



HISTORIC TOWN OF EATONVILLE, FLORIDA

REGULAR COUNCIL MEETING AGENDA

Tuesday, September 03, 2024, at 7:30 PM

Town Hall - 307 E Kennedy Blvd

Please note that the HTML versions of the agenda and agenda packet may not reflect changes or amendments made to the agenda.

I. CALL TO ORDER AND VERIFICATION OF QUORUM

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

IV. CITIZEN PARTICIPATION (Three minutes strictly enforced)

V. CONSENT AGENDA

1. Approval of the Town Council Meeting Minutes – August 20, 2024 (**Clerk Office**)
2. Approval of Resolution 2024-24 Approving the Drinking Water Asset Management and Fiscal Sustainability (AMFS) Plan (**Public Works**)
3. Approval of Resolution 2024-25 Approving the Wastewater Asset Management and Fiscal Sustainability (AMFS) Plan (**Public Works**)

VI. COUNCIL DECISIONS

****Agenda Item(s) May Be Walked On Or Moved From The Consent Agenda****

VII. REPORTS

CHIEF ADMINISTRATIVE OFFICER'S REPORT

TOWN ATTORNEY'S REPORT

TOWN COUNCIL REPORT/DISCUSSION ITEMS

MAYOR'S REPORT

VIII. ADJOURNMENT

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****PUBLIC NOTICE****

This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town's Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – per Section 286.0105 Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 "at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

SEPTEMBER 3, 2024, AT 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of the Town Council Meeting Minutes – August 20, 2024,
(Clerk Office)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (CLERK OFFICE)
PUBLIC HEARING 1ST / 2ND READING		Exhibits: - Council Meeting Minutes, August 20, 2024, 7:30 p.m.
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Approval of meeting minutes for the Town Council Meeting held on August 20, 2024, at 7:30 p.m.

SUMMARY: The Town Council Meeting was held on the 3rd Tuesday, August 20, 2024, at 7:30 p.m. Minutes were transcribed from the audio archive for approval for the public records.

RECOMMENDATION: Approval of August 20, 2024, Town Council meeting minutes.

FISCAL & EFFICIENCY DATA: N/A



HISTORIC TOWN OF EATONVILLE, FLORIDA REGULAR COUNCIL MEETING MEETING MINUTES

Tuesday, August 20, 2024, at 7:30 PM

Denton Johnson Center (Location Change) – 400 Ruffle Street. 32751

SPECIAL NOTICE: These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida’s Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. ***Audio Recording are available through the Town’s website on the Council Agenda Page.*

CALL TO ORDER AND VERIFICATION OF QUORUM:

Mayor Gardner called the meeting to order at 7:32 p.m. and a quorum was established by Mrs. King

PRESENT: (5), Mayor Angie Gardner, Vice Mayor Theo Washington, Councilman Rodney Daniels, Councilwoman Wanda Randolph, Councilman Tarus Mack

STAFF: (5) Demetrius Pressley, **Chief Administrator Officer**, Veronica King, **Town Clerk**, Clifford Shepard, **Town Attorney**, Katrina Gibson, **Finance Director**, Chief Stanley Murray, **EPD**

INVOCATION AND PLEDGE OF ALLEGIANCE:

Rev. Critton led the Invocation followed by the Pledge of Allegiance

APPROVAL OF THE AGENDA:

Mayor Gardner Motions to **APPROVE** the meeting agenda; **Moved by** Councilwoman Randolph; **Second by** Councilman Daniels; **AYE: ALL, MOTION PASSES.**

PRESENTATIONS:

Presentation of the Scholarship Recipients for the 2024 Bruce & Winnie Mount Scholarship Program was introduced and acknowledged by Mayor Gardner and overview with presentations were presented by Veronica King (Town Clerk, and member of the Reviewing Committee). The reviewing committee members: Wanda Randolph (Council Member), Mrs. Veronica King (Town Clerk), Bruce Mount Jr. (Stakeholder), Francis Sealey (Resident), and Angela Rentz (Resident); responsible for reviewing all applications received on or before the application deadline (July 31, 2024) ensuring that all scholarship guidelines for eligibility were met by each applicant. Upon review, the reviewing committee compiled all findings and submitted final recommendations for eligible recipient(s) of the Bruce and Winnie Mount Scholarship to the Town Council. There were four applications received and three eligible recipients. Recipients were presented with a Certificate of Achievement along with an award check. Photos were taken with the town council. The Scholarship Award Recipients were as follows:

- Brenden E. Miller, High School Graduate (\$1,875.00 Awarded) – Brenden Present to receive the award and addressed the public with words of appreciation.
- Cristian A.E. McElwee, High School Graduate (\$1,875.00 Awarded) – Family representative (grandmother) was present to receive the award and addressed the public with words of appreciation.
- Azariah D. Burnside, 1st Year College (\$1250.00 Awarded) – (Presented after the consent agenda) Family representative (Mother) arrived later in the meeting to receive the award and address the public with words of appreciation.

CITIZEN PARTICIPATION – (0)

PUBLIC HEARING (2nd Hearing)

Approval of 2nd Reading of Ordinance 2024-3 Adopting of Municipal Impact Fee Study. **No Public Comments.** **Mayor Gardner Motions to APPROVE the 2nd Reading of Ordinance 2024-3 Adopting of Municipal Impact Fee Study. Moved by Councilwoman Randolph; Second by Councilman Mack with question; Council Comments:** (Councilman Mack) request that this item be tabled to have more time to review all the details, expressed concerns about the company doing the scope of work not including transportation, apartments in the study and not specializing in other areas (Councilwoman Randolph)

Inquired about cost for impact study (approximately \$64,00), was it known that the water, sewer, and transportation would not be included in the study, Yes- it was strategically done that way because the water and the sewer impact study was to be done through the Florida Rural Water Association who will doing an impact fee study. In assessing areas that have the greatest impact on the community, the transportation study was not included, Councilwoman Randolph would like to move forward with the transportation study; most of the roads will not benefit from the funds from the actual impact fee letter (most are county roads). (Attorney Shepard) The water and wastewater have the most impact and the town should get the impact fees done while still under this moratorium. If passed on second reading tonight, there will be ninety more days before the fees go into effect, need to keep moving forward, considering the total town budget \$3-5 million can yield approximately \$500,000 which is a substantial amount, there is an opportunity for growth. (Mayor Gardner) inquired about valid concerns from business (they should be at the meetings to express them); requested a traffic study through the Inscribe development agreement, if there are any missing litigating projects that would be completed on their dime, the traffic not being a part of this impact fee study is not as impactful at this time, in four years, we can revamp this impact fee study. **Mayor Gardner Calls for the vote; AYE:** Mayor Gardner, Vice Mayor Washington, Councilman Daniels, Councilwoman Randolph **NAYE:** Councilman Mack; **MOTION PASSES:**

APPROVAL CONSENT AGENDA: Mayor Gardner Motions to APPROVE Consent Agenda approving the council meeting minutes for August 6, 2024; Moved by Councilwoman Randolph; Second by Vice Mayor Washington; **AYE: ALL, MOTION PASSES.**

COUNCIL DECISIONS: No Items

REPORTS:

CHIEF ADMINISTRATIVE OFFICER: Demetrius Pressley – Budget-Ms. Gibson has prepared a final review of the proposed budget, requesting one-on-one meeting with town council members and with a few residents, September 3rd will be the first reading, if there are additional comments or questions regarding salaries, budget line items, please communicate with us.; Impact Fees- can address the concerns within the 90 days before fees go into effect to cover all concerns to make sure council feels good with what you have approved; Comprehensive Masterplan - scheduling a kickoff meeting for September 28th potentially at Macedonia MBC, trying to make sure as many of the constituents and residents of Eatonville are part of the process; Solid Waste - The solid waste RFP is out and waiting on the final deadline to turn it in, requesting for a council member to serve on the committee for ranking of the RFPs; Parks and Recreation – met with the parks and recreation director and discussed the facilities, looking at proposals and will withhold on further rentals for the month of September until the AC is fixed, working with staff on a partial reimbursement to those who have used the facilities during the summer period (from May); Events - had a very eventful weekend and thanks to staff and the police department for their hard work, there were several events all weekend from Founder’s Day, a bike club event (Universal Kings and Queens), to Souls to the Poll on Sunday with Macedonia MBC, thanks for the law enforcement team and the public works department who worked tirelessly; Water and Sewer - hoping to send an email (in the morning) in regards to the rate study for the water and sewer time frame, at the next meeting we will be looking at budget, and will have the asset management portion of the study for the water and sewer done for workshop and for adoption by council; Community Pool – hours are changing due to the season, thanks to the recreation department for a great job administering the program, working on the fee structure for council’s approval for the usage of the pool for the next pool season, FEMA - working with FEMA

with our recovery plan, working along with Miss NY, the National Trust, as well as the planning department to do analysis and studies specific to the historic value of landmarks, roads, and potential tourism opportunities that will come along with the historic preservation; Grants – met and discussed the mobilization of the policing grant, will meet with CPH (engineering firm) to discuss the potential designs, to include meetings with the community,

ATTORNEY: Clifford Shepard – made an offer to any questions that Councilman Mack and anyone may have regarding the impact fees and the ordinance at no charge to the town.

MAYOR’S REPORT - Mayor Angie Gardner – Funder’s Day was wonderful, simple but effective; highlighted, the town and now being an early voting site, expressed thanks to Mr. Pressley, the staff, and Chief for making Founder’s Day successful; Happy Anniversary to St. Lawrence, the 143rd anniversary service was very nice, never disappointed by Bishop Kimble who brought forth the message; glad that the impact fees have passed, the town has lost a whole lot of money by not having impact fees; thanks to Ruthie Critton for Saturday morning (Speaker at the Founder’s Day Breakfast).

TOWN COUNCIL REPORT/DISCUSSION ITEMS-

Vice Mayor Theo Washington – Founder’s Day was good and Happy Birthday to Eatonville and St. Lawrence, would have attended the service but was not aware of it, St Lawrence was a good church in the community that supported the community youth; attended the Florida League of Cities (FLC) conference,

Councilman Rodney Daniels – Congratulations to the students who received the Bruce and Winnie Mount Scholarship; thanks to the staff, Recreation Director Washington and Mr. Thompkins for wonderful job for providing services to the Universal Kings and Queens, would like to request a partnership with the town, both Eatonville and Universal Kings and Queens started in August, can celebrate both the oldest town and the only bike club in the town; agree with halting the rentals of the facility (Denton Johnson Center); glad to be a part of the early voting, was awesome to see Pastor Barnes and the Supervisor of Election walk together; Happy birthday St Lawrence; condolences to the Miller family, Johnnie Miller was a former member of the Universal Kings and Queens, ask for prayer for other bereaving families.

Councilman Tarus Mack – Inquired about the statis of getting a contract with Host Dime (working on a new amendment), met with staff to discuss the missing items, there is a course of action by adding a town member to their coordinating meetings, completion is projected by the end of November; acknowledged the Founder’s Day (137 year old), Happy Birthday to the Town and to St, Lawrence; congratulations to the scholarship recipients who are working extremely hard in the classroom and for making a difference in this community; address the sidewalks, want to consider temporary sidewalks to prevent fatality, want to push forward by reaching out to Orange County to get this done; concerning the impact fees, although a decision has been made, we need to make very good educated decisions before moving forward with a yes, my job is to protect the town and make sure that the town is getting everything it deserves, needed a little more time; the trash pickup is a continuous problem, need to entertain other venues to ensure we receive quality work; congratulations to Edgewater High School, they traveled to the UK and won the game, was a great experience for the youth; son is an early graduate and will be leaving the first week in January; congratulations on the victory, their opening kickoff is this Friday at Wekiva High School; condolences to all and praying for the Jackson family (lost a sister); hoping that everyone took the opportunity to vote in the historic town, had many representatives came over to personally vote in Eatonville because it is a historic moment (early voting in Eatonville), it is very important to vote locally and to vote in November; are there any lawsuits pending against the town (Yes, the outcome of the lawsuit (UP Development) is up in the air, the insurance company sent a letter declining the coverage on the lawsuit, they did so after a default, after much discussion, the insurance company is moving to set aside the default, they had the lawsuit in April and did not send a denial until early August, the ask is for the \$200,000 deposit to be return, is the town willing to refund the money to make the lawsuit go away.

Councilwoman Wanda Randolph – Happy birthday to St. Lawrence, the Town and St. Lawrence birthday is on the same day, both anniversaries are on August 15th and was both on a Monday in 1881 and 1887; inquired about the status on the electronic signatures (Edmunds is currently being updated to include this features), request for a date that this will be available; inquired about the sidewalk grant from the Winter Park Foundation (had to acquire some right away from six different properties), the final design can be complete and construction can start early 2025; acknowledged the scholarship, it is rewarding when we can provide a child education; acknowledged Founder’s Day, would like to request more information in the future (advance), can do a better by getting more people involved and making sure that the preachers are aware; received the \$250,000 for the first payout to move forward with the architectural design of the nightclub, more information forthcoming; Von (Johnnie) Miller passed away (funeral will be at The Life Center church per the clerk); inquired about the frequency of the historic preservation board (Mr. is taking steps to bring that board back active per the clerk), the board should be involved in the process of the historic project/establishment, all historic properties.

TOWN CLERK, Veronica King – confirmed that the funeral services for Johnnie Miller will take place at the Life Center Church this Saturday at three o'clock pm; reminded council of the email that was sent for a special meeting for a CRA budget meeting, reminded council to provide response; meeting with be held on a Tuesday at 4:15pm prior to the town’s budget hearing.

ADJOURNMENT Mayor Gardner Motions for Adjournment of Meeting; **Moved** by Councilman Mack; **Second** by Vice Mayor Washington; **AYE: ALL, MOTION PASSES. Meeting Adjourned at 8:38 P.M.**

Respectfully Submitted by:

APPROVED

Veronica L King, Town Clerk

Angie Gardner, Mayor



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

SEPTEMBER 3, 2024, AT 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Resolution 2024-24 Approving the Drinking Water Asset Management and Fiscal Sustainability (AMFS) Plan (**Public Works**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: PUBLIC WORKS
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none">Resolution 2024-24 to approve Drinking Water Asset Management and Fiscal Sustainability (AMFS) Plan **Refer to workshop support documents**
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request is for the Town Council to approve Resolution 2024-24 approving the Asset Management and Fiscal Sustainability (AMFS) Plan for Drinking Water.

SUMMARY: The Asset Management and Fiscal Sustainability (AMFS) Plan for the Drinking Water identify critical assets that require Capital funding to operate as designed and within regulatory compliance. The reports give a detailed description of needed improvements. This plan adoption is a prerequisite for the SRF clean water funding.

RECOMMENDATION: Recommendation is for the Town Council to approve Resolution 2024-24 approving the Asset Management and Fiscal Sustainability (AMFS) Plan for Drinking Water Asset Management Plan.

FISCAL & EFFICIENCY DATA: N/A

RESOLUTION NO. 2024-24

A RESOLUTION OF THE TOWN OF EATONVILLE, APPROVING THE TOWN OF EATONVILLE DRINKING WATER SYSTEM UPDATED UTILITY ASSET MANAGEMENT AND FISCAL SUSTAINABILITY PLAN; AUTHORIZING THE PUBLIC WORKS DIRECTOR TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statutes provide for financial assistance to local government agencies to finance construction of the utility system improvements; and

WHEREAS, the Florida Department of Environmental Protection State Revolving Fund (SRF) has designated the Town of Eatonville Water System Improvements identified in the Asset Management and Fiscal Sustainability Plan Update, as potentially eligible for available funding; and

WHEREAS, as a condition of obtaining funding from the SRF, the Utility is required to implement an Asset Management and Fiscal Sustainability Plan for the Drinking Water System’s Utility Improvements; and

WHEREAS, the Council of The Town of Eatonville has determined that approval of the attached Asset Management and Fiscal Sustainability Plan Update for the proposed improvements, in order to obtain necessary funding in accordance with SRF guidelines, is in the best interest of the Utility.

NOW, THEREFORE, BE IT RESOLVED BY TOWN OF EATONVILLE COUNCIL THE FOLLOWING:

SECTION 1. That the Council hereby approves the Town of Eatonville Drinking Water Asset Management and Fiscal Sustainability Plan Update, attached hereto and incorporated by reference as a part of this Resolution.

SECTION 2. That the Asset Management Team is authorized to take all actions necessary to effectuate the intent of this Resolution and to implement the Updated Asset Management and Fiscal Sustainability Plan in accordance with applicable Florida law and Council direction in order to obtain funding from the SRF.

SECTION 3. That the Utility will annually evaluate existing rates to determine the need for any increase and will increase rates in accordance with the financial recommendation found in the Updated Asset Management and Fiscal Sustainability Plan or in proportion to the Utility’s needs as determined by the Council in its discretion.

SECTION 4: CONFLICTS: All Resolutions or parts of Resolutions in conflict with any other Resolution or any of the provisions of the Resolution is hereby repealed.

SECTION 5: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful or unconstitutional, it shall be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

SECTION 6: EFFECTIVE DATE: This Resolution will take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on this 3rd day of September 2024.

TOWN OF EATONVILLE

Mayor

ATTEST:

APPROVED AS TO FORM:

Town Clerk

Town of Eatonville Attorney



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

SEPTEMBER 3, 2024, AT 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Resolution 2024-25 Approving the Wastewater Asset Management and Fiscal Sustainability (AMFS) Plan (**Public Works**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: PUBLIC WORKS
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none">Resolution 2024-25 to Wastewater Asset Management and Fiscal Sustainability (AMFS) Plan **Refer to workshop support documents**
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request is for the Town Council to approve Resolution 2024-25 approving the Asset Management and Fiscal Sustainability (AMFS) Plan for Wastewater.

SUMMARY: The Asset Management and Fiscal Sustainability (AMFS) Plan for the Wastewater identifies critical assets that require Capital funding to operate as designed and within regulatory compliance. The reports give a detailed description of needed improvements. This plan adoption is a prerequisite for the SRF clean water funding.

RECOMMENDATION: Recommendation is for the Town Council to approve Resolution 2024-25 approving the Asset Management and Fiscal Sustainability (AMFS) Plan for Wastewater.

FISCAL & EFFICIENCY DATA: N/A

RESOLUTION NO. 2024-25

A RESOLUTION OF THE TOWN OF EATONVILLE FLORIDA, APPROVING THE TOWN OF EATONVILLE WASTEWATER UTILITY ASSET MANAGEMENT AND FISCAL SUSTAINABILITY PLAN; AUTHORIZING THE PUBLIC WORKS DIRECTOR TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Florida Statutes provide for financial assistance to local government agencies to finance construction of the municipal utility system improvements; and

WHEREAS, the Florida Department of Environmental Protection State Revolving Fund (SRF) has designated the Town of Eatonville Wastewater Utility System Improvements identified in the Asset Management and Fiscal Sustainability Plan, as potentially eligible for available funding; and

WHEREAS, as a condition of obtaining funding from the SRF, the Town is required to implement an Asset Management and Fiscal Sustainability Plan for the Town’s Wastewater Utility System Improvements; and

WHEREAS, the Town Council of the Town of Eatonville has determined that approval of the attached Asset Management and Fiscal Sustainability Plan for the proposed improvements, in order to obtain necessary funding in accordance with SRF guidelines, is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF EATONVILLE TOWN COUNCIL the following:

SECTION 1. That the Town Council hereby approves the Town of Eatonville Wastewater Utility Asset Management and Fiscal Sustainability Plan, attached hereto and incorporated by reference as a part of this Resolution.

SECTION 2. That the Town’s Public Works Director is authorized to take all actions necessary to effectuate the intent of this Resolution and to implement the Asset Management and Fiscal Sustainability Plan in accordance with applicable Florida law and Council direction in order to obtain funding from the SRF.

SECTION 3. That the Town will annually evaluate existing rates to determine the need for any increase and will increase rates in accordance with the financial recommendation found in the Asset Management and Fiscal Sustainability Plan or in proportion to the Town’s needs as determined by the Council in its discretion.

SECTION 4: CONFLICTS: All Resolutions or parts of Resolutions in conflict with any other Resolution or any of the provisions of the Resolution is hereby repealed.

SECTION 5: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful or unconstitutional, it shall be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

SECTION 6: EFFECTIVE DATE: This Resolution will take effect immediately upon its passage and adoption.

PASSED AND ADOPTED on this 3rd day of September 2024.

Town of Eatonville, FLORIDA

Mayor

ATTEST:

REVIEWED AND APPROVED:

Town Clerk

Town Attorney