



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## REGULAR COUNCIL MEETING AGENDA

Tuesday, May 07, 2024 at 7:30 PM

Town Hall - 307 E Kennedy Blvd

**AMENDED**

Please note that the HTML versions of the agenda and agenda packet may not reflect changes or amendments made to the agenda.

- I. CALL TO ORDER AND VERIFICATION OF QUORUM
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. APPROVAL OF THE AGENDA
- IV. PRESENTATIONS AND RECOGNITION
  - A. Presentation - Proclamation Recognizing National Police Week (**Administration**)
  - B. Presentation - Town of Eatonville Recognize Star Students of the Month – May 2024 (**Administration**)
- V. CITIZEN PARTICIPATION (**Three minutes strictly enforced**)
- VI. PUBLIC HEARING
  - C. Approval of 1st Reading of Ordinance 2024-1 Extending and/or Readopting The Temporary Moratorium (2024-1) on the Issuance Of Building Permits (**Administration**)
- VII. CONSENT AGENDA
  1. Approval of Town Council Meeting Minutes – April 16, 2024 (**Clerk Office**)
  2. Approval of Resolution 2024-17 Appointing One (1) Individual to the Planning and Zoning Board as an Alternate Board Member (**Clerk Office**)
  3. Approval to Hire Recreation Director for The Town of Eatonville (**Administration**)
- VIII. COUNCIL DECISIONS **\*\*Items May Be Moved (or) Walked On To Council Decisions**
- IX. REPORTS
  - CHIEF ADMINISTRATIVE OFFICER’S REPORT
  - TOWN ATTORNEY’S REPORT
  - TOWN COUNCIL REPORT/DISCUSSION ITEMS
  - MAYOR’S REPORT
- X. ADJOURNMENT

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**\*\*PUBLIC NOTICE\*\***

*This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town’s Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – per Section 286.0105 Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 "at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26*



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## TOWN COUNCIL MEETING

### MAY 7, 2024, AT 7:30 PM

### Cover Sheet

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** PRESENTATION - Proclamation Recognizing National Police Week (Administration)

**TOWN COUNCIL ACTION:**

<b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>	YES	<b>Department:</b> ADMINISTRATION
<b>PUBLIC HEARING 1<sup>ST</sup> / 2<sup>ND</sup> READING</b>		<b>Exhibits: (Council Meeting Minutes:</b> - National Police Week Proclamation
<b>CONSENT AGENDA</b>		
<b>COUNCIL DECISION</b>		
<b>ADMINISTRATIVE</b>		

**REQUEST:** For Town Council to present a Proclamation Recognizing National Police Week

**SUMMARY:** Law enforcement officers are our guardians of life and property, defenders of individual rights, and warriors against crime. They are dedicated to the preservation of life, liberty, and the pursuit of happiness, and are willing to make the ultimate sacrifice to protect us. Peace officers play a vital role in our community, enabling us to live safely and freely. They are dedicated to the preservation of life, liberty, and the pursuit of happiness, and are willing to make the ultimate sacrifice to protect us.

The Congress of the United States of America has designated the week of May 12th to be dedicated as National Police Week; and May 12th to be Peace Officers Memorial Day.

**RECOMMENDATION:** Staff is recommending that Town Council to recognize by Proclamation National Police Week.

**FISCAL & EFFICIENCY DATA:** N/A



# ***PROCLAMATION***

***Office of the Mayor  
Town of Eatonville, Florida***

## **Proclamation Recognizing National Police Week May 12, 2024, to May 18, 2024**

**WHEREAS**, Law enforcement officers are our guardians of life and property, defenders of individual rights, and warriors against crime. They are dedicated to the preservation of life, liberty, and the pursuit of happiness, and are willing to make the ultimate sacrifice to protect us; and

**WHEREAS**, Peace officers play a vital role in our community, enabling us to live safely and freely. They are dedicated to the preservation of life, liberty, and the pursuit of happiness, and are willing to make the ultimate sacrifice to protect us; and

**WHEREAS**, The Congress of the United States of America has designated the week of May 12th to be dedicated as National Police Week; and May 12th to be Peace Officers Memorial Day; and

**NOW, THEREFORE, I, Angie Gardner**, Mayor of the Town of Eatonville, Florida, on behalf of the Citizens of the Town of Eatonville, do hereby proclaim the week of May 12, 2024, to May 18, 2024, to be

### ***National Police Week***

in the Town of Eatonville, Florida, and call upon our citizens to show our sincere appreciation for the Eatonville police officers of this Town by deed, remark, and attitude.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the Town of Eatonville, Florida to be affixed this 7<sup>th</sup> day of May 2024.

**ATTEST:**

\_\_\_\_\_  
ANGIE GARDNER, Mayor

\_\_\_\_\_  
VERONICA L. KING, Town Clerk



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## TOWN COUNCIL MEETING

### MAY 7, 2024, AT 7:30 PM

### Cover Sheet

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** PRESENTATION - Town of Eatonville Recognize Star Students of the Month – May 2024 (**Administration**)

**TOWN COUNCIL ACTION:**

<b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>	YES	<b>Department:</b> ADMINISTRATION
<b>PUBLIC HEARING 1<sup>ST</sup> / 2<sup>ND</sup> READING</b>		<b>Exhibits: (Council Meeting Minutes:</b> - Memorandum to the Clerk’s Office from CAO
<b>CONSENT AGENDA</b>		
<b>COUNCIL DECISION</b>		
<b>ADMINISTRATIVE</b>		

**REQUEST:** For Town Council to recognize Star Students of the Month – May 2024

**SUMMARY:** The Town Council desires to recognize the accomplishments and achievements of rewarding students at four local elementary, middle, and high schools represented in the Town of Eatonville. Town of Eatonville Star Students of the Month recognizes:

- Hungerford Elementary:
- Thomas Academy:
- Lockhart Middle School:
- Edgewater High School:

**RECOMMENDATION:** Staff is recommending that the Town Council recognize Star Students of the Month – May 2024.

**FISCAL & EFFICIENCY DATA:** N/A



# TOWN OF EATONVILLE

"THE OLDEST BLACK INCORPORATED MUNICIPALTY IN AMERICA"

## MEMORANDUM

**To:** Veronica King, Town Clerk

**From:** Demetris Pressley, Chief Administrative Officer

**Date:** May 07, 2024

**Re:** Town of Eatonville Recognize Star Students of the Month – May 2024

For the May 07, 2024, agenda, the Town of Eatonville Star Students of the Month recognizes:

**Hungerford Elementary:**

**Thomas Academy:**

**Lockhart Middle School:**

**Edgewater High School:**

Regards,  
*DCP/bg*

**CC:** *Mayor Angie Gardner, Mayor the Town of Eatonville*



**HISTORIC TOWN OF EATONVILLE, FLORIDA**  
**TOWN COUNCIL MEETING**  
**MAY 7, 2024, AT 7:30 PM**  
**Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of 1st Reading of Ordinance 2024-1 Extending and/or Readopting The Temporary Moratorium (2024-1) on the Issuance Of Building Permits (**Administration**)

**TOWN COUNCIL ACTION:**

<b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>		<b>Department:</b> ADMINISTRATION
<b>PUBLIC HEARING</b> <b>1<sup>ST</sup> / 2<sup>ND</sup> READING</b>	YES	<b>Exhibits:</b>  - Ordinance 2024-1
<b>CONSENT AGENDA</b>		
<b>COUNCIL DECISION</b>		
<b>ADMINISTRATIVE</b>		

**REQUEST:** For the Town Council’s approval of the 1st Reading of Ordinance 2024-1 Extending and/or Readopting The Temporary Moratorium (2024-1) on the Issuance Of Building Permits

**SUMMARY:** The Town Council desires to enact this extension and/or re-adoption of the temporary moratorium on the issuance of new building permits for new multi-family, mixed-use, and commercial developments for one hundred eighty (180) days or 90 days after the adoption of an impact fee ordinance in order to temporarily preserve the status quo while the Town completes the Impact Fee Feasibility Study, adopts a new impact fee ordinance and schedule of fees by resolution, and receives input from the public, property owners, consultants and staff. Preserving the status quo will allow the Town to continue the application process for development, such as comprehensive plan and future land use map amendments, re-zoning applications, plats, variances, site plans, and special exceptions, while insuring that public infrastructure and facilities are not unduly burdened through the issuance of significant new building permits that will have an immediate and negative impact on said infrastructure and facilities without the assessment of properly adopted impact fees.

The temporary moratorium was adopted on May 2, 2023 (1st Reading was held on April 18<sup>th</sup>)

**RECOMMENDATION:** Approval of the 1st Reading of Ordinance 2024-1 Extending and/or Readopting The Temporary Moratorium (2024-1) on the Issuance Of Building Permits

**FISCAL & EFFICIENCY DATA:** N/A

**ORDINANCE #2024-1**

**AN ORDINANCE OF THE TOWN OF EATONVILLE, FLORIDA, EXTENDING AND/OR READOPTING THE TEMPORARY MORATORIUM ON THE ISSUANCE OF BUILDING PERMITS FOR NEW MULTI-FAMILY, MIXED-USE, AND COMMERCIAL DEVELOPMENTS FOR ONE HUNDRED EIGHTY (180) DAYS OR 90 DAYS AFTER THE ADOPTION OF AN IMPACT FEE ORDINANCE, WHICHEVER IS EARLIER; PROVIDING LEGISLATIVE FINDINGS; PROVIDING FOR THE EXTENDED TERM; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on May 2, 2023, the Town Council adopted **Ordinance No. 2023-6**, which imposed a temporary moratorium on the issuance of all new building permits for multi-family, mixed-use, commercial, and single-family residential developments within the jurisdiction; and

**WHEREAS**, the purpose of the moratorium is to allow the Town to complete a comprehensive study to identify the potential impacts of new development on public facilities and services and establish an appropriate fee structure to help defray the costs of new infrastructure necessitated by such development (the “Impact Fee Feasibility Study”); and

**WHEREAS**, due to the complexity of the study and the need for thorough data analysis, the Impact Fee Feasibility Study has not yet been completed; and

**WHEREAS**, the Town finds that additional time is necessary to complete the study and develop a town-wide impact fee program in accordance with state law; and

**WHEREAS**, pursuant to **Ordinance No. 2023-6**, the temporary moratorium may be extended upon a finding by the Town Council following public comment that good cause or excusable neglect exists, the harm to the public infrastructure and facilities from the issuance of building permits for new multi-family, mixed-use, and commercial developments continues to exist, and a new impact fee ordinance has not been enacted; and

**WHEREAS**, the Town Council finds that issuing building permits for new multi-family, mixed-use, and commercial developments without a finalized impact fee structure would burden existing infrastructure and harm the community; and

**WHEREAS**, the Town Council also finds that continued responsible development is essential to the Town’s future, and there is thus good cause for imposing the moratorium as a vehicle for protecting the public health, safety, and welfare; and

**WHEREAS**, the Town Council has the authority to adopt this Ordinance by virtue of the Town’s home rule authority under Section 166.021(4), Florida Statutes, and its general police power; by virtue of Section 163.31801, Florida Statutes, which recognizes the critical importance of properly adopted impact fee ordinances to offset the impacts on public facilities and

infrastructure from new development; and based on the inherent authority conferred by general law with respect to comprehensive planning.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE:**

**SECTION 1. Recitals and legislative findings.** The above recitals and legislative findings are ratified and made a part of this Ordinance.

**SECTION 2. Renewed term.** The moratorium imposed by **Ordinance No. 2023-6** shall be extended and/or readopted and shall remain in effect for a period of one hundred eighty (180) days after the effective date of this Ordinance, or until ninety (90) days after the adoption of a new impact fee ordinance, whichever is earlier.

**SECTION 3. Modification.** This extended and/or readopted moratorium shall not apply to the issuance of building permits for single-family residential developments.

**SECTION 4. Severability.** If any section, subsection, clause, or provision of this Ordinance is deemed invalid or unconstitutional by a court of competent jurisdiction, such portion will become a separate provision and will not affect the remaining provisions of this Ordinance.

**SECTION 5. Non-codification.** The provisions of this Ordinance shall not be included or incorporated within the Code of Ordinances of the Town of Eatonville.

**SECTION 6. Effective date; expiration; repeal.** This Ordinance shall become effective immediately upon approval by the Town Council and shall stand repealed as set forth in Section 2 above. The Town Council may also repeal this Ordinance at any time.

**Upon motion duly made and carried,** the foregoing Ordinance was approved upon its first reading on \_\_\_\_\_, 2024.

**Upon motion duly made and carried,** the foregoing Ordinance was approved upon its second reading on \_\_\_\_\_, 2024.

Attest:

**TOWN OF EATONVILLE**

\_\_\_\_\_  
Veronica King,  
Town Clerk

\_\_\_\_\_  
Angie Gardner, Mayor

Approved as to Form:

\_\_\_\_\_  
Clifford B. Shepard, Town Attorney





**HISTORIC TOWN OF EATONVILLE, FLORIDA**  
**TOWN COUNCIL MEETING**  
**MAY 7, 2024, AT 7:30 PM**  
**Cover Sheet**

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of Town Council Meeting Minutes – April 16, 2024,  
(Clerk Office)

**TOWN COUNCIL ACTION:**

<b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>		<b>Department:</b> LEGISLATIVE (CLERK OFFICE)
<b>PUBLIC HEARING 1<sup>ST</sup> / 2<sup>ND</sup> READING</b>		<b>Exhibits: (Council Meeting Minutes:</b> - Council Meeting Minutes, April 16, 2024, 7:30 p.m.
<b>CONSENT AGENDA</b>	YES	
<b>COUNCIL DECISION</b>		
<b>ADMINISTRATIVE</b>		

**REQUEST:** Approval of meeting minutes for the Town Council Meeting held on April 16, 2024, at 7:30 p.m.

**SUMMARY:** The Town Council Meeting was held on the 3<sup>rd</sup> Tuesday, April 16, 2024, at 7:30 p.m. Minutes were transcribed from the audio archive for approval for the public records.

**RECOMMENDATION:** Approval of April 16, 2024, Town Council meeting minutes.

**FISCAL & EFFICIENCY DATA:** N/A



# HISTORIC TOWN OF EATONVILLE, FLORIDA REGULAR COUNCIL MEETING MEETING MINUTES

Tuesday, April 16, 2024, at 7:30 PM

Town Hall (Council Chamber) - 307 E Kennedy Blvd. 32751

**SPECIAL NOTICE:** These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida’s Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. *\*\*Audio Recording are available through the Town’s website on the Council Agenda Page.*

## CALL TO ORDER AND VERIFICATION OF QUORUM:

Mayor Gardner called the meeting to order at 7:31 p.m. and a quorum was established by Mrs. King

**PRESENT:** (5) Councilwoman Wanda Randolph, Vice Mayor Rodney Daniels, Mayor Angie Gardner, Councilman Theo Washington, Councilman Tarus Mack

**STAFF:** (6) Demetrius Pressley, **Chief Administrator Officer**, Veronica King, **Town Clerk**, Clifford Shepard, **Town Attorney**, Stanley Murray, **EPD Police Chief**, Valerie Mundy, **Public Works Director**, Katrina Gibson, **Finance Director**

## INVOCATION AND PLEDGE OF ALLEGIANCE:

Rev. Critton led the Invocation followed by the Pledge of Allegiance

## APPROVAL OF THE AGENDA:

**Mayor Gardner Motions** to approve meeting agenda adding walk on items to the agenda for council decision: **Moved** by Councilman Washington; **Second** by Councilman Mack; **AYE: ALL, MOTION PASSES.** **Notes:** Clarification of the planning board qualifications was provided.

**PRESENTATIONS** – Chief Murray made presentation promoting four officers: Robert Jones promoted to Corporal, Fletcher Boone promoted to Sergeant, Lamar Payne promoted to Sergeant, and Lucas Kennedy promoted Sergeant; other recognitions were made to other officers for Officers of the Quarter (Jesenia Diggs, Christopher Wu) and Officer Jesenia Diggs received the peer-to-peer crisis and group crisis intervention certification; **Notes/Updates:** Pinning of the officers and pictures took place. (Updates) able to get equipment removed from the budget such as laptops, cameras, and other things, getting ready to implement an email system that will allow for complaints or compliments of our officers to keep track of how things are being done in the community.

## CITIZEN PARTICIPATION - (3)

**Kirsten Anderson** – the Deputy Legal Director of Economic Justice at the Southern Poverty Law Center (SPLC). SPLC is a non-profit organization that is a catalyst for racial justice in the South and beyond, working in partnership with communities to dismantle white supremacy and advance the human rights of all people. March of 2023, we filed a lawsuit against the School Board of Orange County related to the intended sale of the Hungerford properties. In that lawsuit, we represent the Association to Preserve the Eatonville Community, PEC, and Ms. B. E. Hattler, who is a Hungerford descendant. On April 8, 2024, PEC and Ms. Hattler announced their support for the town of Eatonville to be considered for a proposed Florida Museum of African American History. In this letter, and we have copies available for the council and the public here today, we specifically support the use of a 10-acre parcel of the Hungerford property for a museum and related purposes.

Julian Johnson – Referenced the press release stating Eatonville is known for its rich heritage and vibrant community spirit, being committed to creating an environment where the actions and voices are heard, that every resident drives the town's progress, acknowledged efforts made towards Eatonville being the top three areas to be considered for the African American Museum. Over the last few months, the voices of many residents have fallen on deaf ears, accused of being militant versus being considered an assertive Black man who hold the council accountable. Explicitly stated for the record his desire to rescind board application for the planning and zoning board, do not want to play the game of politics and can be more effective on the outside rather sitting on a board.

Joyce Irby – Acknowledged Chief Murray. As an advocate for the women of the police force who were given two uniforms, never promoted, making less money, underpaid, overworked, and undervalued. The next time promotions are made, would like to see women who have been working a long time are recognized. They need more uniforms (Response: two new vendors have been identified and the women have been fitted for uniforms as well as bulletproof vests). The stated donation can be given to Chief Murray.

Additional Comments: Mayor Gardner invited Julian Johnson back to the podium and provided him with assurances. The word radical is used to describe never the militant, You are radical and will eventually meet in the middle, that is who you are. No way in the world do I support putting a Black man down or white men, want to make certain for the record, keep doing what you do and finding who you are in all of this.

**APPROVAL CONSENT AGENDA: Mayor Gardner Motions to approve Consent Agenda approving Town Council Meeting Minutes – April 2, 2024. **Moved** by Councilman Washington; **Second** by Councilman Mack; **AYE:** Councilwoman Randolph, Vice Mayor R. Daniels, Councilman Washington; Councilman Mack **NAYE:** Mayor Gardner **MOTION PASSES; MOTION PASSES.****

**COUNCIL DECISIONS:**

Approval of Settlement Offer to the Town of Eatonville From Esparza Underground Inc, (Vela Insurance Services) For Damages Related to waterline located on E. Kennedy: (Mr. Pressley) On November 21, 2023, the public works department was notified of a water main hit on West Kennedy Blvd. resulting in replacing pipes to include a portion of the road. The cost was about \$77,000. The Public Works Director was persistent in connecting with the right person to hear and to see what had taken place. A subcontractors insurance company wanting to settle for the entire amount of that break. It is believed that all vendors that helped us with this matter have been paid. By signing off on this settlement, we can recoup the funds back into our utility department. The company came back to complete the underground installation with public works present to ensure that there are no more hits. Will be working to replace the entire lines with the funding from the grant. **Mayor Gardner Motions to approve** the Settlement Offer to the Town of Eatonville From Esparza Underground Inc, (Vela Insurance Services) For Damages Related to waterline located on E. Kennedy; **Moved** by Councilman Mack; **Second** by Councilwoman Randolph; **AYE: ALL, MOTION PASSES.**

Approval of Resolution 2024-13 Board Appointment to the Planning and Zoning-Walk On Item – (Clerk) This item is being brought for correction. The motion was stated incorrectly and must be brought back. And for the record, we must come back and redo the vote. The error was found in transcribing the audio for the minutes. To make sure of an accurate record, must bring it back for a revote. Discussion was made with legal clarifications on a board member not violating the Sunshine law. To have conversations with other members on the same board, you must be careful not to violate the sunshine law. Resolution 2024 13 has been amended and the preamble needs to be read before the vote. (Preamble Read) **Mayor Gardner Motions to approve** 2024-13 Appointing Millard Livatt as a regular board member to the Planning and Zoning Board; **Moved** by Councilman Washington; **Second** by Vice Mayor Daniels; **AYE:** Mayor Gardner, Vice Mayor R. Daniels, Councilman Washington; Councilman Mack; **NAYE:** Councilwoman Randolph **MOTION PASSES; MOTION PASSES.**

Approval of Resolution 2024-14 Appointing an Alternate to the Planning and Zoning Board -Walk On Item  
**ON ACTION TAKEN; Notes:** Mr. Julian Johnson rescinded his application.

Approval of Resolution 2024-15 Appointing a Vice Mayor per section 2. 04 of the Town of Eatonville's charter  
**-Walk On Item** – (Clerk) Polling results were stated to determine the required stated motion. Councilman Theo Washington received the nominee by majority. The new charter, the vice mayor is appointed by majority vote of the town council. (Preamble Read) **Mayor Gardner Motions to approve** 2024-15 Appointing Councilman Theo Washington as Vice Mayor of the Town Council per section 2. 04 of the Town of Eatonville's charter; **Moved** by Councilman Mack; **Second** by Councilman Washington; **AYE:** Mayor Gardner, Councilman Washington, Councilwoman Randolph, Councilman Mack; **NAYE:** Vice Mayor R. Daniels **MOTION PASSES; MOTION PASSES.**

Approval of Resolution 2024-16 designating a chairman of the Town of Eatonville Community Redevelopment Agency-Walk On Item – (Clerk) Polling results were stated to determine the required stated motion. Mayor Gardner received the nominee by majority. **Mayor Gardner Motions to approve** 2024-16 designating Mayor Gardner as Chair of the Town of Eatonville Community Redevelopment Agency (Preamble Read); **Moved** by Councilman Washington; **Second** by Councilman Mack; **AYE:** Mayor Gardner, Councilman Washington, Councilwoman Randolph, Councilman Mack; **NAYE:** Vice Mayor R. Daniels **MOTION PASSES; MOTION PASSES.**

## REPORTS:

**CHIEF ADMINISTRATIVE OFFICER: Demetrius Pressley – UPDATES** – Finishing up newsletter; working for the collaborative efforts for the master planning; the impact fee study projection draft has been submitted and under review; will bring to town council the extension for moratorium to the next meeting to include amendments to address the square footage size on potential opportunities for local developers; have an actual system that public works is using to collect data to track how many comments, calls, or infractions happening with solid waste; working to resolve matters with individuals who have additional trash and the best way to receive a second toter (submit request through the utility department); have an Earth Day event scheduled for April 20, 2024 at 7am – 1pm located at the Denton Johnson Center (trash pickup and shredding will be available). If shredding is needed, bring items on Saturday from between 7am and 1pm; about 90 percent complete on the roof and HVAC system for town hall; the Mayor's State of the Town Address is scheduled for May 24th at 6pm located at the Denton Johnson Center (more information forthcoming); (Public Works) finalizing application for the funding opportunity available; working on the assessment for the asset management program needed for the Florida World water Association; collaborating with the Eatonville chamber to have workshops discussing opportunities for equipping minority and women owned businesses to compete in the different services that procurements that will be taking place in the community; the Orange Technical College is opening in May with a ribbon cutting scheduled for May 10<sup>th</sup>; submitted the final budget for the community policing grant; had a preliminary meeting with HUD regarding the \$4.1 million town home affordable housing project, getting the information lined up for mid-May to start preparing; there is still an opportunity for the \$2 million set aside for the land acquisition, meeting with HUD to make sure all criteria is met; will bring back before the council an R.F.P. to discuss a broker for land acquisition; the pool is scheduled for reopening on May 25<sup>th</sup>; the settlement received from Florida Mutual in regards toto the storm in 2018 in the amount of \$238, 000 has been received; working with the staff on community service training to make sure that staff is equipped and fully available to address any of the concerns of the residents; acknowledged the press release regarding the town's ranking from the Florida Museum of Black History to include acknowledgements of Shan Rose, Valerie Mundy, partners, staff, Orange County, and Orlando Economic Partnership; will follow up on the possibility of renting a trash container if needed when there ais additional trash;

**ATTORNEY: Clifford Shepard** – had a productive meeting with staff and certain members of the school board hierarchy and were able to agree on a path forward that would get the town the land needed for the museum and also the remaining Hungerford land not already sold by the school board;

**TOWN COUNCIL REPORT/DISCUSSION ITEMS-**

**Councilman Tarus Mack** – expressed his desire to see the land returns back to the town; will be bringing back the clean up day (June 1<sup>st</sup>) and looking for volunteers; working with Mr. Pressley to ensure quality community events in Eatonville; inquired about any open litigation or lawsuits (Legal response; There is a new lawsuit with UP Development – legal needs to be updated on the details, the town has been asked to report the matter to the carrier and see if the insurance carrier will pick up the defense; inquired about the trash vendor and when is the contract up (September 30 the procurement process will begin in June); Chelsea Nelson will be coming in to speak on the affordable apartments (EKOS), want to get as many qualified for the apartments; suggest getting with Orange County about getting some kind of temporary sidewalk; inquired about the appointment to the community action board; congratulated the officers with a desire to see an increase in pay during the budget time; acknowledged Julian Johnson and expressed his sentiments, wanting to ensure that the council is not the cause of any conditions leading up to a person’s decision to not serve on a board.

**Councilman Rodney Daniels** – Congratulated the officers and thanked Chief Murray for his efforts in building morale; gave thanks for the opportunity in serving as Vice Mayor over the years, acknowledged the officials on their newly appointments; some of the duties of the board consists of acting in an advisory role, to study the existing comprehensive land and use plan, to provide for development and general improvement, probable future growth in town, anything that hinders growth will not be supported by me; it is about the Town of Eatonville.

**Councilwoman Randolph** – Congratulation to the EPD and the officers that were promoted; inquired on the status of the impact fee (Pressley-draft have been received from consultant and preparing into a final document to bring that before council and the community); inquired about the budget review (Finance will confirm); will start meeting for the budget starting in July; spoke about having another process to get more information out to the communities on boards and vacancies; need to more people involved when it comes to the stakeholders and polis meetings; inquired about the possible termination of a high ranking officer, want to ensure that the proper policies and procedures are in place when there is a proposed termination, human resource and the manager must follow the proper policy for termination (Pressley-there has not been a termination only an intent, it is going through the HR process, also consulting with other agencies to ensure protocols are being followed);

**Vice Mayor Theo Washington** – Acknowledged Chief for doing a wonderful job on promoting officers, referenced the professionalism of the town hall, things are getting better. I represent Eatonville regardless of the people that supported me, or those who did not vote for me, gave thanks to the council for their support.

**MAYOR’S REPORT**

**Mayor Angie Gardner** – Condolences to the Watts family; apologies for missing the last meeting and congratulations to Councilman Mack and Councilwoman Randolph, and Vice Mayor Washington; there is free daycare (3-4 years old) offered by Travel and Leisure (19 spots) for those who lives in the Town of Eatonville, who has siblings that go to Hungerford, or you're zoned for Hungerford; hoping that the \$4.1 million can be put it into a land trust, by putting it into a land trust, people do not have to pay for the land (reducing housing cost); thanks to Ms. Mundy for overseeing the money that is coming from the grants; looking forward to the pool opening on the May 25<sup>th</sup> and the State of the Town; would like to move forward on having a VA Expo (Chief Murray- looking at possibly June 29th for a VA informational at the Boys and Girls Club, also working on a water safety class before the pool opens); congratulations to the officers;

**ADJOURNMENT** Mayor Gardner Motions for Adjournment of Meeting; **Moved** by Vice Mayor Washington,  
**AYE: ALL, MOTION PASSES. Meeting Adjourned at 8:44 P.M.**

**Respectfully Submitted by:**

**APPROVED**

\_\_\_\_\_  
**Veronica L King, Town Clerk**

\_\_\_\_\_  
**Angie Gardner, Mayor**



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## TOWN COUNCIL MEETING

### MAY 7, 2024, AT 7:30 PM

### Cover Sheet

**\*\*NOTE\*\*** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

**ITEM TITLE:** Approval of Resolution 2024-17 Appointing One (1) Individual to the Planning and Zoning Board as an Alternate Board Member (Clerk Office)

**TOWN COUNCIL ACTION:**

<b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>		<b>Department:</b> LEGISLATIVE (CLERK OFFICE)  <b>Exhibits: (Council Meeting Minutes:</b> <ul style="list-style-type: none"><li>Resolution 2024-17</li></ul>
<b>PUBLIC HEARING 1<sup>ST</sup> / 2<sup>ND</sup> READING</b>		
<b>CONSENT AGENDA</b>	YES	
<b>COUNCIL DECISION</b>		
<b>ADMINISTRATIVE</b>		

**REQUEST:** Request is being made for the Town Council to Approve Resolution 2024-17 Appointing One (1) Individual (Eddie Cole) to the Planning and Zoning Board as an Alternate Board Member.

**SUMMARY:** Resolution 2024-17 is being presented for the approval of appointment of Eddie Cole to the Planning and Zoning Board. The Town Council of the Town of Eatonville desires to appoint one (1) citizen to the Planning and Zoning Board as an alternate board member. The appointment will be for a three (3) year term as set forth in the Land Development Code, Article III; Sec. 44-80.

**RECOMMENDATION:** Recommending approval of Resolution 2024-17 Appointing Eddie Cole to the Planning and Zoning Board as an Alternate Board Member.

**FISCAL & EFFICIENCY DATA:** N/A

**RESOLUTION #2024-17**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA TO APPOINT ONE (1) INDIVIDUAL TO THE PLANNING AND ZONING BOARD AS AN ALTERNATE BOARD MEMBER, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

**WHEREAS** the Planning and Zoning Board for the town is hereby created and established, consisting of five voting members and one nonvoting member appointed by the county school board and as many alternate members as the town council shall deem it necessary to appoint, which alternate members shall have the same qualifications as members; and

**WHEREAS** the Planning and Zoning Board members shall be appointed by the town council (amended April 2, 2002, by Ordinance No. 2002-2) and approved by resolution of the town council, and each voting member and alternate member shall be a resident of the town; and

**WHEREAS** the Town Council of the Town of Eatonville desires to appoint one (1) citizen to the Planning and Zoning Board as an alternate board member; Appointment will be for a three (3) year term as set forth in the Land Development Code, Article III; Sec. 44-80.

**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, ORANGE COUNTY, FLORIDA AS FOLLOWS:**

**SECTION ONE:** the applicant and citizen that have expressed interest in serving the Town on the Planning and Zoning Board is: EDDIE COLE, to be considered as an alternate board member for a three-year term.

**SECTION TWO:** The Town Council of The Town of Eatonville will appoint EDDIE COLE, as an Alternate Board member of the Planning and Zoning Board.

**SECTION THREE: CONFLICTS:** All Resolutions or parts of Resolutions in conflict with any other Resolution or any of the provisions of the Resolution is hereby repealed.

**SECTION FOUR: SEVERABILITY:** If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional, it shall be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution two

**SECTION FIVE: EFFECTIVE DATE:** This Resolution will take effect immediately upon its passage and adoption.

**PASSED AND ADOPTED this 7<sup>th</sup> day of MAY 2024.**

\_\_\_\_\_  
**Angie Gardner, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Veronica L. King, Town Clerk**



To Whom It May Concern,

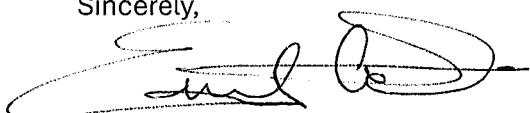
I am writing this letter to accept my application for consideration to serve on the Planning and Zoning Board for the historic town of Eatonville. With my experience as an elected official from 1989 to 2015 and from 2016 to 2022 as the Mayor, I believe I possess the necessary qualifications and understanding of the importance of this position.

As we think of the future of the historic town of Eatonville, I firmly believe that as a board member, I can work alongside the council and the Mayor to ensure a positive future while maintaining the balance of being the first black incorporated town in the United State.. My previous experience as an elected official has equipped me with the knowledge and skills needed to contribute effectively to the planning and zoning decisions of the town.

I have also served on the Board of Adjustments for the historic county of Eatonville and held the position of Recreation Director for several years. These roles have provided me with valuable insights into the community's needs and aspirations.

I am enthusiastic about the opportunity to serve on the Planning and Zoning Board and contribute to the continued growth and preservation of the historic town of Eatonville. I am confident that my experience, dedication, and passion for this community make me a suitable candidate for this position.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eddie Cole', with a large, sweeping flourish extending to the left.

Eddie Cole



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## TOWN COUNCIL MEETING

### MAY 07, 2024, AT 07:30 PM

### Cover Sheet

**\*\*NOTE\*\* Please do not change the formatting of this document (font style, size, paragraph spacing etc.)**

**ITEM TITLE:** Approval to Hire Recreation Director for The Town of Eatonville (Administration)

**TOWN COUNCIL ACTION:**

<b>PROCLAMATIONS, AWARDS, AND PRESENTATIONS</b>		<b>Department:</b> ADMINISTRATION
<b>PUBLIC HEARING 1<sup>ST</sup> / 2<sup>ND</sup> READING</b>		<b>Exhibits:</b> <ul style="list-style-type: none"> <li>• Job Description (Refer to Workshop Package)</li> <li>• Budget Amendment (Refer to Workshop Package)</li> </ul>
<b>CONSENT AGENDA</b>	YES	
<b>COUNCIL DECISION</b>		
<b>ADMINISTRATIVE</b>		

**REQUEST:** Council to hire Full-Time Recreation Director for the Town of Eatonville and Budget Amendment for Salary.

**SUMMARY:** The Town of Eatonville's Recreation Department has been operating without a director since 2018. This vacancy has hindered the department's ability to function properly and offer robust programming options for the community. The current administration has identified a strong need for programmatic development within the Recreation Department. These programs include, but are not limited to: Senior Adult Activities, After-School Programs, Movie Nights, Community Events, and Community Pool Management (Starting May 2024).

To effectively plan, organize, and operate these programs, hiring a Full-Time Recreation Director is crucial. The recruitment process for the Recreation Director will involve: Advertising the position in relevant channels, conducting thorough reference checks, interviewing shortlisted candidates, Evaluating program management skills, and budgetary oversight experience.

The Recreation Director plays a vital role in fostering community connections and managing staff to deliver exceptional program services. During the FY2023-24 Budget Hearing the Council decided to freeze the position. The funds were placed in the Town's Contingency.

**RECOMMENDATION:** For Town Council to approve the administration to proceed with hiring a full-time Recreation Director for the Town of Eatonville and approval of budget amendment for salary.

**FISCAL & EFFICIENCY DATA:** The current budget amount for this position is \$50,679; the requested range for the new recreation director is based off experience and qualifications is \$41,500.00 - \$55,679.00. Funds to cover the position in the FY2023-24 Budget will come from Town Contingency Budget line item # 001-0511-511-5800. The remaining amount needed for the FY 2023-2024 is \$20,494.86 total of (9) nine payrolls left for this budget year.