



HISTORIC TOWN OF EATONVILLE, FLORIDA

REGULAR COUNCIL MEETING AGENDA

Tuesday, February 3, 2026, at 7:30 PM

Town Hall - 307 E Kennedy Blvd

Please note that the HTML versions of the agenda and agenda packet may not reflect changes or amendments made to the agenda.

I. CALL TO ORDER AND VERIFICATION OF QUORUM

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

IV. PRESENTATIONS AND RECOGNITION

A. Presentation and Acknowledgment of Certificate of Completion at the FLC Institute For Elected Municipal Officials II (**Clerk Office**)

V. CITIZEN PARTICIPATION (Three minutes strictly enforced)

VI. CONSENT AGENDA

1. Approval of Town Council Meeting Minutes (**Clerk Office**)

2. Approval of Resolution 2026-8 Changing The Regular Meetings For The Historic Preservation Board (**Clerk Office**)

3. Approval to contract with SanPik, Inc. for the Vereen Lift Station Project. (**Public Works**)

4. Approval of WBQ Engineering to contract for Drinking Water System Engineering Services (**Public Works**)

VII. COUNCIL DECISIONS

VIII. REPORTS

CHIEF ADMINISTRATIVE OFFICER'S REPORT

TOWN ATTORNEY'S REPORT

TOWN COUNCIL REPORT/DISCUSSION ITEMS

MAYOR'S REPORT

IX. ADJOURNMENT

The Town of Eatonville is subject to the Public Records Law. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

****PUBLIC NOTICE****

This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town's Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – per Section 286.0105 Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 "at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

FEBRUARY 3, 2026, AT 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE:

Presentation and Acknowledgment of Certificate of Completion at the FLC
Institute For Elected Municipal Officials II (Clerk Office)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS	YES	Department: LEGISLATIVE (CLERK OFFICE)
PUBLIC HEARING 1 ST / 2 ND READING		Exhibits: <ul style="list-style-type: none"> Certificate of Completion
CONSENT AGENDA		
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request acknowledgment of Councilwoman Randolph on receiving her Certificate of Completion at the Florida League of Cities Institute For Elected Municipal.

SUMMARY: Councilwoman Wanda Randolph attended Florida League of Cities Institute For Elected Municipal Officials II on April 25-26, 2025, located in Lake Buena Vista, Florida.

RECOMMENDATION: Recommend acknowledgment on Councilwoman Randolph on receiving her Certificate of Completion at the Florida League of Cities Institute For Elected Municipal.

FISCAL & EFFICIENCY DATA: N/A



INSTITUTE FOR ELECTED MUNICIPAL OFFICIALS II

Certificate of Completion

April 25–26 · Lake Buena Vista

Presented to

Wanda Randolph

Councilwoman

Town of Eatonville



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

FEBRUARY 3, 2026, AT 7:30 PM

Cover Sheet

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ITEM TITLE: Approval of Town Council Meeting Minutes (Clerk Office)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (CLERK OFFICE)
PUBLIC HEARING 1 ST / 2 ND READING		Exhibits: <i>**Forthcoming on or before scheduled meeting</i> COUNCIL MEETING MINUTES:
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request approval of meeting minutes for the Town Council Meetings

SUMMARY: The Town Council Meetings are held on the 1st and 3rd Tuesdays at 7:30 p.m. and are transcribed from the audio archive for approval for the public records.

RECOMMENDATION: Recommend approval of Town Council meeting minutes

FISCAL & EFFICIENCY DATA:N/A



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

FEBRUARY 3, 2026, AT 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE:

Approval of Resolution 2026-8 Changing The Regular Meetings For The Historic Preservation Board (**Clerk Office**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (CLERK OFFICE)
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none"> Resolution 2026-8
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request approval of Resolution 2026-8 Changing The Regular Meetings For The Historic Preservation Board to the first Thursdays at 6:00 p.m. starting in the month of March 2026.

SUMMARY: The Historic Preservation Board has reviewed its meeting practices and voted to recommend a change to its regular meeting day and time in order to improve public accessibility and attendance. The Historic Preservation Board recommends that its regular meetings be held on the first Thursday of each month at 6:00 p.m., which is consistent with the requirements of the Town Code and serves the public interest.

RECOMMENDATION: Recommend approval of Resolution 2026-8 Changing The Regular Meetings For The Historic Preservation Board to the first Thursdays at 6:00 p.m. starting in the month of March 2026.

FISCAL & EFFICIENCY DATA:N/A

RESOLUTION #2026-8

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA, ACKNOWLEDGING AND APPROVING A RECOMMENDED CHANGE TO THE REGULAR MEETING DAY AND TIME OF THE HISTORIC PRESERVATION BOARD PURSUANT TO CHAPTER 48 OF THE TOWN CODE; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, Article V of Chapter 48 of the Eatonville Code of Ordinances establishes the Historic Preservation Board and sets forth its powers, duties, and operational requirements; and

WHEREAS, Section 48-154 of the Eatonville Code of Ordinances requires that the Historic Preservation Board meet at least four (4) times per year and conduct meetings according to rules of procedure adopted by the Board; and

WHEREAS, the Historic Preservation Board has reviewed its meeting practices and voted to recommend a change to its regular meeting day and time in order to improve public accessibility and attendance; and

WHEREAS, the Historic Preservation Board recommends that its regular meetings be held on the first Thursday of each month at 6:00 p.m.; and

WHEREAS, the Town Council of the Town of Eatonville finds that this recommended meeting schedule is consistent with the requirements of the Town Code and serves the public interest.

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA THE FOLLOWING:

SECTION ONE: MEETING DAY AND TIME: The Town Council hereby acknowledges and approves the Historic Preservation Board's recommendation that its regular meeting be scheduled for the first Thursday of each month at 6:00 p.m., subject to proper public notice and any adjustments permitted by law or Board rules of procedure. The New Date and Time will begin in March 2026.

SECTION TWO: CONFLICTS: All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

SECTION THREE: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

SECTION FOUR: EFFECTIVE DATE: This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 3rd day of February 2026.

ATTEST:

Angie Gardner, Mayor

Veronica King, Town Clerk



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

FEBRUARY 3, 2026, AT 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval to contract with SanPik, Inc. for the Vereen Lift Station Project.
(Public Works)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: PUBLIC WORKS
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none"> Evaluation of Vereen Lift Station Bids for the construction of the new lift station.
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request approval to contract with SanPik, Inc as low bidder for the Vereen Lift Station Project.

SUMMARY:

The Town received eight bid responses for the Vereen Lift Station Improvements on December 4, 2025. CPH prepared the evaluation of the bids. After the thorough review of the references, financial requirements and status with the Federal government, the selected low bidder is SanPik, Inc with a bid amount of \$1,052,350.00.

RECOMMENDATION: Recommend for Town Council's approval to contract with SanPik, Inc as low bidder for the Vereen Lift Station Project.

FISCAL & EFFICIENCY DATA: The construction portion of the project is 100% reimbursable by the EPA.



December 18, 2025

Ms. Valerie Mundy, P.E.
Public Works Director
Town of Eatonville
307 East Kennedy Boulevard
Eatonville, FL 32751

1117 East Robinson Street
Orlando, Florida 32801
Phone: 407.425.0452
Fax: 407.648.1036
www.cphengineers.com

Re: Town of Eatonville Vereen Lift Station Improvements
Invitation to Bid No. 00020-0-2025
Engineer's Bid Review and Recommendation
CPH Project No. 2400941

Dear Ms. Mundy:

Project Description

The Town of Eatonville received eight (8) bid packages for the Town of Eatonville Vereen Lift Station Improvements Bid No. 00020-0-2025 on December 4, 2025. The project includes the following:

- Demolish existing lift station site including existing wet well, valve vault, electrical instrumentation and controls system, fencing, generator pad, one (1) manhole, 45 LF of gravity sewer, and 45 LF of existing force main.
- Remove existing sidewalk, of one (1) storm inlet, and RCP pipe.
- Install one (1) temporary bypass system.
- Install sanitary sewer including approximately 52 LF of 8" PVC gravity main, lining of one (1) existing sanitary sewer manhole, and one (1) doghouse manhole.
- Line one (1) existing sanitary sewer manhole.
- Install one (1) duplex pump station with wet well, above ground valve assembly, lift station pumps and appurtenances, 4-inch emergency pump-out connection, electrical and controls equipment, site fencing, water service, and hoist.
- Install one (1) new 5' x 11' concrete generator pad and one (1) 40KW Diesel Generator. Existing Generator to be salvaged. (Additive Alternate)
- Install 45 feet of 4" PVC force main.
- Install one (1) concrete flume.
- Test installed systems.
- Restore and site clean-up.

Bid Tabulation

CPH prepared a bid tabulation of three (3) lowest responsive Contractor's bids and the engineer's opinion of probable construction cost (OPCC) (see attached Bid Tabulation). The Bid appears reasonable for the work effort necessary to complete the project. Note that Sequoia Construction Group LLC was deemed unresponsive as they were not able to meet the financial requirements and US Water Services Corporation was deemed unresponsive as the signed Florida Trench Safety Statement was not provided with the bid package.

Apparent Rank	Contractor	Base Bid	Bid with Additive Alternate
1	Sequoia Construction Group LLC	\$854,730.00	\$855,730.00
	SanPik, Inc	\$962,350.00	\$1,052,350.00
2	AMCON Development Group LLC	\$978,056.00	\$1,072,953.00
3	US Water Services Corporation	\$999,768.00	\$1,161,890.00
	Midsouth, Inc.	\$1,070,602.50	\$1,183,372.50
Engineer's Opinion of Probable Construction Costs		\$848,400.00	\$983,400.00

The bidder was responsive in submitting the following:

- Bid Form
- Bid Security
- Florida Trench Safety

Recommendation

The apparent lowest bidder was responsive in submitting requested evidence of Responsibility Requirements and Bidder Evaluation Submittal Requirements.

SanPik, Inc. is the apparent responsive low bidder. SanPik, Inc. has submitted the required documents with their bid and has been deemed responsive. CPH attempted to contact up to three (3) references to determine the quality of work previously provided by the contractor (see attached Reference Check table).

Based on review of the proper licenses, experience as a prime contractor, and references, SanPik, Inc. appears to be a qualified and responsible contractor to perform the construction of the subject project. Therefore, we recommend the Town award the Project to SanPik, Inc..

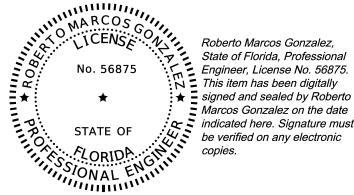
Please note that we have not reviewed any financial data as we are not accounting professionals. If such a review is required, we recommend either a review by your Finance Department, or your financial adviser/accountant. Also, the contractor bonds and insurance should be reviewed prior to execution of the agreement.

Closing

We appreciate the opportunity to assist the Town on this important project. If you have any questions, or if you require any additional information please contact Roberto M. Gonzalez, P.E. at (407) 425-0452.

Sincerely,

CPH Consulting, LLC



Roberto M. Gonzalez

Roberto M. Gonzalez, P.E.
Senior Project Manager

Marisha Provan

Marisha E. Provan, P.E.
Senior Project Engineer

Attachments

Town of Eatonville Vereen Lift Station Improvments Bid Tabulation December 18, 2025									
	Sequoia Construction Group	SanPik	AMCON Development Group	U.S. Water Services Corporation	Midsouth	Prime Construction Group	Gregori Construction	Danus Utilities	Engineers Estimate
Line Items									
General Requirements (5%)	\$ 41,000.00	\$ 49,000.00	\$ 68,817.00	\$ 57,633.00	\$ 47,050.00	\$ 52,000.00	\$ 40,000.00	\$ 58,000.00	\$ 39,400.00
Maintenance of Traffic	\$ 12,285.00	\$ 5,000.00	\$ 2,643.00	\$ 44,571.00	\$ 22,170.00	\$ 12,000.00	\$ 10,000.00	\$ 7,500.00	\$ 11,000.00
Record Drawings and Project Closeout	\$ 8,800.00	\$ 25,000.00	\$ 15,296.00	\$ 46,926.00	\$ 10,250.00	\$ 12,000.00	\$ 10,000.00	\$ 20,000.00	\$ 11,000.00
Demolition and Site Work	\$ 190,270.00	\$ 85,000.00	\$ 187,683.00	\$ 120,197.00	\$ 130,666.60	\$ 90,500.00	\$ 45,000.00	\$ 125,000.00	\$ 120,500.00
Sanitary Sewer	\$ 50,290.00	\$ 30,000.00	\$ 59,537.00	\$ 64,892.00	\$ 41,810.90	\$ 64,000.00	\$ 205,000.00	\$ 85,000.00	\$ 35,500.00
Force Main	\$ 39,880.00	\$ 55,000.00	\$ 27,978.00	\$ 70,609.00	\$ 34,220.00	\$ 18,000.00	\$ 50,000.00	\$ 80,000.00	\$ 23,400.00
Lift Station	\$ 512,205.00	\$ 713,350.00	\$ 616,102.00	\$ 594,940.00	\$ 784,435.00	\$ 830,872.00	\$ 798,000.00	\$ 788,465.00	\$ 607,600.00
Total Base Bid	\$ 854,730.00	\$ 962,350.00	\$ 978,056.00	\$ 999,768.00	\$ 1,070,602.50	\$ 1,079,372.00	\$ 1,158,000.00	\$ 1,163,965.00	\$ 848,400.00
Additive Alternate: Diesel Generator Replacement	\$ 1,000.00	\$ 90,000.00	\$ 94,897.00	\$ 162,122.00	\$ 112,770.00	\$ 78,000.00	\$ 77,500.00	\$ 53,100.00	\$ 135,000.00
Total Base Bid with Additive Alternate	\$ 855,730.00	\$ 1,052,350.00	\$ 1,072,953.00	\$ 1,161,890.00	\$ 1,183,372.50	\$ 1,157,372.00	\$ 1,235,500.00	\$ 1,217,065.00	\$ 983,400.00

REFERENCE CHECKLIST

Section VI. Item #3.

TOWN OF EATONVILLE - IFB NO. 00020-0-2025 TOWN OF EATONVILLE VEREEN LIFT STATION IMPROVEMENTS SANPIK, INC.

Item	Reference for:		
	No. 1	No. 2	No. 3
Project Name	Lift Station 53 at Round Lake Road	Lift Station #1 Relocation	TOHO LS 18 Scott Blvd. Sewer Rehabilitation
Owner / Client	City of Mount Dora	City of Maitland	TOHO Water Authority
Contact Name	George Marek	Karen McCullen	Lauren Shields
Contact Email	marekg@mountdora.gov	kmccullen@itsmymaitland.com	lshields@tohowater.com
Contact Phone	(352)-455-5547	407-875-2829	407-269-7750
Owner/Client Address	-	-	-
Contract Amount	\$2,231,021.00	\$6,000,000.00	\$5,300,000.00
Change Orders	-	-	-
Completed on Schedule/Date	Yes, January 2021-January 2022	Yes, September 2021-February 2023	Yes, April 2022-December 2024
Project Description	Construction of Lift Station 53	Relocation of Lift Station #1	Rehabilitation of LS 18 and associated sewer infrastructure
Comments –	<ol style="list-style-type: none"> 1. How was their quality of work? ❖ Excellent 2. Did the Contractor self-perform the work or did they subcontract a lot of it? ❖ Self-perform 3. Was the job finished on schedule? ❖ Yes 4. Were they generally cooperative? ❖ Very Cooperative 5. Did they constantly request “extras” to the contract? ❖ No 6. Were there any financial claims for unpaid bills through the subcontractors? ❖ No 7. Were pay requests in accordance with work completed? ❖ Yes 8. Who was the Superintendent and did he do a good job? ❖ Cannot remember name, but did a good job 9. What is the overall evaluation of the company? ❖ Excellent. Would do business with Sanpik again given the chance. 	<ol style="list-style-type: none"> 1. How was their quality of work? ❖ Very Good 2. Did the Contractor self-perform the work or did they subcontract a lot of it? ❖ Self-Perform 3. Was the job finished on schedule? ❖ Yes, to an agreed upon modified schedule 4. Were they generally cooperative? ❖ Yes 5. Did they constantly request “extras” to the contract? ❖ No 6. Were there any financial claims for unpaid bills through the subcontractors? ❖ No 7. Were pay requests in accordance with work completed? Yes 8. Who was the Superintendent and did he do a good job? ❖ Tom Shipman and yes 9. What is the overall evaluation of the company? ❖ They are a competent and acceptable contractor and would be able to perform work in the city of Maitland as a low bidder 	<ol style="list-style-type: none"> 1. How was their quality of work? ❖ Toho was satisfied with the quality of the work performed 2. Did the Contractor self-perform the work or did they subcontract a lot of it? ❖ Combination of both self and sub - very common and no issues to report 3. Was the job finished on schedule? ❖ yes, job was even extended by Toho adding additional scope of work 4. Were they generally cooperative? ❖ I have never had an issue with SanPik – always very responsive and helpful 5. Did they constantly request “extras” to the contract? ❖ No 6. Were there any financial claims for unpaid bills through the subcontractors? ❖ No 7. Were pay requests in accordance with work completed? ❖ Yes 8. Who was the Superintendent and did he do a good job? ❖ Tyler Eldon 9. What is the overall evaluation of the company? ❖ Very happy with SanPik and its employees.

REFERENCE CHECKLIST

Section VI. Item #3.

TOWN OF EATONVILLE - IFB NO. 00020-0-2025 TOWN OF EATONVILLE VEREEN LIFT STATION IMPROVEMENTS AMCON DEVELOPMENT GROUP LLC

Item	Reference for:		
	No. 1	No. 2	No. 3
Project Name	Lift Station No. 1 Replacement	Lift Station No. 12 Rehabilitation	Bill Frederick Park Station Upgrades
Owner / Client	City of Palm Bay	City of Daytona Beach	City of Orlando
Contact Name	Peter Carr	Frank O'Keefe	Michael Vinson
Contact Email	321-952-3410 ext. 7336	386-671-8886	
Contact Phone	Peter.carr@palmbayflorida.org	OKeefeFrank@Daytonabeach.gov	michael.vinson@cityoforlando.net
Owner/Client Address	Palm Bay FL 32907	125 Basin Street, Suite 131 Daytona Beach, FL 32114	400 S. Orange Ave Orlando, FL 32801
Contract Amount	\$1,643,981.96	\$950,831.71	\$1,812,900.07
Change Orders			
Completed on Schedule/Date	No, 02/2024-07/2025	Yes, 04/2024-09/2025	06/2022 – 09/2024
Project Description	Replacement of lift station 1	Rehabilitation of lift station 12	Rehabilitation of six (6) lift stations
Comments –	<ol style="list-style-type: none"> How was their quality of work? <ul style="list-style-type: none"> The finished product turned out good, but the project took longer than expected. Did the Contractor self-perform the work or did they subcontract a lot of it? <ul style="list-style-type: none"> 85% of the work performed was done by subcontractors Was the job finished on schedule? <ul style="list-style-type: none"> The final completion date was June 12th, 2025 and we had to grant them more time for some difficulty dealing with ground water on the site, the lift station was put into service in September Were they generally cooperative? <ul style="list-style-type: none"> Communication was a little rough in the beginning of the project but got better as the project progressed Did they constantly request “extras” to the contract? <ul style="list-style-type: none"> Yes – to add more time to the project Were there any financial claims for unpaid bills through the subcontractors? <ul style="list-style-type: none"> No Were pay requests in accordance with work completed? <ul style="list-style-type: none"> Yes Who was the Superintendent and did he do a good job? <ul style="list-style-type: none"> Zach Amkraut & yes What is the overall evaluation of the company? <ul style="list-style-type: none"> C 	<ol style="list-style-type: none"> How was their quality of work? <ul style="list-style-type: none"> Their quality work was very good, no issues during installation of the lift station Did the Contractor self-perform the work or did they subcontract a lot of it? <ul style="list-style-type: none"> They contracted out the electrical and some of the manhole lining. The manhole lining was completed by one of the few certified in the area Was the job finished on schedule? <ul style="list-style-type: none"> Yes Were they generally cooperative? <ul style="list-style-type: none"> Very much so, they communicated very well throughout the project Did they constantly request “extras” to the contract? <ul style="list-style-type: none"> No Were there any financial claims for unpaid bills through the subcontractors? <ul style="list-style-type: none"> No Were pay requests in accordance with work completed? <ul style="list-style-type: none"> Yes Who was the Superintendent and did he do a good job? <ul style="list-style-type: none"> Zach, did a great job, nothing but praise by the City inspectors and Field Operation crews. What is the overall evaluation of the company? <ul style="list-style-type: none"> I have told AMCON that I would like them to bid on future lift station projects for the City of Daytona Beach 	<ol style="list-style-type: none"> How was their quality of work? <ul style="list-style-type: none"> Did the Contractor self-perform the work or did they subcontract a lot of it? <ul style="list-style-type: none"> Was the job finished on schedule? <ul style="list-style-type: none"> Were they generally cooperative? <ul style="list-style-type: none"> Did they constantly request “extras” to the contract? <ul style="list-style-type: none"> Were there any financial claims for unpaid bills through the subcontractors? <ul style="list-style-type: none"> Were pay requests in accordance with work completed? <ul style="list-style-type: none"> Who was the Superintendent and did he do a good job? <ul style="list-style-type: none"> What is the overall evaluation of the company? <ul style="list-style-type: none"> <p style="text-align: center;">NO RESPONSE RECEIVED</p>

REFERENCE CHECKLIST

Section VI. Item #3.

TOWN OF EATONVILLE - IFB NO. 00020-0-2025 TOWN OF EATONVILLE VEREEN LIFT STATION IMPROVEMENTS MIDSOUTH, INC.

Item	Reference for:		
	No. 1	No. 2	No. 3
Project Name	Sumter Co Us 301 and Cr 470 Office Site Utility Expansion	Rainbow Springs WRF	Commerce 429
Owner / Client	Sumter County BOCC	FGUA	Earthmovers
Contact Name	Deborah Snyder	Arnel Santos	Denver Lee
Contact Email	-	-	-
Contact Phone	352-689-4400	407-629-6900	352-266-8826
Owner/Client Address	319 E Anderson Ave, Bushnell FL 33513	280 Wekiva Springs Rd, Longwood, FL 32708	5606 N US Hwy 441, Ocala, FL 34475
Contract Amount	\$1,960,000	\$1,900,000	\$5,400,000
Change Orders			
Completed on Schedule/Date	Yes	Yes	Yes
Project Description	Offsite utility extension for new government complex	Decomission WRF Install LS and FM Directional Drill	Sanitary System & LS/Off-Site FM
Comments –	<ol style="list-style-type: none"> How was their quality of work? ❖ Good Did the Contractor self-perform the work or did they subcontract a lot of it? ❖ Mostly Self-Performed Was the job finished on schedule? ❖ Yes Were they generally cooperative? ❖ Yes, 1 minor issue, more work was needed than the plans and there was some push back with the number of change orders Did they constantly request “extras” to the contract? ❖ Just the one Issue Were there any financial claims for unpaid bills through the subcontractors? ❖ No Were pay requests in accordance with work completed? ❖ Yes Who was the Superintendent and did he do a good job? ❖ Don't know but Yes What is the overall evaluation of the company? ❖ Good 	<ol style="list-style-type: none"> How was their quality of work? ❖ Acceptable Did the Contractor self-perform the work or did they subcontract a lot of it? ❖ Self-perform Was the job finished on schedule? ❖ Yes Were they generally cooperative? ❖ Yes Did they constantly request “extras” to the contract? ❖ No Were there any financial claims for unpaid bills through the subcontractors? ❖ No Were pay requests in accordance with work completed? ❖ Yes Who was the Superintendent and did he do a good job? ❖ Don't remember but Yes What is the overall evaluation of the company? ❖ Good, one of the better companies to work with 	<ol style="list-style-type: none"> How was their quality of work? ❖ Good Did the Contractor self-perform the work or did they subcontract a lot of it? ❖ Self-perform Was the job finished on schedule? ❖ Yes Were they generally cooperative? ❖ Yes Did they constantly request “extras” to the contract? ❖ No Were there any financial claims for unpaid bills through the subcontractors? ❖ No Were pay requests in accordance with work completed? ❖ Yes Who was the Superintendent and did he do a good job? ❖ Arron, yes What is the overall evaluation of the company? ❖ Good, not perfect but better than most, is working with again soon.



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

FEBRUARY 3, 2026, AT 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE:

Approval of WBQ Engineering to contract for Drinking Water System Engineering Services (**Public Works**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: PUBLIC WORKS
PUBLIC HEARING 1ST / 2ND READING		Exhibits: <ul style="list-style-type: none"> WBQ Consultants Scope and Fee for Engineering Services for Drinking Water System
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request approval of WBQ Engineering to contract for Drinking Water System Engineering Services.

SUMMARY:

Council previously approved the pool of consultants. WBQ Engineering was next in line and invited to submit a fee and scope proposal for the Drinking Water Pipe Replacement project along Kennedy Blvd. after the first consultant (CPH) did not meet the terms requested by our Program Manager. This process meets the CCNA requirements.

RECOMMENDATION: Recommend Town Council's approval of WBQ Engineering to contract for Drinking Water System Engineering Services.

FISCAL & EFFICIENCY DATA: Proposed fees are \$399,737.52 Fees are 100% reimbursable by the FDEP SRF Grant.



Town of Eatonville

DRINKING WATER DESIGN & ENGINEERING SERVICES Scope of Services

Section 1. General Description

The Architect and Engineering Consultant (A&E) shall furnish all professional engineering, design, permitting, coordination, and construction-phase support services required for the drinking water main along Kennedy Boulevard, beginning at 1000 West Kennedy Boulevard and terminating at the intersection of Kennedy Boulevard and East Street. These services shall include all work necessary to prepare complete design and bid documents for the Town of Eatonville's Drinking Water Infrastructure Improvements funded under the State Revolving Fund (SRF) Program. All services shall comply with SRF requirements, the Town's Design Standards, and all applicable federal, state, and local regulatory requirements.

The Town shall provide the A&E Consultant with all available survey data, master planning information, GIS records, and condition assessment documentation.

Section 2. Project Basis & Existing Information (Task DW-01 and Task DW-02)

2.1 Utilize, at a minimum, the following reference documents:

- Drinking water Master Plan
- Drinking water Facilities Plan
- Record drawings
- GIS and asset management datasets

2.2

Review and confirm all design assumptions based on the survey and utility information supplied by the Town.

2.3

Identify gaps or conflicts in existing information and request clarification through the Town's RFI process.



Town of Eatonville

DRINKING WATER DESIGN & ENGINEERING SERVICES Scope of Services

Section 3. Project Initiation & Coordination (Task DW-01)

3.1 Project Kickoff

The A&E Consultant shall participate in a project kickoff meeting with the Program Management Team (PMT) and Town staff to confirm project objectives, communication protocols, deliverable schedules, and design standards.

3.2 Ongoing Coordination

The A&E Consultant shall:

- Coordinate regularly with the PMT, including weekly or biweekly progress meetings.
- Review and integrate master planning data, survey data.
- Provide conflict identification, resolution strategies, and technical recommendations to the PMT.
- Coordinate with other utilities and agencies.

Section 4. Basis of Design (Task DW-02)

4.1 Basis of Design Reports (BOD)

The A&E Consultant shall prepare a phase-specific Basis of Design Report (BOD) for each drinking water project segment, including, but not limited to:

- Existing conditions and design criteria
- System demands and operational considerations
- Proposed pipe sizes, materials, appurtenances, and hydraulic performance expectations
- Phasing and constructability considerations
- Coordination requirements with adjacent infrastructure and agencies, including: The Orange County Road Widening Project, which may require relocation, adjustment, or redesign of drinking water transmission and distribution mains
- Environmental, permitting and SRF compliance requirements
- The recommended procedure for replacing the asbestos pipes with safer alternatives/techniques.



Town of Eatonville

DRINKING WATER DESIGN & ENGINEERING SERVICES Scope of Services

Section 5. Permitting & SRF Compliance (Task DW-08)

The A&E Consultant shall prepare and submit all necessary permits, including but not limited to:

- FDEP Drinking Water permit applications
- Dewatering/NPDES permits (if needed)
- Environmental and ecological compliance documentation required under the SRF clearinghouse process
- Temporary traffic control plans (if required)

The A&E Consultant shall ensure compliance with:

- American Iron and Steel (AIS)
- Davis-Bacon Prevailing Wage
- SRF Title Certification Documentation
- SRF Environmental Procedures

Section 6. Bid Package Preparation (Task DW-07)

The A&E Consultant shall prepare complete bid documents, including:

1. Instructions to bidders
2. Technical specifications (CSI format)
3. Bid forms
4. Special conditions
5. Quantity take-offs
6. Detailed pay items
7. Construction phasing requirements

Bid documents shall be coordinated with the PMT to ensure consistency with Town procurement requirements and SRF funding requirements.



Town of Eatonville

DRINKING WATER DESIGN & ENGINEERING SERVICES Scope of Services

Section 7. Design Services. (Task DW-03 thru Task DW-06)

7.1 Progressive Design Submittals

The A&E Consultant shall produce:

- **30% Preliminary Design**
- **60% Design & Draft Bid Documents**
- **95% Final Technical Design & Permit-Ready Documents**
- **100% Final Design Package**

Each milestone shall include:

- Plan and profile sheets
- Technical specifications
- Special provisions
- Phasing and traffic control (if applicable)
- Construction sequencing
- Preliminary and updated engineer's opinion of probable construction cost

7.2 Technical Design Elements

Design should address:

- New water main installations, relocations, and replacements for asbestos pipes.
- Trenchless and open-cut construction considerations
- Valve replacements and new valve connections to both the existing and new Water Treatment Plant (WTP)
- Fire hydrant replacements compliant with NFPA standards
- Pipe bedding, trenching, and erosion control requirements
- Connections to the existing Town system
- Protection of existing utility infrastructure



Town of Eatonville

DRINKING WATER DESIGN & ENGINEERING SERVICES Scope of Services

Section 8. Construction Phases & Packaging Support (Task DW-07)

Organize the Construction Phase as follows:

- B1-Relocate existing water main, 1000 W Kennedy Blvd (approx., 900LF).
- B2-Relocate & replacement existing water main, 920 W Kennedy Blvd to Campus View Dr (3,250 LF).
- B3-Relocate & replacement AC water main from Campus view Dr to I-4 (Approx 2,405 LF).
- C-Replace the AC main water pipe from I-4 to East St (approx. 3,500LF).

The A&E Consultant shall:

- Divide the drinking water improvements into multiple bid packages.
- Provide recommended package boundaries based on constructability and schedule constraints.
- Assist in developing a construction phasing strategy

Section 9. Pavement & Surface Restoration (Task DW-04)

Design pavement and surface restoration for all disturbed areas, including:

- Asphalt roadway restoration
- Concrete sidewalks, driveways, and curbs
- Landscaping and sod replacement
- Subgrade and base material requirements
- Pavement marking restoration

Section 10. Technical Specifications & Cost Estimation (Task DW-07)

The A&E Consultant shall:

- Prepare detailed technical specifications in accordance with FDEP Chapter 62-555, F.A.C., AWWA standards, OSHA regulations, and all applicable Town and County requirements.
- Provide an Engineer's Opinion of Probable Construction Cost (EOPC) at each design milestone (30%, 60%, 95%, and 100%), including detailed quantities, materials, labor, contingency, and construction phasing.



Town of Eatonville

DRINKING WATER DESIGN & ENGINEERING SERVICES Scope of Services

Section 11. BIM (3D Model) Development (Task DW-02 thru Task DW-07)

The A&E Consultant shall develop a BIM model (LOD 300) showing:

- Water main alignments
- Valves and Hydrants
- Utility conflicts
- Connection points to WTP
- 3D spatial coordination elements

Section 12. Operation Maintenance (O&M) Manual (Task DW-07)

Prepare an O&M Manual including:

- Valve Exercising Program
- Hydrant maintenance requirements
- Recommended flushing program
- Maps and asset identifiers
- Emergency shutdown procedures
- Long-term maintenance recommendations

Section 13. Traffic Control & Construction Coordination per phase (Task DW-04 thru Task DW-06)

The A&E Consultant shall include, at a minimum:

- Traffic Control / Maintenance of Traffic (MOT)
- Construction Sequencing Coordination
- Agency Coordination
- Access and Constructability
- Permits and Approvals
- Documentation



Town of Eatonville

DRINKING WATER DESIGN & ENGINEERING SERVICES Scope of Services

Section 14. Construction Phase Services (To be negotiated separately)

Upon awarding construction contracts, the A&E Consultant shall provide:

- Shop Drawing Reviews
- Responses to Requests for Information (RFIs)
- Attendance at construction meetings
- Change order technical evaluations
- Periodic site visits (as requested by the Town)
- Record Drawing / As-Built Preparation based on contractor redlines

Section 15. Deliverables

The A&E Consultant shall deliver the following:

- Basis of Design Reports
- 30%, 60%, 95%, 100% plan sets
- Specifications (Draft and Final)
- Permit applications and supporting documents
- Bid package(s)
- Engineer's Opinion of Probable Cost (EOPC) – Initial and Final
- Construction-phase engineering documentation
- Final record drawings in GIS-ready and CAD formats



Town of Eatonville

DRINKING WATER DESIGN & ENGINEERING SERVICES Scope of Services

Section 16. Geotechnical Scope of Services (Task DW-02)

- Stake boring locations at the site.
- Clear utilities at the boring locations.
- Mobilize truck-mounted drilling equipment and personnel.
- Perform 20 borings to depths of 10 to 15 feet spaced at approximately 500-foot centers along the proposed pipeline alignment. Half of the borings will be auger borings and half will be Standard Penetration Test (SPT) borings .
- Perform up to five pavement cores along the existing roadway in areas where the roadway will need to be replaced during construction.
- Up to 2 nights of lane closure MOT will be provided to perform the pavement cores as well as any borings that need to be conducted in the road due to existing utilities.
- Perform routine laboratory soil classification tests to enhance visual soil classification, including corrosion series testing.
- Issue a geotechnical engineering report signed and sealed by a Geotechnical Engineer licensed in Florida that will address the following topics:
 - Subsurface conditions at the boring locations
 - Asphalt and base thickness at the core locations
 - Measured and estimated seasonal high groundwater depths
 - Geotechnical recommendations for site preparation, pipe bedding, water main installation, for open cut design, as well as testing recommendations for construction.

Town of Eatonville

DW 4802A0 Drinking

Water Design &

Engineering Services

DESIGN FEES



Town of Eatonville

Drinking Water Design & Engineering Services Exhibit B – Fee Schedule Template

3. Labor Categories & Hourly Rates

(Consultant must complete the hourly rates.)

Labor Category	Role Description	Hourly Rate (\$)
Project Manager	Project oversight, coordination	\$317.06
Senior Engineer / Permitting	Design lead, QA/QC/FDEP Permitting	\$251.59
Project Engineer	Design calculations, plans	\$232.66
Engineer 2	Plan preparation/GIS/as-built development	\$187.07
Engineer 1	Plan preparation/GIS/as-built development	\$130.63
Construction Services Engineer	Shop drawings, RFIs	\$251.59
Administrative Support	Accounting/Document processing	\$93.68

Hourly rates shall remain fixed unless adjusted per Article 5 of the Agreement.



Town of Eatonville

Drinking Water Design & Engineering Services Exhibit B – Fee Schedule Template

4. Breakdown of Lump Sum Tasks

(Consultant fills in amounts, PM reviews for alignment.)

Task	Lump Sum Fee (\$)
Task DW-01 – Project Management & Coordination	\$ <u>8,733.60</u>
Task DW-02 – Basis of Design Report	\$ <u>96,090.20</u>
Task DW-03 – 30% Design Submittal	\$ <u>34,165.58</u>
Task DW-04 – 60% Design Submittal	\$ <u>77,113.40</u>
Task DW-05 – 95% Design Submittal	\$ <u>69,582.88</u>
Task DW-06 – 100% Final Design Package	\$ <u>29,987.08</u>
Task DW-07 – Bid Documents Preparation	\$ <u>34,721.16</u>
Task DW-08 – Permitting & SRF Compliance	\$ <u>43,532.62</u>
TOTAL LUMP SUM AMOUNT	\$ <u>393,926.52</u>

5. Breakdown of Hourly (NTE) Tasks

Task	NTE Amount (\$)
Task DW-09 – Construction Phase Engineering Support	\$ ____
Task DW-10 – Additional Town / PMT Meetings	\$ ____
Task DW-11 – SRF Review Responses & Revisions	\$ ____
Task DW-12 – Misc. Technical Support (as authorized)	\$ ____
TOTAL NTE AMOUNT	\$ ____

6. Allowed Reimbursable Expenses



Town of Eatonville

Drinking Water Design & Engineering Services Exhibit B – Fee Schedule Template

(Only as applicable; Town-issued policy applies.)

Category	Conditions
Mileage	As per Town travel policy
Printing of Large Format Sheets	Only if requested by the Town
Permit Fees	Actual cost, with receipts
Delivery & Courier Services	Only for required submissions

No markup shall be applied to reimbursables.

All other expenses are included in the lump sum or hourly rates.

7. Fee Summary

Category	Amount (\$)
Total Lump Sum Tasks	\$ <u>393,926.52</u>
Total NTE Tasks	\$ _____
Total Reimbursables (Estimated)	\$ <u>5,811.00</u>
GRAND TOTAL (Not-to-Exceed)	\$ <u>399,737.52</u>

BLACK & VEATCH

Hourly Rate Schedule

2026-27 Rates

Labor Category	Hourly Billing Rate ¹
Project Manager I	\$232
Project Manager II	\$263
Sr. Project Manager	\$301
Project Director	\$337
Program Manager	\$344
Engineering Intern	\$103
Staff Engineer I	\$128
Staff Engineer II	\$157
Design Engineer	\$159
Engineer (Global Workforce ²)	\$94
Project / Planning Engineer I	\$178
Project / Planning Engineer II	\$194
Senior Engineer I	\$226
Senior Engineer II	\$255
Sr. Engineer (Global Workforce ²)	\$156
Engineering Manager	\$232
Senior Engineering Manager	\$279
Principal-In-Charge	\$372
QA/QC Manager	\$330
Technical Writer	\$325
CADD Technician I	\$135
CADD Technician II	\$162
Technician (Global Workforce ²)	\$79
Engineering Technician	\$165
Senior Engineering Technician	\$199
Accountant	\$131
Sr. Accountant	\$157

Labor Category	Hourly Billing Rate ¹
Administrative Support I	\$107
Administrative Support II	\$123
Operations Specialist	\$180
Construction Coordinator	\$180
Sr. Operations Specialist	\$261
Scheduler	\$157
Project/Program Scheduler	\$194
Project Controls Specialist	\$145
Sr. Project Controls Specialist	\$200
Risk/Construction Mgmt Director	\$349
Resident Inspector I	\$157
Resident Inspector II	\$194
Sr Resident Inspector	\$212
Construction Manager	\$248
Sr. Construction Manager	\$274
Construction Administrator	\$128
Cost Estimator	\$236
Senior Cost Estimator	\$287
Water Treatment Specialist	\$268
Sr. Water Treatment Specialist	\$343
Technical Specialist I	\$258
Technical Specialist II	\$298
Senior Technical Specialist	\$307
Consulting – Sr. Analyst	\$207
Consulting - Consultant	\$265
Consulting - Manager	\$308
Consulting - Principal	\$354

¹ Hourly rates include all labor; overhead; margins and profit; and customary expenses.

² Black & Veatch Integrated Global Workforce professionals located in offices outside of the U.S.



Town of Eatonville

Drinking Water Design & Engineering Services Exhibit B – Fee Schedule Template

4. Breakdown of Lump Sum Tasks

(Consultant fills in amounts, PM reviews for alignment.)

Task	Lump Sum Fee (\$)
Task DW-01 – Project Management & Coordination	
Task DW-02 – Basis of Design Report	\$ <u>27,558.00</u>
Task DW-03 – 30% Design Submittal	\$ _____
Task DW-04 – 60% Design Submittal	\$ <u>11,508.00</u>
Task DW-05 – 95% Design Submittal	\$ <u>11,508.00</u>
Task DW-06 – 100% Final Design Package	\$ <u>11,509.00</u>
Task DW-07 – Bid Documents Preparation	\$ <u>14,169.00</u>
Task DW-08 – Permitting & SRF Compliance	\$ <u>21,963.00</u>
TOTAL LUMP SUM AMOUNT	\$ <u>98,215.00</u>

5. Breakdown of Hourly (NTE) Tasks

Task	NTE Amount (\$)
Task DW-09 – Construction Phase Engineering Support	\$ _____
Task DW-10 – Additional Town / PMT Meetings	\$ _____
Task DW-11 – SRF Review Responses & Revisions	\$ _____
Task DW-12 – Misc. Technical Support (as authorized)	\$ _____
TOTAL NTE AMOUNT	\$ _____

6. Allowed Reimbursable Expenses



Town of Eatonville

Drinking Water Design & Engineering Services Exhibit B – Fee Schedule Template

(Only as applicable; Town-issued policy applies.)

Category	Conditions
Mileage	As per Town travel policy
Printing of Large Format Sheets	Only if requested by the Town
Permit Fees	Actual cost, with receipts
Delivery & Courier Services	Only for required submissions

No markup shall be applied to reimbursables.

All other expenses are included in the lump sum or hourly rates.

7. Fee Summary

Category	Amount (\$)
Total Lump Sum Tasks	\$ <u>98,215.00</u>
Total NTE Tasks	\$ _____
Total Reimbursables (Estimated)	\$ <u>540.00</u>
GRAND TOTAL (Not-to-Exceed)	\$ <u>98,755.00</u>

GEC



Town of Eatonville

Drinking Water Design & Engineering Services Exhibit B – Fee Schedule Template

Section VI. Item #4.

3. Labor Categories & Hourly Rates

(Consultant must complete the hourly rates.)

Labor Category	Role Description	Hourly Rate (\$)
Chief Engineer		\$300.00
Senior Engineer		\$270.00
Engineer Intern		\$140.00
Senior Engineering Technician		\$145.00
Engineering Technician		\$100.00
CADD/GIS Specialist		\$150.00
Secretary		\$100.00

Hourly rates shall remain fixed unless adjusted per Article 5 of the Agreement.



Town of Eatonville

Drinking Water Design & Engineering Services Exhibit B – Fee Schedule Template

4. Breakdown of Lump Sum Tasks

(Consultant fills in amounts, PM reviews for alignment.)

Task	Lump Sum Fee (\$)
Task DW-01 – Project Management & Coordination	
Task DW-02 – Basis of Design Report	\$ <u>33,694.00</u>
Task DW-03 – 30% Design Submittal	
Task DW-04 – 60% Design Submittal	
Task DW-05 – 95% Design Submittal	
Task DW-06 – 100% Final Design Package	
Task DW-07 – Bid Documents Preparation	
Task DW-08 – Permitting & SRF Compliance	
TOTAL LUMP SUM AMOUNT	\$ <u>33,694.00</u>

5. Breakdown of Hourly (NTE) Tasks

Task	NTE Amount (\$)
Task DW-09 – Construction Phase Engineering Support	
Task DW-10 – Additional Town / PMT Meetings	
Task DW-11 – SRF Review Responses & Revisions	
Task DW-12 – Misc. Technical Support (as authorized)	
TOTAL NTE AMOUNT	

6. Allowed Reimbursable Expenses

GLE



Town of Eatonville

Drinking Water Design & Engineering Services Exhibit B – Fee Schedule Template

3. Labor Categories & Hourly Rates

(Consultant must complete the hourly rates.)

Labor Category	Role Description	Hourly Rate (\$)
Project Manager	Project oversight, coordination	\$ <u>185.00</u>
Senior Engineer	Design lead, QA/QC	\$ <u>175.00</u>
Project Engineer	Design calculations, plans	\$ <u>165.00</u>
Permitting Specialist	FDEP permitting, SRF compliance	\$ <u>No offer</u>
CAD Technician	Drafting and plan preparation	\$ <u>95.00</u>
GIS Technician	GIS/as-built development	\$ <u>No offer</u>
Construction Services Engineer	Shop drawings, RFIs	\$ <u>No offer</u>
Administrative Support	Document processing	\$ <u>75.00</u>

Hourly rates shall remain fixed unless adjusted per Article 5 of the Agreement.



Town of Eatonville

Drinking Water Design & Engineering Services Exhibit B – Fee Schedule Template

4. Breakdown of Lump Sum Tasks

(Consultant fills in amounts, PM reviews for alignment.)

Task	Lump Sum Fee (\$)
Task DW-01 – Project Management & Coordination	\$_____
Task DW-02 – Basis of Design Report	\$ <u>10,000</u>
Task DW-03 – 30% Design Submittal	\$_____
Task DW-04 – 60% Design Submittal	\$_____
Task DW-05 – 95% Design Submittal	\$_____
Task DW-06 – 100% Final Design Package	\$_____
Task DW-07 – Bid Documents Preparation	\$ <u>5,000</u>
Task DW-08 – Permitting & SRF Compliance	\$_____
TOTAL LUMP SUM AMOUNT	\$ <u>15,000</u>

5. Breakdown of Hourly (NTE) Tasks

Task	NTE Amount (\$)
Task DW-09 – Construction Phase Engineering Support	\$_____
Task DW-10 – Additional Town / PMT Meetings	\$_____
Task DW-11 – SRF Review Responses & Revisions	\$_____
Task DW-12 – Misc. Technical Support (as authorized)	\$_____
TOTAL NTE AMOUNT	\$_____

6. Allowed Reimbursable Expenses

TRIUNE



Town of Eatonville

Drinking Water Design & Engineering Services Exhibit B – Fee Schedule Template

3. Labor Categories & Hourly Rates

(Consultant must complete the hourly rates.)

Labor Category	Role Description	Hourly Rate (\$)
Project Manager	Project oversight, coordination	\$ <u>N/A</u>
Senior Engineer	Design lead, QA/QC	\$ <u>260.00</u>
Project Engineer	Design calculations, plans	\$ <u>221.00</u>
Permitting Specialist	FDEP permitting, SRF compliance	\$ <u>N/A</u>
CAD Technician	Drafting and plan preparation	\$ <u>155.00</u>
GIS Technician	GIS/as-built development	\$ <u>N/A</u>
Construction Services Engineer	Shop drawings, RFIs	\$ <u>N/A</u>
Administrative Support	Document processing	\$ <u>92.00</u>

Hourly rates shall remain fixed unless adjusted per Article 5 of the Agreement.

Only the labor categories shown with rates apply to Triune's subconsultant scope; all others are not provided by Triune.



Town of Eatonville

Drinking Water Design & Engineering Services Exhibit B – Fee Schedule Template

4. Breakdown of Lump Sum Tasks

(Consultant fills in amounts, PM reviews for alignment.)

Task	Lump Sum Fee (\$)
Task DW-01 – Project Management & Coordination	\$_____
Task DW-02 – Basis of Design Report	\$_____
Task DW-03 – 30% Design Submittal	\$_____
Task DW-04 – 60% Design Submittal	\$ <u>7,500.00</u>
Task DW-05 – 95% Design Submittal	\$ <u>1,500.00</u>
Task DW-06 – 100% Final Design Package	\$ <u>1,500.00</u>
Task DW-07 – Bid Documents Preparation	\$ <u>1,000.00</u>
Task DW-08 – Permitting & SRF Compliance	\$_____
TOTAL LUMP SUM AMOUNT	\$ <u>11,500.00</u>

5. Breakdown of Hourly (NTE) Tasks

Task	NTE Amount (\$)
Task DW-09 – Construction Phase Engineering Support	\$_____
Task DW-10 – Additional Town / PMT Meetings	\$_____
Task DW-11 – SRF Review Responses & Revisions	\$_____
Task DW-12 – Misc. Technical Support (as authorized)	\$_____
TOTAL NTE AMOUNT	\$_____

6. Allowed Reimbursable Expenses



Town of Eatonville

Drinking Water Design & Engineering Services Exhibit B – Fee Schedule Template

(Only as applicable; Town-issued policy applies.)

Category	Conditions
Mileage	As per Town travel policy
Printing of Large Format Sheets	Only if requested by the Town
Permit Fees	Actual cost, with receipts
Delivery & Courier Services	Only for required submissions

No markup shall be applied to reimbursables.

All other expenses are included in the lump sum or hourly rates.

7. Fee Summary

Category	Amount (\$)
Total Lump Sum Tasks	\$ <u>11,500.00</u>
Total NTE Tasks	\$ _____
Total Reimbursables (Estimated)	\$ <u>75.00</u>
GRAND TOTAL (Not-to-Exceed)	\$ <u>11,575.00</u>

END OF SCOPE AND FEE