



MINUTES

A. CALL TO ORDER, INVOCATION, & PLEDGE OF ALLEGIANCE

Council President Horn called the meeting to order at 6:31 pm. He asked for a moment of silence and then led the Pledge of Allegiance.

B. ROLL CALL & DETERMINATION OF QUORUM

City Clerk Riffle announced there was a quorum with three Councilmembers and Mayor Dowless present. Councilmember Rader submitted a request before the meeting to be excused as he was out of town.

Councilmember Lomas made a motion to excuse Councilmember Rader's absence; seconded by Councilmember Steele. Motion approved by voice vote (3/0).

City Council and Mayor Present:

John Dowless, Mayor
Richard A. Horn, Council President
Susan Lomas, Councilmember

Staff Present:

Sandra Riffle, City Clerk
Dean DeSchryver, Police Chief
Miguel Garcia, Deputy Chief
Stacey Salemi, Code Enforcement Officer
Ellen Hardgrove, City Planner
Allen Lane, City Engineer
Drew Smith, City Attorney

City Council Absent:

Chris Rader, Council President Pro-Tem

C. PRESENTATIONS AND PROCLAMATIONS

D. CONSENT AGENDA

1. March 26, 2024 City Council Meeting Minutes

City Council reviewed the March 25, 2024, minutes with proposed changes from City Clerk Riffle. The consensus of the Council was to wait until the next meeting so that Councilmember Rader had the opportunity to review the corrections.

E. ORDINANCES (FIRST READING)

F. PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)

1. Ordinance 2024-03 Parking

Attorney Smith read Ordinance 2024-03 in title only.

Per the request of the Council, trailers were added to the ordinance.

There was no public comment.

Council President Horn made a motion to approve Ordinance 2024/-3, seconded by Councilmember Steele. Motion approved by roll call vote (3/0).

Councilmember Lomas	Favor
Councilmember Steele	Favor
Council President Horn	Favor
Councilmember Rader	Absent

2. Ordinance 2024-04 Personnel Flexible Workplace

Attorney Smith read Ordinance 2024-04 in title only.

Attorney Smith said the City Clerk provided suggested redline changes with language including civilians versus City Hall employees.

There was no public comment.

Council President Horn made a motion to approve Ordinance 2024-04 with the recommended changes; seconded by Councilmember Steele. Motion approved by roll call vote (3/0).

Councilmember Steele	Favor
Councilmember Lomas	Favor
Council President Horn	Favor
Councilmember Rader	Absent

G. UNFINISHED BUSINESS

1. Haven Oaks Status Update

Planner Hardgrove said the two remaining compliance issues with the Haven Oaks subdivision are the requirements for underground utilities and a seven-foot (7) wide sidewalk along Holden Avenue.

Staff met on-site with Toll Brothers, Orange County Utilities, and Duke Energy. The conclusion of the field visit was for the following recommendations for compliance: retaining the four utility poles at the east end and one at the west end of the property and construction of the 7-foot-wide sidewalk along the entire length, except for two “pinch points” at either end of the property. The sidewalk at the west pinch point will be 5’8” wide; the sidewalk at the east pinch point will be 5 feet wide. This would require replat of the subdivision to dedicate part of the 30 feet buffer to Orange County for the now proposed sidewalk construction.

Planner Hardgrove confirmed to Councilmember Lomas that there is a pole at the pinch point. She also confirmed that the reconstructed sidewalk on west end will be closer to the road and a railing will be required for pedestrian safety.

Engineer Lane described the proposed shift of the sidewalk east of the entrance road. There is a point with an existing drainage culvert that crosses under the sidewalk. At that location, the sidewalk will make a southward jog to go behind the utility poles, coming back to existing sidewalk toward the east end of the property. The existing sidewalk will be widened to the extent possible, ±4’8”. The proximity of the sidewalk to the road at this end will also necessitate a railing for pedestrian safety. County and City staff recommended the sidewalk have smooth radius turns to avoid abrupt changes of direction.

Planner Hardgrove said if the Council agrees to reduce the Holden Ave buffer width, the Developers Agreement will need to be modified reflecting the buffer width requirement. This will be based on whether Orange County approves the sidewalk.

There was no public comment.

Council President Horn made a motion to approve retaining the five utility poles along the subdivision's Holden Avenue frontage and construction of a 7-foot-wide sidewalk along the entire length, with the exception of the two "pinch points" at either end of the property, with a handrail installed at the east and west pinch points where the sidewalk will be at or within 12 inches from the curb; and to include approval of reducing the minimum Holden Avenue Buffer width (30 feet) in order to dedicate portions to Orange County for the Holden Avenue right-of-way to accommodate the sidewalk. Motion seconded by Councilmember Lomas. Motion approved by roll call vote (3/0).

Council President Horn	Favor
Councilmember Lomas	Favor
Councilmember Steele	Favor
Councilmember Rader	Absent

H. NEW BUSINESS

1. Review of Consultant Contracts

City Clerk Riffle provided the current billing costs and terms for each of the City's consultants. She said staff maintains a positive view of each of the consultants, which includes CPH, McDirmit-Davis, CRI, Ellen Hardgrove, Shepard, Smith, Kohlmyer & Hand, P.A., and Garganese, Weiss, D'Agresta & Salzman, P.A.

There was no public comment.

Council President Horn made a motion to accept the appointment of consultants with no changes; seconded by Councilmember Steele. Motion approved by voice vote (3/0).

I. GENERAL INFORMATION

J. CITIZEN COMMENTS

Ferna Gritzer, owner of Flair Salon Suites at Ft. Gatlin Shopping Center, addressed the Council and explained that competition is growing in her market. Another salon suite is opening in the city. She said that cosmetic tattoos were discussed several years ago, and that use was approved. She has had interest from tattoo artists to come into her salon suites and said that 30-40% of people now have tattoos, and it is more accepted.

In response to Councilmember Steele, Ms. Gritzer said she does not have set business hours. They have security with cameras and a self-locking door and they usually open at approximately 8:00 am.

Mayor Dowless stated his concern that he did not want the typical storefront tattoo shop.

Attorney Smith said that hours can be regulated. The City of Flagler Beach recently allowed tattoo shops, and they require a nice look. Signage cannot be regulated, but there can be requirements for hours, storefronts, size, loitering, and a prohibition of congregating in the parking lot.

Ms. Gritzer said there is no individual signage outside the salon suites, but tenants can place signage on their interior windows.

Council President Horn commented that he does not know if the stated percentage of the general population with tattoos mimics Edgewood's.

Attorney Smith said he could produce a draft for the Council to discuss. There was no objection from Council.

K. BOARDS & COMMITTEES

L. STAFF REPORTS

City Attorney Smith – no report

Police Chief DeSchryver

1. March 2024 Report

Chief DeSchryver reviewed his report.

He gave an update on his staff, saying that Officer White will be leaving for military duty and that one officer recently finished his probationary period.

City Clerk Riffle

1. Fiscal Year 2024-25 TRIM Calendar

City Clerk Riffle presented the proposed TRIM calendar to Council for the fiscal year 2024/2025 budget.

Councilmember Lomas said that she will not be available for the final public hearing scheduled for Tuesday, September 17, 2024, as she will leave town the day before. City Clerk Riffle said she would look at what adjustments she can make to the calendar as the final hearing requires four votes.

City Clerk Riffle told Council that several street signs were damaged on northbound Hansel Avenue in areas by the power lines. She has begun investigating what may have caused the damage and will work on repairs.

M. MAYOR AND CITY COUNCIL REPORTS

Mayor Dowless

Mayor Dowless invited the Council to attend the Tri-County League of Cities meeting with him on Thursday.

He met with an engineering group to discuss permitting. Larson Design Group handles permitting for municipalities. He believes it is time to move ahead with an RFQ to move some of the permitting from Orange County, which has a large workload.

Council Member Lomas – no report

Council Member Rader - absent

Council Member Steele – no report

Council President Horn

Council President Horn attended Commissioner Uribe's summit on crime. The Sheriff's Captain for the area also attended, and they discussed the problems with motorcycle groups on the roads.

N. ADJOURNMENT

The meeting adjourned at 7:18 pm.



Richard A. Horn, Council President

Attest:


Sandra Riffle, City Clerk

Approved in the 5/22/2024 Council meeting