

HISTORIC TOWN OF EATONVILLE, FLORIDA REGULAR COUNCIL MEETING AGENDA

Tuesday, October 17, 2023 at 7:30 PM Town Hall - 307 E Kennedy Blvd

- I. CALL TO ORDER AND VERIFICATION OF QUORUM
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. APPROVAL OF THE AGENDA
- IV. CITIZEN PARTICIPATION (Three minutes strictly enforced)
- V. CONSENT AGENDA
 - 1. Approval of Town Council Meeting Minutes September 19, 2023 (Legislative-Clerk)
 - 2. Approval of Town Pool Facility Improvement and Purchase of Pool Equipment. (Administration)
 - 3. Approval of Resolution 2023-20 Reappointing Two Individuals To The Planning and Zoning Board (Legislative-Clerk)
 - 4. Approval of Resolution 2023-21 Reappointing Two Individuals To The Board of Adjustment (Legislative-Clerk)
- VI. COUNCIL DECISIONS **May Move Consent Item(s) to Council Decision**
- VII. REPORTS

CHIEF ADMINISTRATIVE OFFICER'S REPORT TOWN ATTORNEY'S REPORT TOWN COUNCIL REPORT/DISCUSSION ITEMS MAYOR'S REPORT

VIII. ADJOURNMENT

The Town of Eatonville is subject to the Public Records Law. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

PUBLIC NOTICE

This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town's Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – per Section 286.0105 Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 "at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26



HISTORIC TOWN OF EATONVILLE, FLORIDA TOWN COUNCIL MEETING OCTOBER 17, 2023 AT 7:30 PM

Cover Sheet

NOTE Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Town Council Meeting Minutes – September 19, 2023

(Clerk Office)

TOWN COUNCIL ACTION:

| PROCLAMATIONS, AWARDS, AND PRESENTATIONS | | Department: LEGISLATIVE (CLERK OFFICE) |
|---|-----|---|
| PUBLIC HEARING 1 ST / 2 ND READING CONSENT AGENDA | YES | Exhibits: • Meeting Minutes – September 19, 2023 |
| COUNCIL DECISION | | |
| ADMINISTRATIVE | | |

REQUEST: Approval of meeting minutes for the Town Council Meeting held on September 19, 2023.

<u>SUMMARY:</u> The Town Council Meeting was held on the 3RD Tuesday September 19, 2023. Minutes were transcribed from the audio archive for approval for the public records.

RECOMMENDATION: Approval of September 19, 2023 meeting minutes.

FISCAL & EFFICIENCY DATA: N/A



HISTORIC TOWN OF EATONVILLE, FLORIDA REGULAR COUNCIL

MEETING MINUTES

Tuesday, September 19, 2023 at 7:30 PM

Town Hall (Council Chamber) - 307 E Kennedy Blvd. 32751

SPECIAL NOTICE: These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida's Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. **Audio Recording are available through the Town's website on the Council Agenda Page.

CALL TO ORDER AND VERIFICATION OF QUORUM:

Mayor Gardner called the meeting to order at 7:30 p.m. and a quorum was established through roll call by Mrs. Veronica King

PRESENT: (5) Councilwoman Wanda Randolph, Councilman Marlin Daniels, Councilman Theo Washington, Vice Mayor Rodney Daniels, Mayor Angie Gardner.

STAFF: (6) Demetrius Pressley, Interim Chief Administrator Officer, Veronica King, Town Clerk, Clifford Shepard, Town Attorney, Joseph Jenkins, Deputy Chief, Valerie Mundy, Interim Public Works Director

INVOCATION AND PLEDGE OF ALLEGIANCE:

Rev. Critton led the Invocation followed by the Pledge of Allegiance

APPROVAL OF THE AGENDA:

<u>Mayor Gardner Motions</u> to approve meeting agenda; Moved by Councilman Washington; Second by Councilwoman Randolph; **AYE: ALL, MOTION PASSES.**

CITIZEN PARTICIPATION - (The Three-minute rule was strictly enforced)

Eddie Cole – Spoke about the HostDime and the benefit of increase in the ad valorem taxes to the town; referenced Resolution 2017-12 (CRA) approving the appropriation of funds remaining in the redevelopment trust with allowances for more years to be added completion. Gave a breakdown of the \$200,000 allocation included \$45,000 (DJC Master Plan) \$30,000 (Code Compliance Program); \$30,000 (Curb Appeal Matching Grant); \$90,000 (Property Land Acquisition); \$5,000 (Escrow Deposits); referenced Resolution 2019-16 approving budget transfer (transferring the \$200,000 back to the CRA); need to come up with a solution with HostDime who been doing business in Eatonville since 2007 and an annual donor towards the Thanksgiving Turkey Giveaway.

Angela Thomas – Inquired about the non-ad valorem taxes, will review for implementation be done.

Clarence Jr. (40 Deacon Jones) – Inquired about the free Wi-Fi that was previously stated; it is not included in the developer's agreement (HostDime)

Angela Johnson (310 Amador Cir.) – Acknowledged Mr. Manny (HostDime) for having a conversation; looking forward to having residents to work with him; \$200,000 of a \$40 million project is less than .5% (insignificant compared to the project); challenge council to table the HostDime item, there are more questions than answers and whether this is CRA funds, possibly \$30,000 of the reallocated funds for the facade grant has already been spent, questions on budget allocations (not discussed during the budget hearings), request that 1of3 09192023COUNCILMeetingMinutes

Mr. Manny provide clarity (clear expectation) on the free Wi-Fi services stated to be offered to residents, finance should be able to provide information on the \$200,000 UP Development whether forgiven, expired, or sitting in a restricted account earning al least 3%. Information needs to be vetted.

PUBLIC HEARING

Approval of 1st Reading of Charter Amendment by Ordinance 2023-8; Preamble read by Clerk; Legal gave introductions with an overview to the charter review process to include recommended changes; the ordinance is a combination of the questions and text amendments to be presented to the voters if the ordinance passes; full language available through the ordinance; the ballot will not have the full language according to law; **Public Comments:** Louissteen Cummings, requested copy of revised charter; once voted upon council can decide to provide the copies.) **Mayor Gardner Motions** to approve the 1st Reading of Charter Amendment by Ordinance 2023-8; Moved by Councilman M. Daniels; second by Councilwoman Randolph; **AYE: ALL, MOTION PASSES.**

APPROVAL CONSENT AGENDA: <u>Mayor Gardner Motions</u> to approve the consent agenda approving the Town Council Meeting Minutes for September 5, 2023, reappointment of One Board Member To The Historic Preservation Board, Resolution 2023-16 Changing the Town's Regular Election Date to the Date of the Presidential Preference Primary, and Resolution 2023-17 Approving the Interlocal Agreement between the Town of Eatonville and the Town of Eatonville Community Redevelopment Agency (TOECRA); Moved by Councilman M. Daniels; Second by Councilman Washington; **AYE: ALL, MOTION PASSES.**

COUNCIL DECISIONS:

Mayor Gardner Motions Approval of moving forward with the HostDime project allocating funds for infrastructure; Moved by Vice Mayor Daniels; Second by Councilwoman Randolph; Discussion: (Gardner) to vote to move forward gives the perception of approval without having all documents to ensure steps were done properly; (Legal) need to do further research after receiving information yesterday; it is noted that the \$200,000 is a reimbursement agreement which will require documented expenses, where funds will come from will need to be clearly whether CRA or general funds; request more time for further research; (Pressley) if approved, still do not have documents that outlines what is being approved (HostDime can provide the documents for further vetting and time can allow for proper determination of where funds will come from); it would be best to table and bring back; (Mr. Manny) documentation was submitted a year ago, can provide again; project must be completed before the Wi-Fi can be addressed, provided information on how the bandwidth and fiber to the homes leading to water that can be broadcast through Kennedy Blvd. leveraging the internet to the residents; are committed to fulfilling this project; (M. Daniels) request that both the town meeting and CRA meeting be scheduled at the same time to resolve this matter; proper noticing can be done to set such meeting (to bring back October 3, 2023); (Randolph) no record of signed agreement, Mr. Manny will send over to town for records: (Prior motion is rescinded); Mayor Gardner Motions to table this item for the HostDime project allocating funds for infrastructure; Moved by Councilman M. Daniels; Second by Councilwoman Randolph; AYE: ALL, MOTION PASSES. (Tabled until the October 3, 2023 meeting).

REPORTS:

INTERIM CHIEF ADMINISTRATIVE OFFICER: Demetrius Pressley

Budget is complete; will begin advertising for job positions; interviews for Chief of Police candidates will take place tomorrow (9-20-23, 5:30 p.m.); Stakeholder's meeting went well (next one will be October 16, 2023); spoke on conducting I.T. and Internal assessments; met with Orange County School Board (will discuss next steps with legal); Clerk can provide updates to the FILEBANK records project; will attend the Faith in Florida event at Macedonia MBC (with Lavon Bracy); Code Enforcement officer will be attending classes on September 25-29th; will bring the MOU for the Health Fair to the next meeting.

Section V. Item #1.

TOWN ATTORNEY'S REPORT: Attorney Clifford Shepard – Met with Orange County School board (they will not do anything with the Hungerford property until they hear from the town); will talk with Orange County Public School's attorney about possibilities of giving the land to the town.

TOWN COUNCIL REPORT/DISCUSSION ITEMS-

<u>Councilman Marlin Daniels</u> – Acknowledged the budget process (need attention given to the reserves and surpluses; spoke about National Voter's Registration Day; emphasized transparency; acknowledged the updates on the meeting between legal, the CAO, and the Orange County Public School.

<u>Councilwoman Wanda Randolph</u> – Acknowledged updates on the Orange County School Board and with the budget (want to ensure that the town running efficiently).

Councilman Theo Washington – No Report.

<u>Vice Mayor Rodney Daniels</u> – Acknowledged Apopka security at town council meeting (want to ensure the metal detector is wrong with an officer present); requested clarity about the Police Community Summit.

MAYOR'S REPORT

<u>Mayor Angie Gardner</u> – The meeting with the Orange County Public School was excellent; spoke on the application for vote by mail (do register to vote); expressed with the Catalina Community meeting; encourage residents to come out to meet the candidates for the Chief of Police.

ADJOURNMENT Mayor Gardner Motions for Adjournment of Meeting; Moved by Councilman M. Daniels; Second by Councilwoman Randolph; **AYE: ALL, MOTION PASSES. Meeting Adjourned at 8:13 P.M.**

| Respectfully Submitted by: | APPROVED | | |
|-----------------------------|----------------------|--|--|
| | | | |
| Veronica L King, Town Clerk | Angie Gardner, Mayor | | |



HISTORIC TOWN OF EATONVILLE, FLORIDA TOWN COUNCIL MEETING OCTOBER 17, 2023 AT 7:30 PM

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Cover Sheet

ITEM TITLE: Approval of Town Pool Facility Improvement and Purchase of Pool

Equipment. (Administration)

TOWN COUNCIL ACTION:

| PROCLAMATIONS, AWARDS, AND PRESENTATIONS | | Department: ADMINISTRATION (Public Works/ Recreation) |
|---|---|---|
| PUBLIC HEARING 1 ST / 2 ND READING CONSENT AGENDA | X | Exhibits: |
| COUNCIL DECISION | | |
| ADMINISTRATIVE | | |

REQUEST: The Public Works and Recreation Department request approval to execute allocation of funds for the Town's Pool Facility and Pool Equipment. The Town is working with local pool operators (Holland Pools – Richard Moseley CPC 1459017)

<u>SUMMARY</u>: The Town wishes to proceed with pool services for the community to have as a recreation usage of the Community Pool in Eatonville. The pool repair and operation costs are also being covered through community pool companies in the area. The remaining balance requested will go toward the pool facility bathrooms and building maintenance, the public works department is working internally along with the contractors to working pro-bono for the Town.

<u>RECOMMENDATION</u>: Staff recommend the approval of allocation of funds for the Town of Eatonville Pool Facility for the above-described contractual services.

FISCAL & EFFICIENCY DATA: The estimated cost for the Town's public safety and general services is \$15,000.00. The provided funds will be allocated from the budget line-item Recreation (Building Improvement):001-0572-572-6200.



CPC 1459019

Orlando, 05/16/2023

Property: Town of Eatonville Address: 142 S West Ave Eatonville, FL 32751 USA

ESTIMATE # 10323

Pulexa is pleased to submit the following proposal. Pulexa proposes on the following provisions: materials, equipment, supervision and labor for the below scope of work:

- 1. Remove and replace a 7.5 HP complete pump with Strainer 208-230V/460V, 3 Phase \$12,000.00
- 2. Remove and replace 48 each 19" round filters grids (48.00 each x \$41.00) \$=1,968.00
- 3. Replace 2 Steeners pump ($$916.00 \times 2 \text{ each}$) = \$1,832.00
- 4. Remove and replace 6" Flowmenter = \$450.00

GRAND TOTAL= \$16,250.00





Payments:

- ✓ 50% Upon Acceptance of this Proposal.
- ✓ 50% Upon Completion of Project.

If Approved please sign estimate and email to dmeza@pulexa.com, cc operations@pulexa.com. All checks must be payable to Pulexa LLC and mail to 250 N Orange Ave Suite 1110 Orlando FL 32801

| Print your name here: | | |
|-----------------------|-------|--|
| Sign your name: | | |
| PO# | Date: | |

Pool Pro Solutions sent you an estimate

We look forward to working with you.

Customer

Mr. Washington dwashington@townofeatonville.org +1 (407) 756-5756 142 S W St Eatonville, FL 32751

Estimate #000007

May 18, 2023

Hide full details ^

| Total | \$14,829.00 |
|---------------------------------------|-------------|
| Gubtotal | \$14,829.00 |
| Scope of work | \$250.00 |
| 5" Flowmeter | \$312.00 |
| \$45.00 ea.) × 48 | 42,200.00 |
| Filter Grids | \$2,160.00 |
| \$790.00 ea.) × 2 | |
| Stenners pumps for chemicals feedeing | \$1,580.00 |
| 7.5 HP 3 PH TEFC Berkley | \$10,527.00 |

Electro Mechanic Industries, Inc. DBA Vermana 8248 Parkline Blvd.

Suite 100 Orlando, FL 32809

4076013943

www.vermana.com

admin@vermana.com



Estimate

| Name / Address |
|--|
| Town of Eatonville 400 Ruffel Strett Eatonville, FL 32751 USA |

| Estimate # | Date | P.O. No. |
|------------|-----------|----------|
| 912090 | 5/16/2023 | |

Sales Rep

RBS

| Ship To |
|-------------------------------------|
| Γown of Eatonville 42 S West Ave |
| Eatonville, FL 32751 |
| |
| |

YOUR APPROVAL OF THIS ESTIMATE MUST BE FORWARDED TO THE OPERATIONS DEPARTMENT!

operations@vermana.com

This estimate is valid for 30 days from the date listed above

| Activity | Qty | Rate | Amount |
|--|-----|----------|----------|
| SCOPE OF WORK: | 1 | 390.88 | 390.88 |
| REPLACE 6" FLOWMETER | | | |
| REPLACE 48 each 19" ROUND FILTER GRIDS | 48 | 39.50 | 1,896.00 |
| REPLACE A 7.5HP 208-230V/460V 3PH TEFC JCP PUMP W/ | 1 | 9,675.00 | 9,675.00 |
| STRAINER | | | |
| PARTS AND INSTALLATION INCLUDED | | | |
| REPLACE 2 EACH STEENERS (PH- ACID) | 2 | 750.00 | 1,500.00 |
| Non-Taxable Sales Tax | | 0.00% | 0.00 |

| | Total | \$13,461.88 |
|--------------|----------------|-------------|
| Accepted By: | Accepted Date: | |



HISTORIC TOWN OF EATONVILLE, FLORIDA TOWN COUNCIL MEETING

OCTOBER 17, 2023, AT 07:30 PM

Cover Sheet

NOTE Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE:

Approval of Resolution 2023-20 Reappointing Two Individuals To The

Planning and Zoning Board. (Legislative-Clerk)

TOWN COUNCIL ACTION:

| PROCLAMATIONS, AWARDS, AND PRESENTATIONS | | Department: LEGISLATION (CLERK'S OFFICE) |
|---|---|--|
| PUBLIC HEARING 1 ST / 2 ND READING | | Exhibits: • Resolution 2023-20 |
| CONSENT AGENDA | X | |
| COUNCIL DECISION | | |
| ADMINISTRATIVE | | |

REQUEST: The Administration is requesting the Town Council to approve Resolution 2023-20 reappointing Louissteen Cummings and Angela Thomas to the Planning and Zoning Board.

SUMMARY: A Resolution is being presented to Reappoint Two (2) Individuals To The Planning And Zoning Board As Regular Board Members For A Three (3) Year Term, The Board Member's term will expire October, 20, 2023, and both have expressed a desire for re-appointment to the Planning and Zoning Board.

Reappointment is recommended for:

LOUISSTEEN CUMMINGS as a regular board member for a three-year term **ANGELA THOMAS** as a regular board member for a three-year term

RECOMMENDATION: The Administration is recommending approval of Resolution 2023-20 reappointing Louissteen Cummings and Angela Thomas to the Planning and Zoning Board.

FISCAL & EFFICIENCY DATA: N/A.

RESOLUTION #2023-20

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA TO REAPPOINT TWO (2) INDIVIDUALS TO THE PLANNING AND ZONING BOARD AS REGULAR BOARD MEMBERS FOR A THREE (3) YEAR TERM, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS two (2) Board Members of the Planning and Zoning Board terms will expire October, 20, 2023, the individuals wishes re-appointment to the Planning and Zoning Board; and

WHEREAS the Administration wishes to appoint two (2) citizens to the Planning and Zoning Board as regular board members. The appointments will be for a three (3) year term as set forth by Article (2) Section 15-2.1 Appointment of the Land Development Code.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, ORANGE COUNTY, FLORIDA AS FOLLOWS:

SECTION ONE: the citizens that have expressed desire for reappointment in serving the Town on the Planning and Zoning Board are: LOUISSTEEN CUMMINGS, appointed as regular board member and **ANGELA THOMAS**, appointed as a regular board member.

SECTION TWO: CONFLICTS: All Resolutions or parts of Resolutions in conflict with any other Resolution or any of the provisions of the Resolution is hereby repealed.

SECTION THREE: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional, it shall be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution two

SECTION FOUR: EFFECTIVE DATE: This Resolution will take effect immediately upon its passage and adoption.

| PASSED AND ADOPTED this | 17 | day of | October | , 2023. |
|----------------------------------|-----------|--------|---------|--------------------|
| | | | Ang | gie Gardner, Mayor |
| ATTEST: | | | | |
| Veronica L. King, Interim Town (| Clerk | | | |



HISTORIC TOWN OF EATONVILLE, FLORIDA TOWN COUNCIL MEETING OCTOBER 17, 2023, AT 07:30 PM

17, 2025, 111 07.50

Cover Sheet

NOTE Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE:

Approval of Resolution 2023-21 Reappointing Two Individuals To The

Board of Adjustment (Legislative-Clerk)

TOWN COUNCIL ACTION:

| PROCLAMATIONS, AWARDS, AND PRESENTATIONS | | Department: LEGISLATION (CLERK'S OFFICE) |
|---|---|--|
| PUBLIC HEARING 1 ST / 2 ND READING | | Exhibits: • Resolution 2023-21 |
| CONSENT AGENDA | X | |
| COUNCIL DECISION | | |
| ADMINISTRATIVE | | |

REQUEST: The Administration is requesting the Town Council to approve Resolution 2023-21 reappointing Nathaniel Vereen and Julius Dix to the Board of Adjustment.

SUMMARY: A Resolution is being presented to Reappoint Two (2) Individuals To The Board of Adjustment as Regular Board Members For A Three (3) Year Term, The Board Member's term will expire 11-02-2023, and both have expressed a desire for re-appointment to the Board of Adjustment.

Reappointment is recommended for:

NATHANIEL VEREEN as a regular board member for a three-year term **JULIUS DIX** as a regular board member for a three-year term

RECOMMENDATION: The Administration is recommending approval of Resolution 2023-21 reappointing Nathaniel Vereen and Julius Dix to the Board of Adjustment.

FISCAL & EFFICIENCY DATA: N/A.

RESOLUTION #2023-21

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA, TO RE-APPOINT TWO (2) BOARD MEMBERS TO THE BOARD OF ADJUSTMENT AS A REGULAR BOARD MEMBER, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS the Administration wishes to recommend to Town Council the re-appointment of two (2) individuals to the Board of Adjustment as a regular board member; and

WHEREAS the Board of Adjustment shall consist of five residents who shall be appointed by the Town Council. In addition to the regular members of the Board of Adjustment, the Town Council shall be authorized to appoint two alternate members. Three members of the board of adjustment shall constitute a quorum; and

WHEREAS All meetings of the board of adjustment shall be public. A record of all its resolutions, transactions, findings, and determinations shall be made, which shall be a public record on file with the office of the Town Clerk.

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA THE FOLLOWING:

SECTION ONE: RE-APPOINTMENTS: the individuals recommended for re-appointment as a regular board member of the Board of Adjustment are <u>Nathaniel Vereen</u> and <u>Julius Dix</u> for a term of three (3) years from October 17, 2023 until October 17, 2026.

SECTION TWO: CONFLICTS: All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

SECTION THREE: <u>SEVERABILITY:</u> If any section or portion of a section of this Resolution is found to be invalid, unlawful, or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

SECTION FOUR: <u>EFFECTIVE DATE:</u> This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 17th day of October 2023.

ATTEST: Angie Gardner, Mayor

Veronica King, Town Clerk