



## CITY COUNCIL MEETING

City Hall – Council Chamber  
405 Bagshaw Way, Edgewood, Florida  
Tuesday, June 17, 2025 at 6:30 PM

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### AGENDA

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**Welcome!** We are very glad you have joined us for today's Council meeting. If you are not on the agenda, please complete an appearance form and hand it to the City Clerk. When you are recognized, state your name and address. The Council is pleased to hear relevant comments; however, **a five (5) minute limit** has been set by Council. Large groups are asked to name a spokesperson. **Robert's Rules of Order** guide the conduct of the meeting. **Please silence all cellular phones and pagers during the meeting.** Thank you for participating in your City Government.

**A. CALL TO ORDER, INVOCATION, & PLEDGE OF ALLEGIANCE**

**B. ROLL CALL & DETERMINATION OF QUORUM**

**C. PRESENTATIONS AND PROCLAMATIONS**

**D. CONSENT AGENDA**

*Items on the consent agenda are defined as routine in nature, therefore, do not warrant detailed discussion or individual action by the Council. Any member of the Council may remove any item from the consent agenda simply by verbal request prior to consideration of the consent agenda. The removed item(s) are moved to the end of New Business for discussion and consideration.*

1. May 20, 2025 City Council Meeting Minutes

**E. ORDINANCES (FIRST READING)**

1. Ordinance 2025-05: Registration Fine Amount

**F. PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)**

**G. UNFINISHED BUSINESS**

**H. NEW BUSINESS**

1. Resolution 2025-02: Fingerprint Fee Amendment
2. FCC Environmental Services Update (Franchise Fees)
3. Non-Ad Valorem Assessment FY 2025-2026

**I. GENERAL INFORMATION**

**J. CITIZEN COMMENTS**

**K. BOARDS & COMMITTEES****L. STAFF REPORTS**

City Attorney Smith

Police Chief DeSchryver

1. Chief's Report May 2025

City Clerk Riffle

1. Clerk's Report 5/17 thru 6/13

**M. MAYOR AND CITY COUNCIL REPORTS**

Mayor Dowless

Council Member Lomas

Council Member McElroy

Council Member Rader

Council Member Steele

Council President Horn

**N. ADJOURNMENT****UPCOMING MEETINGS**

Thursday, July 10, 2025.....1st Budget Workshop 9:00AM

Monday, July 14, 2025.....Planning & Zoning Meeting 6:30PM

Tuesday, July 15, 2025.....City Council Meeting 6:30PM

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**Meeting Records Request**

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You are welcome to attend and express your opinion. Please be advised that **Section 286.0105**, Florida Statutes state that if you decide to appeal a decision made with respect to any matter, you will need a record of the proceedings and may need to ensure that a verbatim record is made.

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**Americans with Disabilities Act**

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In accordance with the American Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, he or she should telephone the **City Clerk at (407) 851-2920**.

# **CALL TO ORDER, INVOCATION, & PLEDGE OF ALLEGIANCE**

# **ROLL CALL & DETERMINATION OF QUORUM**

# **PRESENTATIONS & PROCLAMATIONS**

# **CONSENT AGENDA**



**CITY COUNCIL REGULAR MEETING**  
City Hall – Council Chamber  
405 Bagshaw Way, Edgewood, Florida  
Tuesday, May 20, 2025 at 6:30 PM

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**DRAFT MINUTES**

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**A. CALL TO ORDER, INVOCATION, & PLEDGE OF ALLEGIANCE**

Council President Horn called the meeting to order at 6:30 pm. He asked for a moment of silence and then led the Pledge of Allegiance.

**B. ROLL CALL & DETERMINATION OF QUORUM**

City Clerk Riffle confirmed there was a quorum and that Councilmember Lomas requested to be excused as she could not attend.

***Councilmember Rader made a motion to excuse Councilmember Lomas' absence; seconded by Councilmember McElroy. The motion was approved by voice vote (4/0).***

**Elected Officials in Attendance:**

John Dowless, Mayor  
Richard A. Horn, Council President  
Chris Rader, Council President Pro-Tem  
Casey McElroy, Councilmember  
Beth Steele, Councilmember

**Absent:**

Susan Lomas, Councilmember

**Staff in Attendance:**

Sandra Riffle, City Clerk  
Dean DeSchryver, Police Chief  
Miguel Garcia, Deputy Police Chief  
Stacey Salemi, Code Enforcement Officer  
Scott Zane, Police Officer  
Ellen Hardgrove, City Planner  
Drew Smith, City Attorney

**C. PRESENTATIONS AND PROCLAMATIONS**

**1. Edgewood Police Department Employee Presentation**

Chief DeSchryver recognized Officer Scott Zane for 25 years of dedicated service to the City of Edgewood. Amongst his Officer responsibilities, he oversees the grant approval process and IT management duties. He was the 2023 Officer of the Year.

**2. Fiscal Year 2023-24 Financial Audit**

**2023/2024 Financial Audit Presentation**

David Knowlton, Partner with Carr, Riggs and Ingram, LLC (CRI), presented the 2023/2024 Financial Audit to the City Council. He stated that CRI was presenting the independent auditor's report of the City's financial documents. He confirmed it was an unmodified, clean report, which is the best opinion an auditor can provide.

Mr. Knowlton noted that the Management Discussion and Analysis (MD&A), authored by Clerk Riffle and Mayor Dowless, serves as a summary of the activities that comprise the financial statements.

He reported a positive change in net position, with assets increasing by approximately \$300,000 from the previous year. The majority of the increase in liabilities was primarily due to a rise in pension liability, over which the City has no control.

Mr. Knowlton reviewed detailed notes on all funds, including capital assets, which encompassed buildings and infrastructure.

He identified a key area for improvement: accrual accuracy, specifically concerning receivables from FCC Environmental Services. Their frequent delinquencies directly lead to errors in accruals. Other suggested improvements included: conducting a review of census data prior to Florida Retirement System (FRS) submittal, reviewing and segregating duties, including verifying Business Tax Receipt (BTR) invoices, recording capital outlay, particularly for leased vehicles, and reporting pass-through fees as both revenues and expenses.

Mr. Knowlton then reviewed Required Communications, outlining both CRI's and the City's responsibilities. His review included sensitive estimates for depreciation of capital assets, net pension liability, and Other Post-Employment Benefits (OPEB).

He noted an error on page 23: the unassigned fund balances should be \$3,805,181 rather than \$5,214,054. This does not impact the total fund balances amount.

Councilmember Rader pointed out a notable increase in OPEB liability between 2022 and 2024, with the most substantial change occurring last year. Mr. Knowlton explained this may be due to a change in State Statutes, which now permits retired and other city employees leaving the City to continue with the City's health insurance. He believes it is a demographic data shift and will follow up with Councilmember Rader once he has confirmed the data. Mr. Knowlton also reminded the Council that OPEB is an implicit liability, representing expected future payouts rather than traditional debt.

Mr. Knowlton confirmed to Councilmember McElroy that FCC Environmental Waste Services does not pay in a timely manner, and he is unaware of any other providers that do this. He suggested obtaining an estimate of expected revenue and entering it into the system as such.

In response to Council President Horn's question about whether it would be better to invoice them, Mr. Knowlton stated that the City would not know the amount to invoice. Council President Horn then inquired about proactive actions.

City Clerk Riffle stated she would examine the contract for due dates and any penalties for late payments. She will also request the customer list from FCC to confirm that the City is being properly billed.



***Councilmember Rader made a motion to approve the 2023/2024 Fiscal Year audit report with the amendment including the \$1.4 million change between assign and unassigned; seconded by Councilmember Steele. The motion was approved by roll call vote (4/0).***

Councilmember Steele	Favor
Councilmember McElroy	Favor
Councilmember Rader	Favor
Council President Horn	Favor
Councilmember Lomas	Absent

#### **D. CONSENT AGENDA**

1. April 15, 2025 City Council Meeting Minutes

***Councilmember Rader made a motion to approve the April 15, 2025 City Council minutes as presented; seconded by Councilmember McElroy. The motion was approved by voice vote (4/0).***

#### **E. ORDINANCES (FIRST READING)**

#### **F. PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)**

#### **G. UNFINISHED BUSINESS**

#### **H. NEW BUSINESS**

1. **Resolution 2025-01: 2nd Quarter Budget Amendment**

Attorney Smith read Resolution 2025-01 in title only.

City Clerk Riffle explained each of the exhibits attached to Resolution 2025-01 regarding the proposed second quarter budget amendments.

***Councilmember Rader made a motion to approve Resolution 2025-01; seconded by Councilmember Steele. The motion was approved by roll call vote (4/0).***

2. **FY 2025-2026 TRIM Calendar**

City Clerk Riffle presented the proposed TRIM calendar and made revisions to some of the proposed dates and times. She said that she would send calendar invitations to the Mayor and each Councilmember with the changes.

3. **Discussion - Police Department Roof**

Chief DeSchryver showed photos of the Police Department roof to the Council showing significant puddling. A roofing company came out to inspect the roof and reported that there

were no obvious defects, but it needed to be replaced. Councilmember Rader said that he preferred to see this repair in next year's budget rather than the current fiscal year.

Mayor Dowless directed Chief DeSchryver to get bids and Attorney Smith said that depending on the value it may require a Request for Proposal (RFP)

The consensus of the Council was to put the roof repair on next year's budget.

## **I. GENERAL INFORMATION**

## **J. CITIZEN COMMENTS**

Note: While the business for 5195 Magnolia Street was withdrawn from the current agenda, several citizens came to speak about the project.

Tito Galdamez, an Edgewood resident, spoke as an opponent to the 5195 Magnolia Street proposal. He was concerned about crime and privacy of the residents.

Tina Demostene, an Edgewood resident, asked if the public can speak on the agenda item as it is an opportunity to speak about the issues to the applicant. Attorney Smith said the applicant was still present so there would be no ex parte communication, but the item was tabled to date certain.

Ms. Demostene said she would like to ask about the right-of-way (ROW) dedication. She said there is a ROW vacation, and she doesn't think a full vacation is necessary. She said the City may consider angled parking and can put the obligation on the developer.

Joanna Materna said she is looking for a new location for her business and began looking in Edgewood. She said she has an issue with the Code for off-street parking. They noticed the listed gross area compared to the living space. She said that an awning on a building would be considered as gross space. The difference between the two would amount to six to seven parking spaces. She asked that the Council consider counting only living space when calculating parking spaces.

Planner Hardgrove spoke about the premise for the proposed parking lot and explained that some properties were developed before City zoning and parking requirements were established. When a new use is proposed in an existing building, the minimum parking standards are required to be met, which can be problematic for reuse. She gave an example of a warehouse that was built in the 1950's but could not be converted to a retail use because there is not enough parking available. Consequently, the older buildings are not being leased.

She then went on to explain other issues with the current parking regulations. For example, the question as to whether a building's total gross square footage or living area as reported by the Orange County Property Appraiser's website should be used to calculate parking. If the canopy of the building is included, more parking is necessary.

Councilmember Rader noted that a canopy can matter if it is being used. Planner Harddgrove said that overhangs that are being used for outdoor dining already include that calculation. She wanted to know how it would be interpreted for a retail use.

Attorney Smith suggested a change in code and could add the information to the proposed ordinance.

Ms. Materna said it is difficult to consider moving a business to Edgewood with the existing code.

John Pantaleon, an Edgewood resident, spoke as an opponent to the proposed parking lot at 5195 Magnolia and said that he would like the Council to consider the safety of the citizens. He was an HOA president in Edgewood for ten years and is concerned about overdevelopment.

Chris Pantaleon, an Edgewood resident, said he sympathizes with the applicant and understands that they require additional parking, but he does not support converting the R-1 zone to R-3.

Councilmember Rader stated that he had read the staff report for the proposed variance, and understood the applicant was open to discussion on the proposed plans. He would like to hear them when the project comes back in July.

## **K. BOARDS & COMMITTEES**

### **1. Variance 2025-01: 5225 Alleman Dr. - Fence**

Planner Hardgrove stated that the applicant is requesting a height variance for a fence along the front property line at 5225 Alleman Drive. Code limits the height to four feet within the front setback of the property. The total proposed height of the combined brick base and fence will not exceed eight feet.

She explained that the applicant's original request that went to Planning & Zoning was to install fence inserts at the same height as the existing columns, which would be 4.5 feet high inserts on top of the existing 2 feet high wall. During that meeting, the applicant changed the request to eight feet plus a couple of inches for the finials, which is what P&Z approved.

The applicant, Marnie McCree and her contractor, Cindy McCree Bonine, addressed the Council. Ms. McCree explained that it would cost her \$2,500 to cut the fence to fit the earlier request of 7.5 feet. She said she needs the increased height for security, explaining that individuals can get over the existing pony wall and through the hedges. She has a restraining order against someone for jumping the wall.

In response to Council President Horn, she stated there are no objections from anyone in the neighborhood.

Councilmember Rader stated he does not support procedural variances and noted that applicants must meet six criteria for variance approval. He said the fence there are no other eight-foot-high fences on the street. Ms. McCree responded that there is one down the street.

Councilmember Rader expressed concern that the variance would set a precedent and that a fence does not necessarily need to be eight feet high for security purposes.

Ms. McCree responded that anyone could climb over the pony wall. She stated she pays \$18,000 in property taxes and feels her rights as a property owner are being infringed upon.

Attorney Smith reminded the Council that they are not required to follow the Planning and Zoning Board's recommendation.

Councilmember Rader asserted there is a uniform process, and he applies the code consistently.

Ms. McCree confirmed to Council President Horn that she purchased the panels prior to getting approval to install.

Cindy McCree Bonine, the contractor, stated she purchased the property with the columns and the pony wall already in place. She said there are different fences along the street, and the proposed fence will blend in.

Ms. McCree emphasized that Alleman Drive is not a main thoroughfare. She added that the pony wall would provide an intruder with leverage to get over a 7 feet high fence.

Ms. Bonine stated the fence meets the original intent of the existing wall; to install fence inserts. It blends in, is not solid, and adds to the aesthetic.

Councilmember McElroy stated he does not have a problem with approval.

Council President Horn expressed more concern that the applicant pre-purchased the fence.

Attorney Smith clarified that there are two purposes for the requested variance: the first is for safety, and the financial cost is secondary.

Councilmember Rader noted that the 4-foot maximum height rule was in place when the house was purchased.

Planner Hardgrove confirmed to Mayor Dowless that the code does distinguish between the type of fence used or its aesthetic appeal.

Ms. Bonine said she applied for the height because she prefers better security, and it is a very dark area.

### **Public Comment**

Tina Demostene, an Edgewood resident, said that you can see through the fence, which makes it easier to support the variance request. She noted there was no description of the fence in the public notice.

Attorney Smith said the letter did not state the extent of the variance; thus, if the Council wanted to support the 8-foot-high fence, there was no violation in notice to the public.

***Councilmember McElroy made a motion to approve Variance 2025-01, to install a fence in the front yard with a maximum height of eight feet, with P&Z's recommended conditions:***

- ***The fence shall be constructed as submitted with the renderings presented by the applicant at the hearing on 5/12/2025.***
- ***The maximum height of the scalloped gate shall be 85" as measured from grade, with the allowance of 2-inch-high finials.***

***Councilmember Steele seconded the motion, which was approved by roll call vote (3/1) with Councilmember Rader voting against.***

Councilmember Rader	Deny
Councilmember Steele	Favor
Councilmember McElroy	Favor
Council President Horn	Favor
Councilmember Lomas	Absent

**2. Ordinance 2025-04: Rezoning 5195 Magnolia St.**

**3. Special Exception 2025-01: Parking Lot 5195 Magnolia St**

**4. Variance 2025-04:**

NOTE: Council President Horn moved Ordinance 2025-04, Special Exception 2025-01, and Variance 2025-04 to the top of the agenda.

Council President Horn stated the applicant requested a continuance of 30 to 60 days. The applicant confirmed they are requesting 60 days. City Clerk Riffle confirmed that date to be Tuesday, July 15, 2025.

Attorney Smith read Ordinance 2025-04 by title only.

Councilmember Steele submitted Form 8B: Memorandum of Voting Conflict and explained she leases the building next to the property.

***Councilmember Radar made a motion for the continuation of Ordinance 2025-04, Special Exception 2025-01, and Variance 2025-04 to Tuesday, July 15, 2025, at 6:30 pm. Seconded by Councilmember McElroy. The motion was approved by a roll-call vote (three in favor and one abstention).***

Councilmember Rader	Favor
Councilmember Steele	Abstained
Councilmember McElroy	Favor
Council President Horn	Favor
Councilmember Lomas	Absent

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**L. STAFF REPORTS****City Attorney Smith**

- **Proposed Ordinance re: Parking Challenges and Code Modifications:** Attorney Smith reported on his collaboration with Planner Hardgrove to address the City's parking challenges. They discussed the possibility of relaxing parking regulations on a case-by-case basis, noting that the proposed ordinance is for discussion purposes only.

Planner Hardgrove explained that current use permit applicants must meet parking requirements. Under the proposed change, City Council could approve up to a 25% reduction in required parking if certain criteria are met, including: Proximity to public transportation, shared parking arrangements, and mixed-use developments.

She noted that the planning community has gone in the direction of making parking requirements more market-driven, particularly to allow businesses to move into existing buildings that don't have sufficient parking, allowing the business to decide how much parking they need citing the example of the cafe that was proposed on Lake Gatlin Drive. The current Code would require a variance to be approved, but meeting the 6 criteria for variance approval is often difficult. The reduction in parking needs to be balanced with the public safety concerns and impact on adjacent neighborhoods.

Input from Council was requested on whether to pursue modifications to the parking code.

**Parking Ordinance Discussion:**

Council President Horn emphasized that applicants or current property owners should demonstrate an understanding of traffic patterns and their parking needs. He provided an example of a warehouse that operated by appointment and required minimal parking. He stressed the owner's risk but underscored the desire to prevent commercial parking from spilling onto residential streets.

Planner Hardgrove observed that some personal services are currently required to have excessive parking spaces. She and Administrative Manager Sollazzo analyzed various scenarios and concluded that one parking space per 300 square feet is often sufficient where the current Code requires one space per 100 square feet.

Councilmember Steele suggested a case-by-case review, acknowledging that while business owners may initially know their parking needs, they might grow and require more spaces.

Councilmember Rader asserted that parking requirements exist to protect both residents and commercial neighbors, and to prevent businesses from failing. He also noted that some buildings, originally industrial, now have different uses, and accommodating adaptive reuse could potentially impede redevelopment.

Planner Hardgrove reiterated that the Code's requirement can deter desired users.

Mayor Dowless expressed concern about the onerous procedures for off-property parking agreements. Attorney Smith confirmed that the proposed ordinance addresses this issue.

Planner Hardgrove mentioned that the off-property parking code has not been utilized.

Attorney Smith proposed a multi-layered approach: making some accommodation for adaptive reuse while maintaining more stringent requirements for new development. He also discussed waivers in lieu of parking variances, where developers could present evidence demonstrating how their parking plan would work. Criteria for approval or denial would remain crucial.

Attorney Smith suggested that when formulating criteria, the proximity to non-residential street parking should be considered to identify areas where parking relaxation might be feasible. He noted that downtown Orlando has no parking requirements for adaptive reuse.

Council President Horn countered that downtown Orlando has ample parking garages and on-street parking, which Edgewood lacks.

Tina Demostene, an Edgewood resident, stated that creating parking zones is a time-consuming task. She believed that for viable projects, parking should be considered case by case, and that Council did not need to answer all questions in advance; applicants should present their information, as every situation is unique.

Planner Hardgrove agreed with the case-by-case approach but stressed the need for boundaries, and Councilmember Rader added the importance of measurability.

Joann Materna, a member of the public, commented that living space can differ significantly from what the Orange County Property Appraiser (OCPA) lists for gross area.

Mayor Dowless noted that Deeper Fellowship expressed interest in using the former Coq Au Vin parking and grass area.

Planner Hardgrove clarified that only churches are permitted to park on grass. Attorney Smith added that while Deeper Fellowship can use grass parking, the restriction on grass parking for other uses makes it difficult to find.

### **Fireworks Ordinance**

Attorney Smith inquired if Mayor Dowless had an update on Orange County's fireworks ordinance. He explained that Orange County added language that would apply to municipalities without conflicting permits. Under this ordinance, fireworks operators must be licensed, and fireworks are only permitted on New Year's Eve, Independence Day, and Christmas Day. The ordinance essentially refers to anything beyond sparklers.

He stated that the ordinance was initially intended for unincorporated Orange County, but they have since reached out to municipalities for inclusion.

Councilmember Rader suggested there should be some flexibility around the dates.

In response to Mayor Dowless, Attorney Smith said he would inquire if this would affect community events, but believed that if an event included a licensed professional, it would likely meet the code.

- **Senate Bill (SB) 180 Regarding Emergencies**

Attorney Smith reported on SB 180 concerning Emergencies, noting language in the House Bill (HB) that is not present in the Senate Bill. SB 180 focuses on resiliency and rebuilding after storms. The HB prohibits local government from changing code for a period of time after a storm.

New language, which the Florida League of Cities (FLC) opposed, was added stating that code cannot be made more stringent for 12 months if the area was within 100 miles of a hurricane.

#### **Commercial Vehicles and Temporary Banners**

Commercial Vehicles: In response to Mayor Dowless, Attorney Smith confirmed there is no regulation of commercial vehicles in residential driveways, but they may not park in the right-of-way (ROW).

Temporary Banners: Mayor Dowless inquired about permitting temporary banners on buildings far from the road. Attorney Smith stated that the code would need to be amended to permit signage on a fence.

Councilmember Rader stated he disagrees with changing the code for a single business. Attorney Smith responded that he would not recommend a waiver process; instead, the focus would be on buildings built far from the ROW.

#### **Police Chief DeSchryver**

1. Chief's Report April 2025

Chief DeSchryver stated that the number of traffic stops has decreased over the last three years. However, in the last couple of days, the department conducted 70 stops and issued over 90 tickets. Residents have expressed gratitude for the officers' presence.

Chief DeSchryver explained that Edgewood has been accepted into the ICE task force model, which will require training. There is no cost or obligation to the City for participating in this initiative. In response to Councilmember McElroy, he clarified that the training is conducted virtually and takes place while officers are on duty.



Council President Horn inquired about the sale of the Dodge Charger. The Chief explained that bids did not meet the reserve price. Deputy Chief Garcia added that there was still time, and they will re-list the vehicle with a lower reserve if the current one is not met.

Chief DeSchryver discussed fingerprint duties, explaining the difference between live scan and the Agency for Health Care Administration (ACHA) services. ACHA requires a photo, and if the department wishes to continue servicing ACHA, a \$1,000 upgrade will be necessary. He asked if they should raise fingerprinting fees, noting that most people pay \$100-\$150 for this service with a background check. The department currently charges \$25 for a print and \$35 for ACHA; residents are charged \$5. He is considering raising the rate for ACHA to \$44 and extending fingerprinting hours during the week. There was a consensus for a resolution to increase the fee.

Chief DeSchryver described the Career Development program and stated he would send a document to the Council. He would like a Councilmember to participate on the committee.

Both Chief DeSchryver and Deputy Chief Garcia will attend the Florida Police Chiefs Meeting in Miami.

### **City Clerk Riffle**

#### **1. Clerk's Report 4/12 through 5/16**

City Clerk Riffle gave a brief review of her written report.

She discussed sidewalk repair that revealed the old City Hall septic tank was not properly abandoned, causing the sidewalk to crack as the ground settled over the decades. She is gathering quotes to resolve the problem and complete the sidewalk work.

She reported that the Orange/Holden/Gatlin Avenue traffic lights have been malfunctioning. City Hall Staff have communicated with the Florida Department of Transportation (FDOT), which maintains the signals. FDOT is working to resolve the issues and restore normal traffic flow.

The Requests for Proposals (RFPs) for storm debris services were published, and proposals will be due by June 09, 2025.

Brett will now submit a monthly report, attached to the binder for checks to be signed, listing all Automated Clearing House (ACH) transactions. This list can be reviewed by Councilmembers prior to each Council meeting as part of their check approval process.

### **M. MAYOR AND CITY COUNCIL REPORTS**

#### **Mayor Dowless**

Mayor Dowless reported driving through the City with Code Enforcement Officer Salemi, gaining insight into her observations and report writing process.

**Council Member Lomas** - Absent

**Council Member McElroy** – No report

**Council Member Rader** – No report

**Council Member Steele** – No report

**Council President Horn** – No report

**N. ADJOURNMENT**

The meeting was adjourned at 9:22 pm.

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Richard A. Horn, Council President

Attest:

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Sandra Riffle, City Clerk

# **ORDINANCES (FIRST READING)**

# **Ordinance 2025-05:**

## **Registration Fine Amount**

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**ORDINANCE NO. 2025-05**

**AN ORDINANCE OF THE CITY OF EDGEWOOD,  
ORANGE COUNTY, FLORIDA, AMENDING THE CODE  
OF ORDINANCES TO INCLUDE A SPECIFIED FINE  
AMOUNT FOR PARKING OF VEHICLES WITHOUT  
CURRENT REGISTRATION UPON A RIGHT-OF-WAY;  
PROVIDING FOR SEVERABILITY; PROVIDING FOR  
CODIFICATION, CONFLICTS, AND EFFECTIVE DATE.**

**WHEREAS**, the Code of Ordinances prohibits the parking of vehicles without current registration on public rights-of-way; and

**WHEREAS**, the Code of Ordinances does not establish a set fine for the violation of parking a vehicle without current registration upon the right-of-way; and

**WHEREAS**, the City Council of the City of Edgewood finds that this Ordinance is in the best interest of the health, safety, and welfare of citizens, businesses, and visitors to the City of Edgewood.

**NOW, THEREFORE, BE IT ENACTED** by the City Council of the City of Edgewood, Florida as follows:

**NOTE:** Underlined words constitute additions to the City of Edgewood Code of Ordinances, ~~striketrough~~ constitutes deletions from the original Code of Ordinances, and asterisks (\*\*\*) indicate an omission from the existing text which is intended to remain unchanged.

**Section 1.** Section 62-26 of the City of Edgewood Code of Ordinances shall be amended as follows:

**Sec. 62-26. Schedule of civil penalties for parking violations.**

There is hereby adopted the following schedule of civil penalties for parking violations occurring within the city for which payment may be made to the general fund:

Violation	Amount of Civil Penalty
Parking where prohibited by official signs	\$ 30.00
Parking in bus space or taxi stand	30.00
Parking on sidewalk or unpaved right-of-way	30.00
Parking in passenger loading zone	30.00
Parking by yellow curb (on sign)	30.00
Parking over the lines used to indicate spaces where parking is permitted	30.00
Parking against traffic flow (wrong direction)	30.00
Unauthorized parking in reserved space	40.00
Unauthorized parking in space for disabled	150.00

Unauthorized parking in freight loading zone	30.00
Obstructing traffic	30.00
Impairing access to mailbox by postal service	30.00
Parking within 15 feet of a fire hydrant	30.00
Parking in a fire lane	100.00
<u>Parking vehicle on right-of-way without current registration</u>	<u>30.00</u>

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35 The registered owner of the vehicle receiving a parking violation notice is responsible and  
36 liable for payment of the civil penalties set forth above unless the owner can furnish evidence  
37 that the vehicle was, at the time of the parking violation, in the care, custody, or control of  
38 another person. In such instances, the owner of the vehicle is required, within 30 calendar days  
39 from the date of the parking violation notice, to furnish the City of Edgewood Police Department  
40 and/or its parking violations bureau with an affidavit setting forth the name and address, and, if  
41 possible, the driver's license number of the person or company who leased, rented, or otherwise  
42 had care, custody, or control of the vehicle. The affidavit submitted under this subsection is  
43 admissible in any proceeding before the local hearing officer or otherwise and raises the  
44 rebuttable presumption that the person identified in the affidavit is responsible for the parking  
45 violation. The owner of a vehicle is not responsible for parking violations if the vehicle involved  
46 was, at the time, stolen or in the care, custody, or control of some person who did not have  
47 permission of the owner to use the vehicle. Prima facie evidence that the vehicle was stolen or  
48 was in the care, custody, or control of some person who did not have permission of the owner  
49 shall be in the form of a report from appropriate law enforcement agency.

50

51 **Section 2.** The provisions of this Ordinance shall be codified as and become and be  
52 made a part of the Code of Ordinances of the City of Edgewood.

53

54 **Section 3.** If any section, sentence, phrase, word or portion of this ordinance is  
55 determined to be invalid, unlawful or unconstitutional, said determination shall not be held to  
56 invalidate or impair the validity, force or effect of any other section, sentence, phrase, word or  
57 portion of this Ordinance not otherwise determined to be invalid, unlawful or unconstitutional.

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59 **Section 4.** All ordinances that are in conflict with this Ordinance are hereby repealed.

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61 **Section 5.** This Ordinance shall become effective immediately upon its passage and  
62 adoption.

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64 **PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by the City  
65 Council of the City of Edgewood, Florida.

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67 PASSED ON FIRST READING: \_\_\_\_\_

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69 PASSED ON SECOND READING: \_\_\_\_\_

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72 Richard A. Horn, Council President

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74 *ATTEST:*

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77 Sandy Riffle

78 City Clerk

# **PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)**



# **UNFINISHED BUSINESS**

# **NEW BUSINESS**

# **Resolution 2025-02:**

## **Fingerprint Fee Amendment**

## RESOLUTION NO. 2025-02

**A RESOLUTION OF THE CITY OF EDGEWOOD, FLORIDA, AMENDING THE FEE SCHEDULE FOR CERTAIN CITY SERVICES; AMENDING AND ESTABLISHING NEW FEES FOR CERTAIN FINGERPRINTING RELATED SERVICES; PROVIDING FOR CONFLICTS AND SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City has not updated its fees for fingerprinting services in many years; and

**WHEREAS**, the City has expanded its available finger printing services; and

**WHEREAS**, to offset the costs incurred by offering the service and keep pace with market demand the City finds appropriate to adopt new and amended fees related to fingerprinting services; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EDGEWOOD, FLORIDA**, as follows:

Section 1. The City's adopted fee schedule is amended as follows (Note, additions are indicated by underline and deletions are indicated by ~~strikethrough~~):

SERVICE	FEE	CODE/STATUTORY REFERENCE (if applicable)
Fingerprinting	\$ 5.00	City residents and business owners
	\$ 30.00	Livescan Electronic Fingerprinting
	\$ 50.00	Fingerprinting with AHCA Photo

Section 2. **Conflicts.** All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Section 3. **Severability.** If any section or portion of a section of this resolution proves to be invalid, unlawful or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section, subsection or portion of a section of this resolution.

Section 4. **Effective Date.** This resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** this \_\_\_\_ day of June, 2025.

\_\_\_\_\_  
Richard A. Horn, Council President

**ATTEST:**

\_\_\_\_\_  
Sandy Riffle, City Clerk

# **FCC Environmental Services Update (Franchise Fees)**



**To: Mayor Dowless and City Council Members Horn, Rader, Lomas, McElroy, and Steele**

**From: Sandy Riffle, City Clerk**

**Date: June 10, 2025**

**Subject: FCC Environmental Services Contract: Review of Ongoing Compliance and Audit Concerns**

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This memo provides an update regarding FCC Environmental Services' adherence to the terms of their contract with the City. As you are aware from the presentation of the financial audit report and my earlier contractor update, FCC Environmental Services is habitually late paying franchise fees to the City. Case in point, they have not paid 2025 Q1.

#### **Franchise Fee Payments**

My review of the contract, specifically **Section 10.2 Commercial Billing**, outlines the payment terms as follows:

“Contractor shall pay to the City a franchise fee in the amount of 15% of Contractor's gross commercial account revenues generated within the City. **The franchise fee shall be paid quarterly to the City by the Contractor no later than the last day of the month following quarter's end.** The City may audit annually the Contractor's records regarding services rendered in the City pursuant to this Agreement for the purpose of determining Contractor's franchise fee payment obligation. Contractor shall make available to City relevant records required for said audit. Such audit shall be conducted pursuant to the generally accepted accounting procedures for such audits.”

#### **Required Customer and Invoice Documentation**

Per Councilmember Rader's request during the May 20, 2025, City Council meeting, I requested a comprehensive list of customers and invoices from FCC to validate the accuracy of billing to the City.

As of June 11, 2025, a **proper list has not been received**. The documentation provided was deficient, lacking invoice amounts, containing numerous duplicate records, and including businesses located outside the City limits or that are no longer operational. FCC has also not explained why they do not have a billing list readily available, why there were so many errors in the report, or when I can expect a corrected report.

I have requested a new list that contains the complete and accurate information required for validation, which I will share with the Council when it is received.

I await your direction on the appropriate next steps to ensure full compliance and protect the City's financial interests



June 13, 2025

City of Edgewood

Attn: Sandy Riffle, MMC, CPM, CBTO, City Clerk

Residential Solid Waste Collection Services

In regard to recent franchise payments, FCC recognizes that there have been some issues with the timeliness of payment recently and we are working very hard for a solution to make sure that these payments are paid promptly in the future going forward. Recently we have had some billing system changes and personnel changes, but we are committed to moving forward to making sure these payments are submitted on time. If you have any questions or concerns, please do not hesitate to reach out to me directly.

John Addison

Operations Performance Manager

FCC Environmental Services Florida, LLC

[John.addison@fccenvironmental.com](mailto:John.addison@fccenvironmental.com)

734-751-7477



# **Non-Ad Valorem Assessment FY 2025-2026**



## Memo

**To:** Mayor Dowless, Council President Horn,  
Council Members Lomas, McElroy, Rader, and Steele

**From:** Sandra Riffle, City Clerk

**Date:** June 12, 2025

**Re:** 2025-2026 FY Non-ad Valorem Assessment

I have received the Orange County Property Appraiser's request to update our parcel file and confirm the rate per unit for the City's solid waste service.

- **Collection Rates:** The collection rate is the fee FCC charges the City for residential waste pickup.

The City's contract with FCC caps the annual collection rate increase to 3%. Based on their increasing costs, FCC is requesting an increase of **5.06%**.

- **Disposal Rate:** The disposal rate refers to the rate that Orange County landfill charges FCC. It is a pass-through rate and is not capped in the contract.

**FCC anticipates at least a 12% increase** in Orange County's disposal rate for the next fiscal year. The exact increase may not be announced until after the first budget hearing.

### Recommendation and Action Needed:

- Consider FCC's request to change rate to 5.06% instead of the contracted 3% increase.
- Provide City Clerk with a Non-ad Valorem assessment rate to provide to the Orange County Property Appraiser's office for the 2025/2026 fiscal year.



## City of Edgewood – Solid Waste Collection Rate Analysis (FY 25/26)

### Current Rates (Per House / Month)

Rate Type	Amount
FCC Current Collection Rate	\$17.00
County Disposal Rate	\$6.41
Total Current Rate	\$23.41per house/month

### Proposed Rate Scenarios – Monthly Rate per House (905 Houses)

Scenario	Rate	Total Rate per house per month (Disposal + Collection)
Anticipated County Disposal 12% Increase	\$7.18	N/A
3% Contracted Collection Rate Increase	\$17.51 collection rate	\$24.69 (\$17.51+\$7.18)
4% Middle Collection Rate Increase	\$17.68 collection rate	\$24.86 (\$17.68 + \$7.18)
5.06% FCC Requested Collection Rate Increase	\$17.86 Collection rate	\$25.04 (\$17.86 + \$7.18)

### Total Monthly & Yearly Payables to FCC

Scenario	Monthly Payables	Yearly Payables
3% Increase	\$22,344.45 (\$24.69 x 905 houses)	\$268,133.40 (\$22,344.45 x 12)
4% Increase	\$22,498.30 (\$24.86 x 905 houses)	\$269,979.60 (\$22,498.30 x 12)
5.06% Increase	\$22,661.20 (\$25.04 x 905 houses)	\$271,934.40 (\$22,661.20 x 12)

### Proposed Non-Ad Valorem Rates

(Includes \$36,000 to replenish storm debris funds)

Scenario	Total Annual Rate per Parcel (rounded up)
3% Increase (\$268,133.40+\$36,000)/905	\$336.06
4% Increase (\$269,979.60+\$36,000)/905	\$338.10
5.06% Increase (\$271,934.40+\$36,000)/905	\$340.26

Note: The City intends to recoup \$36,000 annually through the Non-Ad Valorem Rate to replenish storm debris reserves.



May 22, 2025

City of Edgewood

Attn: Sandy Riffle, MMC, CPM, CBTO, City Clerk

Residential Solid Waste Collection Services

Subject: 10.3 Adjustments to Rates

FCC is requesting in accordance with 10.3 (A-1) to adjust current collection rates, beginning on October 1, 2025, and continuing until the next adjustment period. Pursuant to the item (a-1) we have determined the following calculation in the table provided below and the link published by the United States Bureau of Labor Statistics. The change in base period is 5.06%; this meets the requirement and does exceed beyond the capped 3% threshold.

	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Series CUUR0000SEHG02	2018	453.354	454.915	455.230	458.722	462.887	465.041	465.579	470.457	471.026	472.535	486.650	485.935
Not Seasonally Adjusted	2019	475.687	477.474	478.569	479.449	480.865	480.984	482.138	483.987	484.346	486.133	486.485	486.708
Series Garbage and trash collection in U.S. city average, all	2020	491.003	494.429	495.288	494.432	494.946	496.679	498.564	500.882	501.756	503.315	504.970	508.190
Area: U.S. city average	2021	512.722	517.270	518.505	518.579	516.440	517.202	521.185	524.408	529.934	530.114	529.053	532.538
Item: Garbage and trash collection	2022	533.078	538.313	540.719	542.564	544.546	547.554	548.187	548.706	558.254	561.090	563.816	565.185
Base DECEMBER 1983=100	2023	570.412	575.697	576.773	580.124	587.431	589.812	596.167	597.347	596.997	597.569	601.631	602.164
Years: 1998 to 2025	2024	606.773	610.551	610.015	611.073	609.538	611.946	614.089	615.880	619.640	621.632	627.127	627.807
	2025	629.803	641.938	642.053									

CPI Index Base Month April 2024: 611.073

CPI Index Base Month March 2025: 642.053

Calculation  $(642.053 - 611.073) / 611.073 = 5.06\%$

Source: <https://data.bls.gov/PDQWeb/cu>

Item (a-1) currently, our collection element rate is \$17.00 per hhld/month and with the new change of 5.06%, would calculate to \$17.86 plus the current disposal element of \$6.41, our new monthly rate beginning October 1, 2025, would be \$24.27 per hhld/month

FCC is anticipating a disposal increase, but at this time, it hasn't been announced; once received FCC will request in accordance with 10.3 (A-2) to adjust current disposal rates, beginning on October 1, 2025, and continuing until the next adjustment period. For budgeting purposes, you could anticipate at least a 12% increase.

FCC respectfully requests your review and approval of the change. Please let us know if you would like to discuss further, or if you have any questions

Mitchell Dahlstrom  
Regional Vice President  
FCC Environmental Services Florida, LLC

# **GENERAL INFORMATION**

# **CITIZEN COMMENTS**

# **BOARDS AND COMMITTEES**

# **STAFF REPORTS**



# City Attorney Smith

# Police Chief DeSchryver

**Edgewood Police Department  
City Council Report  
May 2025**

	<b>April</b>	<b>May</b>
<b>Residential Burglaries</b>	0	0
<b>Commercial Burglaries</b>	1	0
<b>Auto Burglaries</b>	0	1
<b>Theft</b>	1	2
<b>Assault/Battery</b>	0	3
<b>Sexual Battery</b>	0	0
<b>Homicides</b>	0	0
<b>Robbery</b>	0	0
<b>Traffic Accident</b>	16	11
<b>Traffic Citations</b>	56	345
<b>Traffic Warnings</b>	70	140
<b>Felony Arrests</b>	0	1
<b>Misdemeanor Arrests</b>	1	0
<b>Warrant Arrests</b>	2	2
<b>Traffic Arrests</b>	2	0
<b>DUI Arrests</b>	1	0
<b>Code Compliance Reports</b>	34	29

**Department Highlights:**

- On May 1<sup>st</sup>, Deputy Chief Migual Garcia attended the 43<sup>rd</sup> Annual Law Enforcement Memorial Ceremony at the Orange County Court House.
- During the Month of April the Edgewood Police Department was celebrated and honored by many businesses and residents in the area for Police Week.
- From May 19<sup>th</sup> through June 1<sup>st</sup>, the Officers of the Edgewood Police Department participated in the annual National Highway Traffic Safety Administration and FDOT Click it or Ticket campaign. This campaign's goal is to educate the public on why they need to wear a seat belt, and wear it correctly. During this time frame, 18 citations and 2 warnings were written for this violation. However, the Edgewood Officers also conducted multiple traffic details throughout the city to include; speeding on Gatlin Avenue, Railroad track violations on Holden Avenue and Not to Block the Intersection at Lake Gatlin Road.
- On May 25<sup>th</sup> the Edgewood Police Department participated in the annual Family Abduction Awareness Day. The Family Abduction Awareness campaign is used to educate the public on the harm to children and families when forms of child abduction occur which is when a child/ren are taken wrongfully retained or concealed by a parent or family member depriving another individual of their right to custody, visitation or contact.

Reporting Dates: May 1<sup>st</sup> – May 31<sup>st</sup>

Edgewood Police Department  
City Council Report  
May 2025

- On May 27<sup>th</sup>, the Edgewood Police Department hosted its annual Health Day where officer and staff of the Edgewood Police Department, Edgewood City Hall, and City of Belle Isle speak with a health care representative about health and how we can be healthier for the next year.
- This month The Edgewood Police Department participated in many training;
  - May 5<sup>th</sup> through May 7<sup>th</sup>, Stacey Salemi and Haymee Watkins attended the Property and Evidence Association of Florida's conference.
  - Sergeant Fraticelli, Officer Meade Officer Lafan, Officer Aponte, and Officer Tejada – ICE 287G Task Force Training (40 hours)
  - Officer Meade, Officer Simmons and Officer Barreto – Plain View Plain Feel Webinar (1 hour)
  - All Edgewood Police Officers –
    - Police Rifle Red Dot System Transition Course (8 hours)
    - Barnes vs Felix – A Plain View Webinar (1 hour)
    - Legal Updates – Legal Eagle
    - Tery Stops and Pat down Webinar (1 hour)
    - Exposure Control for LEO – FMIT (4 hours)

# City Clerk Riffle



# Memo

**To:** Mayor Dowless and City Councilmembers Horn, Rader, Lomas, McElroy, and Steele  
**From:** Sandra Riffle, City Clerk  
**Date:** June 13, 2025  
**Re:** May 17, 2025 to June 13, 2025 City Clerk Report

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- **FABTO Conference Attendance**

Sandy attended the Florida Association of Business Tax Officials (FABTO) Conference on May 29, 2025. As a result, she successfully renewed her FABTO certification for another three years, allowing her to continue approving all Business Tax Receipts (BTRs) for the City.

- **RFP Bidding Closed**

The RFP bidding period officially closed on June 9, 2025. We received bids from one debris monitoring firm and five debris hauling contractors. The RFP review committee will evaluate the submissions and make a recommendation for award.

- **Senator Rick Scott's Mobile Office Hours at City Hall**

An aide from Senator Rick Scott's office contacted Mayor Dowless to coordinate mobile office hours at City Hall. Members of Senator Scott's team will be available on **Wednesday, June 25th, from 1:00 PM to 3:00 PM** to meet with residents and local community members to discuss concerns or ask questions. This program has been successful in the past, and we're pleased to host it again.

- **Financial Audit Completed and Submitted**

The financial audit for FY 2023–2024 has been completed and submitted to the State. We are currently awaiting final approval.

- **Citywide Tree Assessment**

Sandy and Albert from All About Trees will be conducting a citywide review of all trees on the rights-of-way (ROW). The assessment will focus on overall tree health and identify any trees that require pruning or elevation.

- **Staff Headshots – Review & Selection**

Your professional headshots have been shared via a OneDrive link. If you haven't done so yet, please review the images and select three poses you would like to be used for City publications, including the website and newsletters.

# **MAYOR & CITY COUNCIL REPORTS**

# Mayor Dowless



# Council Member Lomas

# Council Member McElroy

# Council Member Rader

# Council Member Steele

# Council President Horn

# ADJOURN