



SPECIAL CITY COUNCIL MEETING

Monday, April 24, 2023, at 7:00 PM

CITY COUNCIL CHAMBERS - 120 Paint Rock Street, Eden, TX

Off: 325-869-2111 | Fax: 325-869-5075

MINUTES

1. CALL TO ORDER AND ROLL CALL

PRESENT:

Agapito Torres
Priscilla Aguirre
Grover Hall
Randy Dunaway
Jennifer Martinez

ABSENT:

Bradley Gandy

2. BUSINESS

Consideration and Possible Action On:

A. Consider and act upon resignation of City Secretary / City Administrator including any possible action concerning transition agreement with said employee

Council discussed Business Item "A", resignation of the current City Secretary/City Administrator Laura Beeson and determination of a transition agreement with said employee.

City Secretary/City Administrator Laura Beeson discussed the responsibilities of both the City Secretary position and the City Administrator position and suggested the City might want to look to separate these duties into two separate positions. Beeson provided current job postings from TML of other similarly-sized cities along with the salaries of these positions, so Council could make a determination for the new position(s).

Council discussed the transition period, and who would have authority to make management decisions, as well as who would take on the City Secretary and City Administrator tasks. Beeson offered to help the person assigned to take on the tasks. It was suggested that Barbi Watkins, Assistant to the City Administrator be trained as much as possible to take on some of the tasks. Mayor Torres noted that Watkins could reach out to him with questions as well.

The Mayor will need to be the one making the management decisions until a new person is hired, as he is the only one with this authority.

The terms of a transition agreement were discussed. In response to a question, City Administrator Laura Beeson noted that the previous City Administrator had been paid \$1,000 per pay period regardless of the hours worked. Council Member Hall noted that if paid hourly based on current salary, the hourly rate would be about \$30 per hour.

Council Member Hall made a motion to accept the resignation of City Secretary/City Administrator Laura Beeson, seconded by Council Member Dunaway. Motion carried 4-0.

Motion made by Hall, Seconded by Dunaway.

Voting Yea: Martinez, Aguirre, Hall, Dunaway

B. Discussion and possible action regarding advertising for City Secretary position and/or City Administrator position or a combination of both

Council discussed Business Item "B", whether to advertise one position, or advertise both positions separately.

The Mayor explained the different types of government. In a Mayor strong government, the Mayor takes on the administrative duties as a full-time employee. Or, Council could elect to keep the administrative duties the same under a City Administrator.

Motion by Council Member Randy Dunaway to advertise the positions separately, one for the City Secretary, and one for the City Administrator, seconded by Council Member Aguirre. Motion carried 4-0.

Motion made by Dunaway, Seconded by Aguirre.

Voting Yea: Martinez, Aguirre, Hall, Dunaway

C. Discussion and possible action regarding the creation of a selection committee for reviewing applicants for the vacancies for the City Secretary and City Administrator positions, or a combination of both

Council discussed Business Item "C", the creation of a selection committee to review applicants for the City Secretary position and for the City Administrator position.

In response to a question from Mayor Torres, it was noted that these positions would need to be open to all applicants and posted for at least 2 weeks.

In discussion about setting up the Committee, it was noted that only 2 Council Member could be part of the Committee, so as not to have a quorum of the City Council. Mayor Torres and Council Member Hall volunteered to be part of the committee.

Motion was made by Council Member Martinez to approve Mayor Torres, Council Member Hall, and local attorney Dwain Psencik for the selection committee, seconded by Council Member Dunaway. Motion carried 4-0.

Terms of the transition agreement to be discussed at the next City Council meeting.

Motion made by Martinez, Seconded by Dunaway.

Voting Yea: Martinez, Aguirre, Hall, Dunaway

3. ADJOURN

The Meeting was adjourned at 8:15 PM.

Agapito Torres, Mayor

Laura Beeson, City Secretary/Administrator