



# HISTORIC TOWN OF EATONVILLE, FLORIDA COMMUNITY REDEVELOPMENT AGENCY AGENDA

Thursday, October 17, 2024, at 6:30 PM

Town Hall - 307 E Kennedy Blvd

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Please note that the HTML versions of the agenda and agenda packet may not reflect changes or amendments made to the agenda.

- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION AND PLEDGE OF ALLEGIANCE
- IV. CITIZEN PARTICIPATION (Three minutes strictly enforced)
- V. BOARD DECISIONS
  - 1. Selection of Candidate for the Executive Directors Position (**Administration**)
- VI. STAFF REPORTS
- VII. BOARD REPORTS
- VIII. ADJOURNMENT

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**\*\*PUBLIC NOTICE\*\***

*This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town's Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – per Section 286.0105 Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 "at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26*



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## CRA BOARD MEETING

### OCTOBER 17, 2024, AT 6:30 PM

### Cover Sheet

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Authorizing the Approval of Employment and Designation of a Full-Time Executive Director (**Administration**)

**TOWN COUNCIL ACTION:**

<b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>		<b>Department:</b> ADMINISTRATION
<b>PUBLIC HEARING 1<sup>ST</sup> / 2<sup>ND</sup> READING</b>		<b>Exhibits:</b> <ul style="list-style-type: none"> <li>• Onya Bates Application &amp; Resume</li> <li>• Lavon Bracy Davis Application &amp; Resume</li> <li>• Meredith Myers Application &amp; Resume</li> <li>• Michael Johnson Application &amp; Resume</li> </ul>
<b>CONSENT AGENDA</b>		
<b>COUNCIL DECISION</b>	YES	
<b>ADMINISTRATIVE</b>		

**REQUEST:** Authorizing the Approval of Employment and Designation of a Full-Time Executive Director.

**SUMMARY:** The members of the Board of Directors, the governing body of the agency (TOECRA) desire to confirm a candidate for the Executive Directors position within Town of Eatonville Community Redevelopment (TOECRA) agency. The agency has been without an Executive Directive since July 5, 2024.

**RECOMMENDATION:** Authorizing the Approval of Employment and Designation of a Full-Time Executive Director.

**FISCAL & EFFICIENCY DATA:** The proposed starting compensation salary range for the TOECRA Executive Director is \$65,000 - \$75,000.

**Contact Information -- Person ID: 34651151**

Name: Onya B Bates Address:

Home Phone: Alternate Phone:  
Text Messaging Mobile No: Email:  
Notification Preference: Email Former Last Name:  
Month and Day of Birth:

**Personal Information**

Driver's License:  
Can you, after employment, submit proof of your legal right to work in the United States? Yes  
What is your highest level of education? Master's Degree

**Preferences**

Minimum Compensation: \$0.00 per hour;  
\$85,000.00 per year  
Are you willing to relocate? Yes  
Would need time to find a place and relocate.  
Types of positions you will accept: Regular  
Types of work you will accept: Full Time  
Types of shifts you will accept: Day

**Objective**

To use the community engagement skills I have acquired working with the Community Redevelopment Agency combined with professional public administration skills to create strategic policies and procedures to improve both productivity and job satisfaction. I love numbers and oversaw the budgets for all four districts in the Panama City CRA. Along with numbers, I love to improve the quality of life for all the citizens within a community.

**Education**

**Graduate School**

Troy University  
troy.edu  
8/2015 - Present

Did you graduate: No  
Major/Minor: Public Administration  
Units Completed: 33 Quarter  
Degree Received: Master's

Troy, Alabama

**Professional**

Florida Redevelopment Association Academy  
redevelopment.net  
9/2014 - 10/2015  
Tallahassee, Florida

Did you graduate: Yes  
Major/Minor: Redevelopment  
Units Completed: 6 Semester  
Degree Received: Professional

**College/University**

Florida State University  
fsu.edu  
1/2013 - 5/2014  
Tallahassee, Florida

Did you graduate: Yes  
Major/Minor: Criminology  
Units Completed: 60 Semester  
Degree Received: Bachelor's

**Work Experience**

**Office Manager**

11/2023 - Present

White Sand Dental Studio  
3135 Thomas Drive  
Panama City Beach , Florida 32408  
8505885256

Hours worked per week: 35  
Monthly Salary: \$3,500.00  
# of Employees Supervised: 0  
Name of Supervisor: Shabana Azam  
- Owner  
May we contact this employer? No

**Duties**

Answer phones, file records into patients charts, process payments, send billing statements out

**Reason for Leaving**

N/A

**City Development Specialist**

3/2023 - 9/2023

City of Kenosha  
625 52nd Street  
Kenosha, Wisconsin 53141  
2626534041

Hours worked per week: 40  
Monthly Salary: \$6,350.00  
# of Employees Supervised: 2  
Name of Supervisor: Marnie Casey -  
City Development Director  
May we contact this employer? No

**Duties**

Developing redevelopment plans for various neighborhoods in the City. Work on TID amendments to reallocate money between performing TIDs and non-performing TIDs.

**Reason for Leaving**

N/A

**Redevelopment Manager**

11/2018 - 6/2022

City of Sarasota  
Sarasotafl.gov  
1565 1st St  
Sarasota, Florida 34236  
9412636281

Hours worked per week: 40  
Monthly Salary: \$6,300.00  
# of Employees Supervised: 1  
Name of Supervisor: Stevie  
Freeman-Montes - Planning Director  
May we contact this employer? No

**Duties**

Hired as the CRA Redevelopment Manager in 2018, that is combined with the Economic Development office. Primary focus was the Newtown CRA area but also involved with citywide projects. In Newtown, created and implemented two programs to help revitalize the community. The Historic Preservation Program consisted of a grant of \$50,000 to property owners who's properties still maintained their historical features but needed improvements to bring to code. These homes were added to the national registry and there was no costs for the grantees. Assisted with the revisions for the Newtown Small Business Assistance Program, while also pushing to include food trucks in the upcoming zoning text amendments. With the added text amendments we were able to offer assistance to applicants wanting to open food trucks in the area. This was brought up during our public meetings that there was no place for food trucks. The program is a matching grant up to \$60,000, with residents in the CRA area being required to match 20%.

Created and oversaw the creation of the Newtown Redevelopment Plan Update, original plan was created in 2006. Developed the scope for our consultants RMA and facilitated public workshops and online surveys. Presented to the Planning Board and our City Commission sittings as the CRA Board and plan update was adopted April 2021.

The Cultural Special Events Program is a citywide program that is directed to assist in areas that don't benefit from the usual festivities that take place within the City. While originally targeted for the Newtown area this program utilizes city funds and any low traffic area is encouraged to apply. Currently absorbing duties of the Business Improvement District in St. Armands Circle as operations manager. In that role I will be assisting with marketing on the circle as well as streetscape projects and working closely with the BID Advisory board.

**Reason for Leaving**

Personal need to relocate

**CRA Program Manager**  
11/2016 - 10/2018

City of Panama City CRA  
pcgov.org  
819 East 11th St.  
Panama City, Florida 32404  
8503196761

Hours worked per week: 40  
Monthly Salary: \$4,583.00  
# of Employees Supervised: 2  
Name of Supervisor: Jared Jones -  
Assistant City Manager  
May we contact this employer? Yes

**Duties**

Received promotion to manage three of the CRA Districts in the City.  
Directed city renovations that will benefit residents in all three Districts.  
Streamlined the chain of command and internal structural roles, and responsibilities.  
Devised short and long-range action plans to address a wide variety of municipal needs.  
Negotiated contractual agreements for the city, including RFP for the extension of the St. Andrews CRA District.  
Serve on Supervisors Safety Committee.  
Prepared and submitted an annual report on the finances and activities for all three Districts.  
Award grants to residents and business owners for facade improvements to remove slum and blight in each District.

**Reason for Leaving**

Received job offer in Sarasota

**Program Manager**  
9/2015 - 11/2016

City of Panama City CRA  
cityofpc.gov  
819 E. 11th St.  
Panama City, Florida 32401  
8502153869

Hours worked per week: 40  
Monthly Salary: \$3,583.33  
# of Employees Supervised: 1  
Name of Supervisor: Jared Jones -  
Assistant City Manager  
May we contact this employer? No

**Duties**

Got promoted to Program Manager of Downtown and Millville Districts.  
Spearheaded the Harrison Ave. expansion project.  
Devised short and long-range action plans to address a wide variety of municipal needs.  
Negotiated contractual agreements for the city, including contract with CPH Inc. for the engineering portion of the Harrison Streetscape.  
Presented on agenda items at meetings throughout the year.  
Executed budget amendments for projects.  
Prepared and submitted an annual report on the finances and activities of both Districts.  
Wrote and revised memos, budgetary documents and press releases.

**Reason for Leaving**

Got promoted to Program Manager of three of the CRA districts

**Program Manager**  
9/2014 - 9/2015

City of Panama City CRA  
pcgov.org  
819 E. 11th St.  
Panama City , Florida 32401  
8502153869

Hours worked per week: 40  
Monthly Salary: \$3,583.33  
# of Employees Supervised: 1  
Name of Supervisor: Jared Jones -  
Assistant City Manager  
May we contact this employer? No

**Duties**

Secured funding for park improvements at Watson Bayou Park.  
Prepared and submitted an annual report on the finances and activities of the Millville CRA.  
Wrote and revised memos, budgetary documents and press releases.  
Executed budget amendments for projects such as the Derelict Vessel project; this project removed sunken boats from the Watson Bayou.  
Presented on agenda items at meetings during the year.  
Negotiated contractual agreements for the city, including Memorandum of Understanding with the Millville Community Alliance.  
Devised short and long-range action plans to address a wide Variety of municipal needs.

**Reason for Leaving**

Got promotion to Millville and Downtown Program Manager

**Administrative Assistant**

7/2011 - 9/2014

City of Panama City CRA  
pcgov.org  
819 E. 11th St.  
Panama City , Florida 32401  
8502153869

Hours worked per week: 40  
Monthly Salary: \$2,151.07  
# of Employees Supervised: 0  
Name of Supervisor: Jared Jones -  
Assistant City Manager  
May we contact this employer? No

**Duties**

Prepare check requests for the city.  
Help prepare budget requests and amendments.  
Prepare agendas for monthly CRA Board Meetings.  
Complete Purchase Order requests and all warehouse requests.  
Personal assistant to the CRA Director.  
Take minutes from the monthly CRA Board meetings.  
Perform all front office duties.  
Helped create and enter budgets for each District into system.  
Wrote and revised memos, budgetary documents and press releases.  
Prepared and submitted an annual report on the finances and administrative activities of the CRA.

**Reason for Leaving**

Got promoted to Program Manager of Millville District.

**Certificates and Licenses**

Type: Florida Redevelopment Academy Professional  
Number: B320642775950  
Issued by: Florida  
Date Issued: 10 /2015 Date Expires:

Type: Florida Professional Records Management  
Number: B320642775950  
Issued by: State of Florida  
Date Issued: 4 /2014 Date Expires: 1 /2028

Type: FEMA NIMS Courses: 100B and 700A  
Number:  
Issued by: Florida Emergency Management Association  
Date Issued: 5 /2013 Date Expires: 1 /2028

**Skills**

Office Skills  
Typing: 61

Other Skills

Excel Expert - 15 years and 10 months  
Powerpoint Expert - 15 years and 10 months

**Additional Information**

**References**

Professional  
**Brown, Jeffery**  
Former City Manager of Panama City currently, Economic and Strategic Opportunities Director

Professional  
**Tilghman, Jeffery**  
City Manager Auborndale

Professional  
**Rosner, Rob**  
Director of Economic Opportunity, City of Tampa

Professional  
**Bright, Jakola**

Professional  
**Bell, Ashley**  
RN

**Resume**

**Text Resume**

**Attachments**

<b>Attachment</b>	<b>File Name</b>	<b>File Type</b>	<b>Created By</b>
Bates resume 2024.pdf	Bates resume 2024.pdf	Resume	Job Seeker

**Agency-Wide Questions**

- Q: Are you a current employee?  
A: No
- Q: Do you have any relatives working here?  
A: No

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**3.** Q: Where did you first hear about this opportunity?

A: Governmentjobs.com

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**4.** Q: Do you possess a valid Florida Driver's License?

A: Yes



**ONYA**

**BATES**



**SKILLS**

- Project Management
- Grant Writing
- Community Engagement
- Public Speaking
- Budget Experience
- Policy Making/Writing Experience
- Community Involvement

**EDUCATION**

**TROY UNIVERSITY**

Troy, AL • Expected in 12/2024

*MPA*: Public Administration

**FLORIDA STATE UNIVERSITY**

Tallahassee • 05/2014

*BS*: CRIMINOLOGY

**PROFESSIONAL SUMMARY**

Dedicated Program Manager skilled in infrastructure improvements, social programs for targeted communities and budgeting. Manages multiple projects under tight deadlines. Committed to the community and seek positions that help achieve quality of life for all citizens in the community.

**WORK HISTORY**

**CITY OF KENOSHA – DEVELOPMENT SPECIALIST**

*KENOSHA, WI • 03/2023 – 09/2023*

- Identified issues, analyzed information, and provided solutions to problems.
- Created TID amendments to reallocate funds to other non-performing TIDs.
- Developed a redevelopment plan for an area affected by the 2020 riots.
- Accomplished multiple tasks within established time frames.
- Facilitated board meetings for Redevelopment Authority.
- Presented information on new programs to the Common Council.

**CITY OF SARASOTA - REDEVELOPMENT MANAGER**

*SARASOTA, FL • 11/2018 - 06/2022*

- Identified issues, analyzed information, and provided solutions to problems.
- Developed team communications and information for meetings.
- Reviewed performance data to monitor and measure productivity, goal progress and activity levels.
- Evaluated report data to proactively adjust and enhance operations.
- Applied customer feedback to develop process improvements and support long-term business needs.
- Maximized productivity by keeping detailed records of daily progress and identifying and rectifying areas for improvement.
- Prepared and recommended long-range plans for development of community redevelopment plan.
- Created plans and communicated deadlines to ensure projects were completed on time.

**CITY OF PANAMA CITY - REDEVELOPMENT MANAGER**

*PANAMA CITY, FL • 09/2014 - 10/2018*

- Promoted to Program Manager over three of four CRA Districts in Panama City, Millville, Downtown and St Andrews.

- Expanded cross-functional organizational capacity by across departments on priorities, functions, and common goals.
- Controlled costs and optimized spending via restructuring of budgets for labor, capital assets, inventory purchasing and technology upgrades.
- Developed and maintained relationships with customers and suppliers through community outreach.
- Evaluated report data to proactively adjust and enhance operations.
- Accomplished multiple tasks within established timeframes.
- Prepared and recommended long-range plans for development of department personnel.

**CITY OF PANAMA CITY - ADMINISTRATIVE ASSISTANT**  
*PANAMA CITY, FL • 07/2011 - 09/2014*

- Coordinated travel arrangements by booking airfare, hotel and ground transportation.
- Restocked supplies and placed purchase orders to maintain adequate stock levels.
- Answered multi-line phone system, routing calls, delivering messages to staff and greeting visitors.
- Supported efficient meetings by organizing spaces and materials, documenting discussions, and distributing meeting notes.
- Generated reports and typed letters in Word and prepared PowerPoint presentations.
- Organized weekly staff meetings and logged minutes for corporate records.

**ACCOMPLISHMENTS**

- Received Florida Redevelopment Association certification as a Redevelopment Professional in October 2015.
- Received Coastal Partnership Initiative Grant from Florida Department of Environmental Protection for Watson Bayou Waterfront Park in October 2016.
- Negotiated contractual agreements for the city, including contract with CPH Inc. for the engineering portion of the Harrison Streetscape (2017).
- Created scope of work for the St. Andrews CRA Plan Update and worked with consultant SM&E as well as stakeholders in the area (2018).
- Completed Bayview Parking Lot in St. Andrews, by demolishing former adult club and connected apartment complex (2018).
- Developed and implemented Historic Preservation Grant Program and Special Cultural Events Grant Program after presenting to CRA Board for approval (2019).
- Created scope of work for the Newtown CRA Plan Update for consultant, negotiate final contract and work with consultant (2019).
- Recognized by the City Commission for the Small Business Assistance Emergency Covid Relief program our team created and implemented, that assisted local businesses within the City limits (2020).
- Participated in the City Leadership program that consisted of leadership courses to train effective leaders, finished 12-week program and

received certificate (2021).

- Cultural Grants Program assisted Indelible Solutions out of Jacksonville with their annual toy drive and was able to bring Grammy Award Winning Artist Musiq Soulchild to perform a free concert for the residents of Newtown (2021).

202400009 - CRA Executive Director

**Contact Information -- Person ID: 45354767**

Name: LaVon P. Bracy Davis Address:  
Home Phone: Alternate Phone:  
Text Messaging Mobile No: Email:  
Notification Preference: Email Former Last Name: Bracy  
Month and Day of Birth:

**Personal Information**

Driver's License:  
Can you, after employment, submit proof of your legal right to work in the United States? Yes  
What is your highest level of education? Doctorate

**Preferences**

Minimum Compensation: \$80,000.00 per year  
Are you willing to relocate? No  
Types of positions you will accept: No need  
Types of work you will accept: Regular Full Time  
Types of shifts you will accept: Day , Evening , Night

**Objective**

To leverage my expertise, skills, knowledge, and experience to effectively manage and advance the operations of the Community Redevelopment Agency in the historic town of Eatonville. I am dedicated to driving sustainable redevelopment and economic growth through innovative strategies, collaborative partnerships, and inclusive community initiatives, while fostering strong relationships with stakeholders, government entities, and the business community.

**Education**

**Professional** Did you graduate: Yes  
Florida A&M University, College of Law Major/Minor: Juris Doctor  
famu.edu Degree Received: Professional  
[Unspecified Start] - [Unspecified End]  
orlando, Florida

**College/University**

Howard University Did you graduate: Yes  
howard.edu Major/Minor: Theater Arts  
[Unspecified Start] - [Unspecified End] Degree Received: Bachelor's  
Washington , District of Columbia

**Work Experience**

**Elected State Representative** Hours worked per week: 40  
11/2022 - Present Monthly Salary: \$2,200.00  
Name of Supervisor: HD40  
Florida House of Representatives May we contact this employer? Yes  
801 N. Magnolia  
Orlando , Florida 32803  
3216632057

**Duties**

The duties of a Florida state legislator encompass a range of responsibilities related to lawmaking, representing constituents, and overseeing state government. Here are some key duties:

Lawmaking: Introducing, debating, amending, and voting on bills that become laws affecting the state of Florida.

Constituent Representation: Serving as the voice of their constituents by addressing their concerns, needs, and issues at the state level.

Committee Work: Participating in committees (such as appropriations, education, health, etc.) to review and analyze proposed legislation, conduct hearings, and make recommendations.

**Political Strategist**

1/2014 - Present

Bracy Davis Consulting LLC  
1527 Dusty Pine Drive  
Apopka, Florida 32703  
3216632057

Hours worked per week: 40  
Monthly Salary: \$0.00  
Name of Supervisor: LaVon P. Bracy Davis  
May we contact this employer? Yes

**Duties**

Strategist and Campaign Manager for: U.S. Congress Candidate, Florida State Representative Candidates, Florida State Senate Candidates, Orange County Commissioner Candidates, Orlando City Commissioner Candidates, Orange County

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Judge Candidate, Orange County School Board Candidate

**Senior Director**

4/2008 - 3/2023

Dr. Phillips Center for the Performing Arts  
drphillipscenter.org  
445 S Magnolia  
orlando, Florida 32801  
4078390119

Hours worked per week: 60  
Monthly Salary: \$8,000.00  
# of Employees Supervised: 9  
Name of Supervisor: Scott Galbraith - VP of Programming  
May we contact this employer? Yes

**Duties**

Dr. Phillips Center for the Performing Arts

- \* Administers, evaluates, and executes the annual work plan for community arts programs and facilitates outreach initiatives inclusive of goal setting and strategic planning.
- \* Offers liaise and relationship management to industry leaders, local arts groups, elected officials, private agencies, cultural and faith organizations, nonprofit organizations, and community-based organizations on major outreach programs and potential collaborations.
- \* Strategically develops and structures equitable, accessible, and cultural arts engagement opportunities to ensure representation of the Central Florida community through intentional oversight of community arts programming activities, events, and staff.
- \* Works closely with key stakeholders on a local, state, and federal level as well a robust donor and sponsorship base to ensure fulfilment for continual investment of mission.
- \* Secures and advocates for arts funding on a local, state, and federal level.

**Senior Attorney**

9/2005 - 4/2008

Department of Children and Families  
1300 Duncan Drive  
Tavares, Florida  
(352) 330-1377

Hours worked per week: 40  
Monthly Salary: \$5,000.00  
# of Employees Supervised: 2  
Name of Supervisor: Joelle Aboytes - Managing Attorney  
May we contact this employer? Yes

**Duties**

\* Represented the State of Florida through the Department of Children and Families to ensure health and safety of children and the integrity of families.

\* Advocated for the safety, security, and permanency of Florida's abused, abandoned, and neglected children.

**Reason for Leaving**

Was hired at the Dr. Phillips Center for the Performing Arts

**Certificates and Licenses**

Type: Florida Bar

Number:

Issued by:

Date Issued: 9 /2005    Date Expires: 1 /2034

**Skills**

Office Skills

Typing:

Data Entry:

**Additional Information**

**References**

**Resume**

**Text Resume**

**Attachments**

<b>Attachment</b>	<b>File Name</b>	<b>File Type</b>	<b>Created By</b>
Cover Letter CRA.pdf	Cover Letter CRA.pdf	<b>Cover Letter</b>	Job Seeker

**Agency-Wide Questions**

1. Q: Are you a current employee?  
A: No

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2. Q: Do you have any relatives working here?  
A: No

---

3. Q: Where did you first hear about this opportunity?  
A: Other

---

4. Q: Do you possess a valid Florida Driver's License?  
A: Yes

**LAVON BRACY DAVIS, ESQ.**

July 11, 2024

Hiring Committee  
Historic Town of Eatonville

Dear Hiring Committee,

I am excited to apply for the Executive Director position for the Community Redevelopment Agency in the historic town of Eatonville. With over 15 years of strategic leadership and advocacy experience, I am eager to leverage my skills in organizational management, community engagement, and government relations to contribute to your esteemed municipality.

As Senior Director of Community Programming at the Dr. Phillips Center for the Performing Arts, I have a demonstrated track record of spearheading initiatives that foster inclusivity and drive community engagement. I successfully curated over 175 performances annually, significantly enhancing Central Florida's cultural landscape and generating substantial revenue. My leadership as Chair of the Florida Council on Arts and Culture further equipped me with the ability to navigate complex policy environments and secure funding for arts initiatives, including nationally significant projects like Dr. Mary McLeod Bethune's statue for National Statuary Hall.

Throughout my career, I have remained dedicated to advancing community-driven initiatives and have a strong background in organizational leadership and management. My tenure as Florida State Representative for House District 40 provided me with a comprehensive understanding of legislative processes and strategic governance, complemented by my Juris Doctor from Florida A&M University, College of Law, and Bachelor of Fine Arts from Howard University.

I am particularly drawn to the opportunity to apply my skills in strategic visioning, resource mobilization, and community empowerment to drive sustainable redevelopment and economic growth in Eatonville. I am enthusiastic about the prospect of contributing to your mission and aligning my background with the goals of the Community Redevelopment Agency.

Thank you for considering my application. I am eager to discuss how my experience and passion can contribute to the continued success of your organization.

Sincerely,

LaVon Bracy Davis, Esq.

**Contact Information**

Name: Meredith Anne W. Meyers Address:  
Home Phone: Alternate Phone:  
Text Messaging Mobile No: Email:  
Notification Preference: Email Former Last Name:  
Month and Day of Birth:

**Personal Information**

Driver's License:  
Can you, after employment, submit proof of your legal right to work in the United States? Yes  
What is your highest level of education? Master's Degree

**Preferences**

Minimum Compensation: \$26.00 per hour; \$55,000.00 per year  
Are you willing to relocate? Yes  
I am currently a resident of Louisiana, but have a home in Orlando (Woodside Village). I can get a Florida DL anytime, as I have utilities and insurance in Florida. There is a question if I have a Bachelor's in Business Administration, but since I have an MBA, I answered yes since I also have 26 years experience in IT and can acquire any additional certifications. I would love to work for the city and be an ambassador for Winter Park.  
Types of positions you will accept: Regular , Temporary , Seasonal  
Types of work you will accept: Full Time , Part Time , Per Diem  
Types of shifts you will accept: Day , Evening , Night , Rotating , Weekends , On Call (as needed)

**Objective**

Results-driven IT professional with a record of leading operations, transitions, and projects across diverse industries, including Healthcare, Insurance, Finance, and Telecom. Skilled in strategic planning, communication, and building strong partnerships to increase revenue and foster engagement. Experienced in managing high-performing teams, and implementing strategic initiatives. Proficient in project management, change leadership, and agile methodologies.

**Education**

**College/University**  
*Jack Welch Management Institute, Strayer University*  
<https://jackwelch.strayer.edu/>  
10/2020 - 9/2023  
Herndon, Virginia

Did you graduate: Yes  
Major/Minor: Business Administration, Management  
Units Completed: 54 Quarter  
Degree Received: Other



**College/University**  
*The University of Miami*  
8/1988 - 12/1993  
Coral Gables, Florida

Did you graduate: Yes  
Major/Minor: Speech  
Communications, Psychology  
Units Completed: 120  
Semester  
Degree Received: Bachelor's

**Work Experience**

**Substitute Teacher**  
4/2024 - Present

Kelly Educational Staffing  
kellyeducationalstaffing.us  
3751 Maguire Blvd, Suite 270  
Orlando, Florida 32803  
407-228-0400

Hours worked per week: 37.5  
Monthly Salary: \$2,000.00  
# of Employees Supervised: 0  
May we contact this  
employer? Yes

**Duties**

Facilitate courses, supervise students, and provide support throughout the day.

I worked with the same group of students for four weeks; I encouraged strengths in neurodivergent students and worked patiently through learning challenges.

**Reason for Leaving**

This is a temporary job with Orange County Public Schools; I am still with Kelly.

**Chief of Staff | Healthcare Client Liaison | Sector PMO Lead**

3/2016 - 3/2024

CGI Technologies & Solutions, Inc  
<http://www.cgi.com>  
538 Cajundome Blvd  
Lafayette, Louisiana 70506  
337-484-1699

Hours worked per week: 60  
Monthly Salary: \$13,666.00  
# of Employees Supervised:  
135  
Name of Supervisor: Scott  
Burghoff - Senior BU VP  
May we contact this  
employer? Yes

**Duties**

Reported directly to Sector SVP, escalation point for 700+ resources, collaborated with offshore PMO team, authored strategies to engage sector members, and directed all resource on/offboarding for Lafayette Delivery Center.

- Directed multiple projects, which included spearheading and facilitating CGI's first client-partner STEM Camp event with a large healthcare payor client and the American School for the Deaf, now an annual event
- Collaborated regularly with Healthcare client Infrastructure, Security and Vendor Management leaders to discuss status, business continuity, contracts and account strategy and schedule hardware refreshes and audits
- Drove leadership growth through team-building workshops for high-performing leaders in collaboration with the executive leadership team for the US East BU and Hartford sector
- Trained 100+ SOAR hires and led the implementation of social club, CSR, and STEM@CGI camp events, resulting in increased engagement, boosted morale, improved retention rates, and enhanced team collaboration
- Utilized AI tools, advanced analytics software, and database management tools to develop and direct a trend database and interface, improving monitoring of initiatives on sector resources and financial outcomes
- Technology: Customer Relationship Management (CRM), MS Office suite including Outlook, Excel for project management and PowerPoint for presentations, SharePoint, PeopleSoft, Atlassian Tools

**Reason for Leaving**

My job was terminated.

**Change Release Manager and Technical Project Manager**  
1/2012 - 3/2016

Hours worked per week: 60  
Monthly Salary: \$8,750.00

CGI Technologies & Solutions, Inc  
http://www.cgi.com  
195 Technology Park Drive  
Lebanon, Virginia 24266  
276-889-7500

# of Employees Supervised:  
Name of Supervisor: Rick  
Sammartino - Director  
May we contact this  
employer? Yes

**Duties**

- Oversaw a team of 3, interacted with 6 additional resources, initiated vendor relationships, arranged hardware relocation, implementation, and decommissioning
- Directed successful implementation of CGI's health exchange solution using Oracle SOA Suite and Oracle Service Bus, alongside expertise in Java programming and .NET development
- Crafted impactful critical updates and escalations using PowerPoint for weekly executive meetings, enhancing decision-making processes
- Directed 7 environments, oversaw 140+ VM administration, and led CI/CD using Jenkins to successfully achieve 1.5 production releases weekly for two years, employing strong time management and problem-solving skills
- Technology: MS Office, Linux, Shell Scripting, Jenkins, SQL, SharePoint, Oracle WebLogic, SOA Suite, Splunk, PagerDuty

**Reason for Leaving**

I took a more leveraged role in the company and relocated to Lafayette, LA.

**Consultant to Finance and Insurance Clients**  
9/2010 - 1/2012

CGI Technologies & Solutions, Inc  
http://www.cgi.com  
195 Technology Park Drive  
Lebanon, Virginia 24266  
276-889-7500

Hours worked per week: 60  
Monthly Salary: \$8,333.00  
# of Employees Supervised: 2  
Name of Supervisor: Olivia  
Raby - Director  
May we contact this  
employer? Yes

**Duties**

- Directed team performing functional, regression and production issue testing and collaborated on RFPs.
- Reviewed Software Configuration Management policies and procedures, reducing release time by 20% and streamlining processes while enhancing quality assurance
- Analyzed data and carried out SWOT analysis to provide streamlined workflow recommendations, resulting in enhanced productivity levels for the organization
- Technology: MS Office, Zephyr, Jira, ITIL

**Reason for Leaving**

I took a more leveraged role working on a CGI healthcare exchange.

**Application Development/Implementation Lead |  
Change/Configuration & Release Management Team Lead**  
1/1998 - 8/2010

CGI Technologies & Solutions, Inc  
http://www.cgi.com  
14033 Denver West Drive  
Golden, Colorado 80401  
303-565-2201

Hours worked per week: 50  
Monthly Salary: \$5,000.00  
# of Employees Supervised: 8  
Name of Supervisor: Kirk  
Lortz - Director  
May we contact this  
employer? Yes

**Duties**

- Directed teams of 2 to 8 members and collaborated with senior developers and leadership.
- Enhanced efficiency by streamlining processes for software deliverables to clients using version control software and project management tools
- Achieved team consolidation between the release team and the configuration management team by leveraging business agility practices which enabled significant cost savings

- Performed daily code deployments using Telelogic Synergy to development, testing, and production environments
- Coordinated Continuing Education training plans for Tapestry Product Group of 125+ resources
- Technology: Lotus Notes, HP-UX, Shell Scripting, PERL, Windows NT, Oracle, SQL

**Reason for Leaving**

I relocated to Lebanon, VA, to be part of the leadership team at a new CGI Onshore Delivery Center.

**Certificates and Licenses**

Type: Project Management Professional

Date Issued: 6 /2012    Date Expires: 6 /2027

**Skills**

Office Skills

Typing: 40

Data Entry: 0

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Other Skills

- Change Leader Expert - 20 years and 0 months
- Leadership Expert - 35 years and 6 months
- Operational Excellence Expert - 8 years and 0 months
- Coaching & Mentoring Expert - 15 years and 1 months
- Project Management Expert - 17 years and 0 months
- Communication Training Expert - 20 years and 1 months
- IT Consulting Expert - 26 years and 3 months
- Engaging Meeting Host Expert - 20 years and 2 months
- Relationship Building Expert - 21 years and 3 months

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Languages

American Sign Language - Speak

**Additional Information**

**References**

Professional  
**Morgan, Amie**  
Vice President of Programs

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Professional  
**Billings, Ashley**  
Director of Programs

Professional  
**Dalton, Maria**  
Director

Professional  
**Sammartino, Rick**  
Director

Personal  
**Sallee, Anne**  
CRA/Economic Development Coordinator

**Resume**

**Text Resume**

**Attachments**

<b>Attachment</b>	<b>File Name</b>	<b>File Type</b>	<b>Created By</b>
Meyers-Meredith Anne-Resume_Director.docx	Meyers-Meredith Anne-Resume_Director.docx	<b>Resume</b>	Job Seeker

**Agency-Wide Questions**

1. Q: Are you a current employee?  
A: No

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2. Q: Do you have any relatives working here?  
A: No

---

3. Q: Where did you first hear about this opportunity?  
A: Governmentjobs.com

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4. Q: Do you possess a valid Florida Driver's License?  
A: No

## MEREDITH ANNE W. MEYERS, MBA, PMP INFORMATION TECHNOLOGY PROFESSIONAL

### SUMMARY

Results-driven IT professional with a record of leading operations, transitions, and projects across diverse industries, including Healthcare, Insurance, Finance, and Telecom. Skilled in strategic planning, communication, and building strong partnerships to increase revenue and foster engagement. Experienced in developing and integrating innovative business solutions, managing high-performing teams, and implementing strategic initiatives. Proficient in project management, change leadership, and agile methodologies.

### SKILLS

- Change Leader
- Strategic Initiatives
- Project Management
- Operational Excellence
- Leadership
- Agile Development Practices
- Effective Communicator
- Coaching and Mentoring
- Analytical Thinking
- Relationship Building
- Business Agility
- Business Operations Team
- Organizational Change Agent
- Engaging Meeting Host
- Business Initiatives
- Configuration Management Principles
- Communication Training
- Project Implementation
- Agile Methodologies
- Scrum Process
- Business Technologies
- Production Teams
- Coordinating Communications
- Managing Hardware System Resources

### SELECTIVE ACHIEVEMENTS

- Collaborated with remote delivery leads to establish the Lafayette, LA strategic application development center, leveraging tax credits that reduced labor costs by 20-25%, developing high-performing teams, elevating delivery capabilities, and cultivating culture and community.
- Expanded the center from 40 to 200+ personnel, fostered engagement by partnering to celebrate cultural holidays and prioritized knowing the names and critical details of each member and subcontractor.
- Spearheaded the multi-year effort to establish a dual culture for CGI member partners working for a large healthcare payor client to communicate CGI policies and correspondence to 700+ sector members. Increased contact across the sector with a weekly newsletter to strengthen engagement and improve retention by 7%.
- Developed employee communication and leadership skills by founding the Big A and Cajun Toastmasters Clubs.

### PROFESSIONAL EXPERIENCE

**CGI Technologies & Solutions, Inc. - Lafayette, LA | Orlando, FL** **March 2016 – March 2024**  
**Director, Sector Chief of Staff | Healthcare Client Liaison | Sector PMO Lead**

Reported to Sector SVP, wingspan up to 133 resources, escalation point for 700+ resources, directed offshore PMO team, authored strategies to engage sector members, and directed resource on/offboarding for Lafayette Delivery Center.

- Directed multiple projects, which included spearheading and facilitating CGI’s first client-partner STEM Camp event with a large healthcare payor client and the American School for the Deaf, now an annual event
- Collaborated regularly with Healthcare client Infrastructure, Security and Vendor Management leaders to discuss status, business continuity, contracts and account strategy and schedule hardware refreshes and audits
- Empowered leadership growth through team-building workshops for high-performing leaders in collaboration with the executive leadership team for the US East BU and Hartford sector
- Trained 100+ SOAR hires and led the implementation of social club, CSR, and STEM@CGI camp events, resulting in increased engagement, boosted morale, improved retention rates, and enhanced team collaboration
- Utilized AI tools, advanced analytics software, and database management tools to develop and direct a trend database and interface, improving monitoring of initiatives on sector resources and financial outcomes
- **Technology:** Customer Relationship Management (CRM), MS Office suite including Outlook, Excel for project management and PowerPoint for presentations, SharePoint, PeopleSoft, Atlassian Tools

CGI Technologies & Solutions, Inc. - Lebanon, VA | Denver, CO

July 2012 – March 2016

**Change Release Manager and Technical Project Manager**

- Oversaw a team of 3, interacted with 6 additional resources, provided engagement Dev/Ops support, initiated vendor relationships, arranged hardware relocation, implementation, and decommissioning
- Directed successful implementation of CGI's health exchange solution using Oracle SOA Suite and Oracle Service Bus, alongside expertise in Java programming and .NET development
- Crafted impactful critical updates and escalations using PowerPoint for weekly executive meetings, enhancing decision-making processes
- Directed 7 environments, oversaw 140+ VM administration, and led CI/CD using Jenkins to successfully achieve 1.5 production releases weekly for two years, employing strong time management and problem-solving skills
- **Technology:** MS Office, MS Project, Linux, Shell Scripting, Jenkins, SQL, SharePoint, Oracle WebLogic, SOA Suite, Splunk, PagerDuty

CGI Technologies & Solutions, Inc. - Morristown, NJ | Charlotte, NC

September 2010 – July 2012

**Consultant to Finance and Insurance Clients**

- Directed team performing functional, regression and production issue testing and collaborated on RFPs.
- Reviewed Software Configuration Management policies and procedures, reducing release time by 20% and streamlining processes while enhancing quality assurance
- Analyzed data and carried out SWOT analysis to provide streamlined workflow recommendations, resulting in enhanced productivity levels for the organization
- **Technology:** MS Office, Zephyr, Jira, ITIL

CGI Technologies & Solutions, Inc. - Fairfax, VA | Duesseldorf, DE | Golden, CO

January 1998 – August 2010

**Application Development/Implementation Lead | Change/Configuration & Release Management Team Lead**

- Directed teams of 2 to 8 members and collaborated with senior developers and leadership.
- Enhanced efficiency by streamlining processes for software deliverables to clients using version control software and project management tools
- Achieved team consolidation between the release team and the configuration management team by leveraging business agility practices which enabled significant cost savings
- Performed daily code deployments using Telelogic Synergy to development, testing, and production environments
- Coordinated Continuing Education training plans for Tapestry Product Group of 125+ resources
- **Technology:** Lotus Notes, HP-UX, Shell Scripting, PERL, Windows NT, Oracle, SQL

**EDUCATION**

**Master of Business Administration (M.B.A.)**

Jack Welch Management Institute, Strayer University | Herndon, VA | September 2023

**Bachelor of Science in Communication – Speech Communication and Psychology**

University of Miami | Coral Gables, FL | December 1993

**TRAINING AND CERTIFICATIONS**

- **MBA Coursework:** Organizational Change & Culture, Strategy, Operational Excellence, People Management, Business Analytics and Capstone, Financial Management I and II and Managerial Economics
- National Council for Mental Wellbeing, *Certified Mental Health First Aider* | March 2022
- Project Management Institute, *Project Management Professional (PMP)* | June 2012
- Scaled Agile, Inc, *SAFe Agilist* | August 2016
- In Progress: AWS Certified Cloud Practitioner (CLF-C02); Estimated completion, August 2024

**ACTIVITIES**

**Leadership Winter Park, Class XXXIV | Experience Camps for Grieving Children:** Director, DEI Task Force and Bunk Counselor | **Toastmasters:** Charter Member, President, Vice President of Education and District Leadership | **Delta Gamma Fraternity:** Alumnae Panhellenic, Chapter President, Charter Association Member, and Preschool Vision Screening | **Now I Lay Me Down To Sleep:** Assistant | **Pledge the Pink** and **Avon39:** Participant and Fundraiser

**Contact Information -- Person ID: 35429695**

Name: Michael Anthony Johnson      Address:

Home Phone:      Alternate Phone:

Text Messaging Mobile No:      Email:

Notification Preference: Email      Former Last Name:

Month and Day of Birth:

**Personal Information**

Driver's License:

Can you, after employment, submit proof of your legal right to work in the United States?      Yes

What is your highest level of education?      Associate's Degree

**Preferences**

Minimum Compensation:      \$36.06 per hour; \$75,000.00 per year

Are you willing to relocate?      No  
I live within a 15 mile radius

Types of positions you will accept:      Regular

Types of work you will accept:      Full Time

Types of shifts you will accept:      Day , Evening , Night , Weekends

**Objective**

Seeking to leverage my technical, professional and municipal expertise to grow in the role of Executive Director of the Town of Eatonville CRA.

**Education**

**College/University**

*SEMINOLE STATE COLLEGE*  
www.seminolestate.edu  
8/2016 - Present

SANFORD, Florida

Did you graduate: No  
Major/Minor: BUSINESS AND INFORMATION MANAGEMENT  
Units Completed: 100 Semester  
Degree Received: Bachelor's

**Professional**

*SEMINOLE STATE COLLEGE*  
www.seminolestate.edu  
8/2015 - 5/2017  
SANFORD, Florida

Did you graduate: Yes  
Major/Minor: BUSINESS OPERATIONS  
Units Completed: 18 Semester  
Degree Received: Certification

**Professional**

*SEMINOLE STATE COLLEGE*  
www.seminolestate.edu  
1/2015 - 12/2015  
SANFORD, Florida

Did you graduate: Yes  
Major/Minor: FINANCIAL OPERATIONS SPECIALIST  
Units Completed: 18 Semester  
Degree Received: Certification

**College/University**

*SEMINOLE STATE COLLEGE*

Did you graduate: Yes  
Major/Minor: BUSINESS

www.seminolestate.edu  
8/2012 - 8/2015  
SANFORD, Florida

ADMINISTRATION  
Units Completed: 60 Semester  
Degree Received: Associate's

**Professional**  
SEMINOLE STATE COLLEGE  
www.seminolestate.edu  
5/2014 - 5/2015  
SANFORD, Florida

Did you graduate: Yes  
Major/Minor: BUSINESS SPECIALIST  
Units Completed: 12 Semester  
Degree Received: Certification

**Work Experience**

**CRA Coordinator**  
4/2023 - Present

Lake County Board of County Commissioners / Mt.  
Plymouth-Sorrento CRA  
<https://www.lakecountyfl.gov/mount-plymouth-sorrento-cra>  
315 W. Main Street  
Tavares, Florida 32778  
4072529529

Hours worked per week: 40  
Monthly Salary: \$59,000.00  
# of Employees Supervised: 0  
Name of Supervisor: Kathleen Dial -  
Executive Director of Economic  
Development  
May we contact this employer? Yes

**Duties**

Under the direction of the Community Services Department Director, implements and manages the advanced professional work involving the preparation, evaluation and analysis of community redevelopment plans and proposed projects and development in accordance with the County's Community Redevelopment Agency's Plan and the Land Development Regulations and Guidelines. Responsibilities include, but are not limited to the identification and management of projects that are proposed with the County's Community Redevelopment Area (CRA) plans; coordinating and attending public meetings and promoting the CRAs. The coordinator prepares reports, presentations and plans for internal and external clients in compliance with Community Redevelopment Area (CRA) requirements. Provides recommendations and proposals for the annual budget, grant applications, and operational studies. May be required to assist with emergency support functions in the event of a declared emergency and/or any other emergency duties as assigned.

**Reason for Leaving**

NOT APPLICABLE

**Executive Director**  
6/2019 - 4/2022

Town of Eatonville Community Redevelopment Agency (CRA)  
[www.eatonvillecra.org](http://www.eatonvillecra.org)  
370 E. Kennedy Blvd  
Eatonville, Florida 32751  
4076238912

Hours worked per week: 40  
Monthly Salary: \$6,794.10  
# of Employees Supervised: 4  
Name of Supervisor: Angie Gardner -  
Mayor/Chairman  
May we contact this employer? Yes

**Duties**

The Community Redevelopment Agency (CRA) Executive Director is responsible for the management and administration of the operations of the Agency. The Executive Director is a highly responsible position that oversees a wide variety of redevelopment and economic development activities that include fiscal operations, policy making, capital project administration, CRA program management, redevelopment plan implementation, property acquisition, business incentives, new business development, business attraction and retention, special events and activities as well as oversees the management and maintenance of CRA owned and maintained properties. This position also involves extensive contact with government officials, public and private agencies, advisory boards, City staff, and the business community. The Executive Director is responsible for carrying out the policies established by the five member CRA Board which oversees the renewal and redevelopment of the CRA District Oversees the day-to-day agency operations



Provides management and oversight of assigned projects as well as supervision and coordination of projects assigned to other staff  
 Develops, recommends and implements programs, policies and strategies to carry out CRA goals and objectives  
 Manages the progress of infrastructure projects in the CRA District to ensure compliance with schedules and budgets  
 Responsible for capital project planning and the preparation of the annual budget  
 Coordinates with other public and private entities related to the redevelopment effort  
 Ensures that programs, projects, and plans are carried out in accordance with City ordinances, applicable federal and state laws, and approves redevelopment and development plans  
 Oversees business grant programs for the CRA  
 Develops strategies and programs designed to stimulate responsible commercial and industrial activities in the CRA  
 Directs the implementation of economic development programs and planned activities and projects as outlined in the Redevelopment Plan  
 Oversees Community Development Services to include building and permitting  
 Supervise Code Enforcement Services and Officers

**Reason for Leaving**

Contract terminated

**Senior Consumer Service Analyst**

3/2013 - 6/2019

DBPR - Division of Real Estate  
 www.myfloridalicense.com  
 400 W. Robinson St Street N801  
 Orlando, Florida 32801  
 407-650-4081

Hours worked per week: 40  
 Monthly Salary: \$3,750.00  
 # of Employees Supervised: 0  
 Name of Supervisor: Sarah Kimmings -  
 Bureau Chief  
 May we contact this employer? Yes

**Duties**

Analyze and process Real Estate and Appraisal complaints received by the department to determine appropriate jurisdiction. Identify possible violations of the Real Estate Practice Act, obtain sufficient documentation, verify license, research prior complaint history and obtain other information necessary to determine legal sufficiency. Refer appropriate correspondence and cases to investigative field office or legal staff with written analysis citing specific possible violations. Respond to telephone and written inquiries relating to complaints. Maintain complaint files and compile statistics relating to complaints received and their disposition. Issue Notices of Non-Compliance and citations; refer non-jurisdictional cases to the agency of appropriate jurisdiction and notify complainant of same. Consult, assist, and act as liaison between and among complainants, licensees, consultants and other governmental agencies in various sections of the department. Represent the department at board meetings, probable cause panel meetings, hearings and conferences. Attend educational seminars to enhance professional development and expertise. Scan, profile and index documents into the department's Document Imaging System.

**Reason for Leaving**

Resigned to take new job

**Real Estate Broker/Owner**

1/2000 - 3/2013

MJ Enterprises & Associates Inc.  
 2715 W. Fairbanks Ave  
 Winter Park, Florida 32789  
 407-252-9529

Hours worked per week: 40  
 Monthly Salary: \$5,000.00  
 # of Employees Supervised: 5  
 Name of Supervisor: Self - Owner  
 May we contact this employer? Yes

**Duties**

Manage Day-To-Day Real Estate Brokerage Service Supervise Sales Associates Provide Broker Price Opinions, Development & Housing Consulting, Negotiate Acquisitions & Disputes Review Title Search Information Provide Due Development and Acquisition Diligence Services Conduct Real Estate Activities (Advertise, Buy, Auction, Rent, Sell, Appraise, Lease & Exchange

**Reason for Leaving**

Business Closed / Employer Required Inactive Status of License Due Conflict of Interest

**Certificates and Licenses**

Type: REAL ESTATE BROKER

Issued by: DBPR

Date Issued: 5 /2000 Date Expires: 3 /2026

Type: Fundamentals of Code Enforcement

Issued by: Florida Association of Code Enforcement

Date Issued: 7 /2021 Date Expires: 7 /2023

Type: Community Association Manager

Issued by: DBPR

Date Issued: 5 /2019 Date Expires: 10 /2022

Type: FEMA Certificate IS-100.C

Issued by: FEMA

Date Issued: 5 /2024 Date Expires: 5 /2025

Type: FEMA Certificate IS-200.C

Issued by: FEMA

Date Issued: 5 /2024 Date Expires: 5 /2025

Type: FEMA Certificate IS-700.B

Issued by: FEMA

Date Issued: 5 /2024 Date Expires: 5 /2025

**Skills**

Office Skills

Typing: 25

Data Entry: 0

Other Skills

Microsoft Word, Excel Intermediate - 15 years and 0 months

Languages

English - Speak, Read, Write

**Additional Information**

**References**

Professional  
**WILLIAMS, DONOVAN**  
Former Chairman Eatonville CRA

Professional  
**WASHINGTON, THEO**  
TOWN COUNCILMAN

Personal  
**Bertrand, Kingg**  
Friend

**Resume**

**Text Resume**

**Attachments**

<b>Attachment</b>	<b>File Name</b>	<b>File Type</b>	<b>Created By</b>
2024 Resume CRA Executive Director.pdf	2024 Resume CRA Executive Director.pdf	<b>Resume</b>	Job Seeker
DD214.pdf	DD214.pdf	<b>Other</b>	Job Seeker
Associate Degree.pdf	Associate Degree.pdf	<b>Other</b>	Job Seeker
Business Operations.pdf	Business Operations.pdf	<b>Other</b>	Job Seeker
Business Specialist.pdf	Business Specialist.pdf	<b>Other</b>	Job Seeker
Financial Operation Specialist.pdf	Financial Operation Specialist.pdf	<b>Other</b>	Job Seeker
DBPR Broker License.pdf	DBPR Broker License.pdf	<b>Other</b>	Job Seeker

**Agency-Wide Questions**

1. Q: Are you a current employee?  
A: No

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2. Q: Do you have any relatives working here?  
A: No

---

3. Q: Where did you first hear about this opportunity?  
A: Other

---

4. Q: Do you possess a valid Florida Driver's License?  
A: Yes

**Michael A. Johnson**

**Objective Seeking to leverage my technical and professional expertise to grow in the role as a Community Redevelopment Agency Executive Director.**

**Employment**

- CRA Coordinator** 04/2023 - Present  
Mt. Plymouth-Sorrento CRA  
Lake County, Florida
- Executive Director** 01/2020 – Present  
Florida Community Corporation  
DBA Eatonville Main Street
- Executive Director** 06/2019 – 04/2022  
Community Redevelopment Agency  
Town of Eatonville
- Owner/Broker / Consultant** 05/2000 – 03/2013  
The J Group Consultants 06/2019 – Present
- Sr Consumer Service Analyst** 03/2013 – 06/2019  
DBPR-Division of Real Estate

- Education**
- Seminole State College BS Business and Information Management (100 hrs.)
  - Seminole State College AS Business Administration
  - Seminole State College Technical Certificate Business Specialist
  - Seminole State College Technical Certificate Business Operations
  - Seminole State College Technical Certificate Financial Operation Specialist

- Licensure /Certificates**
- FACE (Expired) Fundamental of Code Enforcement Certificate 6496
  - CAM52066 (Expired) Community Association Manager (DBPR)
  - BK 689542 Real Estate Broker (DBPR)
  - IS-100.C Introduction to Incident Command System
  - IS-200.C Basic Incident Command System for Initial Response
  - IS-700.B An Introduction to the National Incident Management
  - IS-800.D National Response Framework, An Introduction

- Military**
- United States Army 07/1984 – 04/1988
  - Florida National Guard 05/1988 – 05/1990

# Seminole State College OF FLORIDA

This Certifies That

Michael Anthony Johnson

Having completed the requirements for graduation as prescribed by the State of Florida and by the District Board of Trustees of Seminole State College of Florida is hereby granted the degree of


**Associate in Science**

**Business Administration**

Given This Sixth Day of August, Two Thousand and Fifteen



President



Chairperson, Board of Trustees

# Seminole State College OF FLORIDA

This certifies that

Michael Anthony Johnson

having completed the requirements for graduation as prescribed by the State of Florida  
and by the District Board of Trustees of Seminole State College of Florida  
is hereby granted the

## Technical Certificate

Business Operations

Given This First Day of May, Two Thousand and Seventeen



*[Signature]*  
Chairperson, Board of Trustees

*[Signature]*  
President

# Seminole State College OF FLORIDA

This Certifies That

Michael Anthony Johnson

Having completed the requirements for Graduation as prescribed by the State of Florida  
and by the District Board of Trustees of Seminole State College of Florida  
is hereby granted the degree of

Technical Certificate  
Business Specialist

Given This Fifth Day of May, Two Thousand and Fifteen

*Edward ...*  
President



*[Signature]*  
Chairperson, Board of Trustees

# Seminole State College OF FLORIDA

This Certifies That

Michael Anthony Johnson

Having completed the requirements for graduation as prescribed by the State of Florida and by the District Board of Trustees of Seminole State College of Florida is hereby granted the

**Technical Certificate**  
Financial Operations Specialist

Given This Twelfth Day of December, Two Thousand and Fifteen

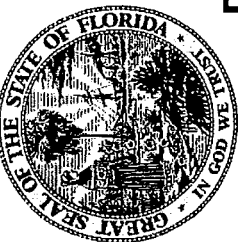
*Edward ...*  
President

*[Signature]*  
Chairperson, Board of Trustees





Ron DeSantis, Governor



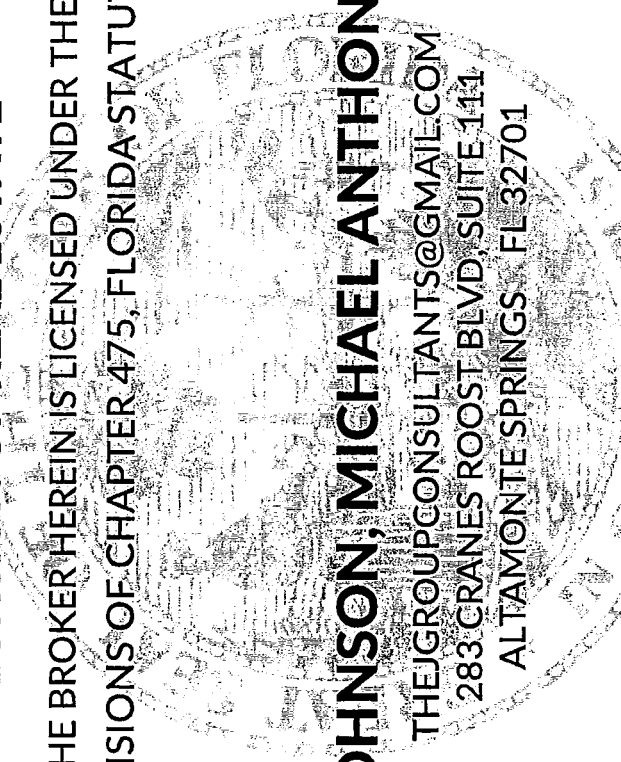
Melanie S. Griffin, Secretary



STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

DIVISION OF REAL ESTATE

THE BROKER HEREIN IS LICENSED UNDER THE  
PROVISIONS OF CHAPTER 475, FLORIDA STATUTES



**JOHNSON, MICHAEL ANTHONY**

THEJGROUPCONSULTANTS@GMAIL.COM  
283 CRANES ROOST BLVD, SUITE 111  
ALTAMONTE SPRINGS FL 32701

**LICENSE NUMBER: BK689542**

**EXPIRATION DATE: MARCH 31, 2024**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



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