



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## REGULAR COUNCIL MEETING AGENDA

Tuesday, July 21, 2026, at 7:30 PM

Town Hall - 307 E Kennedy Blvd

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Please note that the HTML versions of the agenda and agenda packet may not reflect changes or amendments made to the agenda.

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- I. CALL TO ORDER AND VERIFICATION OF QUORUM**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF THE AGENDA**
- IV. CITIZEN PARTICIPATION (Three minutes strictly enforced)**
- V. PUBLIC HEARING**
  - A. Approval of 2<sup>nd</sup> Reading of Ordinance 2026-5 (Formerly 2026-2) Certified Recovery Residences Ordinance. **(Clerk Office)**
- VI. CONSENT AGENDA**
  - 1. Approval of Town Council Meeting Minutes **(Clerk Office)**
  - 2. Approval of Resolution 2026-40 Fees for Election Signs for the 2026 Elections. **(Clerk Office)**
  - 3. Approval of The Sale of Three Patrol Vehicles As Surplus Vehicles **(Police Department)**
  - 4. Approval of Resolution 2026-42 Amending the Adopted Budget for the Fiscal Year Beginning October 1, 2025, and Ending September 30, 2026 **(Administration/Clerk)**
  - 5. Approval of Resolution 2026-43 Approving the Change of Position Title of Records's Coordinator to Deputy Town Clerk. **(Administration/Clerk Office)**
- VII. COUNCIL DISCUSSION**
  - 6. Discussion of Resolution 2026-32 – Establishing Community Engagement concerning the Host Dime AI/Data Center located in the Town of Eatonville **(Councilwoman Randolph)**
- VIII. COUNCIL DECISIONS**
  - 7. Approval of resolution 2026-41 For Clarity Affirming The Town's Commitment To Government Transparency And Expressing Support For The Legal Action Taken To Enforce The Florida Sunshine Law And Protect The Historic Hungerford Property **(Councilwoman Randolph)**
- X. REPORTS**
  - CHIEF ADMINISTRATIVE OFFICER'S REPORT**
  - INTERIM TOWN ATTORNEY'S REPORT**
  - TOWN COUNCIL REPORT/DISCUSSION ITEMS**
  - MAYOR'S REPORT**
- XI. ADJOURNMENT**

The Town of Eatonville is subject to the Public Records Law. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

**\*\*PUBLIC NOTICE\*\***

This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town's Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – per Section 286.0105 Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 "at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26



HISTORIC TOWN OF EATONVILLE

EATONVILLE , FLORIDA

TOWN COUNCIL MEETING

JULY 21, 2026, AT 7:30 PM

Cover Sheet

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:**

Approval of 2<sup>nd</sup> Reading of Ordinance 2026-5 (Formerly 2026-2) Certified Recovery Residences Ordinance. (Clerk Office)

**TOWN COUNCIL ACTION:**

|                                                             |     |                                                                                                                                             |
|-------------------------------------------------------------|-----|---------------------------------------------------------------------------------------------------------------------------------------------|
| PROCLAMATIONS, AWARDS, AND PRESENTATIONS                    |     | Department: LEGISLATIVE (CLERK OFFICE)                                                                                                      |
| PUBLIC HEARING<br>1 <sup>ST</sup> / 2 <sup>ND</sup> READING | YES | <b>Exhibits:</b> <ul style="list-style-type: none"><li>Ordinance 2026-5 (Formerly 2026-2) Certified Recovery Residences Ordinance</li></ul> |
| CONSENT AGENDA                                              |     |                                                                                                                                             |
| COUNCIL DECISION                                            |     |                                                                                                                                             |
| ADMINISTRATIVE                                              |     |                                                                                                                                             |

**REQUEST:** Request approval of the **second reading** of Ordinance 2026-5 (Formerly 2026-2) Certified Recovery Residences Ordinance.

**SUMMARY:** In accordance with Section 397.487, Florida Statutes, the planning department has reviewed the Land Development Code to establish a process for the review of reasonable accommodation requests for certified recovery residences and has determined that there is a requirement to amend the Town’s Land Development Code in order to comply with Section 397.487, Florida Statutes.

This Ordinance was presented to the Planning and Zoning board on Thursday, March 12<sup>th</sup>. The board voted 4/0 in favor of this ordinance. It was also presented to the Town Council for a first reading (5-5-26) and second reading (6-2-26) with a 5/0 favorable vote for the adoption of Certified Recovery Residences Ordinance.

The Town of Eatonville Council desires to introduce and vote on a corrective ordinance through this Ordinance (Formerly 2026-2) for a reassignment of an index number at two public hearings, with all required public notices. The new assigned index number is Ordinance 2026-5.

Approval of first reading took place on Tuesday, July 7, 2026.

**RECOMMENDATION:** Recommend approval of the **second reading** of Ordinance 2026-5 (Formerly 2026-2) Certified Recovery Residences Ordinance.

**FISCAL & EFFICIENCY DATA:**N/A

**ORDINANCE NO. 2026-5 (AMENDED INDEX -Formerly 2026-2)**

**AN ORDINANCE OF THE TOWN OF EATONVILLE, FLORIDA, RELATING TO THE LAND DEVELOPMENT CODE; AMENDING CHAPTER 60 TO ADD ARTICLE XX, ESTABLISHING A PROCESS FOR THE REVIEW OF REASONABLE ACCOMMODATION REQUESTS FOR CERTIFIED RECOVERY RESIDENCES PURSUANT TO FLORIDA STATUTES SECTION 397.487; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Section 397.487(15)(a), Florida Statutes, mandates that by no later than January 1, 2026, each municipality and county in the State of Florida must adopt an ordinance establishing procedures for the review and approval of certified recovery residences; and

**WHEREAS**, Section 397.487(15)(a), Florida Statutes, further mandates the inclusion within such ordinance of a process for requesting reasonable accommodations from any local land use regulation that serves to prohibit the establishment of a certified recovery residence; and

**WHEREAS**, Section 397.487(15)(b), Florida Statutes, provides that the regulation of the establishment of certified recovery residences must be consistent with the Fair Housing Amendments Act of 1988 (42 U.S.C. §§ 3601 et seq.) and Title II of the Americans with Disabilities Act (42 U.S.C. §§ 12131 et seq.); and

**WHEREAS**, the Town of Eatonville Planning and Zoning Board held a public hearing, with all required public notice, on **March 12**, to provide recommendations to the Town Council on this Ordinance to amend the Land Development Code and recommend that the Town Council adopt the Ordinance; and

**WHEREAS**, the Town of Eatonville Council held two public hearings, with all required public notices, on **May 5, 2026, and June 2, 2026**, to approve the former presented Ordinance 2026-2 to amend the Land Development Code and recommend that the Town Council adopt the Ordinance; and

**WHEREAS**, the Town of Eatonville Council desires to introduce and vote on a corrective ordinance through this Ordinance (Formerly 2026-2) for a reassignment of an index number at two public hearings, with all required public notices, on **July 7, 2026**, and \_\_\_\_\_. The new assigned index number is Ordinance 2026-5.

**WHEREAS**, adoption of this Ordinance ensures that the Town of Eatonville complies with Section 397.487(15), Florida Statutes, and that the best interest of the public health, safety, and welfare is served.

**NOW THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA:**

(Note: additions indicated by underscore; deletions indicated by ~~striketrough~~; and text that shall remain unaltered that is not reproduced here is indicated by ellipses (\*\*\*)

**SECTION 1.** The recitals set forth above are hereby adopted as the legislative findings of the Town Council of the Town of Eatonville, Florida.

**SECTION 2.** Chapter 60, Article XX, *Requests for Accommodations by Certified Recovery Residences*, of the Town of Eatonville Land Development Code, is hereby created to read as follows:

\*\*\*

**Sec. 60-862. - REQUESTS FOR ACCOMMODATIONS BY CERTIFIED RECOVERY RESIDENCES.**

- (1) Purpose and applicability. The purpose of this section is to establish procedures for review and approval of reasonable accommodation requests to the Town’s land use and zoning ordinances, rules, regulations, policies, and procedures that may prohibit establishment of certified recovery residences pursuant to section 397.487, Florida Statutes. Facilitating reasonable accommodation requests ensures that individuals with a disability and/or handicap have equal opportunity to use and enjoy dwellings, buildings or structures, or to provide accessibility in another manner, as provided by the Federal Fair Housing Amendments Act (42 U.S.C. §§ 3601 et seq. (“FHA”) and Title II of the Americans with Disabilities Amendments Act (42 U.S.C. §§ 12131 et seq. (“ADA”). For purposes of this section, a “disabled” person is an individual who qualifies as disabled and/or handicapped under the FHA and/or ADA. Any person who is disabled (or qualifying entities) may request a reasonable accommodation with respect to the Town’s Land Development Code, Code of Ordinances, rules, regulations, policies, or procedures as provided by the FHA and the ADA pursuant to the procedures set out in this section.
  
- (2) Applicant. Any person who is disabled or a provider of services to disabled individuals qualifying for a reasonable accommodation, collectively referred to as “Applicant” in this subsection, may request a reasonable accommodation to the Town’s land use and zoning ordinances, rules, regulations, policies, and procedures that prohibit establishment of certified recovery residences. It is the responsibility of the Applicant to establish that they, or those who are being provided recovery services, are protected individuals under the FHA and/or ADA by demonstrating that the proposed accommodation is reasonable and necessary to afford the Applicant, or those who are being provided services, an equal opportunity to use and enjoy a residential dwelling.

(3) Application Procedure. A request for reasonable accommodation shall be made to the Planning Director of the Planning and Zoning Department. An application for reasonable accommodation must, at a minimum, provide the following:

- a. Name and contact information of the Applicant or the Applicant's authorized representative;
- b. Property address and parcel identification number of where the reasonable accommodation is being requested. If the Applicant is not the owner of the property, then the contact information for the owner and an owner's authorization form is also required;
- c. A description of the accommodation and the specific regulation(s) and/or procedures from which the accommodation is sought;
- d. Reasons the accommodation may be necessary for the Applicant or those who are being provided services;
- e. A description of the qualifying disability or handicap;
- f. A certification signed by the Applicant stating: I CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION PROVIDED IN THIS REQUEST IS TRUE AND CORRECT. I UNDERSTAND THAT IF I KNOWINGLY PROVIDE FALSE INFORMATION WITH THIS REQUEST, MY REQUEST SHALL BECOME NULL AND VOID;
- g. A verification of disability status form executed by someone with personal knowledge of the Applicant's, or those who are being provided services', disability, such as a medical or social services professional;
- h. Any additional information or documentation the Applicant feels is necessary to supplement the request for reasonable accommodation.
- i. Signature of the Applicant and date.

The Planning Director of the Planning and Zoning Department will date-stamp the application upon receipt and notify the Applicant, in writing, within 30 days if additional information is required. The Applicant must provide the additional information within 30 days. Failure of the Applicant to provide a response within 30 days will result in the application being denied unless the Applicant requests an extension of time in writing.

(4) Review. Within 60 days of receiving a completed application, the Planning Director of the Planning and Zoning Department, or designee, shall review the request for reasonable accommodation and make a determination consistent with the FHA and/or ADA, after considering all of the following:

- a. Whether the Applicant has established that they are protected under the FHA and/or ADA by demonstrating that they or those being provided recovery services, are handicapped or disabled, as defined in the FHA and/or ADA. To do this, the following must be shown:
  1. A physical or mental impairment which substantially limits one (1) or more major life activities;

2. That they are regarded as having such impairment; and
  3. A record of having such impairment.
- b. Whether the requested accommodation is reasonable and necessary to afford the Applicant an equal opportunity to use and enjoy the dwelling, building or structure, or provides accessibility in another manner.
  - c. Whether the requested accommodation would impose an undue financial or administrative burden on the Town.
  - d. Whether the requested accommodation would require a fundamental alteration in the nature of the land use and zoning regulations of the Town.

If the Planning Director of the Planning and Zoning Department, or designee, finds that the requested accommodation will impose an undue financial or administrative burden on the Town or will require a fundamental alteration in the nature of the Town's land use and zoning regulation, they may consider whether an alternative reasonable accommodation exists which would effectively meet the disability-related need. An alternative reasonable accommodation may be the requested accommodation with conditions. In conducting the review, the Planning Director of the Planning and Zoning Department, or designee, may make a site visit to the property where the reasonable accommodation is being requested.

- (5) Determination. Once review of the request is complete, the Planning Director of the Planning and Zoning Department, or designee, will make a determination in writing to:
  - a. Approve the reasonable accommodation request in whole or in part, with or without conditions; or
  - b. Deny the reasonable accommodation request, in accordance with state and federal law, and state the objective evidence-based reasons for denial and identify any deficiencies or actions necessary for reconsideration.

The written determination by the Planning Director of the Planning and Zoning Department, or designee, shall also include the Applicant's right and method to appeal the determination. If the written determination is not issued within 60 days after receipt of the completed application, the reasonable accommodation request is deemed approved unless the parties agree in writing to a reasonable extension of time.

- (6) Appeals. Applicant shall have 30 days from the date of the Planning Director of the Planning and Zoning Department, or designee's, written determination to appeal the determination or any conditions included therein, to the City Council. Appeals must be made in writing and include the name of the Applicant, address and contact information, a written summary of the reason for the appeal, and an explanation of why the determination or condition is in error. Appeals shall be submitted to the City Council. The City Council shall issue a final decision on the appeal within 45 days of submitting the appeal to City Council.

- (7) No Fee. There shall be no fee imposed by the Town for the reasonable accommodation request process outlined in this section.
- (8) Stay of Enforcement. While a request for reasonable accommodation, or its appeal, is pending, the Town will not enforce any applicable land use and zoning ordinances, rules, regulations, policies, and procedures against the Applicant.
- (9) Expiration of Approvals. Approval of requests for reasonable accommodation shall expire within one hundred eighty (180) days if not implemented.
- (10) Revocation of Reasonable Accommodation. Any reasonable accommodation received shall be deemed revoked if the Applicant or the property upon which the accommodation is granted is found in violation of any conditions of the approval granting the reasonable accommodation by a court of law or by the code enforcement board hearing code enforcement cases. Failure to obtain state certification or a required state license, or failure to maintain state certification or a required state license or alternate certification permitted by this section, shall result in revocation of the reasonable accommodation and cessation of operations within sixty (60) days of termination of the license or certification.
- (11) Confidential Information. Should the information provided by the Applicant to the Town include medical information or records, including records indicating the medical condition, diagnosis, or medical history of the disabled individual(s), such individual(s) may, at the time of submitting such medical information, request that the Town, to the extent allowed by law, treat such medical information as confidential information of the disabled individual(s).
- (12) General Provisions. The following general provisions are applicable to all reasonable accommodation requests:
  - a. The Applicant may apply for a reasonable accommodation on their own behalf or may be represented at all stages of the reasonable accommodation process by an attorney, legally appointed guardian, or other person designated by Applicant as a power of attorney.
  - b. In the event that a reasonable accommodation is granted, the Applicant shall continue to comply with any and all other applicable building and/or permitting processes required by the Town's Code of Ordinances and Land Development Code and all other state and federal laws.
  - c. A reasonable accommodation is specific to the Applicant and does not run with the subject property.

\* \* \*

**SECTION 3.** All Town ordinances or parts thereof in conflict herewith are, to the extent of such conflict, repealed.

**SECTION 4.** It is the intent of the Town Council of the Town of Eatonville that the provisions of this Ordinance shall be codified. The codifier is granted broad and liberal authority in codifying the provisions of the Ordinance.

**SECTION 5.** If any section, subsection, clause, or provision of this Ordinance is deemed invalid or unconstitutional by a court of competent jurisdiction, such portion will become a separate provision and will not affect the remaining provisions of this Ordinance.

**SECTION 6.** This Ordinance shall become effective upon its adoption.

**Upon motion duly made and carried,** the foregoing ordinance was approved upon its first reading on **July 7, 2026**.

**Upon motion duly made and carried,** the foregoing ordinance was approved upon its second reading on \_\_\_\_\_, **2026**.

**TOWN OF EATONVILLE**

\_\_\_\_\_  
Ruthi Critton, Mayor

Attest:

\_\_\_\_\_  
Veronica King, Town Clerk

Approved as to form:

\_\_\_\_\_  
Greg Jackson, Interim Town Attorney

Published Daily in  
Orange, Seminole, Lake, Osceola & Volusia Counties, Florida

Sold To:  
Town Of Eatonville - 104696  
PO BOX 2163  
EATONVILLE, FL 32751-6800

Bill To:  
Town Of Eatonville - 104696  
PO BOX 2163  
EATONVILLE, FL 32751-6800

State Of Florida  
County Of Orange

Before the undersigned authority personally appeared Rose Williams, who on oath says that he or she is a duly authorized representative of the ORLANDO SENTINEL, a DAILY newspaper published in Orange/Seminole-Lake-Osceola-Volusia County, Florida; that the attached copy of advertisement, being a Legal Notice in:

The matter of NOTICE OF PUBLIC HEARING (2 nd READING) Was published in said newspaper by print in the issues of, or by publication on the newspaper's website, if authorized on 11 Jul 2026.

Affiant further says that the newspaper complies with all legal requirements for publication in Chapter 50, Florida Statutes.



Rose Williams

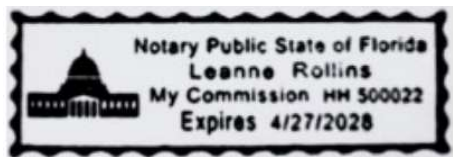
Signature of Affiant

Name of Affiant

Sworn to and subscribed before me on 11 Jul 2026,  
by above Affiant, who is personally known to me (X) or who has produced identification ( ).



Signature of Notary Public



Name of Notary, Typed, Printed, or Stamped

101744

**NOTICE OF PUBLIC HEARING (2 ND READING)**  
BY THE TOWN COUNCIL OF THE  
TOWN OF EATONVILLE, FLORIDA,  
NOTICE IS HEREBY GIVEN to hear  
the proposed Ordinance 2026-5 (New  
Index Number Assignment) Relating  
to the Land Development Code;  
Amending Chapter 60 to Add Article  
XX, Establishing A Process for the  
Review of Reasonable Accommoda-  
tion Requests for Certified Recovery  
Residences Pursuant to Florida  
Statutes Section 397.487; at the second  
public hearing by the Town Council of  
the Town of Eatonville, Florida, on  
Tuesday, July 21, 2026 at 7:30 p.m., or  
as soon thereafter as this matter can  
be heard, at the 307 E. Kennedy Blvd.,  
Eatonville, FL 32751

AN ORDINANCE OF THE TOWN OF  
EATONVILLE, FLORIDA, RELAT-  
ING TO THE LAND DEVELOPMENT  
CODE; AMENDING CHAPTER 60 TO  
ADD ARTICLE XX, ESTABLISHING  
A PROCESS FOR THE REVIEW OF  
REASONABLE ACCOMMODATION  
REQUESTS FOR CERTIFIED RE-  
COVERY RESIDENCES PURSUANT  
TO FLORIDA STATUTES SECTION  
397.487; PROVIDING FOR CON-  
FLICTS; PROVIDING FOR CODIFI-  
CATION; PROVIDING FOR SEVER-  
ABILITY; AND PROVIDING AN EF-  
FECTIVE DATE.

At the aforementioned public hearing,  
all interested parties may appear to  
be heard with respect to the proposed  
Ordinance 2026-5 (New Index Number  
Assignment) Relating to the Land De-  
velopment Code; Amending Chapter  
60 to Add Article XX, Establishing A  
Process for the Review of Reasonable  
Accommodation Requests for Certi-  
fied Recovery Residences Pursuant to  
Florida Statutes Section 397.487.  
These public hearings may be contin-  
ued to one or more future dates.

Copies of the proposed Ordinance  
2026-5 are available for public inspec-  
tion at the Town Hall, located at 307  
E. Kennedy Boulevard, Eatonville,  
Florida, during regular business  
hours, 8:00 a.m. - 5:00 p.m., Monday –  
Friday.

Any person requiring reasonable ac-  
commodation to participate in this  
meeting should contact the Office of  
the Town Clerk at (407) 623-8910 at  
least three days in advance so  
arrangements can be made. All per-  
sons are advised that if they decide to  
appeal any decision made at the  
above referenced public hearings,  
they will need a record of the proceed-  
ings, and that, for such purpose, they  
may need to ensure that a verbatim  
record of the proceedings is made,  
which record includes the testimony  
and evidence upon which the appeal is  
to be based.  
101744 7/11/2026

101744



# HISTORIC TOWN OF EATONVILLE

## EATONVILLE, FLORIDA

### TOWN COUNCIL MEETING

### JULY 21, 2026, AT 7:30 PM

### Cover Sheet

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of Town Council Meeting Minutes (Clerk Office)

**TOWN COUNCIL ACTION:**

|                                                             |     |                                                                                                                                                                                |
|-------------------------------------------------------------|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PROCLAMATIONS, AWARDS, AND PRESENTATIONS                    |     | Department: LEGISLATIVE (CLERK OFFICE)                                                                                                                                         |
| PUBLIC HEARING<br>1 <sup>ST</sup> / 2 <sup>ND</sup> READING |     | Exhibits: <b><i>**To be provided on or before meeting</i></b><br><br><b>COUNCIL MEETING MINUTES:</b> <ul style="list-style-type: none"> <li><i>To Be Determined</i></li> </ul> |
| CONSENT AGENDA                                              | YES |                                                                                                                                                                                |
| COUNCIL DECISION                                            |     |                                                                                                                                                                                |
| ADMINISTRATIVE                                              |     |                                                                                                                                                                                |

**REQUEST:** Request approval of meeting minutes for the Town Council Meetings

**SUMMARY:** The Town Council Meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays at 7:30 p.m. and are transcribed from the audio archive for approval for public records. Special meetings may be held on various dates and are also transcribed for approval for public records.

**RECOMMENDATION:** Recommend approval of Town Council meeting minutes

**FISCAL & EFFICIENCY DATA:** N/A



# HISTORIC TOWN OF EATONVILLE

## EATONVILLE, FLORIDA

### TOWN COUNCIL MEETING

### JULY 21, 2026, AT 7:30 PM

### Cover Sheet

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**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

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**ITEM TITLE:** Approval of Resolution 2026-40 Establishing Fees for Election Signs for the 2026 General Election. (Clerk Office)

**TOWN COUNCIL ACTION:**

|                                                                   |     |                                               |
|-------------------------------------------------------------------|-----|-----------------------------------------------|
| <b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>                   |     | <b>Department:</b> LEGISLATIVE (CLERK OFFICE) |
| <b>PUBLIC HEARING<br/>1<sup>ST</sup> / 2<sup>ND</sup> READING</b> |     | <b>Exhibits:</b><br><br>- Resolution 2026-40  |
| <b>CONSENT AGENDA</b>                                             | YES |                                               |
| <b>COUNCIL DECISION</b>                                           |     |                                               |
| <b>ADMINISTRATIVE</b>                                             |     |                                               |

**REQUEST:** Request approval of Resolution 2026-40 Establishing Fees for Election Signs for the 2026 General Election.

**SUMMARY:** A Resolution of The Town Council of The Town Of Eatonville, Florida, Establishing Fees for Election Signs for the 2026 General Election.

Election candidates for the 2026 General Election must pay a required \$50 non-refundable election sign fee. The fee is required for all candidates who wish to place election signs within the Town of Eatonville; signs are permitted 30 days prior to election day and must be removed 14 days after the election day.

**RECOMMENDATION:** Recommend approval of Resolution 2026-40 Establishing Fees for Election Signs for the 2026 General Election 2026.

**FISCAL & EFFICIENCY DATA:** N/A

**RESOLUTION #2026-40**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA, ESTABLISHING FEES FOR ELECTION SIGNS FOR THE 2026 GENERAL ELECTION GENERAL ELECTION PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS** the Town Council of the Town of Eatonville desires to establish the Election Sign fee for the Orange County 2026 Primary and General Elections; and

**WHEREAS** the Town of Eatonville is a voting precinct for the Orange County Primary Election to be held on Tuesday, August 18, 2026, as well as the General Election to be held on Tuesday November 3, 2026; and

**WHEREAS;** all candidates who wish to place election signs within the Town of Eatonville will be required to pay the established election sign fee and permitted to place signs 30 days prior to election day and must be removed 14 days after the election day.

**NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA THE FOLLOWING:**

**SECTION ONE: ELECTION SIGN FEE:** Election candidates for the 2026 General Election must pay a required \$50 non-refundable election sign fee. The fee is required for all candidates who wish to place election signs within the Town of Eatonville; signs are permitted 30 days prior to election day and must be removed 14 days after the election day. See Code Enforcement Officer for the appropriate dimensions allowed for election signs.

**SECTION TWO: POLICY:**

**Land Development Code** - Chapter 8 - Article 4 - SIGN REGULATIONS; Sec. 4-7 Political Signs and Posters No political signs of any nature shall be placed within the limits of any public right-of-way with the Town of Eatonville. Political signs of duly qualified candidates for any office in any election in which the electors of the Town may vote are permitted, subject to the following regulations:

(a). Political signs and posters shall not exceed four (4) square feet per sign in size. Terms of display shall be thirty (30) days before election day and fourteen (14) days after election day. A fifty dollar (\$50.00) bond may be required by the Town Council to be posted with the Town Clerk prior to the display of political signs. Removal shall be accomplished within fourteen (14) days following the election. In the event the signs are not removed, said bond may be used to pay for the removal of signs in violation of this section.

**Code of Ordinances** - Sec. 52-175. Political signs prohibited on public right-of-way; No political signs of any nature shall be placed within the limits of any public right-of-way within the town. Signs and posters may be placed on private property only with the property owners consent. Sec. 52-208. - Signs placed in the public right-of-way. All signs placed in the public right-of-way or on town property shall be subject to immediate removal and disposal by the town.

**SECTION THREE: CONFLICTS:** All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

**SECTION FOUR: SEVERABILITY:** If any section or portion of a section of this Resolution be invalid, unlawful, or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**SECTION FIVE: EFFECTIVE DATE:** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND ADOPTED this 21<sup>st</sup> day of July 2026.**

---

Ruthi Critton, Mayor

**ATTEST:**

---

Veronica King, Town Clerk



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## TOWN COUNCIL MEETING

### JULY 21, 2026, AT 07:30 PM

### Cover Sheet

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of The Sale of Three Patrol Vehicles As Surplus Vehicles  
(Police Department)

**TOWN COUNCIL ACTION:**

|                                                                   |     |                                                                                                                                                                                                                                   |
|-------------------------------------------------------------------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROCLAMATIONS,<br/>AWARDS, AND<br/>PRESENTATIONS</b>           |     | <b>Department:</b> POLICE DEPARTMENT                                                                                                                                                                                              |
| <b>PUBLIC HEARING<br/>1<sup>ST</sup> / 2<sup>ND</sup> READING</b> |     | <b>Exhibits:</b><br><br>1. - <b>2015 Chevy Impala</b> White with VIN#<br>2G1WD5E37F1154189<br>- <b>2015 Chevy Impala</b> White with VIN#<br>2G1WD5E39F1155540<br>- <b>2015 Ford Explorer</b> Blue with VIN#<br>1FM5K8AR6FGA66253. |
| <b>CONSENT AGENDA</b>                                             | YES |                                                                                                                                                                                                                                   |
| <b>COUNCIL DECISION</b>                                           |     |                                                                                                                                                                                                                                   |
| <b>ADMINISTRATIVE</b>                                             |     |                                                                                                                                                                                                                                   |

**REQUEST:** Staff request the Town Council to approve the sale of the three patrol vehicles with severe mechanical issues.

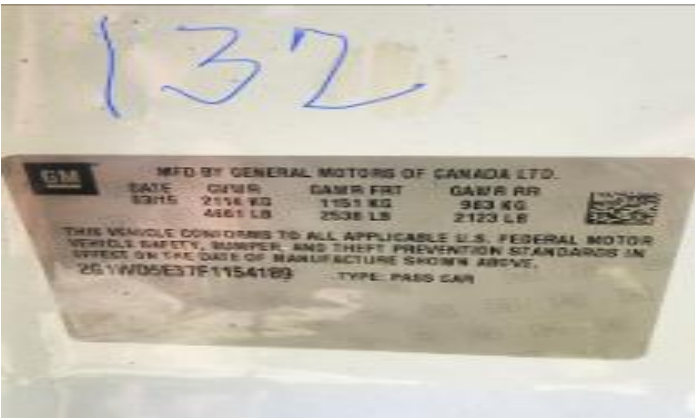
**SUMMARY:** These three patrol vehicles (listed below) had severe mechanical issues, and it will cost more to fix these vehicles. Also, due to the age and high mileage of these cars, it is better to surplus it rather than fixing it.

- **2015 Chevy Impala** White with VIN#  
2G1WD5E37F1154189
- **2015 Chevy Impala** White with VIN#  
2G1WD5E39F1155540
- **2015 Ford Explorer** Blue with VIN#

1FM5K8AR6FGA66253.

**RECOMMENDATION:** Staff recommend that the Town Council approve the sale or surplus of the three patrol vehicles so that we can recoup any amount and use it to buy other equipment for our department.

**FISCAL & EFFICIENCY DATA:** N/A



3 Cars for surplus or to be auctioned upon Council's approval on 7/21/2026.



HISTORIC TOWN OF EATONVILLE

EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

JULY 21, 2026, AT 07:30 PM

Cover Sheet

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of Resolution 2026-42 Amending the Adopted Budget for the Fiscal Year Beginning October 1, 2025, and Ending September 30, 2026, As Adopted By Ordinance #2025-5. **(Administration/Clerk)**

**TOWN COUNCIL ACTION:**

|                                                             |     |                                                                                                                                                               |
|-------------------------------------------------------------|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PROCLAMATIONS, AWARDS, AND PRESENTATIONS                    |     | Department: ADMINISTRATION/CLERK                                                                                                                              |
| PUBLIC HEARING<br>1 <sup>ST</sup> / 2 <sup>ND</sup> READING |     | <b>Exhibits:</b> <ul style="list-style-type: none"> <li>Budget Adjustment Resolution 2026-42</li> <li>Exhibit A - Personnel and Salary Adjustments</li> </ul> |
| CONSENT AGENDA                                              | YES |                                                                                                                                                               |
| COUNCIL DECISION                                            |     |                                                                                                                                                               |
| ADMINISTRATIVE                                              |     |                                                                                                                                                               |

**REQUEST:** The staff request that the Town Council approve Resolution 2026-42 Amending the Adopted Budget for the Fiscal Year Beginning October 1, 2025, and Ending September 30, 2026, As Adopted By Ordinance #2025-5.

**SUMMARY:** The Town Council of the Town of Eatonville, Orange County, Florida, adopted the Fiscal Year 2025–2026 Budget by Ordinance #2025-5 at a Public Hearing held on the 15th day of September 2025. Section Three of Ordinance #2025-5 provides that the Town Council may amend the Budget after its adoption by approving an official Resolution of the Town detailing the proposed amendment(s) to the Budget.

the Town has determined that certain personnel and salary adjustments are necessary to support the efficient operation of Town government, including the conversion of part-time positions to full-time, the consolidation of administrative positions, salary adjustments for existing positions, and the establishment of new positions; and finds that the budget amendment set forth herein is in the best interest of the Town and its residents.

**RECOMMENDATION:** The staff recommend that the Town Council approve Resolution 2026-42 Amending the Adopted Budget for the Fiscal Year Beginning October 1, 2025, and Ending September 30, 2026, As Adopted By Ordinance #2025-5.

**FISCAL & EFFICIENCY DATA:** \$42,000 Salary adjustment from the General Fund Contingency (Account 001-0511-511-5800) or another budget line deemed by the town council and Finance.

**RESOLUTION #2026-42**

**A RESOLUTION OF THE TOWN OF EATONVILLE, ORANGE COUNTY, FLORIDA, AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025, AND ENDING SEPTEMBER 30, 2026, AS ADOPTED BY ORDINANCE #2025-5, TO PROVIDE FOR PERSONNEL AND SALARY ADJUSTMENTS FOR THE RECORD'S COORDINATOR POSITION; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS**, the Town Council of the Town of Eatonville, Orange County, Florida, adopted the Fiscal Year 2025–2026 Budget by Ordinance #2025-5 at a Public Hearing held on the 15th day of September 2025; and

**WHEREAS**, Section Three of Ordinance #2025-5 provides that the Town Council may amend the Budget after its adoption by approving an official Resolution of the Town detailing the proposed amendment(s) to the Budget; and

**WHEREAS**, the Town has determined that a personnel and salary adjustments is necessary to support the efficient operation of the Town Clerk's Office and Town government, including the conversion of part-time positions to full-time of the current Record Coordinator's position ; and

**WHEREAS**, the Town Council finds that the budget amendment set forth herein is in the best interest of the Town and its residents.

**NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, ORANGE COUNTY, FLORIDA, THAT:**

**SECTION ONE: BUDGET AMENDMENT.** The Fiscal Year 2025–2026 Budget, adopted by Ordinance #2025-5, is hereby amended to provide for the personnel and salary adjustments detailed in Exhibit "A".

**SECTION TWO: PERSONNEL ACTIONS.** The following personnel actions are hereby authorized effective upon adoption of this Resolution: (a) the Record Coordinator's position in the Legislative Department is converted from part-time to full-time at an annual salary of \$42,000 through the General Fund Contingency (Account 001-0511-511-5800

**SECTION THREE: FUNDING.** The Mayor and Finance Director are authorized to make the corresponding line-item adjustments within the affected departmental budgets.

**SECTION FOUR: CONFLICTS.** All Resolutions or parts of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed to the extent of such conflict.

**SECTION FIVE: SEVERABILITY.** If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND ADOPTED this 21 day of July 2026.**

**ATTEST:**

\_\_\_\_\_  
Ruthi Critton, Mayor

\_\_\_\_\_  
Veronica King, Town Clerk

Approved as to Form and Legality:

\_\_\_\_\_  
Greg Jackson, Interim Town Attorney

**EXHIBIT “A”**

**FISCAL YEAR 2025–2026 BUDGET AMENDMENT — PERSONNEL AND SALARY ADJUSTMENTS**

| Department / Action                                                                   | Salary Change      | Fringe Change      | Total Adjustment   |
|---------------------------------------------------------------------------------------|--------------------|--------------------|--------------------|
| Legislative (511): Convert Record Coordinator from part-time to full-time at \$42,000 | \$19,199.00        | \$14,634.88        | \$33,833.88        |
| <b>SUBTOTAL — GENERAL FUND</b>                                                        | <b>\$19,199.00</b> | <b>\$14,634.88</b> | <b>\$33,833.88</b> |
| <b>NET BUDGET AMENDMENT</b>                                                           | <b>\$19,199.00</b> | <b>\$14,634.88</b> | <b>\$33,833.88</b> |

*Fringe benefit changes reflect FICA at 7.65% on salary changes, retirement at 5% for eligible full-time positions, and Health & Life Insurance at \$11,066.16 for each newly benefit-eligible full-time position, consistent with the rates used in the adopted FY 2025–2026 Budget. Detailed position-level calculations are contained in the supporting budget adjustment schedule maintained by the Finance Department.*

---

**TOWN OF EATONVILLE — FY 2025-2026 PROPOSED SALARY BUDGET ADJUSTMENT**

*Position-Level Detail (baseline = adopted FY 25-26 budget; current salaries per Employee Salary History as of 10/01/2025 ATB)*

**Dept / Fund**

Legislative 511 (GF)

**Position**

Record Coordinator — make Full-Time

**FTE (Adopted → Proposed)**

0.5 → 1.0

**Adopted FY25-26 Budget**

\$22,801.00

**Current Actual Salary**

\$22,801.00

**Proposed Salary**

\$42,000.00

**Salary Change vs Adopted**

\$19,199.00 (Increase from P/T to F/T)

**NOTES:** PT position converted to FT at \$42,000; adds health insurance & retirement eligibility



# HISTORIC TOWN OF EATONVILLE

## EATONVILLE, FLORIDA

### TOWN COUNCIL MEETING

### AUGUST 4, 2026, AT 07:00 PM

### Cover Sheet

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of Resolution 2026-43 Approving the Change of Position Title of Records's Coordinator to Deputy Town Clerk. (**Administration/Clerk Office**)

**TOWN COUNCIL ACTION:**

|                                                                   |     |                                                                                                                                                                                    |
|-------------------------------------------------------------------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>                   |     | <b>Department:</b> ADMINISTRATION/CLERK OFFICE                                                                                                                                     |
| <b>PUBLIC HEARING<br/>1<sup>ST</sup> / 2<sup>ND</sup> READING</b> |     | <b>Exhibits:</b> <ul style="list-style-type: none"> <li>Resolution 2026-43</li> <li>Organization Chart (Clerk Office)</li> <li>Position Description (Deputy Town Clerk)</li> </ul> |
| <b>CONSENT AGENDA</b>                                             | YES |                                                                                                                                                                                    |
| <b>COUNCIL DECISION</b>                                           |     |                                                                                                                                                                                    |
| <b>ADMINISTRATIVE</b>                                             |     |                                                                                                                                                                                    |

**REQUEST:** The staff requests the Town Council to approve Resolution 2026-43 Approving the Change of Position Title of Records's Coordinator Deputy Town Clerk.

**SUMMARY:** The Deputy Town Clerk's office is presenting a resolution requesting for approval the change of the position title of the Record's Coordinator to the new position title of Deputy Town Clerk.

The Deputy Town Clerk's office respectfully submits this request recognizing the need for a Deputy Town Clerk in support towards the efforts of the Town Clerk's office. This reclassification will enhance efficiency, productivity, customer service, and improve response time to internal and external service needs.

The scope of work, duties and responsibilities assigned to this position aligns with the goals and seeks to align the new position title of Deputy Town Clerk and its function accordingly. The reclassification aligns job duties, current and future operations, and brings value to the role and success of the town clerk's office.

**RECOMMENDATION:** The staff requests the Town Council to approve 2026-43 Approving the Change of Position Title of Records's Coordinator Deputy Town Clerk.

**FISCAL & EFFICIENCY DATA:** N/A.

**RESOLUTION #2026-43****A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA CHANGING THE JOB TITLE OF RECORDS COORDINATOR TO THE DEPUTY TOWN CLERK PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS**, the Town Council of the Town of Eatonville, Florida desires to expand the duties and responsibilities of the Records Coordinator through a reclassification of its current job title of Records Coordinator to a more appropriate job title of Deputy Town Clerk; and

**WHEREAS**, the Town Council of the Town of Eatonville, Florida hereby authorizes the Administration to change the job title of the Records Coordinator to the Deputy Town Clerk. The change of the job title would allow this position to perform additional duties as assigned.

**NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA THE FOLLOWING:**

**SECTION ONE:** the Town Council hereby authorizes the Administration to change the job title of Records Coordinator to the Deputy Town Clerk in accordance with job description of the Town.

**SECTION TWO: DUTIES:** the Deputy Town Clerk will perform the functions and duties as specified in the job description, and to perform other legally permissible and proper duties and functions of the Deputy Town Clerk.

**SECTION THREE: CONFLICTS:** All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

**SECTION FOUR: SEVERABILITY:** If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**SECTION FIVE: EFFECTIVE DATE:** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND ADOPTED this 21<sup>st</sup> day of July 2026.**

---

Ruthi Critton, Mayor

**ATTEST:**

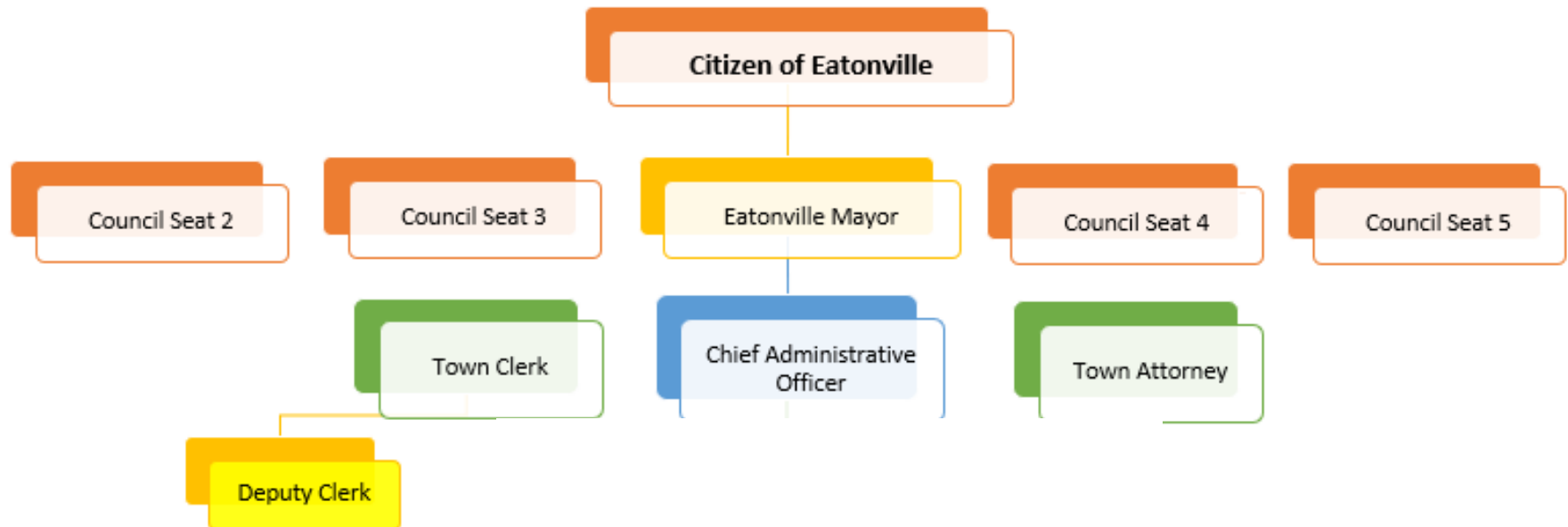
---

Veronica King, Town Clerk



# Town of Eatonville

## Clerk's Office Organizational Chart



A Florida City Deputy Clerk assists the City Clerk in managing public records, overseeing municipal elections, and supporting city council meetings. Responsibilities include fulfilling public records requests, preparing agendas, and maintaining legislative compliance. The role acts as principal assistant and assumes full City Clerk duties in their absence.

The average Deputy City Clerk salary in Florida ranges between **\$34,000 and \$59,400**, with a statewide average of roughly **\$49,334** annually. In the nearby Orlando/Lake Mary area, hourly rates typically range from **\$25.19 to \$27.71** (or about **\$52,000 to \$57,000** per year).

### RECLASSIFICATION RECOMMENDATIONS:

- Current P/T employment status to F/T employment status at 42,000. (Proposed by Resolution 2026-42)
- Position Title Change from Record's Coordinator to Deputy Town Clerk (Proposed by Resolution 2026-43)



# THE TOWN OF EATONVILLE

## JOB DESCRIPTION (DRAFT)

**Division/Department:** ADMINISTRATIVE

**Location:** 307 E. KENNEDY BLVD

**Job Title:** DEPUTY TOWN CLERK

**Reports to:** MUNICIPAL TOWN CLERK

|                          |                                               |                                            |
|--------------------------|-----------------------------------------------|--------------------------------------------|
| Level/Grade:             | Type Of Position                              | Hours: 40/per week                         |
| POSITION#                | <input type="checkbox"/> Part -time           | <input type="checkbox"/> Non-Exempt        |
| SALARY – \$16.35-\$28.56 | <input checked="" type="checkbox"/> Full-time | <input checked="" type="checkbox"/> Exempt |
| \$34,000 - \$59,400      |                                               |                                            |

**GENERAL DESCRIPTION:** Acts as an administrative professional assisting the primary town clerk. Responsibilities include maintaining official city records ensuring compliance with State and statutory requirements and guidelines pertaining to proper access, inspection, and disposition of records, preparing and distributing public meeting agendas, and assisting with municipal elections. Serve as the acting clerk in the absence of the town clerk and provide direct assistance to the public. Responsible for organizing all Town records. All work is performed under the general supervision of the Town Clerk.

### ESSENTIAL JOB FUNCTIONS:

- Maintains the division records including scanning and filing of documents in compliance with Town and statutory requirements and completes the annual records destruction.
- Assists the Town Clerk with managing the Town's electronic documents; content management program; creates and updates policies and procedures for use of the Records Management Program
- Assist with scheduling and coordinating disposal of records Town-wide according to State guidelines.
- Assist with public records requests as needed.
- Maintain a database of onsite and offsite records inventory and performs quality checks to ensure compliance with records retention laws and standards.
- Assist in the development of regulations, standards, and procedures relating to records management.
- Acts as the record liaison to all Town departments and coordinate meetings with departments to identify and address records retention and destruction schedules in accordance with State, Town, and statutory requirements.
- Provides training to staff regarding records management, public records law and implementation of policies and procedures; provides training to system users regarding electronic imaging/content managing software; creates procedural documentation to assist users.

- Performs indexing, tracking official records, agreements, compiles and distributes recorded documents, ordinances, resolutions, and proclamations.
- Records documents into the Town of Eatonville Official Records.
- Organizes and prepares files of official records and department records for the document imaging process including ordinances, resolutions, agreements, deeds, liens, performance bonds, minutes, and agendas.
- Assist with the Municipal Election process as needed.
- Research and provide recommendation regarding purchases, dispositions or acquisitions of document imaging equipment and related supplies.
- Maintains an active membership in records management professional organizations to maintain a sound understanding of records developments.
- Assist the Town Clerk with organizing council/board meetings as needed to include transcribing of meeting minutes.
- Performs general/clerical tasks, which may include typing documents, making copies, sending/receiving faxes, or processing incoming/outgoing mail.
- Performs other duties as assigned.

**(NOTE):** The omission of an essential function does not preclude management from assigning specific duties not listed herein if such functions are a logical assignment to the position.

#### **KNOWLEDGE, SKILLS, AND ABILITIES**

- Current Florida Public Records laws and new products, technologies, trends, and advances in the records management profession.
- Office terminology, methods, practices, and procedures.
- Information systems, spreadsheets, and computer software including Microsoft Word, Excel, PowerPoint, and Publisher.
- Departmental and municipal rules, regulations, policies, and procedures.
- Business English, grammar, punctuation, and spelling; the application of such to a variety of formats, styles, and editing principles and techniques.
- Record keeping systems.
- Customer Service Procedures

#### **PHYSICAL REQUIREMENTS**

- Frequent hand and finger manipulation to use computer keyboards and office machines.
- Primary working conditions are typical for an indoor/office environment requiring sitting for an extended period of time, frequent use of computers and standard office equipment.
- Regularly walk, sit, stand reach with hands and arms, and talk and hear.
- Occasionally kneel, bend, crouch, and lift and/or carry office equipment, and boxes up to 15 pounds.
- Specific vision abilities to include close vision, distant vision, color vision, peripheral vision, depth perception and ability to adjust focus.
- Occasionally driving to various sites.

**TOOLS AND EQUIPMENT USED**

- Computer/printer/various software programs
- Telephones/Fax machines/Calculator/Scanner/Copier
- Town Vehicle

**MINIMUM QUALIFICATIONS**

- Bachelor's degree from an accredited institution in a related field; or high school graduation or equivalent and three years of experience in the majority of work listed above.
- Must possess a strong understanding of state governance regulations, including the Florida Government in the Sunshine Law.
- Must possess a strong written communication skills and proficiency in word processing and Internet assisted legal research.

**LICENSES AND CERTIFICATES**

- Must possess and maintain a valid Florida Driver's License.

***The Town of Eatonville is an equal opportunity employer that does not discriminate based on race, color, creed, national origin, sex, or disability.***



**HISTORIC TOWN OF EATONVILLE  
EATONVILLE, FLORIDA  
TOWN COUNCIL MEETING**

**JULY 21, 2026, AT 7:30 PM**

**Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Discussion of Resolution 2026-32 – Establishing Community Engagement concerning the Host Dime AI/Data Center located in the Town of Eatonville (Councilwoman Randolph)

**TOWN COUNCIL ACTION:**

|                                                               |     |                                                                                                                       |
|---------------------------------------------------------------|-----|-----------------------------------------------------------------------------------------------------------------------|
| <b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>               |     | <b>Department:</b> LEGISLATIVE (RANDOLPH)<br><br><b>Exhibits:</b> <ul style="list-style-type: none"><li>N/A</li></ul> |
| <b>PUBLIC HEARING 1<sup>ST</sup> / 2<sup>ND</sup> READING</b> |     |                                                                                                                       |
| <b>CONSENT AGENDA</b>                                         |     |                                                                                                                       |
| <b>COUNCIL DECISION</b>                                       |     |                                                                                                                       |
| <b>COUNCIL DISCUSSION</b>                                     | YES |                                                                                                                       |
| <b>ADMINISTRATIVE</b>                                         |     |                                                                                                                       |

**REQUEST:** Request that the Town Council establish Community engagements and information to the residents and business community about public safety about the Host Dime AI Data Center.

**SUMMARY:** On June 16, 2026, Resolution # 2026-32 was on the agenda to address public and environmental safety regarding the residents and business community for public engagements and information about the Host Dime AI/Data Center located in the Town of Eatonville along the I-4 Interstate Corridor. Councilwoman Wanda Randolph desire for the local developer and the administration disclose information to the community on the water consumption, electricity, noise issues that could cause a strain on the community and this request will continue until such time community engagements are held.

**RECOMMENDATION:** Recommend that this highly nationwide topic be addressed or provide an update report at each meeting on what has been done and when community engagements will be held with residents and the business community to include updates after the Host Dime AI/Data Center is operational.

**FISCAL & EFFICIENCY DATA:** N/A

**RESOLUTION 2026-32**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA, ESTABLISHING COMMUNITY ENGAGEMENT FOR THE AI/DATA CENTERS, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

**RECITALS**

**WHEREAS** The Town Council is the governing body having all powers of the Town, except as otherwise provided by law or the Town Charter, and the Council shall provide for the exercise thereof and for the performance of all duties and obligations imposed on the Town by law.

**WHEREAS** The Town Council recognizes the need for local developers to publicly disclose facilities consumption of electricity, water, noise, and visual blight within the community that could cause concerns and strain on the local community when developing AI/Data Centers;

**WHEREAS** The Town Council wishes for businesses and residents to be informed about the impacts to the Town of Eatonville resulting from the development of the AI/Data Centers within the community; and

**WHEREAS** The Town Council wishes to establish community engagement for the development of the AI/Data Centers.

**NOW, THEREFORE BE IT RESOLVED BY THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY OF EATONVILLE, FLORIDA:**

**SECTION ONE: ESTABLISH.** The Town Council of the Town of Eatonville does hereby is effective immediately, upon the passing of this Resolution direct staff to ensure that local developers publicly disclose the facilities consumption of electricity, water, noise, and visual blight to the community through community engagement; ensuring that information is provided to the residents in a forum that will address their safety and environment concerns

**SECTION TWO: CONFLICTS.** All Resolutions of the Town of Eatonville or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, superseded and repealed.

**SECTION FOUR: SEVERABILITY.** If any section of portion of a section of this Resolution is found to be invalid, unlawful or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2026.**

ATTEST:

\_\_\_\_\_  
**RUTHI CRITTON, Mayor**

\_\_\_\_\_  
**VERONICA KING, Town Clerk**



**HISTORIC TOWN OF EATONVILLE, FLORIDA**  
**TOWN COUNCIL MEETING**  
**JULY 21, 2026, AT 7:30 PM**  
**Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:**

Approval of resolution 2026-41 For Clarity Affirming The Town's Commitment To Government Transparency And Expressing Support For The Legal Action Taken To Enforce The Florida Sunshine Law And Protect The Historic Hungerford Property (**Councilwoman Randolph**)

**TOWN COUNCIL ACTION:**

|                                                                   |     |                                                                      |
|-------------------------------------------------------------------|-----|----------------------------------------------------------------------|
| <b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>                   |     | <b>Department:</b> LEGISLATIVE (RANDOLPH)                            |
| <b>PUBLIC HEARING<br/>1<sup>ST</sup> / 2<sup>ND</sup> READING</b> |     | <b>Exhibits:</b> <ul style="list-style-type: none"><li>N/A</li></ul> |
| <b>CONSENT AGENDA</b>                                             |     |                                                                      |
| <b>COUNCIL DECISION</b>                                           | YES |                                                                      |
| <b>ADMINISTRATIVE</b>                                             |     |                                                                      |

**REQUEST:** Request is for the Town Council to approve Resolution 2026-41 for support for Government Transparency against the Orange County Public School Board regarding the open meetings lawsuit filed by the Southern Poverty Law Center on behalf of the Association to Preserve The Eatonville Community, Inc.

**SUMMARY:** On June 16, 2026, Resolution 2026-37 and on July 7, 2026, Resolution 2026-38 was presented to the Town of Eatonville Town Council to commitment to Government Transparency to support the lawsuit on the behalf of the Association to Preserve Eatonville Community filed by the Southern Poverty Law Center. The Association to Preserve the Eatonville Community, Inc. represented by the Southern Poverty Law Center filed a lawsuit on April 1, 2026 alleges that the Orange County Public Schools Board over the planned site of the Hungerford property violated the Florida Sunshine Law by making decisions regarding the sale of the Hungerford property to Dr. Phillips Charities through closed door secret of Florida's Government in the Sunshine Law by failing to provide required public notice and open meetings in direct violation of the Florida's government in the Sunshine Law (Chapter 286, Florida Statutes) did not grant transparency concerning the disposal of town's land. The land was donated in 1899 by E.C. Hungerford for the education of black children currently owned by the Orange County Public School Board subsequently 160 years. However, under Florida Statutes 1001.43 and the State Board of Education administrative rules, the board may transfer or dispose of surplus land to other government units or private nonprofit agencies for public purposes such as the Town of Eatonville. The Orange County Public School Board circumvent the rules at some point by intentional not to include the Town of

Eatonville respectfully in the process "sit at the table." The Town Council alleges that the former Mayor Angie Gardner participated in the MOU and preliminary discussions without informing or gaining approval of the town council reflecting the views and decisions of the residents and council. On June 16, 2026, the council voted 2/3 unfavorably against Resolution (2026-37); also on July 7, 2026, the council voted 2/2 unfavorably against Resolution (2026-38) proposed by Councilwoman Wanda D. Randolph, who sought to affirm the town's commitment to transparency and support for the ongoing legal action. Councilwoman Randolph contends that the resolution does not state a filing of a lawsuit or join in the lawsuit but for support and transparency. There was nothing in Resolution 2026-37 and 2026-38 that stated that the council will join in a lawsuit or enter into a lawsuit because it has already been filed.

Another Resolution 2026-41 is being brought to the town council for a vote towards Clarity Affirming The Town’s Commitment To Government Transparency And Expressing Support For The Legal Action Taken To Enforce The Florida Sunshine Law And Protect The Historic Hungerford Property

**RECOMMENDATION:** Recommendation is for the Town Council to approve Resolution 2026-41 for support for Government Transparency against the Orange County Public School Board regarding the open meetings lawsuit filed by the Southern Poverty Law Center on behalf of the Association to Preserve The Eatonville Community, Inc.

**FISCAL & EFFICIENCY DATA:** N/A

**RESOLUTION #2026-41**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA, FOR CLARITY AFFIRMING THE TOWN'S COMMITMENT TO GOVERNMENT TRANSPARENCY AND EXPRESSING SUPPORT FOR THE LEGAL ACTION TAKEN TO ENFORCE ADHERENCE TO THE FLORIDA SUNSHINE LAW AND PROTECT THE HISTORIC HUNGERFORD PROPERTY, PROVIDING FOR CONFLICT; FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Eatonville is the oldest incorporated Black municipality in the United States, established with a rich legacy of self-determination, culture, and historic landmarks; and serves as a vital cultural symbol of heritage and self-determination; and

**WHEREAS**, the site of the former historic Robert Hungerford Normal and Industrial School has served as a cornerstone of the Eatonville community with historical and educational significance to its community for generations of Eatonville residents; and

**WHEREAS**, ensuring government entities—including the School Board of Orange County—adhere to Florida's Sunshine Law (Section 286.011, Florida Statutes) is critical for protecting the public's right to transparent decision-making and public participation in matters concerning the disposal of public land; and

**WHEREAS**, the Association to Preserve the Eatonville Community, Inc. (P.E.C) represented by the Southern Poverty Law Center (SPLC) filed a lawsuit alleges that the Orange County Public School Board over the planned sale of the Hungerford property violated the Florida Sunshine Law (Chapter 286, Florida Statutes) by making decisions regarding the sale of the Hungerford property to Dr. Phillips Charities through closed-door, secret negotiations without contemporaneous and public input of Florida's Government in the Sunshine Law by failing to provide required public notice and open meetings in direct violation of the Florida's Government in the Sunshine Law (Chapter 286, Florida Statutes); must be granted transparency and a meaningful voice in the decision-making process concerning the disposal of town land; and

**WHEREAS**, the Town Council of the Town of Eatonville finds it necessary to advocate for open government, community self-determination, and the strict enforcement of the state's public meetings and public record laws to have a legal and moral right to contemporaneous access to all phases of decision-making regarding the future of the Hungerford land; and

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA:**

**Section 1. Legislative Intent and Findings.** The foregoing recitals are hereby ratified and confirmed as being true and correct and are made a part hereof.

**Section 2. Support for Government Transparency.** The Town of Eatonville Town Council hereby expresses its full moral and political support for the lawsuit filed by P.E.C. and the SPLC, supporting the enforcement of the Florida Sunshine Law and calling for transparency regarding the disposal of the Hungerford property and reaffirms its dedication to the principles of open government and condemns any closed-door negotiations that subvert the open meeting requirements of the Florida Sunshine Law regarding the \$14 million sale of the Robert Hungerford property to Dr. Phillips Charities.

**Section 3. Endorsement of SPLC Lawsuit.** The Town of Eatonville Town Council expresses its public support of the legal action initiated by the Association to Preserve the Eatonville Community, Inc., against the School Board of Orange County, to the extent that the legal action will: 1) invalidate any decisions made in violation of the Florida Sunshine Law; 2) ensure transparency in dealing with public property; 3) promote engagement in good faith for the betterment of public discourse; and 4) ensure the utter respect for the statutory and constitutional rights of the Eatonville community regarding the disposition of the Hungerford property.

**Section 4. Demand for Accountability.** The Town calls upon the Orange County School Board to ensure full transparency in its future operations and to work collaboratively with the Town of Eatonville regarding the Hungerford property to the extent public input will be paramount; and all governing and regulatory bodies dealing with Eatonville's historic footprint will strictly honor the public process, including community stakeholders, in all phases of deliberation, to protect the educational and historical legacy of the Town of Eatonville.

**SECTION 5. CONFLICTS:** All Resolution or parts of Resolutions in Conflict with any other Resolutions or any of the provision of this Resolution are hereby Repealed.

**SECTION 6. SEVERABILITY:** If any section, sentence, clause, or phrase of this resolution is held to be invalid or unconstitutional by a court of competent jurisdiction, the holding shall not affect the validity of the remaining portions of this resolution.

**SECTION 7. EFFECTIVE DATE** This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED by the Town Council of the Town of Eatonville, Florida, on this 21<sup>ST</sup> day of July 2026.**

**ATTEST:**

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**RUTHI CRITTON, Mayor**

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**VERONICA KING, Town Clerk**