



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## COUNCIL WORKSHOP MEETING AGENDA

Tuesday, January 03, 2023 at 6:30 PM

Town Hall - 307 E Kennedy Blvd

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- I. CALL TO ORDER
  - II. ROLL CALL
  - III. INVOCATION AND PLEDGE OF ALLEGIANCE
  - IV. COUNCIL DISCUSSION

1. Discussion of staff organizing a workshop(s) on matters pertaining to the Town of Eatonville specific to Ordinances, Special Exemptions, First Reading, Second Readings, Zoning, Land Development Code, and the Comprehensive Plan. **(Randolph)**
2. Discussion of Water Capacity for Future Developments. **(Randolph)**
3. Discussion of the Use of The Town of Eatonville's Logo **(Randolph)**
4. Discussion of Building Permits - Documentation **(Randolph)**
5. Discussion of Maintaining Proper Communication Inside Public Meetings **(Randolph)**

- V. ADJOURNMENT

*The Town of Eatonville is subject to the Public Records Law. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.*

### **\*\*PUBLIC NOTICE\*\***

*This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town's Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – per Section 286.0105 Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 "at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26*



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## TOWN COUNCIL WORKSHOP

**JANUARY 3, 2023 AT 06:30 PM**

### Cover Sheet

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**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

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**ITEM TITLE:** Discussion of staff organizing a workshop(s) on matters pertaining to the Town of Eatonville specific to Ordinances, Special Exemptions, First Reading, Second Readings, Zoning, Land Development Code, and the Comprehensive Plan. **(Randolph)**

**TOWN COUNCIL ACTION:**

<b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>		<b>Department:</b> LEGISLATIVE
<b>INTRODUCTIONS</b>		<b>Exhibits:</b> <ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>CONSENT AGENDA</b>		
<b>COUNCIL DISCUSSION</b>	YES	
<b>ADMINISTRATIVE</b>		

**REQUEST:** For Town Council to discuss staff organizing a workshop(s) on matters pertaining to the Town of Eatonville specific to Ordinances, Special Exemptions, First Reading, Second Readings, Zoning, Land Development Code, and the Comprehensive Plan. Workshop(s) are to be coordinated by Chief Administrative Officer and to include the Planning and Zoning Board

**SUMMARY:** The recommended workshop(s) is to provide guidance for the future development of Eatonville with a series of goals, objectives, policies, and land use. The workshop(s) are suggested to be held on a nonscheduled Council and CRA meeting day as soon as possible. The workshops can be noticed together to include the Town Council and the Planning and Zoning Board. Legal is requesting draft of notice for review should Council decide to move forward with the recommended workshop(s).

**RECOMMENDATION:** To discuss staff organizing a workshop(s) on matters pertaining to the Town of Eatonville specific to Ordinances, Special Exemptions, First Reading, Second Readings, Zoning, Land Development Code, and the Comprehensive Plan.

**FISCAL & EFFICIENCY DATA:** N/A



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## TOWN COUNCIL WORKSHOP

**JANUARY 3, 2023 AT 06:30 PM**

### Cover Sheet

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**ITEM TITLE:** Discussion of Water Capacity for Future Developments. (**Randolph**)

**TOWN COUNCIL ACTION:**

<b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>		<b>Department:</b> LEGISLATIVE
<b>INTRODUCTIONS</b>		<b>Exhibits:</b> <ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>CONSENT AGENDA</b>		
<b>COUNCIL DISCUSSION</b>	YES	
<b>ADMINISTRATIVE</b>		

**REQUEST:** For Town Council to discuss Water Capacity for Future Developments

**SUMMARY:** It is important for the Town of Eatonville to consider its water capacity as it anticipates future developments within the town. Water system capacity is the ability to plan for, achieve, and maintain compliance with all applicable drinking water standards. A water system must have the ability to operate and maintain its infrastructure.

**RECOMMENDATION:** To discuss Water Capacity for Future Developments within the Town of Eatonville.

**FISCAL & EFFICIENCY DATA:** N/A



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## TOWN COUNCIL WORKSHOP

**JANUARY 3, 2023 AT 06:30 PM**

### Cover Sheet

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**ITEM TITLE:** Discussion of the Use of The Town of Eatonville's Logo (**Randolph**)

**TOWN COUNCIL ACTION:**

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		<b>Department:</b> LEGISLATIVE
INTRODUCTIONS		<b>Exhibits:</b> <ul style="list-style-type: none"> <li>N/A</li> </ul>
CONSENT AGENDA		
COUNCIL DISCUSSION	YES	
ADMINISTRATIVE		

**REQUEST:** For Town Council to discuss the Use of The Town of Eatonville's Logo

**SUMMARY:** In general, the name, logo, or insignia of a government agency cannot be used in a manner that suggests association with or endorsement by the agency or implies endorsement by a government agency, official, or employee. To protect the identity, brand, security, and statutory responsibility of the Town of Eatonville, careful consideration is needed to how and who is authorized to use the town's logo, whether for advertisement, partnership, publicity, and other reasons related to the town.

**RECOMMENDATION:** To discuss the Use of The Town of Eatonville's Logo.

**FISCAL & EFFICIENCY DATA:** N/A



**HISTORIC TOWN OF EATONVILLE,  
FLORIDA  
TOWN COUNCIL WORKSHOP  
JANUARY 3, 2023 AT 06:30 PM  
Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Discussion of Building Permits - Documentation (**Randolph**)

**TOWN COUNCIL ACTION:**

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		<b>Department:</b> LEGISLATIVE  <b>Exhibits:</b> <ul style="list-style-type: none"><li>• Sample Permits</li></ul>
INTRODUCTIONS		
CONSENT AGENDA		
COUNCIL DISCUSSION	YES	
ADMINISTRATIVE		

**REQUEST:** For Town Council to discuss Building Permits and Required Documentation

**SUMMARY:** The Town of Eatonville has a process for permitting that requires specific documentation. The process should be clearly communicated to the public in order to ensure ethical practices and proper implementation of the town’s policies, and procedures.

**RECOMMENDATION:** To discuss the Building Permits and Required Documentation

**FISCAL & EFFICIENCY DATA:** N/A

**TOWN OF EATONVILLE**307 E. Kennedy Blvd., Eatonville, FL 32751  
Office (407) 623 - 8904 Fax (407) 623 - 8919

Section IV. Item #4.

19-10-003

**BUILDING PERMIT**

PERMIT INFORMATION	LOCATION INFORMATION
<b>Permit Number:</b> 19-10-003	<b>Address:</b> 32 BETHUNE DR ORLANDO, FL
<b>Permit Type:</b> NEW BLDG PERMIT RESIDENTIAL	<b>Township:</b> <b>Range:</b> <b>Book:</b>
<b>Class of Work:</b> 101-SINGLE FAMILY	<b>Lot(s):</b> <b>Block:</b> <b>Section:</b>
<b>Proposed Use:</b> SINGLE FAMILY RESIDENTIAL	<b>Subdivision:</b> QUADRANT 1 LAKE LOVELY
<b>Square Feet:</b>	<b>Parcel Number:</b> 35-21-29-4572-41-030
<b>Est. Value:</b>	<b>OWNER INFORMATION</b>
<b>Improv. Cost:</b> 115,000.00	<b>Name:</b> [REDACTED]
<b>Date Issued:</b> 12/02/2019	<b>Address:</b> [REDACTED]
<b>Total Fees:</b> 17,841.08	<b>Phone:</b> [REDACTED]
<b>Amount Paid:</b> 17,841.08	
<b>Date Paid:</b> 6/18/2020	
<b>Work Desc:</b> NEW SINGLE FAMILY RESIDENTIAL HOME	

CONTRACTOR(S)	APPLICATION FEES	
NDS DEVELOPMENT LLC	BUILDING PERMIT RESIDENTIAL	620.00
	SURCHARGE-DBPR	10.54
	INSPECTION	600.00
	WATER FEE	1,500.00
	ALT. SPRINGS ERU FEE	2,315.00
	WATER FEE	1,000.00
	LOCATE FEES	420.00
	PLAN REVIEW RESIDENTIAL	310.00
	SURCHARGE-DCA	10.54
	SEWER	2,000.00
	WATER METER FEE	240.00
	EDUCATION RES FEE	31.00
	ORANGE CO SCHOOL ASSES FEE	8,784.00

Inspections Required			
FOOTER/SETBACK	FINAL		
SLAB			
LINTELS/COLUMN			
TIE BEAM			
ROOF SHEATHING			
FRAMING			
INSULATION			
DRYWALL SCREWS			
DRIVEWAY			

**"WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT."**

ALL INSPECTIONS ARE TO BE CALLED IN THE PREVIOUS DAY BY 2:00 PM or EMAIL INSPECTION TO: BIDSCHEDULING@UNIVERSALENGINEERING.COM. NO INSPECTIONS WILL BE MADE UNLESS PERMIT CARD IS DISPLAYED AND APPROVED PLANS ARE READILY AVAILABLE FOR INSPECTION.

"NOTICE: IN ADDITION TO THE REQUIREMENTS OF THIS PERMIT, THERE MAY BE ADDITIONAL RESTRICTIONS APPLICABLE TO THIS PROPERTY THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY, AND THERE MAY BE ADDITIONAL PERMITS REQUIRED FROM OTHER GOVERNMENTAL ENTITIES SUCH AS WATER MANAGEMENT DISTRICTS, STATE AGENCIES OR FEDERAL AGENCIES."

Permit Expires 6 months from date of issue!

**TOWN OF EATONVILLE**307 E. Kennedy Blvd., Eatonville, FL 32751  
Office (407) 623 - 8904 Fax (407) 623 - 8919

Section IV. Item #4.

19-10-003

**RESIDENTIAL BUILDING PERMIT**

PERMIT INFORMATION		LOCATION INFORMATION	
Permit Number:	19-10-003	Address: 32 BETHUNE DR ORLANDO, FL	
Permit Type:	NEW BLDG PERMIT RESIDENTIAL	Township:	Range: Book:
Class of Work:	101-SINGLE FAMILY	Lot(s):	Block: Section:
Proposed Use:	SINGLE FAMILY RESIDENTIAL	Subdivision:	QUADRANT 1 LAKE LOVELY
Square Feet:		Parcel Number:	35-21-29-4572-41-030
Est. Value:		OWNER INFORMATION	
Improv. Cost:	115,000.00	Name:	
Date Issued:	12/02/2019	Address:	
Total Fees:	8,637.08	Phone:	
Amount Paid:	8,637.08		
Date Paid:	12/02/2019		

**Work Desc:** NEW SINGLE FAMILY RESIDENTIAL HOME

CONTRACTOR(S)	APPLICATION FEES	
NDS DEVELOPMENT LLC	BUILDING PERMIT RESIDENTIAL	620.00
	SURCHARGE-DBPR	10.54
	INSPECTION	600.00
	WATER FEE	1,500.00
	ALT. SPRINGS ERU FEE	2,315.00
	WATER FEE	1,000.00
	PLAN REVIEW RESIDENTIAL	310
	SURCHARGE-DCA	10
	SEWER	2,000
	WATER METER FEE	240
	EDUCATION RES FEE	31

Inspections Required			
FOOTER/SETBACK	FINAL		
SLAB			
LINTELS/COLUMN			
TIE BEAM			
ROOF SHEATHING			
FRAMING			
INSULATION			
DRYWALL SCREWS			
DRIVEWAY			

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Permit Expires 6 months from date of issue!

20-11-004

**BUILDING PERMIT**

PERMIT INFORMATION		LOCATION INFORMATION	
Permit Number:	20-11-004	Address: 41 DEACON JONES BLVD EATONVILLE, FL	
Permit Type:	NEW BLDG PERMIT RESIDENTIAL	Township: 21	Range: 29 Book:
Class of Work:	101-SINGLE FAMILY	Lot(s): 170	Block: 22 Section: 4572
Proposed Use:	SINGLE FAMILY RESIDENTIAL	Subdivision:	QUADRANT 1 LAKE LOVELY
Square Feet:		Parcel Number:	35
Est. Value:		OWNER INFORMATION	
Improv. Cost:	105,000.00	Name:	[REDACTED]
Date Issued:	1/15/2021	Address:	[REDACTED]
Total Fees:	18,531.88	Phone:	[REDACTED]
Amount Paid:	18,531.88		
Date Paid:	5/20/2021		
Work Desc:	NSF-RESIDENTIAL		

CONTRACTOR(S)	APPLICATION FEES
CLASSIC HOME DEVELOPERS INC.	BUILDING PERMIT RESIDENTIAL 570.00
NDS DEVELOPMENT LLC	SURCHARGE-DBPR 9.69
	INSPECTION 650.00
	WATER FEE 1,500.00
	ALT. SPRINGS ERU FEE 2,315.00
	STOP WORK ORDER 0.00
	WATER FEE 1,000.00
	PLAN REVIEW RESIDENTIAL 285.00
	SURCHARGE-DCA 9.69
	SEWER 2,000.00
	WATER METER FEE 240.00
	EDUCATION RES FEE 28.50
	WORK W/O PERMIT RESIDENTIAL 1,140.00
	ORANGE CO SCHOOL ASSES FEE 8,784.00

Inspections Required	
FOOTER/SETBACK	FINAL
SLAB	
LINTELS/COLUMN	
TIE BEAM	
ROOF SHEATHING	
FRAMING	
INSULATION	
DRYWALL SCREWS	
DRIVEWAY	

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Permit Expires 6 months from date of issue!



Run: 12/27/22  
1:28PM

**Building Permits by Permit Number**  
Included in this report: Permit 20-11-004 thru 20-11-004  
All Permits

Page: 1

Permit	Issued	Permit Type	Work Type	Fees
20-11-004	1/15/2021	NEW BLDG PERMIT RESIDENTIAL 101-SINGLE FAMILY NSF-RESIDENTIAL		18,531.88
Number of permits printed:		1		18,531.88



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## TOWN COUNCIL WORKSHOP

**JANUARY 3, 2023 AT 06:30 PM**

### Cover Sheet

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**ITEM TITLE:** Discussion of Maintaining Proper Communication Inside Public Meetings (**Randolph**)

**TOWN COUNCIL ACTION:**

<b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>		<b>Department:</b> LEGISLATIVE
<b>INTRODUCTIONS</b>		<b>Exhibits:</b> <ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>CONSENT AGENDA</b>		
<b>COUNCIL DISCUSSION</b>	YES	
<b>ADMINISTRATIVE</b>		

**REQUEST:** For Town Council to discuss Maintaining Proper Communication Inside Public Meetings

**SUMMARY:** According to a recent report from the National League of Cities, more than 80% of local government officials have experienced some form of harassment, abuse, or violence while in office. That same report states that 87% of public officials have observed an increase in such behavior, with many noting a dramatic increase since the beginning of the pandemic. Negative comments can derail and prolong council meetings, impacting the council's ability to conduct the public's business. There are growing fears that continued negative discourse could discourage broad community engagement with local governments. The general public may be less inclined to participate in meetings that frequently turn negative or violent. This could result in councils only hearing from a very vocal minority of their community, who may not represent the thoughts, feelings, or preferences of the community as a whole.

(January 1, 2022 News from the Institute for Local Government By Melissa Kuehne)

**RECOMMENDATION:** To discuss Ways To Maintain Proper Communication Inside Public Meetings

**FISCAL & EFFICIENCY DATA:** N/A