

AGENDA

ROLL CALL

APPROVAL OF AGENDA

ORAL COMMENTS

AGENDA ITEMS

- [1.](#) Approve Meeting Minutes - January 18, 2023
- [2.](#) Receive & File - Directors Report - January 2023
3. Ball Diamond Improvements
4. Food Trucks
5. Baseball & Softball Registrations
6. Aquatic Center Staffing
7. Commission Member Comments
8. Set Next Meeting Date

ADJOURNMENT

PARKS & RECREATION COMMISSION MEETING MINUTES

CITY OF DYERSVILLE

January 18, 2023

Meeting called to order by Sarah Goldsmith at 6:03 P.M.

Commission Members Present: Sarah Goldsmith, Nathan Huebner, Jason Lang, Matt Monahan and Megan Scherrman

Commission Members Absent: Jon Scherbring

City Staff Present: Adam Huehnergath and Sandy Oberbroeckling

Oral Comments: None

Approve January 18, 2023 agenda

Goldsmith asked for review and approval of the agenda. Monahan made a motion to approve the Wednesday, January 18, 2023 agenda. Motion seconded by Huebner.

Voice Call Vote: **AYES:** All
 NAYS: None
 ABSENT: Scherbring

Motion Carried

Nominate a New Chairperson

Monahan nominated Megan Scherrman as the new Chairperson. The nomination was seconded by Huebner.

Voice Call Vote: **AYES:** All
 NAYS: None
 ABSENT: Scherbring

Motion Carried

Approve December 14, 2022 Minutes

Goldsmith asked for comments or changes and there were none. Monahan made a motion to approve the December 14, 2022 minutes. Motion seconded by Scherrman.

Voice Call Votes: **AYES:** All
 NAYS: None
 ABSENT: Scherbring

Motion Carried

Receive & File: November & December 2022 Director's Reports

Oral Comments: None

Monahan made a motion to receive and file the November & December 2022 Director's reports. Motion seconded by Lang.

Voice Call Votes: **AYES:** All
 NAYS: None
 ABSENT: Scherbring

Motion Carried

Item #1: Baseball & Softball 2023

Huehnergath will be meeting the Prairie League in the next week. Registration for baseball, softball and T-ball is scheduled to begin on Friday, January 20, 2023. The deadline to register is February 28, 2023. The first tournament is May 5th, which is only 11 weeks away. Huehnergath is going to recommend a change in the schedule to have an East & West division. This would allow the Dyersville teams to play against all the other Dyersville teams and they wouldn't have to travel as far. The commission thought this would be a good idea. Goldsmith requested that all the games be played before the first tournament. This is almost impossible since each City tournament is at a different time.

Huehnergath spoke with Mike Deutmeyer recently regarding the agreement with the Dyersville Commercial Club. Deutmeyer will respond in the next few weeks. If we can get it approved, we are hoping to have a concession stand up there this Spring. Also in negotiations is the paving of the gravel areas. The agreement is for 15 years, so everyone wants to make sure all aspects are covered. Huehnergath plans to put a net on the East diamond to protect against foul balls.

Huehnergath plans to put together packets for the coaches. The four photographers he needs to reach out to are: Erin Goldsmith, Carrie Nauman, Rochelle Hoeger and Allison Corbin. They would like to keep the orders simple, possibly a memory mate, individual pictures and maybe buttons. They would like the picture prices and sizes included in the coach's packet. Each coach can decide which photographer they would like to use.

Item #2: Aquatic Center

Huehnergath stated that he needs to hire two managers since neither of those from last year are returning. He is unable to change the rates at this time, however, he still plans to approach the council to offer a discount for the early purchase of a pool pass. Huehnergath took a CPO class in the past few weeks. This was a good course to educate him on the pool requirements, since he may have more involvement this year. The Commission would still like to eliminate the 10 minute adult swim at 10 minutes before the hour. Life guards will be expected to help in the concession stand during their breaks. This would allow only one facility assistant needed in the concession stand. On the note of features for the pool, the glove slide is currently being made.

Item #3: Disc Golf

Huehnergath walked the course twice today to measure it out. He is having a sign company from East Dubuque make a sign with a map of the course. A gentleman from Texas is making a cool picture including a QR code on the sign. You can scan the QR code to bring up an app that people playing the course can use to know the lay of the course and keep score. He is going to apply for a mini-grant through Iowa Parks & Recreation Association. He hopes to have this up by April.

Item #4: Live Healthy Iowa Kids Track Meet

This track meet will be a great opportunity for our town. The meet will take place on May 13, 2023. Dylan Kurt interviewed Huehnergath to put a story in the paper to get the information to the public. This

is a regional meet. All winners will go to Marshalltown for the state meet. This meet is for ages 14 and under. We have the option to include 6 years old and under. This meet is completely free, there is no charge to participants. Huehnergath wants to encourage kids who aren't the typical athlete to compete. The commission recommended flyers be distributed to advertise this event. The Total Fitness may help us out with this event, since they have done other running events. The Physical Education teachers at Dyersville Elementary are trying to start a running club. In May, the Western Dubuque District allows all 4th & 5th to run in a track meet.

The website where we signed up has great instructions on how to handle this event. We will need a lot of volunteers to make it a success. Todd Troutman (Beckman Athletic Director) agreed to help, but not be lead on this event. We could look to high school kids for volunteers. No one in the area offers this type of event, so it will be a great opportunity for Dyersville. May want to reach out to the Booster club for a concession stand to be set up.

Commission Oral Comments:

The Field of Dreams has 300+ teams already signed up for this summer. The first tournament is the Memorial Day tournament. There is only one tournament that may interfere with our teams. The commission felt strongly that our tax payers should have first access to our fields. The Field of Dreams plans to use it on Friday, Saturday, & Sunday. The dugouts at Westside were essentially paid for by fees paid for renting the fields last year. The money we make from renting the field is reinvested into the fields to make them nicer and have better amenities.

There was discussion regarding the large opening on the restroom toilet. They were wondering if you can get a toilet seat to fit that has a smaller opening. Parents do not feel comfortable allowing their small children to use the toilet for fear that they will fall in. The garbage bin will be moved across the street.

A drinking fountain is slated to be installed down at Westside instead of using the hydrant to fill water bottles. The commission would also like the portable restrooms to be moved behind the more permanent facilities so they aren't such an eye sore. Huehnergath also mentioned that Diamond 1 will have new bleachers.

Dyersville Commercial Club – Commission questioned whether a sidewalk would be installed from the pool over to the diamonds. Not sure on this. Also, the batting cages should be installed this Spring. We also need better signage there for parking at the games. This would help when there is an event at the pavilion and a game on the same day.

Goldsmith is meeting with Karla Thompson regarding Winterfest. She wants Huehnergath (City) to sponsor the 5K run.

Huehnergath said his game day with the seniors is very popular. He had 16 playing Mahjong and 21 playing Euchre last week.

The schedule for baseball and softball will be as follows:

Baseball and Softball Registration closes – February 28, 2023

Draft will be week of March 13-18, 2023

Shirt orders need to be in by March 23, 2023 (3 week turnaround)

Huehnergath would like the diamonds ready the 2nd week of April.

Goldsmith asked about the status of the Skate Park. There have been no comments on this item. She asked for him to look into obtaining a grant to get something going on this. Kids don't really skateboard a

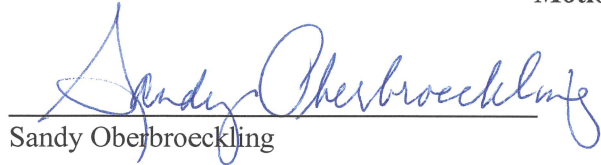
lot; however, they use scooters and bikes. There was mention of a Skate Park Project, which is a grant for this type of feature.

Set date for next meeting: The date for the next meeting is set for Wednesday, February 22, 2023 at 6:00 P.M.

Adjournment: The meeting adjourned at 6:50 p.m. on a motion by Scherrman, seconded by Monahan.

Voice Call Vote: **AYES:** All
 NAYS: None
 ABSENT: Scherbring

Motion Carried


Sandy Oberbroeckling 01/18/2023
Date

Memorandum

TO: City Council, Parks and Recreation Commission
From: Adam Huehnergath, Parks and Recreation Manager
RE: Monthly Directors Report January 2023
CC: Mick Michel, City Administrator
Date: February 20, 2023

Aquatic Center:

We have advertised the last two weeks for openings for lifeguards, facility assistants and assistant managers. The deadline for applications is March 11th. The number of applications as of now is low but I am figuring the labor pool for lifeguards waits until the last minute. I am sending out an email to 2022 lifeguards this week to remind them and also to help give us an idea if there is a need to prospect other ways. We had a total of 20 lifeguards last year and that is our minimal goal this year. Both of our assistant managers from 2022 have moved on. Hiring those replacements is a high priority. With a year watching pool operations I am going to be more involved daily.

Summer Programs:

Even though the weather tells us otherwise, baseball/softball season is starting to formulate. The deadline to register is February 28th and our teams are starting to fill up. We are at 60-70% of our final numbers from last year and it is my goal to increase the participation levels this year. It looks like I will have enough volunteer coaches for the amount of teams that we will have.

At Commercial Club Park fields, we have found a solution for dangerous foul ball situations between the two diamonds. We are going to install netting on the 1st base fence on the East field and on the 3rd base fence on the West field to thwart line drive foul balls that have injured fans lately. Also, we have found the materials for a batting cage purchased a while ago and plan on putting that between the two fields this spring.

Grants:

I have applied for four different grants recently. I asked for funds for shade at the pickleball courts and the new dugouts and Westside Park from Outside the Rays. I also applied for a IPRA mini-grant for 50% of the cost for the disc golf signage. I should find out about that result soon. I also applied for a Keep Iowa Beautiful and Diamond Vogel Paint grant for 20 gallons of paint to repaint the older swing sets and volleyball court. I will also be working with the local schools for our spring cleanup.