



# HISTORIC TOWN OF EATONVILLE, FLORIDA REGULAR COUNCIL MEETING MINUTES

Tuesday, November 21, 2023 at 7:30 PM

Town Hall (Council Chamber) - 307 E Kennedy Blvd. 32751

**SPECIAL NOTICE:** These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida's Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. **\*\*Audio Recording are available through the Town's website on the Council Agenda Page.**

## CALL TO ORDER AND VERIFICATION OF QUORUM:

Mayor Gardner called the meeting to order at 7:30 p.m. and a quorum was established through roll call by Mrs. Veronica King

**PRESENT:** (5) Councilwoman Wanda Randolph, Councilman Marlin Daniels, Councilman Theo Washington, Vice Mayor Rodney Daniels, Mayor Angie Gardner.

**STAFF:** (5) Demetrius Pressley, **Chief Administrator Officer**, Veronica King, **Town Clerk**, Clifford Shepard, **Town Attorney**, Officer Boone, **EPD Police**, Katrina Gibson, **Finance**

## INVOCATION AND PLEDGE OF ALLEGIANCE:

Rev. Critton led the Invocation followed by the Pledge of Allegiance

## APPROVAL OF THE AGENDA:

**Mayor Gardner Motions** to approve meeting agenda moving all consent agenda items to Council decision; Moved by Councilwoman Randolph; Second by Councilman M. Daniels; **AYE: ALL, MOTION PASSES;** Mrs. King confirmed voting results through roll call per the Mayor's request.

## CITIZEN PARTICIPATION - (The Three-minute rule was strictly enforced)

**Angela Thomas** – Returning again expressing concern about the grass, it is still knee high and asking for someone to please cut that grass.

**Charles Bargaineer** – Seeing issues pertaining to active construction with no permit, loitering on vacant property; inquired about if code Enforcement exist and if the officer is certified (not required beyond basic training) and if officer is taking the truck home (no, truck is parked at town hall). Mr. Pressley will follow up and get back with updates.

**Angela Johnson** – Spoke on the org chart and the compensation; request that there be an approval of classification and compensation study; concerning AP and processing, are we behind with EFT payment guidelines, do we have an audit issue where we're still signing checks; when will the code enforcement board be active? Are you waiting on a magistrate or can things start happening (see activity without permits); also asked about if the alternate Code Enforcement board member will be brought forward as a regular board member due to the vacancy.

**APPROVAL CONSENT AGENDA: No Action Taken** (Items #1 and #2 was moved to Council decision)

## COUNCIL DECISIONS:

Approval of the Town of Eatonville Organizational Chart. **Mayor Gardner Motions** Approval of Organizational Chart; Moved by Councilwoman Randolph; Second by Councilman Washington; **Discussion:** There is requested information that is pending; the requested information has not come back from the appropriate departments in order to close out that request). **AYE: Councilman Washington, Mayor Gardner NAYE: Councilwoman Randolph, Councilman M. Daniels, Vice Mayor R. Daniels, MOTION FAILS**

Approval of Master Agreement for Contractual Planning Services. **Mayor Gardner Motions** Approval of Agreement for Contractual Planning Services; Moved by Councilman Washington; Second by Councilman M. Daniels; **Discussion:** Paid \$32,000 to Active Plan Studio last year, recommending the \$40,000 to cover the updates needed for the comprehensive plan and zoning to include complex matters, in house Planner 1 covers the day-to-day operations. The contractual services will be task ordered from the town to move forward. Current Planner 1 is making \$55,000 and the contractual services is up to \$40,000. Based on the level of service and the workflow, this is the best option for the town; the Pass Through Ordinance if applied appropriately can underwrite the cost for planner and legal services; **AYE: ALL, MOTION PASSES.**

Approval of Resolution 2023-25 Authorizing the Mayor, Vice Mayor, or the Chief Administrative Officer to Electronic Signing Account Payables Checks. **Mayor Gardner Motions** Approval of Resolution 2023-25 Authorizing the Mayor, Vice Mayor, or the Chief Administrative Officer to Electronic Signing (**Preamble Read**); Moved by Councilwoman M. Daniels; Second by Vice Mayor R. Daniels; **AYE: Councilwoman Randolph, Councilman M. Daniels, Vice Mayor R. Daniels, Mayor Gardner NAYE: Councilman Washington; MOTION PASSES**

## REPORTS:

### CHIEF ADMINISTRATIVE OFFICER: Demetrius Pressley

Thanks to staff, grants coordinator has started this week (Ms. Johnson); It was a Duke Energy contractor that is working within an Orange County permit who hit a water main line in the town, permit was for Wymore but the line that was hit is on Kennedy, Orange County as well as the contractor and staff are working diligently to fix it, there will be a boil water alert issued, .

**TOWN ATTORNEY'S REPORT: Attorney Clifford Shepard** – No report; acknowledged gratitude for the year plus long relationship of working with the town, grateful for the opportunity to serve and I look forward to continuing.

**TOWN CLERK'S REPORT: Veronica King** – FileBank is in the process of indexing the town's records, looking forward to staying on task with our timeline. The town's municipal general election is coming up March the 19, 2024 and we have completed our qualifying period, Seats four and five are up for election and information has been posted and available on the website. We are encouraging everyone to get out and vote.

## MAYOR'S REPORT

**Mayor Angie Gardner** – The food drive was phenomenal, thank you to Markel and his team, Second Harvest Food Bak, and St. Lawrence along with all volunteers and staff. Thanks Councilwoman Randolph for spearheading and former Mayor Cole, it was a great event for those in need. Acknowledged Rev. Critton for 18 years anniversary. Thanks to staff for all the improvements, response rate, the response time when that break happened,

## TOWN COUNCIL REPORT/DISCUSSION ITEMS-

**Councilman Marlin Daniels** – Let's continue to keep loving on people and lifting them up in prayer. In response to the water break, expressed concerns on information getting out, the updating of the robo call list/text messaging; inquired about the challenges with water pipe isolations (aging pipes not working properly, need a proper asset management map to locate locates), it will cost about \$35,000 to address the issues with the valves (to exercise and locate valves), does not include valve replacement, funds are available. The ARPA money was for infrastructure and should move forward. Bonds have been put on the right of way permits to include prerequisites as far as inspections. This will help to address companies should something happens and how we can address the matter. (Angela Thoams) A non-ad valorem will provide the needed money.

**Councilman M. Daniels puts motion of the floor to** Approval up to \$35,000 with agreement to proceed forward with the valve isolation and identification program. **Discussion:** Mr. Pressley would like to use the ARPA funds along with the \$40,000 currently in budget for this matter. Ms. Mundy is currently working on the pricing and the scope of work. Will need to identify matching grant funding for the replacement of the valves (\$7,000-\$10,000 per valve for full replacement), there are about 56 valves currently identified on the map already. Moved by Vice Mayor R. Daniels; Second by Councilman Washington; Motion Restated: Mayor Gardner restated with clarity the motion to approve up to \$35,000 for the amount and for the process needed to expend the funds, to include entering an agreement without being brought back to council as long as we go through the process; AYE: ALL, MOTION PASSES.

**(REPORT CONTINUES)** Need to move on Code Enforcement; Thanksgiving event was a success; want to do a recognition of Non-profits with proclamations; Great job to Chambers for voting event, need to look into out sustainability and recycling programs, inquired about an update on the meeting pertaining to Catalina Park (Mr. Pressley will follow up), requested for financial report.

**Councilwoman Wanda Randolph** – Thanked everyone, the Town of Eatonville, staff, public works for support and participation yesterday (Thanksgiving Food Drive); special thanks Magic Foundation, Mr. Markel Fultz; Inquired about the \$2 million grant (funds awarded but no funds have been released), request status for next meeting, updates on **Hungerford Property** (By Legal: the law professionals have been contacted for face-to-face meetings and a strategy has been developed to present unified front that would make effort to resolve the lawsuit and convince the school board attorney to give it up the property; inquired about the funds for the drum corps (this is same funds being used for the I-4 Ultimate Art Project), inquired about status the pool, sidewalk project (working on the schedule for when that work will take place), HostDime status (Attorney is to give direction on their thoughts and also do a new agreement).

**Councilman Theo Washington** – No Report. Happy Thanksgiving.

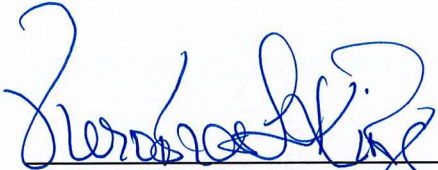
**Vice Mayor Rodney Daniels** – Is there a number for Code Enforcement to anonymously report issues (No such thing is anonymous code enforcement because you have allowed to confront your accusers and you can't do that if the report's anonymous.), Unable to attend both Thanksgiving events due to work commitments but heard of the success of both. The veterans program have a need for improvements with audio and with the event tents, thanks Chief Murray, public works, Ms. Jean, Post 331, and Mrs. King; Addressed a speeding issue with Chief Murray that needs attention (Kennedy during the afternoon), Rus

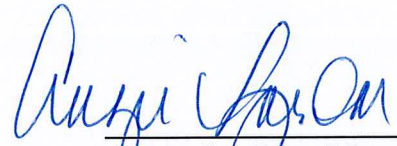
Handler is the individual who was over the funding for the drum corps (recommend former Mayor Cole be allowed to come and make a presentation on this subject), the funds was used for started back the drum corps, something for the youth to keep them out of trouble; Awesome job to staff, looking forward to the monitors working.

**ADJOURNMENT** Mayor Gardner Motions for Adjournment of Meeting; Moved by Councilman M. Daniels; Second by Councilman Washington; **AYE: ALL, MOTION PASSES. Meeting Adjourned at 8:34 P.M.**

**Respectfully Submitted by:**

**APPROVED**

  
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Veronica L King, Town Clerk

  
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Angie Gardner, Mayor