HISTORIC TOWN OF EATONVILLE, FLORIDA
COMMUNITY REDEVELOPMENT AGENCY AGENDA

Thursday, August 20, 2026 at 6:30 PM

Denton Johnson Center – 400 Ruffel Street, Eatonville, FL 32751

Please note that the HTML versions of the agenda and agenda packet may not reflect changes or amendments made to the agenda.

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION AND PLEDGE OF ALLEGIANCE

IV. CITIZEN PARTICIPATION (Three minutes strictly enforced)

V. CONSENT AGENDA

1. Approval of Resolution CRA-R-2026-36 Board of Directors Meeting Minutes Special CRA Meeting July 7, 2026
2. Approval of Resolution CRA-R-2026-37 Board of Directors Meeting Minutes July 16, 2026

VI. BOARD DISCUSSION

VII. BOARD DECISIONS

3. Approval of Resolution CRA-R-2026-38 Approving Economic Impact Manager Job Description **(Administration)**
4. Approval of Resolution CRA-R-2026-39 Approving Amended Bylaws changes as submitted by Attorney Jackson **(Administration)**

VIII. STAFF REPORTS

IX. BOARD REPORTS

X. ADJOURNMENT

The Town of Eatonville is subject to the Public Records Law. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

****PUBLIC NOTICE****

This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town's Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – per Section 286.0105 Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 "at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26

HISTORIC TOWN OF EATONVILLE, FLORIDA
REGULAR CRA MEETING
AUGUST 20, 2026, AT 6:30 PM
Cover Sheet

*****NOTE** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)***

ITEM TITLE: Approval of Resolution CRA-R-2026-36 Board of Directors Meeting Minutes Special CRA Meeting July 7, 2026

COMMUNITY REDEVELOPMENT ACTION:

CRA DECISION	YES	**Department:** ADMINISTRATION
CONSENT AGENDA	YES	**Exhibits:** • **RESOLUTION CRA-R-2026-36** • **Meeting Minutes for July 7, 2026**
NEW BUSINESS		
ADMINISTRATIVE		
CRA DISCUSSION		

REQUEST: Approval of Resolution CRA-R-2026-36.

SUMMARY: The Board of Directors will need to approve the July 7, 2026, special meeting minutes of the TOE CRA.

RECOMMENDATION: The TOECRA Administration recommends approval of Resolution CRA-R-2026-36.

FISCAL & EFFICIENCY DATA: No fiscal impact.

RESOLUTION CRA-R-2026-36

A RESOLUTION OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY (TOECRA) APPROVING THE BOARD OF DIRECTORS SPECIAL MEETING MINUTES FOR JULY 7. 2026, AND PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the members of the governing body and two (2) additional members from the taxing authorities serve as Directors of the Agency; and

WHEREAS, such members constitute the head of a legal entity, separate, distinct, and independent from the governing board of the County and Municipality; and

WHEREAS, the TOECRA Board of Directors is the fiduciary to the CRA Trust Account and seeking to manage the CRA Trust in an efficient manner and document meetings of the Board of Directors through minutes and recordings; and

WHEREAS, the TOECRA Board of Directors will review and approve all Board of Directors meeting minutes: and

WHEREAS NOW, THEREFORE BE IT RESOLVED BY THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY OF EATONVILLE, FLORIDA.

SECTION ONE: APPROVAL: The TOECRA Board of Directors will review and approve all meeting minutes of the agency.

SECTION TWO: CONFLICTS: All Resolutions of the Town of Eatonville Community Redevelopment Agency or parts thereof in conflict with the provisions of this Resolution are to the extent of such conflict superseded and repealed.

SECTION THREE: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION FOUR: EFFECTIVE DATE: This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 20TH day of AUGUST 2026.

____
Ruthi Critton, Chair

ATTEST:

____
Veronica King, Town Clerk or Board Designee

HISTORIC TOWN OF EATONVILLE, FLORIDA
COMMUNITY REDEVELOPMENT AGENCY
SPECIAL MEETING MINUTES

Tuesday, July 7, 2026, at 5:30 PM

Town Hall (Council Chambers) – 307 E. Kennedy Blvd

SPECIAL NOTICE: These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida's Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. ****Audio Recording are available through the Town's website on the Board Agenda Page.*

CALL TO ORDER – Chair Ruthi Critton called the meeting to order at 5:31p.m.

ROLL CALL – Quorum was established through roll call by Ms. Bellenger.

PRESENT: **(7)** Chair Ruthi Critton, Vice Chair Angela Thomas, Director Wanda Randolph, Director Donovan Williams, Director LaDwyana Jordan, Director Linder Greathouse, Director Tarus Mack **(via Zoom)**

STAFF: **(5)** Marissa Bellenger, **Records Coordinator;** Greg Jackson, **Attorney;** Michael Johnson, **CRA Executive Director;** Marlin Daniels, **Chief Administrative Officer;** Katrina Gibson, **Finance Director**

INVOCATION AND PLEDGE OF ALLEGIANCE

Chair Critton led the invocation through a Moment of Silence followed by the Pledge of Allegiance.

CITIZEN PARTICIPATION:

Ryan Novak – (Emailed statement to the Town Clerk)

Angela Johnson – Ms. Johnson handed out copies of the 2025 and 2026 Request for Proposal for the Single Family Homes project. She commented on changes in the 2026 RFP regarding criminal backgrounds. She then played audio from her phone of a CRA meeting discussing the RFP. She asked why there were substantial changes. There are also typos in the 2026 RFP.

Joyce Irby – I am not a friend of Mr. Johnson or Anthony Grant. In my opinion, Johnson is trying to keep Grant from building houses. We should be fair to everyone.

Michelle Fort – Ms. Fort commented on convicted felon language in the 2026 RFP. Are we ensuring those employed are doing what they are supposed to do? They are doing things without the Board's approval.

Before Board Discussion and Decisions, Attorney Jackson commented on the cone of silence surrounding the RFP. He sent communication on the cone of silence to the Board when the RFP went out. Attorney Jackson recommended that the RFP be withdrawn/cancelled. He stated that the Board cannot hire an outside independent evaluator (committee). That is a decision made by administration. Ms. Gibson – I am in agreement with Attorney Jackson's recommendation. Chair Critton – Does the procurement department compile the committee for the bids? Ms. Gibson confirmed. Mr. Daniels also agreed with Attorney Jackson's recommendation. He warned the Board about violating the cone of silence. He asked them to give administration a timeline/deadline to release the RFP again. Director Jordan – What was complicated about the motion to put out the same RFP? Mr. Johnson explained the rules of the cone of silence. **Chair Critton**

MOTIONS to Pull the Request for Proposal; moved by Vice Chair Thomas, **second** by Director Randolph. **AYE: ALL, MOTION PASSES 7/0.**

BOARD DISCUSSION/DECISION:

Single-Family Homes Project – Vice Chair Thomas – Can we extend the dates of the RFP for two weeks from July 14th? Mr. Daniels suggested that questions be sent by July 24th then proposals by July 28th. Director Jordan stated that she was concerned that the Board's direction was changed. Mr. Johnson – I understand. Director Greathouse asked for clarity on the RFP motion to put it back out. She asked that if it was an incorrect motion, why was it not correct? Attorney Jackson – When the RFP goes out, I do not check it. I only check for legal sufficiency. Attorney Jackson stated his recommended corrections to the RFP were sent out to Board members. Director Williams – Board members have been saying different things. Mr. Johnson did what the Board asked. The Board is making this process more difficult and too complicated. He suggested doing it the way it was before by hiring the same person to be the General Contractor and Project Manager. The Board discussed revisions to the RFP. Ms. Gibson stated that the RFP can be sent out by tomorrow. Director Randolph – Will section 2 be removed? Vice Chair Thomas confirmed. Attorney Jackson – Any questions on the RFP can be sent to me or Ms. Gibson. Chair Critton – Please be mindful of the cone of silence. Ms. Gibson – When the questions come in, I will email them to Attorney Jackson and Mr. Johnson.

STAFF REPORTS: No reports.

BOARD REPORTS: No reports.

ADJOURNMENT Chair Critton **MOTIONS** for Adjournment of Meeting (**MOVED** by Vice Chair Thomas, **SECOND** by Director Randolph; **AYE: ALL, MOTION PASSES.**) **Meeting Adjourned at 6:15 P.M.**

HANDOUTS: RFP 2025-0901 Pages 1-7; RFP 2026-06302 Pages 1-7; RFP 2025 and 2026 (with highlight) from Angela Johnson

Respectfully Submitted by: Marissa Bellenger

ATTEST	**APPROVED**
______________________________	______________________________
Veronica L King, Town Clerk	**Ruthi Critton, Director**

HISTORIC TOWN OF EATONVILLE, FLORIDA
REGULAR CRA MEETING
AUGUST 20, 2026, AT 6:30 PM
Cover Sheet

***NOTE** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)*

ITEM TITLE: Approval of Resolution CRA-R-2026-37 Board of Directors Meeting Minutes July 16, 2026

COMMUNITY REDEVELOPMENT ACTION:

CRA DECISION	YES	**Department:** ADMINISTRATION
CONSENT AGENDA	YES	**Exhibits:** • **RESOLUTION CRA-R-2026-37** • **Meeting Minutes for July 16, 2026**
NEW BUSINESS		
ADMINISTRATIVE		
CRA DISCUSSION		

REQUEST: Approval of Resolution CRA-R-2026-37.

SUMMARY: The Board of Directors will need to approve the July 16, 2026, meeting minutes of the TOE CRA.

RECOMMENDATION: The TOECRA Administration recommends approval of Resolution CRA-R-2026-37.

FISCAL & EFFICIENCY DATA: No fiscal impact.

RESOLUTION CRA-R-2026-37

A RESOLUTION OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY (TOECRA) APPROVING THE BOARD OF DIRECTORS MEETING MINUTES FOR JULY 16. 2026, AND PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the members of the governing body and two (2) additional members from the taxing authorities serve as Directors of the Agency; and

WHEREAS, such members constitute the head of a legal entity, separate, distinct, and independent from the governing board of the County and Municipality; and

WHEREAS, the TOECRA Board of Directors is the fiduciary to the CRA Trust Account and seeking to manage the CRA Trust in an efficient manner and document meetings of the Board of Directors through minutes and recordings; and

WHEREAS, the TOECRA Board of Directors will review and approve all Board of Directors meeting minutes: and

WHEREAS NOW, THEREFORE BE IT RESOLVED BY THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY OF EATONVILLE, FLORIDA.

SECTION ONE: APPROVAL: The TOECRA Board of Directors will review and approve all meeting minutes of the agency.

SECTION TWO: CONFLICTS: All Resolutions of the Town of Eatonville Community Redevelopment Agency or parts thereof in conflict with the provisions of this Resolution are to the extent of such conflict superseded and repealed.

SECTION THREE: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION FOUR: EFFECTIVE DATE: This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 20TH day of AUGUST 2026.

____
Ruthi Critton, Chair

ATTEST:

____
Veronica King, Town Clerk or Board Designee

HISTORIC TOWN OF EATONVILLE, FLORIDA
COMMUNITY REDEVELOPMENT AGENCY
MEETING MINUTES

Thursday, July 16, 2026, at 6:30 PM

Town Hall (Council Chambers) – 307 E. Kennedy Blvd

SPECIAL NOTICE: These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida's Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. ***Audio Recording are available through the Town's website on the Board Agenda Page.*

CALL TO ORDER – Chair Ruthi Critton called the meeting to order at 6:34p.m.

ROLL CALL – Quorum was established through roll call by Ms. Bellenger.

PRESENT: **(7)** Chair Ruthi Critton, Vice Chair Angela Thomas, Director Wanda Randolph, Director Donovan Williams, Director LaDwyana Jordan, Director Tarus Mack, Director Linder Greathouse.

STAFF: **(3)** Marissa Bellenger, **Records Coordinator;** Greg Jackson, **Attorney;** Michael Johnson, **CRA Executive Director**

INVOCATION AND PLEDGE OF ALLEGIANCE

Chair Critton led the invocation through a Moment of Silence followed by the Pledge of Allegiance.

CITIZEN PARTICIPATION:

Ryan Novak – I have three questions concerning financial oversight. First, tonight's packet is going to ask you to approve March to May financials. The public packets did not include the financials. The resolutions state that the Board is reviewing these reports for fiduciary responsibility. Mr. Novak commented that financials were provided on short notice before the meeting. He also made a statement on this years' TIF budget, CRA finances (salaries and benefits). The Town is approved to extend the CRA, but Orange County has yet to participate. The CRA is relying solely on grants on loans to do redevelopment projects. Has staff prepared a financial model showing the CRA without County participation? Finally, I would like clarification on the engagement of David Smith. The contract states that he is not an employee. The Executive Director has described the relationship as a 1099. Is Mr. Smith an independent contractor under his agreement or an employee?

Michelle Fort – In a conversation with community residents, we were talking about the beautification mission of the CRA. They come to the CRA and are told to go to Orange County. The money from the Paint, Pave, and Plant program was taken out. She asked the Board reinstate the plan. I have ten people who have paid their taxes and have not been able to utilize the program. There are people struggling out there economically.

Joyce Irby – I wanted to address something that happened last week. Director Greathouse's comments were a little misdirected. Attorney Jackson had nothing to do about what Director Greathouse was upset about. (Ms. Irby is referencing the penalty debt) I also noticed that Mr. Johnson never answered you as to why the RFP was changed. Citizens and I would appreciate it if you demand accountability and excellence.

CONSENT AGENDA:

Before the vote, Vice Chair Thomas stated that she had a resolution for Board Discussion. Chair Critton – The construction of the agenda is the responsibility of staff. I have heard that a number of members ask that we limit the number of walk-on items. My ask to the Board if you have something, I do not want to impede on your ability to bring something for discussion or decision. I would like enough time to digest information given to us. I accept your resolution, Vice Chair, I would ask that we add it to Discussion then Decisions.

Chair Critton MOTIONS to APPROVE the Consent Agenda**; moved** by Vice Chair Thomas, **second** by Director Jordan. **Comments:** Vice Chair Thomas asked that Items 1-3 be moved to Discussion or Decisions. **Chair Critton restated the Motion with Amendments (move the Approval of March, May, and April Financials to Discussion then Decisions); AYE: ALL, MOTION PASSES 7/0.**

BOARD DISCUSSION:

Discussion of Vice Chair Thomas' Budget Capital Improvement Projects Resolution – Vice Chair Thomas – I had a few questions and I worked with the Attorney to put this together. It was in regard to the auditors' comments that all of the funds are in one account. We should have an itemized budget of each budget. I would like a breakdown of the Seacoast advancement--how you are going to use this money. Director Williams – I understand your concerns, but we were going to put an RFP out. If we are giving information concerning each project, it may end up in the wrong hands. I do not think we should get information until the RFP is complete. Attorney Jackson received an email from CAO Daniels and there were some questions about the RFP and it has not been sent out yet. Mr. Johnson – There were some errors. Director Mack – Why are we just now finding this out? Mr. Johnson – When the original RFP went out, there were questions from the contractors which pointed out several errors in the plans. We had to go back to the guy who did the plans to fix those plans because we cannot release inaccurate information. There were no questions brought to our attention before when we sent out the original RFP. I do not control that, nor does procurement, it is the architectural engineer. Director Jordan – When did you know? Mr. Johnson – It was after our meeting. Director Jordan – We are talking about transparency and lack of communication. A simple one line, an FYI, should have happened. Mr. Johnson – That is a procurement process, not me. I needed to give procurement the time to cure the problem. Attorney Jackson – The email with that information came in on the 14th. Mr. Johnson was not included on that email; it went to Ms. Gibson. Director Jordan – Attorney Jackson, with all due respect, we should have been notified. Mr. Johnson – I should have asked (made the directive) for you to be informed. Director Mack – There is a great separation between the CRA and the Town. It will continue to be a conflict if we continue down this path. Chair Critton – This conversation is not about the resolution that is on discussion right now. Director Randolph – The last time we met on this issue, the errors were identified. Everything should have been corrected. Mr. Johnson confirmed. The problem was not the recommendations to correct the errors; it was the plans that were flawed. Director Greathouse – My concern that this RFP has been sent out twice. If we are going to be professional about what we do, can we just send it; make sure everyone reviews it before we send it out? Mr. Johnson – It is separate. The RFP has nothing to do with the plans. Director Greathouse - An outsider should not have to tell us that we made a mistake. Chair Critton – Can you clarify? Mr. Johnson – An engineer corrected the mistake. Chair Critton – Is there someone on staff that would have the capability of seeing plan errors before they go out? Mr. Johnson – When the engineer seals the plans, I cannot change that. The only person who can is the engineer and designer. The engineer was out of town and has not resealed it yet. We have to get the information right before it goes out. I am sorry for the delay and lack of information, but the issue was out of our control because we are not engineers. Chair Critton resumed discussion on the Line of Credit, Capital Improvement Projects Resolution. Vice Chair Thomas – What are you tracking if there are no numbers coming to us? Mr. Johnson – I provided the CIP tracking last week (Friday). When the bidders bid, they need to do a breakdown. It is required for the RFP. That information you're seeking will come as you see the bids. Vice Chair Thomas – So, I will have their information, but you do not have any numbers? How did you know if items were too expensive? Mr. Johnson – We went through the process in 2025, so we were able to compare. Vice Chair Thomas – Do you plan on breaking it down or will you continue to give us estimates? As for the advancement, you have not given us a breakdown. Mr. Johnson – In 2025, those decisions were already made. In 2026, we are moving from project manager structure to RFP structure. You also have a term sheet that is a confidential document until we close. Vice Chair Thomas – If we do purchase contract with qualified buyers, we do not have to use any of the Line of Credit? Mr. Johnson – No. Vice Chair Thomas – I still think we need an itemized budget of what is going to get down. We need to approve the itemized budget before money is spent. Mr. Johnson – The CIP tracking is an internal operation document for auditing purposes. Vice Chair Thomas – What is the 1.7 million for? Mr. Johnson – To cover the cost of development. Vice Chair Thomas stated that she will come by Mr. Johnson's office to talk about costs for the project. Director Williams – From a vendor perspective, the original plan that we had would have allowed us to make money. Now we are changing that, and we might lose money. Vice Chair Thomas – Did the Board give approval for that? Mr. Johnson – Everything we have done the Board has given approval for. Director Williams – What we are doing now does not make any sense. Director Jordan – The lowest bidder does not mean the best work. Mr. Johnson – We are bound by law to go to the lowest bidder who meets all the qualifications of the RFP (Attorney Jackson confirms this statement). Vice Chair Thomas – The $1.7 million is only spent on the homes? Mr. Johnson – Per the term sheet. Chair Critton – When I was a director on this Board, there were a number of things that were discussed. We did not like the results that came from the RFP. Mr. Johnson requested permission from the Board to move in a different direction. Per procurement, we had fulfilled the responsibilities of the procurement process. As a Board, we were in agreement with the employment option of a project manager with specifications to assist in the Single Family Homes project. I would not say that the CRA is in the business of profiting, but with this project we were intentional on trying to make money because we had taken on debt with the Senior Center. We were talking about the Senior Center project; we discussed ways we could offset that debt, which was the Single Family Homes project. It is a disservice to the work of the former Board when we back track. Chair Critton spoke to the actions of the Executive Director, who was working with permission of the Board. When there were questions about debt, the Executive Director went and found funding. Chair Critton asked clarifying questions about the resolution to Vice Chair Thomas. Attorney Jackson responded. Mr. Johnson – The capital improvement is a budget; it is just not itemized. The original plan was to do one house at a time, but then the Board asked if there was another way to do this. The solution was the line of credit. It is important that we honor the opportunity with the bank so we can build a trusted relationship. Vice Chair Thomas – When the auditor came, there were six errors, and one was that the capital improvement projects were not itemized. Mr. Johnson – The CIP is for auditing purposes; it is a not a budgetary document. The CIP format is the same that the Town uses. The CIP is broken down the way the auditor mandated it. Director Mack – I would like to table this item until Vice Chair Thomas has a meeting with Mr. Johnson to clear some things up. Vice Chair Thomas – I agree with that. Chair Critton – We can definitely pull this from decision for a later time. Chair Critton asked Vice Chair to clarify her request in the resolution. Director Randolph – What is the Resolution number? Chair Critton – It was a walk on item. Vice Chair Thomas requested that the resolution be on the next meeting.

BOARD DECISIONS:

Approval of Resolution CRA-R-2026-29 Approving the March 2026 Financials – Ms. Bellenger read the preamble. **Chair Critton MOTIONED for APPROVAL; moved** by Director Randolph, **second** by Director Mack. **AYE:** Chair Critton, Director Randolph, Director Jordan, Director Mack, Director Greathouse, Director Williams. **NAY:** Vice Chair Thomas. **MOTION PASSES, 6/1.**

Approval of Resolution CRA-R-2026-30 Approving the April 2026 Financials – Ms. Bellenger read the preamble. **Chair Critton MOTIONED for APPROVAL; moved** by Director Mack, **second** by Director Randolph. **Comments:** Director Mack clarified that the Board has had the financial information. **AYE:** Chair Critton, Director Randolph, Director Jordan, Director Mack, Director Greathouse, Director Williams. **NAY:** Vice Chair Thomas. **MOTION PASSES, 6/1.**

Approval of Resolution CRA-R-2026-31 Approving the May 2026 Financials – Ms. Bellenger read the preamble. **Chair Critton MOTIONED for APPROVAL; moved** by Director Randolph, **second** by Director Mack. **AYE:** Chair Critton, Director Randolph, Director Jordan, Director Mack, Director Greathouse, Director Williams. **NAY:** Vice Chair Thomas. **MOTION PASSES, 6/1.**

STAFF REPORTS:

Marissa Bellenger – Records Coordinator (Clerk Office) – No report.

Attorney Greg Jackson – I consider us to be in an active RFP process, so these meetings would be the appropriate time to ask questions. I was not trying to slight anyone. I have been asked to give a presentation to Town Council about a potential property tax law. If this Board is interested, I would encourage you to attend that meeting.

Executive Director – Michael Johnson – Tomorrow will be Ms. Jones' last day with us. She has done an excellent job for this agency and building relationships. I will send an email when I know when she will be at Town Hall, so you all can say your goodbyes. We did submit our interest of indicator for the Tourism Development Tax for the Eatonville Heritage District. It has a value up to $30 million of the request. We have another equal rights grant that is due which is just waiting on signature. We will be submitting to the Federal Park service organization. There is a whole other history in Eatonville that is tied to civil rights. We are constantly exploring other funding mechanisms to accomplish our goals. When you start to have a discussion about roles and responsibilities, look at the plan so we can keep it consistent. In the future, you will receive a general ledger. Ms. Bradshaw and I will ensure that everything is consistent.

BOARD REPORTS:

Director Donovan Williams – No report.

Director Linder Greathouse – No report.

Director Tarus Mack – Thank you for coming out and engaging in Town business. Who wouldn't suggest a grant or apply for it if it is free? This is a historic and unique town. This is a close knit community and we have been surviving for 140 years. If we can get resources by any means, I am all for it. Mr. Johnson only moves with the directives we give him. Thank you, Mr. Johnson, for your professionalism. Let's get some things done in this town.

Director LaDwyana Jordan – Thank you to the residents. And thank you Mr. Johnson and Attorney Jackson for your clarity. I appreciate the fact that you consistently go out and find funding. Thank you for your patience with me trying to understand the process. Director Jordan asked about the Club Eaton project. Mr. Johnson – We are working with the state and an architectural team. The permitting fees have been paid. On Tuesday, the fencing will go up and construction will begin. We are trying to work ahead, so the draw request to the state has already been submitted. Mr. Johnson explained the phases of the project. Director Jordan – What was the conclusion of the 1887 Night Market? I noticed they did not do it on People Street. Mr. Johnson – He (Julian Johnson) compromised. That was done on the town side. Director Mack – If I may add, Ms. Jones did a terrific job.

Director Wanda Randolph – Thank you everyone for coming tonight. Thank you, Mr. Johnson, for clarifying some things. I did attend the TDT meeting Downtown and it was very interesting. There were budget cuts to the Orange County CRA. Since we sunset in January, we will no longer get funds from Orange County? Attorney Jackson confirmed. Director Randolph – We need to move forward and doing our budget ahead of time instead of waiting until the last minute. We still have an obligation for blight. Mr. Johnson – By December 31st, we already know that we're getting $350,000 ($350,500) no matter what. We (me and Chair Critton) will meet with Orange County once Mr. Daniels returns. The property tax issue will not affect the CRA in FY2027. Director Randolph – Where are we with ADP? Mr. Johnson – I will yield to the Chair. Director Randolph – Just keep blight on your mind. Director Johnson – In 2025, we did a housing resource fair. We tried to assist residents in gathering their application materials for programs, but we cannot force them. Regarding the Paint, Pave, and Plant program, if it is not in our plan we cannot do it. It is not in our plan (1997), so we cannot do it. Director Randolph – We need to communicate better with our residents. They go to the County and are able to get their answers, but on the Town side we do not have enough staff to assist them.

Vice Chair Angela Thomas – The Chitlin Circuit grant was extended? Mr. Johnson signed an extension; there are no further extensions to be had. Vice Chair Thomas – We are going to get the full funding? Mr. Johnson – Yes. That is why we are trying to speed up the construction process. Vice Chair Thomas – Do we have to put up $250,000? Mr. Johnson – The Chair and I have discussed it. I have to talk with the state. Vice Chair Thomas asked more questions about the Club Eaton project and the RFP timeline.

Chair Ruthi Critton – There was a public comment about making available documents that are provided to the Board, I have spoken to the Town Clerk and there is not a legal requirement to make things available online and it is done as a courtesy. I am discussing documents being available to both the Board and public. I would just ask Board members to get their items in before the packet goes out. We are working on getting things accessible at a reasonable time. Moving on, if you take a look at the 1997 plan, there are charts showing what we would receive yearly (TIF funds). I do not have anything to report to the Board regarding CRA funding yet. I am working with the Finance director to see if we can handout preliminary information. If you have the last meeting minutes where the 2015 draft plan was voted on, please send it to the Board (to Mr. Johnson). There are a number of programs that the TOECRA has envisioned taking on that are not in compliance with the 1997 plan, and there are a number of alternatives that we have offered to our residents. When Mr. Johnson came back we took a look at the programs under Director Rhodes. In regard to the CIP, the CRA is supposed to compliment the CIP. If we want to be intentional about the programs we bring, I would encourage to look at the Town's CIP. That is how the FRA encourages us to act as directors. The objectives that Mr. Johnson has asked us for, we should take some initiative to get those out. I invite you all to check out the FRA website to find out what exactly a CRA should be doing. In regard to Ms. Jones, she is definitely a loss to this agency. I have not met anyone like Ms. Jones. Thank you for your contribution. The budget for the FY25-26 was approved in September 2025 in time for the audit. Please be prepared to sit in on budget workshops, which start next month (Town side). I want to encourage you all to make yourself available for a workshop before CRA meetings to discuss the Bylaws. Director Randolph, we discussed ADP in our workshop. Mr. Johnson has received a quote from ADP. He can inform you and bring you up to speed. The 1887 Night Market: there were some administrative roadblocks which were discussed and admin offered to bring them back to Town Hall for July. Mr. Johnson did reach out to see if there was a working path. Any MOUs or agreements will come back to the Board. 1887 will be speaking to residents as well. I know they are planning for their August market at Town Hall. Lastly, I am excited to announce the CRA was invited to a conversation with Fast Signs about redesigning the historic markers for the Town. Also, Executive Director Johnson and I had a conversation about TDT funding.

ADJOURNMENT Chair Critton **MOTIONS** for Adjournment of Meeting (**MOVED** by Director Mack, **SECOND** by Director Williams; **AYE: ALL, MOTION PASSES.**) **Meeting Adjourned at 8:37 P.M.**

HANDOUTS: CRA Meeting Minutes May 21, 2026; CRA Special Meeting Minutes June 8, 2026; CRA Meeting Minutes June 18, 2026; Budgeting for Capital Improvement Projects Resolution (Vice Chair Thomas)

Respectfully Submitted by: Marissa Bellenger

ATTEST	APPROVED
_______________________________	_______________________________
Veronica L King, Town Clerk	**Ruthi Critton, Director**

HISTORIC TOWN OF EATONVILLE, FLORIDA
REGULAR CRA MEETING
AUGUST 20, 2026, AT 6:30 PM
Cover Sheet

NOTE** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Resolution CRA-R-2026-38 Approving Economic Impact Manager Job Description **(Administration)**

COMMUNITY REDEVELOPMENT ACTION:

CRA DECISION	YES	**Department:** ADMINISTRATION
CONSENT AGENDA	YES	**Exhibits:** • **RESOLUTION CRA-R-2026-38** • **Exhibit "A" attached**
NEW BUSINESS		
ADMINISTRATIVE		
CRA DISCUSSION	X	

REQUEST: Approval of Resolution CRA-R-2026-38

SUMMARY: At the 07/16/2026 BOD meeting the Executive Director informed the BOD that the vacant position of Executive Assistant/Community Coordinator would be consolidated into one position by combining two positions. Combining the Fiscal Coordinator and Community Coordinator functions into the Economic Impact Manager position creates a more efficient and coordinated approach to CRA operations by connecting financial administration directly with program implementation and community engagement. The Economic Impact Manager can follow initiatives from budgeting and procurement through implementation, community participation, and outcome reporting, giving the Executive Director and Board a more integrated view of CRA activities and their impact.

FISCAL & EFFICIENCY DATA: Previous position Executive Assistant/Community Coordinator was paid $45,000.00 plus benefits. The Fiscal Coordinator position was paid $39,000.00 with no benefits. The new position of Economic Impact Manager (contractual) will cost $65,000.00 with no benefits, saving $19,000.00 in salary plus an additional $15,715.80 in benefits. Net savings in amount of $ 34,715.80.

CRA-R-2026-38

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY APPROVING THE CONSOLIDATION OF THE FISCAL COORDINATOR AND COMMUNITY COORDINATOR FUNCTIONS INTO A SINGLE POSITION TITLED "ECONOMIC IMPACT MANAGER"; APPROVING THE ECONOMIC IMPACT MANAGER JOB DESCRIPTION; AUTHORIZING THE EXECUTIVE DIRECTOR TO IMPLEMENT THE POSITION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Eatonville Community Redevelopment Agency ("CRA") is responsible for implementing programs, projects, activities, and investments intended to support redevelopment and community improvement within the CRA redevelopment area; and

WHEREAS, the CRA requires appropriate administrative and fiscal oversight to ensure CRA funds are properly administered, recorded, expended, documented, and reported in accordance with applicable accounting principles, CRA policies, procedures, funding requirements, and other applicable requirements; and

WHEREAS, the CRA also recognizes the importance of community engagement, stakeholder relationships, program coordination, outreach, and the evaluation and communication of program outcomes in carrying out its redevelopment activities; and

WHEREAS, the CRA has previously assigned fiscal and administrative responsibilities to the **Fiscal Coordinator** position and community outreach, program coordination, and stakeholder engagement responsibilities to the Community Coordinator position; and

WHEREAS, the Board of Directors desires to improve organizational efficiency, accountability, coordination, and the measurement of the community and economic impact of CRA programs and expenditures by consolidating these functions into a single position; and

WHEREAS, the consolidated position will provide coordination among fiscal management, budgeting, procurement, grant compliance, community engagement, program administration, stakeholder relations, reporting, and performance measurement; and

WHEREAS, the Board finds that establishing an Economic Impact Manager position will strengthen the CRA's ability to connect its financial resources and redevelopment investments with programs, services, partnerships, and measurable outcomes benefiting the redevelopment area; and

WHEREAS, the Board of Directors has reviewed the proposed job description for the Economic Impact Manager and finds that establishment of the position is in the best interests of the CRA and supports the efficient administration of CRA activities.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY AS FOLLOWS:

SECTION 1. RECITALS. The foregoing recitals are hereby incorporated into this Resolution as findings of the Board of Directors of the Town of Eatonville Community Redevelopment Agency.

SECTION 2. CONSOLIDATION OF POSITION FUNCTIONS. The Board of Directors hereby approves the consolidation of the fiscal, administrative, community coordination, outreach, program management, and related functions previously assigned to the Fiscal Coordinator and Community Coordinator positions into one consolidated position titled:

ECONOMIC IMPACT MANAGER - The Economic Impact Manager shall perform the duties and responsibilities established in the approved job description and such other duties as may be assigned consistent with the needs and operations of the CRA.

SECTION 3. APPROVAL OF JOB DESCRIPTION. The Board of Directors hereby approves the Economic Impact Manager Job Description, substantially in the form presented to the Board and attached to this Resolution as Exhibit "A." The job description is incorporated herein by reference.

SECTION 4. PURPOSE OF POSITION. The Economic Impact Manager shall support the CRA Executive Director in coordinating and administering CRA fiscal operations, programs, community initiatives, and performance reporting.

The position shall include responsibility, as assigned, for:

- CRA fiscal administration, budgeting, accounting records, and financial reporting;
- Procurement, purchasing, invoice processing, and capital asset tracking;
- Grant administration, documentation, reporting, and fiscal compliance;
- Community outreach and stakeholder engagement;
- Development and coordination of CRA programs, events, workshops, and community initiatives;
- Relationships with residents, businesses, nonprofit organizations, governmental agencies, community organizations, and other CRA stakeholders;
- Tracking program participation, expenditures, activities, and outcomes;
- Preparing reports and other information concerning CRA programs and community and economic impact;

- Assisting with identification and coordination of funding opportunities and community resources; and
- Such additional responsibilities as may be assigned by the Executive Director consistent with the approved job description.

SECTION 5. ADMINISTRATIVE IMPLEMENTATION. The Executive Director is hereby authorized and directed to take the administrative actions reasonably necessary to implement this Resolution and the Economic Impact Manager position, consistent with the CRA's adopted budget, applicable Town and CRA policies, and Board direction. Such administrative actions may include coordination with the appropriate Town departments regarding personnel documentation, position classification, recruitment, onboarding, payroll, procurement of necessary resources, and other administrative matters associated with implementation of the position.

SECTION 6. COMPENSATION AND BUDGET. Compensation, employment status, authorized work hours, and associated personnel costs for the Economic Impact Manager shall be established in accordance with the CRA's approved budget and any compensation or personnel action separately approved or authorized by the Board of Directors. Nothing contained in this Resolution shall authorize expenditures in excess of funds lawfully appropriated and available for such purpose.

SECTION 7. PRIOR POSITION FUNCTIONS. Upon implementation of the Economic Impact Manager position, duties previously assigned to the Fiscal Coordinator and Community Coordinator may be reassigned to the Economic Impact Manager in accordance with the approved job description and direction of the Executive Director. The Executive Director is authorized to make administrative and organizational adjustments necessary to avoid duplication of duties and provide for an orderly transition of responsibilities.

SECTION 8. SEVERABILITY. If any section, sentence, clause, phrase, or provision of this Resolution is held invalid or unconstitutional by a court of competent jurisdiction, such determination shall not affect the validity of the remaining portions of this Resolution.

SECTION 9. EFFECTIVE DATE.

This Resolution shall become effective immediately upon its adoption by the Board of Directors of the Town of Eatonville Community Redevelopment Agency.

PASSED AND ADOPTED

by the Board of Directors of the Town of Eatonville Community Redevelopment Agency at a duly noticed public meeting held on the _____ day of ____________________, 2026.

TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY

By: ____________________________________
Ruthi Critton, CRA Board Chair

Date: __________________________________

ATTEST:

By: ____________________________________
Veronica King, Town Clerk / or Designee

Date: __________________________________

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: ____________________________________
Greg Jackson, CRA Attorney

Date: __________________________________

EXHIBIT "A"

ECONOMIC IMPACT MANAGER

JOB DESCRIPTION

Salary - $65,000.00 (contractual)

POSITION SUMMARY

Under the general supervision of the Executive Director, the Economic Impact Manager is responsible for coordinating the fiscal, administrative, community engagement, and economic impact activities of the Town of Eatonville Community Redevelopment Agency (CRA).

The position oversees the proper administration, documentation, expenditure, and reporting of CRA funds while supporting programs and initiatives designed to strengthen the redevelopment area, engage residents and businesses, build community partnerships, and address identified community needs.

The Economic Impact Manager serves as a key connection between the CRA's financial resources and its community programs, helping ensure that expenditures, programs, partnerships, and initiatives are properly managed and their outcomes effectively documented and communicated.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Fiscal Management, Budgeting & Compliance

- Coordinate and oversee the administration, recording, expenditure, documentation, and reporting of CRA funds in accordance with Generally Accepted Accounting Principles (GAAP), CRA policies, and established procedures.
- Coordinate preparation of the CRA annual budget.
- Develop, monitor, and maintain CRA budgeted expenditures and accounting records.
- Coordinate and process monthly fiscal records for the CRA.
- Prepare compliance-related reports for funding agencies, including progress reports and grant financial close-out reports.
- Coordinate with CRA staff to ensure fiscal and grant compliance.
- Assist with grant administration and documentation.
- Authorize and process CRA invoices for payment and follow up with vendors as necessary.

- Assist with management of the procurement process, including maintaining accounts and tracking requisitions and annual purchase orders.
- Assist with formal bids, requests for quotations, maintenance contracts, and purchasing contracts for CRA goods and services.
- Prepare and maintain computerized and manual fiscal, procurement, inventory, and related administrative records.
- Track CRA capital assets.
- Manage CRA purchase card activities, including reviewing purchases for proper funding sources, tax exemption, documentation, and policy compliance.

Community & Economic Impact

- Identify community needs, concerns, and opportunities through surveys, focus groups, meetings, stakeholder engagement, and other outreach methods.
- Develop and implement community outreach strategies and programs.
- Build and maintain relationships with residents, businesses, community organizations, nonprofit organizations, government agencies, and community leaders.
- Design and coordinate programs and initiatives aligned with identified community and redevelopment needs.
- Monitor the effectiveness and progress of CRA-supported community programs and initiatives and recommend adjustments as appropriate.
- Coordinate resources for community and economic impact projects.
- Support initiatives designed to connect residents and businesses with available CRA programs, services, resources, and opportunities.
- Maintain databases and records of community organizations, businesses, stakeholders, program participants, and partners as appropriate.
- Assist in identifying potential public, nonprofit, private, and grant funding sources that support CRA programs and redevelopment objectives.

Programs, Events & Outreach

- Organize and facilitate community events, workshops, forums, meetings, and other CRA activities.

- Coordinate event logistics, including venues, permits, vendors, catering, materials, and related services.
- Recruit and coordinate volunteers when needed for CRA projects, programs, and community events.
- Develop outreach and program materials, including brochures, flyers, presentations, public notices, press releases, and other communications.
- Maintain communication with residents and stakeholders through appropriate channels, including newsletters, websites, social media, meetings, and community outreach.
- Communicate key CRA program and initiative information to community stakeholders and partners.

Reporting, Administration & Performance Measurement

- Prepare reports regarding CRA fiscal activities, community engagement, program activities, and program outcomes.
- Develop and maintain methods for tracking program participation, expenditures, community engagement, and measurable outcomes.
- Assist the Executive Director in evaluating the effectiveness and community impact of CRA programs and investments.
- Compose, review, and edit reports, technical documents, contracts, public notices, correspondence, and requests for Board action.
- Prepare weekly, monthly, quarterly, annual, or other reports regarding CRA activities as required.
- Maintain accurate program, fiscal, procurement, community engagement, and administrative records.
- Coordinate information and resources across CRA programs to support effective implementation and reporting.
- Perform additional duties as assigned.

EDUCATION & EXPERIENCE

- Bachelor’s degree in business administration, Public Administration, Finance, Community Development, or a closely related field preferred. Equivalent relevant education and professional experience may be considered.

- Professional experience in public administration, municipal government, nonprofit organizations, community development, finance, grant administration, economic/community development, or a related field.
- Experience managing or supporting budgets, financial records, procurement, grants, programs, or publicly funded initiatives.
- Experience developing and maintaining relationships with community members, businesses, organizations, and other stakeholders.
- Experience with community outreach, program coordination, event planning, or project management preferred.
- Municipal government or CRA experience preferred.

KNOWLEDGE, SKILLS & ABILITIES

- Knowledge of budgeting, accounting practices, fiscal administration, procurement, and financial reporting.
- Knowledge of grant research, administration, compliance, and funding sources.
- Knowledge of community development practices and community engagement strategies.
- Familiarity with local community organizations, businesses, resources, and public, nonprofit, and private funding sources.
- Strong organizational, administrative, and project management skills.
- Ability to manage multiple programs, projects, deadlines, and priorities.
- Ability to analyze program and financial information and communicate outcomes clearly.
- Excellent written and verbal communication skills.
- Ability to prepare technical and non-technical reports, presentations, correspondence, and public-facing materials.
- Strong interpersonal skills and the ability to establish productive relationships with residents, businesses, government agencies, nonprofit organizations, community leaders, vendors, and other stakeholders.
- Ability to work independently while collaborating effectively with the Executive Director, CRA staff, Board members, community partners, and Town departments.
- Creative problem-solving skills and the ability to respond effectively to community and organizational needs.

- Proficiency with Microsoft Office Suite, financial/accounting systems, databases, social media platforms, and other standard office technology.

PHYSICAL DEMANDS & WORKING CONDITIONS

The physical requirements and working conditions in which the position is typically performed are available from the Human Resources Department. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions of the position.

GENERAL STATEMENT

The duties listed above are intended to describe the general nature and level of work performed by the Economic Impact Manager and are not intended to represent a comprehensive list of all responsibilities. Duties and responsibilities may be modified based on CRA programs, organizational needs, funding requirements, and redevelopment priorities without changing the general nature or level of responsibility of the position.

HISTORIC TOWN OF EATONVILLE, FLORIDA
REGULAR CRA MEETING
AUGUST 20, 2026, AT 6:30 PM
Cover Sheet

*****NOTE** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)***

ITEM TITLE: Approval of Resolution CRA-R-2026-39 Approving Amended Bylaws changes as submitted by Attorney Jackson **(Administration)**

COMMUNITY REDEVELOPMENT ACTION:

CRA DECISION	YES	**Department:** ADMINISTRATION
CONSENT AGENDA	YES	**Exhibits:** • **RESOLUTION CRA-R-2026-39** • **Exhibit “A” attached (pdf)**
NEW BUSINESS		
ADMINISTRATIVE		
CRA DISCUSSION	X	

REQUEST: Approval of Resolution CRA-R-2026-39

SUMMARY: The proposed CRA Resolution formally adopts the amended Town of Eatonville Community Redevelopment Agency Bylaws incorporating the recommendations of General Counsel, Attorney Jackson. The amendments update and clarify provisions related to CRA governance, administrative responsibilities, purchasing authority, meeting procedures, public participation, fiscal matters, and general operations. Upon adoption, the amended Bylaws will become the official governing Bylaws of the CRA and supersede prior versions where conflicts exist.

FISCAL & EFFICIENCY DATA: N/A

RESOLUTION CRA- R-2026-39

A RESOLUTION OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY, ORANGE COUNTY, FLORIDA, APPROVING AND ADOPTING AMENDED BYLAWS OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY CONSISTENT WITH THE RECOMMENDATIONS OF GENERAL COUNSEL, ATTORNEY JACKSON; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR ADOPTION OF THE AMENDED BYLAWS; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR ALL OTHER PURPOSES NECESSARY AND PROPER.

WHEREAS, the Town of Eatonville Community Redevelopment Agency ("TOECRA" or "Agency") was established pursuant to Chapter 163, Part III, Florida Statutes, for the purpose of carrying out community redevelopment activities within the Town of Eatonville Community Redevelopment Area; and

WHEREAS, the TOECRA Board has previously adopted bylaws governing the administration, management, meetings, officers, employees, fiscal matters, contracts, committees, and other operations of the Agency; and

WHEREAS, the TOECRA Bylaws provide for periodic review and amendment by the TOECRA Board in accordance with the procedures set forth therein and applicable law; and

WHEREAS, General Counsel, Attorney Jackson, has reviewed the TOECRA Bylaws and recommended certain amendments intended to clarify and update the governance, administration, operational procedures, purchasing authority, meeting procedures, duties and responsibilities of Agency officials and staff, and other provisions of the Bylaws; and

WHEREAS, the proposed amendments have been incorporated into the document entitled "Bylaws of the Town of Eatonville Community Redevelopment Agency (Amended)", which is attached hereto and incorporated herein as Exhibit "A"; and

WHEREAS, the TOECRA Board has reviewed the proposed amended Bylaws and finds that adoption of the amendments recommended by General Counsel is in the best interests of the Agency and will promote the orderly, efficient, transparent, and lawful administration of the Agency; and

WHEREAS, the TOECRA Board desires to formally approve and adopt the amended Bylaws.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY, ORANGE COUNTY, FLORIDA, AS FOLLOWS:

SECTION 1. RECITALS INCORPORATED. The foregoing recitals are true and correct and are hereby incorporated into this Resolution as if fully set forth herein.

SECTION 2. ADOPTION OF AMENDED BYLAWS. The Town of Eatonville Community Redevelopment Agency Board hereby approves and adopts the "Bylaws of the Town of Eatonville Community Redevelopment Agency (Amended)", substantially in the form attached hereto as Exhibit "A", incorporating the amendments and recommendations of General Counsel, Attorney Jackson. Upon adoption of this Resolution, the amended Bylaws attached as Exhibit "A" shall constitute the official Bylaws governing the Town of Eatonville Community Redevelopment Agency and shall supersede all previously adopted versions of the TOECRA Bylaws to the extent of any conflict.

SECTION 3. AUTHORIZATION TO IMPLEMENT. The TOECRA Chair, Executive Director, Town Clerk/Secretary, General Counsel, and other appropriate Agency and Town officials are hereby authorized and directed to take all actions reasonably necessary to implement this Resolution and the amended Bylaws, including maintaining the official adopted copy of the Bylaws in the Agency's records and making such Bylaws available for public inspection as required by law.

SECTION 4. CONFLICTS. All resolutions, policies, procedures, bylaws, or portions thereof that conflict with this Resolution or the amended Bylaws adopted herein are hereby superseded and repealed to the extent of such conflict.

SECTION 5. SEVERABILITY. If any section, subsection, sentence, clause, provision, or portion of this Resolution is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such determination shall not affect the validity of the remaining portions of this Resolution, which shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE. This Resolution shall become effective immediately upon its adoption by the Town of Eatonville Community Redevelopment Agency Board.

PASSED AND ADOPTED by the Town of Eatonville Community Redevelopment Agency Board at a duly noticed public meeting held on this _____ day of ___________________, 2026.

TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY

By: ______________________________________
Ruthi Critton, CRA Chair

Date: ____________________________________

ATTEST:

By: ______________________________________
Veronica King, Town Clerk / CRA Secretary

Date: ____________________________________

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: ______________________________________
Attorney Jackson, General Counsel

Date: ____________________________________

EXHIBIT "A"

AMENDED BYLAWS OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY