



HISTORIC TOWN OF EATONVILLE, FLORIDA REGULAR COUNCIL MEETING/ OATH OF OFFICE AGENDA

****NOTE: LOCATION CHANGE****

Tuesday, March 17, 2026, at 7:30 PM
Eatonville Boys & Girls Club
400 Ruffel Ste. B, Eatonville, FL 32751

Please note that the HTML versions of the agenda and agenda packet may not reflect changes or amendments made to the agenda.

I. CALL TO ORDER AND VERIFICATION OF QUORUM

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

IV. PRESENTATIONS AND RECOGNITION

International Women's Month - Special Acknowledgement

V. CITIZEN PARTICIPATION (*Three minutes strictly enforced*)

VI. OLD BUSINESS/PUBLIC HEARING

1. Approval of **2nd Reading** Ordinance 2026-2 Amending the Town's Land Development Code, which Permits Existing Duplexes And Prohibit New Duplex Construction (**Planning**)

VII. CONSENT AGENDA

2. Approval of Town Council Meeting Minutes (**Clerk Office**)

3. Approval of Resolution 2026-11 Appointment of One (1) Board Member To The Planning and Zoning Board (**Clerk Office**)

4. Approval of Resolution 2026-13 Appointment of One (1) Board Member To The Historic Preservation Board (**Clerk Office**)

5. Approval of Resolution 2026-14 Supporting The Certification Results For The Town Of Eatonville March 7, 2026, General Election (**Clerk Office**)

VIII. INAUGURATION OF MAYOR / OATH OF OFFICE OF ELECTED OFFICIALS

Mayor/Seat #1	Ruth "Ruthi" Critton
Council Member/Seat #2	Angela Y. Thomas
Council Member/Seat #3	Ladwyana Ware Jordan

IX. NEW BUSINESS

6. Approval of Resolution 2026-12 Appointments of Councilmembers to the Community Redevelopment Agency Following the March 7, 2026, General Election (**Clerk Office**)

7. Approval of Resolution 2026-15 Changing The Signature Requirements For Checks Issued By The Town As A Result Of The March 7, 2026, General Election (**Clerk Office**)

X. REPORTS

XI. ADJOURNMENT

The Town of Eatonville is subject to the Public Records Law. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

****PUBLIC NOTICE****

This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town's Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – per Section 286.0105 Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 "at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
MARCH 17, 2025, AT 7:30 PM
Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of 2nd Reading Ordinance 2026-2 Amending the Town’s Land Development Code, which Permits Existing Duplexes And Prohibit New Duplex Construction (**Planning**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: PLANNING DEPARTMENT
PUBLIC HEARING 1ST / 2ND READING	YES	Exhibits: <ul style="list-style-type: none"> Exhibit “A” Staff Report and Exhibits “B” Ordinance 2026-2
CONSENT AGENDA		
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Review and approve the **second reading** of Ordinance 2026-2 Amending the Town’s Land Development Code, which Permits Existing Duplexes And Prohibit New Duplex Construction

SUMMARY:

Town Council directed staff to draft a new ordinance, amending the Town’s Land Development Code, which permits existing duplexes and prohibit new duplex construction.

The First Reading was approved on Tuesday, March 3, 2026.

RECOMMENDATION:

Approve revisions to the Land Development Code regarding permitting existing duplexes and prohibit new construction of duplexes by way of the **second reading** of Ordinance 2026-2.

FISCAL & EFFICIENCY DATA: N/A



**TOWN OF EATONVILLE
TOWN COUNCIL BOARD**

Zoning Revisions

DATE: February 23, 2026
TO: Town Council
FROM: Tara Salmieri, AICP (Town Planner Consultant)

SUBJECT: Zoning Revisions (Existing Duplex considerations)

BACKGROUND:

Planning has reviewed existing duplex structures, by property appraiser data, to determine if duplexes exist in the R-2 zoning district. November 13, 2025, The Planning and Zoning Board recommended revisions to Chapter 64 and Chapter 65 to include Duplex's in R-2 Zoning. An ordinance was drafted that would have permitted existing duplexes and allowed for the construction of new duplexes. That ordinance was brought back to the council for consideration and continued to not move forward. The town council has expressed a desire to permit the existing duplex's without allowing new duplex development. Following discussion, the Town Council directed staff to revise the ordinance to permit existing duplexes only and prohibit new duplex construction.

ANALYSIS:

The following is a list of existing duplexes (24) that were obtained by using property appraiser information. There might be additional structures, that were not coded with a duplex designation of 103, 812, 814.

ADDRESS	BATH	BEDS	YEAR BUILT	ZONING_CODE
147 LINCOLN BLVD	2	4	1986	R-2
251 CLARK ST	2	4	1948	R-2
316 CLARK ST	2	6	1981	R-2
324 LEMON ST	2	4	1970	R-2
326 ORANGE ST	4	6	1981	R-2
416 LIME ST	2	4	1952	R-2
311 ORANGE ST	2	4	1986	R-2
309 CLARK ST	2	4	1983	R-2
118 BETHUNE DR	2	4	1962	R-2
230 JOHNSON ST	4	6	1999	R-2

ADDRESS	BATH	BEDS	YEAR BUILT	ZONING_CODE
31 DEACON JONES BLVD	4	6	1999	R-2
44 S CALHOUN AVE	4	4	1986	R-2
385 LIME ST	2	4	1989	R-2
386 LIME ST	4	6	1992	R-2
148 ELIZABETH ST	4	4	1983	R-2
230 N EAST ST	5	6	1988	R-2
106 PEOPLE ST	2	4	1979	R-2
537 LIME ST	3	6	1956	R-2
540 FITZGERALD DR	2	4	1980	R-2
210 N EAST ST	6	5	1988	R-2
64 TAYLOR AVE	2	4	1979	R-2
435 EATON ST	4	4	1988	R-2
118 S CALHOUN AVE	3	6	1990	R-2
147 ELIZABETH ST	4	4	1983	R-2

The most current year, a duplex was constructed is 1999 and as early as 1948.

FINDINGS

The Town Council has expressed a policy direction to permit existing duplexes within the R-2 zoning district while prohibiting the construction of new duplexes. The most current property appraiser data identified duplexes that were constructed prior to 1999, establishing a rational temporal basis for distinguishing existing development from new construction. The proposed ordinance implements Council direction while maintaining the existing single-family character of the R-2 zoning district.

The following text is being recommended, by the planner, in Chapter 65, use regulations, table:

“Existing duplexes constructed on or before March 17, 2026 are permitted. Construction of new duplexes is prohibited.”

ORDINANCE NO. 2026-2

AN ORDINANCE OF THE TOWN OF EATONVILLE, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF EATONVILLE, FLORIDA, BY AMENDING CHAPTER 65 “USE REGULATIONS” , SECTION 65-1 TO PERMIT EXISTING DUPLEXES IN R-2 SINGLE FAMILY RESIDENTIAL ZONING DISTRICTS; PROVIDING FOR LEGISLATIVE FINDINGS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statutes, Chapter 166, confers upon a local government the authority to adopt regulations designed to promote the public health, safety and general welfare of its citizens; and

WHEREAS, pursuant to its home rule powers, the Town of Eatonville may regulate land use matters and design standards within the Town limits through the adoption of Land Development regulations; and

WHEREAS, from time to time the Town of Eatonville provides updates and amendments to its Land Development regulations; and

WHEREAS, the Planning and Zoning Board held a public hearing on November 14, 2025, recommended approval of the amendment to permit duplexes in R-2 single-family zoning districts, and found the proposed amendment to be consistent with the Town of Eatonville’s Comprehensive Plan; and

WHEREAS, the Town Council of the Town of Eatonville finds that the amendments to its Land Development Code, as set forth herein, are consistent with the Town of Eatonville’s Comprehensive Plan; and

WHEREAS, the Town Council of the Town of Eatonville has determined that the amendments to its Land Development Code, as set forth herein, advance a public purpose and promote and protect the health, safety, and welfare of the citizens and residents of the Town.

NOW, THEREOFRE, be it ordained by the Town Council of the Town of Eatonville, Florida, as follows:

[Words in ~~strike through~~ type are deletions; words in underscore type are additions; asterisks (***) indicated an omission from the existing text which is intended to remain unchanged.]

SECTION 1. Legislative Findings. The foregoing recitals are hereby adopted as the legislative findings of the Town Council of the Town of Eatonville.

SECTION 2. Amendments. Subpart B, Chapter 65 Use Regulations, Table 65-1(c) of the Land Development Code, of the Code of Ordinances of the Town of Eatonville, is hereby amended to read as follows:

Chapter 65- Use Regulations

Table 65-1(c): Principal Uses P = permitted use SE = allowed use with approval of special exception Blank cell = use is prohibited NP = not permitted (DT HIST)											
Use Category	Use Type	Residential Districts			Non-Residential Districts				Overlays		Use-Specific Standards
		R-1	R-2	R-3	C-1	C-2	C-3	I-1	HD/MX/ OFF	DT HIST CULT	
Residential											
Household Living Uses	<u>Dwelling, two-family (duplex)</u>		P(2)								

(2) Existing duplexes constructed on or before March 17, 2026 are permitted. Construction of new duplexes is prohibited.

SECTION 3. Codification. The provisions of this Ordinance shall be included and incorporated into the Code of Ordinances of the Town of Eatonville, as additions or amendments thereto.

SECTION 4. Severability. Should any word, phrase, sentence, subsection, or section be held by a court of competent jurisdiction to be illegal, void, unenforceable, or unconstitutional, then that word, phrase, sentence, subsection, or section so held shall be severed from this Ordinance and all other words, phrases, sentences, subsections, or sections shall remain in full force and effect.

SECTION 5. Conflicts. All ordinances or part thereof, in conflict herewith are, to the extent of such conflict, repealed.

SECTION 6. Effective Date. This ordinance shall take effect and be in full force and effect immediately upon its passage and adoption.

Upon motion duly made and carried, the foregoing Ordinance was approved and passed and transmitted upon the first reading on the 3rd day of March, 2026.

Upon motion duly made and carried, the foregoing Ordinance was approved and passed and transmitted upon the second reading on the ___ day of _____, 2026.

Attest:

TOWN OF EATONVILLE

Veronica King, Town Clerk

Angie Gardner, Mayor

Published Daily in
Orange, Seminole, Lake, Osceola & Volusia Counties, Florida

Sold To:

Town Of Eatonville - 104696
PO BOX 2163
EATONVILLE, FL 32751-6800

Bill To:

Town Of Eatonville - 104696
PO BOX 2163
EATONVILLE, FL 32751-6800

State Of Florida
County Of Orange

Before the undersigned authority personally appeared Rose Williams, who on oath says that he or she is a duly authorized representative of the ORLANDO SENTINEL, a DAILY newspaper published in Orange/Seminole-Lake-Osceola-Volusia County, Florida; that the attached copy of advertisement, being a Legal Notice in:

The matter of ORDINANCE 2026-2 Was published in said newspaper by print in the issues of, or by publication on the newspaper's website, if authorized on 6 Mar 2026.

Affiant further says that the newspaper complies with all legal requirements for publication in Chapter 50, Florida Statutes.



Rose Williams

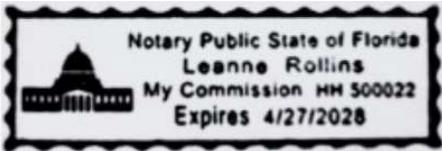
Signature of Affiant

Name of Affiant

Sworn to and subscribed before me on 6 Mar 2026,
by above Affiant, who is personally known to me (X) or who has produced identification ().



Signature of Notary Public



Name of Notary, Typed, Printed, or Stamped

38750

NOTICE OF PUBLIC HEARING (2 ND READING)

BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA, NOTICE IS HEREBY GIVEN to hear the proposed Ordinance 2026-2 Amending Chapter 65 "Use Regulations", Section 65-1 to Permit Existing Duplexes in R-2 Single Family Residential Zoning Districts at the second public hearing by the Town Council of the Town of Eatonville, Florida, on Tuesday, March 17, 2026 at 7:30 p.m., or as soon thereafter as this matter can be heard, at the Denton Johnson Center, located at 400 Ruffel St, Eatonville, FL 32751.

AN ORDINANCE OF THE TOWN OF EATONVILLE, FLORIDA, AMENDING THE CODE OF ORDINANCES OF THE TOWN OF EATONVILLE, FLORIDA, BY AMENDING CHAPTER 65 "USE REGULATIONS", SECTION 65-1 TO PERMIT EXISTING DUPLEXES IN R-2 SINGLE FAMILY RESIDENTIAL ZONING DISTRICTS; PROVIDING FOR LEGISLATIVE FINDINGS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

At the aforementioned public hearing, all interested parties may appear to be heard with respect to the proposed Ordinance 2026-2 Amending Chapter 65 "Use Regulations", Section 65-1. These public hearings may be continued to one or more future dates.

Copies of the proposed Ordinance 2026-2 are available for public inspection at the Town Hall, located at 307 E. Kennedy Boulevard, Eatonville, Florida, during regular business hours, 8:00 a.m. - 5:00 p.m., Monday – Friday.

Any person requiring reasonable accommodation to participate in this meeting should contact the Office of the Town Clerk at (407) 623-8910 at least three days in advance so arrangements can be made. All persons are advised that if they decide to appeal any decision made at the above referenced public hearings, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.
38750 3/6/25

38750



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
MARCH 17, 2026, AT 7:30 PM
Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Town Council Meeting Minutes (Clerk Office)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (CLERK OFFICE)
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <i>**Forthcoming on or before scheduled meeting</i> COUNCIL MEETING MINUTES:
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request approval of meeting minutes for the Town Council Meetings

SUMMARY: The Town Council Meetings are held on the 1st and 3rd Tuesdays at 7:30 p.m. and are transcribed from the audio archive for approval for the public records.

RECOMMENDATION: Recommend approval of Town Council meeting minutes

FISCAL & EFFICIENCY DATA:N/A



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
MARCH 17, 2026, AT 7:30 PM
Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Resolution 2026-11 Appointment of One (1) Board Member To The Planning and Zoning Board (**Clerk Office**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (CLERK OFFICE)
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none">Resolution 2026-11
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request approval of Resolution 2026-11 Resolution 2026-13 Appointment of One (1) Board Member To The Planning and Zoning Board.

SUMMARY: The Administration wishes to appoint one (1) individual to the Planning and Zoning Board as regular board member.

The person to be appointed as board member of the Planning and Zoning Board is **Tanecia Brooks** for a term of three (3) years from March 17, 2026, until March 17, 2029. This vacancy is being filled due to a recent resignation of a board member (George Williams).

RECOMMENDATION: Recommend approval of Resolution 2026-13 Appointment of One (1) Board Member To The Planning and Zoning Board.

FISCAL & EFFICIENCY DATA:N/A

RESOLUTION #2026-11

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA TO APPOINT ONE (1) INDIVIDUAL TO THE PLANNING AND ZONING BOARD AS A REGULAR BOARD MEMBER FOR A THREE (3) YEAR TERM, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS one (1) Board Member resigned from the Planning and Zoning Board resulting in a current vacancy; and

WHEREAS one (1) resident of the Town of Eatonville community has expressed an interest in serving on the Planning and Zoning Board and has submitted the required application along with their resume; and

WHEREAS the Administration wishes to appoint one (1) citizen to the Planning and Zoning Board as a regular board member. The appointments will be for a three (3) year term as set forth by Article (2) Section 15-2.1 Appointment of the Land Development Code.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, ORANGE COUNTY, FLORIDA AS FOLLOWS:

SECTION ONE: the citizen that have expressed desire for appointment in serving the Town on the Planning and Zoning Board is: **TANECIA BROOKS**, for appointment as a regular board member for a three year term from March 17, 2026 – March 17, 2029.

SECTION TWO: CONFLICTS: All Resolutions or parts of Resolutions in conflict with any other Resolution or any of the provisions of the Resolution is hereby repealed.

SECTION THREE: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional, it shall be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution two

SECTION FOUR: EFFECTIVE DATE: This Resolution will take effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 17th day of March 2026.

Angie Gardner, Mayor

ATTEST:

Veronica L. King, Interim Town Clerk

TOWN OF EATONVILLE, FLORIDA



BOARD APPOINTMENT INFORMATION FORM

APPLICATION FOR: Planning Board

The Town Council of the Town of Eatonville is seeking citizens to serve on duly constituted Town Boards and Commission which have been established to assist and advise the Town Council on specific matters for consideration which have been assigned to the respective Commission/Boards. Please complete this application and attach a brief resume or any additional information which you feel will assist the Town Council in their selection. The application should be typed or clearly printed and filed with the Town Clerk.

- 1. Name: Tanecia Brooks Home Phone: 407-739-0364
- 2. Address: 147 S West St
- 3. Are you employed by the Town? Yes _____ No: X
- 4. Business Address: 147 S West St
- 5. Business Phone: 407-637-9403 email: taneciabrooks@gmail.com
- 6. Brief Resume' of Education and Experience: Please See Atached
- 7. Are you a Resident of the Town? Yes: X No: _____
- 8. Are you a Registered Voter? Yes: X No: _____

MEMBERSHIP IN THE COMMUNITY ORGANIZATONS OR PROFESSIONAL GROUP: _____
Founder, Black Girls Read; Community-based wellness and educational initiatives

- 9. Have you previously served on a Town Board? Yes: X No: _____
- 10. Please indicate other Town Council and/or Boards for which you wish to be considered for appointment by the Town Council: _____
Planning Board – 1st Choice; Arts Advisory Committee – 2nd Choice; CRA Advisory Committee – 3rd Choice

Please indicate briefly why you would like to be appointed to serve on a Board or Committee: Please See Attached

Do you attend Council meetings on a regular basis? Yes: _____ No: _____ X - I have a new schedule and I am committed to increasing my attendance.

Thank you for your interest in serving the Historic Town of Eatonville. Please indicate below your first, second and third preference below. Please carefully consider your obligations before choosing which board you would like to serve. A description of each board is included in this application. Please note that in

Tanecia Brooks

147 S West St

Eatonville, FL 32751

TaneciaBrooks@gmail.com

407-739-0364

Date: February 27, 2026

Town of Eatonville

Office of the Town Clerk

307 E Kennedy Blvd

Eatonville, Florida 32751

RE: Board Appointment Application – Planning Board

Dear Members of the Town Council,

Please accept this letter as additional information in support of my Board Appointment application.

I am a resident and small business owner who is committed to the continued growth and stability of Eatonville. My professional background includes operating community-centered businesses, coordinating events, managing vendors, and working within structured systems that require organization, accountability, and thoughtful decision-making. I have also previously

served on the Town of Eatonville Canvassing Board, which strengthened my understanding of municipal process and public responsibility.

While service on a planning or advisory board would be new for me, I approach it with respect for the role and a willingness to learn. I understand that these boards require careful review of materials, preparation, and constructive participation. I am prepared to take that responsibility seriously.

I am particularly interested in the Planning Board because development decisions shape the long-term direction of our town. Eatonville's historical significance makes thoughtful growth especially important. I am also interested in the Arts Advisory Committee due to my involvement in community programming and cultural initiatives, and in the CRA Advisory Committee because redevelopment decisions impact business opportunity and neighborhood vitality.

My goal is simply to serve in a way that reflects integrity, preparation, and respect for Eatonville's legacy and future.

Thank you for your time and consideration.

Respectfully,

Tanecia Brooks

TANECIA BROOKS

Maitland, FL
(407) 739-0364
TaneciaBrooks@gmail.com

Planning & Development | Administrative Coordination | Community Engagement

PROFESSIONAL SUMMARY

Versatile and community-rooted planning professional with 15+ years of cross industry experience in administrative support, process coordination, and public engagement. Skilled in managing systems, facilitating interdepartmental communication, and delivering people centered solutions in fast paced environments. Adept at juggling multiple priorities, streamlining operations, and holding space with both structure and soul.

RELEVANT EXPERIENCE

Founder | Planning & Operations Coordinator

House of Selah – Eatonville, FL | 2019 – Present

- Lead planning, scheduling, and client communications for four wellness brands under House of Selah
- Coordinate digital filing systems, forms, contracts, and event logistics for retreats and community events
- Manage client intake, document processing, and delivery of resources across coaching and holistic services
- Liaise between platforms and service areas to ensure seamless communication and timely completion

Brand Liaison & Coordinator

LND Express – Orlando, FL | 2018 – 2023

- Processed invoices, tracked payments, and supported high-volume account management
- Served as an internal liaison between departments and customers to resolve issues
- Contributed to customer retention, administrative flow, and day-to-day coordination needs

Associate Sales Representative

TechData Corp – Largo, FL | 2017 – 2019

- Managed 400+ accounts, tracking inventory, pricing, and client service touchpoints
- Facilitated internal communication across departments to fulfill B2B

CORE COMPETENCIES

- *Planning & Permit Coordination
- *Administrative Workflow Management
- *Customer & Public Engagement
- *Recordkeeping & Digital Systems
- *Project Support & Multitasking

ENTREPRENEURSHIP

Founder | House of Selah Brands

Bouji Brunches – Event catering & charcuterie brand in Central Florida

Black Girls Read – 107k+ member book collective for Black women’s literacy & liberation

Selah’s SoulScape Travels – Retreat & group travel coordination for healing journeys

Selah Love Photography – Sacred lifestyle & beach photography for wellness storytelling

client needs

Office Supervisor

SDDS – Orlando, FL | 2003 – 2013

- Directed team operations including hiring, training, and daily delegation
- Oversaw contract intake, records management, and timely product delivery
- Delivered monthly performance reports and maintained administrative compliance

EDUCATION & CERTIFICATIONS

Florida College of Natural Health – Maitland, FL

A.S. in Natural Health, Traditional Chinese Medicine & Energy Work (2004)

- Trauma-Informed Coaching, Energy Work, EFT/TFT, and Somatic Healing Practices

Southwest Institute of Healing Arts – Tempe, AZ (2025)

Diploma: Integrated Healing Arts Practitioner

- Earth-Based Ceremony Facilitation, Intuitive Coaching, Meditation & Spiritual Leadership



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TOWN COUNCIL MEETING
MARCH 17, 2026, AT 7:30 PM
Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Resolution 2026-13 Appointment of One (1) Board Member To The Historic Preservation Board (**Clerk Office**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (CLERK OFFICE)
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none">Resolution 2026-13
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request approval of Resolution 2026-12 Resolution 2026-13 Appointment of One (1) Board Member To The Historic Preservation Board.

SUMMARY: The Administration wishes to appoint one (1) individual to the Historic Preservation Board as board member.

The person to be appointed as board member of the Historic Preservation Board is **Tiffany Simmons** for a term of three (3) years from March 17, 2026, until March 17, 2029. This vacancy is being filled due to a recent resignation of a board member (Jane Turner).

RECOMMENDATION: Recommend approval of Resolution 2026-13 Appointment of One (1) Board Member To The Historic Preservation Board.

FISCAL & EFFICIENCY DATA:N/A

RESOLUTION #2026-13

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA, TO APPOINT ONE (1) BOARD MEMBER TO THE HISTORIC PRESERVATION BOARD, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS the Administration wishes to appoint one (1) individual to the Historic Preservation Board as board member; and

WHEREAS the appointments shall be made on the basis of civic pride, integrity, experience, and interest in the field of historic preservation. No person may serve more than two consecutive three-year terms. A member whose term expires may continue to serve until a successor is appointed and qualified.

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA THE FOLLOWING:

SECTION ONE: APPOINTMENTS: The person to be appointed as board member of the Historic Preservation Board is Tiffany Simmons for a term of three (3) years from March 17, 2026, until March 17, 2029.

SECTION TWO: CONFLICTS: All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

SECTION THREE: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

SECTION FOUR: EFFECTIVE DATE: This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 17th day of March 2026.

ATTEST:

Angie Gardner, Mayor

Veronica King, Town Clerk

TOWN OF EATONVILLE, FLORIDA



BOARD APPOINTMENT INFORMATION FORM

APPLICATION FOR: Historic Preservation Board

The Town Council of the Town of Eatonville is seeking citizens to serve on duly constituted Town Boards and Commission which have been established to assist and advise the Town Council on specific matters for consideration which have been assigned to the respective Commission/Boards. Please complete this application and attach a brief resume or any additional information which you feel will assist the Town Council in their selection. The application should be typed or clearly printed and filed with the Town Clerk.

1. Name: Tiffany Simmons Home Phone: 407 595-0607
2. Address: 7118 Davar ave, Orlando FL 32810
3. Are you employed by the Town? Yes _____ No: X
4. Business Address: 7118 Davar ave, Orlando FL 32810
5. Business Phone: 407 595-0607 email: One Smart 2013@gmail.com
6. Brief Resume' of Education and Experience: _____
7. Are you a Resident of the Town? Yes: _____ No: X
8. Are you a Registered Voter? Yes: X No: _____

MEMBERSHIP IN THE COMMUNITY ORGANIZATONS OR PROFESSIONAL GROUP: _____
eSTEAMed Learning 3 Eatonville 1887 Juneteenth Committee

9. Have you previously served on a Town Board? Yes: _____ No: X
10. Please indicate other Town Council and/or Boards for which you wish to be considered for appointment by the Town Council: Historic Preservation Board

Please indicate briefly why you would like to be appointed to serve on a Board or Committee: I'm a 4th generation Eatonvillian raised in Eatonville. I Love my town and care deeply about preservation.

Do you attend Council meetings on a regular basis? Yes: X No: _____

Thank you for your interest in serving the Historic Town of Eatonville. Please indicate below your first, second and third preference below. Please carefully consider your obligations before choosing which board you would like to serve. A description of each board is included in this application. Please note that in

addition to the regular scheduled board meetings, members may be required to attend training, work sessions, and joint meeting.

Nuisance Abatement Board
 Board of Adjustment
 Code Enforcement Board
 CRA Advisory Committee

Planning Board
 Historic Preservation Board
 Arts Advisory Committee

Would you be interested in serving on a Special Events Committee? Yes No

I am aware of the meeting dates and time of the Board/Committee I have applied and if appointed. I agree to serve on the Board/Committee which I have applied or would consider an alternate appointment to a second or third service preference.

Completed applications should be returned to the Office of the Town Clerk, P.O. Box 2163, Eatonville, Florida 32751

I CERTIFY THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT.

Signature of Applicant: Tiffany [Signature] Date: 4-MAR-2026

For Office Use Only

APPOINTED to: _____ Date Appointed: _____
Term Expires: _____

All Boards must function in accordance with Florida Laws regarding **GOVERNMENT IN THE SUNSHINE.**

Veronica King

From: Tiffany Simmons <onesmart2013@gmail.com>
Sent: Thursday, March 5, 2026 5:06 PM
To: Veronica King
Subject: TOE Historic Preservation Board Info

Greetings Mrs.King,

Please see below for a short Bio/ Resume.

As a proud 4th generation Eatonvillian, I have a deep rooted connection to the town and a strong commitment to preserving its rich cultural and historical legacy. Having been raised in Eatonville, I understand firsthand the importance of protecting the stories, landmarks, and traditions that make our community unique.

I am a U.S. Air Force veteran, an entrepreneur with more than a decade of experience, and a professional project manager. My work and travels have taken me to over 30 countries, where I have lived and worked in 10, giving me a global perspective on the importance of preserving historic communities and cultural identity. As a worldschooling mother, I place a high value on history, education, and passing meaningful heritage on to the next generation.

Eatonville holds a special place in my heart, and I am passionate about ensuring that its historic charm and significance are preserved for future generations. I would be honored to contribute my perspective, dedication, and organizational experience to the Historic Preservation Board to help protect and celebrate the town's legacy.

Respectfully,

Tiffany Simmons
One Smart Enterprise
(407) 595-0607



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
MARCH 17, 2026, AT 7:30 PM
Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Resolution 2026-14 Supporting The Certification Results For The Town Of Eatonville March 7, 2026, General Election (**Clerk Office**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (CLERK OFFICE)
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none">Resolution 2026-14
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request approval of Resolution 2026-14 Supporting The Certification Results For The Town Of Eatonville March 7, 2026, General Election.

SUMMARY: During the March 7, 2026, General Election for Council Seats: 1,2, and 3; one (1) new member was elected to the Town Council for Seat #2, and one (1) member were re-elected to Seat #3; and, newly elected member to Seat#1 (Mayoral Seat), Ruth "Ruthi" Critton was elected.

Resolution #2024-8 is being presented to the Town Council to be an extension and reference of the official Certification Results of the General Election.

RECOMMENDATION: Recommend approval of Resolution 2026-14 Supporting The Certification Results For The Town Of Eatonville March 7, 2026, General Election.

FISCAL & EFFICIENCY DATA: N/A

RESOLUTION #2026-14

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA SUPPORTING THE CERTIFICATION RESULTS FOR THE TOWN OF EATONVILLE MARCH 7, 2026, GENERAL ELECTION, PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS on Tuesday, March 7, 2026, the Town of Eatonville held a General Election for Town Council Seats #1 (Mayor), Seat #2 (Council Member), and Seat #3 (Council Member); and

WHEREAS Resolution #2024-8 is being presented to the Town Council to be an extension and reference of the official Certification Results of the General Election; and

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA THE FOLLOWING:

SECTION ONE: The results of the **March 7, 2026**, General Election that were Certified by the Orange County Supervisor of Elections Office is as follows:

COUNCIL SEAT #1

RUTH "RUTHI" CRITTON	175
WANDA D. RANDOLPH	159
THEO WASHINGTON	85

COUNCIL SEAT #2

ERIC MCINTYRE	181
RYAN NOVAK	31
ANGELA Y. THOMAS	201

COUNCIL SEAT #3

DWAYNE A. RACKARD	118
LADWYANA WARE-JORDAN	296

SECTION TWO: CONFLICTS: All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

SECTION THREE: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

SECTION FOUR: EFFECTIVE DATE: This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 17th day of MARCH 2026.

Angie Gardner, Mayor

ATTEST:

Veronica King, Town Clerk



2026 Town of Eatonville General Election

Election Date: 3/7/2026

OFFICIAL ELECTION RESULTS

Eatonville Mayor

Ruth "Ruthi" Critton (NON)		41.77%	175
Wanda D. Randolph (NON)		37.95%	159
Theo Washington (NON)		20.29%	85

Eatonville Council, Seat 2

Eric McIntyre (NON)		43.83%	181
Ryan Novak (NON)		7.51%	31
Angela Y. Thomas (NON)		48.67%	201

Eatonville Council, Seat 3

Dwayne A. Rackard (NON)		28.50%	118
LaDwyana Ware-Jordan (NON)		71.50%	296

Registered Voters: 1,494

Ballots Cast: 420

Voter Turnout: 28.11%

**The Election Canvassing Board
 Certified the Official Election Results on
 Wednesday, March 11, 2026, at 2:00 PM**

**MEMBERS:
 Veronica King
 Stephanie Goynes
 Lisa Grant**



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
MARCH 17, 2026, AT 7:30 PM
Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Resolution 2026-12 Appointments of Councilmembers to the Community Redevelopment Agency Following the March 7, 2026, General Election (Clerk Office)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (CLERK OFFICE)
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none">Resolution 2026-12
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request approval of Resolution 2026-12 Appointments of Councilmembers to the Community Redevelopment Agency Following the March 7, 2026, General Election

SUMMARY: During the March 7, 2026, General Election for Council Seats: 1,2, and 3; one (1) new member was elected to the Town Council for Seat #2, and one (1) member were re-elected to Seat #3; and, newly elected member to Seat#1 (Mayoral Seat), Ruth "Ruthi" Critton was elected. The Town Council desires to make appointments and re-appointments to the Community Redevelopment Agency Board to be consistent with the terms of their election.

The Following Council members shall be re-appointed and appointed as CRA Directors by Resolution serving as the required Certificate of Appointment by the Town Council to the Community Redevelopment Agency; Angela Y. Thomas (Seat #2), LaDwyana Ware-Jordan (Seat #3), and Ruth "Ruthi" Critton (Seat #1 as Mayor) respectively.

RECOMMENDATION: Recommend approval of Resolution 2026-12 Appointments of Councilmembers to the Community Redevelopment Agency Following the March 7, 2026, General Election

FISCAL & EFFICIENCY DATA:N/A

RESOLUTION #2026-12

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA, TO APPROVE APPOINTMENTS OF COUNCILMEMBERS TO THE COMMUNITY REDEVELOPMENT AGENCY FOLLOWING THE MARCH 7, 2026, GENERAL ELECTION, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, because of the March 7, 2026, General Election for Council Seats: 1,2, and 3 one (1) new member was elected to the Town Council for Seat #2, and one (1) member were re-elected to Seat #3; and, newly elected member to Seat#1 (Mayoral Seat), Ruth "Ruthi" Critton was elected; and

WHEREAS, the Town Council desires to make appointments and re-appointments to the Community Redevelopment Agency Board to be consistent with the terms of their election.

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA THE FOLLOWING:

SECTION ONE: The Following Council members shall be re-appointed and appointed as CRA Directors by Resolution serving as the required Certificate of Appointment by the Town Council to the Community Redevelopment Agency; Angela Y. Thomas (Seat #2), LaDwyana Ware-Jordan (Seat #3), and Ruth "Ruthi" Critton (Seat #1 as Mayor) respectively.

SECTION TWO: CONFLICTS: All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

SECTION THREE: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

SECTION FOUR: EFFECTIVE DATE: This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 17th day of March 2026.

Ruthi Critton, Mayor

ATTEST:

Veronica King, Town Clerk



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
MARCH 17, 2026, AT 7:30 PM
Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Resolution 2026-15 Changing The Signature Requirements For Checks Issued By The Town As A Result Of The March 7, 2026, General Election (**Clerk Office**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (CLERK OFFICE) Exhibits: • Resolution 2026-15
PUBLIC HEARING 1ST / 2ND READING		
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request approval of Resolution 2026-15 Changing The Signature Requirements For Checks Issued By The Town As A Result Of The March 7, 2026, General Election.

SUMMARY: The March 7, 2026, General Election for Town Council Seats #1, #2, and #3, three (3) new persons were elected, one (1) was not re-elected, to the Town Council; and one (1) current council member not elected as a running candidate vacating their current seat by way of an irrevocable resignation dated 3-16-2026.

The Town Council of the Town of Eatonville designates those two (2) signatures required on checks issued by the Town, and that **RUTHI CRITTON, ANGELA THOMAS, and LADWYANA JORDAN** be added, and **THEO WASHINGTON and WANDA RANDOLPH** be removed as a check signatory; as an authorized check signer for the Town of Eatonville.

RECOMMENDATION: Recommend approval of Resolution 2026-15 Changing The Signature Requirements For Checks Issued By The Town As A Result Of The March 7, 2026, General Election.

FISCAL & EFFICIENCY DATA: N/A

RESOLUTION #2026-15

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA, CHANGING THE SIGNATURE REQUIREMENTS FOR CHECKS ISSUED BY THE TOWN AS A RESULT OF THE MARCH 7, 2026, GENERAL ELECTION FOR SEATS; 1, 2 & 3, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the Town Council desires to have the Town bank accounts be maintained in an orderly fashion and that checks be processed and issued in a timely manner; and

WHEREAS, the March 7, 2026, General Election for Town Council Seats #1, #2, and #3, three (3) new persons were elected, one (1) was not re-elected, to the Town Council; and one (1) current council member not elected as a running candidate vacating their current seat by way of an irrevocable resignation dated 3-16-2026.

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA THE FOLLOWING:

SECTION ONE: The Town Council of the Town of Eatonville designates those two (2) signatures required on checks issued by the Town, and that **RUTHI CRITTON, ANGELA THOMAS, and LADWYANA JORDAN** be added, and **THEO WASHINGTON and WANDA RANDOLPH** be removed as a check signatory; as an authorized check signer for the Town of Eatonville.

SECTION TWO: The Town Council of the Town of Eatonville designates that any two (2) members of the Town Council are authorized to sign checks for the Town of Eatonville.

SECTION THREE: The designated Town Council members as check signers are as follows:

- RUTHI CRITTON - MAYOR
- ANGELA THOMAS - COUNCILWOMAN
- LADWYANA JORDAN - COUNCILWOMAN
- TARUS MACK- COUNCILMAN

SECTION FOUR: **CONFLICTS:** All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

SECTION FIVE: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

SECTION SIX: EFFECTIVE DATE: This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 17th day of MAY 2026.

Ruthi Critton, Mayor

ATTEST:

Veronica L King, Town Clerk