



HISTORIC TOWN OF EATONVILLE, FLORIDA

REGULAR COUNCIL MEETING AGENDA

Tuesday, September 05, 2023 at 7:30 PM

Town Hall - 307 E Kennedy Blvd

I. CALL TO ORDER AND VERIFICATION OF QUORUM

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

IV. PRESENTATIONS AND RECOGNITION

[A.](#) Presentation on the Olympian Fortress Swim Academy, LLC. (Councilwoman Randolph)

V. CITIZEN PARTICIPATION (Three minutes strictly enforced)

VI. CONSENT AGENDA

[1.](#) Approval of Town Council Meeting Minutes – August 15, 2023 (Clerk Office)

VII. COUNCIL DECISIONS

[2.](#) Approval of Confirmation of Chief Administrative Officer (CAO) for The Town of Eatonville. (Legislative)

[3.](#) Approval of Confirmation of the Director of Public Work for The Town of Eatonville. (Legislative)

[4.](#) Approve Establishing A Special Event Advisory Committee (Councilwoman Randolph)

VIII. REPORTS

INTERIM CHIEF ADMINISTRATIVE OFFICER'S REPORT

TOWN ATTORNEY'S REPORT

TOWN COUNCIL REPORT/DISCUSSION ITEMS

MAYOR'S REPORT

IX. ADJOURNMENT

The Town of Eatonville is subject to the Public Records Law. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

****PUBLIC NOTICE****

This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town's Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – per Section 286.0105 Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 "at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
SEPTEMBER 05, 2023, AT 07:30 PM
Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Presentation on the Olympian Fortress Swim Academy, LLC.
(Councilwoman Randolph)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS	YES	Department: LEGISLATIVE (Councilwoman Randolph)
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none">N/A
CONSENT AGENDA		
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: For Council to hear a presentation conducted by Taylor Walker owner of the Olympian Fortress Swim Academy, LLC.

SUMMARY: The Olympian Fortress Swim Academy, LLC is a top producer of skilled swimmers from ages 6 months to 100. Our Mission is to ensure that each swimmer is able to feel comfortable and confident in the water no matter age or skill level. No challenge is too great. The Olympian Fortress Swim Academy teaches the fundamentals of swimming to allow clients to develop into bold, confident swimmers. The Olympian Fortress Swim Academy is designed and dedicated to ensuring that all members feel confident and comfortable in the water by providing an in-depth step by step skill development process.

Taylor Walker is the owner of The Olympian Fortress Swim Academy. She has a passion for swimming which shows through her teaching. She has 13 years of experience and continues to strive for more each day. Taylor is certified through the American Red Cross in Provisional Certification for Adult and Pediatric First Aid/CPR/AED and Safety Training for Swim Coaches. Taylor has also obtained certification through American Red Cross as a Water Ambassador with The Olympian Fortress Swim Academy allows for clients to be trained in a location that they feel most comfortable with, either their home or a community pool.

RECOMMENDATION: For Town Council to hear a presentation conducted by Taylor Walker, owner of the Olympian Fortress Swim Academy, LLC.

FISCAL & EFFICIENCY DATA: N/A

The Olympian Fortress Swim Academy



www.theolympianfortress.com

Delicate Mendel (Infant)




A delicate being full of wisdom that we do not always recognize. Babies are wiser than we know with skills unknown. Watch as your baby amazes you as they gain the survival skills needed in a sea surrounded by water.




Introduction to water
Parent and Me
Water Safety+Drown Proofing

Novice Ares- Video 1
Beginner Swimmer

Bodies of water are large and powerful but so are you. Learn how to use that power to move through the water with confidence.

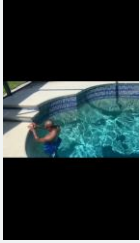




Transitional Cadmus- Video 2
Intermediate Swimmer

You have transitioned from learning how to navigate through water. Now it is time to increase your mind and skills to be ready to advance to the next level.

Section IV. Item #A.

Video 1- Youth/Adult Package, swimmers who only want to learn how to swim and check off a skill on their bucket list



Excelled Oceanus- Video 2: Advance Swimmer

You have excelled in your ability to overcome many challenges. You have mastered control over your body within the water. You are ready to increase your endurance, your strokes, and overall skill development.



Seven horizontal lines for handwritten notes.



Taylor Walker . from Orlando, FL wife and a mother of two. From young I have always been in the water never wanting to leave as it was my form of therapy. My mother took notice of my abilities and encouraged that I try out for the swim team. As I developed as a swimmer, the YMCA Coach noticed my abilities and recruited me as a Lifeguard where my desire to guide others grew. As I became a veteran lifeguard my boss realized that I would make a great swim instructor I stepped into that training not knowing that my purpose was meeting my passion, where my ultimate goal set the standards of my mind set , that anyone can be taught no matter the limitations.

License & Insured
Certified by American Red Cross
Certification for Adult and Pediatric First Aid (CPR/AED)
Water Safety Ambassador
Safety Training for Swim Coaches
Pending renewal listed below:
CPO
Bloodborne Pathogens
Training provider for Lifeguards & Swim Instructors

Insured By Hiscox

Seven horizontal lines for handwritten notes.



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
SEPTEMBER 05, 2023 AT 7:30 PM
Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Town Council Meeting Minutes – August 15, 2023
(Clerk Office)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (CLERK OFFICE)
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none"> Meeting Minutes – August 15, 2023
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Approval of meeting minutes for the Town Council Meeting held on August 15, 2023.

SUMMARY: The Town Council Meeting was held on the 2ND Tuesday August 15, 2023. Minutes were transcribed from the audio archive for approval for the public records.

RECOMMENDATION: Approval of August 15, 2023 meeting minutes.

FISCAL & EFFICIENCY DATA: N/A



HISTORIC TOWN OF EATONVILLE, FLORIDA REGULAR COUNCIL MEETING MINUTES

Tuesday, August 15, 2023 at 7:30 PM

Town Hall (Council Chamber) - 307 E Kennedy Blvd. 32751

SPECIAL NOTICE: These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida’s Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. ***Audio Recording are available through the Town’s website on the Council Agenda Page.*

CALL TO ORDER AND VERIFICATION OF QUORUM:

Mayor Gardner called the meeting to order at 7:30 p.m. and a quorum was established through roll call by Mrs. Veronica King

PRESENT: (5) Councilwoman Wanda Randolph, Councilman Marlin Daniels, Councilman Theo Washington, Vice Mayor Rodney Daniels, Mayor Angie Gardner;

STAFF: (6) Demetrius Pressley, **Interim Chief Administrator Officer**, Veronica King, **Town Clerk**, Clifford Shepard, **Town Attorney**, Joseph Jenkins, **Deputy Chief**, Katrina Gibson, **Finance Director**, Valerie Mundy, **Interim Public Works Director**

INVOCATION AND PLEDGE OF ALLEGIANCE:

Rev. Critton led the Invocation followed by the Pledge of Allegiance

APPROVAL OF THE AGENDA:

Mayor Gardner Motions to approve agenda with amendment adding item #5 (Reimbursement for overage charges on building permit #17-12-001, Clinton-Dix Properties LLC) to consent agenda; Moved by Councilwoman Randolph; Second by Councilman M. Daniels; **AYE:** Councilwoman Randolph, Councilman M. Daniels, Vice Mayor R. Daniels, Mayor Gardner; **NAYE:** Councilman Washington; **MOTION PASSES.**

(2nd Motion): Councilman Washington motions to move item #4 (Award To Fred Fox Enterprises, Inc. For Grant Administration Services) from Consent Agenda to Council Decision; Moved by Councilwoman Randolph; Second by Councilman Washington; **AYE: ALL, MOTION PASSES.**

CITIZEN PARTICIPATION - (The Three-minute rule was strictly enforced)

Angela Thomas – Request status on Code Enforcement; called code enforcement with no return call or resolution. Grass needs to be cut on Clark street (Owned by Macedonia MBC); In response, a letter has been issued to the owner who has in return responded, Mr. Pressley will follow up tomorrow with updates.

Ryan Novak – Provided alternative logo and crest options for the town after receiving feedback; all files are freely available to use, modify, and leverage. Recommend a clean, easy, and not so busy logo/crest for branding purposes.

Charles Bargaineer – (Concerning the \$2-mil dollar grant for purchase of hotel) Request clarification: There are no negotiations at this time; funding is up to 2 mil. The grant is for purchase of land with possible redevelopment at a later time; what happens to the residents who live there; language that speak to and address existing residents is provided in the proposal for legal to review; has Maitland been contacted about the sewer

capacity; where will the funds come from for this project; In response, the initial request was for \$15-18M, \$2-3 mil of appropriations has been granted for the purchase; can request for appropriation or other funding options at a later date for development; (legal input) the town is a CRA and F.S.163, Pt 3 (Section 380) allows for a 30 day notice to the community at large to discuss a potential desired project consistent with the town’s vision and for further negotiation (fair value vs fair market value) unique to the redevelopment efforts and what the town is getting back; there will be provisions extended to existing residents based upon how the leases are structured (type options would be to honor lease or offer a cash relocation option); there is a legitimate concern for gentrification.

Angela Johnson – Congratulations on the Founder’s Day celebration; request information on the fencing at Ekos at Lake Shadow; is it temporary fencing? Does the town allow Airbnb (cannot prohibit); if there were a short-term rental ordinance prior to the recent legislation that takes away the rights to regulate, the ordinance would have allowed for reinforcement; request for status and council thoughts on revisions to the logo; what is the notice and requirements when two or more council members attend a meeting/event (i.e. tour a town facility/development, town community meeting, or event); can attend the same meetings/events but cannot talk to each other, if it is a public meeting, it must be properly noticed and minutes taken; it is the burden of the officials to comply with the law; request status of the grants and the CIP and how will the residents be provided updates; the Clerk has a general statement posted on the bulletin board that addresses officials attending meetings and events together.

APPROVAL CONSENT AGENDA: Mayor Gardner Motions to approve the consent agenda **not** including item #4 (Award To Fred Fox Enterprises, Inc. For Grant Administration Services) that has been moved to Council decision; consent agenda consist of Town Council Meeting Minutes - 8-1-2023 (Not Charter Review as indicated in error on the agenda), Charter Review Meeting Minutes – July 13, 2023, Town Council Meeting Minutes – July 18, 2023, an added item #5 (Reimbursement for overage charges on building permit #17-12-001, Clinton-Dix Properties LLC); Moved by Councilman Washington; Second by Councilwoman Randolph; **AYE: ALL, MOTION PASSES.**

COUNCIL DECISIONS: (Item #4 was moved from consent agenda to council decision - (To approve Award To Fred Fox Enterprises, Inc. For Grant Administration Services)

Approval of Award To Fred Fox Enterprises, Inc. For Grant Administration Services; Discussion: (Pressley) Two candidates submitted proposals; Public opening date was July 14, 2023; staff reviewed and voted resulting in Fred Fox being the leading candidate of choice. Councilman Washington feels it is a conflict of interest; it is confirmed that Fred Fox is being hired to administer the current grant (will not be identifying grants); the grant is for a full-time administrative operation to assist with vetting the grant process to include meeting all requirements, making presentations, and management of all documents from implementation stage to completion. Mr. Pressley will provide the complete breakdown of services. Mrs. Gibson previously came before Council pertaining to Fred Fox administering the CDBG grant; the administrator will ensure all DEO paperwork, engineering requirements, and laws; Mr. Fox has done an A+ job working with the town; staff followed DEO’s grading scale to reach Fred Fox as the final choice candidate; **Mayor Gardner Motions** for approval of award To Fred Fox Enterprises, Inc. For Grant Administration Services; Moved by Councilwoman Randolph; Second by Vice Mayor R. Daniels; **AYE:** Councilwoman Randolph, Councilman M. Daniels, Vice Mayor R. Daniels, Mayor Gardner; **NAYE:** Councilman Washington; **MOTION PASSES**

REPORTS:

INTERIM CHIEF ADMINISTRATIVE OFFICER: Demetrius Pressley

Appreciation to staff for Founder’s Day efforts (closeout information forthcoming); generators are on pad at different locations where lift stations are located (all will be working within the next month); training for monthly maintenance is being conducted with staff and SOP will be established; the meter program is being

implemented (Literature will be put together to address concerns); residents will be given an opportunity to participate in a program to receive funding for their meters; Stakeholder’s meeting set for August 21st; Council confirmed their availability for the proposed Grants workshop for Monday, August 28th at 5:30 p.m. Draft of Audit is ready; looking to schedule a workshop for review (Possibly on the August 28th) tree trimming has begun on the right of way along Kennedy Blvd; leaks in the irrigation are being addressed; request direction from Council to workshop the town’s logo (recommend feedback from the community); thanks to staff for all the hard work;

TOWN ATTORNEY’S REPORT: Attorney Clifford Shepard – There is no legal matter to prevent the town from having two logos; CRAC Advisory board has been moving along with Ms. Wilder as the Chair along with Mrs. King coordinating meetings with appropriate materials; Section 2.01 in the Charter has come as a discrepancy, Ordinance 2021-4 should not have been put in the Charter by Municode (because it was not legally voted in by referendum also Ordinance 2021-4 was also repealed in March 2023), Legal is in communication with Municode to remedy that matter, still recommend the amendments related to the duties of the Clerk to be added to the section pertaining to the clerk; spoke to concerns about representing multiple cities (legal is not leaving).

TOWN CLERK: Veronica King – Reminded Council at the request of a member of the community that this day is The Town of Eatonville birthday (August 15th).

TOWN COUNCIL REPORT/DISCUSSION ITEMS-

Councilwoman Wanda Randolph – Founder’s Day was nice (would like to see more education included); cleanup day took place on Saturday sponsored by many including the Chambers (Lake Lovely area); reported that homeless individuals have returned to the Calhoun area (EPD has a standing order to address homelessness everyday); thanks Mr. Pressley for looking into the leak on Mulberry and Eaton Street (work will begin tomorrow 8-16 with estimated costs of \$12,000, cost may vary once work begins); request updates on the Chief of Police (There are two candidates due to begin the vetting process); there is a residential park established by Ms. Wells in the Lake Lovely area, the family is wanting to bring the park back to the way had been years ago (help and assistance is welcomed); requested an update on the pool (motor is being addressed and pool is close to being up and running); inquired about the job description for the public works director (it has been changed); all job descriptions are being reviewed for possible updates to ensure compliance with today’s job standards (salaries should be consistent with job requirements, request that Council is informed as a courtesy).

Councilman Theo Washington – Happy Birthday to Eatonville; observed trash pickup issues with paper and spills being left on the road (this needs to be addressed); recommend having two town logos (recognized Ryan for his logo presentation).

Councilman Marlin Daniels – Happy Founder’s Day (was great event, looking to see more growth for next year); request an update on code enforcement (In response, investigating and siting has begun, code enforcement officer is expected to attend training in October); if certification is not confirmed by end of September into October, it is recommended to seek code enforcement through an outside source (Orange County). Code enforcement is in place and able to apply enforcement, there is tracking (through citizen and serve) and will require the necessary due process; inquired about costs paid out for the pool (pump will cost \$3,000, nothing has been spent outside of in-house work from staff and volunteers); there are two donors identified; requesting salaries for all staff; inquired about budget books for all Council members along with audit information to properly plan for the budget; requested status of impact fees (in the process of putting together the numbers, will be ready next month); what is the status on the online credit card process (is the system integrated with the new software); a letter will go out to customers with instructions on how to setup log in account and pin number; current website is unsecure; tree trimming will include palm trees (cost is between \$7,000-\$12,000, no RFP setup); options for the procurement process will be brought before

Council; there is an event (Black August Night) on Augst 24th, 6-8 pm located St Mark’s (hosted by African American Christian Clergy Caucus);

Vice Mayor Rodney Daniels – Spoke to Ms. Mundy concerning the timing for lights and sprinklers in the median (to minimize unnecessary costs); inquired about scholarship candidates (one application received, expecting three additional to come in); what is the status of Steve Martin as a donor for the pool (Mr. Pressley will follow up); University Kings and Queens Motorcycle Club will be having its annual event at the Denton Johnson Center; Happy Birthday Town of Eatonville.

MAYOR’S REPORT

Mayor Angie Gardner – Acknowledged the staff for Founder’s Day and all their hard work; special thanks to Mr. Pressley for making sure everything is working; inquired about the water fountain at Cataline Park (Mr. Pressley will check into this issue); inquired about the possibility of the Mayor having a logo (legal confirmed that it is permissible but must be used only for town related purposes, not campaigning); Catalina has not been forgotten.

ADJOURNMENT Mayor Gardner Motions for Adjournment of Meeting; Moved by Councilman Washington; Second by Councilman M. Daniels; **AYE: ALL, MOTION PASSES. Meeting Adjourned at 8:45 P.M.**

Respectfully Submitted by:

APPROVED

Veronica L King, Town Clerk

Angie Gardner, Mayor



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
SEPTEMBER 05, 2023, AT 07:30 PM
Cover Sheet

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ITEM TITLE: Approval of Confirmation of The Hiring of Mr. Demetris Pressley As The Chief Administrative Officer (CAO) For The Town of Eatonville.
(Legislative)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none"> • Resume & References • Job Description
CONSENT AGENDA		
COUNCIL DECISION	YES	
ADMINISTRATIVE		

REQUEST: Council confirmation of Mr. Demetris Pressley as the Chief Administrative Officer (CAO) for the Town of Eatonville.

SUMMARY: Currently Mr. Demetris Pressley serves as the Interim Chief Administrative Officer (CAO), position (since February 15, 2023). Per the Town’s Charter, **Sec. 3.04. - Chief Administrative Officer.** The mayor shall appoint a Chief Administrative Officer on the basis of education and experience in the accepted practices of local government management. The Town Council shall confirm the appointment. The Chief Administrative Officer will assist the mayor in carrying out executive responsibilities and will provide central coordination of administrative functions. Mr. Pressley meets the qualification to serve in the position.

This item was tabled at the Town Council meeting held on June 6, 2023. It is being brought back to the Council for reconsideration.

RECOMMENDATION: For Town Council to confirm Mr. Demetris Pressley as the Chief Administrative Officer for the Town of Eatonville.

FISCAL & EFFICIENCY DATA: The current base pay structure for the position of CAO is between \$80,000.00 - \$125,000.00. The funding for this position was established on November 15, 2022 by Resolution 2022-65 transferring CAO Salary from contingency to the CAO Salary Budget Line item.

Demetris C. Pressley

Summary

I have over 20 years of experience in leadership as a Government Public Administrator. As a Client Services Director I engage, built, and maintain relationships to fortify the stability of the municipal government entities, in emergency management. This includes strategic planning, project management, contract administration, budget and finance, staff development and regulatory compliance. My work as a Public Works Director included the development, planning and implementing department goals and objectives, recommending, and administering various City policies and procedures. I was responsible for all contracts, project management duties for all roadway, and flood control infrastructure capital projects. This included disaster debris, all grant funded projects and maintenance contracts. I also maintained industry involvement through the Florida League of Cities (FLOC), Florida Chapter of American Public Works Association (APWA) and Florida Emergency Preparedness Association (FEPA).

Education

DAYTONA STATE COLLEGE, Daytona Beach, FL

Public Relations & Marketing, 2011

INDIAN RIVER STATE COLLEGE, Fort Pierce, FL

American Public Works Association - Public Works Leadership Institute 2011

Professional Experience

CLIENT SERVICES DIRECTOR

SOUTHERN DISASTER RECOVERY, ORLANDO, FL

JANUARY, 2021 – JANUARY, 2023

- Pursuing contract opportunities through new bids, contract extensions, and contract renewals
- Market share retention and expansion
- Attendance at pre-bid meetings, bid openings, City Council meetings, and “short list” selection committee interviews, as well as other requested meetings
- Meeting, visiting, and calling on non-clients to introduce SDR and describe service offerings, explain and encourage use of a pre-event contract to protect them should they be impacted by a disaster event, and offer use of a CPA to enter in to a contract with SDR if and when appropriate
- Assisting in the proposal development process by way of an initial bid review, followed by involvement with customization of the proposal submission, and assistance with the development of appropriate pricing in the selected market in order to maintain healthy profit margins
- Cultivating the market in search of key strategic partners to enhance proposal/bid win rates
- Seeking, vetting, and building relationships with viable, proficient subcontractors to bolster our cadre of response teams for post event work
- Visiting clients often in order to gain a comprehensive understanding of the needs of the client... focusing on key factors such as:
 - Disaster Debris Disposal Site locations and permitting
 - (DDMP) Disaster Debris Management Plan review
 - Needs assessments
 - Vulnerabilities
 - Critical roads and facilities
 - Client concerns and priorities

- Various and multiple other factors unique to each entity
- Providing training to clients throughout the year if requested, but most often by coming together with clients in a “Pre-Season Meeting” [Hurricane Season] setting and conducting debris workshops, tabletop exercises, discussion based or scenario-based exercises, informal roundtable gatherings, and disaster response and readiness seminars. The ultimate goal of these gatherings is to make those responsible for post-event debris operations within the respective entity aware and comfortable with not only SDR’s role in the recovery program, but to help them prepare and better understand what their role may be as well
- Interaction during times of pending crisis:
 - Early and ongoing outreach to the clients in the potential impact area until the threat passes or the event materializes
 - Providing calm, reasonable, and experienced words of guidance and support
 - Demonstrating awareness and readiness to respond well in advance of a pending event if the need exists

PUBLIC WORKS & DEPUTY PUBLIC SERVICES DIRECTOR
CITY OF DELAND, DELAND, FL

APRIL, 2015 – MARCH, 2020

- Leading, planning, and organizing the PW operation and maintenance of City infrastructure, including: streets/sidewalks, urban forestry/trees, urban beautification, fleet maintenance, storm water utility, engineering, cemetery maintenance, traffic safety, street lighting, parks, special events, utility cuts restoration, graffiti removal, street sweeping, vegetation/turf management, and solid waste collection.
- Management, supervisory and logistical responsibility for 65 (+/-) full-time employees (professional, administrative, technical, general labor, contract labor, etc...), 2 Department of Corrections work squads and multiple multi-year maintenance contracts/contractors for state roadway assets within the City.
- Assist with the development, planning and implementing department goals and objectives; recommended and administered various City policies and procedures.
- Responsible for all contract and project management duties for all roadway and flood control infrastructure capital projects, and all grant funded projects and maintenance contracts.
- Increased productivity of Public Works staff by implementing work and service standards, work reporting, re-organizing work crews and maximizing use of Department of Corrections work squads.
- On-going interaction with and recommendation give to: Directors, City Manager, City Commission, various City boards, and various County and State agencies (Dept. of Transportation, Dept. of Environmental Protection, etc...).
- Administrates the development and implementation of annual budgets, short and long term capital improvement programs, and City wide fleet needs (annual operating and capital budgets - \$9.5 million+/-).
- Continuous review and evaluation of the efficiency and effectiveness of various methods, equipment and strategies used for service delivery to the public.
- Initiated and developed a comprehensive pavement, sidewalk and a sign assessment program for the City, and implementation of a comprehensive maintenance program.
- Established comprehensive safety program for Public Works staff, reducing work-related injuries by approximately 15%.
- Organize community task force to address underserved community, coordinated several events with Police and residents.

**DEPUTY PUBLIC WORKS DIRECTOR
CITY OF DELAND, DELAND, FL**

AUGUST, 2013 – MARCH, 2015

- Manages, supervisory and logistical responsibility for 45 (+/-) full-time employees (professional, administrative, technical, general labor, contract labor, etc...), 2 Department of Corrections work squads and multiple multi-year maintenance contracts/contractors for state roadway assets within the City
- Assist with the developing, planning and implementing department goals and objectives; recommended and administered various City policies and procedures.
- Responsible for all contract and project management duties for all roadway and flood control infrastructure capital projects, and all grant funded projects and maintenance contracts.
- Increased productivity of Public Works staff by implementing work and service standards, work reporting, re-organizing work crews and maximizing use of Department of Corrections work squads.
- On-going interaction with and advising of: Directors, City Manager, City Commission, various City boards, and various County and State agencies (Dept. of Transportation, Dept. of Environmental Protection, etc...).
- Continuous review and evaluation of the efficiency and effectiveness of various methods, equipment and strategies used for service delivery to the public.
- Operation and maintenance responsibility for a full service City-owned nursery (2000 +/- trees).
- Manages the development and implementation of a comprehensive National Pollution Discharge Elimination System (NPDES) compliance and maintenance program.

**ENVIRONMENTAL COMPLIANCE COORDINATOR / ENGINEERING INSPECTOR
CITY OF DELAND, DELAND, FL**

MARCH 2005 – JULY, 2013

- Responsible for all NPDES compliance inspections, maintenance plan development and permit compliance monitoring and reporting to state agencies (FDEP).
- Assisted the storm water division of Public Works with maintenance planning for all City own retention and detention ponds.
- Developed, planned, and implemented a City Sustainability Program; recommended and administered various City policies and procedures related to this program.
- Management of consultants who planned and submit applications for various grants and certifications.
- Scheduling and conducting quarterly sustainability development meetings to assist the City in reaching its goal of becoming a FBGC certified government agency.
- Review and inspect new/exiting infrastructure projects, including: streets/sidewalks, water/wastewater distribution systems, storm water systems and tree preservation projects; addressing any issues or concerns that affect the City.
- Assisted in creating, organizing, and implementing the City new website for the Public Services department.
- Organized, advertised, and implemented various events endorsed by the City for educational and community involvement.
- Assisted with the documentation and preparation of reports for FDOT regulated projects (LAP Program).

- Responsible for all compliance measures, documentation of DBA certified contractor, and reporting collected information to state/federal agencies (ARRA & DOE)

Professional Associations & Events

APWA, ICMA, FGBC, FSA, Blue Spring Group, West Volusia Leadership 2014, FEMA Emergency Management Group, FEPA.

- 2004 FL Hurricane Charlie DeLand FL & Jacksonville, FL
- 2009 FL Tornado – DeLand, FL
- 2016 FL Hurricane Matthew DeLand, FL
- 2017 FL Hurricane Irma DeLand, FL
- 2019 FL Hurricane Dorian DeLand, FL
- 2020 FL Tornado – DeLand FL
- 2022 FL Hurricane Ian – Edgewood, FL; Gulfport, FL; Temple Terrace, FL

ISC – 100, 200, 300, 400; NIMS 700 & 800

Professional Certifications

STORMWATER MANAGEMENT INSPECTOR
FL. D.E.P., 04/18/07

OCPS A.C.E. COMMUNITY
PARTNERSHIP SCHOOL CABINET
CHAIRMAN JULY 2022

BOARD OF DIRECTORS FOR PCEC
PARRAMORE COMMUNITY ENGAGEMENT
COUNCIL AUGUST 2022

MOT CERTIFIED (SAFETY LINKS INC.)
FDOT APPROVED 01/14/2011

LEVEL 3 DISTRIBUTION SYSTEM
OPERATOR
STATE OF FLORIDA, D.E.P 09/04/08

BOARD OF DIRECTOR
WEST VOLUSIA YMCA
LOCAL COMMUNITY **JANUARY 2018**

ANNUAL GREEN AFFAIR (GRANT
AWARDED EVENT EECBG PROGRAM)
CITY OF DELAND, 05/26/09

Professional Skills

Microsoft Word, Excel, PowerPoint, Outlook, Cartegraph, Springbrook, Micro-Paver,
GIS, AutoCAD, GIS (Arc View)

Received

Given

Pending

**Chris Evers** · 1stCo-Founder of PWD Roundtable, Executive Coordinator of FPPC,
Technical Representative at Pavement Technology, Inc

June 23, 2020, Chris was Demetris' client


 All LinkedIn members

On



Never have I had the opportunity to work with someone of higher moral fabric and stronger sense of purpose than Demetris. He serves as an inspiration to anyone who crosses paths with him. A strong and principled leader and passionate communicator immediately come to mind to describe him. Demetris is highly respected and humble. Unafraid to tackle big issues while exhibiting a supportive tone. The Public Works profession is lucky to count him as a colleague and I look forward to our continued opportunities to work together.

**Oel Wingo** · 1st

RETIRED! WHOOP! WHOOP!

October 10, 2017, Oel was senior to Demetris but didn't manage
Demetris directly
 All LinkedIn members

On



I have been working with Demetris for several years in my role as a management consultant for the City of Deland.

In all my years of experience, some people stand out for their great people and leadership qualities and Demetris is one of those people. He is well known for his high ethical standards, intelligence, strong work ethic, positive attitude, teamwork mentality, and proactive leadership. He is well respected throughout the organization and the community for his proactive solutions to problems and ability to get the job done in a highly professional and competent manner. Throughout the time I've known him, he has shown me time and again that he is a positive, motivated leader with amazing potential. I have a great deal of respect and admiration for not only the leadership role he fills within the organization, but the very positive leadership role he plays within the community. The world could use a few more people like Demetris Pressley.



Marvin Williams · 1st

Director of Public Works at City of Durham

October 10, 2017, Marvin was senior to Demetris but didn't manage Demetris directly



 All LinkedIn members

On



I have known Demetris for several years and worked with him while in my position as Director of Public Works with the City of DeLand. Demetris worked in our Public Services department and assisted several units and divisions within the department on a routine basis (Engineering, Stormwater, Water and Sewer). Some of the programs and projects that Demetris led or assisted with included: completion and maintenance of public infrastructure in various residential developments, emergency operations in response to natural disasters, community outreach, roadway and utility maintenance planning operations and ensuring that the City was in compliance with all aspects of stormwater regulations. Based on his work, his high performance and his enthusiasm for public service; I would rank him as one of the best employees that I worked with at the City of DeLand.

Demetris distinguished himself by consistently producing and submitting exceptionally well-researched and well-written reports, provided great guidance on maintenance operations and he would always provide top-notch maintenance management plans for the various infrastructure assets that our department was tasked with maintaining. Demetris is highly intelligent and has great analytical and communication skills with both internal and external customers.

In addition, all those who have worked with Demetris speak highly of his dedication and willingness to cooperate on any assignment given to him. He is a tireless worker who is always willing to go above and beyond what is expected of him.

Demetris is intelligent, capable, dedicated and a personable person; who exemplifies what public service should be. He is always sensible and quick in all of the circumstances that I have seen him in, and I am confident that he is capable of handling any situation that is presented to him.

January 24, 2023

To whom it may concern:

It is my pleasure to write this letter of recommendation for Demetris Pressley, who I've personally known and professionally worked with for over 10 years. I first met Mr. Pressley in 2012 when he was the Deputy Public Works Director for the City of DeLand. At that time, I was working as a Professional Engineer/Project Manager for CPH, Inc. (now CPH, LLC), who held a continuing engineering services contract with DeLand.

Having worked with Mr. Pressley for only a short time, it is clear due to his ability, hard work, and work ethic, he was quickly promoted to Public Works Director in 2014. Mr. Pressley led and worked diligently on several programs for the City including the Urban Beautification, Streets Division, Stormwater, as well as maintained the City's Public Works Fleet. I continued to work with Mr. Pressley over the years on various City projects through our continuing contract until he departed from the City in 2020, and he has always treated everybody involved with the projects with the utmost respect.

Since Mr. Pressley's departure from the City of DeLand, I have continued to remain in contact with him through community events and also assisted him on projects for his local church, the Tabernacle of Praise, to continue the growth and development of the church and the surrounding community. Mr. Pressley's dedication to his Family, Church, and his Community is a model in which others should strive for.

Mr. Pressley is one of the most honest and genuine persons I know, and combined with his experience and work ethic, anybody would be proud to have Mr. Pressley as part of their organization.

If I can be of any further assistance, please feel free to contact me at any time.

Sincerely,



Kurt R. Luman, Jr., P.E.
Sr. Vice President/Associate
CPH, LLC
(407) 322-6841

To whom it may concern:

Demetris held many different positions within the City of Deland and part of that responsibility was overseeing the cities solid waste agreement. I became involved with the contract in 2014 and worked closely with Demetris until he left. I can say it was a pleasure working with him on different projects, like recycling downtown. We had a close working relationship, and he never volunteered my company for things without talking through it first to make sure it made sense to us as well. Complaints would come in from time to time and we worked together to find a common solution so it would not happen again. There are many examples I could discuss but one that comes to mind is the alleyway downtown. There is barely enough room to service on a perfect day, but if a car was parked on the street it could not be serviced, which would upset the business owners downtown. Demetris was willing to remove the parking spot, ensuring we would always have access. This eliminated everyone's problems and the complaints went away quickly.

Our contract with the City was coming up for renewal. We worked with Demetris and negotiated a fair deal for the residents and GFL. It was a seamless process which was unanimously approved by the counsel. It is with pleasure that I write this referral and can make myself available for a more in depth conversation should it be requested.

Regards,



Jake Pack

District Manager, GFL

jpack@gflenv.com



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
SEPTEMBER 05, 2023, AT 07:30 PM
Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Confirmation of The Hiring of Ms. Valarie Mundy As The Director Of Public Work & Utilities For The Town of Eatonville.
(Legislative)

TOWN COUNCIL ACTION: CONFIRM NEW DIRECTOR OF PUBLIC WORKS & UTILITIES

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none"> • Resume • Job Description
CONSENT AGENDA		
COUNCIL DECISION	YES	
ADMINISTRATIVE		

REQUEST: Council confirmation of Ms. Valarie Mundy as the Director of Public Works & Utilities for the Town of Eatonville.

SUMMARY: Currently Ms. Valerie Mundy serves as the Interim Public Works Director. The position have been vacant (April 28, 2023), and 3 phone interviews and 2 in-person interviews have taken place. The administration has reviewed the resume and background of Ms. Mundy. The Town Council shall confirm the appointment. The Director of PW & UL will assist the town in carrying out technical and operational infrastructure oversight. Along with staffing responsibilities to provide coordination of engineer services with other functions as assigned. Ms. Mundy is a professional engineer and exceeds the minimum qualification for this position.

This item was tabled at the Town Council meeting held on June 6, 2023. It is being brought back to the Council for reconsideration.

RECOMMENDATION: For Town Council to confirm Ms. Valarie Mundy as the Director of Public Works & Utilities for the Town of Eatonville.

FISCAL & EFFICIENCY DATA: The current budget amount for this position is \$73,491.60; the requested range for the new director base off experience and qualifications is \$62,525.42 - \$97,618.43. The administration is requesting to start at \$82,573.00.

Valerie Williams Mundy, P.E., E.S.

Licensed Professional Civil Engineer
Licensed Electrical Specialty Contractor FL ES12001876
407-576-2642 valerie@newcityinfrastructure.com

Professional Summary -

Engineering organizational leader with more than 25 years as a licensed professional engineer and electrical specialty contractor. Responsible for programs up to \$5 billion including roles as Program Manager, Owners Rep, A/E, Construction Manager, Contractor and Facilities Maintenance. A Civil engineering foundation with expertise in electrical systems and technology. Recent and relevant experience in transportation infrastructure including aviation: airfield electrical systems, landside and terminal telecommunications (inside and outside plant), IDF and MDF construction, electronic security (CCTV), fiber and copper backbone systems and thorough knowledge of CSI Divisions 27 and 28. Proficient in Roadway Intelligent Transportation Systems including fiber optics, telecommunications, electronic surveillance and smart video technology, underground electrical and telecommunications service utilities.

Foundational knowledge in municipal and land use processes, public and private development. Knowledgeable in smart city design and technologies for urban and rural communities including public safety, public health, and alternative mobility modes. Specialized knowledge in K-12 information technology.

- ✓ Civil and Municipal Engineering
- ✓ A/E, Owners Rep, Contractor, Expert Witness
- ✓ Aviation/Roadway/Rail Infrastructure
- ✓ Smart City Consulting
- ✓ Emerging Technology
- ✓ Electrical/Telecommunications

Work History

Siemens – Executive Project Manager – Kansas City Int’l Airport New Terminal – February 2022 – Present. Responsible for construction completion, commissioning and operational readiness for the technology systems at the new \$6B terminal facility.

New City Infrastructure, Inc. – Lead Civil Engineer 2020-present. Construction Management and Engineering Consulting firm. Expert in Program and Construction Management of IT infrastructure projects. Hired by the Orlando Int’l to perform the expert third party peer review for the Technology systems of the New South Terminal Project. Smart City Consultant for Technology and Traditional Infrastructure.

Global One Networks, LLC – Civil Engineer and Electrical Contractor Licensee 2012 – present, Licensed Electrical Specialty Contractor. Installed information technology infrastructure and structured cabling fiber optics and copper wiring for Orlando International Airport, Sanford International Airport, Orange County Public Schools, FDOT and various other public and private clients. Including voice and data cabling and electronic security (CCTV cameras) and access control

IMDC, Inc. – Principal Engineer 1990– 2012 Full-service Engineering Company. Ms. Mundy performed as engineer-of-record, licensed in 12 states. Responsible for engineering for over 70 aviation and major public works projects throughout the United States. Program manager and engineering lead for programs at Miami Int’l, Atlanta, Birmingham, Kansas City, Houston, and Denver Int’l. Worked as project executive in prime and subconsultant capacities.

Seminole County Government – Director of Land Development

Atkins (fka Post Buckley Schuh and Jernigan) – Land Development Engineer/Bechtel Corporation – Civil Engineer

Education

- **University of Pennsylvania College of Engineering – 1977-1980 Civil Engineering**
- **New Jersey Institute of Technology – 1980-1982 Civil Engineering BSCE**
- **City College of New York – 1981-1982 Masters in Engineering Program**

Public Works Department

Accomplishments since June 2023

Under the direction of Valerie Mundy, P.E.

1. Prepared Public Works Hurricane Plan and Standard Operating Procedure
2. Began Public Works asset inventory. Work included location of all equipment and vehicles used in the operation of the water, sewer, and storm utilities. In the process of identifying all warranties.
3. Emergency Standby Generators for lift stations, water wells and public safety building
 - a. Identified generators that were not working – see report.
 - i. Campusview – Not connected.
 - ii. Denton Johnson generator for water wells - malfunctioning
 - iii. Vereen Lift Station – no generator
 - iv. Public Safety (2) generators - 1 out of service and 1 undersized
 - b. Developed and executed a plan to relocate generators to maximize assets.
 - i. Prepared plans for generator pads, safety fences and electrical connections.
 - ii. Executed relocation, installation, and commissioning plan.
 - c. Improved operation and maintenance of generators (many generators were not inspected since 2022)
 - i. Worked closely with maintenance vendor (Detroit Diesel) to re-establish regular inspections and new maintenance contract.
 - ii. Trained public works staff (Silas and Pitts) to perform weekly and monthly generator inspections and monitor vendor.
 - d. Created Standard Operating Procedures for Emergency Generators
 - i. Developed checklists for crews.
 - ii. Crews enjoyed learning more skills.
4. FDEP Consent Order
 - a. Identified problem/examined Consent Order
 - b. Met with FDEP to maintain communication.
 - c. Responded to consent order deadlines.

- d. Avoided paying \$13k penalty with alternate pollution prevention project. Used the generator relocation project to avoid penalty. Received preliminary FDEP approval.
 - e. Worked with water operator vendor (Biometrics) to ensure testing schedule and reporting schedule back to FDEP.
5. Water Distribution System Engineering and Maintenance
- a. Worked with engineering consultants: CPH to finalize the 10-Year Water Supply Facilities Work Plan.
 - b. Identified West Water Tower maintenance agreement that was executed in February 2022. The work for this agreement was never performed.
 - c. Evaluated ability to take water tower offline for maintenance. Confirmed fire flow requirements and demands during the 120 days while water tower was down. New developments of Lake Weston and Enclave coming online during this period are included in this evaluation.
 - d. Distributed Consumer Customer Report to all water customers and reported that information to the FDEP in a timely manner.
6. Water meters and customer requirements
- a. Worked with water meter equipment company to understand the new meter reading and reporting system.
 - b. Worked with customers to understand and explain their new bills and leak observations.
 - c. Offered information to customers on Orange County's water bill subsidy program (LIHAP). Notified customers of the Sept 30 deadline.
 - d. Started a working group to address water complaints.
 - e. Building a database system in MS Access, to report all customer complaints to be sorted in reports as needed.
 - f. Maintained records of complaints and resolutions.
7. Stormwater
- a. Evaluated stormwater and flooding concerns from Hurricane Ian
 - b. Joined the Orange County Local Mitigation Strategy Team for community funding opportunities.
 - c. Identified methodology for monitoring lake levels. Seeking topographic survey opportunities in the Catalina community which is the hardest hit for flooding.
 - d. Sought out FEMA/Corps of Engineers/and other federal and non-federal grant opportunities.
8. Vereen Grant
- a. Kicked off Vereen Lift Station Grant project. Worked with EPA project manager Mohit, to determine NEPA requirements to start the project.

9. Bipartisan Infrastructure Law – Justice 40 Grant Opportunities
 - a. Broadband and Technology Center Initiative
 - i. Prepared a summary for the State of Florida DEO Broadband initiative – Multi Purpose Community Center Project - to include Workforce Development, Telehealth and Digital Literacy.
 - ii. Presented at Council Workshop
 - iii. Sent Letter of Interest to interested partners.
 - b. USDOT SMART Transportation Grant – for Autonomous Vehicles and other SMART transportation opportunities
 - i. Distributed grant material
 - ii. Coordinated a tour and meeting at lake Nona BEEP AV office for week of 8/28
10. Performed development review for Lake Weston, Enclave and HostDime
11. Attended meetings with PEC on Zora coordination.
12. Prepared FY 23-24 Budget and presentation to Council
13. Worked on Water and Sewer Rate Study.



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
SEPTEMBER 05, 2023, AT 07:30 PM
Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approve Establishing A Special Event Advisory Committee
(Councilwoman Randolph)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (Councilwoman Randolph)
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none"> • N/A
CONSENT AGENDA		
COUNCIL DECISION	YES	
ADMINISTRATIVE		

REQUEST: Request For The Town Council to approve establishing a Special Event Advisory Committee to plan special events such as Dr. Martin Luther King, Jr. and other Diversity and Multicultural events sponsored by the Town of Eatonville alone.

SUMMARY: The Historic Town of Eatonville needs to establish a special event’s committee under the auspices of the Recreation Department. The Town of Eatonville commensurate two annual events - Martin Luther King, Jr., Celebration and Eatonville Founder’s Day (Birthday). The Town of Eatonville has a growing population of many diverse residents and must be an Agent for Change for racial equality, for inclusiveness of all people. The committee duties and responsibilities will include but not limited to developing a theme, arranging for entertainment, developing a budget, site planning, and all duties associated with ensuring a successful event. The committee will provide to Council an annual schedule of events. This group will be composed of community volunteers and will reduce administrative costs on the Town’s budget for the use of employees.

This subject was already discussed in previous workshops March 21, 2023 and July 18, 2023 concerning a Special Event Advisor Committee for the Town of Eatonville.

RECOMMENDATION: It is recommended that the Town Council approve establishing a Special Event Advisory Committee

FISCAL & EFFICIENCY DATA: N/A