



# HISTORIC TOWN OF EATONVILLE, FLORIDA

## HISTORIC PRESERVATION SPECIAL BOARD MEETING

### MEETING MINUTES

Thursday, February 27, 2025, at 1:00 PM

Town Hall (Council Chamber) - 307 E Kennedy Blvd. 32751

**SPECIAL NOTICE:** These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida's Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. **\*\*Audio Recording are available through the Town's website on the Council Agenda Page.**

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**CALL TO ORDER:** Chair Rosa Pickett called the meeting to order at 1:02 p.m.

**ROLL CALL:** Quorum was established by roll call through Mrs. Veronica King

**PRESENT:** (4) Chair Rosa Pickett; Laverne Bellamy Williams; Vice Chair LaDwyana Jordan **Board Members:** Ann Dawkins-Curtis; Jane Turner; John Beachum

**STAFF:** (2) Veronica King, **Town Clerk;** Cobbin McGee, **Town Planner**

**INVOCATION AND PLEDGE OF ALLEGIANCE:** Chair Rosa Pickett led the invocation followed by the Pledge of Allegiance.

**CITIZEN PARTICIPATION:** There were no citizens to participate during citizen participation

**BOARD DISCUSSION:** **\*\*No Board Actions, just discussion only\*\***

***\*\*Handout: Town Clerk provided an email about Certifying information of the Historic Preservation Board***

Grant Funding Opportunities for Eatonville – In terms of writing and managing a grant, the town code, states that the council will provide funding and expertise of consultants that is not already on the board, board will request funding from the council in order to facilitate that; town has a grant coordinator that can assist with meeting requirement and deliverables. (Ann Curtis) Mr. Smith was contacted in reference to grants that the board could potentially apply for, his response provided links identifying grants that the board can apply for, such as survey projects, planning projects, the national register nomination, heritage, education, development projects, archaeology, research, museum, exhibit, cemetery research, cemetery protection; printed information on how to apply for the matching grants, also available through the link provided by Mr. Smith (Clerk will provide copies to the board). Recommend starting with the surveying grant (\$50,000 - June 3, 2025 deadline), planning and heritage education is also being recommended; had an archaeological survey done by FEMA with input from Ms. Melissa Jest and Mr. Everett Fly, Mr. Cobbin will share those reports with the board, it may have information that you are looking for; the grant coordinator does not do the grant writing, recommendation is to identify quotes for a grant writer, board ask that staff get clarity on the grant writers availability to the board; (NY Nathiri) National Trust and PEC can offer assistance, the board has the ability to start the process in reviewing what the application is (mid to late April is target date to review and prepare for the town council), if funding is involved, it would have to go before the town council (early May as a target date), PEC can help coordinate getting the grant done for content to



review, to accommodate the sunshine law and to keep things moving, assign someone to continue the work and send back the information, PEC, the Florida Historical Society, and National Trust can offer letters of support, the board will not have to worry about the grant writing; (Mr. McGee) the historic district is defined as of the 1998 survey, in the master site file with the state lists the contributing structures and the non-contributing structures (Mr. Cobbin will send to the board master site file); the three grants to consider is the survey, the planning, and the heritage education, suggest look at the existing survey information (done by FEMA) and the master site file information to better help in making a decision on which grant to pursue; proud of the board; next meeting will be March 13, 2025, 1:00pm; (NY Nathiri) can provide information about the two women who were part of the FEMA group, it has a clear layout of the recommendation that the people of Eatonville should consider in expanding the district based on authentic data, sufficient documentation that will allow the board to have a confidence about what the survey could give, no starting from scratch, extended invitation next Saturday (February 29) in person or by zoom with Ennis Davis (Certified American Institute of Community Planners), the information acquired can put the board in a good position to consider what to apply for in preparation for the next meeting; (Mr. McGee) the survey should not be ignored and consider the information and the data; (Mrs. King) the town have workstations if anyone needs to come and use the computer and be able to get into the files that Mr. Cobbin speaks of; Mr. McGee agreed to make himself available, recommend reaching out to Melissa Jest who may be able to assist in creating a suggested roadmap; at the next meeting the board has already allocated the review and consideration of updating the ordinance, legal will be present to provide guidance.

#### **STAFF COMMENTS:**

Cobbin McGee, Town Planner - Expect the FEMA information and the Master site file

Veronica King, Town Clerk - Recommend the board review the ordinance in preparation for the next meeting; the attorney is paid and the board will want to make good use of his time; so questions from reviewing the ordinance can assist in the attorney providing actionable steps for the board; the ordinance is in the back of the notebook.


David Barany - Thanked the board for coming together

#### **BOARD COMMENTS:**

John Beachum – Inquired about reviewing and changing the ordinance (to change an ordinance will require two readings before the town council – request for legal to be present).

**ADJOURNMENT** Chair Rosa Pickett adjourns meeting. **Meeting Adjourned at 1:43 P.M.**

**Respectfully Submitted by:**

  
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**Veronica L King, Interim Town Clerk**