removal services, helping communities recover quickly and safely. Our operations include the collection, transportation, sorting, and disposal of debris from residential, commercial, and public spaces.

Core Services:
- Storm debris removal (vegetative and C&D)
- Emergency road clearance
- Site assessments and damage mapping
- Temporary debris staging and management site setup
- Hauling and final disposal at approved facilities
- Environmental compliance and documentation for FEMA reimbursement

Operational Capabilities:
- Rapid deployment within 24 hours of notice
- GPS load tracking and digital documentation systems

Safety Protocols:
- Daily safety briefings and PPE enforcement
- Compliance with local, state, and federal safety regulations



Key Information Elements

The key information elements that are needed to verify the contractor's scope of work are...

- Type of debris collected
- Amount of debris collected
- Original collection location

From this information the Debris Monitor can document eligible location and work completed.

(Observe & Report)

FEMA 325, Public Assistance Debris Management Guide



The Process

1. Debris is located in the assigned debris zone
2. Debris eligibility is determined
3. Hazards are located
4. Debris is loaded by contractor while monitor observes
5. Load is checked by monitor for safety in transport Overhanging limbs, and over height loads must be trimmed before issuing ticket
6. Ticket is issued to truck driver – 1 copy retained in field
7. Truck drives to the debris disposal site
8. Truck driver gives remaining tickets to tower monitor
9. Tower monitor determines load rating % and logs it on the tower log > 2 copies are returned to the driver
10. Truck unloads and returns to the collection site
11. Data confirms all information for accuracy

Working Debris Haulers

- Each monitor will be assigned to a loading & hauling crew.
- Monitors will be responsible for communication with crew leader to establish meeting place. Get & Give phone #'s
- Monitors must advise their supervisor each night where they will meet the crew the next day.
- When working in the field, monitors must maintain a safe observation distance. Park in a safe place. NOT in the Road
- Monitors do not dictate the means or methods of the contractor. Ensuring eligibility and safe loading is your function.
- REMEMBER – You are working around heavy mechanical equipment. Think safety at all times!



We are not the “Debris Police”



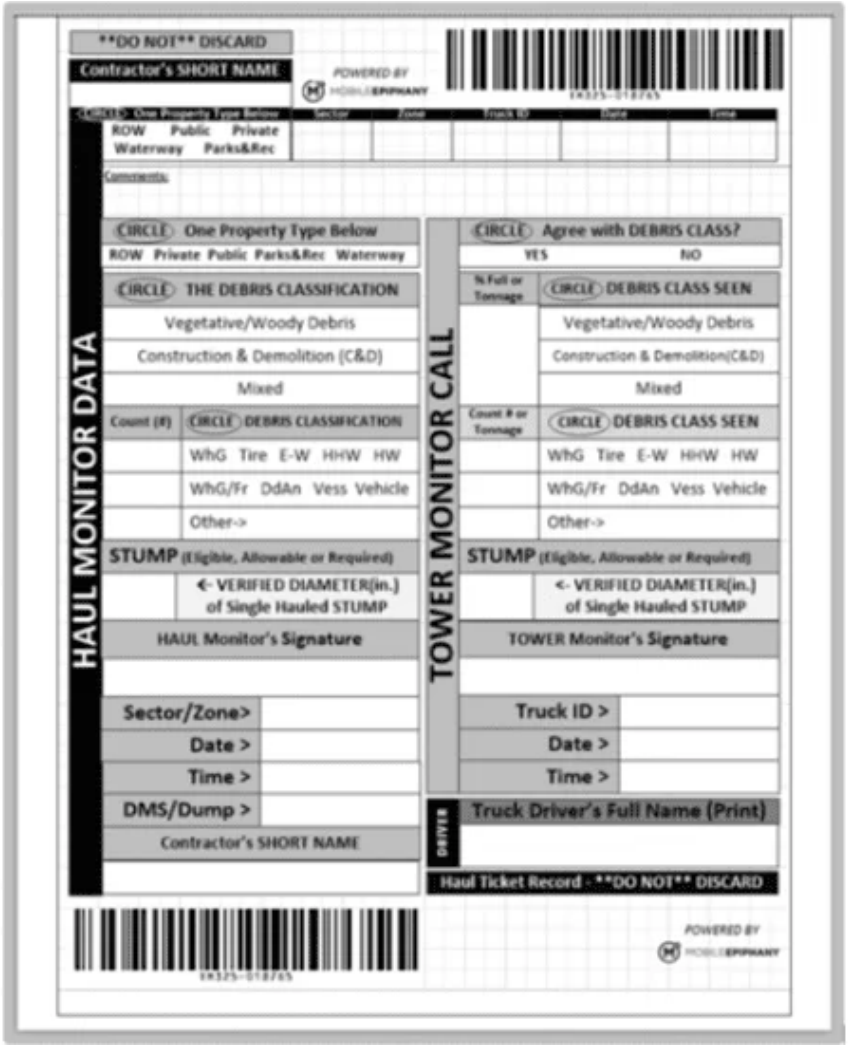
- Your job is to observe and report
- Document debris removal activity
- Never assume a role of authority over the haulers & loaders
- Establish effective dialogue with the crew lead
- If you have to tell them something is ineligible, be polite.
- If they don’t listen, don’t write the ticket and call your supervisor.
- The ticket you hold is $$$ to the hauler.
- Always, call your supervisor if a problem exists or persists.



Filling out the Load Ticket

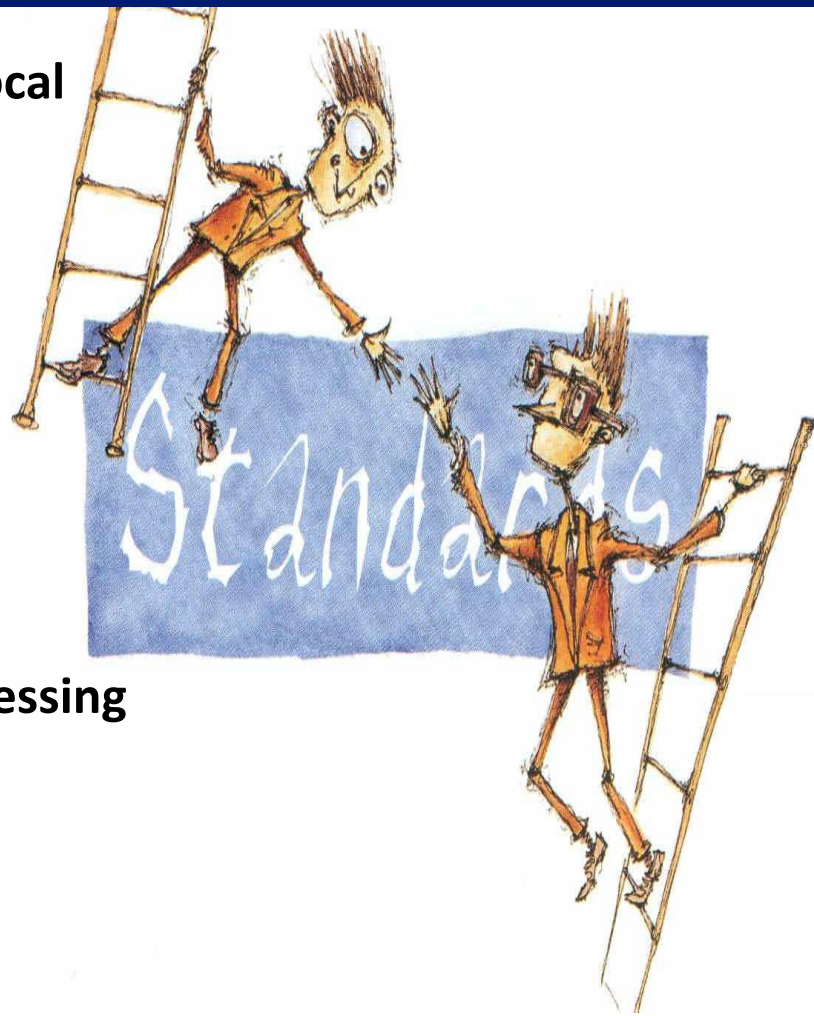
Filling out the load ticket is the most important part of your job.

- The ticket you issue is the document by which Gov't funds are issued.
- Every field must be completed.
- Use a blue or black pen for all tickets, press hard there are multiple copies.
- Ticket accuracy and neatness are of the utmost importance.
- Sloppy or incomplete tickets will weigh heavily on job retention.
- Every ticket must be checked out and accounted for daily. Missing tickets will not be tolerated.
- Ticket sign-out books will be maintained by supervisors.
- **NEAT, ACCURATE, COMPLETE**



Standards & Expectations

- First and foremost – A good attitude. We are acting as an extension of the local government. Behave accordingly!
- Be Professional at all times.
- Complete your daily reports every day and turn them into your supervisor.
- Think Safety! Hard hat, vest, etc... Remember, Safety Begins With You!
- Be neat & well-groomed.
- Accurate and proficient ticket writing. Complete and Neat!
- Contact your supervisor if questions arise. This is too important to play a guessing game.
- Be honest and accurate with your time and mileage reporting.
- Do not be tempted by bribes, offers, or promises. People do go to prison on projects like this. These are Federal Dollars we're working with.



Incident Reporting

- EMERGENCY - 911
- Police # (407) 851-2820
- Fire # (407) 246-3473 (Fire Station 5)
- Power # (407) 423-9018
- Gas Co. # (800) 993-7546
- Phone Co. # (800) 331-0500
- Cable # (833) 513-4720

At the time of any incident, the first person notified should be your supervisor. ***In an emergency call 911 first***

INCIDENT REPORTS WILL BE COMPLETED FOR ALL INCIDENTS



Questions





Form of Contract

CMTS LLC has reviewed Attachment A and Exhibits A-E and agrees to be bound by the terms and conditions.



Required Forms

EXHIBIT C TO ATTACHMENT A
FEE SCHEDULE

Debris Monitoring Operations		
Description	**Unit**	**Rate per Hour**
Project Manager	Hour	$89.25
Operations Manager	Hour	$78.75
Field Supervisor	Hour	$52.50
Tower Monitor	Hour	$37.80
Field Monitor	Hour	$35.70
Clerical / Administrative Assistant	Hour	$35.70
Data/GIS Specialist	Hour	$52.50
Environmental Specialist	Hour	$89.25
Billing/Invoice Analyst	Hour	$52.50
FEMA Specialist	Hour	$73.50
Public Assistance/Grants Management		
Description	**Unit**	**Rate per Hour**
Program Manager	Hour	$94.50
Grants Management Consultant	Hour	$89.25
Consultant/Scientist/Planner/Engineer	Hour	$99.75
Benefit Cost Analysis Specialist	Hour	$73.50
GIS / HAZUS Specialist	Hour	$63.00
Field Technician	Hour	$63.00
Administrative Specialist	Hour	$52.50

***Additional Public Assistance/Grants Management roles/rates may be provided if necessary (including lodging and travel for reimbursement). Each additional role must include a detailed description of the services to be provided.

Above labor rates include all taxes, benefits, equipment, overhead, and profits.

* Ten (10) hours per week will be charged for the personal use of cell phones. Only payable for days worked.
* Mileage reimbursement - Current IRS rate.
* If lodging is required, CMTS will charge the City of Edgewood a pass-through rate per the federal GSA per diem rate
* Pre-Event meetings will be billed on an hourly basis for approved staff.

RFP #2025-CH-02
DEBRIS MONITORING & PUBLIC ASSISTANCE CONSULTING SERVICES

ATTACHMENT B
DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that my firm:

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the workplace, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the workplace, no later than five (5) days after such conviction, and requires employees to sign copies of such written statement to acknowledge their receipt.
- Imposes a sanction on, or requires satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free workplace through the implementation of the Drug Free Workplace program.
- "As a person authorized to sign this statement, I certify that the above-named business, firm or corporation complies fully with the requirements set forth herein".

NOTARY PUBLIC STATE OF TEXAS
SHANTIA HARRIS
My Notary ID # 131982880
Expires April 22, 2027

Authorized Signature

CMTS Construction Managment Services LLC | dba: CMTS LLC
Company Name

State of: Texas County of: Dallas
Sworn to and subscribed before me this 03rd day of June, 2025

Personally known X or Produced Identification _____
(Specify Type of Identification)

Shantia K Harris
Signature of Notary

04-22-2027
My Commission expires:

This document must be completed and returned with your Submittal. Inability or refusal to sign this document will deem your offer non-responsive.

ATTACHMENT C
CONFLICT OF INTEREST DISCLOSURE STATEMENT

The award hereunder is subject to the provisions of Chapter 112, Florida Statutes. All proposers must disclose with their proposals or bids any personal or organizational conflicts of interest pursuant to all federal regulations applicable to the work contemplated by this RFP, including but not limited to all conflicts contemplated by 2 CFR 200.318(c)(1), and whether any officer, director, employee or agent is also an officer or an employee of the City of Edgewood City Council. All proposers must disclose whether any officer, partner, director or proprietor is the spouse or child of one of the members of the City of Edgewood City Council. All proposers must disclose the name of any City officer or employee who owns, directly or indirectly, any interest of five percent (5%) or more in the firm or any of its branches or affiliates. All proposers must also disclose the name of any employee, agent, lobbyist, previous employee of the Board, or other person, who has received or will receive compensation of any kind in connection with the response to this RFP. All proposers are also required to include a disclosure statement of any potential conflicts of interest that the proposer may have due to other clients, contracts, or interests associated with the performance of services under this RFP and any resulting Contract. Use additional sheets if necessary.

ATTACHMENT C
CONFLICT OF INTEREST DISCLOSURE STATEMENT
CONTINUED

Description of any personal or organizational conflicts of interest pursuant to all federal regulations applicable to the work contemplated by this RFP:

N/A

Names of Officer, Director, Employee or Agent that is also an Employee of the Board:

N/A

Names of Officer, Partner, Director or Proprietor who is the spouse or child of a Board member:

N/A

Names of City Officer or Employee that owns 5% or more in Proposer's Firm:

N/A

Names of applicable person(s) who have received compensation:

N/A

Description of potential conflict(s) with other clients, contracts or interests:

N/A

None of the above applicable: X

Signature

Yvonne McClain - COO
Printed Name

CMTS Construction Managment Services LLC dba: CMTS LLC
Proposer Name

05/29/2025
Date

ATTACHMENT D

NON-COLLUSION AFFIDAVIT

I, Yvonne McClain - COO, of the County of Dallas according to law on my oath, and under penalty of perjury, depose and say that:

1. I am with the Firm of CMTS Construction Management Services LLC | dba: CMTS LLC providing this proposal in response to the Request for Proposals for Debris Monitoring and Public Assistance Consultation Services, and that I executed the said proposal with full authority to do so.

2. This proposal has been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition, as to any matter relating to qualifications or responses of any other proposer, responder or with any competitor; and no attempt has been made or will be made by the proposer to induce any other person, partnership or corporation to submit, or not to submit, a proposal for the purpose of restricting competition;

3. The statements contained in this affidavit are true and correct, and made with full knowledge that City of Edgewood relies upon the truth of the statements contained in this affidavit in awarding contracts for any services resulting from this RFP.

Signature of Proposer Representative

06/03/2025
Date

STATE OF TEXAS

COUNTY OF DALLAS

This instrument was acknowledged before me by means of [{ physical presents or [ ] online notarization, the undersigned authority , who, after first being sworn by me affixed his/her signature in the space provided on this 3rd day of June, 2025, by Yvonne McClain and is [X] personally known to me or [ ] provided _____ as proof of identification and who executed the foregoing, and acknowledged before me that he executed same.

WITNESS my hand and official seal in the County and State last aforesaid
this 03rd day of June 2025.

Notary Public

SHANTIA HARRIS
My Notary ID # 131982880
Expires April 22, 2027

My Commission Expires 04-22-2027

ATTACHMENT E
CERTIFICATION REGARDING DEBARMENT, SUSPENSION INELIGIBITILITY AND VOLUNTARY EXCLUSION FORM

The proposer certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal Department or Agency.

Where the proposer is unable to certify the above statement, the proposer shall attach an explanation to this form.

Proposer:

By: _____ Signature

Yvonne McClain - COO

Name and Title

608 Maitland Ave

Street Address

Altamonte Springs, FL 32701

City, State, Zip

05/29/2025

Date


CMTS

RFP #2025-CH-02
DEBRIS MONITORING & PUBLIC ASSISTANCE CONSULTING SERVICES

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By: _____ Signature

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Name and Title

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City, State, Zip

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* Mileage reimbursement - Current IRS rate.
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* Pre-Event meetings will be billed on an hourly basis for approved staff.

RFP 2025-CH-01
Debris Removal

TO:	Mayor Dowless, Council President Horn, Council Members Lomas, McElroy, Rader, and Steele
FROM:	Sandra Riffle, City Clerk for the 2025 RFP Review Committee
Date:	June 27, 2025
RE:	Recommendation of Award – RFP-2025-01 Debris Removal Services

---

Debris Removal solicitations to bid were published online on DemandStar. We received six bids that were tabulated and evaluated. Based upon final evaluation of the tabulation of bids received, and feedback, the RFP Committee's top three choices are as follows:

- Recommended Vendor: Southern Disaster Recovery Services (SDR)
- Recommended Backup Vendor: Looks Great Services of MS, Inc.
- Third Choice: T.F.R. Enterprises, Inc.

The submittals follow this memo for City Council's review at the July 15, 2025 City Council Meeting, for your final decision of award.

	COMPANY	QUALIFICATIONS/PRICING	TOTAL POINTS
Mayor Dowless	Southern Disaster Recovery	1	100
	Looks Great Services of MS, Inc.	2	98
	T.F.R. Enterprises, Inc.	3	96
	Custom Tree Care	4	94
	Grubbs Emergency Service	5	90
	Aftermath Disaster Recovery	6	84
City Clerk Riffle	Southern Disaster Recovery	1	98
	Looks Great Services of MS, Inc.	2	96
	T.F.R. Enterprises, Inc.	3	96
	Custom Tree Care	4	84
	Aftermath Disaster Recovery	5	82
	Grubbs Emergency Service	6	75
Police Chief DeSchryver	Southern Disaster Recovery	1	100
	Looks Great Services of MS, Inc.	2	99
	T.F.R. Enterprises, Inc.	3	95
	Custom Tree Care	4	94
	Aftermath Disaster Recovery	5	85
	Grubbs Emergency Service	6	90
Resident Caleb Castro	Southern Disaster Recovery	1	100
	Looks Great Services of MS, Inc.	2	98
	Grubbs Emergency Service	3	95
	T.F.R. Enterprises, Inc.	4	89
	Custom Tree Care	5	85
	Aftermath Disaster Recovery	6	78
TOTAL			
Southern Disaster Recovery	398		
Looks Great Services of MS, Inc.	391		
T.F.R. Enterprises, Inc.	376		
Custom Tree Care	357		
Grubbs Emergency Service	350		
Aftermath Disaster Recovery	329		

Proposal Response
RFP #2025-CH-01
EMERGENCY DEBRIS REMOVAL SERVICES

Submitted to:
City of Edgewood, FL
405 Bagshaw Way
Edgewood, FL 32809

Due Date: June 9, 2025, at 11:00 a.m.



Submitted by:
Southern Disaster Recovery, LLC
93 Sonia Drive | Greer, SC 29650
POC: Al McClaran | Founder/CEO
864-469-9776 | al@gosdr.com

Disaster Debris

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Disaster Debris

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THE CITY OF EDGEWOOD
REQUEST FOR PROPOSALS
for
RFP #2025-CH-01
EMERGENCY DEBRIS REMOVAL SERVICES

Date Issued: May 9, 2025
All Questions/Inquiries Due: June 2, 2025
Proposals Due: June 9, 2025, at 11:00 a.m.
Open: June 9, 2025 at 11:30 a.m.
Pre-Bid Conference: None

NO QUESTIONS WILL BE ACCEPTED AFTER 4:00 PM, (ET) June 2, 2025, all questions must be submitted in writing to SRiffle@edgewood-fl.gov and received by stated time.

Proposals must be submitted electronically through DemandStar by the date and time stated above. Submittals must include Request for Proposal and experience and other pertinent information for consideration, as indicated in this Request for Proposals. Any proposals received after the due date and time specified, will not be considered.

Please note the following instructions when submitting proposals via DemandStar:
All proposals must be submitted as an 8 ½-inch by 11-inch document, neatly typed with one-inch margins and single-line spacing.

Proposal Documents may be found via the City of Edgewood website (www.edgewood-fl.gov) under Procurement, via City Hall (www.edgewood-fl.gov/cityhall/page/procurement), and via DemandStar, which provides bid notification services to interested vendors. To obtain the solicitation, interested parties must follow the link and register to be able to download the document. The City of Edgewood reserves the right to accept any bid deemed to be in the best interest of the City or to waive any informality in any submittal. The City may reject any or all bids and re-advertise.

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

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At the date and time specified above, all proposals that have been received in a timely manner will be opened, recorded, and accepted for consideration. The names of the vendors submitting proposals will be read aloud and recorded. The proposals will be available for inspection during normal business hours in the City of Edgewood Administration Offices thirty (30) calendar days after the due date or as otherwise allowed under Florida Statutes. When countersigned by an authorized City representative, this document and any specifically identified attachments may form the contract document binding the parties to all performance specified in this solicitation.

Vendors shall complete and return the entirety of this RFP, and attach all other information requested in this RFP (see Provision 1.13). Failure to sign the proposal response, or to submit the proposal response by the specified time and date, may be cause for rejection of the proposal.

VENDOR IDENTIFICATION

Company Name: Southern Disaster Recovery, LLC **Phone:** 864-469-9776

Email Address: al@gosdr.com

Contact Person: Al McClaran

SECTION 1 – SPECIAL TERMS AND CONDITIONS

Section 1.1: Purpose

The purpose of this solicitation is to establish one or more contracts to provide services to remove, process, and lawfully dispose of disaster generated debris (other than hazardous materials and household putrescible garbage) from public property and public right of way in the City of Edgewood, Florida in response to an emergency event such as, but not limited to, hurricanes or other natural or manmade disasters. The City of Edgewood is seeking proposals from highly qualified vendors with experience in the specialized management of disaster response labor for the removal of debris along with the preparation, response, recovery and mitigation phases of any emergency or disaster. Vendor must have the capability and ability to rapidly respond to wide scale debris volumes typically produced in hurricanes, tornadoes and other disaster types as well as small scale debris volumes.

The vendor must handle debris management activities in The City of Edgewood in accordance with applicable regulations of the Federal Emergency Management Agency (FEMA), Federal Highway Administration (FHWA), Florida Department of Transportation (FDOT), Florida Department of Health (FDH), Natural Resources Conservation Services (NRCS), and the Florida Department of Environmental Protection (FDEP) in conjunction with the City of Edgewood needs. The vendor must have an excellent understanding of the documentation involved for the reimbursement from FEMA, FHWA, or Other Federal Agencies, and the State relief programs to make the process of cost recovery efficient and accurate. The processes and documentation required will be in strict compliance with FEMA, FHWA, or Other Federal Agencies, and other State relief programs regulations regarding eligibility.

Contracts must meet rules for all Federal grants, including but not limited to as provided for in Title 2 Code of Federal Regulations (CFR) Part 200 or most current version, in order to be eligible for reimbursement under the Public Assistance Program.

NOTE: This solicitation is not a request for Emergency Debris Monitoring Services. This RFP is specifically for Emergency Debris Removal Services. Vendor shall not include proposals that include Debris Monitoring Services. One or more vendors may be selected to provide differing elements or levels of scope of work in accordance with the capabilities and extent of involvement each vendor proposes. Contracts issued resulting from this RFP will only be activated in the event of a declared emergency. There is no guarantee any contract resulting from this RFP will be activated or any work will be performed.

SDE/MBE Participation – Please note the City encourages the participation of small business enterprises (SBEs) and/or minority business enterprises (MBEs) in this procurement.

Section 1.2: Designated Procurement Representative

Questions concerning any portion of this solicitation should be directed in writing [fax and e-mail accepted] to the below named individual who will be the official point of contact for this solicitation. To ensure reply, questions should be submitted no later than seven (7) working days before the proposal due date.

Sandra Riffle, City Clerk
405 Bagshaw Way
Edgewood, FL 32809
E-mail: sriffle@edgewood-fl.gov
407-851-7361 - fax

No answers given in response to questions submitted will be binding upon this solicitation unless released in writing as an addendum to the solicitation by the City of Edgewood.

Section 1.3: Method of Award – Considering Qualifications and Pricing

Award will be made to the vendor who submits the overall proposal that is judged to provide the best value to the City. Proposals will be evaluated based upon the following criteria, which are listed in order of descending importance:

1. Qualifications, experience, and quality of similar work that has been provided for other public sector clients/customers.
2. Cost Proposal/Unit Rates
3. Qualifications of proposed personnel
4. Proposed materials and plans to accomplish task
5. Reports from direct and indirect references
6. Responsiveness and completeness of the written proposal to these instructions with regard to the Scope of Services.

Technical evaluation will be assessed based on the proposal's ability to convey a sound technical approach and overall understanding of the requirements of the work; where strengths outweigh weaknesses. Past performance will be evaluated based on performance risk (relevancy and confidence). To be considered technically acceptable, the vendor must evidence:

1. experience managing hurricane debris projects for at least five government entities involving a minimum of 50,000 cubic yards of debris for each client in the past 5 years;
2. documented knowledge and experience of Federal, State and Local emergency agencies, state and federal programs, funding sources and reimbursement processes;
3. experience with special disaster recovery program management services including private property/right-of-entry (ROE) work, waterways clean-up and reimbursement, FEMA appeals processing, hauler invoice reconciliation and contracting;
4. the ability to provide an Automated Debris Management System (ADMS) to capture debris removal and disposal efforts; and
5. the ability to deploy debris removal equipment within 48 hours from notice to proceed. When additional debris personnel are needed to meet requirements of the contract, Respondent shall increase the number of debris personnel as needed.

The technical evaluation report will state specific evaluation comments for each proposal. The evaluation process may include discussions with one or more vendors as may be needed to determine technical acceptability on the part of any responding vendor. The price proposals from

the vendors determined to be technically acceptable shall be opened after completion. Proposed costs shall be reviewed for reasonableness, realism and affordability. The city reserves the right to reject any proposal based on the pricing review. Award will be recommended to the remaining firm having the lowest overall pricing. The city reserves the right to request a best and final offer if such action is determined to be appropriate, and to reject any offer wherein the price is determined to be unrealistic or unreasonable.

Section 1.4: Pre-Proposal Conference / Site Visits

Not applicable to this solicitation.

Section 1.5: Initial Term of Contract (Three Years)

This contract shall commence on the first calendar day of the month following approval of the contract by the City Council unless otherwise stipulated in the Notice of Award Letter distributed by the City and shall be contingent upon the completion and submittal of all required pre-award documents. The initial contract term shall be for a three year period. The contract prices resultant from this solicitation shall prevail for the full duration of the initial contract term unless otherwise indicated elsewhere in this document.

Section 1.6: Option to Renew

The city shall have the option to renew this contract for two (2) additional one (1) year periods. Prior to the completion of each exercised term of this contract, the vendor shall be notified in writing of the City's intent to renew. At that time, the City may consider an adjustment to price based on changes as published by the U.S. Department of Labor, Bureau of Labor Statistics (www.bls.gov). It is the vendor's responsibility to request any pricing adjustment in writing under this provision. The vendor's written request for adjustment should be submitted at least thirty (30) calendar days prior to expiration of the then current contract term. The vendor adjustment request must clearly substantiate the requested increase. The written request for adjustment should not be in excess of the relevant pricing index change. If no adjustment request is received from the vendor, the City will assume that the vendor has agreed that the optional term may be exercised without pricing adjustment. Any adjustment request received after the commencement of a new option period shall not be considered.

The City reserves the right to reject any written price adjustments submitted by the vendor and/or to not exercise any otherwise available option period based on such price adjustments. Continuation of the contract beyond the initial period, and any option subsequently exercised, is a City prerogative, and not a right of the vendor. This prerogative will be exercised only when such continuation is clearly in the best interest of the City.

Section 1.7: Method of Payment - Periodic Invoices for Completed Work Products

The vendor shall submit monthly invoices by the tenth (10th) calendar day of each month. These invoices shall be submitted to the City user department(s) that requested the service through a

purchase order. The invoices shall be itemized and reflect the type of service provided to the City in the prior month.

All invoices shall contain the contract and/or RFP solicitation number (19-0001), the date and location of delivery or service provided, and any other information needed to enable formal acceptance of the services and authorization for payment by the City. Failure to submit invoices in the prescribed manner will delay payment, and the vendor may be considered in default of contract and its contract may be terminated. Payments shall be tendered in accordance with the Florida Prompt Payment Act, Part VII, Chapter 218, Florida Statutes.

Section 1.8: Insurance (Purchases Over $25,000)

Each vendor shall include in its solicitation response package proof of insurance capabilities, including but not limited to, the following requirements: [This does not mean that the vendor must have the coverage prior to submittal, but, that the coverage must be in effect prior to a purchase order or contract being executed by the City.]

An original certificate of insurance, indicating that the awarded vendor has coverage in accordance with the requirements of this section, must be furnished by the vendor to the City Clerk within five (5) working days of such request and must be received and accepted by the City prior to contract execution and before any work begins.

The vendor shall provide and maintain at all times during the term of any contract, without cost or expense to the City, policies of insurance**,** with a company or companies authorized to do business in the State of Florida, and which are acceptable to the City, insuring the vendor against any and all claims, demands or causes of action whatsoever, for injuries received or damage to property relating to the performance of duties, services or obligations of the vendor under the terms and provisions of the contract. The vendor is responsible for timely provision of certificates of insurance to the City at the certificate holder address evidencing conformance with the contract requirements at all times throughout the term of the contract.

Such policies of insurance, and confirming certificates of insurance, must insure the vendor is in accordance with the following minimum limits:

General Liability insurance on forms no more restrictive than the latest edition of the Occurrence Form Commercial General Liability policy (CG 00 01) of the Insurance Services Office or equivalent without restrictive endorsements, with the following minimum limits and coverage:

Each Occurrence/General Aggregate	$1,000,000/2,000,000
Products-Completed Operations	$2,000,000
Personal & Adv. Injury	$1,000,000
Fire Damage	$50,000
Medical Expense	$5,000
Contractual Liability	Included

Automobile liability insurance, including all owned, non-owned, scheduled, and hired autos with the following minimum limits and coverage:

Combined Single Limit	$1,000,000

Workers' compensation insurance based on proper reporting of classification codes and payroll amounts in accordance with Chapter 440, Florida Statutes, and any other applicable law requiring workers' compensation (Federal, maritime, etc.). If not required by law to maintain workers' compensation insurance, the vendor must provide a notarized statement that if he or she is injured; he or she will not hold the City responsible for any payment or compensation.

Employers Liability insurance with the following minimum limits and coverage:

Each Accident	$1,000,000
Disease-Each Employee	$1,000,000
Disease-Policy Limit	$1,000,000

Professional liability and specialty insurance as applicable, with minimum limits of $1,000,000 and annual aggregate of $2,000,000.

City of Edgewood, a Political Subdivision of the State of Florida, and the City of Edgewood Commissioners, must be named as additional insured as their interest may appear on all applicable liability insurance policies.

The certificates of insurance must provide for a minimum of thirty (30) days prior written notice to the City of any change, cancellation, or nonrenewal of the provided insurance. It is the vendor's specific responsibility to ensure that any such notice is provided within the stated timeframe to the certificate holder.

At time of contract, the vendor will be required to provide a copy of all policy endorsements, reflecting the required coverage, with City of Edgewood listed as an additional insured along with all required provisions to include waiver of subrogation. Contracts cannot be completed without this required insurance documentation. ***(Note: A simple COI WILL NOT be accepted in lieu of the policy endorsements).***

Certificates of insurance must identify the applicable solicitation number in the Description of Operations section of the Certificate. Certificate holder must be:

CITY OF EDGEWOOD, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA
405 BAGSHAW WAY
EDGEWOOD, FLORIDA 32809

Certificates of insurance must evidence a waiver of subrogation in favor of the City, that coverage will be primary and noncontributory, and that each evidenced policy includes a Cross Liability or Severability of Interests provision, with no requirement of premium payment by the City.

The vendor will be responsible for subcontractors and their insurance. Subcontractors must

provide certificates of insurance to the prime vendor evidencing coverage and terms in accordance with the vendor's requirements.

All self-insured retentions must appear on the certificates and will be subject to approval by the City. At the option of the City, the insurer must reduce or eliminate such self-insured retentions, or the vendor or subcontractor must procure a bond guaranteeing payment of losses and related claims expenses.

The City will be exempt from, and in no way liable for, any sums of money, which may represent a deductible or self-insured retention in any insurance policy. The payment of such deductible or self-insured retention will be the sole responsibility of the vendor or subcontractor providing such insurance.

Failure to obtain and maintain such insurance as set out above will be considered a breach of contract and may result in termination of the contract for default.

Neither approval by the City of any insurance supplied by the vendor or subcontractors, nor a failure to disapprove that insurance, will relieve the vendor or subcontractors of full responsibility for liability, damages, and accidents as set forth in this solicitation or any contract arising from this solicitation.

Section 1.9: Bonding Requirements

Not applicable to this solicitation

Section 1.10: Completion of Work

The City of Edgewood will issue an official Notice to Proceed for the services referenced in this RFP and resulting contract when required. The Notice to Proceed will be sent via email and followed by regular mail. Under no circumstances will the City of Edgewood be liable for any services rendered unless the written Notice to Proceed has been sent and received by the vendor. The vendor must acknowledge receipt of the written Notice to Proceed.

Upon Notice to Proceed and mobilization, the vendor shall provide the City of Edgewood with a reasonable estimated timeframe and equipment to be used in which the work will be completed. The City of Edgewood will use the vendor's estimate to develop a period of performance for work to be completed. This period of performance may be adjusted at the City of Edgewood's discretion. All work must be performed in accordance with good commercial practice. The work schedule and completion dates must be adhered to by the vendors, except in such cases where the completion date will be delayed due to acts of God, strikes, or other causes beyond the control of the vendor. In these cases, the vendor shall notify the City of Edgewood of the delays in advance of the original completion date so that a revised delivery schedule can be appropriately considered by the City of Edgewood.

Should the vendor to whom the contract is awarded fail to complete the work within the number of days as stated in its offer, it is hereby agreed and understood that the City of Edgewood reserves the authority to collect penalties or cancel the contract with the vendor and to secure the services of another vendor to complete the work. If the City of Edgewood exercises this authority, the City of Edgewood will be responsible for reimbursing the vendor for work which was completed and found acceptable to the City of Edgewood in accordance with the contract specifications. The City of Edgewood may, at its option, demand payment from the vendor, through an invoice or credit memo, for any additional costs over and beyond the original contract price which were incurred by the City of Edgewood as a result of having to secure the services of another vendor. If the incumbent vendor fails to honor this invoice or credit memo, the City of Edgewood may terminate the contract for default.

Section 1.11: Acceptance of Services

The services rendered as a result of an award from this solicitation will not be deemed complete, until accepted by the City of Edgewood and must be in compliance with the terms in this RFP, fully in accord with the specifications and of the highest quality. In the event that the service does not conform to the specifications, the City of Edgewood reserves the right to terminate the contract and will not be responsible to pay for any such service.

Section 1.12: Liquidated Damages

In the event of a breach of contract by the vendor the following conditions shall apply as predetermined damages for monetary compensation:

> The vendor will pay to the City of Edgewood, the sum of $500 (Five Hundred Dollars) for each day and every day thereafter, continuing until satisfactory performance has been attained or until contract cancellation, when the City of Edgewood City Council determines that the vendor has failed to provide all labor and equipment resources in accordance with the Contract. The City of Edgewood City Clerk, or designee, shall notify the vendor's Project Manager to advise of the vendor's contract breach and of commencement time of liquidated damages accrual. The City of Edgewood may deduct any liquidated damages due from the vendor from any amounts otherwise due to the vendor under the Contract.

The vendor shall, in addition to compensating the City of Edgewood $500 per day as described above, reimburse the City of Edgewood for all costs for labor and equipment to obtain and mobilize secondary contracted resources or City of Edgewood resources to perform the necessary work according to the Contract.

Section 1.13: Delivery and Completion of Solicitation Response

Section 1.13.1: Delivery of Solicitation Response

Proposals must be submitted electronically via DemandStar by the date and time stated above. Submittals must include Request for Proposal and experience and other pertinent information for consideration, as indicated in this Request for Proposals. Any proposals received after the

due date and time specified will not be considered. The City is not liable or responsible for any costs incurred by any vendor in responding to this RFP including, without limitation, costs for product or service demonstrations if requested. When you submit your proposal, you are making a binding offer to the City.

Section 1.13.2: Completion Requirements for Request for Proposal (RFP)

Please note the following instructions when submitting proposals via DemandStar. The vendor's proposal will consist of two sections. The first section will be the vendor's Technical Proposal. The second section will be the vendor's Price Proposal. Each proposal section will be prepared in accordance with the following information and directions.

A. Proposal Guidelines

To facilitate analysis of its proposal, the vendor shall prepare its proposal in accordance with the instructions outlined in this section. If the proposal deviates from these instructions, such proposal may, in the City's sole discretion, be rejected.

- **Page Size and Format:** All electronically submitted proposals must be submitted as an 8 ½-inch by 11-inch document, neatly typed with one-inch margins and single-line spacing. Pages must be numbered sequentially by section.
- **Legible tables, charts, graphs and figures** must be used wherever practical to depict organizations, systems and layouts, implementation schedules, plans, etc. These displays must be uncomplicated, legible and must not exceed a document size of eleven (11) by seventeen (17) inches

B. Proposal Sections and Content:

Proposals must be organized into the following major sections.

1. TECHNICAL PROPOSAL:

The following items shall be submitted as the **Technical Proposal**:

Section A. Cover (page 1 of RFP document) with bottom information completed as requested.

Section B. Statement of Interest – to be submitted on the firm's letterhead and include the following:

1. Concisely state the firm's understanding of the services required by the City.
2. Include additional relevant information not requested elsewhere in the RFP.
3. Have you ever been terminated for performance or any other issues? If so, please describe the issues and the resulting actions.
4. Number of years the firm has been in business
5. Signature on the Statement of Interest shall be that of a person authorized to represent and bind the firm.

Section C. Certification pages (Section 4 of RFP document) completed and signed in blue ink as directed.

Section D. Vendor Profile Form (Attachment 1). Include a copy of the firm's license to practice business in the state of Florida.

Section E. Employee List Form (Attachment 2). Include copies of each person's current state of Florida Board of Professional Regulation License. Resumes may also be attached.

Disclosure of Subcontractors Form (Attachment 3)

Equipment List Form (Attachment 4)

Section F. References Form (Attachment 5). Examples should best illustrate current qualifications relevant to this type of contract/project.

Section G. Federal Forms. Complete and include all forms included in Attachments 7 through 10 of this RFP.

Section H. Addenda. Acknowledge all addenda issued by submittal of signed acknowledgement pages of each addendum.

Section I. Proof of Insurance. Submit either a certificate of insurance, or evidence of insurability, that is in accordance with the requirements stated in Section 1.8.

Section J. Litigation. Provide information on the nature, magnitude, and outcome of any litigation proceedings for the previous three (3) years where a court or administrative agency has ruled for or against you or your organization.

Section K. Financial Stability. Each proposer shall certify and provide a statement that it is financially stable and has the necessary resources, human and financial, to provide the requested services at the level required by the City. Each proposer shall be prepared to supply a financial statement upon request. If a subcontractor or joint venture arrangement is being proposed, provide similar information for those participants in the proposal. Provide clear and succinct information that will provide insight to the City about the financial qualifications, fitness and stability of the proposer.

2. PRICE PROPOSAL:

The **Price Proposal** submitted by a vendor in response to this solicitation will be submitted in a separate section clearly labeled **Price Proposal.** The Price Proposal shall be submitted on the form supplied as Attachment 1 and shall be submitted at the same time as the Technical Proposal.

Section 1.14: Accident Prevention and Barricades

Precautions must be exercised at all times for the protection of persons and property. All vendors performing services under the contract must conform to all relevant Federal, State and City of Edgewood regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements will be borne solely by the responsible vendor. Barricades must be provided by the vendor when work is performed in areas traversed by persons, or when deemed necessary by the City of Edgewood Project Manager.

Section 1.15: Administrative Reports

Consistent with the administrative needs of the City of Edgewood, certain relevant data regarding services provided under the contract must be gathered and maintained. Accordingly, each vendor under the contract must provide reports on a monthly basis with each invoice submitted to the City of Edgewood. Each report must include the quantity, description and unit prices of the debris services performed.

Section 1.16: Certificate of Competency/Licensure, Permits, and Fees

Any person, firm, corporation or joint venture that submits an offer in response to a City of Edgewood solicitation shall, at the time of such offer, hold a valid Certificate of Competency or appropriate current license issued by the State qualifying the person, firm, corporation or joint venture to perform the work proposed. If work for other trades is required in conjunction with this solicitation and will be performed by subcontractors or vendors hired by the prime/responding vendor, an applicable Certificate of Competency/license issued to the subcontractors/hired vendors must be submitted with the prime/responding vendor's offer; provided, however, that the City of Edgewood may at its option and in its best interest allow the prime/responding vendor to supply the subcontractors/hired vendors certificate/license to the City of Edgewood during the offer evaluation period. The prime/responding vendor is responsible to ensure that all required licenses, permits, and fees (to include any inspection fees) required for this project are obtained and paid for, and shall comply with all laws, ordinances, regulations, and building or other code requirements applicable to the work contemplated in this solicitation. Damages, penalties, or fines imposed on the City of Edgewood or the vendor for failure to obtain required licenses, permits, inspection or other fees, or inspections will be borne by the vendor.

Section 1.17: Competency of Vendors and Associated Subcontractors

The City of Edgewood may elect to conduct a pre-award inspection of the vendor's facility during the offer evaluation process. Offers will be considered only from firms which are regularly engaged in the business of providing or distributing the goods or performing the services as described in the solicitation, and who can produce evidence that they have a consistent satisfactory record of performance. Vendors must demonstrate that they have sufficient financial support and organization to ensure that they can satisfactorily execute the contract if awarded under the terms and conditions stated in this solicitation. In the event that the vendor intends to subcontract any part of its work to another vendor, or will obtain the goods specifically offered under the contract from another source of supply; the vendor may be required to verify the competency of its subcontractor or supplier. The City of Edgewood reserves the right, before awarding the contract, to require a vendor to submit such evidence of its qualifications and the qualifications of its subcontractor as it may deem necessary. The City of Edgewood may consider any evidence available to it of the financial, technical and other qualifications and abilities of any vendor responding under this solicitation, including past performance with the City of Edgewood, in determining vendor responsibility for the purposes of selecting a vendor for contract award.

Section 1.18: Compliance with Federal Standards

All items to be purchased under the contract must be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health

Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

Section 1.19: E-Verify

Upon award of a contract resulting from this solicitation, the vendor shall utilize the U.S. Department of Homeland Security's E-Verify system in accordance with the terms governing use of the system to confirm the employment eligibility of all new persons hired by the vendor during the term of the contract.

The vendor shall include in all contracts with subcontractors performing work pursuant to any contract arising from this solicitation an express requirement that the subcontractors utilize the U.S. Department of Homeland Security's E-Verify system in accordance with the terms governing use of the system to confirm the employment eligibility of all new employees hired by the subcontractors during the term of the subcontract.

Section 1.20: Key Contractor Personnel

In submitting a proposal, the vendor is representing that each person listed or referenced in the proposal will be available to perform the services described for the City of Edgewood, barring illness, accident, or other unforeseeable events of a similar nature in which case the vendor must be able to promptly provide a qualified replacement. In the event thevendor wishes to substitute personnel, the vendor shall propose a person with equal or higher qualifications and each replacement person is subject to prior written City approval. In the event the requested substitute person is not satisfactory to the City and the matter cannot be resolved to the satisfaction of the City, the City reserves the right to cancel the contract for cause.

Section 1.21: Labor, Materials, and Equipment Shall be supplied by the Vendor

Unless otherwise stated in this solicitation the vendor shall furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment must be of a suitable type and grade for the purpose. All material, workmanship, and equipment will be subject to the inspection and approval of the City of Edgewood's Project Manager.

Section 1.22: Omission from the Specifications

The apparent silence of this specification and any addendum regarding any details, or the omission from the specification of a detailed description concerning any point, will be regarded as meaning that only the best commercial practices are to prevail, and that only materials and workmanship of first quality are to be used. All interpretations of this specification must be made upon the basis of the contract.

Section 1.23: Protection of Property

All existing structures, utilities, services, roads, trees, shrubbery, and property in which the City of Edgewood has an interest must be protected against damage or interrupted services at all times by the vendor during the term of the contract; and the vendor will be held responsible for repairing or replacing property to the satisfaction of the City of Edgewood which is damaged by reason of the vendor's operation on the property. In the event the vendor fails to comply with

these requirements, the City of Edgewood reserves the right to secure the required services and charge the costs of such services back to the vendor.

Section 1.24: Risk of Loss

The vendor assumes the risk of loss of damage to the City of Edgewood's property during possession of such property by the vendor, and until delivery to, and acceptance of, that property to the City of Edgewood. The vendor shall immediately repair, replace or make good on the loss or damage without cost to the City of Edgewood, whether the loss or damage results from acts or omissions (negligent or not) of the vendor or a third party.

The vendor shall indemnify and hold the City of Edgewood harmless from any and all claims, liability, losses and causes of action which may arise out of the fulfillment of the contract. The vendor shall pay all claims and losses of any nature whatsoever in connection with the contract, and shall defend all suits, in the name of the City of Edgewood when applicable, and shall pay all costs and judgments which may issue.

Section 1.25: Special Notice to Vendors Regarding Federal and State Requirements

This purchase action is being supported in whole or in part by Federal and State funding. Therefore, this solicitation and any resulting contract include provisions related to various specific federal and state requirements. All such clauses must be considered and treated as “flow-down” clauses that must be considered applicable to any prime contract and any subcontract associated with performance under the contract resulting from this solicitation. Detailed review of all terms and conditions included in this solicitation is strongly encouraged to ensure that full compliance with all contractual requirements is considered during the solicitation response process, and throughout performance under the contract, at prime contractor and subcontractor levels.

Section 1.26: Public Records/Copyrights

All electronic files, audio and video recordings, and all papers pertaining to any activity performed by the vendor for or on behalf of the City of Edgewood will be the property of the City of Edgewood and will be turned over to the City of Edgewood upon request. In accordance with Chapter 119, Florida Statutes, each file and all papers pertaining to any activities performed for or on behalf of the City of Edgewood are public records available for inspection by any person even if the file or paper resides in the vendor’s office or facility. The vendor shall maintain the files and papers for not less than seven (7) complete calendar years after the project has been completed or terminated, or in accordance with any grant requirements, whichever is longer. Prior to the close out of the contract, the vendor shall appoint a records custodian to handle any records request and provide the custodian’s name and telephone numbers to the Contracting Officer.

Any copyright derived from any agreement derived from this solicitation will belong to the author. The author and the vendor must expressly assign to the City of Edgewood nonexclusive, royalty free rights to use any and all information provided by the vendor in any deliverable or report for the City of Edgewood’s use which may include publishing in City of Edgewood

documents and distribution as the City of Edgewood deems to be in the City of Edgewood's best interests. If anything included in any deliverable limits the rights of the City of Edgewood to use the information, the deliverable will be considered defective and not acceptable and the vendor will not be eligible for any compensation.

SECTION II – STATEMENT OF WORK

Section 2.1: Scope of Services

GENERAL

1. License/Certification: Bidder must list on the Price Sheet their current occupational license (business tax receipt) for the municipality in which they are registered, professional license, and any other authorizations inclusive of the Federal Emergency Management Agency (FEMA) certifications necessary to carry out and perform the work required by the project pursuant to all applicable Federal, State and Local Law, Statute, Ordinances, and rules and regulations of any kind. The lowest, most responsive bidder(s) shall submit copies of all licenses/certifications listed within five (5) business days' notice.
2. Pre-Event Coordination Meeting: The Successful Contractor(s) may be required to attend an annual pre-hurricane season kickoff meeting with the City and its debris monitoring firm(s) at no cost to the City.
3. Maintenance of Traffic: Contractor will be responsible for all traffic control per FDOT specifications. If any work that requires M.O.T. is done on City owned roadways, a M.O.T. certified employee will be required on site.
4. Compliance: When appropriate, the Contractor(s) shall comply with the most current revision of A.N.S.I. Z-133.1 and A300, Standard for Tree Care Operations for pruning, trimming, and removal of trees.
5. Communication: The Contractor(s) staff working on site shall be equipped with a cell phone or smart phone; cell phone and smart phone numbers must be kept up to date and any changes must be IMMEDIATELY communicated to the City Public Works Department for distribution to City departments. The Contractor(s) owner/authorized representative must be equipped with the technology capable of receiving email outside of the office.
6. Hourly Rates: For the purpose of the Qualification, and all hourly rates for cutting and removal services shall be based on a minimum THREE (3) person crew and shall be PER CREW HOUR. If Contractor chooses to provide additional staff to their crew, the rate SHALL NOT change.
    a. In the case of hourly rates, time starts when the Contractor arrives and begins working at the site; City of Windermere will not pay ANY travel charges, including fuel surcharges, during the course of this agreement.
7. Work Hours: The Contractor(s) shall conduct those debris removal operations that generate noise levels above that normally associated with the routine traffic flow, during daylight hours only. Work may be performed seven (7) days per week. Adjustments to work hours, as local conditions may dictate, shall be coordinated between the City and the Contractor(s). Unless otherwise directed, the Contractor must be capable of conducting volumetric reduction operations at DMS locations on a twenty-four (24) hour, seven (7) days a week basis.
8. Response Time: The Contractor(s) will be required to respond within two (2) hours of a

City declared event. The Contractor shall be able to provide at least three separate three- man crews with cutting and clearing equipment able to respond to at least three separate locations at the same time in the City. Anticipated needs will be for rights of way "cut and toss" cutting and clearing services, and possible loading and hauling services.

a. The Contractor(s) shall prioritize work as "first priority" for the City above all other jobs.
b. If the primary Contractor cannot meet the above time frames, or if the event warrants additional resources to fulfill the City's needs, the secondary Contractor will be contacted. Repeated failure to meet the time frames as listed may result in the contract termination.

9. Site Clean Up: The Awarded Contractor shall clean up the site to include removal and disposal of all debris at the end of each day's operation unless otherwise approved by the City. Contractor shall remove sawdust, small twigs, chips, leaves, trunks, and limbs from the street, parking lot, and sidewalks. All sites are to be restored to equal or better pre-work condition prior to the storm event. Contractor is responsible for the Solid Waste disposal fees or other governmental/municipal fees.
10. Invoice Requirements: Invoices must include sufficient documentation (e.g. equipment used, hours worked, work location with street address and/or GPS coordinates, equipment number, cubic yards) to support the payment requested by the Contractor. All documentation necessary for the processing reimbursement by the federal reimbursement agencies such as the Federal Emergency Management Agency (FEMA), Federal Highway Administration Emergency Relief (FHWA-ER), and the National Resource Conservation Service (NRCS), is to be supplied with each invoice or payment will be withheld until receipt of said documentation. The Contractor shall comply with any invoicing or reporting requirements specified by FEMA or any other federal or state reimbursing agency. The Contractor shall invoice the City separately for debris removal costs associated with the various reimbursing agencies. Invoices will be submitted in electronic format and hard copy. All payment provisions will be based on unit prices with the exception of work as specified as "cut and toss" cutting and clearing of the public rights of way. Contractor will not be paid for the removal, transportation, storage, reduction, and/or disposal of any material, vegetation and construction as may be determined by the City and/or government as ineligible debris and/or not legitimate.
11. Reports: Contractor shall supply and submit periodic written reports to the City as requested or required, detailing the progress of the debris removal and disposal. These reports may include, but not limited to:

a. Daily Reports - Daily reports shall detail the locations where passes for the debris removal were conducted, the quantity of debris (by type) removed and disposed of, the total number of the personnel crews engaged in the debris management operations, and the hours of equipment in operation. The reports will be segregated by the debris removal work associated with the responsible reimbursing agency, e.g. FEMA, FHWA, NRCS. Contractor shall also report damages to private property caused by the debris operation or damage claims made by citizens and such other information as maybe required to completely describe the daily conduct

of Contractor's operation. Contractor shall also maintain hazardous waste reports.

b. Debris Reporting Tickets - The Contractor shall provide serialized debris reporting tickets for each load of debris. These tickets shall be used as the basis of any electronic generated billing and/or reports. Each debris reporting ticket shall contain all of the following, or no payment will be issued for that ticket.

- Loading location with an exact street address or GPS coordinates
- Percentage estimate of the debris load
- Truck number and certified capacity
- Driver name
- Contractor and subcontractor
- Date
- Time of departure from loading location
- Time of arrival at the disposal site (temporary if utilized and final)
- Type of debris
- Pass classification

c. The time of departure and time of arrival must be on the same day. No payment will be issued for pre-loading of debris. No altered ticket will be acceptable for payment. All debris removal tickets shall be provided in an electronic database on a searchable format along with hard copies.

d. Role and Responsibility of Debris Monitoring Consultant - The City may employee the services of a debris monitoring consultant to provide oversight of the Contractor's operations. In this capacity, the consultant acts as the City's agent and has the authority to act on its behalf, including direction to the Contractor on all operational, reporting and administrative matters.

SCOPE OF WORK

Solicitation of Qualified firms to provide for the removal of all debris and disposal management services in accordance with all applicable federal, state and local laws, and environmental regulations. Under this contract, work shall consist of coordinating and mobilizing an appropriate number of cleanup crews, as determined by the City Debris Manager or their agent. Work shall include the clearing and removing of any and all eligible debris as the most currently defined (at the time of the event) by the Public Assistance grant program guidelines of the Federal Emergency Management Agency (FEMA). Eligible also includes meeting any changes on definition, rules or requirements regarding debris removal reimbursement as stipulate by FEMA during the course of a debris removal project. The aforementioned definition of "Eligible" applies to all uses throughout this RFP. Work will include: examining debris to determine whether or not debris is Eligible; loading the debris; hauling debris to City approved temporary Debris Management Site(s) (DMS) or Contractor owned, leased or managed permitted Final Disposal/Destination Site. Debris not defined as eligible by FEMA will not be loaded, hauled, dumped or reimbursed under this contract unless written instructions are given to the Contractor by the City Public Works Director or agent designee. It shall be the Contractor's responsibility to load, transport, reduce and properly dispose of any and all disaster generated

debris which is the result of the event under which the Contractor and the City have contracted under this RFP, unless otherwise directed by the City Public Works Director or agent designee, in writing.

This includes, but not limited to:

a) Emergency Road Clearing

At the request of the City, work shall consist of all labor, equipment, fuel and associated costs necessary to clear and remove debris from the City roadways, as known as "Cut and Toss" to make them passable immediately following the declared disaster event. All roadways designated by the City Debris Manager or agent designee shall be clear and passable within 60 working hours of from the time of the event has reached winds less than 40 MPH. The City may wish to extend the Contractors' 60-hour limit through a written request. The Contractor shall assist the City and its representatives in ensuring proper documentation of emergency road clearance activities by documenting the type of equipment and/or labor utilized (i.e., certification), starting and ending times, and zones/areas/roads worked. Services performed under this Contract element will be compensated using Hourly Labor and Equipment Price Schedule.

b) Rights of Way Debris Removal

Under this contract, work shall consist of all labor, equipment, fuel, traffic control costs and other associated costs necessary to pick up and transport Eligible disaster-related vegetative debris existing on the City ROW to a City approved temporary DMS or Contractor Final Disposal Site in accordance with all federal, state and local rules and regulations.

1. For the purpose of this contract, Eligible vegetative debris that is piled in immediate close proximity to the street and is accessible from the street with the loading equipment (i.e., not behind a fence or other physical obstacle) will be removed.
2. Removal of Eligible vegetative debris existing in the City will be performed as identified by the City Debris Manager or their agent designee.
3. Once the debris removal vehicle has been issued a load ticket from the City or authorized agent, the debris removal vehicle will proceed immediately to a temporary DMS or Contractor Final Disposal/Destination Site.
4. All Eligible debris will be removed from each location before proceeding to the next location unless directed otherwise by the City or authorized agent.
5. Entry onto private property for the removal of eligible vegetation that possess an immediate threat to life, public health and safety and general welfare to the public, will only be permitted when directed to do so by the City.
6. Any eligible debris, such as fallen trees, which extends onto the ROW from private property shall be cut at the ROW line and removed.
7. The Contractor must provide traffic control as conditions require or as directed by the City or authorized agent.

c) Stump Grinding/Removal

1. All tree stumps and major roots projecting through or appearing at the surface must be removed at least six inches (6") below the lowest soil level adjacent to the stump, or until deep roots are no longer encountered.

2. Holes created by the stump and root grinding must be filled, graded and compacted with soil the same day. Contractor shall use material similar to that found in the hole and surrounding tree base, approved as acceptable by the City.
3. Before filling holes, all routing chips and debris shall be removed from the hole and hauled from the site.
4. Clean up the site to include removal and disposal of all debris at the end of the each days' operations; see Site Clean Up specification above.

SECTION III – GENERAL TERMS AND CONDITIONS

3.1 DEFINITIONS

Addenda: means a written change to a solicitation.
Contract: means the agreement to perform the services set forth in this document signed by both parties with any addenda and other attachments specifically incorporated.
Contractor: means the vendor to whom award has been made.
City: means City of Edgewood, Florida.
Modification: means a written change to a contract.
Proposal: means any offer submitted in response to a Request for Proposal.
Proposer: means anyone submitting an offer in response to a Request for Proposal.
Request for Proposal (RFP): means this solicitation documentation, including any and all addenda. An RFP involves evaluation of proposals, and award may be made on a best value basis with price, technical, and other factors considered.
Solicitation: means the written document requesting either bids or proposals from the marketplace.
Vendor: means any entity responding to this solicitation or performing under any resulting contract.
The City has established for purposes of this Request for Proposal (RFP) that the words "shall", "must", and "will" indicate an essential requirement or condition which may not be waived.

3.2 INSTRUCTIONS TO PROPOSERS

A. Proposer Qualification

It is the policy of the City to encourage full and open competition among all available qualified vendors. All vendors regularly engaged in the type of work specified in the solicitation are encouraged to submit proposals. Vendors may enroll with the City to be included on a mailing list for selected categories of goods and services. To be recommended for award the City requires that vendors provide evidence of compliance with the requirements below upon request:

1. Disclosure of Employment.
2. Disclosure of Ownership.
3. Drug-Free Workplace.
4. W-9 and 8109 Forms – The vendor must furnish these forms as required by the Internal Revenue Service.
5. Social Security Number – The vendor must provide a copy of the primary owner's social security card if the social security number is being used in lieu of the Federal Identification Number (FEIN).
6. Americans with Disabilities Act (ADA).
7. Conflict of Interest.
8. Debarment Disclosure Affidavit.
9. Nondiscrimination.
10. Family Leave.
11. Antitrust Laws – By acceptance of any contract, the vendor agrees to comply with all applicable antitrust laws.

B. Public Entity Crimes

Pursuant to Section 287.133(2)(a) of the Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 of the Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

C. Request for Additional Information

Any communication or inquiries, except for clarification of process or procedure already contained in the solicitation, are to be made in writing to the attention of the procurement representative identified in the solicitation no later than five (5) working days prior to the proposal due date. Such inquiries or request for information must be submitted to the procurement representative in writing and must contain the requester's name, address, and telephone number. The City Clerk may issue an addendum in response to any inquiry received, which changes or clarifies the terms,

Provisions, or requirements of the solicitation. The proposer should not rely on any representation, statement or explanation whether written or verbal, other than those made in this solicitation document or in any addenda issued. Where there appears to be a conflict between this solicitation and any addenda, the last addendum issued will prevail. It is the proposer's responsibility to ensure receipt of all addenda and any accompanying documentation. Failure to acknowledge each addendum may prevent the proposal from being considered for award.

D. Contents of Solicitation and Proposers' Responsibilities

The proposer shall become thoroughly familiar with the requirements, terms, and conditions of this solicitation. Pleas of ignorance of these matters by the proposer of conditions that exist or may exist will not be accepted as a basis for varying the requirements of the City, or the compensation to be paid.

E. Restricted Discussions

From the date of issuance of this solicitation until final City action, vendors should not discuss the solicitation or any part of the solicitation with any employee, agent, or any other representative of the City except as expressly authorized by the designated procurement representative. The only communications that will be considered pertinent to this solicitation are appropriately signed written documents from the vendor to the designated procurement representative and any relevant written document promulgated by the designated procurement representative.

F. Change or Withdrawal of Proposals

1. Changes to Proposal- Prior to the scheduled due date, a proposer may change its proposal by submitting a new proposal specified in the solicitation with a letter on the firm's letterhead, signed by an authorized agent stating that the new submittal replaces the original submittal. The new submittal must contain the letter and all information as required for submitting the original proposal.

2. Withdrawal of Proposal – A proposal will be irrevocable unless the proposal is withdrawn as provided in this solicitation. A proposal may be withdrawn, either physically or by written notice, at any time prior to the proposal due date. If withdrawn by written notice, that notice must be addressed to, and received by, the designated procurement representative prior to the designated receipt date and time. A proposal may also be withdrawn after expiration of the designated acceptance period, and prior to award, by submitting a letter to the designated procurement representative. The letter must be on company letterhead and signed by an authorized agent of the proposer.

G. Conflicts within the Solicitation

Where there appears to be a conflict between the General Terms and Conditions, Special Conditions, the Technical Specifications, the Pricing Section, or any addendum issued, the order of precedence will be: the last addendum issued, the Proposal Price Section, the Technical Specifications, the Special Conditions, and then the General Terms and Conditions. It is incumbent upon the vendor to identify such conflicts to the designated procurement representative prior to the proposal due date.

H. Prompt Payment Terms

It is the policy of the City that payment for all purchases by City agencies will be made in a timely manner and that interest payments will be made on late payments in accordance with Part VII, Chapter 218, and Florida Statutes, known as the Florida Prompt Payment Act. The proposer may offer cash discounts for prompt payments; however, such discounts will not be considered in determining the lowest price during proposal evaluation.

3.3 PREPARATION OF PROPOSALS

A. The Pricing Section of this solicitation defines requirements of items to be purchased, and must be completed and submitted with the proposal. Use of any other form or alteration of the form may result in rejection of the proposal.

B. The proposal submitted must be legible. Proposers shall use a typewriter, a computer, or ink to complete the proposal. All changes must be crossed out and initialed in ink. Failure to comply with these requirements may cause the bid to be rejected.

C. An authorized agent of the proposer's firm must sign the

proposal.

THE CITY MAY REJECT THE PROPOSAL IF IT IS NOT SIGNED.

D. The proposer may submit alternate proposals for the same solicitation provided that such offer is allowable under the terms and conditions. The alternate proposal must meet or exceed the minimum requirements and be submitted as a separate proposal marked "Alternate Proposal".

E. When there is a discrepancy between the unit prices and any extended prices, the unit prices will prevail.

F. Any proposal received after the designated receipt date through no fault or error of the City will be considered late, and, except under the most exceptional circumstances, may not be considered for award.

3.4 COLLUSION

Where two (2) or more related parties, as defined in this solicitation, each submit a proposal for the same contract, such proposals will be presumed to be collusive. "Related parties" mean the proposer or the principals of the proposer which have a direct or indirect ownership interest in another proposer for the same contract or in which a parent company or the principals of the parent company of one proposer have a direct or indirect ownership interest in another proposer for the same contract. Furthermore, any prior understanding, agreement, or connection between two (2) or more corporations, firms, or persons submitting a proposal for the same materials, supplies, services, or equipment will also be presumed to be collusive. Proposals found to be collusive will be rejected. Proposers which have been found to have engaged in collusion may be considered non-responsible, and may be suspended or debarred. Any contract resulting from collusive bidding may be terminated for default.

3.5 PROHIBITION AGAINST CONTINGENT FEES

The vendor warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the vendor to solicit or secure the contract and that they have not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the vendor, any consideration contingent upon or resulting from the award or making of the contract.

3.6 CONTRACTING WITH CITY EMPLOYEES

Any City employee or member of his or her immediate family seeking to contract with the City shall seek a conflict of interest opinion from the City Attorney prior to submittal of a response to contract with the City. The affected employee shall disclose the employee's assigned function within the City and interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract.

3. 7 INCURRED EXPENSES

This solicitation does not commit the City to make an award nor will the City be responsible for any cost or expense which may be incurred by any proposer in preparing and submitting a proposal, or any cost or expense incurred by any proposer prior to the execution of a purchase order or contract.

3.8 CITY IS TAX-EXEMPT

When purchasing on a direct basis, the City is generally exempt from Federal Excise Taxes and all State of Florida sales and use taxes. The City will provide an exemption certificate upon request by a seller for such purchases. Except for items specifically identified by the vendor and accepted by the City for direct City purchase under the Sales Tax Recovery Program, Contractors doing business with the City are not exempt from paying sales tax to their suppliers for materials to fulfill contractual obligations with the City, nor will any contractor be authorized to use any of the City's Tax Exemptions in securing such materials.

3.9 PROPRIETARY/CONFIDENTIAL INFORMATION Proposers are hereby notified that all information submitted as part of a proposal will be available for public inspection in compliance with Chapter 119 of the Florida Statutes (the "Public Record Act"). The proposer should not submit any information in response to this RFP which the proposer considers proprietary or confidential. The submission of any information to the City in connection with this

solicitation will be conclusively deemed to be a waiver from release of the submitted information unless such information is exempt or confidential under the Public Records Act.

3.10 CANCELLATION OF SOLICITATION

The City reserves the right to cancel, in whole or in part, any solicitation when doing so reflects the best interest of the City.

3.11 AWARD

A. The contract resulting from this solicitation may be awarded to the responsible proposer which submits a proposal determined to provide the best value to the City with price, technical, and other applicable factors considered. The City reserves the right to reject any and all proposals, to waive irregularities or technicalities and to re-advertise for all or any part of this solicitation as deemed in its best interest. The City will be the sole judge of its best interest.

B. The City reserves the right to reject any and all proposals if it is determined that prices are excessive or determined to be unreasonable, or it is otherwise determined to be in the City's best interest to do so.

C. Award of this solicitation will only be made to firms that satisfy all necessary legal requirements to do business with the City. The City may conduct a pre-award inspection of the proposer's site or hold a pre-award qualification hearing to determine if the proposer is capable of performing the requirements of this solicitation.

D. The proposer's performance as a prime contractor or subcontractor on previous City contracts will be taken into account in evaluating the responsibility of the proposer.

E. Any tie situations will be resolved in consonance with current written procedure in that regard.

F. Award of the contract resulting from this solicitation may be predicated on compliance with and submittal of all required documents as stipulated in the solicitation.

G. A vendor wishing to protest any award decision resulting from this solicitation may do so by delivering a written protest setting forth in specific detail the basis of the protest to the City Clerk within five business days of the date of the Notice of Award. Such protest shall be heard by the City Council at its next available regular meeting..

3.12 GENERAL CONTRACT CONDITIONS

The contract will be binding upon and will inure to the benefit of each of the parties and of their respective successors and permitted assigns. The contract may not be amended, released, discharged, rescinded or abandoned, except by a written instrument duly executed by the parties. The failure of any party at any time to enforce any of the provisions of the contract will in no way constitute or be construed as a waiver of such provision or of any other provision of the contract, nor in any way affect the validity of, or the right to enforce, each and every provision of the contract. Any dispute arising during the course of contract performance that is not readily rectified by coordination between the vendor and the City user department will be referred to the Mayor for resolution.

3.13 OTHER AGENCIES

With the consent of the vendor, other agencies may make purchases in accordance with the contract. Such purchases will be governed by the same terms and conditions as stated in the contract with the exception of the change in agency name.

3.14 CONTRACT EXTENSION

The City has the unilateral option to extend a contract for up to ninety (90) calendar days beyond the current contract period. In such event, the City will notify the vendors in writing of such extensions. The contract may be extended beyond the initial ninety

(90) day extension upon mutual agreement between the City and the vendors. Exercise of the above options requires the prior approval of the Mayor.

3.15 WARRANTY

All warranties express and implied, must be made available to the City for goods and services covered by this solicitation. All goods furnished must be fully guaranteed by the vendor against factory defects and workmanship. At no expense to the City, the vendor shall correct any and all apparent and latent defects that may occur within the manufacturer's standard warranty period. The special conditions of the solicitation may supersede the manufacturer's standard warranty.

3.16 ESTIMATED QUANTITIES

Estimated quantities or dollars are for the vendor's guidance only. No guarantee is expressed or implied as to quantities or dollar value that will be used during the contract period. The City is not obligated to place any order for a given amount subsequent to the award of this solicitation. The City may use estimated quantities in the award evaluation process. Estimated quantities do not contemplate or include possible additional quantities that may be ordered by other entities that may utilize the contract. In no event will the City be liable for payments in excess of the amount due for quantities of goods or services actuallyordered.

3.17 NON-EXCLUSIVITY

It is the intent of the City to enter into an agreement that will satisfy its needs as described within this solicitation. However, the City reserves the right to perform, or cause to be performed, all or any of the work and services described in this solicitation in the manner deemed to represent its best interests. In no case will the City be liable for billings in excess of the quantity of goods or services actually provided under the contract.

3.18 CONTINUATION OF WORK

Any work that commences prior to, and will extend, beyond the expiration date of any contract period must, unless terminated by mutual written agreement between the City and the vendor, continue until completion without change to the then current prices, terms and conditions.

3.19 LAWS, RULES, REGULATIONS AND LICENSES

The vendor shall comply with all federal, state, and local laws and regulations applicable to provision of the goods or services specified in this solicitation. During the term of the contract the vendor assures that it is in compliance with Title VII of the 1964 Civil Rights Act, as amended, and the Florida Civil Rights Act of 1992, in that the vendor does not on the grounds of race, color, national origin, religion, sex, age, disability or marital status, discrimination in any form or manner against its employees or applicants for employment. The vendor understands that any contract is conditioned upon the veracity of this statement.

3.20 SUBCONTRACTING

Unless otherwise stipulated in this solicitation, the vendor shall not subcontract any portion of the work without the prior written consent of the City. Subcontracting without the prior consent of the City may result in termination of the contract for default.

3.21 ASSIGNMENT

The vendor shall not assign or transfer any contract resulting from this solicitation, including any rights, title or interest in the contract, or its power to execute such contract to any person, company or corporation without the prior written consent of the City. This provision specifically includes any acquisition or hostile takeover of the awarded vendor. Failure to comply in this regards may result in termination of the contract fordefault.

3.22 RESPONSIBILITY AS EMPLOYER

The employees of the vendor will be considered at all times its employees, and not an employees or agents of the City. The contractor shall provide employees capable of performing the work as required. The City may require the contractor to remove any employee it deems unacceptable. All employees of the contractor may be required to wear appropriate identification.

3.23 INDEMNIFICATION

To the extent permitted by law, the vendor shall indemnify and hold harmless the City and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of

any kind or nature arising out of, relating to or resulting from the performance of the contract by the vendor or its employees, agents, servants, partners, principals or subcontractors. The vendor shall pay all claims and losses in connection with those claims and losses, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorneys' fees which may be incurred. The vendor expressly understands and agrees that any insurance protection required by the contract or otherwise provided by the vendor will in no way limit the responsibility to indemnify, keep and hold harmless and defend the City or its officers, employees, agents and instrumentalities as provided in this solicitation or any contract arising from this solicitation.

3.24 MODIFICATION OF CONTRACT

Any contract resulting from this solicitation may be modified by mutual consent of duly authorized parties, in writing through the issuance of a modification to the contract or purchase order as appropriate. This presumes the modification itself is in compliance with all applicable City procedures.

3.25 TERMINATION FOR CONVENIENCE

The City, at its sole discretion, reserves the right to terminate the contract upon thirty (30) days written notice. Upon receipt of such notice, the vendor shall not incur any additional costs under the contract. The City will be liable only for reasonable costs incurred by the vendor prior to notice of termination. The City will be the sole judge of "reasonable costs."

3.26 TERMINATION DUE TO UNAVAILABILITY OF CONTINUING FUNDING

When funds are not appropriated or otherwise made available to support continuation of performance in a current or subsequent fiscal year, the contract will be cancelled and the vendor will be reimbursed for the reasonable value of any non-recurring costs incurred amortized in the price of the supplies or services/tasks delivered under the contract.

3.27 TERMINATION FOR DEFAULT

The City reserves the right to terminate any contract arising from this solicitation, in part or in whole, or affect other appropriate remedy in the event the vendor fails to perform in accordance with the terms and conditions stated in the contract. The City further reserves the right to suspend or debar the vendor in accordance with the City's ordinances, resolutions and administrative orders. The vendor will be notified by letter of the City's intent to terminate. In the event of termination for default, the City may procure the required goods and services from any source and use any method deemed in its best interest. All re-procurement cost will be borne by the vendor.

3.28 FRAUD AND MISREPRESENTATION

Any individual, corporation or other entity that attempts to meet its contractual obligations through fraud, misrepresentation or other material misstatement, may be debarred for up to five (5) years. The City as a further sanction may terminate or cancel any other contracts with such individual, corporation or entity with such vendor held responsible for all direct or indirect costs associated with termination or cancellation, including attorneys' fees.

3.29 RIGHT TO AUDIT

The City reserves the right to require the vendor to submit to an audit by any auditor of the City's choosing. The contractor shall provide access to all of its records, which relate directly or indirectly to the contract at its place of business during regular business hours. The vendor shall retain all records pertaining to the contract and upon request make them available to the City for a minimum of three (3) years, or as required by Florida or Federal law, whichever is longer, following expiration of the contract. The vendor agrees to provide such assistance as may be necessary to facilitate the review or audit by the City to ensure compliance with applicable accounting and financial standards. Additionally, the contractor agrees to include the requirements of this provision in all contracts with subcontractors and material suppliers in connection with the work performed under any contract arising from this solicitation. If an audit inspection or examination pursuant to this section discloses

overpricing or overcharges of any nature by the contractor to the City in excess of one percent (1%) of the total contract billings, in addition to making adjustments for the overcharges, the reasonable actual cost of the City's audit must be reimbursed to the City by the contractor. Any adjustments or payments which must be made as a result of any such audit or inspection of the contractor's invoices and records must be made within a reasonable amount of time, but in no event may the time exceed ninety (90) days from presentation of the City's audit findings to the contractor.

3.30 PUBLIC RECORDS/ COPYRIGHTS

Pursuant to Section 119.0701, Florida Statutes, the awarded contractor shall comply with the Florida Public Records' laws, and shall: 1. Keep and maintain public records required by the City to perform the services identified in the contract. 2. Upon request from the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for by law. 3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency. 4. Upon completion of the contract, transfer, at no cost, to the City all public records in possession of the contractor or keep and maintain public records required by the City to perform the service. If the contractor transfers all public records to the City upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records in a format that is compatible with the information technology systems of the City. Failure to comply with this section will be deemed a breach of the contact and enforceable as set forth in Section 119.0701, Florida Statutes.

Any copyright derived from the contract will belong to the City. The author and the contractor shall expressly assign to the City nonexclusive, royalty free rights to use any and all information provided by the contractor in any deliverable or report for the City's use which may include publishing in City documents and distribution as the City deems to be in the City's best interests. If anything included in any deliverable limits the rights of the City to use the information, the deliverable will be considered defective and not acceptable and the contractor will not be eligible for any compensation.

3.31 GOVERNING LAWS

The interpretation, effect, and validity of any contracts resulting from this solicitation will be governed by the laws and regulations of the State of Florida, and the City of Edgewood, Florida. Venue of any court action will be solely in Orange County, Florida. In the event that a suit is brought for the enforcement of any term of the contract, or any right arising there from, the parties expressly waive their respective rights to have such action tried by jury trial and hereby consent to the use of non-jury trial for the adjudication of such suit.

3.32 STATE REGISTRATION REQUIREMENTS

Any business organization submitting a bid in response to this solicitation shall either be registered or have applied for registration with the Florida Department of State in accordance with Florida law. A copy of the registration/ application may be required prior to award of a contract. For additional information on these requirements, please contact the Florida Secretary of State's Office, Division of Corporations, 800.755.5111 (http://www.dos.state.fl.us).

3.33 PRIME CONTRACTOR

The vendor awarded the contract shall act as the prime contractor and will assume full responsibility for the successful performance under the contract. The vendor will be considered the sole point of contact with regard to meeting all requirements of the contract. All

subcontractors will be subject to advance review by the City in regards to competency and security concerns. After the award of the contract, no change in subcontractors may be made without the consent of the City. The vendor will be responsible for all insurance, permits, licenses, and related matters for any and all subcontractors. Even if the subcontractor is self-insured, the City may require the contractor to provide any insurance certificates required by the work to be performed.

3.34 FORCE MAJEURE

The parties will exercise every reasonable effort to meet their respective obligations under the contract, but will not be liable for delays resulting from force majeure or other causes beyond their reasonable control, including, but not limited to, compliance with revisions to Government law or regulation, acts of nature, acts or omissions of the other party, fires, strikes, national disasters, wars, riots, transportation problems or any other cause whatsoever beyond the reasonable control of the parties. Any such cause may be cause for appropriate extension of the performance period.

3.35 NO CLAIM FOR DAMAGES

No claim for damages or any claim other than for an extension of time may be made or asserted against the City because of any delays. No interruption, interference, inefficiency, suspension, or delay in the commencement or progress of the work will relieve the vendor of duty to perform, or give rise to any right to damages or additional compensation from the City. The vendor's sole remedy will be the right to seek an extension to the contract time. However, this provision will not preclude recovery of damages by the vendor for hindrances or delays due solely to fraud, bad faith, or active interference on the part of the City.

3.36 TRUTH IN NEGOTIATION CERTIFICATE

For each contract that exceeds One Hundred Ninety-Five Thousand dollars ($195,000.00), any organization awarded a contract must execute a truth-in-negotiation certificate stating that the wage rates and other factual unit costs are accurate, complete, and current, at the time of contracting. Any contract requiring this certificate will contain a provision that the original contract price and any additions will be adjusted to exclude any significant sums by which the City determines the contract price was increased due to inaccurate, incomplete, or non-current wage rates and other factual unit costs. All such contract adjustments will be made within one (1) year following the end of the contract.

3.37 GRANT FUNDING

In the event any part of the contract is to be funded by federal, state, or other local agency monies, the vendor hereby agrees to comply with all requirements of the funding entity applicable to the use of the monies, including full application of requirements involving the use of minority firms, women's business enterprises, and labor surplus area firms. Vendors are advised that payments under the contract may be withheld pending completion and submission of all required forms and documents required of the vendor pursuant to the grant funding requirements.

3.38 TOBACCO PRODUCTS

Due to the acknowledged hazards arising from exposure to tobacco products, and to protect the public and employees' health, safety, comfort and environment, tobacco use is prohibited on any City owned building and property. Tobacco products include both smoking and smokeless tobacco.

SECTION V – ATTACHMENTS

The following documents are attached

Attachment 1: Vendor Profile Form

Attachment 2: Employee List Form

Attachment 3: Disclosure of Subcontractors Form

Attachment 4: Equipment List Form

Attachment 5: References Form

Attachment 6: Conflict of Interest Disclosure Form

Attachment 7: Drug Free Workplace Certificate

Attachment 8: DUNS, CCR and Certification Regarding Debarment Form

Attachment 9: Certification Regarding Lobbying Form

Attachment 10: Federal Clauses

Attachment 11: Template Contract

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

AGREEMENT BETWEEN

THE CITY OF EDGEWOOD, FLORIDA
and

_____

for
DEBRIS REMOVAL AND DISPOSAL SERVICES

This Agreement is made and entered into by and between the CITY OF EDGEWOOD, a political subdivision of the State of Florida, 405 Bagshaw Way, Edgewood, FL 32809 (hereinafter referred to as the "City"), and _____ (hereinafter referred to as "Contractor") on this _____day, of _____ 20_____.

WITNESSETH:

WHEREAS, the City issued a Request for Proposals RFP# 19-0001 for Emergency Debris Removal Services (herein referred to as "the RFP for Debris Removal"), in accordance with the applicable provisions of Chapter 287, Florida Statutes, the applicable provisions of 2 CFR 200, and in accordance with applicable City procurement requirements, policies and procedures; and

WHEREAS, Contractor submitted a Proposal consisting of all completed Proposal Forms from the RFP for Debris Removal (herein "the Proposal"), and was subsequently selected by the City as one of the companies to enter into a contract to provide the services requested by the RFP for Debris Removal by work order (as that process is described in RFP for Debris Removal, herein referred to as a "Work Order"); and

WHEREAS, the City desires to enter into an agreement with Contractor to provide the services provided in the RFP for Debris Removal as required, and as provided in the Proposal submitted by Contractor, and Contractor desires to provide such services in accordance with the RFP for Debris Removal, Contractor's Proposal, any applicable Work Orders issued, and subsequent negotiations between the parties;

NOW, THEREFORE, in consideration of the mutual terms and conditions, promises, covenants and payment hereinafter set forth, the City and Contractor agree as follows:

ARTICLE 1 INCORPORATIONF DOCUMENTS

1.1 The RFP for Debris Removal issued by the City and the Proposal submitted by Contractor dated _____, 20_____, each filed with the City Clerk as RFP for Emergency Debris Removal Services, are hereby specifically made part of this Agreement as if same had been set forth at length herein.

In the event of any conflict between the documents constituting this Agreement, the documents shall be given precedence in the following order:

1) Any Work Order issued pursuant to this Agreement;
2) This Agreement;
3) The RFP for Debris Removal;
4) The Proposal submitted by Contractor dated_____, 20____.

ARTICLE 2 CONTRACTOR'S DUTIES

2.1 Contractor agrees to perform all the services and provide all the materials requested by the RFP for Debris Removal and described in any individual Work Order issued pursuant to this Agreement. Contractor shall perform all services and provide all materials in strict accordance with the provisions contained herein. Contractor shall perform all services under any Work Order in a professional, workmanlike manner, with such professional care, technical skill, ability and diligence as is required of providers of similar services having the level of skill, expertise and specialized knowledge, as represented to the City, both orally and in writing, to be possessed by Contractor. Contractor shall provide its services and materials under any Work Order within the time allowed for performance in the schedule contained in the applicable Work Order.

2.2 Contractor shall comply with all federal, state, and local statutes, laws, ordinances, rules and regulations in the performance of its obligations under this Agreement.

(a) Compliance with Chapter 119, Florida Statutes.

(a) In addition to compliance with any other laws as required by this Agreement, Contractor shall comply with the public records laws of the State of Florida contained in Chapter 119, Florida Statutes, as the same may be amended. Failure to comply with the provisions of this subsection shall constitute a substantial failure to perform on the part of Contractor in accordance with the terms of this Agreement.

Specifically, but not by way of limitation, Contractor shall:

(i) Keep and maintain public records required by the City to perform the service;
(ii) Upon request by the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
(iii) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Agreement and following completion of the services to be provided by Contractor under this Agreement if Contractor does not transfer the records to the City; and
(iv) Upon completion of the services to be provided under this Agreement, transfer, at no cost, to the City all public records in possession of Contractor or keeps and maintains public records required by the City to perform the services. If Contractor transfers all public records to the City upon completion of this Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

(b) The definitions contained in Chapter 119, Florida Statutes, apply to terms used in this section, unless alternate or more specific definitions for any such terms are provided in this Agreement.

(c) For purposes of this Agreement, the term "custodian of public records" shall mean the Clerk, or his/her designee.

(d) **If contractor has questions regarding the application of chapter 119, Florida statutes, to contractor's**

duty to provide public records relating to this agreement, contact the custodian of public records at:

TELEPHONE:	**(407) 851-2920**
E-MAIL:	**sriffle@edgewood-fl.gov**
MAILING ADDRESS:	**405 Bagshaw Way, Edgewood, FL 32809**

2.4 During the performance of this Agreement, in the event any Work Order is or may be funded by federal funds, the Contractor, for itself, its subcontractors, and any assignees and successors in interest agrees as follows:

(a) *Equal Employment Opportunity*: The Contractor shall comply with the regulations relative to equal employment opportunity in federally-assisted construction contracts, as they may be amended from time to time, contained in Appendix II to 2 CFR Part 200, specifically as contained in 41 CFR 6-01.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity", as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, as any of the same may be amended, which are herein incorporated by reference and made a part of this Agreement.

(b) *Nondiscrimination*: The Contractor, with regard to any work performed during this Agreement, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. In addition, Contractor shall comply with all applicable laws and regulations related to the federal funding for any particular Work Order that prohibit discrimination based on race, color, national origin, sex, disability, age, creed, and/or prohibit unfair treatment of persons displaced or whose property has been acquired because of federal or federal- aid programs and projects.

(c) *Solicitations for Subcontractors, including Procurements of Materials and Equipment*: In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this Agreement and any applicable regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.

2.4.c.1 *Davis-Bacon Act:* When required by federal funding for a particular Work Order, the Contractor shall comply with the provisions of the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148), as supplemented by Department of Labor regulations (29 CFR Part 5), as the same may be amended. The prevailing wage determination by the Department of Labor at the time of issuance of a particular Work Order shall be accepted by Contractor prior to issuance of the Work Order.

(f) *Copeland "Anti-Kickback" Act:* The Contractor shall comply with the provisions of the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by the Department of Labor regulations (29 CFR Part 3), as the same may be amended. The City shall report any suspected violations to the applicable federal funding agency.

(g) *Contract Work Hours and Safety Standards Act:* In the event in the performance of any Work Order in excess of $100,000, Contractor employs mechanics or laborers subject to the Contract Work Hours and Safety Standards Act (40 U.S. C. 3701-3708), as supplemented by Department of Labor regulations (29 CFR Part 5), as the same may be amended, Contractor shall comply with the provisions of 40 U.S.C. 3702 and 3704, as supplemented by such Department of Labor regulations.

(h) *Rights to Inventions Made Under a Contract or Agreement:* (this section intentionally left blank).

(i) *Clean Air Act and Federal Water Pollution Control Act:* Contractor shall comply with all provisions and all applicable standards of the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as the same may be amended, in the performance of any services pursuant hereto. Any violations of either Act hereunder shall be reported to the applicable federal awarding agency and the Regional Office of the Environmental Protection Agency.

(j) *Energy Policy and Conservation Act:* Contractor shall comply with all mandatory standards and policies relating to energy efficiency which are contained in the State of Florida's energy conservation plan issued in compliance with the Energy Policy and Conservation Act (41 U.S.C. 62101), as the same may be amended.

(k) *Solid Waste Disposal Act:* Contractor shall comply with the provisions of section 6002 of the federal Solid Waste Disposal Act, as amended by the federal Resource Conservation and Recovery Act, as the same may be amended, which include (but are not necessarily limited to): procuring only items designated in guidelines of the Environmental Protection Agency at 40 CFR Part 247 (as the same may be amended) that contain the highest percentage of recovered materials practicable, consisting with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquire by the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the Environmental Protection Agency guidelines.

(l) *Incorporation of Provisions*: The Contractor shall include the provisions of this Article 2.4 in every subcontract, including procurements of materials and leases of equipment, unless exempt by any applicable federal regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the state or federal funding agency may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event the Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the applicable state or federal funding agency to enter into such litigation to protect the interests of such state or federal funding agency.

(m) *Sanctions for Noncompliance*: In the event of the Contractor's noncompliance with the provisions of this section 2.4, the City or any applicable state or federal funding agency may impose such contract sanctions as the City or the applicable state or federal funding may determine to be appropriate, including, but not limited to: (i) withholding of payments to the Contractor under any Work Order under this Agreement until the Contractor complies, and/or (ii) cancellation, termination or suspension of this Agreement or any Work Order, in whole or in part; and/or (iii) any other further sanctions as may be permitted by the applicable federal regulations governing the applicable federal funding, or as are not prohibited by law.

ARTICLE 3
SERVICES/WORK ORDERS

3.1 Based upon the needs of City related to any event as described in the RFP for Debris Removal, and City's determination to acquire services from Contractor, City will issue a Work Order to Contractor for the specific services needed. Issuance of a Work Order to Contractor for any needed services will be a based on the City's sole judgment and discretion, based on City's needs for the applicable event.

3.2 Each Work Order issued hereunder shall contain a description of the specific services required for that Work Order and shall state the compensation to be paid to Contractor for such Work Order and shall include a schedule for completing the services and providing any products pursuant to the Work Order. Each Work Order issued to Contractor by the City shall become a part of this Agreement upon approval by both parties. Compensation for each Work Order may be based on not-to-exceed amounts, or on time and materials using the hourly rates of Contractor provided with the Proposal (or as amended in a renewal term of this Agreement), or some other form of compensation as consented to by Contractor and the City in the applicable Work Order. In the event that any Work Order is based on time and materials (as determined by the City to be the only suitable method of compensation for such Work Order), the ceiling price for the services under that Work Order shall be One Million Five Hundred Thousand Dollars ($1,500,000) regardless of the size of the event initiating the need for the services under the Work Order, which ceiling price shall be exceeded solely at the Contractor's risk. City acknowledges that adjustments to the services, schedule and compensation for any Work Order may be necessary based on circumstances; and any such adjustments must be consented to in writing by both Contractor and City. Contractor shall be authorized to proceed with services pursuant to any Work Order upon receipt of the fully executed Work Order, the bond required for such Work Order (if applicable) and any other information or documentation applicable to the Work Order as required by the City. Contractor agrees to perform the services in consideration of the compensation described in each Work Order and in accordance with the terms of this Agreement.

3.3 The Mayor or his/her designee shall be authorized to execute any Work Order on behalf of City in the event the compensation for such Work Order does not exceed Five Thousand Dollars ($5,000).

3.4 The City reserves the right to issue a separate solicitation at any time for any services it may need, at its discretion, regardless of whether a Work Order could be awarded for such services pursuant hereto. The City also reserves the right to issue multiple Work Orders to any number of contractors with which it has entered into agreements pursuant to the RFP for Debris Removal, based on the City's needs for any particular event.

3.5 The City provides no guarantee that Contractor will be issued any quantity or dollar amount of Work Orders, or that Contractor will be issued any Work Order hereunder.

ARTICLE 4
TERM/TERMINATION

4.1 The term of this Agreement shall begin on the date and year first above written and shall continue for three (3) years, unless otherwise terminated in accordance herewith. The city shall have the option to renew this contract for two (2) additional one (1) year period(s). Prior to the completion of each exercised term of this contract, the vendor shall be notified in writing of the City's intent to renew. At that time, the City may consider an adjustment to price based on changes as published by the U.S. Department of Labor, Bureau of Labor Statistics (www.bls.gov). It is the vendor's responsibility to request any pricing adjustment in writing under this provision. The vendor's written request for adjustment should be submitted at least thirty (30) calendar days prior to expiration of the then current contract term. The vendor adjustment request must clearly substantiate the requested increase. The written request for adjustment should not be in excess of the relevant pricing index change. If no adjustment request is received from the vendor, the City will assume that the vendor has agreed

that the optional term may be exercised without pricing adjustment. Any adjustment request received after the commencement of a new option period shall not be considered. All work associated with any Work Order must be completed within the initial term or any extension of the term of this Agreement, unless the applicable Work Order is unavoidably delayed. In the event of such unavoidable delay, the term of this Agreement shall be continued for such Work Order until Contractor completes all services and provides all products required under such Work Order, and the City accepts such services and products as satisfactory, unless otherwise terminated in accordance herewith.

4.2 The City, at its sole discretion, reserves the right to terminate the contract upon thirty (30) days written notice. Upon receipt of such notice, the vendor shall not incur any additional costs under the contract. The City will be liable only for reasonable costs incurred by the vendor prior to notice of termination. The City will be the sole judge of "reasonable costs." In the event the Contractor notifies the City that it will not or is unable to perform a specific service in the manner and time specified by the City, the City may immediately contract with another to perform that specific service. Such action by the City shall not constitute a breach of any provision of this Contract.

4.3 In the event of termination, Contractor shall be entitled to compensation for services rendered and costs incurred through the effective date of termination.

4.4 Notwithstanding any other provision herein to the contrary, in the event budgeted funds which are sufficient for the City to pay the amounts provided for under this Agreement are not available for any upcoming fiscal period, the City shall notify Contractor of such occurrence and this Agreement shall terminate on the last day of the then current fiscal period without penalty or expense to the City.

ARTICLE 5
METHOD OF BILLING AND PAYMENT

5.1 The City shall pay to Contractor the sums indicated for services as set forth in each Work Order issued to Contractor.

5.2 Contractor shall submit all billings for payment of services rendered pursuant to the provisions of the applicable Work Order to the City department requesting the services for processing. Billings shall be detailed as to nature of the services performed and shall refer to the particular line item(s) in the Work Order to which services apply. Billings shall include a summary of any amounts previously billed and any credits for amounts previously paid. Billings shall also contain any additional information required by the City to facilitate reimbursement or payment for Contractor's services to the City by any applicable federal program.

5.3 Contractor acknowledges that each billing must be reviewed and approved by the Director of the City department requesting the services pursuant to the applicable Work Order, or his/her designee. Should the Director of such City department, or his/her designee, determine that the billing is not commensurate with services performed, work accomplished or hours expended, or does not provide sufficient information or detail required for the City to qualify for federal reimbursement or payment, Contractor shall adjust billing accordingly. However, Contractor shall be entitled to payment of any portion of a billing not in dispute.

5.4 The City shall pay Contractor's billings in accordance with Sections 218.70 through 218.80, Florida Statutes, the Florida Prompt Payment Act.

ARTICLE 6
CITY'S RESPONSIBILITIES

6.1 The City shall perform the responsibilities contained in this Article 6 in a timely manner so as not to delay the

services of Contractor.

6.2. The City shall furnish to Contractor, upon request of Contractor and at City expense, all existing studies, reports and other available data pertinent to the services to be performed under this Agreement which are within the City's possession. However, Contractor shall be required to evaluate all materials furnished hereunder using reasonable professional judgment before relying on such materials.

6.3 The City shall provide reasonable access and entry to all public property required by Contractor to perform the services described in this Agreement. All such access and entry shall be provided at City expense. The City shall also use reasonable efforts to obtain permission for reasonable access and entry to any private property required by Contractor to perform the services described in this Agreement.

ARTICLE 7
STANDARDS AND CORRECTIONS

7.1 Contractor shall perform or furnish to the City all services pursuant to this Agreement to a level of technical skill, ability, and diligence as is required of similar contractors having the level of skill, expertise and specialized knowledge, as represented to the City, both orally and in writing, to be possessed by Contractor, all in accordance with the standards contained elsewhere in this Agreement and in accordance with generally accepted standards for the provision of the types of services to be performed by Contractor hereunder, and with the laws, statutes, ordinances, codes, rules and regulations governing the types of services to be performed by Contractor hereunder. The same standards of care shall be required of any sub consultant or subcontractor engaged by Contractor.

7.2 Contractor shall, without additional compensation, correct and revise any errors, omissions, or other deficiencies in its work product, services, or materials arising from the negligent act, error or omission of Contractor or any sub consultant or subcontractor engaged by Contractor under this Agreement. The foregoing shall be construed as an independent duty to correct rather than a waiver of the City's rights under any applicable statute of limitations. City review of, approval of, acceptance of, or payment for any of Contractor's services or materials shall not be construed to operate as a waiver of any of the City's rights under this Agreement, or cause of action the City may have arising out of the performance of this Agreement.

ARTICLE 8
NOTICES

8.1 Any notice required or permitted to be sent hereunder shall be sent by United States first class mail, postage prepaid or hand-delivered to the parties at the addresses listed below:

If to City:

City Clerk
405 Bagshaw Way
Edgewood, FL 32809

If to Contractor:

_____

_____

ARTICLE 9
NO CONTINGENT FEES

9.1 Contractor certifies that it has not employed or retained any company or person, other than a bona fide employee working solely for Contractor to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for Contractor any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, the City shall have the right to terminate the Agreement without liability at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

ARTICLE 10
NO ASSIGNMENT

10.1 This Agreement, or any interest herein, shall not be assigned, transferred or otherwise encumbered, under any circumstances by Contractor without the prior written consent of the City. Further, no portion of this Agreement may be performed by subcontractors or sub consultants without written notice to and approval of such action by the City.

ARTICLE 11
INDEMNIFICATION/INSURANCE

11.1 Contractor shall indemnify, defend and hold harmless the City in accordance with the provisions related to the same contained in the RFP for Debris Removal. In addition, Contractor shall provide insurance at the coverage and amounts set forth in the RFP for Debris Removal.

ARTICLE 12
SEVERABILITY

13.1 In the event any provision of this Agreement shall be held invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any breach of any provision, term, condition or covenant shall not be construed by the other party as a waiver of any subsequent breach.

ARTICLE 14
GOVERNING LAW/VENUE

14.1 This Agreement shall be governed and construed in accordance with Florida law. In the event litigation arises involving the parties in connection with this Agreement, venue for such litigation shall be in Orange County, Florida.

ARTICLE 15
INDEPENDENT CONTRACTOR STATUS

15.1 Contractor is an independent contractor and is not an employee, servant, agent, partner or joint venturer of City.

IN WITNESS WHEREOF, the parties hereto have caused the execution of these premises as of the date and year first above written.

CITY OF EDGEWOOD, FLORIDA

_____
John Dowless, Mayor

Attest:

_____
Sandra Riffle, City Clerk

[Contractor]

By:_____

Title:_____

Date:_____

SECTION A – COVER PAGE

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

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At the date and time specified above, all proposals that have been received in a timely manner will be opened, recorded, and accepted for consideration. The names of the vendors submitting proposals will be read aloud and recorded. The proposals will be available for inspection during normal business hours in the City of Edgewood Administration Offices thirty (30) calendar days after the due date or as otherwise allowed under Florida Statutes. When countersigned by an authorized City representative, this document and any specifically identified attachments may form the contract document binding the parties to all performance specified in this solicitation.

Vendors shall complete and return the entirety of this RFP, and attach all other information requested in this RFP (see Provision 1.13). Failure to sign the proposal response, or to submit the proposal response by the specified time and date, may be cause for rejection of the proposal.

VENDOR IDENTIFICATION

Company Name: Southern Disaster Recovery, LLC **Phone:** 864-469-9776

Email Address: al@gosdr.com

Contact Person: Al McClaran

SECTION B - STATEMENT OF INTEREST

Statement of Interest

Due: **June 9, 2025, at 11:00 a.m.**
RE: RFP #2025-CH-01 Emergency Debris Removal Services

City of Edgewood, FL
405 Bagshaw Way
Edgewood, FL 32809

Dear Sir or Madam:

Southern Disaster Recovery (SDR) is pleased to submit the enclosed proposal for RFP #2025-CH-01 Emergency Debris Removal Services for the City of Edgewood, Florida, which sets forth our ability to perform the services requested. We have included detailed information regarding SDR's organizational structure, qualifications, resources, and experience we bring to our clients. We strive for excellence and integrity in our business practices and recognize the seriousness of compliance with all laws, specifically FEMA regulations. It is our pledge to provide the City of Edgewood, Florida with the utmost in ethical and professional disaster debris management services.

Since its inception, SDR has delivered superior debris recovery and removal services for the entities to which we have been contracted. When a disaster strikes, communities want the assurance that the contractor they have chosen to aid in recovering their community will provide efficient and comprehensive services. SDR has the experience and reputation to accomplish the contract requirements to the satisfaction of all parties involved. Within the last ten years, SDR has never had any contract terminations.

SDR has significant available resources to manage disaster debris operations for all entities to whom we are contracted. SDR personnel have over 300 years combined experience in disaster recovery and debris management. With our management staff and safety officers, assets of over $20 million, and annual sales exceeding $80 million, we are large enough to manage multiple contracts simultaneously, without sacrificing the hands-on attention required by every entity's unique situation. In the past ten years, SDR has safety and successfully completed over 150 disaster debris contracts managing and disposing of over 11 million cubic yards of debris, valued over $250 million.

SDR is a corporate member of the Florida Emergency Preparedness Association as well as the Disaster Recovery Contractors Association (a Washington, DC based trade organization). Chip Patterson, our project principle, has been an officer in the Florida association (FEPA) as well as having direct responsibility for administering FEMA public assistance programs in a neighboring county. Mr. Patterson was Florida's emergency manager of the year for 2005 in part due to disaster response and recovery leadership that year. Al McClaran, SDR's CEO, is a Board member of the Disaster Recovery Contractors Association and has provided key leadership on important FEMA recovery policy issues.

If awarded this contract, SDR will work closely with the City officials, Emergency Management, and Public Works to complete the project efficiently. Our commitment extends into the community with our intention to utilize the maximum amount of local resources to fulfil our contractual responsibilities. Once the Notice to Proceed is received, SDR will begin promptly with the debris recovery and removal process.

This proposal is in all respects fair and in good faith without collusion or fraud.

Al McClaran, the signer of this proposal, has the authority to bind Southern Disaster Recovery, LLC in all representations of this proposal.

SDR intends to be bound by the terms of this proposal and the prices provided herein. We look forward to the opportunity to be your supplier of Emergency Debris Removal Services.

Sincerely,

Al McClaran, CEO
Southern Disaster Recovery, LLC

Below is the contact information for this contract:

Company Name	Southern Disaster Recovery, LLC
Address 1	93 Sonia Drive, Greer, SC 29650 (Corporate Office)
Address 2	390 North Orange Avenue Suite 2300, Orlando, FL, US 32801 (Florida Office)
Phone	(864)469-9776
Email	al@gosdr.com / Chip@gosdr.com
Contact Person	Al McClaran / Chip Patterson

COMPANY BACKGROUND OVERVIEW

Southern Disaster Recovery (SDR) is a rapid-response contractor serving public and private clients. We are there for you in difficult times. Our service delivery includes:

- ☑ Disaster Debris Removal
- ☑ FEMA Public Assistance Expertise
- ☑ Environmental Response
- ☑ Hazardous Tree Mitigation,
- ☑ Utility Right of Way Services

Southern Disaster Recovery's (SDR) specializes in environmental disaster preparedness, response, and recovery. We are experts in disaster recovery project management and the Federal reimbursement programs that fund them. Our City, County and State customers are served out of our Greenville, SC Corporate office as well as regional offices in Orlando, Florida; Fairmount, Georgia; further strengthening our ability as a rapid-response contractor. SDR brings together the professionalism and combined strength of its associated companies to produce a disaster recovery division that meets the pressing needs of communities recovering from natural or man-made disasters.

SDR's significant range and breadth of technical and operational resources are applied to your disaster response and recovery. In the past twelve years, SDR has safely and successfully completed over 150 disaster debris contracts managing and disposing of over 11 million cubic yards of debris, valued over $250 million. SDR is large enough to successfully fulfill our contract obligations to the satisfaction of all parties.

SDR 's professional staff consists of:

- **Professional Engineers**
- **ISA Certified Arborists**
- **Former Local Government Public Works Directors**
- **Former State and Local Government Emergency Management Directors**
- **Certified Emergency Managers**
- **Licensed Landfill Operators**
- **Certified Public Accountant**

Corporate Information

- **Formed in 2012 as an LLC, SDR has been in disaster debris business for 12 years**
  FEIN: *45-5312400*
  DUNS: *078499137*
  Cage Code: *6TXC1*
- ***Al McClaran, CEO***
- **Headquartered in Greenville, SC**
  93 Sonia Drive
  Greer, SC 29650
- **Office in NC**
  6784 Waterstone Crossing SW
  Ocean Isle Beach, NC 28469
- **Office in GA**
  2448 US Highway 411 Fairmount, GA 30139
- **Office in Orlando, FL**
  390 North Orange Avenue Suite 2300,
  Orlando, FL, US 32801
- **Formed to provide excellent service in disaster recovery programs**
- **Have successfully completed over 150 Federally funded or Federally reimbursed projects for State and Local Government.**
- **SDR has 18 contract and full-time employees. Disaster project staffing is consistent with the size of the job; ranging from 20+ people to over 200 people working as subcontractors.**

We excel at mobilizing and getting to work quickly, following an aggressive project management plan that safely supported rapid disaster debris removal. Our project managers, superintendents and foremen are experienced in disaster debris removal in strict adherence to FEMA Public Assistance requirements.

Our technically diverse management team is uniquely equipped to address the complexity of issues in post disaster recovery work. In addition to SDR's expertise in disaster recovery; our management and supervision team has experience in leadership positions in Public Works, Solid Waste, Emergency Management, Public Safety and Disaster Recovery program monitoring.

SDR principals and leadership team have over 300 years collective experience in disaster recovery programs and program management dating to Hurricane Hugo in 1989. With the comprehensive abilities and experience of our principals, project managers, liaisons, and safety officer, assets of over $12 million, and annual sales exceeding $40 million, we are large enough to manage multiple contracts simultaneously, without sacrificing the hands-on attention required by every community's unique situation.

SDR has the broad experience needed to manage disaster recovery operations – program planning, project management, safety, quality control and un-paralleled success in project execution. Our staff are knowledgeable in all aspects of FEMA documentation and reimbursement criteria, thus ensuring that you receive all federal disaster funding to which they are entitled. SDR is committed to excellent business practices and pledges to conduct our endeavors safely, professionally, and ethically.

SDR is committed to excellence in our service delivery. We pledge to conduct business in a consistently safe, professional, and ethical manner.



ISNetworld® MEMBER CONTRACTOR

Avetta

Find us on Ariba Network

- **SDR vetted by 3rd party industry assessors.**
- **Health & Safety Issues; Workforce Qualification; Sustainability & ESF; Diversity & Inclusion; Liability; Financial Liability; Cyber Security**

"We enable and verify ongoing environmental, social and financial performance, helping companies build a strong and diverse supplier base…"

Company's Technical and Construction Capabilities

Contract management, Accounting, Administrative Practices

Southern Disaster Recovery, LLC

- ✓ Headquartered in the South Carolina Upstate in Greenville since 2012.
- ✓ Centrally located between Charlotte, North Carolina and Atlanta, Georgia.
- ✓ Near 3 international airports
- ✓ Satellite locations in Fairmount, GA, Orlando, FL, Ocean Isle Beach, NC and Virginia Beach, VA

Our strategic location enables us to respond quickly to the needs of our clients.

We specialize in environmental disaster preparedness, response, and recovery, and we have the resources, skills, and expertise to assist local, state, and federal entities. Southern Disaster Recovery, LLC's (SDR) management and support staff have the knowledge to assist entities with:

- ✓ Developing a Debris Management Plan
- ✓ Training appropriate entity staff in all aspects of debris disaster recovery
- ✓ Managing comprehensive debris recovery operations:

Response | Demolition | Collection | Reduction | Final disposal

SDR is skilled in all aspects of FEMA documentation criteria, which is paramount for entities to receive accurate and complete reimbursement. We ensure entities receive all federal disaster funding to which they are entitled. We have retired local EM Directors on staff who are deeply experienced in FEMA's PA program and a full-time CPA with a committed administrative staff to ensure compliance with all industry standards of superior debris operations. Rest assured, SDR is able to successfully fulfill our contract obligations to the satisfaction of all parties.

As a premier Disaster Debris Recovery and Removal Contractor, SDR is committed to:

- ✓ Excellent business practices
- ✓ Professional, ethical, and safe operations
- ✓ Strict adherence to all FEMA requirements for procurement, debris tracking & invoicing

Accurate records are paramount for entities to receive the maximum amount of funds available to facilitate a full economic recovery. To that end, SDR is reliant upon the records provided by the entity's monitoring company during any recovery project. We carefully review and verify all documentation provided since this information becomes the basis for our invoicing. If an entity chooses to self-monitor, we have an automated debris management system that can be used by the applicant for accurate tracking of billable items in debris operations.

SDR has refined our debris management processes to become a leading regional debris recovery and removal contractor. There are several factors that make SDR a noteworthy provider of debris recovery and removal services:

- ❖ Our principals and management have collective experience of over 300 years in disaster recovery and debris management.
- ❖ The comprehensive abilities and experience of our project managers and safety officers.
- ❖ Assets of over $20 million.
- ❖ Annual sales exceeding $40 million.

SDR has safely and successfully completed over 150 disaster debris contracts managing and disposing of over 11 million cubic yards of debris, valued over $300 million.

Since our beginning in 2012, SDR has experienced rapid, sustainable growth. Following a catastrophic 2014 ice storm in South Carolina, **SDR processed over 2,000,000 CY of debris valued at over $48 million**. Of that amount, we were the Prime Contractor for nearly 75 percent of the work. Hurricane Matthew provided opportunities for SDR to manage 19 separate contracts throughout North Carolina, Georgia, and South Carolina with a **combined debris total of over 1,000,000 CY**.

Following Hurricanes Irma and Florence in 2018-2019, SDR handled **nearly 1,845,000 CY of debris.** Simultaneously, we also successfully undertook a beach debris removal and berm restoration project in Florida valued at over $7.5 million and completed debris clearing as a result of the catastrophic California wildfires that has continued ongoing.

Hurricane Dorian made landfall in North Carolina and produced devastating storm surge in 2019, SDR operated 7 TDMS locations and reduced debris by grinding, air curtain incineration, and compaction for the total $7.5 million value and 316,890 CY.

In 2020, a Derecho hit much of central and eastern Iowa with straight line winds over 100 mph, SDR was selected by **the City of Marion, IA for their debris collection & disposal efforts and Waterway Debris Remova**l. SDR has collected 730,000 cubic yards of debris and 289,188 cubic yards of waterway debris for this FEMA Public Assistance (PA) funded project, the total value is at $24,368,800.

After Georgia Tornados in 2021, SDR responded rapidly to support City of Newnan's disaster response and recovery efforts. From 3/29/2021 to 8/6/2021, SDR processed over 388,000 CYD of debris valued at $5,481,300.00.

Following 2021 Winter Storm Uri in KY, SDR operated Debris Removal for the 4 Counties in KY, SDR reduced debris for the total 641,800 CYD, 540 tons and the total value at $ 18,574,100.00.

2023 – GA Tornado, After Georgia Tornados in 2023, SDR responded to support Butts Co., City of Griffin and Spalding County's Debris Removal Services. From 1/18/2023 to 9/21/2023, SDR processed 303,877 CYD of debris valued at $5,026,758.00 in the City of Griffin. From 1/19/2023 to 8/1/2023, SDR processed 487,913 CYD of debris valued at $6,588,294.00 in Spalding County. From 1/21/2023 to 4/15/2023, SDR processed 127,737 CYD of debris valued at $3,002,290.00 in Butts Co.

2024-2025 Hurricane Helene Project Description for Simultaneous Contracts Within Four States and 35 Independent Political Jurisdictions, SDR successfully executed large-scale debris management across four states and Collected 9,400,000 cubic yards of debris within 35 jurisdictions. The project encompassed ROW debris collection, waterway debris removal, and private property debris removal. Utilized cutting-edge technology and specialized equipment to ensure efficiency and compliance with FEMA guidelines. Prioritized safety, financial integrity, and operational excellence throughout the project. Delivered results with unwavering commitment to subcontractor support and environmental stewardship

All our projects have been completed safely and prior to established deadlines.

FEMA REIMBURSEMENT PROCESSES

Southern Disaster Recovery (SDR) is highly experienced and qualified to assist the City of Edgewood with all aspects of FEMA reimbursement and documentation as it relates to disaster debris removal. We have the expertise to perform the tasks of the project to meet the needs of the entity and maximize funds reimbursement. Our operations are based on the Public Assistance Program as stipulated in The Stafford Act and clarified in 44 CFR, FEMA's Public Assistance Program and Policy Guide (PAPPG) and archived debris removal technical documents (FEMA's 325 Guide, the 9500 series) and various other FEMA publications on the subject of disaster debris management.

We have found that the best way to maximize your Federal reimbursement is to conduct and document our work that is fully in adherence with our contract, FEMA's Public Assistance program, national safety standards and state/federal environmental standards. As you will see in the following table; our company is aligned with this statement from top to bottom. Additionally, you will notice the expertise noted in this table is tremendous in addressing those issues that are a matter of interpretation by FEMA field reps and administrators; helping ensure your full eligible reimbursement!

To date, all SDR's clients have received their full eligible reimbursement from the FEMA Public Assistance program.

SDR EMPLOYEE	ROLE WITHIN COMPANY	SPECIFIC EXPERIENCE WITH FEMA PUBLIC ASSISTANCE REIMBURSEMENT AND OTHER GRANT PROGRAMS
Johnny Deloach	FEMA Liaison	• Retired FEMA employee, deputy for debris in FEMA Region IV • Consultant to states/counties • Consultant to US Army Corps of Engineers • Expertise in: Preliminary Damage Assessments (PDA's), preparation and review of Project Worksheets (PW's), securing Immediate Needs Funding and Expedited Funding
Al McClaran	CEO	• Written numerous disaster debris management plans organized to adhere to FEMA's Public Assistance program. • Has worked directly with local governments in their PDA, PW's and Immediate Needs Funding • Has Led and Managed over 90 disaster debris removal projects over the past nine (9) years
Chip Patterson	President	• Operations Chief and grants manager in two State emergency management organizations (NC, FL) • City/County Emergency Management Director (Jacksonville/Duval County, FL) and grants manager for over 10 years (FEMA PA, HMGP, FMAP, UASI, SHSGP, MMRS) • Technical writer for FEMA's CPG 201 program; Recovery/Public Assistance program; Disaster Debris Management Plan • Trainer for FEMA's CPG 201 program (Recovery, PA program, Debris Management) in urban cities • Lead technical expert debris removal in catastrophic planning in urban areas (SE FL, NY/NJ, TX) • Project Manager, Senior Project Manager, or Director on 27 jurisdictions' disaster debris removal contract activations
Randy Thompson	Government Affairs	• Certified Emergency Manager (CEM) with over 30 years' experience in emergency management planning, operational response, project/program management and disaster response/recovery. • Local government public safety experience (Fire/Law Enforcement/Emergency Management)

		• County Emergency Services Director (10 years) – readiness programs, PA, HMGP, SHSGP, EMPG grant management, disaster response/recovery. • County Elected Leader (County Commissioner) • Ten (10) years providing leadership and management in disaster debris removal contract activations.
John Ward	Quality Assurance Director	• John is SDR's QA Director; responsible for ensuring SDR provides exceptional service to all communities we serve. • John is a Certified Emergency Manager (CEM) • Served as Clay County, Florida's Emergency Management Director • Served on numerous State of Florida Incident Management Teams as the Team Lead to support local governments in response/recovery. Most recently served in the Town of Fort Myers Beach for over 9 weeks. • Established central grants management shop in Clay County housed in the EMA. FEMA Public Assistance, HMGP, HUD CDBG, Flood Mitigation Assistance Program
Sonny Sims	Sr. Project Manager	• Disaster Debris Removal Project Management ➢ 2023 Hurricane Idalia – Brooks Co. Clinch Co. GA, Gilchrist, FL ➢ 2023 Tornado – Newton, Elkin, Landis, NC ➢ 2022 Hurricane Ian - City of Cape Coral Florida PPDR ➢ 2021 Tornado - City of Newnan Ga ➢ 2021 Hurricane Ida – Plaquemines Parish, LA ➢ 2020 SC Tornado- Hampton Co, SC, SCDOT Barnwell County, SC; SCDOT Oconee County, SC ➢ 2020 Spartanburg Tornado- Spartanburg, SC ➢ 2018 Hurricane Florence- New Bern, NC ➢ 2017 Hurricane Irma- City of Miami & City of Deltona, Florida ➢ 2016 Hurricane Matthew- Marion County & Lumberton Co, NC ➢ 2014 Ice Storm Barnwell County, SCDOT, South Carolina2009 Ice Storm Dunklin County, Missouri ➢ 2008 Hurricane Ike- Liberty Co, San Jacinto, and Huntsville, Texas ➢ 2005 Hurricane Wilma- Coral Gables, Lauderdale by the Sea, City of Miami, University of Miami, Miramar, and Margate, Florida ➢ 2005 Hurricane Rita- Islamorada, Florida ➢ 2005 LDOT Boregard, Allan, Jefferson Davis Parish, Louisiana ➢ 2005 Hurricane Katrina- Coral Gables, City of Miami, University of Miami, *Islamorada*, Marathon and Dade County, Florida ➢ 2005 Hurricane Katrina- Gulf Breeze, Escambia Co, FL, Mobile AL ➢ 2004 Hurricane Francis and Charlie- Winter Park, Winter Springs, and Marion County, Florida ➢ 2003 Hurricane Isabel- Richmond, Chesterfield Co, and Henrico Co. VA ➢ 2002 Ice Storm Raleigh, North Carolina

Disaster Debris

MOBILIZATION AND OPERATIONS PLAN

READINESS – RESPOND - RECOVER

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  - ROW White Goods Debris Removal

Freon Removal
Demolition, Removal, and Disposal of Damaged or Condemned Structures Asbestos Removal

- **Documentation and Recovery Process**
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  - Field Documentation
  - Incident Action Plan (Work Plan)
  - Documenting and Reporting Damage
  - Invoicing and Data Management
  - Technical Support for Reimbursement
- **Support for the City of Edgewood's Public Information**
  - Public Notices
  - Personal Safety Statements (Draft)
  - Debris Removal Instructions (Draft)
  - Assistance with Private Property Debris Removal (Draft)
  - First/Second/Third Pass Notice (Draft)

❖ ***NOTE: This plan will be refined and updated following award in consultation with the City of Edgewood. This plan is written referencing and in full compliance with:***

- Archived Documents:
  - FEMA 321 Public Assistance Policy Digest
  - FEMA 322 Public Assistance Guide
  - FEMA 325 Public Assistance Debris Management Guide
  - FEMA 329 Debris Management Brochure
  - FEMA Disaster Assistance Policy
    DAP 9523.11: Hazardous Stump Extraction and Removal Eligibility
    DAP 9523.12: Debris Operations; Hand loaded trucks and trailers
    DAP 9523.13: Debris Removal from Private Property
    DAP 9523.4: Demolition of Private Structures
  - FEMA Fact Sheets
    9580.1 Public Assistance Debris Operations Job Aid
    9580.4 Debris Operations
    9580.201 Debris Removal – Applicant's Contracting Checklist
    9580.203 – Debris Monitoring
- FP 104-009-2 Public Assistance Program and Policy Guide (FEMA PAPPG)
- FEMA Stafford Act Sections 403 & 407
- FEMA Stafford Act Section 316
- 44 CFR 10.8(d)(2) Determination of requirement for environmental reviews
- 44 CFR 206.44 Implementing CoBRA
- National Environmental Protection Act (NEPA)
- FHWA/ER Program - 23 CFR 668 Subpart A
- USACOE EM 385-1-1 Safety Guidance/Accident Prevention Plan

SDR Actions to Support the City of Edgewood Readiness

This plan is prepared uniquely for the City of Edgewood, and will be updated following contract award and consultation with the City.

PLANNING:

FEMA states that "applicants with a FEMA accepted Debris Management Plan at the time of an event can increase effectiveness of its debris management mission". SDR has written and supported planning for numerous FEMA approved plans. Our management team includes experienced State and Local government emergency managers who are deeply experienced in disaster debris removal operations. We will support the City of Edgewood in all debris removal planning activities.

TRAINING:

SDR is proficient in leading training and workshops to improve disaster readiness. We teach the FEMA Debris Management Course and conduct readiness workshops for our customers. SDR would lead or support debris management training efforts of the City of Edgewood.

EXERCISES:

Disaster debris management operations are a multi-discipline effort for most jurisdictions. Tabletop exercises (scenario-based discussions) are an important readiness activity to reinforce principles learned in Planning and Training. SDR would lead or support tabletop exercise (TTX) development and conduct for the City of Edgewood and the debris management team.

TEMPORARY DEBRIS MANAGEMENT SITE ASSESSMENTS:

Detailed site assessment for Temporary Debris Management Sites and "pre-permitting", if possible, are important pre-cursers to starting disaster debris removal operations rapidly. If TDMS locations are not properly permitted and constructed, debris removal operations cannot commence. SDR uses a very thorough documentation tool to organize TDMS assessments and document site conditions for proper permitting and construction. SDR will lead or support the City of Edgewood in conducting TDMS site assessments.

Mobilization and Operations Plan Objectives

- **Debris Clearance** – Roadways shall be cleared of debris as soon as possible to enable emergency and relief organizations to complete their missions in serving the public.
- **Debris Removal** – Debris shall be removed quickly and efficiently to support the community's social and economic efforts by adhering to federal funding/reimbursement requirements to maximize recovery funds for the City.

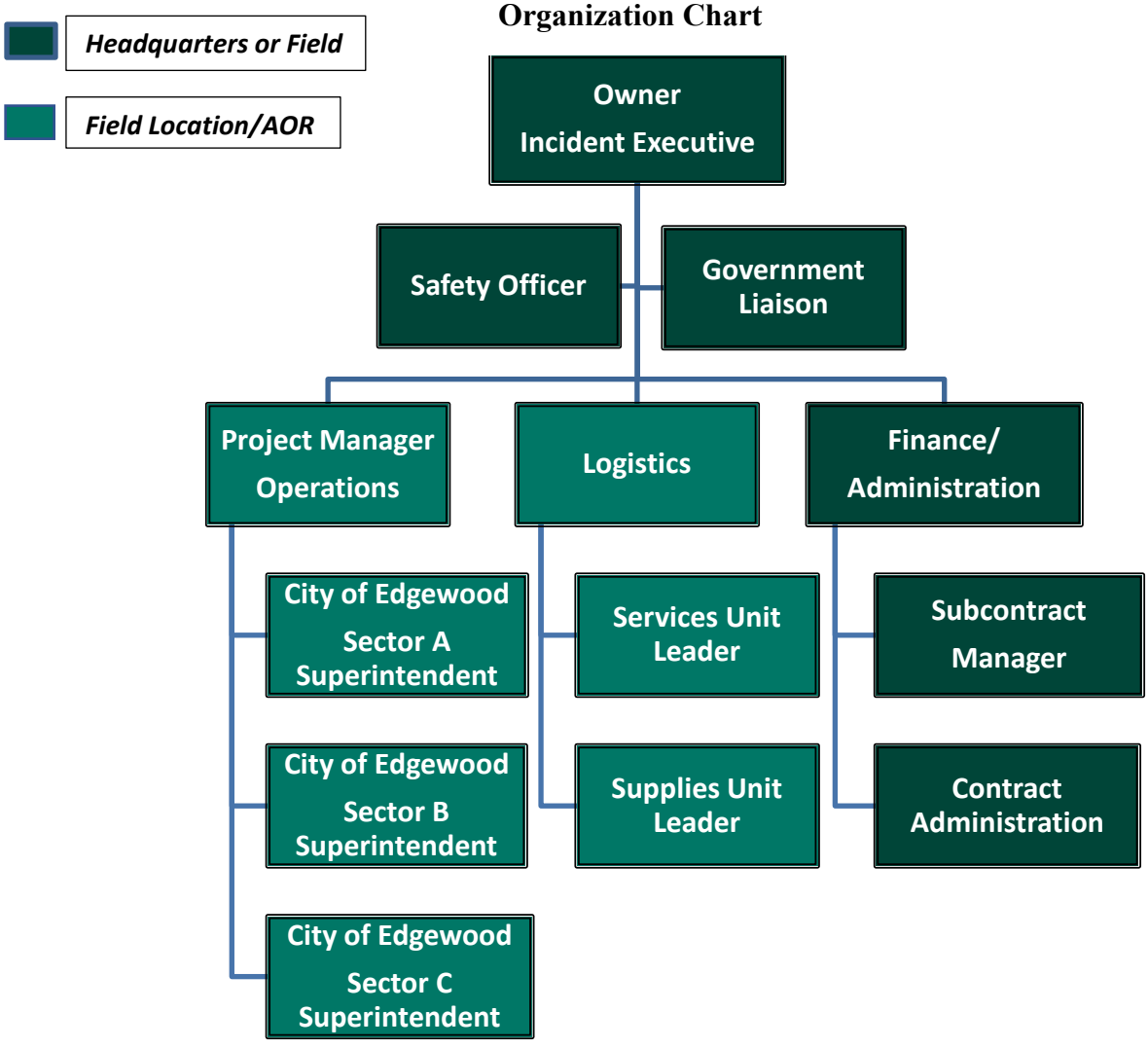
SDR Organizational Structure To Support The City of Edgewood Disaster Recovery

SDR uses incident command system principles to organize and manage our mission to clear disaster debris in the City of Edgewood. Important ICS principles in our concept of operation include; a manageable span of control, unity of command, an action planning process (work plan) and an organization structure that can expand or contract based on the work plan's objectives. The following Organization Chart illustrates our disaster operations organization chart that is then tailored to the specific disaster size and complexity.

Experienced Management Team

SDR has successfully managed to completion over 60 separate debris contracts in the Northeast US, Southeast US, Mississippi Valley and California exceeding over $120M in revenue!

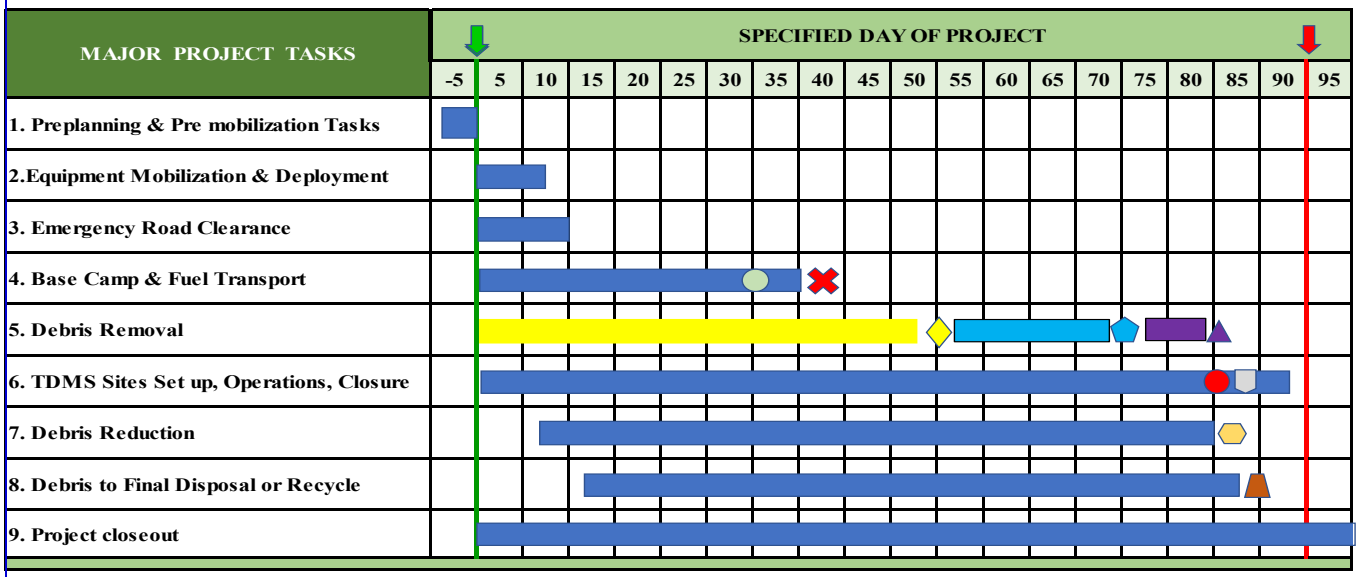
SDR Project Management Organization Chart



Disaster Debris Removal Mission General Process Map

This General Process Map (Gantt Chart) illustrates major aspects of the Scope of Work, their scheduling and timing relationship. The significance of the disaster and the interests of the City of Edgewood will dictate the actual length of the disaster debris removal mission.

Sample Task Order Timeline



Legend
First Pass Work
Second Pass Work
Third Pass Work

Key Dates					
Day 0		Notice to Proceed	Day 82		TDMS Closure for Receiving Debris
Day 30		Fuel Available Locally	Day 82		Debris Reduction Complete
Day 35		Base Camp Closes	Day 82		TDMS Clear of Debris
Day 50		First Pass Complete	Day 83		TDMS Final Inspection Complete
Day 70		Second Pass Complete	Day 92		Project Comopletion Date
Day 80		Third Pass Complete	Day 104		Ongoing Project Closeout Ends

Post-Storm Emergency Clearance of Roads and Rights-of-Way:

EMERGENCY ROAD CLEARANCE

Actions pertaining to the mobilization of SDR personnel, equipment and coordination with the City. In disaster response "with notice" much of this effort will occur before the disaster strikes to facilitate a minimum of 24 hours response time:

- Available personnel staffing in the local area.
- Identify and confirm landfill, transfer station locations, debris management sites, hours of operation, and availability in the local area.
- Initial notification/contact of major subcontractors committed to Team SDR.
- Establish coordination with the City and other local officials important to mission execution.

Typical Debris Clearance Crew

- Front end loader (150 hp) with operator
- Equipment transport
- 2 chainsaw men
- Foreman with communications

- Identify streets with limited access – small width, dead end, proximal ditches.
- Project Administration and Accountability – Advance coordination with subcontractors.
- Payroll and Equipment Inventory Status updates.
- Test and verify all communications.

DEBRIS CLEARANCE CREWS

SDR and Subcontract Debris Clearance Crews Committed

w/in Region	Reach Back
15 Loaders	58 Loaders
49 Chainsawmen	110 Chainsawmen
22 Equipment Transports	33 Equipment Transports

After the event has passed, SDR will immediately mobilize to the affected area. The Project Manager will arrive at the designated Post-Storm meeting location and initiate recovery activities as conditions permit within 8 hours of notice to proceed.

SDR will provide a minimum of 5 crews to commence debris clearance operations within 24 hours of issuance of a notice to proceed.

Team SDR will begin debris clearance along the primary transportation routes, rights-of-way, easements, streets, and roads identified and directed by the City. Crews will be deployed from the pre-arranged staging areas to clear debris from roads, bridges and emergency vehicle paths as required. Absent specific guidance:

- **First priority** will be given to main arterial roadways and access routes leading to EOC's, fire, police and health care facilities.
- **Second priority** will be given to streets and thoroughfares providing access to major utility systems and services, such as electric, water and gas.
- **Third priority** will be given to major highways and commercial streets, followed by residential streets and alleyways.

Quality Check

- **Five fully equipped crews operational within 24 hours.**
- **Pre work safety checks of equipment and work site completed.**
- **Crew members trained in the use of equipment.**
- **100% use of appropriate Personal Protective Equipment.**
- **Timely tracking and accounting for hourly equipment.**

DEBRIS REMOVAL OPERATIONS MOBILIZATION:

Upon receiving the *Notice to Proceed*, Southern Disaster Recovery (SDR) will immediately mobilize resources and initiate actions item as per the contract kick-off meeting and the *Notice to Proceed*.

Examples of kick off meeting expectations include:

- Establish City priorities
- Establish City clean-up goals
- Establish City's point of contact
- Establish contractor project management points of contact
- Determine how project monitoring will be accomplished
- Establish debris monitor points of contact
- Discuss any additional reporting requirements

Immediate action and planning requirements to be accomplished:

- Develop the initial Operational Period Action Plan
- Mobilize and stage equipment
- Organize debris removal assignments (Sectors and Zones)
- Establish temporary debris management site(s) (TDMS)
  - ✓ Confirm proper permitting and/or acquire permits
  - ✓ Establish site layout as per permit(s)

EQUIPMENT - Size and type determined by overall accessibility of rights-of-way and the location overhead utilities.
For maximum and safety and efficiency, SDR will apply the following standards:

Loading Equipment – All loading and moving equipment will be operated from the roadway, streets, alleys, or rights-of-way using clam shell loaders, booms, or grapple devices to collect and load debris into collection vehicles. No equipment will be operated behind the curb or outside the defined roadway shoulder/swale section or in an area that may endanger operators or work crews, unless specifically directed to do so by emergency officials.

Hauling Equipment – All trucks and trailers used to haul debris will be capable of rapidly and independently dumping loads, and, will be equipped with a tailgate. Trucks will be equipped with a tarp or net to secure loose materials during transport to the disposal facility or site. The tarp/net will not exceed the truck body/trailer measurements.

LOAD/HAUL CREWS

SDR and Subcontract Load/Haul Equipment Committed

w/in Region	Reach Back
18 Grapple Trucks	248 Grapple Trucks
49 Trailers	110 Trailers
15 Loaders	58 Loaders

Truck Measurements and Signage – Trucks will be measured accurately and identifying data will be fully documented. The inspection/measuring will be performed by City and SDR representatives, documented, and signed-off by the jurisdiction. The dimensions will be the inside measurements of the trailer. The truck specifications will be on file with the jurisdiction. Signage and vehicle numbers will be prepared and ready prior to deployment. SDR identification placards will be affixed to the sides of each piece of heavy equipment and trucks.

Hours of Operation – Debris removal operations that generate excessive noise levels will take place during daylight hours, seven days a week. Adjustments to the hours of operation, based on working conditions and scope of work, may require a coordinated change with the approval of the City's designated official.

SUBCONTRACTING PRACTICES AND PROCEDURE

- ✓ As per our written *Subcontractor Protocol*, we often use subcontractors to ensure our resources are sufficient to complete operations efficiently for prompt emergency debris removal and restoration operations. We have an extensive pool of dependable subcontractors that can mobilize immediately upon notification. SDR ensures: Our subcontractors are fully vetted as to insurance, safety procedures, experience, pricing, and resources.
- ✓ We will pursue local and MBE/WBE/DBE as it is economically feasible to do so.

STRATEGY TO RETAIN RESOURCES

Our disaster experience has proven that subcontractors remain on the project and maintain high production levels as long as they are properly incentivized.

- ✓ **On the Positive Incentive Side**
  - **SDR pays subcontractors weekly**
  - **Production incentives associated with Sector assignments**
  - **SDR pays a wage where a crew can make a living**
- ✓ **On the Negative Incentive Side**
  - **By contract, leaving a project without completion and/or a release results in retainage being held.**
  - **Poor production, safety or quality performance results in less desirable sector assignment**

TEMPORARY DEBRIS MANAGEMENT SITE SET-UP AND OPERATION

1. General

Southern Disaster Recovery (SDR) will provide all management, equipment, operators, and laborers required for the establishment, operation, and maintenance to accept, process, reduce, incinerate, and dispose of disaster related debris. These Temporary Debris Management Sites (TDMSs) may utilize air curtain incineration and/or mechanical chipping/grinding to reduce vegetative and clean woody debris. The TDMSs may also be used as transfer points for depositing mixed Construction and Demolition (C&D) debris prior to reloading for final transport to an authorized landfill. SDR will manage the TDMSs to accept debris collected under other contracts.
Site selection will be done by the Contracting Authority at its own cost.

2. Site Operations Plan

Following identification by the contracting authority of the TDMSs, SDR will develop a Site Operations Plan for each site.

The plan will address the following:

- ✓ Site management, to include point-of-contact and organizational chart
- ✓ Site ingress and egress
- ✓ Site preparation, including clearing, erosion control, and grading
- ✓ Traffic control procedures
- ✓ Site security
- ✓ Site safety
- ✓ Site layout/segregation plan, to include: air curtain incineration areas, mechanical chipping/grinding areas, ash storage or disposal areas, hazardous waste containment area, contractor work area, inspection tower, and safety zone clearance areas (100-foot clearance area between stockpiled debris and incineration operations, and 1000-foot clearance area from structures)
- ✓ Environmental mitigation plan, including considerations for smoke, dust, noise, traffic, safety buffer zones, storm water runoff, historic preservation, wetlands, and endangered species as appropriate

TEMPORARY DEBRIS MANAGEMENT

SDR and Subcontract TDMS Equipment Committed

w/in Region	Reach Back
20 Grinders	34 Grinders
34 Trackhoes/Excavators	50 Trackhoes/Excavators
16 Dozers	29 Dozers

3. TDMS Foreman - Day/Night Operations

SDR will provide site foremen for both day and night operations, who will be responsible for all oversight, including traffic control, dumping operations, segregation of debris, incineration and mechanical grinding operations, and site safety.

Both foremen will be responsible for monitoring and documenting all equipment and labor utilized on the site. This information will be compiled with other daily reporting data and will be provided to the contracting authority by the Debris Operations Manager.

If multiple TDMSs are in operation, SDR will assign a site manager for all necessary oversight.

4. Site Assessment

Immediately upon taking occupancy of any site, SDR will conduct an initial site assessment to determine baseline conditions. This assessment will include visual inspection in the presence of a Contracting Authority representative, documentation of any existing improvements to or on the site, aerial and/or ground photography/videography, random soil samples, water samples from any existing wells located on the site, and review for any volatile organic compounds.

Spot soil samples will be taken at the areas considered for the temporary storage of household hazardous waste, ash, and fuel.

Photographs and/or GPS based maps of the site will be updated as the use and configuration of the site changes.

5. Site Design

The sites will be designed so that air curtain incinerators are located a minimum of 1,000 feet from the nearest occupied building or as specified by the applicable state or local environmental regulatory entity. The area within 50 feet of the burn pits will be cleared of vegetative cover to reduce fire hazard. If pit burning is utilized, and the pit is situated on pervious soils, an impervious layer of clay, limestone, or synthetic material will be provided.

Vegetative debris will be centrally stored near the air curtain incinerators, but at a minimum of 100 feet away from the air curtain incinerators to reduce potential fire hazard. Roads should be designed with separate ingress and egress, where possible, to expedite truck flow in and out of the site. If possible, large turnaround areas will be constructed to enable simultaneous movement of multiple trucks.

To reduce hazards from flying debris, wood chipping operations will be located a minimum of 250 feet from all areas where personnel are actively working.

If needed, access roads will be constructed at each site. Crushed rock or gravel will be used to form a base that will prevent soil erosion, reduce dust generation, and provide truck access during inclement weather. Additional applications of rock may be necessary for road maintenance as theproject progresses. Additional reserves of rock should be maintained on site road to repair and rebuild roads for road relocation, mud accumulation, and compression of rock as a result of heavy truck traffic.

6. Site Preparation

SDR will be responsible for preparing the TDMSs to accept debris. This preparation may include clearing, erosion control, grading, constructing and maintaining haul roads, entrances, dumping pads, equipment washing areas, and burn pits. SDR will provide utility clearance and sanitary facilities, if needed. SDR will protect existing structures at the site(s) and repair any damage caused by our operations at no additional cost to the City.

7. Site Security

SDR will provide and maintain site security measures for all operations conducted at the TDMSs.

8. Inspection Towers

SDR will construct and maintain one Inspection Tower at each TDMS site. SDR and the City personnel will conduct inspections, load volume estimations, and photograph each load of debris delivered to the site from the tower. Existing structures serving this purpose may be utilized following coordination between SDR and the City. Tower locations may be changed to support the progression of debris storage and reduction as well as normal traffic patterns on the site.

The towers may be constructed using pressure treated wood or metal scaffolding materials. The floor elevation of the tower will be such that it affords the City representative(s) and SDR personnel a complete view of the load bed of each piece of equipment that hauls debris to the site while allowing for the easy transfer of the debris removal load ticket between the City representative and the vehicle driver. The floor area will be a minimum of 8' x 8'. A 4' high wall, sturdily fastened to the structure to eliminate fall hazards, will protect the perimeter of the floor area. A roof will be constructed over the floor area, constructed to provide a minimum of 6'-6" of headroom. Steps with a handrail will provide access to the Inspection Tower.

To prevent falls, all personnel on the tower must be “tied-off” to the tower at all times.

9. Debris Unloading and Segregation

Trucks containing any waste other than vegetative debris will be directed through the disposal site to the C&D debris area of the disposal site.

Trucks insufficiently loaded will be noted and reported. Photos and live video may be utilized to record actual hauling equipment.

Trucks containing vegetative debris will be directed to the debris depository areas of the sites in an orderly manner via the ingress. Upon obtaining clearance from the designated flag person at the depository area, the trucks will back up, dump their load, and exit the site via the egress.

Once the debris has been deposited at the base of the debris storage pile, dozers and track hoes will be used to move and pile the debris. Debris piles will be compacted and constructed with a slope to prevent loose debris from rolling or falling down the sides of the piles.

When feasible, maximum effort will be made to salvage and/or recycle debris.

Only vegetative debris will be brought to the air curtain incinerator section of the disposal site. All non-vegetative debris will be segregated according to its type. Debris sorting will be done when it is picked up for transport to the burning pits. The vegetative waste at each site will be segregated into three basic categories: stumps, logs, and brush.

10. Debris Incineration

Debris eligible for incineration will be moved to the air curtain incinerator by a front-end loader. The air curtain incinerator will be loaded using a trackhoe. Burning will continue until the box/pit is approximately 1/3 full of ash. At that point, any large, partially burned logs will be removed and placed on an earthen area near the box/pit. After the ash has cooled, it will be removed and placed in an adjacent storage area. The storage area will be bermed or diked to prevent ash from being transported from the pit by storm water runoff during a rainfall event.

11. Debris Chipping

Tub grinders will be set up at each disposal site to convert some of the debris into wood chips suitable for use as mulch or fuel chips. A knuckleboom loader or trackhoe will be used to load debris into the grinder. The grinders will be primarily used for debris with high soil content such as stumps, which are not suitable for incineration. Due to the noise generated by the grinders and the hazard of debris being ejected from the tub, the grinders will be set up at least 150 to 200 feet from all other work areas. The 200-foot boundary will be marked by physical barriers, caution tape, and have appropriate signage.

A dozer should be used to stockpile mulch as it is processed by the grinders. Large amounts of processed debris will produce large mulch piles. Consideration should be given to the amount of material that will be chipped and adequate space should be allotted for stockpiled mulch. The piles should be at least 50 feet away from the grinder.

The temperature of the stockpiled mulch should be monitored to prevent spontaneous combustion. If the temperature approaches or exceeds 150 degrees Fahrenheit, the stockpile should be rolled to release the heat buildup. The environmental monitors will record the temperatures of all debris piles on a periodic basis.

12. Fire Protection

SDR will manage all site operations to minimize the risk of uncontrolled/uncontained fire. Twenty-pound all-purpose fire extinguishers should be strategically stationed around the incinerators/burn pits and specifically around the debris piles with the heaviest concentration of debris. The number of fire extinguishers will vary depending on the size of the TDMSs. At no time should a fire extinguisher be located further than a 1-minute round-trip walking distance from any point on the site. Site conditions may necessitate having additional water-filled extinguishers and readily available hand tools, such as fire rakes.

13. Ash Containment Area

SDR will contain, store, and remove ash from all incineration operations. The ash containment area will be wet down periodically for the duration of operations to prevent particles from becoming airborne.

14. Household Hazardous Waste Containment

SDR will construct a containment area at each TDMS for any hazardous waste inadvertently delivered to the site. The containment area will be a minimum of 30" x 30". The perimeter of the containment area will be constructed with an earthen berm or hay/straw bales that are staked in place. The area will be lined with a heavy gage, non-permeable plastic to provide a waterproof barrier. Additional heavy gage, non-permeable plastic sufficient in size to cover the entire containment area will be kept on site and used to prevent rain from entering the containment area. To direct run-off away from the protected area, the site will be sloped appropriately to provide necessary grading.

15. Site Closure

SDR will close each TDMS within 30 calendar days of completing the reduction or transfer all delivered debris to an authorized landfill. Site closure will include removing site equipment, debris, and all remnants

from the processing operation; grading the site; and, restoring the site to pre-occupancy conditions. The site(s) will be restored in accordance with all state, tribal, and local requirements.

SDR will be responsible for the proper disposal of non-burnable debris, ash, wood chips, and hazardous and toxic wastes.

SDR will conduct a final inspection of the site along with the City representative to receive final approval of the site closure.

DEBRIS COLLECTION AND TRANSPORTATION

Removal Activities – From the grid/zone assignments, areas are categorized by priority and accessibility. The zones will be equitably established to ensure timely progression throughout the affected area. A "clean as you go" process will be implemented for the waste stream being worked, with crews working from street to street through each zone. Crews and resources will be adjusted as needed during this phase.

Debris Segregation – Initial storm/event debris will be separated when feasible.

- Crews will attempt to segregate materials, where feasible, into constituent piles for collection and disposal. Hazardous materials will be segregated and properly stored for future collection.
- Mixed debris will be collected as C&D.

Debris collection passes will continue up to the point where the remaining debris consists of light litter that can be easily collected using raking and sweeping methods of operation.

FINAL DISPOSAL OF DEBRIS AND DEBRIS BY-PRODUCTS

Disposal of all eligible debris, reduced debris, ash residue, and other products of debris management will be in accordance with all applicable state, federal, and local laws. Associated related costs will be "pass-through" with no additional charges to the City. SDR will ensure disposed debris is properly documented in accordance with FEMA protocol by using approved collection/disposal and tipping tickets. Activities will be done in coordination with the City's Debris Manager.

DISPOSAL/RECYCLING HAULING

SDR and Subcontract Disposal/Recycling Trucks Committed

w/in Region	Reach Back
18 Trackhoes	38 Trackhoes
49 Trailers	110 Trailers

REMOVAL OF LEANERS, HANGERS, AND STUMPS

SDR will ensure the location and removal of all approved leaners, hangers, and stumps is properly documented as per FEMA. Any holes remaining after stump removal will be backfilled appropriately.

HOUSEHOLD HAZARDOUS WASTE (HHW) REMOVAL, TRANSPORT, AND DISPOSAL

HHW removal will be organized as a unique, separate mission from the debris removal passes. The equipment and specialized training (HAZWOPER training) combine to make this a unique debris removal operation. Consistent with the level of damage from the disaster, an initial pass may be conducted by HAZWOPER qualified personnel to visually inspect disaster debris piles and take action to segregate the HHW from woody, vegetative and C&D material. At a later date, coordinated with the City, specially trained crews will move the hazard area to remove the HHW. In heavily damaged areas with a significant amount of HHW, the HHW may be placed in a temporary containment cell constructed at a properly permitted TDMS. Otherwise HHW will be taken directly to a proper disposal location.

ABANDONED VEHICLE REMOVAL

Abandoned vehicle removal will be a unique, separate mission from the debris removal passes. The City will identify abandoned vehicles to be removed, SDR removes the vehicles and takes them to a City identified location.

ANIMAL CARCASS REMOVAL AND DISPOSAL

As identified by the City, animal carcasses will be removed and transported to a properly permitted disposal location.

ROW WHITE GOODS DEBRIS REMOVAL

A separate debris mission will be organized to remove White Goods in the disaster areas. The removal of white goods will take place using a flat deck, stake body truck with an equipment lift gate. All loading of White Goods will be done manually so as not to disturb any Freon containing lines. Each White Good will be evaluated for its use of freon. Those white goods without freon may be hauled directly to final disposal or recycler. White goods with freon will require the work of a freon technician to remove the ozone depleting gas.

FREON REMOVAL

A Section 608 certified technician will maintain, repair or dispose of equipment that could release ozone depleting refrigerants into the air.

DEMOLITION, REMOVAL, AND DISPOSAL OF DAMAGED OR CONDEMNED STRUCTURES

As required and directed by City officials, demolition and removal of condemned structures and buildings resulting from the disaster, will be performed by SDR to reduce or eliminate an immediate threat to life or enhance safety and health to the public. Each demolition will have a site inspection report (including a site plan), right-of-entry agreement, and proper permits. Demolition, removal and disposal of damaged or condemned structures will be considered a special mission within the daily action plan and will unique heavy equipment resources and qualified personnel to complete the mission.

DOCUMENTATION AND RECOVERY PROCESS

SDR's Project Manager and Site Superintendents have complete responsibility for quality assurance/quality control (QA/QC) of work performed by SDR and all subcontractors. As with any project, effective QA/QC starts with initial identification of project roles, which is a key element to our standard QA/QC program. Further, oversight and support will be provided from three levels within our organization, including SDR's Principal-In-Charge, Project Manager, and Site Superintendents. The cornerstone of our approach is the assignment of a strong Project Manager capable of integrating each sub-discipline required as part of this project. The Project Manager will have first-line responsibility for performance. Continuity of tasks will be maintained by the Project Manager's oversight of and participation in all contract activities.

By the close of business each day of the contract, the Project Manager will submit a report with the following to the Contracting Officer:

- Contract number
- Daily and cumulative hours for each piece of equipment and personnel
- By unit cost or daily and cumulative CY removed

SDR will reconcile all units of work daily, thereby reducing the occurrence of erroneous or disputed data later in the project, and commits to the following:

- Maintenance of recovery process documents
- Preparation of written and oral status reports as requested by the City

- Assistance with claim document preparation as required by the FEMA Public Assistance Program for submittal to the state and the FEMA Public Assistance program

DEBRIS TAKEN TO LANDFILL

Should it be more cost effective to transport the eligible debris directly to a permitted landfill for disposal, field procedures will be implemented to ensure that each load ticket prepared at the loading area is properly manifested to the landfill for proper confirmation of truck capacity and disposal information.

REDUCED DEBRIS/FINAL HAUL OUT TO DISPOSAL FACILITY

The same procedure listed above will be implemented for debris taken to a TDMS. However, during the final haul out, a separate ticket will be issued for the reduced debris hauled to the final disposal site. Documentation will include haul out time, cubic yards, disposal location and time.

INCIDENT ACTION PLAN

The Incident Action Plan (much like a daily work plan) is the process by which the Debris Management Team (City, Contractor and Debris Monitor) agree to the objectives for the next operational period (day or next series of days); and, by which the rest of the SDR Incident Management Team ensures the Project Manager has the resources to accomplish the objectives.

DOCUMENTING AND REPORTING DAMAGE

SDR's ***Customer Service Plan*** is a tiered system consisting of:

Tier 1: Conduct business in a manner that is professional, ethical, and sensitive to the area in which we work, to prevent damage, and to facilitate positive interactions with the public. Should any damage to property or detrimental public interaction occur, our personnel are trained to solve problems speedily to the mutual satisfaction of all parties involved, including the immediate repair of property if necessary.
Tier 2: Adds the inclusion of the Project Manager's in the problem-solving process. Also, any customer service issues, including damage and repairs, are added to the daily situation report, so the entire operation may learn from the activities.
Tier 3: At this level, any issues identified by the City are addressed. The City may have an ongoing citizen complaint system that properly identifies issues and tracks them to resolution. SDR command staff ensures the complaint is included as an action item within the daily Incident Action Plan (IAP) development. All necessary personnel will be apprised of any action items ensure speedy and complete resolution.

INVOICING AND DATA MANAGEMENT

All our processes and procedures are designed to ensure each project is carried in such a way that the City's federal reimbursement is maximized.

Key elements of our systems include:

- Proper certification of haul vehicles with City signatures and approvals
- Proper field documentation of each load hauled by identifying the precise/certified vehicle, the driver, and location of eligible debris removed
- Proper field documentation of each disposed or reduced load, including disposal location and the safe, permitted operation of that disposal or reduction site location
- Daily reports, which may also include the updated loads-hauled database (if available), to ensure ongoing transparency and communication of work outcomes
- Reports and databases that are fully supported by accurate field documentation

Our project management documentation process also provides for positive identification and control of work on FHWA and other federal aid eligible roads.

The client may choose to utilize the SDR Disaster Recovery Load Ticket to record the debris collected and transported from the rights-of-way to the designated disposal sites. SDR captures 15 key data points described in FEMA's Debris Management Guide. The six-part load ticket allows project participants to accurately maintain documentation of billable activities.

At a minimum, the load tickets used will be posted to a weekly spreadsheet and/or database with both a hard copy and electronic version provided to the client. The following ticket information is included in the database:

- Date
- Preprinted ticket number
- Hauler's name
- Truck number and truck capacity in cubic yards
- Total load percentage, as assigned by the client representative in the tower
- Load amount in billable cubic yards
- Debris classification as burnable, non-burnable, mixed, or other
- Point of origin for debris collection, time loaded and unloaded, including location of the temporary disposal site

Since the load ticket data is the basis for invoicing, SDR works with the City's monitoring firm to ensure all data is complete and accurate.

TECHNICAL SUPPORT FOR REIMBURSEMENT

In addition to utilizing the industry's best practices for debris removal documentation, SDR will provide comprehensive Public Assistance technical support for reimbursement. SDR's Disaster Recovery Services Director will coordinate and set up all necessary meetings. SDR will meet with the City to review and update the information required for FEMA reimbursement submittals as well as assist with item checklists required for each FEMA category.

SDR's Program Assistance includes:

- Coordination with the City for their submission of the official request for state assistance and FEMA inspection.
- Review of the FEMA Project Worksheet (PW) for accurate scope of work and unit costs.
- Recovery process documentation, including creating a process to capture the daily log and tickets from the field/contractor and data entry of the recovery process. (Perform daily, weekly ticket reconciliation, and final reconciliation of debris removal ticket ledgers and disposal ledgers (TDMS to final disposal), per FEMA requirements. Provide FEMA Category A submittals including final inspection reports.)
- Review project documentation for consistency, compliance, and completeness. Assist with submission of requests for payment, if needed.
- Make recommendations to City representatives for reimbursement tasks.
- Assist the City in negotiations with federal and state agencies and verify completion of work task items for FEMA Category A-B for contract closeout.

PUBLIC NOTICES

SDR will work with City public information efforts to inform residents about disaster recovery, debris management tasks, and how residents can participate in the community's debris management and the expectations for the upcoming period.

SDR will participate in any established joint information center and provide materials and information to ensure the public is aware of debris clearance disaster recovery endeavors.

SDR can provide weekly public notices of the debris removal schedule to keep those affected by the processes informed. All public notices shall be approved by the City prior to release and will contain a description of the proposed work and how debris should be placed in the right-of-way for removal as well as a description of eligible debris and the schedule for removal.

Specific information will include:

- Cleanup instructions
- Status of cleanup
- Locations of drop-off or collection sites
- How to source separate
- Projected cleanup locations for the coming week

SDR will participate with the City with any other public information efforts including providing information for a telephone hotline and/or a flyer to hand out or to be inserted into utility bills/mailouts.

Consistent with the City's desires, available information will include recycling/diversion programs for the disaster debris such as point of collection, hours, materials to be collected, method of collection (drop-off, curbside, bins, etc.).

Statements for Disaster Debris Information:

The following written statements are given as examples of what we can provide to assist entities with disseminating information to their constituents and are designed to be modified as needed. They may be used in flyers, newspaper articles, or read over television and/or radio. The statements are intended to fit into an overall public information strategy and may be used in conjunction with other messages about the disaster recovery process.

PERSONAL SAFETY STATEMENTS

EVERYONE INVOLVED IN DEBRIS CLEAN-UP IS ENCOURAGED TO WEAR PROPER CLOTHING AND RESPIRATORY PROTECTION*. Protect yourself with gloves, hard-soled shoes or boots, and respiratory masks as necessary. If you have a cut or a scratch that is not healing properly, seek immediate medical attention.*

POWER EQUIPMENT CAN BE DANGEROUS. *If you are not familiar with or haven't operated power equipment such as chain saws or grinders, consider hiring a licensed, qualified contractor to assist you.*

STAY AWAY FROM UTILITY AND DEBRIS CREWS WORKING IN YOUR AREA. *All utility and debris crews working for the City are licensed and qualified for the work they are performing. They maintain safety programs to reduce the occurrence of injuries in their work locations. However, you must stay clear of utility and debris crew operations because of the inherent dangers in operating heavy equipment.*

DEBRIS REMOVAL INSTRUCTIONS

HELP SPEED UP DEBRIS REMOVAL *by placing debris in the right of way.*

Follow these key steps:

- *Keep debris at least three feet from electrical utility poles and boxes, fire hydrants, and water and gas meters.*
- *Separate woody (limbs and leaves) debris; construction and demolition debris and household hazardous waste into separate piles.*
- *Garbage pickup will resume on your regular schedule on _____. Separate garbage from your disaster debris*
- *Call _____ with debris removal questions at _____.*
- *Debris removal will be ending soon, so residents are encouraged to take advantage of the free removal service.*

DISASTER DEBRIS THAT WILL BE PICKED UP

- *Woody, vegetative debris: Limb and leaf debris created by the storm event.*
- *Construction and demolition (C&D) debris: Debris such as 2X4's, dry wall, shingles, paneling, insulation, etc. that was created by the storm event. Do not place C&D debris at the roadside if your insurance company pays for a contractor to clear your C&D debris from your home.*
- *White goods: appliances and other household devices that were damaged/destroyed by the storm event.*
- *Household hazardous waste: Material that includes such things as paint, fuels, insecticides, pesticides, sprays with petroleum distillates, etc. These will only be picked up if they are associated with damage from the storm event.*

Each of these will need to be separate from the other at the roadside. Some of the materials will be processed for recycling and some of these materials will go to immediate disposal. Your assistance is necessary for debris clearance to progress rapidly and correctly.

ASSISTANCE WITH PRIVATE PROPERTY DEBRIS REMOVAL

Anyone who needs assistance with debris removal, such as senior citizens, and those that need help with activities of daily living may call _____ to schedule a volunteer to assess your needs. Assistance will be provided by volunteer groups working in our area and will be prioritized for those that do not have insurance coverage to pay for the cleanup.

FIRST/SECOND/THIRD PASS NOTICE

The City's contractor will be in _____ (add in neighborhoods or street designations) for a (first/second/third) pass at picking up disaster debris from the road right of way. Only eligible debris will be picked up.

NOTE:

City should insert the appropriate debris and/or safety statements above to assist residents and business owners with the safe and efficient removal of debris.

DOCUMENTATION, REPORTING, AND RECONCILIATION

PROPRIETARY NOTICE

This document includes data that shall not be disclosed outside the Government, and shall not be duplicated, used, or disclosed in whole or in part for any purpose other than for evaluation of company capabilities in conjunction of any proposal or award, without consent from Southern Disaster Recovery (SDR).

Onsite monitoring of disaster debris during a recovery project is typically managed by a firm specializing in debris monitoring and tracking. Should an entity require self-monitoring by the debris recovery and removal contractor during a declared disaster, Southern Disaster Recovery (SDR) has access to a leading storm management software system, STORMadms™, which was designed to streamline debris tracking and ticketing. STORMadms™ applications and reporting work together to support overall management of a project, drive down costs, increase efficiency, and easily integrates with SDR's QuickBooks and Microsoft Office applications.



SDR's current electronic protocol for debris data management easily supports the importing of any data output from a Monitoring Firm's Automated Debris Management System (ADMS). The integration of our selected software choices provides intelligent, flexible, and accessible methodology to manage complex work.
In the absence of a Monitoring Firm's ADMS, SDR has a robust field documentation system that has proven its reliability as source documentation for FEMA and other federal funding program reimbursements.
SDR recognizes the importance of, and the details required, for documenting and reporting disaster recovery services throughout the entire recovery process. Our project management documentation process is built to exceed related federal guidance including:

- Archived Documents Include:
    - FEMA 321 Public Assistance Policy Digest
    - FEMA 322 Public Assistance Guide
    - FEMA 325 Public Assistance Debris Management Guide
    - FEMA 329 Debris Management Brochure
    - FEMA Disaster Assistance Policy
      DAP 9523.11: Hazardous Stump Extraction and Removal Eligibility
      DAP 9523.12: Debris Operations; Hand loaded trucks and trailers
      DAP 9523.13: Debris Removal from Private Property
      DAP 9523.4: Demolition of Private Structures
    - FEMA Fact Sheets
      9580.1 Public Assistance Debris Operations Job Aid
      9580.4 Debris Operations
      9580.201 Debris Removal – Applicant's Contracting Checklist
      9580.203 – Debris Monitoring

- FP 104-009-1 Public Assistance Program and Policy Guide
- FEMA Stafford Act Sections 403 & 407

DOCUMENTATION, REPORTING, AND RECONCILIATION

- FEMA Stafford Act Section 316
- 44 CFR 10.8(d)(2) Determination of requirement for environmental reviews
- 44 CFR 206.44 Implementing CoBRA
- National Environmental Protection Act (NEPA)
- FHWA/ER Program - 23 CFR 668 Subpart A
- USACOE EM 385-1-1 Safety Guidance/Accident Prevention Plan

SDR structures our service delivery, plans/procedures, and training to ensure we conduct a disaster recovery project for the greatest federal government reimbursement to our client. Our plans and procedures include the field deployed, command center, and administrative tools to ensure proper documentation of the removal of eligible debris. Our protocols assure the entities to which we are contracted that their federal reimbursement will be fully maximized.

Our system is built upon:

- ✓ Proper certification of haul vehicles with entity signatures and approvals.
- ✓ Proper field documentation of each load hauled with identification of the particular certified vehicle, driver and location of eligible debris removed.
- ✓ Proper field documentation of each load disposed of (or reduced) with specific information concerning the disposal location and the safe, permitted operation of that disposal (or reduction site) location.
- ✓ Daily reports (including access to those reports) of the updated loads hauled database to ensure ongoing transparency and communication of work accomplished.
- ✓ Field documentation fully supported by detailed reports and up-to-date databases that describe eligible debris removed from eligible roadways.

Additionally, SDR's project management documentation process provides for positive identification and control of work on FHWA and other federal aid eligible roads.

Most jurisdictions anticipate receiving disaster recovery funding from various state and/or federal agencies, which necessitates strict adherence to established guidelines and the provision of required documentation. In addition, systems must validate the exact level of effort provided by the contractor in order to properly control and verify the work effort. To that end, SDR has established a catalog of forms and documentation, which successfully provides the required information for full reimbursement from the various funding agencies, as well as the essential documents to secure payment to the contractor.

The following pages detail SDR's forms and processes for each step of the project.

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DOCUMENTATION, REPORTING, AND RECONCILIATION

HOURLY TIME SHEETS

The *Hourly Push Time Sheet* is used during the 70-hour "push" or "cut and toss" phase to properly identify who worked, their job classification, work performed, and any equipment utilized. The connectivity between labor hours and equipment run-time is very important in final documentation and FEMA reimbursement.

SOUTHERN DISASTER RECOVERY
109 White Oak Road
Greenville, SC 29609
www.southerndr.com
P. (864) 469-9776 F. (864) 469-9642

TIME SHEET

APPLICANT	Subcontractor	Crew Number	LOCATION/SITE

NOTES

Personnel / Equipment INDICATE MAKE, MODEL, AND JOB DESCRIPTION AS APPROPRIATE	OPERATOR'S NAME	DATE AND HOURS WORKED EACH DAY								
		DATE								TOTAL HOURS
		HOURS								
		HOURS								
		HOURS								
		HOURS								
		HOURS								
		HOURS								
		HOURS								
		HOURS								
		HOURS								
		INITIALS								

CERTIFIED BY:	TITLE	DATE

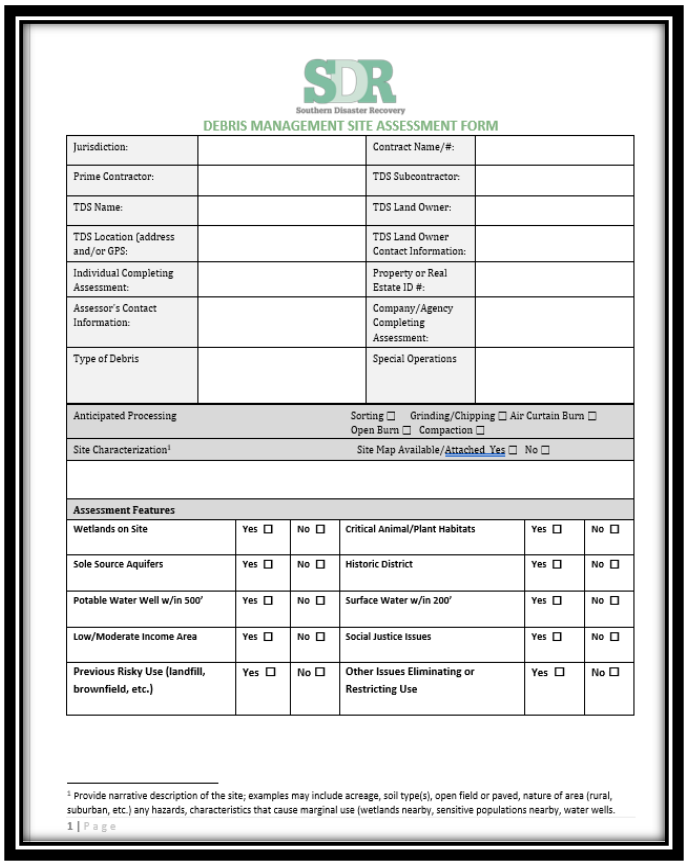
***SDR Hourly Push Time Sheet* (Document shown smaller than actual size)**

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DOCUMENTATION, REPORTING, AND RECONCILIATION

DEBRIS MANAGEMENT SITE ASSESSMENT FORM

Concurrently, during the 70-hour “push” or “cut and toss” phase, entity officials and SDR will be preparing for the debris removal phase of the operation. Typically, before the debris removal phase can start, Temporary Debris Management Sites (TDMS) must be established. The sample form below is designed to document the site assessment; gather information to complete any state and/or local permits; and, document the completion of the site as a TDMS.



SDR Southern Disaster Recovery

DEBRIS MANAGEMENT SITE ASSESSMENT FORM

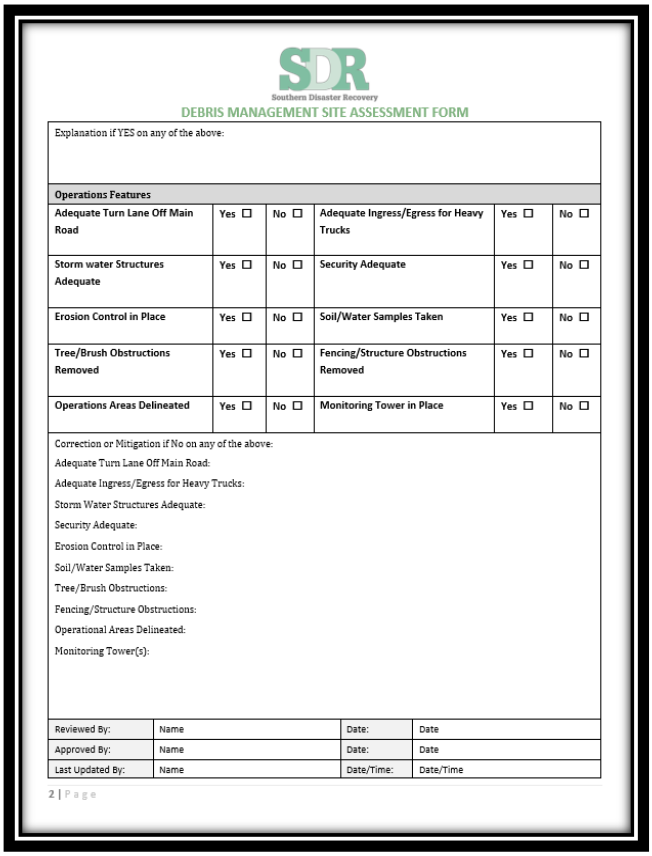
Jurisdiction:		Contract Name/#:	
Prime Contractor:		TDS Subcontractor:	
TDS Name:		TDS Land Owner:	
TDS Location (address and/or GPS:		TDS Land Owner Contact Information:	
Individual Completing Assessment:		Property or Real Estate ID #:	
Assessor's Contact Information:		Company/Agency Completing Assessment:	
Type of Debris		Special Operations	

Anticipated Processing	Sorting ☐ Grinding/Chipping ☐ Air Curtain Burn ☐ Open Burn ☐ Compaction ☐
Site Characterization[1]	Site Map Available/Attached Yes ☐ No ☐

Assessment Features					
Wetlands on Site	Yes ☐	No ☐	Critical Animal/Plant Habitats	Yes ☐	No ☐
Sole Source Aquifers	Yes ☐	No ☐	Historic District	Yes ☐	No ☐
Potable Water Well w/in 500'	Yes ☐	No ☐	Surface Water w/in 200'	Yes ☐	No ☐
Low/Moderate Income Area	Yes ☐	No ☐	Social Justice Issues	Yes ☐	No ☐
Previous Risky Use (landfill, brownfield, etc.)	Yes ☐	No ☐	Other Issues Eliminating or Restricting Use	Yes ☐	No ☐

[1] Provide narrative description of the site; examples may include acreage, soil type(s), open field or paved, nature of area (rural, suburban, etc.) any hazards, characteristics that cause marginal use (wetlands nearby, sensitive populations nearby, water wells.

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SDR Southern Disaster Recovery

DEBRIS MANAGEMENT SITE ASSESSMENT FORM

Explanation if YES on any of the above:

Operations Features					
Adequate Turn Lane Off Main Road	Yes ☐	No ☐	Adequate Ingress/Egress for Heavy Trucks	Yes ☐	No ☐
Storm water Structures Adequate	Yes ☐	No ☐	Security Adequate	Yes ☐	No ☐
Erosion Control in Place	Yes ☐	No ☐	Soil/Water Samples Taken	Yes ☐	No ☐
Tree/Brush Obstructions Removed	Yes ☐	No ☐	Fencing/Structure Obstructions Removed	Yes ☐	No ☐
Operations Areas Delineated	Yes ☐	No ☐	Monitoring Tower in Place	Yes ☐	No ☐

Correction or Mitigation if No on any of the above:

Adequate Turn Lane Off Main Road:

Adequate Ingress/Egress for Heavy Trucks:

Storm Water Structures Adequate:

Security Adequate:

Erosion Control in Place:

Soil/Water Samples Taken:

Tree/Brush Obstructions:

Fencing/Structure Obstructions:

Operational Areas Delineated:

Monitoring Tower(s):

Reviewed By:	Name	Date:	Date
Approved By:	Name	Date:	Date
Last Updated By:	Name	Date/Time:	Date/Time

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***SDR DEBRIS MANAGEMENT SITE ASSESSMENT* (Document shown smaller than actual size)**

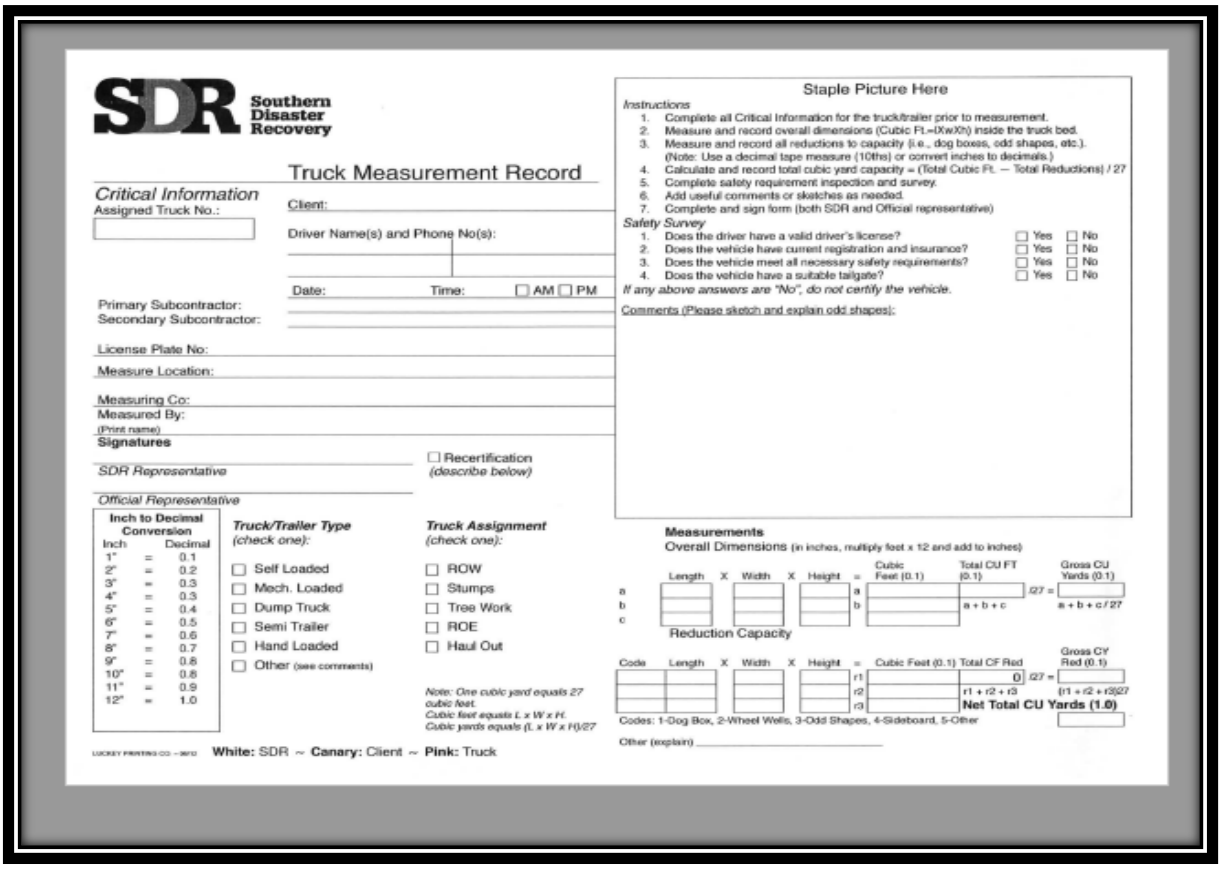
As TDMS’s are being constructed or modified per the permit requirements, the entity officials and SDR will certify trucks to prepare for the “load/haul” stage of disaster debris recovery/management.

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DOCUMENTATION, REPORTING, AND RECONCILIATION

TRUCK CERTIFICATION FORM

The *Truck Certification Form* documents that the truck and/or trailer is safe, properly licensed, insured, and operated by a licensed driver. The form also certifies the load carrying or volume capacity of the truck and/or trailer, which is a necessary component in determining the total load haul amount for use in the federal reimbursement and contractor compensation process.



SDR Southern Disaster Recovery

Truck Measurement Record

Critical Information
Assigned Truck No.:

Client:
Driver Name(s) and Phone No(s):
Date: Time: ☐ AM ☐ PM
Primary Subcontractor:
Secondary Subcontractor:
License Plate No:
Measure Location:
Measuring Co:
Measured By:
(Print name)
Signatures
SDR Representative
Official Representative
☐ Recertification (describe below)

Staple Picture Here

Instructions
1. Complete all Critical Information for the truck/trailer prior to measurement.
2. Measure and record overall dimensions (Cubic Ft.=(Lw)(Ht) inside the truck bed.
3. Measure and record all reductions to capacity (i.e., dog boxes, odd shapes, etc.). (Note: Use a decimal tape measure (10ths) or convert inches to decimals.)
4. Calculate and record total cubic yard capacity = (Total Cubic Ft. — Total Reductions) / 27
5. Complete safety requirement inspection and survey.
6. Add useful comments or sketches as needed.
7. Complete and sign form (both SDR and Official representative)

Safety Survey
1. Does the driver have a valid driver's license? ☐ Yes ☐ No
2. Does the vehicle have current registration and insurance? ☐ Yes ☐ No
3. Does the vehicle meet all necessary safety requirements? ☐ Yes ☐ No
4. Does the vehicle have a suitable tailgate? ☐ Yes ☐ No

If any above answers are "No", do not certify the vehicle.

Comments (Please sketch and explain odd shapes):

Inch to Decimal Conversion

Inch	Decimal
1"	0.1
2"	0.2
3"	0.3
4"	0.3
5"	0.4
6"	0.5
7"	0.6
8"	0.7
9"	0.8
10"	0.8
11"	0.9
12"	1.0

Truck/Trailer Type (check one):
☐ Self Loaded
☐ Mech. Loaded
☐ Dump Truck
☐ Semi Trailer
☐ Hand Loaded
☐ Other (see comments)

Truck Assignment (check one):
☐ ROW
☐ Stumps
☐ Tree Work
☐ ROE
☐ Haul Out

Note: One cubic yard equals 27 cubic feet.
Cubic feet equals L x W x H.
Cubic yards equals (L x W x H)/27

Measurements
Overall Dimensions (in inches, multiply feet x 12 and add to inches)

	Length	X	Width	X	Height	=	Cubic Feet (0.1)	Total CU FT (0.1)		Gross CU Yards (0.1)
a						a			/27 =	
b						b		a + b + c		a + b + c / 27
c										

Reduction Capacity

Code	Length	X	Width	X	Height	=	Cubic Feet (0.1)	Total CF Red		Gross CY Red (0.1)
						r1		0	/27 =	
						r2		r1 + r2 + r3		(r1 + r2 + r3)/27
						r3		Net Total CU Yards (1.0)		

Codes: 1-Dog Box, 2-Wheel Wells, 3-Odd Shapes, 4-Sideboard, 5-Other

Other (explain) _____

White: SDR ~ Canary: Client ~ Pink: Truck

***SDR Truck Certification Form* (Document shown smaller than actual size)**

LOAD TICKET

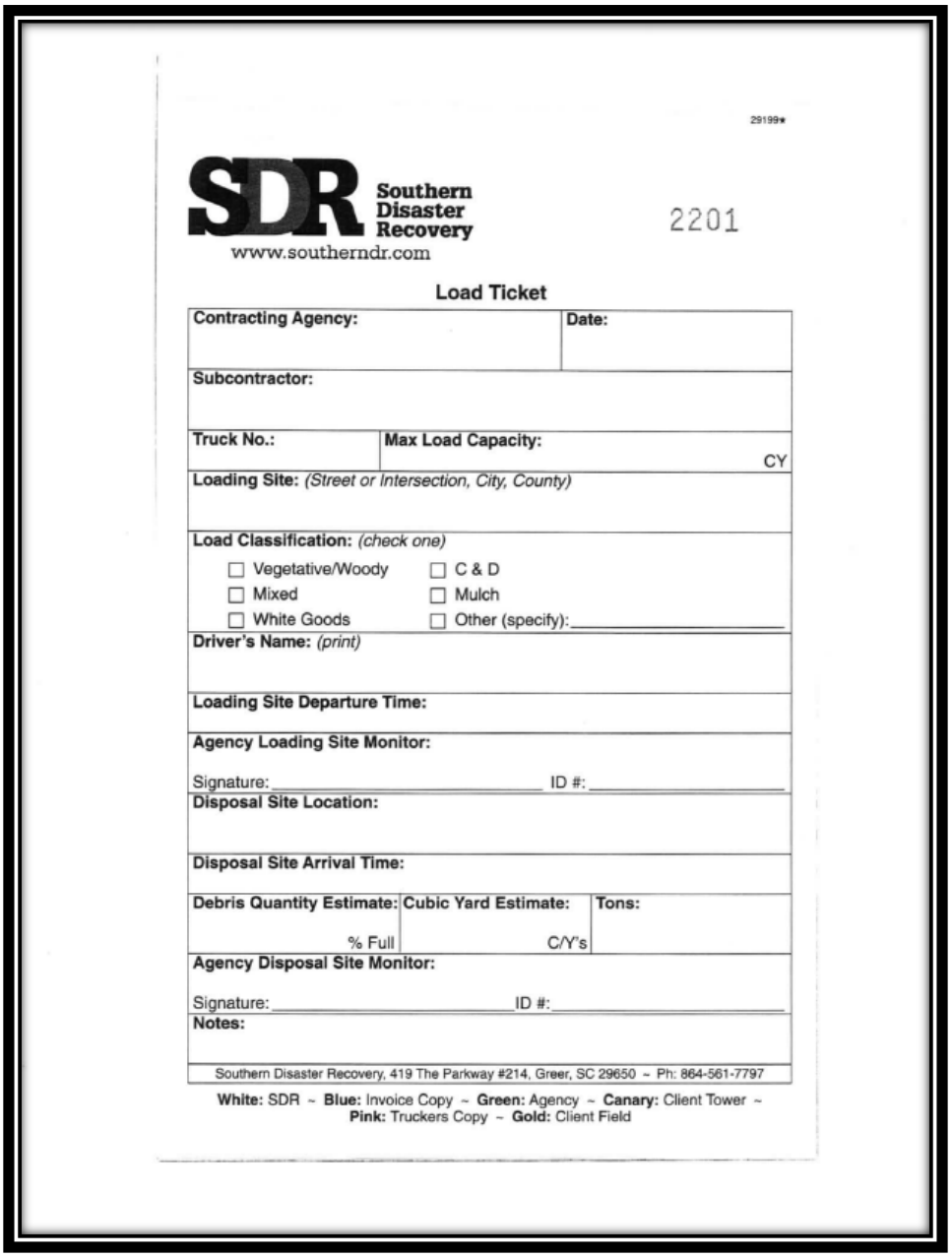
SDR's *Load Ticket* may also be utilized by the Client to record the debris collected and transported from rights-of-way to the designated disposal sites. SDR captures 15 key data points described in the Debris Management Guide (FEMA). The six-part load ticket allows all recovery participants to accurately maintain documentation of their billable activities during the recovery project.

Each week, or more frequently if deemed necessary by the severity of the storm, the load tickets used will be posted to a spreadsheet and/or database and electronically submitted to the Client.
The database includes the following information from each load ticket:

- Date
- Preprinted ticket number

DOCUMENTATION, REPORTING, AND RECONCILIATION

- Hauler's name
- Truck number
- Truck capacity in cubic yards
- Load percentage full, as assigned by the Client Representative in the tower
- Load amount in billable cubic yards
- Debris classification as burnable, non-burnable, mixed, other
- Point of origin for debris collection, time loaded and unloaded, including location of the temporary disposal site



29199★

SDR Southern Disaster Recovery
www.southerndr.com

2201

Load Ticket

Contracting Agency:	**Date:**
Subcontractor:	
Truck No.:	**Max Load Capacity:** CY
Loading Site: *(Street or Intersection, City, County)*	
Load Classification: *(check one)* ☐ Vegetative/Woody ☐ C & D ☐ Mixed ☐ Mulch ☐ White Goods ☐ Other (specify):_____	
Driver's Name: *(print)*	
Loading Site Departure Time:	
Agency Loading Site Monitor: Signature:_____ ID #:_____	
Disposal Site Location:	
Disposal Site Arrival Time:	
Debris Quantity Estimate: % Full	**Cubic Yard Estimate:** C/Y's **Tons:**
Agency Disposal Site Monitor: Signature:_____ ID #:_____	
Notes:	

Southern Disaster Recovery, 419 The Parkway #214, Greer, SC 29650 ~ Ph: 864-561-7797

White: SDR ~ **Blue:** Invoice Copy ~ **Green:** Agency ~ **Canary:** Client Tower ~ **Pink:** Truckers Copy ~ **Gold:** Client Field

SDR 6-part Sequentially Numbered Load Ticket **(Document shown smaller than actual size**

DOCUMENTATION, REPORTING, AND RECONCILIATION

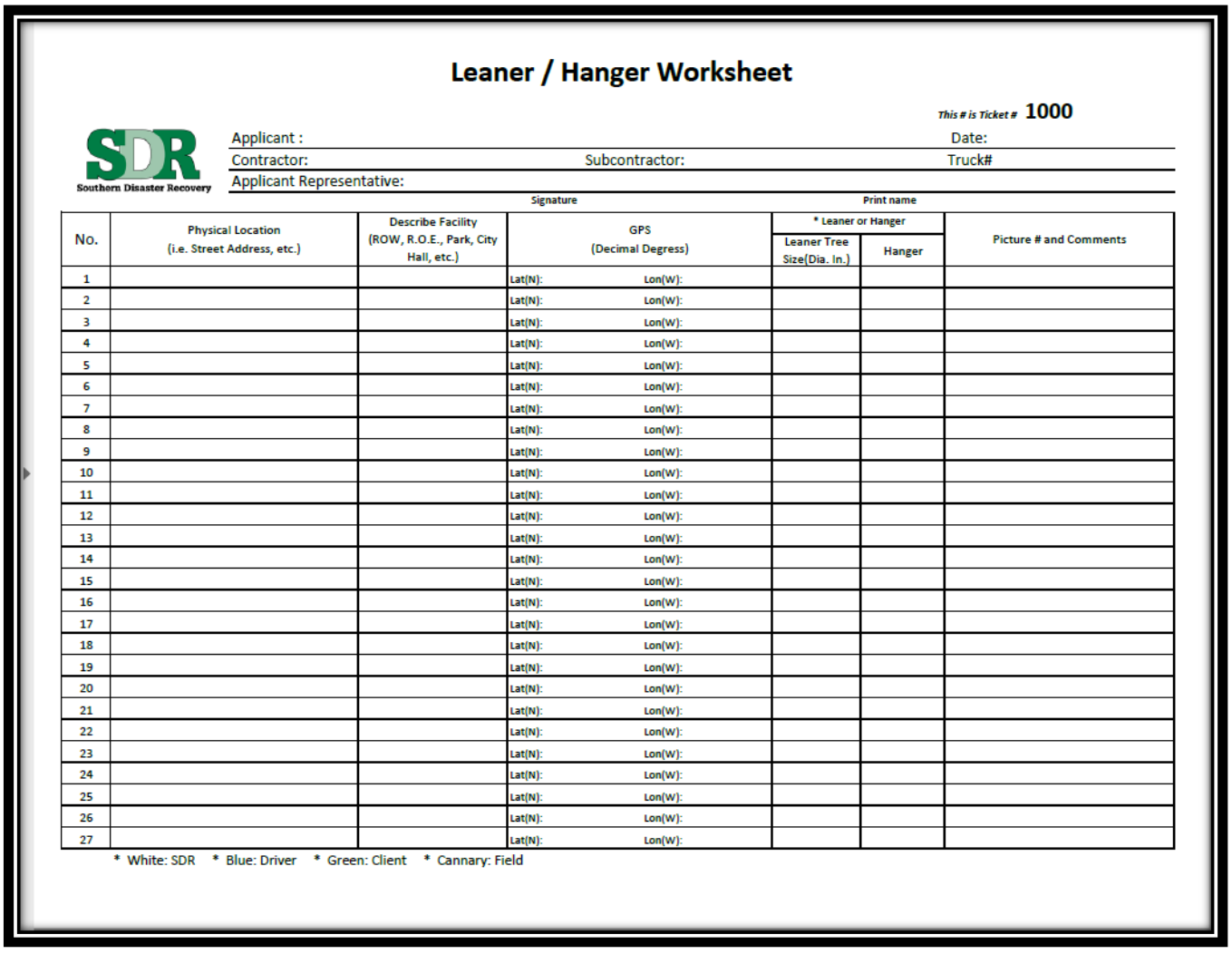
As demonstrated in the preceding example, the load ticket records all necessary identifying data to expedite data processing, compensation, and reimbursement.

The distribution of all ticket copies for the various type of debris will be determined by the contractor and the designated Project Officer.

Entity officials may authorize other debris recovery tasks during debris management for which the Load Ticket is not suitable. Specifically, leaners and hangers have unique documentation requirements.

LEANER/HANGER WORKSHEET

The *Hanger/Leaner Worksheet* documents the eligible work effort of the assigned crew in the field in a manner consistent with the FEMA Public Assistance Program and Policy.



Leaner / Hanger Worksheet

This # is Ticket # **1000**

Southern Disaster Recovery

Applicant : Date:

Contractor: Subcontractor: Truck#

Applicant Representative:

Signature Print name

No.	Physical Location (i.e. Street Address, etc.)	Describe Facility (ROW, R.O.E., Park, City Hall, etc.)	GPS (Decimal Degress)	* Leaner or Hanger		Picture # and Comments
				Leaner Tree Size(Dia. In.)	Hanger	
1			Lat(N): Lon(W):			
2			Lat(N): Lon(W):			
3			Lat(N): Lon(W):			
4			Lat(N): Lon(W):			
5			Lat(N): Lon(W):			
6			Lat(N): Lon(W):			
7			Lat(N): Lon(W):			
8			Lat(N): Lon(W):			
9			Lat(N): Lon(W):			
10			Lat(N): Lon(W):			
11			Lat(N): Lon(W):			
12			Lat(N): Lon(W):			
13			Lat(N): Lon(W):			
14			Lat(N): Lon(W):			
15			Lat(N): Lon(W):			
16			Lat(N): Lon(W):			
17			Lat(N): Lon(W):			
18			Lat(N): Lon(W):			
19			Lat(N): Lon(W):			
20			Lat(N): Lon(W):			
21			Lat(N): Lon(W):			
22			Lat(N): Lon(W):			
23			Lat(N): Lon(W):			
24			Lat(N): Lon(W):			
25			Lat(N): Lon(W):			
26			Lat(N): Lon(W):			
27			Lat(N): Lon(W):			

* White: SDR * Blue: Driver * Green: Client * Cannary: Field

SDR Leaner/Hanger Worksheet **(Document shown smaller than actual size)**

DOCUMENTATION, REPORTING, AND RECONCILIATION

DATA VERIFICATION AND REPORTING

Just as in the Field Ticketing for Loads and Time/Material Tickets, the third-party independent monitor signature is an important validation for the County to document for disaster reimbursement purposes.

Following the collection of data in the field via Load Tickets or Leaner/Hanger Worksheets, all documents are entered into a spreadsheet for subsequent reports and invoicing. Entity officials and will receive daily reports and updates
that are integrated into the entity's situation reporting, enabling the production of any manner of report for daily briefings, weekly rollups, or work reconciliation. Reports are tailored to support the unique needs of each client.

In addition to the aforementioned forms, SDR may provide the following source documentation in conjunction with the entity's monitoring firm:

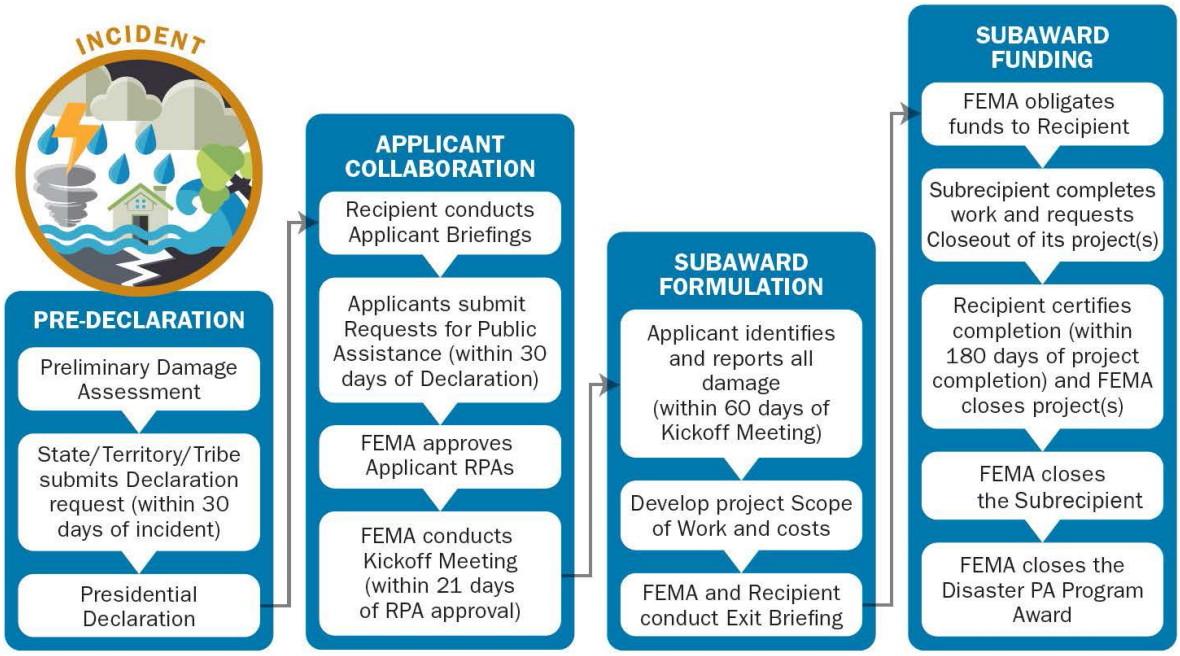
1. Monitored Time and Materials Tickets and Summary Spreadsheets
2. Debris estimate reports
3. TDMS
    a. Lease Agreement (if warranted)
    b. Property Owner Releases
    c. Pre-cleanup pictures of site
    d. Site Characterization Report; Soil samples
    e. State Environmental Agency Permit
4. Truck Certification Forms, Photos, Summary Spreadsheets
5. Daily Action Plan(s), Damage Reports, Customer Contact Reports
6. Monitored Load/Haul Tickets, Summary Spreadsheets, Daily Reports
7. Monitor Tower Log Sheets, Daily Reports
8. Monitor Tower Log Sheets, Monitored Haul Out Load Tickets/Tipping Tickets, Sales Receipts (if warranted); disposal locations permits/name, addresses, contact information
9. Monitor Geo-locate, Review/inspection prior to work
10. TDMS Closeout Report

THE REMAINDER OF THIS PAGE IS BLANK.

DOCUMENTATION, REPORTING, AND RECONCILIATION

FEMA PROGRAM ASSISTANCE COORDINATION

SDR's FEMA Program Director can set up and coordinate necessary meetings. The Program Director will meet with the entity to review and/or update existing information that may be required for FEMA reimbursement submittals, and detail item checklists required for each FEMA categories A and B.



SDR's Program Assistance will include the following:

- Coordination with the entity to submit an official request for State assistance and FEMA inspection.
- Local government representation: SDR can train and assist the entity's personnel with submittal forms for force labor accounts and equipment inventory data sheets.
- Evaluation of the entity's FEMA Project Worksheet (PW) for accurate scope of work and unit costs.
- Recovery process documentation: SDR can assist the entity in formulating a plan to process all daily logs, tickets from the field/contractor, and enter data of the recovery process. Perform daily and/or weekly ticket reconciliation, and final reconciliation of debris removal ticket ledgers and disposal ledgers (TDMS to final disposal), per FEMA requirements. Provide FEMA Category A submittals, including final inspection reports.
- Examination of project documentation for consistency, compliance, and completeness. Assist with submission of Requests for Payment, if necessary.
- Recommendations to entity representatives for reimbursement tasks.
- Negotiation assistance with state and/or federal entities, if needed. Verification of work-item tasks completion for FEMA Category A-B for contract closeout.

SECTION C - CERTIFICATION PAGES

SECTION IV – PRICING/CERTIFICATIONS/SIGNATURES

NOTES:

- When purchasing on a direct basis, the City of Edgewood is exempt from all taxes (Federal, State, Local). A Tax Exemption Certificate will be furnished upon request for such purchases. **However, the vendor will be responsible for payment of taxes on all materials purchased by the vendor for incorporation into the project (see provision 3.8 for further detail).**
- The vendor shall not alter or amend any of the information (including, but not limited to stated units of measure, item description, or quantity) stated in the Pricing Section. If any quantities are stated in the pricing section as being "estimated" quantities, vendors are advised to review the "Estimated Quantities" clause contained in Section 3 of this solicitation.
- Any bid containing a modifying or "escalator" clause not specifically allowed for under the solicitation will not be considered.
- Unit prices will govern for all services priced on that basis as requested under this solicitation.
- All pricing will be FOB Destination unless otherwise specified in this solicitation document.
- All pricing submitted will remain valid for a ninety (90) day period. By signing and submitting a response to this solicitation, the vendor has specifically agreed to this condition.
- **If the vendor has questions regarding the applicability of Chapter 119, Florida Statutes, to the vendor's duty to provide public records relating to the contract, contact the custodian of public records via the individual designated in provision 1.2 of this solicitation.**

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: Complete Part I or Part II, whichever applies

Part I:
The vendor must list below the dates of issue for each addendum received in connection with this RFP: Addendum #1, Dated: 6/9/2025  Addendum #2, Dated: _____ Addendum #3, Dated: _____ Addendum #4, Dated:
Part II:
☐ No Addendum was received in connection with this RFP.

SECTION D - VENDOR PROFILE FORM

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

VENDOR PROFILE FORM

Vendor (Company) Name: Southern Disaster Recovery, LLC	F. E. I. N. or SS Number: 45-5312400
Mailing Address: 93 Sonia Drive	Street Address: 93 Sonia Drive
City, State, Zip: Greer, SC 29650	City, State, Zip: Greer, SC 29650
Type of Entity: *(Circle one)* Corporation Partnership Proprietorship Limited Liability Company Joint Venture	*I hereby certify that this form is a statement of facts.* X _____ Authorized Signature (Manual)
Incorporated in the State of: South Carolina Year: 2012	Al McClaran Typed or Printed Name:
Telephone Number: (864)469-9776	CEO Title:
Fax Number: (864)469-9642	
Email contact info: al@gosdr.com	

State of Florida
Department of State

I certify from the records of this office that SOUTHERN DISASTER RECOVERY, LLC is a South Carolina limited liability company authorized to transact business in the State of Florida, qualified on May 30, 2017.

The document number of this limited liability company is M17000004656.

I further certify that said limited liability company has paid all fees due this office through December 31, 2025, that its most recent annual report was filed on February 24, 2025, and that its status is active.

I further certify that said limited liability company has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Nineteenth day of March, 2025



Secretary of State

Tracking Number: 7582888317CU

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

Foreign Limited Liability Company

SOUTHERN DISASTER RECOVERY, LLC

Filing Information

Document Number	M17000004656
FEI/EIN Number	45-5312400
Date Filed	05/30/2017
State	SC
Status	ACTIVE
Last Event	LC STMNT OF RA/RO CHG
Event Date Filed	06/28/2020
Event Effective Date	NONE

Principal Address

93 Sonia Drive
Greer, SC 29650

Changed: 03/28/2024

Mailing Address

93 Sonia Drive
Greer, SC 29650

Changed: 03/28/2024

Registered Agent Name & Address

REGISTERED AGENTS INC.
7901 4TH ST N
STE 300
ST PETERSBURG, FL 33702

Name Changed: 06/28/2020

Address Changed: 07/28/2020

Authorized Person(s) Detail

Name & Address

Title MBR

MCCLARAN, AL
1314 Jonesville Rd
SIMPSONVILLE, SC 29681

SECTION E - EMPLOYEE LIST FORM

EMPLOYEE LIST FORM

The following employees are employed and available to complete the Scope of Services for RFP# 19-0003

JOB DESCRIPTION	QUANTITY	YEARS OF EXPERENCE	SPECIALIZED CERTIFICATIONS (Please list)
Certified Arborist (s)	3	20+	Sonny Sims Bryce Fletcher Austin Bell
Foreman / Lead (s)	5	10+	Please see attached C ertification list
Bucket Operator (s)	12	15+	
Climber (s)	8	15+	
Grounds Person (s)	21	10+	
Laborer (s)	21	10+	
Supervisor (s)	4	15+	
MOT Certification (s)	32	10+	

DISCLOSURE OF SUBCONTRACTORS AND SUPPLIERS FORM

Company	Pride Contracting Inc,
Address	12603 Camp Charles Rd.
City, State, ZIP	Bailey, NC 27807
Contact Person	Jamey Byrd
Telephone	252 245-0936
Type of Service	Debris Loading a& Hauling
Comments:	Please see attached Subcontractor Profie

Company	
Address	
City, State, ZIP	
Contact Person	
Telephone	
Type of Service	
Comments:	

Company	
Address	
City, State, ZIP	
Contact Person	
Telephone	
Type of Service	
Comments:	

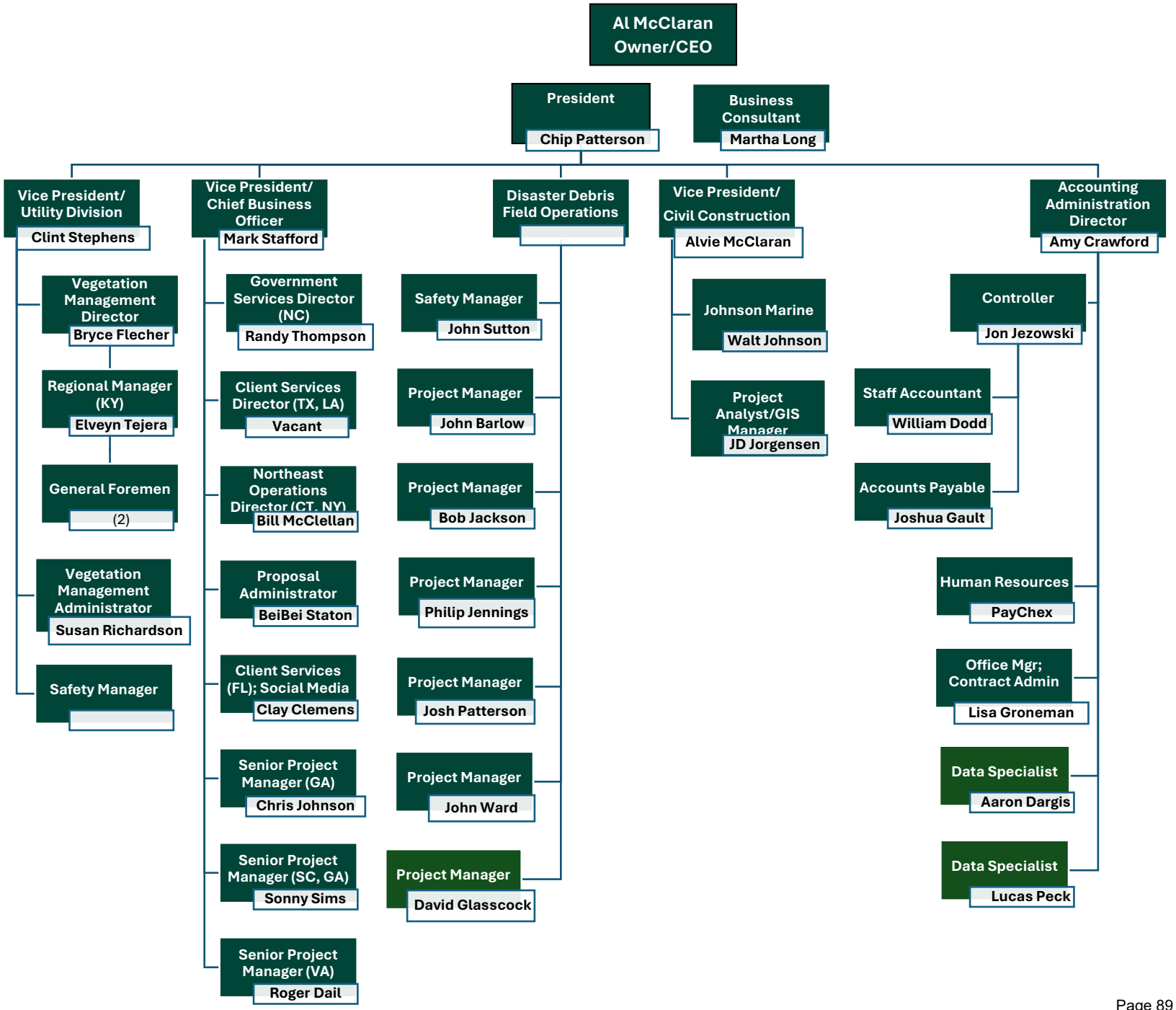
EQUIPMENT LIST

The following equipment shall be utilized to complete the Scope of Services for RFP #19-0003 (include type & quantity of grinders, saws, chipper, skid steer/front loaders, grapple truck, dump truck, flatbed truck, etc.). All equipment safety devices are to be properly maintained and meet all OSHA standards at all times while the equipment is in use.

QTY	ITEM DESCRIPTION	MAKE	MODEL	YEAR	CONDITION Exc./Good/Poor
	Please see attached Equipment List				

Indicate by asterisk (*) equipment Bidder intends to purchase in order to perform the work, is awarded.

SDR CORPORATE ORGANIZATION STRUCTURE – 2025



SDR KEY PERSONNEL

Al McClaran – Chief Executive Officer
Mr. McClaran is responsible for the day-to-day operations of Southern Disaster Recovery (SDR). He is knowledgeable in all aspects of FEMA criteria for debris recovery operations and has completed numerous courses with FEMA's Emergency Management Institute Independent Study Program. He works closely with Emergency Management and other government agencies both before and after disaster events. Prior to an event, he helps with readiness planning and preparation, including developing debris management plans and training government personnel in debris recovery operations. After disaster strikes, Mr. McClaran coordinates all aspects of the recovery and the documentation process to assure that the applicant receives the funding to which they are entitled. He has overseen debris removal projects following hurricanes, tornados, floods, wildfires, and winter storm disasters.

Chip Patterson – President
Robert "Chip" Patterson has over 30 years of experience in disaster management. Chip's career includes service as Chief of Operations in State Emergency Operations Centers in two states North Carolina and Florida; organizing and leading disaster resources to support some of the largest natural disasters in the nation during the 90's. Chip also served as a local government appointed official for over 10 years where he was responsible for leading disaster operations and administering a number of grant programs including FEMA's Public Assistance Grant Program. His work in leading the nation's first local government to be accredited in emergency management and leading Incident Management Teams to support disaster operations in Hurricane Katrina and Hurricane Wilma. He has been leading disaster debris removal operations for the past 15 years and is responsible for SDR's disaster response and recovery operations.

John Ward - Quality Assurance Director
John Ward is ensuring that the SDR provides exceptional service to all communities we serve. He is experienced in public administration, operations management, and strategic planning and implementation. He is capable of analyzing processes to identify and address opportunities for improvement, assessing problems, and executing feasible solutions. Furthermore, he excels in hiring, training, and developing teams to ensure the attainment of goals and objectives.

Alvie McClaran – Vice President of Civil Division
Alvie McClaran, SDR VP of Civil Division, Registered Professional Engineer has 10+ years of experience in civil engineering design and project management. Experience with various government entities including EPA, FEMA, USACE, and DOT

Sonny Sims – Senior Project Manager
Sonny Sims, SDR's Senior Project Manager, an experienced and Disaster Debris Removal Project Manager who is consistent in delivering client satisfaction in our safe practices, quality control and pace of work. Mr. Sims is an ISA certified Arborist, and has completed over 89 disaster debris removal projects over 30 years.

Chris Johnson – Project Manager
Chris Johnson has over 20 years Safety Management and Multi-Site Management experience. He managed operations in the Murray and Gordon County, Georgia, Solid Waste Disposal Facilities. He is a certified Landfill Manager and member of the Solid Waste Association of North America. He has worked closely with elected officials and local, state, and federal regulatory agencies in various capacities, including managing a safety program, ensuring staff training and compliance with safety policies and compliance of OSHA regulations. In addition, he has conducted safety audits and inspections of facilities throughout the U.S. His strong

communication skills have benefitted many entities. In addition to his duties with SDR, Chris is also an instructor at the Georgia Landfill Operators Training Program at the University of Georgia.

Randy Thompson – CEM, Director of Government Affairs
Randy Thompson has proven expertise in development and implementation of emergency management programs, plans, procedures and grant programs, as well as developing HSEEP training and exercises. Mr. Thompson is experienced in EOC operations, including crisis and consequence management of both manmade and natural hazards. He is knowledgeable in the National Strategy for Homeland Security and the National Response Framework at local, state and federal levels and served on national boards, including SAFECOM Emergency Response Council and the National Association of Counties (NACO.) He served in local government public safety for 32 years; with 10 years as the Brunswick County Emergency Services Director. Randy has worked in disaster recovery/debris management for 9 years and is currently serving on the Brunswick County Board of County Commissioners.

Clint Stephens - VP of Utility Vegetation Management
Clint Stephens is a strategic business professional with over 20 years of experience in heavy civil, disaster response, and vegetation management. Clint has led market expansion across the United States and offers experience establishing and managing multiple scopes of work in both the public and private sectors. Scopes have included emergency response, civil, fuel reduction, and utility vegetation management. In addition to program and project management experience, Clint has an extensive history of contract management with over $1B negotiated and managed.

Bryce C. Fletcher – Director of Utility Vegetation Management
Professional experience has over 25 years of experience, included various field engineering requirements for utility, natural disaster and non-disaster work, including contract administration, quality control, requirements analysis, change order implementation, reporting compliances, management of field personnel, crew supervision, equipment maintenance, liaison with contracting officers, and other related functions. Performance has required in depth knowledge of the many guidelines found in the contracting, quality control and safety and accident prevention programs, of respective companies, where employed, and the safety and health manuals and regulations for the various local, state and Federal governmental organizations contracting with the respective firms. In addition, a working knowledge of the Federal Acquisition Regulations (FAR) and the Defense Supplement to the FAR, ANSI -Z133 and all OSHA requirements in overall job performance, has been cultivated over the many years of performing in this line of work.

Austin Bell - Regional Operations Manager
Austin Bell has over 10 years' experience in the Utility Vegetation Industry, ranging from Investor-Owned Utilities (IOU's) to Electric Cooperatives in the state of Kentucky along with storm disaster response across the southeastern part of the country. Austin handles strategic planning, execution and tracking of our day-to-day operations across our Ohio Valley region. In addition to offering bids for potential clients, Austin's experience allows him to strive in self-auditing work and hiring assessments to ensure that SDR provides the safest and most efficient service to our customers.

John Sutton - Site Safety Health Officer
Experienced professional offering more than 25 years in health and safety management, with strengths in a broad range of areas. He has accomplished manager with a reputation for maintaining the highest safety standards, and keen ability to conduct root cause analysis, establish safety rules and codes of practice and monitor and implement environmental, health and safety programs and practices. Consistently achieves safety goals by establishing,

maintaining and managing effective business relationships at all levels of the organization. Skillful in protecting workers, assets and the community in the most cost-effective manner.

Roger Dail - Senior Project Manager

Mr. Roger Dail is an experienced Emergency Management Director with a successful track record of overseeing a progressive program through the use of strong leadership and relationship-building skills. Roger has worked in the field of Emergency Management for over 30 years and has expertise in Emergency Management (EOC) operations. He has successfully managed six federally declared disasters in Eastern North Carolina from preparedness, response, recovery to mitigation.

William (Bill) McClellan - Director of Northeast Operations

Mr. McClellan has served in the construction management profession for over 35 years supporting private, commercial and government clients. His primary specialization is in the debris management role in DMS oversite and debris reduction activities. Mr. McClellan recently assumed the role of debris and DMS monitor and safety coordinator for landfall Strategies and assisted in three storm events.

Jon Jezowski – Controller

Mr. Jon Jezowski manages accounts payable and provide weekly progress payment reports to subcontractors ensuring on-time progress payments. Attentive to detail and committed to accuracy, ensuring SDR clients are served with integrity and efficiency. Oversees an office staff who supplement his skills, further extending the overall precision with which disaster response and recovery project records are maintained. The administrative operations of SDR often receive high praise from the clients served, stating records are correct, often requiring little review or oversight.

Name	Title	Years in Experience	Phone	Email address
Al McClaran	Owner/Chief Executive Officer	20+	864-591-7797	al@gosdr.com
Jon Jezowski	Controller/Data Tracking	10+	864-469-9776	jon@gosdr.com
Alvie McClaran	VP of Civil Division	10+	864-640-1403	alvie@gosdr.com
Chip Patterson	President	30+	904-334-9690	chip@gosdr.com
John Ward	Quality Assurance Director	30+	904-219-0640	john@gosdr.com
John Sutton	Site Safety Health Officer	25+	251-583-6412	john.sutton@gosdr.com
Chris Johnson	Senior Project Manager	28+	770-547-0951	chris@gosdr.com
Sonny Sims	Senior Project Manager	30+	864-901-0283	sonny@gosdr.com
Randy Thompson	Director of Government Affairs	35+	910-398-1818	randy@gosdr.com
Roger Dail	Senior Project Manager	35+	252-775-8468	roger@gosdr.com

William McClellan	Director of Northeast Operations	30+	864-469-9776	bill@gosdr.com
Bryce C. Fletcher	Director of Utility Vegetation Management	35+	251-422-8246	bryce@gosdr.com
Clint Stephens	VP of Utility Vegetation Management	15+	865-803-3256	clint@gosdr.com
Austin Bell	Regional Operations Manager	10+	859-324-9009	Austin@gosdr.com



Al McClaran
CEO

PROFILE

- Focuses on integrity, honesty, efficiency, and the safe completion of any endeavors SDR undertakes Implementing strategies and operations for disaster recovery services.
- Oversaw the debris recovery and management of 15 projects because of Hurricane Irma and 19 projects from Hurricane Matthew.
- Provided the most economical and environmentally safe ways to manage debris to the complete satisfaction of the entity to which SDR is contracted.

CONTACT

864-561-7797

93 Sonia Drive
Greer, SC 29650

al@gosdr.com

CERTIFICATIONS

Over 40 FEMA Certifications
Mr. McClaran is thoroughly knowledgeable of all aspects of FEMA criteria for debris recovery operations.

EDUCATION

Bob Jones University, Greenville, SC
Master of Arts, 1983
Bob Jones University, Greenville, SC
Bachelor of Arts, 1980

WORK EXPERIENCE

Southern Disaster Recovery, LLC
CEO & Member, *2012 – Present*

- Responsible for the day-to-day operations of Southern Disaster Recovery.
- Works closely with Emergency Management and other government agencies both before and after disaster events
- Manages up to 100 debris hauling and cutting subcontractors during disaster events.
- Helps with readiness planning and preparation. This includes working on debris management plans and training government personnel in debris recovery operations.
- Coordinates all aspects of the recovery and the documentation process to assure that the applicant receives the funding to which it is entitled.

Disaster Events Worked:

- 2021 Winter Storm Uri – 4 Counties in KY
- 2021 Tornado in GA – City of Newnan, GA
- 2020 Hurricane Zeta in NC
- 2020 Hurricane Isaias – 6 Contractors in NC
- 2019 Hurricane Dorian – 8 Contractors in NC
- 2018 Hurricane Florence – Various Counties and Cities in NC and NCDOT & SCDOT.
- 2017 Hurricane Irma – 15 contracts in Florida and Georgia
- 2016 Hurricane Matthew – 19 contracts in NC, SC and GA
- 2015 Butte Wildfires – San Andreas, California.
- 2015 Flooding Event – South Carolina Department of Transportation.
- 2014 Winter Storm Pax – South Carolina Counties: Aiken,
- Barnwell, Allendale, Williamsburg.

DTS – Greer, SC
Senior Project Manager, *2009 - 2012*

- Oversaw debris removal operations.
- Worked closely with Emergency Management and other government agencies both before and after disaster events.

Disaster Events Worked:

- 2012 Hurricane Isaac –St. John the Baptist Parish, Louisiana
- 2011 Winter Storm Alfred – Connecticut: Fifteen Townships of Western Connecticut
- 2011 Hurricane Irene – North Carolina Counties: Edgecombe, Wayne, and Halifax
- 2011 Tornado - Rabun County, Georgia



Robert "Chip" Patterson
President

PROFILE

- Has 35+ years of experience in Disaster Management.
- Implementing strategies and operations for disaster recovery services.
- 1st Disaster; 1989- Hurricane Hugo (Ops Technician)
- 1st FL Disaster; 1992- Hurricane Andrew (FEMA ESF 5 Ops Specialist)
- Served in a mayoral appointed position for 10 years as the City of Jacksonville, Florida's Director for Emergency Management.
- State of Florida EOC Director.
- State of North Carolina Chief of Operations for the Division of Emergency Management.
- Service as a Radiological Emergency Preparedness Planner in North Carolina and 6 years in the United States Navy nuclear propulsion program.

CONTACT

PHONE:
904-334-9690
ADDRESS:
93 Sonia Drive
Greer, SC 29650
EMAIL:
chip@gosdr.com

EDUCATION

University of the State of New York
Bachelor of Science in Sociology, 1989
Jacksonville University
Master's in Business Administration, 2002

Associations

Adjunct Instructor, University of NC/College of Public Health, *2000-2024*
Adjunct Instructor, Flagler College/Public Administration *2006 - 2017*
US Navy Postgraduate School, Center for Homeland Security and Defense
Mobile Executive Seminars *2006 - Present*
Florida Emergency Preparedness Association
Florida's Emergency Manager of the Year, *2005*
Board Member, Greater Jacksonville Agricultural Fair, 2010-2020
National Hurricane Conference, Response Committee *2006-Present*

WORK EXPERIENCE

Southern Disaster Recovery, LLC/ President
July 2024 – Present
Pivotal role in shaping SDR's strategic direction and leading sustainable growth and success. Responsible for overseeing all aspects of SDR's business operations, ensuring alignment with mission, vision, and values.

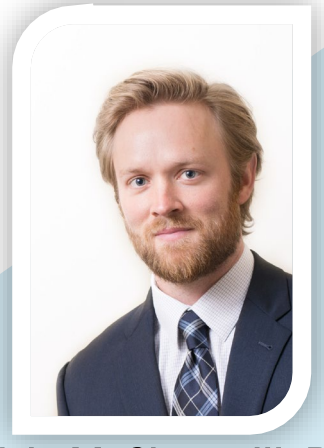
VP of Operations
February 2018 – June 2024
Responsible for fulfilling all contractual requirements in disaster response and recovery consistent with FEMA Public Assistance Program and Policy Guide and associated policy documents.

J. B. Coxwell Contracting, Inc / Director of Disaster Services
July 2006 to February 2018
Emergency management and homeland security business development and service delivery for a 300-person civil construction firm providing services in all phases of emergency management. Public Assistance activities included debris clearance and removal in eighteen (18) jurisdictions.

City of Jacksonville Emergency Preparedness Division Chief
Duval County Emergency Preparedness Director
January 1996 to July 2006
Responsible for a comprehensive emergency management program that included plans and procedures development; public education; disaster response and recovery management; facilities management; program development and marketing; personnel development; press availabilities; and, interacting with elected officials in a jurisdiction of 840 square miles with a population of over 800,000. NE FL Incident Management Team Lead. Oversight of disaster recovery programs for ten Presidential declared disasters; Managed disaster response and administered FEMA Public Assistance and Hazard Mitigation programs.

Florida Division of Emergency Management /Response Services Administrator
June 1993 to December 1995
Managed State of Florida delivery of disaster resources (equipment, personnel and programs). Non-disaster related activities included development and maintenance of the State's Comprehensive Emergency Management Plan. Disaster-related opportunities included managing the State Emergency Operations Center. Oversight during six Presidential declared disasters.

North Carolina Division of Emergency Management / Chief of Operations
March 1989 to June 1993
Managed State of North Carolina disaster resources delivery. aged the 24/7 State Warning Point. Planner for Radiological Emergency Preparedness.



Alvie McClaran III, P.E.

Vice President of Civil Division

PROFILE

- Has 10+ years of experience in civil engineering design and project management.
- Registered Professional Engineer
- Licensed General Contractor in NC, SC, MS, LA
- Experience with various government entities including EPA, FEMA, USACE, and DOT.

CONTACT

864-469-9776

93 Sonia Drive
Greer, SC 29650

alvie@gosdr.com

EDUCATION

Clemson University, Clemson, SC
Bachelor of Science in Civil Engineering, 2011

WORK EXPERIENCE

Southern Disaster Recovery, LLC / VP of Civil Division
June 2021 – Present
Lead and action officer for business development, marshalling technical capability and conduct of projects associated with civil engineering projects.

Fluor Corporation – Greenville, SC
Design/Lead Engineer, *2017 - 2021*

Managed the civil team and was the civil Engineer of Record in the design and preparation of plan sheets for the mass and fine grading, stormwater management, truck routing, underground utilities, and temporary construction facilities layout for the Rhyolite Ridge mine process plant. This encompassed approximately 160 acres and over 1 million cubic yards of earth work.

Managed the civil team in the design and preparation of plan sheets for new rail, grading, stormwater and underground utilities for the US Steel Edgar Thompson Steel Works site. Responsible for the preparation of an NPDES Stormwater Pollution Prevention Plan. This involved bringing the entire 100+ year-old site into compliance with new environmental requirements by separating the existing combined storm water and process waste systems into separate systems for treatment before releasing into the Monongahela River.

Assisted in design, model development and preparation of plan sheets for grading, stormwater and underground utilities for the addition of a new carbon fiber manufacturing line at the existing site in Decatur, Alabama.

Designed site layouts, grading, paving, stormwater management systems and underground utilities for private and government clients ranging from pharmaceutical manufacturing plants to military facilities.

Land Planning Associates, Inc. – Easley, SC
Staff Engineer, *2011 - 2017*

Responsible for site plan layouts, water supply design and flow calculations, coordination and permitting with federal, state, and local authorities, project management, and representation of firm before clients and government officials.



John Ward
Quality Assurance Director

PROFILE

- Innovative and mission-focused director, with broad-ranging experience in public administration, operations management, and strategic planning and implementation.
- Areas Of Expertise: Emergency Management | Financial and Budget Administration | Grant Funding | Event Coordination Reports Generation | Public Speaking and Community Relations | Meeting Facilitation

HONORS AND AWARDS:

- Florida Professional Emergency Manager Award, 2010
- Florida Firefighter of the Year, 2008
- Various Military and Federal Citations (Emergency Response and Disaster Management)
- Various Local Recognitions (Associations and Constitutional Agencies)

CONTACT

PHONE:
904-219-0640
ADDRESS:
93 Sonia Drive
Greer, SC 29650

EMAIL:
john@gosdr.com

CERTIFICATIONS

Florida Professional Emergency Manager
Advanced Professional Series
All-Hazards Incident Management Team (IMT) Certification
ICS Train-the-Trainer (Instructor)
Emergency Medical Technician,
Firefighting Minimum Standards
Various Training

EDUCATION

Bachelor of Science in Emergency and Disaster Management: 2013
American Public University System | Charles Town, WV
Coursework in Public Administration
Flagler College | St. Augustine, FL

WORK EXPERIENCE

Southern Disaster Recovery, LLC
Quality Assurance Director, August 2023 – Present

- Ensuring SDR provides exceptional service to all communities we serve.

Clay County Division of Emergency Management – Clay Co., FL
Director, 2015 – 2023 Retired

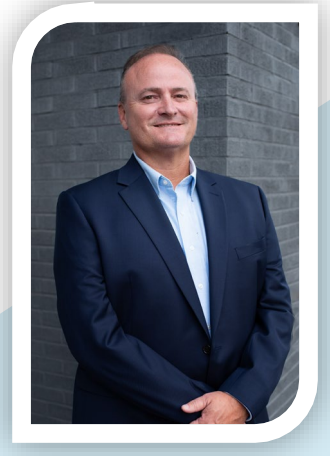
- Assume responsibility for the management of overall functions of emergency operations center (EOC) during EOC activations.
- Organize and facilitate a variety of public education events/speeches for emergency preparedness.
- Create and execute a number of large-scale multi-hazard and multi-jurisdictional training exercises for city, county, state, and federal levels.
- Hold accountability in managing multimillion-dollar budgets, grants, and recovery processes for the Emergency Management Division and County government.
- Serve as the incident commander lead for the State of Florida's Disaster Incident Management Team (IMT), responsible for the deployment of teams to areas affected by disasters all over the nations to support the state and local governments' response and recovery efforts for catastrophic events.
- Overseen 15 federally declared disaster events.

Key Highlight:

- Revamped the emergency management plans and structure upon relocation from a 900 sq. ft. EOC to a 12,000 sq. ft that enabled "normal" EOC functions.
- Received fast-track, progressive promotions for demonstrating excellent work performance.

Deputy Director, Public Safety 2010 - 2015

- Built strong relationships and work with all partner agencies involved with event management, response, and recovery within Clay County and throughout the state of Florida.
- Contributed to the development and execution of a number of large-scale multi-hazard and multi-jurisdictional training exercises for city, county, state, and federal levels.
- Developed and organized the county training programs for employees and partner agencies in a disaster response.
- Backfilled and supported the Director's duties as needed.



John (Sonny) Sims
Operations Manager

PROFILE

- An experienced Disaster Debris Removal Project Manager who brings forth valuable experience in the industry with exceptional safety and client satisfaction.
- An ISA certified Arborist
- Has completed over 89 disaster debris removal projects over 30 years.
- Adept at managing multiple priorities; integrating various interests into a successful project for all
- Ornamental Horticulture Degree, 1992

CONTACT

PHONE:
864-901-0283

ADDRESS:
308 Edens Ridge Dr. Six Mile, SC 29682

EMAIL:
sonny@gosdr.com

EDUCATION

Certifications

- *IS- 00632.a Introduction to Debris Operations*
- *IS-00633 Debris Management Plan Development*
- *IS-00100.PWc Introduction to Incident Command System,*
- *ICS-200; Basic Incident Command System*
- *IS-00253.a Overview of FEMA Environmental and Historic Preservation Review Responsibilities*
- *HAZWOPER 40 HR*
- *ISA Board Certified Arborist*
- *Landfills and Land Application Sites 2020*
- *AT-TC3TS010-15-T1 - Maintenance of Traffic for Supervisors*

WORK EXPERIENCE

Southern Disaster Recovery, LLC

Operations Manager, 2014 – Present

- Successfully led all daily operational aspects.
- Managed and evaluated workflow and productivity, making changes where necessary.
- Developed and implemented performance standards and procedural changes to drive productivity and quality.

Disaster Events Worked:

- 2023 Hurricane Idalia – Brooks Co. Clinch Co. GA, Gilchrist, FL
- 2023 Tornado – Newton, Elkin, Landis, NC
- 2022 Hurricane Ian - City of Cape Coral Florida PPDR
- 2021 Tornado - City of Newnan Ga
- 2021 Hurricane Ida – Plaquemines Parish, LA
- 2020 Hurricane Isaias – Brunswick Co. Holden Beach, Oak Island, Ocean Isle Beach, Caswell Beach, NC
- 2020 SC Tornado- Hampton Co, SC
- 2020 SC Tornado-SCDOT Barnwell Co, SC
- 2020 SC Tornado-SCDOT Oconee Co, SC
- 2020 Spartanburg Tornado- Spartanburg, SC
- 2009 Ice Storm Dunklin County, Missouri
- 2018 Hurricane Florence- New Bern, NC
- 2017 Hurricane Irma- City of Miami & City of Deltona, Florida
- 2016 Hurricane Matthew- Marion County & Lumberton Co, NC
- 2014 Ice Storm Barnwell County, SCDOT, South Carolina

Previous Experience

- 2008 Hurricane Ike- Liberty Co, San Jacinto, and Huntsville, TX
- 2005 Hurricane Wilma- Coral Gables, Lauderdale by the Sea, City of Miami, University of Miami, Miramar, and Margate, FL
- 2005 Hurricane Rita- Islamorada, Florida
- 2005 LDOT Boregard, Allan, Jefferson Davis Parish, Louisiana
- 2005 Hurricane Katrina- Coral Gables, City of Miami, University of Miami, Islamorada,
- Marathon and Dade County, Florida
- 2005 Hurricane Katrina- Gulf Breeze, Escambia Co, Florida, Mobile Alabama
- 2004 Hurricane Francis and Charlie- Winter Park, Winter Springs, and Marion County, Florida
- 2003 Hurricane Isabel- Richmond, Chesterfield Co, and Henrico County, Virginia
- 2002 Ice Storm Raleigh, North Carolina



Chris Johnson
Senior Project Manager

PROFILE

- Has decades of skill development and practical experience in public service vocations, including disaster response and recovery project management, and storm debris management.
- Strong managerial and communication skills enable to successfully operate and provide oversight on FEMA Public Assistance Programs initiated by a declared emergency.

CONTACT

PHONE:
770-547-0951

ADDRESS:
2448 US Highway 411
Fairmount, GA 30139

EMAIL:
chris@gosdr.com

CERTIFICATIONS

Over 20+ FEMA Certifications

- Georgia Department of Agriculture
- Pesticide Applicator License 2019 present
- Peace Officers Standards and Training/State of Georgia, POST Council, 1986 – Present
- Professional Nuisance Animal Trapper, GA DNR, 1997- Present
- Landfill Manager/Georgia Solid Waste Association, July 1998 – Present
- Soil and Erosion, Level 1-B Certified Inspector / Georgia Soil and Water Conservation Commission, June 2009-Present

EDUCATION

Kennesaw State University 1992
Bachelor of Science, Public and Social Service, Criminal Justice

Reinhardt University
A.S., Criminal Justice. 1987

Community Service
Gordon County Young Farmers Board President 2024-present
Gordon County Board of Education, Chairman, *2016-2019*
Gordon County Chamber of Commerce, Drugs Don't Work Committee
Calhoun Gordon County Fellowship of Christian Athletes, Charter Board Member
Gordon County Emergency Management Agency, Volunteer Coordinator, Incident Command Safety Officer
Gordon County College and Career Academy, Board Member

WORK EXPERIENCE

Southern Disaster Recovery, LLC
Project Manager, February 2018 – Present
As Senior Project Manager, Chris has performed management and contract negotiations in numerous cities and counties throughout the United States. His tenure with SDR has allowed him the opportunity to travel and provide aid under the FEMA Umbrella to communities within Georgia, Florida, South Carolina, North Carolina, Alabama, Kentucky, Iowa, Connecticut, Louisiana, Montana, Maine, Tennessee, Massachusetts, and Oregon. His public and private experience coupled with his ability to communicate in most any environment has propelled him to become one of the top leaders in disaster debris project management within the disaster recovery industry.

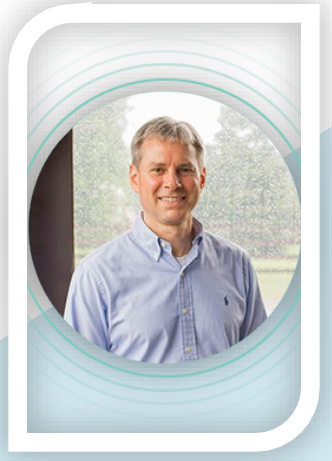
Self-Employed - BBRAC Farms, LLC – Fairmount, GA
Project Manager, February 2017 – Present
FEMA, NRCS, USDA, EPD, Corp of Engineers & Georgia DNR; Farm Manager (cattle, hay); Storm Debris Management; and Disaster Response and Recovery.2017 Hurricane Irma – 15 contracts in Florida and Georgia.

Self-Employed - Enviro-friendly Outdoors – Fairmount, GA
Various Roles, 1997 – present
Environmental Manager; Erosion Control Inspector, Erosion Control Installation; Heavy Equipment Operator; Nuisance Animal Trapper.
Current instructor for the University of Georgia, Georgia Landfill Operators Training Program.

Santek/Waste Services – Cleveland, TN
Safety Manager/Multi-Site Manager, June 2005 – January 2015
Managed operations of Murray and Gordon County, Georgia, Solid Waste Disposal Facilities. Worked closely with elected officials and local, state, and federal regulatory agencies; Managed the safety program, ensuring staff training and compliance with safety policies and compliance of OSHA regulations. Conducted safety audits and inspections of company facilities throughout the U.S. Chaired monthly safety meetings and reviewed monthly incident reports.

Fairmount Police Department – Fairmount, GA
Police Chief, April 2002 – June 2005
Chief of all law enforcement activities conducted within the city limits of Fairmount. Supervised three full-time officers, one administrative assistant, and four part-time officers.

Gordon County Board of Commissioners - Gordon County, GA
Director of Environmental Services and Compliance, 1998 – 2002
Director over the following departments: landfill; recycle center; six convenience waste disposal sites; litter control and compliance; soil and erosion (issued land disturbing permits and enforced compliance);



Jon Jezowski
Controller

PROFILE

- Financial Administrator with 28 years of experience managing the financial needs of a church that had grown in attendance from 500 to 800 with church revenue in 2021 of $1.9 million.

ACCOMPLISHMENTS

- Prepared documents for real property transactions and a construction loan.
- Disbursed payments and provided reporting on a $5 million church construction project and five building renovation projects.
- Negotiated and prepared documents for refinancing $4.5 million in debt.
- Provided information for debt-elimination plan.
- Researched employer-provided benefits for health care and retirement.
- Restructured chart of accounts to improve reporting and transitioned to new accounting software to increase efficiency and automation.

CONTACT

PHONE:
864-469-9776

ADDRESS:
93 Sonia Drive
Greer, SC 29650

EMAIL:
jon@gosdr.com

EDUCATION

Bachelor of Science in Accounting -- 1992
Bob Jones University, Greenville, SC
Master of Arts -- 1994
Bob Jones University, Greenville, SC

WORK EXPERIENCE

Southern Disaster Recovery, LLC
Controller, April 2023 – Present

- Review and reconcile company accounts according to GAAP.
- Manage client contracts and ensure compliance with all client on-boarding requirements.
- Supervise accounts payable, credit card charges, and expense reports including reconciliations and month-end closing process.
- Supervise weekly progress payment reports to subcontractors ensuring on-time progress payments.
- Supervise subcontractor onboarding and contracts.
- Oversee and facilitate SDR's procurement and contracting process.
- Analyze and review all company insurance policies and P&P bonds.
- Manage all company HR responsibilities including payroll, insurance, and 401(K).
- Review and issue annual 1099s to subcontractors.
- Prepare all supporting documentation for year-end review.

The Office of the Treasurer of Greenville County, SC
Financial Management Analyst, October 2022 to April 2023

Morningside Baptist Church, Greenville, SC
Financial Administrator, 1994 – October 2022

- Prepare monthly financial reports and submit reports for annually reviewed financial statements.
- Process multi-state payroll for 40 to 50 employees.
- Review time records of non-exempt employees and submit retirement contributions of employees to 403(b) retirement plan
- Process accounts payable, post general ledger entries, and reconcile bank statements.
- Review, report, and post contributions for donors and generate contribution statements.
- Prepare and process Form 1099s for non-employee compensation.
- Prepare annual budgets and present financial information to leadership and congregation.
- Managed the finances of a growing, full-service mission agency operating as a ministry of the church.
- Processed expense reports for foreign and home missionaries.

Bob Jones University Press, Greenville, SC
Sales Tax Return Processor 1992 – 1993

TRAINING AND CERTIFICATIONS HELD BY MANAGEMENT TEAM

Summary

Professional Engineer –	Alvie McClaran
ISA Certified Arborist –	Sonny Sims
Certified Emergency Manager –	Randy Thompson, Roger Dail, Ron Campbell
Licensed Landfill Operator (GA) –	Chris Johnson
NPDES Certifications –	Sonny Sims, Chris Johnson, Chip Patterson
MOT for Supervisors (ASHTO) –	Chip Patterson, Sonny Sims, Chris Johnson, Randy Thompson
USACE Contractor Quality Control –	Chip Patterson
Quality and Safety Manager –	John Ward

Al McClaran (CEO)

IS-1	Emergency Manager: An Orientation to the Position
IS-5.a	An Introduction to Hazardous Materials
IS-7	A Citizen's Guide to Disaster Assistance
IS-10.a	Animals in Disaster: Awareness and Preparedness
IS-15.b	Special Events Contingency Planning for Public Safety Agencies
IS-22	Are You Ready? An In-depth Guide to Citizen Preparedness
IS-26	Guide to Points of Distribution
IS-33.12	FEMA Initial Ethics Orientation
IS-35.12	FEMA Safety Orientation
IS-55	Household hazardous Materials-A Guide for Citizens
IS-100.a	Introduction to Incident Command
IS-100.Pwb	Introduction to the Incident Command System for Public Works
IS-208.a	State Disaster Management
IS-230.a	Fundamentals of Emergency Management
IS-235.b	Emergency Planning
IS-240	Leadership and Influence
IS-241.a	Decision Making and Problem Solving
IS-242.a	Effective Communication
IS-253	Coordinating Environmental and Historic Preservation Compliance
IS-271	Anticipating Hazardous Weather and Community Risk
IS-293	Mission Assignment
IS-324	Community Hurricane Preparedness
IS-340	Hazardous Materials Prevention
IS-403	Introduction to Individual Assistance
IS-630	Introduction to the Public Assistance Process
IS-632	Introduction to Debris Operations
IS-634	Introduction to FEMA's Public Assistance
IS-650.a	Building Partnerships with Tribal Governments
IS-700.a	National Incident Management System (NIMS), An Introduction
IS-800.b	National Response Framework, An Introduction
IS-801	Emergency Support Functions (ESF) #1- Transportation
IS-802	ESF #2 – Communications
IS-803	ESF #3 – Public Works and Engineering
IS-804	ESF #4 – Firefighting
IS-805	ESF #5 – Emergency Management
IS-806	ESF #6 – Mass Care, Emergency Assistance, Housing, and Human Services

IS-807	ESF #7 – Logistics Management and Resource Support Annex
IS-808	ESF #8 – Public Health and Medical Services
IS-809	ESF #9 – Search and Rescue
IS-810	ESF #10 – Oil and Hazardous Materials Response Annex
IS-811	ESF #11 – Agriculture and Natural Resources Annex
IS-812	ESF #12 – Energy
IS-813	ESF #13 – Public Safety and Security Annex
IS-814	ESF #14 – Long Term Community Recovery
IS-820	Introduction to NRF Support Annexes
EM16	Debris Management (G202 12.0 Credit Hours)

Chip Patterson (President)

Certified Emergency Manager (CEM) 2012-2017
USACE Contractor Quality Control
OSHA 30-hour Safety
OSHA HAZWOPER
ASHTO - Maintenance of Traffic for Supervisors
ICS – 100, 200, 300, 400
G-449 (FL) – ICS Curricula TtT
NIMS/ICS Instructor
Florida Professional Emergency Management (2001-2006)
IS 700.a - National Incident Management System (NIMS), An Introduction
IS630 - Introduction to the Public Assistance Process
IS631 - Public Assistance I & II
IS632 - Debris Operations in FEMA's PA Program
FEMA Instructor – Emergency Operations Center
FEMA Exercise Design Control Evaluate Certified
FEMA Integrated Emergency Management Course
Navy Postgraduate School Center for Homeland Defense and Security Mobile Executive Training SME 2006-2021
University of North Carolina, Gilling's School of Public Health, Emergency Preparedness Certificate, Adjunct Instructor 2006-present
Flagler College, Public Administration Program, Adjunct Professor, (Emergency Management; Fiscal Administration; Intergovernmental Relations) 2012-2017
North Carolina SERT Emergency Operations Chief; 1990-1993
Florida SERT Comprehensive Emergency Management Plan (CEMP) Administrator; 1993-1995
Florida SERT Emergency Operations Chief; 1993-1995
Florida SERT Hurricane Katrina Incident Management Team Lead (Harrison County, MS)
Florida SERT Hurricane Wilma Incident Management Team Lead (Lee County, FL)
Florida County (Duval) Emergency Management Director; 1996-2006
Florida's Emergency Manager of the Year - 2005
Florida Governor's Hurricane Conference 2018; Lead Trainer; "Evaluating Debris Management and Monitoring RFPs"
National Hurricane Conference; Response Planning Subcommittee; 2008-present.
US Army Emergency Operations Center Training Development Team; 2014-2016
US Army Emergency Operations Center Training Cadre; 2014-2019
Emergency Management Accreditation Program (EMAP); Standards Subcommittee; 2015-2018

John Ward (Quality Assurance Director)

Florida Professional Emergency Manager (FPEM) -- Certified 2010 to current
Federal Emergency Management Agency (FEMA) -- Advanced Professional Series (APS)
Division of Emergency Management (DEM):

- All-Hazards Incident Management Team (IMT) Certification
- Planning Section Chief Certification and Instructor
- Public Information Officer Certification

National Wildfire Coordinating Group (NWCG)

- All-Hazards Incident Management Team (IMT) Certification
- Planning Section Chief Certification and Instructor
- Public Information Officer Certification

Various Training:

- Government Management
- Disaster Management and Response
- Federal Recovery and Budget Processes
- Government Resiliency Leadership and Partnership Building
- Multiple FEMA independent study certifications

ICS Train-the-Trainer (Instructor)

IS-100.c	Introduction to the Incident Command System
IS-200.c	Basic Incident Command System for Initial Response
ICS-300	Intermediate ICS for Expanding Incidents O0465
ICS-400	Advanced Incident Command System
IS-700.b	Introduction to the National Incident Management System (NIMS)
IS-701.a	NIMS Multiagency Coordination System (MACS)
IS-702.a	NIMS Public Information Systems
IS-800.c	National Response Framework, An Introduction

Multiple Local, State and Federal IMT deployments, managing Federally Declared disasters

Randy Thompson (Government Affairs)

NC-1002.2	NCEMA Spring Conference
IS-00394.A	Protecting Your Home or Small Business from Disaster
IS-00453	Introduction to Homeland Security Planning
IS-00230.c	Fundamentals of Emergency Management
G-146	HSEEP - Homeland Security Exercise and Evaluation Program
IS-00548	Continuity of Operations (COOP) Manager
IS-00026	Guide to Points of Distribution
G-386	Mass Fatalities Incident Response
G191	ICS/EOC Interface
G-271	Hazardous Weather and Flooding Preparedness
G-400	ICS-400 - Advanced Incident Command System Command and General Staff - Complex Incidents
G-300	ICS-300 - Intermediate Incident Command System for Expanding Incidents
NC771	Brunswick WMD Training Exc
NC815.1	Incident Command System 200 TTT
NC714	WMD Radiological/Nuclear Awareness TTT
NC290	Basic Public Information Officers (PIO)
NC-999.3	Damage Assessment
G-288	Local Volunteer and Donations Management
NC654	Capstone Seminar
G280	Public Policy in Emergency Mgmt
G244	Developing Volunteer Resources

G652	Managing the Search Operation
G241.1	Basic Skills/Decision Making & Problem
G240.1	Basic Skills/Leadership & Influence
G-385	Disaster Response and Recovery Operations
G320	Fundamental Course for Radiological Monitor
G330	Refresher Course for Radiological Monitors
NC-601	Public Officials Conference (POC)
G326	Fundamental Course for Rad Response Teams
G305.7	Overview of the Incident Command System
NC-601	Public Officials Conference (POC)
G326	Fundamental Course for Rad Response Teams
G652	Managing the Search Operation
G-130	Exercise Evaluation
G120	Exercise Design Course
G242	Basic Skills/Effective Communications
G243	Basic Skills/Creative Financing
NC-999.3a	Damage Assessment
G230	Introduction to Emergency Mgmt
G-386	Mass Fatalities Incident Response
G346	Hospital Emergency Dept Mgmt of Rad Accident
G652	Managing the Search Operation
G235	Emergency Planning Course
G305.8	Hazmat Workshop for EMS Providers
G605	Family Preparedness
G651	Managing Emergency Operations
G650	New Coord/sec Workshop
G340	Radiological Monitor Instructor Course
G323	Fundamental Crs for Radiological Officer
G801	Hazmat 1st Responder
ASHTO	Maintenance of Traffic for Supervisors

John (Sonny) Sims (Senior Project Manager)

ISA Board Certified Master Arborist
IS -- 00632.a Introduction to Debris Operations
IS – 00633 Debris Management Plan Development
IS – 00100.PWc Introduction to Incident Command System, ICS-100
IS – 00253.a Overview of FEMA Environmental and Historic Preservation Review Responsibilities
Landfills and Land Application Sites 2020
HAZWOPER 40 HR
AT-TC3TS010-15-T1 - Maintenance of Traffic for Supervisors

Roger Dail (Project Manager)

IS-35.22	FEMA Safety Orientation 2022
ICS 300	Incident Command System
ICS 400	Advanced Incident Command System
ICS 402	Incident Command System for Executives / Senior officials
IS - 700	NIMS
IS – 01009	Conditions of the Public Assistance Grant
IS – 00632.a	Introduction to Debris Operations
IS – 00633	Debris Management Plan Development
IS – 01000	Public Assistance Program and Eligibility

IS – 01001 The Public Assistance Delivery Model Orientation
Hazardous Waste Site workers - 40 hours
Hazardous Materials Incidents - 40 hours
Chemistry of Hazardous Materials

Christopher Johnson (Project Manager)
IS-000.35.20 FEMA Safety Orientation 2020
IS-00632.a Introduction to Debris Operations
IS-00633 Debris Management Plan Development
IS-00037.20 Managerial Safety and Health
Various Training:
Management Training Level I, II, III
Basic Woodlands Operations
Survival Spanish for Public Safety Officers
Hazardous Materials Contingency Planning
Hazardous Weather and Flooding Preparedness

William (Bill) McClellan (Project Manager)
IS-01000 Public Assistance Program and Eligibility
IS-00633 Fundamentals of Emergency Management
IS-00632.a Introduction to Debris Operations

Jon Jezowski (Controller)
IS – 633 Debris Management Plan Development
IS – 00632.A Introduction to Debris Operations

TRANSPORTATION CURRICULUM COORDINATION COUNCIL

TRAINING AASHTO

Transportation Curriculum Coordination Council (TC3)

CERTIFICATE OF TRAINING

John Sims

HAS PARTICIPATED IN:

AT-TC3TS010-15-T1

Maintenance of Traffic for Supervisors (5 PDHs)

WEB-BASED COURSE

7/25/2020

PDH 5.0 Hours

Jim McDonnell // AASHTO Director of Engineering

Dave Bernhardt // TC3, Chair; Commissioner of Maine Department of Transportation

360training.com®

Certificate of Completion

This certifies that

John Sims

Has completed

HAZWOPER 40 HR

Completion Date: 01/28/2019

Course Duration: 40.0

6801 N Capital of Texas Hwy, Suite 150 ♦ Austin, TX 78731 ♦ 877.881.2235 ♦ www.360training.com



NATIONAL NPDES .com STORMWATER CENTER

CERTIFIED EMPLOYEE TRAINING

Southern Disaster Recovery

The following person has successfully completed stormwater permit compliance training for the industrial point source sector identified below. This training covered all of the training requirements of the issued permit including, but not limited to, best management practices for the facility of concern, good housekeeping, pollution prevention, materials management, spill prevention and control, and inspections.

John Sims

Sector L - Landfills and Land Application Sites

Issue Date: 08-09-2020
Valid for one year from issue date.

John Penn Whitescarver, President

The National Stormwater Center
An independent, nonprofit organization providing stormwater compliance

Emergency Management Institute

FEMA

This Certificate of Achievement is to acknowledge that

JOHN M SIMS JR.

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00100.c
Introduction to Incident Command System, ICS-100

Issued this 2nd Day of January, 2020

Michael J. Sharon
Deputy Superintendent
Emergency Management Institute
Federal Emergency Management Agency

0.2 IACET CEU

Emergency Management Institute

FEMA

This Certificate of Achievement is to acknowledge that

JOHN M SIMS JR.

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00253.a
Overview of FEMA Environmental and Historic Preservation Review Responsibilities

Issued this 2nd Day of January, 2020

Michael J. Sharon
Deputy Superintendent
Emergency Management Institute
Federal Emergency Management Agency

0.4 IACET CEU

Emergency Management Institute

FEMA

This Certificate of Achievement is to acknowledge that

JOHN M SIMS JR.

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00632.a
Introduction to Debris Operations

Issued this 23rd Day of December, 2019

0.2 IACET CEU

Michael J. Sharon
Deputy Superintendent
Emergency Management Institute
Federal Emergency Management Agency

Emergency Management Institute

FEMA

This Certificate of Achievement is to acknowledge that

JOHN M SIMS JR.

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00633
Debris Management Plan Development

Issued this 23rd Day of December, 2019

0.6 IACET CEU

Michael J. Sharon
Deputy Superintendent
Emergency Management Institute
Federal Emergency Management Agency

The International Society of Arboriculture
Hereby Announces That
Has Earned the Credential
ISA Certified Arborist ®
By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

21 June 2007
Issue Date

Expiration Date

Certification Number
31 December 2025



Caitlyn Pollihan CEO & Executive Director

John M. Sims

ANAB

ANSI National Accreditation Board

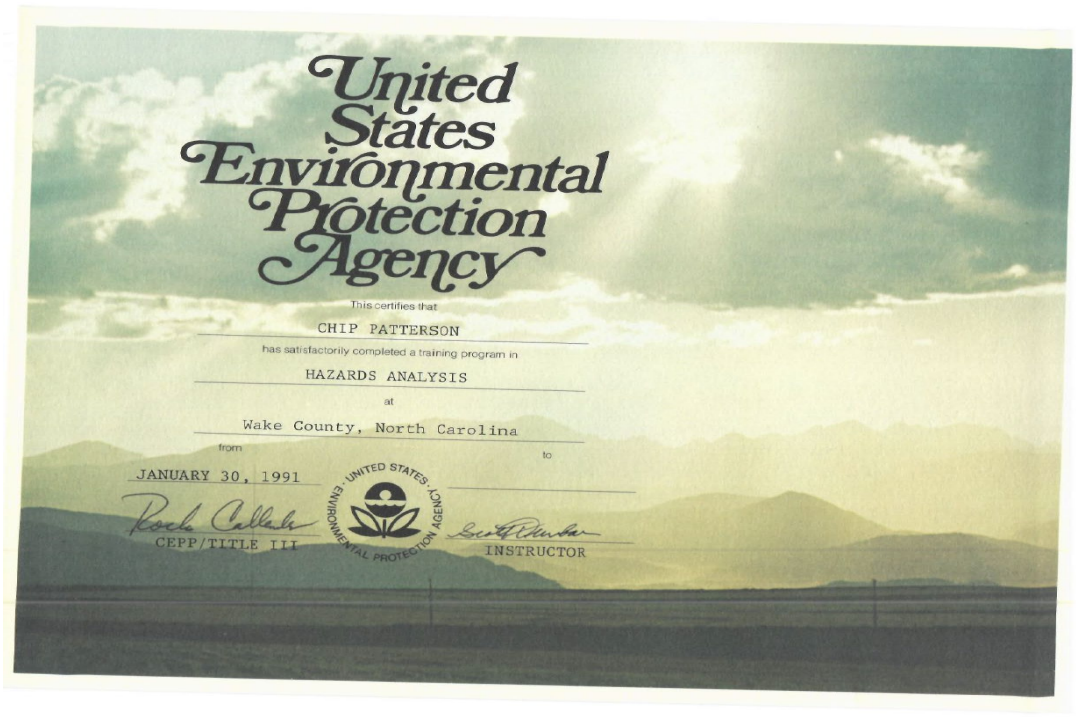
ACCREDITED

ISO/IEC 17024

PERSONNEL CERTIFICATION BODY

#0847 ISA Certified Arborist
SO-1846A

Sent from my iPhone



United States Environmental Protection Agency

This certifies that

CHIP PATTERSON

has satisfactorily completed a training program in

HAZARDS ANALYSIS

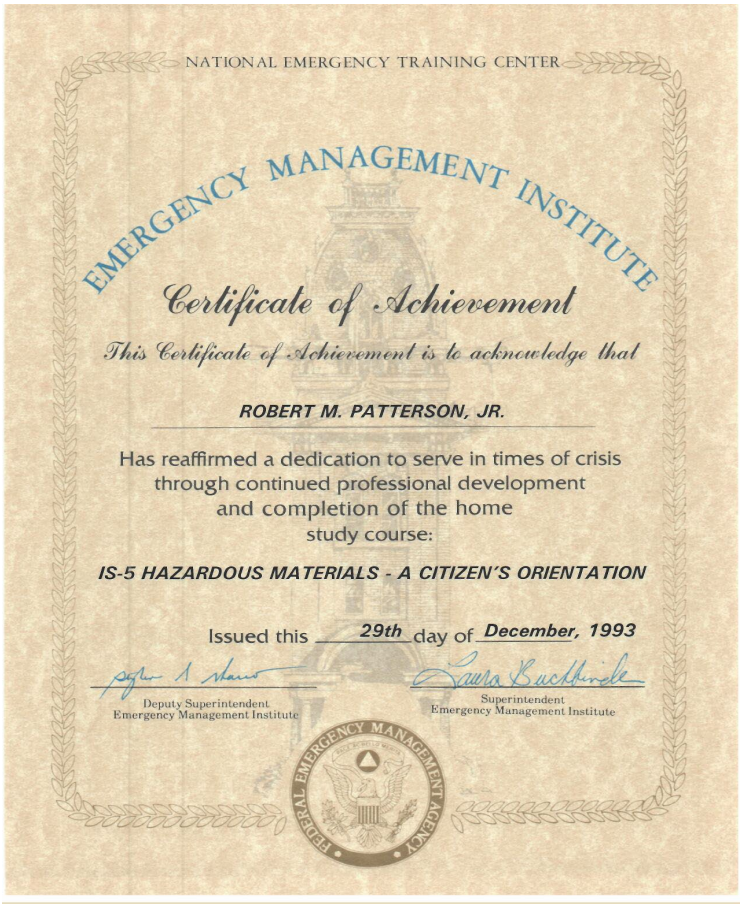
at

Wake County, North Carolina

from JANUARY 30, 1991 to

CEPP/TITLE III

INSTRUCTOR



NATIONAL EMERGENCY TRAINING CENTER

EMERGENCY MANAGEMENT INSTITUTE

Certificate of Achievement

This Certificate of Achievement is to acknowledge that

ROBERT M. PATTERSON, JR.

Has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the home study course:

IS-5 HAZARDOUS MATERIALS - A CITIZEN'S ORIENTATION

Issued this 29th day of December, 1993

Deputy Superintendent
Emergency Management Institute

Superintendent
Emergency Management Institute

FEDERAL EMERGENCY MANAGEMENT AGENCY

State Of North Carolina
Department of Crime Control & Public Safety

This certifies that

ROBERT C. PATTERSON

has attended

The Division of Emergency Management

INCIDENT COMMAND SYSTEM (AWARENESS LEVEL)

on the 19 day of SEPTEMBER, 1991

Joseph W. Dean
Joseph W. Dean
Secretary of Crime Control & Public Safety

Joseph F. Myers
Joseph F. Myers
Director of Emergency Management

32 HRS

Department of Community Affairs

Jeb Bush
Governor

Division of Emergency Management

Certificate of Achievement

Robert M. Patterson, Jr.

HAS SUCCESSFULLY COMPLETED

Exercise Design G120, Controller/Simulator Workshop G609 and Exercise Evaluator Workshop G610

Training Manager

March 25, 1999
Date

Course Manager

Steven M. Seibert, Secretary
Department of Community Affairs

Joseph F. Myers, Director
Division of Emergency Management



United States Coast Guard

CERTIFICATE OF COMPLETION

This certifies that

Chip Patterson

Has successfully completed
NATIONAL INTERAGENCY INCIDENT MANAGEMENT
SYSTEM (NIIMS) INCIDENT COMMAND SYSTEM
ICS–400 Advanced ICS

Direct Access Course Code: 501378

PRESENTED IN
Jacksonville, Florida
December 8, 2004

Incident Command System
Instructor

Incident Command System
Instructor



Regional Domestic Security
Task Force
III

This Certificate is
awarded to

Robert Patterson

for successful completion

of I-200 and I-300, Intermediate Incident Command

June 5, 2003
DATE

INSTRUCTOR

Certificate of Training

FEMA

This Certificate of Achievement is to acknowledge that

ROBERT M. PATTERSON, JR.

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00700
National Incident Management System (NIMS) an Introduction

Issued this 19th Day of July, 2005

Stephen G. Sharro
Director, Training Division

0.3 CEU

NATIONAL EMERGENCY TRAINING CENTER

EMERGENCY MANAGEMENT INSTITUTE

Certificate of Achievement

This Certificate of Achievement is to acknowledge that

ROBERT M. PATTERSON JR.

Has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of:

INCIDENT COMMAND SYSTEM/
EMERGENCY OPERATING CENTER (ICS/EOC)
TRAIN-THE-TRAINER

MAY 20, 1994

Deputy Superintendent
Emergency Management Institute

Superintendent
Emergency Management Institute

16-30, NOV 93

NATIONAL EMERGENCY TRAINING CENTER

EMERGENCY MANAGEMENT INSTITUTE

Certificate of Achievement

This Certificate of Achievement is to acknowledge that

Robert M. Patterson Jr.

Has reaffirmed a dedication to serve in times of crisis
through continued professional development
and completion of:

(I-940)

INTEGRATED EMERGENCY MANAGEMENT COURSE
SPECIAL EVENT JACKSONVILLE, FLORIDA
January 13 - 17, 2003

Deputy Superintendent
Emergency Management Institute

Superintendent
Emergency Management Institute

16-30, NOV 93

TRANSPORTATION CURRICULUM COORDINATION COUNCIL

TRAINING AASHTO

Transportation Curriculum Coordination Council (TC3)

CERTIFICATE OF TRAINING

Robert M Patterson

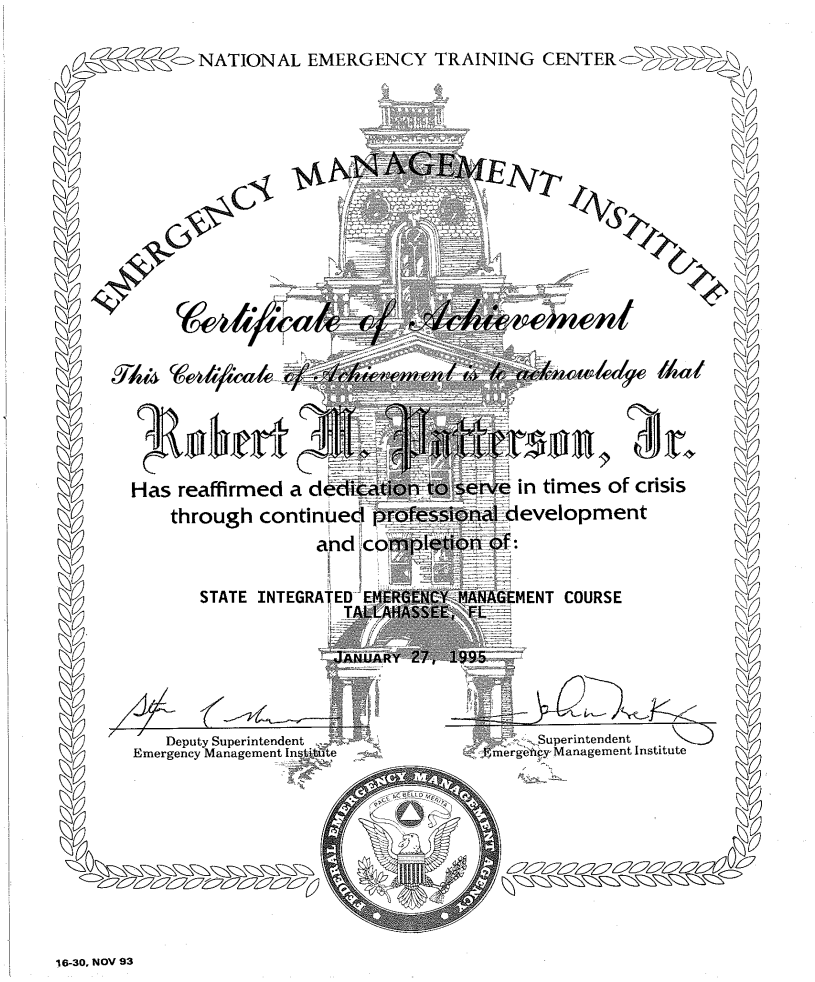
HAS PARTICIPATED IN:

AT-TC3TS010-15-T1
Maintenance of Traffic for Supervisors (5 PDHs)

WEB-BASED COURSE
7/27/2020
PDH 5.0 Hours

Jim McDonnell // AASHTO Director of Engineering

Dave Bernhardt // TC3, Chair; Commissioner of Maine Department of Transportation



NATIONAL EMERGENCY TRAINING CENTER

EMERGENCY MANAGEMENT INSTITUTE

Certificate of Achievement

This Certificate of Achievement is to acknowledge that

Robert M. Patterson, Jr.

Has reaffirmed a dedication to serve in times of crisis
through continued professional development
and completion of:

STATE INTEGRATED EMERGENCY MANAGEMENT COURSE
TALLAHASSEE, FL

JANUARY 27, 1995

Deputy Superintendent
Emergency Management Institute

Superintendent
Emergency Management Institute

FEDERAL EMERGENCY MANAGEMENT AGENCY

16-30, NOV 93



Certificate of Completion

This is to certify that

Robert Patterson

Has completed

HAZWOPER 8 hr Annual Refresher

Completion Date: 01/22/2019

Course Duration: 8.0

360training.com

6801 N Capital of Texas Hwy, Suite 150 ♦ Austin, TX 78731 ♦ 877.881.2235 ♦ www.360training.com

ISHM
Institute for Safety and Health Management

Pride Contracting Inc.

Commitment of Resources to Southern Disaster Recovery in the Event of Potential USACE/ACI award

A Women Owned Small Business DBE Certified

This submittal will demonstrate the unique qualifications of Pride Contracting, and will highlight how we believe we can be a valuable asset to your company.

Company Profile

Legal Name of Firm:	*Pride Contracting, Inc.*
Company Headquarters:	*12603 Camp Charles Rd. Bailey, NC 27807*
Type of Business:	*S Corporation*
State Organized:	*North Carolina*
Owner:	*Amanda L. Byrd*
Authorized Representatives:	*Amanda L. Byrd President/Owner* *James K. Byrd – VP Business Development* *Eric Wainwright – Vice President Operations*
Point of Contact:	*James K Byrd*
Telephone Number:	*252-245-0936*
Fax Number:	*866-416-8960*
Email:	*jamey@prideinc.net*

General-
Pride Contracting is a certified woman owned North Carolina based General Contractor. As you consider working with our firm, we would like to have the opportunity to give you some ideas as to how our services will be of benefit to you.

Pride's strength lies in its personnel's and subcontractor's experience gained over the course of two decades of full-time service to private, local, state, and federal agencies. The firm has positioned itself to become a valued partner to Southern Disaster Recovery. As the nation has become more dependent on private contractors to supply its need for tangible goods and services, Pride is poised to meet those needs with a hands-on approach.

Pride does not sell products; rather it sells its services to clients with a need for those services. What we provide is a value-added range of Rail Line, Natural/Manmade Disaster and Tree Care services at a fair price.

Pride epitomizes the American success story. The struggle to succeed never ends, nor does its rewards. From humble beginnings, the Byrd family began its journey executing debris management projects following natural disasters. In the aftermath of Hurricane Fran in 1996, the Byrd's traveled to North Carolina to learn the debris management business from their father. And learn they did. Debris management projects encompass virtually all aspects of the construction business; Site work, operating of heavy equipment, planning, scheduling, material purchasing and control, accounting, contract law, quality control, personnel management, budgeting and finance, safety, and trucking are examples of the operations that must be mastered to properly execute debris management projects. Using the same methodology, Pride has evolved to compete on every level.

As you will observe below, our Past Performance Listing demonstrates the valuable diversity that our firm can bring to the table. The following is a profile of what we do, how we do it, and what we offer to you.

To accommodate its own assets, Pride has established relationships with the nation's largest equipment leasing suppliers. Depending upon the project specifications, Pride has the ability to begin each project on time using the equipment required to execute each phase of the job(s).

Pride has financial resources in place in order to secure any required equipment financing. We will never take on a project that we feel that we cannot handle, nor will we overstep the limits of our financial resources.

Pride maintains required adequate insurance including General Liability, Workers Comp, and Comprehensive Auto Liability.

Policy limits:
Workers Compensation: $1,000,000.00 per occurrence
Commercial General Liability: $2 Million per occurrence, $5 Million aggregate
Comprehensive Auto Liability: $1 Million per occurrence

Scope of work-
Each and every project has its root requirements contained in the scope of work. This is the contractor's directive for what is expected from the owner of the contract. Before beginning operations, Pride employees meticulously scrutinize every requirement. As we begin to familiarize ourselves with each objective, we begin the task of scheduling the various milestones to be accomplished. The subsequent schedule keeps the project on track, both operationally and financially. Following this roadmap ensures that each project will come in on budget, on time, every time.

Rail Line-

Our nation's rail lines are arguably the most valuable infrastructure asset, moving vast resources and people from place to place. Maintenance and improvements to those lines are a perpetual necessity. Pride Contracting has a reputation for safe, swift, and cost effective service to those lines. Although each job is unique, our methods are adaptive to the individual scopes of work. The reputation that we have built has been a foundation upon which we have secured contracts with some of the largest and most successful rail companies in the industry. Their trust and confidence in our work has given us the opportunity to serve the diverse needs of these rail companies for many years, and as we continue to grow and service our contracts with the same desire to impress our clients, we will continue to serve for years to come. We provide the following services.

- ✓ Site Distance Clearing
- ✓ Retired Pole Line Removal & Disposal
- ✓ Retired Signal Equipment Removal & Disposal
- ✓ Vegetative Management incl. Tree Trimming, Removal, Mowing, Mulching & Spraying

Natural/Man-made Disaster Recovery-

With over two decades of hands on experience, Pride excels at every aspect of natural and manmade disaster recovery. Simply put, this is our bread and butter. Our vast experience and allows our company to thrive and perform at the highest level event after event. Pride management has successfully completed over 200 disaster recovery projects since 1996 and successfully completed 51 disaster recovery projects since Pride's inception in 2013 as a result of devastating floods, tornadoes, ice storms, straight line winds, wild fires and hurricanes. We provide the following services.

- ✓ Hourly Push
- ✓ Leaner/Hanger Removal
- ✓ TDSRS Management
- ✓ Vegetative/Construction & Demolition Hauling
- ✓ Vegetative/Construction & Demolition Reduction & Disposal
- ✓ Vegetative/Construction & Demolition Waterway Debris Removal

Tree Care/Vegetation Management-

Pride is a full service tree care company with over 40 full time dedicated tree professionals. Pride holds our certified arborist certification and the coveted master arborist certification. We specialize in all aspects of tree care including tree trimming, removal and chemical application for various local and state governments as well as major utilities across the United States. Pride's continuous investment in training & equipment improves the safety of our dedicated team members and our productivity. We look forward to many years of continued growth. We provide the following services.

- ✓ ROW Tree Trimming
- ✓ ROW Tree Removal
- ✓ Transmission/Distribution Line Tree Trimming/Removal
- ✓ Herbicide Application
- ✓ Aerial Side Trimming

EQUIPMENT LIST

Company Name	Equipment Type/Name	OwnedLeased Sub	SOW Mission
SDR	Self Loader Debris Truck - **150 CY (Truck/Tandem)-Qty 9**	Leased	Load/Haul, Parks, PPDR
SDR	Self Loader Debris Truck - **65 CY**	Leased	Load/Haul
SDR	Dump Truck - **35 CY**	Leased	Haul
SDR	Bucket Truck - **Qty 3**	Owned	Hazardous Trees; Parks, PPDR
SDR	Bucket Truck with **forestry package** - **Qty 2**	Owned	Hazardous Trees, Parks, PPDR
SDR	Brush/ Chipper unit- **Vermeer- BC-1000 74HP** - **Qty 2**	Owned	Hazardous Trees, Debris Clearance
SDR	Walking Floor - **110 CY**	Leased	Haul
SDR	Lowboy Trailer - **50 Ton**	Leased	Mobilization
SDR	Skid Steer Loader **(CAT-236)**	Leased	Debris Clearance, Loading, Site Mgt, Parks, PPDR
SDR	Skid Steer Loader **(CAT-242)**	Leased	Debris Clearance, Loading, Site Mgt, Parks, PPDR
SDR	Skid Steer Loader **(CAT- 299D2)**	Leased	Debris Clearance, Loading, Site Mgt, Parks, PPDR
SDR	Skid Steer Loader **(CAT-299D3)** - **Qty 2**	Leased	Debris Clearance, Loading, Site Mgt, Parks, PPDR
SDR	Semi Tractor Truck - **Qty 3**	Leased	Haul
SDR	End Dump Trailers - **30 CY** - **Qty 7**	Leased	Haul
SDR	Belly Dump Trailer - **Qty 2**	Leased	Haul
SDR	John Deere tractor 85HP **w/ loader and all implements**	Leased	Load
SDR	Cat Excavator - 312	Leased	Debris Clearance, Loading, Site Mgt
SDR	Cat Bulldozer D3K2LGP	Leased	Site mgt
SDR	Wheel Loader WA3205	Leased	Debris Clearance, Loading, Site Mgt
SDR	Command/Maintenance Center	Leased	Logistics
SDR	F-550 flatbed prime mover, with 20' gooseneck trailer	Leased	Logistics
SDR	F-250 pickup	Leased	Logistics
SDR	Excavators, Wheel Loaders, Bull Dozers	Leased	Debris Clearance, Loading, Site Mgt
SDR	Multiple Equipment Trailers- goosenecks, tags and pindle hitch	Leased	Transport
SDR	Shallow Draft barges	Leased	Waterway Debris
SDR	JON Boat - 10-14 FT to 17 FT	Leased	Waterway Debris
SDR	Utility Boat - 1-24 FT	Leased	Waterway Debris
Pride Contracting, Inc	Grapple Truck w/Palfinger Loader 82 Cyds / Peterbilt 567	Sub	Load/Haul
Pride Contracting, Inc	Debris Pup Trailer 86 Cyds / Homebuilt 9332	Sub	Load/Haul

Company Name	Equipment Type/Name	OwnedLeased Sub	SOW Mission
Pride Contracting, Inc	Grapple Truck w/ Palfinger Loader 82 Cyds / Peterbilt 567	Sub	Load/Haul
Pride Contracting, Inc	Debris Pup Trailer 86 Cyds / Homebuilt 9325	Sub	Load/Haul
Pride Contracting, Inc	Grapple Truck w/ Serco Loader 82 Cyds / Peterbilt 567	Sub	Load/Haul
Pride Contracting, Inc	Debris Pup Trailer 86 Cyds / Homebuilt 9326	Sub	Load/Haul
Pride Contracting, Inc	Grapple Truck w/ Serco Loader 82 Cyds / Peterbilt 567	Sub	Load/Haul
Pride Contracting, Inc	Debris Pup Trailer 86 Cyds / Homebuilt 9327	Sub	Load/Haul
Pride Contracting, Inc	Grapple Truck w/ Rotobec Loader 82 Cyds / Peterbilt 379	Sub	Load/Haul
Pride Contracting, Inc	Debris Pup Trailer 86 Cyds / Homebuilt 9328	Sub	Load/Haul
Pride Contracting, Inc	Grapple Truck w/ Rotobec Loader 69 Cyds / Sterling 9500	Sub	Load/Haul
Pride Contracting, Inc	Debris Pup Trailer 67 Cyds / Homebuilt	Sub	Load/Haul
Pride Contracting, Inc	Road Tractor / Peterbilt 379	Sub	Load/Haul
Pride Contracting, Inc	55 Ton Air Ride Lowboy Trailer / Kaufman - FRDT55	Sub	Mobilization
Pride Contracting, Inc	Aluminum Framed Dump Trailer 76 Cyds / Rhodes - DUM-SE	Sub	Haul
Pride Contracting, Inc	Fuel/Lube Truck / International - 8100	Sub	Maintenance
Pride Contracting, Inc	Chipper Truck / Freightliner M2106	Sub	Hazardous Trees
Pride Contracting, Inc	Chipper Truck / Ford F550	Sub	Hazardous Trees
Pride Contracting, Inc	Bucket Truck / International 4700	Sub	Hazardous Trees, Parks, PPDR
Pride Contracting, Inc	Bucket Truck / Ford F550	Sub	Hazardous Trees, Parks, PPDR
Pride Contracting, Inc	Bucket Truck / Ford F550	Sub	Hazardous Trees, Parks, PPDR
Pride Contracting, Inc	Crew Cab 4x4 Work Truck / Ford F550	Sub	Transport
Pride Contracting, Inc	Crew Cab 4x4 Work Truck / Dodge 2500	Sub	Transport
Pride Contracting, Inc	Crew Cab 4x4 Work Truck / Chevy 1500	Sub	Transport
Pride Contracting, Inc	Crew Cab 4x4 Work Truck / Chevy 1500	Sub	Transport
Pride Contracting, Inc	Crew Cab 4x4 Work Truck Chevy 3500	Sub	Transport
Pride Contracting, Inc	7x16 Utility Trailer /Utility World	Sub	Logistics
Pride Contracting, Inc	20' Tilt Top Equipment Trailer /Kaufman - Utility World	Sub	Logistics
Pride Contracting, Inc	20' Tilt Top Equipment Trailer /Big Tex - BT20TT	Sub	Logistics
Pride Contracting, Inc	20' Tilt Top Equipment Trailer /Big Tex - BT20TT	Sub	Logistics
Pride Contracting, Inc	All Terrain Aerial Trimmer /Kershaw - Skytrim 75G2	Sub	Hazardous Trees
Pride Contracting, Inc	All Terrain Aerial Trimmer /Kershaw - Skytrim 75G2	Sub	Hazardous Trees
Pride Contracting, Inc	Skidsteer w/ Attachments /Kubota - SVL-75 - 8752	Sub	Debris Clearance, Loading, Site Mgt, Parks, PPDR
Pride Contracting, Inc	Skidsteer w/ Attachments /Kubota - SVL-75 - 8011	Sub	Debris Clearance, Loading, Site Mgt, Parks, PPDR
Pride Contracting, Inc	Skidsteer w/ Attachments /Kubota - SVL-75 - 5332	Sub	Debris Clearance, Loading, Site Mgt, Parks, PPDR
Pride Contracting, Inc	Skidsteer w/ Attachments /Kubota - SVL-75 - 9223	Sub	Debris Clearance, Loading, Site Mgt, Parks, PPDR
Pride Contracting, Inc	Utility Tractor w/ Attachments / Kubota - M-5111	Sub	Debris Clearance, Loading, Site Mgt, Parks, PPDR
Pride Contracting, Inc	Compact Wheel Loader w/ Attachments /Kubota - R-640R	Sub	Debris Clearance, Loading, Site Mgt, Parks, PPDR

Company Name	Equipment Type/Name	OwnedLeased Sub	SOW Mission
Pride Contracting, Inc	UTV / Kubota - RTV-1140	Sub	Logistics
Pride Contracting, Inc	18" Chipper /Vermeer - 18 XL	Sub	Hazardous Trees
Pride Contracting, Inc	22" Chipper / Morbark - 2230	Sub	Hazardous Trees
Pride Contracting, Inc	19" Chipper /Bandit - 19XPC	Sub	Hazardous Trees
Pride Contracting, Inc	Tracked Excavator w/ Attachments /Doosan - 225	Sub	Debris Clearance, Loading, Site Mgt
Pride Contracting, Inc	Rotating Grapple Saw / Ryan - RGPS	Sub	Hazardous Trees
Pride Contracting, Inc	Tracked Excavator w/ Attachments / Doosan - DX225	Sub	Debris Clearance, Loading, Site Mgt
Pride Contracting, Inc	Rotating Grapple Saw / Ryan - RGPS	Sub	Hazardous Trees
Pride Contracting, Inc	Stump Screw /Terex - XP-St	Sub	Hazardous Stumps
Pride Contracting, Inc	All Terrain Forwarder / Ponsee - Gazelle	Sub	All Terrain Haul
Pride Contracting, Inc	All Terrain Forwarder / Ponsee - Bison	Sub	All Terrain Haul
Pride Contracting, Inc	All Terrain Forwarder /Valmet - 840.2	Sub	All Terrain Haul
Pride Contracting, Inc	Forestry Mulcher / ASV - RT-120F	Sub	Hazardous Trees
Pride Contracting, Inc	30' Camper / Keystone	Sub	Logistics
Pride Contracting, Inc	35'x12'x3' Debris Barge w/AM230 Log Loader/Durapoly Boats 35DB-1.361	Sub	Waterway Debris
Pride Contracting, Inc	35'x12'x3' Debris Barge w/AM230 Log Loader/Durapoly Boats 35DB-1.362	Sub	Waterway Debris
Pride Contracting, Inc	Peterbilt / Grapple Truck w/ Serco 32 Loader 82 Cyds	Sub	
Pride Contracting, Inc	Edgewood Welding / Debris Pup Trailer 92 Cyds	Sub	
Pride Contracting, Inc	Peterbilt/ Grapple Truck w/ Serco 32 Loader 82 Cyds	Sub	
Pride Contracting, Inc	Edgewood Welding / Debris Pup Trailer 92 Cyds	Sub	
Pride Contracting, Inc	Peterbilt / Grapple Truck w/ Palfinger M13A98 Loader 82 Cyds	Sub	
Pride Contracting, Inc	Edgewood Welding / Debris Pup Trailer 92 Cyds	Sub	
Pride Contracting, Inc	Peterbilt / Grapple Truck w/ Serco 8500 Loader 82 Cyds	Sub	
Pride Contracting, Inc	Cooley Homebuilt / Debris Pup Trailer 92 Cyds	Sub	
Pride Contracting, Inc	Peterbilt Grapple / Truck w/ Palfinger M13A98 Loader 82 Cyds	Sub	
Pride Contracting, Inc	Edgewood Welding / Debris Pup Trailer 92 Cyds	Sub	
Pride Contracting, Inc	Peterbilt Grapple / Truck w/ Palfinger M13A98 Loader 82 Cyds	Sub	
Pride Contracting, Inc	Edgewood Welding / Debris Pup Trailer 84 Cyds	Sub	
Pride Contracting, Inc	Peterbilt Grapple / Truck w/ Palfinger M13A98 Loader 82 Cyds	Sub	
Pride Contracting, Inc	Cooley Homebuilt / Debris Pup Trailer 92 Cyds	Sub	
Pride Contracting, Inc	Peterbilt / Grapple Truck w/ Palfinger M13A98 Loader 82 Cyds	Sub	
Pride Contracting, Inc	Cooley Homebuilt / Debris Pup Trailer 92 Cyds	Sub	
Pride Contracting, Inc	Peterbilt / Grapple Truck w/ Palfinger M13A98 Loader 82 Cyds	Sub	
Pride Contracting, Inc	Cooley Homebuilt / Debris Pup Trailer 92 Cyds	Sub	

SECTION F - REFERENCES FORM

REFERENCES FORM

Agency	Division of Emergency Management, FL
Address	2555 Shumard Oak Blvd.
City,State,ZIP	Tallahassee, Florida 32399
Contact Person	Kevin Guthrie / Executive Director
Telephone	850-298-8250
Dates of Service	11/03/2022 to 11/3/2023
Type of Service	2023 HURRICANE IAN PRIVATE PROPERTY DEBRIS REMOVAL (PPDR)
Comments:	

Agency	Gilchrist County, FL
Address	3250 N.U.S. Highway 129
City,State,ZIP	Bell, FL 32619
Contact Person	Ralph Smith / Emergency Management Director
Telephone	386-935-5400
Dates of Service	09/01/2023 to 11/15/2023
Type of Service	2023 HURRICANE IDALIA Woody/Veg, C&D, HHW, White Goods Debris Removal Dangerous Leaners/Hangers/Stumps TDMS Operations
Comments:	

Agency	Brooks County, GA
Address	610 S Highland Rd, Quitman, GA 31643
City,State,ZIP	Quitman, GA 31643
Contact Person	LaToya Hampton / Director of Emergency Services
Telephone	229-263-4262
Dates of Service	09/01/2023 to 11/15/2023
Type of Service	2023 HURRICANE IDALIA Woody/Veg, C&D, HHW, White Goods Debris Removal Dangerous Leaners/Hangers/Stumps TDMS Operations
Comments:	

Past Project References

Project	Date	Total CY/ Tons	Total Dollar Amount	Contact	Brief Description
				REFERENCE	
2024 Hurricane Helene Coffee County, Georgia	10/02/2024 – present	3,500,000	$66,500,000.00	Name: Wesley Vickers Title: County Administrator Phone: 912-384-4799 Email: wesley.vickers@coffeecounty-ga.gov Address: 101 South Peterson Ave. Douglas, GA 31533	ROW; Waterway
				REFERENCE	
2024 Hurricane Helene Atkinson County, Georgia	10/02/2024 – present	876,223	$15,800,000.00	Name: Nina Lott Title: County Clerk Phone: 912-422-3391 Email: n.lott@atkinson-ga.org Address: 86 Main St. S PO Box 518 Pearson GA 31642	ROW
				REFERENCE	
2024 Hurricane Helene Rutherford County, NC	10/03/2024 – present	854,622	$22,500,000.00	Name: Paula Roach Title: Finance Director Phone: 828-287-6348 Email: paula.roach@rutherfordcountync.gov Address: 3040 Hammond Business Place, Raleigh, NC 27603-3666	ROW; Waterway
				REFERENCE	
2024 Hurricane Helene Henderson County, NC	10/03/2024 – present	587,716	$24,950,000.00	Name: Marcus Jones Title: County eEngineer Phone: 828-694-6560 Email: mjones@hendersoncountync.gov Address: 1 Historice Courthouse Square, Hendersonville, NC 28792	ROW; PPDR; Waterway
				REFERENCE	
2024 Hurricane Helene Town of Biltmore Forest, NC	10/04/2024 – present	504,316	$23,500,000.00	Name: Jonathan Kanipe Title: Town Manager Phone: 828-274-0824 Email: jkanipe@biltmoreforest.org Address: 355 Vanderbilt Rd, Biltmore Forest, NC 28803	ROW; PPDR; Waterway
				REFERENCE	
2023 HURRICANE IAN PRIVATE PROPERTY DEBRIS REMOVAL (PPDR), FL Division of Emergency Management, FL	11/03/2022 to 11/3/2023	47,414	$5,968,692.00	Name: Kevin Guthrie Title: Executive Director Phone: 850-298-8250 Email: kevin.guthrie@em.myflorida.com Address: 2555 Shumard Oak Blvd. Tallahassee, Florida 32399	FEMA funding PPDR; TDMS; Titled Property Staging area; multiple waste streams
				REFERENCE	
2021-2024 (12) contract activations on North Carolina Department of Public Safety state contract	08/27/2021 to 6/3/2023	116,737	$ 3,538,640.00	Name: Joe Stanton Title: Assistant Director Phone: 919-218-6325 Email: joe.stanton@ncdps.gov Address: 512 North Salisbury Street, Raleigh, NC 27699	12 Projects for Flash Flooding; ROW, FEMA PA Funded ROW & Emerg. Waterway Debris
				REFERENCE	
2023 HURRICANE IDALIA Brooks County, GA	09/01/2023 to 11/15/2023	149,640	$3,656,735.00	Name: LaToya Hampton Title: Director of Emergency Services Phone: 229-263-4262 Email: lhampton@brookscountyga.gov Address: 610 S Highland Rd, Quitman, GA 31643	Woody/Veg, C&D, HHW, White Goods Debris Removal Dangerous Leaners/Hangers/Stumps TDMS Operations
				REFERENCE	
2023 HURRICANE IDALIA Gilchrist County, FL	09/01/2023 to 11/15/2023	36,923	$839,170.00	Name: Ralph Smith Title: Emergency Management Director Phone: 386-935-5400 Email: rsmith@gilchrist.fl.us Address: 3250 N.U.S. Highway 129 Bell, FL 32619	Woody/Veg, C&D, HHW, White Goods Debris Removal Dangerous Leaners/Hangers/Stumps TDMS Operations
				REFERENCE	
2023 GA Tornados/Debris Removal Services; City of Griffin, GA	01/18/2023 to 9/21/2023	303,877	$5,026,760.00	Name: Mariza Eller Title: Director of Public Works Phone: 770-229-6603 Email: meller@cityofgriffin.com Address: 100 South Hill Street, Griffin, GA 30223	Debris Collection / Removal Debris Management FEMA Reimbursement
				REFERENCE	
2023 GA Tornados/Debris Removal Services; Spalding County, GA	01/19/2023 to 08/01/2023	487,913	$6,588,294.00	Name: Glenn Polk Title: Emergency Management Director Phone: 770-228-2129 Email: gpolk@spaldingcounty.com Address: 1005 Memorial Drive, Griffin, GA 30223	Debris Collection / Removal Debris Management FEMA Reimbursement
				REFERENCE	
2023 GA Tornados/Debris Removal Services; Butts Co, GA	01/21/2023 to 04/11/2023	127,737	$3,002,291.00	Name: Brad Johnson Title: County Manager Phone: 770-775-8200 Email: bjohnson@buttscounty.org Address: 625 West 3rd Street, Jackson, GA 30233	Debris Collection / Removal Debris Management FEMA Reimbursement
				REFERENCE	
2021 Tropical Storm Fred/ Flash Flooding; ROW and Emergency Waterway Debris Removal Haywood Co. NC	08/27/2021 to 4/1/2022	78,540	$1.8 million	Name: Kris Boyd Title: Deputy County Manager Phone: 828-507-9081 Email: kris.boyd@haywoodcountync.gov Address: 285 N. Main Street, Waynesville, NC 28786	FEMA PA Funded ROW & Emerg. Waterway Debris Removal
				REFERENCE	

Past Project References

Project	Date	Total CY/ Tons	Total Dollar Amount	Contact	Brief Description
2021 Tropical Storm Fred/ Flash Flooding; Emergency Waterway Debris Removal Buncombe Co. NC	09/12/2021 to 11/15/2021	5,095	$231,454.00	Name: Dane Pederson Title: Solid Waste Director Phone: 828-250-5460 Email: dane.pederson@buncombecounty.org Address: 281 Panther Branch Road, Alexander, NC 28701	FEMA PA Funded Emerg. Waterway Debris Removal
REFERENCE					
2021 Creek / Stream Debris Oconee Co. SC	4/22/2021 to 6/19/2021	62,000	$1,575,300.00	Name: Scott Krein Title: Emergency Management Director Phone: 864-638-4200 Email: skrein@oconeesc.com Address: 300 South Church Street Walhalla, SC 29691	Creek/Stream Debris Removal
REFERENCE					
2021 Winter Storm Uri Carter Co. KY	3/4/2021 to 8/17/2021	135,000	$4,272,400.00	Name: Mike Malone Title: Judge/Executive Phone: 606-474-5366 Email: cartercountyky@gmail.com Address: 300 W Main St STE 227, Grayson, KY 41143	Debris Collection / Removal Debris Management FEMA Reimbursement
REFERENCE					
2021 Georgia Tornadoes City of Newnan, GA	3/29/2021 to 8/6/2021	388,000	$5,481,300.00	Name: Ray Norton Title: Public Works Director Phone: 404-606-9140 Email: RNorton@cityofnewnan.org Address: 25 Lagrange St. Newnan, GA 30263	Woody/VEG; C&D; HHW White Goods Debris Removal Dangerous Leaners/Hangers/Stumps TDMS Operations
REFERENCE					
2020 SC TORNADO Oconee Co. SC	4/21/2020 to 6/20/ 2020	491,504	$2,748,000.00	Name: Jeffrey Terry Title: P.E. SCDOT Phone: 803-737-1291 Email: terryjs@scdot.org Address: 955 Park St. Columbia, SC 29202	Debris Collection / Removal Debris Management FEMA Reimbursement
REFERENCE					
2020 Hurricane Zeta White Co, GA	Nov 2020 to Dec 2020	6,200	$107,500.00	Name: David Murphy Title: EM Director Phone: 706-864-9500 Email: dmurphy@whitecounty.net Address: 1241 Helen Hwy Ste 100, Cleveland, GA 30528	Vegetative and C&D Debris Removal
REFERENCE					
2019 Hurricane Dorian Dare County, NC	9/30/2019 to 1/23/2020	111,000	$ 2.05 million	Name: Shanna T. Fullmer Title:Public Works Director Phone: 252-475-5844 Email: shanna@darenc.com Address: 1018 Driftwood Dr. Manteo, NC 27954	Vegetative and C&D Debris Removal
REFERENCE					
2019 Brevard Beach Berm Restoration Brevard Co. FL	10/15/2019 to 4/21/2020	99,841	$ 3.3 million	Name: Mike McGarry Title: Beaches, Boating & Waterways Program Manager Phone: 321-537-1779 Email: mike.mcgarry@brevardfl.com Address: 2725 Judge Fran Jamieson Way Building A, ROOM 219 Viera, FL 32940	Florida shoreline required beach and dune restoration
REFERENCE					
2019 Hurricane Dorian Tyrrell County, NC	10/10/2019 to 12/5/2019	36,070	$648,000.00	Name: David Clegg Title: County Manager Phone: 252-796-1371 Fax: 252-796-1188 Email: dclegg@tyrrellcounty.net Address: 108 S Water Street, Columbia NC 27925	Vegetative and C&D Debris Removal
REFERENCE					
2019 Hurricane Michael Mitchell Co. GA	3/21/2019 to 4/30/2019	43,600	$536,000.00	Name: Clark Harrell Title:County Administrator Phone: 229-276-2672 Email: charrell@crispcounty.com Address: 210 S 7th St., Cordele, GA 31015	Debris & Tree Removal Flood Abatement Environmental Constraints
REFERENCE					
Brevard Beach Berm Restoration	12/4/2017 to 5/30/2018	235,000	$ 7.6 million	Name: Mike McGarry Title: Beaches, Boating & Waterways Program Manager Phone: 321-537-1779 Email: mcgarry@brevardfl.com Address: 2725 Judge Fran Jamieson Way Building A, ROOM 219 Viera, FL 32940	Placed Beach Quality Sand to Restore over 22 miles of Beach
REFERENCE					
2018 Hurricane Florence North Carolina DOT Pamlico Co.&Craven Counties	9/30/2018 to 01/23/2019	150,900	$ 4.3 million	Name: Jeremy Stroud Title: Division 2 Maintenance Engineer Phone: 252-775-6100 Email: jdstroud@ncdot.gov Address: 105 Pactolus Hwy (NC 33) Greenville, NC 27835	Vegetative and C&D Debris Removal
REFERENCE					
2017 Hurricane Irma Macon-Bibb, GA	10/12/2017 to 02/23/2018	97,400	$ 1.9 million	Name: Spencer Hawkins Title: EM Director Phone: 478-832-6301 Email: shawkins@maconbibb.us Address: 700 Poplar St. Macon, GA 31201	Vegetative and C&D Debris Removal
REFERENCE					
				Name: Jeffrey Terry	

Past Project References

Project	Date	Total CY/ Tons	Total Dollar Amount	Contact	Brief Description
2016 Hurricane Matthew South Carolina DOT 4 Counties	10/15/2016 to 03/28/2017	642,000	$ 9.5 million	Title: P.E. SCDOT Phone: 803-737-1291 Email: terryjs@scdot.org Address: 955 Park St. Columbia, SC 29202	Vegetative and C&D Debris Removal
REFERENCE					
2014 Ice Storm Aiken County, SC Aiken, SC - Roads	02/13/2014 to 08/8/2014	1,433,000	$29.8 million	Name: Paul Matthews Title: EMA Director Phone: 803-642-2561 Email: pmatthews@aikencountysc.gov Address: 1930 University PKW Suite 3000 Aiken, SC 29801	Vegetative and C&D Debris Removal
REFERENCE					
2014 Ice Storm Barnwell County, SC SC DOT- Barnwell Co.	02/13/2014 to 07/20/2014	1,000,000	$11.5 million	Name: Roger Riley Title: Director of Emergency Management Phone: 803-541-1001 Email: rriley@barnwellsc.com Address: 57 Wall St. Barnwell, SC 29812	Vegetative and C&D Debris Removal
REFERENCE					
Aiken Co. Facilities, School District, Public Service Authority, Horse Creek water Trail.	02/13/2014 to 08/8/2014	500,000	$6 million	Name: Paul Matthews Title: EMA Director Phone: 803-642-2561 Email: pmatthews@aikencountysc.gov Address: 1930 University PKW Suite 3000 Aiken, SC 29801	Removed and Processed Debris

Disaster Debris

2024-2025 HURRICANE HELENE PROJECT



CLIENT / OWNER

SIMULTANEOUS CONTRACTS WITHIN FOUR STATES（SC, NC, GA, FL AND 35 INDEPENDENT POLITICAL JURISDICTIONS

VALUE

Collected 9,400,000 cubic yards

PROJECT FEATURES

Right of Way Debris Collection
Waterway Debris Removal
Private Property Debris Removal (PPDR)

COMPLETION

2024-2025

PROJECT DESCRIPTION

Right of Way (ROW) Debris Collection



- Collected 9,400,000 cubic yards of debris within 35 jurisdictions.
- Operated within FEMA Public Assistance guidelines.
- Utilized over 530 collection crews.
- Managed 94 Debris Management Sites (DMS).
- Implemented multiple debris processing methods, including air curtain incineration, grinding and mulching, double grinding for horticultural reuse, and conversion into fuel for power plants.
- Employed specialized equipment (Sennebogens) for hazardous tree and limb removal in mountainous terrain in Western North Carolina.
- Removed misplaced sand, silt, and dirt deposits.
- Ensured weekly subcontractor payments, with a payroll exceeding $5 million.
- Executed extensive traffic control (MOT) techniques on high-traffic roadways and challenging mountainous terrain.
- Held weekly status meetings with FEMA and State Emergency Management personnel.

Waterway Debris Removal



- Conducted debris removal across 11 jurisdictions in North Carolina and Georgia.
- Utilized drone technology for FEMA and EHP permitting and the production of programmatic surveys.
- Obtained and managed (ROEs) rights of entry for property adjoining the waterways.
- Deployed specialized equipment, including Sennebogens, skidders, marine equipment, and low-impact mini excavators, particularly in mountainous areas.
- Cleared debris from over 1,200 miles of stream banks, tributaries, and major rivers.
- Managed debris categories including vegetative, construction and demolition materials, vehicles, vessels, and hazardous household waste.
- Operated over 50 DMS (debris management sites) dedicated to waterway debris removal.

Private Property Debris Removal (PPDR)

- Provided PPDR services to several thousand homes across multiple jurisdictions in Western North Carolina.
- Assisted residents unable to move debris from private property to the public ROW by securing Rights of Entry (ROE) agreements.
- Ensured indemnification for local, state, and federal governmental agencies through homeowner agreements.
- Conducted initial property surveys to outline work scope, property boundaries, utility locations, and sewer outlets.
- Utilized low-impact specialized equipment to minimize property damage.



Safety Management

- Led by an experienced safety professional, SDR maintained a rigorous safety agenda.
- Conducted detailed Job Safety Analyses (JSA) before each assignment to assess and mitigate risks.
- Developed specific safety policies and procedures pertaining to removal of tree debris impacting homes and structures.
- Promoted total team involvement with safety as the primary operational priority.

Financing, Bonding, and Management

- Maintained consistent weekly payments to subcontractors despite unpredictable payment schedules from contracting jurisdictions.
- Managed a weekly subcontractor payroll exceeding $5 million.
- Ensured robust cash management strategies.
- Provided 100% Payment and Performance bonding for the estimated contract value.
- Never failed to meet financial obligations, including timely payments to subcontractors and employees.

Contract Summary

- SDR successfully executed large-scale debris management across four states and 35 independent jurisdictions.
- The project encompassed ROW debris collection, waterway debris removal, and private property debris removal.
- Utilized cutting-edge technology and specialized equipment to ensure efficiency and compliance with FEMA guidelines.
- Prioritized safety, financial integrity, and operational excellence throughout the project.
- Delivered results with unwavering commitment to subcontractor support and environmental stewardship

HURRICANE IAN
STATE OF FLORIDA
PRIVATE PROPERTY DEBRIS REMOVAL (PPDR)
LEE COUNTY, FL
DIVISION OF EMERGENCY MANAGEMENT, FL



CLIENT / OWNER

State of Florida; Division of Emergency Management

VALUE

$5,968,692.00
47,414 CY

PROJECT FEATURES

FEMA funding PPDR; TDMS; Titled Property Staging area; multiple waste streams

COMPLETION

Nov 30. 2022- Nov 3. 2023

REFERENCE

Kevin Guthrie
Executive Director
850-298-8250
kevin.guthrie@em.myflorida.com
2555 Shumard Oak Blvd.
Tallahassee, Florida 32399

KEY STAFF ASSIGNED TO PROJECT

Alvie McClaran-Project Manager
Sonny Sims – Project manager

PROJECT DESCRIPTION

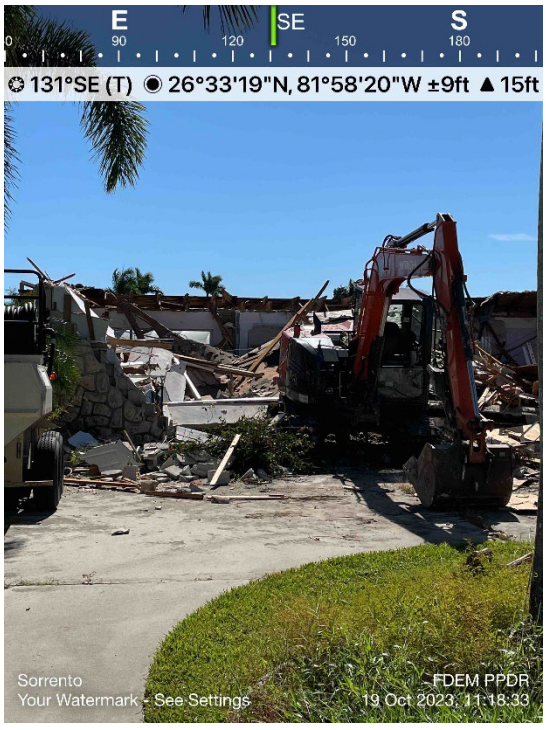
Hurricane Ian made landfall in Southwest Florida producing catastrophic storm surge and wind damage in Lee and Charlotte County, Florida.

SDR was awarded an emergency contract by the State of Florida (Division of Emergency Management) to conduct Private Property Debris Removal in North Fort Myers and the City of Cape Coral. The scope of work entailed woody, vegetative material; construction & demolition material; vessels and other titled property; household hazardous wastes, white goods and structure demolitions.

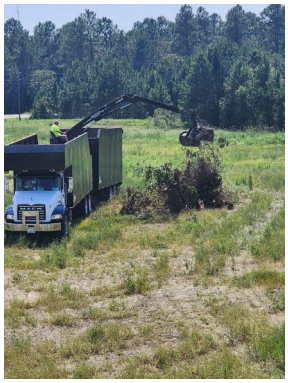
SDR had approximately 520 properties with completed Rights of Entry agreements to assess, develop debris management strategies and remove the debris.

The operation necessitated the removal of 35 Vessels that were “upland”; many of which were perched on lawns, seawalls, docks and against buildings. Vessels were stabilized, hauled, staged (as needed) and after a proper period, crushed and disposed of.

There were 23 properties where total demolitions necessitating SDR to obtain permits, coordinate with utility providers, disconnect utilities, demolish the structure and slabs, load/haul material to the TDMS or final disposal and restore properties per the local building code.



2023 HURRICANE IDALIA
WOODY/VEG, C&D, HHW, WHITE GOODS DEBRIS REMOVAL
DANGEROUS LEANERS/HANGERS/STUMPS
TDMS OPERATIONS



CLIENT / OWNER

Gilchrist County, FL
Brooks County, GA
Clinch County, GA

VALUE

$5,163,535.00
CY: 210,553

PROJECT FEATURES

Debris Removal
Debris Management
FEMA PA Reimbursement

COMPLETION

Sep.1,2023 – Nov. 15, 2023

REFERENCE

Gilchrist County, FL
Ralph Smith/EMD
386.935.5400/Cell 352.317.1076
rsmith@gilchrist.flus
3250 N.U.S. Highway 129
Bell, FL 32619
Brooks County, GA
Jessica J. McKinney/Co. ADMIN
229.560.2967
jmckinney@brookscountyga.gov

KEY STAFF ASSIGNED TO PROJECT

Sonny Sims – Project Manager

PROJECT DESCRIPTION

Hurricane Idalia was a late August, western Caribbean tropical system that threatened the entire western peninsular Florida and the Big Bend Florida. SDR pre-staged Project Managers all along the projected impact area from the Tampa Bay region to Big Bend Florida and Southern Georgia.

Hurricane Idalia made landfall as a Category 3 (Major) hurricane in Big Bend Florida and quickly moved NE through southern GA.

Storm impacts and consequences resulted in home and business damage; some destroyed, many with major damage from high winds and flooding. Extensive tree damage resulted in blocked roadways, electrical distribution and transmission line damage and additional home/business damage.

SDR was in place with our pre-event contract in Gilchrist County, FL and because of past years' training and exercises, we moved seamlessly with the County response and recovery. SDR provided emergency resources to Books County, GA and Clinch County, GA. Crews initially worked to "make safe" the transportation corridors and then begin the task of debris removal and the recovery process.

SDR's Project Managers and Quality Assurance Director established debris removal operations consistent with contractual and FEMA PA requirements. SDR's Quality Assurance Director provided continual information and briefings to senior appointed officials to support the Counties' positioning for FEMA PA reimbursement.

PROJECT HIGHLIGHTS

Throughout this two-month FEMA (PA)-funded debris removal and disposal project, SDR utilized:

- 12 Bucket Trucks
- 14 Self-Loaders (doubles)
- 4 Skidsteers
- 3 Horizontal Grinders



2023 GEORGIA TORNADOES
WOODY/VEG, C&D, HHW, WHITE GOODS DEBRIS REMOVAL
DANGEROUS LEANERS/HANGERS/STUMPS
TDMS OPERATIONS
UTILITY ROW DEBRIS REMOVAL



CLIENT / OWNER

Butts County, GA
Spalding County, GA
City of Griffin, GA

VALUE

$14,617,344.00
CY: 919,527

PROJECT FEATURES

Debris Removal
Debris Management
FEMA PA Reimbursement

COMPLETION

Jan. 18,2023 – Sep. 1, 2023

REFERENCE

Spalding County, GA
Glenn Polk/EMD
770-228-2129
gpolk@spaldingcounty.com
City of Griffin, GA
Mariza Eller/Public Works Director
770-229-6603
meller@cityofgriffin.com

KEY STAFF ASSIGNED TO PROJECT

Chris Johnson – Project manager

PROJECT DESCRIPTION

An early-season tornado outbreak impacted the Southeastern United States on January 12, 2023. The result of a mid-level trough moving through, moisture and the presence of a strong low level jet aided in the development of numerous severe and tornadic thunderstorms. The National Weather Service confirmed 2 Tornados in Spalding County, GA (an EF-3 and an EF-2). The EF-2 hit the northern side of the City of Griffin.

Storm impacts and consequences resulted in tremendous home and business damage; some destroyed, many with major damage. Extensive tree damage resulted in blocked roadways, electrical distribution and transmission line damage and additional home/business damage.

SDR responded immediately to support our pre-event contract in Butts County, GA and provide emergency resources to Spalding County, GA and the City of Griffin, GA. Crews initially worked to “make safe” the transportation corridors and then begin the task of debris removal and the recovery process.

SDR implemented our Daily Incident Action Planning in conjunction with the impacted communities as an important quality control feature to make best use of resources in the impacted areas. We continued with ongoing updates to ensure contractual and FEMA Public Assistance program compliance.

PROJECT HIGHLIGHTS

Throughout this FEMA (PA)-funded debris removal and disposal project, SDR utilized:

- 22 Bucket Trucks
- 28 Self-Loaders
- 12 Skidsteers
- 4 Horizontal Grinders



2021 GEORGIA TORNADOES
WOODY/VEG, C&D, HHW, WHITE GOODS DEBRIS REMOVAL
DANGEROUS LEANERS/HANGERS/STUMPS
TDMS OPERATIONS



CLIENT / OWNER

City of Newnan, Georgia

VALUE

$5,481,300
CY: 388,000

PROJECT FEATURES

Debris Removal
Debris Management
FEMA PA Reimbursement

COMPLETION

Mar. 9, 2021 – Aug. 6, 2021

REFERENCE

City of Newnan, GA
Ray Norton
Public Works Director
morton@cityofnewnan.org
404.606.8140
25 Lagrange St.,
Newnan, GA 30263

KEY STAFF ASSIGNED TO PROJECT

Sonny Sims – Project manager

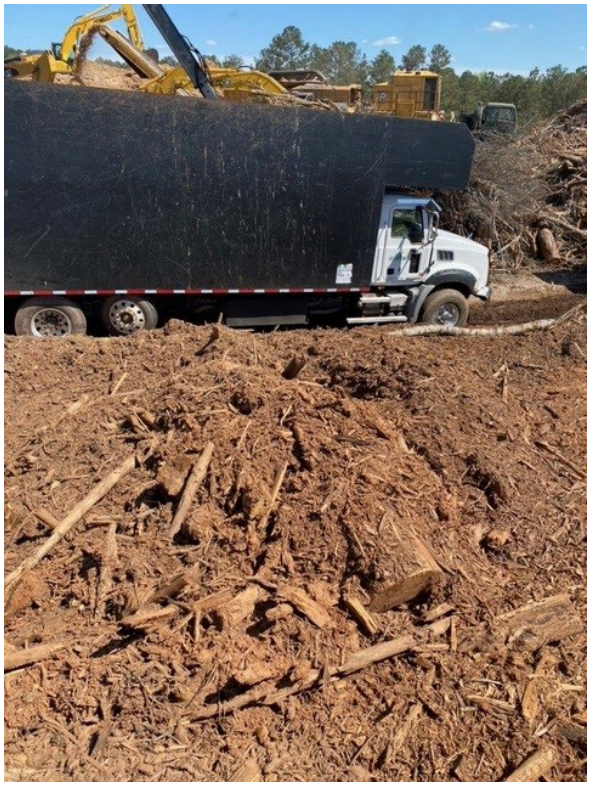
PROJECT DESCRIPTION

Southeastern U.S. tornadoes produced F3 and F4 tornadoes, one of which hit Newnan, Georgia (an Atlanta suburb). The tornado storm system destroyed homes and caused major home and infrastructure damage to over 40% of the community. SDR responded rapidly to support the city of Newnan's disaster response and recovery efforts. Initial emergency clearance efforts were geared toward opening roadways for passage of public safety vehicles and other infrastructure restoration crews. The disaster debris removal was initiated immediately after the emergency phase to start early disaster recovery efforts for the community. SDR's contract with the city of Newnan including disaster debris removal of numerous waste streams (woody, vegetative, C&D, HHW, white goods/appliances, etc.) as well as removal of dangerous leaners, hangers and stumps. Woody, vegetative debris was reduced by grinding and then hauled for beneficial re-use after Georgia tornadoes in 2021.

PROJECT HIGHLIGHTS

Throughout this two-month FEMA (PA)-funded debris removal and disposal project, SDR utilized:

- 14 Bucket Trucks
- 23 Self-Loaders
- 11 Skidsteers
- 2 Horizontal Grinders



Disaster Debris

2021 WINTER STORM URI
DEBRIS REMOVAL
CARTER CO, KY





CLIENT / OWNER

Carter County, KY

VALUE

$ 4,272,400

CY: 135,000

PROJECT FEATURES

Debris Removal (Veg.)
Hazardous Tree Removal
TDMS Mgmt. and Burning
Ash Haul-out
FEMA PA Reimbursement

COMPLETION

Mar. 4, 2021 – Aug. 17, 2021

REFERENCE

Mike Malone
Judge/Executive
Carter Co, KY
cartercountyky@gmail.com
606.474.5366 (work)
300 W. Main St, Ste. 227
Grayson, KY 41143

KEY STAFF ASSIGNED TO PROJECT

Roger Dail – Sr. project manager
Chris Johnson – Sr. project manager

PROJECT DESCRIPTION

A winter storm in southeastern United States caused severe icing conditions in eastern Kentucky. Carter County, along with many other eastern Kentucky counties, found themselves in a disaster situation with iced over roads and crippling ice that brought trees and power lines down.

SDR was immediately put to work to support restoring access to the roadway system and thus support the community's recovery.

SDR assigned a project manager, project superintendents and safety officers and deployed over 107 crews over the life of the project. Crews hauled 135,000 CY of storm debris and removed over 28,000 dangerous leaning trees or hangers.

PROJECT HIGHLIGHTS

Throughout this six-month debris collection and disposal project, SDR utilized:

- 23 Bucket Trucks
- 84 Self-Loaders
- Skidsteer Loaders
- 4 Trackhoes

SECTION G - FEDERAL FORMS

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

CONFLICT OF INTEREST DISCLOSURE FORM

I HEREBY CERTIFY that

1. I *(printed name)* Al McClaran am the *(title)* CEO and the duly authorized representative of the firm of *(Firm Name)* Southern Disaster Recovery, LLC whose address is 93 Sonia Drive, Greer SC 29650, and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting; and,

2. Except as listed below, no employee, officer, or agent of the firm have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; And,

3. This proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

Signature: _____

Printed Name: Al McClaran

Firm Name: Southern Disaster Recovery, LLC

Date: 06/06/2025

Sworn to and described before me this 6th day of June 2025. ~~2003.~~

Personally known _____

OR Produced identification _____ Notary Public - State of South Carolina

_____ My Commission expires 03/25/2035
(Type of Identification)

_____
(Printed, typed or stamped commissioned name of Notary Public)

WILLIAM DODD
My Commission Expires
NOTARY PUBLIC
03/21/2035
STATE OF SOUTH CAROLINA

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that my firm:

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the workplace, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the workplace, no later than five (5) days after such conviction, and requires employees to sign copies of such written statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free workplace through the implementation of the Drug Free Workplace program.
- "As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein".

_____
Authorized Signature

Southern Disaster Recovery, LLC
Company Name

State of: South Carolina

County of: Anderson

Sworn to and subscribed before me this 6th day of June, 2025

Personally known ____ or Produced Identification _____
(Specify Type of Identification)

_____
Signature of Notary

WILLIAM DODD
My Commission Expires
NOTARY PUBLIC
03/21/2035
STATE OF SOUTH CAROLINA

My Commission Expires: 03-21-2035

This document must be completed and returned with your Submittal. Inability or refusal to sign this document will deem your offer non-responsive.

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

DUNS, CCR AND CERTIFICATION REGARDING DEBARMENT FORM

1. **DUNS Number:** The selected contractor must submit their company's Dunn and Bradstreet (DUNS) Number. If the contractor does not presently have a DUNS Number, please go to the following link to obtain a company DUNS Number:

   https://www.dnb.com/get-a-duns-number.html

   A DUNS number can be obtained free of charge to the contractor applicant. The contractor however should request the DUNS Number that is "FREE OF CHARGE".

   Please provide your DUNS Number: 078499137

2. **CCR Number:** The selected contractor must submit their company's Central Contractor Registration System (CCR) Number. If the contractor does not presently have a CCR Number, please go to the following link to obtain a company CCR Number:

   https://www.sam.gov

   Please provide your CCR/CAGE Code Number: 6TXC1

   The System for Award Management (SAM) is an official website of the U.S. government. SAM consolidated the capabilities of CCR/FedEx, ORCA, and EPLS. There is NO cost to use SAM. Register to do business with the U.S. government for free directly from this site.

3. **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AN VOLUNTARY EXCLUSION--LOWER TIER COVERED TRANSACTIONS**

   (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

   Initial here to acknowledge your firm is not currently excluded from participating on Federal contracts as described in paragraph (1): _____

   2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Authorized Signature	93 Sonia Drive Address
Al McClaran / CEO Printed Name & Title	Greer, SC 29650 City, State, Zip Code
Southern Disaster Recovery, LLC Company	06/06/2025 Date

CERTIFICATION REGARDING LOBBYING

The undersigned Al McClaran certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, load, or cooperative agreement, the undersigned shall complete and submit Standard Form● LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was used when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Contractor certified or affirms that the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understand and agrees that the provisions of 31 U.S.C. Sec. 3801 et seq., apply to this certification and disclosure, if any.

_____ Signature of Contractor's Authorized Official

Al McClaran / CEO
_____ Name and Title of Authorized Official

REQUIRED CLAUSES FROM FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)

The Federal Emergency Management Agency (FEMA) requires that the following terms and conditions be incorporated in this solicitation and subsequent contract. By submitting a Proposal in response to this solicitation, the vendor acknowledges and agrees to adhere to the specific requirements of these clauses.

ACCESS TO RECORDS

The following access to records requirements apply to the contract:

1. The contractor agrees to provide the City of Edgewood, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representative's access to any books, documents, papers, and records of the Contractor which are directly pertinent to the contract for the purposes of making audits, examinations, excerpts, and transcriptions.

2. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

3. The contractor agrees to provide the FEMA Administrator or his authorized representatives' access to construction or other work sites pertaining to the work being completed under the contract.

BYRD ANTI-LOBBYING AMENDMENT, 31 U.S.C. § 1352 (AS AMENDED)

Contractors who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non- Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

CERTIFICATION REGARDING LOBBYING

The vendor must complete and sign the Certification Regarding Lobbying on page 41 of this solicitation.

CERTIFICATION REGARDING USE OF CONTRACT FUNDS FOR LOBBYING

(Applicable to all Federal-aid construction contracts and to all related subcontracts which exceed $100,000 - 49 CFR 20)

1. The prospective participant certifies, by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

   a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

   b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

   c. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

2. The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier subcontracts, which exceed $100,000 and that all such recipients shall certify and disclose accordingly.

CLEAN AIR ACT AND THE FEDERAL WATER POLLUTION CONTROL ACT

Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387), and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

COMPLIANCE WITH FEDERAL LAW, REGULATIONS AND EXECUTIVE ORDERS

This is an acknowledgement that FEMA financial assistance will be used to fund the contract only. The contractor will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures and directives.

CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

1. Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-halftimes the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. **Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of $10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

3. **Withholding for unpaid wages and liquidated damages**. The City of Edgewood shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

4. **Subcontracts.** The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section."

DEBARMENT AND SUSPENSION

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion.

Federal money will be used or may potentially be used to pay for all or part of the work under the contract, therefore the vendor must certify the following, as required by the regulations implementing Executive Order 12549. Contractor's certification is a material representation upon which the contract award was based.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.

4. The terms *covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and Coverage's sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this response that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 C.F.R. 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

DHS SEAL, LOGOS AND FLAGS

The contractor shall not use the DHS seals, logos, crests or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: *Provided,* however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

NO OBLIGATION BY FEDERAL GOVERNMENT

The Federal Government is not a party to the contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor or any other party pertaining to any matter resulting from the contract.

PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS

The contractor acknowledges that 31 U.S.C. Chapter 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to the contract.

PROCUREMENT OF RECOVERED MATERIALS

In the performance of the contract, the Contractor shall make maximum use of products containing recovered materials that are EPA- designated items unless the product cannot be acquired:

a. Competitively within a timeframe providing for compliance with the contract performance schedule;
b. Meeting contract performance requirements; or
c. At a reasonable price.

Information about this requirement is available at EPA's Comprehensive Procurement Guidelines web site, http://www.epa.gov/cpg/. The list of EPA-designate items is available at http://www.epa.gov/cpg/products.htm."

SECTION H - ADDENDA

CITY OF
EDGEWOOD
FOUNDED 1924

Questions regarding RFP #2025-CH-01

Addendum #1

Subject 1: On page 34 (Employee List Form) and page 36 (Equipment List) of the RFP document, the text within the forms references "RFP# 19-0003" when referring to the Scope of Services. Both pages are attached for quick reference

Question 1: Could you please clarify if these Employee List and Equipment List forms are indeed intended for submission as part of our response to **RFP #2025-CH-01**, and if the reference to "*RFP# 19-0003*" within the forms is a typographical error?

Response 1: RFP #2025-CH-01 is correct. *RFP# 19-0003* is a typographical error that was missed when updating the RFP for this year.

Subject 2: regarding page 42-46, **Attachment 10: Federal Clauses**, there is no designated space for contractor acknowledgement and signature. Per Section G. of the Technical Proposal, the contractor must complete and include all forms included in Attachments 7 through 10 of this RFP.

Question 2: Shall the contractor initial each page or sign on page 46? Please advise the preferred form of acknowledgement.

Response 2 The signature should be provided on page 41.

"The Contractor certified or affirms that the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understand and agrees that the provisions of 31 U.S.C. Sec. 3801 et seq., apply to this certification and disclosure, if any.

_____ Signature of Contractor's Authorized Official

_____ Name and Title of Authorized Official"

Al McClaran, CEO

06/09/2025

SECTION I - PROOF OF INSURANCE

Client#: 1588397 15SOUTHDIS1

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: SC Certificate	
McGriff, a MMA LLC Company 47 Airpark Court (29607) P.O. Box 27149 Greenville, SC 29616-2149	PHONE (A/C, No, Ext): 864 297-4444	FAX (A/C, No):
	E-MAIL ADDRESS: sccertificate@mcgriff.com	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Westchester Surplus Lines Insurance	10172
INSURER B : Old Republic Insurance Company	24147
INSURER C : Selective Insurance Company of SC	19259
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Southern Disaster Recovery LLC
93 Sonia Drive
Greer, SC 29650

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			G47407497003	06/01/2025	06/01/2026	EACH OCCURRENCE	$1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$100,000
							MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$2,000,000
	OTHER:							$
C	AUTOMOBILE LIABILITY			S2030879	06/05/2025	09/03/2025	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	UMBRELLA LIAB X OCCUR			G47407503003	06/01/2025	06/01/2026	EACH OCCURRENCE	$5,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$5,000,000
	DED X RETENTION $10000							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N: Y	N / A	MWC31205225	01/01/2025	01/01/2026	X PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000
A	Contractors Pollution			G47407497003	06/01/2025	06/01/2026	1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

** Workers Comp Information **
USLH; Other States Coverage

This certificate is for bidding purposes only. When/If the contract is awarded, we can issue with the specific certificate holder information listed.

CERTIFICATE HOLDER

Southern Disaster Recovery LLC
93 Sonia Dr
Greer, SC 29650

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Chandler O. Griffith

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SECTION J - LITIGATION

LITIGATION SUMMARY

Southern Disaster Recovery (SDR) takes pride in completing the projects with which we are involved with the highest level of professionalism and integrity. We hold our subcontractors and our staff to a high standard of excellence. Because of the pre-planning put into every protocol and process we employ, the entities to which we are contracted expect and experience final outcomes that are both satisfactory and economically beneficial.

Southern Disaster Recovery can confidently state that our projects are completed safely, on time, and without consequential legal ramifications.

SDR can proudly attest:

- Within the last ten years, SDR has only been in one legal matter with a client. The contractual dispute with the client resulted in SDR filing a lawsuit for payment on the completed project and the client counter-filing a lawsuit against SDR.
    - SDR completed work to remove storm debris along a waterway. The work was closely monitored and documented by a 3rd party monitoring firm acting as the Owner's agent.
    - Lawsuit status: Closed. SDR was paid in full.
        - Prior to the trial, the client dropped its counterclaims against SDR but filed a municipal infraction against SDR.
        - The municipal infraction has been resolved through an immaterial settlement agreement resulting in the filing of a dismissal of the municipal infraction.
        - Cost to the bidder was attorney's fees and company time/travel costs estimated at $350,000.00
- SDR is not currently debarred, nor has ever been debarred from doing a State's or FEMA funded work.
- SDR has no license sanctions.
- Within the last ten years, SDR has never had any contract terminations.

Our highest priority is to provide the necessary resources for your community's full physical and economic recovery.

SECTION K - FINANCIAL STABILITY

February 21, 2025

To Whom It May Concern:

SDR's 2024 Reviewed Financial statements are available upon request.

During its twelve-year history, SDR has maintained all deposit accounts and loan obligations with no exceptions. SDR has established a strong relationship with HomeTrust Bank and has partnered with Disaster Relief Strategies to provide a high level of financing for project needs.

SDR has the financial strength to mobilize, manage, sustain, and finance multimillion-dollar projects without interference or a slow-down in the work. In fact, due to SDR's financial strength and strong banking relationships, **in 2021 SDR funded a disaster debris removal project exceeding $18 million for over 275 days before any progress payments were received**. During this time SDR's crews worked until the project was complete with no interruption to the debris removal efforts, and SDR paid all its financial obligations on time.

SDR has the financial capacity to respond to a disaster debris removal project of any size.

Sincerely,

Jon D. Jezowski
Controller
Office: 864-469-9776
Fax: 864-469-9642
93 Sonia Drive, Greer SC 29650



World Wide Bonding Agency
2846 William Street, Buffalo, NY 14227
888- 681-7685 Fax 681-7683
Wwbagency.com

03/13/2025

Southern Disaster Recovery, LLC.
93 Sonia Drive
Greer, SC 29650

ATTN: Bond Capability Letter

Please let this letter serve as confirmation that Southern Disaster Recovery, LLC has surety bond capacity of $100,000,000 aggregate job limit with Markel Insurance Company.

Our final decision will be based upon satisfactory review of contract documents, evidence of financing for the work and our overall financial review of Southern Disaster Recovery, LLC at the time the bonds are required.

Southern Disaster Recovery, LLC has continually demonstrated the ability to deliver projects on time and within budget. We have the utmost confidence in their management and project delivery; thereby, highly recommend Southern Disaster Recovery, LLC

This is neither consent of surety nor a bid bond and we assume no liability to you or any other third party if for any reason we decline to execute a bond for Southern Disaster Recovery, LLC. This letter is not to be used as a prequalification factor for any type of subcontractor default insurance.

If you have any questions regarding this account, please do not hesitate to call (888) 681-7685.

Sincerely,

Gary Cardinale, President / Attorney-In-Fact Markel Insurance Company
World Wide Bonding Agency
Cell Phone: (716)-583-3968
PH: 888-681-7685 - Fax: 716-681-7683
gary@wwbagency.com

HomeTrust Bank

February 21, 2025

To Whom it May Concern:

Southern Disaster Recovery, LLC established an active banking relationship with HomeTrust Bank in November 2023, consisting of a corporate deposit account with low-7 figures, a secured line of credit in the amount of mid-8 figures, and other banking services.

All accounts are in good standing and are managed in a full satisfactory manner.

If you need additional information, please contact me.

Sincerely,

Robert Moore

Robert Moore
Senior Vice President
Senior Commercial Relationship Manager
HomeTrust Bank
499 Woodruff Rd
Greenville, SC 29607
(864) 680-7450

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Southern Disaster Recovery, LLC

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☑ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . S

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) _____

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.
93 Sonia Dr

6 City, state, and ZIP code
Greer, SC 29650-4540

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] – [ ][ ] – [ ][ ][ ][ ]

or

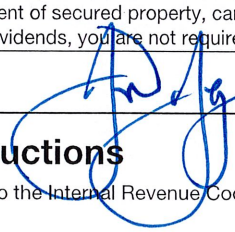
Employer identification number
4 5 – 5 3 1 2 4 0 0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person**  **Date** 01/09/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Price Proposal Response
RFP #2025-CH-01
EMERGENCY DEBRIS REMOVAL SERVICES

Submitted to:
City of Edgewood, FL
405 Bagshaw Way
Edgewood, FL 32809

Due Date: June 9, 2025, at 11:00 a.m.



Submitted by:
Southern Disaster Recovery, LLC
93 Sonia Drive | Greer, SC 29650
POC: Al McClaran | Founder/CEO
864-469-9776 | al@gosdr.com

PRICING SECTION

Cut and Toss/Clearing Roadways/Hauling from ROM to OMS - Equipment includes Operator

Equipment /Personnel	Unit	Unit Price
Crew (3 Person - Including Equipment Operator, Labors w/chainsaws)	Hour	$225.00
5-14 CY Dump Truck	Hour	**$105.00**
14-24 CY Dump Truck	Hour	**$117.00**
Larger Than 24 CY Dump /Transport Truck	Hour	**$132.00**
Skid Steer / Front Loader	Hour	**$108.00**
Grapple Truck	Hour	**$210.00**
35-50 Foot Aerial Lift / Bucket Truck	Hour	**$173.00**
Rubber Tire Backhoe	Hour	**$96.00**
Traffic Control	Hour	**$72.00**
Operator w/ Chainsaw	Hour	**$43.00**
Chipper	Hour	**$78.00**
Other Appropriate Equipment/Crane	Hour	**$295.00**

Debris Removal (Other) **> 50 foot Aerial Lift/Bucket Truck Hourly $210.00**

Services	Unit	Unit Price
Debris Removal from ROW to City DMS	Cubic Yard	**$9.25**
Debris Removal from Temporary City DMS to Contractor Managed DMS	Cubic Yard	**$9.25**
Debris Removal from ROW to Contractor Managed DMS	Cubic Yard	**$10.95**
Final Disposal/Grinding/Chipping	Cubic Yard	**$4.75**
Stump Grinding	0-24"	**$125.00**
Stump Grinding	25" - 48"	**$375.00**
Stump Grinding	Greater Than 49"	**$610.00**
Leaning Trees/Hangers	Hour	**Hourly rate schedule above**
Other Appropriate		

By Signing this Proposal, the Vendor Attests and Certifies that:

- It satisfies all legal requirements (as an entity) to do business with the City.
- The undersigned vendor acknowledges that award of a contract may be contingent upon a determination by the City that the vendor has the capacity and capability to successfully perform the contract.
- The vendor hereby certifies that it understands all requirements of this solicitation, and that the undersigned individual is duly authorized to execute this proposal document and any contracts or other transactions required by award of this solicitation.

Purchasing Agreements with Other Government Agencies

This section is optional and will not affect contract award. If the City awarded you the proposed contract, would you sell under the same terms and conditions, for the same price, to other governmental agencies in the State of Florida? Each governmental agency desiring to accept to utilize the contract will be responsible for its own purchases and will be liable only for materials or services ordered and received by it. Yes ☐ No ☒ (Check one)

Certification Regarding Felony Conviction

Has any officer, director, or an executive performing equivalent duties, of the bidding entity been convicted of a felony during the past ten (10) years? Yes ☐ No ☒ (Check one)

Conflict of Interest Disclosure Certification

Except as listed below, no employee, officer, or agent of the firm has any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and, this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.

Certification Regarding Background Checks

Under any City contract that involves vendor or subcontractor personnel working in proximity to minors, the vendor hereby confirms that any personnel so employed will have successfully completed an initial, and subsequent annual, Certified Background Check, completed by the vendor at no additional cost to the City. The City retains the right to request and review any associated records with or without cause, and to require replacement of any vendor employee found in violation of this requirement. Vendor shall indemnify the City in full for any adverse act of any such personnel in this regard. **Additional requirements may apply in this regard as included within any specific contract award.** ☐ Yes ☐ No

DUNS Number (Insert if this action involves a federal funded project): 078499137

General Vendor Information and Proposal Signature:			
Firm Name:	Southern Disaster Recovery, LLC		
Street Address:	93 Sonia Drive, Greer SC 29650		
Mailing Address (if different):			
Telephone No.:	864-469-9776	Fax No.: 864-469-9642	E-mail: al@gosdr.com
FEIN No.	45 - 5312400	Prompt Payment Terms: — % ___	days, net 45
Signature:	AlMc	Date:	06/06/2025
Print Name:	Al McClaran	Title:	CEO



Emergency Debris Removal Services

Issued by:
City of Edgewood

Date:
6/9/2025

Solicitation No. RFP #2025-CH-01

Offeror's name, address, telephone, and facsimile numbers:
Looks Great Services of MS, Inc.
1501 Highway 13 North
Columbia, MS 39429
Telephone: 601-736-0037
Fax: 601-736-1924
www.looksgreatservices.com

Extent of Agreement with Terms:
By fact of signature contained herein, Looks Great Services of Mississippi, Inc. agrees to the extent of the agreement with all terms, conditions and provisions included in the solicitation and agrees to furnish any or all items upon which prices are offered at the price set opposite each item. The proposal is in all respects fair and in good faith without collusion or fraud.

Authorized signatures:

Contractor's DUNS Number: 05-769-6240

WBENC WOSB Number: WOSB210490

This proposal includes data that shall not be disclosed outside the City and shall not be duplicated, used, or disclosed--in whole or in part--for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of-or in connection with-the submission of this data, the City shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit the City's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained on every page of this proposal; and use or disclosure of data contained on this sheet is subject to the restrictions on this, the title page of this proposal.

Persons authorized to negotiate on the offeror's behalf:

Yolanda Agoglia
President
Looks Great Services of MS, inc.

Kristian Agoglia
Vice President
Looks Great Services of MS, inc.

Persons authorized as point of contact:

Sean Hunt
Executive Vice President
Looks Great Services of MS, inc.
Tel: 901-910-8560
Fax: 601-736-1924
seanhunt@looksgreatservices.com

Adam Ham
Regional Sales Director
Looks Great Services of MS, inc.
Tel: 601-303-2227
Fax: 601-736-1924
adamham@looksgreatservices.com



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Letter of Transmittal

June 6, 2025

RE: Emergency Debris Removal Services

Dear City of Edgewood:

Enclosed you will find the proposal for Looks Great Services of MS, Inc. (LGS). This response provides a concise, but detailed look at LGS and its debris operation experience and performance.

Due to the potential of severe weather in your City numerous homes, roads, and businesses could be affected. The scope of work will vary and LGS will continue to work with the City to ensure that all items in the scope of work are handled in the most efficient way as to reduce the impact to the City's residents. LGS will make it a top priority to continue to complete the work in a timely manner and in accordance with all local, state, and federal regulations. LGS remains committed to providing all necessary resources needed to perform the scope of work as per the specifications. LGS is also committed to maintaining any applicable licenses or certifications necessary. This proposal is in all respects fair and in good faith without collusion or fraud.

LGS has a solid background and by submission of this proposal confirms that it has not performed substandard work. LGS has 20 years of experience in helping places like the City of Edgewood recover from disasters. Having managed more than 200 contracts across the Eastern United States and Puerto Rico, LGS is adept in assembling successful recovery teams. In addition to LGS' management team, an extensive cadre of local and national subcontractors, who are prequalified with LGS, are available to respond to the needs of the City.

LGS understands the importance of having a knowledgeable team that is familiar with FEMA regulations and is adaptable to all requirements specified by the City. LGS will appoint dedicated team members to work with the City to provide technical assistance, operational methodology, and quality control. In addition, LGS management will oversee the DBE/MBE subcontractor utilization, local landfill coordination, and that environmental concerns and safety compliance remain a top priority.

LGS meets or exceeds licensing and insurance requirements needed for these types of projects. Specifically, LGS has an aggregate of 100 million dollars in liability coverage and a 2-million-dollar environmental pollution policy. For convenience, a certificate of insurance has been included in this proposal.

Looks Great Services takes great pride in the services it provides and looks forward to getting the opportunity to continue working with the City of Edgewood and provide the same outstanding services.

Sincerely,

Kristian Agoglia
Vice President
Looks Great Services of MS, Inc.

Tab 1 – Bid Documents

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

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At the date and time specified above, all proposals that have been received in a timely manner will be opened, recorded, and accepted for consideration. The names of the vendors submitting proposals will be read aloud and recorded. The proposals will be available for inspection during normal business hours in the City of Edgewood Administration Offices thirty (30) calendar days after the due date or as otherwise allowed under Florida Statutes. When countersigned by an authorized City representative, this document and any specifically identified attachments may form the contract document binding the parties to all performance specified in this solicitation.

Vendors shall complete and return the entirety of this RFP, and attach all other information requested in this RFP (see Provision 1.13). Failure to sign the proposal response, or to submit the proposal response by the specified time and date, may be cause for rejection of the proposal.

VENDOR IDENTIFICATION

Company Name: Looks Great Services of MS, Inc. **Phone:** 601-736-0037

Email Address: bids@looksgreatservices.com

Contact Person: Kristian Agoglia

SECTION IV – PRICING/CERTIFICATIONS/SIGNATURES

NOTES:

- When purchasing on a direct basis, the City of Edgewood is exempt from all taxes (Federal, State, Local). A Tax Exemption Certificate will be furnished upon request for such purchases. **However, the vendor will be responsible for payment of taxes on all materials purchased by the vendor for incorporation into the project (see provision 3.8 for further detail).**
- The vendor shall not alter or amend any of the information (including, but not limited to stated units of measure, item description, or quantity) stated in the Pricing Section. If any quantities are stated in the pricing section as being "estimated" quantities, vendors are advised to review the "Estimated Quantities" clause contained in Section 3 of this solicitation.
- Any bid containing a modifying or "escalator" clause not specifically allowed for under the solicitation will not be considered.
- Unit prices will govern for all services priced on that basis as requested under this solicitation.
- All pricing will be FOB Destination unless otherwise specified in this solicitation document.
- All pricing submitted will remain valid for a ninety (90) day period. By signing and submitting a response to this solicitation, the vendor has specifically agreed to this condition.
- **If the vendor has questions regarding the applicability of Chapter 119, Florida Statutes, to the vendor's duty to provide public records relating to the contract, contact the custodian of public records via the individual designated in provision 1.2 of this solicitation.**

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: Complete Part I or Part II, whichever applies

Part I:
The vendor must list below the dates of issue for each addendum received in connection with this RFP: Addendum #1, Dated: _____ Addendum #2, Dated: _____ Addendum #3, Dated: _____ Addendum #4, Dated:
Part II:
■ No Addendum was received in connection with this RFP.

PRICING SECTION

Cut and Toss/Clearing Roadways/Hauling from ROM to OMS - Equipment includes Operator

Equipment /Personnel	Unit	Unit Price
Crew (3 Person - Including Equipment Operator, Labors w/chainsaws)	Hour	$365.00
5-14 CY Dump Truck	Hour	$75.00
14-24 CY Dump Truck	Hour	$80.00
Larger Than 24 CY Dump /Transport Truck	Hour	$90.00
Skid Steer / Front Loader	Hour	$130.00
Grapple Truck	Hour	$260.00
35-50 Foot Aerial Lift / Bucket Truck	Hour	$195.00
Rubber Tire Backhoe	Hour	$135.00
Traffic Control	Hour	$45.00
Operator w/ Chainsaw	Hour	$55.00
Chipper	Hour	$200.00
Other Appropriate Equipment	Hour	

Debris Removal (Other)

Services	Unit	Unit Price
Debris Removal from ROW to City DMS	Cubic Yard	$8.15
Debris Removal from Temporary City DMS to Contractor Managed DMS	Cubic Yard	$8.15
Debris Removal from ROW to Contractor Managed DMS	Cubic Yard	$9.25
Final Disposal/Grinding/Chipping	Cubic Yard	$4.00
Stump Grinding	0-24"	$135.00
Stump Grinding	25" - 48"	$345.00
Stump Grinding	Greater Than 49"	$450.00
Leaning Trees/Hangers	Hour	$265.00
Other Appropriate		

By Signing this Proposal, the Vendor Attests and Certifies that:

- It satisfies all legal requirements (as an entity) to do business with the City.
- The undersigned vendor acknowledges that award of a contract may be contingent upon a determination by the City that the vendor has the capacity and capability to successfully perform the contract.
- The vendor hereby certifies that it understands all requirements of this solicitation, and that the undersigned individual is duly authorized to execute this proposal document and any contracts or other transactions required by award of this solicitation.

Purchasing Agreements with Other Government Agencies

This section is optional and will not affect contract award. If the City awarded you the proposed contract, would you sell under the same terms and conditions, for the same price, to other governmental agencies in the State of Florida? Each governmental agency desiring to accept to utilize the contract will be responsible for its own purchases and will be liable only for materials or services ordered and received by it.

☑ Yes ☐ No (Check one)

Certification Regarding Felony Conviction

Has any officer, director, or an executive performing equivalent duties, of the bidding entity been convicted of a felony during the past ten (10) years?

☐ Yes ☑ No (Check one)

Conflict of Interest Disclosure Certification

Except as listed below, no employee, officer, or agent of the firm has any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and, this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.

Certification Regarding Background Checks

Under any City contract that involves vendor or subcontractor personnel working in proximity to minors, the vendor hereby confirms that any personnel so employed will have successfully completed an initial, and subsequent annual, Certified Background Check, completed by the vendor at no additional cost to the City. The City retains the right to request and review any associated records with or without cause, and to require replacement of any vendor employee found in violation of this requirement. Vendor shall indemnify the City in full for any adverse act of any such personnel in this regard**. Additional requirements may apply in this regard as included within any specific contract award.** ■ Yes ☐ No

DUNS Number (Insert if this action involves a federal funded project): 05-769-6240

General Vendor Information and Proposal Signature:			
Firm Name:	Looks Great Services of MS, Inc.		
Street Address:	1501 Highway 13 North, Columbia, MS 39429		
Mailing Address (if different):			
Telephone No.: 601-736-0037	Fax No.: 601-736-1924	E-mail:	bids@looksgreatservices.com
FEIN No. 27 - 4125328	Prompt Payment Terms: 0 % ___ days, net 30		
Signature:	Date: 6/5/25		
Print Name: Kristian Agoglia	Title: Vice President		

SECTION V – ATTACHMENTS

The following documents are attached

Attachment 1: Vendor Profile Form

Attachment 2: Employee List Form

Attachment 3: Disclosure of Subcontractors Form

Attachment 4: Equipment List Form

Attachment 5: References Form

Attachment 6: Conflict of Interest Disclosure Form

Attachment 7: Drug Free Workplace Certificate

Attachment 8: DUNS, CCR and Certification Regarding Debarment Form

Attachment 9: Certification Regarding Lobbying Form

Attachment 10: Federal Clauses

Attachment 11: Template Contract

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

VENDOR PROFILE FORM

Vendor (Company) Name: Looks Great Services of MS, Inc.	F. E. I. N. or SS Number: 27-4125328
Mailing Address: 1501 Highway 13 North	Street Address: 1501 Highway 13 North
City, State, Zip: Columbia, MS 39429	City, State, Zip: Columbia, MS 39429
Type of Entity: *(Circle one)* (Corporation) Partnership Proprietorship Joint Venture	*I hereby certify that this form is a statement of facts.* X _____ Authorized Signature (Manual) Kristian Agoglia Typed or Printed Name: Vice President Title:
Incorporated in the State of: Mississippi Year: 2010	
Telephone Number: (601) 736-0037	
Fax Number: (601) 736-1924	
Email contact info: bids@looksgreatservices.com	

EMPLOYEE LIST FORM

The following employees are employed and available to complete the Scope of Services for RFP# 19-0003

JOB DESCRIPTION	QUANTITY	YEARS OF EXPERENCE	SPECIALIZED CERTIFICATIONS (Please list)
Certified Arborist (s)	10	15 + Years	ISA Certified
Foreman / Lead (s)	50	15 + Years	OSHA 8 & OSHA 10, EHAP
Bucket Operator (s)	70	15 + Years	OSHA 8 & OSHA 10, EHAP
Climber (s)	50	15 + Years	OSHA 8 & OSHA 10, EHAP
Grounds Person (s)	60	15 + Years	OSHA 8 & OSHA 10, EHAP
Laborer (s)	60	15 + Years	OSHA 8 & OSHA 10, EHAP
Supervisor (s)	15	15 + Years	OSHA 8 & OSHA 10, EHAP
MOT Certification (s)	20	15 + Years	OSHA 8 & OSHA 10, EHAP

DISCLOSURE OF SUBCONTRACTORS AND SUPPLIERS FORM

Company	Michael Tree and Loader Service, LLC.
Address	3800 KNIGHT ARNOLD RD
City, State, ZIP	MEMPHIS, TN 38118
Contact Person	Micheal Potts
Telephone	901-401-1151
Type of Service	Tree Removal, Debris Removal and Reduction, Debris Hauling.
Comments:	

Company	Woodpecker Tree Service, LLC
Address	11316 DOVE RIDGE RD
City, State, ZIP	HANNIBAL, MO 63401
Contact Person	Josh Culp
Telephone	678-756-4480
Type of Service	Tree Removal, Debris Removal and Reduction.
Comments:	

Company	Ocala Crane, LLC
Address	231 NE 11th st
City, State, ZIP	Ocala, FL 34470
Contact Person	Josh Sanders
Telephone	352-622-2444
Type of Service	Crane Services
Comments:	

EQUIPMENT LIST

The following equipment shall be utilized to complete the Scope of Services for RFP #19-0003 (include type & quantity of grinders, saws, chipper, skid steer/front loaders, grapple truck, dump truck, flatbed truck, etc.). All equipment safety devices are to be properly maintained and meet all OSHA standards at all times while the equipment is in use.

QTY	ITEM DESCRIPTION	MAKE	MODEL	YEAR	CONDITION Exc./Good/Poor
105	Bucket Truck	Varies	Varies	Varies	Enx. / Good
27	Skid Steer	Varies	Varies	Varies	Enx. / Good
41	Grapple Truck	Varies	Varies	Varies	Enx. / Good
64	Chipper Truck	Varies	Varies	Varies	Enx. / Good
49	Chipper	Varies	Varies	Varies	Enx. / Good
4	Stump Grinder	Varies	Varies	Varies	Enx. / Good
72	Crew Truck	Varies	Varies	Varies	Enx. / Good
68	Foreman Truck	Varies	Varies	Varies	Enx. / Good
11	Dump Truck	Varies	Varies	Varies	Enx. / Good

Indicate by asterisk (*) equipment Bidder intends to purchase in order to perform the work, is awarded.

REFERENCES FORM

Agency	Toombs County, Georgia
Address	PO Box 112
City,State,ZIP	Lyons, GA 30436
Contact Person	John Jones - County Administrator
Telephone	912-526-3311
Dates of Service	September 2024 - April 2025
Type of Service	Hurricane Helene Debris Reduction and Removal, Hazardous Tree and Limb Removal
Comments:	

Agency	City of Rogers, Arkansas
Address	301 W Chestnut Street
City,State,ZIP	Rogers, AR 72756
Contact Person	Jennifer Turner – Grant Administrator
Telephone	479-631-2767
Dates of Service	May 2024 – September 2024
Type of Service	Tornado Debris Reduction and Removal, Hazardous Tree and Limb Removal
Comments:	

Agency	City of Wynne, Arkansas
Address	206 S Falls Blvd
City,State,ZIP	Wynne, AR 72396
Contact Person	Jennifer Hobbs - Mayor
Telephone	870-238-0027
Dates of Service	April 2023 – June 2023
Type of Service	EF-3 Tornado Debris Reduction and Removal, Hazardous Tree and Limb Removal
Comments:	

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

CONFLICT OF INTEREST DISCLOSURE FORM

I HEREBY CERTIFY that

1. I *(printed name)* Kristian Agoglia, am the *(title)* Vice President and the duly authorized representative of the firm of *(Firm Name)* Looks Great Services of MS, Inc. whose address is 1501 Highway 13 North Columbia, MS 39429, and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting; and,

2. Except as listed below, no employee, officer, or agent of the firm have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; And,

3. This proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

Signature: _____

Printed Name: Kristian Agoglia

Firm Name: Looks Great Services of MS, Inc.

Date: 6/5/25

Sworn to and described before me this 5 day of June. 2025.

Personally known X

OR Produced identification _____ Notary Public - State of Mississippi

_____ My Commission expires 5/9/28

(Type of Identification)

Paul Pickett

(Printed, typed or stamped commissioned name of Notary Public)

STATE OF MISSISSIPPI NOTARY PUBLIC ID# 471756 PAUL PICKETT Commission Expires May 9, 2028 LAMAR COUNTY

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that my firm:

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the workplace, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the workplace, no later than five (5) days after such conviction, and requires employees to sign copies of such written statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free workplace through the implementation of the Drug Free Workplace program.
- "As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein".

_____
Authorized Signature

Looks Great Services of MS, Inc.
Company Name

State of: Mississippi

County of: Lamar

Sworn to and subscribed before me this 5 day of June, 20 25

Personally known X or Produced Identification _____
(Specify Type of Identification)

_____
Signature of Notary

My Commission Expires: 5/9/25

STATE OF MISSISSIPPI NOTARY PUBLIC ID# 471756 PAUL PICKETT Commission Expires May 9, 2028 LAMAR COUNTY

This document must be completed and returned with your Submittal. Inability or refusal to sign this document will deem your offer non-responsive.

DUNS, CCR AND CERTIFICATION REGARDING DEBARMENT FORM

1. **DUNS Number:** The selected contractor must submit their company's Dunn and Bradstreet (DUNS) Number. If the contractor does not presently have a DUNS Number, please go to the following link to obtain a company DUNS Number:

   https://www.dnb.com/get-a-duns-number.html

   A DUNS number can be obtained free of charge to the contractor applicant. The contractor however should request the DUNS Number that is "FREE OF CHARGE".

   Please provide your DUNS Number: 05-769-6240

2. **CCR Number:** The selected contractor must submit their company's Central Contractor Registration System (CCR) Number. If the contractor does not presently have a CCR Number, please go to the following link to obtain a company CCR Number:

   https://www.sam.gov

   Please provide your CCR/CAGE Code Number: 7BBY3

   The System for Award Management (SAM) is an official website of the U.S. government. SAM consolidated the capabilities of CCR/FedEx, ORCA, and EPLS. There is NO cost to use SAM. Register to do business with the U.S. government for free directly from this site.

3. **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AN VOLUNTARY EXCLUSION--LOWER TIER COVERED TRANSACTIONS**

   (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

   Initial here to acknowledge your firm is not currently excluded from participating on Federal contracts as described in paragraph (1): _____

   2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Authorized Signature	1501 highway 13 North Address
Kristian Agoglia, Vice President Printed Name & Title	Columbia, MS 39429 City, State, Zip Code
Looks Great Services of MS, Inc. Company	6/5/25 Date

CERTIFICATION REGARDING LOBBYING

The undersigned Kristian Agoglia certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, load, or cooperative agreement, the undersigned shall complete and submit Standard Form● LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was used when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Contractor certified or affirms that the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understand and agrees that the provisions of 31 U.S.C. Sec. 3801 et seq., apply to this certification and disclosure, if any.

 Signature of Contractor's Authorized Official

Kristian Agoglia, Vice President Name and Title of Authorized Official

REQUIRED CLAUSES FROM FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)

The Federal Emergency Management Agency (FEMA) requires that the following terms and conditions be incorporated in this solicitation and subsequent contract. By submitting a Proposal in response to this solicitation, the vendor acknowledges and agrees to adhere to the specific requirements of these clauses.

ACCESS TO RECORDS

The following access to records requirements apply to the contract:

1. The contractor agrees to provide the City of Edgewood, the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representative's access to any books, documents, papers, and records of the Contractor which are directly pertinent to the contract for the purposes of making audits, examinations, excerpts, and transcriptions.

2. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

3. The contractor agrees to provide the FEMA Administrator or his authorized representatives' access to construction or other work sites pertaining to the work being completed under the contract.

BYRD ANTI-LOBBYING AMENDMENT, 31 U.S.C. § 1352 (AS AMENDED)

Contractors who apply or bid for an award of $100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non- Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

CERTIFICATION REGARDING LOBBYING

The vendor must complete and sign the Certification Regarding Lobbying on page 41 of this solicitation.

CERTIFICATION REGARDING USE OF CONTRACT FUNDS FOR LOBBYING

(Applicable to all Federal-aid construction contracts and to all related subcontracts which exceed $100,000 - 49 CFR 20)

1. The prospective participant certifies, by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

    a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

    b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

    c. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

2. The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier subcontracts, which exceed $100,000 and that all such recipients shall certify and disclose accordingly.

CLEAN AIR ACT AND THE FEDERAL WATER POLLUTION CONTROL ACT

Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387), and will report violations to FEMA and the Regional Office of the Environmental Protection Agency (EPA).

COMPLIANCE WITH FEDERAL LAW, REGULATIONS AND EXECUTIVE ORDERS

This is an acknowledgement that FEMA financial assistance will be used to fund the contract only. The contractor will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures and directives.

CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

1. Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-halftimes the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. **Violation; liability for unpaid wages; liquidated damages**. In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of $10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

3. **Withholding for unpaid wages and liquidated damages**. The City of Edgewood shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

4. **Subcontracts.** The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section."

DEBARMENT AND SUSPENSION

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion.

Federal money will be used or may potentially be used to pay for all or part of the work under the contract, therefore the vendor must certify the following, as required by the regulations implementing Executive Order 12549. Contractor's certification is a material representation upon which the contract award was based.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.

4. The terms *covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and Coverage's sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this response that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 C.F.R. 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

DHS SEAL, LOGOS AND FLAGS

The contractor shall not use the DHS seals, logos, crests or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: *Provided,* however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

NO OBLIGATION BY FEDERAL GOVERNMENT

The Federal Government is not a party to the contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor or any other party pertaining to any matter resulting from the contract.

PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS

The contractor acknowledges that 31 U.S.C. Chapter 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to the contract.

PROCUREMENT OF RECOVERED MATERIALS

In the performance of the contract, the Contractor shall make maximum use of products containing recovered materials that are EPA- designated items unless the product cannot be acquired:

a. Competitively within a timeframe providing for compliance with the contract performance schedule;
b. Meeting contract performance requirements; or
c. At a reasonable price.

Information about this requirement is available at EPA's Comprehensive Procurement Guidelines web site, http://www.epa.gov/cpg/. The list of EPA-designate items is available at http://www.epa.gov/cpg/products.htm."

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

AGREEMENT BETWEEN

THE CITY OF EDGEWOOD, FLORIDA
and

_____

for
DEBRIS REMOVAL AND DISPOSAL SERVICES

This Agreement is made and entered into by and between the CITY OF EDGEWOOD, a political subdivision of the State of Florida, 405 Bagshaw Way, Edgewood, FL 32809 (hereinafter referred to as the "City"), and _____ (hereinafter referred to as "Contractor") on this _____day, of _____ 20_____.

WITNESSETH:

WHEREAS, the City issued a Request for Proposals RFP# 19-0001 for Emergency Debris Removal Services (herein referred to as "the RFP for Debris Removal"), in accordance with the applicable provisions of Chapter 287, Florida Statutes, the applicable provisions of 2 CFR 200, and in accordance with applicable City procurement requirements, policies and procedures; and

WHEREAS, Contractor submitted a Proposal consisting of all completed Proposal Forms from the RFP for Debris Removal (herein "the Proposal"), and was subsequently selected by the City as one of the companies to enter into a contract to provide the services requested by the RFP for Debris Removal by work order (as that process is described in RFP for Debris Removal, herein referred to as a "Work Order"); and

WHEREAS, the City desires to enter into an agreement with Contractor to provide the services provided in the RFP for Debris Removal as required, and as provided in the Proposal submitted by Contractor, and Contractor desires to provide such services in accordance with the RFP for Debris Removal, Contractor's Proposal, any applicable Work Orders issued, and subsequent negotiations between the parties;

NOW, THEREFORE, in consideration of the mutual terms and conditions, promises, covenants and payment hereinafter set forth, the City and Contractor agree as follows:

ARTICLE 1 INCORPORATIONF DOCUMENTS

1.1 The RFP for Debris Removal issued by the City and the Proposal submitted by Contractor dated _____, 20_____, each filed with the City Clerk as RFP for Emergency Debris Removal Services, are hereby specifically made part of this Agreement as if same had been set forth at length herein.

In the event of any conflict between the documents constituting this Agreement, the documents shall be given precedence in the following order:

1) Any Work Order issued pursuant to this Agreement;
2) This Agreement;
3) The RFP for Debris Removal;
4) The Proposal submitted by Contractor dated_____, 20____.

ARTICLE 2 CONTRACTOR'S DUTIES

2.1 Contractor agrees to perform all the services and provide all the materials requested by the RFP for Debris Removal and described in any individual Work Order issued pursuant to this Agreement. Contractor shall perform all services and provide all materials in strict accordance with the provisions contained herein. Contractor shall perform all services under any Work Order in a professional, workmanlike manner, with such professional care, technical skill, ability and diligence as is required of providers of similar services having the level of skill, expertise and specialized knowledge, as represented to the City, both orally and in writing, to be possessed by Contractor. Contractor shall provide its services and materials under any Work Order within the time allowed for performance in the schedule contained in the applicable Work Order.

2.2 Contractor shall comply with all federal, state, and local statutes, laws, ordinances, rules and regulations in the performance of its obligations under this Agreement.

(a) Compliance with Chapter 119, Florida Statutes.

(a) In addition to compliance with any other laws as required by this Agreement, Contractor shall comply with the public records laws of the State of Florida contained in Chapter 119, Florida Statutes, as the same may be amended. Failure to comply with the provisions of this subsection shall constitute a substantial failure to perform on the part of Contractor in accordance with the terms of this Agreement.

Specifically, but not by way of limitation, Contractor shall:

(i) Keep and maintain public records required by the City to perform the service;
(ii) Upon request by the City's custodian of public records, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
(iii) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the term of this Agreement and following completion of the services to be provided by Contractor under this Agreement if Contractor does not transfer the records to the City; and
(iv) Upon completion of the services to be provided under this Agreement, transfer, at no cost, to the City all public records in possession of Contractor or keeps and maintains public records required by the City to perform the services. If Contractor transfers all public records to the City upon completion of this Agreement, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of this Agreement, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City's custodian of public records, in a format that is compatible with the information technology systems of the City.

(b) The definitions contained in Chapter 119, Florida Statutes, apply to terms used in this section, unless alternate or more specific definitions for any such terms are provided in this Agreement.

(c) For purposes of this Agreement, the term "custodian of public records" shall mean the Clerk, or his/her designee.

(d) **If contractor has questions regarding the application of chapter 119, Florida statutes, to contractor's**

duty to provide public records relating to this agreement, contact the custodian of public records at:

TELEPHONE:	**(407) 851-2920**
E-MAIL:	**sriffle@edgewood-fl.gov**
MAILING ADDRESS:	**405 Bagshaw Way, Edgewood, FL 32809**

2.4 During the performance of this Agreement, in the event any Work Order is or may be funded by federal funds, the Contractor, for itself, its subcontractors, and any assignees and successors in interest agrees as follows:

(a) *Equal Employment Opportunity*: The Contractor shall comply with the regulations relative to equal employment opportunity in federally-assisted construction contracts, as they may be amended from time to time, contained in Appendix II to 2 CFR Part 200, specifically as contained in 41 CFR 6-01.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity", as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, as any of the same may be amended, which are herein incorporated by reference and made a part of this Agreement.

(b) *Nondiscrimination*: The Contractor, with regard to any work performed during this Agreement, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. In addition, Contractor shall comply with all applicable laws and regulations related to the federal funding for any particular Work Order that prohibit discrimination based on race, color, national origin, sex, disability, age, creed, and/or prohibit unfair treatment of persons displaced or whose property has been acquired because of federal or federal- aid programs and projects.

(c) *Solicitations for Subcontractors, including Procurements of Materials and Equipment*: In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this Agreement and any applicable regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.

2.4.c.1 *Davis-Bacon Act:* When required by federal funding for a particular Work Order, the Contractor shall comply with the provisions of the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148), as supplemented by Department of Labor regulations (29 CFR Part 5), as the same may be amended. The prevailing wage determination by the Department of Labor at the time of issuance of a particular Work Order shall be accepted by Contractor prior to issuance of the Work Order.

(f) *Copeland "Anti-Kickback" Act:* The Contractor shall comply with the provisions of the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by the Department of Labor regulations (29 CFR Part 3), as the same may be amended. The City shall report any suspected violations to the applicable federal funding agency.

(g) *Contract Work Hours and Safety Standards Act:* In the event in the performance of any Work Order in excess of $100,000, Contractor employs mechanics or laborers subject to the Contract Work Hours and Safety Standards Act (40 U.S. C. 3701-3708), as supplemented by Department of Labor regulations (29 CFR Part 5), as the same may be amended, Contractor shall comply with the provisions of 40 U.S.C. 3702 and 3704, as supplemented by such Department of Labor regulations.

(h) *Rights to Inventions Made Under a Contract or Agreement:* (this section intentionally left blank).

(i) *Clean Air Act and Federal Water Pollution Control Act:* Contractor shall comply with all provisions and all applicable standards of the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as the same may be amended, in the performance of any services pursuant hereto. Any violations of either Act hereunder shall be reported to the applicable federal awarding agency and the Regional Office of the Environmental Protection Agency.

(j) *Energy Policy and Conservation Act:* Contractor shall comply with all mandatory standards and policies relating to energy efficiency which are contained in the State of Florida's energy conservation plan issued in compliance with the Energy Policy and Conservation Act (41 U.S.C. 62101), as the same may be amended.

(k) *Solid Waste Disposal Act:* Contractor shall comply with the provisions of section 6002 of the federal Solid Waste Disposal Act, as amended by the federal Resource Conservation and Recovery Act, as the same may be amended, which include (but are not necessarily limited to): procuring only items designated in guidelines of the Environmental Protection Agency at 40 CFR Part 247 (as the same may be amended) that contain the highest percentage of recovered materials practicable, consisting with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquire by the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the Environmental Protection Agency guidelines.

(l) *Incorporation of Provisions*: The Contractor shall include the provisions of this Article 2.4 in every subcontract, including procurements of materials and leases of equipment, unless exempt by any applicable federal regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the state or federal funding agency may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event the Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the applicable state or federal funding agency to enter into such litigation to protect the interests of such state or federal funding agency.

(m) *Sanctions for Noncompliance*: In the event of the Contractor's noncompliance with the provisions of this section 2.4, the City or any applicable state or federal funding agency may impose such contract sanctions as the City or the applicable state or federal funding may determine to be appropriate, including, but not limited to: (i) withholding of payments to the Contractor under any Work Order under this Agreement until the Contractor complies, and/or (ii) cancellation, termination or suspension of this Agreement or any Work Order, in whole or in part; and/or (iii) any other further sanctions as may be permitted by the applicable federal regulations governing the applicable federal funding, or as are not prohibited by law.

ARTICLE 3
SERVICES/WORK ORDERS

3.1 Based upon the needs of City related to any event as described in the RFP for Debris Removal, and City's determination to acquire services from Contractor, City will issue a Work Order to Contractor for the specific services needed. Issuance of a Work Order to Contractor for any needed services will be a based on the City's sole judgment and discretion, based on City's needs for the applicable event.

3.2 Each Work Order issued hereunder shall contain a description of the specific services required for that Work Order and shall state the compensation to be paid to Contractor for such Work Order and shall include a schedule for completing the services and providing any products pursuant to the Work Order. Each Work Order issued to Contractor by the City shall become a part of this Agreement upon approval by both parties. Compensation for each Work Order may be based on not-to-exceed amounts, or on time and materials using the hourly rates of Contractor provided with the Proposal (or as amended in a renewal term of this Agreement), or some other form of compensation as consented to by Contractor and the City in the applicable Work Order. In the event that any Work Order is based on time and materials (as determined by the City to be the only suitable method of compensation for such Work Order), the ceiling price for the services under that Work Order shall be One Million Five Hundred Thousand Dollars ($1,500,000) regardless of the size of the event initiating the need for the services under the Work Order, which ceiling price shall be exceeded solely at the Contractor's risk. City acknowledges that adjustments to the services, schedule and compensation for any Work Order may be necessary based on circumstances; and any such adjustments must be consented to in writing by both Contractor and City. Contractor shall be authorized to proceed with services pursuant to any Work Order upon receipt of the fully executed Work Order, the bond required for such Work Order (if applicable) and any other information or documentation applicable to the Work Order as required by the City. Contractor agrees to perform the services in consideration of the compensation described in each Work Order and in accordance with the terms of this Agreement.

3.3 The Mayor or his/her designee shall be authorized to execute any Work Order on behalf of City in the event the compensation for such Work Order does not exceed Five Thousand Dollars ($5,000).

3.4 The City reserves the right to issue a separate solicitation at any time for any services it may need, at its discretion, regardless of whether a Work Order could be awarded for such services pursuant hereto. The City also reserves the right to issue multiple Work Orders to any number of contractors with which it has entered into agreements pursuant to the RFP for Debris Removal, based on the City's needs for any particular event.

3.5 The City provides no guarantee that Contractor will be issued any quantity or dollar amount of Work Orders, or that Contractor will be issued any Work Order hereunder.

ARTICLE 4
TERM/TERMINATION

4.1 The term of this Agreement shall begin on the date and year first above written and shall continue for three (3) years, unless otherwise terminated in accordance herewith. The city shall have the option to renew this contract for two (2) additional one (1) year period(s). Prior to the completion of each exercised term of this contract, the vendor shall be notified in writing of the City's intent to renew. At that time, the City may consider an adjustment to price based on changes as published by the U.S. Department of Labor, Bureau of Labor Statistics (www.bls.gov). It is the vendor's responsibility to request any pricing adjustment in writing under this provision. The vendor's written request for adjustment should be submitted at least thirty (30) calendar days prior to expiration of the then current contract term. The vendor adjustment request must clearly substantiate the requested increase. The written request for adjustment should not be in excess of the relevant pricing index change. If no adjustment request is received from the vendor, the City will assume that the vendor has agreed

that the optional term may be exercised without pricing adjustment. Any adjustment request received after the commencement of a new option period shall not be considered. All work associated with any Work Order must be completed within the initial term or any extension of the term of this Agreement, unless the applicable Work Order is unavoidably delayed. In the event of such unavoidable delay, the term of this Agreement shall be continued for such Work Order until Contractor completes all services and provides all products required under such Work Order, and the City accepts such services and products as satisfactory, unless otherwise terminated in accordance herewith.

4.2 The City, at its sole discretion, reserves the right to terminate the contract upon thirty (30) days written notice. Upon receipt of such notice, the vendor shall not incur any additional costs under the contract. The City will be liable only for reasonable costs incurred by the vendor prior to notice of termination. The City will be the sole judge of "reasonable costs." In the event the Contractor notifies the City that it will not or is unable to perform a specific service in the manner and time specified by the City, the City may immediately contract with another to perform that specific service. Such action by the City shall not constitute a breach of any provision of this Contract.

4.3 In the event of termination, Contractor shall be entitled to compensation for services rendered and costs incurred through the effective date of termination.

4.4 Notwithstanding any other provision herein to the contrary, in the event budgeted funds which are sufficient for the City to pay the amounts provided for under this Agreement are not available for any upcoming fiscal period, the City shall notify Contractor of such occurrence and this Agreement shall terminate on the last day of the then current fiscal period without penalty or expense to the City.

ARTICLE 5
METHOD OF BILLING AND PAYMENT

5.1 The City shall pay to Contractor the sums indicated for services as set forth in each Work Order issued to Contractor.

5.2 Contractor shall submit all billings for payment of services rendered pursuant to the provisions of the applicable Work Order to the City department requesting the services for processing. Billings shall be detailed as to nature of the services performed and shall refer to the particular line item(s) in the Work Order to which services apply. Billings shall include a summary of any amounts previously billed and any credits for amounts previously paid. Billings shall also contain any additional information required by the City to facilitate reimbursement or payment for Contractor's services to the City by any applicable federal program.

5.3 Contractor acknowledges that each billing must be reviewed and approved by the Director of the City department requesting the services pursuant to the applicable Work Order, or his/her designee. Should the Director of such City department, or his/her designee, determine that the billing is not commensurate with services performed, work accomplished or hours expended, or does not provide sufficient information or detail required for the City to qualify for federal reimbursement or payment, Contractor shall adjust billing accordingly. However, Contractor shall be entitled to payment of any portion of a billing not in dispute.

5.4 The City shall pay Contractor's billings in accordance with Sections 218.70 through 218.80, Florida Statutes, the Florida Prompt Payment Act.

ARTICLE 6
CITY'S RESPONSIBILITIES

6.1 The City shall perform the responsibilities contained in this Article 6 in a timely manner so as not to delay the

services of Contractor.

6.2. The City shall furnish to Contractor, upon request of Contractor and at City expense, all existing studies, reports and other available data pertinent to the services to be performed under this Agreement which are within the City's possession. However, Contractor shall be required to evaluate all materials furnished hereunder using reasonable professional judgment before relying on such materials.

6.3 The City shall provide reasonable access and entry to all public property required by Contractor to perform the services described in this Agreement. All such access and entry shall be provided at City expense. The City shall also use reasonable efforts to obtain permission for reasonable access and entry to any private property required by Contractor to perform the services described in this Agreement.

ARTICLE 7
STANDARDS AND CORRECTIONS

7.1 Contractor shall perform or furnish to the City all services pursuant to this Agreement to a level of technical skill, ability, and diligence as is required of similar contractors having the level of skill, expertise and specialized knowledge, as represented to the City, both orally and in writing, to be possessed by Contractor, all in accordance with the standards contained elsewhere in this Agreement and in accordance with generally accepted standards for the provision of the types of services to be performed by Contractor hereunder, and with the laws, statutes, ordinances, codes, rules and regulations governing the types of services to be performed by Contractor hereunder. The same standards of care shall be required of any sub consultant or subcontractor engaged by Contractor.

7.2 Contractor shall, without additional compensation, correct and revise any errors, omissions, or other deficiencies in its work product, services, or materials arising from the negligent act, error or omission of Contractor or any sub consultant or subcontractor engaged by Contractor under this Agreement. The foregoing shall be construed as an independent duty to correct rather than a waiver of the City's rights under any applicable statute of limitations. City review of, approval of, acceptance of, or payment for any of Contractor's services or materials shall not be construed to operate as a waiver of any of the City's rights under this Agreement, or cause of action the City may have arising out of the performance of this Agreement.

ARTICLE 8
NOTICES

8.1 Any notice required or permitted to be sent hereunder shall be sent by United States first class mail, postage prepaid or hand-delivered to the parties at the addresses listed below:

If to City:

City Clerk
405 Bagshaw Way
Edgewood, FL 32809

If to Contractor:

_____

_____

ARTICLE 9
NO CONTINGENT FEES

9.1 Contractor certifies that it has not employed or retained any company or person, other than a bona fide employee working solely for Contractor to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for Contractor any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, the City shall have the right to terminate the Agreement without liability at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

ARTICLE 10
NO ASSIGNMENT

10.1 This Agreement, or any interest herein, shall not be assigned, transferred or otherwise encumbered, under any circumstances by Contractor without the prior written consent of the City. Further, no portion of this Agreement may be performed by subcontractors or sub consultants without written notice to and approval of such action by the City.

ARTICLE 11
INDEMNIFICATION/INSURANCE

11.1 Contractor shall indemnify, defend and hold harmless the City in accordance with the provisions related to the same contained in the RFP for Debris Removal. In addition, Contractor shall provide insurance at the coverage and amounts set forth in the RFP for Debris Removal.

ARTICLE 12
SEVERABILITY

13.1 In the event any provision of this Agreement shall be held invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any breach of any provision, term, condition or covenant shall not be construed by the other party as a waiver of any subsequent breach.

ARTICLE 14
GOVERNING LAW/VENUE

14.1 This Agreement shall be governed and construed in accordance with Florida law. In the event litigation arises involving the parties in connection with this Agreement, venue for such litigation shall be in Orange County, Florida.

ARTICLE 15
INDEPENDENT CONTRACTOR STATUS

15.1 Contractor is an independent contractor and is not an employee, servant, agent, partner or joint venturer of City.

IN WITNESS WHEREOF, the parties hereto have caused the execution of these premises as of the date and year first above written.

CITY OF EDGEWOOD, FLORIDA

_____
John Dowless, Mayor

Attest:

_____
Sandra Riffle, City Clerk

[Contractor]

By:_____

Title:_____

Date:_____

Tab 2 – Experience and Qualifications

Executive Summary

The occurrence of storm disasters in the United States has increased sharply in recent years. With the prediction of larger and more destructive storms in the near future, Looks Great Services of MS, Inc. has developed quick response teams and a fleet of more than 350 pieces of specialized debris management equipment. Because of our experience in providing equipment and leadership in such emergencies, we are now a part of aiding agencies in the pre-disaster planning process.

In 1999 Looks Great Services, Inc. was founded in New York. The company has recruited, developed, and trained a team of individuals able to respond to client needs in a professional and courteous manner. In spring 2005, Looks Great Services of Charlotte was launched in North Carolina. In addition to the same services offered in New York, Charlotte added the manufacturing of vegetation products, such as mulch and topsoil, and moved into the land clearing/development industry. In spring 2010, Looks Great Services of MS was established opening operations in Columbia, MS and has the designation as a woman-owned small business. The increased demand for companies that provide utility line clearing as well as right-of-way clearing and maintenance in the mid-south region has allowed the company to continue its steady expansion to over 250 full-time employees. In 2024, Looks Great Services opened an office location in Dallas, Texas to further expand field operations. With locations in the Northeast, Mid-Atlantic and the Mid-South regions and 25 years of vegetative management experience, we are strategically positioned to provide vegetation services across the East Coast and beyond.

In addition to the LGS equipment, we have pre-approved contractors which will provide immediate additional labor and equipment. We can quickly expand our services to over 1,000 pieces of equipment to meet the requirements necessary to handle any disaster.

From destructive insects to winter ice damage, LGS is prepared to respond to situations anywhere in the United States. Our storm damage relief team is available to townships, cities, counties, and states. In cooperation with other professional organizations, today, LGS is continually asked to provide leadership, equipment, and personnel to aid in vegetation management.

Services Provided by Looks Great Services

- Pre-Disaster Management and Planning
- FEMA Public Assistance Program Guidance
- 72 Hour Emergency Road Clearance
- Vegetative Debris Removal (ROW & ROE)
- C&D Debris Removal (ROW & ROE)
- TDMS Management & Operation
- Final Debris Disposal
- Hazardous Tree Removal (Leaners)
- Hazardous Tree Trimming (Hangers)
- Stump Removals
- Demolition
- Sand Screening & Beach Restoration
- Canal & Waterway Debris Removal
- Vehicle & Watercraft Removal
- White Goods Disposal
- Household Hazardous Waste (HHW)
- Aerial Video and Imagery Damage Survey (Drone)

Looks Great Services Principals/Authorized Representatives

Yolanda Agoglia, President
1501 Highway 13 North
Columbia, MS 39429

Kristian Agoglia, Vice President
1501 Highway 13 North
Columbia, MS 39429

Company Overview

Synopsis

Year Established: 1999

Current number of employees: 275

Bonding Capacity: $200 Million

Successfully completed disaster projects: 250+



TDSRS

Experienced Management

LGS has more than 250 full-time employees that are managed by several dozen professionals. These professions include degrees in Business and Finance, Occupational Safety, Biology, Emergency and Disaster Management, Construction Management, Land Management, Civil Engineering, Construction Engineering, Marketing, and Accounting. Members of management are also FEMA trained, NIMS trained, and OSHA Safety training. LGS has a wide array of experience in different geographical areas ranging from Maryland to Kansas and Texas to Florida, and even Puerto Rico.

One of the core strengths of LGS' management is its ability to adapt. One occasion was when a client in Mississippi did not have the local resources to operate its own landfill. LGS managed to hire a local subcontractor to provide oversight services and LGS self-performed the landfill operations. This accomplished multiple things that the client was ecstatic over: landfill operations were unimpeded, local minority subcontractor participation was utilized, and LGS brought a more positive economic impact to the client than was anticipated.



Final Haul-Out

LGS also has a strong commitment to safety. LGS has one of the lowest EMR ratings in its industry and prides itself on maintaining an exceptional safety record. LGS management instills a "Brother's Keeper" mentality in its approach to safety.

Rapid Mobilization

With experience comes knowledge, and this has allowed LGS to evolve its deployment process. By streamlining and pre-planning, LGS can mobilize teams and equipment to predetermined staging areas until the storm passes. Post-storm, these teams can quickly begin assessing the damage and working closely with the client to put together a work plan. LGS can provide significant resources, equipment, and staff within 24 hours of a storm passing. For purposes of this RFP, LGS would deploy equipment and resources from its main office in Columbia.



Monitor Tower

Financial Stability

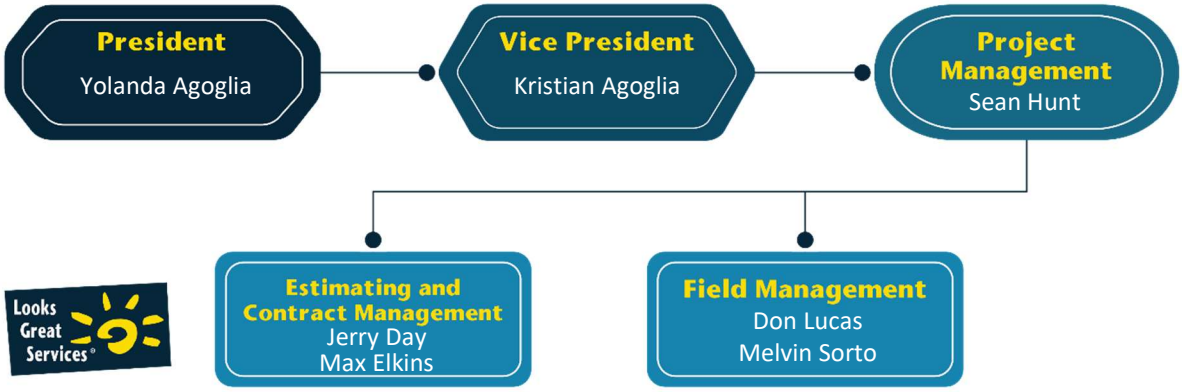
When it comes to finances, resources are not an obstacle for LGS. With a bonding capacity of 200 million dollars, working capital in excess of 20 million dollars, and the ability to cash-flow multiple projects simultaneously, LGS' financial stability is without question solid. LGS also has the rare distinction of having no debt on any equipment or resources.

Company Contacts

Company Information

Looks Great Services of MS, Inc.
Tel: 601-736-0037
Fax: 601-736-1924
bids@looksgreatservices.com

Key Personnel



Personnel Information

Operations Manager

Kristian Agoglia
Corporate Vice President
Tel: 516-369-8445
kristian@looksgreatservices.com

Project Manager

Sean Hunt
Executive VP of Emergency Response
Tel: 901-910-8560
seanhunt@looksgreatservices.com

Additional Personnel

Jerry Day
Commercial Contracts Manager
Tel: 405-727-0017
jerryday@looksgreatservices.com

Don Lucas
Debris Site Manager
Tel: 601-818-2552
donlucas@looksgreatservices.com

Melvin Sorto
Field Operations Manager
Tel: 631-326-7305
melvinsorto@looksgreatservices.com

Max Elkins
Executive Director of Contracting
Tel: 601-408-9472
maxelkins@looksgreatservices.com

Letter of Bonding

Gallagher

Insurance | Risk Management | Consulting

April 30, 2025

To Whom It May Concern:

Per your request for evidence of bond ability, this letter is to advise you that Looks Great Services of MS, Inc. is set up for bonding with Fidelity and Deposit Company of Maryland.

Our company represents Looks Great Services of MS, Inc. for all their bonding needs and has found them to be an outstanding contractor, with a good reputation in the construction industry. Based on their experience, we will consider single jobs of $100,000,000.00 with an aggregate program of $200,000,000.00. Fidelity and Deposit Company of Maryland will favorably consider providing a 100% Performance and 100% Payment bond, providing a contract is awarded to, and executed by Looks Great Services of MS, Inc.

Issuance of final bonds will be subject to standard underwriting at the time of the final bond request, which will include but not be limited to the receipt of current financial information, acceptability of the contract documents, bond forms, and financing. The Surety and Cadence Insurance, Inc. along with their agents and owners assume no liability to you or any third party for failure to issue any bonds.

If I can be of additional assistance, please do not hesitate to call.

Sincerely,

David R. Fortenberry

16 Thompson Park · Hattiesburg, MS 39401 · 601-544-8703 · Fax 877-288-0152 · www.cadenceinsurance.com

Certificate of Insurance

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/31/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Daphne Coleman
Cadence Insurance, A Gallagher Company 16 Thompson Park Hattiesburg MS 39401	PHONE (A/C, No, Ext): 601-554-7321 FAX (A/C, No): 877-288-0152 E-MAIL ADDRESS: daphne.coleman@cadenceinsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : American Guarantee and Liability Ins Co	26247
INSURER B : Markel American Ins. Co.	28932
INSURER C : Old Republic Insurance Co.	24147
INSURER D : Illinois Union Insurance Company	27960
INSURER E :	
INSURER F :	

INSURED	LOOKGRE-01
Looks Great Services of MS, Inc. 1501 Highway 13 North Columbia MS 39429	

COVERAGES **CERTIFICATE NUMBER:** 1783437038 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:	Y	Y	MWZY31369225	2/1/2025	2/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Per Project Agg Cap	$ 2,000,000 $ 500,000 $ 5,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $ 10,000,000
C	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY X HIRED AUTOS ONLY SCHEDULED AUTOS X NON-OWNED AUTOS ONLY	Y	Y	MWTB31369125	2/1/2025	2/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0	Y	Y	AUC019344809	2/1/2025	2/1/2026	EACH OCCURRENCE AGGREGATE	$ 8,000,000 $ 8,000,000 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	MWC31369025	2/1/2025	2/1/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
B D	Rented/Leased Equipment Pollution			MKLM4IM0054280 CPYG28206690005	4/14/2024 1/12/2025	4/14/2025 2/1/2027	Per Item/Occurrence Occur/Agg	$250,000 $2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THE FOLLOWING COVERAGES/PROVISIONS/ENDORSEMENTS ARE PROVIDED TO CERTIFICATE HOLDER(S) AND ANY OTHER PERSON(S) OR ORGANIZATION(S) ONLY WHEN THE NAMED INSURED HAS AGREED TO DO SO IN A WRITTEN CONTRACT/AGREEMENT -

General Liability:
Blanket Additional Insured coverage provided applying on a primary and non-contributory basis.
Blanket Waiver of Subrogation.
Liability assumed in an "Insured Contract" as defined by policy.
See Attached...

CERTIFICATE HOLDER

Sample Certificate
United States

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03) **The ACORD name and logo are registered marks of ACORD**

WBENC WOSB Certification

WBENC
WOMEN'S BUSINESS ENTERPRISE NATIONAL COUNCIL
JOIN FORCES. SUCCEED TOGETHER.

HEREBY GRANTS
WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO

LOOKS GREAT SERVICES OF MS, INC.

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at www.sba.gov/wosb.

The WOSB Certification expires on the date herein unless there is a change to the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

Majority Female Owner: Yolanda Agoglia
NAICS: 624230, 561730 UNSPSC: 70111500, 70111501, 70111502, 70111503, 70111504, 70111505, 70111506, 70111507, 70111508
Certification Number: WOSB210490
Renewal Date: November 30, 2022
SBA WOSB Expiration Date: 11/30/2024

WBECSOUTH
WOMEN'S BUSINESS ENTERPRISE COUNCIL

Phala Mire, Women's Business Enterprise Council - South President

Pamela Prince-Easton, WBENC President & CEO

LaKesha White, Vice President, Certification

WBENC
WOMEN'S BUSINESS ENTERPRISE NATIONAL COUNCIL
JOIN FORCES. SUCCEED TOGETHER.

hereby grants

National Women's Business Enterprise Certification

to

LOOKS GREAT SERVICES OF MS, INC.

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: November 27, 2020
Expiration Date: November 30, 2025
WBENC National Certification Number: WBE2002997

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council - South, a WBENC Regional Partner Organization.

Authorized by Phala Mire, President Women's Business Enterprise Council - South

WBECSOUTH
WOMEN'S BUSINESS ENTERPRISE COUNCIL

NAICS: 624230, 561730
UNSPSC: 70111500, 70111501, 70111502, 70111503, 70111504, 70111505, 70111506, 70111507, 70111508

Financial Capability

FIRST SOUTHERN BANK

"The People's Choice Community Bank"

1075 HWY 98 • P.O. BOX 268
COLUMBIA, MS 39429-0268
601-736-6378

July 7, 2023

Re: Looks Great Services of MS, Inc.

To Whom It May Concern:

Looks Great Services of MS, Inc. has been a customer of First Southern Bank for many years and they are in good standing with us. At this time, Looks Great Services of MS, Inc. has sufficient working capital to support and fund projects up to $10,000,000.00.

Sincerely,

Len Cooke
EVP/CLO

HORNE

661 Sunnybrook Road
Suite 100
Ridgeland, MS 39157

601.326.1000
888.821.0202

HORNE.COM

May 30, 2024

Re: Looks Great Services, Inc.
Looks Great Services of MS, Inc.

To Whom It May Concern:

Please let this letter serve as evidence of financial capacity of the Looks Great Services ("LGS") Companies. I have served as the outside accountant for the past 4 years.

The LGS Companies have more than adequate capacity to fund contract operational expenses as needed. The combined companies have in excess of $10 million dollars of working capital.

Should you need any further information or have any questions regarding this letter, please feel free to call me at (601)-326-1326.

Sincerely,

HORNE

Wes Winborne

Wes T. Winborne, CPA
Partner

Florida License

2025 FOREIGN PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# F15000004702

Entity Name: LOOKS GREAT SERVICES OF MS, INC

Current Principal Place of Business:

1501 HIGHWAY 13 NORTH
COLUMBIA, MS 39429

Current Mailing Address:

1501 HIGHWAY 13 NORTH
COLUMBIA, MS 39429 US

FEI Number: 27-4125328

FILED
Mar 14, 2025
Secretary of State
6976231106CC

Certificate of Status Desired: No

Name and Address of Current Registered Agent:

CORPORATE CREATIONS NETWORK INC
801 US HIGHWAY 1
NORTH PALM BEACH, FL 33408 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE:

Electronic Signature of Registered Agent — Date

Officer/Director Detail :

Title	PRESIDENT / DIRECTOR	Title	SECRETARY
Name	AGOGLIA, YOLANDA	Name	DAY, JERRY
Address	1501 HIGHWAY 13 NORTH	Address	1501 HIGHWAY 13 NORTH
City-State-Zip:	COLUMBIA MS 39429	City-State-Zip:	COLUMBIA MS 39429
Title	TREASURER AND VICE PRESIDENT, DIRECTOR		
Name	AGOGLIA, KRISTIAN		
Address	1501 HIGHWAY 13 NORTH		
City-State-Zip:	COLUMBIA MS 39429		

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: YOLANDA AGOGLIA — PRESIDENT BY LAUREN HILL, ATTORNEY-IN-FACT — 03/14/2025

Electronic Signature of Signing Officer/Director Detail — Date

State of Florida
Department of State

I certify from the records of this office that LOOKS GREAT SERVICES OF MS, INC is a Mississippi corporation authorized to transact business in the State of Florida, qualified on October 22, 2015.

The document number of this corporation is F15000004702.

I further certify that said corporation has paid all fees due this office through December 31, 2024, that its most recent annual report/uniform business report was filed on April 24, 2024, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the First day of July, 2024

Secretary of State

Tracking Number: 9189896583CU

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

Recently Activated Contracts

Customer Name	Activation Date
City of Waynesboro, Georgia – Hurricane Helene	February 2nd, 2025
Union County, Kentucky – Ice Storm	January 29th, 2025
Virginia Department of Transportation – Hurricane Helene	January 5th, 2025
City of Oviedo, Florida – Hurricane Milton	October 9th, 2024
City of Lake City, Florida – Hurricane Helene	October 9th, 2024
Toombs County, Georgia – Hurricane Helene	September 28th, 2024
Johnson County, Georgia – Hurricane Helene	September 28th, 2024
Brooks County, Georgia – Hurricane Helene	September 28th, 2024
Desoto Parish, Louisiana – Hurricane Beryl	July 25th, 2024
City of Dallas, Texas – Hurricane Beryl	July 19th, 2024
CenterPoint Energy, Houston, Texas – Hurricane Beryl	July 10th, 2024
City of Oyster Creek, Texas – Hurricane Beryl	July 10th, 2024
City of Bentonville, Arkansas – Tornado	June 12th, 2024
Benton County, Arkansas – Tornado	June 12th, 2024
City of Rogers, Arkansas – Tornado	May 28th, 2024
City of Princeton, Kentucky – Tornado	May 28th, 2024
Caldwell County, Kentucky – Tornado	May 28th, 2024
Florida State University, Tallahassee, Florida – Tornado	May 10th, 2024

Recent Simultaneous Contract Experience

- **2024 Florida, Arkansas, & Kentucky Tornadoes:**

On May 10th, Florida State University in Tallahassee, FL, was struck by three EF-2 tornadoes. Just sixteen days later, on May 26th, Rogers, AR, and Bentonville, AR, were both hit by an EF-2 tornado, while Caldwell County, KY, faced the devastation of an EF-3 tornado. In both instances, within hours of the storms passing, Looks Great Services personnel were on the road, mobilizing quickly to assist in disaster recovery and debris removal efforts. These powerful tornadoes generated over 2 million cubic yards of debris.

- **2023 Mississippi & Arkansas Tornadoes:**



On March 24th, 2023, an EF-4 tornado struck Amory, MS while other tornadoes struck the town of Winona, MS as well as Panola County, MS & Montgomery County, MS. LGS was awarded for all 4 projects. Recovery efforts began immediately following the award. All projects operational within 48 hours of Notice to Proceed.

One week later, on March 31st, 2023, an EF-3 tornado struck Wynne, AR and Cross County, AR in which LGS was also awarded both projects. LGS responded immediately and was more than capable of handling multiple projects in multiple states utilizing internal crews, as well as pre-screened subcontractors led by a team of experienced LGS project managers.

LGS far exceeded client expectations on all five projects delivering exceptional results maximizing FEMA reimbursement for all parties involved. LGS collected, processed, and disposed of over 1 million cubic yards of debris resulting from the devasting damages in all Counties/Cities impacted by the tornadoes.

- **2023 Alabama Tornadoes:**

Starting in January of 2023 LGS was awarded Eutaw, AL, Dallas County, AL, and Elmore County, AL when multiple tornadoes touched down throughout the State of Alabama. LGS was once again activated through

a cooperative County purchasing agreement through the Association of Alabama County Commissions of Alabama (ACCA). LGS performed all jobs simultaneously and was able to complete all projects successfully on time collecting over 300,000 cubic yards of debris along with the hazardous tree pruning and removals managing numerous disposal sites throughout the state.

- **2022 Hurricane Ian:**

Before Hurricane Ian made landfall LGS was initially activated and mobilized over 200 personnel, over 100 pieces of equipment, in place ready to assist for Florida Power & Light. LGS performed so highly that Florida Power & Light kept LGS assisting the restoration efforts throughout the duration of the initial activation. LGS was then activated as the prime contractor for the City of Oviedo, FL and was also staged prior to Hurricane Ian making landfall. LGS then performed the cleanup efforts including debris removal, tree trimming/removal, debris reduction, hauling, and more for the City of Oviedo once again exceeding expectations. Then, after Hurricane Ian made landfall LGS was asked to assist other entities throughout the entire State of Florida including Hardee County, FL, Seminole County, FL, New Smyrna, FL, Holly Hill, FL, Florida Department of Transportation in Hardee County, FL & Lee County, Fl as well as Florida New College.

- **2022 Tornadoes:**

LGS was awarded Caldwell County, Marshall County, Princeton, KY, Lincoln County, MS, and Hendersonville, TN in early 2022. By utilizing a combination of subcontractors and self-performing management and tree trimming, LGS jointly completed 5 contracts at one time. Collectively this amounted to more than 800,000 yards of debris in 3 separate states. LGS successfully completed all work on time and in accordance with all specifications.

- **2021 Hurricane Zeta:**

LGS holds the District 3 contract for the Association of County Commissions of Alabama, which contains 13 counties in this District. After Hurricane Zeta caused a significant amount of damage in this District, LGS was activated by 3 counties at the same time. With the help of local subcontractors, LGS collectively managed, hauled, reduced, and disposed of more than 400,000 yards of vegetative debris in Dallas, Marengo, and Wilcox Counties within a 4-month period. LGS successfully completed all work in a timely manner and in accordance with all specifications.

- **2020 Tornadoes:**

In 2020, one of the largest tornado outbreaks occurred in Mississippi. LGS was awarded 3 separate contracts by the MS Department of Transportation as well contracts with Jasper County, Jefferson Davis County, Lawrence County, Marion County, and Jones County. LGS simultaneously completed all these contracts within a 4-month period and collectively processed more than 550,000 CY of debris. LGS successfully completed all work in a timely manner and in accordance with all specifications.

- **2017 Hurricane Irma:**

In 2017, Hurricane Irma caused widespread damage in Florida, Georgia, and South Carolina. LGS was awarded 3 separate contracts by Florida: Florida City, Miami Shores, and El Portal. LGS simultaneously completed all these contracts within a 3-month period and collectively processed more than 225,000 CY of debris. LGS successfully completed all work in a timely manner and in accordance with all specifications



Large-Scale Past Performance

Since 2001 LGS has been involved in FEMA reimbursed projects. LGS works in compliance with the law, the regulations, and FEMA's codified policies regarding the FEMA Public Assistance (PA) Program. Below is a list of the individual FEMA contracts LGS has managed as the prime contractor that involved more than 250,000 CY of debris removed in the past 10 years.

PROJECT	DATE	TOTAL CY	TOTAL DOLLAR AMOUNT INVOICED	FEDERAL REIMBURSEMENT AMOUNT	CONTACT
Toombs County, GA DR-4830-GA	9/26/2024 – Present	2,500,000 (to date)	$71,155,556.00 (to date)	TBD	John Jones, County Administrator jjones.toombsco@bellsouth.net 912-526-3311
Johnson County, GA DR-4830-GA	9/26/2024 – Present	1,200,000 (to date)	$11,077,476.39	TBD	William Lindsey, County Manager wflindsey@johnsonco.org 478-864-5785
City of Rogers, AR DR-4788-AR	5/29/2024 – 9/5/2024	1,101,000	$15,507,400.00	TBD	Greg Hines, Mayor ghines@rogersar.gov 479-936-1444
Benton County, AR DR-4788-AR	6/27/2024 – 9/5/2024	784,000	$12,150,645.00	TBD	Barry Moehring, County Judge barry.moehring@bentoncountyar.gov 479-271-5767
City of Bentonville, AR DR-4788-AR	6/26/2024 – 9/1/2024	250,400	$4,223,348.00	TBD	Stephanie Orman, Mayor sorman@bentonvillear.com 479-659-9383
City of Amory, MS DR-4697-MS	3/29/2023 – 12/13/2023	520,202	$8,180,915.18	$8,180,915.18	Corey Glenn, Mayor mayorglenn@cityofamoryms.com 662-256-5721
City of Wynne, AR DR-4698-AR	3/2/2023 – 6/20/2023	260,186	$3,660,345.87	$3,660,345.87	Jennifer Hobbs, Mayor jhobbs@cityofwynne.com 870-238-0027
Virginia DOT DR-04630	5/9/2022- 8/7/2022	463,695	$4,100,376.30	$4,100,376.30	Adam Medek, Project Director adam@medekcorp.com 913-439-9366
Caldwell County, KY DR-4630	12/15/2021- 4/16/2022	309,795	$2,431,930.21	$2,431,930.21	Jeff Boone, Magistrate Jeffboone@caldwellcourthouse.com 270-365-6660
Marshall County, KY DR-4630	12/22/2021 – 4/21/2022	539,410	$6,159,788.61	$6,159,788.61	Kevin Neal, Judge Executive Kevin.neal@marshallcountyky.gov 270-527-4750
Association of County Commissions of AL – Dallas, Marengo, and Wilcox Counties DR-4573	12/14/2020 – 4/16/2021	406,446	$6,913,884.04	$6,913,884.04	Heath Sexton, County Engineer hsexton@dallascounty-al.org 334-874-2503 Ken Atkins, County Engineer marengoengineer@bellsouth.net 334-295-2236
Puerto Rico DTOP DR-4339	12/2017 – 12/2020	319,320	$39,000,000.00	$39,000,000.00	Elias Tirado Huertas, Director etirado@dtop.pr.gov
Nassau County, NY DR-4085	10/2012 – 5/2013	2,074,770	$60,398,300.00	$60,398,300.00	Richard Iadevaio, Superintendent riadevaio@nassaucountyny.gov 516-571-6824
Long Beach, NY DR-4085	10/2012 – 4/2013	455,000	$17,000,000.00	$17,000,000.00	Jim LaCarrubba, Commissioner jlacarrubba@longbeachny.org 516-431-1000
Nassau County, NY DR-4021	8/2011 – 1/2012	580,000	$6,697,200.00	$6,697,200.00	Richard Iadevaio, Superintendent riadevaio@nassaucountyny.gov 516-571-6824

Previous Disaster Work and Experience

Since 2001, LGS has been involved in FEMA reimbursed projects. LGS works in compliance with the law, the regulations, and FEMA's codified policies regarding the FEMA Public Assistance (PA) Program. Below is an additional comprehensive list of the FEMA contracts LGS has been a part of. These total over 1,000,000 leaners and hangers and more than 30 million cubic yards of debris removed.

CLIENT NAME	EVENT	DATE	PC = Prime PS = Prime Sub S = Sub	CONTRACT AMOUNT	C# = CONTRACT # PO # = PURCHASE ORDER # TO # = TASK ORDER# NTP = DATE
City of Waynesboro, GA	Hurricane Helene	February 2025	PC	TBD	DR-4830
Union County, KY	Ice Storm	January 2025	PC	TBD	TBD
City of Pinellas Park, FL	Hurricane Milton	October 2024	S	$118,646.50	DR-4834
Hillsborough County, FL	Hurricane Milton	October 2024	S	$21,428.50	DR-4834
New College & USF	Hurricane Milton	October 2024	S	$907,777,.63	DR-4834
Bradenton-Sarasota International Airport	Hurricane Milton	October 2024	S	$351,543.29	DR-4834
City of Oviedo, FL	Hurricane Milton	October 2024	PC	$186,949.06	DR-4834
City of Lake City, FL	Hurricane Helene	September 2024	PC	$22,730.00	DR-4828
Emanuel County, GA	Hurricane Helene	September 2024	S	$820,428.00 (to date)	DR-4830
Toombs County, GA	Hurricane Helene	September 2024	PC	$71,155,556.00 (to date)	DR-4830
Johnson County, GA	Hurricane Helene	September 2024	PC	$5,533,566.00 (to date)	DR-4830
Brooks County, GA	Hurricane Helene	September 2024	PC	$2,500,000.00	DR-4830
Florida State University	Hurricane Helene	September 2024	PC	$647,580.99	DR-4828
Arkansas DOT	Tornado	August 2024	PC	$2,546,177.25	DR-4788
Arkansas DOT	Tornado	August 2024	PC	$93,292.95	DR-4788
CenterPoint Energy	Hurricane Beryl	August 2024	S	$2,685,364.00	112843468
City of Oyster Creek	Hurricane Beryl	August 2024	PC	$161,164.00	DR-4798
Desoto Parish, LA	Hurricane Beryl	July 2024	PC	$644,246.25	N/A
City of Crandall, TX	Storm Debris	June 2024	PC	$20,616.00	N/A
City of Castlehills, TX	Storm Debris	June 2024	PC	$408,360.00	N/A
Benton County, AR	Tornado	June 2024	PC	$12,150,644.98	082-2024
City of Bentonville, AR	Tornado	June 2024	PC	$4,223,347.15	24-44
City of Rogers, AR	Tornado	May 2024	PC	$13,762,133.82	DR-4788
City of Princeton, KY	Tornado	May 2024	PC	$46,184.00	N/A
Caldwell County, KY	Tornado	May 2024	PC	$779,197.00	N/A

CLIENT NAME	EVENT	DATE	PC = Prime PS = Prime Sub S = Sub	CONTRACT AMOUNT	C# = CONTRACT # PO # = PURCHASE ORDER # TO # = TASK ORDER# NTP = DATE
City of Oviedo, FL	Debris Removal	April 2024	PC	$52,030.00	240205
Florida State University	Tornado	April 2024	PC	$1,468,245.00	6454-8
CLECO Power	Tornado	April 2024	S	$386,470.00	N/A
Desoto County, FL	Stream Debris	March 2024	S	$6,607,101.00	N/A
City of Round Rock, TX	Debris Removal	December 2023	PC	$52,953.00	2023-350
Coastal Water Authority, TX	Dam Debris Removal	August 2023	PC	$110,000.00	N/A
Town of Flower Mound, Texas	Debris Hauling	November 2023	PC	$163,313.00	2023-12-A
City of Dallas, TX	Debris Hauling	November 2023	PC	$3,138,779.00	BG23-00022387
Jasper County, MS	Tornado	September 2023	PC	$506,231.25	N/A
City of Hendersonville, TN	Tornado	September 2023	PC	$329,990.40	N/A
Panola County, MS	Tornado	April 2023	PC	$343,625.00	DR-4697
City of Winona, MS	Tornado	April 2023	PC	$456,918.51	DR-4697
Montgomery County, MS	Tornado	April 2023	PC	$361,464.00	DR-4697
Cross County, AR	Tornado	March 2023	PC	$562,552.05	N/A
Virginia DOT	Debris Removal	March 2023	PC	$5,849,483.00	N/A
City of Eutaw, AL	Tornado	February 2023	PC	$232,852.83	FEMA-4684-DR
Dallas County, AL	Tornado	January 2023	PC	$389,366.93	N/A
Elmore County, AL	Tornado	January 2023	PC	$446,107.93	FEMA-4684 DR
Virginia DOT	Snowstorm	May 2022	S	$10,000,000.00	49341-003
City of St. Louis, MO	Straight-Line Wind	April 2022	PS	$152,152.00	N/A
Tyndall AFB	Hurricane Michael	April 2022	PC	EST: $750,000.00	BPA #FA481922Q0005
Hendersonville, TN	Tornado	February 2022	PC	$146,303.55	DR-4630
Lincoln County, MS	Hurricane Ida	January 2022	PC	$198,230.26	DR-4626
Caldwell County, KY	Tornado	January 2022	PC	$852,301.97	DR-4630
Marshall County, KY	Tornado	January 2022	PC	$4,807,883.24	DR-4630
Caldwell County, KY	Tornado	December 2021	PC	$1,579,628.24	NTP 12.22.21
Marshall County, KY	Tornado	December 2021	PC	$1,351,905.37	NTP 12.17.21
Southern Louisiana Electric Cooperative	Hurricane Ida	September 2021	PC	$20,986,794.83	N/A
Brookhaven, MS	Hurricane Ida	September 2021	PC	$60,575.00	N/A

References

Customer Name: Toombs County, Georgia	Email: jjones.toombsco@bellsouth.net
Contact: John Jones - County Administrator	Phone No.: 912-526-3311
Address: PO Box 112 Lyons, GA 30436	Fax: N/A Contract Value: $71,155,556.00
Scope of Work: Hurricane Helene Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Date: September 2024 - Present Length of Service: 6 Months

Customer Name: City of Rogers, Arkansas	Email: jturner@rogersar.gov
Contact: Jennifer Turner – Grant Administrator	Phone No.: 479-631-2767
Address: 301 W Chestnut Street Rogers, AR 72756	Fax: N/A Contract Value: $13,762,133.82
Scope of Work: Tornado Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Date: May 2024 – September 2024 Length of Service: 5 Months

Customer Name: City of Wynne, Arkansas	Email: jhobbs@cityofwynne.com
Contact: Jennifer Hobbs - Mayor	Phone No.: 870-238-0027
Address: 206 S Falls Blvd Wynne, AR 72396	Fax: N/A Contract Value: $3,879,062.85
Scope of Work: EF-3 Tornado Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Date: April 2023 – June 2023 Length of Service: 2 Months

Customer Name: City of Winona, Mississippi	Email: mayor@winonams.org
Contact: Aaron Dees – Mayor	Phone No.: 662-283-1232
Address: 409 Summit Street Winona, MS 38967	Fax: N/A Contract Value: $456,918
Scope of Work: EF-4 Tornado Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Date: March 2023 – May 2023 Length of Service: 2 Months

Customer Name: Jefferson County Board of Supervisors	Email: brendatbuck@jeffersoncountyms.org
Contact: Brenda Buck – County Administrator	Phone No.: 601-786-3142
Address: 1483 Main Street Fayette, MS 39069	Fax: 601-786-0213 Contract Value: $1,936,062
Scope of Work: Ice Storm Debris Reduction and Removal, Hazardous Tree and Limb Removal, Reporting and Documentation of Debris Cleanup, Subcontractor Management	Date: August 2021 – January 2022 Length of Service: 5 Months

Summary of Litigations & Legal Statements

Statement of Lawsuits

This Statement is to confirm that Looks Great Services of MS, Inc. is not currently involved in any lawsuits and has not been involved in any lawsuits in the past fourteen (14) years in which LGS has been sued or was sued by any contractor's clients. Also, there are not any judgements, claims, or audits pending or outstanding against Looks Great Services of MS, Inc. LGS confirms that there are not currently any litigations or arbitrations involving any public entity for any amount and have not been in any in the past fourteen (14) years.

This Statement is to confirm that Looks Great Services of MS, Inc. does not currently have any employee involved as a plaintiff or defendant in any proceeding involving or arising out of such services in the past fourteen (14) years. Also, there are not any judgements, claims, or audits pending or outstanding against any employees of Looks Great Services of MS, Inc.

Statement of Cancelations

This Statement is to confirm that Looks Great Services of MS, Inc. has not had a contract canceled within the past fourteen (14) years.

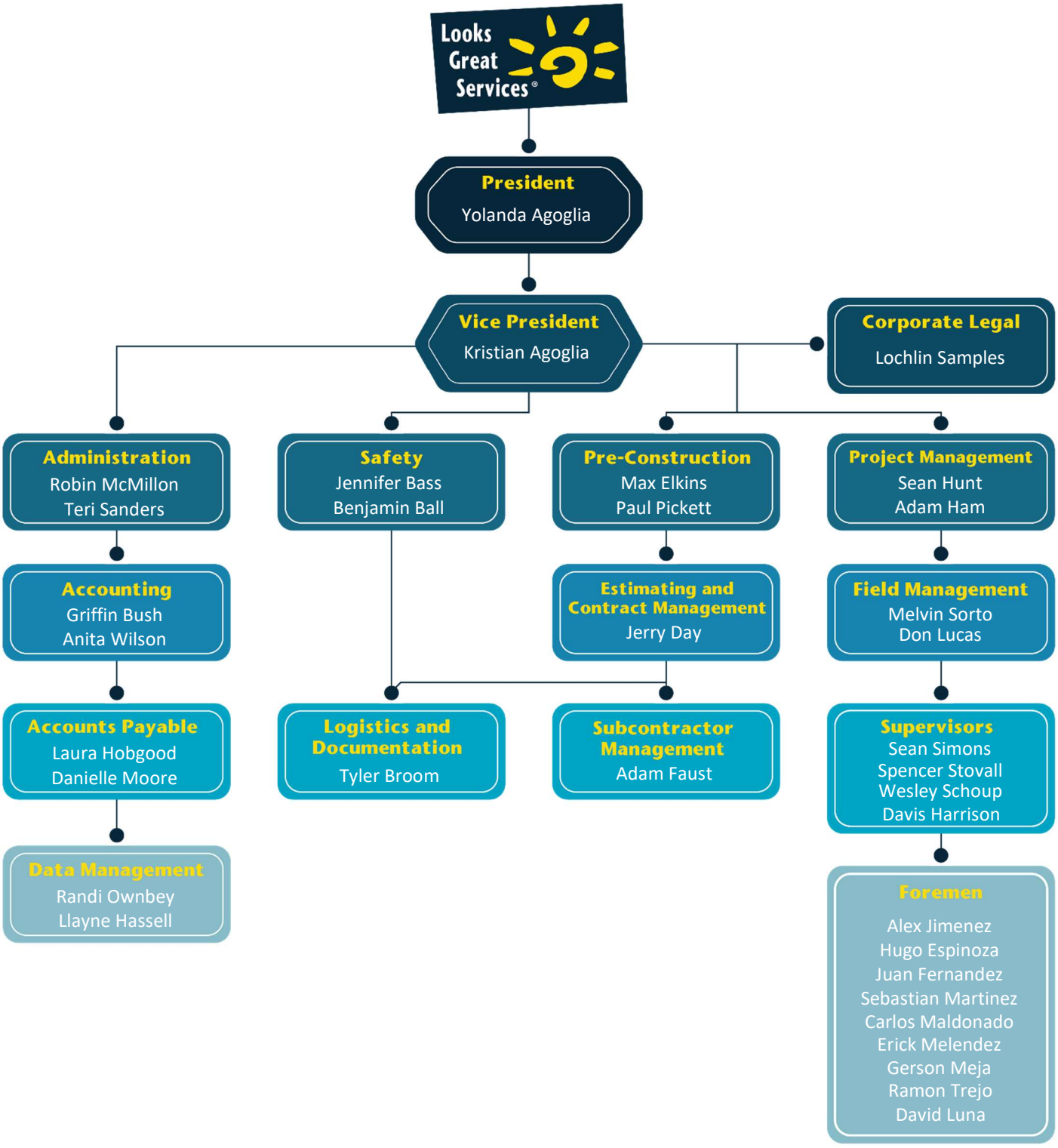
Conflicts of Interest

Looks Great Services of MS, Inc., nor any of its employees thereof, certifies that it does not have any conflict(s) of interest, either direct or indirect, in connection with the services sought herein pursuant to Federal or State Law.

License Sanctions

Looks Great Services of MS, Inc., nor any of its employees thereof, certifies that it does not have any regulatory or agency license sanctions, either direct or indirect, in connection with the services sought.

Organizational Chart



Resumes

Yolanda Agoglia

Professional Experience

November 2010 – Present — Looks Great Services of MS, Inc.
President

Formed Looks Great Services of MS, Inc. as majority owner and President. Since inception, participated daily in operations, lead management and administrative duties, and insured the standards of performance established are continually met by personnel.

August 2010 – Present — Looks Great Services, Inc.
Secretary/Treasurer/Financial Manager

Married and moved to New York. Became the Secretary-Treasurer/Financial Manager for Looks Great Services, Inc. Lead office management and administrative duties. Was actively involved in data reconciliation, accounts receivable, and accounts payable during Sandy in 2012-2013.

August 2008 – August 2010 — Jones Companies
Chief Administrative Officer

Managed office personnel and all administrative activities for three office locations housing seventeen Jones companies with the main operating companies being Jones Lumber Company, Dixie Mat Manufacturing, Jones Concrete, Jones Ready Mix, FiberVision, J B Transport, and Jones Brothers Trucking

1991 – August 2008 — T.L. Wallace Construction, Inc.
Job Cost Administrator/AP & Purchasing Manager

Job cost accounting/budget maintenance - exported/imported/created/maintained job budgets in accounting software. Maintained/balanced revenue vs. cost, change orders, addendums, and supplemental agreements. Trained engineers and estimators to enter production quantities for each cost item and assisted with reporting. Accounts payable and hired truck payroll – weekly - included net 10 vendor accounts, expense reimbursements, contract laborers, credit cards, medical bills, fleet fuel card management, bulk fuel accounts, contribution/sponsorships, and lodging payables. 1099 processing and filing electronically to IRS and state. Excel and Word software - form designing and spreadsheet building. Trained estimating and accounting department on the company's software. Estimating software - worked with support people to merge their technology with accounting software. Equipment management, maintenance, and reporting. Accounts receivable - progress billing, review paid-to-date units vs. production units. Time/billing. Document manager - implemented electronic documentation for all departments. Supply purchasing - oversaw an assistant to aid in this area. Payroll processing - oversaw coding of timesheets for proper labor cost accrual. Hurricane Katrina debris cleanup paperwork manager - payables and billings - worked directly with engineers for the MDOT and local city officials and worked indirectly with FEMA procedures. Responsible for organizing this effort and overseeing when audited by MEMA and FEMA. Implemented electronic purchase orders to be utilized by the shop, field, and office.

Certifications

MS State Art Educator License
Attended Seminars for the following: Business Development, Leadership, & Explorer Accounting Software

Education

UNIVERSITY OF SOUTHERN MISSISSIPPI - Hattiesburg, MS - Bachelor of Fine Arts – 1999

Kristian Agoglia

Professional Experience

November 2010 - Present — Looks Great Services of MS, Inc. Vice President

Helped form Looks Great Services of MS, Inc. and participate daily in operations, lead management and procurement duties, and ensure the standards of performance established are continually met by personnel. Has been involved in more than 110 disaster projects since 2002, including simultaneously managing 10+ projects at one time during Sandy in 2012-2013, 5 contracts in 2017 during Hurricane Irma, 6 contracts in 2017 after a string of Mississippi tornadoes, and 11 contracts in 2020 after a tornado/straight-line wind outbreak.

1999 - Present — Looks Great Services, Inc.
CEO

Since inception, as owner and CEO of LGS, participated daily in operations, lead management and administrative duties, and ensured the standards of performance established are continually met by personnel.

1990 - 1999 — T&K Landscaping
Company Partner

Started a small landscaping and lawn maintenance business during high school years. Expanded into tree pruning, maintenance, and removal. Grew business steadily during the successful pursuit of bachelor's and master's degrees.

Certifications

ISA Certified Arborist
ISA Certified Utility Arborist
Specialist TCIA Certified Safety
Professional EHAP Training
Certified
OSHA 10 Certification

Education

REGENT UNIVERSITY – Virginia Beach, VA – Master of Divinity – 1999

LIBERTY UNIVERSITY – Lynchburg, VA – Bachelor of Science – 1996

Sean Hunt

Professional Experience

April 2022 - Present — Looks Great Services of MS, Inc.
Executive Vice President/Project Manager

Oversees all facets of Looks Great Services' Emergency Response Division. Coordinates, delegates, and manages the entire life cycle – from procurement to active project closeout to ensure they are on time, within budget, and performed according to specifications. Has successfully completed over 70 disaster debris related contracts since starting with Looks Great Services in 2022. Currently overseeing 9 active disaster debris removal and disposal projects in response to Hurricane Helene and Hurricane Milton, ensuring projects meet timelines, budgets, and specifications in accordance with FEMA rules and guidelines.

2004 - 2022 — Michael's Tree and Loader Service, LLC
CFO/Vice President

Participated daily in operations, lead management and administrative duties, and ensured the standards of performance established are continually met by personnel. Managed 48 FEMA events including managing crews on multiple, simultaneous events, including 3 parishes during Hurricane Katrina, 3 cities in Connecticut in 2011 and crews on 5 contracts during Hurricane Sandy in 2012-2013. Exceedingly well versed in FEMA rules and guidelines.

Certifications

ISA Certified Arborist
FEMA Debris Management

Education

CHRISTIAN BROTHERS UNIVERSITY – Memphis, TN – B.S. in Science in Biology – 2004

AMERICAN MILITARY UNIVERSTIY – Memphis, TN – M.S. in Emergency and Disaster Management – 2010

Don Lucas

Professional Experience

November 2012 - Present — Looks Great Services of MS, Inc.
Debris Site Manager

Oversee the daily operations for Looks Great Services. Coordinates, delegates, and manages existing projects to ensure they are on time, within budget, and performed according to specifications. Specialized in logistics of material hauled onto and away from dump sites on a production-oriented schedule, and material reduction in Hurricane Sandy. Ensured proper size control and safety of handled material with management of full-scale equipment operations during Hurricane Sandy. Oversaw multiple dump sites after Hurricane Sandy that totaled over 1.1 million cubic yards of debris. Oversaw storm debris cleanup after the Louisville, MS tornado, Itawamba, MS tornado, and the Tupelo, MS tornado for the Mississippi Department of Transportation. Oversaw multiple dumpsites throughout 5 counties in Mississippi during a 2017 tornado outbreak and again in 2020 during a tornado/straight-line wind outbreak. In 2021, managed debris sites in 3 counties in Alabama after Hurricane Zeta.

2006 – November 2012 — Joe McGee Construction
Company Consultant

Worked in conjunction with Vice President, Senior Engineer and Senior Estimator on bidding proposed projects. Responsible for locating necessary fill material sites for proposed projects. Researched all soils and existing landscapes and structures on all proposed projects. Coordinated scheduling of existing projects to ensure timely completion. Responsible for ensuring all project problems are identified and corrective measures are implemented. Worked alongside Senior Estimator to ensure that job costs do not exceed budgeted amounts. Worked closely with the Senior Engineer to ensure that all projects are being completed according to plans. Experienced in Federal design/build projects, working with government officials to create good relations and project success.

1974 – 2006 — T.L. Wallace Construction Co., Inc.
President

Began early on as a Project Superintendent to eventually become President of the company. Beginning in 1986, responsibilities included overall company management, overseeing of projects, budgets, potential projects, bidding, personnel staffing, and equipment management. Contracted over $140 million worth of heavy highway construction projects under contract at one time with MDOT, ALDOT and LDOT. Managed approximately $800 million worth of construction projects with much of the work being with MDOT. Oversaw individual projects ranging from $1 million to $25 million. Managed a fleet of 150 pieces of heavy equipment. Initiated and coordinated remarkable hauling of dirt for Nissan site to include 78 trucks in two-mile haul and supporting equipment to place and compact dirt. Managed and coordinated Interstate 10 Emergency Bridge Replacement across Pascagoula River after Hurricane Katrina. Project was complete in 21 days, 10 days ahead of schedule.

Certifications

MDOT Storm Water Management Training Course
Hazardous Materials
Certification
Trenching and Excavating
Training
CPR/First Aid/BBP/AED Certified
OSHA 10/OSHA 30 Certification

Education

PEARL RIVER COMMUNITY COLLEGE – Poplarville, MS – A.A. in Mechanics – 1971

Melvin Sorto

Professional Experience

November 2001 - Present — Looks Great Services, Inc.
Field Operation Manager

Began as an equipment operator from 2001-2004. Operated stump grinder, wheel loader, chip truck, whole tree chipper, and grapple truck. In 2004 became foreman and aerial lift operator. Beginning in 2006, became a contract administrator and field operation manager. Responsibilities include overseeing multiple crews across multiple existing jobs, coordinating and hiring crews for existing jobs, managing equipment fleet, pricing proposed contracts, business development, contract negotiations, and scheduling work. Has been involved in managing field crews on more than 100 FEMA contracts since 2002. Successfully lead field operations in 2018 in Puerto Rico after Hurricane Maria.

1998-2001 — Tiff Co, Inc.

Certifications

EHAP Certification
ATSA Certified Instructor
Railroad Worker Certification
First Aid/CPR Certified
OSHA 10 Certification
CDL Class A

Max Elkins

Professional Experience

May 2023 - Present — Looks Great Services of MS, Inc.
Executive Director of Contracting

Serves and oversees the bidding & estimating division to ensure the accuracy and efficiency of all processes, driving the company's success in securing contracts and maximizing profitability. Additionally, involved in the management of the utility division, handling contract negotiations, data collection, job cost accounting, and fostering strong customer relations. Current role extends to overseeing the financial data of 10 utility contracts spanning across the Southeast United States, ensuring meticulous financial management and strategic decision-making to achieve organizational objectives.

January 2022 – May 2023 — HORNE, LLP
Auditor

Responsibilities included performing detailed examinations of financial statements, transaction records, and internal control systems to ensure compliance with regulatory standards and company policies. Actively participated in planning audit procedures, including risk assessment and materiality determination, to tailor a unique approach to each client. Conducted fieldwork, gathering evidence through interviews, observation, and analysis, and documented my findings for review by managers and partners. Additionally, worked closely with clients to address any discrepancies or concerns, providing guidance on improving internal processes and controls.

Education

UNIVERSITY OF SOUTHERN MISSISSIPPI – Hattiesburg, MS – B.S. in Accountancy – 2022

Project Understanding & Scenarios

As part of this solicitation, management plans for Event Types are provided to describe what actions will be taken. LGS has put in place a Technical Approach and a Debris Management Plan that are applicable to any type of event, no matter the severity. Please refer to the Technical Approach, Debris Management Process Plans and Procedures, Geographic Area Management, Contractor Site Specific Safety and Health Plans, Quality System Management, and Disaster Waste Reduction and Recycling Sections in the following pages for an in-depth explanation of this management plan. The plans mentioned above are included in the Technical Approach and Debris Plan of this proposal and are designed to be adaptable and scalable based on any type of event.

Spot Jobs – Localized

In this scenario, the Project Manager will begin performing damage assessments with the City's representatives and monitoring company. The PM will then begin coordinating logistics with the City and landfills. Further, the PM will be determining the number of crews needed to provide removal, hauling, and/or reduction of localized debris. This includes activating local subcontractors for immediate resources as needed. LGS will be assisting government resources as well. For an in-depth breakdown of the debris operations, please see the Debris Management Plan of this proposal.

Small Event

This will entail the same steps as in the Localized event above but will have the addition of a debris management site. LGS will coordinate with the City a debris site(s) for stockpiling debris that will allow for ideal haul routes, meet federal, state, and local regulations, and provide a layout to unload debris in the most efficient manner. A site management supervisor will be provided to oversee and maintain the site operations. In this scenario, LGS will utilize "zones" for debris removal as mentioned in the Debris Plan. This will allow for organized operations and presence throughout the City simultaneously. Reduction will be completed by way of grinding or burning. In the event there is C&D debris, it will be separated and compacted at the debris site. For an in-depth breakdown of the debris operations, please see the Debris Plan of this proposal.

Significant Event

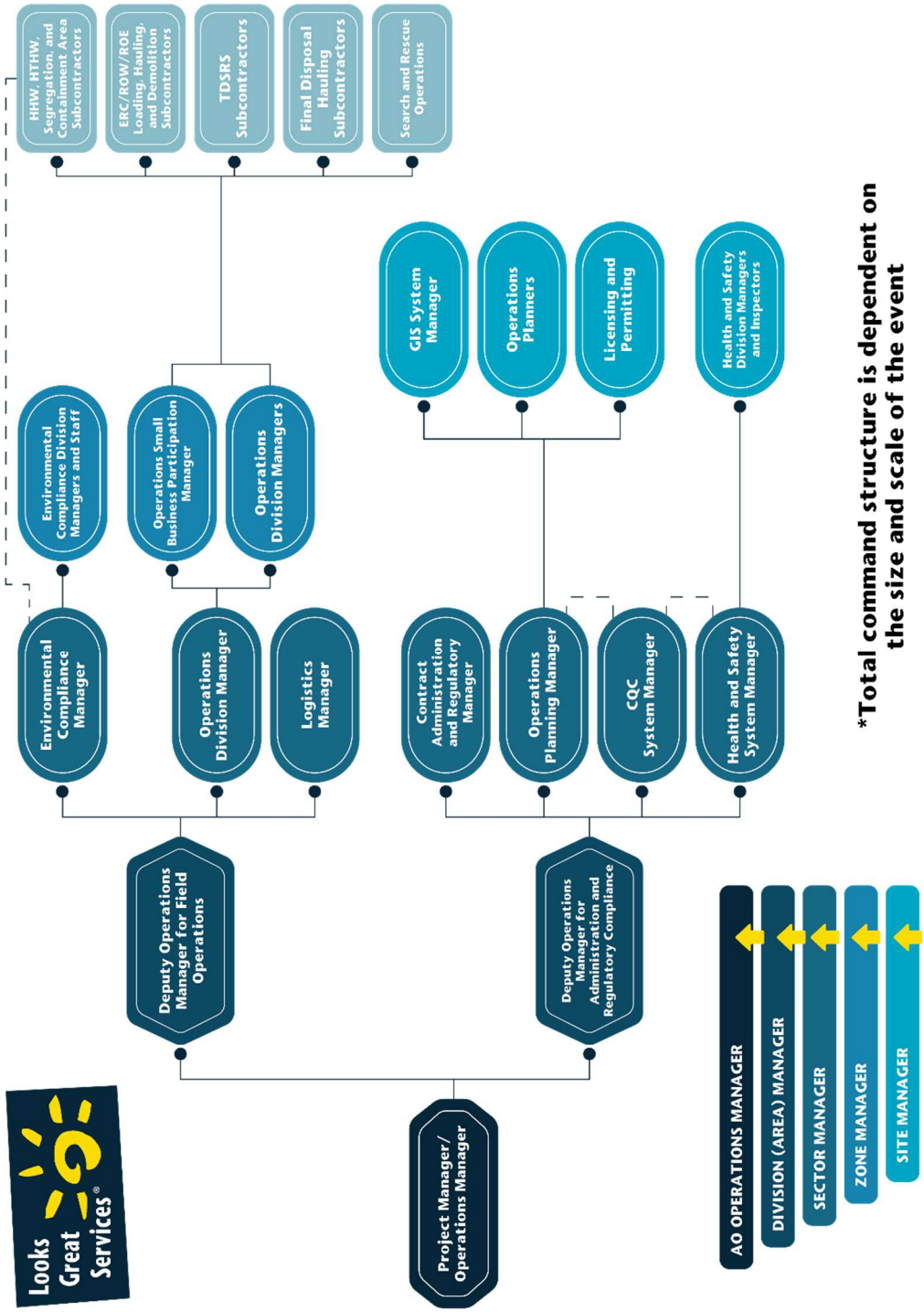
This includes all the scope from the previous event types but will utilize larger scale reduction operations at a designated TDSRS. The PM will help coordinate the location of the debris site. Monitor towers will be placed at the entrance and debris site access roads will be maintained to allow for efficient unloading operations. The grinders or incinerators, if used, will be placed in a location to allow for trucks to unload uninterrupted, but allow for debris to be near maximize production. Chips will then be stockpiled in a separate area so as not to impede traffic but be accessible for loading into walking floor trucks to be disposed of accordingly. Ash will be handled in a manner to not be mixed with soils or become airborne. Disposal will be handled in accordance with DEQ regulations. All FEMA, federal, state, and local regulations will be adhered to throughout the process.

Significant/Catastrophic Events

These events include everything from the previous event types but expand the operations further. Multiple debris sites are possible and will be jointly coordinated. Hauling will be coordinated from Zones and Sectors to each debris site. Hazardous waste will be separated and contained as per regulations. LGS will provide planning and management of all debris removal operations, including traffic control, recycling, and permitting. LGS will utilize a Project Manager (Sean Hunt) with multiple Assistant Managers to oversee the project.

Technical Approach

Field Organizational Structure



Technical Approach and Methodology

Prior to commencing debris removal operations and within 48 hours, or as required in the Task Order, Looks Great Services of MS, Inc. (LGS) will submit to City of Edgewood the Contractor Quality Control and Operations Plans which describe the organizational structure and additional key personnel involved in the cleanup, the technical approach and methodology to be used, site specific operational components, the specific geographical area management, the LGS Site Specific Health and Safety Plan (SSHSP), Accident Prevention Plan (APP), Activity Hazard Analysis (AHAs), a copy of the LGS Quality Control Plan (CQC), and approaches to waste reduction and recycling through Beneficial Re-Use, all specific to the Task Order and Area of Operations (AO). The Plan will indicate where operations will begin and which streets/roads will be cleared during the initial period though submission of a 2, 7- and 14-day plan. Operation locations will be decided upon and in conjunction with the City.

The Contractor Quality Control and Operations Plans will be updated by the LGS Operations Manager and CQC System Manager as necessary and as required by City of Edgewood. LGS' final Contractor Quality Control and Operations Plans will include organizational structure and key personnel involved in the cleanup, updated technical approach and methodology to be used, updated site-specific operational components, updated specific geographical area management, updated SSHSP, updated APP, updated AHAs, updated CQC, and updated approaches to waste reduction and recycling through Beneficial Re-Use. The plan will also include continually updated submissions of 2, 7- and 14-day plans, all specific to the Task Order and AO as well as work to be performed by subcontractors, a comprehensive list of subcontractors at each tier, and measures to be taken by LGS and its subcontractors to control hazards associated with services performed, and materials or equipment utilized.

During implementation of services, LGS will attend all meetings convened by City of Edgewood with respect to the response effort, when directed by the City to do so or otherwise necessary to carry out the work. The KO may/will issue subsequent TOs to mobilize and begin Emergency Road Clearance, Debris Removal from Public Roads, Streets and ROWs and Hauling to Debris Management or Final Disposal Sites, Vegetative Debris Reduction at Debris Management Sites (TDSRS) including site management, Final Disposal of Reduced Chips, Testing of Ash and Disposal at Landfill, Removal of Freon Containing White Goods, Removal of Non-Freon Containing White Goods, construction of an Inspection Tower(s), construction of a Hazardous Waste Containment Area(s), deployment of Household Hazardous Waste Separation and Removal Crew(s), activation of Debris Separation Crew(s), and activation of Search and Rescue Support Crew(s) and /or HTRW Separation Crew(s).

Resource Management and Logistics

LGS utilizes the National Incident Management System (NIMS) wherein we have established systems for describing, inventorying, requesting, and tracking resources. Debris Management and Event Response activities require carefully managed resources (personnel, teams, facilities, equipment and/or supplies) to meet event needs. Utilization of the Radial Form Technology (RaFT) iPad-based database system allows for resource typing, inventorying, organizing, and tracking the dispatch, deployment and recovery of resources before, during and after an event.

Resource management should be dynamic in nature to support any event and be adaptable to changes. Efficient and effective deployment of resources requires that resource management concepts and principles be used in all phases of Debris Management and Event Response.

The resource management process can be separated into two parts: resource management as an element of preparedness and resource management during an event. The preparedness activities (resource typing, credentialing, and inventorying) are conducted on a continual basis to help ensure that resources are ready to be mobilized when called to an event. Resource management during an event is a finite process, as shown in the below figure, with a distinct beginning and ending specific to the needs of the event.

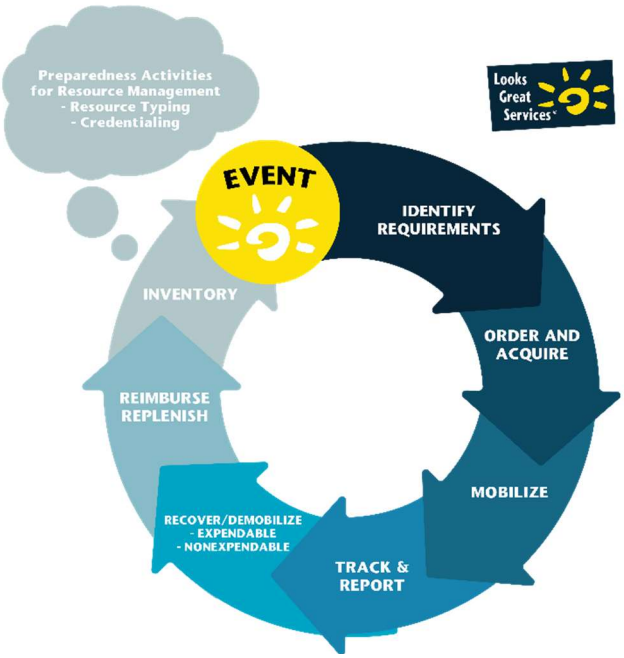


Figure 1: Resource Management Cycle

Mobilization of Personnel and Equipment

Looks Great Services (LGS) will mobilize and arrive on-site within 24 hours of receiving a Notice to Proceed from the City.

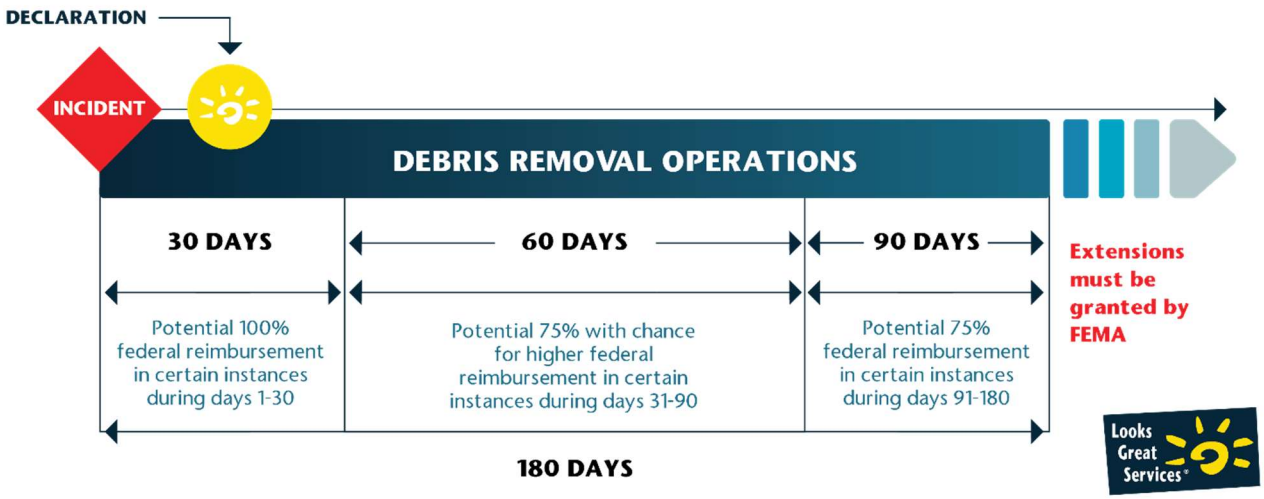
Upon issuance of a Notice to Proceed, Looks Great Services (LGS) will provide and transport all necessary supplies, equipment, materials, and personnel to execute the full scope of work outlined in the RFP or as required by the specific disaster. LGS will secure clearance from underground and overhead utilities, property owners, and relevant government entities for all operational locations, including equipment staging sites, Vegetative and C&D TDSRS, and the final DMS. LGS and its subcontractors will ensure that equipment and vehicles are ready to mobilize immediately upon notification. The scope of work includes, but is not limited to:

- Vegetative debris removal
- Construction and demolition (C&D) debris removal
- Grinding of generated debris
- Household hazardous waste management
- Removal of animal carcasses
- Disposal of putrefied wastes
- Removal of vehicles and vessels
- E-waste removal
- White goods removal

FEMA Public Assistance Program (Reimbursement Process)

FEMA Programs and other Funding Streams

LGS works within and in compliance with the law, the regulations, and FEMA's codified policies regarding the FEMA Public Assistance (PA) Program. This includes, but is not limited to, the Sandy Recovery Improvement Act's amendments to the Stafford Act (42 U.S.C. 5121 et seq.), Section 428, Public Assistance Alternative Procedures (PAAP) and the PAAP Pilot Program for Debris Removal (https://www.fema.gov/alternative-procedures) performed under Section 407 (42 U.S.C. 5173), Debris Removal, of the Stafford Act. The debris pilot program allows for increases in the federal share of grant monies for PA program applicants for eligible debris removal costs incurred during certain initial time periods following a disaster, with certain restrictions and programmatic requirements. LGS has as one of its core principles to provide professional services that benefit the client in every way possible. That principle leads LGS to work diligently to increase our response level and the amounts of work that can safely be accomplished during those initial time periods to maximize the reimbursement potential for our clients under the PAAP Pilot Program for Debris Removal. LGS ensures that our clients are aware of how the critical documentation trail must provide the proper substantiation for our clients to successfully acquire that funding. Further, LGS has a long standing relationship with FEMA programmatic management consulting experts that LGS makes available to our clients to ensure that our clients maximize eligible programmatic funding, and that our clients are able to both identify the eligible work that can be performed, and the numerous funding streams available to our clients to help them fund the monumental task that is the recovery process following a disaster – that assistance covers all disaster recovery programs and is not limited to only debris removal – please see the resume section for more details on the FEMA programmatic management consulting experts.



Documentation and Reimbursement

LGS has a proven history in supporting our clients with accurate and complete documentation. This documentation is made readily available to any reimbursement agency or client. Records are tracked daily from the beginning of the project to final closeout.

Financial accountability is maintained via a system based on the field data that's gathered and reconciled. All documentation systems comply with FEMA 325 guidelines.

Debris Hauling Documentation

Phase 1 – Truck Certification

Debris trucks are all certified prior to beginning a project. This includes:

- Measuring the truck beds to determine an accurate cubic yard capacity.
- Driver, safety, and insurance checks.
- Truck Certification Form is completed, and a copy is retained by the driver, monitor, and client.
- Placards displaying capacity, project truck number, and contractor's name are affixed to the truck.
- Monitors are given truck logs to verify placards as an added measure of accuracy.

Phase 2 –Tickets

Tickets are electronic or multi-part and are required for reimbursement purposes. Client representatives or monitors will fill out and sign off on completed tickets. These will then be used in the reconciliation and QC process. The tickets used are as follows:

Debris Load Tickets are a 5-part ticket that records the transport of debris from the collection point to the DMS or final disposal site. Monitors document the operations at each location to ensure proper protocols.

Leaner/Hanger Tickets are a 5-part ticket that records the trimming or removal or leaning trees or hanging limbs. Monitors document the size, location, and other various aspects of the process.

Daily Log Tickets are a 2-part ticket that records the hours worked by the contractor's labor and equipment when hourly rate items are activated. Monitors log and verify each unit's hours worked throughout the day.

Data Management

LGS uses a database system that is easily adaptable to any requirements. Regardless of whether the electronic or physical documentation is utilized, LGS' database can track and extract data for use in the reconciliation process. LGS has trained employees who carefully prepare reconciled reports on a weekly or semi-weekly basis to submit with invoicing. Working with the monitors, LGS compares these reports with the monitors as an added checks and balances system, which helps to expedite the reimbursement process.

Once the data is reconciled and completed, LGS will maintain and store all records for a minimum of 7 years. Both electronic and physical copies are catalogued and stored for quick access as needed.

Reimbursement

LGS works closely with all agencies to ensure issues are minimized or eliminated in disaster reimbursement projects. As an example, LGS was recently asked to produce ticket records for an audit that the debris monitor was engaged in. The monitor could not find records on more than two dozen tickets. Within less than 2 hours LGS found the copies of the missing tickets in its database and submitted them to the respective parties. This helped the monitor and the client greatly in their reimbursement process. LGS will give the same "over-the-top" service to all its clients.

As an added measure, LGS has personnel that are well-versed in CFR, PAPPG, and other FEMA guidelines and are available to assist the client in completing any required documentation for reimbursement.

Tab 3 - Price Proposal

PRICING SECTION

Cut and Toss/Clearing Roadways/Hauling from ROM to OMS - Equipment includes Operator

Equipment /Personnel	Unit	Unit Price
Crew (3 Person - Including Equipment Operator, Labors w/chainsaws)	Hour	$365.00
5-14 CY Dump Truck	Hour	$75.00
14-24 CY Dump Truck	Hour	$80.00
Larger Than 24 CY Dump /Transport Truck	Hour	$90.00
Skid Steer / Front Loader	Hour	$130.00
Grapple Truck	Hour	$260.00
35-50 Foot Aerial Lift / Bucket Truck	Hour	$195.00
Rubber Tire Backhoe	Hour	$135.00
Traffic Control	Hour	$45.00
Operator w/ Chainsaw	Hour	$55.00
Chipper	Hour	$200.00
Other Appropriate Equipment	Hour	

Debris Removal (Other)

Services	Unit	Unit Price
Debris Removal from ROW to City DMS	Cubic Yard	$8.15
Debris Removal from Temporary City DMS to Contractor Managed DMS	Cubic Yard	$8.15
Debris Removal from ROW to Contractor Managed DMS	Cubic Yard	$9.25
Final Disposal/Grinding/Chipping	Cubic Yard	$4.00
Stump Grinding	0-24"	$135.00
Stump Grinding	25" - 48"	$345.00
Stump Grinding	Greater Than 49"	$450.00
Leaning Trees/Hangers	Hour	$265.00
Other Appropriate		

Questions regarding RFP #2025-CH-01

Addendum #1

Subject 1: On page 34 (Employee List Form) and page 36 (Equipment List) of the RFP document, the text within the forms references "RFP# 19-0003" when referring to the Scope of Services. Both pages are attached for quick reference

Question 1: Could you please clarify if these Employee List and Equipment List forms are indeed intended for submission as part of our response to **RFP #2025-CH-01**, and if the reference to "*RFP# 19-0003*" within the forms is a typographical error?

Response 1: RFP #2025-CH-01 is correct. *RFP# 19-0003* is a typographical error that was missed when updating the RFP for this year.

Subject 2: regarding page 42-46, **Attachment 10: Federal Clauses**, there is no designated space for contractor acknowledgement and signature. Per Section G. of the Technical Proposal, the contractor must complete and include all forms included in Attachments 7 through 10 of this RFP.

Question 2: Shall the contractor initial each page or sign on page 46? Please advise the preferred form of acknowledgement.

Response 2 The signature should be provided on page 41.

"The Contractor certified or affirms that the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understand and agrees that the provisions of 31 U.S.C. Sec. 3801 et seq., apply to this certification and disclosure, if any.

_____ Signature of Contractor's Authorized Official

Kristian Agoglia, Vice President
_____ Name and Title of Authorized Official"

PRICING SECTION

Cut and Toss/Clearing Roadways/Hauling from ROM to OMS - Equipment includes Operator

Equipment /Personnel	Unit	Unit Price
Crew (3 Person - Including Equipment Operator, Labors w/chainsaws)	Hour	$365.00
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Rubber Tire Backhoe	Hour	$135.00
Traffic Control	Hour	$45.00
Operator w/ Chainsaw	Hour	$55.00
Chipper	Hour	$200.00
Other Appropriate Equipment	Hour	

Debris Removal (Other)

Services	Unit	Unit Price
Debris Removal from ROW to City DMS	Cubic Yard	$8.15
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Stump Grinding	25" - 48"	$345.00
Stump Grinding	Greater Than 49"	$450.00
Leaning Trees/Hangers	Hour	$265.00
Other Appropriate		

TECHNICAL PROPOSAL - ORIGINAL BID



Prepared For:

City of Edgewood
405 Bagshaw Way
Edgewood, FL 32809

RFP #2025-CH-01 Emergency Debris Removal Services

Florida License No.: CRC1332507
DUE: June 09, 2025 at 11:00 AM

T.F.R. Enterprises, Inc.
DISASTER RESPONSE DIVISION

Presented By:
TFR Enterprises, Inc.
Tiffany Jean
Contract Manager
P: (512) 565-0710
E: tiffany@tfrinc.com

TFR ENTERPRISES, INC.

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TFR ENTERPRISES, INC.

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THE CITY OF EDGEWOOD
REQUEST FOR PROPOSALS
for
RFP #2025-CH-01
EMERGENCY DEBRIS REMOVAL SERVICES

Date Issued: May 9, 2025
All Questions/Inquiries Due: June 2, 2025
Proposals Due: June 9, 2025, at 11:00 a.m.
Open: June 9, 2025 at 11:30 a.m.
Pre-Bid Conference: None

NO QUESTIONS WILL BE ACCEPTED AFTER 4:00 PM, (ET) June 2, 2025, all questions must be submitted in writing to SRiffle@edgewood-fl.gov and received by stated time.

Proposals must be submitted electronically through DemandStar by the date and time stated above. Submittals must include Request for Proposal and experience and other pertinent information for consideration, as indicated in this Request for Proposals. Any proposals received after the due date and time specified, will not be considered.

Please note the following instructions when submitting proposals via DemandStar:
All proposals must be submitted as an 8 ½-inch by 11-inch document, neatly typed with one-inch margins and single-line spacing.

Proposal Documents may be found via the City of Edgewood website (www.edgewood-fl.gov) under Procurement, via City Hall (www.edgewood-fl.gov/cityhall/page/procurement), and via DemandStar, which provides bid notification services to interested vendors. To obtain the solicitation, interested parties must follow the link and register to be able to download the document. The City of Edgewood reserves the right to accept any bid deemed to be in the best interest of the City or to waive any informality in any submittal. The City may reject any or all bids and re-advertise.

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At the date and time specified above, all proposals that have been received in a timely manner will be opened, recorded, and accepted for consideration. The names of the vendors submitting proposals will be read aloud and recorded. The proposals will be available for inspection during normal business hours in the City of Edgewood Administration Offices thirty (30) calendar days after the due date or as otherwise allowed under Florida Statutes. When countersigned by an authorized City representative, this document and any specifically identified attachments may form the contract document binding the parties to all performance specified in this solicitation.

Vendors shall complete and return the entirety of this RFP, and attach all other information requested in this RFP (see Provision 1.13). Failure to sign the proposal response, or to submit the proposal response by the specified time and date, may be cause for rejection of the proposal.

VENDOR IDENTIFICATION

Company Name: TFR Enterprises, Inc. **Phone:** 512-260-3322

Email Address: tiffany@tfrinc.com

Contact Person: Tiffany Jean - Contract Manager

Section B – Statement of Interest

June 9, 2025

City of Edgewood
ATTN: City Clerk
405 Bagshaw Way
Edgewood, FL 32809

RE: RFP #2025-CH-01 Emergency Debris Removal Services

To Whom It May Concern,

Thank you for considering TFR Enterprises as the City of Edgewood's disaster recovery contractor. Established in 1989 and headquartered in Leander, Texas, with field offices nationwide, TFR has proudly served communities affected by extreme weather through over 500 projects nationwide. With 35 years of disaster recovery experience, TFR has collected and processed more than 75 million cubic yards of debris.

We are fully prepared, equipped, and committed to providing the City of Edgewood with a turnkey, expedited, and cost-effective emergency response solution. Our services adhere strictly to emergency management guidelines and public policy. As a proud National Disaster Recovery Coalition of America (DRCA) member, TFR works alongside federal, state, and local governments to prepare for, respond to, recover from, and mitigate disasters. DRCA's membership includes some of the nation's top emergency management experts and contractors, representing over 15 industries with a wide range of critical disaster recovery services and capabilities.

TFR's operational capacity is unmatched, with no job or disaster too large to handle. In 2023 alone, we managed 3.5 million cubic yards of debris, serving 22 cities, counties, and agencies across nine states. During the unprecedented 2020 hurricane season, TFR successfully managed 57 simultaneous contract activations across Iowa, Louisiana, Mississippi, Alabama, Texas, and Oklahoma. With a database of over 1,000 subcontractors and an expansive fleet of company-owned equipment, TFR is ready to meet the toughest challenges.

Our dedication to service is best captured by Morgan Tyrone, Project Manager for Highland Hammock State Park, who stated: "After almost 30 years as a Florida Park Service Manager, I wish that all park vendors were helpful, communicative, flexible, efficient, safe, and trustworthy. TFR was an extension of our own staff during a trying time with extensive damage over 11,000 acres in two parks separated by 20 miles."

TFR owns more than 200 pieces of specialized equipment, including self-loading debris-hauling trucks, rubber-tired and tracked loaders, heavy-haulers, excavators, dozers, and eight (8) Diamond-Z Model 1463 Tub Grinders for vegetative debris reduction. Our fleet is uncommitted to long-term contracts, designed primarily for debris removal operations and ready for mobilization. This extensive fleet enables TFR to respond quickly and efficiently while managing multiple projects simultaneously.
Debris clearing, removal, and processing are only the beginning phases of recovery. TFR brings extensive experience in all aspects of environmental and infrastructure restoration, returning communities to their pre-storm quality of life. Our services include:

- Debris Damage/Quantity Assessments
- Emergency Road Clearance
- Hazardous Tree, Limbs, and Root Removal
- Debris Removal from Streams and Canals
- Vegetative, C&D, HHW, and White Goods Removal from ROW and Private Property
- Demolition of Structures
- DMS Preparation, Management, Restoration, and Close-out
- Debris Reduction by Grinding, Open-Burn, and Air Curtain Incineration
- Debris Removal from DMS to Final Disposal
- Stream and Canal Restoration
- Beach and Sand Cleaning and Restoration
- Equipment and Manpower Leasing
- Contract Management Compliance

We understand the financial challenges these projects can pose. TFR's team is highly experienced in the FEMA reimbursement process and provides expert guidance to ensure clients receive **100% of eligible reimbursable amounts.** Our financial strength allows us to fund and commence projects immediately upon Notification to Proceed (NTP) before the reimbursement process begins.

TFR certifies that this proposal is submitted fairly and in good faith, without collusion or fraud. The signatory of this proposal is authorized to bind TFR Enterprises, Inc., to all contractual requirements.

Once again, thank you for the opportunity to be considered as the City of Edgewood's disaster recovery contractor. The authorized representatives for TFR Enterprises, Inc. are:

- Tiffany Jean, Contract Manager | (512) 565-0710 | tiffany@tfrinc.com
- Melvin Utterback, Operations Manager | (606) 776-9782 | melvin@tfrinc.com

We look forward to assisting the City of Edgewood in its disaster recovery efforts and are ready to respond immediately should the need arise.

Sincerely,

Tipton F. Rowland,
CEO/President
601 Leander Drive
Leander, Texas 78641
Office: 512-260-3322
Incorporated in 1989
FEIN: 72-1149862
DUNS: 08-1346561

By Signing this Proposal, the Vendor Attests and Certifies that:

- It satisfies all legal requirements (as an entity) to do business with the City.
- The undersigned vendor acknowledges that award of a contract may be contingent upon a determination by the City that the vendor has the capacity and capability to successfully perform the contract.
- The vendor hereby certifies that it understands all requirements of this solicitation, and that the undersigned individual is duly authorized to execute this proposal document and any contracts or other transactions required by award of this solicitation.

Purchasing Agreements with Other Government Agencies

This section is optional and will not affect contract award. If the City awarded you the proposed contract, would you sell under the same terms and conditions, for the same price, to other governmental agencies in the State of Florida? Each governmental agency desiring to accept to utilize the contract will be responsible for its own purchases and will be liable only for materials or services ordered and received by it.

☒ Yes ☐ No (Check one)

Certification Regarding Felony Conviction

Has any officer, director, or an executive performing equivalent duties, of the bidding entity been convicted of a felony during the past ten (10) years?

☐ Yes ☒ No (Check one)

Conflict of Interest Disclosure Certification

Except as listed below, no employee, officer, or agent of the firm has any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and, this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.

Certification Regarding Background Checks

Under any City contract that involves vendor or subcontractor personnel working in proximity to minors, the vendor hereby confirms that any personnel so employed will have successfully completed an initial, and subsequent annual, Certified Background Check, completed by the vendor at no additional cost to the City. The City retains the right to request and review any associated records with or without cause, and to require replacement of any vendor employee found in violation of this requirement. Vendor shall indemnify the City in full for any adverse act of any such personnel in this regard**. Additional requirements may apply in this regard as included within any specific contract award.** ☐ Yes ☐ No

DUNS Number (Insert if this action involves a federal funded project): _____

General Vendor Information and Proposal Signature:			
Firm Name:	TFR Enterprises, Inc.		
Street Address:	601 Leander Drive, Leander TX 78641		
Mailing Address (if different):	601 Leander Drive, Leander TX 78641		
Telephone No.:	512-260-3322	Fax No.: 512-528-1942	E-mail: tiffany@tfrinc.com
FEIN No.	72 - 1149862	Prompt Payment Terms: 85 % ___ days, net 30	
Signature:		Date: 06/06/2025	
Print Name:	Tipton F. Rowland	Title: CEO	

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

VENDOR PROFILE FORM

Vendor (Company) Name: TFR Enterprises, Inc.	F. E. I. N. or SS Number: 72-1149862
Mailing Address: 601 Leander Drive	Street Address: 601 Leander Drive
City, State, Zip: Leander, TX 78641	City, State, Zip: Leander, TX 78641
Type of Entity: *(Circle one)* Corporation Partnership Proprietorship Joint Venture	*I hereby certify that this form is a statement of facts.* X _____ Authorized Signature (Manual) Tipton F. Rowland Typed or Printed Name: CEO Title:
Incorporated in the State of: Tennessee Year: 06/12/1989	
Telephone Number: (512) 260-3322	
Fax Number: (512) 528-1942	
Email contact info: tiffany@tfrinc.com	

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE RESIDENTIAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

LYELL, SHARON G

T.F.R., INC. OF TEXAS
601 LEANDER DRIVE
LEANDER TX 78641

LICENSE NUMBER: CRC1332507

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 08/24/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

State of Florida
Department of State

I certify from the records of this office that T.F.R., INC. OF TEXAS is a Tennessee corporation authorized to transact business in the State of Florida, qualified on September 10, 2002.

The document number of this corporation is F02000004640.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 16, 2025, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Twenty-sixth day of March, 2025

Secretary of State

Tracking Number: 1914146067CU

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

FLORIDA DEPARTMENT OF Environmental Protection

Marjory Stoneman Douglas Building
3900 Commonwealth Boulevard
Tallahassee, FL 32399

Ron DeSantis
Governor

Jeanette Nuñez
Lt. Governor

Shawn Hamilton
Secretary

August 29, 2024

Sharon G Lyell
T.F.R., Inc.
601 Leander Drive
Leander, TX 78641

Dear Ms. Lyell,

Effective August 29, 2024, T.F.R., Inc., is prequalified to bid on the Florida Department of Environmental Protection, Bureau of Design and Construction's projects that require state licenses. This prequalification expires on August 31, 2026.

If you have any questions regarding this prequalification please feel free to contact Logan Lee-Marple by phone at (850) 245-2519 or via email at Logan.LeeMarple@FloridaDEP.gov.

Sincerely,

Ralph Perkins, FCCM
Program Administrator
Bureau of Design and Construction

EMPLOYEE LIST FORM

The following employees are employed and available to complete the Scope of Services for RFP# 19-0003

JOB DESCRIPTION	QUANTITY	YEARS OF EXPERENCE	SPECIALIZED CERTIFICATIONS (Please list)
Certified Arborist (s)	2	12+	
Foreman / Lead (s)	8	23+	
Bucket Operator (s)	100+	6+	
Climber (s)	9	12+	
Grounds Person (s)	100+	15+	
Laborer (s)	100+	15+	
Supervisor (s)	4	16+	
MOT Certification (s)	2	9+	

Qualifications and Experience of Key Personnel

Experience and Qualifications of Key Personnel

TFR has assembled a team with a combined 155 years of experience in emergency debris removal, reduction, and management services. From Hurricane Andrew to the devastating effects of Hurricane Ida, TFR personnel have participated in relief efforts across the country, on different continents, and in varying debris capacities. As one of the most experienced project teams in the industry, agencies are contracting with a company deeply rooted in customer value, experience, and expediency. These principles, on which TFR is built, drive our current customer relationships and further the growth of the company.

Our team has a complete understanding of the roles, responsibilities, lines of communication, and challenges involved with rapid deployment in disaster scenarios. They can handle any debris mission they are tasked with. The TFR team has proven field-tested debris damage assessment, removal, reduction, disposal, and overall debris management experience associated with responding to natural and man-made disasters.

TFR's Management Team

Key Personnel	Contact Information	Worked Together	Industry Experience	Disaster Experience
Sharon Lyell Quality Control Manager	sharon@tfrinc.com (512) 576-3000	✓	**18 Years**	HURRICANE, TORNADO, FIRE, ICE / SNOW, FLOODING
Tiffany Jean Contract Manager	tiffany@tfrinc.com (512) 565-0710	✓	**16 Years**	HURRICANE, TORNADO, FIRE, ICE / SNOW, FLOODING
Glen Tucker Project Manager	tiffany@tfrinc.com (870) 223-6053	✓	**20 Years**	HURRICANE, TORNADO, FIRE, ICE / SNOW, FLOODING
Kevin Rolison Project Manager	kevin@tfrinc.com (512) 944-8766	✓	**21 Years**	HURRICANE, TORNADO, FIRE, ICE / SNOW, FLOODING
Melvin Utterback Vice President of Operations	melvin@tfrinc.com (606) 776-9782	✓	**19 Years**	HURRICANE, TORNADO, FIRE, ICE / SNOW, FLOODING
Steven Vinyard Project Manager	steven@tfrinc.com (512) 619-1087	✓	**8 years**	HURRICANE, ICE / SNOW, FLOODING
Roger Barfield Operations Manager	roger@tfrinc.com (407) 868-0568	✓	**7 Years**	HURRICANE, TORNADO, ICE / SNOW, FLOODING

Snapshot of Certifications

- ☑ **United States Army Corps of Engineers,** Construction Quality Management
- ☑ **United States Army Corps of Engineers,** 30-Hour Construction Safety
- ☑ **United States Army Corps of Engineers,** Safety Level 2 Assessment
- ☑ **United States Army Corps of Engineers,** Debris Level Two
- ☑ **National Incident Management System** ICS-100,200,700,703,706,800
- ☑ **OSHA** 40-Hour HAZWOPER

Operations Manager: The operations manager will supervise and direct all field operations for TFR. In addition to the execution of field operations, the operations manager will ensure full compliance with all corporate, municipal, state, and federal safety and environmental policies. Duties also include:

- Direct all project managers, site managers, and safety officers.
- Assign company-owned and subcontractor resources to debris zones, ensuring that the equipment placed in each zone is the most efficient, depending upon the zone's geographic and demographic constitution.
- Maximization of debris stream recycling if possible

Contract Manager: The contract manager will be the ultimate liaison between the client and TFR for the entirety of the debris mission. The contract manager will be available 24 hours per day, 7 days per week, with redundant communication capabilities including cell phones, satellite phones, and email. His/her responsibilities will include:

- Primary client/consulting firm point of contact.
- Receipt of client direction and development of a corporate strategy to best fulfill the client's needs.
- Communicate with the operations manager regarding mobilizing resources.
- Supervise and execute contract documents.
- Ensure all corporate reports and deliverables meet the client's expectations.

Site Manager: The site manager is responsible for all operations within their assigned debris management site, including:

- Safety compliance
- Environmental compliance and monitoring at the site.
- Proper debris segregation and reduction
- Coordination of reduction and haul-out schedules

Project Manager: The project managers are primarily responsible for the day-to-day operations within the zone(s) to which they are assigned. The responsibilities of the project managers include:

- Ensure all operational processes within their debris zone are being executed to full compliance with the FEMA Debris Management Guide/Public Assistance Program and Policy Guide
- In conjunction with the safety officer, host daily instructional and safety meetings
- Serve as initial contact and point of resolution for any complaints.
- Direct all debris crews to their assigned work zones.
- Execution of daily reports, including the keeping of a daily log of activities within their zone
- Assignment of daily road schedules

Safety Manager: The safety manager has complete responsibility and authority over all safety issues at all levels of contract performance including the power to unilaterally alter, suspend, and/or halt any operation or portion thereof that endangers or potentially endangers life, health, and safety or threatens

the protection of the environment. Includes documentation, daily reporting requirements, communication, and conducting onsite training and inspections. The safety manager is responsible for ensuring complete compliance with OSHA, USDOT, DOL, as well as all other applicable regulatory bodies.

Staffing Approach

With over 400+ on-call personnel across the U.S. and in-house equipment, the TFR team has the capacity and capability to accommodate all contract staffing requirements. We have refined our staffing process, recruiting strategies, and resource management tools to reflect lessons learned over the last decade within a wide range of contingency and disaster support contracts. With contingency-specialized recruiters and new hiring criteria for managers and superintendents, our staffing efforts have kept pace with the personnel requirements of global contingency and disaster support. To employ the most cost-effective means of accomplishing the work (e.g., self-perform, subcontract, combination) our project teams integrate subcontractors when cost-beneficial. TFR views staffing as part of an integrated and comprehensive approach to managing and executing contracts and uses named team partners along with nationwide, local, and small businesses to achieve cost and execution efficiency.

Despite the challenges that face all contingency contractors, TFR has had notable success at retaining key personnel. Central to our staffing strategy is a requirements-driven analysis of staffing needs, available resources, and an optimized execution strategy. TFR promotes a culture and work environment that supports employee longevity and satisfaction. We offer industry-competitive compensation and incentives that produce high retention rates and project continuity. Based on experience, we found that a thorough orientation: upfront, proactive, and frequent communication (initial and ongoing), detailed planning for safety, security, comfort, and competitive benefits enhances our ability to retain staff; our major subcontractors employ similar programs to retain personnel. This proven project delivery process has demonstrated our success in fully integrating in-house team members while utilizing local and small businesses on time-sensitive disaster response programs.

The TFR team is committed to identifying the local subcontractors qualified and prepared to support the recovery of their community and plans to utilize them to the extent that they are available and properly licensed. We continuously apprise subcontractors and our internal recruiters of impending requirements. Upon issuance of a task order, our key personnel meet and analyze general requirements and assignments. Area/Sector/Site Managers are selected based on alignment of experience in the technical scope of work, familiarity with the geographic area, language skills, and similar criteria. TFR firmly believes that local contractors provide the most effective means to complete the contract requirements while aiding the local economy after the impact of a disaster. We will exhaust all avenues to obtain qualified local subcontractors to meet the needs of the community while infusing the local economy with needed revenue.

Our operations manager has pre-identified qualified personnel readily available to provide immediate support to TFR once an event is identified and/or a task order is released. The TFR training program ensures that all staff remain ready to deploy and are fully capable of performing tasks safely. Our team meets all technical and quality requirements following systems and procedures for contract execution and oversight including QC, EHS, and security. Training may include in-house staff, subcontractors, and local hires. Our subcontractors will maintain their readiness to respond to an event by ensuring their employees are well-trained and equipment is maintained and properly functioning. Typical training for employees includes certifications for their service area, regularly scheduled technical skill demonstrations with TFR, and environmental health and safety practices and procedures. We do not keep personnel or laborers who cannot adhere to safety policies, as this is of the utmost importance. In addition to training, the TFR team conducts program exercises to validate operating systems and rehearse our response actions for large-scale, short-notice contingency assignments. We deliberately crafted our team to ensure nationwide and regional coverage and provide redundancy in capacity.

One key to successfully staffing - and ultimately executing multiple and concurrent contracts - is balancing the right level of program-level guidance and oversight with the local autonomy and ownership needed for task performance. Our capability to meet, sustain, and manage multiple geographic areas is focused on the numbers and types of personnel resources available nationally and locally that best support contingency scenarios. TFR's organization and coordination methodology are specifically developed for the effective execution and control of multiple simultaneous missions. Our team has a wide range of assets that ensure we can readily provide the correct mix of labor, equipment, and materials for every mission.

Our nationwide resource platform and strategic team facilitate rapid response anywhere in the country, including impacted areas with limited resources. Our team and subcontractors will follow a logistical strategy to staff each project and meet mission requirements in separate regions simultaneously as required. All support staff, subcontractors, and crews will report to the site manager. If an event impacts our operations in Leander, we may relocate to any team office that has the right capabilities, thereby mitigating the risk of a single point of failure. Assignments will be staffed with internal resources from the management team and supplemented with subcontractor resources.

Meet The Experts Behind Our Success

Each team member plays a vital role in ensuring seamless operations, compliance, and efficiency across all projects. With extensive expertise in project management, quality control, and FEMA reimbursement compliance, our team oversees documentation, subcontractor coordination, and process optimization. Committed to excellence, we work behind the scenes to support field operations, maintain regulatory adherence, and drive successful project outcomes. Our dedication to precision and efficiency ensures that every client receives the highest level of service and support.



Tipton Rowland

President/CEO



Julie Rowland

Secretary/CFO



Tiffany Jean

Contract Manager



Thayne Tipton

Contract Administrator



Sharon Lyell

Quality Control Manager



Brianna Scofield

Data Manager

"Their commitment to quality and customer satisfaction was evident in their attention to detail and willingness to meet the City's requests." *Lauren Lathon, City of Sugar Land Texas*

Meet The Experts Driving Our Success

TFR's operational team is the driving force behind the successful execution of debris removal projects nationwide. With extensive experience in field operations, logistics, and compliance, our team ensures safe, efficient, and timely project completion. We oversee subcontractor performance, enforce quality control standards, and maintain strict adherence to FEMA guidelines. Focused on safety, productivity, and regulatory compliance, our operations team is dedicated to delivering seamless project execution while maximizing efficiency and funding eligibility for our clients.



Mel Utterback
Vice President of Operations



Roger Barfield
Operations Manager



Kevin Rolison
Project Manager



Steven Vinyard
Project Manager



Mike Mejia
Service Manager



Jack Anderson
Government Relations

"Rodger and his team were very courteous to city staff and citizens during the project and greatly aided in our ability to complete the project in a timely manner. I would recommend and utilize TFR's services again." *Travis Tenbrink, City of Topeka Kansas*



TIPTON ROWLAND

PRESIDENT/CHIEF EXECUTIVE OFFICER

CONTACT

281-731-4398

tipton@tfrinc.com

601 Leander Drive,
Leander, TX

www.tfrinc.com

PERFORMANCE SKILLS

- Strategic leadership
- Operational Oversight
- Crisis Management
- Team Leadership & Development
- Stakeholder Relations
- Innovation & Adaptability
- Contract Negotiations

PROFILE

Mr. Rowland provides “hands-on” oversight as President and Chief Executive Officer of TFR Enterprises, Inc., he has successfully performed as a damage assessment evaluator, cost proposal estimator, project supervisor, safety, and compliance officer, and has assisted in interacting with local government officials in developing debris management policies in compliance with State and Federal (FEMA) reimbursement regulations.

DISASTER EXPERIENCE

Hurricane Helene, Florida & Georgia	2024
Hurricane Milton, Florida	2024
Severe Weather Event, Texas	2024
Hurricane Beryl, Texas	2024
Hurricane Idalia, Florida	2023
Severe Weather Event, Kansas & Kentucky	2023
Tornado, Tennessee	2023
Tornado, Arkansas	2023
Ice Storm, Oklahoma & Texas	2023
Tornado, Alabama	2023
Hurricane Ian, Florida	2023
Derecho, Iowa	2022
Tornado, Alabama & Georgia	2022
Tornado, Kentucky	2022
Winter Storm, Oregon	2022
Hurricane Ida, Louisiana	2021
Derecho, Iowa	2021
Flooding, Texas	2021
Ice Storm, Kentucky	2021
Ice Storm, Texas	2021
Hurricane Zeta, Mississippi	2020
Hurricane Laura, Louisiana	2020
Hurricane Dorian, North Carolina	2019
Hurricane Michael, Florida	2018
Hurricane Florence, North Carolina	2018
Hurricane Irma, Florida	2017
Hurricane Matthew, Florida	2016
Additional Disaster Events	1992-2015



JULIE ROWLAND

CHIEF FINANCIAL OFFICER

CONTACT

512-751-9799

julie@tfrinc.com

601 Leander Drive,
Leander, TX

www.tfrinc.com

CERTIFICATIONS

- FEMA IS-035
- FEMA IS-037
- FEMA IS-100
- FEMA IS-101
- FEMA IS-700
- FEMA- Debris Management Planning for State, Tribal, and Local Officials
- GHC TS 10: Debris Management & Monitoring RFP's

PROFILE

With 35 years in Debris Management Operations, Julie Rowland is a proven leader in project oversight, efficiency, and compliance. She excels at managing personnel, streamlining operations, and ensuring regulatory compliance.

DISASTER EXPERIENCE

Hurricane Helene, Florida & Georgia	2024
Hurricane Milton, Florida	2024
Severe Weather Event, Texas	2024
Hurricane Beryl, Texas	2024
Hurricane Idalia, Florida	2023
Severe Weather Event, Kansas & Kentucky	2023
Tornado, Tennessee	2023
Tornado, Arkansas	2023
Ice Storm, Oklahoma & Texas	2023
Tornado, Alabama	2023
Hurricane Ian, Florida	2022
Derecho, Iowa	2022
Tornado, Alabama & Georgia	2022
Tornado, Kentucky	2022
Winter Storm, Oregon	2021
Hurricane Ida, Louisiana	2021
Derecho, Iowa	2021
Flooding, Texas	2021
Ice Storm, Kentucky	2021
Ice Storm, Texas	2021
Hurricane Zeta, Mississippi	2020
Additional Disaster Events	1992-2019

EDUCATION

Bachelor of Arts in Communications and Fine Arts
University of Memphis, Memphis TN 1989-1992



TIFFANY JEAN

CONTRACT MANAGER

CONTACT

512-565-0710

tiffany@tfrinc.com

601 Leander Drive,
Leander, TX

www.tfrinc.com

CERTIFICATIONS

- FEMA IS-001
- FEMA IS-005
- FEMA IS-035
- FEMA IS-100
- FEMA IS-200
- FEMA IS-800
- FEMA IS-906
- FEMA IS-907
- FEMA IS-909
- USACE- Construction Quality Management
- Project Management Workshop
- DOT Compliance Workshop
- Drug & Alcohol Workshop
- GHC TS 10: Debris Management
- Microsoft: Intermediate & Advanced
- CPR Certified

PROFILE

Mrs. Jean has over 17 years of contract management experience, overseeing contract documentation and regulatory registrations nationwide. Known for her attention to detail and responsiveness, she ensures compliance with contract requirements and FEMA reimbursement standards, staying current with policy changes.

DISASTER EXPERIENCE

Hurricane Helene, Florida & Georgia	2024
Hurricane Milton, Florida	2024
Severe Weather Event, Texas	2024
Hurricane Beryl, Texas	2024
Hurricane Idalia, Florida	2023
Severe Weather Event, Kansas & Kentucky	2023
Tornado, Tennessee	2023
Tornado, Arkansas	2023
Ice Storm, Oklahoma & Texas	2023
Tornado, Alabama	2023
Hurricane Ian, Florida	2022
Derecho, Iowa	2022
Tornado, Alabama & Georgia	2022
Tornado, Kentucky	2022
Winter Storm, Oregon	2021
Hurricane Ida, Louisiana	2021
Derecho, Iowa	2021
Flooding, Texas	2021
Ice Storm, Kentucky	2021
Ice Storm, Texas	2021
Hurricane Zeta, Mississippi	2020
Additional Disaster Events	2008-2020

EDUCATION

Bachelor of Arts in History
Texas A&M University, College Station, Texas 2004-2007

THAYNE TIPTON

CONTRACT ADMINISTRATOR



CONTACT

361-401-0657

thayne@tfrinc.com

601 Leander Drive,
Leander, TX

www.tfrinc.com

CERTIFICATIONS

- FEMA IS-005 CPR Certified
- FEMA IS-008
- FEMA IS-010
- FEMA IS-011
- FEMA IS-015
- FEMA IS-018
- FEMA IS-019
- FEMA IS-021
- FEMA IS-026
- FEMA IS-027
- FEMA IS-029
- FEMA IS-030
- FEMA IS-031
- FEMA IS-032
- FEMA IS-035
- FEMA IS-036
- FEMA IS-037
- FEMA IS-042
- FEMA IS-045
- FEMA IS-066
- FEMA IS-075
- FEMA IS-100
- FEMA IS-102
- FEMA IS-103
- FEMA IS-200
- FEMA IS-230

PROFILE

Thayne is responsible for organizing and maintaining contract documentation while actively contributing to the review and assembly of proposal submissions. With a background in Information Technology and Database Management, she ensures accurate record-keeping and comprehensive documentation of ongoing projects. Thayne continuously reviews FEMA policies and reimbursement procedures to uphold compliance with the Public Assistance Program and Policy Guide, ensuring seamless adherence to regulatory requirements.

DISASTER EXPERIENCE

Hurricane Helene, Florida & Georgia	2024
Hurricane Milton, Florida	2024
Severe Weather Event, Texas	2024
Hurricane Beryl, Texas	2024
Hurricane Idalia, Florida	2023
Severe Weather Event, Georgia	2023

EDUCATION

Bachelor of Arts in English
Texas A&M University, College Station, Texas 2017-2021

SHARON LYELL

QUALITY CONTROL MANAGER



CONTACT

512-576-3000

sharon@tfrinc.com

601 Leander Drive,
Leander, TX

www.tfrinc.com

CERTIFICATIONS

- FEMA IS-037
- FEMA IS-037.19
- USACE- Construction Quality Management
- FLDOT- TTC Advanced Course
- DOT- Safety Management Controls
- Level 1 Antiterrorism Awareness Training
- Project Management Workshop
- CPR Certified

PROFILE

With 32 years of experience in project management and quality control, Sharon ensures safe, efficient, and compliant operations as TFR's Quality Control Manager. Over the past 19 years, she has overseen 140+ projects, enforcing strict quality control measures, subcontractor compliance, and FEMA reimbursement documentation. She maintains strong relationships with debris hauling and hazardous tree removal subcontractors, providing annual training on TFR procedures and FEMA policies. With expertise in quality assurance, zero defects, and process improvement, Sharon ensures full compliance with FEMA's Public Assistance Program, maximizing funding eligibility for applicants.

DISASTER EXPERIENCE

Hurricane Helene, Florida	2024
Hurricane Helene, Georgia	2024
Hurricane Beryl, Texas	2024
Hurricane Idalia, Florida	2023
Severe Weather, Kansas	2023
Tornado, Kentucky	2023
Tornado, Arkansas	2023
Ice Storm, Texas	2023
Hurricane Ian, Florida	2022
Ice storm, Kentucky	2021
Hurricane Laura, Louisiana	2020
Hurricane Isaias, Texas	2020
Derecho, Iowa	2020
Hurricane Dorian, North Carolina	2019
Hurricane Florence	2018
Floods, Texas	2018
Hurricane Irma, Florida	2017
Hurricane Harvey, Texas	2017
Hurricane Matthew, Florida	2016
Floods, Louisiana	2016
Floods, Texas	2015
Ice Storm, Oklahoma	2015
Severe Weather, Texas	2015
Ice Storm, Tennessee	2015
Ice Storm, North Carolina	2014
Additional Disaster Events	2006-2013

BRIANNA SCHOFIELD

DATA MANAGER



CONTACT

435-705-1251

brianna@tfrinc.com

601 Leander Drive,
Leander, TX

www.tfrinc.com

PERFORMANCE SKILLS

- Data Collection & Analytical Skills
- Real Time Tracking Systems
- Quality Assurance & Data Accuracy
- Compliance & Documentation
- Risk Management
- Microsoft Word

PROFILE

Mrs. Schofield joined our team in 2023, specializing in data collection, analysis, and reporting for disaster recovery and waste removal operations. She is highly skilled in real-time tracking systems and database management to optimize logistics, ensure compliance, and enhance operational efficiency. With a strong focus on FEMA reporting accuracy, she excels at improving data workflows and coordinating with field teams to maintain seamless information flow. Her expertise in data-driven decision-making supports strategic planning while upholding the highest standards of accuracy and regulatory compliance.

DISASTER EXPERIENCE

Hurricane Helene, Florida	2024
Hurricane Helene, Georgia	2024
Hurricane Beryl, Texas	2024
Hurricane Idalia, Florida	2023



MEL UTTERBACK

VICE PRESIDENT OF OPERATIONS

CONTACT

606-776-9782

melvin@tfrinc.com

601 Leander Drive,
Leander, TX

www.tfrinc.com

PERFORMANCE SKILLS

- Leadership & Team Management
- Strategic Planning
- Process Improvement & Efficiency
- Compliance & Quality Control
- Financial & Budget Control
- Safety Leadership
- Compliance with Regulations & Standards

PROFILE

Since 2004, Mel has been overseeing and coordinating debris removal operations in response to natural disasters and large-scale construction projects. With a strong focus on safety, efficiency, and compliance, Mel manages logistics, supervises crews, and ensures accurate documentation for FEMA reimbursement.

DISASTER EXPERIENCE

Hurricane Helene, Florida & Georgia	2024
Hurricane Milton, Florida	2024
Severe Weather Event, Texas	2024
Hurricane Beryl, Texas	2024
Hurricane Idalia, Florida	2023
Severe Weather Event, Kansas & Kentucky	2023
Tornado, Tennessee	2023
Tornado, Arkansas	2023
Ice Storm, Oklahoma & Texas	2023
Tornado, Alabama	2023
Hurricane Ian, Florida	2023
Derecho, Iowa	2022
Tornado, Alabama & Georgia	2022
Tornado, Kentucky	2022
Winter Storm, Oregon	2022
Hurricane Ida, Louisiana	2021
Derecho, Iowa	2021
Flooding, Texas	2021
Ice Storm, Kentucky	2021
Ice Storm, Texas	2021
Hurricane Zeta, Mississippi	2020
Hurricane Laura, Louisiana	2020
Hurricane Dorian, North Carolina	2019
Hurricane Michael, Florida	2018
Hurricane Florence, North Carolina	2018
Hurricane Irma, Florida	2017
Hurricane Matthew, Florida	2016
Ice Storm, Oklahoma	2007
Hurricane Katrina, Louisiana & Mississippi	2005
Hurricane Ivan, Florida	2004



ROGER BARFIELD

OPERATIONS MANAGER

CONTACT

407-868-0568

roger@tfrinc.com

601 Leander Drive,
Leander, TX

www.tfrinc.com

CERTIFICATIONS

- FEMA IS-010
- FEMA IS-011
- FEMA IS-035
- FEMA IS-037
- FEMA IS-100
- FEMA IS-102
- FEMA IS-660
- FEMA IS-700
- OSHA 30
- OSHA 132
- OSHA 196
- OSHA- Occupational Safety and Health Trainer
- HAZWOPER 40-Hour
- FDOT- TTC Advanced
- NATMI/UC- Managing Motor Fleet Safety Programs

PROFILE

Mr. Barfield joined our team in 2016 following successful employment with a heavy highway construction firm. With extensive experience in civil construction, he has developed a strong background in occupational safety, risk management, and regulatory compliance.

DISASTER EXPERIENCE

Hurricane Helene, Florida & Georgia	2024
Hurricane Milton, Florida	2024
Severe Weather Event, Texas	2024
Hurricane Beryl, Texas	2024
Hurricane Idalia, Florida	2023
Severe Weather Event, Kansas & Kentucky	2023
Tornado, Tennessee	2023
Tornado, Arkansas	2023
Ice Storm, Oklahoma & Texas	2023
Tornado, Alabama	2023
Hurricane Ian, Florida	2022
Derecho, Iowa	2022
Tornado, Alabama & Georgia	2022
Tornado, Kentucky	2022
Winter Storm, Oregon	2021
Hurricane Ida, Louisiana	2021
Derecho, Iowa	2021
Flooding, Texas	2021
Ice Storm, Kentucky	2021
Ice Storm, Texas	2021
Hurricane Zeta, Mississippi	2020
Additional Disaster Events	2008-2020

EDUCATION

Associate of Science, Occupational Safety and Health
Columbia Southern University, Orange Beach AL 2022-2024

KEVIN ROLISON

PROJECT MANAGER



CONTACT

512-944-8766

kevin@tfrinc.com

601 Leander Drive,
Leander, TX

www.tfrinc.com

CERTIFICATIONS

- FEMA IS-020
- FEMA IS-035
- FEMA IS-230
- FEMA IS-632
- FEMA IS-633
- USACE- 30 Hour Construction Safety
- FLDOT- TTC Advanced Course
- Level 1 Antiterrorism Awareness Training
- DOT 101- Safety Compliance
- Project Management Workshop
- Registered Flagger
- 60/60 DOT Supervisor Training

PROFILE

Mr. Rolison has been an integral part of our management team since 2002. He has deployed to more than 100 emergency debris removal projects nationwide for local, state, and federal government agencies. His leadership is proven to be among the best in the industry.

DISASTER EXPERIENCE

Hurricane Helene, Florida	2024
Hurricane Helene, Georgia	2024
Hurricane Beryl, Texas	2024
Hurricane Idalia, Florida	2023
Severe Weather, Kansas	2023
Tornado, Kentucky	2023
Tornado, Arkansas	2023
Ice Storm, Texas	2023
Hurricane Ian, Florida	2022
Ice storm, Kentucky	2021
Hurricane Laura, Louisiana	2020
Hurricane Isaias, Texas	2020
Hurricane Dorian, North Carolina	2019
Hurricane Florence	2018
Floods, Texas	2018
Hurricane Irma, Florida	2017
Hurricane Harvey, Texas	2017
Hurricane Matthew, Florida	2016
Floods, Louisiana	2016
Floods, Texas	2015
Ice Storm, Oklahoma	2015
Severe Weather, Texas	2015
Ice Storm, Tennessee	2015
Ice Storm, North Carolina	2014
Additional Disaster Events	2002-2013



STEVEN VINYARD

PROJECT MANAGER

CONTACT

512-619-1087

steven@tfrinc.com

601 Leander Drive,
Leander, TX

www.tfrinc.com

CERTIFICATIONS

- FEMA IS-035
- FEMA IS-037
- FEMA IS-317
- FEMA IS-321
- USACE- Construction Quality Management
- FLDOT- TTC Advanced Course
- Level 1 Antiterrorism Awareness Training
- CPR Certified

PROFILE

Mr. Vineyard is dedicated to delivering exceptional service and expertise. His extensive knowledge of FEMA guidelines allows him to expertly navigate the eligibility requirements for right-of-way debris removal, hazardous tree management, and waterway debris clearance. Additionally, he specializes in all aspects of debris management sites, including site selection, permitting, setup, and remediation.

DISASTER EXPERIENCE

Hurricane Helene, Tennessee	2024
Severe Weather Event, Texas	2024
Hurricane Beryl, Texas	2024
Hurricane Idalia, Florida	2023
Severe Weather Event, Kansas & Kentucky	2023
Tornado, Tennessee	2023
Tornado, Arkansas	2023
Ice Storm, Texas	2023
Hurricane Ian, Florida	2022
Ice storm, Texas	2021
Hurricane Ida, Louisiana	2021
Hurricane Laura, Louisiana	2020
Hurricane Dorian, North Carolina	2020
Hurricane Michael, Florida	2019
Hurricane Florence, North Carolina	2018
Floods, Texas	2018
Hurricane Irma, Florida	2017
Hurricane Harvey, Texas	2017
Hurricane Matthew, Florida	2016
Floods, Louisiana	2016
Floods, Texas	2015
Ice Storm, Texas	2015



MIKE MEJIA

SERVICE MANAGER

CONTACT

512-688-9797

mike@tfrinc.com

601 Leander Drive,
Leander, TX

www.tfrinc.com

PERFORMANCE SKILLS

- Equipment Repair & Maintenance
- Fabrication
- Fleet Management
- Inventory & Logistics Coordination
- Regulatory Compliance
- Safety Leadership
- Scheduling

PROFILE

Since joining TFR in 2008 after Hurricane Ike, Mr. Mejia has been instrumental in maintaining the company's specialized fleet. With 17 years of experience in equipment repair and maintenance, he ensures minimal downtime by fabricating custom parts and leading on-site and in-house maintenance operations. Mike manages inventory, schedules repairs, and upholds strict safety standards, achieving zero injuries or incidents in the last five years.

DISASTER EXPERIENCE

Hurricane Helene, Florida	2024
Hurricane Helene, Georgia	2024
Hurricane Beryl, Texas	2024
Hurricane Idalia, Florida	2023
Severe Weather, Kansas	2023
Tornado, Kentucky	2023
Tornado, Arkansas	2023
Ice Storm, Texas	2023
Hurricane Ian, Florida	2022
Ice storm, Kentucky	2021
Hurricane Laura, Louisiana	2020
Hurricane Isaias, Texas	2020
Hurricane Dorian, North Carolina	2019
Hurricane Florence	2018
Floods, Texas	2018
Hurricane Irma, Florida	2017
Hurricane Harvey, Texas	2017
Hurricane Matthew, Florida	2016
Floods, Louisiana	2016
Floods, Texas	2015
Ice Storm, Oklahoma	2015
Severe Weather, Texas	2015
Ice Storm, Tennessee	2015
Ice Storm, North Carolina	2014
Additional Disaster Events	2008-2013



JACK ANDERSON

GOVERNMENT RELATIONS AND BUSINESS DEVELOPMENT

CONTACT

407-760-0758

jack@tfrinc.com

601 Leander Drive,
Leander, TX

www.tfrinc.com

CERTIFICATIONS

- FEMA IS-5.a, 8, 10, 11, 15,18, 19, 20, 21, 26, 27, 29, 35, 37, 42, 45, 64, 66, 75, 100, 102, 107, 111, 120.c, 144, 156, 200, 201, 212, 230, 235, 238, 240, 241, 242, 244, 245.c, 247.c, 253, 271, 279, 288.a, 289, 293, 302, 315, 317, 322, 323, 324, 325, 326, 395, 403, 559, 632, 633, 650, 660, 815, 904, 906, 907, 908, 909, 913, 914, 915, 916, 1004, 1150, 1300.a, 2200, 2900, and 2901
- AWR-341, 349, 358 dL, 903, 911, 912, 913-W, 914-W, 915-W, 916-W, 922 W, 928-W, 929, 938-W, 942-W, 943-W, and 947-W
- PER-931-W
- JS-US007 - Level 1 Antiterrorism Awareness Training
- CPR/AED/First-Aid Certification

PROFILE

Mr. Anderson brings extensive experience in government affairs and public policy, having served in key roles within state government, including as a public affairs officer, a legislative aide in the Florida House of Representatives, and most recently as Chief of Staff to a Florida state Senator. His deep understanding of legislative, regulatory, and political processes within the emergency management industry allows him to effectively navigate complex governmental frameworks. Mr. Anderson's ability to cultivate strong, collaborative relationships with government entities further enhances TFR's capacity to deliver streamlined, compliant, and effective disaster response solutions.

DISASTER EXPERIENCE

Hurricane Helene, Florida & Georgia	2024
Hurricane Milton, Florida	2024
Severe Weather Event, Texas	2024
Hurricane Beryl, Texas	2024
Hurricane Idalia, Florida	2023
Severe Weather Event, Kansas & Kentucky	2023
Tornado, Tennessee	2023
Tornado, Arkansas	2023
Ice Storm, Oklahoma & Texas	2023
Hurricane Ian, Florida	2022
Hurricane Eta, Florida	2020
Hurricane Laura, Florida	2020
Hurricane Dorian, Florida	2019

EDUCATION

Bachelor of Science in Psychology
University of Alabama, Tuscaloosa, AL 2013-2017

Training Certifications

TFR's disaster response team is composed of highly trained professionals with a diverse range of skills and industry-recognized certifications. Our team holds National Incident Management System (NIMS) certifications**,** ensuring seamless coordination with federal, state, and local emergency management agencies during disaster response operations. We prioritize safety **with** Occupational Safety and Health Administration (OSHA) certifications**,** equipping our personnel with the knowledge to maintain strict safety protocols in hazardous environments. Additionally, our team includes experts in Quality Control and Environmental Compliance**,** ensuring all debris removal and management activities adhere to federal, state, and local regulations. These certifications, combined with years of hands-on experience, allow TFR to provide efficient, compliant, and high-quality disaster recovery services.

Course ID	Description	Course ID	Description
IS-00001	Emergency Manager	IS-00200.C	Basic Incident Command System
IS-00005	Intro to Hazardous Materials	IS-00201	Forms for Incident Action Plan
IS-00010	Animals in Disaster	IS-00212	Introduction to Unified Hazard Mitigation
IS-00011	Animals in Disaster	IS-00215	Unified Federal Review Advisor Training
IS-00015	Contingency Planning for Public Safety	IS-00216	Overview of the Unified Federal Review
IS-0018	EEO Employee Course	IS-00230	Fundamentals of Emergency Mgmt.
IS-0019	EEO Supervisor	IS-00235	Emergency Planning
IS-00020	Diversity Awareness	IS-00240	Leadership and Influence
IS-00021	Civil Rights & FEMA Assistance	IS-00241	Decision Making and Problem-Solving
IS-0027	Orientation to FEMA Logistics	IS-00242	Effective Communication
IS-00029	Public Information Officer Awareness	IS-00244	Developing and Managing Volunteers
IS-0030	Mitigation E-Grants for the Subgrant	IS-00245	Federal Priorities and Allocations
IS-00035	FEMA Safety Orientation	IS-00253	Overview of FEMA Environmental/Historical
IS-00037	Managerial Safety & Health	IS-00271	Hazardous Weather & Community Risk
IS-0042	Social Media in Emergency Management	IS-00279	Flood-Prone Residential Buildings
IS-0045	Continuous Improvement (CI) Overview	IS-00289	Voluntary Agency Liaison
IS-0060	(GEOCONOPS) for Planners	IS-00293	Mission Assignment Overview
IS-00061	Geospatial Concept of Operations	IS-00302	Emergency Radiological Response
IS-0062	(GEOCONOPS) In Use	IS-00315	Incident Command System
IS-0063	Geospatial Information Infrastructure	IS-00317	Intro to CERT
IS-0064	DHS Common Operating Picture	IS-00321	Hurricane Mitigation Basics
IS-0066	Space Weather Events	IS-00322	Flood Mitigation Basics
IS-0075	Military Resources in Emergency	IS-00323	Earthquake Mitigation Basics
IS-00100	Incident Command System	IS-00324	Community Hurricane Preparedness
IS-00101	Preparing for Disaster Operations	IS-00325	Earthquake Basic Science Risk
IS-00102	Preparing for Disaster Operations	IS-00326	Community Tsunami Preparedness
IS-00103	Geospatial Information Systems	IS-00559	Local Damage Assessment

IS-00107	FEMA Travel Rules and Regulations	IS-00632	Intro to Debris Operations
IS-00120	An Introduction to Exercises	IS-00633	Debris Management
IS-00130	How to be an Exercise Evaluator	IS-00650	Building Partnerships with Tribal
IS-00144	TERT Basic Course	IS-00660	Intro to Public-Private Partnerships
IS-00156	Building Design for Homeland Security	IS-00700	Intro to National Response Partners
IS-00158	Hazard Mitigation Flood Insurance	IS-00700.B	Introduction to the NIMS
IS-00162	Hazard Mitigation Floodplain Mgmt.	IS-00703	NIMS Resource Management
IS-00200	Single Resources & Initial Action	IS-00706	NIMS Mutual Aid

General Contractor license in the following states:

Alabama
Arkansas
California
Florida
Louisiana
Mississippi
Tennessee

TFR Employee List - Active and On-Call

Des.	Status	Employee	Title
(A)	Active	Anderson, Jack	Government Relations
(A)	Active	Jean, Tiffany J	Contract Manager
(A)	Active	Barfield, Roger	Safety/Fleet Manager
(A)	Active	Tipton, Thayne	Contract Administrator
(A)	Active	Lyell, Sharon	Operations Manager
(A)	Active	Mejia Jr, Rigoberto	Project Supervisor
(A)	Active	Mejia, Juan	Mechanic
(A)	Active	Rolison, Kevin	Project Manager
(A)	Active	Rowland, Chase	Director of Operations
(A)	Active	Rowland, Drake	Vice President
(A)	Active	Rowland, Julie A	CFO/Secretary
(A)	Active	Rowland, Tipton F.	CEO/President
(A)	Active	Utterback, Mel	Project Manager
(A)	Active	Vinyard, Steven	Project Manager
(OC)	On-Call Reserve	Achord, Darlene S	Laborer
(OC)	On-Call Reserve	Adams, Tabitha	Laborer
(OC)	On-Call Reserve	Ahl, Timothy	Laborer
(OC)	On-Call Reserve	Allen, George M	Laborer
(OC)	On-Call Reserve	Appleberry, James D	Laborer
(OC)	On-Call Reserve	Augenstein, Randy J	Equipment Operator
(OC)	On-Call Reserve	Austin, Crystal D	Administrative
(OC)	On-Call Reserve	Auville III, Arthur L.	Project Supervisor
(OC)	On-Call Reserve	Auville IV, Arthur L.	Equipment Operator
(OC)	On-Call Reserve	Auville, Margaret M	Equipment Operator
(OC)	On-Call Reserve	Auville, Melvin L	Equipment Operator
(OC)	On-Call Reserve	Ayres, Dawnell S	Administrative
(OC)	On-Call Reserve	Baldwin, Rodney R.	Equipment Operator
(OC)	On-Call Reserve	Barnes, Coel D.	Laborer
(OC)	On-Call Reserve	Bates, Johnny W	Laborer
(OC)	On-Call Reserve	Bates, Kristi K	Laborer
(OC)	On-Call Reserve	Becker, Jason L.	Laborer
(OC)	On-Call Reserve	Benavides, Chris	Driver
(OC)	On-Call Reserve	Benavides, Cristobal	Driver
(OC)	On-Call Reserve	Benavidez, German	Driver
(OC)	On-Call Reserve	Berry, Jerry J	Driver
(OC)	On-Call Reserve	Berryhill, Michael S.	Driver

(OC)	On-Call Reserve	Bishop, Michael D.	Laborer
(OC)	On-Call Reserve	Blackford, Luke D	Laborer
(OC)	On-Call Reserve	Blackwell, Floyd S	Driver
(OC)	On-Call Reserve	Blansett, Nathan P	Laborer
(OC)	On-Call Reserve	Borland, Billie	Driver
(OC)	On-Call Reserve	Boswell, Jerry L	Equipment Operator
(OC)	On-Call Reserve	Bovell, Leo B.	Equipment Operator
(OC)	On-Call Reserve	Brotherton, Scott D	Driver
(OC)	On-Call Reserve	Brown, Lynn M	Laborer
(OC)	On-Call Reserve	Brown, Michael D.	Laborer
(OC)	On-Call Reserve	Brown, Norman C	Laborer
(OC)	On-Call Reserve	Brown, Tarrant D	Driver
(OC)	On-Call Reserve	Bryant, Eddie F	Driver
(OC)	On-Call Reserve	Bryant, Kelly J.	Equipment Operator
(OC)	On-Call Reserve	Buchanan JR, Earl	Driver
(OC)	On-Call Reserve	Buchanan, Felicia N	Laborer
(OC)	On-Call Reserve	Bumgardner, Donald D	Equipment Operator
(OC)	On-Call Reserve	Bungert, Robert P	Driver
(OC)	On-Call Reserve	Burges, Ashley E	Laborer
(OC)	On-Call Reserve	Burkett, Dale	Laborer
(OC)	On-Call Reserve	Burns, Delia M.	Laborer
(OC)	On-Call Reserve	Burton, Robert M	Laborer
(OC)	On-Call Reserve	Calhoun, Christopher C.	Equipment Operator
(OC)	On-Call Reserve	Calhoun, John H.	Equipment Operator
(OC)	On-Call Reserve	Campos, Alfredo	Laborer
(OC)	On-Call Reserve	Cano, Joseph	Laborer
(OC)	On-Call Reserve	Carlson, Robert J.	Driver
(OC)	On-Call Reserve	Cason, Jay R	Laborer
(OC)	On-Call Reserve	Castilleja, Santiago	Laborer
(OC)	On-Call Reserve	Castillo, Jose E.	Laborer
(OC)	On-Call Reserve	Cereceres, Joseph D	Laborer
(OC)	On-Call Reserve	Cervantes, Lydia	Laborer
(OC)	On-Call Reserve	Chatman, Michael L.	Laborer
(OC)	On-Call Reserve	Choate, Michael E	Driver
(OC)	On-Call Reserve	Clark, Alton B	Driver
(OC)	On-Call Reserve	Clark, Henry D	Driver
(OC)	On-Call Reserve	Clemmons, Basil R.	Equipment Operator
(OC)	On-Call Reserve	Clemmons, Jerome R.	Equipment Operator

(OC)	On-Call Reserve	Cobb, Gregory S	Laborer
(OC)	On-Call Reserve	Cogburn, David	Laborer
(OC)	On-Call Reserve	Cole, Steve M.	Laborer
(OC)	On-Call Reserve	Collar, Travis W	Laborer
(OC)	On-Call Reserve	Cones, Elbert L	Laborer
(OC)	On-Call Reserve	Conn, Johnny	Health And Safety Officer
(OC)	On-Call Reserve	Coons, Curtis W.	Laborer
(OC)	On-Call Reserve	Corrado, Mario J	Driver
(OC)	On-Call Reserve	Cotton, Ricky A.	Equipment Operator
(OC)	On-Call Reserve	Crank, Donald L	Equipment Operator
(OC)	On-Call Reserve	Crossley, Nathaniel	Laborer
(OC)	On-Call Reserve	Cummings, Kristie K	Laborer
(OC)	On-Call Reserve	Cummings, Robert E	Equipment Operator
(OC)	On-Call Reserve	Curtis, James H.	Laborer
(OC)	On-Call Reserve	Daniels, Thomas M.	Equipment Operator
(OC)	On-Call Reserve	Danzeisen, Thomas J	Equipment Operator
(OC)	On-Call Reserve	Darland, Tony S	Equipment Operator
(OC)	On-Call Reserve	Davidson, Isaiah T	Equipment Operator
(OC)	On-Call Reserve	Davidson, Josh R	Laborer
(OC)	On-Call Reserve	Davis III, Charles E	Equipment Operator
(OC)	On-Call Reserve	Davis, Lonnie C	Equipment Operator
(OC)	On-Call Reserve	Davis, Veronica L	Laborer
(OC)	On-Call Reserve	Del Rio, Joseph A.	Supervisor
(OC)	On-Call Reserve	Deleon, Humberto	Laborer
(OC)	On-Call Reserve	Dill, Alicia E	Laborer
(OC)	On-Call Reserve	Dimmers, Thad I.	Driver
(OC)	On-Call Reserve	Dixon, Melissa S	Laborer
(OC)	On-Call Reserve	Donahue, Jeremy A	Equipment Operator
(OC)	On-Call Reserve	Donahue, Mark A	Equipment Operator
(OC)	On-Call Reserve	Donahue, Mark W	Equipment Operator
(OC)	On-Call Reserve	Dotson, Bobby C	Equipment Operator
(OC)	On-Call Reserve	Draiman, Ovidin I	Driver
(OC)	On-Call Reserve	Droke, William R.	Program Director
(OC)	On-Call Reserve	Duskin, Melissa J	Laborer
(OC)	On-Call Reserve	Easterhing, James	Driver
(OC)	On-Call Reserve	Echavarria, Edward L	Laborer
(OC)	On-Call Reserve	Eddings, Nedward G.	Laborer
(OC)	On-Call Reserve	Edwards, Steven H	Laborer

(OC)	On-Call Reserve	Edwards, Travis D	Equipment Operator
(OC)	On-Call Reserve	Elliot, Earlene R	Laborer
(OC)	On-Call Reserve	Emile, Gene K.	Laborer
(OC)	On-Call Reserve	Engel, Christopher M	Driver
(OC)	On-Call Reserve	Esquivel, Fidel C	Laborer
(OC)	On-Call Reserve	Ethridge, Aaron M	Laborer
(OC)	On-Call Reserve	Ethridge-Fisher, Mary T	Laborer
(OC)	On-Call Reserve	Eutsler, Carl D	Laborer
(OC)	On-Call Reserve	Farrar, Wendy S.	Administrative
(OC)	On-Call Reserve	Fernandez, Carlos	Laborer
(OC)	On-Call Reserve	FIPPS, KENNETH L	Laborer
(OC)	On-Call Reserve	Flores, Evaristo	Laborer
(OC)	On-Call Reserve	Flores, Jacob	Laborer
(OC)	On-Call Reserve	Fox, Phillip J	Driver
(OC)	On-Call Reserve	Frankovsky, Jennifer A	Business Development
(OC)	On-Call Reserve	Fuller, William A.	Supervisor
(OC)	On-Call Reserve	Furr, Allen C.	Laborer
(OC)	On-Call Reserve	Furr, Christopher A.	Laborer
(OC)	On-Call Reserve	Gadley, Daniel L	Driver
(OC)	On-Call Reserve	Gandy, Jeremiah L	Equipment Operator
(OC)	On-Call Reserve	Garcia, David	Equipment Operator
(OC)	On-Call Reserve	Garza, Adan	Equipment Operator
(OC)	On-Call Reserve	Garza, Francisco	Equipment Operator
(OC)	On-Call Reserve	Goldfinger, Ronald	Equipment Operator
(OC)	On-Call Reserve	Gomez, Isai	Laborer
(OC)	On-Call Reserve	Gomez, Saul	Laborer
(OC)	On-Call Reserve	Gonzales, Ephraim N.	Laborer
(OC)	On-Call Reserve	Gonzales, Michael	Laborer
(OC)	On-Call Reserve	Goodrich, Christopher T	Equipment Operator
(OC)	On-Call Reserve	Green, Milton E	Driver
(OC)	On-Call Reserve	Green, Scott	Driver
(OC)	On-Call Reserve	Hall, Jessie T	Equipment Operator
(OC)	On-Call Reserve	Harris, Jonathan B	Equipment Operator
(OC)	On-Call Reserve	Haynes, Matthew L	Laborer
(OC)	On-Call Reserve	Hernandez, Robert	Laborer
(OC)	On-Call Reserve	Hernandez, Salvador A	Laborer
(OC)	On-Call Reserve	Herrera, Eric	Laborer
(OC)	On-Call Reserve	Hicks, Robert W.	Equipment Operator

(OC)	On-Call Reserve	Hieke, Mark H	Driver
(OC)	On-Call Reserve	Holman, Michelle L	Laborer
(OC)	On-Call Reserve	Hook, Charles D.	Laborer
(OC)	On-Call Reserve	Horton, Jason	Laborer
(OC)	On-Call Reserve	Hovey Jr, Charles P	Equipment Operator
(OC)	On-Call Reserve	Hovey Sr, Charles P	Laborer
(OC)	On-Call Reserve	Hovey, Jason W	Laborer
(OC)	On-Call Reserve	Hovey, John R	Equipment Operator
(OC)	On-Call Reserve	Howard, John D.	Laborer
(OC)	On-Call Reserve	Hunter, Cynthia E	Laborer
(OC)	On-Call Reserve	Jackson, Richard G	Laborer
(OC)	On-Call Reserve	Jackson, Steve R.	Equipment Operator
(OC)	On-Call Reserve	Jacobsen, Bill	Supervisor/Arborist
(OC)	On-Call Reserve	Jasper, Arley A	Equipment Operator
(OC)	On-Call Reserve	Jester, David L	Equipment Operator
(OC)	On-Call Reserve	Johnson, Barry	Environmental Safety & Compliance
(OC)	On-Call Reserve	Johnson, Mark E.	Equipment Operator
(OC)	On-Call Reserve	Johnston, Charles R.	Equipment Operator
(OC)	On-Call Reserve	Johnston, Cheryl L	Laborer
(OC)	On-Call Reserve	Johnston, Richard K.	Laborer
(OC)	On-Call Reserve	Jolly, Robert J	Driver
(OC)	On-Call Reserve	Jones, Jermaine L	Equipment Operator
(OC)	On-Call Reserve	Jones, Shawn P.	Driver
(OC)	On-Call Reserve	Kantmann, Jesse D	Equipment Operator
(OC)	On-Call Reserve	Kates, Richard G	Laborer
(OC)	On-Call Reserve	Kegley, Robert A	Driver
(OC)	On-Call Reserve	Keller, Glenn W	Laborer
(OC)	On-Call Reserve	Kelley, Charles C	Driver
(OC)	On-Call Reserve	Kersey, Albert V	Driver
(OC)	On-Call Reserve	Kersey, James S	Driver
(OC)	On-Call Reserve	Kersey, Joyce L	Driver
(OC)	On-Call Reserve	Kopf, Glen D.	Laborer
(OC)	On-Call Reserve	Kurtz, Laura M	Laborer
(OC)	On-Call Reserve	Kurtz, Lisa M	Laborer
(OC)	On-Call Reserve	Lane, Nathan R	Equipment Operator
(OC)	On-Call Reserve	Laughter, Arvon L.	Equipment Operator
(OC)	On-Call Reserve	Laughter, Melvin L	Equipment Operator
(OC)	On-Call Reserve	Lawrence, William	Driver

(OC)	On-Call Reserve	Long, Carl A	Driver
(OC)	On-Call Reserve	Lopez, Luis R.	Laborer
(OC)	On-Call Reserve	Lovhaug, Kevin M	Laborer
(OC)	On-Call Reserve	Lucas, Zach	Equipment Operator
(OC)	On-Call Reserve	Lynch, Mitchell E	Laborer
(OC)	On-Call Reserve	Machuca, Francisco J	Laborer
(OC)	On-Call Reserve	Manchester, Warren F	Laborer
(OC)	On-Call Reserve	Martinez, Eduardo J	Laborer
(OC)	On-Call Reserve	Martinez, Eliazar	Laborer
(OC)	On-Call Reserve	Martinez, Miguel J	Laborer
(OC)	On-Call Reserve	Martinez, Paul S	Laborer
(OC)	On-Call Reserve	Massey, Paul A	Equipment Operator
(OC)	On-Call Reserve	Masters, John P	Driver
(OC)	On-Call Reserve	Mata, Jose A	Driver
(OC)	On-Call Reserve	Mathis, James	Driver
(OC)	On-Call Reserve	Matthews, David A	Laborer
(OC)	On-Call Reserve	Mauri, Lenny J.	Laborer
(OC)	On-Call Reserve	Maynard, Barbara	Administrative
(OC)	On-Call Reserve	Maynard, John C	Supervisor
(OC)	On-Call Reserve	McCauley, Adrian T	Equipment Operator
(OC)	On-Call Reserve	McCoy, William E.	Laborer
(OC)	On-Call Reserve	McMillan, Kevin	Laborer
(OC)	On-Call Reserve	McQuinn, Mike D	Laborer
(OC)	On-Call Reserve	Meade, Jonathon B	Laborer
(OC)	On-Call Reserve	Meadows, Lyle A	Laborer
(OC)	On-Call Reserve	Meyers, Mathhew R	Laborer
(OC)	On-Call Reserve	Miller, Mark A	Laborer
(OC)	On-Call Reserve	Moore, Mitchell W	Equipment Operator
(OC)	On-Call Reserve	Moore, Ronnie	Engineer
(OC)	On-Call Reserve	Moore, Travis P	Equipment Operator
(OC)	On-Call Reserve	Murphy, David	Equipment Operator
(OC)	On-Call Reserve	Myers, Walter E	Equipment Operator
(OC)	On-Call Reserve	Nation, Shirley L	Administrative
(OC)	On-Call Reserve	Nefford, William R	Equipment Operator
(OC)	On-Call Reserve	Nelson, Corey S	Equipment Operator
(OC)	On-Call Reserve	Newsom, Lloyd R.	Driver
(OC)	On-Call Reserve	Newsome, David P.	Driver
(OC)	On-Call Reserve	Nickell, Ray A	Driver

(OC)	On-Call Reserve	Nieves, Edward M.	Driver
(OC)	On-Call Reserve	Nissen, Matthew R	Laborer
(OC)	On-Call Reserve	Norman, Adrian J.	Laborer
(OC)	On-Call Reserve	Norris, Zachary M	Laborer
(OC)	On-Call Reserve	O'Connor, Howard J	Laborer
(OC)	On-Call Reserve	O'Connor, James R	Laborer
(OC)	On-Call Reserve	O'Leyar, Jonathan T	Laborer
(OC)	On-Call Reserve	Oubre, Steven A	Laborer
(OC)	On-Call Reserve	Owens, Mark P.	Laborer
(OC)	On-Call Reserve	Pena, Ernesto	Laborer
(OC)	On-Call Reserve	Pena, Frank E	Laborer
(OC)	On-Call Reserve	Pennington, Johnny M.	Laborer
(OC)	On-Call Reserve	Penny, Gerald E	Laborer
(OC)	On-Call Reserve	Penny, James S.	Laborer
(OC)	On-Call Reserve	Perez, William C.	Laborer
(OC)	On-Call Reserve	Perkins, Jason T	Driver
(OC)	On-Call Reserve	Perry, Cody D	Driver
(OC)	On-Call Reserve	Perry, David W	Driver
(OC)	On-Call Reserve	Pfiefer, Tim L	Equipment Operator
(OC)	On-Call Reserve	Phillips Jr., Raymond M	Equipment Operator
(OC)	On-Call Reserve	Pike, Millard E	Laborer
(OC)	On-Call Reserve	Plessala, Barry	Driver
(OC)	On-Call Reserve	Powell, Marcus W.	Equipment Operator
(OC)	On-Call Reserve	Price, Eric C	Driver
(OC)	On-Call Reserve	Primrose, Beau D.	Equipment Operator
(OC)	On-Call Reserve	Primrose, Jimmy G.	Equipment Operator
(OC)	On-Call Reserve	Primrose, Robert E.	Equipment Operator
(OC)	On-Call Reserve	Pritchard, Dulaine C	Driver
(OC)	On-Call Reserve	Puchhas, Stephen J	Driver
(OC)	On-Call Reserve	Puderbach, Theresa I.	Laborer
(OC)	On-Call Reserve	Rawls, Matthew R.	Laborer
(OC)	On-Call Reserve	Reed, Carrie A	Laborer
(OC)	On-Call Reserve	Restivo, Mike D	Laborer
(OC)	On-Call Reserve	Richards, Joseph A	Laborer
(OC)	On-Call Reserve	Robinson, Karen W	Laborer
(OC)	On-Call Reserve	Robinson, Nicholas W	Laborer
(OC)	On-Call Reserve	Robinson, Zeb G	Driver
(OC)	On-Call Reserve	Rogers, William T	Supervisor

(OC)	On-Call Reserve	Rolison, Caren R	Administrative
(OC)	On-Call Reserve	Rollison, Jerry D.	Driver
(OC)	On-Call Reserve	Romanelli, Tony W.	Driver
(OC)	On-Call Reserve	Romero, Rogelio F	Laborer
(OC)	On-Call Reserve	Ross, Steven R.	Driver
(OC)	On-Call Reserve	Rousseau, Donnell C	Driver
(OC)	On-Call Reserve	Royals, Tracy L.	Laborer
(OC)	On-Call Reserve	Rudolph, Patsy L.	Administrative
(OC)	On-Call Reserve	Runnels, Eldridge R	Driver/Operator
(OC)	On-Call Reserve	Rydberg, Thomas F	Driver
(OC)	On-Call Reserve	Salazar, Antonio M.	Laborer
(OC)	On-Call Reserve	Sanford, Sierra M	Laborer
(OC)	On-Call Reserve	Sapp, Floyd W	Driver
(OC)	On-Call Reserve	Sapp, Gloria G	Laborer
(OC)	On-Call Reserve	Sargent, Christopher C	Equipment Operator
(OC)	On-Call Reserve	Sawyer, Danny L	Equipment Operator
(OC)	On-Call Reserve	Schnell, Gary L	Equipment Operator
(OC)	On-Call Reserve	Scott, Scott A	Equipment Operator
(OC)	On-Call Reserve	Shadid, Shadeen H	Driver
(OC)	On-Call Reserve	Sifuentes, Debra	Laborer
(OC)	On-Call Reserve	Simmons, Trey D	Laborer
(OC)	On-Call Reserve	Simmons, Vincent J	Laborer
(OC)	On-Call Reserve	Simonen, Bruce	Laborer
(OC)	On-Call Reserve	Skinner, Larry W	Laborer
(OC)	On-Call Reserve	Skinner, Nycole O	Laborer
(OC)	On-Call Reserve	Sloat, Randall L.	Laborer
(OC)	On-Call Reserve	Smith, Arthur C	Driver
(OC)	On-Call Reserve	Smith, Branden M	Laborer
(OC)	On-Call Reserve	Smith, Michael J	Driver
(OC)	On-Call Reserve	Smith, William	Laborer
(OC)	On-Call Reserve	Smith, William C	Driver
(OC)	On-Call Reserve	Snowden, Aaron D.	Laborer
(OC)	On-Call Reserve	South, Andrew J	Laborer
(OC)	On-Call Reserve	Speed Jr, George M	Driver
(OC)	On-Call Reserve	Spiller, Jr., Gary E	Driver
(OC)	On-Call Reserve	Stevens, Joshua J.	Equipment Operator
(OC)	On-Call Reserve	Stewart, Billy G	Equipment Operator
(OC)	On-Call Reserve	Stewart, Cory T.	Equipment Operator

(OC)	On-Call Reserve	Stinson, Roger D.	Laborer
(OC)	On-Call Reserve	Stoddard, Jammie L	Equipment Operator
(OC)	On-Call Reserve	Stoddard, Jeff	Equipment Operator
(OC)	On-Call Reserve	Strong, Larry A	Driver
(OC)	On-Call Reserve	Stump, Mark A	Laborer
(OC)	On-Call Reserve	Suarez, Alfredo G	Laborer
(OC)	On-Call Reserve	Sullivan, Robert D.	Laborer
(OC)	On-Call Reserve	Sutton, Charles	Laborer
(OC)	On-Call Reserve	Swano, Derick M.	Laborer
(OC)	On-Call Reserve	Taylor, Ronnie A	Laborer
(OC)	On-Call Reserve	Terrell, Michael R.	Driver
(OC)	On-Call Reserve	Thomas, Christopher C	Driver
(OC)	On-Call Reserve	Thomas, Steven	Laborer
(OC)	On-Call Reserve	Thompson, Robert W	Driver
(OC)	On-Call Reserve	Tjaden, Johann O.	Laborer
(OC)	On-Call Reserve	Triplett, Joshua D	Laborer
(OC)	On-Call Reserve	Tucker, James L.	Laborer
(OC)	On-Call Reserve	Turbeville, Danielle N	Laborer
(OC)	On-Call Reserve	Turner, Gena M	Administrative
(OC)	On-Call Reserve	Turner, Rachael L	Administrative
(OC)	On-Call Reserve	Turner, Randall L	Driver
(OC)	On-Call Reserve	Utley, Cecelia M	Laborer
(OC)	On-Call Reserve	Utterback, Joshua C	Driver
(OC)	On-Call Reserve	Utterback, Mel W	Driver
(OC)	On-Call Reserve	VanFossen, Joe M	Equipment Operator
(OC)	On-Call Reserve	Villareal, Rick	Equipment Operator
(OC)	On-Call Reserve	Villarreal, Erica	Administrative
(OC)	On-Call Reserve	Wagner, Ronald D	Driver
(OC)	On-Call Reserve	Wallace, Sally	Administrative
(OC)	On-Call Reserve	Warncke, Courtney	Administrative
(OC)	On-Call Reserve	Weed, Christopher M	Equipment Operator
(OC)	On-Call Reserve	Wells, Danny H	Driver
(OC)	On-Call Reserve	Wells, Jason T	Operator
(OC)	On-Call Reserve	White, Charles B.	Laborer
(OC)	On-Call Reserve	White, Justin C.	Laborer
(OC)	On-Call Reserve	Whitman, Cody R	Equipment Operator
(OC)	On-Call Reserve	Whitman, Jimmy L.	Equipment Operator
(OC)	On-Call Reserve	Whitman, Justin M.	Equipment Operator

(OC)	On-Call Reserve	Whitt, Lacy D.	Administrative
(OC)	On-Call Reserve	Williams, Dustin L	Laborer
(OC)	On-Call Reserve	Williams, Lemmie O.	Laborer
(OC)	On-Call Reserve	Williamson, Andy F	Laborer
(OC)	On-Call Reserve	Williamson, Vanita	Administrative
(OC)	On-Call Reserve	Wolf, James J	Driver
(OC)	On-Call Reserve	Wolf, Joy L	Administrative
(OC)	On-Call Reserve	Woods, Rodney D.	Driver
(OC)	On-Call Reserve	Yasinski, Richard L	Laborer
(OC)	On-Call Reserve	Young, William	Driver
(OC)	On-Call Reserve	Zittle, Darren E	Laborer

DISCLOSURE OF SUBCONTRACTORS AND SUPPLIERS FORM

Company	Timberline Trading, Inc.
Address	PO BOX 643
City, State, ZIP	Lathrop, MO 64429
Contact Person	Michael Dotson
Telephone	(816) 564-1761
Type of Service	Trucks, Hauling, and Manpower
Comments:	Partnered with TFR on over 50 projects in the last 20 years.

Company	Lyellco, Inc.
Address	7503 White Oak
City, State, ZIP	Lago Vista, TX 78645
Contact Person	Levi Lyell
Telephone	(512) 698-9812
Type of Service	Trucks, Hauling, and Manpower
Comments:	WBE Contractor

Company	
Address	
City, State, ZIP	
Contact Person	
Telephone	
Type of Service	
Comments:	

Proposed Subcontractors

TFR Enterprises, Inc. maintains a current, constantly updated database of subcontractors by location, classification, equipment resources, and capability. The working relationship with this reservoir of close-knit subcontractors has been so successful that a majority of them, following a disaster event, will not offer their services to, or accept an offer from, another contractor until first consulting with TFR's management personnel as to their subcontracting needs. A network of communication and contact of these subcontractors in the event of a disaster has been divided among the TFR management team in advance, which has enabled the company to contact, activate, and mobilize as many as 630 pieces of equipment in 30 days as the company did following Hurricane Laura in 2020. These subcontractors are considered as much a part of the disaster response team as are the full-time employees of TFR.

Local and Disadvantaged Business Subcontracting

At TFR, we firmly believe that local contractors provide the most cost-effective measure to complete the contract requirements while aiding the local economy after the impact of a disaster. TFR plans to utilize local subcontractors to the extent to which they are available and properly licensed. TFR shall exhaust any avenues to obtain qualified local subcontractors to meet the needs of the community while infusing the local economy with needed revenue. As such, TFR is committed to identifying the local subcontractors qualified and prepared to support the community on the path to recovery.

During the past three (3) decades, TFR has actively promoted the participation of Small Business Enterprises (SBE), Disadvantaged Business Enterprises (DBE), Women-Owned Business Enterprises (WBE), Minority-Owned Business Enterprises (MBE), and Veteran-Owned Business Enterprises (VBE), in the performance of disaster-related debris removal projects. Born from a small tree service company in 1954, TFR was a long-time small business-enabled firm working in Memphis, Tennessee. Renamed TFR and incorporated in 1989, owner, Tipton Rowland, considers this sector of the industry to be a vital and reliable source of debris management resources recalling his days as a small business owner himself. As such, TFR executives are directly involved in the achievement of SBE's and DBE's plans and goals by the project.

Proposed Major Subcontractor

Timberline Trading Inc. Disaster Recovery Division

- 35 years of proven disaster debris removal and management experience
- Over 200 units of company-owned specialized equipment including knuckle boom trucks, heavy haulers, dump trucks, bunkhouses, airboats, barges, skid steers, dozers, excavators, loaders, skidders, and tree cutters.
- Owner and key employees certified in tree removal/chainsaw management by the Missouri Forestry Department
- Partnered on more than 50 projects with TFR, over the last 20 years.

Recent Projects Completed with TFR:

- Hamilton County, FL
- Jacksonville, AR
- City of Cedar Park, TX
- Hancock County, MS
- City of Choctaw, OK
- City of Enid, OK
- City of Blanchard, OK
- City of Norman, OK
- City of Citronelle, AL
- Alabama DOT, Dallas County
- City of Robertsdale, AL
- Rapides Parish, LA

Timberline Trading is a leading subcontractor in the disaster debris removal industry. Thirty-five years of experience has allowed the team at Timberline to master the skills and FEMA knowledge necessary to

complete any size debris mission. Timberline's tenured management team gives them added ability to manage a wide range of disaster response services. With more than 200 pieces of specialty equipment, Timberline can respond immediately to all emergencies. Company-owned bunkhouses and generators allow Team Timberline to respond to devastated areas where housing or electricity is not available. Timberline has been a major subcontractor for TFR since 1995.

Proposed Major DBE Subcontractor		
LYELLCO	• **Women-Owned Business (WBE)** • Incorporated in 2013 • Principles hold Florida & California Contractors License • Owner and Principles have more than 25 years of combined experience in Disaster Response, Debris Removal, and Hazardous Tree Removal Services • Partnered on 7 projects with TFR, over the last 8 years.	**Recent Projects Completed with TFR:** • Suwannee County, FL • Hardin County, TN • City of Leader, TX • FDEP- Highland Hammock State Park • Kentucky Transportation Cabinet, KY • Oklahoma City Parks, OK • City of Corpus Christi, TX • Texas DOT, Montague County • Louisiana DOT, Cameron Parish • Tyndall Airforce Base, FL

Lyellco, Inc. is a family-owned tree trimming and disaster response company incorporated in 2013 as a small woman-owned business. Lyellco owns 27 pieces of equipment and has performed more than 20 federal and state contracts nationwide, responding to hurricanes, tornados, ice storms, floods, and more. Lyellco strives for the safety of its employees and the communities affected and operates according to FEMA rules and regulations.

The following list is just a few of our available DBE Partners:

DBE Partners	State	Type	Services
Ayleen Trash Hauling Services, Inc.	FL	SBE/MBE	Hauling Services, Hazardous Tree Removal
CSA Land Clearing	FL	DBE	Site Management
Florida Developers of Tallahassee	FL	DBE	Site Management
Gulf Coast Environmental Contractors	FL	WBE	Hazardous Tree Removal
Payne's Environmental Services, LLC	FL	MBE/VBE	Hazardous Tree Removal
Prism Lighting Services	FL	SBE	Temporary Lighting
YG Construction, Inc.	FL	MBE	Temporary Fencing
Cabildo Services	LA	DBE	Temporary Staffing
Disaster Recovery Group and Tree, Inc.	NC	DBE	Hauling Services, Hazardous Tree Removal
Action-Roll Offs, Inc.	TX	DBE	Hauling Services
Eggemeyer Land Clearing, LLC	TX	DBE	Hauling Services, Site Management
Highway Barricades and Services, Inc.	TX	DBE	Safety Supplies
Lyellco	TX	WBE	Hauling Services, Hazardous Tree Removal

TFR Enterprises, Inc
Tipton F. Rowland
601 Leander Drive
Leander, Texas 78641

Re: Letter of Commitment/Timely Payments

Please accept this letter as our interest to assist TFR Enterprises, Inc by offering to make our services available in the event they are activated for Disaster Debris/Hazardous Tree Removal Services during the term of the contract.

Timberline has worked for TFR Enterprises, Inc since 1996 and **has always been paid on time.**

Timberline's roles and responsibilities will support TFR as a subcontractor providing labor and equipment services for this contract to include:

- Vegetative Debris Removal
- C&D Debris Removal
- Hazardous Tree Removal

Company Information:
Timberline Trading, Inc
Michael Dotson
PO BOX 643
Lathrop, MO 64429
FEIN: 43-1695748

I, Michael Dotson, am authorized to sign for and legally bind Timberline Trading, Inc., and have full authority to commit any of our company's resources necessary to successfully perform this contract. Should you need additional information please contact me at (816) 564-1761.

Sincerely,

Michael Dotson

Michael Dotson
Owner/CEO

LYELLCO

www.lyellco.com
sharon@lyellco.com
Office (512)576-3000

TFR Enterprises, Inc
Tipton F. Rowland
601 Leander Drive
Leander, Texas 78641

Re: Subcontractor Letter of Commitment

Dear Mr. Rowland,

Please accept this letter as our interest to assist TFR Enterprises, Inc by offering to make our services available in the event they are activated for Disaster Debris/Hazardous Tree Removal Services during the term of the contract.

Lyellco's roles and responsibilities will support TFR as a subcontractor providing labor and equipment services for this contract to include:

- ROW Vegetative Debris Removal
- ROW C&D Debris Removal
- Hazardous Tree Removal

Company Information:
Lyellco, Inc
Levi Lyell
7503 White Oak
Lago Vista, Texas 78645
FEIN: 463383578
Woman-Owned Small Business

Levi Lyell is authorized to sign for and legally bind Lyellco Inc. and has the full authority to commit any of our company's resources necessary to successfully perform this contract. Should you need additional information please contact me at (512) 698-9812.

Sincerely,

Levi Lyell
Vice President

7503 White Oak Drive, Lago Vista, TX 7845

Additional Subcontractors & Service Providers Available

The following is a list of potential subcontractors and service providers TFR Enterprises, Inc. may utilize if activated. This list is not exhaustive, and resources may be added or substituted if needed. TFR offers preference to qualified local subcontractors, including local DBE subcontractors, who have the necessary equipment and experience to meet the project requirements.

Company Name	State	DBE
Black Services, Inc.	Alabama	
Chad Ward Inc.	Alabama	
Global Rental Co. Inc.	Alabama	
HAL Construction LLC	Alabama	
Hall's Tree Service	Alabama	
Hunter Fuzzell	Alabama	
Moore Lawn & Landscape	Alabama	
Oak Hill Construction, LLC	Alabama	
Southeastern Logistics, LLC	Alabama	
Ward Land & Timber, LLC	Alabama	
Z & H Enterprises, LLC	Alabama	
A & A Trucking LLC	Arizona	
Sunstate Equipment Co	Arizona	
Carter Global	Arkansas	
Conway Enterprises	Arkansas	
John L Weaver	Arkansas	
Labor Finders	Arkansas	
McFadin Global Construction, Inc.	Arkansas	
Moores Dozer Service	Arkansas	
Troy Brown	Arkansas	
Chriso Tree Trimming	California	
Core Tree Care	California	
D & E Construction Inc.	California	
FGL Environmental	California	
Granite Construction Inc	California	
Inland Empire Equipment	California	
Myers Tire Supply	California	
Palomar Mountain Premium Spring Water	California	
Silverstrand Construction	California	
Triton Transport Ltd.	California	
Front Range Landfill	Colorado	
Jim's Pride Landscaping & Maintenance	Colorado	
Larimer Solid Waste	Colorado	
Lenahan Land Clearing & Grinding	Connecticut	
A Soto Southern Ag Inc	Florida	

Absolute Asphalt Services Inc	Florida	
Acme Barricades	Florida	
AES Portable Sanitation	Florida	
AM Environmental	Florida	
Anderson Rentals Inc.	Florida	
Aqua Control Tech	Florida	
Arrow Service & Towing	Florida	
Arthur Auville	Florida	
Atlantic Coast Transport, LLC	Florida	
Aucilla Area Solid Waste	Florida	
Ayleen Trash Hauling Service	Florida	Yes
Backstrom Trucking	Florida	
Better Barricades	Florida	
BG Katz Nurseries, LLC	Florida	
Branching Out	Florida	
Coffin Marine	Florida	
CSA Land Clearing	Florida	Yes
Dawnell Ayres	Florida	
DeFord's Fuel & Oil, Inc	Florida	
Downrite Engineering Corp.	Florida	
Dyna Trucking	Florida	
East Coast Site Works	Florida	
Edgewater Recycling	Florida	
Emergency Standby Power LLC	Florida	
Evergreen Tree Service	Florida	
Fast Track Logistics	Florida	
Flagler Construction Equipment	Florida	
Florida Developers of Tallahassee	Florida	Yes
Florida Equipment Service and Repair Inc	Florida	
Florida Paving & Trucking Service	Florida	
Fort Lauderdale Ice	Florida	
G Hemphill Tree Service	Florida	
Gallegos Trucking Inc.	Florida	
Gaston TDR	Florida	
Gill Sikes	Florida	
Green's Tree & Landscape	Florida	
Grinder Wear Parts, Inc.	Florida	
Gulf Coast Environmental Contractors, Inc.	Florida	Yes
Hamilton County Landfill	Florida	
Haulin Dixon	Florida	
Kessler Hauling Inc.	Florida	

Knight Jon Boy	Florida	
Landscape Service Professionals	Florida	
Lank Oil	Florida	
Lee County Solid Waste	Florida	
Leon County Solid Waste	Florida	
Lopez Trucking Inc	Florida	
Lucas Garage & Trucking	Florida	
Macias & Sons	Florida	
Macias Landscape Inc. dba Miguel Macias Landscape	Florida	
Miami-Dade County Dept of Solid Waste	Florida	
Morgan Marine Salvage & Recovery, LLC	Florida	
National Waste Management, Inc	Florida	
Nicolas Macias	Florida	
North Oak Recycling	Florida	
Payne's Environmental Services, LLC	Florida	Yes
Pine Island Group, LLC	Florida	
Prism Lighting Services	Florida	Yes
Putnam County Central Landfill	Florida	
Rainey Cawthon Distributor	Florida	
RIO Harvesting	Florida	
Rio Indio, LLC	Florida	
Ron's Trucking & Equipment	Florida	
S & B Machine, LLC	Florida	
Sampson Tree Service	Florida	
Samsula Waste Inc	Florida	
Seminole County Solid Waste MgmtA	Florida	
Spinning Crane Works	Florida	
T-Roy & Sons, Inc.	Florida	
Tate Transport Corporations	Florida	
Texas Aquatic Harvesting	Florida	
USA Services	Florida	
Yahl Mulching & Recycling	Florida	
YG Construction	Florida	Yes
ZZ Truck Inc	Florida	
All Star Mobile RV	Georgia	
Bobcat of Orlando	Georgia	
Bolgers Tree Service	Georgia	
Brian Brinson dba Brinson Tree & Stump	Georgia	
Brown's Tree and Logging Service	Georgia	
Casey Tree Experts	Georgia	
Colonial Fuel and Lubricant Services, Inc.	Georgia	

HeavyQuip	Georgia	
Horner Services, LLC	Georgia	
Jaguar Tree Service	Georgia	
KDF Enterprises, LLC	Georgia	
Kelly Services, Inc.	Georgia	
Kelly's Clearing & Grinding	Georgia	
Neff Rental	Georgia	
Parkway Tire and Service	Georgia	
Southeastern Modular Construction	Georgia	
Sunbelt Rentals	Georgia	
Synergy Rents LLC	Georgia	
Terry Bucks Contracting, LLC	Georgia	
TRC Staffing Services	Georgia	
Waste Management - Florida	Georgia	
Diamond Z Manufacturing	Idaho	
DZ Grinders LLC AKA Diamond Z	Idaho	
Rule Steel Tanks, Inc	Idaho	
A-1 Tree Care	Illinois	
JJ Keller	Illinois	
JT"s Tree Service	Illinois	
Southwest OKC Landfill	Illinois	
Richards Tree Service	Illinois	Yes
Buchanan Hauling & Rigging, Inc.	Indiana	
K & K Dirt Works	Indiana	Yes
Pac Van, Inc.	Indiana	
Poseidon Barge	Indiana	
Richard Clemons dba Clemons Tree Service	Indiana	
Blue Beacon	Kansas	
Custom Tree Care Inc	Kansas	
Freightquote.com	Kansas	
Kansas City Tree Care LLC	Kansas	
Lakeside Tree Service	Kansas	
Reno Truck & Tractor	Kansas	
Team DriveAway	Kansas	
United Disaster Response, LLC	Kansas	
Douglas Keeton	Kentucky	
Mr. Pressure	Kentucky	
Oakland Farms Trucking	Kentucky	
Aqua Tech	Louisiana	
Brooks Industrial	Louisiana	
Cabildo Services	Louisiana	Yes

Coastal Heavy Haulers	Louisiana	
Coastland Trucking, LLC	Louisiana	
Complete Staffing	Louisiana	
G & M Rentals	Louisiana	
Gator Environmental Waste Solutions, LLC	Louisiana	
Gills Crane Service	Louisiana	
Gordon's Disposal, LLC	Louisiana	
Gordon's Landfill, LLC	Louisiana	
Greenpoint, Inc	Louisiana	
H & E Equipment Services	Louisiana	
Leaf Services, LLC	Louisiana	
Michael Munna	Louisiana	
Northshore Tree & Bucket Truck	Louisiana	
Pearl River Navigation	Louisiana	
Pipeworks Plumbing / Demolition	Louisiana	
PMI Resource Inc	Louisiana	
Traffic Control Products of Louisiana	Louisiana	
Wilco Marsh Muggies, Inc	Louisiana	
Wishams Hauling	Louisiana	
J Carlson Trucking	Michigan	
Fastenal	Minnesota	
Davy Busby dba Famco	Mississippi	
Forrester & Associates	Mississippi	
Lonnie Roberts II dba Lil Al's Tree	Mississippi	
PK Diesel	Mississippi	
Ruiz Contracting Solutions, LLC	Mississippi	
TLW Inc	Mississippi	
Atlas Tree Care, LLC	Missouri	
Crooked River	Missouri	
Custom Truck One Source	Missouri	
Dotson & Sons Logging	Missouri	
Double D Disaster Relief LLC	Missouri	
Gary Long	Missouri	
Grainger	Missouri	
Hampel Oil	Missouri	
Ozark Machinery Company	Missouri	
Timberline Trading Inc	Missouri	
Titan Machinery, LLC	Missouri	
Tri Rivers Logging Inc.	Missouri	
Turbo Supply	Missouri	
R & L Transport	New Jersey	

Ricelli Enterprises, Inc.	New York	
Scott Macon Equipment Rental	New York	
Ascendum Machinery, Inc.	North Carolina	
Berico Fuels, Inc.	North Carolina	
Bobcat of New Bern	North Carolina	
Carolina Tree Debris, Inc.	North Carolina	
Columbus County Landfill	North Carolina	
Couch Oil Company	North Carolina	
Disaster Recover Group & Tree	North Carolina	Yes
East Coast Disaster Recovery	North Carolina	
Graham County Land Company	North Carolina	
Premier Staffing Solutions	North Carolina	
Slickrock Development, LLC	North Carolina	
Soundside Recycling	North Carolina	
Stafford Debris Removal	North Carolina	
TSI Disaster	North Carolina	
RDO Equipment Co	North Dakota	
Bruce Sloan Tire Service	Oklahoma	
Butler Brothers Sand & Gravel	Oklahoma	
Express Employment Professionals	Oklahoma	
Kirby-Smith Machinery, Inc.	Oklahoma	
Kudron Trucking	Oklahoma	
Mosely Welding	Oklahoma	
Norman Tree Service	Oklahoma	
Quality Towing Service	Oklahoma	
Sprague's Backhoe	Oklahoma	
Tree Dr., LLC	Oklahoma	
Eagle Rock Freight	Oregon	
Blake Marine Group	Pennsylvania	
Davidson Trucking	Pennsylvania	
Antilles Power Depot, Inc	Puerto Rico	
Garden Max and Power Equipment	Puerto Rico	
Green Group, Inc.	Puerto Rico	
RZ Contractors, Inc	Puerto Rico	
Buddin Construction	South Carolina	
Comeback Rentals	South Carolina	
Creative Fence Concepts	South Carolina	
DTS Inc.	South Carolina	
Ferrell Construction	South Carolina	
State Tree Service, LLC	South Carolina	
Willis Recovery LLC	South Carolina	

Dysart Trucking	South Dakota	
Hodkinson Construction	South Dakota	
Jacobsen Tree Experts	South Dakota	
John Nelson Trucking	South Dakota	
Lacey Rentals	South Dakota	
Robert Bungert	South Dakota	
4 Corners Truck Service	Tennessee	
DeLoy Brown Petroleum LLC	Tennessee	
Industrial Rubber	Tennessee	
Isis Tree	Tennessee	
Robinson Tree Service, Inc.	Tennessee	
Southeast Mowing, LLC	Tennessee	
Stowers Machinery Corp	Tennessee	
Yardworks, Inc.	Tennessee	
1st Fire Safety	Texas	
3TM Transport LLC	Texas	
A & W Water Well Service	Texas	
A Line Auto Parts	Texas	
A-1 Tire & Service	Texas	
Aaron Johnson	Texas	
ABC Erosion Control, Inc	Texas	Yes
Absolute Diesel	Texas	
Action Propane	Texas	
Action Roll-Offs, Inc	Texas	Yes
Adobe Machinery Services, LLC	Texas	
Advanced Flame Cutting & Steel, Inc.	Texas	
Airgas - Mid South	Texas	
Alamo Welding Supply Co., Inc.	Texas	
All Star Land Surveying	Texas	
Art's Truck & Equipment	Texas	
Aspen Tree Service	Texas	
Austin Brake & Clutch Supply, Inc.	Texas	
Bane Machinery Houston, LP	Texas	
BFI Colonial Landfill	Texas	
Big Bird Tree Service	Texas	
Binswanger Glass	Texas	
Black Rose Steel & Trading	Texas	Yes
Blue Beacon Truck Wash	Texas	
Blue Ridge Landfill Texas LP	Texas	
BlueLine Rental	Texas	
Bobcat Quality Equipment	Texas	

Burkett Construction	Texas	
C.J. Express, Inc.	Texas	
Capitol Auto Parts	Texas	
Capitol Bearing Service	Texas	
Capitol Hydraulics	Texas	
Cedar Park Wrecker & Recovery Service	Texas	
Charles Gamelin	Texas	
Chrome Enterprises	Texas	
Complete Environmental Product	Texas	
Crocker Crane Rentals	Texas	
Dennis Sissell	Texas	
Diesel Specialists	Texas	
Diesel Tech Services, Inc	Texas	
Diversified Machining Inc	Texas	
Double Diamond Heavy Haul	Texas	
Dusty Berryhill	Texas	
DVT Freightways	Texas	Yes
Earthco Landscape Construction	Texas	Yes
Eggemeyer Land Clearing, LLC	Texas	Yes
Environmental Allies	Texas	
Equipment and Diesel Techs	Texas	
Fabcon Products, Inc.	Texas	
Fleetcard, Inc	Texas	
Flex Supply	Texas	
Francisco Perez	Texas	
Franks Nursery	Texas	
Freightliner of Austin	Texas	
Fresno Fence	Texas	
GAC Equipment, LLC	Texas	
Golden Triangle Landfill	Texas	
Greenseen	Texas	
Green Planet, Inc.	Texas	Yes
Gulley-Hurst Landfill	Texas	
H2eco Bulk Water	Texas	
Herc Rentals Inc	Texas	
Hertz Equipment Rental	Texas	
Hi-Line	Texas	
Highway Barricades and Services, Inc.	Texas	Yes
Holt Cat	Texas	
Holtsy/ Carlson Equipment Co.	Texas	
Houston Bearing	Texas	

Hudgins Co.	Texas	
Hydraulic Specialists, Inc	Texas	
Hydraulics of Texas	Texas	
Iron Horse	Texas	
ISNetwork	Texas	
JTB Demolition Services	Texas	
Just Hydraulics & Mechanics	Texas	
Kenneth Caplan	Texas	
King Jehu Trucking, Inc	Texas	
Labor Ready	Texas	
Lampasas Trucking	Texas	
Land and Sea Services	Texas	
Liberty Hill Truck Service	Texas	
Llano River Fence	Texas	Yes
Longhorn INT Truck	Texas	
Lyellco, Inc	Texas	Yes
Matoka, Inc	Texas	
Mayo Mulch, Sand, and Gravel, Inc.	Texas	
McLaughlin Transport, LLC	Texas	
Mike Berryhill	Texas	
Mimbres Tree & Debris	Texas	
Monge Trucking	Texas	
Motion Industries	Texas	
Mustang Cat	Texas	
Mustang Rental	Texas	
Naegli Transportation	Texas	
Novus Wood Group	Texas	
Onsite Diesel	Texas	
Pacesetter Personnel Services	Texas	
Peninsula Marine	Texas	
PeopleReady Florida, Inc.	Texas	
Port Lavaca Plumbing	Texas	
Precision Tracking Solutions	Texas	
Precision Truck & Trailer	Texas	
Pro Glass	Texas	
R & R Tire Service	Texas	
R & S Tractor & Dump Truck Service	Texas	
RAM Products LTD	Texas	
Red River Equipment	Texas	
Redwine Enterprises, Inc.	Texas	Yes
Regional Traffic Services	Texas	

Reid Services	Texas	
Rene Bates Auctioneers, Inc.	Texas	
River City Hose and Supply, Inc.	Texas	
Rock Plus	Texas	
Romco Equipment Company	Texas	
RSC Equipment Rental	Texas	
Rush Truck Center	Texas	
Southern Tire Mart	Texas	
Spartan Divers	Texas	
Sprint - Fort Bend County Landfill	Texas	
Stewart & Stevenson	Texas	
Suncoast	Texas	
Sundance Fuels	Texas	
TDH Transport	Texas	Yes
Texas Disposal System	Texas	
Texas Hydraulics	Texas	
Texas Outhouse	Texas	
Texas Welding Supply Co.	Texas	
Three-B's Stump Removal	Texas	
Tire & Truck Masters	Texas	
Titan Sandblasting & Coating	Texas	
TNK Services	Texas	Yes
Tucker Oil Co.	Texas	
United Rentals	Texas	
United Site Services of Florida Inc.	Texas	
Vanguard Truck	Texas	
Vermeer Equipment	Texas	
Walt Pene Trucking	Texas	
Waste Connections Seabreeze	Texas	
Waukesha-Pearce Industries, LLC	Texas	
WCA Waste Corporation	Texas	
Wingfoot Commercial Tire Systems LLC	Texas	
Off Duty Services	Texas	Yes
Flex Fleet Rental LLC	Utah	
Kitchen Corps, Inc	Virginia	Yes
Medek Tree Service	Virginia	Yes
Southern Transportation, LLC	Virginia	

Subcontractor Registration

Subcontractors interested in doing business with TFR can register at www.tfrinc.com.

T.F.R. Enterprises, Inc.
DISASTER RESPONSE DIVISION

Subcontractor Registration

Ready. React. Respond. Recover.

If you are interested in becoming a subcontractor with TFR Inc., please complete the form below. Someone will contact you shortly.

Company Name *

Federal Identification Number (EIN or SS#) *

For more information go to http://www.irs.gov/Businesses/Small-Businesses-&-Self-Employed/Employer-ID-Numbers-EIN

Dun & Bradstreet (DUNS) Number

ISNetworld # (if Applicable)

What is your Business Size and Classification? In comments please list Certifying Agency and corresponding number

- ☐ Large Business (LB)
- ☐ Small Business (SB)
- ☐ Small Disadvantaged Business (SDB)
- ☐ HUBZone Small Business
- ☐ 8a Designation
- ☐ Woman-Owned Small Business (WOSB)
- ☐ Veteran-Owned Small Business (VOSB)
- ☐ Service-Disabled Veteran-Owned Small Business (SDVOSB)

What services does your business provide?

- ☐ Emergency Road Clearance
- ☐ Debris Collection
- ☐ Site Management
- ☐ Debris Reduction
- ☐ Tree Trimming and Removal
- ☐ Hauling
- ☐ Permitted Solid Waste Facility
- ☐ Stumps
- ☐ Snow Removal
- ☐ Project Staffing
- ☐ Marine Debris Removal
- ☐ Sand Screening
- ☐ Recycling
- ☐ Household Hazardous Waste

What equipment is owned by your business? (not contracted equipment)

EQUIPMENT LIST

The following equipment shall be utilized to complete the Scope of Services for RFP #19-0003 (include type & quantity of grinders, saws, chipper, skid steer/front loaders, grapple truck, dump truck, flatbed truck, etc.). All equipment safety devices are to be properly maintained and meet all OSHA standards at all times while the equipment is in use.

QTY	ITEM DESCRIPTION	MAKE	MODEL	YEAR	CONDITION Exc./Good/Poor
6	Tub Grinder	Diamond Z	Varied	Varied	Varied
12	Excavators	Varied	Varied	Varied	Varied
17	Bulldozers	Varied	Varied	Varied	Varied
4	Air-Curtain Incinerator	Varied	Varied	Varied	Varied
56	Knuckleboom Loaders	Varied	Varied	Varied	Varied
45	Pup-Trailers	Varied	Varied	Varied	Varied
19	Bucket Trucks	Varied	Varied	Varied	Varied
14	Service/Foreman Trucks	Varied	Varied	Varied	Varied
7	Walking Floor Trailers	Varied	Varied	Varied	Varied

Indicate by asterisk (*) equipment Bidder intends to purchase in order to perform the work, is awarded.

Please see the following pages of 'Equipment Resources' for detailed information

Equipment Resources

TFR maintains an extensive amount of equipment to provide our clients with greater value and to ensure the quality of our work. With the largest fleet in the industry coupled with numerous staging areas, TFR can respond to any natural or man-made disaster quickly and efficiently. This rapid response capability provides the client with vital emergency road clearance services to allow federal, state, and local officials access to debris-restricted areas and begin disaster recovery efforts. Often on TFR projects, our equipment, and manpower completely fulfill all project scopes and requirements in a timely matter. When subcontractors are used on large-scale projects, TFR self-performs all key elements of the project to the satisfaction of the client and certifies the work is done properly to the TFR standard.

Furthermore, our in-house maintenance crew provides immediate support to our field operators to ensure the sustainability of our equipment and operations. With years of experience working on Diamond Z's to overhauling dozer engines, TFR's maintenance crew is the logistical support necessary to ensure the limiting of costly downtime. Dedicated to their trade, TFR's maintenance crew can quickly identify, address, and repair any problem befalling our equipment and additionally, make the appropriate modifications on other similar equipment to avoid future pitfalls.

For large-scale projects, TFR can augment our resources with local rental suppliers in the area. TFR maintains valuable, fruitful relationships with rental companies to rapidly obtain any additional equipment needed to perform the work under contract. With corporate accounts and a priority call rating with Hertz Equipment Rental, Sunbelt Rentals, United Rentals, and Volvo Construction Equipment, TFR can readily access hundreds of pieces of specialized equipment quickly to achieve desired project goals and time requirements. Furthermore, with years of loyalty with National Dealers for Caterpillar, Prentice Loaders, and Diamond Z Corporation, TFR can obtain new and used equipment for rent or purchase faster than any other company in the industry. This vital lifeline to equipment suppliers allows TFR to mobilize a job however large and specialized the project may be.

Real-Time GPS Tracking

Our fleet is equipped with Real-Time tracking so that we can ensure our trucks are deployed and active where assistance is needed most. This gives our leaders the tools to adapt to the ever-changing demands of the project. The helicopter view is an easy-to-use feature that displays all the information one needs to efficiently dispatch &/or locate crews. All vehicle movement is saved in the Samsara cloud allowing for the routes to be reviewed and the next day's work plan. Geofencing is another feature that provides a variety of alerts to help us efficiently manage trucks and routes in the recovery efforts. With this state-of-the-art technology, TFR is always in compliance with ELD mandates and DOT/FMCSA regulations.

Samsara Features

REAL-TIME GPS TRACKING

- Live vehicle location tracking
- Trip histories
- Geofence alerts

Learn more | Watch video

TRAILER TRACKING

- Theft detection
- Utilization reporting
- Cargo and temperature

Learn more

SAFETY & DASH CAMS

- Distracted driving detection
- In-cab voice coaching
- Automatic incident upload

Learn more | Watch video

ROUTING & MESSAGING

- Real-time route tracking
- Historical performance analysis
- Two-way messaging

Learn more | Watch video

DOCUMENTS

- Document upload with photos
- Centralized record-keeping
- Proof of delivery, fuel & more

Learn more | Watch video

FLEET MAINTENANCE

- Fault code monitoring
- Paperless DVIRs
- Usage-based maintenance

Learn more | Watch video

WIFI HOTSPOT

- In-cab WiFi
- Cellular data included
- For any mobile app or device

Learn more

ELD COMPLIANCE

- FMCSA-listed ELD
- Works with any mobile device
- Centralized real-time visibility

Learn more | Watch video

REEFER MONITORING

- Easy to install wireless monitors
- Live temperature change alerts
- Automatic historical logs

Learn more

REPORTING & ALERTS

- Fuel efficiency & vehicle health
- Activity and driver behavior
- IFTA, ELD, and FSMA

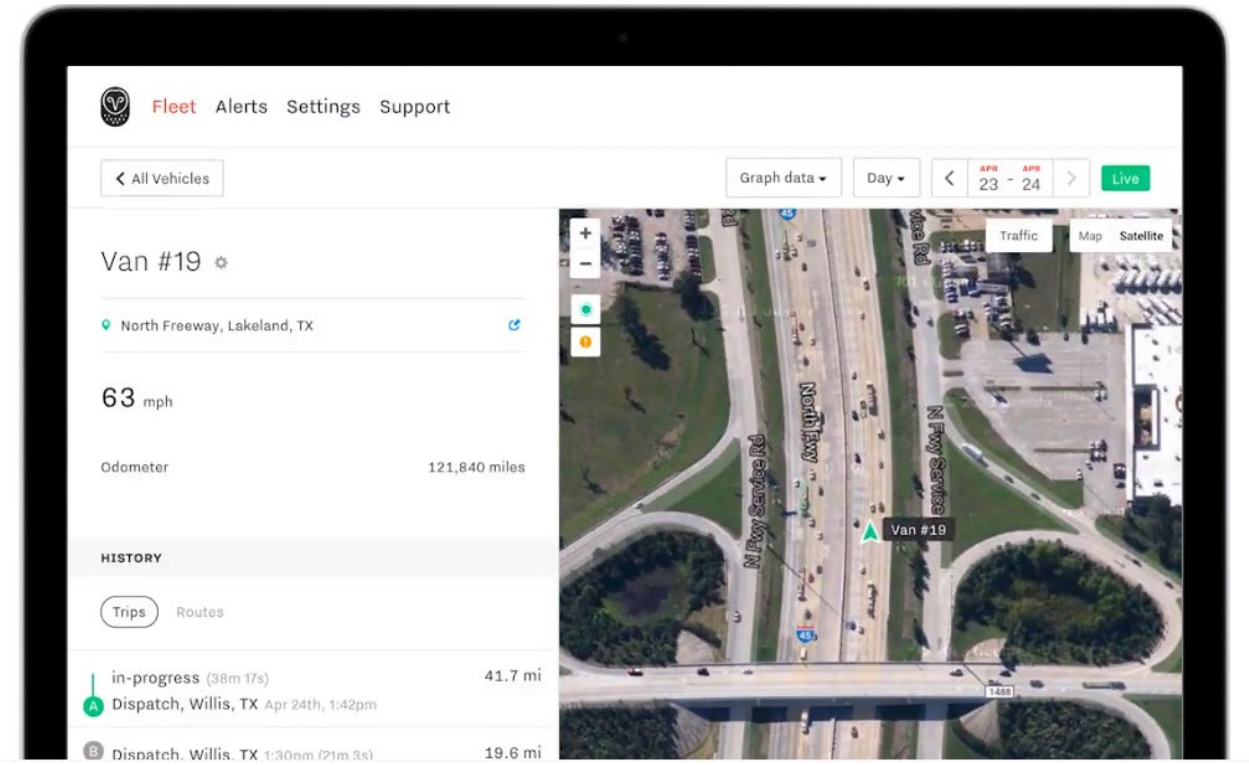
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DEVELOPER APIS

- Open REST APIs
- TMS, payroll, GIS integrations
- Custom software and apps

Developer docs

Samsara Helicopter View



No.	Equipment Type	Year	Make	Model	Identification No.	(C) Company Owned (R) Reserved
1	Air Compressor	1990	Emglo	Y5A60V	92190020	C
2	Air Compressor	2003	Ingersoll Rand		338927UGN221	C
3	Air Compressor	2006	Ingersoll Rand		365253UAX	C
4	Air Compressor	2012	Doosan	XP375WJDT3	435426UAW048	C
5	Air Compressor		Ingersoll Rand	MC2A	1945	C
6	Air Compressor		Campbell Hausfeld			C
7	Air Curtain Burner		ACD	T400	T35FN01052	C
8	Air Curtain Burner		ACD		103846	C
9	Air Curtain Burner		McPherson	M30F	U149701V	C
10	Air Curtain Burner		McPherson	M30F	U148961V	C
11	Bridge Erection Boat		AD	MKIII	42XBK23649H112935	C
12	Bridge Erection Boat		AD	MKII	06681V368	C
13	Bucket Truck	1999	International	4900	1HTSDAAN0XH659739	C
14	Bucket Truck	2012	Freightliner	M2106	1FVACXDU8CHBE2106	C
15	Bucket Truck	2011	Freightliner	M2106	1FVACXDU3BDAU8452	C
16	Bucket Truck	2007	International	4300	1HTMMAAN97H433997	C
17	Bucket Truck	2006	International	4300	1HTMMAAR06H199847	C
18	Bucket Truck	2010	Freightliner	M2106	1FVACXDT7AHAP3532	C
19	Bucket Truck	1998	Ford	F800	1FDXF80C0WVA35473	C
20	Bucket Truck	1990	GMC	C7H042		R
21	Bucket Truck	2007	International	430		R
22	Bucket Truck	2001	International	4700	1HTSCAAM61H398263	R
23	Bucket Truck	2004	International		1HTMMAAL54H672005	R
24	Bucket Truck	2005	International	4300	1HTMMAANX5H692740	R
25	Bucket Truck	2006	International	4300	1HTMMAAP76H248265	R
26	Bucket Truck	2007	Ford	F750	3FRNF75E77V512537	R
27	Bucket Truck	2007	Ford	F750	3FRNF75E47V467587	R
28	Bucket Truck	2007	Ford	F750SD	3FRNF75E57V467601	R
29	Bucket Truck	2007	International	4000	1HTMMAAN17H392586	R
30	Bucket Truck	2007	Ford	F750SD	3FRNF75E07V467585	R
31	Bucket Truck	2007	International		1HTMMAAN97H413877	R
32	Crawler Tractor	2014	Magnatrac	MH8000	H800152	R
33	Crawler Tractor	2012	Komatsu	D31PX22	KMTD011P01060725	R
34	Dozer	1984	Caterpillar	D7H	79Z01488	C
35	Dozer	1991	Caterpillar	D7H	4AB04147	C
36	Dozer	1981	Caterpillar	D8K	77V17840	C

37	Dozer		Caterpillar	D6TLGP	THX28329	C
38	Dozer	2006	Caterpillar	D6RLGP	CAT00D6RKWRG00215	C
39	Dozer	2008	Caterpillar	D7R	AEC01989	C
40	Dozer		Caterpillar	D6RLGP	9PN02000	C
41	Dozer	1991	Caterpillar	D7H	4FG04117	C
42	Dozer	2003	Caterpillar	D7R	AEC00681	C
43	Dozer	2008	Caterpillar	D6TLGP	CAT00D6TCKJL00560	C
44	Dozer	1978	Caterpillar	D6D	6X597	C
45	Dozer	2009	Caterpillar	D6TLGP	KJL00985	C
46	Dozer	1979	Caterpillar	D6D	4X5133	C
47	Dozer		Caterpillar	DV060	08Z53048	C
48	Dozer		Caterpillar	963-TL	0963CKBBD01120	C
49	Dozer		Caterpillar	973-C	CAT0973CK3RZ00613	C
50	Dozer	1989	John Deere	550G	T0550GH758338	R
51	Dump Truck	2000	Freightliner	FL70	1FV6HLAA5YHB76509	C
52	Excavator	2001	Komatsu	PC270LC6	A85139	C
53	Excavator		Deere	690D	DW690DL533807	C
54	Excavator		Volvo	EC330BLC	330B10324	C
55	Excavator		Volvo	EC220DL	220D210418	C
56	Excavator	2012	Komatsu	PC240LC10	A20120	C
57	Excavator	2013	Komatsu	PC210LC	KMTPC243V02450356	C
58	Excavator	2020	Kobelco	EK-SK210	YQ15605293	C
59	Excavator		Komatsu	210LC	KMTPC257PLTC81212	C
60	Excavator	2013	Komatsu	PC240LC10	KMTPC240C02090090	C
61	Excavator	2019	Kobelco	SK260LC10	LL1610594	C
62	Excavator		Komatsu	210LC	KMTPC257HJTC80715	C
63	Excavator		Komatsu	290LC	KMTPC255TEWA27188	C
64	Flatbed Trailer	2005	Big Tex		4YNBN20245C027949	C
65	Flatbed Trailer	2007	Big Tex		16VGX202672680173	C
66	Flatbed Trailer	2011	Magnum		4P5B52027B2159392	C
67	Flatbed Trailer	2013	Big Tex		16VNX122XD2C97883	C
68	Flatbed Trailer	2013	Big Tex		16VPX1629C2348689	C
69	Flatbed Trailer	1999	HMDE		4AG6U2338XC029735	C
70	Flatbed Trailer	1997	Centerville		1C6EG102XV1752300	C
71	Flatbed Trailer	1997	Reitnouer		1RNF48A27VR003233	C
72	Flatbed Trailer	2006	Town		4KNTT14226L161597	C
73	Flatbed Trailer	2015	JLG		5DYAAB2L5FC006883	C
74	Flatbed Trailer	2015	PJ		4P5FD3623F1217625	C
75	Flatbed Trailer	2008	Towmaster		4KNTT14248L161314	C
76	Flatbed Trailer	2008	Towmaster		4KNTT14257L162843	C
77	Flatbed Trailer	2015	Big Tex		16VFX2026F2092400	C

78	Flatbed Trailer	2007	Trail King		1DA72C7N07C018695	C
79	Flatbed Trailer	2019	Texas Pride			R
80	Flatbed Trailer	2016	Big Tex		16VFX2020G2074525	R
81	Horizontal Grinder	2014	Diamond Z	DZH4000	1R9FX390XEC722024	C
82	Horizontal Grinder	2014	Diamond Z	DZH4000	1R9FX3904EC722030	C
83	KB Pup-Trailer	2012	Homemade	HMDE	MOHMTRAILER020044	C
84	KB Pup-Trailer	2006	Great Lakes	TR2250DC	1G9CD23336S139786	C
85	KB Pup-Trailer	2006	Great Lakes	TR2250DC	1G9CD23346S139779	C
86	KB Pup-Trailer	2006	Great Lakes	TR2250DC	1G9CD23376S139712	C
87	KB Pup-Trailer	2006	Great Lakes		1G9CD23356S139711	C
88	KB Pup-Trailer	2018	Titan Machinery	HMDE	M0HMTRAILER025812	C
89	KB Pup-Trailer	2019	Edgewood	ST	1E9US2629KS589119	C
90	KB Pup-Trailer	2018	Homemade	HMDE	M0HMTRAILER025813	C
91	KB Pup-Trailer	2019	Edgewood	ST	1E9US2625KS589103	C
92	KB Pup-Trailer	2019	Edgewood	ST	1E9US2624KS589089	C
93	KB Pup-Trailer	2019	Edgewood	ST	1E9US2627KS589118	C
94	KB Pup-Trailer	2018	Homemade	HMDE	MOHMTRAILER025811	C
95	KB Pup-Trailer	2019	Edgewood	ST	1E9US2626KS589126	C
96	KB Pup-Trailer	2019	Edgewood	ST	1E9US2627KS589135	C
97	KB Pup-Trailer	2019	Edgewood	ST	1E9US2627KS589149	C
98	KB Pup-Trailer	2020	Edgewood	ST	1E9US2923LS589159	C
99	KB Pup-Trailer	2020	Edgewood	ST	1E9US2923LS589162	C
100	KB Pup-Trailer	2020	Edgewood	ST	1E9US2927LS589164	C
101	KB Pup-Trailer	2020	Edgewood	ST	1E9US2925LS589163	C
102	KB Pup-Trailer	2012	Edgewood	HMDE	MOHMTRAILER020042	R
103	KB Pup-Trailer	2010	Edgewood	HMDE	MOHMTRAILER018042	R
104	KB Pup-Trailer	2012	Edgewood	HMDE	MOHMTRAILER020041	R
105	KB Pup-Trailer	2018	Edgewood	ST	1E9US2728JS589061	R
106	KB Pup-Trailer	2018	Edgewood	ST	1E9US2725JS589050	R
107	KB Pup-Trailer	2018	Edgewood	ST	1E9US2725JS589048	R
108	KB Pup-Trailer	2018	Edgewood	ST	1E9US2727JS589049	R
109	KB Pup-Trailer	2018	Edgewood	ST	1E9US2762JS589060	R
110	KB Pup-Trailer	2018	Edgewood	ST	1E9US2622JS589073	R
111	KB Pup-Trailer	2017	Edgewood	ST	1E9US2623HS589030	R
112	KB Pup-Trailer	2018	Edgewood	ST	IE9US2723JS580947	R
113	KB Pup-Trailer	2018	Edgewood	ST	1E9US2721JS589046	R
114	KB Pup-Trailer	2021	Edgewood	ST	1E9US302XMS589258	R
115	KB Pup-Trailer	2021	Edgewood	ST	1E9US3021MS589262	R
116	KB Pup-Trailer	2021	Edgewood	ST	1E9US3028MS589260	R
117	KB Pup-Trailer	2021	Edgewood	ST	1E9US3021MS589259	R
118	KB Pup-Trailer	2021	Edgewood	ST	1E9US3023MS589263	R

119	KB Pup-Trailer	2021	Edgewood	ST	1E9US3022MS589268	R
120	KB Pup-Trailer	2021	Edgewood	ST	1E9US3024MS589269	R
121	KB Pup-Trailer	2021	Edgewood	ST	1E9US3020MS589270	R
122	KB Pup-Trailer	2021	Edgewood	ST	1E9US3023MS589277	R
123	KB Pup-Trailer	2021	Edgewood	ST	1E9US3021MS589276	R
124	KB Pup-Trailer	2021	Edgewood	ST	1E9US302XMS589275	R
125	KB Pup-Trailer	2009	Edgewood	ST	ARKAVTL0590455016	R
126	KB Pup-Trailer	2007	Great Lakes			R
127	KB Pup-Trailer	2000	WBH		1W9SD1628YC269033	R
128	KB Self-Loader	2003	Sterling	L9500	2FZHAZAS73AK28772	C
129	KB Self-Loader	2004	Sterling	L9500	2FZHAZAS84AM87966	C
130	KB Self-Loader	2003	Kenworth	T800	1NKDLU0X43J710108	C
131	KB Self-Loader	1998	Peterbilt	357	1NPALT9X0WN461734	C
132	KB Self-Loader	1998	Peterbilt	357	1NPALT9X5WN461728	C
133	KB Self-Loader	2003	Freightliner	FL112	1FVHBGAS53HK52388	C
134	KB Self-Loader	2006	Western Star	4900 SB	5KKPALAV96PV43823	C
135	KB Self-Loader	2007	Western Star	4900 SB	5KKPALAV47PY35512	C
136	KB Self-Loader	2009	Kenworth	T800	1NKDLU0X69J242505	C
137	KB Self-Loader	2009	Kenworth	T800	1NKDLU0XX9J242507	C
138	KB Self-Loader	2007	Kenworth	T800	1NKDLT0X87J190818	C
139	KB Self-Loader	2008	Kenworth	T800	1NKDLU0X78J235352	C
140	KB Self-Loader	2009	Kenworth	T800	1NKDLU0X89J242506	C
141	KB Self-Loader	2009	Kenworth	T800	1NKDLU0X09J242502	C
142	KB Self-Loader	2009	Kenworth	T800	1XKDDU0X89J246574	C
143	KB Self-Loader	2009	Kenworth	T800	1NKDLU0X99J242501	C
144	KB Self-Loader	2008	Kenworth	T800	1XKDDU0X18J223975	C
145	KB Self-Loader	2008	Kenworth	T800	1XKDDU0X78J223981	C
146	KB Self-Loader	2011	Kenworth	T800	1NKDLU0X6BJ281035	C
147	KB Self-Loader	2010	Kenworth	T800	1NKDLU0XXAR266280	C
148	KB Self-Loader	2011	Kenworth	T800	1NKDLU0X7BJ278354	C
149	KB Self-Loader	2009	Kenworth	T800	1NKDLU0X69J256033	C
150	KB Self-Loader	2008	Kenworth	T800	1XKDDU0X78J228727	C
151	KB Self-Loader	2009	Kenworth	T800	1NKDLU0X39J237424	C
152	KB Self-Loader	2008	Kenworth	T800	1NKDLU0X08J233491	C
153	KB Self-Loader	2005	Sterling		2FWBA2DE5SAV23128	R
154	KB Self-Loader	1995	Freightliner		1FUPFZXB2SA597897	R
155	KB Self-Loader	2004	Peterbilt	357	1XPADB0X04DB819508	R
156	KB Self-Loader	2005	Peterbilt	357	1NPALB0X45D842644	R
157	KB Self-Loader	2006	Peterbilt	357	1NPALB0X96D632705	R
158	KB Self-Loader	2007	Freightliner		1FVHC5DE27HX68138	R
159	KB Self-Loader	2007	Freightliner		1FYHC5DE07HX68140	R

160	KB Self-Loader	2006	Western Star		5KKHAWAVX6PW37855	R
161	KB Self-Loader	2001	Peterbilt	379	1NP5XU0X41D569216	R
162	KB Self-Loader	2013	Peterbilt		1NPTX4TX6DD181864	R
163	KB Self-Loader	2005	Peterbilt/Red		1XP5DB9X25D881630	R
164	KB Self-Loader	2006	Peterbilt	379	1XP5DB9X76D646688	R
165	KB Self-Loader	2006	Peterbilt	379	1XP5DB9XX6N898414	R
166	KB Self-Loader	2003	Peterbilt	357	1NPALB0X53N596260	R
167	KB Self-Loader	2019	International	HX520	3HTDPAPT4KN358427	R
168	KB Self-Loader	2005	International	5900L	1HTXRAPTX5J028306	R
169	KB Self-Loader	1990	Ford		1FDZY90X3LVA25141	R
170	KB Self-Loader	2007	Peterbilt		1XP5D49X17D683748	R
171	KB Self-Loader	2005	Peterbilt		1XP5DB9X05N860477	R
172	KB Self-Loader	2014	Peterbilt	367	1NPTL40X9ED227589	R
173	KB Self-Loader	2003	Peterbilt	379	1XP5DB9X13D591649	R
174	KB Self-Loader	2019	Freightliner		3ALHG3DV1KDKN11095	R
175	KB Self-Loader	2020	Western Star	4900SB	5KKMALD10LPLJ3935	R
176	KB Self-Loader	2007	Sterling		2F2HAZCV07AV53003	R
177	KB Self-Loader	2003	Sterling	9500	2FZHAZAS03AK68711	R
178	KB Self-Loader	2004	Sterling	LT9501	2FZHAZCV64AM24825	R
179	KB Self-Loader	2005	Sterling	LT9501	2FZHAZCV75AU92195	R
180	KB Self-Loader	2006	Freightliner	M2112	1FVHC5CV86HV54044	R
181	KB Self-Loader	2007	Kenworth		1NKWLB0X071156522	R
182	KB Self-Loader	2008	Mac	CH613	1M1AN07Y18N002964	R
183	KB Self-Loader	2019	Western Star	4700SF	5KKMAVDV7KPKM6019	R
184	Light Tower	2012	Doosan	LSC	4FVLSACA6CU444257	C
185	Light Tower		Magnum			C
186	Light Tower		Magnum	MLT3060MMH	80743	C
187	Light Tower		Magnum	MLT3060MMH	170255	C
188	Light Tower	2008	Ingersoll Rand		393605UJRC13	R
189	Light Tower		Nighthawk	LT12		R
190	Light Tower	1999	Magnum	40601MH	99246	R
191	Light Tower		Coleman	MH4000RDKH	151217	R
192	Low Boy Trailer	2014	Fontaine		57JE5130XE3561385	C
193	Low Boy Trailer	2013	Fontaine		13NE51308D3560602	C
194	Low Boy Trailer	1994	Talbert		40FH0482R1010817	C
195	Low Boy Trailer	1992	Trail King		1TKS00517NM030565	C
196	Low Boy Trailer	1992	Trail King		1TKS00517NM030566	C
197	Office Trailer	1984	Grumman		1GXDBAF21EW001008	C
198	Office Trailer	1987	Ellis		1E9EE5743H1013022	C
199	Office Trailer	1992	Trail MBL		1PT011AH6W9002247	C
200	Office Trailer	1992	Moex		1M9X25225TA237065	C

201	Office Trailer	1997	Coach		1M9A6A729VH022102	C
202	Office Trailer	1999	Moex		1M9X25227TA237058	C
203	Power Screen	2001	Trommel	725	9500531	C
204	Power Screen		Trommel	830	9202071	C
205	Pressure Washer	2007	HMDE		PC101	C
206	Pressure Washer		Alkota		192477	C
207	Pressure Washer		American Kleaner		C368	C
208	Pressure Washer		Hotsy		H51669	C
209	Pressure Washer		Landa		P00306	C
210	RV	2006	Denali	31FGBS	47CTD1R216P615392	C
211	RV	2004	Jayco	27B	1UJBJ02N741EF1875	C
212	RV	2006	Open Road		5L4TR322361012206	C
213	RV	1998	Prevost		2PCV33493V1011707	C
214	RV	2015	Heartland	Trail Runner	5SFEB3222GE312623	C
215	Service Trailer	2001	Titan		5DZC8162511001697	C
216	Service Trailer	1997	WW		11WEC1623VM227765	C
217	Service Trailer	2002	TRBL		4X4TSEV282U200791	C
218	Service Trailer	1999	WW		11WHC162XYW251191	C
219	Service Trailer	1999	Magnum		1V5BA1624X1133175	C
220	Service Truck	2005	Ford	F450	1FDXF46P05EC08622	C
221	Service Truck	2013	Ford	F350	1FT8W3BT1CEC38201	C
222	Service Truck	2014	Ford	F350	1FT8W3BT6EEA40636	C
223	Service Truck	2009	Ford	F450	1FDAX46R79EA14566	C
224	Service Truck	2014	Ram	5500	3C7WRNBL8EG228497	C
225	Service Truck	2011	Ford	F350	1FDRF3G6XBEA70849	C
226	Service Truck	2001	Ford	F450	1FDXF46F31EA27158	C
227	Service Truck	2018	Toyota	Tacoma	5TFCZ5AN9JX150501	C
228	Service Truck	2020	Ram	3500	3C7WRTCLXLG103257	C
229	Service Truck	2013	Ford	F150	1FTFW1ET1DKD64424	C
230	Service Truck	2020	Ram	2500	3C6UR5CL6LG252045	C
231	Service Truck	2022	Ram	3500	3C63RRGL2NG135014	C
232	Service Truck	2022	Ram	3500	3C63RRGL0NG114808	C
233	Service Truck	2011	Dodge	57H7CK	3D6WU7EL6BG591535	R
234	Skid Steer	2003	Bobcat	T300	5219-12445	C
235	Skid Steer		Bobcat	S300	525815902	C
236	Skid Steer	2009	Bobcat	T300	A5GU35117	C
237	Skid Steer		Bobcat	T300	A5GU20012	C
238	Skid Steer		Bobcat	T300	525415884	C
239	Skid Steer		Bobcat	T300	525413076	C
240	Skid Steer	2009	Bobcat	T300	A5GU35209	C

241	Skid Steer	2012	Bobcat	T750	ANKA12229	C
242	Skid Steer	2019	Bobcat	T870		R
243	Skid Steer	2013	Bobcat	T190		R
244	Skid Steer		Bobcat	T320	A7MP60119	R
245	Skid Steer		Bobcat	T300	532011795	R
246	Skid Steer		Bobcat	246	00246C5SZ06425	R
247	Skid Steer	2019	Bobcat	T770	AT6318861	R
248	Stump Grinder	2013	Rayco	RG1665AC	0-449	C
249	Stump Grinder	2014	Fecon	SH260		C
250	Tractor	2005	Peterbilt	379	1XP5PBEX75D826166	C
251	Tractor	2008	Kenworth	T800	1XKDDU9X68R213592	C
252	Tractor	2009	Kenworth	T800	1XKDP4EX59J253787	C
253	Tractor	2010	Kenworth	T800	1XKDDU9XXAR259318	C
254	Tractor	2009	Kenworth	T800	1XKDDU9X89J256363	C
255	Tractor	2010	Kenworth	T800	1XKDDU9X4AR260416	C
256	Tractor	2012	Western Star	W4900	5KJJABDR5DPBU1199	C
257	Tub Grinder	1999	Diamond Z	1352BI	1D9FX423XN147003	C
258	Tub Grinder	2003	Diamond Z	1463-B	1D9FX4530NN47068	C
259	Tub Grinder	1997	Diamond Z	1463-B	1D9FX4536TN147184	C
260	Tub Grinder	1999	Diamond Z	1463-B	1D9FX4534XN147240	C
261	Tub Grinder	1998	Diamond Z	1463-B	1D9FX4537WN147232	C
262	Tub Grinder	2003	Diamond Z	1463-B	1D9FX4639YC147259	C
263	Tub Grinder	2004	Diamond Z	1463-B	1D9FX46311C147262	C
264	Tub Grinder	1999	Diamond Z	1463-B	1D9FX46364C147293	C
265	Vacuum Truck	2000	Freightliner		1FVUFXYB9YPB65702	C
266	VersaHandler	2009	Bobcat	V723ZFL	368112100	C
267	VersaHandler		Genie	GTH6622		C
268	Walking Floor Trailer	2002	MAC		5MAMN45292C005339	C
269	Walking Floor Trailer	2005	MAC		5MAMN48285C008359	C
270	Walking Floor Trailer	2004	MAC		5MAMN48214C007357	C
271	Walking Floor Trailer	2008	MAC		5MAMN48288C016384	C
272	Walking Floor Trailer	2005	MAC		5MAMN482X5C008556	C
273	Walking Floor Trailer	2019	MAC		5MAMN4824KW051069	C
274	Walking Floor Trailer	2019	MAC		5MAMN4824KW051073	C
275	Walking Floor Trailer	2017	East		1E1U2X289JR060527	C
276	Water Truck	2000	Freightliner	FL70	1FV6HJAA3YHB19746	C
277	Water Truck	2000	Ford	F650	3FRNF65995V180949	C
278	Water Truck	2006	Eco		5PKUEH2236W052290	C
279	Wheel Loader		Volvo	L110E	L110EV60278	C
280	Wheel Loader		Volvo	L120E	L120EV66140	C
281	Wheel Loader		Volvo	L120G	VCEL120GL00030787	C

282	Wheel Loader		Volvo	L120E	L120V64601	C
283	Wheel Loader		Volvo	L120E	L120EV64757	C
284	Wheel Loader		Volvo	L120C	62368	C
285	Wheel Loader		Volvo	L120G	30275	C
286	Wheel Loader		Volvo	L120E		C
287	Wheel Loader	2001	John Deere	444H	DW444HX581391	R

REFERENCES FORM

Agency	Madison County, FL
Address	229 SW Pinckney Street
City,State,ZIP	Madison, FL 32340
Contact Person	Leigh Basford - Director of Emergency Management
Telephone	850-973-3698, madisonem@madisoncountyfl.com
Dates of Service	09/2024 - Present
Type of Service	Hurricane Helene debris removal, reduction, disposal, and hazardous tree removals.
Comments:	800,000 CY to Date

Agency	Emmanuel County, GA
Address	124 North Main Street
City,State,ZIP	Swainsboro, GA 30401
Contact Person	L. Guy Singletary - County Administrator
Telephone	478-237-3881, lgsingletary@emanuelco-ga.gov
Dates of Service	10/2024 - Present
Type of Service	Hurricane Ian debris removal, reduction, site management and disposal
Comments:	750,000 CY to Date

Agency	Florida Department of Environmental Protection
Address	5931 Hammock Road
City,State,ZIP	Sebring, FL 33872
Contact Person	V. Morgan Tyrone - Project Manager at Highland Hammock State Park
Telephone	863-386-6099, victor.tyrone@dep.state.fl.us
Dates of Service	10/2022-12/2022
Type of Service	Hurricane Ian debris removal, reduction, site management and disposal
Comments:	9,000 CY and 216 Hazardous Trees

Letters of Recommendation

TFR Enterprises, Inc. has built a reputation for excellence in disaster recovery and debris management through years of proven performance and dedication to client satisfaction. Our ability to mobilize quickly, execute large-scale projects efficiently, and navigate complex recovery operations has earned us the trust of federal, state, and local government agencies across the country.

The following letters of recommendation highlight our commitment to professionalism, responsiveness, and quality service. These testimonials from past clients and project partners serve as a testament to our experience, capabilities, and ability to deliver results. We take pride in our role in restoring communities and appreciate the confidence our clients have in our work.



City of Sugar Land

RE: Hurricane Beryl Debris Removal

To whom it may concern,

I am writing to provide a reference for TFR Enterprises. The City of Sugar Land had the opportunity to observe their work firsthand after Hurricane Beryl, and I can confidently recommend them for similar projects.

From the outset, TFR representatives and project managers demonstrated a high level of professionalism and dedication. Prior to hurricane season they met with the City and were able to provide valuable information regarding coordination and activation. After receiving the Notice to Proceed (NTP) post Hurricane Beryl, they arrived promptly and were well-prepared to tackle the challenges posed by the storm debris. Their team worked efficiently, utilizing effective techniques to ensure the safe and thorough removal of debris while adhering to all FEMA guidelines, local regulations, and safety protocols.

After activation they met with City staff, and the Debris Monitor, multiple times a day to ensure we had a coordinated plan. TFR Project Manager, Steven Vinyard, maintained open communication throughout the project, providing daily updates and addressing any concerns that arose. Their commitment to quality and customer satisfaction was evident in their attention to detail and willingness to meet the City's requests. In addition to their technical expertise, TFR Enterprises and their team displayed a strong work ethic and a positive attitude, which contributed to a collaborative and productive working environment. TFR was able to assist the City of Sugar Land in recovering from Hurricane Beryl in a timely manner in comparison to surrounding areas impacted.

I recommend TFR Enterprises for any future projects involving cleanup and debris removal. Their experience, reliability, and dedication make them an excellent choice for municipalities and organizations in need of these services. Please feel free to contact the City of Sugar Land or myself if you have any further questions.

Sincerely,

Lauren Lathon
Innovation Project Lead
(713)485-9342

Forsyth County Emergency Management Agency

Thomas S. Cisco, Director

TO: TFR Enterprises

RE: Letter of Recommendation

To whom it may Concern:

On behalf of Forsyth County GA, I would like to acknowledge the excellent level of professionalism and service that was provided by TFR Enterprises after a severe thunderstorm occurred on July 20th, 2023. TFR Enterprises was used as our emergency debris management contractor and was very responsive to the County's needs and requirements.

All the staff and crews working with, or for TFR were a pleasure to work with and all the pieces of the project went very smoothly from the onset. Forsyth County Government is appreciative of the service provided and would recommend TFR Enterprises to other local governments.

Sincerely,

Thomas S. Cisco
Director
Forsyth County Emergency Management
3520 Settingdown Rd.
Cumming, GA 30028
Tel: 678-965-7173

CITY OF
TOPEKA
Forestry Department
201 NW Topeka Blvd
Topeka, KS 66603
Tel: 785-368-0914
ttenbrink@topeka.org

To whom it may concern,

Please accept this letter of recommendation from City of Topeka Forestry Department, Kansas. On July 14, 2023 the city of Topeka sustained citywide damage as a result of strong winds during a storm that moved through the City. The damage resulting from the storm required citywide clearing and hauling of vegetative debris. Within 24 hours' notice TFR mobilized crews and equipment to assist in our clean-up efforts. Rodger and his team were very courteous to city staff and citizens during the project and greatly aided in our ability to complete the project in a timely manner. I would recommend and utilize TFR's services again.

Sincerely,

Travis Tenbrink

City Forester, City of Topeka

FLORIDA DEPARTMENT OF Environmental Protection

Florida Department of Environmental Protection
Highlands Hammock State Park
Lake June-In-Winter-Scrub State Park
5931 Hammock Road
Sebring, FL 33872

Ron DeSantis
Governor

Jeanette Nuñez
Lt. Governor

Shawn Hamilton
Secretary

24 February 2023

TFR Enterprises, INC
601 Leander Drive
Leander, TX 78641

To All it May Concern,

I would strongly recommend TFR Enterprises for any debris clearing and especially Hurricane cleanup duties after our state park's experience with them after Hurricane Ian in 2022. I manage both Highlands Hammock State Park in Sebring and Lake June in Winter Scrub Preserve State Park in Lake Placid, Florida. I would start by saying that they arrived on site within three days of the storm, stayed on site for 3 months and were wonderful to work with throughout the entire process. And after almost 30 years as a Florida Park Service Park Manager, I wish that all park vendors were as helpful, communicative, flexible, efficient, safe, and trustworthy. They were an extension of our own staff during a trying time with extensive damage over 11,000 acres in two parks separated by 20 miles. Not only did they clean up downed debris but also cleared flooded ditching, cut damaged trees, burned off the debris by Florida Forestry Service specifications, and worked very well with our debris monitoring company, Tetra Tech who did not show up until a week later. I can not say enough good about TFR and their employees. I hope to work with them again under different, less stressful circumstances again.

TFR Enterprises were worth much more than their cost,

V. Morgan Tyrone, PM
Highlands Hammock State Park
Lake June in Winter Scrub Preserve State Park
Sebring, FL 33872
863-386-6099

STATE OF IOWA

KIM REYNOLDS
GOVERNOR

ADAM GREGG
LT. GOVERNOR

IOWA DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT
PAUL TROMBINO III, HOMELAND SECURITY ADVISOR
AND EMERGENCY MANAGEMENT DIRECTOR

Tiffany,

On behalf of the State of Iowa, I would like to thank TFR Enterprises for the exceptional debris removal services provided in the wake of the devastating severe weather event that impacted Iowa on August 10th, 2020. TFR's swift response and unwavering commitment to this mission has assisted Iowan's, at every level, in returning to normal life in a time when the very definition of the word, "normal," seems to be ever in doubt.

Battling a global pandemic environment, inclement winter weather, while also responding to multiple hurricanes that impacted other areas of the country during 2020, TFR has successfully aided the State of Iowa in grinding and disposing of more than 1.6 million cubic yards of vegetative debris in less than six months, a feat which, to my knowledge, is unprecedented in Iowa's Emergency Management history.

The professionalism, knowledge, insight, and work ethic, displayed by TFR Enterprises' staff is a tribute to your company and is in keeping with the highest standards of emergency response contractors everywhere.

Thank you for all that you have done and continue to do. Having secured a standing master agreement with your company through 2021, I take great comfort in the knowledge that, should the State of Iowa require these services in the future, TFR Enterprises is standing by, at the ready, to help Iowa travel the road to recovery.

Sincerely,

Jordan Moser
Strategic Planner
Response Division

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

CONFLICT OF INTEREST DISCLOSURE FORM

I HEREBY CERTIFY that

1. I *(printed name)* Tipton F. Rowland am the *(title)* CEO and the duly authorized representative of the firm of *(Firm Name)* TFR Enterprises, Inc. whose address is 601 Leander Drive, Leander TX 78641, and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting; and,

2. Except as listed below, no employee, officer, or agent of the firm have any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; And,

3. This proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.

EXCEPTIONS (List)

None.

Signature: _____

Printed Name: Tipton F. Rowland

Firm Name: TFR Enterprises, Inc.

Date: 06/06/2025

Sworn to and described before me this 06 day of June. 2025. Personally known ✓

OR Produced identification _____ Notary Public - State of Texas

_____ My Commission expires 08/29/2027
(Type of Identification)

_____
(Printed, typed or stamped commissioned name of Notary Public)

THAYNE ALEXIS TIPTON
Notary Public, State of Texas
Comm. Expires 08-29-2027
Notary ID 134530881

RFP #2025-CH-01 DEBRIS REMOVAL SERVICES

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that my firm:

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the workplace, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, please or guilty or nolo contendere to, any violation of Chapter 893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the workplace, no later than five (5) days after such conviction, and requires employees to sign copies of such written statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free workplace through the implementation of the Drug Free Workplace program.
- "As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein".

_____
Authorized Signature

TFR Enterprises, Inc.
Company Name

State of: Texas

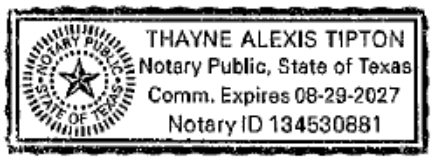
County of: Williamson

Sworn to and subscribed before me this 06 day of June, 20 25

Personally known ✓ or Produced Identification _____
(Specify Type of Identification)

_____
Signature of Notary

My Commission Expires: 08/29/2027



This document must be completed and returned with your Submittal. Inability or refusal to sign this document will deem your offer non-responsive.

DUNS, CCR AND CERTIFICATION REGARDING DEBARMENT FORM

1. **DUNS Number:** The selected contractor must submit their company's Dunn and Bradstreet (DUNS) Number. If the contractor does not presently have a DUNS Number, please go to the following link to obtain a company DUNS Number:

   https://www.dnb.com/get-a-duns-number.html

   A DUNS number can be obtained free of charge to the contractor applicant. The contractor however should request the DUNS Number that is "FREE OF CHARGE".

   Please provide your DUNS Number: 081346561

2. **CCR Number:** The selected contractor must submit their company's Central Contractor Registration System (CCR) Number. If the contractor does not presently have a CCR Number, please go to the following link to obtain a company CCR Number:

   https://www.sam.gov

   Please provide your CCR/CAGE Code Number: 0R4H4

   The System for Award Management (SAM) is an official website of the U.S. government. SAM consolidated the capabilities of CCR/FedEx, ORCA, and EPLS. There is NO cost to use SAM. Register to do business with the U.S. government for free directly from this site.

3. **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AN VOLUNTARY EXCLUSION--LOWER TIER COVERED TRANSACTIONS**

   (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

   Initial here to acknowledge your firm is not currently excluded from participating on Federal contracts as described in paragraph (1): TR

   2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Authorized Signature	601 Leander Drive Address
Tipton F. Rowland, CEO Printed Name & Title	Leander, TX 78641 City, State, Zip Code
TFR Enterprises, Inc. Company	06/06/2025 Date

CERTIFICATION REGARDING LOBBYING

The undersigned Tipton F. Rowland certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, load, or cooperative agreement, the undersigned shall complete and submit Standard Form● LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was used when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Contractor certified or affirms that the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understand and agrees that the provisions of 31 U.S.C. Sec. 3801 et seq., apply to this certification and disclosure, if any.

_____ Signature of Contractor's Authorized Official

Tipton F. Rowland, CEO
_____ Name and Title of Authorized Official

SECTION IV – PRICING/CERTIFICATIONS/SIGNATURES

NOTES:

- When purchasing on a direct basis, the City of Edgewood is exempt from all taxes (Federal, State, Local). A Tax Exemption Certificate will be furnished upon request for such purchases. **However, the vendor will be responsible for payment of taxes on all materials purchased by the vendor for incorporation into the project (see provision 3.8 for further detail).**
- The vendor shall not alter or amend any of the information (including, but not limited to stated units of measure, item description, or quantity) stated in the Pricing Section. If any quantities are stated in the pricing section as being "estimated" quantities, vendors are advised to review the "Estimated Quantities" clause contained in Section 3 of this solicitation.
- Any bid containing a modifying or "escalator" clause not specifically allowed for under the solicitation will not be considered.
- Unit prices will govern for all services priced on that basis as requested under this solicitation.
- All pricing will be FOB Destination unless otherwise specified in this solicitation document.
- All pricing submitted will remain valid for a ninety (90) day period. By signing and submitting a response to this solicitation, the vendor has specifically agreed to this condition.
- **If the vendor has questions regarding the applicability of Chapter 119, Florida Statutes, to the vendor's duty to provide public records relating to the contract, contact the custodian of public records via the individual designated in provision 1.2 of this solicitation.**

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: Complete Part I or Part II, whichever applies

Part I:
The vendor must list below the dates of issue for each addendum received in connection with this RFP: Addendum #1, Dated: 6/9/2025 Addendum #2, Dated: _____ Addendum #3, Dated: _____ Addendum #4, Dated:
Part II:
☐ No Addendum was received in connection with this RFP.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/2/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER TrueNorth Companies, L.C. 500 1st St SE Cedar Rapids IA 52401	**CONTACT NAME:** **PHONE (A/C, No, Ext):** 319-366-2723 **FAX (A/C, No):** 319-862-0612 **E-MAIL ADDRESS:** certs@truenorthcompanies.com
INSURED TFRENTE-01 TFR Enterprises Inc 601 Leander Dr Leander TX 79641	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Carolina Casualty Insurance Company — 10510 **INSURER B :** Nautilus Insurance Company — 17370 **INSURER C :** Key Risk Insurance Company — 10885 **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 1007133946 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY X PRO-JECT LOC OTHER:			ECP2043137-10	7/1/2024	3/31/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 1,000,000 $ 50,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
C	**AUTOMOBILE LIABILITY** ANY AUTO X OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY			BAP2043139-10	7/1/2024	3/31/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 1,000,000 $ $ $ $
B	**UMBRELLA LIAB** X OCCUR X **EXCESS LIAB** CLAIMS-MADE DED RETENTION $			FFX2043138-10	7/2/2024	3/31/2025	EACH OCCURRENCE AGGREGATE 	$ 5,000,000 $ 5,000,000 $
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		CCWC426201	7/1/2024	3/31/2025	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
B	Pollution Liability			ECP2043137-10	7/1/2024	3/31/2025	Occurrence Limit	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

In accordance with policy terms and conditions: If Yes is indicated above for Additional Insured, General Liability form ECP 1246 01/21(ongoing operations), form ECP 1248 01/21 (completed operations) and Auto Liability form BENV CA06 09/17 apply. If Yes is indicated above for Waiver of Subrogation, General Liability form ECP 1259 01/21, Automobile Liability form CA 0444 10/13 and Workers Compensation form WC420304B 06/14 apply.

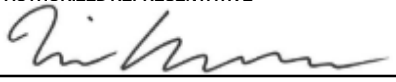
CERTIFICATE HOLDER

For Information only
*
* * *

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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Litigation

Below is a list of all the litigation involving TFR Enterprises, Inc. within the past ten years, including cases that are pending, settled, dismissed, or abandoned.

Year	Type of Action	Title of Action	TFR Enterprises Status	Nature of Action	Status
2022	Arbitration	In the matter of Arbitration Between Core Tree Care, Inc. vs. TFR Enterprises, Inc.	Claimant	Payment Dispute- TFR withheld retainage	**Settlement agreement reached – pending final paperwork**
2019	Lawsuit	TFR Enterprises, Inc. vs. Florida Department of Transportation, Target Engineering Group, LLC, formerly known as Target Engineering Group, Inc.	Plaintiff	Non-Payment for Services	**Settled**

Core Tree Care

Core Tree filed this arbitration demand seeking payment of retainage TFR rightfully withheld due to Core Tree's failure to timely and properly perform and provide the necessary number of trucks related to certain TFR projects with the Florida Department of Transportation. TFR is permitted to withhold retainage to offset the fees and expenses incurred in connection with Core Tree's failures, which it did. TFR is vigorously defending against this arbitration. **The parties have reached a settlement agreement whereby TFR agreed to pay Core Tree $55,250, and the parties canceled the arbitration. TFR is awaiting final paperwork from Core Tree to send the settlement amount to Core Tree.**

Florida Department of Transportation

After repeated efforts to obtain payment for Monitoring-firm issued and signed tickets for a debris removal job contracted by the Florida Department of Transportation, TFR was forced to file a suit to protect the interests of its local subcontractors, the Company, and other vendors. Despite repeated requests by TFR to amicably resolve this matter, FDOT provided no reasonable grounds for refusing payment (all payments were for work authorized and completed as evidenced by signed debris tickets or other comparable support). TFR spent almost two years negotiating with FDOT to resolve the nonpayment without the need for formal legal proceedings. TFR only undertook formal legal action after exhausting all other avenues failed and when FDOT refused to resolve this matter in good faith. **Settled.**

Financial Capability

$400,000,000

Bonding Capacity

$5,000,000

Unfunded Line of Credit

TFR has consistently fulfilled all commitments, never defaulted on a contract, and has no history of bankruptcy.

Banking:
Prosperity Bank
Travis Freeman
Regional President
25661 I-45
The Woodlands, TX 77380
P: (281) 292-6691

Bonding:
Toby Miclette
Bowen, Miclette & Britt
Insurance Agency
2800 North Loop West
Suite 1100
Houston, TX 77092
P: (713) 880-7109

Insurance:
TrueNorth Companies
Evan Behnke
500 1st Street SE
Cedar Rapids, IA 52401
P: (319) 739-1376



BOWEN, MICLETTE & BRITT INSURANCE AGENCY, LLC
2800 NORTH LOOP WEST, SUITE 1100
HOUSTON, TEXAS 77092
TELEPHONE (713) 880-7100
FACSIMILE (713) 880-7149

January 2, 2025

T.F.R. Enterprises, Inc.
601 Leander Drive
Leander, Texas 78641

Re: Bonding Capacity - Prequalification

To Whom It May Concern:

We are the surety bonding agent for T.F.R. Enterprises, Inc., of Leander, Texas. In this capacity, we have become very familiar with their financial, management, and operational capabilities. T.F.R. Enterprises, Inc. is bonded through Travelers Casualty and Surety Company of America (Travelers), which has an A.M. Best Rating of A++ (Superior) with a Financial Size Category of XV (Greater than or Equal to USD 2.00 Billion). Travelers has agreed to support performance and payment bonds for single projects up to $150 Million as long as these projects fit within a $400 Million aggregate work program.

Please note that the decision to issue performance and payment bonds is a matter between T.F.R. Enterprises, Inc., and Travelers, and will be subject to the review and approval of the contract terms, conditions and related underwriting criteria at the time the bonds are requested. We assume no liability to third parties or to you if for any reason Travelers does not execute said bonds.

We hold T.F.R. Enterprises, Inc. in the highest possible regard and it is our pleasure and privilege to recommend them for your consideration.

Very truly yours,

BOWEN, MICLETTE & BRITT INSURANCE AGENCY, LLC

David T. Miclette
Executive Vice President

DTM / ab

PROSPERITY BANK®

Monday, August 5th, 2024

TFR Enterprises Inc.
601 Leander Dr.
Leander, TX 78646

RE: Banking Relationship with TFR Enterprises Inc.

To Whom it may Concern:

TFR Enterprises Inc. as well as the principle's Tipton and Julie Rowland, have been excellent customers of the bank for almost 20 years. TFR Enterprises Inc. has a $5,000,000 Revolving Line of Credit that is currently unfunded. Additionally, they keep considerable deposits with Prosperity Bank. The Rowland's have always performed as agreed and are a pleasure to work with. If you have any questions, please call me at 281-465-5308.

Sincerely,

Travis Freeman
Regional President

Section L - Experience: Past Performance on Projects of Similar Scope

Florida Department of Transportation		
a.	**Point of Contact**	Kevin Rogers District Construction Service Manager Office: 386-961-7416 Email: kevin.rogers@dot.state.fl.us
b.	**Event Details**	Dixie, Suwannee, Hamilton, and Madison Counties Hurricane Idalia, DR4734 09/2023 to Present
c.	**Contract Value**	$52,565,466.00 to Date
d.	**Key Personnel Assigned**	Operations Manager, Sharon Lyell Project Manager, Mel Utterback Health & Safety, Roger Barfield Site Manager, Kevin Rolison Contract Manager, Tiffany Jean
e.	**Scope of Work**	-Vegetative Debris Removal -C&D Debris Removal -Hazardous Tree Removals
f.	**Quantity of Debris Removed**	3,282,724 CY of Veg 21,026 CY of C&D 185,255 Hazardous Tree Removals

On August 30th, 2023, Hurricane Idalia made a historic landfall in North Central Florida. With recorded wind speeds of up to 125mph, the heavily wooded geography of this area sustained widespread damage. Due to the low population density, and high poverty levels of this region, the Florida Department of Transportation entered into a mutual aid agreement to assist the affected counties with debris removal and recovery operations. TFR crews assisted with the initial road clearance efforts under a pre-event contract which was in place with FDOT District 2.

One week after landfall, FDOT was ready to move from the initial emergency response into their long-term recovery efforts. On September sixth, six individual contracts were let for bid by FDOT, for debris removal operations in the affected counties. On September 8th, TFR Enterprises was awarded four of these six, covering all operations in Hamilton, Madison, Suwannee, and Dixie counties in Florida. Due to the magnitude of this storm, a swift response was imperative. Within 48 hours of receiving notice to proceed from the Department, TFR Enterprises dispatched 25 double-hauling units, and 15 aerial bucket trucks with traffic control personnel and devices to each county. The logistics involved with mobilizing 160 crews in this short time was challenging but allowed TFR to showcase our extensive network of resources when the residents of Florida needed it most.

Within 72 hours of NTP, TFR Enterprises began securing private land lease agreements, and established debris management sites, for storage and processing of the recovered materials. Accomplishing this in as little time as possible was of the utmost importance, as this allows us to begin removing right-of-way debris without delay.

With resources in place, and disposal sites opened, TFR Enterprises began the daunting process of mitigating the hazards left behind by this Category 3 hurricane. Crews worked tirelessly from sun-up to sun-down, 7 days a week, removing debris and hazardous trees from the county and state-maintained

highway systems. Over the next 5 months, TFR crews would ultimately collect 3.2 million cubic yards of debris from the public ROW, over 30,000 cubic yards of private property debris, and remove roughly 160,000 hazardous limbs and trees.

Collecting the debris is only half of the burden following a storm. These materials must be processed, reduced, and disposed of. With limited landfills in this area, finding an alternate disposal stream was crucial to avoid overfilling the existing facilities. TFR Enterprises leveraged our years of experience with materials recycling to locate, and permit alternative disposal options, using the reduced vegetative materials as agricultural soil amendments. Over 500,000 cubic yards of mulch were hauled to privately owned lands and recycled through this effort. This not only significantly lessened the impacts to local landfills, but also provided substantial cost savings to the Florida Department of Transportation.

Project Spotlight
Reduction Site



From the initial emergency road clearance to the final disposal of recycled materials, TFR Enterprises fully supported the Florida Department of Transportation in providing an efficient, cost-effective, and FEMA-reimbursable recovery to the residents of North Central Florida. Our expertise and years of experience in this industry allowed TFR Enterprises to accomplish this large-scale mission with minimal setbacks or delays and return a sense of normalcy to the affected area and its residents.

Florida Department of Environmental Protection		
a.	**Point of Contact**	Wes Howell, Bureau Chief Division of Recreation and Parks Office: 850-245-3112 Email: wes.howell@floridadep.gov
b.	**Event Details**	Delnor Wiggins Pass State Park Hurricane Ian, DR4673 11/2022 to 04/2023
c.	**Contract Value**	$3,409,902.98
d.	**Key Personnel Assigned**	Operations Manager, Sharon Lyell Project Manager, Mel Utterback Health & Safety, Roger Barfield Contract Manager, Tiffany Jean
e.	**Scope of Work**	-Vegetative Debris Removal -C&D Debris Removal -Demolition -Sand Screening -Beach Restoration -Mangrove Cleaning -Hazardous Tree Removals
f.	**Quantity of Debris Removed**	58,095 CY of Sand 12,249 CY of Veg 7,981 CY of C&D 9,597 CY of Demolition 190 Acres of Mangroves 150 Hazardous Tree Removals

On September 28th, 2022, Hurricane Ian landed on the southern coast of Florida as a category 4 storm. Initial landfall occurred near Cayo Costa Florida, with wind speeds reaching 140+mph, and storm surge inundation totaling 15' or more in areas. The damage left behind by this storm impacted many state parks managed by the Florida Department of Environmental Protection, with whom TFR Enterprises holds a disaster response contract.

Immediately following this storm TFR management was dispatched by FDEP to survey the impacts at Delnor Wiggins Pass State Park in Naples, Florida. Located just 50 miles from the landfall of this monstrous hurricane's eye, Delnor Wiggins suffered extensive damage. The single access road for the park was piled with sand ranging from 2' in depth up to almost 10' in places. All nine structures were demolished or damaged beyond repair. The once wooded areas between the beach and the parking area had been turned into a mangled pile of downed trees, and debris littered the mangroves that encompass half of the park property. Knowing that this park not only has economic significance, but also ecological, TFR Enterprises worked quickly to develop a recovery plan and set it into motion.

This process began by clearing the access road using heavy machinery and moving displaced sand into lots within the park for stockpiling. Once a clear route was established, TFR utilized experienced arborists to inspect the wooded areas and remove any hazardous trees. Haul units were then dispatched to remove the vegetative material piled by these arborists.

After establishing a route for ingress and egress, TFR management met with park managers, state biologists, and the volunteer group that serves as a stewardess for the park, to develop a plan for restoration of the beach. This started with the removal of the damaged structures. Heavy equipment was utilized to remove and dispose of the nearly 10,000 linear feet of bathhouses, ranger stations, and dwellings. Next, biologists marked off sensitive areas including tortoise burrows, endangered cacti, and other habitats in need of protection. Multiple trommel screens, stacking belts, wheel loaders, excavators, and off-road trucks were then deployed to the beach side of the park. TFR crews worked from sun-up to sun-down, Monday through Sunday, screening this sand for debris left behind by Ian. Over 58,000 cubic yards of sand were removed, sifted clean, and returned to the beach.

Simultaneously with sand screening operations, TFR headed up the daunting task of returning the mangroves of the park, to their pre-storm condition. Ian left tons of large debris entangled within the 190-acre mangrove forest. To protect the mangroves from machinery impacts, TFR utilized a 20-man crew to hand clean this extremely sensitive and important ecosystem. Debris was cut into pieces that could be carried and then passed down the assembly line of workers, to be piled by the park access road, where haul crews could remove it for final disposal.

Within a few short months, TFR Enterprises evaluated, planned, and executed the recovery of Delnor Wiggins Pass State Park with minimal environmental impacts, allowing residents and visitors to once again enjoy the white sand, wildlife, and sunset views that make this beach a local favorite.

Project Spotlight



Before and After Beach Restoration



"I am so grateful for each and every one of the amazing individuals that brought our park back to life and would recommend TFR Enterprises without hesitation of reservation."

~Amy Modglin, Modglin Leadership Solutions

Additional Task Orders Assigned by Florida DEP in Response to Hurricane Ian:

Lake Manatee	Cayo Costa	Koreshan
Cockroach Bay	Gamble Plantation	Sebastian Inlet
Charlotte harbor Preserve	Florida Keys Overseas	Estero Bay
Stump Pass	Indian Keys	Lovers Key
Washington Oaks	James Van Fleet	Don Pedro
Highland Hammock	Oscar Scherer	Gasparilla
Hillsborough	Myakka River	Lake Louisa

Kentucky Transportation Cabinet		
a.	**Point of Contact**	Laura Hagan Purchasing Director Office: 502-782-3980 Email: laura.hagan@ky.gov
b.	**Event Details**	Ice Storm, DR4592 05/2021 to 10/2021
c.	**Contract Value**	$4,297,152.00
d.	**Key Personnel Assigned**	Operations Manager, Sharon Lyell Project Manager, Mel Utterback Health & Safety, Roger Barfield Contract Manager, Tiffany Jean
e.	**Scope of Work**	-Vegetative Debris Removal -Hazardous Tree Removals
f.	**Quantity of Debris Removed**	36,050 Tons of Veg

On February 8th, the state of Kentucky endured an ice storm event that left more than 150,000 homes without power. Many of these power outages were caused by broken, twisted, and uprooted trees that could not handle the sheer weight of the accumulated ice. This was only the beginning of their battle. Once the ice began to melt, the influx of water exceeded the capacity of the creeks, rivers, and drainage systems, leading to flooding in many areas. Once the power was restored and flooding had receded, the state worked to secure FEMA funding and procure contractor assistance with debris and hazardous tree removal. The quantities of debris left behind were far more than they were capable of handling with in-house or force-account labor.

TFR Enterprises was awarded a contract by the Kentucky Transportation Cabinet in May of 2021 to remove ice storm and flood debris from state rights-of-way in ten eastern Kentucky counties. TFR management arrived on site within 24 hours of contract activation and immediately started mobilizing equipment. TFR crews removed more than 100 tons of debris within the first 72 hours following the notice to proceed.

Project Spotlight



Because of the region's geography, which includes steep embankments, high rock walls, deep valleys, and small winding roads, TFR needed to use specialized equipment to fully service the client's needs. A fleet of excavators, skilled operators, grapple trucks, sawmen, and traffic control personnel were deployed. Over 14,000 tons of garbage and thousands of hazardous trees were removed by these crews, who worked nonstop. TFR cleared more than double the expected quantities of debris from KYTC rights-of-way in the first 30 days of work. TFR's capacity to overcome hurdles while exceeding our client's expectations was demonstrated throughout the contract, resulting in the effective completion of the work we were tasked with.

Below is a summary of the projects undertaken by TFR Enterprises, Inc. over the past decade. This includes details on the season, storm events, contract terms, and financial amounts associated with each project.

Project Dates	Contracting Agency	Description of Work	Contract Amount	Volume
10/24 to 02/25	**Carter County** Sonya Shows 601-422-5975 sonya@schausllc.com	ROW Debris Removal, Reduction, Disposal, and Hazardous Tree Removal- **TS Helene DR4832-TN**	$5,369,956 To Date	TBD
10/24	**Florida DEP** Wes Howell 850-528-3576 wes.howell@dep.state.fl.us	ROW Debris Removal, Reduction, Disposal, and Hazardous Tree Removal- **Hurricane Helene DR4830-GA**	TBD	TBD
10/24	**Emanuel County** L. Guy Singletary 478-237-3881 lgsingletary@emanuelco-ga.gov	ROW Debris Removal, Reduction, Disposal, and Hazardous Tree Removal- **Hurricane Helene DR4830-GA**	$26,204,202 To Date	1,364,185 CY 47,975 Trees
10/24 to 11/24	**St. Petersburg College** Kara Schrader-Smith 727-341-3080 Schrader-smith.kar@spcollege.edu	Campus Debris Removal **Hurricane Helene DR4828-FL**	$10,877.17	1,050 CY
10/24 to 10/24	**School District of Palm Beach Co** Kevin Wagner 561-688-7577 Kevin.wagner@palmbeachschools.org	Campus Debris Removal **Hurricane Helene DR4828-FL**	$2,432.00	128 CY
10/24 to 03/25	**Osceola County** Danny Sheaffer 321-624-3705 Danny.sheaffer@osceola.org	ROW Debris Removal, Reduction, and Disposal **Hurricane Milton DR4834-FL**	$515,606.00	41,342 CY
10/24 to 01/25	**City of Leesburg** Neil Gaines 352-571-0989 Neil.gaines@leesburgflorida.gov	ROW Debris Removal, Reduction, and Disposal **Hurricane Milton DR4834-FL**	$385,540.10	35,017 CY
10/24 to	**Madison County** Leigh Basford 850-973-3698 madisonem@madisoncountyfl.com	ROW Debris Removal, Reduction, Disposal, and Hazardous Tree Removal- **Hurricane Helene DR4828-FL**	$17,818,361 To Date	937,595 CY 32,744 Trees
10/24 to 01/25	**ECC** Larry Spain 530-330-4331 Lspain@ecc.net	Military Base Debris Removal Hazardous Tree Removal **Hurricane Helene DR4828-FL**	$3,108,841.00	21,385 Hours
10/24 to 11/24	**City of Port Orange** Thomas DiEulio 386-281-2285 tdieulio@port-orange.org	ROW Debris Removal **Hurricane Milton DR4834-FL**	$69,703.95	10,977 CY
07/24 to 09/24	**Cooke County** Shelly Atteberry 940-668-5493 Shelly.atteberry@co.cooke.tx.us	ROW Debris Removal, Reduction, Disposal, and Hazardous Tree Removal- **Severe Storms DR4781-TX**	$1,027,926.95	76,662 CY 1,280 Trees
07/24 to 09/24	**City of Wharton** Gwyneth Teves 979-532-2491 gteves@cityofwharton.com	ROW Debris Removal, Reduction, Disposal, and Hazardous Tree Removal- **Hurricane Beryl DR4798-TX**	$575,803.44	48,640.50 CY 411 Trees
07/24 to 09/24	**City of La Porte** Ashley Lovercheck 281-470-5125 baezk@laportetx.gov	ROW Debris Removal, Reduction, Disposal, and Hazardous Tree Removal- **Hurricane Beryl DR4798-TX**	$667,240.25	59,219 CY 1,021 Trees
07/24 to 09/24	**City of Nassau Bay** Sherri Ditrich 281-336-6284 Sherri.ditrich@nassaubay.com	ROW Debris Removal, Reduction, Disposal, and Hazardous Tree Removal- **Hurricane Beryl DR4798-TX**	$142,266.63	8000 CY 350 Trees

Project Dates	Contracting Agency	Description of Work	Contract Amount	Volume
07/24 to 10/24	**City of Sugarland, TX** Dawn Steph 281-275-2172 dsteph@sugarlandtx.gov	ROW Debris Removal, Reduction, Disposal, and Hazardous Tree Removal-**Hurricane Beryl DR4798-TX**	$2,780,694.66	117,362 CY 8,999 Trees
09/23 to 04/24	**Florida DOT- Hamilton County** Kevin Couey 386-961-7059 John.couey@dot.state.fl.us	ROW Debris Removal, Reduction, Disposal, and Hazardous Tree Removal-**Hurricane Idalia DR4734**	$17,983,904.16	791,500 CY 43,125 Trees
09/23 to 04/24	**Florida DOT- Dixie County** Mark Hanna 352-493-6870 Mark.hanna@dot.state.fl.us	ROW Debris Removal, Reduction, Disposal, and Hazardous Tree Removal-**Hurricane Idalia DR4734**	$5,377,898.50	334,250 CY 10,600 Trees
09/23 to 04/24	**Florida DOT- Madison County** Tim Whitley 352-381-4329 Timothy.whitley1@dot.state.fl.us	ROW Debris Removal, Reduction, Disposal, and Hazardous Tree Removal-**Hurricane Idalia DR4734**	$19,451,968.35	978,000 CY 48,095 Trees
09/23 to 04/24	**Florida DOT- Suwannee County** Kevin Couey 386-961-7059 John.couey@dot.state.fl.us	ROW Debris Removal, Reduction, Disposal, and Hazardous Tree Removal-**Hurricane Idalia DR4734**	$26,658,941.58	1,200,000 CY 83,435 Trees
09/23 to 02/24	**Florida DEP** Wes Howell 850-528-3576 wes.howell@dep.state.fl.us	ROW Debris Removal Reduction, Disposal, and Hazardous Tree Removal-**Hurricane Idalia DR4734**	$5,905,335.47	143,258 CY 12,535 Trees
09/23 to 11/23	**Jefferson County, FL** Shannon Metty 850-342-0223 smetty@jeffersoncountyfl.gov	ROW Debris Removal Hazardous Tree Removal **Hurricane Idalia DR4734**	$1,138,239.00	61,450 CY 8,400 Trees
09/23 to 10/23	**Hernando County, FL** Stephen Stack 352-754-4060 sstack@co.hernando.fl.us	ROW C&D Debris Removal **Hurricane Idalia DR4734**	$107,720.00	6,500 CY
08/23 to 10/23	**Forsyth County, GA** Joey Smith 770-205-4530 jhsmith@forsythco.com	ROW Debris Removal, Grinding, and Final Disposal	$287,078.00	20,335 CY
08/23 to 10/23	**Berkeley County, SC** Alan Roberts 843-719-2382 Alan.roberts@berkeleycountysc.gov	Wood Waste Grinding Services	$175,350.00	283 Hours
07/23 to 07/23	**City of Topeka, KS** Travis Tenbrink 785-861-5476 ttenbrink@topeka.org	Emergency ROW Debris Removal-**Severe Storms**	$108,840.00	10,240 CY 125 Hours
06/23 to 07/23	**City of Hopkinsville, KY** Mike Perry 270-890-0601 mperry@h-ky.net	Emergency ROW Debris Removal-**Severe Storms DR4702**	$112,020.00	12,000 CY
05/23 to 06/23	**Hardin County, TN** Lori Bearden 731-925-9943 hcsw@hardincountytn.net	Emergency ROW Debris Removal-**Tornado DR4712**	$160,515.00	12,000 CY Veg & 475 Tons C&D
05/23 to 05/23	**City of Birmingham, AL** Joshua Yates 205-335-8082 joshua.yates@birminghamal.gov	Bulk Waste Hauling	$72,000.00	590 Tons
04/23 to 07/23	**City of Jacksonville, AR** Randy Watkins 501-982-6071 rwatkins@cityofjacksonville.net	Emergency ROW Debris Removal & Reduction-**Tornado DR4698**	$411,300.00	31,480 CY
03/23 to 04/23	**City of Norman, OK** Joseph Hill 405-329-2524 joseph.hill@normanok.gov	Emergency ROW Debris Removal-**Ice Storm DR4690**	$618,615.00	3716 Hours

Project Dates	Contracting Agency	Description of Work	Contract Amount	Volume
03/23 to 04/23	**City of Lago Vista, TX** James LeBlanc 512-517-8005 james.leblanc@lagovistatexas.gov	Emergency Debris Removal & Reduction-**Ice Storm DR4705**	$54,000.00	9,000 CY
02/23 to 05/23	**City of Cedar Park, TX** Michael Lerash 512-769-1195 michael.lerash@cedarparktx.gov	Emergency Debris Removal & Reduction-**Ice Storm DR4705**	$1,608,000.00	9565 Hours
03/23 to 04/23	**Williamson County, TX** Leticia Gomez 512-943-1591 lgomez@wilco.org	DMS Site Support Equipment-**Ice Storm DR4705**	$28,500.00	150 Hours
02/23 to 03/23	**Sunset Valley, TX** Dakota Burns 512-591-9102 dburns@sunsetvalley.org	Debris Reduction by Grinding-**Ice Storm DR4705**	$31,900.00	2,700 CY
02/23 to 04/23	**City of Round Rock, TX** Ricci Strayhorn 512-801-7391 rstrayhorn@roundrocktexas.gov	Emergency Debris Removal, Reduction, & Disposal-**Ice Storm DR4705**	$1,658,989.00	6662 Hours
02/23 to 05/23	**City of Leander, TX** Mike Neu 512-28-2745 mneu@leandertx.gov	Emergency Debris Removal, Reduction, & Disposal-**Ice Storm DR4705**	$460,000.00	22,600 CY
02/23 to 03/23	**Hale County, AL** Frederick Powell 334-529-7453 hcengrl@gmail.com	Emergency Debris Removal, Reduction, & Disposal-**Tornado DR4710**	$304,000.00	25,000 CY & 200 Hazardous Trees
10/22 to 10/23	**Florida DEP, FL** Wes Howell 850-528-3576 wes.howell@dep.state.fl.us	Emergency Debris Removal, Reduction, & Disposal Waterway Debris Removal-**Hurricane Ian DR4673**	$12,986,000.00	111,000 CY & 4,000 Hazardous Trees
10/22 to 11/22	**City of Lake Mary, FL** Bruce Paster 407-585-1452 bpaster@lakemaryfl.com	Emergency Debris Removal & Disposal-**Hurricane Ian DR4673**	$212,000.00	939 Hours
10/22	**State College of FL Manatee, FL** Rebecca Ferda 941-752-5342 ferdar@scf.edu	Emergency Debris Removal & Disposal-**Hurricane Ian DR4673**	$28,890.00	2,646 CY
10/22 to 12/22	**Lake County, FL** Mary Hamilton 352-253-6006 mary.hamilton@lakecountyfl.gov	Emergency Debris Removal, Reduction, & Disposal-**Hurricane Ian DR4673**	$1,923,459.00	88,000 CY
10/22 to 11/22	**FL Southwestern State College, FL** Mat Mason 239-985-3497 matthew.mason@fsw.edu	Emergency Debris Removal & Disposal-**Hurricane Ian DR4673**	$429,492.00	12,687 CY & 1,390 Hours
09/22	**FLDOT – District 02, FL** Brad Long 386-961-7067 bradford.long@dot.state.fl.us	72-Hour Push-**Hurricane Ian DR4673**	$12,500.00	Standby Cut & Toss Crews
10/22	**City of Cedar Rapids, IA** Taylor Burgin 319-491-4164 t.burgin@cedar-rapids.org	Debris Reduction by Grinding-**Derecho**	$279,160.00	54,275 CY
06/22	**Hale County, AL** Fredrick Powell 334-538-7453 hcengrl@gmail.com	Emergency Debris Removal-**Tornado**	$53,808.00	5,585 CY
06/22 to 07/22	**City of Pembroke, GA** Arlene Hobbs 912-653-4406 clerk@pembrokega.net	Debris Reduction by Burning-**Tornado**	$79,538.00	21,210 CY
02/22	**USDA, KY** Billy Graham 615-210-0617 billy.m.graham@usda.gov	Vegetative Reduction by Grinding & Haul Out-**Avian Flu**	$10,800.00	1,200 CY

Project Dates	Contracting Agency	Description of Work	Contract Amount	Volume
01/22 to 02/22	**Fulton County, KY** Jim Martin 270-559-0192 feje@bellsouth.net	ROW Debris Removal, Reduction, & Disposal-**Tornado DR4643**	$385,440.00	30,000 CY
11/21 to 04/22	**Marion County, OR** James Hess 503-566-4139 jwhartonhess@co.marion.or.us	ROW Debris Removal-**Winter Storm DR4599**	$1,465,617.00	10,000 CY & 5,525 Hazardous Trees
09/21 to 01/22	**Hidalgo County, TX** Tony Forina 956-383-3112 tony.forina@co.hidalgo.tx.us	ROW Debris Removal-**Ice Storm**	$630,000.00	93,600 CY
09/21 to 10/21	**City of Bogalusa, LA** Robert Wallace 985-732-6213 robert.wallace@bogalusa.org	ROW Debris Removal, Reduction, & Disposal-**Hurricane Ida DR4611**	$82,656.00	13,225 CY
09/21 to 10/21	**Village of Folsom, LA** Margra Steel 985-796-5607 margrasteele@villageofolsom.com	ROW Debris Removal, Reduction, & Disposal-**Hurricane Ida DR4611**	$50,669.00	5,835 CY
09/21 to 10/21	**Town of Madisonville, LA** Kyle Matthews 985-264-9862 kylem@townofmadisonville.org	ROW Debris Removal & Disposal-**Hurricane Ida DR4611**	$310,544.00	27,733 CY & 180 Hazardous Trees
07/21	**Iowa DOT, IA** Jody McNaughton 515-239-1298 jody.mcnaughton@iowadot.us	Vegetative Debris Reduction & Haul Out-**Derecho**	$79,343.00	12,340 CY
07/21	**Sac & Fox Tribe, IA** Mark V. Bear 641-484-4678 mark.vbear@meskwaki-nsn.gov	Vegetative Debris Reduction by Grinding-**Derecho**	$48,750.00	13,000 CY
06/21	**TXDOT-Kingsland, TX** Joe Muck 512-715-5702 joe.muck@txdot.gov	Waterway Debris Removal of Collapsed Bridge-**Storms & Flooding**	$289,000.00	112 CY
06/21	**Boyd County, KY** Jason Queen 606-393-1801 jqueen@boydcountyky.gov	Reduction of Vegetative Debris-**Ice Storm DR4592**	$103,680.00	192 Hours
05/21 to 10/21	**KYTC, KY** Laura Hagan 502-782-3980 laura.hagan@ky.gov	Debris Removal, Reduction, & Site Restoration-**Ice Storm DR4592**	$4,297,452.00	36,050 Tons
04/21 to 05/21	**City of Eunice, LA** Paul Carrier 337-305-1635 pccarrier@yahoo.com	ROW Debris Removal-**Hurricane Laura DR4559**	$102,260.00	11,490 CY
03/21 to 06/21	**City of Bastrop, LA** Diane Lenoir 318-283-3301 ddlenoir@cityofbastrop.com	ROW Debris Hauling, Reduction, & Disposal-**Hurricane Laura DR4559**	$946,770.00	99,660 CY
03/21 to 09/21	**TXDOT-Travis County, TX** Jacob Wells 512-304-8122 jacob.wells@txdot.gov	ROW Debris Removal & Disposal-**Ice Storm DR4586**	$186,182.00	8,950 CY
03/21 to 04/21	**City of Corpus Christi, TX** Gabriel Maldonado 361-826-1986 gabrielm3@cctexas.com	ROW Debris Removal & Disposal-**Ice Storm DR4586**	$671,580.00	74,620 CY
12/20 to 3/21	**Hancock County, MS** Ben Benvenutti 228-368-4786 ben@ccellc.us	ROW Debris Removal & Disposal-**Hurricane Zeta DR4576**	$590,696.00	64,520 CY
02/21 to 04/21	**City of Choctaw, OK** Loren Bumgarner 405-390-8300 lbumgarner@choctawcity.org	ROW Debris Removal & Disposal-**Ice Storm DR4587**	$375,000.00	81,694 CY

Project Dates	Contracting Agency	Description of Work	Contract Amount	Volume
01/21 to 05/21	**Oklahoma City, OK** Greg Little 405-297-2105 greg.little@okc.gov	Debris Removal from City Drainage Channels-**Ice Storm DR4575**	$1,450,493.00	3,680 Tons
02/21 to 06/21	**Oklahoma City, OK** Jacob Webb 405-919-4169 jacob.webb@okc.gov	Removal of Debris from City Parks-**Ice Storm DR4587**	$351,505.00	1,770 Tons
12/20 to 01/21	**City of Enid, OK** Everett Glenn 580-747-2677 eglenn@enid.org	ROW Debris Removal & Disposal-**Ice Storm DR4575**	$680,635.00	5,770 Tons
01/21 to 03/21	**City of Blanchard, OK** Robert Floyd 405-485-9392 citymanager@cityofblanchard.us	ROW Debris Removal & Disposal-**Ice Storm DR4575**	$730,085.00	137,752 CY
10/20 to 02/21	**City of Norman, OK** Tony Mensah 405-329-2524 tony.mensah@normanok.gov	ROW Debris Removal, Grinding, Hauling, & Final Disposal-**Ice Storm DR4575**	$4,054,876.00	572,400 CY & 9,995 Hazardous Trees
01/21 to 02/21	**City of Citronelle, AL** Tanya Williams 251-866-7977 mayor@cityofcitronelle.com	ROW Hauling, Grinding, & Final Disposal-**Hurricane Zeta DR4573**	$942,531.00	75,400 CY & 2,618 Hazardous Trees
12/20 to 04/21	**Alabama DOT-Dallas County, AL** David Bohannon 334-269-2311 kirby.mccrary@volkert.com	ROW Hauling, Grinding, & Final Disposal-**Hurricane Zeta DR4573**	$1,612,114.00	35,000 CY & 6,990 Hazardous Trees
09/20 to 03/21	**City of Robertsdale, AL** Gregory Smith 251-947-8955 gregsmith@robertsdale.org	ROW Hauling, Grinding, & Final Disposal-**Hurricane Sally DR4563**	$2,508,447.00	420,411 CY
10/20 to 11/20	**City of Beaumont, TX** Patrick Bardwell 409-880-3720 patrick.bardwell@beaumonttx.gov	ROW Hauling-**Hurricane Beta**	$244,625.00	Hauling Daily Rate
09/20 to 05/21	**Rapides Parish, LA** Corey Ashmore 318-729-5663 cashmorel@rppj.com	ROW Hauling, Grinding, & Final Disposal-**Hurricane Laura DR4559**	$7,364,356.00	692,024 CY
09/20 to 10/20	**City of Ruston, LA** John Freeman 318-245-2398 jfreeman@ruston.org	ROW Hauling-**Hurricane Laura DR4559**	$108,322.00	15,078 CY
09/20 to 05/21	**Louisiana DOT, LA** Seth Matherne 225-719-3424 seth.matherne@la.gov	ROW Hauling, Grinding, & Final Disposal- **Hurricane Laura DR4559**	$50,777,879.00	3,095,700 CY
08/20 to 09/20	**City of Beaumont, TX** Patrick Bardwell 409-880-3720 patrick.bardwell@beaumonttx.gov	Rental Equipment-**Hurricane Laura DR4572**	$149,201.00	Hourly Rental
09/20 to 02/21	**Iowa Dept Homeland Security, IA** Jordan Moser 515-323-4246 jordan.moser@iowa.gov	Reduction of Vegetative Debris-**Derecho** Contract #21074 & #21214	$7,722,536.00	1,600,000 CY
09/20 to 08/21	**City of Cedar Rapids, IA** Taylor Burgin 319-491-4163 t.burgin@cedar-rapids.org	Reduction of Vegetative Debris-**Derecho**	$10,571,166.00	3,571,339 CY
08/20 to 09/20	**City of Corpus Christi, TX** Gabriel Maldonado 361-244-6264 gabrielm3@cctexas.com	ROW Hauling-**Hurricane Isaias**	$575,820.00	64,000 CY
07/20 to 08/20	**City of Norman, OK** Tony Mensah 405-329-2524 tony.mensah@normanok.gov	ROW Hauling-**Severe Storms**	$150,910.00	891 Hours

Project Dates	Contracting Agency	Description of Work	Contract Amount	Volume
01/20 to 07/20	**TXDOT-Montague County, TX** Mike Hallum 940-665-5071 mike.hallum@txdot.gov	ROW Removal of Brush & Hazardous Trees-ROW Maintenance	$335,907.00	28 Miles & 362 Hazardous Trees
11/19 to 01/20	**NCDOT, Carteret, Craven, Jones, & Pamlico Counties, NC** Jeremy Stroud 252-775-6103 jdstroud@ncdot.gov	ROW Hauling & Reduction of Debris-**Hurricane Dorian DR4465**	$206,000.00	100,000 CY
11/19	**City of Ingleside, TX** Kimberly Sampson 361-776-2517 ksampson@inglesidetx.gov	PPDR Debris & Hazardous Tree Removal-**Hurricane Harvey**	$26,568.00	100,000 CY & 1,000 Hazardous Trees
10/19	**City of Beaufort** Christi Wood 252-728-2141 cwood@beaufortnc.org	ROW Hauling, Hazardous Tree Removal, Grinding, & Final Disposal-**Hurricane Dorian DR4465**	$116,383.00	100,000 CY & 1,000 Hazardous Trees
09-19	**NCDOT-Duplin County, NC** Kevin Bradshaw 910-682-5100 ckbradshaw@ncdot.gov	Emergency Cut & Shove Road Clearance-**Hurricane Dorian DR4465**	$17,825.00	35 Hours
09/19	**NCDOT-Onslow County, NC** David Sawyer 910-467-0550 dsawyer@ncdot.gov	Emergency Cut & Shove Road Clearance-**Hurricane Dorian DR4465**	$32,337.00	63.5 Hours
09/19	**NCDOT-Pender County, NC** Patrick Riddle 910-467-0505 priddle@ncdot.gov	Emergency Cut & Shove Road Clearance-**Hurricane Dorian DR4465**	$43,795.00	86 Hours
09/19	**NCDOT-Sampson County, NC** Kevin Bradshaw 910-682-5100 ckbradshaw@ncdot.gov	Emergency Cut & Shove Road Clearance-**Hurricane Dorian DR4465**	$18,587.00	36.5 Hours
09/19 to 10/19	**City of Beaumont, TX** Patrick Bardwell 409-880-3720 patrick.bardwell@beaumonttx.gov	ROW Hauling-**Tropical Storm Imelda DR4466**	$143,000.00	166 Roll-Off Trucks at Daily Rate
08/19 to 09/19	**City of Donalsonville, GA** Stephen Powell 850-209-4165 stephen.powell@gmcnetwork.com	Vegetative Debris Reduction by Grinding-**Hurricane Michael DR4400**	$136,230.00	47,800 CY
02/19 to 03/19	**City of Raleigh, NC** Timothy Gainer 919-625-3175 timothy.gainer@raleighnc.gov	Vegetative Debris Reduction by Grinding-**Hurricane Florence DR4393**	$125,056.00	42,000 CY
02/19 to 03/19	**Columbus County, NC** Harold Nobles 910-642-5257 hnobles@columbussco.org	Vegetative Reduction by Grinding & Disposal **DR4393**	$318,000.00	40,000 CY
01/19 to 04/19	**Tyndall Airforce Base, FL** Johnny Walker 850-283-1378 johnny.walker.4@us.af.mil	Debris Removal & Final Disposal-**Hurricane Michael DR4399**	$2,314,186.00	151,000 CY
12/18 to 01/19	**TXDOT-Lee County, TX** Lori Wagner 512-832-7057 lori.wagner@txdot.gov	ROW Debris Removal & Under-Bridge Debris Removal-**Severe Storms & Flooding DR4416**	$61,392.00	1,600 CY
11/18 to 01/19	**TXDOT-Llano County, TX** Billy Carney 325-423-2762 billy.carney@co.llano.tx.us	ROW Debris Removal & Final Disposal-**Severe Storms & Flooding DR4416**	$1,065,621.00	19,600 CY
10/18 to 07/19	**TXDOT-Kingsland, TX** Lori Wagner 512-832-7057 lori.wagner@txdot.gov	Waterway Debris Removal of Collapsed Bridge-**Severe Storms & Flooding DR4416**	$7,532,510.00	13,838 Hours

Project Dates	Contracting Agency	Description of Work	Contract Amount	Volume
10/18 to 07/19	**(KBR) Tyndall Airforce Base, FL** Bee Trajkovski 713-753-5872 brankica.trajkovski@kbr.com	AFB Emergency Debris Hauling & Reduction-**Hurricane Michael DR4399**	$11,355,773.00	71,500 Hours
12/18 to 02/19	**New Hanover County, NC** Kim Roane 910-798-4402 kroane@nhcgov.com	Landfill Debris Management-Hurricane Florence **DR4393**	$175,365.00	128 Total Day Rate
10/18 to 11/18	**(EEC) Camp Lejune, NC** Dan McFerrin 720-635-2237 dmcferrin@eec.net	Utility ROW Trimming-Hurricane Florence **DR4393**	$1,240,865.00	560 Total Day Rate
09/18	**(EEC) Camp Cherry Point, NC** Craig Duncan 210-632-2493 cduncan@eec.net	Tree Trimming, Hauling, & Debris Reduction-Hurricane Florence **DR4393**	$944,455.00	378 Total Day Rate
09/18	**NCDOT-Brunswick, NC** Patrick Riddle 910-467-0505 priddle@ncdot.gov	Emergency Cut & Shove Road Clearance-Hurricane Florence **DR4393**	$567,450.00	30 Crews & 1,170 Hours
09/18	**NCDOT-Columbus County, NC** Ken Clark 910-642-3760 kclark@ncdot.gov	Emergency Cut & Shove Road Clearance-Hurricane Florence **DR4393**	$227,576.00	30 Crews & 1,548 Hours
09/18	**NCDOT-Duplin County, NC** Kevin Bradshaw 910-682-5100 ckbradshaw@ncdot.gov	Emergency Cut & Shove Road Clearance-Hurricane Florence **DR4393**	$496,398.00	28 Crews & 1,023.5 Hours
09/18	**NCDOT-Onslow County, NC** David Sawyer 910-467-0550 dsawyer@ncdot.gov	Emergency Cut & Shove Road Clearance-Hurricane Florence **DR4393**	$246,896.00	26 Crews & 761.25 Hours
09/18	**NCDOT-Pender County, NC** Jeff Garrett 910-259-5413 jlgarrett@ncdot.gov	Emergency Cut & Shove Road Clearance-Hurricane Florence **DR4393**	$464,751.00	30 Crews & 958.25 Hours
09/18	**NCDOT-Sampson County, NC** Kevin Bradshaw 910-682-5100 ckbradshaw@ncdot.gov	Emergency Cut & Shove Road Clearance, Hauling, & Final Disposal-Hurricane Florence **DR4393**	$2.895,617.00	30 Crews, 777 Hours, & 14,000 Tons
09/18	**NCDOT-New Hanover County, NC** Chris Cocker 910-387-2128 cacocker@ncdot.gov	Emergency Cut & Shove Road Clearance-Hurricane Florence **DR4393**	$510,463.00	30 Crews & 1,033.5 Hours
09/18	**(EEC) Parris Island, SC** Barbara Growney 201-953-2790 bgrowney@ecc.net	Debris Removal & Hazardous Trees on Base-Hurricane Florence **DR4393**	$66,650.00	2 Debris Removal Crews, 1 High Voltage Line Crew
08/18 to 09/18	**City of Port Aransas, TX** Leo Wood 228-224-2156 lwood@broaddusassociates.com	Nature Preserve Waterway Debris Removal-Hurricane Harvey **DR4332**	$1,051,818.00	11,220 CY
02/18 to 03/18	**USACE, CA** James Constantino 213-452-3237 james.constantino@usace.army.mil	Flood Creeks/Channels Debris Hauling-CA Floods	$6,251,020.00	45,369 CY
02/18 to 03/18	**USACE, CA** Tracy Eccles 661-265-7222 tracy.l.eccles@usace.army.mil	Flood Basin Debris Removal-CA Floods	$2,379,000.00	13,051 CY
12/17 to 12/18	**Puerto Rico DOT** Elias Huertas 787-380-7078 etirado@dtop.pr.gov	ROW Debris Removal, Tree Trimming, Hauling, & Disposal-Hurricane Maria **DR4339**	$35,404,180.00	494,974 CY & 35,411 Hazardous Trees
12/17 to 04/18	**Miami-Dade, FL** Jennyfer Calderon 305-375-5312 jennyfer.calderon@miamidade.gov	ROW Hauling & Debris Reduction-Hurricane Irma **DR4337**	$4,450,000.00	104,500 CY

Project Dates	Contracting Agency	Description of Work	Contract Amount	Volume
09/17 to 10/17	**Florida Turnpike, FL** Maria Connolly 954-934-1209 maria.connolly@dot.state.fl.gov	ROW Debris Removal, Tree Trimming, Hauling, & Disposal-Hurricane Irma **DR4337**	$2,404,647.00	740 CY & 5,436 Hazardous Trees
09/17 to 11/17	**FLDOT-District 1, FL** Amy Perez 863-519-2316 amarilys.perez@dot.state.fl.gov	ROW Debris Removal, Tree Trimming, Hauling, & Disposal-Hurricane Irma **DR4337**	$6,934,050.00	77,500 CY & 5,625 Hazardous Trees
09/17 to 11/17	**FLDOT-District 2, FL** Jennifer Curls 38-961-7561 jennifer.curls@dot.state.fl.gov	ROW Debris Removal, Tree Trimming, Hauling, & Disposal-Hurricane Irma **DR4337**	$2,682,704.00	18,736 CY & 6,419 Hazardous Trees
09/17 to 02/18	**FLDOT-District 5, FL** Victor LoPiccolo 386-943-5287 victor.lopicollo@dot.state.fl.gov	Debris Removal, Hauling, Disposal, Street Sweeping, & Emergency Push Crews-Hurricane Irma **DR4337**	$3,018,580.00	45,000 CY, 918 Miles, & 4,500 Hazardous Trees
09/17	**FLDOT-District 7, FL** Anita Mountjoy 813-975-6442 anita.mountjoy@dot.state.fl.gov	ROW Debris Removal, Tree Trimming, Hauling, & Disposal-Hurricane Irma **DR4337**	$46,704.00	1,700 CY & 68 Hazardous Trees
09/17 to 02/18	**City of Plantation, FL** Steve Rodgers 954-452-2535 srodgers@plantation.org	ROW & Waterway Debris Removal-Hurricane Irma **DR4337**	$8,200,063.00	500,000 CY & 12,000 Hazardous Trees
09/17 to 01/18	**City of Homestead, FL** Maria Pineda 305-224-4772 mpineda@cityofhomestead.com	ROW Debris Removal, Reduction, Final Disposal, & Emergency Push Crew-Hurricane Irma **DR4337**	$3,568,027.00	153,600 CY, 3,600 Hazardous Trees, & 6,150 Hours
10/17 to 12/17	**St. John's County, FL** Benjamin Bright 904-209-0252 bbright@sjcfl.us	ROW Tree Trimming, Hauling, & Disposal-Hurricane Irma **DR4337**	$622,235.00	2,100 Hazardous Trees
10/17 to 11/17	**TXDOT-Victoria, TX** David Stephens 361-293-4341 david.stephens@txdot.gov	ROW Debris Removal and Disposal-Hurricane Harvey **DR4332**	$516,582.00	30,125 CY
09/17 to 12/17	**TXDOT-Nueces County, TX** Martin Horst 361-808-2261 martin.horst@txdot.gov	ROW Debris Removal, Reduction, & Final Disposal - Hurricane Harvey **DR4332**	$3,603,645.00	212,000 CY
10/17 to 01/18	**TXDOT-Harris County, TX** Cody McKenney 281-686-9871 cody.mckenney@txdot.gov	ROW Debris Hauling & Disposal-Hurricane Harvey **DR4332**	$238,150.00	13,300 CY
09/17 to 10/17	**City of Beaumont, TX** Tommy Gill 832-767-8118 tgill@ci.beaumont.tx.us	Emergency Pumps, Generators, & Dump Trucks for ROW Debris Removal-Hurricane Harvey **DR4332**	$490,597.00	11,750 CY & 2,100 Hours
10/17	**City of Dayton, TX** Theo Melancon 936-258-2642 citymanager@daytontx.org	ROW Debris Removal & Disposal-Hurricane Harvey **DR4332**	$29,106.00	1,000 CY
10/17 to 11/17	**City of Port Lavaca, TX** Jody Weaver 361-827-3601 jweaver@portlavaca.org	ROW Debris Removal & Reduction-Hurricane Harvey **DR4332**	$400,451.00	34,900 CY
09/17 to 10/17	**City of Sugarland, TX** Ilana Harris 281-275-2497 iharris@sugarlandtx.gov	ROW Debris Removal & Disposal-Hurricane Harvey **DR4332**	$45,601.00	2,000 CY

Project Dates	Contracting Agency	Description of Work	Contract Amount	Volume
02/17	**City of Raleigh, NC** Kelly Lindsey 919-996-2202 kelly.lindsey@raleighnc.gov	Debris Reduction by Grinding & Haul Out-Hurricane Matthew **DR4285**	$96,000.00	14,650 CY
10/16 to 02/17	**Port St. Lucie, FL** Richard Perkins 772-344-4263 rperkins@cityofpsl.com	ROW Debris Removal, Reduction, & Haul Out-Hurricane Matthew **DR4283**	$2,706,514.00	100,800 CY & 5,775 Hazardous Trees
10/16 to 01/17	**FLDOT-District 3, FL** Rick Coe 386-740-3490 frederick.coe@dot.state.fl.us	Clearance Debris Removal, Reduction, & Disposal. Street Sweeping, Inlets Vacuuming, & Sand Hauling-Hurricane Matthew **DR4283**	$12,299,889.00	146,805 CY & 57,000 Hazardous Trees
10/16 to 12/16	**FLDOT-District 3, FL** Amanda Mauldin 850-330-1364 amanda.mauldin@dot.state.fl.us	ROW Debris Removal & Sea Grass Removal-Hurricane Matthew **DR4283**	$1,480,308.00	15,600 CY & 6,030 Hazardous Trees
10/16 to 12/16	**FLDOT-District 2, FL** Jennifer Smith 386-943-5367 jennifer.smith2@dot.state.fl.us	ROW Debris Removal & Disposal-Hurricane Matthew **DR4283**	$1,307,107.00	3,400 CY & 6,650 Hazardous Trees
08/16 to 12/16	**LADOTD-District 61, LA** Mark Benton 225-379-1164 mark.benton3@la.gov	ROW Flood Debris Removal & Disposal, White Goods & E-Waste-Severe Storms & Flooding **DR4277**	$3,192,347.00	240,530 CY & 2,043 Lbs. Recycled
09/16 to 12/16	**LADOTD-District 03, LA** Mark Benton 225-379-1164 mark.benton3@la.gov	ROW Flood Debris Removal & Disposal-Severe Storms & Flooding **DR4277**	$185,039.00	17,125 CY
09/16	**Iberia Parish, LA** Michael Broussard 337-492-5412 mbroussard@iberiagov.net	ROW Flood Debris Removal & Disposal-Storms & Flooding **DR4277**	$30,025.0	2,555 CY
03/16 to 04/17	**Waste Management Landfill, OK** Shawn Cockrell 405-427-1112 scockrel@wm.com	Debris Reduction Services-Single Contract, 3 Callouts	$105,000.00	70,000 CY
06/16 to 08/16	**Fort Bend County, TX** Scott Wieghat 218-342-4513 scott.weighat@fortbendcounty.gov	ROW Flood Debris, E-Waste, White Goods, & HHW Removal & Disposal-Severe Storms & Flooding **DR4272**	$423,187.00	48,010 CY, 20,280 Lbs. HHW, & 9,985 Lbs. E-Waste
01/16	**Maryland Dept of General Services** Denise Wade 240-205-3086 denise.wade@maryland.gov	ROW Snow Removal - Snowstorm **DR4261**	$75,096.00	732 Hours
06/16 to 09/16	**Collin County, TX** Gary Enna 972-548-3700 genna@co.collin.tx.us	Debris Reduction Services-Annual Contract	$347,752.00	94,400 CY
11/15	**TXDOT, TX** Jamie Witten 512-585-4678 jamie.whitten@txdot.gov	ROW Debris Removal & Disposal-Severe Storms & Flooding **DR4245**	$111,779.00	10,000 CY
11/15	**Bastrop County, TX** Ronnie Moore 512-779-9926 ronnie@cbdeng.com	ROW Debris Removal & Disposal-Severe Storms & Flooding **DR4245**	$43,469.00	5,000 CY
12/15	**City of Guthrie, TX** Tenny Maker 405-260-3091 tmaker@cityofguthrie.com	Debris Reduction Services-Ice Storm **DR4256**	$15,000.00	10,000 CY
12/15 to 01/16	**City of Edmond, OK** Johnny Carter 405-216-7612	Debris Reduction Services-Ice Storm **DR4256**	$175,000.00	58,500 CY

Project Dates	Contracting Agency	Description of Work	Contract Amount	Volume
	jcarter@ci.edmond.ok.us			
11/15	**Guadalupe County, TX** Judge Kyle Kutscher 830-303-8857 kyle.kutscher@co.guadalupe.tx.us	ROW Debris Removal & Disposal-Tornado **DR4245**	$36,000.00	550 CY
09/15 to 10/15	**Texas State University, TX** Joel Soto 512-245-1880 js1142@txstate.edu	Debris Removal, Reduction, & Disposal-Severe Storms DR4245	$196,400.00	11,060 CY, 370 Hazardous Trees
06/15	**TXDOT-Blanco, Bastrop, Caldwell, Lee, & Hays County, TX** Jamie Witten 512-585-4678 jamie.whitten@txdot.gov	Debris Removal from Bridges & Waterways-Severe Storms **DR4223**	$374,000.00	9,916 CY
06/15 to 07/15	**City of Martindale, TX** Jordan Powell 512-398-1811 jpow@caldwellcountync.org	ROW & Park Debris Removal & Disposal-Severe Storms **DR4223**	$94,000.00	9,050 CY
06/15 to 09/15	**City of Wimberly, TX** Mark Kennedy 512-393-2219 mark.kennedy@co.hays.tx.us	ROW Debris Removal, Reduction, & Disposal-Severe Storms **DR4223**	$394,000.00	20,500 CY
06/15 to 09/15	**City of San Marcos, TX** Bert Stratemann 512-393-2219 bstratemann@sanmarcostx.gov	Debris Removal & Disposal-Severe Storms **DR4223**	$439,500.00	12,000 CY
06/15	**TXDOT-Recovery, TX** Jamie Witten 512-585-4678 jamie.whitten@txdot.gov	Search & Rescue Services-Severe Storms **DR4223**	$86,400.00	635 Hours
05/15 to 07/15	**Caldwell County, TX** Jordan Powell 512-398-1811 jpow@caldwellcountync.org	Debris Removal, Reduction, & Disposal-Severe Storms **DR4223**	$29,100.00	1,300 CY
06/15 to 09/15	**Hays County, TX** Mark Kennedy 512-393-2219 mark.kennedy@co.hays.tx.us	ROW Debris Removal, Reduction, Disposal, White Good, E-Waste, & HHW-Severe Storms **DR4223**	$489,009.00	16,764 CY
04/15 to 05/15	**Town of Monterey, TN** Bill Wiggins 931-839-3770 bwmanager@citlink.net	Debris Reduction Services-Ice Storm **DR4211**	$30,000.00	15,000 CY
04/15 to 05/15	**Overton County, TN** Ben Danner 931-823-5638 overtonexec@twlakes.net	ROW Debris Removal & Disposal-Ice Storm **DR4211**	$366,241.00	53,000 CY
04/15 to 05/15	**Putnam County, TN** Randy Porter 931-526-2161 randy.porter@putnametn.gov	ROW Debris Removal & Disposal-Ice Storm **DR4211**	$1,044,000.00	102,000 CY
03/14 to 08/14	**NCDOT-Davidson County, NC** Brad Wall 336-487-0000 bwall@ncdot.gov	ROW Debris Removal, Hauling, & Hazardous Tree Work-Ice Storm **DR4167**	$1,347,067.00	1,126 Tons & 14,530 Hazardous Trees
03/14 to 08/14	**NCDOT-Guildford County, NC** Brad Wall 336-487-0000 bwall@ncdot.gov	Debris Removal, Hauling, & Hazardous Tree Work-Ice Storm **DR4167**	$7,627,602.00	352,100 CY & 13,850 Hazardous Trees
02/14 to 06/14	**SCDOT, SC** Shannon Welch 843-907-2095 welchsl@dot.state.sc.us	Debris Removal, Hauling, & Hazardous Trees-Ice Storm **DR4166**	$5,814,631.00	134,000 CY & 31,150 Hazardous Trees

TFR possesses an intimate understanding of the FEMA & FHWA funding and reimbursement process. **ALL TFR CLIENTS HAVE RECEIVED 100% OF THEIR ELIGIBLE REIMBURSEMENT. TFR HAS NEVER HAD A SINGLE DOLLAR DEOBLIGATED BY FEMA or FHWA.** We understand that our client's reimbursement is directly correlated to their ability to pay TFR and we work with our clients to ensure this process is as fast and efficient as possible.

TFR personnel have conducted over 500+ federally funded projects and have gained invaluable experience and familiarity with the FEMA recording and reimbursement process conducted under the federal *Public Assistance Program*. With no turnover in our key personnel for the past ten (10) years, our employees have been working as a cohesive team to confront FEMA issues and ensure the reimbursement of our clients for 35 years. Jack Anderson, our government relations liaison, in conjunction with Tiffany Jean, contract manager, leads our *FEMA Compliance Team* in all disaster-related projects. Our *FEMA Compliance Team* is deeply vetted in FEMA management and operational styles, and **NEVER** has TFR, or its officers, had a disputed claim for FEMA reimbursement. These individuals are familiar with and aware of the federal guidelines for independence in accountability and reporting as well as recognizing that they cannot perform or assume the sovereign duties of the government officials. However, this does not preclude TFR from offering guidance to aid our clients in complying with the federal *Public Assistance Program*.

FEMA Compliance Team Spotlight

FEMA Training Courses

Independent Study Course Codes:

1,5,8,10,11,15,18,19,20,21,26,27,29,30,35,37,42,45,60,61,62,63,64,66,75,100,101,102,103,107,111,120,130, 144,156,158,162,200,201,212,215,216,230,235,238,240,241,242,244,245,247,253,271,279,288,289,293,302, 315,317,321,322,323,324,325,326,395,403,559,632,633,650,660,700,703,706,727,772,800,815,904,905, 906,907,908,909,913,914,915,916,1000,1001,1004,1013,1150,1300,2200,2900 and 2901.



Recent Performance on Major Disaster Declarations

Year	Client	Major Disaster Declaration
2024	**Emanuel County**	Georgia, Hurricane Helene, DR-4830-GA
2024	**Florida Department of Transportation (Madison County)**	Florida Hurricane Helene, DR-4828-FL
2023	**Florida Department of Transportation**	Florida Hurricane Idalia, DR-4734-FL
2023	**Florida Department of Environmental Protection**	Florida Hurricane Idalia, DR-4734-FL
2023	**City of Jacksonville**	Arkansas Severe Storms and Tornadoes DR-4698-AR
2023	**City of Round Rock** **City of Leander** **City of Cedar Park** **City of Lago Vista** **City of Sunset Valley** **Williamson County**	Texas Severe Winter Storm, DR-4705-TX
2022	**Florida Department of Environmental Protection** **City of Lake Mary** **Lake County** **State College of Florida Manatee** **Florida Southwestern State College** **Florida DOT- District 02**	Florida Hurricane Ian, DR-4673-FL
2021	**City of Bogalusa** **Town of Madisonville** **Village of Folsom**	Louisiana Hurricane Ida, DR-4611-LA
2021	**Kentucky Transportation Cabinet** **Boyd County**	Kentucky Severe Winter Storms, Landslides, and Mudslides, DR-4592-KY
2020	**City of Choctaw** **Oklahoma City** **City of Enid** **City of Blanchard** **City of Norman**	Oklahoma Severe Winter Storm, DR-4575-OK

TFR has had an initiative-taking approach to debris cleanup since Hurricane Andrew (DR-955-FL) in 1992. Implementing a comprehensive, efficient debris management plan that keeps operational flexibility to solve problems as they arise is critical to the project's success and our client's receipt of full FEMA reimbursement. After developing a debris management strategy, we strongly advise submitting it to FEMA for approval, which will alleviate any anxiety about FEMA acceptance following a disaster event.

Mobilization



TFR Enterprises' mobilization plan is designed to deliver a rapid and efficient response to disaster events. Backed by decades of experience and a proven track record, we focus on proactive planning, resource readiness, and seamless coordination to effectively meet the unique needs of our clients.

→ 24 HOURS POST EVENT

- Project Manager on Site
- Damage Assessments Begin
- Emergency Push Operations Begin
- Identify Equipment Resources Needed
- Identify Debris Management Sites
- Equipment Certifications Begin

→ 48 HOURS POST EVENT

- 25 to 50% of Resources Mobilized
- Hazardous Tree Operations Begin
- Haul Operations Begin
- DMS Setup & Operational

→ 72 HOURS POST EVENT

- 100% of Resources Mobilized
- PUSH Operations Complete
- Bonds Delivered
- Daily/Weekly Meetings Scheduled to Asses Production

Project Management

As the Prime Contractor, TFR possesses effective program management systems to oversee management, reporting, cost and schedule control, and quality assurance. With a strong track record on contingency contracts with USACE, FEMA, and other Federal agencies, we apply valuable lessons learned to optimize disaster response. Our organizational approach prioritizes logistics, streamlined subcontractor teaming with regional and nationwide coverage, 24/7 response capabilities, and localized project support.



"...now that I have worked directly with another company picking up debris, I am very impressed and appreciative of how well Mr. Vineyard did his job. He was super organized and he knew what was going on in our little county. He was always on top of his work and could answer any questions I had. The main part was he was always around. He knew what was happening on his job. He was great to work with and I feel is a good representative of your company." Shannon Metty, Jefferson County Manager

Managing On and Off-Site Personnel

On-Site Management

TFR minimizes degrees of separation between operations managers and field personnel to maintain a manageable span of control. Our managers are empowered to make swift, informed decisions in unforeseen circumstances, ensuring operational agility and efficiency.

Key On-Site Strategies:

- Mobilization within 24 hours of notification.
- Coordination with government and municipal disaster management personnel.
- Clear management structure defining duties and reporting lines.
- Focused work assignments aligned with project objectives.

Operational Meetings: Daily operations and planning meetings will be attended by all personnel to discuss:

- Status updates on ongoing operations.
- Quality control and safety measures.
- Scheduling and resource allocation.
- Open discussion of challenges and efficiency improvements.
- Meeting minutes documentation for project tracking.

Team Management & Integration Plan:

- Establishing subcontractor agreements with clear expectations.
- Defining operational protocols.
- Standardized documentation processes.
- Daily/weekly schedule reviews.
- Training programs on quality control, safety, and data reporting.
- Performance reviews and continuous improvement assessments.

Off-Site Management

In multi-mission scenarios, the program manager at TFR's corporate office in Leander, Texas, will oversee all deployed operations managers. Responsibilities include:

- Supporting subcontractor resource allocation.
- Managing lodging, fuel, and equipment needs.
- Ensuring compliance with quality control and safety protocols.

Quality Control Overview

TFR maintains a strong quality assurance/quality control culture through a proven corporate quality management system, refined through past disaster recovery projects. Our three-phase inspection process includes:

1. Preparatory phase- Pre-operation planning and verification.
2. Initial Phase- Early staging inspections ensuring adherence to contract requirements.
3. Follow-up Inspections- Continuous assessments and corrective actions.

Our approach prioritizes adaptability based on lessons learned, ensuring compliance with all government guidelines while maintaining cost-effective, high-quality service delivery.

Clean As You Go Policy

TFR enforces a "Clean as You Go" policy for all employees and subcontractors. This policy ensures:

- A clean and safe work environment always.
- Continuous debris removal on each work pass.
- Responsibility assigned to all workers for maintaining worksite cleanliness.



Safety Overview

TFR prioritizes employee health and safety as a fundamental operational principle.

Safety Responsibilities:

- Implementing safe work practices and fostering a safety-conscious culture.
- Assigning qualified personnel to administer safety programs
- Maintaining an incident tracking system for periodic review.
- Conducting routine field inspections using standardized checklists.

Environmental Overview

TFR is committed to environmental protection and compliance with all relevant federal laws, including:

- National Environmental Policy Act
- Clean Water Act
- Endangered Species Act
- Resource Conservation and Recovery Act
- Executive Orders on Environmental Protection

Environmental Protection Plan (EPP) A comprehensive EPP will be submitted within five days of award notification. The EPP will include:

- Site-specific information on potential environmental impacts.
- Identification of debris management sites.
- Evaluation of air quality, stormwater runoff, and erosion control pathways.
- Considerations of noise, traffic, site restoration, and community relations.

Primary Environmental Considerations:

- Prevention of soil erosion and sedimentation.
- Improved air and water quality controls.
- Habitat protection and wildlife preservation measures.
- Buffer zones minimize community impact.

Risk Management & Compliance

TFR integrates proactive risk management strategies by:

- Conducting risk assessments before mobilizing.
- Implementing mitigation plans for operational hazards.
- Establishing emergency response protocols for adverse conditions.
- Adhering to federal, state, and local regulations to ensure full compliance.

Performance Metrics & Reporting

To maintain transparency and accountability, TFR employs key performance indicators (KPIs) to track progress.

KPIs include:

- Mobilization and response time effectiveness.
- Adherence to budget and cost-control measures.
- Compliance with quality and safety standards.
- Efficiency of debris removal and disposal operations.

TFR's project management approach is built on efficiency, accountability, and adaptability. Through well-structured operations, stringent quality control, and a strong commitment to safety and environmental responsibility, we ensure successful project execution that meets or exceeds client expectations.

Understanding of Scope of Work

Event Type 1: Spot Jobs – Localized

# DMS Sites	Type of Equipment	Estimated CY	Quantity of Haul Units	Mobilization time from NTP
N/A	Chainsaw Crews Self-Loading Knuckleboom Bobcats	Hourly Cut & Shove Operations	3-5	6-12 Hours

TFR Spotlight

TFR mobilized 180 Emergency Cut & Shove Crews within 6 hours after Hurricane Florence made landfall in North Carolina. The crews responded in 6 counties and were comprised of 720 responders and 180 bobcats.

Although the state was devastated with historical flooding caused by the storm, TFR had the roads and highways cleared within 72 hours

Methodology: TFR will aid local government forces in the clearing, removing, hauling, and/or reduction by chain saw of localized woody debris by cutting and removing vegetative debris to a point of two feet beyond the curb or gutter. The entire scope of this event may be performed on an hourly basis utilizing local subcontractors and company-owned resources. (The number of personnel, push equipment, and cut crews will depend on the severity of the storm.) Although a debris management site is not normally required for this type of event, if one is required, TFR can select and set up a site within 24 hours.

Event Type 2: Small Event – Widespread or County/City Wide

# DMS Sites	Type of Equipment	Estimated CY	Quantity of Haul Units	Mobilization time from NTP
1	Chainsaw Crews Self-Loading Knuckleboom Bobcats Bucket Trucks	Less than 25,000CY	5-8	24 Hours

Methodology: Using company-owned resources, TFR will provide all necessary supervision, manpower, and equipment to clear, remove, haul, recycle, and/or dispose of all types of debris. For an event of this size, we anticipate needing one debris management site, which we will either locate or use government land that may be suitable for segregation activities. Throughout the setup, maintenance, and closeout of the project, all federal guidelines and regulations will be followed. Debris types that cannot be recycled will be hauled to a permitted final disposal facility.

TFR Spotlight

Town of Madisonville, Louisiana

Event: Hurricane Ida, 2021

TFR provided all necessary supervision, labor, and equipment to clear, remove, haul, recycle and dispose of 27,000 cubic yards of storm debris. TFR was onsite 24-hours from notice to proceed.

TFR does not anticipate needing subcontractors in an event of this size, however, if necessary, we will pull from our list of local subcontractors first. All subcontractors will be required to adhere to all federal contract requirements and report directly to a TFR project manager.

Event Type 3: Significant Event – Removal, Reduction, Hauling – Woody Debris Only Widespread or County/City Wide

# DMS Sites	Type of Equipment	Estimated CY	Quantity of Haul Units	Mobilization time from NTP
2	Self-Loading Knuckleбooms Tub Grinders Bucket Trucks DMS Support Equipment (Excavators, Dozers)	100,000 CY	20-25	24 Hours-50% 48 Hours-100%

Methodology: Using subcontractors' and company-owned resources, TFR will provide all necessary supervision, manpower, and equipment to remove, reduce (grind and mulch) and haul woody debris to a disposal site. We will operate two debris management sites for an event of this size, which we will either locate or use government land that may be suitable for reduction activities. TFR will comply with all federal guidelines and regulations for debris management site operations.

Immediately following activation, TFR will implement an aggressive mobilization and hauling schedule. Haul trucks, bucket trucks, grinders, and support equipment will mobilize to a staging yard to begin the certification process. Next, a meeting will be held with all personnel to discuss priority routes, safety protocols, and documentation processes, and review onsite points of contact. Simultaneously, our site operations manager is constructing towers, addressing any ingress/egress issues, and reviewing the site layout plans. Finally, all bucket trucks/haul trucks have been given the green light to begin cutting and hauling operations.

TFR Spotlight

City of Choctaw, Oklahoma

Event: 2021 Ice Storm

TFR provided all necessary supervision, labor, and equipment to remove, reduce, haul, and dispose of 81,694 cubic yards of woody debris. TFR was onsite 24-48 hours from notice to proceed.

Safety is of utmost concern at TFR and all standard safety policies and procedures, including signage, flagging, etc., will be implemented and strictly followed. Once the vegetative material reaches the DMS, it will be stockpiled, reduced, and hauled out for final disposal. If the DMS is located near occupied structures, our quieter, but slower, horizontal grinders will be utilized to reduce noise pollution. If it is a rural area, large, high-speed tub grinders will be used.

Event Type 4: Significant Event – Removal, Reduction, Hauling, and Separating Mixed Debris Widespread or County/City Wide

# DMS Sites	Type of Equipment	Estimated CY	Quantity of Haul Units	Mobilization time from NTP
3	Self-Loading Knuckleбooms Tub Grinders Bucket Trucks DMS Support Equipment (Excavators, Dozers)	250,000 CY	25-35	24 Hours-25% 48 Hours-50% 72 Hours-100%

Methodology: This event type is identical to Event Type 3, except that debris segregation on the right-of-way and at the debris management site will be mandatory. TFR will work with government representatives to create public service announcements and distribute literature on how to properly segregate material on the right-of-way.

Through clear communication, proper planning, the adaptability of our team, and their combined knowledge of the industry, we ensure that our clients receive the best service possible, maintain FEMA eligibility for reimbursement, and recover with minimal hindrance or delays.

Event Type 5: Catastrophic Event – Removal, Reduction, Hauling, and Separating Mixed Debris Widespread

# DMS Sites	Type of Equipment	Estimated CY	Quantity of Haul Units	Mobilization time from NTP
3-4	Self-Loading Knucklebooms Tub Grinders Bucket Trucks Bobcats DMS Support Equipment (Excavators, Dozers)	500,000- 1,000,000CY	50-75	24 Hours-25% 48 Hours-50% 72 Hours-100%

Methodology: The same operational process utilized for Event Type 4 will be utilized but in an expanded manner. This type of event has the potential to generate up to 1,000,000 cubic yards of debris. We will consult with Government officials to assess the appropriate number of haul units to have on the road. In jobs of this capacity, the contractor must ensure not to "flood" the impacted area with hauling units. This leads to traffic safety hazards, a slowdown in traffic flow, and increased lines at the debris management sites and landfills; however, TFR would estimate a need for 50-75 trucks and at minimum three debris management sites for this type of event. That said, our primary concern is meeting our client's needs and we will bring on as many units as necessary to ensure that this occurs safely and expeditiously.

The operational plan remains the same as the scale of the disaster grows in destruction. We are confident in our capacity to maintain compliance, enforce safety regulations, and offer the necessary supervision, personnel, and equipment resources.

TFR Spotlight

Rapides Parish, Louisiana

Event: Hurricane Laura, 2020

TFR provided all necessary supervision, labor, and equipment to remove, reduce, recycle, haul, and dispose of 692,024 cubic yards of mixed debris. TFR was onsite 24 hours from notice to proceed.

Event Type 6: Catastrophic Event – Site Management -County/City Wide

# DMS Sites	Type of Equipment	Estimated CY	Quantity of Haul Units	Mobilization time from NTP
3-4	Tub Grinders DMS Support Equipment (Excavators, Dozers)	1,000,000+ CY	N/A	24 Hours-25% 48 Hours-50% 72 Hours-100%

Methodology: With eight tub grinders, two horizontal grinders, and more than 200 pieces of heavy equipment, TFR can single-handedly set up, manage, operate, and close out enough debris management sites to assist the client in its recovery from the most devastating events. Our ability to mobilize owned equipment, along with equipment from a list of over 1000 subcontractors, will allow TFR to mobilize and expeditiously complete a project of any size and scope. This event may require multiple debris management sites and we're committed to providing the necessary traffic control, weighing, measuring, reduction, and recycling services simultaneously, if needed.

TFR Spotlight

Cedar Rapids, Iowa

Event: 2020 Derecho

TFR was tasked to equip, operate, and manage 8 debris management sites. TFR managed and processed more than 3,500,000 cubic yards of debris.

Technical Approach

This operational plan has been thoroughly vetted over years and years of disaster-related debris management projects. Utilized in Plantation, Florida to smaller projects such as Port Aransas, Texas, the operational plan outlined below maintains the flexibility to administer and complete multiple large-scale projects simultaneously without sacrificing safety, transparency, and performance. In 2017, TFR's flexible operational plan was tested. With projects spanning from Puerto Rico, California, and Florida, to Beaumont, Texas, **TFR operated, funded, and completed 26 simultaneous projects with a total value of over $78 MIL.**

FEMA Understanding and Experience

TFR possesses an intimate understanding of the FEMA funding and reimbursement process. **ALL TFR CLIENTS HAVE RECEIVED 100% OF THEIR ELIGIBLE REIMBURSEMENT. TFR HAS NEVER HAD A SINGLE DOLLAR DEOBLIGATED BY FEMA or the FHWA.** We understand that our client's reimbursement is directly correlated to their ability to pay TFR and we work with our clients to ensure this process is as fast and efficient as possible.

TFR personnel have conducted over 450+ federally funded projects, and as such, have gained invaluable experience and familiarity with the FEMA recording and reimbursement process conducted under the federal *Public Assistance Program*. With minimal turnover in our key personnel for the past five (15) years, our employees have been working as a cohesive team to confront FEMA issues and ensure the reimbursement of our clients for 35 years. Sharon Lyell, our Project Administrator, in conjunction with Tiffany Jean, Senior Contract Administrator, heads our *FEMA Compliance Team* in all disaster-related projects. Our *FEMA Compliance Team* is deeply vetted in FEMA management and operational styles, and **NEVER** has TFR, or its officers, had a disputed claim for FEMA reimbursement. These individuals are very familiar with and aware of the federal guidelines for independence in accountability and reporting as well as recognizing that it cannot perform or assume the sovereign duties of the government officials. However, this does not preclude TFR from offering the following services to aid our clients in complying with the federal *Public Assistance Program*:

- Provide extensive pre-event training sessions with a review of previously submitted FEMA paperwork.
- Design appropriate cost tracking systems before approval of Project Worksheets is received.
- Assist in the estimation of debris volumes by debris types and debris management costs for Preliminary Damage Assessments
- Train clients on FEMA's Cost Estimating Format, a forward pricing model allowing FEMA to account for all possible costs on large projects.
- Assist in the preparation of Immediate Needs Funding (INF) requests.

Supporting Communities from the Ground Up

☑ Ready
With years of experience helping hundreds of customers, TFR offers a deep understanding of the disaster recovery process. We help our clients put together a plan before a disaster strikes so that they will be ready to respond when it does.

☑ React
TFR hits the ground running as soon as a disaster strike. We can mobilize our expert project managers, crews, and state-of-the-art equipment within hours.

☑ Respond
TFR carefully coordinates every disaster recovery/debris management plan to meet the needs of the community. Our deep planning and project expertise enable us to provide extremely accurate time/cost estimates and meet or exceed all project expectations.

☑ Recover
TFR provides support and technical assistance to help clients navigate a complex maze of state and federal public assistance programs, including FEMA reimbursements, to help disaster-impacted communities get back on their feet as quickly as possible.

- Review the operational procedures of the FEMA Public Assistance Program as it relates to the overall recovery process.
- Inform and prepare for critical meetings with FEMA, with emphasis on "Kick-off Meeting" and "Applicant's Briefing."
- Aid in the preparation of Project Worksheets
- Provide, review, and confirm the accuracy of supporting documentation (i.e., Truck Certifications, Load Tickets, Equipment Time Sheets, etc.) for the Project Worksheets to realize full reimbursement.

TFR takes a proactive approach to debris management. Enacting a comprehensive, efficient debris management plan, which retains operational flexibility to address problems on the fly, is vital to the success of the project and our client's realization of full FEMA reimbursement. Upon establishment of a debris management plan, we strongly suggest submitting the plan for FEMA review, relieving undue stress over FEMA acceptance following a disaster event.

Training Sessions and Tabletop Exercises

Preparation is the be-all of good emergency management. As such, TFR offers annual on-site training and tabletop exercises for all Clients wishing to participate. Usually lasting 4 to 5 hours, TFR conducts the training service in the months preceding Hurricane Season on simulated events developed by TFR. In the past, we have offered this value-added service to Clients to familiarize ourselves with key emergency management officials and local agencies designated to the project. TFR believes understanding the needs of the local officials allows us to tailor-make a debris management plan that best suits the community.

With TFR's expertise and guidance, the client and TFR will develop a complete, full-service debris management plan that anticipates encumbrances, highlights transparency, emphasizes expediency, and forces accuracy. The preparation and experience gained during our training exercises will position local officials to respond quickly and realize full FEMA reimbursement. Additionally, by identifying key elements, such as DMS and Staging locations, TFR can rapidly mobilize to ensure an efficient response immediately following the storm.

TFR's training session focuses heavily on the following topics:

TFR Spotlight

TFR has successfully completed more than $350,000,000.00 in federally funded task orders.

FEMA Guidelines and Policies

This portion of the training is billed as "How Best to Maximize Your Federal Reimbursement." We walk through, step-by-step, the FEMA *Public Assistance Program* from the Disaster Declaration by the President to the submittal of the "Letter Requesting Project Closeout." TFR will inform our clients of topical and current FEMA guidelines and policies that are affecting the reimbursement process. Additionally, to benefit and familiarize Officials with federal documentation and expectations, TFR will review and analyze a FEMA Reimbursement Submittal from a current client that received full funding. This portion of the training is customized to fit the knowledge and expertise of the local officials, however, in every training session we stress key elements of the process outlined below:

- Review and recommendations for the *Request for Public Assistance Form*
- Training of personnel on federal expectations in Project Worksheets (PW)
    - Review the scope of work justifications including narratives, fiscal documentation, and
    - Analyze accepted content documentation of completed projects, including photo documentation, invoices, etc.
    - Review supporting documentation for PW's for accuracy.
    - Familiarize the client with an individual project and deficiencies of the file, scope of work relating to the project worksheets, and cost estimates.
- Review and identification of eligible equipment, labor, and contracts, accurate unit costs, and scope of work.

- Review and analyze the utilization of Force Account Equipment, Force Account Materials, and Force Account Labor practices for reconciliation with Work Orders and Equipment Codes
- Review and recommendations for *Force Account Labor Summary Record, Force Account Equipment Summary Record,* and *Contract Work Summary Record*
- Review and analysis of the documentation program in keeping with FEMA reimbursement guidelines:
    - Update existing documentation and record-keeping systems to comply with federal reporting and record-keeping, or
    - Propose a record-keeping and documentation system that will comply with federal reporting and record-keeping requirements.
- Provide training and orientation to clerical and department heads on required documentation quality and quantity requirements.
- Examine the reconciliation of invoices to appropriate Purchase Orders and PW's scope of work.
- Examine status reports and PW tracking through State and Federal Agencies.
- Review the organization and preparation of invoices, canceled checks, contracts, public notices, bid tabulations, force account labor and equipment information summaries with easy reference tabs, attached in document format, to coincide with the guidance documents utilized by FEMA inspectors.
- Examine the drafting and final submittal of the "Letter Requesting Closeout."

Debris Management Site Location and Testing

In conjunction with Government Officials, TFR seeks to aid in selecting and qualifying Debris Management Sites. Identification and selection of an appropriate DMS are vital to the debris management process's efficiency, cost control, and overall safety. The FEMA *Debris Management Guide* outlines the selection of a DMS through the following:

1. Ownership
2. Size
3. Location
4. Environmental and historic concerns

In past planning sessions, TFR and Government Officials have scoured potential areas locating and qualifying numerous DMS through a stringent identification process. Examining the layout of the City/County, possible high-volume areas, and environmental impact, TFR and Officials can establish probable locations that best suit the debris management effort. After sites have been identified, historical information is pulled to ensure compliance with the National Historic Preservation Act, and soil and water samples are collected to file with State Environmental Protection Agencies. Coupled with TFR's unique ability to operate 8 concurrent debris management sites with Company-owned Diamond Z Grinders, the qualification process of logistically, geographically, and environmentally appropriate DMS is key to the efficient, rapid mobilization effort TFR can offer.

Sectoring of the Impacted Area



TFR strongly recommends our clients develop and review sector maps for the debris management plan. If requested, TFR will assist in the establishment of emergency routes with a pivotal focus on immediate-need facilities. TFR prioritizes certain immediate need facilities, including EOCs, government buildings, hospitals, and FEMA Distribution Centers, to employ a rapid 70-hour "Push" to secure facility access. Following the establishment of emergency routes, TFR and Government Officials will review preliminary sector maps and designated DMS for debris collection. Our goal is to develop sector maps that retain flexibility post-storm to ensure efficient allocation of resources to debris-ridden areas while emphasizing safety to our crews and the community.

Pre-Strike Procedures

48-72 hours before anticipated landfall: Both the President and Director of Operations of TFR Enterprises, Inc. have been monitoring and tracking "Mock" hurricanes through local communication and weather channels.

The Director of Operations will contact the known designated Government Representatives and provide them with the primary and secondary, 24-hour emergency contact personnel and points of contact (e-mail and cell phone).

The Contract Administrator in the home office will produce a list of known, experienced subcontractors from the database and sort the list by State (a list can be provided upon request) *Note: The subcontractors listed as pre-qualified are companies familiar with TFR procedures and expectations. In past projects, these subcontractors have been successful in operating alongside TFR and thoroughly vetted.

Project Managers will each be given a group of these subcontractors to contact. Each Project Manager will begin calling the subcontractors and make the following determinations for each and in aggregate:

- Current equipment and personnel on hand and available to commit if tasked.
- Best-estimated anticipated response time if tasked.
- Plans for housing, feeding personnel, and fuel supply resources.

During this same period, the Service Manager in the home office will begin calling Equipment Rental Dealers to identify available equipment on hand, such as Rubber Tired Front End Loaders, Skid Steer Loaders, Grapple attachments, Knuckleboom Loaders, Bucket Trucks, Vacuum Trucks, Water Trucks, Bulldozers, Portable Generators, and Portable Toilets, to augment, if necessary, TFR owned equipment. Also, the Service Manager will prepare preliminary tracking routes for Company-owned equipment and determine what states and what permits may be required if tasked.

An evaluation of the information gathered from the Subcontractors who have been contacted and an estimated crew/response capability will be made in the following priority:

1) Subcontractors on a call with Emergency Road Clearing Equipment.
2) Subcontractors on a call with Loading and Hauling Equipment.
3) Subcontractors on a call with Site Management Equipment.

This information will be added to the estimated crew/response capability of TFR's Company-owned equipment and personnel, and a preliminary mobilization schedule will be prepared.

24-48 hours before anticipated landfall: The Service Manager will begin acquiring trip permits for dispatching the initial transport of heavy equipment (debris clearing and site preparation equipment) to the designated staging area.

Loading and Hauling equipment and personnel will be dispatched to the designated staging area as well as mobile campers and temporary housing units.

The experienced subcontractors previously notified will be contacted by the Project Managers and placed on standby, if necessary. Their mobilization capability and preparedness will be noted and updated in the preliminary crew assessment.

0-24 hours before anticipated landfall: Upon notification of the Government Representative, or at the discretion of the Director of Operations, the *Pre-Execution Planning Team* (Operations Manager, Operations Planner, Project Managers, Environmental Health and Safety Officer, and the Program/QC Manager) will deploy.

To provide an immediate point of contact, at least one (1) TFR Representative shall "ride out" the storm with Government Officials. This TFR representative shall be responsible for coordinating the "push" effort as the *Pre-Execution Planning Team* assesses the damage, and sections of the City/County, if not completed, and mobilizes resources.

A workforce of Management and Loading and Hauling crews (minimum of ten) have been notified, prepared, and will be in the affected Sector/Subsector and poised to respond within a few hours following the landfall or strike for the immediate emergency needs response.

In a post-strike environment, with a Notice to Proceed, the planning team will deploy to the designated location within hours to participate in estimating debris volume, sectoring the disaster area, locating debris sites, determining personnel and equipment requirements, evaluating environmental and health and safety issues, and identifying necessary permits and license requirements. Once this meeting has taken place, a defined list of equipment and personnel necessary will be identified.

During this planning session, the following determinations will be made:

- Total area affected.
- Estimated number of Debris (This can be performed by Government Officials or TFR, either by aerial assessment or by "windshield" drive-by through the damaged area)
- Number of Sectors to be assigned for best management.
- Number of estimated DMS required for efficient removal.
- Location of best possible DMS

Mobilization of Personnel and Equipment

Following the coordination with Government Representatives, and identifying the quantities, sectors, DMS, and production requirements, TFR will continue the mobilization process.

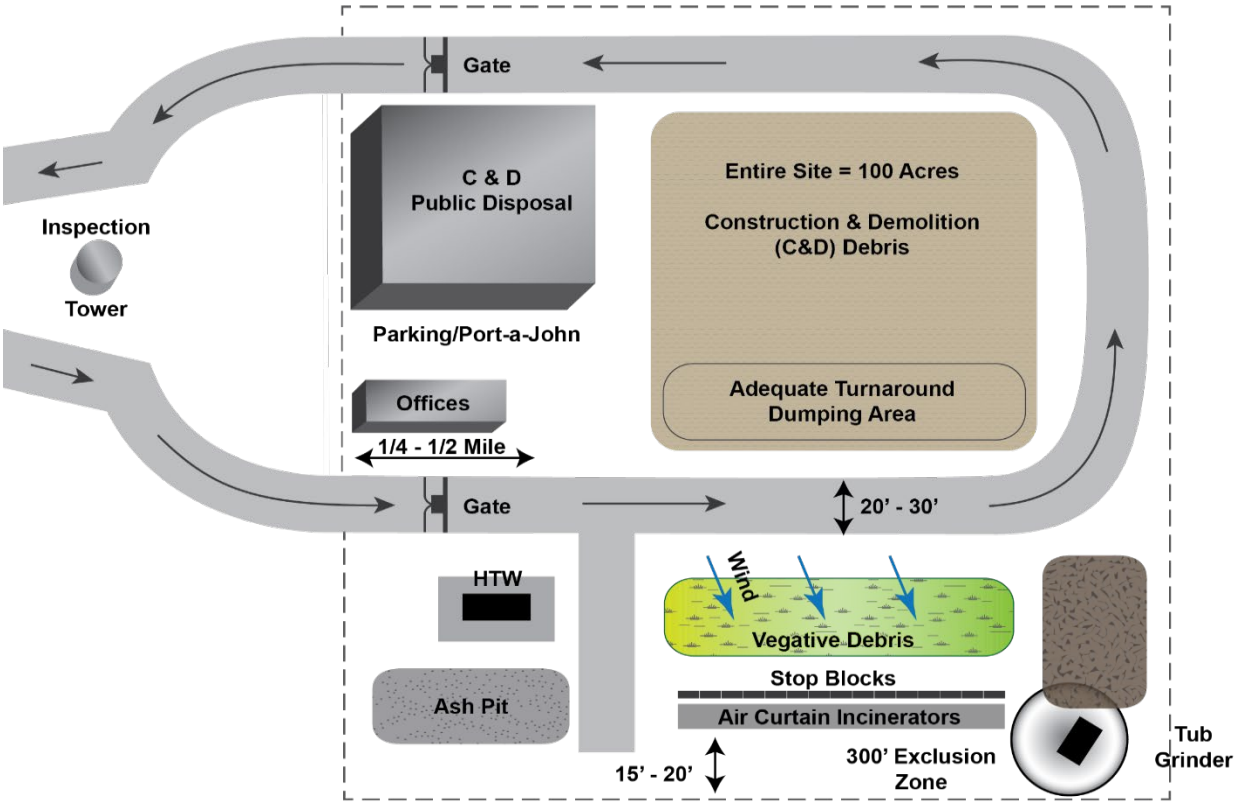


Pre-Execution Planning Team will call a meeting of all Project Managers and alert them to prepare to leave within 24 hours and be away from home for an extended period. Being within relative proximity of the disaster area, TFR can provide an expedient response, as personnel fully understand the requirements and urgency associated with disaster relief and recovery and the little notice provided after the award of a contract. TFR and its partners are fully prepared to meet the mobilization requirements, including the extended time away from families, and fulfill those requirements with the utmost pride in our product.

- The Operations Manager and his assistant will locate a Staging area where equipment and personnel can be mobilized for inspection and orientation.
- The Service Manager in the home office will deploy one or more of the company's Mobile Field Offices to the Staging area if needed.
- Project Managers will review the equipment and personnel requirements and compare them with equipment already on hand to determine the additional equipment and personnel to be mobilized. The Project managers will then review the Company-owned equipment available list, the selected Subcontractor's immediately available list, and equipment suppliers list. The project managers will notify the subcontractors selected for use on this task order.

- Communication will be given to the dispatcher in the home office about the need for any Company-owned equipment so that they may begin the process of permitting and shipping the necessary pieces. If additional equipment is needed, the project managers will communicate with the equipment manager who will contact the equipment suppliers on standby and order the necessary equipment for the completion of equipment requirements.
- The Operations manager and his assistant will attempt to secure temporary housing, such as RV parks or other suitable locations for temporary use for parking travel trailers. (The company, as well as many of its employees and subcontractors, have self-contained travel trailers which are used in the early response and mobilization of the project. As the local infrastructure improves and the demand for housing (hotels, etc.) decreases, many employees will relocate.)
- The Operations Manager or his assistant will prepare a list of all TFR employees and their Points of Contact (i.e., cell phone, e-mail) and deliver copies to Government Officials.
- The Operations Manager or his assistant will review Subcontract Agreements and supply copies of Current Wage Rates.

Preparation of Debris Management Sites



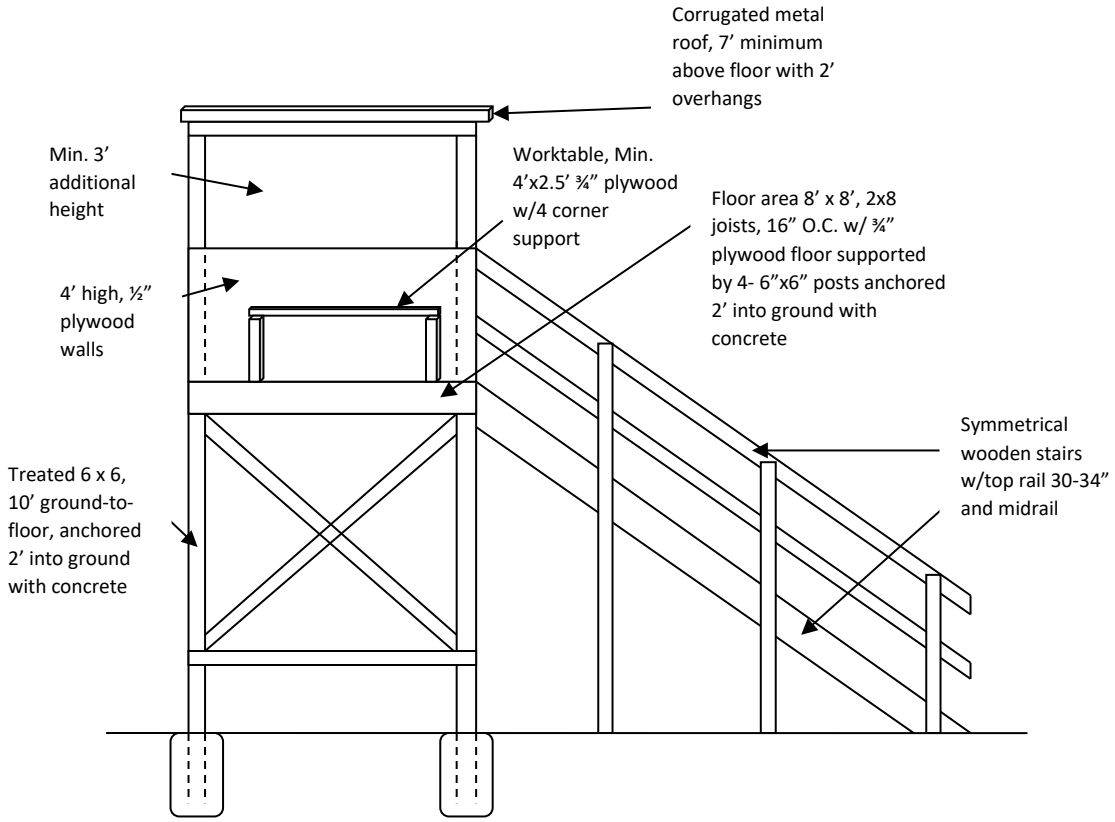
Obtaining and Possessing Necessary Licenses and Permits - The Operations Manager or his designee will investigate the state and local statutory requirements needed to perform the work described in the pre-position planning in the affected areas and determine what permits are necessary to complete the work. Video and/or digital photographs of the site, before the occupation, will be made for the record, in addition to any soil, water, or other test documents. After acquiring all necessary permits and licenses, the Operations Manager and the EHS Manager will then prepare copies of all necessary permits for delivery to Government Representatives.

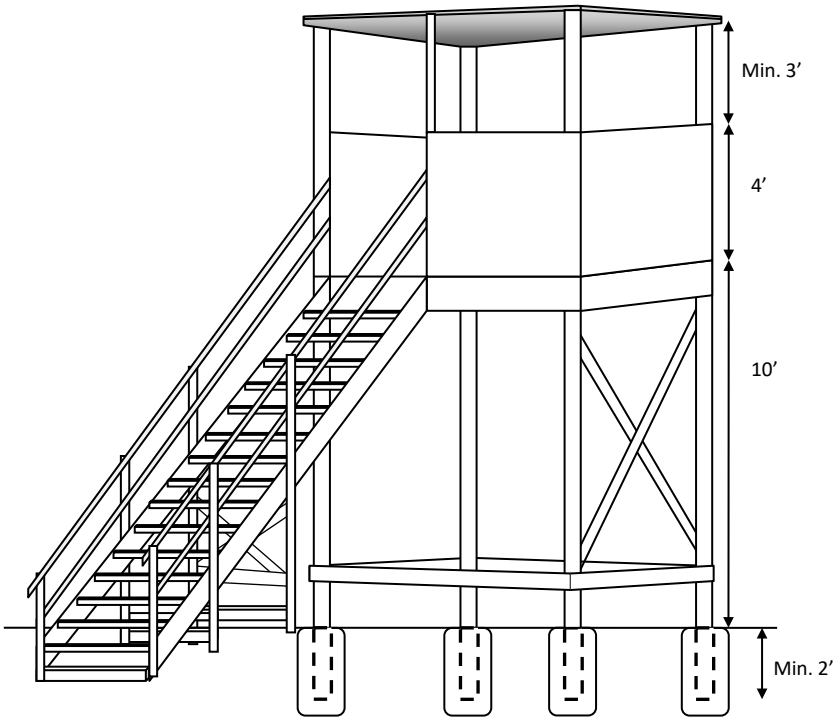
Submittal of Site Plan and Establish Field Offices and Equipment Staging Area - After the approval/assignment by Government Representatives of the DMS, which currently is unidentified, a physical review of the site will be

made by the OM, the site manager, and representatives. Within 12 hours of the location and inspection of the site, a final site plan will be submitted for approval. The Site Plan shall reflect:(1) access to the site (ingress, egress) (2) Site preparation-clearing, erosion control, and grading, (3) traffic control procedures, (4) safety, (5) segregation of debris, (6) location of ash disposal area, hazardous material containment area, contractor work area, and inspection tower, (7) location of vegetative debris dump, (8) location of Mixed Debris and C&D dump, (9) Location of Temporary sanitary facilities, (10) location of reduction operations including incineration operations, chipping operations, (11) location of any existing structures or sensitive areas requiring protection from smoke, dust, noise and with awareness to existing traffic conditions (12) location of dump area for debris hauled from the public or haulers other than TFR with traffic patterns reflected for this area. Tasks will then be assigned to construct and establish the required elements of the site, such as the inspection tower, hazardous materials containment area, temporary fencing, etc.

For this RFP and the general understanding of the layout offered by TFR, included is a general site plan utilized by TFR on previous projects that directly address the uses outlined above. However, before these site plans can be formally submitted, the necessary soil and water samples will need to be taken, checked, and filed with appropriate Government Agencies and maintained, on hand, at the TFR field office. The site plan will be reviewed and accepted by Government Representatives before DMS accepts storm-generated debris.

Inspection Tower Construction Diagrams





Hazardous Materials Containment Area – TFR's employees have been involved in the preparation and construction of many DMS to FEMA/USACE specifications. The Company will have had all necessary tools and supplies shipped from its home office for the first deployment of equipment. Once again, this is done as a safeguard measure if supplies and materials may not be readily available in the area following a disaster event. This Hazardous Materials Containment Area shall be constructed to the specifications outlined in the RFP.

Before construction, the site will be graded, and a berm constructed to provide a Hazardous Containment Area that will direct site runoff away from the Hazardous Containment Area. The area shall be 30'x30'. The perimeter shall be lined with hay bales and staked in place. The area shall be lined with a heavy gauge plastic (or tarp for colder climates where plastic may be too brittle) to provide a waterproof barrier. Six inches (6") of sand shall be spread within the area to provide an additional defense against hazardous leakage while also protecting the heavy gauge plastic against rips and tears. Additional plastic or tarp sufficient to cover the area will be available to prevent rain or snow from entering the containment. Lastly, site runoff shall be redirected away and from the containment area through the utilization of site grading.

Additional Construction Procedures that may be necessary are:

- The establishment of a lined temporary storage area for ash, fuels, and other materials that could contaminate soil and groundwater.
- Construction of temporary fencing around debris material storage areas for segregation and protection from traffic.
- Construct non-combustible stop blocks for equipment located at the burn pit.
- Establishment of an equipment staging area where equipment can be isolated and inspected regularly for fuel and oil leaks. Describe provisions for a lined area for fueling and equipment repair to protect soils from spills of petroleum products, hydraulic fluids, etc.
- Provision of plastic liners under stationary equipment such as generators and mobile light plants.
- Construct Roadways Throughout the Site - Traffic will be designed for one way in and one way out to avoid congestion.
- Erect Stop, Slow, and Direction Signs for safety and traffic flow. Signs will also be provided at the main entrance with the site name and directions, i.e., Office/Visitor Check-in, visitor parking, truck inspection tower, etc. There will also be signs designating the HTW area, white goods area, first aid area, mixed debris, etc.
- Establish a gated entrance for security to the perimeter of the site and a guard building to record visitors and authorized personnel visiting the site.
- If necessary, establish a "public" or separate dump area for debris hauled by others with separate traffic patterns and a distinguished and separated (by temporary fencing or other means) perimeter to avoid mixing the debris with the debris hauled by the contractor.



Once the Site Plan is approved, the Company will locate its office command center. TFR owns five self-contained command centers constructed on a 45-foot travel trailer. They are inventoried with all needed onsite management, communications, record-keeping, and safety materials. This includes such items as truck tickets, safety forms, identification signage, cellular phone, radio broadcast systems, desktop computer/fax and copying equipment, hard hats, steel-toed boots, flags, safety vests, and other miscellaneous items necessary to the immediate operations. These command centers will be equipped with self-supporting generators and temporary sanitary facilities if not, or until, available on site.

Establish Field Office Communications

- Mobile telephones and Company radios will be the main source of communication in the field office until local landline telephones can be installed. All TFR truck drivers are equipped with smartphones. In addition, all TFR managers, supervisors, and foremen are equipped with mobile telephones for outside communication to coordinate the mobilization and dispatching of equipment as well as being available to the client.
- All Company administrative personnel, including the Operations Manager, have electronic linkage capability for cellular telephones, satellite communications, Internet access, and fax access.
- Records and communications are made using a network of personal desktop and laptop computers.
- As quickly as the equipment is available (local services may be out for a time following a disaster) all major field locations are given at least one local number to facilitate communication with other local Government Agencies, local suppliers, and members of the public.
- As soon as the field office is established, office personnel will be available during hours of operation.
- Inspection of Equipment before beginning Task Order. All equipment previously dispatched and on hand for debris loading and hauling will be brought into the staging area for a safety inspection, identification, measuring, and numbering before being deployed to any work area.
- Each piece of equipment will be inspected, and a written inspection report prepared to denote the results of the inspection.
- In addition to the safety inspection checklist for trucks, all vehicles (trucks and trailers) will be inspected for a current license, tags, registration, and insurance. The inspection report will denote the truck owner and the truck driver. A copy of the operator's driver's license will be copied and on file.
- A determination of driver qualification will be made (i.e., a requirement for a Class A License).
- Trucks to be used in hauling debris will be inspected for proper tailgates and proper sideboards or other extensions as well as the previous checklist.
- Before a truck will be assigned a number, the inspection report and driver information will be made available for review by a Government Representative, and they shall physically inspect, approve the tailgate and any sideboards or other extensions, and measure the truck for capacity.

Personnel Safety Orientation

All Company employees will receive a copy of the Company's Health and Safety Manual at the time of employment. As part of the Company's Safety and Occupational Health plan and in compliance with the Accident Prevention Plan, a safety meeting will be held before any personnel is assigned to a task order.

- The Company Safety Officer will conduct the meeting in the presence of a Government Representative.
- All personal protective equipment required for the assigned task will be checked before personnel are dispatched to the assigned task.
- A Personal Emergency Contact List and Map of Key Facilities for emergency conditions will be passed on to all Company and Government field personnel.

Following the Equipment Inspections and Safety Orientation, Truck Measurement, and Numbering, equipment and personnel will be dispatched to the work areas prescribed because of meetings between the Project Managers and Government Representatives.

Daily Coordination with Government Representatives

The following is an outline of the company's daily procedures for keeping an informed dialogue between TFR and Government Representatives.

- Each debris removal project is assigned a Load and Haul Project Manager. Before the beginning of each Project or Task Order, the Load and Haul Project Manager and the Project Operations Manager will meet with the Government's Representative to define the scope of work, work area, and any Government priority as to areas included in the Task Order.

- After the total area of work to be performed under the Task Order has been defined, a map of the area is prepared to divide the total area into sections. These sections are then given a territorial reference (for example Section 1, Section 2, etc.,).
- Two identical copies of this map of the total area divided into sections are prepared, one for the Contractor and one for the Government. The contractor's copy is kept in the field office headquarters of the contractor.
- Each evening a meeting is held between a Government Representative and the Load and Haul Project Manager to review the areas which have not been worked on.
- The Loading and Hauling Project Manager shall confer with a Government Representative and shall provide a work schedule plan daily reflecting the assigned location of all loading crews daily.
- A daily work schedule assigning crews to specific Sections previously approved by the Government's Representative, is prepared by the Load and Haul Project Manager, and distributed to the foremen of each crew.
- Loading and Hauling crews shall not be re-assigned to another location until the Load and Haul Project Manager and the Government Representative have inspected the area worked and they have determined that the work performed has met the Scope of Work requirements in the Task Order.
- Each evening following the workday, the Crew Foremen will meet with the Load and Haul Project Manager and will report on the amount of progress in the sections assigned to them.
- The Load and Haul Project Manager, along with the Government Representative will tour each section daily to confirm progress.

When a section has been completed to the satisfaction of TFR and the Government Representative, the Load and Haul Project Manager will indicate the completed section on the map by color-coding the completed section. This map will provide a visual display of work completed and work remaining daily.

Public Service Announcements

TFR shall aid Government Representatives in developing a comprehensive Public Information Strategy. Oftentimes, residents hold local, state, and federal officials responsible for slow progress, however, enacting specific procedures to control the efficient flow of information to residents is vital to the community's recovery process. This includes the establishment of a Disaster/Debris Information Center, centralizing the release of vital information to the public. Operated from TFR's Mobile Command Unit utilizing satellite communications, Government Officials, in conjunction with TFR's Management Team, shall create television and radio advisories in the immediate aftermath of an event to be broadcasted five times daily. Additionally, when print media resumes, TFR shall aid in the development of pertinent newsletters detailing the recovery phases while providing a conservative timeline of events. These will be released online, through local newspapers, and posted at pivotal locations throughout the impacted area. TFR also recommends the establishment of an information hotline with a brief recording outlining the information listed below and additional vital information, i.e., debris drop-off locations, etc. This allows citizens to obtain up-to-date information immediately and on their schedule.

Sample Radio Address

_____ has adopted regulations for the removal of disaster-generated debris. We have established an efficient and effective system in coordination with our debris contractor, so you, the citizen, will know what to expect and how to have your disaster-generated debris removed successfully. Contractors are working seven (7) days a week, twelve (12) hours a day to collect ONLY storm-generated debris.

_____ has divided the City/County into multiple debris collection zones. All zones are being worked simultaneously with the goal of coordinated, safe, and efficient recovery. Debris contractors are collecting all the disaster-generated debris moved to the curb from one subdivision/street/block in a zone before moving to the next. Your cooperation and patience are much appreciated during this trying time.

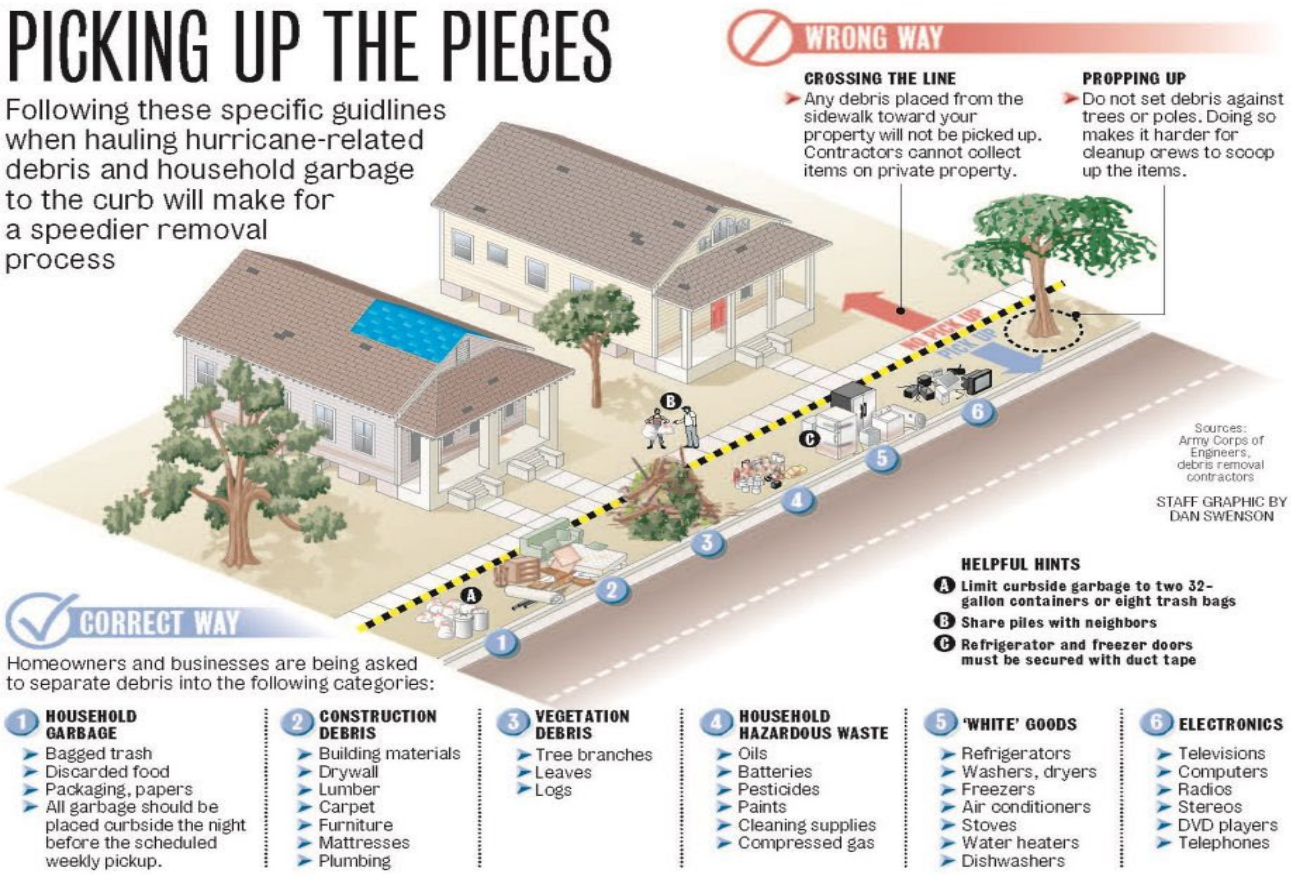
The first pass will be made in your neighborhood beginning _____.

Fellow citizens, as you prepare to place your debris curbside for collection, please adhere to the following guidelines:

1. Do not place debris on top of utilities, for example, cable, phone, electrical, or storm drain boxes.
2. Please do not place debris in front of or around your mailbox.
3. Please do not place debris in front of or around your driveway, as emergency vehicles may need to enter the area.
4. Please drive with extreme caution in areas with large debris piles.
5. Please do not block or dump any debris into the storm drains or ditches. This will cause flooding.
6. Please aid contractors by sweeping excess and loose debris from the street in front of your house for collection.
7. Report damages that occur to your personal property to the TFR hotline, at (512) 260-3322.
8. Please sort debris according to the following outline.

We are a community, and we shall recover as a community. We appreciate your patience, cooperation, and assistance as we undertake this monumental cleanup effort.

The following diagram, "Picking up the Pieces" can be posted online, distributed in local newspapers, and available for residents to properly segregate disaster debris along the ROW.



Debris Collection Operations

During the daily collection, movement, and disposition of debris, the TFR Operations Manager remains in constant contact with all Foremen and Supervisors via 2-way radio/ smartphones to ensure that proper accounting and operational management of debris collection complies with TFR operational procedures. Midday conferences, either in person or by radio, ensure that right-of-way, public/private, and local issues are quickly addressed, often immediately. TFR's manager and principals are mindful of other disaster operations taking place in the affected areas during the debris removal process and are cautious not to interfere with the efforts of others during the performance of the contract.

The CQC Plan and TFR's Quality Control Manager shall address the Recording and Reporting requirements with all levels of supervisors and crew foremen. Different levels shall have different requirements. A sample form will be provided and approved with the final CQC Plan, including any additional required modifications. This discussion shall include the general procedures set forth below:

- All loading and hauling crews are under the direction of a TFR supervisor.
- Daily reports are maintained by the crew foreman and all equipment downtime for repairs is noted on the daily reports.
- Hours of each piece of equipment and each employee are recorded and reconciled with a Government Representative daily.
- Daily Reports shall have daily and year-to-date totals for each piece of equipment/personnel tasked.
- Daily Reports shall be signed by the Contractor's Representative and by a Government Representative.

The TFR's Quality Control Officer shall prepare, sign, and submit to a Government Representative a Daily Quality Control Report. This report at a minimum shall include originals and one copy of all levels of QC reports received and in addition shall include a summary of safety issues, infrastructure damage, total numbers of trucks loaded, equipment, and plant hours worked, and idled or down, testing performed and by whom, loads and quantities hauled to DMS, the quantity of debris reduced, number of subcontractors working, contract non-compliance issues and all corrective actions.

Removal of Debris from Public Right of Way

Upon receipt of the task order and at the direction of Government Representatives, the Operations Manager will direct the Load and Haul Supervisor to dispatch the previously selected loading and hauling equipment to locations designated by the Government's Debris Managers.



One foreman will oversee the loading and hauling operations for each crew. The foreman is responsible for conducting toolbox safety meetings, and a general briefing of operations including truck routes, local ordinances, and other pertinent information. The foreman is equipped with a fire extinguisher, a pick-up truck with mobile radio and cellular telephone, a first aid safety kit and a list of emergency telephone numbers, and a map to emergency medical facilities. The foreman is responsible for preparing a daily report of activities.

Before Truck Certification and Inspection, all Subcontractors will have met with the sector superintendent or field administrator and provided the necessary paperwork including copies of current certificates of insurance (general, auto, workers comp.) copies of driver's licenses, and the execution of Subcontractor Agreements including:

- Copy of Scope of Work
- Copy of Accident Prevention Plan
- Copy of Safety Sheet
- Copy of Ticket Reporting Procedures
- Location of Emergency Response Facilities and Contact Numbers
- Copy of Equal Opportunity Policy
- Copy of Alcohol and Drug Abuse Policy

A truck Measure/Certification Site will be established at the DMS, or another appropriately designated location determined by the City/County, for all trucks to be inspected, measured, photographed, and, in case of tonnage contracts, a tare weight. Truck Certification, available upon request, will include the recording (first on a paper Certification Form and by Electronic Form) of the following:

- Date of Measure
- Assigned Truck Number
- Truck Measured Capacity
- Truck Description (including model, type, and color)
- License No. and State
- VIN No.
- Truck Owner
- Name of Subcontractor Truck is working for.
- Truck Driver
- Truck Driver's License No. and State
- Truck Drivers cell phone or contact number.
- Truck Tare Weight
- Notes or exceptions (i.e., descriptions, deductions for a doghouse, etc.)
- Signature space for
    - Truck Driver
    - Contractor's Representative
    - Government Representative
- A photograph of the Measured Truck w/driver will either be taken by Polaroid Camera and attached to the Certification Sheet; or by Digital and Stored.
- Each Truck Dump Bed will be assigned the required TFR-issued side signs on each dump body, all to be weather durable, tamperproof, and non-removable:
    - Company Name
    - Truck Number
    - Maximum Volume in Cubic Yards
    - Inspector's Name and Date

These signs will be placed, one each on each side of the dump bed body and are maintained throughout the project to ensure readability.

Additional Truck dump trailers (pup trailers) will each have a separate truck measure certification including all the information outlined above along with a notation as to the truck that it is coupled with.

Before equipment is dispatched to the loading sites, it will have already undergone all the necessary safety inspection, measurement, and hauling procedures at the staging area as outlined in the section above. All loading

and hauling crews will have received a copy of the scope of work, accident prevention plan, safety indoctrination, and assigned a crew foreman. All crews and foremen will be instructed by the Load and Haul Supervisor that they are to work in areas designated by a Government Debris Manager and are not to relocate or move from one area to another without prior approval. No employees or subcontractors of TFR will be allowed to work for private or other public entities while employed or contracted under this project.

Hazardous Tree Removal

Unstable and leaning trees along a public ROW or within a naturalized area, such as public parks or golf courses, are eligible for removal. The Sub-Grantee may choose to attempt to save the tree through straightening and bracing if the cost of repair is less than the removal and disposal. A tree is deemed hazardous and eligible for removal if:

- The tree is an immediate threat to public health and safety or improved property.
- It has a DBH of 6" or greater.
- AND one or more of these criteria:
  - 50% or more of the crown is damaged or destroyed.
  - A split trunk or broken branches that expose the heartwood.
  - Fallen or uprooted within a public use area.
  - Leaning at an angle greater than 30 degrees

After a tree has been deemed eligible and scheduled for removal, TFR tree crews will discuss a tree-specific removal plan to ensure a safe, proper felling operation, considering:

- Surrounding area for anything that may cause trouble when the tree falls.
- The shape of the tree, the lean of the tree, and decayed or weak spots.
- Wind force and direction
- Location of other people
- Electrical hazards

Once the tree crew has identified a tree-specific removal plan, the following procedures shall take place:

1. The employee shall work from the uphill side whenever possible.
2. Before felling operations, the work area shall be cleared to permit safe working conditions and an escape route shall be planned.
3. Each worker shall be instructed as to exactly what he/she is to do. All workers not directly involved in the operation shall be kept clear of the work area.
4. Before starting to cut, the operator shall be sure of his/her footing and must clear away brush, fallen trees, and other materials that might interfere with cutting operations.
5. A notch and back cut shall be used in felling trees over 5 inches in diameter measured at breast height (DBH). No tree shall be felled by "slicing" or "ripping" cuts.
6. The depth of penetration of the notch shall be about one-third the diameter of the tree. The opening or height of the notch shall be about 2.5 inches for each 1 ft. of the tree's diameter. The back cut shall be made higher (approximately 2 inches) than the base of the notch to prevent kickback.
7. The resulting notch shall be flush cut to the ground.

Hazardous Limb Removal

Hazardous limb removal work shall consist of the removal and disposal of storm-damaged limbs that are:

- Imminent and impending peril to the public
- Greater than 2" in diameter at the point of breakage
- Broken and still attached to the tree.

The resulting debris will be collected from the grounds and hauled by normal debris collection standards.

Hazardous Stump Removal
The removal of hazardous stumps is a unique process requiring specialized equipment. As such, this process requires unique documentation and costing to realize full reimbursement, and meet the following criteria:

- 50% or more of the root ball exposed.
- Greater than 24" in diameter, as measured 24" above the ground.
- Located on public property or a public ROW.
- Immediate threat to public health and safety

Once the diameter is established, pictures are taken, GPS coordinates establish the location, and the specific threat is documented, the stump will be physically removed by the best means available. The resulting hole from the stump removal will be backfilled and the amount of material needed will be recorded.

Reduction of Debris

Reduction of debris is normally applied to vegetative debris such as brush and tree debris, which is also referred to as "burnable debris". However, the reduction process can also be applied to some items that are considered non-burnable or construction and demolition debris. This would include such items as household furniture, construction materials such as roofing, and treated timber. This process is applied to reduce the volume of the material that is being landfilled. The economic evaluation of weighing the reduction cost against the unreduced landfill cost will be a factor in determining the feasibility of this approach. The most common methods of reduction are burning, chipping, grinding, and recycling. Recycling is covered in various sections as appropriate.

Incineration
There are two general classifications of the burning method, open burn, and air curtain incineration.

Open Burning: Open burning, although very cost-effective, may not be suitable for urban areas. The feasibility of this method is very dependent on the location and the cleanliness of the debris. Many areas and locations will not permit open burn, particularly in urban environments where heavy smoke can create health and property damage concerns. However, in rural locations, if the debris is clean, there is very little environmental impact, and the resulting ash can remain on the site or be used as a soil additive. Bulldozers and loaders are the primary equipment required to operate an open burn process.

Air Curtain Incineration: Air curtain incineration is also a very cost-effective method of reducing clean, vegetative debris but with less environmental impact than the open burning method. Air curtain incineration incorporates the use of a "burn pit" aided by a forced-air blower. The pit can be constructed below or above grade (depending on the water table) and includes a mechanical blower to create constant optimal burn rates and an "air curtain" effect. The air curtain incineration system is a combination of the blower and pit, engineered as a unit to achieve the effect of holding the smoke while feeding air to the fire pit. Since differing site locations contain differing conditions, such as soil composition, water table levels, etc., there are no air curtain incineration systems standards in the industry. In the construction and operation of an efficient air curtain incineration system, special consideration must be given to the following factors:

1. A setback of at least 100 feet between debris piles and the burn area with a minimum setback from buildings and structures of at least 1,000 feet.
2. Construction of non-combustible "warning" stop blocks (at least 1 foot in height) for equipment located at the burn pit.
3. Use limestone (or equal material) for the construction of the "pit" with reinforced earth anchors, or wire mesh to support the loader ramps.
4. Use clay or limestone to create an impervious layer on the bottom of the pit to prevent the leaching of the ash from the aquifer. This layer shall be at least 1 foot deep and will be regularly inspected and maintained at that depth in the event scraper activity removes part of the layer during operations.
5. Seal the pit ends at least four feet high.

6. Pit construction (by this solicitation) shall be 8-9 feet wide, and 14 feet deep.
7. A 12" dirt seal will be placed on the lip of the burn pit area to seal the lower nozzle.
8. The blower will be configured to direct the airflow to strike the wall of the pit 2 feet below the edge. Operators will be instructed that the debris should not break the path of the airflow except during dumping.
9. Equipment used will be tested and adjusted to assure that a minimum nozzle velocity of 8,800 ft/min (100 mph) and a volume of 900 cf/min/linear feet is produced during burn operations.
10. The length of the pit shall be no longer than the length of the blower nozzle.
11. The operators shall be instructed to load the pit uniformly along its length.
12. Operators will also be instructed to extinguish the fire at least 2 hours before removing the ash.
13. Water trucks will be used to dampen ash residue as well as areas surrounding the burn site.

Chipping/Grinding



Reduction of debris by chipping and/or grinding is an opportunity to recycle the vegetative debris back to economically beneficial use. However, the overall economic impact of chipping/grinding compared to burning will have to be reviewed before a determination can be made. Grinding/Chipping is the reduction of woody, vegetative debris by cutting and pounding the debris to reduce the woody materials into small pieces or "chips" This method normally produces a reduction of between 3 to 1 and 5 to 1, whereas burning reduces the debris by approximately 95%. However, wood chips can be recycled and used as mulch, fuel, ground cover, and animal bedding to name a few. The availability to recycle the chips would be a significant factor in determining the economic value of chipping/grinding. In the construction and operation of a chipping/grinding reduction operation, special consideration is given to the following factors:

1. Grinding machines must have a clearance of 300 feet. Warning signs must be stationed around the perimeter of the grinding equipment, warning of possible flying objects from the grinders.
2. The grinding machines must have screens, which produce chips not exceeding 4 inches in length and ½ inch in diameter.
3. Liners shall be placed underneath grinders, and other stationary equipment, as a preventative measure against possible leaks or spills exposing the soil and groundwater to contaminants.
4. Debris must be sorted and cleaned of other contaminants such as metals.
5. Operators must wear hard hats even in closed cab machines while operating.
6. Root Rake loaders are used to avoid contaminating the debris entering the grinder with dirt or sand.
7. Ground debris or mulch shall be stored onsite in piles no higher than 15 feet. Such piles shall not remain on-site for longer than seven (7) days and haul-out procedures shall ensure. Ground debris or mulch is monitored daily for heat and internal combustion.

Segregation of Debris

Before the material is brought into the DMS, all preparations outlined above will be substantially completed. The DMS will have staging areas for each category of debris brought to the site. All debris will pass by the inspection tower after entering the site and all loads will be inspected.

Although every effort will be made to segregate debris on the right-of-way before loading, debris materials still become mixed, and some loads are so co-mingled that they are classified as mixed debris loads. These loads will be directed to the area defined on the site plan as the "mixed debris" pile. This material will be sorted and separated

by machines with grapples and "thumbs" and by hand labor and placed into the C&D, Vegetative, HHW, White Goods, and Metals Piles.

C&D Debris is non-burnable, non-recyclable debris that will eventually be delivered to a landfill. Samples of this type of debris include mattresses, clothing, household garbage, concrete, asphalt, metals, plastics, manufactured furniture, building components, etc. Parts of this material, if well separated, can be reduced by grinding before the landfill, to reduce the cost of hauling and tipping fees (if charged by volume). Other parts, such as metal can be recycled if well separated and cleaned.

Vegetative Debris is burnable debris and can be reduced by either incineration or by chipping/grinding. If reduced by incineration, the estimated reduction rate is 95% and leaves the ash residue to be hauled off and disposed of. If reduced by chipping/grinding, the reduction rate is estimated at only 60%-75%, however, the by-product, mulch, can be recycled. The vegetative debris may become mixed with earth materials such as dirt, gravel, rock, or sand during the disaster. Root rakes are employed to shake and separate the brush and vegetative debris before it is reduced. Sometimes shaker screens or trommels are necessary to separate the earthen debris before reducing it.

Household Hazardous Waste (HHW) is debris such as household chemicals, pesticides, unidentified liquids, paint, batteries, etc. As mentioned earlier, the primary goal is to separate this material on the curbside and pick it up separately by a designated HHW crew. These items are then delivered to the collection points designated by the Government Debris Manager. However, if HHW inadvertently becomes co-mingled with other debris and enters the site, it is separated from the other debris and placed into a Hazardous Containment area on the site for further disposal by those licensed to handle and dispose of this type of debris.

White Goods refer to items such as refrigerators, air conditioners, freezers, etc. which may contain chemicals or fluids such as freon or oil, which must be remediated by someone with the appropriate license and certifications to do so. These items should be separated at the curbside and delivered to the collection points designated by the Government Debris Manager. If they are brought to the site for temporary storage, they will be contained in a separate staging area so that they may be inspected and properly cleaned of all chemicals or fluids.

Metals will be separated at the curbside and delivered to a separate staging area at the DMS unless directed otherwise by the Government Debris Manager. These items may be recycled.

During the operation of a DMS, special attention is afforded to the following areas:

Site Safety: The Operations Manager and the Site Project Manager will conduct a Pre-Operations Site Safety meeting before the beginning of operations of the debris reduction site. Items to be included in the Safety meeting will be:

a. An overall review of the Site Plan and directions as to the location of all temporary structures, the planned traffic flow, the location of first aid stations, eyewash stations, fire extinguishers, and the location of a sign with postings of emergency numbers.
b. The first Weekly Safety Meeting will be held and all information as outlined in the Company Safety and Occupational Health Plan will be covered.
c. The Activity Hazard Analysis for each operations activity will be reviewed and discussed.
d. A communication path between the site management and site personnel will be established in the event of an emergency so that an orderly and efficient means is established to mitigate the event.

Dust Control: TFR provides water trucks, which do routine trips throughout the site during the operations, keeping dry roads dampened to minimize the dust count. Water trucks are also used to dampen ash residue when removed from the burn pit to the ash pit. Attention is given to normal wind direction when the layout of the site is prepared.

Hazardous Materials Containment Area: The Site Manager will regularly inspect the Hazardous Materials Containment area for any cuts, tears, or leaks in the protective membrane that lines the containment area. The Manager will also inspect the berm surrounding the area to ensure proper site runoff is still intact.

Roadways: Traffic will be designed to allow the flow of incoming and outgoing debris trucks to avoid congestion. Safety and directional signs will be posted throughout the site along with flagmen to assist and control traffic flow as well as for safety reasons. Road surfaces will be rock laid for easier maintenance and to protect from erosion. Private, non-operation-related traffic will be prohibited from the site.

Communication: Operators and flagmen are equipped with two-way radios on the same frequency as the office base radio unit so that communications will be readily accessible throughout the site.

Disposal Procedures

Disposal sites for the debris will be determined before operations begin. This submittal encompasses the possibility that permanent or final debris resting place may not be immediately available at the beginning of operations, and we have therefore included the general operations of a Debris Management Site (DMS) in this proposal.

Disposal of debris is the operation of placing debris in its final resting place such as a licensed, permitted permanent landfill or as expressed above, at a DMS. This operation includes the use of hauling equipment. In the Hauling and Dumping operations, special consideration is given to the following:

1. All loading and hauling crews are under the direction of a TFR supervisor. Daily reports are maintained by the Crew Foreman, and all equipment downtime for repairs is noted on the daily reports. The hours of each piece of equipment and each employee are recorded and reconciled with a Government Representative, daily.
2. Qualification of all operators/drivers is reviewed and determined before being allowed to haul materials.
3. All insurance documents and copies of driver's licenses are on file in the field office before beginning operations.
4. The safety orientation meeting is held by the Load and Haul Project Manager before operations begin.
5. Equipment is inspected and a record of the inspection is retained on file in the field office before operations begin.
6. Operators/drivers are versed in the dumpsite procedures before leaving the loading site.
7. All truck operators will be instructed to observe traffic regulations and follow the instructions of the flag persons.
8. All operators will report to the weigh station/inspection tower and deliver their "load ticket" to the QC operator (or government inspector) for inspection and approval before proceeding to dump debris.
9. Each truck operator will be directed as to where to dump each load at the dumpsite location by the designated dumpsite operator.
10. Each truck operator will inspect his truck and tailgate after the dumping process is completed to assure that it is secure before leaving the dump area.
11. Truck operators will follow the designed traffic flow when leaving the dump and returning to the designated loading area.

Haul Out Procedures

Hauling out of debris is the operation of hauling reduced debris from a DMS to a final resting place at a designated destination to be used in any number of capacities such as ground cover, biofuel, and fertilizer. This operation

includes the use of hauling equipment. In the hauling out operations, special consideration is given to the following:

1. All hauling crews are under the direction of a TFR supervisor. Daily reports are maintained by the Site Manager, and all equipment downtime for repairs is noted on the daily reports. The hours of each piece of equipment and each employee are recorded and reconciled with a Government Representative, daily.
2. Qualification of all operators/drivers is reviewed and determined before being allowed to haul materials.
3. All insurance documents and copies of driver's licenses are on file in the field office before beginning operations.
4. The safety orientation meeting is held by the Load and Haul Project Manager before operations begin.
5. Equipment is inspected and a record of the inspection is retained on file in the field office before operations begin.
6. Operators/drivers are versed in the dumpsite procedures before beginning loading activities and hauling reduced debris out of the DMS.
7. Trucks are loaded by rubber-tired backhoes, or excavators, utilizing a mulch ramp constructed approximately twelve (12) feet high, eight (8) feet wide, and at a grade, not to exceed thirty-five (35) degrees. This shall be determined at the site depending on topography and availability. No individuals will be allowed on the structure unless otherwise instructed to do so by the Site Manager and/or by assessing the overall safety of the structure.
8. Each truck operator shall inspect his/her truck before proceeding to the inspection tower to ensure the load is filled and any items are secured and covered by a tarp or other covering preventing chips from being blown from the bed.
9. All truck operators will be instructed to observe traffic regulations and follow the instructions of the flag persons.
10. All operators will report to the weigh station/inspection tower and deliver their "load ticket" to the QC operator (or government inspector) for inspection and approval before proceeding to leave the dump to its final destination.
11. Truck operators will follow the designed traffic flow when leaving the dump and returning to the designated loading area.

White Goods

White Goods refer to items such as refrigerators, air conditioners, freezers, etc. which may contain chemicals or fluids such as Freon or oil, which must be remediated by someone with the appropriate license and certification to do so. These items will be separated at the curbside and will be delivered to the DMS collection point. At the DMS we will contain Dirty White Goods separate from White Goods and they will be inspected and properly cleaned of all chemicals or fluids or removed by professionals certified and licensed to dispose of them. TFR shall submit a Dirty White Goods Operations, Cleaning, and Disposal Plan before beginning site operations.

Upon award of a contract, a Hazmat removal team will be assigned to oversee the curbside removal and HHW removal at the DMS and, if given a contract for ROE, precede the demolition team. The Hazmat team will remove all HHW and White Goods to the curbside, separated, before hauling off, or demolition begins. This team will document on a daily reporting form, the type and quantity of HHW and White goods at the pick-up location.

- Refrigerants with putrescible wastes will be sealed by taping closed so as not to have accidental openings and spillage while in transit to a disposal site.
- The separated HHW and White Goods will be transported by separate containers from the demolition site to the DMS.
- Any HHW that may inadvertently become mixed with truckloads shall be separated at the DMS and stored in the HHW area for removal by the HHW crew.

- Automobiles will be moved to a separate temporary storage area where they will be held for recycling.
- Loose tires located at the curbside will be kept separate and removed by the HHW crew.
- Extra caution will be applied to the handling of dirty white goods that still contain putrescible wastes, such as sealed freezers, refrigerators, coolers, and iceboxes. Putrescible waste is solid waste that contains organic matter capable of being decomposed by microorganisms and of such a character and proportion as to cause obnoxious odors and to attract or provide food for birds or animals. Improper handling of putrescible waste could lead to odor issues that make sitting and operating a DMS difficult. There are also numerous potential employee health and safety issues related to the removal and disposal of putrescible waste.
- White goods may also have refrigerants (Freon and Freon replacements), and often plastics and motors and sometimes other electronic components that need to be removed before recycling. Refrigerant removal must be done by trained and qualified personnel and can potentially lead to spills of regulated chemicals. Only certified, experienced, and trained personnel will be used for these critical tasks to minimize risk and maximize efficiency.
- All waste removal, cleaning, and handling will be managed to minimize the potential exposure of workers and others to waste and minimize the generation of odors.
- Procedures such as proper sealing of refrigerants and containers will be in place to control vector exposure and the attraction of wildlife and minimize volume expansion through the addition of water to the waste stream.

Vehicles and Vessels

Abandoned Vehicles and Vessels will be removed and taken to a temporary staging/storage area. It is anticipated that the State Government's Department of Transportation or Department of Motor Vehicles will be the project manager for the title of ownership issues related to any vehicle recovery and recycling project associated with the disaster response. Vehicles and vessels brought to the staging areas will be inventoried by license plate, make, model, color, and vehicle identification number. They shall be staged, and site tagged for easy retrieval.

- For a vehicle or a vessel to be deemed eligible it must:
- Present a hazard or immediate threat that blocks ingress/egress in a public-use area
- Ownership is undetermined.
- The applicant followed all local ordinances and State laws by securing ownership.
- The applicant verified the chain of custody, transport, and disposal of the vehicle or vessel.

Bastrop County PPDR

"We are fortunate to have TFR as an experienced contractor, with an abundance of specialized equipment and an experienced management staff helping us with our recovery efforts. I am thankful for all that TFR has done to help Bastrop County in our recovery efforts, and I am pleased to provide this endorsement and recommendation to others that are in need of the services TFR provides."

Ronnie Moore

Bastrop County Engineer

616,500 Total Cubic Yards **(245,700 PPDR)**

38,000 Total Hazardous Trees **(27,000 PPDR)**

Private Property Debris Removal

Private property debris removal must present an immediate health and safety threat to the public before it is reimbursed under the Public Assistance Program. This is typically the responsibility of private property owners however if the debris poses a threat to the public at large and the property owners are unavailable the State or local municipalities may need to enter onto private property to alleviate the immediate threat.

If authorized, FEMA 325, Public Assistance Debris Management Guide states applicants are required to document all legal processes used to gain access to private property through the following:

1) Each property owner must sign a right-of-entry which includes a hold harmless agreement and indemnification applicable to the scope of work.
2) Photos to document the condition of the property before beginning work.
3) PPDR Assessment to establish the scope of eligible work.

4) Documentation of Environmental and Historic Review.

Disaster Debris Recycling

TFR is a green industry company. The principals of TFR are proponents of recycling whenever possible and many members of management are LEED Certified. As such, TFR utilizes tub grinders, slow-speed shredders, trommels, loaders, and excavators which are used to sort, separate, and reduce vegetative debris to reusable mulch, dirt, metals, and other construction products. Following each disaster event, TFR will make every effort to locate a reusable purpose for this material such as bedding material for plants, ground cover for parks, animal bedding, and reusable energy sources such as boiler fuel for co-generation plants or production mills. In addition to vegetative recycling, every effort is made to keep the metals segregated and clean so that the Ferris and non-Ferris metals can be recycled. In cases of large quantities of mixed debris, a system of separation using a trommel, air curtain burner, picking line conveyor, and tub grinder, can be used which will allow the paper and plastic to be separated, and the clean dirt, rock & concrete, Ferris metals, non-Ferris metals, and clean vegetative debris sorted and piled for recycling.

Sources will be sought for the following recyclable material:

Asphalt
C&D
Concrete/Aggregate
Dirt
E-Waste
Metals
Roofing Materials
White Goods
Mulch
Tires

TFR Spotlight

Bastrop County Wildfire

100% of the mulch created from grinding of trees was utilized in a beneficial reuse or was recycled.

100% of the C&D was recycled.

TFR has vast experience employing recycling activities and maintains established relationships with recycling firms to accept various types of debris. While completing debris reduction of 2,000,000 CYD for the City of Tulsa, TFR loaded the chips on railcars and shipped the excess reduced debris to a Company-owned mulching facility in Leander, Texas. Alternative methods of disposal exist and are well documented by TFR. During Hurricane Ike, storm-generated debris from Polk County was hauled and burned at a local paper mill in Orange County, Texas. This strict commitment to recycling storm-generated debris has benefited both clients and TFR.

DMS Remediation and Restoration

In the event of a natural disaster, a Debris Management Site (DMS), usually selected by the government, may be used to process debris before its final disposal. Substantial site preparation may be required such as proper access points of entry, security devices, control gates, fenced storage compounds, adequate internal haul roads, proper erosion, and sediment control fencing, and stormwater retention features, to name a few. If a DMS is required, then TFR will, upon entering each site for the first time, photo-document the existing site conditions using both a video camera and still photographs.

At the cessation of DMS operations, all sites will be restored to the satisfaction of Government Representatives/Owners with the intent of maintaining the utility of each site, leaving it unencumbered for future use and safeguarding the environment. Soil and water samples will be taken and compared to pre-work samples to ensure that TFR operations have not negatively affected the environment. Other factors that are considered during the remediation process are:

- All pre-existing grades including roads, ditches, etc. will be restored to the satisfaction of the customer before the final closure of each site.
- Areas where soils were excavated (e.g., ditches and retention ponds) or stockpiled (e.g., berms) will also be restored to pre-existing grade before vacating each site.

- Pre-construction drainage patterns will also be restored, as well as all improvements (e.g., trailers, fencing, construction entrances, and built-up aggregate haul roads) will be removed from each DMS unless otherwise instructed by the Government's Representative.

Upon completion of the above remediation tasks, TFR will photo-document site conditions using both video cameras and still photographs. As done with the water and soil samples, the post-work photos will be compared to pre-work photos to ensure that the site was remediated to its original condition.

Emergency Services

TFR has partnered with companies throughout the United States to provide emergency services beyond debris removal. The following is a list of additional services that TFR stands ready to supply if needed.

Emergency Services	Suppliers	
Water/Ice	• Reddy Ice • Water Monster	• H2eco • Sparkletts
Kitchen Facilities	• Kitchen Corps, Inc • Temporary Kitchens 123	• RK Emergency Management Support • Disaster Management Group, LLC
Ready Meals	• Heater Meals • Mountain House	• Chef Minute Meals • GA Foods
Base Camps	• Granny's Alliance • Ellipse Global	• Brookstone Emergency Services • Disaster Management Group, LLC
Restroom/Shower Units	• United Site Services, Inc • Daisy Waste	• Ellipse Global • Afford-A-Potty
Environmental Services	• Payne's Environmental Services, LLC • FGL Environmental	• SWS Environmental Services • One Stop Environmental
Temporary Office	• Mobile Office Pros • Pac-Van	• Mobile Modular • US Construction Trailers
Aerial Video/Photos	• Drone Aire	• Airborne Response
Housing	• CLC Lodging	• Ellipse Global
Security	• Off Duty Services	• Safety Cop LLC
Generators	• Aggreko	• Genset Services, Inc
Fuel Suppliers	• Suncoast Resources • Jaguar Fueling Services, LLC	• Atlas Oil • Fuel Master
Equipment Rental	• Deep South Crane Rentals • United Rentals • Caterpillar • Sunbelt Rentals • Hertz Equipment Rental	• Volvo • Komatsu • Herc Rentals • John Deere
Emergency Roof Tarping	• Beyond Exteriors • Affordable Roofing	• Storm Guard • Servpro
Barge Transport	• Poseidon Barge	• American Commercial Barge Line
Satellite Service/Communication	• Verizon	
Diving Services	• Lone Star Diving Services, Inc	• Diver Dan

Subcontracting Plan

TFR is uniquely positioned within the debris removal industry as one of the premier companies maintaining an extensive fleet of machinery utilized in debris removal, reduction, and management efforts to fully operate independently. To accommodate your debris project needs, TFR provides access to 200+ pieces of equipment including, but not limited to, twenty-five (25) self-loaders with trailers, six (6) Diamond Z Tub Grinders, two (2) horizontal grinders, heavy haulers, excavators, and five (5) mobile command units maintaining electronic access to manage entire projects. This extensive list would be insufficient without the pairing of our in-house maintenance crew. These individuals ensure that key equipment necessary for fluid, efficient operations shall never hamper the ongoing project and impact TFR's project timeline. TFR's maintenance crew augments the daily responsibilities of our employees and subcontractors for fulfilling any duties to the City/County by securing the vitality of our equipment.

With a large fleet of equipment and the necessary logistical support, TFR is fully capable of quickly and efficiently responding independently with a substantial workforce of equipment and personnel to an affected community almost immediately. However, this independence does not secure the necessary goals strictly outlined and routinely reinforced by upper management in response to our service-minded attitudes. TFR firmly believes that our business cannot be sustained and grow without a strong, positive working relationship with our clients, suppliers, and our countless subcontractors. This service-minded attitude drives the business and fortifies the strong relationships TFR maintains with our subcontractors. Therefore, such relationships maintained with small businesses, minority-owned, and numerous other companies allow TFR to fulfill the requirements that may be mandated by Government Representatives and other Government Agencies.

At TFR, we firmly believe that local contractors provide the most cost-effective measure to complete the contract requirements while aiding the local economy after the impact of a disaster. TFR plans to utilize local subcontractors to the extent to which they are available and properly licensed. TFR shall exhaust any avenues to obtain qualified local subcontractors to meet the needs of the community while infusing the local economy with needed revenue. As such, TFR is committed to identifying the local subcontractors qualified and is prepared to support the community on the path to recovery. TFR plans to solicit and establish local subcontractors through the following plan:

TFR Enterprises' principals and managers have always exercised a policy of recruiting subcontractors in the affected work locally. This practice is considered good business because of the advantages received by contracting with local companies residing in the affected area. Several factors contribute to the overall effectiveness of local subcontractors: (1) familiarity with the areas to be worked, (2) knowledge of the most efficient traffic patterns, (3) information on local suppliers for parts, equipment repairs, etc., (4) reduction in end project costs as local subcontractors do not require housing and travel cost, per diem, etc. These factors reduce the cost of the project while allowing the City/County to retain large portions of the money in the hands of its constituency. With these reasons in mind, TFR is committed to fulfilling the requirements by implementing the Local Subcontracting Plan listed below:

1. Establish a local telephone line so that it may be contacted easier than calling long-distance cell phone numbers.
2. The Company will post signs and telephone numbers at the entrance to its worksite and its field office.
3. Subcontracting opportunities are advertised by local newspapers/online.
4. During the search for subcontractors following an award, the company's Chief Operating Officer will contact the Small Business Administration office in the work area and access the Procurement Marketing and Access Network, National Minority Purchasing Council Vendor Information Service, and the Research and Information Division of the Minority Business Development Agency in the Department of Commerce.

5. The local Veteran's Administration is contacted upon the company's assignment of task order and alerted as to the type of products and service the contract requires, and the company's local telephone number and address are registered with them, not only for subcontracting but for short-term employment opportunities.
6. State and local trade agencies will be contacted, such as the Association of General Contractors (AGC) for example. They oftentimes maintain databases sorted by business classification and status and can provide a resource for small businesses in the area.
7. The Chamber of Commerce in the affected area will be contacted and asked to provide a listing of any (a) trade associations, (b) business development organizations, and (c) HUBZone concerns.

Contacts arising from these inquiries are followed up with calls to local subcontractors requesting detailed information leading to their qualification for work. With such action, TFR shall exhaust all avenues to identify, qualify and employ any local subcontractor. When local subcontractors are unavailable, outside sources may be contacted to achieve the desired mobilization goals.

Subcontractor Management

TFR manages subcontracts through a five-step process:

1. Selection of the most appropriate subcontractors. This is done by balancing geography and capability. Local subcontractors are almost always more cost-effective as they go home at night to sleep and eat. They also have local resources for materials, supplies, and equipment repairs, and thus, are preferred.
2. The issuing of the formal subcontract establishes contract compliance requirements, formalizes expectations, and provides an established, impartial mechanism for quick resolution of disputes as they arise.
3. Production is tracked and expectations are communicated daily.
4. Daily active Quality Control results in the immediate identification and correction of problems.
5. QC and other reporting get rolled up regularly into Contract compliance and reporting, such as small business subcontracting plans.

TFR's Subcontractor Management Plan and approach are focused on three main performance evaluation criteria.

- Production
- Safety, explained in Safety Section
- Quality Control

Production:

Ready means that the subcontractors have completed appropriate administrative actions, have their equipment and personnel on-site and in a condition to work and know the tasks they are expected to perform. Before NTP, the subcontractors are identified, selected, and notified by the Operations Manager. Priorities are based upon a review of the database of all experienced subcontractors. The priority list for subcontracts is grouped into our known, experienced subcontractors, and augmented by the capabilities of the local subcontractors.

Upon receiving notice to proceed from the contracting agency or at the discretion of the Operations Manager, we will notify subcontractors on stand-by to execute mobilization plans and their personnel and provide us with a firm arrival ready-to-work time. Additionally, TFR personnel will also review the equipment and personnel requirements and compare them with equipment already on hand to determine the additional equipment and personnel to be mobilized. This will first come from the Company-owned available list, then Level 1 Subcontractors' immediately available list, comprised of our known, experienced subcontractors and local contractors, and equipment suppliers list.

No employees or subcontractors of TFR will be allowed to work for private or other public entities while employed or contracted under this project.

Working effectively means good communication of expectations and regular optimization. There will be daily formal and informal communications between the Project Managers and the subcontractor's superintendents. At the start of each day, the geographic area assigned will be reviewed and verified, along with any known hindrances to free-flowing operations. Also covered will be production expectations, other difficulties expected, and the performance of the previous period (usually the previous day). In addition to this startup communication, the subcontractors will have the chance to review and comment on the previous QC report, noting key items like production reported, equipment and personnel readiness, and actions and variances.

Each day (or other period depending on project requirements) subcontractors will get the chance to communicate and "buy in" to the immediate operations plan.

Subcontractor Safety:
Subcontractor safety is addressed in the Corporate Safety Program Section of this proposal.

Subcontractor Quality Control Program:
The purpose of this Quality Control Program is for TFR to establish a quality control system to perform sufficient inspection and tests of all items of work, including that of our subcontractors, to ensure conformance to applicable specifications and drawings concerning the production, quantities, field activities, materials, workmanship, construction, finish, functional performance, and identification.

During work on this contract, the quality control personnel will perform the required inspections of the subcontractor's work. The Quality Control Officer is responsible for the direct supervision of all superintendents and subcontractors to ensure that the work is being performed according to the Scope of Work and TFR's Quality Control Program. Additionally, the TFR Quality Control Officer shall prepare, sign, and submit to Government Representatives a Daily Quality Control Report. This will include the identification of Subcontractor QC actions. Subcontractor actions subject to QC verification and reporting, include, at a minimum:

- Summary of safety issues
- Infrastructure damage
- Total number of trucks loaded.
- Equipment and plant hours worked and idled or down.
- Testing performed and by whom.
- Loads and quantities hauled to DMS.
- Quantity of debris reduced (if applicable)
- Number of subcontractor personnel working
- Contract non-compliance issues
- All corrective actions

In the event of notice of a violation as a result of the actions of any employee or subcontractor, the Operations Manager will take immediate corrective action and follow up on the enforcement of such action and so notate in his daily log record. Additional quality control measures will be discussed later in the Quality Control Section.

Multiple Delivery Orders in Multiple Locations

In general, the company management approach applied to multiple projects being performed simultaneously is:

- Each Task Order has its own Task Order Superintendent assigned.
- Task Order Superintendents have the authority to commit the company.
- All Task Order Superintendents report to the Operations Manager

- Depending on the scope of work and size of the contract:
  - A Project manager will be assigned to each phase of the debris removal/management operations, (i.e., Load & Haul Manager, Site Manager).
  - Each Project manager will report daily to the Task Order Superintendent
  - Each crew will be under the direction of a Crew Foreman who will report to the Project manager.
  - Crew foremen will be responsible for maintaining daily reports and overseeing the crew operations.
- Each Project manager will:
  - Provide daily work assignments to each crew foreman.
  - Perform daily reviews with the Task Order Superintendent of work performed, time schedules, performance targets, and work assignments for the following day.

Managing Multiple Subcontractors on Multiple Task Orders
If awarded multiple task orders in different geographical areas, TFR will assign a separate Project Manager for each region to oversee TFR operations and subcontractors. Subcontracting agreements will often be executed in the field and copies of all agreements along with necessary, tax, insurance, and license information will be available for review and approval by Government Representatives. As in all projects, it remains absolute condition precedence; all subcontractors will be under the direction of a TFR Supervisor.

Each superintendent will establish a field office located within the area of the assigned Task Order. The Superintendent for each task order will have the authority to hire subcontractors and additional field personnel when necessary. All field office personnel will have electronic linkage with the capability of communicating and sending information and daily records to the home office. Daily ticket recording and recordkeeping will be conducted and maintained in the field. Should the quantity of work warrant enhance capabilities for the region and at the discretion of the Superintendent, TFR shall dispatch additional mobile command units where necessary. Reconciled information for subcontractors will be sent to the home office weekly and billings and subcontractor payments, as well as local employees, vendors, and suppliers, will be recorded and posted, and checks written on National Banks from the home office. Checks for payments will be processed weekly and sent to the field office by either courier or public carrier (such as Federal Express or UPS) for disbursement.

Task Order Superintendents will appoint Load & Haul Crew Managers, Hazardous Tree Trimming and Removal Managers, Site Managers, and Demolition and ROE Managers (as needed per task order).

Each Task Order Superintendent shall have the authority to commit the Corporation, and resources of TFR including signing contracts and modifications. They shall also have the authority to provide administrative and financial resources, equipment, and personnel in support of the project. Their authority will include supporting and investing authority and oversight to Project Managers and Supervisors, Safety officers, Quality Control officers, Environmental officers, and Health and Safety officers.

The Task Order Superintendent is responsible for day-to-day operations, including waste stream documentation, daily reporting/progress, and planning requirements, communications with Government Representatives, enforcement of the Scope of Work, and oversight of Load and Haul and Site Managers. They report to the Operations Manager and the on-site Government Representative and act as liaisons between the two.

Subcontracting agreements will often be executed in the field and copies of all agreements along with necessary, tax, insurance, and license information will be available for review and approval by Government Representatives. As in all projects, as it remains absolute condition precedence, all subcontractors will be under the direction of a TFR Supervisor.

Corporate Safety Program

The safety and health of our employees continue to be the first consideration in the operation of our business. TFR Enterprises, Inc., and its' principals are committed to maintaining a safe and healthy workplace for each employee by providing guidelines for safe practices and accident prevention. Safety is considered a condition of employment and is the responsibility of all associated with TFR Enterprises, Inc. whether in the capacity of employee or subcontractor. As a condition of employment, each employee is expected to use safe work practices and identify all unsafe conditions immediately. All employees are required to report any violations, unsafe conditions, or known safety hazards to their immediate supervisors at once.

All subcontract agreements are subject to the Company's Safety and Occupational Health Policy as a condition of the contract agreement. To ensure compliance, the Safety Officer is empowered with the authority to take such actions necessary to protect life, health, and safety and to protect the environment, as they deem necessary. This authority shall be irrevocable and shall include, but is not limited to, the power to unilaterally alter, suspend and/or halt any operation or portion thereof that endangers or potentially endangers life, health, and safety or threatens the protection of the environment. The Safety Officer will report to the Operations Manager and the Chief Executive Officer of the corporation.

A copy of the Company's Safety and Occupational Health Policy and its related Accident Prevention Plan was not included with this proposal because of its length but can be supplied upon request.

Safety for Subcontractors and Suppliers

Safety is considered a condition of employment and is the responsibility of all associated with TFR, whether in the capacity of employee or subcontractor. All subcontract agreements are subject to this Safety and Occupational Health Policy as a condition of the contract agreement.

The following procedures will be administered to ensure that all subcontractor activities are fully integrated into the project safety plan and job hazards analysis. When subcontractors first report to the job site and before beginning work, the project manager shall review with the subcontractor safety representative the contractual obligation to safety and the project safety rules that subcontractor employees are required to follow.

1. Review the Corporate Accident Prevention Plan and stress all the applicable requirements and procedures.
2. Review the specific Company safety rules and regulations.
3. Review hazardous work conditions presented by the physical assessment of the project.
4. Instruct their safety representative that they are to attend a monthly safety meeting.
5. It must be firmly established that all subcontractors' employees must abide by the applicable OSHA regulations.

Housekeeping

Housekeeping is essential in accident prevention and is the responsibility of each employee and subcontractor. The work area must be maintained in a neat and orderly manner and excess materials and waste should be removed daily. Supervisors and managers are to inspect and enforce orderly, safe, and clean working areas at all times.

Subcontractors will generally be responsible for their First Aid and medical treatment. However, the following will be required in writing in the subcontract agreement:

- Contact the Contractors foreman and supervisor of any incident requiring First Aid treatment.

- Provide all their foremen and supervisors a listing (with directional maps) indicating the location of the nearest emergency facilities such as Hospitals, Emergency Medical Facilities, Police Departments, and Fire Departments.
- Provide their foremen and supervisors with a 16-man first aid kit.

Quality Control Program

The purpose of this Quality Control Program is for TFR to establish a quality control system to perform sufficient inspections and tests of all items of work, including that of our subcontractors, to ensure conformance to applicable specifications and drawings concerning the production, quantities, field activities, materials, workmanship, construction, finish, functional performance, and identification. This control will be established for all activities except where the special provisions and the technical provisions of the contract provide for specific government control by inspections, tests, or other means.

The TFR control system will specifically include the surveillance and tests required in the technical provisions of the contract specifications. Both onsite and off-site fabrication will be controlled and keyed to the proposed construction sequence. The personnel assigned to the Quality Control Section will also be charged with the responsibility of policing TFR's approved safety program as required by the Accident Prevention Plan of the contract specifications.

General

The Quality Control System will include at least three phases of inspection for all technical provisions of the specifications as follows:

Preparatory Inspection:

1. This inspection is to be performed before beginning any work on a section of the technical provisions of the specifications.
2. The inspection will include a review of contract requirements; a check to assure that all materials and/or equipment have been tested, submitted, and approved.
3. Check to ensure that provisions have been made to provide required control testing.
4. Examination of the work area to ascertain that all preliminary work has been completed.
5. A physical examination of materials and equipment to assure that they conform to approved shop drawings or submittal data and that all materials, certificates, and other submittal data are before submission to the contracting officer.
6. Each submittal offered to the contracting officer for approval will bear the date and signature of a member of TFR's Quality Control organization indicating that he has reviewed the submittal and found it to be acceptable (or showing the required changes).
7. Review the appropriate Activity Hazard Analysis to assure safety requirements are met.
8. Discussion of procedures for controlling the quality of the work including repetitive deficiencies. Document construction tolerances and workmanship standards for that feature of work.
9. Check to ensure that a Government Representative has accepted the plan for the work to be performed.

Initial Inspection:

An initial inspection will be performed as soon as a representative segment of the particular item of work has been accomplished and to include an examination of the quality of workmanship and a review of control testing for compliance with contract requirements, use of defective or damaged materials, omissions, and dimensional requirements. This phase shall be accomplished at the beginning of a definable feature of work. The following shall be accomplished:

1. A check of work to ensure that it is in full compliance with contract requirements. Review minutes of the preparatory meeting.

2. Verify adequacy of controls to ensure full contract compliance. Verify required control inspection and testing.
3. Establish the level of workmanship and verify that it meets minimum acceptable workmanship standards.
4. Resolve all differences.
5. Check safety to include compliance with an upgrade of the safety plan and activity hazard analysis. Review the activity analysis with each worker.
6. Notify a Government Representative at least 24 hours in advance of the beginning of the initial phase. Separate minutes of this phase shall be prepared by the CQC System Manager and attached to the daily CQC report. The exact location of the initial phase shall be indicated for future reference and comparison with follow-up phases.
7. The initial phase will be repeated for each new crew to work onsite, or at any time acceptable specified quality standards are not being met.

Follow Up Inspections:
Follow-up inspections will be performed daily or as frequently as necessary to assure continuing compliance with contract requirements, including control testing, until completion of the particular segment of work.

Records: TFR will maintain current records of all inspections and tests performed in the format detailed below, entitled *Quality Control Report*. This form will provide factual evidence of the required inspections or tests involved, results of inspections or tests, nature of defects, causes for rejection, etc., proposed remedial action, and corrective actions taken. TFR's records will cover both conforming and defective items and must include a statement that all supplies and materials incorporated in the work are in full compliance with the terms of the contract. Legible copies of these records will be furnished to a Government Representative daily. Daily, TFR's designated representative will verify records.

Site-Specific Quality Control Plan
The site or contract-specific QC Plan must accomplish the complete daily documentation of operations, utilization and production, safety, and variations from normal operations of a debris management operation. It must be in place and approved for use before beginning any field operations, including site preparation. It must be in full compliance with contract requirements.

Multiple forms are usually formatted for the Plan, which covers different activities. A summary general daily form is also usually formatted for the project that is completed by the CQC Officer, and totals of all activities are reported on summary forms. Usually, all originals and one set of copies are delivered to a Government Representative, and TFR keeps two copies of each form.

Quality Control Organization

The duties and specific areas of responsibility of the various members of the Quality Control Organization are as follows:

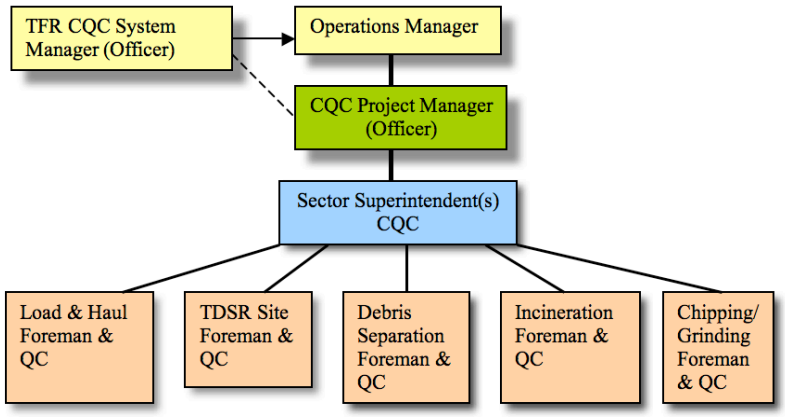
Operations Manager: Advises all supervisory personnel including, but not limited to, Sector superintendents and key foremen assigned to critical areas, of the requirements of the specifications and advises supervisors concerning methods to be used and the degree of workmanship required.

Quality Control Officer: The Quality Control Officer is responsible for the direct supervision of all superintendents and subcontractors and superintendents to ensure that the work is being performed according to the Contract Plans and Specifications and TFR's Contractor Quality Control Program. He/she will supervise the Quality Control Personnel and advise other job personnel in advance of Quality Control Requirements, submittal material, inspections, etc. of their work. When work does not comply with contract requirements, he will immediately advise the Project Manager and together they will decide what corrective action should be taken.

The corrective action taken will be shown in the daily log. The designated Quality Control Supervisor will have full authority in implementing the Quality Control Program and the Safety Program of TFR Enterprises, Inc.

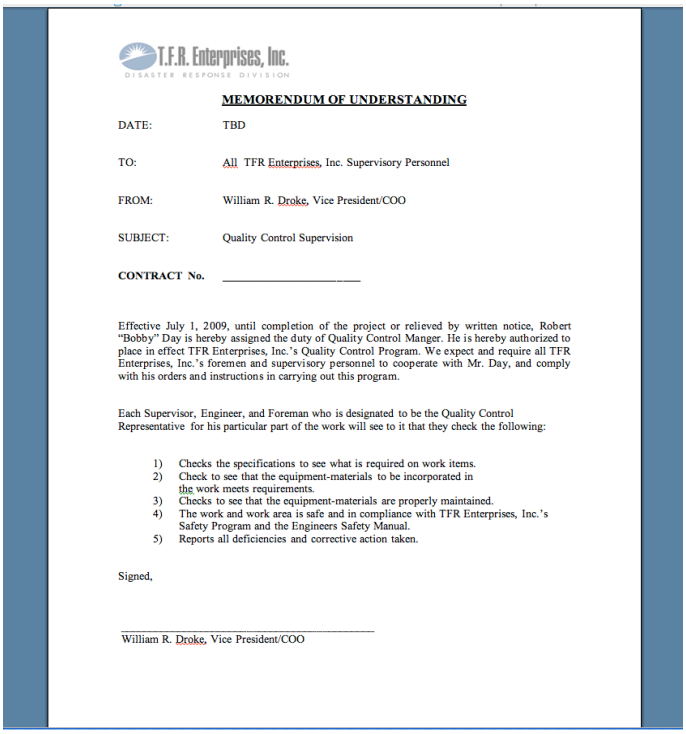
Quality Control Technician: Performs inspections as directed by the Quality Control Supervisor and reports any deviations from the contract directly to the Quality Control Supervisor.

A chart, documenting TFR's Quality Control organizational structure is detailed below:



Memorandum of Appointment

A sample memorandum of appointment and notification to supervisors and foremen of the appointment of the Quality Control Officer is detailed below:



T.F.R. Enterprises, Inc.
DISASTER RESPONSE DIVISION

MEMORENDUM OF UNDERSTANDING

DATE: TBD

TO: All TFR Enterprises, Inc. Supervisory Personnel

FROM: William R. Droke, Vice President/COO

SUBJECT: Quality Control Supervision

CONTRACT No. _____

Effective July 1, 2009, until completion of the project or relieved by written notice, Robert "Bobby" Day is hereby assigned the duty of Quality Control Manger. He is hereby authorized to place in effect TFR Enterprises, Inc.'s Quality Control Program. We expect and require all TFR Enterprises, Inc.'s foremen and supervisory personnel to cooperate with Mr. Day, and comply with his orders and instructions in carrying out this program.

Each Supervisor, Engineer, and Foreman who is designated to be the Quality Control Representative for his particular part of the work will see to it that they check the following:

1) Checks the specifications to see what is required on work items.
2) Check to see that the equipment-materials to be incorporated in the work meets requirements.
3) Checks to see that the equipment-materials are properly maintained.
4) The work and work area is safe and in compliance with TFR Enterprises, Inc.'s Safety Program and the Engineers Safety Manual.
5) Reports all deficiencies and corrective action taken.

Signed,

_____
William R. Droke, Vice President/COO

QC Daily Reporting Procedures

The CQC Plan and the TFR Quality Control Manager shall address the Recording and Reporting requirements with all levels of supervisors and Crew Foremen. Different levels will have different requirements. A sample form as a model is provided above, and all final versions of all forms will be approved with the final CQC Plan, including any additional required modifications. This discussion shall include the general procedures set forth below:

- All loading and hauling crews are under the direction of a TFR supervisor.
- Daily reports are maintained by the crew foreman and recording all equipment downtime for repairs is on the daily reports.
- The hours of each piece of equipment and each employee are recorded and reconciled daily.
- Daily Reports shall have daily and year-to-date totals for each piece of equipment/personnel tasked.
- Signatures of both TFR's Representative and a Government Representative are required on all Daily Reports.

The TFR Quality Control Officer shall prepare, sign, and submit to the Government Representative a *Quality Control Summary Sheet*. This report at a minimum shall include originals and one copy of all levels of QC reports received and in addition shall include a summary of safety issues, infrastructure damage, total numbers of trucks loaded, equipment, and plant hours worked, and idled or down, testing performed and by whom, loads and quantities hauled to DMS, the quantity of debris reduced, number of subcontractors working, contract non-compliance issues and all corrective actions.

QC Inspection Methods and Procedures

During work on the contract, the Quality Control personnel will perform the required inspections of both the TFR's and subcontractor's work. The staff that performs the Quality Control inspections will be charged with the following duties:

1. Maintain and keep in serviceable condition, all machinery, and materials.
2. Take whatever corrective action is necessary to replace or repair deficiencies observed at any time that affect the operation of machinery and materials.
3. Inspect for compliance with contract requirements.
4. Maintain copies of Inspection Records.

Detailed below are the procedures and methods that will be implemented:

Safety Issues:

The role of QC in support of safety is to document that the safety plan provisions are being followed. At each level, the *Quality Control Report* has appropriate reporting requirements for safety, including worker protection, equipment safety, trimming of loads, flagmen, work zone safety, and traffic control. Each level of the *Quality Control Report* for each activity should have a section addressing daily safety meetings, issues, and activities.

Debris Eligibility:

TFR should only be handling materials authorized by our contract. The CQC Officer shall train the field ROW personnel on these materials classifications, and shall include the general eligibility requirements set forth below:

Eligible Debris-

C&D Debris is non-burnable debris and can consist of recyclable as well as non-recyclable debris that will eventually be delivered to a landfill. Samples of this type of debris include, but are not limited to, mattresses, clothing, masonry, concrete, asphalt, metals, plastics, lumber, manufactured furniture, building components, etc.

Vegetative Debris is burnable debris of natural origin such as grass, shrubs, and trees and can be reduced and/or recycled by either incineration or by chipping/grinding.
Household Hazardous Waste (HHW) is the debris of a chemical nature and includes such items as household chemicals, pesticides, liquids, paint, batteries, waste oil, waste fuels, antifreeze, spray cans, etc.

White Goods refer to items such as refrigerators, air conditioners, freezers, etc. which may contain chemicals or fluids such as freon or oil, which must be remediated by someone with the appropriate license and certifications to do so.

Metals, both Ferris and non-Ferris such as copper, aluminum, steel, or iron may include parts from automobiles, trucks, bicycles, small engines, buildings, small appliances, and other items.

Ineligible Debris-
Any Debris which is not located on the Right of Way, regardless of category, i.e., C&D, Vegetative, Household Hazardous Waste, White Goods, or Metals is INELIGIBLE DEBRIS. Debris removal from private property is the responsibility of the individual property owner. No TFR crews or Subcontractors are allowed to work for the private sector while underemployment/contract to TFR Enterprises, Inc. during the duration of the Project/Task Order. Fallen trees located on public property but in an unused forested or wilderness area are ineligible unless specifically directed.

Daily Household Garbage, or what could be classified as Municipal Solid Waste (MSW), is ineligible debris.

Debris, which is not the result of the disaster event, for example, debris from a demolition that was performed before the disaster event occurred, is ineligible.

Segregation of Debris at Curbside Pick Up

1. All loading operators are also instructed on the importance of maintaining the segregation of eligible debris when loading.
2. All vegetative debris will be loaded on trucks hauling vegetative debris only. If other debris is encountered alongside the vegetative debris, it will be left at the curbside to be later loaded on the trucks hauling whatever type of debris that is left.
3. Separate trucks will be used for loading Construction and Demolition debris.
4. Metals and white goods will also be loaded and hauled separately.
5. Any household hazardous waste shall be left at the curbside for the HHW crew to load and haul.
6. When possible, any "mixed piles" of debris encountered at the curbside will be separated by hand before loading. If it is not practical to separate the mixed piles at the curbside by hand, the mixed piles will be loaded on separate trucks and the load ticket will indicate "mixed debris."

Loading:

1. All Loaders will have been previously inspected at the staging area for safety and compliance before being dispatched to the loading location.
2. All Loader operators will receive safety briefings before beginning loading operations.
3. Flagmen will be located ahead of loading operations to direct and control traffic.
4. All flagmen will be properly attired and wearing safety equipment including hard hats, safety shoes, reflective vests, and carrying traffic-directing flags.
5. All flagmen are under the supervision of the crew foreman.
6. Operators are cautioned to be observant and conscious of their surroundings at all times, in particular being aware of hanging and downed power lines and structures hidden by debris, such as fire hydrants, water mains, fences, etc.

7. Operators are cautioned not to overload trucks with debris so that the transporting of the debris could cause the excess debris to become dislodged and fall into traffic areas.
8. Operators are cautioned to stay in the right of way and not to enter private property during the loading process.
9. Operators are equipped with mobile radios and are supervised by a crew foreman.
10. Operators are instructed to keep the debris loads segregated between (a) burnable (vegetative), (b) non-burnable (C&D), and (c) mixed piles where C&D, non-burnable, and vegetative are co-mingled and cannot efficiently be separated at the curbside, (d) other (such as household hazardous waste [HHW])
11. Household hazardous waste (HHW) crew, trained in EPA requirements for handling of HHW, will load HHW materials, (household cleansers, butane, poisons, etc.) at the curbside by hand in a specially equipped compartmental truck. HHW will be delivered to the collection point.
12. As it is TFR policy, Loading and Hauling Crews shall complete any debris-clearing operations that have been started on any pass through a neighborhood, and shall not "skip" through designated work areas for "gravy" loads.
13. All Loading and hauling crews are under the direction of a TFR supervisor. Daily reports are maintained by the crew foreman who records all equipment downtime for repairs on the daily reports. The hours of each piece of equipment and each employee are recorded and reconciled with the Government Representative daily.
14. In the event of notice of a violation because of the actions of any employee or subcontractor, the Operations Manager will take immediate corrective action and follow up on the enforcement of such action and make note in his daily log record.

Hauling:

1. All Trucks will have been previously inspected at the staging area for measurement, numbering, safety, and compliance before being dispatched to the loading location.
2. All truck operators will be instructed to observe traffic regulations and follow the instructions of the flag persons.
3. All truck operators are to wear safety equipment, hard hats, and steel-toed shoes.
4. Truck operators are not allowed to leave with "overhanging" loads. Loads will either be trimmed or reloaded before being allowed to leave the loading area.
5. It is the truck operator's responsibility to check and determine that his load is safe before leaving the loading site.
6. Truck operators are equipped with mobile radios and are supervised by crew foremen.
7. Truck operators will be issued a "load ticket" at the loading site and will deliver the ticket to the inspector at the dump site.

Dumping:

1. Dumping operations will be at either the DMS or at a landfill/disposal site designated.
2. All traffic regulations and speed limits will be observed at the dump site.
3. Truck operators will report to the weigh station and deliver their "load ticket" to the TFR QC and Government QA for inspection and approval before proceeding to dump his/her debris.
4. Each truck operator will be directed as to where to dump each load at the dumpsite location by the designated dumpsite operator.
5. Each truck operator will inspect his truck and tailgate after the dumping process is completed to assure that it is secure before leaving the dump area.
6. Truck operators will follow the designed traffic flow when leaving the dump and returning to the designated loading area.

QC Private Property (ROE) Program Procedures

The Company's Quality Control Manager shall discuss the requirements and procedures for the removal of debris from private property under the Right of Entry (ROE) Program with all Crew Foremen. This discussion shall include the general procedures set forth below:

1. Before a demolition project on private property can begin, a Right-of-Entry document must be executed, including:
    a. Authorization to enter the property for demolition.
    b. Hold harmless agreement accompanied by a non-duplication of benefits agreement from the City/County.
2. TFR crews are not permitted to enter private property except at the direction of the TFR ROE Manager or Government Representative.
3. Proper completion of a TFR ROE Program Checklist:
    a. HHW crew will be assigned to remove any hazardous materials from the property.
    b. All HHW materials will be cataloged, and disposition defined.
    c. All utility connections will be inspected to ensure that they are disconnected.

After demolition, all materials can be either placed on the right of way to be picked up under the debris removal agreement or taken directly to the DMS for separation and disposal.

QC Rental of Equipment with Operators

1. Inspection and Identification of Equipment & Materials before any machinery or materials are placed in use; they shall be inspected and tested by competent personnel. The Contractor's personnel will perform such duties.
2. The contractor's personnel chosen by the Quality Control Officer will perform an inspection of all machinery and materials daily.
3. Records of inspections shall be maintained at the site and shall be available on request.
4. Preventative maintenance procedures recommended by the manufacturer shall be followed.
5. All repairs on machinery or materials shall be made at a location, which will protect traffic for repairmen. Any machinery or equipment found by the contractor to be unsafe shall be dead lined until unsafe conditions have been corrected.
6. Only TFR-designated personnel shall operate machinery and mechanized equipment.
7. The Quality Control Supervisor shall instruct all operators in the use and details of Safety Operations.
8. Operators of machinery will establish and confirm requirements daily to comply with contract documents with TFR's representative.
9. Material deficiencies observed shall be reported to the proper TFR personnel for correction.
10. All safety procedures will be used by TFR's Accident Prevention Plan.
11. All phases of work being performed will be inspected daily by the responsible member of the Quality Control team.

Documentation Process

TFR Enterprises, Inc. has developed a Disaster Debris Data Management System (DDD) used for creating, gathering, managing, and retaining all project information for all stakeholders involved in each debris mission. This disaster-specific debris management system includes documents, processes, and procedures that ensure accurate and timely invoices, subcontractor payments, and client reimbursement. These processes are specific to FEMA documentation compliance and employ quality controls to ensure accuracy with a goal of zero defects.

Material Tracking and Quantification

There are three critical data management forms used for material tracking and quantification:

1. Truck Certification forms which certify and measure each hauling unit. The certified truck number and measured hauling capacity are transferred onto a Placard which is affixed to each haul unit at the beginning of the job.
2. Load tickets for quantifying the right-of-way Debris Collection
3. Unit tickets for documenting Hazardous Leaners and Hangers (tree trimming and removal)

A truck certification form is a form used at the beginning of the project that documents all hauling units, and their precise measurements calculated and recorded in unit measure Cubic Yards. The client or its contracted monitoring company performs this certification. This critical record at the beginning of operations records all truck-specific information, including assigning a unique truck number or unit number sometimes referred to as a placard number, the truck owner or subcontractor contact information, legal state vehicle registration, and measured capacity in cubic yards. Proof of liability insurance for that specific vehicle is also validated at this time. Some of this information is then transferred to a placard and affixed onto each haul unit identifying 3 key items: Truck number, the Measured Capacity of the unit, and the Contract Name (Applicant/Client). These placards are then used by the monitors to document the hauling operations onto haul tickets. TFR scans the certification along with the photographs of each unit and driver information for that vehicle into our DDD system and it is downloaded into our database.

When documenting the right of way debris removal operations, and Hazardous Leaners and Hangers there are two different methods for capturing and documenting the unit data of the work being performed in the field: **hand-written paper tickets or ADMS (Automated Data Management System)** tickets using handheld units such as smartphones or tablets. Both methods are provided by either the client's personnel, if self-monitoring the project, or by monitoring company personnel selected and hired by the client. Load tickets allow all applicants or recipients to document billable activities accurately during the debris mission and are submitted to FEMA as required documentation. The following data is collected on the paper haul tickets:

Ticket number
Load Date
Load Time
Material Type
Pickup location or origin or GPS
Contractor Name
Truck number

Driver Name
Certified Capacity of Truck
Load Call % (if applicable)
Net Cubic Yards Delivered (CY or Tons)
Destination of Material
Landfill Disposal ticket number (if applicable)
Monitor Name and Signature

Similar information is collected on the Hazardous Leaner/Hanger tickets but includes Tree, Stump, or Hanger Qty and Diameter instead of truck capacity and load call and must include GPS coordinates and be accompanied by before and after photo representation.

ADMS Technology (Automated Data Management Systems) is an electronic means of capturing data on all operations in the field. ADMS technology uses handheld units such as smartphones, tablets, or other portable hardware. The field monitors capture all pertinent data with these devices including date, time, truck number, capacity, debris type, and pick-up location (with GPS coordinates), and these units typically can take photographs documenting the operations.

Load quantities will be verified and "scored" or "called" by tower monitors at DMS or final destination sites. Once the official call is recorded onto the "open" load ticket, and a validation signature is executed by the tower monitor, the ticket is “closed” and carbon copies of the ticket are distributed as follows: one copy to the truck driver, one copy to the TFR Enterprises, Inc Project manager, two copies to the monitoring firm (one for monitor and one for client). Having 5-part tickets ensures that proper reconciliation is done between the Prime Contractor, Sub-contractors (if any), the monitoring company, and the Client to maintain the integrity of the processes and to follow FEMA guidelines.

TFR Data Processing. All recorded load tickets are scanned every day at our field office and downloaded into our debris database. Quality control procedures are completed on the data to ensure no duplicate tickets are entered and each ticket line is checked through programming to ensure that the measured capacity of the trucks, from the truck certifications, is correct on each ticket. The data is then reconciled with each of our subcontractor invoices to ensure data matches and is approved through our debris data management system. This process is only used with the hand-written paper ticket method, it is eliminated when an ADMS system is utilized. These procedures incorporate multiple types of billing items to include several units of measure such as “Cubic Yard”, and “Ton” for right-of-way hauling items such as vegetative, C&D, sand, water-way debris removal, a unit of measure “each” for hazardous tree removal, hazardous hanging limbs (hanger), white goods, e-waste, vessels, abandoned vehicles, etc.) as well as “Hours/Days” for emergency debris clearance or 72-hour push. These items are the basis for customer invoicing as well as subcontractor payments.

Customer Invoicing. TFR will invoice using this data via the contract’s applicable invoicing cycles: weekly, bi-weekly, monthly, etc.). TFR will not invoice for duplicate tickets or debris collected off the designated right-of-way. If a duplicate ticket is invoiced, TFR will immediately revise and resubmit the invoice. These procedures adhere to FEMA and FHWA guidelines and Record Retention and Access (2 C.F.R. 200.333-337) regulations and will maintain records for a minimum of seven years (TFR exceeds these guidelines and retains these records for 10 years). These processes are well-vetted, have been improved over the last 34 years, and ultimately streamline our subcontractor invoice approval and payment process as well as increase the speed and accuracy of our reconciliation and invoicing to the Client. Each invoice will be accompanied by Excel spreadsheets exported from our debris data management system and

will include all pertinent data from each load ticket from the period of each invoice and will comply with FEMA guidelines for reimbursement.

Subcontractor Data Management and Weekly Payments

The above-described data management processes are used for managing subcontractor data. TFR's typical workweek is Monday through Sunday unless specified otherwise by contract. Sub-contractors email weekly invoices to TFR's Project Administration team the week following the workweek for reconciliation. Reconciliation is done quickly using TFR's debris data management system and any discrepancies are sent to the subcontractor until they are completely reconciled. Payment for each week is made on the second Friday after the workweek ends. The TFR Project Administration team sends a weekly Partial Payment and Release to the sub-contractors for signature before payment is made. This Payment release is accompanied by a spreadsheet that includes all tickets that are included in that week's payment. The subcontractor's signature on the release warrants four critical items:

a) Covenants and warrants that all labor, materials, equipment, services, and other items, including without limitation, all payroll, sales, and privilege taxes furnished under the above subcontract or purchase order(s) have been paid for, and

b) Releases TFR Enterprises, Inc., Project Owner, and Project Prime Contractor from all claims whatsoever arising out of or relating to the subcontract or purchase order, and

c) Waives any lien rights concerning the project to the extent of payments received and,

d) Agrees to indemnify TFR Enterprises, Inc., Project Owner, and Project Prime Contractor against any claim or lien asserted through or under the undersigned concerning the project.

TFR Enterprises, Inc., has prepared and submitted invoices with backup documentation for, received payments of over $240,000,000 over the past 5 years, and made subcontractor payments of over $125,000,000 on more than 100 municipal FEMA-reimbursed disaster debris management contracts. TFR's extensive FEMA experience, thorough understanding of FEMA guidelines and procedures, and reporting and payment processes allow for successful reimbursement to our customers. TFR's thoroughly vetted data management system results in the successful completion of FEMA reimbursements and audits.

Pre-Event Assistance - TFR can guide the development of debris management plans. Coordinate annual readiness (kick-off) meetings after the award. Assist in locating and pre-approving temporary debris management sites with the appropriate authorities (i.e., Department of Environmental Quality, etc.)

Post-Event Assistance - Provide guidance and assistance with debris volume assessments post-storm. Attend kickoff meetings and subsequent meetings. Provide daily progress reports. Assist with Public Announcements. Provide client-requested reports. Keep in constant communication with the client on all debris operations and provide supporting data for FEMA reimbursement.

Sample Haul Ticket

T.F.R. ENTERPRISES, INC.
601 Leander Drive
Leander, TX 78641

Ticket Number > 10001

CREW NO._____ _____,20_____
CONTRACT NUMBER_____
SUBCONTRACTOR NAME_____
TRUCK DRIVER NAME_____

QUANTITIES:					
TRUCK NUMBER			MEASURED CAPACITY		CY
Est. % Full			Total CY Delivered		CY
LOAD CLASSIFICATION:					
BURNABLE			MIXED		
NONBURNABLE - C & D			OTHER		

LOCATION			
PICKUP ZONE/SECTION		DEBRIS DELIVERY SITE	
	TIME	MONITOR SIGNATURE	
LOADING SITE:			
DUMPING SITE:			

TRUCK DRIVER SIGNATURE_____

Comments:

_____
_____
_____

White-Dumpsite Monitor Green-Load Site Monitor
Canary, Pink, Gold – On-Site Contractor's Representative or Driver

T.F.R. Enterprises, Inc.
DISASTER RESPONSE DIVISION

Government Entity _____

Contract No. _____

TRUCK MEASURE CERTIFICATE

Event: _____

TRUCK NO.	
TRUCK MEASURE	CUBIC YARDS

CONTRACTOR:

TFR ENTERPRISES, INC.

Date _____

Truck Description _____ Type: _____ Color: _____

License No. & State _____ VIN No. _____

Truck Owner _____

Subcontractor truck is working for _____

Truck Driver _____ Name: _____ Drivers License # & State _____

TRUCK BED MEASUREMENTS:

	Truck Bed Length		Truck Bed Width		Truck Bed Height		Total		Divided By		
IN INCHES		X		X		=		/	46,656	=	Cubic yards

OR

	Truck Bed Length		Truck Bed Width		Truck Bed Height		Total		Divided By		
IN FEET		X		X		=		/	27	=	Cubic yards

Notes or Exceptions: (I.e. descriptions, deductions for dog house, etc.) _____

Signed: _____

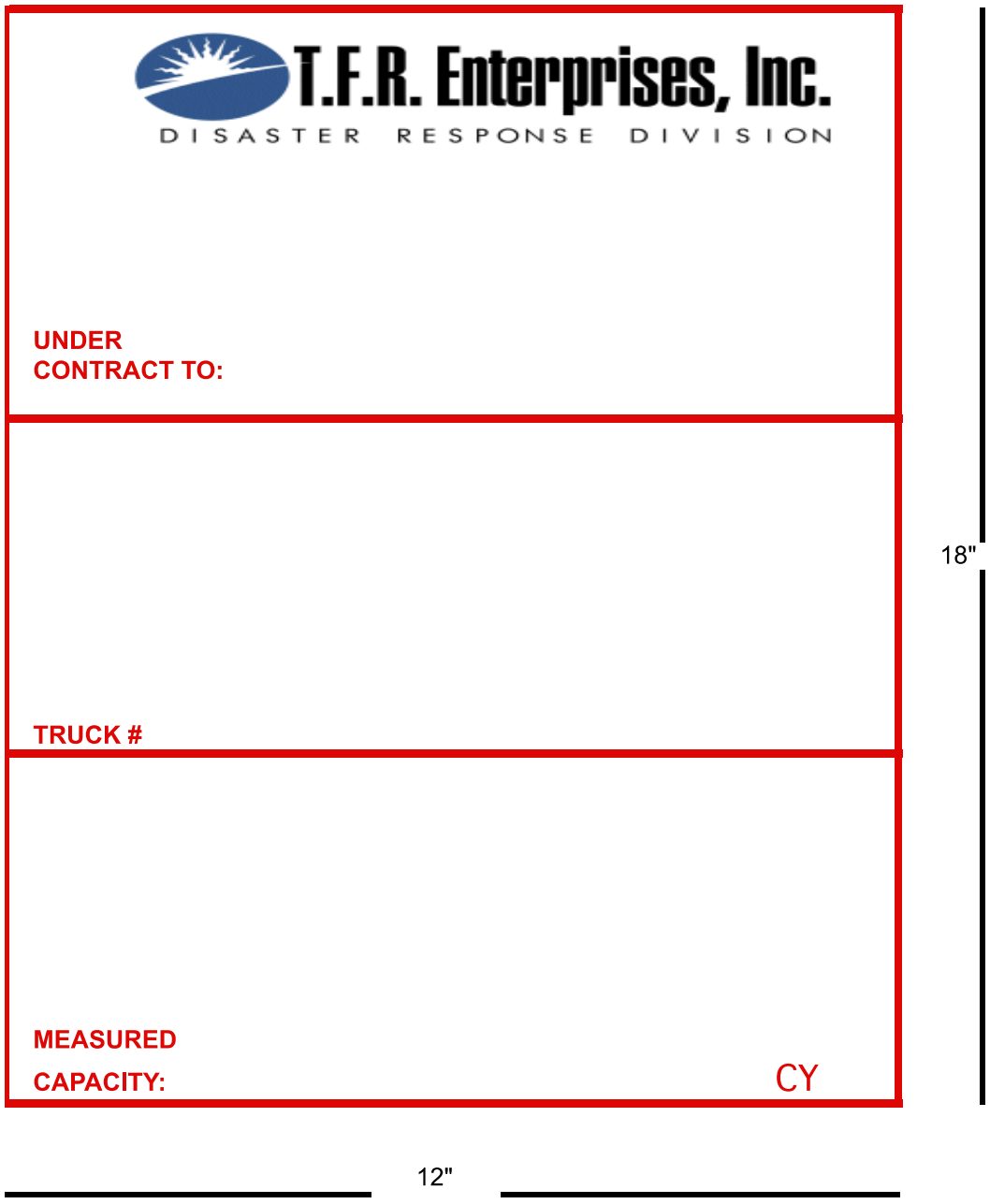
Measured By

Truck Driver

TFR Representative

Government's Representative

SAMPLE TRUCK IDENTIFICATION PLACARD



CITY OF EDGEWOOD
FOUNDED 1924

Questions regarding RFP #2025-CH-01

Addendum #1

Subject 1: On page 34 (Employee List Form) and page 36 (Equipment List) of the RFP document, the text within the forms references "RFP# 19-0003" when referring to the Scope of Services. Both pages are attached for quick reference

Question 1: Could you please clarify if these Employee List and Equipment List forms are indeed intended for submission as part of our response to **RFP #2025-CH-01**, and if the reference to "*RFP# 19-0003*" within the forms is a typographical error?

Response 1: RFP #2025-CH-01 is correct. *RFP# 19-0003* is a typographical error that was missed when updating the RFP for this year.

Subject 2: regarding page 42-46, **Attachment 10: Federal Clauses**, there is no designated space for contractor acknowledgement and signature. Per Section G. of the Technical Proposal, the contractor must complete and include all forms included in Attachments 7 through 10 of this RFP.

Question 2: Shall the contractor initial each page or sign on page 46? Please advise the preferred form of acknowledgement.

Response 2 The signature should be provided on page 41.

"The Contractor certified or affirms that the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understand and agrees that the provisions of 31 U.S.C. Sec. 3801 et seq., apply to this certification and disclosure, if any.

_____ Signature of Contractor's Authorized Official

6/9/2025 _____ Name and Title of Authorized Official"

PRICING SECTION



Prepared For:

City of Edgewood
405 Bagshaw Way
Edgewood, FL 32809

RFP #2025-CH-01 Emergency Debris Removal Services

Florida License No.: CRC1332507
DUE: June 09, 2025 at 11:00 AM

T.F.R. Enterprises, Inc.
DISASTER RESPONSE DIVISION

Presented By:
TFR Enterprises, Inc.
Tiffany Jean
Contract Manager
P: (512) 565-0710
E: tiffany@tfrinc.com

PRICING SECTION

Cut and Toss/Clearing Roadways/Hauling from ROM to OMS - Equipment includes Operator

Equipment /Personnel	Unit	Unit Price
Crew (3 Person - Including Equipment Operator, Labors w/chainsaws)	Hour	270.00
5-14 CY Dump Truck	Hour	155.00
14-24 CY Dump Truck	Hour	165.00
Larger Than 24 CY Dump /Transport Truck	Hour	175.00
Skid Steer / Front Loader	Hour	150.00
Grapple Truck	Hour	290.00
35-50 Foot Aerial Lift / Bucket Truck	Hour	235.00
Rubber Tire Backhoe	Hour	115.00
Traffic Control	Hour	60.00
Operator w/ Chainsaw	Hour	60.00
Chipper	Hour	165.00
Other Appropriate Equipment	Hour	

Debris Removal (Other)

Services	Unit	Unit Price
Debris Removal from ROW to City DMS	Cubic Yard	6.95
Debris Removal from Temporary City DMS to Contractor Managed DMS	Cubic Yard	6.95
Debris Removal from ROW to Contractor Managed DMS	Cubic Yard	6.95
Final Disposal/Grinding/Chipping	Cubic Yard	8.95
Stump Grinding	0-24"	275.00
Stump Grinding	25" - 48"	375.00
Stump Grinding	Greater Than 49"	495.00
Leaning Trees/Hangers	Hour	89.00
Other Appropriate		

GENERAL INFORMATION

CITIZEN COMMENTS

BOARDS AND COMMITTEES

STAFF

REPORTS

City Attorney Smith

Police Chief DeSchryver

Edgewood Police Department
City Council Report
June 2025

	May	June
Residential Burglaries	0	0
Commercial Burglaries	0	0
Auto Burglaries	1	0
Theft	2	2
Assault/Battery	3	3
Sexual Battery	0	0
Homicides	0	0
Robbery	0	0
Traffic Accident	11	10
Traffic Citations	345	115
Traffic Warnings	140	110
Felony Arrests	1	4
Misdemeanor Arrests	0	3
Warrant Arrests	2	3
Traffic Arrests	0	2
DUI Arrests	0	0
Code Compliance Reports	29	6

Department Highlights:

- **During the month of June, Officers completed Active Shooter Training with a live scenario conducted by the Winter Park Police Department at Rollins College.**
- **During the Month of June, Chief DeSchryver attended the two-day FBI National Partner Conference.**
- **Chief DeSchryver and Deputy Chief Garcia attended the Florida Police Chiefs Association Summer Conference.**
- **Sergeant Fraticelli and Officers Meade, Aponte, Tejada, and LaFan completed their 40-hour training program for the 287(g) Task Force Model.**
- **Officers participated in the CFRC/SunRail 2025 Rail Safety week by focusing on train track enforcement on Holden Avenue at the rail crossing.**
- **Officers focused on transient actively in Edgewood Isle, Edgewood Plaza, Fort Gatlin Center, Waters Edge Shopping Plaza, La Coq Au Vin, Oakwater Circle, and the Waterfront (currently closed due to fire).**
- **Officers received training from the University Behavior Center on their ability to help serve individuals in crisis.**

City Clerk Riffle

MAYOR &
CITY COUNCIL
REPORTS

Mayor Dowless

Council Member Lomas

Council Member McElroy

Council Member Rader

Council Member Steele

Council President Horn

ADJOURN