



REGULAR CITY COUNCIL MEETING

Tuesday, February 13, 2024 at 7:00 PM

CITY COUNCIL CHAMBERS - 120 Paint Rock Street, Eden, TX

Off: 325-869-2211 | Fax: 325-869-5075

MINUTES

1. CALL TO ORDER AND ROLL CALL

Mayor and Council Members

Mayor Agapito Torres

Mayor Pro Tem Jennifer Martinez

Council Member Renae Rodgers

Council Member Grover Hall

Council Member Randy Dunaway

Council Member Bradley Gandy

Staff

City Administrator Priscilla Aguirre

Assistant to City Administrator Victoria Ramirez

Meeting called to order at 7:00 pm

2. INVOCATION

A. Pastor Jay Underwood, Hallelujah Trail Cowboy Church

3. WORKSHOP

No action to be taken. Staff reports regarding Current Projects and Plans, Ordinances and Compliance, Water Usage, Grant Opportunities and Status of Current Grants, Economic Development, Business, and Other Agenda Items listed below.

A. Public Works - Ronnie Winans

We get our readings and daily residuals at the sewer and water plant.

We have had water leaks on Jay St., the sewer plant, and Barnett St.

We have done a water and sewer tap for the coffee shop.

We have had several animal control calls.

We had to pull pumps at the sewer plant due to trash.

We do meter readings and cut offs.

WE have cleaned up and hauled off all brush and trash piles from the cemetery.

We cleaned up all piles of trash at the water plant and covered all exposed pipes.

B. City Administrator Monthly Report - Priscilla Aguirre

January 4

January 5

January 8

January 12

January 16

January 17

January 19

January 25

Unscheduled Items and Open Projects

4. EXECUTIVE SESSION

The City Council for the City of Eden has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices, and 551.086 (Economic Development).

Council entered into Executive Session @ 7:11 pm

Council adjourned Executive Session @ 8:13 pm

A. Discussion regarding the Maintenance and Management of Concho Springs Golf Course

B. Discussion regarding Records Consultants, Inc.

C. Discussion regarding Waste Water Treatment Facility Permit Renewal

D. Discussion regarding US HWY 83 and US HWY 87 Improvement Project

E. Discussion regarding WRT Contract

F. Discussion regarding the need of Environmental Services at City Hall

G. Discussion regarding City Administrator's 6-Month Evaluation

H. Discussion Regarding Service Proposal for City of Eden Municipal Judge

I. Discussion regarding EPS Group Professional Service Contract

5. PRESENTATIONS BY CITIZENS

Floor open to discussion on any subject. No action may be taken by law. Citizens wishing to speak shall do so after being recognized by the Mayor. The Mayor and City Council may establish a time limit as necessary.

Public Comments by Citizens Linda Markham and Paula Duwe

6. REPORTS OF OTHER AGENCIES, COMMISSIONS, & STAFF

- A. Eden Economic Development Corporation Monthly Report - Brent Frazier, President

EEDC report by Brent Frazier. The EEDC has 1 project out and another pending. EEDC stated they do not know what they will do with the Green Apple if the City of Eden decides to lease or gift it over.

7. CONSENT ITEMS

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by a Council Member, in which event those items will be pulled from the consent agenda for separate consideration.

- A. Approval of the City of Eden Investment Report Month Ending January 2024
- B. Approval of Financial Statement Month Ending January 2024
- C. Approval of May 9, 2023, Regular Session Minutes
- D. Approval of November 14, 2023, Regular Session Minutes
- E. Approval of November 14, 2023, Executive Session Minutes
- F. Approval of November 27, 2023, Special Session Minutes
- G. Approval of November 27, 2023, Executive Session Minutes
- H. Approval of December 12, 2023, Regular Session Minutes
- I. Approval of December 12, 2023, Executive Session Minutes
- J. Approval of January 9, 2024, Regular Session Minutes
- K. Approval of January 9, 2024, Executive Session Minutes

Motion to Approve Items A, B, C, F, G, H

Motion made by Council Member Rodgers, Seconded by Council Member Hall.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

Motion to approve Items D as corrected

Motion made by Council Member Gandy, Seconded by Rodgers.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

Motion to Approve Item J as corrected

Motion made by Council Member Martinez, Seconded by Dunaway

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

Motion to Approve Executive Session minutes as corrected

Motion made by Council Member Rodgers, Seconded by Council Member Gandy.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

8. BUSINESS

Consideration and Possible Action On:

A. Waste Water Treatment Facility Permit Renewal

The City of Eden needs to renew the permit with eHT.

Motion to approve eHT for permit renewal for the Waste Water Treatment Facility

Motion made by Council Member Hall, Seconded by Council Member Dunaway.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

B. Records Consultants, Inc. services

Records Consultant Inc Council member Hall would like the breakdown by priority.

Motion to defer action on Item B Records Consultant Inc. updated service agreement

Motion made by Council Member Hall, Seconded by Council Member Rodgers.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

C. Jurgenson Pump Well 3 Estimate

This estimate is for the motor on Well 3. The motor went down on Well 3 and Jurgenson went with a different brand of motor. Jurgenson agreed to send the broken motor back and get reimbursement by the manufacturer. Jurgensen will then send The City the reimbursement.

Motion to approve Item C Jurgenson Pump Well 3 estimate

Motion made by Council Member Hall, Seconded by Council Member Gandy.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

D. Complete Commercial estimate to replace current City Hall ice machine

City Administrator Aguirre explained that our ice machine is not working properly. If our Bin is in good condition, we will just replace the head of the ice machine. The ice machine is needed for our water samples.

Motion to approve Item D

Motion made by Council Member Hall, Seconded by Council Member Dunaway.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

E. The purchase of mulch for Pfluger Park playground

City Administrator Aguirre explained that 3 inches dept for mulch is needed for the playground at Pfluger Park. The council was provided 3 different quotes for the mulch.

Motion to accept the bid by BesTex supply

Motion made by Council Member Rodgers, Seconded by Council Member Dunaway.
Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

F. South West Fluid Estimate for Chlorination Feed System at Sewer Plant

City Administrator Aguirre explained that a chlorination feed system is needed at the sewer plant. Mrs. Aguirre did state it is needed. David Hutchings explained to council that we were not compliant at the sewer plant. The system is not working in the position that it is in.

Motion to approve Item F

Motion made by Mayor Pro Tem Martinez, Seconded by Council Member Gandy.
Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

G. Regarding which account to fund Concho Springs Golf Course Management Service Agreement

Council agreed to pay the service agreement three months at a time at \$10,020.00. Mrs. Aguirre also explained we need the amount already paid to date to be designated from a certain account.

Motion to transfer \$93,520.00 from IGA Fund #278547

Motion made by Council Member Hall, Seconded by Council Member Gandy.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

H. eHT Invoices #12212199, #2301128, #2302132

Mrs. Aguirre explained when our previous contractor defaulted, we requested a completion report therefore they did additional work. Todd Powel explained that these invoices are not part of the USDA grant.

Motion to refer invoices to our legal team

Motion made by Mayor Pro Tem Martinez, Seconded by Council Member Gandy.
Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

I. Approval and Affirmation of Order and Notice of Election May 4, 2024

Motion of approval and affirmation of Order and Notice of Election May 4, 2024

Motion made by Council Member Hall, Seconded by Council Member Gandy.
Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

J. Regarding the estimate to replace 3 flag pole lights with LED lights at Concho County War Memorial

City Administrator Aguirre explained that this estimate was previously approved however we were not able to locate the minutes.

Motion to approve the estimate by L&M Electrical Contractors in the amount of \$2195.98

Motion made by Council Member Hall, Seconded by Council Member Gandy.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

K. Regarding the purchase of a UPS backup for the City of Eden Water Plant

Mrs. Aguirre explained that the water plant does not have a backup. This backup is necessary if the system goes down, as it has in the past.

Motion to approve Item K

Motion made by Council Member Hall, Seconded by Council Member Rodgers.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

L. Regarding the purchase of laptops for application training

City Administrator explained that these laptops will be used for map training. The laptops will also be used to train for our new software and for CE training. The current laptops are very outdated.

Motion to approve Item L estimate

Motion made by Council Member Dunaway, Seconded by Mayor Pro Tem Martinez.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

M. Regarding maintenance proposal of current golfcarts at Concho Springs Golf Course

Larry with Hawkins has assessed the golf carts that were at the golf course. He is willing to buy the junked carts with an estimate of \$100. He will also tune up 7 golf carts that are operational.

Motion to approve Item M

Motion made by Mayor Pro Tem Martinez, Seconded by Council Member Rodgers.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

N. Regarding Service Proposal for City of Eden Municipal Judge

Mayor Torres asked if the attorney was able to review the proposal. Mrs. Aguirre did say the attorney did review the proposal. At the time, we do not have a judge in place.

Motion to approve Item N and allow the city administrator and mayor to enter the service agreement based on review by the city attorney

Motion made by Council Member Hall, Seconded by Council Member Rodgers.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council

Member Dunaway, Council Member Gandy

O. January 2024 Bills

Motion to approve January 2024 Bills

Motion made by Council Member Hall, Seconded by Council Member Gandy.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

P. Regarding City Administrator/Secretary 6-month evaluation

City Administrator stated that the basic standard is to have an evaluation after the probationary period. The city's probationary period is 6 months. Council Member Dunaway suggested to address this at Budget Time. The Mayor does believe that it has been a lot of work and agrees with a wage increase. Afterward, the wage increase will be with the rest of the staff. The mayor suggests a 5% increase at this time.

Motion to approve a 5% wage increase for the City Administrator/Secretary

Motion made by Council Member Hall, Seconded by Mayor Pro Tem Martinez.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Gandy

Voting Nay: Council Member Dunaway

Q. Regarding EPS Group Professional Service Contract

Ryan McInnis with EPS has been a great asset and has provided the city with an abundance of information. He has help with current projects. Council Member Hall questioned if it was on an as-needed basis. It is an hourly on-call not to exceed the cap in the contract explained Mr. McInnis.

Motion to approve Item Q

Motion made by Mayor Pro Tem Martinez, Seconded by Council Member Dunaway.

Voting Yea: Mayor Pro Tem Martinez, Council Member Rodgers, Council Member Hall, Council Member Dunaway, Council Member Gandy

9. ADJOURN

Meeting adjourn at 9:51pm

Notice is posted in accordance with Chapter 551 Government Code, Vernon's Texas Codes, Annotated. I certify that the above notice of meeting was posted on the bulletin board located at City of Eden City Hall February 9, 2023 by 5:00 pm.

Priscilla Aguirre, City Secretary/Administrator

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted.

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (325) 869-2211.