

AGENDA

ROLL CALL

AGENDA ITEMS

1. Approve Minutes of the June 12, 2023 Meeting.
2. Report on Ordinance Change to Planning & Zoning Board Members
3. Report on Ordinance Change to Board of Adjustment Members

ADJOURNMENT

MINUTES

Meeting called to order at 6:31 pm by Chairperson Roger Gibbs

ROLL CALL

PRESENT: Ryan Cahill, Chairperson Roger Gibbs, Vice-Chairperson Tim Nefzger, Joe Petsche, Matt Tauke, Bec Willenborg

ABSENT: Mike Schlichte

AGENDA ITEMS

1. Approve Minutes of the March 13, 2023 Meeting.
There were no questions or comments.

Motion to Approve Minutes of the March 13, 2023 meeting made by: Bec Willenborg; seconded by Tim Nefzger.

Voting Yea: Ryan Cahill, Roger Gibbs, Tim Nefzger, Joe Petsche, Matt Tauke, Bec Willenborg

Voting Nay:

Motion carried.

2. Approve Plat of Survey of Hermesen Addition #2, in the City of Dyersville, Iowa.

Ken Hermesen (450 S Grandview, Dubuque, Iowa) was present and stated that he purchased this land that his dad owned. Once the property was surveyed, they discovered the creek had changed course and Hermesen thought it was best to correct the ownership of the changed property now to allow for better maintenance of the land.

The committee questioned what the difference was between this plat and the one a few months ago. City Administrator Mick Michel stated the previous plat changed the house and farmland property lines and fixed some easement and property access issues. Hermesen identified the property in question to the boards, which was the two small lots by the creek. Hermesen stated they would be added to Lot 3. The committee questioned what happens when the creek changes course again. Michel stated that stabilization of the creek bed will help and now there are GIS points which can verify property lines.

The commission asked Hermesen if he owned those two small areas and Hermesen said not yet. He had to get the land surveyed and the plat approved before he could purchase them. He does have verbal agreements with the current owners to buy the land.

City Administrator Mick Michel stated he does not have any issues with the plat. Michel said it makes sense to have the property lines follow the natural barriers of the creek.

There were not further questions or comments.

Motion to Approve Plat of Survey of Hermesen Addition #2, in the City of Dyersville, Iowa made by: Matt Tauke; seconded by Ryan Cahill.

Voting Yea: Ryan Cahill, Roger Gibbs, Tim Nefzger, Joe Petsche, Matt Tauke, Bec Willenborg

Voting Nay:

Motion carried.

3. Approve Final Plat of 20 West Industrial Center Seventh Addition in the City of Dyersville, Delaware County, Iowa.

Jacque Rahe, with Dyersville Economic Development, was present and stated this plat is a split of the former Lot 7. They are separating the 9 acre lot into 2 parcels. The DEDC board decided to donate approximately 3 acres for a Kid Project 2.0 in the industrial park. They will begin a capital campaign to raise money for the construction. A \$1.7 million match grant has also been awarded for the project. Lot 1 will be the Kid Project area and Lot 2 is for future development.

City Administrator Mick Michel stated he has no issues with the plat. The project falls within the development criteria and is in line with the land use plan.

Rahe stated the grant needed the project to fit with the need of the workforce. This Kid Project is not only for the workers in the industrial park but for everyone. Both centers will remain open.

Motion to Approve Final Plat of 20 West Industrial Center Seventh Addition in the City of Dyersville, Delaware County, Iowa made by: Tim Nefzger; seconded by Bec Willenborg.

Voting Yea: Ryan Cahill, Roger Gibbs, Tim Nefzger, Joe Petsche, Matt Tauke, Bec Willenborg

Voting Nay:

Motion carried.

ADJOURNMENT

Meeting adjourned at 6:42 pm on a motion by Ryan Cahill; seconded by Matt Tauke.



Lori A. Panton, recording Secretary

ORDINANCE NO.

AN ORDINANCE AMENDING SECTION 23.01 OF THE CODE OF
ORDINANCES OF DYERSVILLE, IOWA, BY REVISING PLANNING AND ZONING
COMMISSION

BE IT ENACTED By the City Council of the City of Dyersville, Iowa:

SECTION 1: SECTION MODIFIED. Section 23.01 of the Code of Ordinances of the City of Dyersville, Iowa, as hereby repealed and the following adopted in lieu thereof:

23.01 Planning & Zoning Commission. The City Planning & Zoning Commission, hereinafter referred to as the Commission, consists of 7 (seven) members whom are residents of the City. The resident members shall be appointed by the Council and shall not hold any elective office in the City government.

SECTION 2. REPEALER. Any provisions of the Code of Ordinances of the City of Dyersville, Iowa, in conflict with this Ordinance are specifically repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision, or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect after final passage, approval, and publication as provided by law.

Passed by the Council the _____ day of _____, 2022, and approved this _____ day of _____, 2022.

Jeff Jacque, Mayor

Attest: _____
Tricia L. Maiers, City Clerk

ORDINANCE NO.

AN ORDINANCE AMENDING SECTION 165.03.03 OF THE CODE OF
ORDINANCES OF DYERSVILLE, IOWA, BY REVISING BOARD OF ADJUSTMENT,
BOARD CREATED

BE IT ENACTED By the City Council of the City of Dyersville, Iowa:

SECTION 1: SECTION MODIFIED. Section 165.03.03(C) of the Code of Ordinances of the City of Dyersville, Iowa, as hereby repealed and the following adopted in lieu thereof:

165.03.03(C) Board of Adjustment, Board Created. A Board of Adjustment is established, which shall consist of five (5) members appointed by the Council. The terms of office of the members of the Board of Adjustment shall be as provided by statute.

SECTION 2: SECTION MODIFIED. Section 165.03.03(C)(i) of the Code of Ordinances of the City of Dyersville, Iowa, as hereby repealed and the following adopted in lieu thereof:

165.03.03(C)(i) Meetings. The meetings of the Board of Adjustment shall be held at the call of the Chairperson and at such other times as the Board may determine. Such Chairperson or, in his/her absence, the acting Chairperson may administer oaths and compel the attendance of witnesses. All meetings of the Board shall be open to the public. The Board shall adopt its own rules of procedure not in conflict with this Code of Ordinances or with the Code of Iowa and may select or appoint such officers as it deems necessary. The Board shall keep minutes of its proceedings showing the vote of each member on each question, or, if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Clerk, and shall be a public record. The presence of three (3) members shall be necessary to constitute a quorum.

SECTION 3. REPEALER. Any provisions of the Code of Ordinances of the City of Dyersville, Iowa, in conflict with this Ordinance are specifically repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This Ordinance shall be in effect after final passage, approval, and publication as provided by law.

Passed by the Council the _____ day of _____, 2022, and approved this
_____ day of _____, 2022.

Jeff Jacque, Mayor

Attest: _____
Tricia L. Maiers, City Clerk