



**HISTORIC TOWN OF EATONVILLE, FLORIDA  
COMMUNITY REDEVELOPMENT AGENCY  
MEETING AGENDA**

**Wednesday, December 18, 2024, at 6:30 PM  
Town Hall - 307 E Kennedy Blvd**



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**Please note that the HTML versions of the agenda and agenda packet may not reflect changes or amendments made to the agenda.**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. INVOCATION AND PLEDGE OF ALLEGIANCE**

**IV. PRESENTATIONS**

**A. November 2024 Fiscal Report (Administration)**

**V. CITIZEN PARTICIPATION (Three minutes strictly enforced)**

**VI. CONSENT AGENDA**

1. Approval of CRA Board Meeting Minutes – 8-15-2024 (Clerk Office)
2. Approval of CRA Board Meeting Minutes – 9-3-2024 (Clerk Office)
3. Approval of CRA Board Meeting Minutes – 11-21-2024 (Clerk Office)

**VII. BOARD DISCUSSION**

**VIII. BOARD DECISIONS**

4. Approval of Resolution CRA-R-2024-41 CRA Board Meeting Schedule for 2025 (**Administration**)
5. Approval of Resolution CRA-R-2024-42 Authorizing the Executive Director the authority to suspend all CRA programs not consistent with the 1997 CRA Plan (**Administration**)
6. Approval of Resolution CRA-R-2024-43 Approving the CRA Bylaws (**Board of Directors/Administration**)
7. Approval of Resolution CRA-R-2024-44 Authorizing the Executive Director or Designee to have limited access to the CRA Trust Account for the purpose of obtaining bank records and statements only. (**Administration**)
8. Approval of Resolution CRA-R-2024-45 Authorizing the Administration of The TOECRA and Town of Eatonville to complete bank transfers as required per the 2007 Revised Interlocal agreement between the TOECRA, Town of Eatonville and Orange County (**Administration**)
9. Approval of Resolution CRA-R-2024-46 Terminating the Interlocal Agreement between the TOECRA and the Town of Eatonville (**Administration**)
10. Approval of Resolution CRA-R-2024-47 Approving Auditing Services Agreement to be performed by Carr Rigg & Ingram (CRI) LLC (**Administration**)

**IX. STAFF REPORTS**

**X. BOARD REPORTS**

**XI. ADJOURNMENT**

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**\*\*PUBLIC NOTICE\*\***

*This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town's Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – per Section 286.0105 Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 "at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26*



**HISTORIC TOWN OF EATONVILLE, FLORIDA  
REGULAR CRA MEETING  
DECEMBER 18, 2024, AT 6:30 PM  
Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of the CRA Board Budget Meeting Minutes 9-3-24 (Clerk)

**COMMUNITY REDEVELOPMENT ACTION:**

<b>CRA DECISION</b>		<b>Department: CLERK</b>
<b>CONSENT AGENDA</b>	YES	<b>Exhibits:</b>  1. CRA Board Budget Meeting Minutes 9-3-24
<b>NEW BUSINESS</b>		
<b>ADMINISTRATIVE</b>		
<b>CRA DISCUSSION</b>		

**REQUEST:** Approval of meeting minutes for the CRA Board Budget Meeting held on 9-3-24, at 4:15 p.m.

**SUMMARY:** The CRA Board Budget Meeting was held on the 3<sup>rd</sup> Thursday, 9-3-24, at 4:15 p.m. Minutes were transcribed from the audio archive for approval for the public records.

**RECOMMENDATION:** Approval of the 9-3-24 CRA Board Budget Meeting minutes.

**FISCAL & EFFICIENCY DATA:** N/A



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## COMMUNITY REDEVELOPMENT AGENCY

### MEETING MINUTES

Tuesday, September 3, 2024, at 4:15 PM

Town Hall (Board Chamber) - 307 E Kennedy Blvd. 32751

**SPECIAL NOTICE:** These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida’s Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. *\*\*Audio Recording are available through the Town’s website on the Board Agenda Page.*

**CALL TO ORDER** – Chair Randolph called the meeting to order at 4:15 p.m.

**INTRODUCTIONS** – Chair Randolph introduced the staff of the CRA; Laurie Nossair, CRA Fiscal Coordinator, Chanea Henson, Administrative Assistant

**ROLL CALL** – Quorum was established through roll call by the Town Clerk

**PRESENT:** (5) Chair Wanda Randolph, Vice-Chair Donovan Williams (Arrived after roll call), Director Rodney Daniels, Director Angie Gardner; Director Theo Washington (**Absent:** Director Mack, Director Critton)

**STAFF:** (6) Veronica King, **Town Clerk**, Greg Jackson, **Attorney**, Laurie Nossair, **CRA Fiscal Coordinator**, Chanea Henson, **CRA Administrative Assistant**. Lieutenant Jones, **Police**, Brittani Gragg, **Executive Assistant**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Chair Randolph led the invocation through a Moment of Silence followed by the Pledge of Allegiance

**CITIZEN PARTICIPATION – (2)**

Angela Thomas – Questions/observations from the proposed budget: Page 13, Fiscal Coordinator (no budget stated for 2025) – Response: Fiscal Coordinator is not an employee of the town and is paid by another company and salary is going into contractual services; Administrative Assistant position has a 22 percent increase in the hourly rate (Request justification of increase) – Response: will look further into this question, clarify moving wages to contractual services for the accounting position (\$36,000); professional services is budgeted at \$50,000 but the actual for this year was only \$7,000, what is included in professional services, why such a small amount spent for this year, is this an average over the years in order to forecast a \$50,000 budget – Response: Professional services is what the CRA did last year and do not have further direction on what is going into professional services; on page 15, the agency has no proposed deletions, seems like a contradiction since there was a removal of the Fiscal Coordinator part time position from page 13 (request clarity). Page 16, with the various programs is there pending applications and payments – Response: there is the PPPP program, a facade program (have one applicant), the historical grant program, and the pilot infill program (have someone proposed, getting additional information). Programs are going along. Infrastructure improvements have a proposed budget of \$283,000 with actual spending of \$17,000, what is the justification for a \$283,000 budget when only \$20,000 has been spent for this fiscal year – Response: do not have enough information to speak on it, this is what the CRA did last year, there are payments pending). Some budget line items were not activated due to no expenditure.

Ryan Novak – \$1.9 million is being proposed, which is similar to last year. On the infrastructure improvement budgeted at \$273,000 and realized \$17,000, why was the \$200,000 that was in the budget not spent? The

primary objective is to take the budget, use and spend it, allocate it, leverage it, to beautify the areas of the town and right away, this is a massive shortfall of over \$200,000; observed a number of the services, details that have budgets, but no actualized; appears that there was no comprehensive review of the budget asking if there is need for particular services as a part of the next year's budget, reallocating parts of budget into areas that will create actual improvements; did not use \$200,000 for the community, why? – Response: the infrastructure improvement cannot be used on anything in the town's maintenance, if a business comes in and build a new business and needing infrastructure, it can be used when there is going to be economic development associated with it, but not management of the town. A large portion of money was placed into this line item because CRA is expected to use the money. If the money is not allocated somewhere, you have to give it back. One of the reasons that the budget is not as comprehensive as it could be is because of the fluctuation of directors. The director's job is to run the programming for the CRA, not the board members nor the chairing members. In hiring a new director, the budget will begin to straighten out, it will be a more fluid budget that will tell the story of what is going on with the CRA.

**BOARD DISCUSSION/DECISIONS:**

Discussion and Approval of the TOECRA FY 24-25 Proposed Budget: (Preamble Read) **Comments:** Mrs. Nossair gave a review of the budget and along with Chair Randolph provided answers to questions from the public as well as from the board. Questions were specific to professional services, contractual services, staff salaries, programming, grants, and infrastructure improvements, made reference to the proposed deletions (no proposed deletions for FY 23-24).

**Budget Adjustments/Comments:**

(Promotional Activities) - Director Washington would like to request an increase in the promotional activities for support of the cultural arts.

(Special Events) - (legal Opinion) with regards to special events or cultural events, if it is in the CRA plan, it is something that funds can be allocated for. Statutory provision allows for those things, the opinions have cautioned that the board has to agree as to what events funds can go towards. It is allowable per statute and is what other CRAs have done in the past in order to allocate funds for cultural events or special events.

(Pilot Infill) – Director Daniels wants to know how this program benefits everyone in the town, it seems that it benefits only a certain amount of homeowners, those who own a minimum of three lots. There is an understanding that the program helps with the redevelopment of the town, increases homeownership by bridging the wealth gap for the Town of Eatonville’s residents. The property owner is required to work with an approved Orange County Housing Agency to find qualified first-time home buyers who are Eatonville residents and are ready to purchase and given first rights to purchase. What happens if we do not have a residence to purchase, how do we make this program work for everyone? (Director Washington) - This program is meant for owners with vacant lots. When they sell the house, the CRA makes \$7,000, the money that comes back to the agency can assist with down payment assistance and help to get people into homes. (Vice Chair Williams) - Eatonville is known as a rental community, the CRA can do a better job of encouraging and educating people to become homeowners and purchase rather than renting.

(Amending Budget) - The budget can be approved, with the opportunity to amend once the Executive Director is hired for the CRA. (Vice Chair Williams) do not see any documentation or justification for the numbers, is this budget an initial proposed budget?

Approval of the TOECRA FY 24-25 Proposed Budget by Resolution CRA-R-2024-32 (Preamble Read)

A RESOLUTION (CRA-R-2024-32) OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY (TOECRA) BOARD OF DIRECTORS ADOPTING THE FISCAL YEAR 2024/2025 BUDGET, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.,

**Chair Randolph motions** to **APPROVE** Resolution CRA-R-2024-32 Adopting The Fiscal Year ~~2024/2025~~ Budget; **moved** by Director Washington; **second** by Director Gardner; **AYE: ALL, MOTION PASSES.** (Item Passes).

**ADJOURNMENT:** Adjournment of Meeting at 4:48 P.M.

**Respectfully Submitted by:**

**APPROVED**

\_\_\_\_\_  
**Veronica L King, Town Clerk**

\_\_\_\_\_  
**Wanda Randolph, Chair**



**HISTORIC TOWN OF EATONVILLE, FLORIDA  
REGULAR CRA MEETING  
DECEMBER 18, 2024, AT 6:30 PM  
Cover Sheet**

**\*\*NOTE\*\* Please do not change the formatting of this document (font style, size, paragraph spacing etc.)**

**ITEM TITLE:** Approval of CRA Board Meeting Minutes – 8-15-24 (Clerk Office)

**COMMUNITY REDEVELOPMENT ACTION:**

<b>CRA DECISION</b>		<b>Department: CLERK</b>
<b>CONSENT AGENDA</b>	YES	<b>Exhibits:</b>  1. CRA Board Meeting Minutes – 8-15-24
<b>NEW BUSINESS</b>		
<b>ADMINISTRATIVE</b>		
<b>CRA DISCUSSION</b>		

**REQUEST:** Approval of meeting minutes for the CRA Board Meeting held on 8-15-24, at 6:30 p.m.

**SUMMARY:** The CRA Board Meeting was held on the 3<sup>rd</sup> Thursday, 8-15-24, at 6:30 p.m. Minutes were transcribed from the audio archive for approval for the public records.

**RECOMMENDATION:** Approval of 8-15-24, CRA Board Meeting Minutes.

**FISCAL & EFFICIENCY DATA:** N/A



# HISTORIC TOWN OF EATONVILLE, FLORIDA COMMUNITY REDEVELOPMENT AGENCY MEETING MINUTES

Thursday, August 15, 2024, at 6:30 PM

Denton Johnson Center – 400 Ruffel Street (Location Change)

**SPECIAL NOTICE:** These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida’s Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. *\*\*Audio Recording are available through the Town’s website on the Board Agenda Page.*

**CALL TO ORDER** – Chair Randolph called the meeting to order at 6:35 p.m.

**ROLL CALL** – Quorum was established through roll call by the Town Clerk

**PRESENT:** (6) Chair Wanda Randolph, Vice-Chair Donovan Williams, Director Tarus Mack, Director Rodney Daniels, Director Angie Gardner, Director Ruthi Critton (Absent: Director Theo Washington)

**STAFF:** (2) Veronica King, **Town Clerk**, Clifford Shepard, **Attorney**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Chair Randolph led the invocation through a Moment of Silence followed by the Pledge of Allegiance

**CITIZEN PARTICIPATION – (1)**

Angela Johnson – During the discussion of the bylaws during the CRA workshop sections were left out of the discussion (Page 29, sections 2.8 and 2.9); what are the best practices for CRA’s around the state? Encourage the board to take advantage of the expertise of legal (Shepard) for guidance. Addressed concerns about walk on items not included in the online package. It is challenging to not have the information as a resident, one who is intimately involved in the processes and the business of the town. Request for information to be available online and if items are walked onto the agenda, ask that copies are made available. Inquired about the CRA Budget and if the CRA board is involved in the budget process from the CRA Budget. The CRA has to approve the budget.

**CONSENT AGENDA:** Chair Randolph motion to APPROVE Consent Agenda Approving CRA Board Meeting Minutes for 6-20-2024; moved by Director Daniels; second by Director Gardner; **AYE: ALL, MOTION PASSES.**

**PRESENTATION** – Presentation on the process of hiring the CRA Executive Director was presented by Nicole Washington. PowerPoint was provided to go along with the presentation. Discussed recruitment and sourcing, including candidates training and selection, the interviewing process, the job offers, and more. The town is now using NeoGov, which connects with governmentjobs.com. The position (Executive Director) was posted for 30 days from July 8th to August 9th. The position was posted on Florida League of Cities, Indeed, LinkedIn, and the FRW websites. There were 394 hits on the town’s career page, with 25 applications. Discussed the importance of candidate screening and selection. Candidates are assessed using the same standards and based on their scores. The documentation provides evidence of a fair and unbiased hiring process, reducing the risk of legal challenges, enhancing the candidate’s experience, providing transparency, and demonstrates a structured and professional approach to hiring. The best practice for interviews is to conduct a panel interview.

The interviewee or the candidate will interview in front of the board. The board will have a set of questions that will be asked consistently with each candidate. Follow up questions can be asked. The board members are asked to evaluate each candidate independently using a scoring sheet for the interview. There are sixteen applicants that are selected and scored by Mrs. Washington (Human Resource) and the highest five scores will be identified. The board will interview the candidates with the five highest scores. The board scores will be tallied, and the board can discuss who and how they want to give the conditional offer. The conditional offer is like an offer letter, but the choice candidate will not start until all conditions are met. The conditions include drug testing, background checks, verification of employment, and verification of education. Upon completing all conditions, the process of establishing a start date with the onboarding process will be determined. There is VA preference, this is why the scoring sheets are important to ensure correct scoring. If a person meets the criteria, then they will be exempted. The date to submit scores is August 22 (next Thursday). If there are specific questions the board wants to include, turn the questions into HR. This is going to be a normal practice for hiring the Executive Director and all positions. It is with hopes that the board can confirm an Executive Director at the next CRA meeting in September. It depends on the scoring matrix being done, the board's schedule, and how fast we can get the interviews done.

**BOARD DECISIONS:**

Approval of Resolution CRA-R-2024- 24 Contract with the GAI Consultants' Community Solutions Group for Professional Planning Services for the Eatonville CRA Plan. **Chair Randolph motions to TABLE** Resolution CRA-R-2024-24 Contract with the GAI Consultants' Community Solutions Group; **moved** by Director Gardner; **second** by Director Mack; **AYE: ALL, MOTION PASSES (Item Tabled).**  
**Discussions/Comments:** Item was tabled since it was not addressed during the workshop. Will bring it back.

Approval of Resolution CRA-R-2024-30 Terminating Resolution CRA-R-2023-2 and the Interlocal Agreement between the TOECRA and the Town of Eatonville Florida. (Preamble Read) **Chair Randolph motions to APPROVE** Resolution CRA-R-2024-30-Terminating Resolution CRA-R-2023-2 and the Interlocal Agreement between the TOECRA and the Town of Eatonville Florida; **moved** by Director Critton; **second** by Director Mack with question; **Discussions/Comments:** Concerns were expressed about terminating the resolution without having an Executive Director in place. Request for item to be tabled. Without the interlocal agreement, the services of the town will stop. There is no language in this agreement that states that the interlocal agreement expires. There is zero ability of the CRA to use town resources without an interlocal that allows the payment to be made back, cannot use the services without the interlocal agreement, the town cannot get paid back. That will never change as long as the CRA boundaries are coexistent to the town boundaries. Question was asked, if the board passes this resolution to terminate this agreement, will the powers of this agreement be given to the chairperson of board?; to revoke the interlocal agreement and go in another direction where the board chairperson or the executive director is no longer delegating these authorities, people will have to be paid, would like to see a side-by-side comparison of having and not having the interlocal agreement. **Motion Restated with Clarity to TABLE** Resolution CRA-R-2024-30 Terminating Resolution CRA-R-2023-2 and the Interlocal Agreement between the TOECRA and the Town of Eatonville Florida; **moved** by Director Mack; **second** by Director Critton; **AYE:** Chair Wanda Randolph, Vice-Chair Donovan Williams, Director Tarus Mack, Director Angie Gardner, Director Ruthi Critton **NAYE:** Director Rodney Daniels; **MOTION PASSES (Item Tabled).**

Approval of Resolution CRA-R-2024- 31 Approving funding for a special event on September 21, 2024, in the amount of two thousand dollars (\$2,000.00). (Preamble Read) **Discussions/Comments:** Legal (Shepard) weighed in on this item referencing a memo offering his legal opinion stating that the 2019 legislature change of language which states that the CRA can only spend its funds on certain things, this kind of funding is not permitted (special events and marketing). There is a way to do it under the statute, if you can get an interlocal with all-taxing authorities that contribute to your CRA. If the CRA go to Orange County with an interlocal



agreement and Orange County agree to spend money on this kind of event, then it could happen. Reference was made stating that if it is in the CRA plan, it is permissible but refer to your counsel for legal confirmation. When making decisions and when information is being presented to the board whether from legal or an applicant, the board should make sure that it is done right. If these types of events are allowed, it cannot be perceived as some sort of favoritism, doing it one way for one person, and different for another, money is supposed to be either raised or sponsored for these types of events. Director Critton request for clarity on how these types of functions will be categorized. (Legal read the actual language of the Attorney General’s Opinion) Stating: Effective October 1, 2019, monies in the Redevelopment Trust Fund may be expended for undertakings of a community redevelopment agency as described in the Community Redevelopment Plan only pursuant to an annual budget adopted by the Board of Commissioners of the Community Redevelopment Agency and only for the purposes specified in paragraph C. (*Paragraph C states, administrative and overhead expenses directly or indirectly necessary to implement Community Redevelopment Plan adopted by the agency. Expenses of redevelopment planning, surveys, and financial analysis including the reimbursement of government, of the government body or community redevelopment agency for such expenses incurred before the redevelopment plan was approved and adopted. The acquisition of real property in the redevelopment area. The clearance and preparation of any redevelopment area for redevelopment and relocation of the site occupancy within or outside the community redevelopment area as divided in F.S.163.370, the repayment of principal and interest on any redemption premium for bonds, advances, loans, anticipation notes and any other form of indebtedness. All expenses incidental to or connected with the issuance, sale, redemption, retirement, purchase of bonds, bond anticipation notes, or other form of indebtedness, including funding of any reserve, redemption, or other fund or account provided for in the ordinance or resolution authorizing bonds, development of affordable housing within the community, development of community policing innovations, and expenses that are necessary to carry out competitive powers granted by F.S.163.370*). There is no place in which marketing in special events is permitted by law. **Chair Randolph motions** to **APPROVE** Approval of Resolution CRA-R-2024- 31 Approving funding for a special event on September 21, 2024, in the amount of two thousand dollars (\$2,000.00); **moved** by Director Mack; **second** by Vice Chair Williams **AYE:** Director Tarus Mack, **NAYE:** Director Angie Gardner, Chair Wanda Randolph, Director Ruthi Critton, Director Rodney Daniels, Vice-Chair Donovan Williams; **MOTION PASSES (Item Fails)**.

**BOARD REPORTS:**

**Attorney (Clifford Shepard)** – No Report

**Clerk** - No Report

**Director Ruthi Critton** – No Report, Happy Birthday Eatonville

**Director Angie Gardner** – Happy Birthday Eatonville and encourage everyone to come out to the Founder’s Day festivities

**Director Donovan Williams** – No Report

**Director Tarus Mack** – Happy Birthday Eatonville; 27 men had a vision, and left the vision in our hands, hopefully we can continue going down the path of doing what is right.

**Director Rodney Daniels** – No Report

**Vice Chair Wanda Randolph** – It is St. Lawrence AME Birthday as well, August 15, 1889, and the town is August 15, 1887, both incorporated on the same day of the month August. Shared experience in the role as Executive Directive, there has been challenges to work through, the PPP and the Demolition programs have some issues but efforts are being done to make things better, there are many road blocks, people are not able to qualify, a lot of seniors are having problems coming up with their 50%, there are challenges with residents getting a bid. A detailed report will be provided. There is quite a bit of money in the CRA that needs to be utilized. Plans have been identified for Club Eaton which allows the architect to have something to work with when creating the architectural design. Acknowledged the staff and expressed appreciation. Thanks to Ms. Johnson for the reminder about the budget. The town’s budget has to be approved on the third Monday in September, which includes the

CRA budget, the board will need to approve the CRA Budget before the third Monday in September. It was suggested that the CRA board meet right before the scheduled 1<sup>st</sup> budget hearing on September 3<sup>rd</sup>. The Board request a copy of the proposed budget.

**ADJOURNMENT** Chair Wanda Randolph Motions for Adjournment of Meeting (**Moved** by Director Mack; **Second** by Director Gardner; **AYE: ALL, MOTION PASSES. Meeting Adjourned at 8:00 P.M.**

**Respectfully Submitted by:**

**APPROVED**

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**Veronica L King, Town Clerk**

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**Wanda Randolph, Chair**



**HISTORIC TOWN OF EATONVILLE, FLORIDA  
REGULAR CRA MEETING  
DECEMBER 18, 2024, AT 6:30 PM  
Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of CRA Board Meeting Minutes – 11-21-24 (Clerk Office)

**COMMUNITY REDEVELOPMENT ACTION:**

<b>CRA DECISION</b>		<b>Department: CLERK</b>
<b>CONSENT AGENDA</b>	YES	<b>Exhibits:</b>  1. CRA Board Meeting Minutes – 11-21-24
<b>NEW BUSINESS</b>		
<b>ADMINISTRATIVE</b>		
<b>CRA DISCUSSION</b>		

**REQUEST:** Approval of meeting minutes for the CRA Board Meeting held on 11-21-24, at 6:30 p.m.

**SUMMARY:** The CRA Board Meeting was held on the 3<sup>rd</sup> Thursday, 11-21-24, at 6:30 p.m. Minutes were transcribed from the audio archive for approval for the public records.

**RECOMMENDATION:** Approval of 11-21-24, CRA Board Meeting Minutes.

**FISCAL & EFFICIENCY DATA:** N/A



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## COMMUNITY REDEVELOPMENT AGENCY

### MEETING MINUTES

Thursday, November 21, 2024, at 6:30 PM

Town Hall (Council Chambers) – 307 E. Kennedy Blvd

**SPECIAL NOTICE:** These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida’s Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. *\*\*Audio Recording are available through the Town’s website on the Board Agenda Page.*

**CALL TO ORDER** – Chair Randolph called the meeting to order at 6:30 p.m.

**ROLL CALL** – Quorum was established through roll call by Nichole Washington in the Town Clerks absence.

**PRESENT:** (7) Chair Wanda Randolph, Vice-Chair Donovan Williams, Director Tarus Mack, Director Rodney Daniels, Director Angie Gardner, Director Theo Washington, Director Ruthi Critton (arrived after roll call at 6:40pm)

**STAFF:** (3) Nichole Washington, **Acting Town Clerk in the Town Clerk’s absence;** Greg Jackson, **Attorney;** Laurie Nossair, **CRA Financial Coordinator**

#### INVOCATION AND PLEDGE OF ALLEGIANCE

Chair Randolph led the invocation through a Moment of Silence followed by the Pledge of Allegiance

#### CITIZEN PARTICIPATION – 0

#### BOARD DISCUSSION

1. Presentation/Discussion of the CRA Audit Report for FY 2022-2023 by Carl, Riggs & Ingram. (Heather Mosier presented findings from the 2022-2023 audit through PowerPoint) The report provides overall findings within the audit itself. It was an unqualified opinion, which means there was nothing materially misstated that needed changes in the auditor’s opinion on the financial statements. The government auditing report standard reports on financial statements. The CRA has a stand-alone audit because of the compliance requirements with the Florida Statute. If you have over \$100,000 in revenue or expenses, you must have an independent stand-alone audit. There are specific components within that audit and compliance with section 163.387 in Florida Statutes. One of the requirements is to submit a budget to the county within 10 days (was not met). There were two audit adjustments, one was to balance the due to and due from between the town and the CRA. Those have to equal between the two, there was an adjustment on both sides with the town and the CRA in order to get that balanced. The TIF payments and rebate amounts were not properly posted to the financial statements. The CRA management letter discloses any prior findings and any compliance issues. Prior findings were not corrected. These are the same findings for the last couple of years. There is a significant new accounting policy that was implemented in the current year which did not affect the CRA. It is on subscription based IT arrangements and does not apply to the CRA. The CRA primary accounting estimates are your useful life of capital assets. There were no disagreements with management and no consultations with other accountants. There were no difficulties encountered during the audit. Ms. Laurie, the CRA financial coordinator, is keeping the records.
2. Discussion of Collaboration with P.E.C. for Zora Neale Hurston Festival – (NY Nathiri, Executive Director for Association to Preserve the Eatonville Community (PEC) provided handouts: 2021 Memorandum of Understanding, Eatonville Renaissance, Email indicating festival signage costs, and 2024 Zora! Festival Season Official Guide. NY Nathiri spoke on collaboration. Under the previous administration when Michael Johnson

was executive director it was discussed about the desirability of compiling a memorandum of understanding. PEC has experience in working with nonprofits and governmental agencies. A draft of a memorandum of understanding was issued for review and accepted on both sides (copied provided). Page two identifies the strengths of Association to Preserve the Eatonville Community and the CRA. Ny Nathiri desired to discuss how to grow cultural heritage tourism as a year-round activity. Eatonville is sitting in a very good place in terms of the marketplace Cultural heritage. Tourism is a multibillion-dollar industry. How do we take steps in leveraging the brand that is Eatonville, the intellectual and creative property? Hoping to come back with a year-round development proposal if the board is interested. There is \$25,000 available for the docent’s trainings and the stipends. When people participate in workshops and training, they are given a stipend in addition to supplies and the trainers are paid to do the training. The board discussed possible interest in the \$1405 promotional bag with printing, request is for Mrs. NY Nithiri to bring back proposal with options. Suggest submitted to the new Executive Director. The Executive Director is on the agenda, there is an amended agenda that was emailed, and copies have been provided.

**BOARD DECISIONS:**

3. Approval of Resolution 2024-40 the CRA FY2024 – 2025 Budget Amendment #1 - Chair Randolph motion to APPROVE Resolution 2024-40 the CRA FY2024 – 2025 Budget Amendment #1 (Preamble Read) Ms. Laura explained reason for budget amendment. CRA received approval for a historical grant for \$1 million. In the last fiscal year, we received \$250,000 and we spent \$5,000 on the architect. When preparing the budget for the current fiscal year, the whole million dollars was put down, which should not have. Should have put \$750,000, the amount that the CRA will be receiving in this current fiscal year. The amendment is to reduce the budget by \$250,000 in the revenues and \$5,000 in the expenditures; **moved** by Director Daniels; **second** by Director Mack; **AYE: ALL, MOTION PASSES. Comments:** The \$5,000 was spent on the architect for the Club Eaton project.

**(NOTE: Chair request was made to switch items 4 and 5 on the agenda)**

4. Approval of the CRA FY 2024-2025 October Financial Statements (original item #5) Ms. Laura explained the monthly statement of revenue and expenditures for the month of October, having interest earnings of \$2,629.60 and total expenditures of \$3569.64. Spend \$1400 on the grant program (Paint, Plant and Pave) as well as regular operating expenses. CRA received approval for a historical grant for \$1 million. In the - **Chair Randolph motion to APPROVE Approval of the CRA FY 2024-2025 October Financial Statements (Preamble Read); moved** by Director Gardner; **second** by Director Daniels; **AYE: ALL, MOTION PASSES.**

5. Approval of Resolution CRA-R-2024-38 Confirming Michael Johnson as Executive Director for the TOECRA (original item #4) (Preamble Read) - Chair Randolph motion to APPROVE Resolution CRA-R-2024-38 Confirming Michael Johnson as Executive Director; moved by Director Mack; **second** by Vice Chair Williams with question; **Question:** Director Daniels inquired to legal about the appropriate time to put another motion on the floor, if it is a condition of the employment which has already been resolved, it would have to be a separate motion made after the approval is done; **AYE: Vice-Chair Donovan Williams, Director Tarus Mack, Director Angie Gardner, Director Theo Washington, NAYE: Chair Wanda Randolph, Director Rodney Daniels, Director Ruthi Critton; MOTION PASSES. Comments:** Legal recommend that the second motion in question be brought back as an agenda item; Director Gardner clarified her desired conditions previously mentioned at a previous CRA meeting, the first condition was specific to doing work under agreement outside of CRA directorship when it relates to doing business in the town (already in the policy), second condition was Main Street, believing in the work of Main Street and that funding was given for three years as part of the agreement during approval of Main Street, it seemed only right that the town would reap the benefits of a Main Street. This had no bearing on hiring the Executive Directive.

**OTHER BOARD ACTIONS (not on the original agenda)**

**Director Daniels motion to APPROVE** the return of over \$150,000 of funds to the town from Main Street, **moved** by Director Critton; **second** by Chair Randolph; **AYE: Chair Wanda Randolph, Director Rodney Daniels; Director Ruthi Critton; NAYE: Vice-Chair Donovan Williams, Director Tarus Mack, Director Angie Gardner, Director Theo Washington; MOTION FAILS. Comments:** Legal recommend that this motion be brought back as an agenda item; some board members expressed concerns that facts were not provided to support the motion; Director Daniels presented a check of \$25,000 that went to Eatonville Main Street, also presented the SunBiz showing that the Florida Community Corporation doing business as the Eatonville Mainstream where Donald Williams was the president, stated that funds were issued by the town and the CRA in three payments of \$25,000 from the town and two payments of what is believed to be \$30,000 from the CRA. Director Gardner stated when taking office as Mayor in March 2022 knew Main Street was to liven up the Main Street. Understanding that Founders Day was in August of the same year while being asked by the council what was being done for Founder’s Day, with no staff, Executive Director Johnson was contacted and asked if Main Street would help with the Founders Day? The funding that is being requested was used for all the events and entertainment towards Founder’s Day, an email was presented which indicates that the funds in question were spent on Founder’s Day in 2022. Main Street had just started in 2020 and had not done any fundraising, the only money it had to use for Founder’s Day would have been from the town and the CRA, all that is needed is the report.

**Director Mack motion to APPROVE** that Michael Johnson receives back pay from the last CRA meeting because he was confirmed at that meeting; **moved** by Director Washington; **second** by Director Mack; **MOTIONS WITHDRAWN by Director Mack and Director Washington. (No further action) Comments:** The last meeting was not a confirmation it was a selection, the HR Coordinator and legal confirmed the difference between the confirmation and the selection. There is a selection, an offer, an agreement, or an acceptance of the agreement of the employment. The confirmation is that all parties understand and agree to the terms of the employment. That meeting at Denton Johnson was to outline the terms of what would be presented to the candidate to be an employee. Director Mack request proof of the selection.

**Director Mack motion to APPROVE** a salary increase Executive Director (Michael Johnson) from \$75,000 to \$85,000; **moved** by Director Mack; **second** by Vice Chair Williams; **MOTION WITHDRAWN by Director Mack and Vice Chair Williams. (No further action) Comments:** Can not be done without a budget amendment; when the offer was accepted at \$75,000 If there was a counter, it should not have been accepted and should have asked for more money. This motion does not align with the budget.

**BOARD REPORTS:**

**Attorney (Greg Jackson)** – No Report

**Town Clerk** - No Report – No Report

**Director Rodney Daniels** – Read a letter by Mr. Mosley (Former CRA Attorney) concerning the issue of the \$150,000, the letter disclosed Main Street non-affiliation with the CRA or the Town, the attorney in the letter stated the efforts to request all records associated with the claims, and the intent of the town.

**Director Ruthi Critton** – Provided clarity that she does support the objectives of Main Street. I have heard good things about other Main Streets in other cities, my passion was for clarity and confirmation, not in opposition to to Main Street, believe in democracy and in the privileges that we have as board members, believe in the responsibility that we have as board members, as a board member who respects the responsibility of this position, I represent more than myself and my household when I sit here, do represent neighbors, children, people with different ideologies and perspectives, underneath all the passion and the excitement and decorum, there is a passion to do something good for the town. I was not appointed by the taxing authority, but by the council and appreciate the opportunity, respect the personalities and the properties of this community and I do understand the weight of representing those voices and do not take it lightly that they come to me and express their concerns; as it relates to the Main Street funds, have seen what is going on in the community, have heard what is being said in the community, will not pretend to take a side, but support documentation over conversation every day

of the week, do not speak for anyone that is not a resident or constituent that is covered by this agency, do listen to residents and neighbors and take into consideration what they have to say, if there is a conversation needed and if an allegation is made bringing worth and merit that it should be looked into, have a responsibility as a board member and will not get on board with something or oppose something because one person said something or another, the town, residents, and appointed seat deserves my due diligence, we are in transition and going in another direction, we might not agree but we all share a common goal to get rid of slum and blight, look forward to working with you as the newly confirmed director, know that you have a partner up here, not opposition. We are supposed to work together which requires respect, decorum, listening, and working together.

**Director Angie Gardner** – Provided clarity to the Main Street agreement, it states the Florida Community Corporation doing business as written on there, legal documents had to be executed in order to have a Main Street, Main Street becomes independent after three years and able to do things that government funding not the CRA could not do with less restrictions, the truth is in agreement, the rhetoric is wrong and misleading.

**Director Tarus Mack** – Want to put to motions on the floor (**recorded above under other board actions**) Legal recommend that this motion be brought back as an agenda item

**Director Theo Washington** – No Report

**Vice Chair Donovan Williams** – we have a plan implemented since 1997, let us stick to the plan, work the plan, this town used to be self-sufficient, had our own fire truck and garbage truck, we had everything, let us work together and get back to that, everyone has to be community serving, not self-serving.

**Chair Wanda Randolph** – according to the bylaws, the chair of the board assumes the position for executive director in the absence of an executive director, had no idea that this was going to take this long, the HR designee worked so hard to try to make sure that things were going in the right direction. Attorney Jackson was always notified about what we need to do to get to the next step. There were some processes that had to be set up that were not established. We never in the history of this town had over 25 applications, the board wanted to be a part of the process, efforts was done to make sure you were a part of it, I would recommend to send out to an agency and the board make a decision based upon the recommendation of the agency, met with Mr. Johnson to over the programs and discussed ways to make improvements; reported out on accomplishment showing pictures, programs are already written, but some deficiencies in them, have made recommendations to Mr. Johnson, there is the facade program for the motel (the restaurant portion), this program requires three persons on an advisory board, the demolition program, resident is located on Washington Street, home needed to be demolished, resident received her reimbursement, the paint, paint and plant program that was completed on a home that needed to be painted, 4Roots vegetables, fruits and vegetables mobile produce takes place on 4th Wednesday of the month, about 40 people attended the vision session for Club Eaton, there are several pending applications for various programs, CRA plan sunset is in 2026, have bylaws pending, have the interlocal agreement, request consideration of compensation for the time spent as an executive director; Mr. Johnson can start on Monday.

**ADJOURNMENT** Chair Wanda Randolph Motions for Adjournment of Meeting (**Moved** by Chair Randolph; **Second** by Director Gardner; **AYE: ALL, MOTION PASSES. Meeting Adjourned at 8:13 P.M.**

**Respectfully Submitted by:**

**APPROVED**

\_\_\_\_\_  
**Veronica L King, Town Clerk**

\_\_\_\_\_  
**Wanda Randolph, Chair**



**HISTORIC TOWN OF EATONVILLE, FLORIDA  
REGULAR CRA MEETING  
DECEMBER 18, 2024, AT 6:30 PM  
Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** November 2024 Fiscal Report (Administration)

**COMMUNITY REDEVELOPMENT ACTION:**

<b>CRA DECISION</b>		<b>Department: ADMINISTRATION</b>
<b>CONSENT AGENDA</b>		<b>Exhibits:</b>  1. November 2024 Fiscal Report
<b>NEW BUSINESS</b>		
<b>ADMINISTRATIVE</b>		
<b>CRA DISCUSSION/ PRESENTATION</b>	YES	

**REQUEST:** Request for the CRA Board to hear a presentation of the CRA November 2024 Fiscal Report

**SUMMARY:** The CRA Board desires to receive financial updates on a monthly basis.

**RECOMMENDATION:** Recommending for the CRA Board to hear a presentation of the CRA November 2024 Fiscal Report

**FISCAL & EFFICIENCY DATA:** N/A



Town Of Eatonville  
NOVEMBER 2024

Section VI. Item #4.

**Revenue Account Range:** 303-271-0303 to 303-384-0000  
**Expend Account Range:** 303-0515-515-0000 to 303-0539-539-5240  
**Print Zero YTD Activity:** No

**Include Non-Anticipated:** Yes  
**Include Non-Budget:** No

**Year To Date As Of:** 11/30/24  
**Current Period:** 10/01/24 to 11/30/24  
**Prior Year:** 10/01/23 to 11/30/23

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
303-311-1000	CRA TAXES - CURRENT	0.00	132,483.98	0.00	0.00	132,483.98-	0
303-319-0000	TIF PAYMENT FROM TOWN	0.00	218,016.01	0.00	0.00	218,016.01-	0
303-361-0000	INTEREST EARNINGS	3,169.72	24,000.00	5,008.24	5,008.24	18,991.76-	21
303-369-0100	CRA BALANCE FORWARD	0.00	593,000.00	0.00	0.00	593,000.00-	0
303-369-0110	HISTORICAL GRANT PROGRAM	0.00	1,000,000.00	0.00	0.00	1,000,000.00-	0
<b>CRA Revenue Totals</b>		<b>3,169.72</b>	<b>1,967,499.99</b>	<b>5,008.24</b>	<b>5,008.24</b>	<b>1,962,491.75-</b>	<b>0</b>

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
303-0515-515-0000	COMMUNITY DEVELOPMENT DEPT.	0.00	0.00	0.00	0.00	0.00	0
303-0515-515-1200	REGULAR WAGES - CRA	2,147.28	75,000.00	0.00	0.00	75,000.00	0
303-0515-515-1300	CRA REGULAR SALARIES PART TIME	0.00	22,000.00	0.00	0.00	22,000.00	0
303-0515-515-2100	FICA TAXES	164.27	7,421.00	0.00	0.00	7,421.00	0
303-0515-515-2300	HEALTH & LIFE INSURANCE	0.00	9,888.00	0.00	0.00	9,888.00	0
303-0515-515-3100	PROFESSIONAL SERVICES	2,443.39	50,000.00	200.00	200.00	49,800.00	0
303-0515-515-3200	ACCOUNTING AND AUDITING	0.00	10,000.00	0.00	0.00	10,000.00	0
303-0515-515-3400	CONTRACTUAL SERVICES	1,596.00	60,336.00	3,224.00	3,224.00	57,112.00	5
303-0515-515-3420	PLANNING & COMM DEMOLITION ASSISTANC	0.00	50,000.00	0.00	0.00	50,000.00	0
303-0515-515-3430	PLANNING & COMM SMALL BUS FACADE	0.00	60,000.00	0.00	0.00	60,000.00	0
303-0515-515-4000	TRAVEL	0.00	3,750.00	0.00	0.00	3,750.00	0
303-0515-515-4100	COMMUNICATION	361.90	3,000.00	410.76	410.76	2,589.24	14
303-0515-515-4200	MAIL AND FREIGHT	0.00	2,000.00	226.19	226.19	1,773.81	11
303-0515-515-4300	UTILITY SERVICES	87.26	2,900.00	290.76	290.76	2,609.24	10
303-0515-515-4400	RENTALS AND LEASES	277.54	3,047.00	99.14	99.14	2,947.86	3

Town Of Eatonville  
NOVEMBER 2024

Section VI. Item #4.

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
303-0515-515-4500	INSURANCE	0.00	40,000.00	0.00	0.00	40,000.00	0
303-0515-515-4600	REPAIRS & MAINTENANCE	0.00	1,000.00	0.00	0.00	1,000.00	0
303-0515-515-4622	GRANT PROGRAM - PAINT,PLANT & PAVE	0.00	50,000.00	1,400.00	1,400.00	48,600.00	3
303-0515-515-4632	HOME LOAN PROGRAM - THE PILOT INFILL	0.00	200,000.00	0.00	0.00	200,000.00	0
303-0515-515-4700	PRINTING & BINDING	0.00	1,000.00	0.00	0.00	1,000.00	0
303-0515-515-4800	PROMOTIONAL ACTIVITIES	0.00	2,500.00	0.00	0.00	2,500.00	0
303-0515-515-4900	LEGAL ADS	0.00	1,000.00	0.00	0.00	1,000.00	0
303-0515-515-5100	OFFICE SUPPLIES	0.00	3,000.00	0.00	0.00	3,000.00	0
303-0515-515-5210	OPERATING SUPPLIES	300.76	1,000.00	0.00	0.00	1,000.00	0
303-0515-515-5290	GAS & OIL	0.00	1,500.00	0.00	0.00	1,500.00	0
303-0515-515-5400	BOOKS, PUBLICATIONS, SUBSCRIPTS	92.89	1,000.00	83.98	83.98	916.02	8
303-0515-515-5900	MISCELLANEOUS EXPENSE	0.00	1,000.00	0.00	0.00	1,000.00	0
303-0515-515-6200	KENNEDY MASTER PLAN DEVELOP.	0.00	1,000,000.00	0.00	0.00	1,000,000.00	0
303-0515-515-6202	REDEVELOPMENT & GRANT PROGRAMS	0.00	20,000.00	0.00	0.00	20,000.00	0
303-0515-515-6301	INFRASTRUCTURE IMPROVEMENT	0.00	285,157.99	0.00	0.00	285,157.99	0
<b>CRA Expenditure Totals</b>		<b>7,471.29</b>	<b>1,967,499.99</b>	<b>5,934.83</b>	<b>5,934.83</b>	<b>1,961,565.16</b>	<b>0</b>

303 CRA	Prior	Current	YTD
<b>Revenues:</b>	<b>3,169.72</b>	<b>5,008.24</b>	<b>5,008.24</b>
<b>Expenditures:</b>	<b>7,471.29</b>	<b>5,934.83</b>	<b>5,934.83</b>
<b>Net Income:</b>	<b>4,301.57-</b>	<b>926.59-</b>	<b>926.59-</b>

Grand Totals	Prior	Current	YTD
<b>Revenues:</b>	<b>3,169.72</b>	<b>5,008.24</b>	<b>5,008.24</b>
<b>Expenditures:</b>	<b>7,471.29</b>	<b>5,934.83</b>	<b>5,934.83</b>



**HISTORIC TOWN OF EATONVILLE, FLORIDA  
REGULAR CRA MEETING  
DECEMBER 18, 2024, AT 6:30 PM  
Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of Resolution # CRA-R-2024-41 BOD Calendar for 2025  
(Administration)

**COMMUNITY REDEVELOPMENT ACTION:**

<b>CRA DECISION</b>	YES	<b>Department: ADMINISTRATION</b>
<b>CONSENT AGENDA</b>		<b>Exhibits:</b>  1. Resolution CRA-R-2024-41 2. 205 CRA BOD Meetings
<b>NEW BUSINESS</b>	YES	
<b>ADMINISTRATIVE</b>		
<b>CRA DISCUSSION</b>		

**REQUEST:** Executive Director is requesting that the Board of Directors approve the Calendar Year BOD meeting schedule for 2025

**SUMMARY:** Florida Statute Chapter 163 Part III requires that the meeting schedule be established and posted to the TOECRA website.

**RECOMMENDATION:** Approval of the Calendar Year BOD meeting schedule for 2025

**FISCAL & EFFICIENCY DATA:** This will bring the TOECRA in compliance with the requirement

**RESOLUTION # CRA-R-2024-41**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY (TOECRA), EATONVILLE, FLORIDA, BOARD OF DIRECTORS APPROVING THE 2025 CALENDAR YEAR BOARD OF DIRECTORS MEETING SCHEDULE PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS** the members of the governing body and two (2) additional members from the taxing authorities serve as Directors of the Agency; and

**WHEREAS,** such members constitute the head of a legal entity, separate, distinct, and independent from the governing board of the County and Municipality; and

**WHEREAS** the TOECRA Board of Directors do hereby to set the 2025 Annual Board of Directors Meeting schedule

**NOW THEREFORE BE IT RESOLVED BY THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY OF EATONVILLE, FLORIDA,**

**SECTION ONE: BACKGROUND:** TOECRA is required to set and post the 2025 Board of Directors Meeting Schedule and post said schedule of the TOECRA website.

**SECTION TWO: PURPOSE:** This action will ensure the TOECRA will be in compliance with Florida Statute requirements.

**SECTION THREE: CONFLICTS:** All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

**SECTION FOUR: SEVERABILITY:** If any section or portion of a section of this Resolution is found to be invalid, unlawful or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**SECTION FIVE: EFFECTIVE DATE:** This Resolution shall become effective immediately upon its passage and adoption.

**EFFECTIVE DATE:** This Resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED this 17<sup>th</sup> day of December 2024.

ATTEST:

\_\_\_\_\_  
Veronica L. King, Town Clerk

\_\_\_\_\_  
Angie Gardner, Chairwoman

# THE TOWN OF EATONVILLE

## 2024-2025

### CRA Board Meetings

YEAR	MONTH	3 <sup>RD</sup> THURSDAY
2025	JANUARY	16 <sup>th</sup>
2025	FEBRUARY	20 <sup>th</sup>
2025	MARCH	20 <sup>th</sup>
2025	APRIL	17 <sup>th</sup>
2025	MAY	15 <sup>th</sup>
2025	JUNE	19 <sup>th</sup>
2025	JULY	17 <sup>th</sup>
2025	AUGUST	21 <sup>st</sup>
2025	SEPTEMBER	18 <sup>th</sup>
2025	OCTOBER	16 <sup>th</sup>
2025	NOVEMBER	20 <sup>th</sup>
2025	DECEMBER	18 <sup>th</sup>

**\*\*The Above Dates are Subject to Change and do not reflect Special Meetings, etc.**

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### **\*\*PUBLIC NOTICE\*\***

This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town's Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – **per Section 286.0105 Florida Statutes**. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - **per Section 286.26**



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## REGULAR CRA MEETING

### DECEMBER 18, 2024, AT 6:30 PM

### Cover Sheet

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Resolution # CRA-R-2024-42 TOECRA Programming Consistency (Administration)

**COMMUNITY REDEVELOPMENT ACTION:**

<b>CRA DECISION</b>	YES	<b>Department: ADMINISTRATION</b>  <b>Exhibits:</b> <ul style="list-style-type: none"><li>Resolution # CRA-R-2024-42</li></ul>
<b>CONSENT AGENDA</b>		
<b>NEW BUSINESS</b>	YES	
<b>ADMINISTRATIVE</b>	YES	
<b>CRA DISCUSSION</b>		

**REQUEST:** Approval of Resolution # CRA-R-2024-42

**SUMMARY:** As of the month of December 2024 the program activity has not fared well. There has been minimum activity of the structured programs due to various reasons. Additionally, some of the programs are not consistent with the 1997 CRA Plan as stated.

**RECOMMENDATION:** Approval of Resolution # CRA-R-2024-42

**FISCAL & EFFICIENCY DATA:** Efficient implementation of the 1997 CRA Plan Goals and Objectives to include contemplated projects and programs

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY (TOECRA), EATONVILLE, FLORIDA, BOARD OF DIRECTORS AUTHORIZING THE EXECUTIVE DIRECTOR THE AUTHORITY TO SUSPEND AND/OR TERMINATE TOECRA PROGRAMMING NOT CONSISTENT WITH 1997 CRA PLAN PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS** the members of the governing body and two (2) additional members from the taxing authorities serve as Directors of the Agency; and

**WHEREAS,** such members constitute the head of a legal entity, separate, distinct, and independent from the governing board of the County and Municipality; and

**WHEREAS** the TOECRA Board of Directors do hereby authorize the Executive Director the authority to suspend and/or terminate all programming not consistent with the 1997 CRA Plan to include its goals and objectives

**WHEREAS** the TOECRA Board of Directors do hereby authorize the Executive Director re-evaluate programming and introduce programming consistent with 1997 CRA Plan

**NOW THEREFORE BE IT RESOLVED BY THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY OF EATONVILLE, FLORIDA,**

**SECTION ONE: BACKGROUND:** All programs and projects must be contained within the CRA Plan to complete such activities. If it is not in the plan the agency cannot do it. The board must ensure funding is being allocated and expended in accordance with the plan and adopted budget.

**SECTION TWO: PURPOSE:** This action will ensure the TOECRA will follow Florida Statute requirements.

**SECTION THREE: CONFLICTS:** All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

**SECTION FOUR: SEVERABILITY:** If any section or portion of a section of this Resolution is found to be invalid, unlawful or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**EFFECTIVE DATE:** This Resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED this 18<sup>th</sup> day of December 2024.

ATTEST:

\_\_\_\_\_  
Veronica L. King, Town Clerk

\_\_\_\_\_  
Angie Gardner, Chairwoman



**HISTORIC TOWN OF EATONVILLE, FLORIDA  
REGULAR CRA MEETING  
DECEMBER 18, 2024, AT 6:30 PM  
Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of Resolution CRA-R-2024-43 Approving the CRA Bylaws (BOD/Administration)

**COMMUNITY REDEVELOPMENT ACTION:**

<b>CRA DECISION</b>	YES	<b>Department:</b> BOD/ADMINISTRATION
<b>CONSENT AGENDA</b>		<b>Exhibits:</b> <ul style="list-style-type: none"> <li>Resolution CRA-R-2024-43</li> </ul>
<b>NEW BUSINESS</b>	YES	
<b>ADMINISTRATIVE</b>		
<b>CRA DISCUSSION</b>		

**REQUEST:** Approval of Resolution CRA – R – 2024-43 Approving the CRA Bylaws

**SUMMARY:** The TOECRA last approved bylaws back in 2023. The Board of Directors expressed to combine the existing bylaws with the additional two board presented bylaws. The adoption of the Bylaws is paramount to the function of the board and provides clear intent and responsibilities in which the board operates. Additionally, the bylaws set forth board members’ responsibilities and establish the officers of the board, meeting requirements and financial/reporting requirements.

**RECOMMENDATION:** The TOECRA Administration recommends approval of Resolution CRA-R-2024-43 and the attached bylaws to ensure operations of the board and administration are done effectively.

**FISCAL & EFFICIENCY DATA:** No fiscal impact.



**RESOLUTION CRA-R-2024-43**

**A RESOLUTION OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY (TOECRA) REPEALING THE EXISTING BYLAWS AND ADOPTING THE FOLLOWING BYLAWS AND PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**Whereas NOW, THEREFORE BE IT RESOLVED BY THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY OF EATONVILLE, FLORIDA.**

**ARTICLE I: THE ORGANIZATION**

**1.1 NAME:** The name of this agency is to the Town of Eatonville Community Redevelopment Agency ("TOECRA"), which was created by Resolution #1997-23 adopted by the Town of Eatonville Council on December 16, 1997.

**1.2 POWERS:** The CRA derives its powers from Chapter 163, Part III, Florida Statutes as amended and from other powers as delegated by the taxing authorities (Orange County and the Town of Eatonville) via Interlocal Agreements and/or Memorandums of Understandings.

**1.3 PURPOSE:** The CRA was established to eliminate and prevent the development and spread of slums and blight as defined under Florida Statute Chapter 163, Part III.

**1.4 CRA Plan and CRA District:** The CRA Plan can be amended from time to time by the Town Council at the recommendations of the Board of Directors and/or Executive Director. The purpose of the CRA Plan is to identify policies and actions to remedy the Conditions of Slum and Blight that have been determined to exist within the CRA District. The CRA District can only be amended on the recommendation of the Board of Directors to the Town Council. The CRA District consists of all the Town's boundaries. All amendments and modification must be approved by each taxing authority (Town of Eatonville & Orange County)

**1.5 DOCUMENTS AND OPERATIONS:** The Town Clerk shall be the custodian of all public records for the agency. All CRA records shall be made available for public inspection as provided by Florida Law. The CRA shall operate under the business hours of 8:00 A.M., to 5:00 P.M., Monday through Friday except for holidays. The Executive Director may adjust office hours for special occasions and/or events as needed.

**ARTICLE II. CRA BOARD OF DIRECTORS**

**1.6 MEMBERS OF THE BOARD OF DIRECTORS:** Per the Interlocal Agreement established between the taxing authorities (Orange County and the Town of Eatonville) and the Agency consistent with Chapter 163 Part III of the Florida Statute, the membership must consist of the five (5) Town Council members plus two (2) members appointed by each taxing authority as long as the Town Council serve as members of the Board of Directors. The Town Council may elect to appoint an independent Board of Directors of at least (5) five members but no more than seven (7) to serve on the Board of Directors. If this method is chosen, the membership must be consistent with Florida Statute Chapter 163 Part III with appointments required by the

taxing authorities as per the stated Interlocal Agreement. Board members shall serve without compensation but are entitled to reimbursement for actual expenses incurred in discharging their duties in accordance with agency and/or Town policies and allocated fiscal budget.

**1.7 CHAIR:** The Chair shall preside over all meetings and shall work with the Executive Director as directed by the Board of Directors. The Chair shall also execute all official documents of the agency when necessary or as authorized by the Board of Directors. The Chair does not have any administrative duties unless there is an absence or vacancy of an Executive Director at which the Board of Directors must by Resolution authorize first and not to exceed a 30-day period. The Chair shall review with the Executive Director all agendas before presentation to the Board of Directors. The Chair may not interfere with the day-to-day operations of the agency (see Executive Director). The Town Council shall appoint a Chair and Vice Chair of the Agency for a period not to exceed their term of appointment or term of office if they are an elected official.

**1.8 VICE CHAIR:** Shall have all the duties of the Chairman in his/her absence. The Town Council shall appoint a Vice Chairman of the Agency for a period not to exceed their term of appointment or term of office if they are an elected official.

**1.9 EXECUTIVE DIRECTOR:** The Executive Director shall serve as the Chief Executive Officer of the CRA. The Executive Director shall oversee all day-to-day operations of the agency consistent with CRA Policies and Procedures and Town of Eatonville procurement procedures. The Executive Director shall supervise all employees, professional service providers, consultants, and vendors of the agency. The Executive Director can terminate all employees, professional service providers, consultants, and vendors of the agency. The termination of the Executive Director requires a super majority vote of the Board of Directors. The Executive Director can execute employment terms for all budgeted positions without the Board of Directors' approval. The Executive Director shall adhere to all Florida Statutes and applicable provisions.

**2.0 INTERLOCAL AGREEMENT AND MEMORANDUM OF UNDERSTANDING:** The Agency shall have the authority to enter long or short term with the Town of Eatonville for any reason deemed necessary for the efficient conduct of the agency and/or the Town. A Memorandum of Understanding can be established to accomplish short-term redevelopment activities not contemplated by any Interlocal Agreement.

**ARTICLE V MEETINGS:**

**2.1 REGULAR MEETING:** All regular meeting dates and times shall be approved and posted for the fiscal year by the Board of Directors before the last day of December of the previous fiscal year. The CRA Advisory Board may adopt a monthly, quarterly semi- annual, or annual meeting schedule. All regular meetings must be held consistent with CRA policies and procedures along with Florida Statute. Meetings may be canceled by the Chair and/or Executive Director in accordance with the Florida Statute and CRA policies and procedures.

**2.2 SPECIAL MEETINGS:** Special meetings may be called by the Chair and/or Executive Director in accordance with the Florida Statute and CRA policies and procedures. All

Special meetings must be held consistent with CRA policies and procedures along with Florida Statute.

**2.3 EMERGENCY MEETINGS:** For urgent matters requiring immediate Board of Directors action may be called by the Chair and the Executive Director with a 24-hour notice or as soon as possible. Prior public notice shall not be required but shall be provided as soon as possible. All emergency meetings must be held consistent with CRA policies and procedures along with Florida Statute.

**2.4 QUORUM:** The presence of a majority of the Board of Directors shall constitute a quorum for meeting purposes.

**2.5 AGENDA:** The Executive Director shall prepare all meetings Agendas with review by the Chair. The Agenda and Agenda Packet must be delivered to each member no later than three (3) days before the meeting date. Agenda items requested by Board members must be in writing and presented to the Executive Director seven (7) days prior to such a meeting scheduled.

## **ARTICLE VI FINANCIAL MANAGEMENT and ANNUAL REPORTING**

**2.6 FISCAL YEAR:** The CRA fiscal year shall begin on October 1st of each year.

**2.7 BUDGET:** The Executive Director must post on the CRA website the proposed fiscal budget by September 30 of each year. The Board of Directors must approve the final adopted fiscal budget no later than December 21st of each year.

**2.8 ANNUAL REPORTING REQUIREMENTS:** Community Redevelopment Agencies in Florida are required by state law to prepare five annual reports:

- 1) Annual Audit (can be independent of the creating entity or included in the creating entity's audit) ([www.myflorida.com/audgen](http://www.myflorida.com/audgen))
- 2) Annual Fees and Updates to the Office of Special District Accountability at the Florida Department of Economic Opportunity (<http://floridajobs.org/community-planning-and-development/special-districts/special-district-accountability-program>)
- 3) Comprehensive Annual Financial Report (<https://myfloridacfo.com/division/aa/local-governments>)
- 4) Annual March 31 Report to the public (posted online)
- 5) Annual Budget (proposed and adopted) and Board, contact information updated and posted each September online on CRA pages.

**2.9 ACCOUNTING PRACTICES.** The CRA shall comply with the Florida Department of Financial Services uniform accounting practices and procedures for units of Local Government. CRA Board of Directors must adopt the Town's Procurement Policy consistent with agency management structure.

**3.0 SUPERVISION OF ACCOUNTS.** The Executive Director shall be responsible for the internal supervision and control of the CRA accounts (Trust Fund).

**3.1 AUDIT:** All auditing services must be provided by an independent auditor/firm separate from each taxing authority. Such an audit shall be provided to the Town of Eatonville as a supplemental audit to the Town's Audit report and consistent with the Town's state reporting requirements.

**ARTICLE VII CRA ADVISORY BOARD**

**3.2 ADVISORY BOARD.** The Board of Directors shall appoint a CRA Advisory Board to work with the Executive Director on program implementation and execution of the CRA Plan. The CRA Advisory Board must consist of at least five (5) business owners in the Town of Eatonville and two (2) citizens. The Executive Director shall recommend each member be confirmed by the Board of Directors. Meeting with the CRA Advisory Board is open to public and are considered committee meetings which do not require a formal process.

**ARTICLE IX AMENDMENT OF BYLAWS**

**SECTION ONE: AMENDMENTS.** Amendments to these bylaws shall require a super majority vote of the Board of Directors and provided that such amendments do not violate Florida Law.

**SECTION TWO: CONFLICTS:** All Resolutions of the Town of Eatonville Community Redevelopment Agency or parts thereof in conflict with the provisions of this Resolution are to the extent of such conflict superseded and repealed.

**SECTION THREE: SEVERABILITY:** If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

**SECTION FOUR: EFFECTIVE DATE:** This Resolution shall become effective immediately upon its passage and adoption.

**PASSED AND ADOPTED this 18<sup>th</sup> day of December 2024.**

\_\_\_\_\_  
Angie Gardner, Chairperson

**ATTEST:**

\_\_\_\_\_  
Veronica King, Town Clerk or Board Designee



**HISTORIC TOWN OF EATONVILLE, FLORIDA  
REGULAR CRA MEETING  
DECEMBER 18, 2024, AT 6:30 PM  
Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of Resolution # CRA-R-2024-45 CRA Trust Transfers  
(Administration)

**COMMUNITY REDEVELOPMENT ACTION:**

<b>CRA DECISION</b>	YES	<b>Department: ADMINISTRATION</b>  <b>Exhibits:</b>  <ul style="list-style-type: none"> <li>• Resolution #CRA-R-2024-44</li> <li>• FY 2025 Computation of Payment Transfers</li> </ul>
<b>CONSENT AGENDA</b>		
<b>NEW BUSINESS</b>	YES	
<b>ADMINISTRATIVE</b>	YES	
<b>CRA DISCUSSION</b>		

**REQUEST:** Approval of Resolution # CRA-R-2024-45 for CRA Trust Transfers.

**SUMMARY:** Orange County has provided the required computations for the Town of Eatonville and TOECRA. The Board of Directors must authorize each transfer in and out of the CRA Trust Fund Account in addition to the Rebating of payments to the taxing authorities per the 2007 Amended Interlocal Agreement. The Town Finance Department has provided the information necessary to complete this requirement.

**RECOMMENDATION:** Approval of Resolution # CRA-R-2024-45 for CRA Trust Transfers

**FISCAL & EFFICIENCY DATA:** The anticipated revenue as budgeted for the TOECRA operations will be confirmed and amended as needed. Achieves fiscal operation efficiency.

**RESOLUTION # CRA-R-2024-44**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY (TOECRA), EATONVILLE, FLORIDA, BOARD OF DIRECTORS AUTHORIZING THE EXECUTIVE DIRECTOR OR DESIGNEE AND THE TOWN OF EATONVILLE FINANCE DIRECTOR THE AUTHORITY TO COMPLETE BANKING TRANSACTIONS CONSISTENT WITH THE AMENDED 2007 INTERLOCAL AGREEMENT BETWEEN ORANGE COUNTY, TOWN OF EATONVILLE AND THE TOECRA PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS** the members of the governing body and two (2) additional members from the taxing authorities serve as Directors of the Agency; and

**WHEREAS,** such members constitute the head of a legal entity, separate, distinct, and independent from the governing board of the County and Municipality; and

**WHEREAS** the TOECRA Board of Directors is the fiduciary to the CRA Trust Account and seeking to manage the CRA Trust in an efficient manner; and

**WHEREAS** the TOECRA Board of Directors does hereby authorize the Executive Director or Designee and the Town of Eatonville Finance Director to complete all banking transactions and transfers necessary in compliance with the 2007 Amended Interlocal Agreement between Orange County, Town of Eatonville and the TOECRA

**NOW THEREFORE BE IT RESOLVED BY THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY OF EATONVILLE, FLORIDA,**

**SECTION ONE: BACKGROUND:** On the last month of each calendar year the Town of Eatonville and the TOECRA are required to complete financial transactions per the 2007 Amended Interlocal Agreement between Orange County, Town of Eatonville and the TOECRA. These banking transactions achieve compliance with that agreement and compliance with budgeting requirements.

**SECTION TWO: PURPOSE:** Ensure the TOECRA fiscal operations are seamless and efficient

**SECTION THREE: CONFLICTS:** All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

**SECTION FOUR: SEVERABILITY:** If any section or portion of a section of this Resolution is found to be invalid, unlawful or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**EFFECTIVE DATE:** This Resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED this 18<sup>th</sup> day of December 2024.

ATTEST:

\_\_\_\_\_  
Veronica L. King, Town Clerk

\_\_\_\_\_  
Angie Gardner, Chairwoman

# Payment to the Eatonville CRA from the Town of Eatonville

TAX YEAR 2024

	<u>Fiscal Year 2025</u>
Current year gross taxable value (DR 422)	<b>284,004,621</b>
Base year taxable value	49,855,626
Current year incremental taxable value	234,148,995
Incremental value / 1,000	234,149
Current year Town of Eatonville millage <sup>(1)</sup>	<b>7.2938</b>
Estimated incremental ad-valorem revenues	1,707,836
<b>95% (per F.S. Chapter 163.387)</b>	<u>95%</u>
<b>Current Year CRA Payment to the Eatonville CRA from the Town of Eatonville</b>	<b><u>\$ 1,622,444.14</u></b>

(1) The source for the current year Town of Eatonville millage is the Property Appraiser's website Millage Rates.

**Orange County / Town of Eatonville / Eatonville Community  
Redevelopment Agency Rebate Calculation**

	<u>2025</u>
Town of Eatonville Current Year CRA Tax Increment Payment	\$1,622,444.14
Orange County Current Year CRA Tax Increment Payment	<u>\$985,912.00</u>
Total Tax Increment Payment	\$2,608,356.14
Amount of Total Tax Increment Payment Retained in the Trust Fund for FYs 2020 through 2027 (per Interlocal Agreement)	<u>\$350,500.00</u>
Amount to be Rebated by Eatonville CRA	<u><u>\$2,257,856.14</u></u>
Pro-rata Contribution Share for the Town of Eatonville	62.2018%
Pro-rata Contribution Share for Orange County	37.7982%
Rebate Distribution to the Town of Eatonville	\$1,404,426.88
Rebate Distribution to Orange County	<u>\$853,429.26</u>
Total Rebate	<u><u>\$2,257,856.14</u></u>



# AMY MERCADO

ORANGE COUNTY  
PROPERTY APPRAISER  
2024 FUND D MILLAGE RATES

Section VIII. Item #8.

ORLANDO (ORL)	RATE
	6.6500
MILL CODE	TOTAL
7	19.1028
8	18.1028
13	19.1028
22	18.0183
25	18.0183
26	18.0183
27	18.0183
28	18.1028
36	18.0183
71	18.1028
77	19.1028
78	18.1028
88	18.2517
89	18.2517
90	19.0040
91	19.1641
92	19.1641
93	19.0040
94	18.4118
95	18.0183

WINTER PARK (WP)	RATE
	4.3130
MILL CODE	TOTAL
2	15.3910
4	15.3910
6	15.3910

WINTER GARDEN (WG)	RATE
	4.5000
MILL CODE	TOTAL
11	15.9528
63	15.9528
64	15.9528
65	15.9528

APOPKA (APK)	RATE
	4.6876
MILL CODE	TOTAL
5	16.1404
11	16.1404
65	16.1404

MAITLAND (MTL)	RATE
	5.2485
MILL CODE	TOTAL
6	16.3265

OCCOEE (OCO)	RATE
	4.9500
MILL CODE	TOTAL
35	16.3183
65	16.4028

WINDERMERE (WND)	RATE
	3.7425
MILL CODE	TOTAL
35	15.1108
75	15.3636

OAKLAND (OAK)	RATE
	6.7000
MILL CODE	TOTAL
65	18.1528

EATONVILLE (EVL)	RATE
MILL CODE	TOTAL
11	18.7466
34	19.0196

BAY LAKE (BAY)	RATE
	1.8850
MILL CODE	TOTAL
70	26.3363

LAKE BUENA VISTA (LBV)	RATE
	1.9243
MILL CODE	TOTAL
35	13.2926
70	26.3756

BELLE ISLE (BI)	RATE
	4.4018
MILL CODE	TOTAL
10	15.7701
11	15.8546
20	16.4296

EDGEWOOD (EDG)	RATE
	5.2500
MILL CODE	TOTAL
11	16.7028
20	17.2778
83	19.7028
87	17.3573

UNINC. REEDY CREEK (RC)	RATE
	1.8043
MILL CODE	TOTAL
70	26.2556

UNINCORPORATED (ORG)	RATE
	4.4347
MILL CODE	TOTAL
10	16.0163
11	16.1008
12	17.3508
13	16.8649
14	16.9494
15	16.2717
16	16.3562
17	16.9621
18	18.0198
19	17.4266
20	16.6758
21	17.1712
23	16.6008
24	16.0163
29	16.0163
30	16.1008
31	17.4880
32	16.1008
33	16.1418
35	16.0163
37	16.1541
38	16.7208
39	18.1008
40	16.8602
41	18.6345
42	19.4831
43	18.8899
45	17.8605
47	17.1727
53	16.1179
54	16.1008
65	16.1008
66	16.6163
67	16.7008
68	16.8691
70	26.2556
75	16.2691
82	16.7553
83	19.1008
84	17.6039
85	17.0107
88	16.2497
89	16.2497
90	17.0020
92	17.1621
93	17.0020
94	16.4098



# CERTIFICATION OF FINAL TAXABLE VALUE

Florida Administrative Code

Effective 5/13  
Provisional

Year <b>2024</b>	County <b>ORANGE</b>	Is VAB still in session? <input type="radio"/> Yes <input type="radio"/> No
Principal Authority <b>EATONVILLE</b>		Check type <input type="radio"/> School District <input type="radio"/> County <input type="radio"/> Municipality <input type="radio"/> Independent Special District <input type="radio"/> Water Management District
Taxing Authority <b>EATONVILLE CRA</b>		Check type <input type="radio"/> Principal Authority <input type="radio"/> MSTU <input type="radio"/> Dependent Special District <input type="radio"/> Water Management District Basin

**SECTION I: COMPLETED BY PROPERTY APPRAISER**

1.	Current year gross taxable value from Line 4, Form DR-420	\$	290,741,072	(1)
2.	Final current year gross taxable value from Form DR-403 Series	\$	284,004,621	(2)
3.	Percentage of change in taxable value <i>(Line 2 divided by Line 1, minus 1, multiplied by 100)</i>		-2.32	% (3)

The taxing authority must complete this form and return it to the property appraiser by 5:00 pm, **September 30, 2024**.

<b>SIGN HERE</b>	<b>Property Appraiser Certification</b>   I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser <p style="text-align: center; font-size: 2em;">A</p>	Date	
		September 25, 2024	

**SECTION II: COMPLETED BY TAXING AUTHORITY**

MILLAGE RATE ADOPTED BY RESOLUTION OR ORDINANCE AT **FINAL BUDGET HEARING** UNDER s.200.065(2)(d), F.S.

If this portion of the form is not completed in full your taxing authority will *be* denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is inapplicable, enter NA or -0-.

**Non-Voted Operating Millage Rate (from resolution or ordinance)**

4a.	County or municipal principal taxing authority		per \$1,000	(4a)
4b.	Dependent special district name		per \$1,000	(4b)
4c.	Municipal service taxing unit (MSTU)		per \$1,000	(4c)
4d.	Independent special district		per \$1,000	(4d)
4e.	School district	Required Local Effort	per \$1,000	(4e)
		Capital Outlay	per \$1,000	
		Discretionary Operating	per \$1,000	
		Discretionary Capital Improvement	per \$1,000	
			Additional Voted Millage	
4f.	Water management district	District levy	per \$1,000	(4f)
		Basin	per \$1,000	

**Are you going to adjust adopted millage?**     YES     NO    |    **If No, STOP HERE, Sign and Submit.**

**COUNTIES, MUNICIPALITIES, SCHOOLS, and WATER MANAGEMENT DISTRICTS** may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 1%. (s.200.065(6), F.S.)

5.	Unadjusted gross ad valorem proceeds (Line 1 multiplied by Line 4a, 4e, or 4f as applicable, divided by 1,000)	\$	(5)
6.	Adjusted millage rate (Only if Line 3 is greater than plus or minus 1%) (Line 5 divided by Line 2, multiplied by 1,000)		per\$1000 (6)

**MSTUs, DEPENDENT SPECIAL DISTRICTS, and INDEPENDENT SPECIAL DISTRICTS** may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 3% (s.200.065(6), F.S.)

7.	Unadjusted gross ad valorem proceeds (Line 1 multiplied by Line 4b, 4c, or 4d as applicable, divided by 1,000)	\$	(7)
8.	Adjusted millage rate (Only if Line 3 is greater than plus or minus 3%) (Line 7 divided by Line 2, multiplied by 1,000)		per \$1000 (8)

<b>S / G N  H E R E</b>	<b>Taxing Authority Certification</b>		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s.200.065 and the provisions of either s.200.071 or s.200.081, F.S.	
	Signature of Chief Administrative Officer		Date	
	Title		Contact Name and Contact Title	
	Mailing Address		Physical Address	
	City, State, Zip		Phone Number	Fax Number

**INSTRUCTIONS**

**SECTION I: Property Appraiser**

1. Initiate a separate DR-422 form for each DR-420, *Certificate of Taxable Value*, and DR-420S, *Certificate of School Taxable Value*, submitted.
2. Complete Section I and sign.
3. Send the original to the taxing authority and keep a copy.

**SECTION II: Taxing Authority**

1. Complete Section II and sign.
2. Return the original to the property appraiser.
3. Keep a copy for your records.
4. Send a copy to the tax collector.
5. Send a copy with the DR-487, *Certification of Compliance*, to the Department of Revenue at the address below.  
Send separately if the DR-487 was previously sent to the Department.

Florida Department of Revenue  
Property Tax Oversight - TRIM Section  
P. O. Box 3000  
Tallahassee, Florida 32315 - 3000

All taxing authorities must complete Line 4, millages adopted by resolution/ordinance at final budget hearing.

Counties, municipalities, schools, and water management districts may complete Line 5 and Line 6 only when Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.).

MSTUs, dependent special districts, and independent special districts may adjust the non-voted millage rate only when Line 3 is greater than plus or minus 3%. (s. 200.065(6), F.S.)

**Adjusted millage rate must comply with statutes.** The adjusted millage rate entered on Line 6 or Line 8 cannot exceed the rate allowed by other provisions of law or the state constitution.

Multi-county and water management districts must complete a separate DR-422 for each county.

All forms for taxing authorities are available on our website at  
<http://dor.myflorida.com/dor/property/trim>

Computation of CRA Payment								
	0001-023-0420-8310							
		FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	Section VIII. Item #8.
A.	Current Year Taxable Value	2018 Tax Roll	2019 Tax Roll	2020 Tax Roll	2021 Tax Roll	2022 Tax Roll	2023 Tax Roll	2024 Tax Roll
	1. OMB Estimate	121,715,070	130,054,029	143,106,304	157,719,591	177,357,422	209,970,946	233,199,823
	Percent Change	-1.0%	1.4%	2.7%	0.9%	5.3%	4.3%	24.6%
	2. Prop. Appr. Best Estimate	120,526,576	131,861,503	146,937,902	159,211,547	186,776,678	219,100,717	290,626,136
	Percent Change	0.1%	0.9%	2.7%	3.7%	1.0%	0.2%	0.0%
	3. DR 420	120,592,553	133,058,020	150,873,896	165,066,260	188,653,377	219,547,964	290,741,072
	Percent Change	0.5%	0.0%	1.3%	-0.1%	-1.0%	-0.2%	-2.3%
	4. DR 422 (1st Final Tax Roll)	121,205,992	133,122,143	152,829,061	164,830,318	186,740,436	219,172,766	
	Percent Change	0.0%	0.0%	-0.1%	0.0%	-1.4%	-0.1%	
	5. Post VAB (2nd Final Tax Roll)	121,205,992	133,122,143	152,633,288	164,830,318	184,155,553	219,042,213	
B.	Base Year Taxable Value	49,855,626	49,855,626	49,855,626	49,855,626	49,855,626	49,855,626	49,855,626
C.	Cur Yr Incremental Taxable Val. [A - B]							
	1. OMB Estimate	71,859,444	80,198,403	93,250,678	107,863,965	127,501,796	160,115,320	183,344,197
	2. Prop. Appr. Best Estimate	70,670,950	82,005,877	97,082,276	109,355,921	136,921,052	169,245,091	240,770,510
	3. DR 420	70,736,927	83,202,394	101,018,270	115,210,634	138,797,751	169,692,338	240,885,446
	4. DR 422	71,350,366	83,266,517	102,973,435	114,974,692	136,884,810	169,317,140	234,148,995
	5. Post VAB	71,350,366	83,266,517	102,777,662	114,974,692	134,299,927	169,186,587	
D.	Current Year Countywide Millage	4.4347	4.4347	4.4347	4.4347	4.4347	4.4347	4.4347
E.	Est. Incremental Tax Rev [(C/1000)*D]							
	1. OMB Estimate	318,675	355,656	413,539	478,344	565,432	710,063	813,077
	2. Prop. Appr. Best Estimate	313,404	363,671	430,531	484,961	607,204	750,551	1,067,745
	3. DR 420	313,697	368,978	447,986	510,925	615,526	752,535	1,068,255
	4. DR 422	316,417	369,262	456,656	509,878	607,043	750,871	1,038,381
	5. Post VAB	316,417	369,262	455,788	509,878	595,580	750,292	
F.	Amount Due to CRA [E*.95]							
	1. OMB Estimate	302,741	337,873	392,862	454,427	537,161	674,560	772,423
	2. Prop. Appr. Best Estimate	297,734	345,488	409,004	460,713	576,844	713,024	1,014,358
	3. DR 420	298,012	350,529	425,586	485,378	584,750	714,908	1,014,842
	4. DR 422	300,597	350,799	433,823	484,384	576,691	713,327	
	5. Post VAB	300,597	350,799	432,999	484,384	565,801	712,777	
G.	Adj for Prior FY Over-/Under-Pmt.	0	0	0	(825)	0	(10,890)	(550)
H.	Payment Due [F + G]							
	1. OMB Estimate	302,741	337,873	392,862	453,602	537,161	663,670	771,873
	Percent Change	-1.7%	2.3%	4.1%	1.4%	7.4%	5.8%	31.3%
	2. Prop. Appr. Best Estimate	297,734	345,488	409,004	459,888	576,844	702,134	1,013,808
	Percent Change	0.1%	1.5%	4.1%	5.4%	1.4%	0.3%	0.0%
	3. DR 420	298,012	350,529	425,586	484,554	584,750	704,018	1,014,292
	Percent Change	0.9%	0.1%	1.9%	-0.2%	-1.4%	-0.2%	-2.8%
	4. DR 422	300,597	350,799	433,823	483,560	576,691	702,437	985,912
	Percent Change	0.0%	0.0%	-0.2%	0.0%	-1.9%	-0.1%	
	5. Post VAB	300,597	350,799	432,999	483,560	565,801	701,887	
I.	Budget Proposed (Workshop) Payment							
J.	Budget Adopted (Based on DR 420) Payment	298,012	350,529	434,098	494,245	584,750	739,219	
K.	Budget Required (Per on DR 422) Payment	300,597	350,799	433,823	483,560	576,691	702,437	
L.	Budget Adjustment Required [K - J] Payment							
M.	Adjusted Current Budget [J + L] Payment							
N.	Computation of Over-/Under-Payment							
	Actual Paid	300,597	350,799	433,823	483,560	576,691	702,437	
	Should Pay (Based on Post VAB)	300,597	350,799	432,999	483,560	565,801	701,887	
	<b>Amount Over-/ (Under-) Paid</b>	<b>0</b>	<b>0</b>	<b>825</b>	<b>0</b>	<b>10,890</b>	<b>550</b>	
	Taxable value growth rate used for OMB est.	8.8%	7.3%	7.5%	3.2%	7.6%	12.4%	6.4%
	Footnotes:							



**HISTORIC TOWN OF EATONVILLE, FLORIDA  
REGULAR CRA MEETING  
DECEMBER 18, 2024, AT 6:30 PM  
Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of Resolution # CRA-R-2024-45 CRA Trust Transfers  
(Administration)

**COMMUNITY REDEVELOPMENT ACTION:**

<b>CRA DECISION</b>	YES	<b>Department: ADMINISTRATION</b>  <b>Exhibits:</b>  <ul style="list-style-type: none"> <li>• Resolution #CRA-R-2024-45</li> <li>• FY 2025 Computation of Payment Transfers</li> </ul>
<b>CONSENT AGENDA</b>		
<b>NEW BUSINESS</b>	YES	
<b>ADMINISTRATIVE</b>	YES	
<b>CRA DISCUSSION</b>		

**REQUEST:** Approval of Resolution # CRA-R-2024-45 for CRA Trust Transfers.

**SUMMARY:** Orange County has provided the required computations for the Town of Eatonville and TOECRA. The Board of Directors must authorize each transfer in and out of the CRA Trust Fund Account in addition to the Rebating of payments to the taxing authorities per the 2007 Amended Interlocal Agreement. The Town Finance Department has provided the information necessary to complete this requirement.

**RECOMMENDATION:** Approval of Resolution # CRA-R-2024-45 for CRA Trust Transfers

**FISCAL & EFFICIENCY DATA:** The anticipated revenue as budgeted for the TOECRA operations will be confirmed and amended as needed. Achieves fiscal operation efficiency.

**RESOLUTION # CRA-R-2024-45**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY (TOECRA), EATONVILLE, FLORIDA, BOARD OF DIRECTORS AUTHORIZING THE EXECUTIVE DIRECTOR OR DESIGNEE AND THE TOWN OF EATONVILLE FINANCE DIRECTOR THE AUTHORITY TO COMPLETE BANKING TRANSACTIONS CONSISTENT WITH THE AMENDED 2007 INTERLOCAL AGREEMENT BETWEEN ORANGE COUNTY, TOWN OF EATONVILLE AND THE TOECRA PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS** the members of the governing body and two (2) additional members from the taxing authorities serve as Directors of the Agency; and

**WHEREAS,** such members constitute the head of a legal entity, separate, distinct, and independent from the governing board of the County and Municipality; and

**WHEREAS** the TOECRA Board of Directors is the fiduciary to the CRA Trust Account and seeking to manage the CRA Trust in an efficient manner; and

**WHEREAS** the TOECRA Board of Directors does hereby authorize the Executive Director or Designee and the Town of Eatonville Finance Director to complete all banking transactions and transfers necessary in compliance with the 2007 Amended Interlocal Agreement between Orange County, Town of Eatonville and the TOECRA

**NOW THEREFORE BE IT RESOLVED BY THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY OF EATONVILLE, FLORIDA,**

**SECTION ONE: BACKGROUND:** On the last month of each calendar year the Town of Eatonville and the TOECRA are required to complete financial transactions per the 2007 Amended Interlocal Agreement between Orange County, Town of Eatonville and the TOECRA. These banking transactions achieve compliance with that agreement and compliance with budgeting requirements.

**SECTION TWO: PURPOSE:** Ensure the TOECRA fiscal operations are seamless and efficient

**SECTION THREE: CONFLICTS:** All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

**SECTION FOUR: SEVERABILITY:** If any section or portion of a section of this Resolution is found to be invalid, unlawful or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**EFFECTIVE DATE:** This Resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED this 18<sup>th</sup> day of December 2024.

ATTEST:

\_\_\_\_\_  
Veronica L. King, Town Clerk

\_\_\_\_\_  
Angie Gardner, Chairwoman

# Payment to the Eatonville CRA from the Town of Eatonville

TAX YEAR 2024

	<u>Fiscal Year 2025</u>
Current year gross taxable value (DR 422)	<b>284,004,621</b>
Base year taxable value	49,855,626
Current year incremental taxable value	234,148,995
Incremental value / 1,000	234,149
Current year Town of Eatonville millage <sup>(1)</sup>	<b>7.2938</b>
Estimated incremental ad-valorem revenues	1,707,836
<b>95% (per F.S. Chapter 163.387)</b>	<u>95%</u>
<b>Current Year CRA Payment to the Eatonville CRA from the Town of Eatonville</b>	<b><u>\$ 1,622,444.14</u></b>

(1) The source for the current year Town of Eatonville millage is the Property Appraiser's website Millage Rates.

**Orange County / Town of Eatonville / Eatonville Community  
Redevelopment Agency Rebate Calculation**

	<u>2025</u>
Town of Eatonville Current Year CRA Tax Increment Payment	\$1,622,444.14
Orange County Current Year CRA Tax Increment Payment	<u>\$985,912.00</u>
Total Tax Increment Payment	\$2,608,356.14
Amount of Total Tax Increment Payment Retained in the Trust Fund for FYs 2020 through 2027 (per Interlocal Agreement)	<u>\$350,500.00</u>
Amount to be Rebated by Eatonville CRA	<u><u>\$2,257,856.14</u></u>
Pro-rata Contribution Share for the Town of Eatonville	62.2018%
Pro-rata Contribution Share for Orange County	37.7982%
Rebate Distribution to the Town of Eatonville	\$1,404,426.88
Rebate Distribution to Orange County	<u>\$853,429.26</u>
Total Rebate	<u><u>\$2,257,856.14</u></u>



# AMY MERCADO

ORANGE COUNTY  
PROPERTY APPRAISER  
2024        D MILLAGE RATES

Section VIII. Item #9.

ORLANDO (ORL)	RATE
	6.6500
MILL CODE	TOTAL
7	19.1028
8	18.1028
13	19.1028
22	18.0183
25	18.0183
26	18.0183
27	18.0183
28	18.1028
36	18.0183
71	18.1028
77	19.1028
78	18.1028
88	18.2517
89	18.2517
90	19.0040
91	19.1641
92	19.1641
93	19.0040
94	18.4118
95	18.0183

WINTER PARK (WP)	RATE
	4.3130
MILL CODE	TOTAL
2	15.3910
4	15.3910
6	15.3910

WINTER GARDEN (WG)	RATE
	4.5000
MILL CODE	TOTAL
11	15.9528
63	15.9528
64	15.9528
65	15.9528

APOPKA (APK)	RATE
	4.6876
MILL CODE	TOTAL
5	16.1404
11	16.1404
65	16.1404

MAITLAND (MTL)	RATE
	5.2485
MILL CODE	TOTAL
6	16.3265

OCCOEE (OCO)	RATE
	4.9500
MILL CODE	TOTAL
35	16.3183
65	16.4028

WINDERMERE (WND)	RATE
	3.7425
MILL CODE	TOTAL
35	15.1108
75	15.3636

OAKLAND (OAK)	RATE
	6.7000
MILL CODE	TOTAL
65	18.1528

EATONVILLE (EVL)	RATE
MILL CODE	TOTAL
11	18.7466
34	19.0196

BAY LAKE (BAY)	RATE
	1.8850
MILL CODE	TOTAL
70	26.3363

LAKE BUENA VISTA (LBV)	RATE
	1.9243
MILL CODE	TOTAL
35	13.2926
70	26.3756

BELLE ISLE (BI)	RATE
	4.4018
MILL CODE	TOTAL
10	15.7701
11	15.8546
20	16.4296

EDGEWOOD (EDG)	RATE
	5.2500
MILL CODE	TOTAL
11	16.7028
20	17.2778
83	19.7028
87	17.3573

UNINC. REEDY CREEK (RC)	RATE
	1.8043
MILL CODE	TOTAL
70	26.2556

UNINCORPORATED (ORG)	RATE
	4.4347
MILL CODE	TOTAL
10	16.0163
11	16.1008
12	17.3508
13	16.8649
14	16.9494
15	16.2717
16	16.3562
17	16.9621
18	18.0198
19	17.4266
20	16.6758
21	17.1712
23	16.6008
24	16.0163
29	16.0163
30	16.1008
31	17.4880
32	16.1008
33	16.1418
35	16.0163
37	16.1541
38	16.7208
39	18.1008
40	16.8602
41	18.6345
42	19.4831
43	18.8899
45	17.8605
47	17.1727
53	16.1179
54	16.1008
65	16.1008
66	16.6163
67	16.7008
68	16.8691
70	26.2556
75	16.2691
82	16.7553
83	19.1008
84	17.6039
85	17.0107
88	16.2497
89	16.2497
90	17.0020
92	17.1621
93	17.0020
94	16.4098



# CERTIFICATION OF FINAL TAXABLE VALUE

Florida Administrative Code

Effective 5/13  
Provisional

Year <b>2024</b>	County <b>ORANGE</b>	Is VAB still in session? <input checked="" type="radio"/> Yes <input type="radio"/> No
Principal Authority <b>EATONVILLE</b>		Check type <input type="radio"/> School District <input type="radio"/> County <input type="radio"/> Municipality <input type="radio"/> Independent Special District <input type="radio"/> Water Management District
Taxing Authority <b>EATONVILLE CRA</b>		Check type <input type="radio"/> Principal Authority <input type="radio"/> MSTU <input type="radio"/> Dependent Special District <input type="radio"/> Water Management District Basin

**SECTION I: COMPLETED BY PROPERTY APPRAISER**

1.	Current year gross taxable value from Line 4, Form DR-420	\$	290,741,072	(1)
2.	Final current year gross taxable value from Form DR-403 Series	\$	284,004,621	(2)
3.	Percentage of change in taxable value <i>(Line 2 divided by Line 1, minus 1, multiplied by 100)</i>		-2.32	% (3)

The taxing authority must complete this form and return it to the property appraiser by 5:00 pm, **September 30, 2024**.

<b>SIGN HERE</b>	<b>Property Appraiser Certification</b>   I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser <div style="text-align: center; font-size: 2em; font-family: cursive;">A</div>	Date	September 25, 2024

**SECTION II: COMPLETED BY TAXING AUTHORITY**

MILLAGE RATE ADOPTED BY RESOLUTION OR ORDINANCE AT **FINAL** BUDGET HEARING UNDER s.200.065(2)(d), F.S.

If this portion of the form is not completed in full your taxing authority will *be* denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is inapplicable, enter NA or -0-.

**Non-Voted Operating Millage Rate (from resolution or ordinance)**

4a.	County or municipal principal taxing authority		per \$1,000	(4a)
4b.	Dependent special district name		per \$1,000	(4b)
4c.	Municipal service taxing unit (MSTU)		per \$1,000	(4c)
4d.	Independent special district		per \$1,000	(4d)
4e.	School district	Required Local Effort	per \$1,000	(4e)
		Capital Outlay	per \$1,000	
		Discretionary Operating	per \$1,000	
		Discretionary Capital Improvement	per \$1,000	
		Additional Voted Millage	per \$1,000	
4f.	Water management district	District levy	per \$1,000	(4f)
		Basin	per \$1,000	

**Are you going to adjust adopted millage?**     YES     NO    |    **If No, STOP HERE, Sign and Submit.**

**COUNTIES, MUNICIPALITIES, SCHOOLS, and WATER MANAGEMENT DISTRICTS** may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 1%. (s.200.065(6), F.S.)

5.	Unadjusted gross ad valorem proceeds (Line 1 multiplied by Line 4a, 4e, or 4f as applicable, divided by 1,000)	\$	(5)
6.	Adjusted millage rate (Only if Line 3 is greater than plus or minus 1%) (Line 5 divided by Line 2, multiplied by 1,000)	per\$1000	(6)

**MSTUs, DEPENDENT SPECIAL DISTRICTS, and INDEPENDENT SPECIAL DISTRICTS** may adjust the non-voted millage rate only if the percentage on Line 3 is greater than plus or minus 3% (s.200.065(6), F.S.)

7.	Unadjusted gross ad valorem proceeds (Line 1 multiplied by Line 4b, 4c, or 4d as applicable, divided by 1,000)	\$	(7)
8.	Adjusted millage rate (Only if Line 3 is greater than plus or minus 3%) (Line 7 divided by Line 2, multiplied by 1,000)	per \$1000	(8)

<b>S / G N  H E R E</b>	<b>Taxing Authority Certification</b>		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s.200.065 and the provisions of either s.200.071 or s.200.081, F.S.	
	Signature of Chief Administrative Officer		Date	
	Title		Contact Name and Contact Title	
	Mailing Address		Physical Address	
	City, State, Zip		Phone Number	Fax Number

**INSTRUCTIONS**

**SECTION I: Property Appraiser**

1. Initiate a separate DR-422 form for each DR-420, *Certificate of Taxable Value*, and DR-420S, *Certificate of School Taxable Value*, submitted.
2. Complete Section I and sign.
3. Send the original to the taxing authority and keep a copy.

**SECTION II: Taxing Authority**

1. Complete Section II and sign.
2. Return the original to the property appraiser.
3. Keep a copy for your records.
4. Send a copy to the tax collector.
5. Send a copy with the DR-487, *Certification of Compliance*, to the Department of Revenue at the address below.  
Send separately if the DR-487 was previously sent to the Department.

Florida Department of Revenue  
Property Tax Oversight - TRIM Section  
P. O. Box 3000  
Tallahassee, Florida 32315 - 3000

All taxing authorities must complete Line 4, millages adopted by resolution/ordinance at final budget hearing.

Counties, municipalities, schools, and water management districts may complete Line 5 and Line 6 only when Line 3 is greater than plus or minus 1%. (s. 200.065(6), F.S.).

MSTUs, dependent special districts, and independent special districts may adjust the non-voted millage rate only when Line 3 is greater than plus or minus 3%. (s. 200.065(6), F.S.)

**Adjusted millage rate must comply with statutes.** The adjusted millage rate entered on Line 6 or Line 8 cannot exceed the rate allowed by other provisions of law or the state constitution.

Multi-county and water management districts must complete a separate DR-422 for each county.

All forms for taxing authorities are available on our website at  
<http://dor.myflorida.com/dor/property/trim>

Computation of CRA Payment								
	0001-023-0420-8310							
		FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	Section VIII. Item #9.
A.	Current Year Taxable Value	2018 Tax Roll	2019 Tax Roll	2020 Tax Roll	2021 Tax Roll	2022 Tax Roll	2023 Tax Roll	2024 Tax Roll
	1. OMB Estimate	121,715,070	130,054,029	143,106,304	157,719,591	177,357,422	209,970,946	233,199,823
	Percent Change	-1.0%	1.4%	2.7%	0.9%	5.3%	4.3%	24.6%
	2. Prop. Appr. Best Estimate	120,526,576	131,861,503	146,937,902	159,211,547	186,776,678	219,100,717	290,626,136
	Percent Change	0.1%	0.9%	2.7%	3.7%	1.0%	0.2%	0.0%
	3. DR 420	120,592,553	133,058,020	150,873,896	165,066,260	188,653,377	219,547,964	290,741,072
	Percent Change	0.5%	0.0%	1.3%	-0.1%	-1.0%	-0.2%	-2.3%
	4. DR 422 (1st Final Tax Roll)	121,205,992	133,122,143	152,829,061	164,830,318	186,740,436	219,172,766	
	Percent Change	0.0%	0.0%	-0.1%	0.0%	-1.4%	-0.1%	
	5. Post VAB (2nd Final Tax Roll)	121,205,992	133,122,143	152,633,288	164,830,318	184,155,553	219,042,213	
B.	Base Year Taxable Value	49,855,626	49,855,626	49,855,626	49,855,626	49,855,626	49,855,626	49,855,626
C.	Cur Yr Incremental Taxable Val. [A - B]							
	1. OMB Estimate	71,859,444	80,198,403	93,250,678	107,863,965	127,501,796	160,115,320	183,344,197
	2. Prop. Appr. Best Estimate	70,670,950	82,005,877	97,082,276	109,355,921	136,921,052	169,245,091	240,770,510
	3. DR 420	70,736,927	83,202,394	101,018,270	115,210,634	138,797,751	169,692,338	240,885,446
	4. DR 422	71,350,366	83,266,517	102,973,435	114,974,692	136,884,810	169,317,140	234,148,995
	5. Post VAB	71,350,366	83,266,517	102,777,662	114,974,692	134,299,927	169,186,587	
D.	Current Year Countywide Millage	4.4347	4.4347	4.4347	4.4347	4.4347	4.4347	4.4347
E.	Est. Incremental Tax Rev [(C/1000)*D]							
	1. OMB Estimate	318,675	355,656	413,539	478,344	565,432	710,063	813,077
	2. Prop. Appr. Best Estimate	313,404	363,671	430,531	484,961	607,204	750,551	1,067,745
	3. DR 420	313,697	368,978	447,986	510,925	615,526	752,535	1,068,255
	4. DR 422	316,417	369,262	456,656	509,878	607,043	750,871	1,038,381
	5. Post VAB	316,417	369,262	455,788	509,878	595,580	750,292	
F.	Amount Due to CRA [E*.95]							
	1. OMB Estimate	302,741	337,873	392,862	454,427	537,161	674,560	772,423
	2. Prop. Appr. Best Estimate	297,734	345,488	409,004	460,713	576,844	713,024	1,014,358
	3. DR 420	298,012	350,529	425,586	485,378	584,750	714,908	1,014,842
	4. DR 422	300,597	350,799	433,823	484,384	576,691	713,327	
	5. Post VAB	300,597	350,799	432,999	484,384	565,801	712,777	
G.	Adj for Prior FY Over-/Under-Pmt.	0	0	0	(825)	0	(10,890)	(550)
H.	Payment Due [F + G]							
	1. OMB Estimate	302,741	337,873	392,862	453,602	537,161	663,670	771,873
	Percent Change	-1.7%	2.3%	4.1%	1.4%	7.4%	5.8%	31.3%
	2. Prop. Appr. Best Estimate	297,734	345,488	409,004	459,888	576,844	702,134	1,013,808
	Percent Change	0.1%	1.5%	4.1%	5.4%	1.4%	0.3%	0.0%
	3. DR 420	298,012	350,529	425,586	484,554	584,750	704,018	1,014,292
	Percent Change	0.9%	0.1%	1.9%	-0.2%	-1.4%	-0.2%	-2.8%
	4. DR 422	300,597	350,799	433,823	483,560	576,691	702,437	985,912
	Percent Change	0.0%	0.0%	-0.2%	0.0%	-1.9%	-0.1%	
	5. Post VAB	300,597	350,799	432,999	483,560	565,801	701,887	
I.	Budget Proposed (Workshop) Payment							
J.	Budget Adopted (Based on DR 420) Payment	298,012	350,529	434,098	494,245	584,750	739,219	
K.	Budget Required (Per on DR 422) Payment	300,597	350,799	433,823	483,560	576,691	702,437	
L.	Budget Adjustment Required [K - J] Payment							
M.	Adjusted Current Budget [J + L] Payment							
N.	Computation of Over-/Under-Payment							
	Actual Paid	300,597	350,799	433,823	483,560	576,691	702,437	
	Should Pay (Based on Post VAB)	300,597	350,799	432,999	483,560	565,801	701,887	
	<b>Amount Over-/ (Under-) Paid</b>	<b>0</b>	<b>0</b>	<b>825</b>	<b>0</b>	<b>10,890</b>	<b>550</b>	
	Taxable value growth rate used for OMB est.	8.8%	7.3%	7.5%	3.2%	7.6%	12.4%	6.4%
	Footnotes:							



**HISTORIC TOWN OF EATONVILLE, FLORIDA  
REGULAR CRA MEETING  
DECEMBER 18, 2024, AT 6:30 PM  
Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of Resolution # CRA-R-2024-46 Termination of TOE and TOECRA Interlocal Agreement (**Administration**)

**COMMUNITY REDEVELOPMENT ACTION:**

<b>CRA DECISION</b>	YES	<b>Department:</b> ADMINISTRATION  <b>Exhibits:</b>  <ul style="list-style-type: none"> <li>• Resolution #CRA-R-2024-46</li> <li>• Interlocal Agreement</li> </ul>
<b>CONSENT AGENDA</b>		
<b>NEW BUSINESS</b>	YES	
<b>ADMINISTRATIVE</b>	YES	
<b>CRA DISCUSSION</b>		

**REQUEST:** Approval of Resolution # CRA-R-2024-46 Termination of TOE and TOECRA Interlocal Agreement

**SUMMARY:** The Town of Eatonville and the TOECRA entered into an Interlocal Agreement to ensure the efficient operations of the TOECRA were carried out in a timely manner due to the absence of an Executive Director and per the 1997 CRA Plan. In November of this year an Executive Director was hired, which makes this agreement as written not necessary. Terminating this Interlocal Agreement will allow for the Town of Eatonville Administration and the Executive Director to craft a new agreement which meets the needs of both organizations.

**RECOMMENDATION:** Approval of Resolution # CRA-R-2024-46 Termination of TOE and TOECRA Interlocal Agreement

**FISCAL & EFFICIENCY DATA:** No fiscal impact.

**RESOLUTION # CRA-R-2024-46**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY (TOECRA), EATONVILLE, FLORIDA, BOARD OF DIRECTORS TERMINATING THE TOWN OF EATONVILLE AND THE TOECRA INTERLOCAL AGREEMENT AND AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE WITH THE TOWN OF EATONVILLE ADMINISTRATION A NEW INTERLOCAL AND/OR MEMORANDUM OF UNDERSTANDING FOR OPERATION PURPOSES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS** the members of the governing body and two (2) additional members from the taxing authorities serve as Directors of the Agency; and

**WHEREAS**, such members constitute the head of a legal entity, separate, distinct, and independent from the governing board of the County and Municipality; and

**WHEREAS** the TOECRA Board of Directors has hired a new Executive Director to oversee day-to-day operations and management of TOECRA; and

**WHEREAS** the TOECRA Board of Directors intent is to terminate the existing Interlocal Agreement with the Town of Eatonville for the purpose of establishing a new Interlocal Agreement and/or Memorandum of Understanding for future collaborative operational needs; and

**WHEREAS** the TOECRA Board of Directors authorize the Executive Director the ability to negotiate and/or establish a new Interlocal Agreement and/or Memorandum of Understanding; and

**NOW THEREFORE BE IT RESOLVED BY THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY OF EATONVILLE, FLORIDA,**

**SECTION ONE: BACKGROUND:** The Town of Eatonville and the TOECRA entered into an Interlocal Agreement to ensure the efficient operations of the TOECRA were carried out in a timely manner due to the absence of an Executive Director and per the 1997 CRA Plan. In November of this year an Executive Director was hired, which makes this agreement as written not necessary. Terminating this Interlocal Agreement will be for the Town of Eatonville Administration and the Executive Director to craft a new agreement which meets the needs of both organizations.

**SECTION TWO: PURPOSE:** Allow for the TOECRA Administration and the Town's Administration to craft a new Interlocal Agreement and/or Memorandum of Understanding for future board approval.

**SECTION THREE: CONFLICTS:** All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

**SECTION FOUR: SEVERABILITY:** If any section or portion of a section of this Resolution is found to be invalid, unlawful or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**EFFECTIVE DATE:** This Resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED this 18<sup>th</sup> day of December 2024.

ATTEST:

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Veronica L. King, Town Clerk      Angie Gardner, Chairwoman





**RESOLUTION CRA-R-2023-2**

**A RESOLUTION OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY (TOECRA) APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE TOECRA AND THE TOWN OF EATONVILLE FLORIDA AUTHORIZING TO THE TOECRA BOARD CHAIRPERSON TO EXECUTE SAME, PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE**

**WHEREAS**, by the enactment of Orange County Ordinance 97-M-14 in 1997, the Town Council of the Town of Eatonville, Florida, created a Community Redevelopment Trust Fund to address blighted areas within the Community Redevelopment Area; and

**WHEREAS**, the TOECRA desires to enter an Interlocal Agreement (“Agreement”) with the Town of Eatonville, Florida by which the Town will provide staff to TOECRA and which will outline the scope of services and responsibilities of the parties; and

**WHEREAS**, the Agreement is made and entered into between the parties pursuant to § 163.01, Florida Statutes, the “Florida Interlocal Cooperation Act of 1969”; and

**WHEREAS**, pursuant to the Agreement the Town of Eatonville Finance Department will handle all financial duties of TOECRA and the Town Clerk’s office will handle all record keeping, minutes, coordination and communication with TOECRA directors; and

**WHEREAS**, the Agreement also permits the Town , with TOECRA Board approval, to provide additional staff to assist TOECRA, in return for TOECRA’s agreement to reimburse Town for same.

**NOW THEREFORE**, The TOECRA hereby resolves as follows:

**SECTION ONE:** The TOECRA agrees to enter into the Agreement with Town of Eatonville attached hereto as Exhibit “A” attached hereto and authorizes the TOECRA Board Chairperson to execute same on behalf of the Agency.

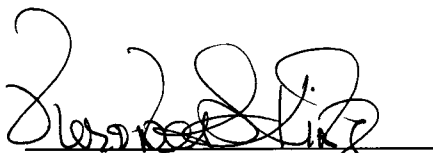
**SECTION TWO - CONFLICTS:** All Resolutions or parts of Resolutions in conflict with any other Resolution or any of the provisions of the Resolution is hereby repealed.

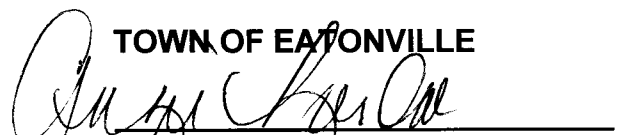
**SECTION THREE - SEVERABILITY:** If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity force or effect of any other section or part of this Resolution.

**SECTION FOUR - EFFECTIVE DATE:** This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 21 day September 2023.

ATTEST:

  
Veronica King, Town Clerk

**TOWN OF EATONVILLE**  
  
Angie Gardner, Chair

**INTERLOCAL AGREEMENT BETWEEN THE TOWN OF EATONVILLE  
AND THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT  
AGENCY**

This Interlocal Agreement is made and entered into this \_\_\_ day of September 2023, by and between the Town of Eatonville ("Town"), a municipal corporation of the State of Florida and the Town of Eatonville Community Redevelopment Agency ("TOECRA"), a redevelopment agency established pursuant to Florida law, to allow the Town to provide services for TOECRA in return for reimbursement.

**SECTION ONE - Term:** This Interlocal Agreement ("Agreement") will be effective starting September \_\_, 2023 and will remain in effect until or unless terminated by either party or until the termination of TOECRA. This Agreement may be terminated by the TOWN or TOECRA upon at least thirty (30) days' advance written notice to the other party. Upon termination of the Agreement, the TOWN shall transfer to TOECRA copies of any documents, data, and information requested by TOECRA relating to the services accomplished and/or provided herein. Regardless of the termination of this Agreement, TOECRA shall pay to the TOWN the balance on any outstanding statements or statements for costs incurred but not yet billed as of the termination date. The Town shall also return to TOECRA all unused prepaid funds provided to the Town by the TOECRA.

**SECTION TWO - NOTICE:** Thirty (30) days' advance written notice of termination of the Agreement by either party shall be given in writing and hand-delivered or mailed to the other party, return receipt requested. Whenever any party desires to give a required notice under this Agreement to any other party, the notice must be written notice, sent by certified United States mail, with return receipt requested, or by hand-delivery with a written receipt of delivery, addressed to the party for whom it is intended.

**SECTION THREE - SERVICES:** The TOWN agrees to perform the following functions and duties in accordance with established procedures or in the absence of same, as provided for by TOWN in the conduct of its own affairs:

- 3.1 The TOWN shall provide financial services which shall include, but not be limited to, management of TOECRA fiscal accounts, investment of TOECRA assets, payroll, accounting, monthly and annual reporting, federal income and social security tax reporting, sales tax reporting, if any, and other fiscal needs in accordance with Town Policies and Procedures related thereto.
- 3.2 The TOWN shall, when requested by TOECRA, provide personnel services which shall include, but not be limited to, staff recruitment, record retention with respect to personnel actions and such other personnel services as may be needed.
- 3.3 The TOWN shall, when requested by TOECRA provide legal, engineering and planning services to advise TOECRA and to assist in the implementation of the Plan, whether this provide by current staff or outside consultant and legal services.

**Exhibit "A"**

- 3.4 TOECRA will be permitted to utilize the services of the TOWN's Purchasing Division with respect to purchasing services and goods necessary for the operation of TOECRA.
- 3.5 TOECRA will be permitted to utilize the services of the TOWN's Public Works Department with respect to design services and construction services necessary for the operation of TOECRA activities, with the exception of project management services, for which a separate fee will be paid by TOECRA, at TOECRA's sole discretion as to necessity to retain project management services.
- 3.6 TOECRA may request the TOWN to provide other special services on occasion not initially set forth in this Agreement, subject to the TOWN's agreement to do so.

**SECTION FOUR - REIMBURSEMENT AND COMPENSATION:** In consideration of providing the services described in SECTION 3 hereof by the TOWN commencing from September \_\_, 2023, TOECRA will compensate the TOWN, to the extent funds of TOECRA are budgeted and available and eligible for payment in accordance with Section 163.387(6). TOECRA's payment obligations under this Agreement constitute an obligation to pay and indebtedness in accordance with the Act but may not exceed the amount lawfully apportioned and spent by the TOWN in providing said services to TOECRA, and shall not reimburse the TOWN for any expenditures related solely to the conduct of TOWN business or to the TOWN's ordinary operating expenses. It is recognized and acknowledged that full compensation of amounts owed the TOWN by TOECRA should be processed by the 20<sup>th</sup> day of each month. The TOWN must invoice the TOECRA with all supporting documents supporting all charges.

**SECTION FIVE - MISCELLANEOUS:**

- 5.1 Annual Statement and Payment. The TOWN shall prepare and present TOECRA with an annual statement in time for the preparation and submission of TOECRA's annual budget. The annual statement shall reflect current year anticipated costs and all unpaid obligations from prior periods.
- 5.2 Continued Cooperation. This Agreement assumes close coordination and cooperation between TOECRA and essential TOWN staff and TOWN functions particularly regarding financial administration, reporting, and auditing; and administration and implementation of the TOECRA Redevelopment Plan and capital projects.
- 5.3 Records. The TOWN and TOECRA shall keep records and accounts which shall be available at all reasonable times for examination and audit by TOECRA and said records shall be kept and maintained for the statutorily required period after the completion of all work to be performed pursuant to this Agreement.

- 5.4 Sovereign immunity. Nothing in this Agreement shall be deemed to affect the rights, privileges and immunities of the TOWN as set forth in Section 768.28, Florida Statutes.
- 5.5 Independent Contractor. The TOWN is an independent contractor under this Agreement. Personal services provided by the TOWN shall be by employees of the TOWN and subject to supervision by the TOWN, and not as officers, employees, or agents of TOECRA. Personnel policies, tax responsibilities, social security, health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this Agreement shall be those of the TOWN.
- 5.6 This Agreement or any interest herein, shall not be assigned, transferred, or otherwise encumbered, under any circumstances, by TOECRA or the TOWN, without the prior written consent of the non-assigning party.
- 5.7 It is further agreed that no modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.
- 5.8 Binding Authority. Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.
- 5.9 Governing Law. This Agreement shall be governed by the law of the State of Florida with venue lying in Orange County.
- 5.10 Entire Agreement. This Agreement embodies the entire agreement between the parties. It may not be modified or terminated except as provided herein. It is further understood and agreed that this document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representation or agreements, whether oral or written.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed as of the day and year first written above.

TOWN OF EATONVILLE TOWN OF EATONVILLE  
COMMUNITY REDEVELOPMENT AGENCY

By: [Signature]  
Angie Gardner, Mayor

By: [Signature]  
Angie Gardner, Chair

ATTEST:

[Signature]  
Veronica King, Town Clerk

STATE OF FLORIDA  
COUNTY OF ORANGE

The foregoing instrument was acknowledged before me this 26 day of September 2023, by Angie Gardner known to be the Mayor of the Town of Eatonville, Florida, and the Chair of the Town of Eatonville Community Redevelopment Agency, respectively, who acknowledged before me that she executed the foregoing instrument for the purposes therein expressed, and that she was duly authorized so to do.

WITNESS my hand and official seal this 26 day of September 2023.

[Signature]  
Notary Public  
My Commission Expires



Jonita Robinson  
Notary Public  
State of Florida  
Comm# HH128517  
Expires 5/10/2025



**HISTORIC TOWN OF EATONVILLE, FLORIDA  
REGULAR CRA MEETING  
DECEMBER 18, 2024, AT 6:30 PM  
Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of Resolution # CRA-R-2024-47 TOECRA Audit Agreement

**COMMUNITY REDEVELOPMENT ACTION:**

<b>CRA DECISION</b>	YES	<b>Department:</b>
<b>CONSENT AGENDA</b>		<b>Exhibits:</b>  <ul style="list-style-type: none"> <li>• Resolution #CRA-R-2024-47</li> <li>• CRI Auditing Service Agreement</li> </ul>
<b>NEW BUSINESS</b>	YES	
<b>ADMINISTRATIVE</b>	YES	
<b>CRA DISCUSSION</b>		

**REQUEST:** Approval of Resolution # CRA-R-2024-47 TOECRA Audit Agreement

**SUMMARY:** TOECRA must complete an audit annually by March 31. This audit must also be provided to the various regulatory agencies to include the State of Florida, Orange County and the town of Eatonville. It must also be posted on the TOECRA website upon passage. Approval of this agreement will allow for timely submittal and provide for compliance with all regulatory requirements.

**RECOMMENDATION:** Approval of Resolution # CRA-R-2024-47 TOECRA Audit Agreement

**FISCAL & EFFICIENCY DATA:** \$9,000.00 (Contracted Amount per Agreement)

**RESOLUTION # CRA-R-2024-47**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY (TOECRA), EATONVILLE, FLORIDA, BOARD OF DIRECTORS APPROVING THE CRI ENGAGEMENT LETTER/AGREEMENT PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS** the members of the governing body and two (2) additional members from the taxing authorities serve as Directors of the Agency; and

**WHEREAS**, such members constitute the head of a legal entity, separate, distinct, and independent from the governing board of the County and Municipality; and

**WHEREAS** the TOECRA Board of Directors acknowledges that the CRA Trust fund is required to be audited annually; and

**WHEREAS** the TOECRA Board of Directors authorizes the engagement of such professional services ; and

**WHEREAS** the TOECRA Board of Directors authorizes the Executive Director, Finance Director and/or designee of the TOECRA the ability to coordinate the completion of auditing professional services; and

**NOW THEREFORE BE IT RESOLVED BY THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY OF EATONVILLE, FLORIDA,**

**SECTION ONE: BACKGROUND:** TOECRA is required to complete an annual audit of the TOECRA and CRA Trust Fund Account and such services are provided by an independent firm or person.

**SECTION TWO: PURPOSE:** This action will ensure the TOECRA will follow Florida Statute requirements regarding annual audits.

**SECTION THREE: CONFLICTS:** All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

**SECTION FOUR: SEVERABILITY:** If any section or portion of a section of this Resolution is found to be invalid, unlawful or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**SECTION FIVE: EFFECTIVE DATE:** This Resolution shall become effective immediately upon its passage and adoption.

**EFFECTIVE DATE:** This Resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED this 18<sup>th</sup> day of December 2024.

ATTEST:

\_\_\_\_\_  
Veronica L. King, Town Clerk

\_\_\_\_\_  
Angie Gardner, Chairperson