



HISTORIC TOWN OF EATONVILLE, FLORIDA REGULAR COUNCIL MEETING ****LOCATION CHANGED**** AGENDA

Tuesday, April 02, 2024, at 7:30 PM

Denton Johnson Center, 400 Ruffel St, Eatonville, FL 32751

Please note that the HTML versions of the agenda and agenda packet may not reflect changes or amendments made to the agenda.

- I. CALL TO ORDER AND VERIFICATION OF QUORUM
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. APPROVAL OF THE AGENDA
- IV. CITIZEN PARTICIPATION (Three minutes strictly enforced)
- V. CONSENT AGENDA
 1. Approval of Town Council Meeting Minutes (Clerk Office)
 2. Approval of the TextMyGov Communication Proposal (Clerk's Office)
 3. Approval of Resolution 2024-13 Appointing One (1) Individual to the Planning and Zoning Board as a Regular Board Member or as an Alternate Board Member, and to consider Reappointment of (1) Current Board Member From an Alternate Board Member to A Regular Board Member (Clerk Office)
- VI. COUNCIL DECISIONS –
****Consent Items and or Walk On Agenda Items May Be Added to Council Decision****
- VII. REPORTS
 - CHIEF ADMINISTRATIVE OFFICER'S REPORT
 - TOWN ATTORNEY'S REPORT
 - TOWN COUNCIL REPORT/DISCUSSION ITEMS
 - MAYOR'S REPORT
- VIII. ADJOURNMENT

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****PUBLIC NOTICE****

This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town's Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – per Section 286.0105 Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 "at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

APRIL 2, 2024, AT 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Town Council Meeting Minutes (Clerk Office)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (CLERK OFFICE)
PUBLIC HEARING 1ST / 2ND READING		Exhibits: (Council Meeting Minutes: <ul style="list-style-type: none"> • Tuesday, March 5, 2024, 7:30 p.m. (Council Mtg.) • Tuesday, March 26, 2024, 7:30 p.m. (Council Mtg.)
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Approval of meeting minutes for the Town Council Meetings held on the dates provided below:

- Tuesday, March 5, 2024, 7:30 p.m. (Council Mtg.)
- Tuesday, March 26, 2024, 7:30 p.m. (Council Mtg.)

SUMMARY: The Town Council Meetings are held on the 1st and 4th Tuesday in the month of March. Minutes were transcribed from the audio archive for approval for the public records for meetings below.

- Tuesday, March 5, 2024, 7:30 p.m. (Council Mtg.)
- Tuesday, March 26, 2024, 7:30 p.m. (Council Mtg.)

RECOMMENDATION: Recommending approval of Tuesday, March 5, 2024, and March 26, 2024, Council Meeting Minutes.

FISCAL & EFFICIENCY DATA: N/A



HISTORIC TOWN OF EATONVILLE, FLORIDA REGULAR COUNCIL MEETING MEETING MINUTES

Tuesday, March 5, 2024, at 7:30 PM

Town Hall (Council Chamber) - 307 E Kennedy Blvd. 32751

SPECIAL NOTICE: These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida’s Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. ***Audio Recording are available through the Town’s website on the Council Agenda Page.*

CALL TO ORDER AND VERIFICATION OF QUORUM:

Mayor Gardner called the meeting to order at 7:38 p.m. and a quorum was established by Mrs. King

PRESENT: (5) Councilwoman Wanda Randolph, Councilman M. Daniels, Vice Mayor Rodney Daniels, Mayor Angie Gardner, Councilman Theo Washington

STAFF: (7) Demetrius Pressley, **Chief Administrator Officer**, Veronica King, **Town Clerk**, Clifford Shepard, **Town Attorney**, Stanley Murray, **EPD Chief**, Cobbin McGee, **Planner**

INVOCATION AND PLEDGE OF ALLEGIANCE:

Rev. Critton led the Invocation followed by the Pledge of Allegiance

APPROVAL OF THE AGENDA:

Mayor Gardner Motions to add a presentation from Polis Institute to the agenda, Councilwoman Wanda Randolph; **Second** by Councilman M. Daniels; **AYE: ALL, MOTION PASSES.**

PRESENTATIONS – (3)

Proclamation – The Town Clerk read the proclamation proclaiming the 2024 Election Day in the Town of Eatonville on Tuesday, March 19, 2024 (7am – 7pm) during the Presidential Preference Primary election. Proclamation will be posted in three public places for the purpose of informing the public of election.

Proclamation – Mayor Gardner read the proclamation recognizing March 2024 as Problem Gambling Awareness Month. Problem Gambling is a public health issue affecting thousands of Floridians of all ages, races, and ethnic backgrounds and has a significant societal and economic cost for individuals, families, businesses, and communities. Floridians need to know that help and hope for problem gambling are available through the 24/7 confidential and multilingual helpline 888 ADMIT-IT. The Florida Council on Compulsive Gambling and the Florida Department of Health Resource Center invite all residents of Eatonville to participate in Problem Gambling Awareness Month.

POLIS Institute – (Presenter: Dr. Maroon, Chief Executive Officer at POLIS Institute) POLIS Institute is an action research institute focusing on community engagement and community planning. The presentation will share information on the upcoming community action plan, what a community action plan is, and how it is going to get done in the Town of Eatonville. A community action plan empowers residents and stakeholders with actionable strategies and goals for great social initiatives. Community residents deserve to have community action plans as a vehicle to strategize what your goals and objectives are for the future and to work in partnership with stakeholders to be able to achieve and realize those goals. Community action plans take big issues that community residents and the town care about and they identify a goal around those issues; will

engaged residents and stakeholders. Flyers are being distributed in the community and will receive information in your mailbox, an invitation for community members and stakeholders to come out to the March 20th kickoff. There will be action committees where community members will be invited to sign up for one of the action committees. The action committees are made up of community residents and stakeholders working together over a process of time to set concrete goals and objectives. A draft of the plan will be given to the council, administration, and to town residents in a variety of public formats for feedback and recommendations. August and September will be the open comment period. The final plan will be provided in October and November, will be distributed to the public for implementation. The role of the stakeholders and town council, is to communicate the ideas, the vision is, and what should happen, and the POLIS Institute responsibility is to translate that into documents, facilitate the action groups, the public meetings, and responsible for providing the analysis and the reporting. Offering feedback is vital so that the final plan legitimately represents the will of everyone involved. A plan is only as good as the will to implement it, implementing the action plan is the role of the role of the community and stakeholders. The presentation has been requested and sent over to the town council.

CITIZEN PARTICIPATION - (5)

Ryan Noak – (Addressed the need of transparency) request that an itemized budget and expenditures be provided to the public (on website), Budget had indicated for fiscal quarter one, about \$1.9 million inbound of which \$465,000 or 23 percent of total budget went to the police force (request itemization of the \$465,000).

LaDwyana Jordan – as vice president of the Eatonville Chamber of Commerce would like to extend an invitation to the Hobnob, Candidacy Forum tomorrow evening (Wednesday, March 6, 2024, 5:30 – 8p.m.), have verbal commitments from the four candidates from the town to include representatives from the Supervisor of Elections, also candidates running for the judgeship from the circuit judge office, and for the school board. Come out to speak to local candidates, it is important that we get an opportunity to ask questions of the people that are going to be representing us in Eatonville and throughout Orange County. Hobnob will be located at 323 E. Kennedy Blvd (parking lot of the UNITY Credit Union). Concerns: liked presentation on communication, but there needs to be action, need address garbage collection, speed bumps (on Gabriel and Bel Air), couches and bed frames on the side of the roads, town looks horrible after the trash pickup, need people in office who will ensure the town stays clean and presentable.

Angela Johnson – Would like to extend an invitation on behalf of 1887 First, who are we going to elect during these defining times for the historic time of Eatonville? on Tuesday, March 12th at 7 p. m. at the Denton Johnson Community Center, there is an opportunity to come out and meet your candidates. The event is co-hosted by Help CDC, 1887 First, Esteem Learning, Tyler Rose accounting and business solutions, bring your children for the scheduled activities, there will be cash prizes, and food.

Kelvan Franklin – Inquired about the status of the school board property.

Kathy Mills – Requesting a list of the seniors and the needy (would like to provide food); there are septic tanks still in the town of Eatonville that is running from the property and is not connected to the city, found out \$700 later, the septic tanks were not known to the children that inherited their parent’s property. Grandmother has been paying for sewage to the town that did not give her sewage (she had a septic tank). Many do not know they still have septic tanks on their property and are also paying for sewage. Would like the town to do something about it.

APPROVAL CONSENT AGENDA: Mayor Gardner Motions to approve Consent Agenda approving Town Council Meeting Minutes for Tuesday, February 6, 2024, **Moved by Councilman M. Daniels; **Second** by Councilwoman Wanda Randolph; **AYE:** Councilwoman Wanda Randolph, Councilman M. Daniels, Vice Mayor Rodney Daniels, Mayor Angie Gardner; **NAYE:** Councilman Theo Washington; **MOTION PASSES****

COUNCIL DECISIONS: (None)

2of5 030524COUNCILMeetingMinutes

REPORTS:

CHIEF ADMINISTRATIVE OFFICER: Demetrius Pressley – UPDATES – Septic Tanks: researching the matter on the septic tanks with Valerie Mundy who has already spoken with Ms. Mills, seeking possible conversion opportunities through the CRA, will have finance check into the validity of the potential charges; Masterplan: Postponed the meeting to start the kickoff due to conversations with several stakeholders and to ensure information is included properly. For community reference, after meeting with several stakeholders that brought comments to the last meeting, each one has a different agenda. The purpose is to better make sure it is what the community desires. Fire Inspection: addressing several items on the fire inspection to include public buildings (Police Department, Denton Johnson, and Post Office); Code Enforcement: Legal is has prepared options for amendments of the process concerning the solid waste containers for commercial businesses, will bring to Council. Mr. Pressley will follow up with staff for status on the next meeting; Homeless Ordinance: Attorney Shepard has sent over some homelessness ordinances that have been established with other communities, reviewing and will present to council, may require one or two ordinances to address the matter; Sewer Services: planning to meet with Altamonte Springs to discuss the current sewer services agreement, draft indicating the update providing the best option for the town based off the quantity that will be established versus a wholesale or an average, this should lower the current bill, the document has been reviewed by legal. Waste: Mr. Pressley will follow up with Ms. Mundy to get information regarding the trash that is being left, there are still challenges; Oath of Office: the swearing in for the two council seats will take place at the Denton Johnson Center, during the Town Council meeting, will start thirty minutes to one hour earlier; Florida Museum: a resolution of support will be prepared for the next meeting to go along with the letters of support received; Election: copies of the sample ballot are available for those who desire a hardcopy, sample ballots should have already been mailed out; Staff: The current Executive Assistant has given a letter and is preparing for retirement, an in-house advertisement took place for the position, one candidate (Brittani Gragg) from the internal staff expressed interest in the position and has been interviewed, she will start the process of transition to becoming the new Executive Assistant, job description is being updated to provide more accessibility for council. Other Information: Town Clerk provided clarity that the ballot copies provided are draft copies (not the official sample ballot), the content will be pertinent in knowing what the amendments are

TOWN CLERK: Veronica King – UPDATES – Chamber Project: Installation of speakers in the Chambers will begin tomorrow (March 6, 2024), the audio phase four will be installed this week; Election: A representative from the Supervisor of Election have inspected the chambers and we are ready to go for the scheduled election on March the 19th; encourage everyone to vote, early voting has started. Precincts for early voting are available on the bulletin board.

ATTORNEY: Clifford Shepard – Charter Amendments: had some issues regarding selections when you have a divided council for vice mayor and other positions, there is an amendment that addresses future areas for conflict, some amendments address administrative changes into sections of the charter where they belong and not misplaced, there is an amendments that addresses qualifying period for candidates (the current charter is silent on this item), the amendment to the charter will give more information on how qualifications will happen, the last amendment addresses two different sections regarding the powers of the town clerk, if the amendment passes, the two sections will be put into one section pertaining to the town clerk’s responsibilities. Homelessness: Homelessness is not a crime but a condition, so legislating against it is the wrong idea, the ordinances will address inappropriate behaviors, the idea of homelessness is not a problem that you can criminalize, but a community do not have to tolerate some of the effects of homelessness. Hungerford Property: was under the impression that the school board was ready give property back (this is not accurate), received a letter indicating from the superintendent that they are supporting a collaborative of efforts to get a museum for the town, if we get enough of the property for the museum and get awarded this thing, whether they own it or the town owns it, as long as it is controlled and used for educational purposes will be consistent with the intent

for that portion of the property, there is a pending lawsuit from PEC, a community partner that would need to agree or the suit has to be dismissed in order to deal with the school board without the third party (PEC) at the table. There was an article in the Sentinel, indicating a possible agreement between the Teachers Union and OCPS, this is significant to possibly eliminating a roadblock related giving away a piece of valuable property as opposed to paying teachers more money (one less obstacle).

TOWN COUNCIL REPORT/DISCUSSION ITEMS-

Councilman M. Daniels – Send condolences to families including the Fedricks family; Trash: talking about this issues for the last two months, resident who call town hall are being told to call the trash company, if the town is having an issue with a vendor, the town should control the data, the underlying issue needs to be addressed, cannot play around with sanitation, an eviction took place at 465 Sunnyview circle and the trash was put out (On a Friday) blocking the sidewalk, have to address landlords not putting a dumpster out due to an eviction; need address public safety with the county concerning the widening of the road; request status on the pay study, in response human resources is at 43 percent completion to include the compensation and classification, this project has taken about 50 percent of staff time over the last two months and expected to be completed in four weeks, Inquiries: inquired about the Juneteenth celebration, in response a MOU has been received; what is being done to plan for the hurricane; in response, preparation for the storm season starts around April and May., have created a yearly system of cleaning of the storm drains through contractual services, for trees, storm drains, and finding any areas to help mitigate storm flooding or impacts. Will continue to speak about transparency, integrity, and people over politics.

Councilwoman Wanda Randolph – Juneteenth: want to include Freedom Day; Budget: concerned about the budget and requesting to for staff to look into what driving the budget to \$1.6 million; Customer Service: received report that staff is not getting back with people (being addressed); National Women's History Month: March 21st is the National Women's History for elected female women officials in the Town of Eatonville, want everyone to come and meet these dynamic women at the Denton Johnson Center, information is on website and staff is doing a wonderful job; Tenant Landlord Ordinance – inquired about activating the tenant landlord ordinance now that Code Enforcement is back active, there are issues with properties and need to follow the ordinance; Code Enforcement board has all regular members and one alternate available; inquired about efforts being made to get back to individuals on their information requests, in response, received email from resident and met with staff to confirm better options to confirm and respond to requests; inquired about the crime statistics from the police department (still pending information, in response by Chief Murray, Ms. Tarver is working to get the information compiled by the end of the week (will be emailed), want to know where and what type of crimes within the town.

Councilman Theo Washington – Condolences to the families and Councilman Mays (Detroit); Speed Bumps: inquired about removing or replacing them, something needs to be done; Trash: when landlords kick people out, the town need to put a charge on or lien on the property to get it cleaned up, if trash is picked up for a resident by the town, the town should charge them or put a lien on their property; Juneteenth: inquired about the attorney being informed, why when the event was done last year (do the same event and use the same people that was involved), some stuff the attorney need to be cut out of; Other: want to bring back the townhouse ordinance; Septic Tanks: those with septic tanks, either wanted it or not during the time the streets were paved between 1970 and 1975, we need to take care of this issue, .

Vice Mayor Rodney Daniels – Condolences to the Fedricks’ family; Trash: garbage is an issue, let us put it on Code Enforcement, need to put ordinances in place; Communications: would like to see a digital marquee, need to ensure that accurate information is being communicated; Other: acknowledged Wes Hodge on his endeavors (give prayers, blessings, support, and vote);

MAYOR’S REPORT

Mayor Angie Gardner – Crime Statistics: inquired about information provided at the Meet the Chief 100-day update, the information was not broken down as being requested by Councilwoman Randolph; Special Events Coordinator: would have been a help to Mr. Pressley (it was turned down), the Human Resource coordinator is helping with the National Women’s event, when requests come, ask that consideration if given, public record requests can require several hours; Stakeholders Meeting: was informative, learned about Vision Zero, talked about the traffic concerns once road has been widened, the initial plan may be outdated and need to be revisited, is the widening the best practice; if having a problem with solid waste, you should call waste management because they are providing a service, there is a contract and it is administrative, but there is also customer service, residents calling Waste Connection directly might a difference; many of the comments are being addressed but communication is important; the benches at the bus stops have been removed, they are being restored and will be returned;

ADJOURNMENT Mayor Gardner Motions for Adjournment of Meeting; **Moved** by Councilman M. Daniels; **Second** by Councilman Washington; **AYE: ALL, MOTION PASSES. Meeting Adjourned at 8:49 P.M.**

Respectfully Submitted by:

APPROVED

Veronica L King, Town Clerk

Angie Gardner, Mayor



HISTORIC TOWN OF EATONVILLE, FLORIDA REGULAR COUNCIL MEETING MEETING MINUTES

Tuesday, March 26, 2024, at 7:30 PM

Town Hall (Council Chamber) - 307 E Kennedy Blvd. 32751

SPECIAL NOTICE: These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida’s Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. ***Audio Recording are available through the Town’s website on the Council Agenda Page.*

CALL TO ORDER AND VERIFICATION OF QUORUM:

Mayor Gardner called the meeting to order at 7:30 p.m. and a quorum was established by Mrs. King

PRESENT: (5) Councilwoman Wanda Randolph, Councilman M. Daniels, Vice Mayor Rodney Daniels, Mayor Angie Gardner, Councilman Theo Washington

STAFF: (7) Demetrius Pressley (By Zoom), **Chief Administrator Officer**, Veronica King, **Town Clerk**, Holli New, **Town Attorney**, Officer Lampkins, **EPD Chief**, Valerie Mundy, **Public Works Director**, Katrina Gibson, **Finance Director**

INVOCATION AND PLEDGE OF ALLEGIANCE:

Rev. Critton led the Invocation followed by the Pledge of Allegiance

APPROVAL OF THE AGENDA:

Mayor Gardner Motions to approve meeting agenda, Councilwoman Wanda Randolph; **Second** by Councilman Washington; **AYE: ALL, MOTION PASSES.**

CITIZEN PARTICIPATION - (3)

Julian Johnson – Yielded his speak time to John Beachum

Karen Castor Dentel – (Orange County School Board Representative – Informed the public about the upcoming ribbon cutting for the Orange Technical College Eatonville campus, May 10, 2024, at 9:00 a.m., there are welding, electrical, plumbing programs, along with apprenticeships, will be working with residents or students to find careers within OCPS, will have more information to post later.

John Beachum – Condolences to the Vice Mayor Daniels and Councilman Daniels on the passing of their mother; Civic Pride: loves Eatonville and Julian Johnson believes in you guys and fights like a man every day even when he disagrees, because of our ancestors, freedom was achieved as a township and by incorporation, referenced what happened to Hannabal Square and Paramore, and imagining if the wrong decision is made for the Hungerford property. Hungerford should be built around tourism, cultural heritage, and the arts, see a rich culture heritage, freedom, a town that has been self-governing for 137 years, like the African American Museum, but there are strings attached, what’s going in it, if you don’t have the key, you can’t control it. The 300 acres of land taken was a subdivision, a grocery stores, and a gas station taken for us, Civic Pride is so hardcore,

APPROVAL CONSENT AGENDA: Mayor Gardner Motions to approve Consent Agenda approving Town Council Meeting Minutes – February 20, 2024, Resolution 2024-7 for the authorization to

make application for funding for water and sewer system improvements, Wholesale Sewer Service Agreement With City of Altamonte Springs, Confirmation of Orange County Community Redevelopment Agency Board Member, Resolution #2024-6 Re-appointment of Board Member To The Eatonville Police Officers Retirement Trust Board, **Moved** by Councilman Washington; **Second** by Councilwoman Wanda Randolph; **AYE: ALL, MOTION PASSES.**

COUNCIL DECISIONS:

Mayor Gardner Motions to approve the Public Record Request Management Tool by Civic Plus Next Request; **Moved** by Councilman Washington; **Second** by Vice Mayor R. Daniels; **AYE: ALL, MOTION PASSES. Comments:** Approval is for the recommended Public Records Request Management Software (Next Request) bundled with the ArchiveSocial offered through Civic Plus.

REPORTS:

CHIEF ADMINISTRATIVE OFFICER: Demetrius Pressley – UPDATES – Mr. Pressley’s report was read by Ms. Mundy due to audio issues within the zoom, copy was provided to the Town Clerk, tackling several important infrastructure projects and initiatives to improve the community: working on a comprehensive master plan with Baker Barrios, Eatonville Community Action Plan with Polis Institute; the Impact Fee Study is projected to be drafted by April 5th; Solid Waste improvements are continuing; Transportation (West Kennedy Boulevard road widening); proposals are being developed for nearly \$41. 9 million worth of utilities projects; West Water Tower restoration work begins March 18th; an updated wholesale sewer agreement with the city of Altamonte Springs is being executed; collaborations with the CRA, the town is offering workshops to equip local minority and woman owned businesses to compete for town contracts that includes mom and pop businesses; \$1 million project is underway to revitalize the circuit; \$1 million grant will fund - a new community room, meet the chief events, safety initiatives like ring cameras for seniors and body cameras for police, and new programs with law enforcement; the community pool which has been closed for six years is set to reopen this spring 2024 and collaborating with CRA on a mural to enhance the pool wall, programming for the pool site will include seniors, after school, summer food, and quarterly events; a complete safety street study will be performed to address traffic measures, speed bumps to include recommendations from consultants and national efforts; Metro Plan and Orange County are working together on a Vision Zero (zero fatality) plan to improve road safety to include decorative crosswalks for increased awareness; FEMA is working with the town on a community assistance program to get funding for a number of the improvements to include hydrologic studies, pavement condition analysis, and a historic preservation project; the town is collaborating on affordable housing initiatives, federal grants are being secured for land acquisition (\$2 million) and housing development (\$1 million); April 4th at 6 p. m. located at the Denton Johnson Center, the Community Action Plan kickoff second session and is open to all residents, asking residents to complete surveys for the vision zero initiative, materials are available in the lobby; Questions: Dates for the pool opening, can it be rented to residents and organizations (will open of May before school ends and rental available through rental process like the Denton Johnson), concerned about CRA projects being mentioned in the council meeting (should discuss first in the CRA meeting to avoid ethic violations).

ATTORNEY: Holli New (seating for Attorney Clifford Shepard) – No Report

TOWN COUNCIL REPORT/DISCUSSION ITEMS-

Councilman Theo Washington – Condolences to the Daniel, Cummings, Johnson, and Austin families;

Councilwoman Wanda Randolph – Express sympathy to the Daniels family, Ms. Louissteen Cummings has been a community advocate, sending prayers to family and friends; What was the cost for roof repairs and where did the funding come from (\$300,000 for roof and air conditioning); outside building looks nice, inquired about the grant for the club (to be discussed on Thursday during CRA meeting); request update on the

\$4.1 million from Congressman Maxwell Frost (the money is appropriations for twenty townhomes to be built for ownership, location to be determined); the \$2million from Val Demings will also be used with the \$4.1 million (total of \$6.1 million); the project connected to the \$5.9 million will begin approximately within the next four months to be used towards the water plant, additional funds can be used to enhance the water plan (grant coordinator will give an update); for the Orange County board appointment to the CRA, the council has to confirm and recognize the appointment.

Councilman M. Daniels – still having issues with the trash, need to continue looking into the trash improvements; it has been; positive thoughts bring positive results, negative thoughts bring negative results, what you put out is what you get back; to have a proper collaboration concept, it takes credibility, capacity, collateral, cash, and character; thank you for loving on my family.

Vice Mayor Rodney Daniels – Condolences to the Nash and Davis families; grateful to Gussie May Johnson and Louissteen Cummings for raising me up in the historic town of Eatonville, giving me the pride to want to bring my family back raising them in this little Black town. Thank my mom for being a part of this community, I love Eatonville and will always be grateful for what she did.

TOWN CLERK: Veronica King – UPDATES – The next Town Council meeting to include the ceremony (Oath of Office) will be held on Tuesday, April 2, 2024, at the Denton Johnson Center- the ceremony at 5:30 p.m., Council Workshop at 6:30 p.m., Town Council Meeting at 7:30 p.m.

MAYOR’S REPORT

Mayor Angie Gardner – Condolences to the Daniels and Davis’s families as well as Mr. Harris who has passes away; excited about the Orange County Technical College Orange County, the possibility for training and employment with Orange County.

ADJOURNMENT Mayor Gardner Motions for Adjournment of Meeting; **Moved** by Councilman M. Daniels; **Second** by Councilman Washington; **AYE: ALL, MOTION PASSES. Meeting Adjourned at 7:59 P.M.**

Respectfully Submitted by:

APPROVED

Veronica L King, Town Clerk

Angie Gardner, Mayor



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

APRIL 2, 2024, 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of the TextMyGov Communication Proposal (Clerk’s Office)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATION (Clerk Office) Exhibits: • TextMyGov Proposal
INTRODUCTIONS		
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: For Town Council to approve the TextMyGov Communication Proposal.

SUMMARY: The Town Council, residents, and staff have expressed the importance of effective communications and finding ways to close the communication gap. Product Information for a communication app was presented on January 16th, March 5th, and March 26th for consideration. In addition, an information phone line is being proposed as a compliment and addition to the communication app for effective communication.

TEXTMYGOV is being recommended as the preferred communication app that will best meet the needs of the town and its residents by offering effective two-way communications . The proposal for TextMyGov is being presented for council consideration and approval. TextMyGov was developed to open lines of communication with local government agencies and citizens. The system works 24 hours a day and easily connects with your website and other communication methods. **CITIZENS** can ask questions and get immediate responses, find links to information on the agency’s website, address problems, report any issues and upload photos. **LOCAL GOVERNMENT** agencies can answer questions, send links to their website, and provide details on garbage pickup, utility payments, town news, events, office hours, among other things.

In addition, a proposed town information line has been established as an alternative for individuals who do not have a smart phone or access to a computer. Both communication solutions will help the town improve citizen engagement and communication.

RECOMMENDATION: For Town Council to approve the TextMyGov Communication Proposal.

FISCAL & EFFICIENCY DATA: Recommended budget line is the Contingency Account # 001-0511-511-5800 or choice budget line indicated by Town Council.



WW.TEXTMYGOV.COM



PROPOSAL

DATE: 01/08/2024



INTRODUCTION TO TEXTMYGOV



TextMyGov was developed to open lines of communication with local government agencies and citizens. The system works 24 hours a day and easily connects with your website and other communication methods.

Using the regular messaging app on any smartphone, the smart texting technology allows the citizen to ask questions and get immediate responses, find links to information on the agency's website, address problems, report any issues and upload photos.

According to the Pew Research Center, 97% of smartphone owners text regularly. The technology analysts at Compuware reported that 80 to 90% of all downloaded apps are only used once and then eventually deleted by users.

TEXTMYGOV SOLUTIONS



Communicate

TextMyGov uses smart texting technology to communicate with citizens. Local government agencies can answer questions, send links to their website, and provide details on garbage pickup, utility payments, city news, events, office hours, just to name a few.



Engage

TextMyGov uses smart texting technology to engage with citizens. Citizens can easily report issues to any department, such as potholes, drainage problems, tall grass, junk cars. The issue reporting function can be customized for each department and their most commonly reported items. Agencies can engage citizens and ask specific guided questions regarding location, address, street name, and more. If your goal is to engage with citizens and get smart valuable data- You need TextMyGov.



Boost Website Traffic

TextMyGov uses smart texting technology to maximize a city's website. Citizens can text in keywords like festival, parking, ticketing, meeting, sporting event, etc. The smart texting technology can answer the question or send a link from the city's website with additional information. Local government agencies spend thousands of dollars each year on their website. TextMyGov is the best way to benefit from that investment. If your goal is to benefit from your website investment- You need TextMyGov.



Track

TextMyGov uses smart texting technology to track and record all the information that is sent in. Agencies can track the cell phone number, date, and time of every request. If your agency wants to be compliant with FOIA- You need TextMyGov.



Work

Smart texting uses detailed information to track a citizen's request or create a work order. Work orders and requests can be generated and completed. Smart texting allows you to easily collect information like name, location, street address, and allows the user to upload a photo. If your agency wants to track real requests and real work orders submitted by a real cell phone number- You need TextMyGov.



IMPLEMENTATION

GETTING STARTED

After the execution of the basic service agreement, a project manager will be assigned to assist the client through implementation. A local phone number will be obtained for use with TextMyGov.

CONFIGURATION

The project manager will work with the client to customize interactive responses, create automation flows, and keyword lists. Training will be provided on how to quickly create and edit data.

MEDIA KIT

Advertising materials will be provided to the client, including an infographic for the website and downloadable flyer for social media and other communication methods used by the agency.

Unlimited Training and Support

After initial implementation and training, unlimited on-going support is included. Our experts are available Monday - Friday 6am-5pm MST.

SUBSCRIPTION COST BREAKDOWN

This quote represents a subscription to TextMyGov with an initial TERM of Three-Years. The agreement is set to be automatically renewed after the initial term has finished. Support and services fees may increase in subsequent years but will increase no more than 5% per year. See below for the package price and other details.

Terms and conditions can be printed and attached as Exhibit A or viewed at [www.TextMyGov.com/terms](http://www.textmygov.com/terms) *HYPERLINK "http://www.textmygov.com/terms"*

Package	Price	Billing
TextMyGov: <ul style="list-style-type: none"> • TextMyGov web-based software • Local phone number • Short code number (outgoing messages) • Unlimited users & departments • Unlimited support for every user • 10 GB manage online data storage • 25,000 Text messages per year 	\$3,500	Annual
Implementation/Setup Fee	\$1,750	One Time
	First year total	Year one
	Total recurring	Annual

Terms

- This is a Three-Year Term.
- After the initial Three-Years , the agreement will revert to year-to-year
- Cancellation requires a 60-day written notice
- Customer is required to put TextMyGov widget on agency's website
- This proposal is valid for 30 days
- Customer is required to provide a copy of W-9



ADDITIONAL SERVICES

Additional Services	Price	Billing
Enhanced Media & Care Package <ul style="list-style-type: none"> Marketing material and expert implementation to promote and optimize TextMyGov, see us here for additional information: Enhance Media Package 	Price is based on population- See Account Executive for details.	Annual
Additional Storage <ul style="list-style-type: none"> 100 GB of additional storage. 	\$250 per unit	Annual
Additional Text Messages <ul style="list-style-type: none"> 25,000 50,000 100,000 	\$300 \$550 \$750	Annual
Database <ul style="list-style-type: none"> Database of your local residence to improve citizen engagement Database might have been quoted in the original quote. See your package breakdown for details 	Price is based on population. See Account Executive for details.	



AGREEMENT CONFIRMATION

We need two contacts for implementation. A cell phone is required for implementation. We also need the best contact for installing the widget on your agency's website.

Implementation Contact 1

Name	
Title	
Email	
Office Phone	
Cell Phone	

Implementation Contact 2

Name	
Title	
Email	
Office Phone	
Cell Phone	

Billing Contact

Name	
Title	
Email	
Office Phone	
Address	
W-9	Please attach W-9 in a separate email.

Agreement Signature

Name	
Title	
Date	
Signature	

Widget Contact

Name	
Title	
Email	
Office Phone	

(This person is responsible for placing the TextMyGov widget (see options- [TextMyGov | Widget Link](#)) on the agency's website within 60 days of the agreement signature. The TextMyGov widget will remain on the agency's website for the duration of the agreement. If the widget is not placed on the City/County website within 60 days, the Agency agrees to pay an additional \$1,000 towards setup costs (this is to cover TextMyGov's time)



TWILIO CONTACT

Twilio Authorized Contact 1

Name	
Title	
Email	
Office Phone	
Business Title:	

Twilio Authorized Contact 2

Name	
Title	
Email	
Office Phone	
Business Title:	

I confirm that my nominated authorized representatives agree to be contacted by Twilio.

Twilio contact can be the same as the implementation contact. Twilio requires us to have two authorized contacts. They rarely reach out, but if there are any support questions, they require these contacts.



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

APRIL 2, 2024, AT 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Resolution 2024-13 Appointing One (1) Individual to the Planning and Zoning Board as a Regular Board Member or as an Alternate Board Member, and to consider Reappointment of (1) Current Board Member From an Alternate Board Member to A Regular Board Member (**Clerk Office**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (CLERK OFFICE)
PUBLIC HEARING 1ST / 2ND READING		Exhibits: (Council Meeting Minutes: <ul style="list-style-type: none"> Resolution 2024-13
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request is being made for the Town Council to Approve Resolution 2024-13 Appointing One (1) Individual to the Planning and Zoning Board as a Regular Board Member or as an Alternate Board Member, and to consider Reappointment of (1) Current Board Member From an Alternate Board Member to A Regular Board Member

SUMMARY: Resolution 2024-13 is being presented for the approval of appointments to the Planning and Zoning Board. The Town Council of the Town of Eatonville desires to appoint one (1) citizen to the Planning and Zoning Board as a regular board member or as an alternate board member; and Reappointment (1) Current Alternate Board Member To A Regular Board Member. Both appointments will be for a three (3) year term as set forth in the Land Development Code, Article III; Sec. 44-80. The following is being considered for appointments to the Planning and Zoning Board as a regular or alternate board member:

- Millard Livatt, Jr
- Julian Johnson

RECOMMENDATION: Recommending approval of Resolution 2024-13 Appointing One (1) Individual to the Planning and Zoning Board as a Regular Board Member or as an Alternate Board Member, and to consider Reappointment of (1) Current Board Member From an Alternate Board Member to A Regular Board Member

FISCAL & EFFICIENCY DATA: N/A

RESOLUTION #2024-13

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA TO APPOINT ONE (1) INDIVIDUAL TO THE PLANNING AND ZONING BOARD AS A REGULAR BOARD MEMBER OR AS AN ALTERNATE BOARD MEMBER, AND TO CONSIDER REAPPOINTMENT OF (1) CURRENT BOARD MEMBER FROM AN ALTERNATE BOARD MEMBER TO A REGULAR BOARD MEMBER, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS the Planning and Zoning Board for the town is hereby created and established, consisting of five voting members and one nonvoting member appointed by the county school board and as many alternate members as the town council shall deem it necessary to appoint, which alternate members shall have the same qualifications as members; and

WHEREAS the Planning and Zoning Board members shall be appointed by the town council (amended April 2, 2002, by Ordinance No. 2002-2) and approved by resolution of the town council, and each voting member and alternate member shall be a resident of the town; and

WHEREAS the Town Council of the Town of Eatonville desires to appoint one (1) citizen to the Planning and Zoning Board as a regular board member or as an alternate board member; and Reappointment (1) Current Alternate Board Member To A Regular Board Member. Both appointments will be for a three (3) year term as set forth in the Land Development Code, Article III; Sec. 44-80.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, ORANGE COUNTY, FLORIDA AS FOLLOWS:

SECTION ONE: there is an active board member MILLARD LIVATT, JR, who is currently serving a three year term as of May 17, 2022 as an alternate board member and can be considered for the regular board member vacancy. Term ends May 17, 2025.

SECTION TWO: the is an applicant and citizen that have expressed interest in serving the Town on the Planning and Zoning Board is: JULIAN JOHNSON, to be considered as a regular board member or as an alternate board member for a three-year term.

SECTION THREE: The Town Council of The Town of Eatonville will appoint a regular board member and alternate to serve on the Planning and Zoning.

_____ (REGULAR BOARD MEMBER)

_____ (ALTERNATE BOARD MEMBER)

SECTION FOUR: CONFLICTS: All Resolutions or parts of Resolutions in conflict with any other Resolution or any of the provisions of the Resolution is hereby repealed.

SECTION FIVE: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional, it shall be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution two

SECTION SIX: EFFECTIVE DATE: This Resolution will take effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 2nd day of APRIL 2024.

Angie Gardner, Mayor

ATTEST:

Veronica L. King, Town Clerk

TOWN OF EATONVILLE, FLORIDA



BOARD APPOINTMENT INFORMATION FORM

APPLICATION FOR: Planning

The Town Council of the Town of Eatonville is seeking citizens to serve on duly constituted Town Boards and Commission which have been established to assist and advise the Town Council on specific matters for consideration which have been assigned to the respective Commission/Boards. Please complete this application and attach a brief resume or any additional information which you feel will assist the Town Council in their selection. The application should be typed or clearly printed and filed with the Town Clerk.

1. Name: Millard Livatt Jr Home Phone: 407-241-9317
2. Address: 330 Campus View Dr Orlando 32810
3. Are you employed by the Town? Yes _____ No:
4. Business Address: SAME
5. Business Phone: 407-288-4619 email: BigSlim1887@gmail
6. Brief Resume' of Education and Experience: Some college
7. Are you a Resident of the Town? Yes: No: _____
8. Are you a Registered Voter? Yes: No: _____

MEMBERSHIP IN THE COMMUNITY ORGANIZATONS OR PROFESSIONAL GROUP: PEC

9. Have you previously served on a Town Board? Yes: No: _____
10. Please indicate other Town Council and/or Boards for which you wish to be considered for appointment by the Town Council: CRA

Please indicate briefly why you would like to be appointed to serve on a Board or Committee: My deep seeded connection with the Eatonville citizens

Do you attend Council meetings on a regular basis? Yes: _____ No:

Thank you for your interest in serving the Historic Town of Eatonville. Please indicate below your first, second and third preference below. Please carefully consider your obligations before choosing which board you would like to serve. A description of each board is included in this application. Please note that in

addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meeting.

- Nuisance Abatement Board
- Board of Adjustment
- Code Enforcement Board
- CRA Advisory Committee

- Planning Board
- Historic Preservation Board
- Arts Advisory Committee

Would you be interested in serving on a Special Events Committee? Yes No

I am aware of the meeting dates and time of the Board/Committee I have applied and if appointed. I agree to serve on the Board/Committee which I have applied or would consider an alternate appointment to a second or third service preference.

Completed applications should be returned to the Office of the Town Clerk, P.O. Box 2163, Eatonville, Florida 32751

I CERTIFY THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT.

Signature of Applicant: Millard Sivall Date: March 31st 2022

For Office Use Only

APPOINTED to: Planning & Zoning Date Appointed: 5/17/2022
Term Expires: May 17, 2025

All Boards must function in accordance with Florida Laws regarding GOVERNMENT IN THE SUNSHINE.

RESOLUTION #2022-18

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA TO APPOINT TWO (2) INDIVIDUALS TO THE PLANNING AND ZONING BOARD AS ALTERNATES FOR A THREE (3) YEAR TERM, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS one (1) Board member of the Planning and Zoning Board term expires May, 2022, the individual does not wish to be re-appointed to the Planning and Zoning Board; and

WHEREAS the Administration wishes to appoint two (2) citizens to the Planning and Zoning Board as alternate members. The appointments will be for a three (3) year term as set forth by Article (2) Section 15-2.1 Appointment of the Land Development Code; and

~~**WHEREAS** the Chairperson of the Planning and Zoning Board will appoint one (1) of the alternates as a Board member to the Planning and Zoning Board upon the expiration of the Board member in May 2022, during a Regular Planning and Zoning Meeting.~~

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, ORANGE COUNTY, FLORIDA AS FOLLOWS:

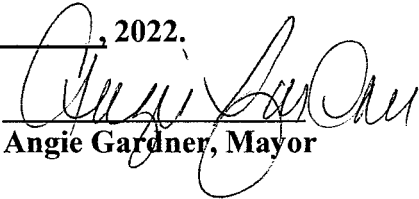
SECTION ONE: the citizens that have expressed interest in serving the Town on the Planning and Zoning Board, and to be appointed are: MILLARD LIVATT, JR., appointed as an alternate board member, and **CHARLES BARGAINEER**, appointed as regular board member.

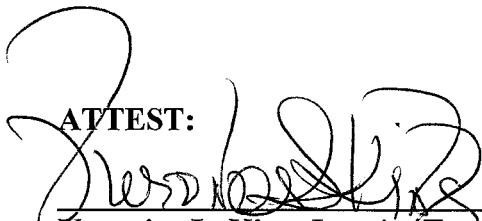
SECTION TWO: CONFLICTS: All Resolutions or parts of Resolutions in conflict with any other Resolution or any of the provisions of the Resolution is hereby repealed.

SECTION THREE: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional, it shall be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution two

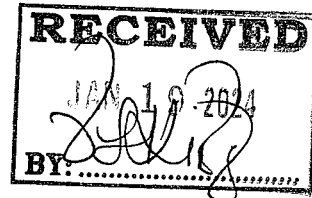
SECTION FOUR: EFFECTIVE DATE: This Resolution will take effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 17 day of May, 2022.


Angie Gardner, Mayor

ATTEST:

Veronica L. King, Interim Town Clerk

TOWN OF EATONVILLE, FLORIDA



BOARD APPOINTMENT INFORMATION FORM

APPLICATION FOR: Planning & Zoning Board

The Town Council of the Town of Eatonville is seeking citizens to serve on duly constituted Town Boards and Commission which have been established to assist and advise the Town Council on specific matters for consideration which have been assigned to the respective Commission/Boards. Please complete this application and attach a brief resume or any additional information which you feel will assist the Town Council in their selection. The application should be typed or clearly printed and filed with the Town Clerk.

- 1. Name: Julian Johnson Home Phone: (407) 232-0069
- 2. Address: 142 Lincoln Blvd, Orlando, FL 32810
- 3. Are you employed by the Town? Yes _____ No:
- 4. Business Address: _____
- 5. Business Phone: _____ email: _____
- 6. Brief Resume' of Education and Experience: BCU '16 / Digital Marketing
- 7. Are you a Resident of the Town? Yes: No: _____
- 8. Are you a Registered Voter? Yes: No: _____

MEMBERSHIP IN THE COMMUNITY ORGANIZATONS OR PROFESSIONAL GROUP: _____
1887 First, President

- 9. Have you previously served on a Town Board? Yes: _____ No:
- 10. Please indicate other Town Council and/or Boards for which you wish to be considered for appointment by the Town Council: _____

Please indicate briefly why you would like to be appointed to serve on a Board or Committee: I believe I can proudly serve and protect our town from potential threats and provide transparency to the people.

Do you attend Council meetings on a regular basis? Yes: No: _____

Thank you for your interest in serving the Historic Town of Eatonville. Please indicate below your first, second and third preference below. Please carefully consider your obligations before choosing which board you would like to serve. A description of each board is included in this application. Please note that in

addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meeting.

_____ Nuisance Abatement Board
_____ Board of Adjustment
_____ Code Enforcement Board
_____ CRA Advisory Committee

Planning Board
_____ Historic Preservation Board
_____ Arts Advisory Committee

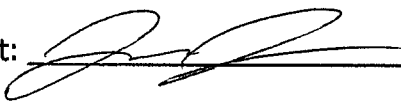
Would you be interested in serving on a Special Events Committee?

_____ Yes No

I am aware of the meeting dates and time of the Board/Committee I have applied and if appointed. I agree to serve on the Board/Committee which I have applied or would consider an alternate appointment to a second or third service preference.

Completed applications should be returned to the Office of the Town Clerk, P.O. Box 2163, Eatonville, Florida 32751

I CERTIFY THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT.

Signature of Applicant:  Date: 1/19/2024

For Office Use Only

APPOINTED to: _____ Date Appointed: _____
Term Expires: _____

All Boards must function in accordance with Florida Laws regarding **GOVERNMENT IN THE SUNSHINE.**