



HISTORIC TOWN OF EATONVILLE, FLORIDA REGULAR COUNCIL MEETING

****RELOCATED TO THE DENTON JOHNSON CENTER 400
RUFFEL STREET DUE TO EARLY VOTING****

AGENDA

Tuesday, June 17, 2025, at 7:30 PM

Denton Johnson Center - 400 Ruffel Street

**Please note that the HTML versions of the agenda and agenda packet
may not reflect changes or amendments made to the agenda.**

I. CALL TO ORDER AND VERIFICATION OF QUORUM

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

IV. PRESENTATIONS AND RECOGNITION

A. Reading of Proclamation – 2025 Celebrating Juneteenth (**Administration**)

V. CITIZEN PARTICIPATION (Three minutes strictly enforced)

VI. CONSENT AGENDA

1. Approval of Town Council Meeting Minutes 6-3-25 (**Clerk Office**)

2. Approval of the Drinking Water and Wastewater Facilities Plan Presentation (**Public Works**)

3. Approval of the Amended Resolution 2025-10. Utility Rate Clarification. (**Administration**)

VII. COUNCIL DECISIONS

VIII. REPORTS

CHIEF ADMINISTRATIVE OFFICER'S REPORT

TOWN ATTORNEY'S REPORT

TOWN COUNCIL REPORT/DISCUSSION ITEMS

MAYOR'S REPORT

IX. ADJOURNMENT

The Town of Eatonville is subject to the Public Records Law. Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

****PUBLIC NOTICE****

This is a Public Meeting, and the public is invited to attend. This Agenda is subject to change. Please be advised that one (1) or more Members of any of the Town's Advisory Boards/Committees may attend this Meeting and may participate in discussions. Any person who desires to appeal any decision made at this meeting will need a verbatim record of the proceedings and for this purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based – per Section 286.0105 Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the Town of Eatonville at (407) 623-8910 "at least 48 hours prior to the meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

JUNE 17, 2025, AT 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Reading of Proclamation – 2025 Celebrating Juneteenth
(Administration)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS	YES	Department: ADMINISTRATION
PUBLIC HEARING 1 ST / 2 ND READING		Exhibits: - Draft Proclamation
CONSENT AGENDA		
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Reading of Proclamation in observance and celebration of Juneteenth Day.

SUMMARY: President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring the slaves in Confederate territory free, paving the way for the passing of the 13th Amendment which formally abolished slavery in the United States of America. Word about the signing of the Emancipation Proclamation was delayed some two-and one-half years, to June 19, 1865, in reaching authorities and African Americans in the South and Southwestern United States.

Emancipation Day observations are held on different days in different states in the South and Southwest, and in other parts of the nation; June 19th has a special meaning to African Americans and is called "JUNETEENTH" combining the words June and Nineteenth and has been celebrated by the African American community for over 150 years.

Events in celebration and observance of Juneteenth will be held in the historic Town of Eatonville June 19-June 21, 2025. Freedom Day is an observance holiday in the Town of Eatonville. The community of Eatonville is urged to observe and to become more aware of the significance of this celebration in African American History and in the heritage of our nation and City.

RECOMMENDATION: Recommend the reading of a proclamation in observance and celebration of Juneteenth Day.

FISCAL & EFFICIENCY DATA: N/A



PROCLAMATION

***Office of the Mayor
Town of Eatonville, Florida***

WHEREAS, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring the slaves in Confederate territory free, paving the way for the passing of the 13th Amendment which formally abolished slavery in the United States of America; and

WHEREAS, word about the signing of the Emancipation Proclamation was delayed some two-and one-half years, to June 19, 1865, in reaching authorities and African Americans in the South and Southwestern United States; and

WHEREAS, Emancipation Day observations are held on different days in different states in the South and Southwest, and in other parts of the nation; and

WHEREAS, June 19th has a special meaning to African Americans, and is called "JUNETEENTH" combining the words June and Nineteenth, and has been celebrated by the African American community for over 150 years; and

WHEREAS, events in celebration and observance of Juneteenth will be held in the historic Town of Eatonville June 19-June 21, 2025. Freedom Day is an observance holiday in the Town of Eatonville.

NOW, THEREFORE, I, Angie Gardner, Mayor of the Town of Eatonville, Florida, do hereby declare June 19, 2025, as

JUNETEENTH DAY

in the Town of Eatonville, Florida, urge The Eatonville Community to observe and to become more aware of the significance of this celebration in African American History and in the heritage of our nation and City.

ATTEST:

VERONICA L. KING, Town Clerk

IN WITNESS WHEREOF, I have
hereunto set my hand and caused
the seal of the Town of Eatonville,
Florida to be affixed this 17th day
of June 2025.

ANGIE GARDNER, Mayor



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

JUNE 17, 2025, AT 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of Town Council Meeting Minutes 6-3-25 (Clerk Office)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: LEGISLATIVE (CLERK OFFICE)
PUBLIC HEARING 1ST / 2ND READING		Exhibits: - Council Meeting Minutes, June 3, 2025, 7:30 p.m.
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Approval of meeting minutes for the Town Council Meeting held on the below dates:

- Council Meeting Minutes, June 3, 2025, 7:30 p.m.

SUMMARY: The Town Council Meeting was held on the 1st Tuesday in June. Meeting Minutes were transcribed from the audio archive for approval for the public records.

RECOMMENDATION: Recommend approval of meeting minutes for the Town Council Meeting held on the below dates:

- Council Meeting Minutes, June 3, 2025, 7:30 p.m.

FISCAL & EFFICIENCY DATA: N/A



**Meeting Minutes for
Council Meeting 6-03-25
is Forthcoming Prior to the
Scheduled Meeting**



HISTORIC TOWN OF EATONVILLE, FLORIDA

TOWN COUNCIL MEETING

JUNE 17, 2025, AT 7:30 PM

Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of the Drinking Water and Wastewater Facilities Plan Presentation (**Public Works**)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: PUBLIC WORKS Exhibits: **Refer to workshop documents <ul style="list-style-type: none"> Resolution 2025-8 - Drinking Water Facilities Plan Resolution 2025-9 - Wastewater Facilities Plan
PUBLIC HEARING 1ST / 2ND READING		
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Request is for the Town Council to approve of the Drinking Water and Wastewater Facilities Plans

SUMMARY:

A requirement of the SRF Drinking Water and Wastewater funding requires a facilities plan to be presented to the public before being submitted to the State FDEP. The engineering consultant, CPH will be presenting the plans at a public hearing and at the Council Workshop.

RECOMMENDATION: Recommending for the Town Council to approve of the Facilities plan

FISCAL & EFFICIENCY DATA: Project is funded by FDEP SRF Funding

RESOLUTION NUMBER 2025-8

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA, RELATING TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) STATE REVOLVING FUND (SRF), ADOPTION OF THE DRINKING WATER FACILITY PLAN FOR THE IMPLEMENTATION OF DRINKING WATER IMPROVEMENTS, EFFECTIVE THIS DATE

WHEREAS, Florida Statutes provide for loans to local government agencies to finance the construction of Drinking Water facilities; and Florida Administrative Code requires the formal authorization by Town Council to formally adopt a facility plan outlining necessary Drinking Water facility improvements to comply with State of Florida funding requirements;

WHEREAS, formal adoption of the proposed Facility Plan is required for the Town of Eatonville to participate in the State Revolving Loan Fund Program;

WHEREAS, the Town Council of the Town of Eatonville, Florida agrees with the findings and summary of necessary improvements as outlined in the Facility Plan for the purpose of Drinking Water;

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Eatonville, Florida formally approves and adopts the Town of Eatonville Facility Plan as written and presented to the Town Council on this date;

SECTION 1. FINDINGS

The foregoing findings are incorporated herein by reference and made a part hereof.

The Town of Eatonville, Florida, is authorized to approve the proposed Facility Plan.

The Town’s Public Work’s Director is hereby designated as the authorized representative to provide the assurances and commitments that will be required by the Facility Plan.

The Mayor is hereby designated as the authorized representative to execute the Facility Plan which will become the foundation of all activities related to the Drinking Water facility improvements. The Mayor is authorized to represent the Town in carrying out the Town’s responsibilities under the Facility Plan. The Mayor is authorized to delegate responsibility to appropriate Town Staff to carry out technical, financial, and administrative activities associated with the Facility Plan.

The legal authority for adoption of this facility plan is pursuant to the Town Charter, Town Code of Ordinances, and the Laws of the State of Florida.

All Resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidated or impair the validity, force, or effect or any other section or part of this Resolution.

SECTION 2. EFFECTIVE DATE

This Resolution shall take effect upon its approval and adoption by the Town Council.

APPROVED AND ADOPTION THIS 17TH DAY OF JUNE 2025.

**TOWN COUNCIL
TOWN OF EATONVILLE, FLORIDA**

ANGIE GARDNER, MAYOR

(SEAL)

ATTEST:

**APPROVED AS TO FORM AND
CORRECTNESS:**

VERONICA KING, TOWN CLERK

RESOLUTION NUMBER 2025-9

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EATONVILLE, FLORIDA, RELATING TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) STATE REVOLVING FUND (SRF), ADOPTION OF THE WASTEWATER FACILITY PLAN FOR THE IMPLEMENTATION OF WASTEWATER IMPROVEMENTS, EFFECTIVE THIS DATE

WHEREAS, Florida Statutes provide for loans to local government agencies to finance the construction of Wastewater facilities; and Florida Administrative Code requires the formal authorization by Town Council to formally adopt a facility plan outlining necessary Wastewater facility improvements to comply with State of Florida funding requirements;

WHEREAS, formal adoption of the proposed Facility Plan is required for the Town of Eatonville to participate in the State Revolving Loan Fund Program;

WHEREAS, the Town Council of the Town of Eatonville, Florida agrees with the findings and summary of necessary improvements as outlined in the Facility Plan for the purpose of Wastewater;

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Eatonville, Florida formally approves and adopts the Town of Eatonville Facility Plan as written and presented to the Town Council on this date;

SECTION 1. FINDINGS

The foregoing findings are incorporated herein by reference and made a part hereof.

The Town of Eatonville, Florida, is authorized to approve the proposed Facility Plan.

The Town's Public Work's Director is hereby designated as the authorized representative to provide the assurances and commitments that will be required by the Facility Plan.

The Mayor is hereby designated as the authorized representative to execute the Facility Plan which will become the foundation of all activities related to the Wastewater facility improvements. The Mayor is authorized to represent the Town in carrying out the Town's responsibilities under the Facility Plan. The Mayor is authorized to delegate responsibility to appropriate Town Staff to carry out technical, financial, and administrative activities associated with the Facility Plan.

The legal authority for adoption of this facility plan is pursuant to the Town Charter, Town Code of Ordinances, and the Laws of the State of Florida.

All Resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidated or impair the validity, force, or effect or any other section or part of this Resolution.

SECTION 2. EFFECTIVE DATE

This Resolution shall take effect upon its approval and adoption by the Town Council.

APPROVED AND ADOPTION THIS 17TH DAY OF JUNE 2025.

**TOWN COUNCIL
TOWN OF EATONVILLE, FLORIDA**

ANGIE GARDNER, MAYOR

(SEAL)

ATTEST:

**APPROVED AS TO FORM AND
CORRECTNESS:**

VERONICA KING, TOWN CLERK



HISTORIC TOWN OF EATONVILLE, FLORIDA
TOWN COUNCIL MEETING
JUNE 17, 2025, AT 7:30 PM
Cover Sheet

****NOTE**** Please do not change the formatting of this document (font style, size, paragraph spacing etc.)

ITEM TITLE: Approval of the Amended Resolution 2025-10. Utility Rate Clarification.
(Administration)

TOWN COUNCIL ACTION:

PROCLAMATIONS, AWARDS, AND PRESENTATIONS		Department: PUBLIC WORKS Exhibits: **Refer to workshop documents <ul style="list-style-type: none">• Resolution 2024-40• Resolution 2025-10
PUBLIC HEARING 1ST / 2ND READING		
CONSENT AGENDA	YES	
COUNCIL DECISION		
ADMINISTRATIVE		

REQUEST: Respectfully Request the Town Council approve Resolution 2025-10 Clarification on the Usage Exhibit A Water and Wastewater Service Rates.

SUMMARY: The Town Council engaged the Florida Rural Water Association to conduct a utility rate study evaluating Eatonville’s current water and wastewater service rates. The study found that the existing rates no longer reflect the true cost of providing service due to rising operational expenses and the need for current and future infrastructure improvements.

As a result, on December 3, 2024, the Town Council adopted Resolution 2024-40 with Exhibit A, approving a new rate structure. While it was clearly discussed that usage charges are based on per 1,000 gallons used, the language in Exhibit A led to some confusion and varying interpretations.

Resolution 2025-10 is being presented to clarify the rate structure outlined in Exhibit A of the previous resolution and ensure that both the Council and Residents fully understand how the charges are calculated.

Additionally, the Council previously adopted Ordinance 2024-10, repealing the old utility rate ordinance and authorizing the Council to set rates by resolution moving forward

RECOMMENDATION: The Administration is recommending the approval of Resolution 2025-10 on Clarification on the Usage Exhibit A Water and Wastewater Service Rates.

FISCAL & EFFICIENCY DATA: The water and wastewater services rates adopted by the Town Council in Resolution 2024-40 are not being changed pursuant to this Resolution.

RESOLUTION NO. 2025-10

A RESOLUTION OF THE TOWN OF EATONVILLE, FLORIDA, AMENDING RESOLUTION 2024-40 TO PROVIDE CLARIFICATION ON UTILITY SERVICES RATES AND USAGE CHARGES BASED ON PER 1,000 GALLONS USED; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, on December 3, 2024, the Town Council adopted Resolution 2024-40, which adopted water and wastewater service rates; and

WHEREAS, the water and wastewater service rates adopted by the Town Council were based on usage charges per 1,000 gallons used; and

WHEREAS, the Town Council desires to amend Exhibit A in Resolution 2024-40 to clarify that water and wastewater service rates are based on usage charges per 1,000 gallons used; and

WHEREAS, the water and wastewater services rates adopted by the Town Council in Resolution 2024-40 are not being changed pursuant to this Resolution.

NOW, THEREFORE, be it resolved by the Town Council of the Town of Eatonville, Florida, as follows:

SECTION 1. Legislative Findings. The findings set forth in the recitals above are adopted and fully incorporated herein as legislative findings of the Town Council.

SECTION 2. Exhibit A to Resolution 2024-40. Exhibit A to Resolution 2024-40 is hereby amended as attached in Exhibit A to this Resolution. Underlined words and symbols indicate additions to the attached Exhibit A.

SECTION 3. SEVERABILITY. Should any word, phrase, sentence, subsection, or section be held by a court of competent jurisdiction to be illegal, void, unenforceable, or unconstitutional, then that word, phrase, sentence, subsection, or section so held shall be severed from this Resolution and all other words, phrases, sentences, subsections, or sections shall remain in full force and effect.

SECTION 4. CONFLICT. All resolutions or part thereof, in conflict herewith are, to the extent of such conflict, repealed.

SECTION 5. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 17th day of June, 2025.

Attest:

Angie Gardner, Mayor

Veronica King, Town Clerk

Approved as to form:

Clifford B. Shepard, Town Attorney

EXHIBIT A
Town Of Eatonville
Utility Services Rates

1. Utility Service Rate Schedule.

1.1. The utility service rate schedule for the Town of Eatonville shall be as follows:

Utility Service Rate Schedule					
	Fiscal Year				
	24-25	25-26	26-27	27-28	28-29
Drinking Water					
01 Residential					
Base Charges Inside City					
5/8-inch	\$15.84	\$16.63	\$17.46	\$17.64	\$17.81
*Usage Charges Inside City					
0 to 1,000 gallons	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1,001 to 5,000 gallons	\$3.08	\$3.23	\$3.39	\$3.43	\$3.46
5,001 to 10,000 gallons	\$5.23	\$5.49	\$5.77	\$5.82	\$5.88
10,001 gallons or more	\$8.89	\$9.33	\$9.80	\$9.90	\$9.99
04 & 99 Commercial					
Base Charges Inside City					
5/8-inch	\$26.48	\$27.80	\$29.19	\$29.49	\$29.78
*Usage Charges Inside City					
0 to 1,000 gallons	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1,001 to 5,000 gallons	\$3.44	\$3.61	\$3.79	\$3.83	\$3.87
5,001 to 10,000 gallons	\$4.96	\$5.21	\$5.47	\$5.52	\$5.58
10,001 gallons or more	\$8.42	\$8.84	\$9.28	\$9.37	\$9.47
Wastewater					
01 Residential					
Base Charges Inside City					
5/8-inch	\$26.06	\$27.37	\$28.73	\$30.17	\$30.77
*Usage Charges Inside City					
0 to 1,000 gallons	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1,001 to 5,000 gallons	\$3.24	\$3.40	\$3.57	\$3.75	\$3.83
5,001 to 10,000 gallons	\$5.51	\$5.78	\$6.07	\$6.37	\$6.50
10,001 gallons or more	\$9.35	\$9.82	\$10.31	\$10.83	\$11.04
04 & 99 Commercial					
Base Charges Inside City					
5/8-inch	\$49.08	\$51.53	\$54.11	\$56.81	\$57.95

<u>*Usage Charges Inside City</u>					
0 to 1,000 gallons	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1,001 to 5,000 gallons	\$4.87	\$5.11	\$5.37	\$5.64	\$5.75
5,001 to 10,000 gallons	\$8.27	\$8.69	\$9.12	\$9.58	\$9.77
10,001 gallons or more	\$14.07	\$14.78	\$15.52	\$16.29	\$16.62
S02 Sewer Only					
Base Charges Inside City					
5/8-inch	\$39.26	\$41.23	\$43.29	\$45.45	\$46.36
<p>Customers having a Master Meter will be charged based on the same rates as customers inside and outside the town limits, as applicable for each unit/apartment/home/lot serviced by the master meter for both Water and Sewer. The entity responsible for the Master Meter shall be responsible for payment of the monthly bill and required deposits.</p> <p><u>* Usage Charges are based on per 1,000 gallons used.</u></p>					