

## **AGENDA**

### **CALL TO ORDER – ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF AGENDA**

### **ORAL COMMENTS**

- A. Agenda items** (*step to podium after recognition, state name, address, speak clearly – 5 minutes maximum*)
- B. Non-agenda items** (*step to podium after recognition, state name, address, speak clearly – 5 minutes maximum*)

### **APPROVAL OF CONSENT AGENDA**

- 1. Approve Bills**
- 2. Approve February Receipts**
- 3. Approve Minutes** - City Council Meeting - March 6, 2023
- 4. Approve Minutes** - Budget Work Session - March 13, 2023
- 5. Receive & File Minutes** - Planning & Zoning Commission Meeting - March 13, 2023
- 6. Receive & File Minutes** - James Kennedy Public Library Board of Trustees Meeting - February 14, 2023
- 7. Blasting Permit:** Bennett Explosives, Inc. - April 2023
- 8. Authorize Mayor to Sign:** Change Order No. 3 - Dyersville East Road Utilities Extension 2022 - Sanitary Sewer & Force Main - Tschiggfrie Excavating Co. - \$10,520.00
- 9. Authorize Mayor to Sign:** Contract Payment No. 3 to Tschiggfrie Excavating Co. in the amount of \$189,207.20 for Dyersville East Road Utility Extension 2022 - Sanitary Sewer & Force Main
- 10. Authorize Mayor to Sign:** Contract Payment No. 6 to Portzen Construction, Inc. in the amount of \$183,929.44 for Dyersville East Road Utility Extension 2022 - Contract D Lift Station and Linear Sewer Onsite
- 11. Resolution No. 17-23** approving Plat of Survey of Mercy Park No. 2 in the City of Dyersville
- 12. Resolution No. 18-23** approving Final Plat of Bell 3rd Addition to the City of Dyersville, Dubuque County, Iowa. Comprised of Lot 3 and Lot 2-2 of Bell 2nd Addition to the City of Dyersville, Dubuque County, Iowa

- 13. Request** to close the city parking lot adjacent to the Library for an exhibit called Bus-eum on Friday, May 26, 2023 from 12:00 pm (noon) to 8:00 pm. The exhibit will be open from 3:00 pm to 7:00 pm.
- 14. Receive & File** - Staff Report - Police - March 2023
- 15. Receive & File** - Staff Report - Library - March 2023
- 16. Receive & File** - Staff Report - Parks & Recreation - March 2023
- 17. Receive & File** - Staff Report - Public Works - March 2023
- 18. Receive & File** - Staff Report - City Administrator - March 2023

## **ACTION ITEMS**

- 19. Ordinance No. 854** amending Section 92.08 of the Code of Ordinances of Dyersville, Iowa, by Amending Provisions Pertaining to Customer Deposits for Water Service. Third Reading
- 20. Resolution No. 16-23** approving Administrative Service Agreement between East Central Intergovernmental Association and City of Dyersville
- 21. Resolution No.19-23** setting a Public Hearing on the Zoning Application to Amend Zoning District A-1, Agricultural District to C-1, Commercial District. Set Date for April 3, 2023 at 6:00 p.m.
- 22. Resolution No. 20-23** approving and adopting Request for Qualifications for Professional Services for Project Scoping Study, Federal Emergency Management Agency Building Resilient Infrastructure and Communities Grant Program
- 23. Resolution No. 21-23** approving mowing services agreement for Contract A 2023 with J & J Lawn Care
- 24. Resolution No. 22-23** approving mowing services agreement for Contract B 2023 with J & J Lawn Care

## **COUNCIL COMMENTS**

## **ADJOURNMENT**





Dyersville, IA

## Expense Approval Register

Item 1.

Packet: APPKT01312 - 03.20.23 Bills List AP

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
<b>Fund: 001 - GENERAL FUND</b>					
<b>Department: 110 - POLICE</b>					
STREICHER'S	I1619247	Uniform Pants	001-5-110-1-61811	SCHROEDER UNIFORMS	176.99
FUERSTE CAREW COYLE JUER...	02304	Legal Fees - Citations	001-5-110-1-64110	LEGAL FEES	16.50
QUILL CORPORATION	31135593	Copy Paper	001-5-110-1-65060	OFFICE SUPPLIES	87.98
PITNEY BOWES	3317074611	Postage Machine Lease	001-5-110-1-65060	OFFICE SUPPLIES	34.27
ACCESS SYSTEMS	33597482	Copy Machine Lease	001-5-110-1-65060	OFFICE SUPPLIES	23.51
JOCHUM, RICK	03.02.23	Padlock/Hooks	001-5-110-1-65407	DEPARTMENT SUPPLIES	46.95
JOHN DEERE FINANCIAL	5466737	Mouse Trap	001-5-110-1-65407	DEPARTMENT SUPPLIES	1.24
SPAHN & ROSE LUMBER CO	1329341	Sheathing/Sealant/Concrete R...	001-5-110-1-67274	CAPITAL IMPROVEMENTS/EQU...	41.74
SPAHN & ROSE LUMBER CO	1332194	White Panels/Screws/Closure/...	001-5-110-1-67274	CAPITAL IMPROVEMENTS/EQU...	1,037.70
SPAHN & ROSE LUMBER CO	1332205	Magnetic Nut/Driver	001-5-110-1-67274	CAPITAL IMPROVEMENTS/EQU...	7.89
SPAHN & ROSE LUMBER CO	141356	Return - Magnetic Nut/Driver	001-5-110-1-67274	CAPITAL IMPROVEMENTS/EQU...	-9.69
<b>Department 110 - POLICE Total:</b>					<b>1,465.08</b>
<b>Department: 150 - FIRE</b>					
J & L LUMBER	155171	U Bolts	001-5-150-1-65407	DEPARTMENT SUPPLIES	15.92
ACE HOMEWORKS	249245	Batteries	001-5-150-1-65407	DEPARTMENT SUPPLIES	16.99
<b>Department 150 - FIRE Total:</b>					<b>32.91</b>
<b>Department: 210 - TRANSPORTATION</b>					
GIANT WASH	3143	Vorwald Uniforms	001-5-210-2-61806	VORWALD TJ UNIFORMS	2.08
GIANT WASH	3148	Vorwald Uniforms	001-5-210-2-61806	VORWALD TJ UNIFORMS	2.08
GIANT WASH	3143	Maahs Uniforms	001-5-210-2-61807	MAAHS UNIFORMS	2.08
GIANT WASH	3148	Maahs Uniforms	001-5-210-2-61807	MAAHS UNIFORMS	2.08
HENDERSON TRUCK EQUIPME...	374439	Pin	001-5-210-2-63320	VEHICLE REPAIRS	51.86
SPAHN & ROSE LUMBER CO	1327811	Pine/Door Pull	001-5-210-2-65407	DEPARTMENT SUPPLIES	65.05
SPAHN & ROSE LUMBER CO	1348901	Athletic Field Marker	001-5-210-2-65407	DEPARTMENT SUPPLIES	23.10
JOHN DEERE FINANCIAL	5466702	Diesel Fluid	001-5-210-2-65407	DEPARTMENT SUPPLIES	39.96
JOHN DEERE FINANCIAL	5468067	Staples	001-5-210-2-65407	DEPARTMENT SUPPLIES	7.98
SUPERIOR WELDING SUPPLY CO	S1025349	Argon	001-5-210-2-65407	DEPARTMENT SUPPLIES	51.00
<b>Department 210 - TRANSPORTATION Total:</b>					<b>247.27</b>
<b>Department: 410 - LIBRARY</b>					
GIANT WASH	3143	Floor Mats - Library	001-5-410-4-63750	MAINTENANCE	4.49
GIANT WASH	3148	Floor Mats - Library	001-5-410-4-63750	MAINTENANCE	4.50
BOOK SYSTEMS INC	132691	ILS Annual Contract	001-5-410-4-64316	CONTRACTS	1,430.00
CUMMINGS, JOSHUA	03.04.23	Cleaning Serv ices Wk of 2/26 ...	001-5-410-4-64322	CONTRACTED SERVICES	140.00
CUMMINGS, JOSHUA	03.11.23	Cleaning Serv ices Wk of 3/5 to...	001-5-410-4-64322	CONTRACTED SERVICES	140.00
FAREWAY STORES INC	00117698	Programs	001-5-410-4-65060	OFFICE SUPPLIES	66.95
BAKER & TAYLOR BOOKS	2037301502	CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	29.94
BLACKSTONE PUBLISHING	2088133	CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	5.90
PITNEY BOWES	3317074611	Postage Machine Lease	001-5-410-4-65060	OFFICE SUPPLIES	68.55
FUN EXPRESS	722830824-01	St. Pat's Supplies - Marketing	001-5-410-4-65060	OFFICE SUPPLIES	71.92
DEMCO EDUCATIONAL CORP	7261651	Book Covers	001-5-410-4-65060	OFFICE SUPPLIES	77.28
CAPITAL SANITARY SUPPLY	D133773	Paper & Supplies	001-5-410-4-65060	OFFICE SUPPLIES	157.32
CENTER POINT PUBLISHING	1990116	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	101.16
BAKER & TAYLOR BOOKS	2037301502	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	131.96
BAKER & TAYLOR BOOKS	2037301791	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	109.40
BAKER & TAYLOR BOOKS	2037301791	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	43.98
BAKER & TAYLOR BOOKS	2037301791	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	33.63
BAKER & TAYLOR BOOKS	2037301791	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	64.92
BAKER & TAYLOR BOOKS	2037301791	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	162.48
BAKER & TAYLOR BOOKS	2037313965	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	89.42
BAKER & TAYLOR BOOKS	2037313965	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	81.68
BAKER & TAYLOR BOOKS	2037329446	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	346.37

## Expense Approval Register

Packet: APPKT01312 - 03.20

Item 1.

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Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
BAKER & TAYLOR BOOKS	2037329446	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	15.95
BAKER & TAYLOR BOOKS	2037329446	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	22.80
BAKER & TAYLOR BOOKS	2037352437	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	174.32
BLACKSTONE PUBLISHING	2088133	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	78.28
PARACLETE PRESS INC	741316	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	41.47
PARACLETE PRESS INC	741316	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	12.60
GREY HOUSE PUBLISHING	978337	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	190.00
Department 410 - LIBRARY Total:					3,897.27
Department: 430 - PARKS					
Ahlers, Kate	03-2023-001118	Refund - Softball	001-5-430-4-64800	REFUNDS	35.00
Splinter, Chris	03-2023-001120	Refund - Softball	001-5-430-4-64800	REFUNDS	35.00
ADDOCO INC	00030605	Playground Mulch	001-5-430-4-65407	DEPARTMENT SUPPLIES	760.00
JOHN DEERE FINANCIAL	5464376	Paint/Screws/Sanding Sponge	001-5-430-4-65407	DEPARTMENT SUPPLIES	23.57
Chain Reaction Disc Golf	777	Disc Golf Course Map	001-5-430-4-65407	DEPARTMENT SUPPLIES	350.00
Department 430 - PARKS Total:					1,203.57
Department: 445 - AQUATIC CENTER					
ACCO	0230739-in	Safety Pad	001-5-445-4-67274	CAPITAL IMPROVEMENTS/EQU..	2,131.00
Department 445 - AQUATIC CENTER Total:					2,131.00
Department: 460 - COMMUNITY CENTER					
EAGLE POINT ENERGY 5	DYERSVL64	Social Center Solar Energy	001-5-460-4-63710	ELECTRICITY	134.26
TJ CLEANING SERVICES	02.23.23 B	Cleaning Services Wk of 2/27 t...	001-5-460-4-64322	CONTRACTED SERVICES	60.00
TJ CLEANING SERVICES	03.09.23 Soc Ctr	Cleaning Services Wk of 3/3 to...	001-5-460-4-64322	CONTRACTED SERVICES	210.00
TJ CLEANING SERVICES	03.16.23 Soc Ctr	Cleaning Services Wk of 3/10 t...	001-5-460-4-64322	CONTRACTED SERVICES	140.00
JOHNSON CONTROLS	23395954	Alarm Monitoring	001-5-460-4-64322	CONTRACTED SERVICES	460.00
GIANT WASH	3143	Floor Mats - Social Center	001-5-460-4-64322	CONTRACTED SERVICES	4.49
GIANT WASH	3148	Floor Mats - Social Center	001-5-460-4-64322	CONTRACTED SERVICES	4.50
SCHMITZ JANITORIAL SUPPLY	11581	Mop and Mop Head	001-5-460-4-65407	DEPARTMENT SUPPLIES	68.55
ACE HOMEWORKS	249404	US Flag	001-5-460-4-65407	DEPARTMENT SUPPLIES	35.19
CAPITAL SANITARY SUPPLY	D134163	Cleaner/Gloves	001-5-460-4-65407	DEPARTMENT SUPPLIES	282.47
Department 460 - COMMUNITY CENTER Total:					1,399.46
Department: 620 - CLERK, TREAS & FINANCE					
Bergan KDV	1187694	Financial Statement Audit	001-5-620-6-64010	AUDIT	22,250.00
SIMMERING-CORY IOWA CODI...	2023-IC-0007	Code Update - January 2023 S...	001-5-620-6-65060	OFFICE SUPPLIES	547.00
QUILL CORPORATION	31104310	Adding Machine Rolls	001-5-620-6-65060	OFFICE SUPPLIES	14.44
PITNEY BOWES	3317074611	Postage Machine Lease	001-5-620-6-65060	OFFICE SUPPLIES	34.28
ACCESS SYSTEMS	33597482	Copy Machine Lease	001-5-620-6-65060	OFFICE SUPPLIES	23.48
Department 620 - CLERK, TREAS & FINANCE Total:					22,869.20
Department: 640 - CITY ATTORNEY					
FUERSTE CAREW COYLE JUER...	02303	Legal Fees - FOD Matters	001-5-640-6-64110	LEGAL FEES	720.00
Department 640 - CITY ATTORNEY Total:					720.00
Department: 650 - CITY HALL & GEN BLDGS					
TJ CLEANING SERVICES	03.09.23 City Hall	Cleaning Services Wk of 3/3 to...	001-5-650-6-63100	BUILDING MAINTENANCE	200.00
TJ CLEANING SERVICES	03.16.23 City	Cleaning Services Wk of 3/10 t...	001-5-650-6-63100	BUILDING MAINTENANCE	200.00
GIANT WASH	3143	Floor Mats - City Hall	001-5-650-6-63100	BUILDING MAINTENANCE	11.09
GIANT WASH	3148	Floor Mats - City Hall	001-5-650-6-63100	BUILDING MAINTENANCE	11.09
EAGLE POINT ENERGY 5	DYERSVL64	P & A Solar Energy	001-5-650-6-63710	ELECTRICITY	144.20
AIRESPRING	170084120	Phone	001-5-650-6-63730	TELEPHONE	329.40
SPEER FINANCIAL	08.09.23	Financial Assitance - GO Bonds	001-5-650-6-64322	CONTRACTED SERVICES	335.00
QUILL CORPORATION	2035116	Vinyl Glove Return	001-5-650-6-65412	BUILDING SUPPLIES	-70.11
Department 650 - CITY HALL & GEN BLDGS Total:					1,160.67
Department: 670 - OTHER GENERAL GOVT					
DYERSVILLE COMMERCIAL	02234079	Legal Notices	001-5-670-6-64020	PUBLICATIONS	450.00
ACCESS SYSTEMS	33597483	Copy Machine Lease	001-5-670-6-64316	CONTRACTS	233.35
Department 670 - OTHER GENERAL GOVT Total:					683.35
Fund 001 - GENERAL FUND Total:					35,809.78

## Expense Approval Register

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Item 1.

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Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
<b>Fund: 002 - LIBRARY TRUST FUND</b>					
<b>Department: 410 - LIBRARY</b>					
FAREWAY STORES INC	00151507	Mystery Dinner	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	27.29
FAREWAY STORES INC	00151507	Brain Fitness Grant	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.00
VONDERHAAR, SHIRLEY	03.04.2023	Mystery Dinner	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	1,367.00
VONDERHAAR, SHIRLEY	03.07.23	Brain Fitness	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	26.75
CENTER POINT PUBLISHING	1990116	Books - Feldman Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	26.62
CENTER POINT PUBLISHING	1995718	Rardin Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	49.99
CENTER POINT PUBLISHING	1995718	Feldman Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	50.64
BAKER & TAYLOR BOOKS	2037301791	Books - McCool Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.39
BAKER & TAYLOR BOOKS	2037329446	Books - Feldman Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	31.12
BAKER & TAYLOR BOOKS	2037352437	Westermeyer Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	16.52
BAKER & TAYLOR BOOKS	2037352437	McCool Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.96
ACE HOMEWORKS	249179	Kids Can Cook	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	71.89
ACE HOMEWORKS	249180	Kids Can Cook - returned	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	-15.19
ACE HOMEWORKS	249230	Kids Can Cook - return	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	-17.97
KANOPY INC	339723-PPU	Streaming Video	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	33.00
SCHOLASTIC INC	46060986	Books for 1000 B4 Kindergarten	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	299.00
HOOPLA BY MIDWEST TAPE	503441839	Streaming Services	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	212.18
<b>Department 410 - LIBRARY Total:</b>					<b>2,225.19</b>
<b>Fund 002 - LIBRARY TRUST FUND Total:</b>					<b>2,225.19</b>
<b>Fund: 110 - ROAD USE FUND</b>					
<b>Department: 210 - TRANSPORTATION</b>					
CMA WELDING LLC	0014843	Blade Mount Repair	110-5-210-2-64170	WINTER STREET MAINTENANCE	614.60
JOHN DEERE FINANCIAL	5466219	Outlet Cover	110-5-210-2-64170	WINTER STREET MAINTENANCE	21.99
<b>Department 210 - TRANSPORTATION Total:</b>					<b>636.59</b>
<b>Fund 110 - ROAD USE FUND Total:</b>					<b>636.59</b>
<b>Fund: 112 - TRUST AND AGENCY FUND</b>					
<b>Department: 460 - COMMUNITY CENTER</b>					
MUELLER, MELISSA	03.05.23	Social Center Refund	112-5-460-4-64811	SOCIAL CENTER DEPOSIT REF...	100.00
Wessels, Ruth	03.11.23	Social Center Refund	112-5-460-4-64811	SOCIAL CENTER DEPOSIT REF...	75.00
MACDONALD, MARY KAY	03.12.23	Social Center Refund	112-5-460-4-64811	SOCIAL CENTER DEPOSIT REF...	100.00
<b>Department 460 - COMMUNITY CENTER Total:</b>					<b>275.00</b>
<b>Fund 112 - TRUST AND AGENCY FUND Total:</b>					<b>275.00</b>
<b>Fund: 135 - DYERSVILLE TIF DIST FUND</b>					
<b>Department: 700 - DEBT SERVICE</b>					
KOELKER PLASTICS	19-17 2023	Tax Rebate	135-5-700-5-68018	TAX REBATE	5,749.24
<b>Department 700 - DEBT SERVICE Total:</b>					<b>5,749.24</b>
<b>Fund 135 - DYERSVILLE TIF DIST FUND Total:</b>					<b>5,749.24</b>
<b>Fund: 600 - WATER FUND</b>					
<b>Department: 810 - WATER</b>					
GIANT WASH	3143	Recker Uniforms	600-5-810-9-61809	RECKER UNIFORMS	9.33
GIANT WASH	3148	Recker Uniforms	600-5-810-9-61809	RECKER UNIFORMS	2.08
GIANT WASH	3143	Herbers Uniforms	600-5-810-9-61814	HERBERS UNIFORMS	2.08
GIANT WASH	3148	Herbers Uniforms	600-5-810-9-61814	HERBERS UNIFORMS	12.22
EAGLE POINT ENERGY 5	DYERSVL64	Well 4 Solar Energy	600-5-810-9-63710	ELECTRICITY	1,871.50
MICROBAC LABORATORIES	WL2300313	Testing	600-5-810-9-64317	TESTING	111.50
ACCESS SYSTEMS	33597482	Copy Machine Lease	600-5-810-9-65060	OFFICE SUPPLIES	23.48
J & R SUPPLY	2302087-IN	Oval Meter Flange Kie	600-5-810-9-65407	DEPARTMENT SUPPLIES	324.00
J & R SUPPLY	2302155-IN	8" Valves	600-5-810-9-65407	DEPARTMENT SUPPLIES	1,702.78
ACE HOMEWORKS	249416	Copper Tube/Sleeve/Nut	600-5-810-9-65407	DEPARTMENT SUPPLIES	14.14
ACE HOMEWORKS	249506	Sump Pump/Hose Bracket	600-5-810-9-65407	DEPARTMENT SUPPLIES	156.62
JOHN DEERE FINANCIAL	5466648	Towels/Gloves/Plug/Bulbs	600-5-810-9-65407	DEPARTMENT SUPPLIES	55.74
HAWKINS WATER TREATMENT	6419214	Azone/LPC-4	600-5-810-9-65407	DEPARTMENT SUPPLIES	1,649.74
FERGUSON WATERWORKS #2...	0450950	R900I Meter Heads	600-5-810-9-67814	WATER METERS	5,279.04
<b>Department 810 - WATER Total:</b>					<b>11,214.25</b>
<b>Fund 600 - WATER FUND Total:</b>					<b>11,214.25</b>

## Expense Approval Register

Packet: APPKT01312 - 03.20

Item 1.

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Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
<b>Fund: 610 - SEWER FUND</b>					
<b>Department: 815 - SEWER</b>					
GIANT WASH	3143	Woodward Uniforms	610-5-815-9-61810	WOODWARD UNIFORMS	2.08
GIANT WASH	3148	Woodward Uniforms	610-5-815-9-61810	WOODWARD UNIFORMS	2.08
GIANT WASH	3143	Reicher Uniforms	610-5-815-9-61813	REICHER UNIFORMS	6.43
GIANT WASH	3148	Reicher Uniforms	610-5-815-9-61813	REICHER UNIFORMS	7.87
MICROBAC LABORATORIES	NT2300590	Testing	610-5-815-9-64317	TESTING	490.00
MICROBAC LABORATORIES	NT2303481	Testing	610-5-815-9-64317	TESTING	532.00
MICROBAC LABORATORIES	WL2300313	Testing	610-5-815-9-64317	TESTING	1,149.50
ACCESS SYSTEMS	33597482	Copy Machine Lease	610-5-815-9-65060	OFFICE SUPPLIES	23.48
AUTOMATIC SYSTEMS CO	040081	Service Call - Remote Switch	610-5-815-9-65407	DEPARTMENT SUPPLIES	1,407.50
CARQUEST AUTO PARTS	4986-404578	Wire	610-5-815-9-65407	DEPARTMENT SUPPLIES	75.67
				<b>Department 815 - SEWER Total:</b>	<b>3,696.61</b>
				<b>Fund 610 - SEWER FUND Total:</b>	<b>3,696.61</b>
<b>Fund: 670 - SOLID WASTE FUND</b>					
<b>Department: 840 - SOLID WASTE</b>					
ACCESS SYSTEMS	33597482	Copy Machine Lease	670-5-840-9-65407	DEPARTMENT SUPPLIES	23.47
T & W GRINDING	2304	Composting	670-5-840-9-67200	CAPITAL IMPROVEMENT	5,673.00
				<b>Department 840 - SOLID WASTE Total:</b>	<b>5,696.47</b>
				<b>Fund 670 - SOLID WASTE FUND Total:</b>	<b>5,696.47</b>
				<b>Grand Total:</b>	<b>65,303.13</b>

**Fund Summary**

<b>Fund</b>	<b>Expense Amount</b>
001 - GENERAL FUND	35,809.78
002 - LIBRARY TRUST FUND	2,225.19
110 - ROAD USE FUND	636.59
112 - TRUST AND AGENCY FUND	275.00
135 - DYERSVILLE TIF DIST FUND	5,749.24
600 - WATER FUND	11,214.25
610 - SEWER FUND	3,696.61
670 - SOLID WASTE FUND	5,696.47
<b>Grand Total:</b>	<b>65,303.13</b>

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Expense Amount</b>
001-5-110-1-61811	SCHROEDER UNIFORMS	176.99
001-5-110-1-64110	LEGAL FEES	16.50
001-5-110-1-65060	OFFICE SUPPLIES	145.76
001-5-110-1-65407	DEPARTMENT SUPPLIES	48.19
001-5-110-1-67274	CAPITAL IMPROVEMENTS...	1,077.64
001-5-150-1-65407	DEPARTMENT SUPPLIES	32.91
001-5-210-2-61806	VORWALD TJ UNIFORMS	4.16
001-5-210-2-61807	MAAHS UNIFORMS	4.16
001-5-210-2-63320	VEHICLE REPAIRS	51.86
001-5-210-2-65407	DEPARTMENT SUPPLIES	187.09
001-5-410-4-63750	MAINTENANCE	8.99
001-5-410-4-64316	CONTRACTS	1,430.00
001-5-410-4-64322	CONTRACTED SERVICES	280.00
001-5-410-4-65060	OFFICE SUPPLIES	477.86
001-5-410-4-67701	BOOKS/FILMS/RECORDS/...	1,700.42
001-5-430-4-64800	REFUNDS	70.00
001-5-430-4-65407	DEPARTMENT SUPPLIES	1,133.57
001-5-445-4-67274	CAPITAL IMPROVEMENTS...	2,131.00
001-5-460-4-63710	ELECTRICITY	134.26
001-5-460-4-64322	CONTRACTED SERVICES	878.99
001-5-460-4-65407	DEPARTMENT SUPPLIES	386.21
001-5-620-6-64010	AUDIT	22,250.00
001-5-620-6-65060	OFFICE SUPPLIES	619.20
001-5-640-6-64110	LEGAL FEES	720.00
001-5-650-6-63100	BUILDING MAINTENANCE	422.18
001-5-650-6-63710	ELECTRICITY	144.20
001-5-650-6-63730	TELEPHONE	329.40
001-5-650-6-64322	CONTRACTED SERVICES	335.00
001-5-650-6-65412	BUILDING SUPPLIES	-70.11
001-5-670-6-64020	PUBLICATIONS	450.00
001-5-670-6-64316	CONTRACTS	233.35
002-5-410-4-67700	LIBRARY TRUST EXPENDI...	2,225.19
110-5-210-2-64170	WINTER STREET MAINTEN...	636.59
112-5-460-4-64811	SOCIAL CENTER DEPOSIT ...	275.00
135-5-700-5-68018	TAX REBATE	5,749.24
600-5-810-9-61809	RECKER UNIFORMS	11.41
600-5-810-9-61814	HERBERS UNIFORMS	14.30
600-5-810-9-63710	ELECTRICITY	1,871.50
600-5-810-9-64317	TESTING	111.50
600-5-810-9-65060	OFFICE SUPPLIES	23.48
600-5-810-9-65407	DEPARTMENT SUPPLIES	3,903.02
600-5-810-9-67814	WATER METERS	5,279.04
610-5-815-9-61810	WOODWARD UNIFORMS	4.16
610-5-815-9-61813	REICHER UNIFORMS	14.30
610-5-815-9-64317	TESTING	2,171.50
610-5-815-9-65060	OFFICE SUPPLIES	23.48
610-5-815-9-65407	DEPARTMENT SUPPLIES	1,483.17

**Account Summary**

Account Number	Account Name	Expense Amount
670-5-840-9-65407	DEPARTMENT SUPPLIES	23.47
670-5-840-9-67200	CAPITAL IMPROVEMENT	5,673.00
Grand Total:		65,303.13

**Project Account Summary**

Project Account Key	Expense Amount
**None**	61,377.52
410AB	254.22
410AF	656.34
410AN	438.50
410LP	123.96
410TGRANT	15.00
410TMEM	206.24
410TPROG	2,003.95
410YAF	64.92
410YAN	162.48
Grand Total:	65,303.13



Dyersville, IA

# Expense Approval Register

Item 1.

Packet: APPKT01311 - 03.20.23 Bills List IH

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
<b>Fund: 001 - GENERAL FUND</b>					
<b>Department: 110 - POLICE</b>					
ALLIANT ENERGY	02.24.23	Wifi Electricity	001-5-110-1-63710	ELECTRICITY	40.75
VISA	02.2023	CC - Postage	001-5-110-1-65060	OFFICE SUPPLIES	25.05
VISA	02.2023	CC - Locker Mats	001-5-110-1-65407	DEPARTMENT SUPPLIES	559.00
<b>Department 110 - POLICE Total:</b>					<b>624.80</b>
<b>Department: 150 - FIRE</b>					
MAQUOKETA VALLEY ELECTRIC..	03.15.23 Fire	Fiber Optic - Business Ultra	001-5-150-1-63730	TELEPHONE	399.45
<b>Department 150 - FIRE Total:</b>					<b>399.45</b>
<b>Department: 180 - MISC. COMMUNITY PROTECTION</b>					
ALLIANT ENERGY	02.24.23	Community Protection Electric...	001-5-180-1-63710	ELECTRICITY	1,601.56
<b>Department 180 - MISC. COMMUNITY PROTECTION Total:</b>					<b>1,601.56</b>
<b>Department: 210 - TRANSPORTATION</b>					
VISA	02.2023	CC - Meeting - Room	001-5-210-2-62300	MEETINGS/TRAINING	128.80
APWA IOWA CHAPTER	14919612	APWA Spring Conference (3)	001-5-210-2-62300	MEETINGS/TRAINING	750.00
<b>Department 210 - TRANSPORTATION Total:</b>					<b>878.80</b>
<b>Department: 410 - LIBRARY</b>					
POSTMASTER	02.20.23	Stamps/postage	001-5-410-4-65060	OFFICE SUPPLIES	96.16
VISA	02.2023	CC - Program Speaker	001-5-410-4-65060	OFFICE SUPPLIES	50.00
AMAZON	03.01.2023	Programs	001-5-410-4-65060	OFFICE SUPPLIES	58.94
AMAZON	03.01.2023	Supplies	001-5-410-4-65060	OFFICE SUPPLIES	111.05
VISA	02.2023	CC - Digital Book	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	7.99
AMAZON	03.01.2023	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	103.05
AMAZON	03.01.2023	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	112.82
BIG RIVER MAGAZINE	03.01.2023	Subscription - 1 yr	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	40.00
GOOD OLD DAYS	03.01.2023	Subscription - 3 yr	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	40.00
WOODSMITH	03.01.2023	Subscription - 1 yr	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	29.00
AMAZON	03.01.2023	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	89.95
AMAZON	03.01.2023	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	111.97
AMAZON	03.01.2023	Library of Things	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	465.00
AMAZON	03.01.2023	Games	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	88.93
AMAZON	03.01.2023	DVD	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	414.46
AMAZON	03.01.2023	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	32.28
PSYCHOLOGY TODAY	03.01.2023	Subscription - 1 yr	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	19.97
AMAZON	03.01.2023	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	13.21
AMAZON	03.01.23	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	30.83
AMAZON	03.01.23	Subscriptions	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	93.00
AMAZON	03.01.23	Games	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	9.99
AMAZON	03.01.23	DVDs	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	35.92
AMAZON	17JL-F9LV-LDRM	Returned DVD	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-9.99
AMAZON	1VK3-19NW-13NG	Returned Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-19.99
AMAZON	1XNW-JFWP-XWHN.	Books returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	-18.57
CENGAGE LEARNING	80632733	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	89.57
CENGAGE LEARNING	80812704	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SUBS...	54.38
<b>Department 410 - LIBRARY Total:</b>					<b>2,149.92</b>
<b>Department: 430 - PARKS</b>					
ALLIANT ENERGY	02.24.23	Park Electricity	001-5-430-4-63710	ELECTRICITY	127.46
<b>Department 430 - PARKS Total:</b>					<b>127.46</b>
<b>Department: 460 - COMMUNITY CENTER</b>					
WINDSTREAM	03.03.23 Soc Ctr	Phone	001-5-460-4-63730	TELEPHONE	126.99
<b>Department 460 - COMMUNITY CENTER Total:</b>					<b>126.99</b>

## Expense Approval Register

Packet: APPKT01311 - 03.2023 

Item 1.

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Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
<b>Department: 650 - CITY HALL &amp; GEN BLDGS</b>					
MAQUOKETA VALLEY ELECTRIC..	03.2023 FOD	Internet- Field of Dreams	001-5-650-6-63730	TELEPHONE	256.85
<b>Department 650 - CITY HALL &amp; GEN BLDGS Total:</b>					<b>256.85</b>
<b>Department: 670 - OTHER GENERAL GOVT</b>					
VISA	02.2023	CC - Meeting - Gas	001-5-670-6-62300	MEETINGS/TRAINING	65.34
IOWA MUNICIPAL FINANCE OF...	03.2023 LP	Registration - Spring IMFOA	001-5-670-6-62300	MEETINGS/TRAINING	31.25
<b>Department 670 - OTHER GENERAL GOVT Total:</b>					<b>96.59</b>
<b>Fund 001 - GENERAL FUND Total:</b>					<b>6,262.42</b>
<b>Fund: 002 - LIBRARY TRUST FUND</b>					
<b>Department: 410 - LIBRARY</b>					
VISA	02.2023	CC - Books	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	795.61
VISA	02.2023	CC - Facebook Ads	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	39.75
VISA	02.2023	CC - Program Supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	37.74
AMAZON	03.01.2023	Kids Can Cook Grant	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	42.99
AMAZON	03.01.2023	Love My Library	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	500.00
AMAZON	03.01.23	Kids Can Cook	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	239.97
J & D MART LTD	03.04.2023	Meals for Mystery Dinner Fun...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	1,764.00
CENGAGE LEARNING	80832430	Feldmann Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	27.99
<b>Department 410 - LIBRARY Total:</b>					<b>3,448.05</b>
<b>Fund 002 - LIBRARY TRUST FUND Total:</b>					<b>3,448.05</b>
<b>Fund: 110 - ROAD USE FUND</b>					
<b>Department: 180 - MISC. COMMUNITY PROTECTION</b>					
ALLIANT ENERGY	02.24.23	Road Use Electricity (70%)	110-5-180-1-63710	ELECTRICITY	3,736.95
<b>Department 180 - MISC. COMMUNITY PROTECTION Total:</b>					<b>3,736.95</b>
<b>Fund 110 - ROAD USE FUND Total:</b>					<b>3,736.95</b>
<b>Fund: 301 - CAPITAL PROJECTS FUND</b>					
<b>Department: 723 - CAPITAL PROJECT</b>					
THIS IS IOWA BALLPARK INC	100-22 2023	Economic Development	301-5-723-8-64322	CONTRACTED SERVICES	1,000,000.00
<b>Department 723 - CAPITAL PROJECT Total:</b>					<b>1,000,000.00</b>
<b>Fund 301 - CAPITAL PROJECTS FUND Total:</b>					<b>1,000,000.00</b>
<b>Fund: 600 - WATER FUND</b>					
<b>Department: 810 - WATER</b>					
IOWA MUNICIPAL FINANCE OF...	03.2023 LP	Registration - Spring IMFOA	600-5-810-9-62300	MEETINGS/TRAINING	31.25
MAQUOKETA VALLEY ELECTRIC..	03.08.23 A	Well 5 Electricity	600-5-810-9-63710	ELECTRICITY	1,835.25
<b>Department 810 - WATER Total:</b>					<b>1,866.50</b>
<b>Fund 600 - WATER FUND Total:</b>					<b>1,866.50</b>
<b>Fund: 610 - SEWER FUND</b>					
<b>Department: 815 - SEWER</b>					
VISA	02.2023	CC - Meeting - Room	610-5-815-9-62300	MEETINGS/TRAINING	372.96
IOWA DEPT OF NATURAL RES...	03.07.23 TH	WW 2 Operator Certification	610-5-815-9-62300	MEETINGS/TRAINING	20.00
IOWA MUNICIPAL FINANCE OF...	03.2023 LP	Registration - Spring IMFOA	610-5-815-9-62300	MEETINGS/TRAINING	31.25
ALLIANT ENERGY	02.24.23	Wastewater Electricity	610-5-815-9-63710	ELECTRICITY	78.63
MAQUOKETA VALLEY ELECTRIC..	03.08.23 A	Wastewater Electricity	610-5-815-9-63710	ELECTRICITY	1,890.85
<b>Department 815 - SEWER Total:</b>					<b>2,393.69</b>
<b>Fund 610 - SEWER FUND Total:</b>					<b>2,393.69</b>
<b>Fund: 670 - SOLID WASTE FUND</b>					
<b>Department: 840 - SOLID WASTE</b>					
IOWA MUNICIPAL FINANCE OF...	03.2023 LP	Registration - Spring IMFOA	670-5-840-9-62300	MEETINGS/TRAINING	31.25
<b>Department 840 - SOLID WASTE Total:</b>					<b>31.25</b>
<b>Fund 670 - SOLID WASTE FUND Total:</b>					<b>31.25</b>
<b>Grand Total:</b>					<b>1,017,738.86</b>



**Fund Summary**

<b>Fund</b>	<b>Expense Amount</b>
001 - GENERAL FUND	6,262.42
002 - LIBRARY TRUST FUND	3,448.05
110 - ROAD USE FUND	3,736.95
301 - CAPITAL PROJECTS FUND	1,000,000.00
600 - WATER FUND	1,866.50
610 - SEWER FUND	2,393.69
670 - SOLID WASTE FUND	31.25
<b>Grand Total:</b>	<b>1,017,738.86</b>

**Account Summary**

Account Number	Account Name	Expense Amount
001-5-110-1-63710	ELECTRICITY	40.75
001-5-110-1-65060	OFFICE SUPPLIES	25.05
001-5-110-1-65407	DEPARTMENT SUPPLIES	559.00
001-5-150-1-63730	TELEPHONE	399.45
001-5-180-1-63710	ELECTRICITY	1,601.56
001-5-210-2-62300	MEETINGS/TRAINING	878.80
001-5-410-4-65060	OFFICE SUPPLIES	316.15
001-5-410-4-67701	BOOKS/FILMS/RECORDS/...	1,833.77
001-5-430-4-63710	ELECTRICITY	127.46
001-5-460-4-63730	TELEPHONE	126.99
001-5-650-6-63730	TELEPHONE	256.85
001-5-670-6-62300	MEETINGS/TRAINING	96.59
002-5-410-4-67700	LIBRARY TRUST EXPENDI...	3,448.05
110-5-180-1-63710	ELECTRICITY	3,736.95
301-5-723-8-64322	CONTRACTED SERVICES	1,000,000.00
600-5-810-9-62300	MEETINGS/TRAINING	31.25
600-5-810-9-63710	ELECTRICITY	1,835.25
610-5-815-9-62300	MEETINGS/TRAINING	424.21
610-5-815-9-63710	ELECTRICITY	1,969.48
670-5-840-9-62300	MEETINGS/TRAINING	31.25
Grand Total:		1,017,738.86

**Project Account Summary**

<b>Project Account Key</b>	<b>Expense Amount</b>
**None**	1,012,930.03
410AF	133.88
410AN	92.83
410DVD	440.39
410GAMES	98.92
410LP	143.95
410PF	13.21
410PN	32.28
410SUB	221.97
410TGRANT	42.99
410TMEM	27.99
410TPROG	3,377.07
410YAF	111.97
410YAN	71.38
<b>Grand Total:</b>	<b>1,017,738.86</b>



UBPKT01456 - Refunds 01 UBPKT01455 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-100067-01	Signet Farm Services LLC		0	126.81			126.81	Generated From Billing
03-201436-02	Maher, Aaron Sr.		0	78.54			78.54	Generated From Billing
02-030003-10	White, Tammy		0	78.55			78.55	Generated From Billing
03-020432-02	Plattenberger, Dennis Ryan & Elizabeth		0	127.38			127.38	Generated From Billing
02-100070-01	Signet Farm Services LLC		0	126.81			126.81	Generated From Billing
02-100069-01	Signet Farm Services LLC		0	253.62			253.62	Deposit
03-030558-00	Hermesen, Marian		0	26.15			26.15	Generated From Billing
01-102232-00	Vorwald, Rev AJ		0	50.97			50.97	Generated From Billing
Total Refunds: 8			Total Refunded Amount:	868.83				

Revenue Code Summary

Revenue Code	Amount
996 - Unapplied Credit	868.83
Revenue Total:	868.83

Fidelity Bank and Trust  
Credit Card Payment

Item 1.

Posting Date	Trans Date	Merchant Name	Description	Amount
XXXX-0714	<b>Shirley Vonderhaar</b>			
3/1/2023	2/28/2023	FACEBK BQBJHKBX82	Facebook Marketing Ads	\$ 39.75
2/26/2023	2/25/2023	PRH*BOOKS 800-733-3000	All Iowa Kids Read	\$ 795.61
2/15/2023	2/14/2023	NFGIOWA HUMANITIES BO	Program Speaker Fee	\$ 50.00
2/6/2023	2/6/2023	AMZNFreeTime*PS0WJ6KM3	Digital Goods-Multi-Category	\$ 7.99
2/2/2023	2/1/2023	FAREWAY STORES INC. #008	Kids Can Cook Program	\$ 37.74
				\$ 931.09
XXXX-0706	<b>Brent Schroeder</b>			
2/16/2023	2/15/2023	USPS PO 1826910840	Postage	\$ 4.15
2/8/2023	2/7/2023	FARMTEK	Supplies for lockers	\$ 559.00
2/3/2023	2/2/2023	USPS PO 1826910840	Postage	\$ 20.90
				\$ 584.05
XXXX-0680	<b>Mick Michel</b>			
2/3/2023	2/1/2023	CASEYS #2585	Fuel	\$ 21.04
2/2/2023	2/1/2023	ROAD RANGER #206	Fuel	\$ 44.30
				\$ 65.34
XXXX-0698	<b>John Wandsnider</b>			
2/2/2023	1/31/2023	AIRPORT HOLIDAY INN - DE	Wandsnider - Hotel Concrete Pavement Design Seminar	\$ 128.80
				\$ 128.80
XXXX-0672	<b>Tricia Maiers</b>			
2/24/2023	2/22/2023	COMFORT INNS	Woodward - Hotel Iowa Rural Water Annual Conference	\$ 372.96
				\$ 372.96
			<b>Grand Total</b>	<b>\$ 2,082.24</b>

# Detail Report

## February Receipts - REVENUE

### Account Summary

Date Range: 02/01/2023 - 02/28/2023

Account	Name	Total Activity
<b>Fund: 001 - GENERAL FUND</b>		
<a href="#">001-4-950-0-1-41220</a>	BUILDING PERMITS	\$ 255.00
<a href="#">001-4-950-0-1-41800</a>	DOG/BIKE LICENSES	\$ 30.00
<a href="#">001-4-950-0-1-41900</a>	MISCELLANEOUS PERMITS	\$ 35.00
<a href="#">001-4-950-0-1-45503</a>	BD OF ADJ/PLAN & ZONING APPL F	\$ 300.00
<a href="#">001-4-950-0-1-45599</a>	MISCELLANEOUS RECEIPTS	\$ 54,869.94
<a href="#">001-4-950-0-1-45600</a>	SALES TAX RECEIVED	\$ 143.92
<a href="#">001-4-950-0-2-47050</a>	DONATIONS	\$ 854.60
<a href="#">001-4-950-0-2-47150</a>	REFUNDS	\$ 2.17
<a href="#">001-4-950-0-2-47200</a>	INSURANCE CLAIMS RECEIPTS	\$ 15,299.32
<a href="#">001-4-950-0-2-47201</a>	INSURANCE RESERVE DIVIDEND	\$ 6,692.00
<a href="#">001-4-950-0-4-40000</a>	PROPERTY TAX	\$ 12,327.41
<a href="#">001-4-950-0-4-40850</a>	HOTEL/MOTEL TAX	\$ (31,536.17)
<a href="#">001-4-950-0-4-40900</a>	LOCAL OPTION SALES TAX	\$ 19,658.01
<a href="#">001-4-950-0-4-40950</a>	KENNEDY/IN LIEU OF TAX PAYMENT	\$ 1,262.56
<a href="#">001-4-950-0-4-43000</a>	INTEREST	\$ 6,548.91
<a href="#">001-4-950-0-4-43101</a>	BI-COUNTY LEASE PAYMENT	\$ 1,262.50
<a href="#">001-4-950-0-4-43102</a>	SOCIAL CENTER RENTALS	\$ 1,525.00
<a href="#">001-4-950-0-4-43103</a>	SCENIC VALLEY UTILITIES	\$ 613.51
<a href="#">001-4-950-1-1-45513</a>	POLICE REPORTS	\$ 50.00
<a href="#">001-4-950-1-1-45599</a>	MISCELLANEOUS RECEIPTS	\$ 140.00
<a href="#">001-4-950-1-1-47700</a>	POLICE FINES	\$ 404.53
<a href="#">001-4-950-4-1-45506</a>	BASEBALL PROGRAM	\$ 5,646.98
<a href="#">001-4-950-4-1-45507</a>	SOFTBALL PROGRAM	\$ 3,813.32
<a href="#">001-4-950-4-1-45509</a>	SOCCER PROGRAM	\$ 6,031.66
<a href="#">001-4-950-4-1-45510</a>	FLAG FOOTBALL	\$ 520.00
<a href="#">001-4-950-4-1-45599</a>	MISCELLANEOUS RECEIPTS	\$ 230.17
<a href="#">001-4-950-4-1-47651</a>	LIBRARY FINES & FEES	\$ 138.00
<b>Total Fund: 001 - GENERAL FUND:</b>		<b>\$ 107,118.34</b>
<b>Fund: 002 - LIBRARY TRUST FUND</b>		
<a href="#">002-4-950-0-4-43000</a>	INTEREST	\$ 32.28
<a href="#">002-4-950-4-1-45511</a>	LIBRARY TRUST REVENUES	\$ 4,234.52
<b>Total Fund: 002 - LIBRARY TRUST FUND:</b>		<b>\$ 4,266.80</b>
<b>Fund: 110 - ROAD USE FUND</b>		
<a href="#">110-4-950-2-2-44300</a>	ROAD USE TAX REVENUE	\$ 51,190.30
<b>Total Fund: 110 - ROAD USE FUND:</b>		<b>\$ 51,190.30</b>

**Fund: 112 - TRUST AND AGENCY FUND**

<a href="#">112-4-950-9-1-47300</a>	TENANTS DEPOSITS RECEIVED	\$	1,500.00
<a href="#">112-4-950-9-1-47301</a>	SOCIAL CENTER DEPOSIT RECEIVED	\$	1,400.00
<b>Total Fund: 112 - TRUST AND AGENCY FUND:</b>		<b>\$</b>	<b>2,900.00</b>

**Fund: 121 - L.O. SALES TAX RESERVE**

<a href="#">121-4-950-0-4-40900</a>	LOCAL OPTION SALES TAX	\$	58,901.66
<b>Total Fund: 121 - L.O. SALES TAX RESERVE:</b>		<b>\$</b>	<b>58,901.66</b>

**Fund: 128 - CDBG**

<a href="#">128-4-950-0-1-45599</a>	ARP FUNDS	\$	218,948.39
<b>Total Fund: 128 - CDBG:</b>		<b>\$</b>	<b>218,948.39</b>

**Fund: 135 - DYERSVILLE TIF DIST FUND**

<a href="#">135-4-950-0-4-40000</a>	PROPERTY TAX	\$	2,459.60
<b>Total Fund: 135 - DYERSVILLE TIF DIST FUND:</b>		<b>\$</b>	<b>2,459.60</b>

**Fund: 200 - DEBT SERVICE**

<a href="#">200-4-710-7-4-40000</a>	PROPERTY TAX	\$	3,024.62
<b>Total Fund: 200 - DEBT SERVICE:</b>		<b>\$</b>	<b>3,024.62</b>

**Fund: 600 - WATER FUND**

<a href="#">600-4-810-9-1-40900</a>	LOCAL OPTION SALES TAX	\$	76.21
<a href="#">600-4-810-9-1-45000</a>	WATER RECEIPTS	\$	68,973.61
<a href="#">600-4-810-9-1-45200</a>	WATER SRF RECEIPT	\$	5,088.69
<a href="#">600-4-810-9-1-45300</a>	WATER PENALTIES	\$	1,003.00
<a href="#">600-4-810-9-1-45600</a>	SALES TAX RECEIVED	\$	453.64
<a href="#">600-4-810-9-1-45601</a>	WET (WATER SERVICE EXCISE TAX)	\$	4,225.39
<a href="#">600-4-810-9-1-47501</a>	NEW UNIT METER PURCHASES	\$	1,654.78
<b>Total Fund: 600 - WATER FUND:</b>		<b>\$</b>	<b>81,475.32</b>

**Fund: 610 - SEWER FUND**

<a href="#">610-4-815-9-1-45100</a>	SEWER RECEIPTS	\$	94,053.97
<a href="#">610-4-815-9-1-45200</a>	SEWER SRF RECEIPTS	\$	21,994.49
<a href="#">610-4-815-9-1-45301</a>	SEWER PENALTIES	\$	250.00
<a href="#">610-4-815-9-1-45600</a>	SALES TAX RECEIVED	\$	947.93
<a href="#">610-4-815-9-4-40900</a>	LOCAL OPTION SALES TAX	\$	157.21
<b>Total Fund: 610 - SEWER FUND:</b>		<b>\$</b>	<b>117,403.60</b>

**Fund: 670 - SOLID WASTE FUND**

<a href="#">670-4-840-9-1-45302</a>	SOLID WASTE PENALTIES	\$	198.00
<a href="#">670-4-840-9-1-45304</a>	GARBAGE TAGS SOLD	\$	80.00
<a href="#">670-4-840-9-1-45700</a>	SOLID WASTE RECEIPTS	\$	29,587.79
<b>Total Fund: 670 - SOLID WASTE FUND:</b>		<b>\$</b>	<b>29,865.79</b>

**GRAND TOTALS: \$ 677,554.42**

## MINUTES

### CALL TO ORDER – ROLL CALL

#### PRESENT

Mayor Jeff Jacque, Council Member Jim Gibbs, Council Member Jenni Ostwinkle Silva, Council Member Mike English, Council Member Mike Oberbroeckling, & Council Member Tom Westhoff

### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

Motion made by Council Member English to approve the Monday, March 6, 2023 agenda as presented  
Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

### ORAL COMMENTS

#### APPROVAL OF CONSENT AGENDA

Motion made by Council Member Oberbroeckling to approve the Consent Agenda Seconded by Council Member Westhoff. Roll call vote:

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**1. Approve Bills; 2. Approve Tenant Deposit Refund; 3. Approve September 2022 Receipts; 4. Approve October 2022 Receipts; 5. Approve November 2022 Receipts; 6. Approve December 2022 Receipts; 7. Approve January 2023 Receipts; 8. Approve Minutes - City Council Meeting - February 20, 2023; 9. Approve Minutes - Budget Work Session - February 27, 2023; 10. Receive & File Minutes - Parks & Recreation Commission Meeting - March 1, 2023; 11. Class B Retail Alcohol License - Family Dollar Store #33189; 12. Class C Retail Alcohol License - Rolling Knolls Golf Course; 13. Special Class C Retail Alcohol License (BW) - Textile Brewery - 5 Day (Effective March 10-14, 2023); 14. Authorize City Administrator to Sign Hogan Hansen Engagement Letter; 15. Receive & File Treasurer's Report - September 2022; 16. Receive & File Revenue & Expense Report - September 2022; 17. Receive & File Treasurer's Report - October 2022; 18. Receive & File Revenue & Expense Report - October 2022; 19. Receive & File Treasurer's Report - November 2022; 20. Receive & File Revenue & Expense Report - November 2022; 21. Receive & File Treasurer's Report - December 2022; 22. Receive & File Revenue & Expense Report - December 2022; 23. Receive & File Treasurer's Report - January 2023; 24. Receive & File Revenue & Expense Report - January 2023; 25. Receive & File Application of RAISE Grant 2023; 26. Miscellaneous Correspondence: Notice to Destroy Weeds and Undesirable Vegetation; 27. Miscellaneous Correspondence 2023 Spring Clean-up Notice; 28. Miscellaneous Correspondence: Keep Iowa Beautiful - February 2023; 29. Miscellaneous Correspondence: Mediacom Rate Adjustments - February 24, 2023. The following bills were approved for payment:**

Ace Homeworks	Supplies	\$ 135.53
Alliant Energy	Electricity	\$ 11,670.45
American Water Works Assoc	Membership	\$ 266.00
Bahl, Kathy	Refund	\$ 100.00
Bi-County Disposal Inc	Garbage / Recycling	\$ 25,648.90
Cambia Inc	Lighting	\$ 9,000.00
Capital Sanitary Supply	Supplies	\$ 149.76
Carquest Auto Parts	Supplies	\$ 6.58

Comelec Services Inc	Fiber Optic Internet	\$ 1,005.00
Computer Doctors Inc	Computer Work	\$ 1,325.00
Crescent Electric Supply	Supplies	\$ 2,362.50
Cummings, Joshua	Cleaning Services	\$ 280.00
Dorsey & Whitney	Legal Services	\$ 17,000.00
Dyersville Commercial	Legals/Ads	\$ 174.00
East Central Intergovernmental Assn	Professional Services	\$ 1,323.25
Giant Wash	Uniforms/Floor Mats	\$ 129.70
Gleichauf, Brittany	Refund	\$ 100.00
Hawkeye Fire & Safety	Supplies	\$ 2,319.88
J & J Lawn Care	Snow Removal	\$ 6,308.68
Jam Systems & Midland Doors	Service Call	\$ 247.33
John Deere Financial	Supplies	\$ 134.55
Jumbo Visual Projection	Service	\$ 300.00
Lemke, Grace	Refund	\$ 200.00
Microbac Laboratories	Testing	\$ 955.25
Miller, Kellie	Refund	\$ 100.00
Morton Salt Inc	Street Salt	\$ 15,891.14
Mueller, Melaine or Robert	Refund	\$ 100.00
Origin Design Co	Engineer Fees	\$ 27,302.00
Peosta Police Department	Training	\$ 48.00
Pfeiler Electric	Supplies	\$ 150.00
Quill Corporation	Supplies	\$ 118.39
Reliance Standard	Insurance	\$ 822.56
Rick's Lawn Mowing & Snow Removal	Snow Removal Ricks	\$ 10,785.75
Secretary of State	Notary	\$ 30.00
Streicher's	Supplies	\$ 686.99
Tauke Motors	Vehicle Maintenance	\$ 99.65
Tennis Services of Iowa	Contracted Service	\$ 16,750.00
Terracon Consultants	T.I.I.B. Engineering	\$ 2,850.00
TJ Cleaning Services	Cleaning Services	\$ 570.00
Tyler Technologies	Annual Fee	\$ 3,457.00
USA Blue Book	Supplies	\$ 266.37
Verizon Wireless	Cell Phone	\$ 946.78
Willenborg, Bill	Refund	\$ 100.00
Windstream	Phone	\$ 547.49
Woodward, Joann	Reimbursement	\$ 74.00

001 - General Fund	\$ 68,410.68
110 - Road Use Fund	\$ 27,180.99
112 - Trust and Agency Fund	\$ 700.00
128 - CDBG	\$ 2,850.00
301 - Capital Projects Fund	\$ 338.50
600 - Water Fund	\$ 8,758.13
602 - Water Capital Fund	\$ 12,175.25
610 - Sewer Fund	\$ 1,530.09
612 - Sewer Capital Fund	\$ 15,431.75
670 - Solid Waste Fund	\$ 25,463.09
Grand Total:	\$ 162,838.48

#### Receipts September 2022

001 - General Fund	\$ 261,638.42
002 - Library Trust	\$ 989.80

110 - Road Use Tax	\$ 70,211.92
112 - Trust & Agency	\$ 700.00
121 - L.O. Sales Tax Reserve	\$ 80,689.02
135 - Dyersville TIF Dist Fund	\$ 194,583.02
200 - Debt Service	\$ 64,306.54
301 - Capital Projects Fund	\$ 803.65
600 - Water Fund	\$ 87,074.31
610 - Sewer Fund	\$ 118,058.76
670 - Solid Waste Fund	\$ 31,391.70
===Receipt Total===	\$ 910,447.14

#### September 2022 Treasurer's Report Summary

001 - General Fund	\$ 366,149.60
002 - Library Trust Fund	\$ 72,847.73
110 - Road Use Tax Fund	\$ 49,832.51
112 - Trust & Agency Fund	\$ 39,061.00
121 - L.O. Sales Tax Reserve	\$ 376,179.20
128 - CDBG / Flood Fund	\$ 540,430.05
135 - Dyersville TIF District	\$ 2,470,166.05
200 - Debt Service Fund	\$ 551,673.47
301 - Capital Improvements	\$ (544,678.72)
600 - Water Fund	\$ (169,208.25)
601 - Water Sinking Fund	\$ 0.31
602 - Water Capital	\$ (96,762.93)
610 - Sewer Fund	\$ (771,472.21)
611 - Sewer Sinking Fund	\$ (99.87)
612 - Sewer Capital Fund	\$ (623,111.54)
670 - Solid Waste Fund	\$ 11,505.27
===Total===	\$ 2,272,511.67

#### Receipts October 2022

001 - General Fund	\$ 836,630.16
002 - Library Trust	\$ 2,686.85
110 - Road Use Tax	\$ 51,566.94
112 - Trust & Agency	\$ 125.00
121 - L.O. Sales Tax Reserve	\$ 29,887.07
135 - Dyersville TIF Dist Fund	\$ 650,303.95
200 - Debt Service	\$ 225,319.54
301 - Capital Projects Fund	\$ 2,044.50
600 - Water Fund	\$ 88,714.30
610 - Sewer Fund	\$ 119,205.75
670 - Solid Waste Fund	\$ 31,428.90
===Receipt Total===	\$ 2,037,912.96

#### October 2022 Treasurer's Report Summary

001 - General Fund	\$ 965,543.00
002 - Library Trust Fund	\$ 73,946.92
110 - Road Use Tax Fund	\$ 71,351.53



112 - Trust & Agency Fund	\$ 38,736.00
121 - L.O. Sales Tax Reserve	\$ 406,066.27
128 - CDBG / Flood Fund	\$ 540,430.05
135 - Dyersville TIF District	\$ 3,120,470.00
200 - Debt Service Fund	\$ 776,993.01
301 - Capital Improvements	\$ (579,669.84)
600 - Water Fund	\$ (145,337.66)
601 - Water Sinking Fund	\$ 0.31
602 - Water Capital	\$ (423,741.05)
610 - Sewer Fund	\$ (750,653.08)
611 - Sewer Sinking Fund	\$ (99.87)
612 - Sewer Capital Fund	\$ (653,523.29)
670 - Solid Waste Fund	\$ 32,201.02
===Total===	\$ 3,472,713.32

#### Receipts November 2022

001 - General Fund	\$ 196,507.11
002 - Library Trust	\$ 1,986.69
110 - Road Use Tax	\$ 48,694.02
135 - Dyersville TIF Dist Fund	\$ 84,700.10
200 - Debt Service	\$ 26,562.66
301 - Capital Projects Fund	\$ 1,018.80
600 - Water Fund	\$ 82,858.31
610 - Sewer Fund	\$ 113,047.28
670 - Solid Waste Fund	\$ 31,206.95
===Receipt Total===	\$ 586,581.92

#### November 2022 Treasurer's Report Summary

001 - General Fund	\$ 932,106.33
002 - Library Trust Fund	\$ 73,677.15
110 - Road Use Tax Fund	\$ 87,544.41
112 - Trust & Agency Fund	\$ 38,336.00
121 - L.O. Sales Tax Reserve	\$ 406,066.27
128 - CDBG / Flood Fund	\$ 540,430.05
135 - Dyersville TIF District	\$ 3,072,022.92
200 - Debt Service Fund	\$ 746,568.16
301 - Capital Improvements	\$ (759,547.93)
600 - Water Fund	\$ (122,039.27)
601 - Water Sinking Fund	\$ (17,304.69)
602 - Water Capital	\$ (883,712.30)
610 - Sewer Fund	\$ (682,476.07)
611 - Sewer Sinking Fund	\$ (14,902.37)
612 - Sewer Capital Fund	\$ (702,403.29)
670 - Solid Waste Fund	\$ 8,464.58
Total	\$ 2,722,829.95

#### Receipts December 2022

001 - General Fund	\$ 220,738.84
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002 - Library Trust	\$ 11,906.09
110 - Road Use Tax	\$ 52,494.00
112 - Trust & Agency	\$ 950.00
121 - L.O. Sales Tax Reserve	\$ 106,520.79
135 - Dyersville TIF Dist Fund	\$ 45,927.37
200 - Debt Service	\$ 22,535.51
301 - Capital Projects Fund	\$ 683.77
600 - Water Fund	\$ 84,852.34
602 - Water Capital Fund	\$ 1,030,332.12
610 - Sewer Fund	\$ 118,663.18
670 - Solid Waste Fund	\$ 30,740.55
===Receipt Total===	\$ 1,726,344.56

#### December 2022 Treasurer's Report Summary

001 - General Fund	\$ 815,347.84
002 - Library Trust Fund	\$ 79,850.39
110 - Road Use Tax Fund	\$ 104,759.93
112 - Trust & Agency Fund	\$ 38,886.00
121 - L.O. Sales Tax Reserve	\$ 512,587.06
128 - CDBG / Flood Fund	\$ 540,430.05
135 - Dyersville TIF District	\$ 3,117,330.29
200 - Debt Service Fund	\$ 768,760.33
301 - Capital Improvements	\$ (777,064.91)
600 - Water Fund	\$ (85,449.84)
601 - Water Sinking Fund	\$ (31,945.15)
602 - Water Capital	\$ 9,201.53
610 - Sewer Fund	\$ (629,669.37)
611 - Sewer Sinking Fund	\$ (54,828.72)
612 - Sewer Capital Fund	\$ (752,924.79)
670 - Solid Waste Fund	\$ 1,384.83
===Total===	\$ 3,656,655.47

#### Receipts January 2023

001 - General Fund	\$ 80,381.05
002 - Library Trust	\$ 2,047.71
110 - Road Use Tax	\$ 44,340.62
112 - Trust & Agency	\$ 1,150.00
121 - L.O. Sales Tax Reserve	\$ 44,033.81
135 - Dyersville TIF Dist Fund	\$ 4,480.14
200 - Debt Service	\$ 1,890.87
600 - Water Fund	\$ 79,921.61
602 - Water Capital Fund	\$ 989,623.62
610 - Sewer Fund	\$ 114,535.25
670 - Solid Waste Fund	\$ 30,448.82
===Receipt Total===	\$ 1,392,853.50

#### January 2023 Treasurer's Report Summary

001 - General Fund	\$ 677,869.85
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002 - Library Trust Fund	\$ 79,550.05
110 - Road Use Tax Fund	\$ 94,730.32
112 - Trust & Agency Fund	\$ 38,661.00
121 - L.O. Sales Tax Reserve	\$ 556,620.87
128 - CDBG / Flood Fund	\$ 258,063.28
135 - Dyersville TIF District	\$ 3,121,810.43
200 - Debt Service Fund	\$ 770,651.20
301 - Capital Improvements	\$ (817,194.61)
600 - Water Fund	\$ (74,727.51)
601 - Water Sinking Fund	\$ (31,945.15)
602 - Water Capital	\$ 106,158.65
610 - Sewer Fund	\$ (548,932.82)
611 - Sewer Sinking Fund	\$ (54,828.72)
612 - Sewer Capital Fund	\$ (752,924.79)
670 - Solid Waste Fund	\$ 2,179.66
===Total===	\$ 3,425,741.71

## ACTION ITEMS

**30. Ordinance No. 854** amending Section 92.08 of the Code of Ordinances of Dyersville, Iowa, by Amending Provisions Pertaining to Customer Deposits for Water Service. Second Reading.

Motion made by Council Member Gibbs to waive the reading of Ordinance No. 854. Seconded by Council Member Ostwinkle Silva. Roll call vote:

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

Motion made by Council Member Ostwinkle Silva to approve the second reading of Ordinance No. 854. Seconded by English. Roll call vote:

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**31. Resolution No. 15-23** approving Subaward Agreement between Iowa Department of Homeland Security and Emergency Management and City of Dyersville.

Motion made by Council Member Oberbroeckling to approve. Seconded by Council Member Ostwinkle Silva. Roll call vote:

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**32. Discussion and Possible Action** on the Purchase of a 2023 John Deere Gator for Parks Department

Motion made by Council Member Westhoff to approve purchase Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**33. Proclamation** declaring March 11, 2023 be observed as the Feast Day of Saint Patrick in Dyersville

Motion made by Council Member English to read and approve. Seconded by Council Member Westhoff. Roll call vote:

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

## COUNCIL COMMENTS

## ADJOURNMENT

Motion made by Council Member English to adjourn at 6:38 pm. Seconded by Council Member Oberbroeckling.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

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Jeff Jacque Mayor

ATTEST:

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Lori A. Panton, Deputy Clerk

## **MINUTES**

### **CALL TO ORDER – ROLL CALL**

PRESENT: Council Member Jim Gibbs, Council Member Jenni Ostwinkle Silva, Council Member Mike English, Council Member Mike Oberbroeckling

ABSENT: Council Member Tom Westhoff

### **APPROVAL OF AGENDA**

Motion made by Council Member English to approve the agenda Seconded by Council Member Gibbs. Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling Nay: None Absent: Westhoff Motion carried.

### **ACTION ITEMS**

**1. Budget** - State Forms FY 23/24; **2.** Budget Worksheets FY 23/24; **3.** Franchise Fee Information

Mick Michel, City Administrator and Tricia Maiers, City Clerk / Treasurer discussed proposed FY24 budget.

### **ADJOURNMENT**

Motion made by Council Member English to adjourn at 8:47 pm Seconded by Council Member Oberbroeckling.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling Nay: None Absent: Westhoff Motion carried.

\_\_\_\_\_  
Jeff Jacque, Mayor

ATTEST:

\_\_\_\_\_  
Tricia L. Maiers, City Clerk / Treasurer

## MINUTES

### ROLL CALL

PRESENT: Ryan Cahill, Chairperson Roger Gibbs, Vice-Chairperson Tim Nefzger, Joe Petsche, Mike Schlichte, Matt Tauke  
ABSENT: Bec Willenborg

### AGENDA ITEMS

1. Approve Minutes of the December 12, 2022 Meeting.

After no questions or comments. Motion to Approve Minutes of the December 12, 2022 meeting made by Ryan Cahill, seconded by Tim Nefzger.

Voting Yea: Ryan Cahill, Roger Gibbs, Tim Nefzger, Joe Petsche, Mike Schlichte, Matt Tauke

Voting Nay:

Motion carried.

2. Approve Minutes of the February 13, 2023 Meeting

Chairman Gibbs confirmed that this meeting did not happen because lack of board attendance. Recording Secretary confirmed and stated these minutes were just for record keeping.

After no further questions or comments. Motion to Approve Minutes of the February 13, 2023 meeting made by Joe Petsche, seconded by Mike Schlichte.

Voting Yea: Ryan Cahill, Roger Gibbs, Tim Nefzger, Joe Petsche, Mike Schlichte, Matt Tauke

Voting Nay:

Motion carried.

3. Approve Plat of Survey of Mercy Park No. 2 in the City of Dyersville, Iowa. Plat submitted by Mercy Health Services.

Chad Darter, with Mercy One and representing Mercy One and the Ellen Kennedy Living Center was present. He stated this land had been gifted over to the Ellen Kennedy Living Center. Mercy One would now like the land back for possible future development. Darter stated Lot 1 would go to Mercy One and Lot 2 would remain with the living center since the sidewalks were on that lot.

City Administrator Mick Michel stated that he wanted the record to show that he is an adjoining property owner and owns Lot 6. He has no issues with the plat. It is a simple plat that is transferring Lot 1 back to Mercy One.

Motion to approve Plat of Survey of Mercy Park No. 2 made by Tim Nefzger, seconded by Matt Tauke.

Voting Yea: Ryan Cahill, Roger Gibbs, Tim Nefzger, Joe Petsche, Mike Schlichte, Matt Tauke

Voting Nay:

Motion carried.

4. Approve Final Plat of Bell 3rd Addition in the City of Dyersville, Dubuque County, Iowa. Plat submitted by Dave Bell.

No one was present regarding the plat. City Administrator, Mick Michel stated Dave Bell is carving the existing Lot 3 into two lots. The plat is keeping the 50' access and utility easement and extending it through Lot 1. Since the easements are in place, the city has what it needs and has no issues. Michel stated Bell can either sell the 2 lots separately or sell them together as one. If someone would buy both lots and want to build one building on both lots, they would need to come to the city to remove the easement.

Motion to Approve Final Plat of Bell 3rd Addition made by Mike Schlichte, seconded by Ryan Cahill.  
 Voting Yea: Ryan Cahill, Roger Gibbs, Tim Nefzger, Joe Petsche, Mike Schlichte, Matt Tauke  
 Voting Nay:  
 Motion carried.

5. Recommendation on Zoning Application to change property at 214 1st Street SW from A1 to C1. Request submitted by John Rankins.

Amanda Rankins, 407 13<sup>th</sup> Avenue SE Dyersville, was present. She stated they would like to change the zoning of their property from A1 to C1. Chairperson Gibbs asked what has changed since the last request in December 2022. Rankins stated nothing has changed, they are still requesting C-1 retail use of the building. She stated they had some concerns and questions regarding the restricted use for office space only that was recommended in December. Rankins feels this is spot zoning since the building next door is an auto body shop and the building next to that is residential and asked if they could have either of those uses. Rankins stated they are looking at options other than office use. She was wondering if there were documents that show the property is only for vet purposes. Rankins stated that in talking to an attorney, they were told that even if a vet clinic would go in there, they would still need to go through the Planning and Zoning commission because it is zoned A1 restricted. She stated they are confused on what it is zoned and what it can be used for.

Chairman Gibbs stated that (if he remembers correctly) the last time the commission was unsure and wanted the city council to make the decision. City Administrator Mick Michel stated the city was clear on what the purpose of the property should be based on the Comp Plan. Michel stated that regarding the use of the other two properties, the expectation of those properties is the same. The difference is the current use was grandfathered in. Those businesses/uses were there prior to the zoning creation in 1963 and therefore grandfathered in. The vet clinic lost its grandfathered status when it closed, but a vet clinic is still allowed under current A1 zoning and would not need further approval or need to be rezoned.

Michel stated that going to residential zoning, would be spot zoning; residential is not the best use. Michel stated the highest and best use is for green space based on the Comprehensive Plan. Michel stated that in the December 2022 minutes it states the land use for this property based on the Comprehensive Plan. Since this is a duplication of that request, there is no need to argue it again. The city's stand on this is that the best use for this property is C1 office with no drive-through service based on the Comprehensive plan. If Rankins would like the plan changed; they would need to petition the city to revise the plan. The December minutes explained this and the city's position has not changed.

Rankins stated she does not feel the property should be restricted in a discriminative manner especially when it is taking away the value of the property and prohibiting the owner from getting full use of the property. She stated the city is thinking of using this for green space and has future plans but is not sure what the plan is or if the city can provide that. Michel stated that information is in the comp plan and can be found on the city website. Rankins stated they know they can not change or add to the building since it is in the flood plain but wanted to know if the city was planning on building anything there? Michel restated that any city plans are found in the comp plan. That was determined through a 3<sup>rd</sup> party consultant after getting public opinion. It was then approved by the city council after public hearings. The comp plan determined the highest and best use of the property was green space. Michel



stated that at this time the city is not considering purchasing the property nor has there been any discussion. However, the plans determine the best use to be green space since it is not reasonable to have retail space in the flood plain. Michel stated the previous use was more of an office setting and there is not adequate parking for retail and there are ADA compliance issues. Retail sales would be highly unlikely, and the comp plan does not provide for commercial or residential use at this property. Michel stated again that highest and best use would be for office space with no drive through. Any legal arguments Rankins is stating should be discussed through the lawyers.

Rankins stated she is trying to clarify some of the things the lawyer had discussed. Rankins confirmed there has been no actual discussion about purchasing the property but what if the property is not able to be turned into green space. Michel stated they can operate under Agricultural or Commercial with no drive through which is the best use. Rankins stated that if one of the main concerns about retail is off street parking, wouldn't public parking be able to be used like other businesses downtown. Michel stated those businesses are in the Downtown Business District, this property is adjacent to the Downtown Business District. The downtown businesses are zoned C3, and this is a request for C1. Rankins asked if they request C3 would they have other options. Michel stated the response would be same because of what the Comp Plan determines the best use of the property to be.

Rankins said another concern was flooding and understands that if retail, they would be responsible for damaged merchandise but there has never been water in the building. She asked if a vet clinic would be of more concern with the building holding animals and medicine. Michel stated that a human life would be much more important than an animal life. In a vet setting, other than the staff, people drop off their animals and then leave. In a retail setting, you have many people there throughout the day. To have the property as an office setting has less density than a retail shop would. So C1 office use would be the best option.

Commission member Nefzger asked if warehouse space would fall under C1. Michel stated it would not because C1 use does not allow for storage. Michel said he is not in favor of warehouse/storage use. The city code will lay out what activity is available in an A1 use. Rankins made reference to Michel using "city use" and wondered why just the city use mattered and not about a business that might be able to help the city. Michel stated that as a business owner they can petition to have the comp plan revised. Michel stated that based on how the Comp Plan is written today, C1 is not the best use of the property. As stated in the December 2022 minutes, C1 office space with no drive through will allow for Rankins to utilize that use or have it remain as A1. Rankins stated they removed their previous request because they wanted to speak to their attorney to get a better background. Rankins feels that the value of the property and intent for office use is not the best use since there are many empty office locations already. Michel stated he is basing the city position on the land use policies and not an economical one; this meeting is to determine best land use.

Rankins stated that how the surrounding green space area is being used now could prohibit her use. If they have an office open only on Saturdays, and the city closes the street, that is affecting her business by blocking access and parking. Michel stated all street closures go through the city council and she can come and make an argument against the closure and let the city council make that decision. Today, however the argument is regarding land use based on the Downtown and Comprehensive Plans. The job of the commission is to provide a positive or negative report back to the city council and then a public hearing will be held at the council level. This process is based on the steps listed in the City Code. Michel stated their request is for C1 unconditional and still feels that based on city policies, the best use is C1 office without drive through. Rankins asked if she could have a C1 office business that sells items online. Michel was not sure and needed to check on that but still feels office use with no drive through is still the best use or remain an A1 use. Rankins asked if it would be OK to have animals/livestock on the property. Michel stated that whatever is outlined in the existing zoning code for A1 would be permissible and that could be found in the city code. Regarding the C1 request, the recommendation is the same as back in December, C1 conditional office use.



Rankins asked if there was no spot zoning in the area why the property at the end of the block (Reicher) is residential and could they have residential at their property. Michel stated that property is also zoned A1. Rankins asked if they could have residential. Michel stated Reicher always had living quarters in there. John Rankins, property owner, stated that there was never living quarters in that building before. He stated that just because someone drew plans over his property, or if they would do it to any other property, doesn't make the plan happen. He stated he has been paying commercial taxes on the property. John Rankins stated the veterinarian that was renting the space moved out after hearing about the green space plans and about the property being sold. John Rankins apologized for getting upset and thinks the commission should use some common sense. If the city wants greenspace, they should buy it. He stated the city just filled in ground and built a high rise downtown and that was OK. He stated it was time to help those that are not asking for financial assistance every time they do something. None of the board would like to be told what they could or couldn't do with the property they are paying for. John Rankins apologized again and said he and his wife got what they wanted and would step back and let the board do what they needed to do.

Chairman Gibbs directed this issue to the committee. He stated that in December a motion was made and seconded to approve the Zoning Application request from A1 to C1 with the conditional use for office space or keep the zoned A1. Gibbs stated the motion passed. Michel corrected Gibbs by saying it did not pass and no conference report was given. Gibbs asked if any board member wanted to change anything based on what was stated at the December meeting. Michel stated they needed to issue a positive or negative report and tabling the matter is a no report and within 30 days it would need to go to the City Council.

Commission member Nefzger asked if the board could make a motion to C1 restricted. Michel said they could make a motion to approve, to restrict, or deny. Nefzger stated it does not fit in the comprehensive plan that they worked on the past few years. If they want C1 unrestricted, they would need to ask for the comp plan to be amended. Based on today's plan, the best use is C1 office with no drive through. Current zoning is A1, and to have it remain, they would need to deny this request and send it back to council. Chairman Gibbs stated in the past they denied a request because it didn't fit within the comp plan.

Chairperson Gibbs made a motion to deny the request and have the property remain A1 because C1 does not fit into the Comprehensive/Downtown plans. Michel clarified that this motion would be a negative report and the council could overturn the decision. Nefzger stated, then the only business that could be there would be a vet clinic or something within A1. Amanda Rankins requested a document listing those approved uses and was told that could be found on the city website. Gibbs stated that anyone that gets a title opinion is also made aware of what the uses are. Commission member Petsche asked if this would go back to the council no matter what. Michel said it would and council could override the decision with a super majority vote. Nefzger clarified that the best use would be C1 office. If the petitioner wanted to pursue it further, they could through the city council. Chairperson Gibbs asked if there was a second. After a lack of a second, the motion died.

Tim Nefzger made a motion to approve the Zoning Application from A1 to C1 restricted to office space only, seconded by Ryan Cahill.

Voting Yea: Ryan Cahill, Tim Nefzger, Joe Petsche, Mike Schlichte and Matt Tauke

Voting Nay: Roger Gibbs.

Motion carried.

**ADJOURNMENT**

Meeting adjourned at 7:15 pm on a motion by Tim Nefzer. Seconded by Matt Tauke.

*Lori A. Panton*

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Lori A. Panton, Recording Secretary

Dated 03.13.23

**James Kennedy Public Library  
Board of Trustees  
Minutes of the February 14, 2023 Meeting**

A

Item 6.

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Tuesday, February 14, 2023 in the Hoffman Room. Present: Kami Boffeli, Sue Engelbrecht, Beth Gudenkauf, Ray Kruse, Alex Wiezorek, Danielle Will, Assistant Library Director Dawn Schrandt, and Library Director Shirley Vonderhaar. Absent: Sally Kelly, Karen Kramer, and Catherine O'Hea.

1. Board Vice President Alex Wiezorek called the meeting to order at 6:00 pm.

2. Consider approval of Agenda

Engelbrecht MOVED "Approval of Agenda," seconded by Gudenkauf.

Ayes: Boffeli, Engelbrecht, Gudenkauf, Kruse, Wiezorek, and Will

Nays: None

Motion CARRIED

3. Agenda Consent Calendar

- Correspondence and Communication
- Approve minutes of previous meeting: January 10, <sup>2023</sup> ~~2022~~ regular meeting DW
- Approve January Librarian's report
- Approve bills:
  - February bills
  - Claims report for January
  - January and February credit card claims
- Budget reports
  - January city report
  - January library report
- Trust account reports
  - December bank statements
  - December balance report
  - January bank statements
  - January balance report
  - Trust account expenditure report
  - December and January donations report
- Program reports
  - January report of programs and attendance
  - January WhoFi program overview
  - February schedule of events
  - Schedule for upcoming programs
- Grant report
  - Shirley applied for a Paint Iowa Beautiful Grant
- Friends of the Library report
  - Approved requests from Kim in amount of \$4,500 for Summer Reading activities, Iowa Reads Program, Children's Book Week (Xavier and WD 4<sup>th</sup> & 5<sup>th</sup> grade), and 1000 Books Before Kindergarten
  - Fall bus trip booked for September 6, 2023
- JKPL Endowment report
  - Engelbrecht MOVED "Approval of the consent items," seconded by Gudenkauf.
  - Ayes: Boffeli, Engelbrecht, Gudenkauf, Kruse, Wiezorek, and Will
  - Nays: None
  - Motion CARRIED

4. Discussion of current library operations and services
5. Consider approval of JKPL Disaster Plan (updated)
  - Will MOVED "Approval of JKPL Disaster Plan updated January 16, 2023," seconded by Kruse.
  - Ayes: Boffeli, Engelbrecht, Gudenkauf, Kruse, Wiezorek, and Will
  - Nays: None
  - Motion CARRIED
6. Consider approval of extending library open hours on Saturday, March 11, 2023
  - Engelbrecht MOVED "Approval of extending library open hours on Saturday, March 11, 2023 to 9:00 am - 4:00 pm," seconded by Will.
  - Ayes: Boffeli, Engelbrecht, Gudenkauf, Kruse, Wiezorek, and Will
  - Nays: None
  - Motion CARRIED
7. Executive committee report — no report
8. Fundraising committee report
  - Notes from email correspondence
9. Furnishings, Art, & Facilities committee report
  - Notes on Kids Can Cook and electrical layout
10. Marketing committee report
  - Notes from email correspondence
11. Personnel committee report — no report
12. Finance committee report
  - Library budget presented to City Council on February 7
13. Policy committee report — no report
14. Strategic planning report
  - Quarterly update
15. Meetings and training
  - City council attendance
    - February 20: Shirley on vacation
    - March 6: Kramer
  - Upcoming
    - March 16: Public Libraries of Dubuque County Agency meeting
  - Recently attended
    - Shirley, Deb, and Vickie attended virtual training for KEYS dementia prevention program
  - Trustee training video: part V
16. Oral presentations
17. Adjournment
  - Engelbrecht MOVED to adjourn seconded by Gudenkauf. Meeting ADJOURNED by Wiezorek at 7:17 pm.

  
 \_\_\_\_\_  
 Danielle Will, Secretary



340 1st Avenue East, Dyersville, Iowa 52040 • Phone: 563-875-7724 • Fax: 563-875-8238

[www.cityofdyersville.com](http://www.cityofdyersville.com)

**BENNETT EXPLOSIVES, INC.** has made application for a permit to possess blasting explosives within the corporate limits of the City of Dyersville, Iowa.

**BENNETT EXPLOSIVES, INC.** is in compliance with Code of Ordinances Chapter 127.03 requirements.

**BENNETT EXPLOSIVES, INC.** has filed with the City Council:

1. A copy of Application for Permit to Use Explosives within the State of Iowa. (Form required by Chapter 101A Code of Iowa).
2. Surety bond in the amount of \$10,000.00.
3. Certificate of Insurance has been filed with the City of Dyersville.
4. Verification of direct supervision of blasting.

Having fulfilled the requirements of the Code of Ordinance Chapter 127.03, the City Council hereby authorized the issuance of a blasting permit, which shall be good from April 1, 2023 through April 30, 2023.

Approved by the City Council of the City of Dyersville, Iowa this 20th day of March, 2023.

**Sandy Oberbroeckling**

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**From:** Mike Cole <mcole@bennettexplosives.com>  
**Sent:** Thursday, March 9, 2023 1:37 PM  
**To:** Sandy Oberbroeckling  
**Subject:** April Blasting Permit

Sandy

Bennett Explosives Inc. would like to request a Blasting Permit from the city of Dyersville Ia. for the month of April 2023.

Thank you

**Bennett**  
Explosives Inc.

**Mike Cole**

General Manager | Bennett Explosives

📍 1951 210th Street, Manchester, IA 52057  
📞 563-927-4062 📠 319-551-9955  
✉ mcole@bennettexplosives.com  
🌐 www.quicksupplyco.com

**CHANGE ORDER**

Change Order No:	3
Date:	March 10, 2023
Agreement Date:	October 17, 2022

Owner:	City of Dyersville, Iowa	
	Dyersville East Road Utilities Extension 2022	EDA No. 05-79-06087
Project:	Sanitary Sewer and Force Main	Origin Design No. 20080
Contractor:	Tschiggfrie Excavating Co.	

The following changes are hereby made to the CONTRACT DOCUMENTS:

6" Perforated Drain Tile	600 LF @	\$ 17.00	\$10,200.00
Hickenbottom Drain/Rodent Guard	1 LS @	\$320.00	320.00
<b>TOTAL CHANGE ORDER NO. 3</b>			<b>\$10,520.00</b>

Justification:

Subdrain was discovered while installing sanitary sewer. Drain tile could not be saved therefore new drain tile needed to be installed in order to restored to original condition.

Attachment: Drain Tile Quote

Change to CONTRACT PRICE:

Original CONTRACT PRICE	\$ 1,094,955.20
Current CONTRACT PRICE adjusted by previous CHANGE ORDER	\$ 1,102,171.20
The CONTRACT PRICE due to this CHANGE ORDER will be INCREASED by	\$ 10,520.00
The new CONTRACT PRICE including this CHANGE ORDER will be	\$ 1,112,691.20


Change to CONTRACT TIME:

The CONTRACT TIME will be unchanged. The date for substantial completion is April 15, 2023. The date for final completion is May 15, 2023.

Approvals Required:

To be effective this Order must be approved by the federal agency if it changes the scope or objective of the PROJECT.

Change Order Recommended for Acceptance:

	I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.  For Origin Design Co.  <div style="text-align: right;">3/13/2022</div>
	Marc D. Ruden, PE License Number 19249 My license renewal date is December 31, 2024 Pages or sheets covered by this seal: Change Order No. 3 <div style="text-align: right;">Date</div>

Accepted and/or Requested:

**CONTRACTOR Tschiggfrie Excavating Co.**

BY \_\_\_\_\_

Signature

NAME Ben Kramer

TITLE Project Manager

DATE \_\_\_\_\_

Accepted and/or Requested:

**OWNER City of Dyersville, Iowa**

Attest:

BY \_\_\_\_\_

Signature

BY \_\_\_\_\_

Signature

NAME Tricia Maiers

TITLE City Clerk

NAME: Jeff Jacque

TITLE: Mayor

DATE \_\_\_\_\_





425 Julien Dubuque Dr.  
Dubuque, IA 52003

P.O. Box 3280  
Dubuque, IA 52004

Ph: (563) 557-7450

Fx: (563) 557-7585

Item 8.

<b>To:</b>	CITY OF DYERSVILLE	<b>Contact:</b>	City of Dyersville
<b>Address:</b>	340 - 1st Ave E. Dyersville, IA 52040	<b>Phone:</b>	(563) 875-7724
		<b>Fax:</b>	(563) 875-8238
<b>Project Name:</b>	Dyersville Sanitary Sewer & Forcemain	<b>Bid Number:</b>	
<b>Project Location:</b>	Dyersville, IA	<b>Bid Date:</b>	10/6/2022

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1		6" Perforated Drain Tile (Sock)	600.00	LF	\$17.00	\$10,200.00
2		Hickenbottom Drain/Rodent Guard	1.00	LS	\$320.00	\$320.00

**Total Bid Price:** \$10,520.00

**Notes:**

- **The following items are included in this quote:**
- **The following items are NOT included in this quote:**
- Not Included: Any Surveying & Layout
- Not Included: Any Testing or Sampling of Materials
- Not Included: Cold Weather Protection for Paving or Subgrade
- Not Included: Removal of Hazardous or Contaminated materials
- Not Included: Over-excavation of poor soils
- Not Included: Any Bonding
- Not Included: Any Retainage
- Not Included: Any required Permits
- Not Included: Any Allowances
- .
- **Special Notes for this quote:**
- Addendums are acknowledged
- Flaggers as Needed
- All costs will be based on actual quantities installed
- Payment due 30 days from invoice
- This quote is applicable for 30 days after bid date
- Any applicable taxes will be an additional cost

**ACCEPTED:**

The above prices, specifications and conditions are satisfactory and hereby accepted.

**Buyer:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date of Acceptance:** \_\_\_\_\_

**CONFIRMED:**

**Tschiggfrie Exc. Co.**

**Authorized Signature:** 

**Estimator:** Ben Kramer  
(563) 542-0586 bkramer@tschiggfrie.net

# CONTRACTOR'S PAYMENT FORM

PREPARED BY: ORIGIN DESIGN CO.

Item 9.

CONTRACT PAYMENT NO.

3

PAGE 1/3

OWNER:	CITY OF DYERSVILLE, IOWA
PROJECT:	DYERSVILLE EAST ROAD UTILITY EXTENSION 2022 SANITARY SEWER & FORCE MAIN
ORIGIN DESIGN NO:	20080

CONTRACTOR:	TSCHIGGFRIE EXCAVATING CO.
ADDRESS:	425 JULIEN DUBUQUE DRIVE
	DUBUQUE, IA 52003

PROJECT COMPLETION DATE
Original: APRIL 15, 2023 (SUBSTANTIAL COMPLETION)
Revised: MAY 15, 2023 (FINAL COMPLETION)

AMOUNT OF CONTRACT
ORIGINAL: \$1,094,955.20
REVISED: \$1,096,171.20

DATES OF PAYMENT
FROM: 2/1/2023
TO: 3/8/2023

## DETAILED ESTIMATE OF CONTRACT WORK COMPLETED TO DATE

ITEM NO.	CONTRACT ITEM DESCRIPTION	CHANGE ORDERS	CONTRACT ITEM			PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		PERCENT
			QUANTITY	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
1	Topsoil, On-site		5500	CY	\$6.00	1100	\$6,600.00	550	\$3,300.00	1650	\$9,900.00	30%
2	Removal of Known Pipe Culvert, CMP, Various		588	LF	\$7.30	245	\$1,788.50	39	\$284.70	284	\$2,073.20	48%
3	Rock Excavation		14000	CY	\$0.01	55.57	\$0.56	11.1	\$0.11	66.67	\$0.67	0%
4	Replacement of Unsuitable Backfill Material		25500	TON	\$0.01	47.5	\$0.48	146.4	\$1.46	193.9	\$1.94	1%
5	Sanitary Sewer Gravity Main, Trenched, PVC, 12"		8700	LF	\$71.00	4633.42	\$328,972.82	2130.5	\$151,265.50	6763.92	\$480,238.32	78%
6	Sanitary Sewer Force Main, Trenched, PVC, 6"		3950	LF	\$39.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
7	Sanitary Seer Force main, Trenchless, PVC, 6"		115	LF	\$91.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
8	Sewage Air Release Valve and Pit		1	EA	\$9,600.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
9	Pipe Culvert, Trenched, CMP, 15"		31	LF	\$52.00	31	\$1,612.00	0	\$0.00	31	\$1,612.00	100%
10	Pipe Culvert, Trenched, CMP, 18"		363	LF	\$59.00	50	\$2,950.00	108	\$6,372.00	158	\$9,322.00	44%
11	Pipe Culvert, Trenched, CMP, 24"	CO 1	75	LF	\$74.00	61	\$4,514.00	14	\$1,036.00	75	\$5,550.00	100%
12	Pipe Apron, CMP, 15"		2	EA	\$240.00	2	\$480.00	0	\$0.00	2	\$480.00	100%
13	Pipe Apron, CMP, 18"		16	EA	\$260.00	2	\$520.00	4	\$1,040.00	6	\$1,560.00	38%
14	Pipe Apron, CMP, 24"		4	EA	\$380.00	4	\$1,520.00	0	\$0.00	4	\$1,520.00	100%
15	Manhole, SW-301, 48"		260	VF	\$540.00	148.8	\$80,352.00	50.5	\$27,270.00	199.3	\$107,622.00	77%
16	Removal of Driveway		518	SY	\$4.60	31.78	\$146.19	0	\$0.00	31.78	\$146.19	6%
17	Driveway, Paved, Asphalt, 4"		33	SY	\$53.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
18	Driveway, Paved, Concrete, 4"		72	SY	\$65.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
19	Driveway, Paved, Concrete, 6"		90	SY	\$75.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
20	Driveway, Granular		182	TON	\$17.00	85.4	\$1,451.80	62.1	\$1,055.70	147.5	\$2,507.50	81%
21	Temporary Traffic Control		1	LS	\$12,000.00	0.4	\$4,800.00	0.1	\$1,200.00	0.5	\$6,000.00	50%
22	Conventional Seeding, Seeding, Fertilizing, and Mulching		6.8	AC	\$1,900.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
23	SWPPP Management		1	LS	\$1,600.00	0.2	\$320.00	0.1	\$160.00	0.3	\$480.00	30%
24	Silt Fence or Silt Fence Ditch Check		1600	LF	\$2.10	886	\$1,860.60	0	\$0.00	886	\$1,860.60	55%
25	Silt Fence or Silt Fence Ditch Check, Removal of Sediment		1600	LF	\$0.01	0	\$0.00	0	\$0.00	0	\$0.00	0%
26	Silt Fence or Silt Fence Ditch Check, Removal of Device		1600	LF	\$0.21	0	\$0.00	0	\$0.00	0	\$0.00	0%

TOTAL WORK COMPLETED (PAGE 1)

\$192,985.47

\$630,874.42

## CONTRACT PAYMENT NO.

3

## DETAILED ESTIMATE OF CONTRACT WORK COMPLETED TO DATE

ITEM NO.	CONTRACT ITEM DESCRIPTION		CONTRACT ITEM			PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		PERCENT
			QUANTITY	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
27	Inlet Protection Device, Surface	CO 1	13	EA	\$180.00	12	\$2,160.00	1	\$180.00	13	\$2,340.00	100%
28	Inlet Protection Device, Maintenance		12	EA	\$11.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
29	Mobilization		1	LS	\$36,800.00	0.4	\$14,720.00	0	\$0.00	0.4	\$14,720.00	40%
30	Maintenance of Postal Service		1	LS	\$450.00	0.2	\$90.00	0	\$0.00	0.2	\$90.00	20%
31	Concrete Washout		1	LS	\$400.00	1	\$400.00	0	\$0.00	1	\$400.00	100%
32	Exploratory Excavation		30	HR	\$84.00	5	\$420.00	0	\$0.00	5	\$420.00	17%

## TOTAL WORK COMPLETED (PAGE 2)

\$180.00

\$17,970.00

## TOTAL WORK COMPLETED TO DATE

\$193,165.47

\$648,844.42

## DETAILED ESTIMATE OF CHANGE ORDER WORK COMPLETED TO DATE

CH. ORD. NO.	CHANGE ORDER ITEM DESCRIPTION		CHANGE ORDER ITEM			PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		PERCENT
			QUANTITY	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
1	Quantity increase for Bid Items 11 & 27 - see above items		----	----	----	----	----	----	----	----	----	----
2	Cast-in-Place Antiflotation Bases to Select Manholes		6	EA	\$1,000.00	0	\$0.00	6	\$6,000.00	6	\$6,000.00	100%

## TOTAL CHANGE ORDER WORK

\$6,000.00

\$6,000.00

## TOTAL CONTRACT AND CHANGE ORDER WORK PERFORMED TO DATE

\$654,844.42

Less: Amount Retained Per Contract 5%

\$32,742.22

Value of Stored Materials (See Attached List)

\$0.00

Less: Stored Materials Amount Retained Per Contract 5%

\$0.00

Net Amount Earned to Date

\$622,102.20

Less: Previous Amount Earned

\$432,895.00

## BALANCE DUE TO CONTRACTOR THIS PAYMENT

\$189,207.20

## CONTRACT PAYMENT NO.

3

PAGE 3/3

CERTIFICATION OF CONTRACTOR: The undersigned contractor certifies that to the best of his knowledge, information and belief the work covered by this Contract Payment has been completed in accordance with the Contract Documents for this project; that this Contract Payment is a true and correct statement of the amount of the work completed to the date of this Contract Payment and that the amounts paid to the contractor will be utilized by him to pay for labor, materials, equipment and subcontracts involved in the performance of this contract.

**CONTRACTOR:**        **TSCHIGGFRIE EXCAVATING CO.**

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

RECOMMENDATION OF ENGINEER: In accordance with the Contract Documents for this project, the undersigned recommends payment to the Contractor of the balance due this payment as shown.

**ORIGIN DESIGN CO.**

BY: \_\_\_\_\_

TITLE:        Water Resources Team Leader

DATE:        3/13/2023

Marc Ruden, P.E.

**APPROVAL OF OWNER:**    **CITY OF DYERSVILLE, IOWA**

AMOUNT PAID \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

# CONTRACTOR'S PAYMENT FORM

PREPARED BY: ORIGIN DESIGN CO.

Item 10.

CONTRACT PAYMENT NO.

6

PAGE 1/4

OWNER:	CITY OF DYERSVILLE, IOWA
PROJECT:	DYERSVILLE EAST ROAD UTILITY EXTENSION 2022
	CONTRACT D LIFT STATION AND LINEAR SEWER ONSITE
ORIGIN DESIGN NO:	20080

CONTRACTOR:	PORTZEN CONSTRUCTION, INC.
ADDRESS:	205 STONE VALLEY DR.
	DUBUQUE, IA 52003-9746

PROJECT COMPLETION DATE
Original: SUBSTANTIAL COMPLETION: APRIL 15, 2023
Revised: FINAL COMPLETION: MAY 15, 2023

AMOUNT OF CONTRACT
ORIGINAL: \$1,597,625.69
REVISED: \$1,660,334.50

DATES OF PAYMENT
FROM: 2/1/2023
TO: 2/28/2023

## DETAILED ESTIMATE OF CONTRACT WORK COMPLETED TO DATE

ITEM NO.	CONTRACT ITEM DESCRIPTION	CONTRACT ITEM			PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		PERCENT
		QUANTITY	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
1	Topsoil, On-site	2570	CY	\$17.67	1600	\$28,272.00	300	\$5,301.00	1900	\$33,573.00	74%
2	Excavation, Class 10	1590	CY	\$16.62	0	\$0.00	0	\$0.00	0	\$0.00	0%
3	Subgrade Preparation	590	SY	\$2.50	0	\$0.00	0	\$0.00	0	\$0.00	0%
4	Subbase, Sub-base Course	205	TON	\$19.48	0	\$0.00	0	\$0.00	0	\$0.00	0%
5	Subbase, Base Course	95	TON	\$19.50	0	\$0.00	0	\$0.00	0	\$0.00	0%
6	Removal of Known Pipe Culvert, CMP, 48-in	85	LF	\$40.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
7	Rock Excavation	350	CY	\$84.25	0	\$0.00	0	\$0.00	0	\$0.00	0%
8	Replacement of Unsuitable Backfill Material	640	TON	\$25.10	1178.05	\$29,569.06	27	\$677.70	1205.05	\$30,246.76	188%
9	Sanitary Sewer Gravity Main, Trenched, PVC, 12-in	3338	LF	\$80.73	3083	\$248,890.59	0	\$0.00	3083	\$248,890.59	92%
10	Sanitary Sewer Force Main, Trenched, PVC, 6-in	1375	LF	\$60.06	460	\$27,627.60	866	\$52,011.96	1326	\$79,639.56	96%
11	Pipe Culvert, Trenched, CMP, 48-in	76	LF	\$234.07	76	\$17,789.32	0	\$0.00	76	\$17,789.32	100%
12	Pipe Apron, CMP, 48-in	4	EA	\$3,116.10	0	\$0.00	2	\$6,232.20	2	\$6,232.20	50%
13	Water Main, Trenched, PVC, 12-in	95	LF	\$152.32	92.17	\$14,039.33	0	\$0.00	92.17	\$14,039.33	97%
14	Water Main, Trenched, DI, 12-in	12	LF	\$360.81	12	\$4,329.72	0	\$0.00	12	\$4,329.72	100%
15	Fittings, Compact DI, MJ, Various Sizes	650	LBS	\$24.15	687	\$16,591.05	230	\$5,554.50	917	\$22,145.55	141%
16	Water Service Pipe, Copper, 3/4-in	50	LF	\$38.92	54	\$2,101.68	0	\$0.00	54	\$2,101.68	108%
17	Water Service Pipe, HDPE, 1/4-in	15	LF	\$183.05	0	\$0.00	0	\$0.00	0	\$0.00	0%
18	Water Service Corporation, Ball Style, 3/4-in	1	EA	\$927.50	1	\$927.50	0	\$0.00	1	\$927.50	100%
19	Water Service Curb Stop & Box, Minneapolis, 3/4-in	1	EA	\$503.00	1	\$503.00	0	\$0.00	1	\$503.00	100%
20	Valve, Gate Valve, 12-in	2	EA	\$4,141.00	2	\$8,282.00	0	\$0.00	2	\$8,282.00	100%
21	Flushing Device (Blowoff), 3/4-in	1	EA	\$1,473.00	1	\$1,473.00	0	\$0.00	1	\$1,473.00	100%
22	Manhole, SW-301, 48-in	181	VF	\$767.69	181.32	\$139,197.55	0	\$0.00	181.32	\$139,197.55	100%
23	Drop Connection	1	EA	\$4,162.00	1	\$4,162.00	0	\$0.00	1	\$4,162.00	100%
24	Sanitary Sewer Lift Station	1	EA	\$390,974.00	0.35	\$136,840.90	0.13	\$50,826.62	0.48	\$187,667.52	48%

TOTAL WORK COMPLETED (PAGE 1)

\$120,603.98

\$801,200.28

**CONTRACT PAYMENT NO.**
**6**

 P/ **Item 10.**
**DETAILED ESTIMATE OF CONTRACT WORK COMPLETED TO DATE**

ITEM NO.	CONTRACT ITEM DESCRIPTION	CONTRACT ITEM			PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		PERCENT
		QUANTITY	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
25	Pavement, HMA	165	TON	\$100.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
26	Removal of Driveway	71	SY	\$15.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
27	Driveway, Granular	23	TON	\$19.53	106.35	\$2,077.02	0	\$0.00	106.35	\$2,077.02	462%
28	Temporary Traffic Control	1	LS	\$3,570.00	0.5	\$1,785.00	0.25	\$892.50	0.75	\$2,677.50	75%
29	Conventional Seeding, Seeding, Fertilizing, and Mulching	2	AC	\$2,100.00	2.4	\$5,040.00	0	\$0.00	2.4	\$5,040.00	120%
30	SWPPP Management	1	LS	\$500.00	0.4	\$200.00	0.1	\$50.00	0.5	\$250.00	50%
31	Riprap, Erosion Stone	30	TON	\$24.48	0.1	\$2.45	0	\$0.00	0.1	\$2.45	0%
32	Riprap, Class D	75	TON	\$25.48	120.92	\$3,081.04	0	\$0.00	120.92	\$3,081.04	161%
33	Silt Fence or Silt Fence Ditch Check	3552	LF	\$1.60	3507	\$5,611.20	0	\$0.00	3507	\$5,611.20	99%
34	Silt Fence or Silt Fence Ditch Check, Removal of Sediment	3552	LF	\$0.02	0	\$0.00	0	\$0.00	0	\$0.00	0%
35	Silt Fence or Silt Fence Ditch Check, Removal of Device	3552	LF	\$0.02	0	\$0.00	0	\$0.00	0	\$0.00	0%
36	Stabilized Construction Entrance	1	EA	\$2,000.00	1	\$2,000.00	0	\$0.00	1	\$2,000.00	100%
37	Inlet Protection Device, Surface	3	EA	\$210.00	0	\$0.00	2	\$420.00	2	\$420.00	67%
38	Inlet Protection Device, Maintenance	3	EA	\$105.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
39	Mobilization	1	LS	\$102,800.00	0.8	\$82,240.00	0.1	\$10,280.00	0.9	\$92,520.00	90%
40	Concrete Washout	1	LS	\$1,500.00	1	\$1,500.00	0	\$0.00	1	\$1,500.00	100%
41	Exploratory Excavation	30	HRS	\$273.00	10	\$2,730.00	2	\$546.00	12	\$3,276.00	40%
42	Control Valve Station, Precast 72" ID	1	EA	\$53,845.00	0.5	\$26,922.50	0	\$0.00	0.5	\$26,922.50	50%
43	Generator Pad	1	LS	\$16,075.00	0.5	\$8,037.50	0	\$0.00	0.5	\$8,037.50	50%
44	Transformer Pad	1	LS	\$2,530.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
45	Control Building	1	LS	\$115,200.00	0.05	\$5,760.00	0.48	\$55,296.00	0.53	\$61,056.00	53%
46	Electrical, Complete	1	LS	\$47,300.00	0	\$0.00	0.2	\$9,460.00	0.2	\$9,460.00	20%
47	Controls, Complete	1	LS	\$21,000.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
48	Generator and ATS	1	LS	\$96,600.00	0	\$0.00	0	\$0.00	0	\$0.00	0%

**TOTAL WORK COMPLETED (PAGE 2)**
**\$76,944.50**
**\$223,931.21**
**TOTAL WORK COMPLETED TO DATE**
**\$197,548.48**
**\$1,025,131.49**

**CONTRACT PAYMENT NO.****6**

PAGE 3/4

**DETAILED ESTIMATE OF CHANGE ORDER WORK COMPLETED TO DATE**

CH. ORD. NO.	CHANGE ORDER ITEM DESCRIPTION	CHANGE ORDER ITEM			PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		PERCENT
		QUANTITY	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
1	Replace Bases of Manholes 38 and 39	1	LS	\$8,580.00	1	\$8,580.00	0	\$0.00	1	\$8,580.00	100%
1	12" PVC C900 Sanitary Sewer Gravity Main		LF	\$118.73	232	\$27,545.36	0	\$0.00	232	\$27,545.36	
2	Wood Chip Replacement at Field of Dreams parking area	1	LS	\$5,580.00	1	\$5,580.00	0	\$0.00	1	\$5,580.00	100%
2	Add Flushing Station	1	LS	\$18,377.78	0	\$0.00	0.8	\$14,702.22	0.8	\$14,702.22	80%
3	Add Manhole Anti-Flotation Ballast	8	EA	\$3,650.00	7	\$25,550.00	0	\$0.00	7	\$25,550.00	88%

**TOTAL CHANGE ORDER WORK****\$14,702.22****\$81,957.58****TOTAL CONTRACT AND CHANGE ORDER WORK PERFORMED TO DATE**

\$1,107,089.07

Less: Amount Retained Per Contract 5%

\$55,354.45

Value of Stored Materials (See Attached List)

\$10,801.23

Less: Stored Materials Amount Retained Per Contract 5%

\$540.06

Net Amount Earned to Date

\$1,061,995.79

Less: Previous Amount Earned

\$878,066.35

**BALANCE DUE TO CONTRACTOR THIS PAYMENT****\$183,929.44**

CERTIFICATION OF CONTRACTOR: The undersigned contractor certifies that to the best of his knowledge, information and belief the work covered by this Contract Payment has been completed in accordance with the Contract Documents for this project; that this Contract Payment is a true and correct statement of the amount of the work completed to the date of this Contract Payment and that the amounts paid to the contractor will be utilized by him to pay for labor, materials, equipment and subcontracts involved in the performance of this contract.

**CONTRACTOR: PORTZEN CONSTRUCTION, INC.**

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

RECOMMENDATION OF ENGINEER: In accordance with the Contract Documents for this project, the undersigned recommends payment to the Contractor of the balance due this payment as shown.

**ORIGIN DESIGN CO.**

BY: \_\_\_\_\_

TITLE: Water Resource Team Leader

DATE: 3/13/2023

Marc Ruden, P.E.

**APPROVAL OF OWNER: CITY OF DYERSVILLE, IOWA**

AMOUNT PAID \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

6

PA

[illegible]



RESOLUTION NO. 17-23  
Recorder's Cover Sheet

**Preparer Information:**

Mick Michel, 340 1<sup>st</sup> Avenue East,  
Dyersville, IA 52040  
(563) 875-7724

**Taxpayer Information:**

Ellen Kennedy Living Center  
1177 7<sup>th</sup> Street SW  
Dyersville, IA 52040

**Return Address:**

City of Dyersville, Iowa  
340 1<sup>st</sup> Avenue East  
Dyersville, IA 52040

**Grantors:**

City of Dyersville, Iowa

**Grantees:**

Ellen Kennedy Living Center  
1177 7<sup>th</sup> Street SW  
Dyersville, IA 52040

**Legal Description:**

See Page 2

**Document or instrument number if applicable:**

## RESOLUTION NO. 17-23

RESOLUTION APPROVING PLAT OF SURVEY OF MERCY PARK NO. 2 IN THE  
CITY OF DYERSVILLE, IOWA.

WHEREAS, there has been filed with the City Clerk, the Plat of Survey of Mercy Park No. 2 in the City of Dyersville, Iowa; and

WHEREAS, said plat has been found by the City Council to conform to the statutes and ordinances relating thereto; and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DYERSVILLE, IOWA:

SECTION 1: That the Plat of Survey of Mercy Park No. 2 in the City of Dyersville, Iowa, is hereby approved and the Mayor and the City Clerk are hereby authorized and directed to endorse the approval of the City of Dyersville, Iowa, on said plat.

SECTION 2: That there are no dedications of public streets or alleys accompanying the plat.

Passed, adopted and approved this 20<sup>th</sup> Day of March 2023.

\_\_\_\_\_  
Jeff Jacque, Mayor

ATTEST:

\_\_\_\_\_  
Tricia L. Maiers, City Clerk

Index Legend	
Location:	LOT 2-2-1-2-1-1-1-1 NW1/4 - SW1/4 SECTION 31, T89N, R2W CITY OF DYERSVILLE DUBUQUE COUNTY, IOWA
Proprietor:	KENNEDY, ELLEN LIVING CENTER
Requestor:	MERCY HEALTH SERVICES
Surveyor:	CRAIG L. GEISER, PLS
Surveyor Company:	ORIGIN DESIGN CO., 137 MAIN STREET DUBUQUE, IOWA 52001 PHONE: (563)556-2464

FOR RECORDER USE

PLAT OF SURVEY  
MERCY PARK NO. 2  
IN THE CITY OF DYERSVILLE, IOWA



WESTRIDGE ESTATES 4TH ADDITION  
DOC. NO: 24987-03

LOT 7

LOT 8

NO CAP

LOT 6

FOUND 3/4" REBAR  
W/ NO CAP

GRAPHIC SCALE



(IN FEET)

DRAWING MAY HAVE BEEN REDUCED

LEGEND

PROPERTY BOUNDARY  
LOT/R.O.W LINE  
SECTION  
RIGHT-OF-WAY  
RECORDED AS  
FOUND 5/8" IRON REBAR WITH RED  
PLASTIC CAP NO. 12631  
UNLESS OTHERWISE NOTED  
SET 5/8" IRON REBAR WITH  
YELLOW PLASTIC CAP NO. 21408

SEC.  
R.O.W.  
( )



LOT 2  
0.40 ACRES  
17,294 SQFT

EXISTING  
CONCRETE  
WALKWAY

LOT 1  
4.26 ACRES  
185,524 SQFT

LOT 1  
MERCY PARK  
DOC. NO: 6554-81

LOT 1 WESTRIDGE  
2ND SUBDIVISION  
DOC. NO: 7713-01

LOT 2-2-1-2-1-1-1-1  
NW1/4-SW1/4 SEC. 31  
DOC. NO: 6385-93

DATE OF SURVEY: JANUARY 24, 2023  
TOTAL AREA SURVEYED: 4.66 ACRES

SE CORNER OF  
LOT 1, WESTRIDGE  
2ND SUBDIVISION

FOUND 5/8" REBAR W/ NO  
CAP N03°06'08"W 0.70' FROM  
ACCEPTED CORNER LOCATION

12TH AVENUE SW  
(66' R.O.W.)

NOTE

THIS SURVEY IS SUBJECT TO  
EASEMENTS, RESERVATIONS,  
RESTRICTIONS AND RIGHTS-OF-WAY  
OF RECORD AND NOT OF RECORD.



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED  
AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY  
DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND  
SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

FOR ORIGIN DESIGN

CRAIG L. GEISER

DATE

LICENSE NO. 21408

MY LICENSE RENEWAL DATE IS 12/31/2024

PAGES OR SHEETS COVERED BY THIS SEAL

1 THRU 2

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DRAWN	GSB	PLAT NO.	1-1A-23
CHECKED	CLG	PROJ. NO.	23701
DATE	1/24/23	SHEET	1 of 2
P: \23\700\701\DRAWINGS\SURVEY\23701 PLAT			

SURVEYOR'S CERTIFICATE

I, Craig L. Geiser, a Duly Licensed Land Surveyor in the State of Iowa, do hereby certify that the following real estate was surveyed and platted by me or under my direct personal supervision, To Wit:

*Lot 2-2-1-2-1-1-1-1 of the Northwest Quarter of the Southwest Quarter of Section 31, Township 89 North, Range 2 West of the 5<sup>th</sup> Principal Meridian, in the City of Dyersville, Dubuque County, Iowa.*

This survey was performed for the purpose of subdividing and platting said real estate henceforth to be known as

**Lot 1 & Lot 2 of Mercy Park No. 2 in the City of Dyersville, Iowa.**

Containing 4.66 acres, more or less, and subject to easements, reservations, restrictions, and rights-of-way of record and not of record, the plat of which is attached hereto and made a part of this certificate. All monuments are placed or will be placed within one year from the date this plat is recorded.

OWNER'S CONSENT

\_\_\_\_\_, Iowa \_\_\_\_\_, 2023

The foregoing plat of **Lot 1 & Lot 2 of Mercy Park No. 2 in the City of Dyersville, Iowa**, is made with the free consent and in accordance with the desires of the undersigned owners and proprietors of said real estate. We hereby dedicate Lot B, as street Right-of-Way, and all utility easements to the Public.

By\_\_\_\_\_

By\_\_\_\_\_

State of Iowa )  
 ) ss:  
County of Dubuque )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2023, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared \_\_\_\_\_ and \_\_\_\_\_ to me personally known, who being by me duly sworn, did say that they are the \_\_\_\_\_ and \_\_\_\_\_ respectively, of said corporation executing the within and foregoing instrument; that the instrument was signed on behalf of said corporation by authority of its Board of Directors; and the said \_\_\_\_\_ and \_\_\_\_\_ acknowledged the execution of said instrument to be the voluntary act and deed of said corporation, by it and by them voluntarily executed.

\_\_\_\_\_  
Notary Public  
in and for State of Iowa  
My Commission Expires: \_\_\_\_\_

CITY COUNCIL

Dyersville, Iowa \_\_\_\_\_, 2023

The undersigned, Mayor and Clerk of the City of Dyersville, Iowa, do hereby certify that the foregoing plat in the City of Dyersville, Iowa, has been filed in the office of the Clerk of the City of Dyersville, and the Dyersville City Council approved said plat.

\_\_\_\_\_  
Mayor of the City of Dyersville

\_\_\_\_\_  
Clerk of the City of Dyersville

State of Iowa                    )  
  ) ss:  
County of Dubuque                )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2023, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared \_\_\_\_\_ and \_\_\_\_\_ to me personally known, who being by me duly sworn, did say that they are the \_\_\_\_\_ and \_\_\_\_\_ respectively, of said corporation executing the within and foregoing instrument; that the instrument was signed on behalf of said corporation by authority of its Board of Directors; and the said \_\_\_\_\_ and \_\_\_\_\_ acknowledged the execution of said instrument to be the voluntary act and deed of said corporation, by it and by them voluntarily executed.

\_\_\_\_\_  
Notary Public  
in and for State of Iowa  
My Commission Expires: \_\_\_\_\_

CITY PLANNING AND ZONING COMMISSION

Dyersville, Iowa \_\_\_\_\_, 2023

The foregoing plat in the City of Dyersville, Iowa, is hereby approved by the City of Dyersville Planning and Zoning Commission and approval of said plat by the City Council of the City of Dyersville, Iowa, is hereby recommended.

\_\_\_\_\_  
Chairman, Dyersville Planning and Zoning Commission

COUNTY AUDITOR

Dubuque, Iowa \_\_\_\_\_, 2023

The foregoing plat was entered of record in the office of the Dubuque County Auditor this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

We approve of the subdivision name or title to be recorded.

\_\_\_\_\_  
Kevin Dragotto  
County Auditor of Dubuque, Iowa

COUNTY ASSESSOR

Dubuque, Iowa \_\_\_\_\_, 2023

The foregoing plat was entered of record in the office of the Dubuque County Assessor this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Billie Selby  
Dubuque County Assessor

RECORDER'S CERTIFICATE

Dubuque, Iowa \_\_\_\_\_, 2023

The foregoing plat of **Lot 1 & Lot 2 of Mercy Park No. 2 in the City of Dyersville, Iowa**, has been reviewed by the Dubuque County Recorder.

\_\_\_\_\_  
John Murphy  
Dubuque County Recorder

RESOLUTION NO. 18-23  
Recorder's Cover Sheet

**Preparer Information:**

Mick Michel, 340 1<sup>st</sup> Avenue East,  
Dyersville, IA 52040  
(563) 875-7724

**Taxpayer Information:**

Liberty Investment Co  
Box 368  
Dyersville, IA 52040

**Return Address:**

City of Dyersville, Iowa  
340 1<sup>st</sup> Avenue East  
Dyersville, IA 52040

**Grantors:**

City of Dyersville, Iowa

**Grantees:**

Liberty Investment Co  
Box 368  
Dyersville, IA 52040

**Legal Description:**

See Page 2

**Document or instrument number if applicable:**



## RESOLUTION NO. 18-23

RESOLUTION APPROVING FINAL PLAT OF BELL 3<sup>RD</sup> ADDITION  
TO THE CITY OF DYERSVILLE, DUBUQUE COUNTY, IOWA.  
COMPRISED OF LOT 3 AND LOT 2-2 OF BELL 2<sup>ND</sup> ADDITION  
TO THE CITY OF DYERSVILLE, DUBUQUE COUNTY, IOWA.

WHEREAS, there has been filed with the City Clerk, the Final Plat of Bell 3<sup>rd</sup> Addition to the City of Dyersville, Dubuque County, Iowa. Comprised of Lot 3 and Lot 2-2 of Bell 2<sup>nd</sup> Addition to the City of Dyersville, Dubuque County, Iowa; and

WHEREAS, said plat has been found by the City Council to conform to the statutes and ordinances relating thereto; and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DYERSVILLE, IOWA:

SECTION 1: That the Final Plat of Bell 3<sup>rd</sup> Addition to the City of Dyersville, Dubuque County, Iowa. Comprised of Lot 3 and Lot 2-2 of Bell 2<sup>nd</sup> Addition to the City of Dyersville, Dubuque County, Iowa, is hereby approved and the Mayor and the City Clerk are hereby authorized and directed to endorse the approval of the City of Dyersville, Iowa, on said plat.

SECTION 2: That there are no dedications of public streets or alleys accompanying the plat.

Passed, adopted and approved this 20<sup>th</sup> Day of March 2023.

\_\_\_\_\_  
Jeff Jacque, Mayor

ATTEST:

\_\_\_\_\_  
Tricia L. Maiers, City Clerk

## INDEX LEGEND

LOCATION: LOT 3 - BELL 2ND ADDITION TO DYERSVILLE, DUBUQUE COUNTY, IOWA  
PROPRIETORS: LIBERTY INVESTMENT COMPANY  
REQUESTOR: DAVE BELL  
SURVEYOR: BILL BURGER  
SURVEYOR COMPANY: WM. BURGER LANDSURVEYOR  
RETURN TO: BILL BURGER, 510 3RD STREET WEST COURT,  
WORTHINGTON, IA 52078 | (563) 855-2028

Item 12.

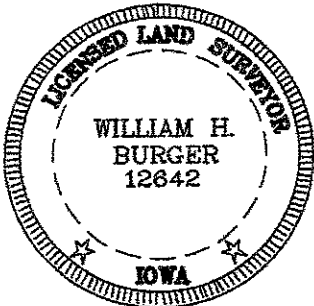
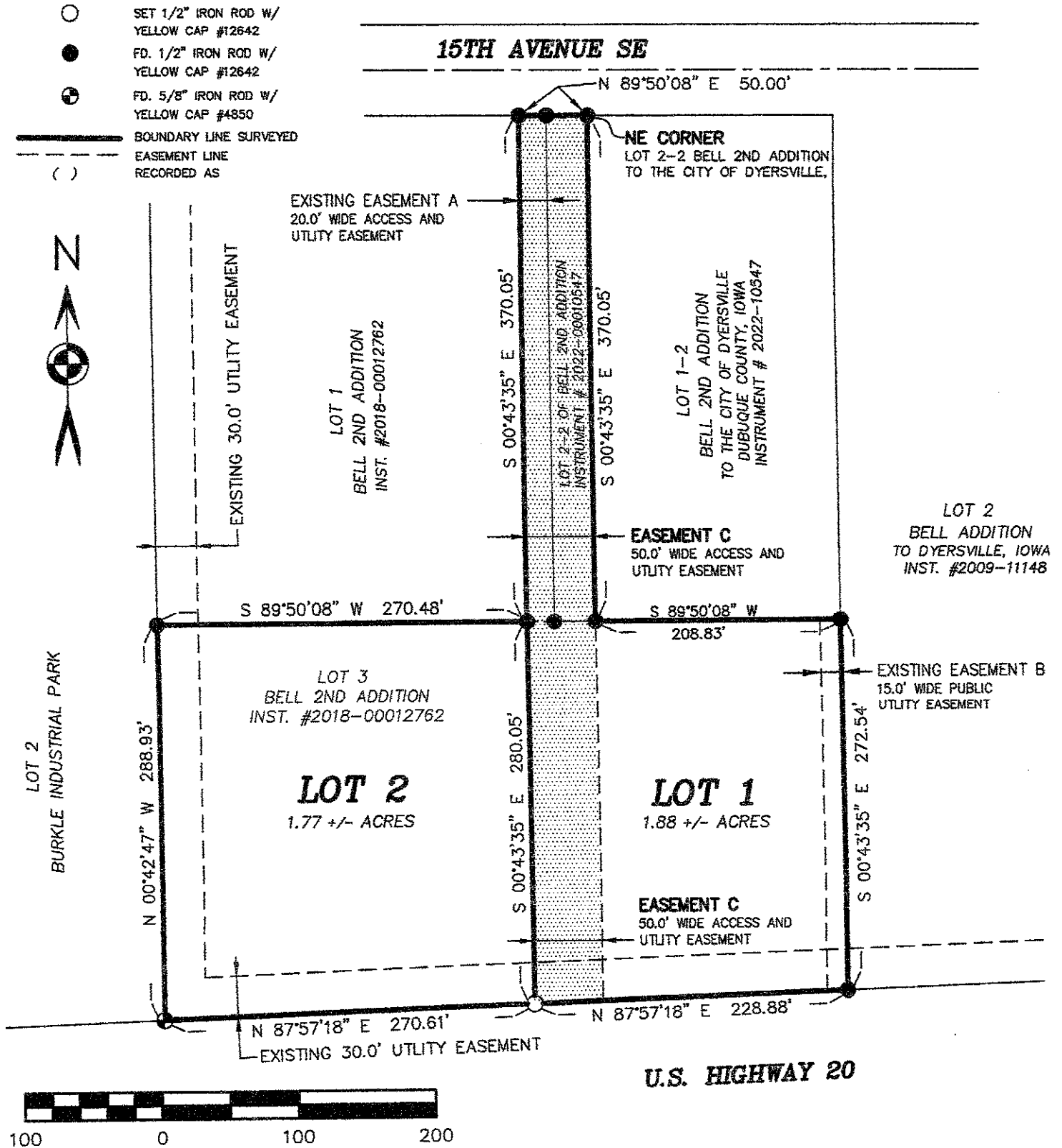
PREPARED BY BILL BURGER OF WM. BURGER LANDSURVEYOR 510 3RD STREET WEST COURT, WORTHINGTON, IOWA 52078 (563) 855 2028

FINAL  
PLAT

**BELL 3RD ADDITION**  
**TO THE CITY OF DYERSVILLE, DUBUQUE COUNTY, IOWA**  
COMPRISED OF LOT 3 AND LOT 2-2 OF BELL 2ND ADDITION TO THE CITY OF DYERSVILLE, DUBUQUE COUNTY, IOWA

## LEGEND

- SET 1/2" IRON ROD W/  
YELLOW CAP #12642  
● FD. 1/2" IRON ROD W/  
YELLOW CAP #12642  
⊕ FD. 5/8" IRON ROD W/  
YELLOW CAP #4850  
— BOUNDARY LINE SURVEYED  
- - - EASEMENT LINE  
( ) RECORDED AS



NO. OF SHEETS COVERED BY THIS SEAL 1

DATE OF SURVEY: 1/17/2023

PROPRIETORS: SEE INDEX LEGEND

I HEREBY CERTIFY THAT THIS LANDSURVEYING DOCUMENT WAS  
PREPARED AND RELATED SURVEY WORK WAS PERFORMED BY ME OR  
UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY  
LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.  
MY LICENSE RENEWAL DATE IS DECEMBER 31, 2022

WILLIAM H. BURGER

#12642

DATE

SHEET 1 OF 6

SCALE: 1" = 100'

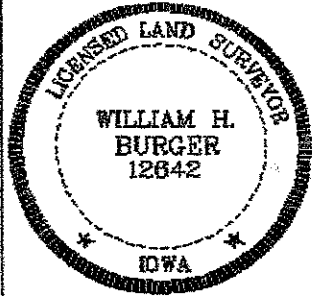
**Wm. Burger**  
**LandSurveyor**

510 3rd Street West Court  
Worthington, Iowa 52078

52

**DESCRIPTION**

**BELL 3RD ADDITION TO THE CITY OF DYERSVILLE, DUBUQUE COUNTY, IOWA –** Comprised of Lot 3 of Bell 2<sup>nd</sup> Addition to the City of Dyersville, Dubuque County, Iowa as recorded in the Office of the Dubuque County Recorder File number 2018-00012762 and Lot 2-2 of Bell 2<sup>nd</sup> Addition to the City of Dyersville, Dubuque County, Iowa as recorded in the Office of the Dubuque County Recorder File number 2022-0010547, containing a total of 3.65 acres, divided into Two (2) lots and numbered Lot 1 and Lot 2 as shown on the attached plat; **subject to easements of record and not of record;**



**SURVEYORS CERTIFICATE**

I hereby certify that this land survey document was prepared and related survey work was performed by me or under my direct personal supervision, and that I am a duly Licensed Land Surveyor under the laws of the State of Iowa;

My license renewal date is December 31, 2024

*William H. Burger* 1/30/22  
\_\_\_\_\_  
Date

William H. Burger  
Sheet No. 2 covered by this seal Reg. No. 12642

**DUBUQUE COUNTY TREASURER**

Dubuque, Iowa

\_\_\_\_\_, 20\_\_\_\_

I, the undersigned, \_\_\_\_\_, Treasurer of Dubuque County, Iowa do hereby certify that all taxes and special assessments levied against **Lot 3 of Bell 2<sup>nd</sup> Addition to the City of Dyersville, Dubuque County, Iowa and Lot 2-2 of Bell 2<sup>nd</sup> Addition to the City of Dyersville, Dubuque County, Iowa;** have been paid and said real estate is free and clear of all taxes as of this date.

\_\_\_\_\_  
County Treasurer Dubuque County, Iowa

**ATTORNEY'S OPINION**

I, \_\_\_\_\_, a practicing attorney at law in \_\_\_\_\_, Dubuque County, Iowa have examined the abstract of title to the land included within **Lot 3 of Bell 2<sup>nd</sup> Addition to the City of Dyersville, Dubuque County, Iowa and Lot 2-2 of Bell 2<sup>nd</sup> Addition to the City of Dyersville, Dubuque County, Iowa;** Said abstract has been prepared in its entirety by the \_\_\_\_\_ Abstract Company, and was last certified to by said company on the \_\_\_\_\_ day of \_\_\_\_\_, AD, 20\_\_\_\_, at the hour of \_\_\_\_\_ o'clock \_\_\_\_\_.  
M.

My examination of said abstract shows good and merchantable title on the date and hour of certification to be in \_\_\_\_\_ and \_\_\_\_\_  
Dated at \_\_\_\_\_, Iowa in said County, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Attorney at Law

**DUBUQUE COUNTY ASSESSOR**

Dubuque, Iowa \_\_\_\_\_, 20\_\_

The forgoing Plat was reviewed by the office of the Dubuque County Assessor  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
County Assessor of Dubuque County, Iowa

**DUBUQUE COUNTY AUDITOR'S CERTIFICATE**

Dubuque, Iowa \_\_\_\_\_, 20\_\_

The forgoing Plat was entered of record in the office of the Dubuque County Auditor  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

We approve of the subdivision name or title to be recorded.

\_\_\_\_\_  
County Auditor of Dubuque County

**DUBUQUE COUNTY RECORDERS CERTIFICATE**

Dubuque, Iowa \_\_\_\_\_, 20\_\_

The forgoing Plat has been received by the Dubuque County Recorder.

\_\_\_\_\_  
County Recorder of Dubuque County, Iowa

**CITY OF DYERSVILLE PLANNING AND ZONING COMMISSION**

Dyersville, Iowa

March 13, 2023

The foregoing final plat of **BELL 3rd ADDITION TO THE CITY OF DYERSVILLE, DUBUQUE COUNTY, IOWA** as shown on the attached plat, being within the corporate limits of the City of Dyersville is hereby approved by the Dyersville Planning and Zoning Commission and approval of said plat by the City Council of the City of Dyersville, Dubuque County, Iowa is here by recommended.

Dyersville Planning & Zoning Commission  
By  Chairperson  
Roger Gibbs

**CITY COUNCIL APPROVING FINAL PLAT**

Dyersville, Iowa

\_\_\_\_\_, 2023

The undersigned, Jeff Jacque, Mayor, and Tricia Maiers, Clerk of the City of Dyersville, Dubuque County, Iowa do hereby certify that the foregoing Final Plat of **BELL 3rd ADDITION TO THE CITY OF DYERSVILLE, DUBUQUE COUNTY, IOWA** as appears heretofore has been filed in the Office of the City Clerk of Dyersville, Iowa and that the City Council of the City of Dyersville, Iowa approves said plat.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

STATE OF IOWA     )  
                              ) ss.  
DUBUQUE COUNTY )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2023, before me, \_\_\_\_\_, a Notary Public in and for the State of Iowa, personally appeared \_\_\_\_\_ and \_\_\_\_\_, to me personally known, and, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Dyersville, Iowa; that the seal affixed to the foregoing instrument is the Corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council, as contained in Resolution Number \_\_\_\_\_ adopted by the City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, and that \_\_\_\_\_ and \_\_\_\_\_ acknowledged the execution of the instrument to be their voluntary act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public

Good afternoon Tricia:

I have scheduled a visit from the Bus-eum, a traveling museum and exhibit, for Friday, May 26. For the safety of the visitors, the bus needs to be parked somewhere without traffic on all sides so I am asking if we can close the city parking lot adjacent to the library on Friday, May 26, from 12:00 noon to 8 pm. The exhibit will be open from 3 to 7 pm.

Please let me know if you need any additional details to make a decision.

Thank you for your consideration.

Shirley Vonderhaar, Library Director  
James Kennedy Public Library  
320 1<sup>st</sup> Ave. E.  
Dyersville, Iowa 52040  
563-875-8912  
[svonderhaar@dyersville.lib.ia.us](mailto:svonderhaar@dyersville.lib.ia.us)

# Dyersville Police Department Monthly Report

February 15<sup>th</sup> – March 15th, 2023

## **Snow Emergency –**

A snow emergency was declared on 02/16. Several cars were ticketed for parking on the streets. Many people are still unaware that we have stopped using Code Red and do not know they need to sign up for alerts again.

## **Work on PD Garage -**

Work on the PD garage is now complete. It looks great and makes the space much more useful. If anyone is interested in seeing the finished product let me know, pictures really do not do it justice.

## **Flood –**

On February 27 we had an unexpected flood event.

The following roads were closed –

3<sup>rd</sup> Street SW between 3<sup>rd</sup> Avenue SW and 9<sup>th</sup> Avenue SW

3<sup>rd</sup> Avenue SW between 2<sup>nd</sup> Street SW and 2<sup>nd</sup> Street SE

1<sup>st</sup> Street SW between 2<sup>nd</sup> Avenue SW and 3<sup>rd</sup> Avenue SW

All roads were re-opened by 7 p.m.

Road closures were announced through radio, social media, and Alert Iowa.

After the roads were re-opened, fire and public works did a great job cleaning them up to make passage on them safe.

The playground equipment at the park was also cleaned off.

Fire, EMA, and public works all did a great job shutting down the area. For several people it was their first experience with a flood, and all handled the situation great!

## **Narcan / CPR / Meet the New County Attorney**

The PD hosted a training session to recertify on Narcan and CPR. We also took the opportunity to invite the new County Attorney out to meet the officers. Several area departments attended the session. The training was held at the Fire Department.

## **FOD Ballpark Planning & Design Meeting**

Asst Chief Dupont, Fire Chief Honkamp, and I attended the first planning meeting for the new stadium. They were seeking our concerns about safety from their preliminary drawings.

## **2<sup>nd</sup> Snow Emergency –**

Another snow emergency was declared on 2/9. Following our normal routine, we declared a snow emergency when the State issued a Winter Storm Warning. Fortunately, the snow did not materialize, as the temperature stayed above 32 degrees. No tickets were issued.



**St. Pat's Events –**

Although the weather wasn't the best, the parade was very well attended, and the snow did hold off until the parade was over. No major incidents

# DYERSVILLE POLICE DEPT

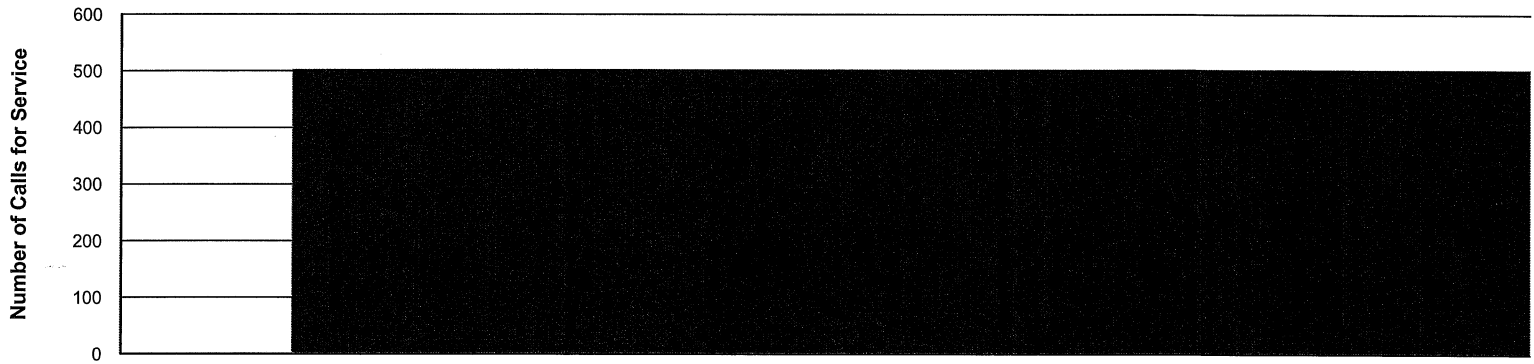
## Call Type Monthly Comparison

Item 14.

02/01/2023 thru 02/28/2023

Agency Code: All Agency Type: All

### CFS / Month



2023 02

	2023 Feb	Total
AB	1	1
ACCH&R	1	1
ACCPD	7	7
ACCPI	1	1
ALARM	8	8
AMB	7	7
ANIMAL	5	5
ATL	4	4
BAR	1	1
BCHK	76	76
CAI	14	14
CANCLD	1	1
CIVIL	3	3
COUNTERF	2	2
DELAASSIS	6	6
DELIVER	1	1
DISORDER	1	1
DOMASSAU	1	1

	2023 Feb	Total
DUBASSIS	4	4
ESCORT	1	1
FNGRPRT	1	1
FOLLOWUP	26	26
FOUND	3	3
FRAUD	1	1
HARASS	2	2
HOUSE	1	1
INFO	2	2
ISPASSIS	2	2
LOST	1	1
MENTAL	3	3
MOTASSIS	3	3
NEIGHBOR	1	1
NUI	1	1
OAA	2	2
OTHER	1	1
PARK	53	53
PATROL	77	77
PBX	2	2
PUBSERV	8	8
RADA	8	8
RECKLESS	1	1
ROADHAZ	8	8
SALVAGE	3	3
SCAM	1	1
SUSP	13	13
THEFT	1	1
TRAFFIC	10	10
TRES	1	1
TS	84	84
VACATION	31	31
VD	5	5

	2023 Feb	Total
WA	1	1
WELFARE	1	1
Total	503	503

Item 14.

## DYERSVILLE POLICE DEPT

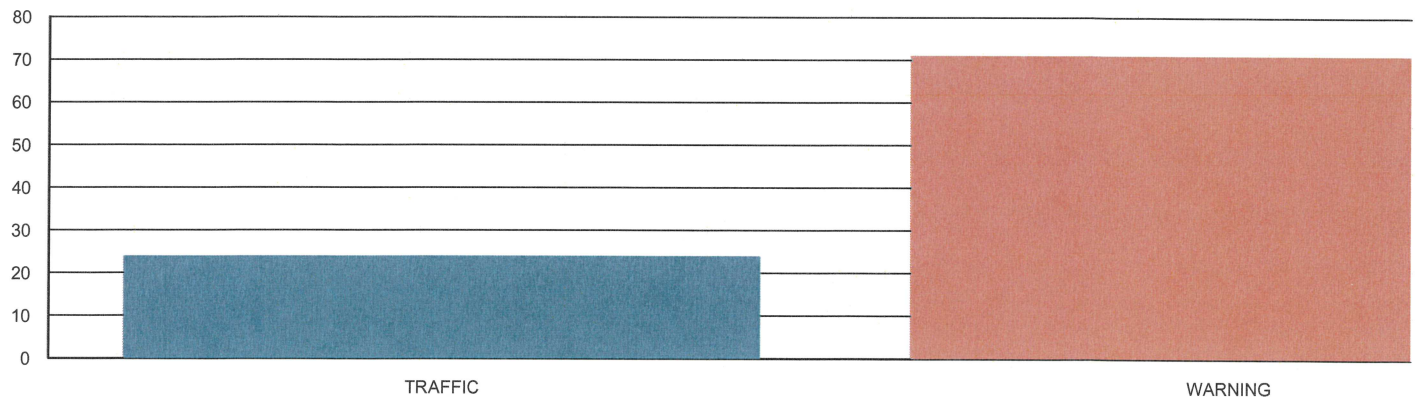
## Citation Report

02/01/2023 thru 02/28/2023

Item 14.

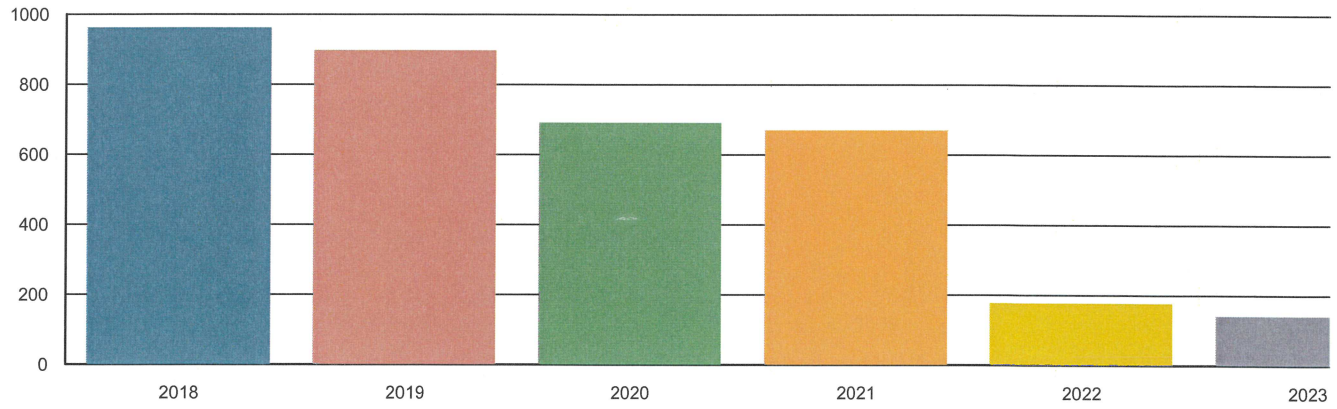
Charge Section Code		# of Municipal	# of Traffic	# of Warning	# of Parking	*****SEX*****	
						Male	Female
321.17	OPERATE NON REGISTERED VEHICLE	0	0	6	0	3	3
321.20B	PROVIDE PROOF FINANCIAL LIABIL	0	7	4	0	8	3
321.256	FAIL TO OBEY TRAFFIC CNTRL DEV	0	1	3	0	2	2
321.257(2)(A)	321.257(2)(A)	0	1	0	0	1	0
321.277	RECKLESS DRIVING	0	1	0	0	0	1
321.285	SPEEDING	0	1	14	0	6	9
321.288(1)	FAILURE TO MAINTAIN CONTROL	0	1	0	0	1	0
321.288(2)	FAIL REDUCE SPEED PROPER RATE	0	1	0	0	1	0
321.320	FAIL TO YIELD UPON LEFT TURN	0	0	1	0	1	0
321.322(1)	FAIL OBEY STOP SIGN/YIELD ROW	0	1	1	0	1	1
321.322(2)	FAIL TO OBEY YIELD SIGN	0	0	1	0	1	0
321.353	UNSAFE ENTRY ONTO SIDEWLK/ROAD	0	2	0	0	2	0
321.384	FAIL TO USE HEADLAMPS W/REQUIR	0	0	1	0	0	1
321.385	INSUFFICIENT # OF HEADLAMPS	0	0	6	0	3	3
321.387	IMPROPER REAR LAMPS	0	0	2	0	2	0
321.98(1)(A)	321.98(1)(A)	0	7	24	0	13	18
DY/62.01(75)	DY/62.01(75)	0	0	1	0	1	0
DY/63.01-A	DY/63.01-A	0	1	0	0	0	1
DY/63.01-B	DY/63.01-B	0	0	4	0	4	0
DY/63.01-C	DY/63.01-C	0	0	3	0	2	1
Total		0	24	71	0	52	43

## CITATION TYPE COUNT



Citations for the last 5 years	2018	2019	2020	2021	2022	2023	Item 14.
Traffic	261	215	124	277	86	38	1,010
Warning	701	682	567	393	91	103	2,557
Total	962	897	691	670	177	141	3,567

### CITATIONS PER YEAR



# DYERSVILLE POLICE DEPT

## Arrest Report

02/01/2023 thru 02/28/2023

Item 14.

IBR Code	# of Arrests	*****SEX*****		*****RACE*****			*****ETHNIC*****	
		Male	Female	Black	White	Other	Hisp	Non
90Z-All Other Offenses	1	1	0	0	1	0	0	1
INFO-INFORMATION ONLY	1	1	0	0	1	0	0	1
Total	2	2	0	0	2	0	0	2

### Breakout of Arrest Charges "THIS IS NOT A COUNT OF ARREST, BUT A COUNT OF ARREST CHARGES"

IBR Code	Count	%
90Z - All Other Offenses	1	50.00%
INFO - INFORMATION ONLY	1	50.00%
Total	2	

Arrest for the last 5 years	2018	2019	2020	2021	2022	2023	Total
Total	162	92	75	101	67	6	503



320 1st Ave E  
Dyersville, Iowa 52040

Phone: 563-875-8  
Fax: 563-875-6162

Item 15.

librarian@dyersville.lib.ia.us

Web: www.dyersville.lib.ia.us

**James Kennedy Public Library  
Report to the Mayor and City Council  
March 20, 2023**

*Highlights from the Librarian's Report to the Board of Trustees for February 2023 are:*

- 6,849 items were checked out. This is an 1.4% decrease from February 2022. We suspect the decrease is weather related. Fiscal year to date, circulation is up 4.6%
- 17 library cards were issued to new patrons. Fiscal year to date, 226 new library cards have been issued.
- 74 programs were offered in person, virtually, remotely, and as activity kits. 1,607 people engaged with these activities.
- Four public access computers and three children's computers were available and were used for 150 hours and 360 sessions. Year to date computers were used for 1,196 hours and 3,182 sessions.
- WiFi Use: 275 sessions, 243 visits, and 49 unique users
- There were 4,068 library visits.

*Library Services:*

The JKPL continues to be in Stage 5 of the Pandemic Service Plan. Stage 5 is near normal services with minor restrictions. There are no restrictions on meeting space capacity beyond normal policies, and staff are required to wear masks only if the Community Levels for Dubuque and / or Delaware County (as provided by the CDC) are high. The library will continue to offer programs in different formats to meet the needs of the community.

*Upcoming Events:*

Enclosed please find a copy of the March events schedule, as well as a preliminary schedule of events planned for April. Some of the programs scheduled include mini-golf at the library, presentations by Iowa Legal Aid on tax basics and wills, a community scavenger hunt to celebrate Drop Everything and Read (DEAR) month, and a visit from Iowa Poet Laureate Debra Marquart. The Build-a-basket fundraiser is underway and tickets for the National Library Week Trivia event, scheduled for April 28 are available to purchase.

Prepared by: Shirley Vonderhaar, Library Director



# JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT

Item 15.

## Librarian's report to the Board of Trustees

Month: February-23  
 YTD: July-22 to February-23  
 Previous YTD: July-21 to February-22

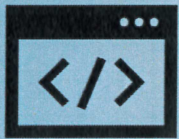
### Library visits

### Items loaned

### Library cards issued

						City resident	Total	
Month	4068	(↓ 4.1%)	6849	(↓ 1.4%)	11	17	(↓ 0%)	
YTD	32504	(↑ 27.3%)	58519	(↑ 4.6%)	121	226	(↑ 80.8%)	

## Website traffic

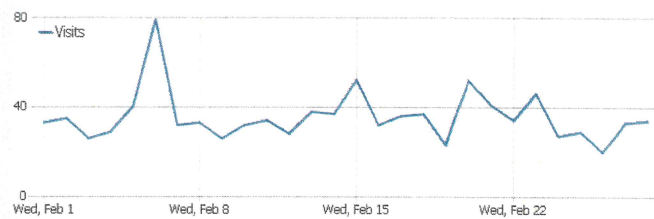


### Visits

998

### Average visit duration

1:39



## Computer use



Hours			Sessions		
Month	YTD	Prev. YTD	Month	YTD	Prev. YTD
150	1196	920	360	3182	2132

## Wifi use



Sessions		Visits		Unique visitors	
Month	YTD	Month	YTD	Month	YTD
275	3124	243	2526	49	199

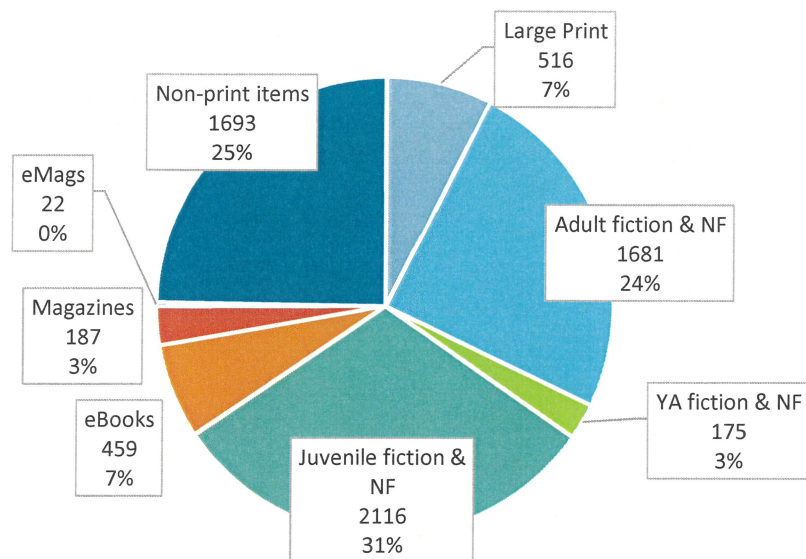
## Meeting room use



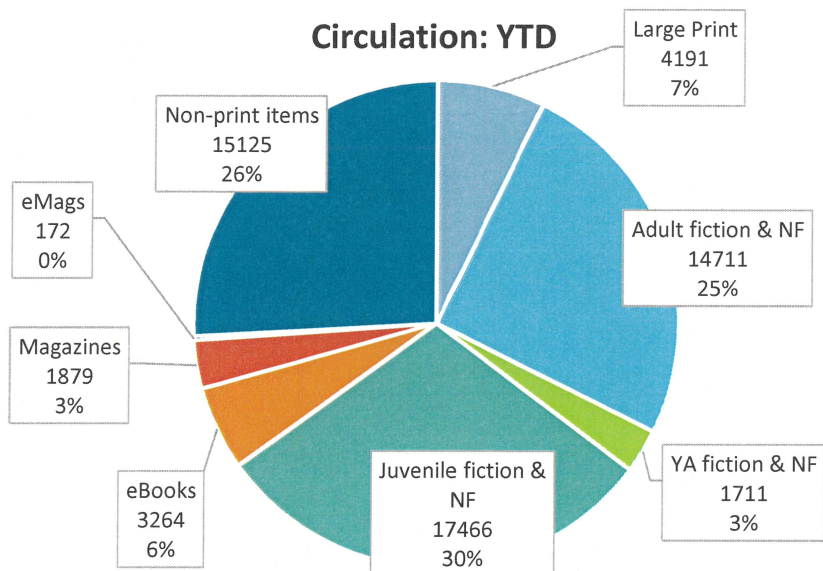
Month	YTD	Prev. YTD
63	470	242

## Circulation

Circulation: Month



Circulation: YTD



Non-print items	Month	YTD
eAudio	394	3230
Adult & YA audio	97	940
Juvenile audio & kits	14	109
Adult & YA video	570	5161
Juvenile video & DVD	191	2214
Games, LoT, etc.	427	3471
<b>Total</b>	<b>1693</b>	<b>15125</b>

## Music

Downloads: 3  
Streams: 0  
Total YTD: 87

## Video (film and TV)

Downloads: 11  
YTD: 51

Visits: 184  
YTD: 1361

## Online Learning

Sessions: 3  
YTD: 114

## Languages

Sessions: 18  
YTD: 133

## Genealogy

Visits: 340  
YTD: 2430



## Collection

## Items purchased

Month: 228  
YTD: 1906

## Items donated

Month: 22  
YTD: 451  
Prev. YTD: 472

## Items withdrawn

	Month	YTD
Books	6	2292
Audio	1	720
Video	1	375
Other	0	56
<b>Total</b>	<b>8</b>	<b>3443</b>

## Summary of additions

	Large print	Adult fiction	Adult & YA NF	YA fiction	Juvenile fiction	Juvenile NF	eBook & eAudio	Adult & YA audio	Juvenile audio	Adult & YA video	Juvenile video	CDs, games, misc.	Total
Current month	9	59	35	18	66	4	11	13	1	19	7	8	250
Previous month	15	70	19	10	0	0	12	9	1	29	2	3	170
Current YTD	151	769	247	132	468	79	95	74	7	187	62	86	2357
Previous YTD	176	702	268	158	626	160	116	102	17	401	103	236	3065

## Programming

## Take and Make &amp; Recorded Programs



Program	Views	Engagements	Views	Prep time (hrs)	Kits
*Adult Crafternoon - recorded content & kit	94	9	11	1	40
CS: Heart-shaped Fox - kit only (C.)	NA	NA	NA	0.5	16
KCC - Snowflake - recorded content & kit (C.)	111	14	5	2	30
*Upcycled Greeting Cards (GI)	62	3	3	1	20
World Read Aloud Day (GI)	125	9	15	2	NA
*Steam Fun Friday - Cookie Cutter Orn. (C.)	65	2	5	1	8
Carryover January programs - 3 programs	20	0	6	NA	NA

\*program included in-person component

## Virtual/Sharing/Passive or Kit programs

Program	Kits or Participants	Prep time (hours)
Coloring, Creating, & Doing (A)	195	3.25
Get Puzzled (A)	26	0.25
StoryWalk® - <i>Bear Stays Up</i> & <i>Sneezy the Snowman</i> (C)	75	5 (+1)

Funded by DRA, Friends of the JKPL, and Osterhaus Memorial



## In-Person and Hybrid Programs

Program	Attendance	Prep time (hours)
Story Time - in person onsite (PreK) - 4 sessions held, 1 cancelled	62	2.5
Wee Read - in person onsite (PreK) - 3 sessions held, 1 cancelled	26	8.5
Outreads to Daycares - in person offsite (PreK) - 10 sessions	178	7
Building Creativity One Block at a Time - in person onsite (C.)	12	1.5
Hybrid Sit & Stitch - 3 sessions, 1 cancelled - in person and Zoom(A)	24	0.75
Books for Lunch: <i>How High ...</i> - in person and Zoom (A)	6	1.5
Hybrid Dungeons & Dragons - in person and Discord (GI)	4	2.5
Inspirational Fiction book club- in person and Zoom (A)	6	2
Game Night - in person onsite (GI)	12	3.5
Strength Training for Older Adults - 8 sessions - in person (A)	47	5
Ellen Kennedy Living Center program - in person off site (A)	5	2.5
Mercy One Senior Care - in person offsite (A) - Cancelled	NA	NA
Bingo Party - in person onsite (A)	14	3
Kids Can Cook - in person onsite (C.) - 6 sessions	62	48 (17.5 vol)
*Adult Crafternoon - in person, kit, and recorded content (A)	3	2
STEAM Fun Fridays - in person onsite (C.) - 4 sessions	6	2.75
Euchre Card Party - in person on site (A) - 4 sessions	30	1
Cricut with Christopher- in person on site (GI) -	10	.5 (+ 6 vol)
Strings Club - in person on site (A) - Cancelled	NA	NA
Final Friday Tech - in person or Zoom (A)	0	0
Chicken Little: Movie Showing (GI)	12	2
Black Adam: Movie Showing (GI)	1	1
*Upcycled Greeting Cards - in person onsite (GI)	1	1
Take Your Child to the Library Day (C.)	29	11
Beginning Sewing for Teens - Corset Project (YA)	4	1.25
Teen Quiz Bowl (YA)	20	9 (+2)
National Engineer's Week Rumble Table (C.)	27	4 (+11)
Winter Bookopoly Challenge (GI)	43	3
JKPL Writing Group - in person and Zoom (A)	5	2
Nerf War (GI.)	15	5
LEGO® Mindstorms - in person onsite (C.) - 4 sessions	10	9.5

## Zoom programs

Program	Attendance	Prep time (hours)
Third Thursday Lincoln & Hoover Partnership with the Hoover Presidential Library	1	NA



## Upcoming Events in March:

**March 1—31: Creation Station Craft: Paper Plate Rainbows.** Stop in and craft in the Creation Station at the library or grab a kit and create at home! This month's take-and-make (or make and take) activity is a Paper Plate Rainbow! Kit includes most needed supplies and instructions. A video demonstration may also be available to view on the JKPL Facebook and YouTube channel. Kits available while supplies last.

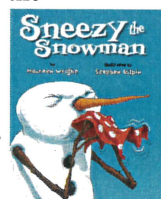


**March 1—31: Kids Can Craft: Washi Tape Bookmarks.** Kids aged 8 and up are invited to stop in the library and make a bookmark using a jumbo craft stick, colorful washi tape, and a premade tassel. There will be kits to take home if you don't wish to make the craft in the library. A video demonstration of this craft will be available to view on the JKPL Facebook and YouTube channel.

**March 1—31: Coloring, Creating and Doing @ Your Library.** The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activity pages available for you to enjoy at the library or at home. They are intended for adults and teens. Each pack will include at least 10 different items and are available while supplies last. If you want to work on the activities while at the library, colored pencils, markers, and more are available in the Creation Station or to check out from the front desk.

**March 1—31: Get Puzzled @ Your Library.** Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is *Curious Cupboards*. The puzzle is located on the table under the skylight and everyone is welcome to add a piece or two or more. Everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle. Please stop at the front desk to get your name entered.

**March 1—31: Westside Park StoryWalk®: "Sneezy the Snowman" by Maureen Wright.** (Winter start/end dates for the StoryWalk® are approximate due to weather.) Families are invited to walk the StoryWalk® at Westside Park which begins south of the parking lot by the baseball diamond. Walk the trail and read the story to your children. Scan the QR code on the last post and answer the questions to be entered into a monthly prize drawing. No QR scanner? No problem! Use the tiny url listed below the QR code, answer the questions and be entered into the prize drawing. The StoryWalk® is made possible by the Dubuque Racing Association, Friends of the Library, and the Richard Osterhaus Memorial Fund. The StoryWalk® Project was created by Anne Ferguson of Montpelier, VT and developed in collaboration with the Kellogg-Hubbard Library. Storywalk® is a registered service mark owned by Ms. Ferguson.



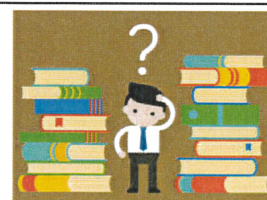
### Wednesday, March 1: Build-A-Basket Fundraiser Silent Auction Begins!

Join us for the 10th Annual Build-A-Basket Fundraiser! Organizations, businesses, and individuals have donated some amazing baskets this year and now is your opportunity to bid on them. All items are on display in the library and a photograph with a description of contents is posted on both the library's Facebook page and website at [www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us). Bids can be placed in person at the library, by calling the library, or emailing [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us). The highest bid will be listed along with the photo of the item on the library's website. This list will be updated daily. Bidding in the silent auction runs March 1–April 2. Bidding ends promptly at 3:00 pm on Sunday, April 2. All funds raised are used to support library programs, collections, and services.



### March 1—31: March Book Mania!

Join us this month to hear about books JKPL staff and volunteers read and loved. Then vote to decide which is the local favorite! Everyone who votes will have their name entered into a drawing to win their own copy of the top two books and an "Adopt a Book" form where you choose a book to be added to the JKPL collection in your name. How it works:



1. Library staff and volunteers selected a favorite book that they want to recommend to others. These titles were put into Round 1.
2. Watch the videos talking about these titles, then go to <https://forms.gle/XxZ9t2JGVtggWELL6> to vote for your favorite out of each pairing. There will also be paper voting slips available at the library. Note: Some titles may have a bye – depending on how many total recommendations we have by March 1.
3. The titles that win the first round will move on to Round 2. The four titles that win Round 2 will move on to Round 3 and the final two titles will move on to Round 4 where one book will be declared the winner.
4. Voting starts March 6th with the new roster being posted each Monday. Voting will run Monday through Sunday each week.
5. Be sure to vote each week so your favorite makes it to the final!
6. The winning book will be announced on March 31.

**Wednesdays, March 1, 8, 15, 22, and 29: Wee Read @ 10:30 am.** Parents and caregivers are encouraged to bring their preschoolers to the Spring 2023 sessions of Wee Read. Wee Read is open to children under 3 and their adult caregiver. Program will run through April 26. Registration is required as space is limited.





**Wednesdays, March 1, 8, 15, 22, 29: Sit and Stitch from 1:00—3:00 pm.** Grab your hobby or craft and join other crafters at this fun gathering. There are lots of laughs, great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you are a new participant and wish to join virtually, please email [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us) by 10 am on the date of the gathering and an invitation will be emailed to you. The same Zoom room link is provided each week.

Item 15.

**Wednesdays, March 1, 8, 15 & Thursdays, March 2, 9, 16: Kids Can Cook @ 4:00 pm**

Kids Can Cook will teach kids ages 9-12 basic kitchen skills and how to make healthy food choices.

- Classes will be held on Wednesdays & Thursdays from 4:00—5:30 pm (same class will be offered on both days)
- There will be 2 sessions that kids can choose from to be held in March and April.
- Each session will last 2-4 weeks and focus on a different theme.
- The March theme is Main Dishes and a Sweet Treat.
- Other sessions may include lunches, desserts, pasta, or other topics chosen by the kids.



The first ten minutes of each class will focus on kitchen safety and introductory cooking information, such as how to read a recipe. The remainder of each session will be hands-on learning, cooking, and cleaning up. Kitchen safety and cleanliness will be emphasized. At the end of the school year, children who have participated in over half of the classes will receive an apron and a locally created cookbook of the recipes they have learned. Registration is required. Please register in person if the parent/legal guardian has not already signed the required waiver. Limit of 12 children per class.

*This program is funded by Theisen's More for Your Community, Dyersville Area Community Foundation, Jeanne M. Coppola Endowment for Education, the Friends of the James Kennedy Public Library, and various library fundraising events. The ingredients for the February 1 and 2 session are being donated by Fareway.*

**\*\*\* NOTE: There will be no Kids Can Cook on March 22, 23, 29, and 30\*\*\*\*\***

**Wednesdays, March 1, 8, 15, and 29: Story Time @ 6:30 pm.** Parents and caregivers are encouraged to bring their preschoolers to the Spring 2023 sessions of Story Time. Story Time is open for kids of any age, but is geared toward preschoolers. Program will run through April 26. Registration is required as space is limited. **\*\*\* NOTE: There will be no Story Time on March 22.**

**Thursdays and Mondays, March 2, 6, 9, 13, 16, 20, 23, 27, & 30: Strength Training for Older Adults @ 10:00 am.** Older adults of any age and fitness level are invited to join this special exercise program made possible by a partnership between the Geri-Fit® Company and the James Kennedy Public Library. Participants will exercise to a Geri-Fit® DVD and most of the exercises will be performed seated in a chair. There is no dancing or aerobics involved. Classes are held on Mondays and Thursdays and last approximately 45 minutes. For best results, participants should attend as many of the sessions as possible. Each participant will need a set of 2 or 3-pound dumbbell weights, a medium weight stretch band, and water to drink. Space is limited so registration is required.



**Thursday, March 2: Upcycled Greeting Cards 1:00—2:00 pm.** Want a unique card for someone special? Library staff member Ann B. will be on hand to show you how to use the front of an old greeting card combined with glue and cardstock to make an entirely new card. Each card kit includes a greeting card front with coordinating cardstock and an envelope. We will have kits in the Creation Station to make here or to take home, while supplies last.

**Thursday, March 2: Explore Journaling: Journals, Planners, Scrapbooks and More! @ 6:30 pm**

Join Karen Schloss for this 5-session series on journals. In this first session, Karen will talk about the various kinds of journals such as scrapbooks, junk journals, smash books, glue books, bullet journals, creative planners, diaries, and gratitude journals etc. Karen will explain the difference between these items and talk about how each one works. Worksheets will be available to pick up for anyone unable to attend in person.

- Additional sessions will focus on each type of journal, include some supplies, and time to get started.
- While this is a series of programs, each session is independent, so guests are welcome to attend any session(s) they choose.
- This will be a hybrid program so participants can come in person or participate virtually via Zoom.
- Please contact the library to register, get the link to the Zoom room, and for more information.

Session information:

March 2: Journals, planners, scrapbooks and more!

March 9: Planning & Organizing

March 16: Writing Journals

March 23: Creative Journals

March 30: Hybrid Journals



**Fridays, March 3, 10, 17, 24 & 31: Euchre Card Party & Games from 1:00—3:30 pm.** Join us Friday afternoons for cards or other games in the Hoffman room. Come meet, teach, and play with other players. The library has some games or bring your own. If interested please contact the library to register to save your seat, as space is limited. Walk-ins are welcome, if space allows.



**Friday, March 3: S.T.E.A.M. Fun Fridays from 4:00—5:00 pm.** Children and families are invited to come every Friday afternoon to discover and create in the Library with S.T.E.A.M. (science, technology, engineering, art, and math) activities. All ages welcome but those under 6 need a teen or adult companion. Join us this week as we take apart a computer keyboard and see what's inside!

**Saturday, March 4: Family Movies @ Your Library presents "Puss in Boots: The Last Wish" @ 1:00 pm.** Puss in Boots discovers that his passion for adventure has taken its toll: he has burned through eight of his nine lives. Puss sets out on an epic journey to find the mythical Last Wish and restore his nine lives. Rated PG (100 minutes).





**Monday, March 6: Books for Lunch Book Discussion @ 12:00 noon.** This group gathers on the first Monday of each month at noon. This month the group will discuss *The Measure* by Nikki Erlick. Copies of the book are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. New members are welcome to join at any time. If you need a link to the Zoom room email [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us) by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you.

Item 15.

**Monday, March 6: Adult Crafternoon from 1:00—3:00 pm.** Join us this month to make a flower pot-Easter bunny craft. Stop in the library to create and take home your finished project. If you prefer, you can pick up a take-and-make kit and craft on your own at home. The instructional video for how to do the craft will be posted on both the library's Facebook and YouTube pages starting March 7 and kits will be available while supplies last.



**Tuesdays, March 7 thru May 9: Unlocking Brain Fitness—KEYS to Dementia Prevention @ 1:00 pm.**

- Join us for this 10-week evidence-based course developed by doctors to help people aged 55 and older make lifestyle changes to reduce their risk of developing Alzheimer's and other forms of dementia. The KEYS dementia prevention course was started at the YMCA of Greater Des Moines and will be presented by Vickie Tracey, RN, BS and other local experts.
- Participants must be 55 or older in good cognitive health and able to commit to attend the 10 in-person sessions.
- Sessions are 2 hours each.
- Registration fee of \$20.00 per participant is required by YMCA but may be refunded to those who attend at least 9 of the sessions, upon request.
- Registration is required as a maximum of 15 participants are allowed.



**Tuesday, March 7: Dungeons and Dragons Players Club @ 6:00 pm.** Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the first Tuesday of every month and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. To join via Discord, contact Paul at [Pzurawski@dyersville.lib.ia.us](mailto:Pzurawski@dyersville.lib.ia.us) by 2:00 pm the day of the program to receive the server invite.

**Wednesday, March 8: Dubuque County Naturalist Visit & Story Time @ 6:30 pm**

Join Dubuque County Conservation naturalist Jason Denlinger and his special guests at tonight's Story Time. He will bring live animal guests that tie in with our Story Time theme! Kids and families will get a chance to interact with these animal guests and learn about their habits and life cycles. All ages welcome.



**Thursday, March 9: Explore Journaling: Planning and Organization @ 6:30 pm**

Join Karen Schloss for this second session where she will talk about planners, bullet journals, trackers, organizers, bullet journals, and goal planning, and share examples. Participants will make a bullet journal page, a tracker page, and a goal planning sheet for 2023.

- Additional sessions will focus on writing journals, creative journals, and hybrid journals.
- While this is a series of programs, each session is independent, so guests are welcome to attend any session(s) they choose.
- This will be a hybrid program so participants can come in person or participate virtually via Zoom.
- Please contact the library to sign up and save your seat, get the link to the Zoom room, and for more information.
- Worksheets will be available to pick up for anyone unable to attend in person.



**Friday, March 10: S.T.E.A.M. Fun Fridays from 4:00—5:00 pm.** Children and families are invited to come every Friday afternoon to discover and create in the Library with S.T.E.A.M. (science, technology, engineering, art, and math) activities. All ages welcome but those under 6 need a teen or adult companion. Join us this week as we build houses for the Three Little Pigs.

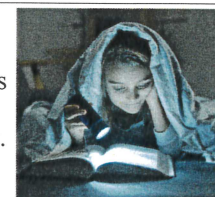
**Sunday, March 12: Beginning Sewing for Teens—Corset Project Part 2 @ 1:30 pm**

Have you ever wanted to sew your own clothes? Join staff member Sam as she instructs on making your own custom-fit, corset-style top. This program is a continuation of the one that was held in February and is intended to finish the projects started. Sewing machines and materials will be provided to previous participants. Newcomers are welcome, but are asked to provide their own machines, and will likely not finish by the end of this program. This class is for those ages 13-20 only. The program is limited to 7 participants so registration is requested. Walk-ins are welcome if space allows.



**Monday, March 13: Read Across America—After Hours at Your Library @ 8:00 pm**

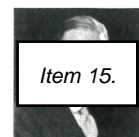
Come to the library for this special after-hours reading party to celebrate Read Across America! Families can bring their children to the library at 8:00 pm and then build a reading tent using blankets, chairs, and tables. At 8:15 pm it will be lights out for a half hour of reading by flashlight. We will have a few pillows, blankets, and flashlights on hand, but please feel free to bring your own. At 8:45 pm we will turn the lights back on to deconstruct our tents and have some cookies and milk. Pajama wearers are welcome! Children under 8 need an adult companion.



**Tuesday, March 14: Inspirational Fiction: A Novel Approach to Faith Book Club @ 7:00 pm.** Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *Sunrise* by Susan May Warren. Books are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. If you want to attend via Zoom and haven't attended before, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed to you.



**Thursday, March 16: The Hoovers and Mining @ 6:00 pm.** Join the Herbert Hoover Presidential Library for this month's Third Thursday virtual presentation, *The Hoovers and Mining*. Presented by Elizabeth Dinchel, this program explores the role Herbert and Lou Henry Hoover played in the mining industry, including their translation of a book from 1556 in Latin that cataloged the state of the art of mining, refining, and smelting metals. Registration is required. Please sign up to receive the Zoom invitation at <https://bit.ly/TTHooverMining>. The JKPL has partnered with the Hoover Presidential Library to present these Third Thursday Virtual Programs.



**Thursday, March 16: Explore Journaling: Writing Journals @ 6:30 pm**

Join us for this third session as Karen Schloss discusses types of writing journals and shares examples. Participants will make a list journal page and a gratitude journal page.

- While this is a series of programs, each session is independent, so guests are welcome to attend any session(s) they choose.
- This will be a hybrid program so participants can come in person or participate virtually via Zoom.
- Please contact the library to sign up and save your seat, get the link to the Zoom room, and for more information.
- Worksheets will be available to pick up for anyone unable to attend in person.



**Friday, March 17: S.T.E.A.M. Fun Fridays from 4:00—5:00 pm.** Children and families are invited to come every Friday afternoon to discover and create in the Library with S.T.E.A.M. (science, technology, engineering, art, and math) activities. All ages welcome but those under 6 need a teen or adult companion. Join us this week to make a shoebox leprechaun trap.

**Saturday, March 18: Movies @ Your Library presents "Father of the Bride" @ 1:00 pm.** Renowned architect Billy Herrera and his wife Ingrid are a Miami-based Cuban-American couple who are on the brink of a divorce. Then their oldest daughter announces her engagement and the desire to be married within a month. Tensions run high and disagreements arise as the wedding is planned and Billy must come to terms with his daughter's upcoming marriage. This is the 2022 version. Rated PG-13 (120 minutes).



**Saturday, March 18: Tween Nerf War from 4:00—6:00 pm.** Bring your Nerf gun and ammo and head to the library for a tween Nerf War! Participants must be ages 9-12 and must have a signed parental waiver. Registration is requested as 8 people are required to hold the program, and a max of 20 is allowed. Minimum sign up of 8 must be reached by 5 pm on Friday, March 17. Walk-ins are welcome if space allows. Participants must provide their own Nerf guns and ammo, but no modifications to darts or guns to increase range or hitting power will be allowed. Guns with excessive hitting power will not be allowed.



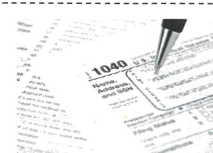
**Monday, March 20: Bingo Party from 1:00—3:00 pm.** Come enjoy bingo at the JKPL! There is a two card limit, there is no cost to play, and there are prizes! Registration is recommended as space is limited. Bring your friends!

**Monday, March 20: Cricut with Christopher presents 3-D Puffed Vinyl Decals @ 6:00 pm.** Come learn about the Cricut Maker from local expert Lisa Christopher. This month we will be transferring 3-D puffed vinyl decals onto a shirt or sweatshirt. Attendees will need to bring a new, unwashed t-shirt or sweatshirt to decorate. Participants should be 14 or older but children age 8 and up are welcome if accompanied by an adult. Registration is recommended as attendance is limited to 10. Walk-ins welcome if space allows. Cricut with Christopher will typically be held monthly on the third Monday of each month. \*\*\*\*\***CANCELLED FOR MARCH**\*\*\*\*\*

**Tuesday, March 21: JKPL Writing Group @ 6:30 pm.** Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please register by 3:30 pm on the day of the event.

**Thursday, March 23: Iowa Legal Aid presents Tax Basics @ 6:30 pm**

Attorney Ben Hamel from Iowa Legal Aid will be at the library to present this program on taxes. This presentation will include information on deductions, exemptions, credits, refunds and where people can look to get some help filing their taxes. He will also talk about the Volunteer Income Tax Assistance (VITA) program, which offers free tax help to people who qualify. All are welcome. Bring your questions!



**Thursday, March 23: Explore Journaling: Creative Journals @ 6:30 pm**

Join us for this fourth session where Karen Schloss will talk about creative journals. We will explore glue books, art journals, scrapbooks and more. Participants will make a glue book, scrapbook page, or collage page using cutouts from magazines, washi tapes, stamps and inks, and more. You may bring your own photos to use.

- While this is a series of programs, each session is independent, so guests are welcome to attend any session(s) they choose.
- This will be a hybrid program so participants can come in person or participate virtually via Zoom.
- Please contact the library to sign up and save your seat, get the link to the Zoom room, and for more information.



**Friday, March 24: S.T.E.A.M. Fun Fridays from 4:00—5:00 pm.** Children and families are invited to come every Friday afternoon to discover and create in the Library with S.T.E.A.M. (science, technology, engineering, art, and math) activities. All ages welcome but those under 6 need a teen or adult companion. Join us this week for chain reactions using dominoes.

**Friday, March 24: Game Night at Your Library @ 6:00 pm.** Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome but those under the age of 7 need a teen or adult companion.



**Saturday, March 25: Creation Station Crafting from 10:00 am—2:00 pm**

Join us to celebrate National Craft Month! Visitors of all ages are invited to visit the Creation Station and use the provided craft supplies to create something new, fun or unusual. The only limit is the supplies and your imagination! Various craft supplies will be provided and visitors are invited to drop in to create and craft. All ages welcome but those under age 7 need a teen or adult companion.



**Sunday, March 26: Miniature Golf @ Your Library from 5:00—8:00 pm**

Come to the library for this special after-hours event for all ages. For one night only, we'll turn the library into a mini-golf course! Come in to tee off between the stacks and navigate our book obstacles. The course will be designed by library staff and volunteers. All ages welcome but those under age 6 must be accompanied by an adult.



**Monday, March 27: Building Creativity One Block at a Time: a LEGO® program from 3:30—4:30 pm.** This month's theme is "Parade Float". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. All children who participate have their names entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac.

**Monday, March 27: Strings Club @ 6:00 pm.** Do you have a ukulele, guitar or other string instrument that you would like to play more often? Do you want to grow your skills by jamming with others? Then come join the JKPL Strings Club! Teen and adult musicians of all skill levels are welcome. NOTE: This is not a class but a jam session so participants should know basic chords. Facilitated by Sue Engelbrecht and Gary Bramel. This group typically meets on the fourth Monday of each month. Registration requested. Walk-ins are welcome as space allows.

**Thursday, March 30: Explore Journaling: Creative Journals @ 6:30 pm**

Join us for the fifth and final gathering in our series about journals. Karen Schloss will share ideas for hybrid journals like travel journals, self-awareness journals, and positive energy journals. Participants will make a travel journal page and complete a guided journal page. This will be a hybrid program so participants can come in person or participate virtually via Zoom. Please contact the library to register, get the link to the Zoom room, and for more information. Worksheets will be available to pick up for anyone unable to attend in person.



**Friday, March 31: Final Friday Tech Help from 3:00—5:00 pm.** Looking for help with your computer or device? Schedule a time with Paul to come in and have your questions answered! The library has a few laptops and tablets available to use but guests are encouraged to bring their own device if they have one. Final Friday Tech is held on the last Friday of each month.

**Friday, March 31: S.T.E.A.M. Fun Fridays from 4:00—5:00 pm.** Children and families are invited to come every Friday afternoon to discover and create in the Library with S.T.E.A.M. (science, technology, engineering, art, and math) activities. All ages welcome but those under 6 need a teen or adult companion. Join us this week for the game Phase 10!



**Mystery Dinner Theatre Fundraiser  
Murder in King Ferdinand's Court:  
One Night at Many Round Tables  
Saturday, March 4 @ 6:30 pm**

The JKPL is excited to announce the return of the annual Mystery Dinner Fundraiser! This event will feature a renaissance mystery performed by the Brew Ha Ha Players and a meal catered by J & D Catering. This event will be held at the Dyersville Social Center. Seating is limited and tickets must have been pre-purchased.

For more information visit:  
<https://www.dyersville.lib.ia.us/events/murder-mystery-dinner>



**Dubuque County Extension  
Free Onion Plant Program!**

The JKPL has partnered with the Dubuque County Extension Office for their Free Onion Plant Program! Participants will receive a free 50 to 75 count bag of onion plants and instructions on how to grow them during the growing season. Updates will be sent via email or U.S. Mail (upon request).

Registration at the link below is required by March 31, 2023. During registration you will need to choose the JKPL if you want to pick up your free onion plants here in Dyersville. You can also register in person at the library. Register at: <https://bit.ly/onionplant>

The onion plants will be available to pick up at your chosen location starting April 12, 2023. Questions about this program can be directed to Ray Kruse at the Dubuque County Extension Office by calling (563) 583-6496 or emailing [rakruse@iastate.edu](mailto:rakruse@iastate.edu).



**Free Trees for Earth Day!**

The JKPL is celebrating Earth Day this spring by participating in the 13th Annual Neighborhood Forest free tree program, whose aim is to provide free trees to kids every Earth Day.

The JKPL is excited to be participating in this wonderful program that teaches kids stewardship through the magic and wonder of planting and watching trees grow.

- Parents can find more information and sign their children up to receive a tree at this link: <https://bit.ly/NFTrees>.
- Trees (6 to 12 inches in size) will be delivered to the JKPL and families will be able to pick them up around Earth Day (April 22nd).
- Planting instructions and species information will be emailed a few days prior to the trees arriving.





## Iowa Legal Aid presents Wills and Advanced Directives Thursday, April 13 @ 6:30 pm

Attorney Ben Hamel from Iowa Legal Aid will be at the library to discuss wills and advanced directives. Ben will go over the different types of health care advanced directives with a focus on a Living Will, including what this is and what the advantages of having this drawn up are. Also covered in this program will be Do Not Resuscitate orders, Physician Orders for Life Sustaining Treatment, and organ donation. Finally, Ben will cover what happens in the execution of the will, including what happens if there is no will made. All are welcome. Please bring your questions!



## Starfinder Role Playing Game Saturday, April 15, 22, and 29 from 4:00–6:00 pm

Do you enjoy Dungeons & Dragons but feel it doesn't have enough smartphones, spaceships, or computers to hack? Then Starfinder might be for you! It is a Sci-fi role-playing game based on D&D 3.5 rules, where you can be a member of an alien race exploring the depths of space while experiencing swashbuckling adventure! These three 2-hour sessions will explain the basics of the game and have the players enjoying different sci-fi style adventures! Pre-generated characters will be available for players, but those experienced with Starfinder are free to create their own. For ages 10 and up. Registration is requested as there is space for only 6 participants. Walk-ins are welcome if space allows.



## National Library Week Trivia Night Fundraiser at O So Good Winery & Distillery Friday, April 28 from 6:30–9:00 pm

Join us for a trivia library fundraiser hosted by O So Good Winery & Distillery. Visit the library or O So Good Winery & Distillery to purchase a table for up to six guests. Tables must be purchased before April 21st. Purchase price of \$120.00 includes seating for up to six guests, two bottles of wine of your choice, a charcuterie board for six, and a dessert to share. Menu items and additional beverages are available to purchase. The trivia contest will include some special twists like Phone a Friend, Mulligans and other ways to win. There will be giveaways and prizes. O So Good Winery & Distillery will donate a portion of the evening's proceeds to the James Kennedy Public Library.



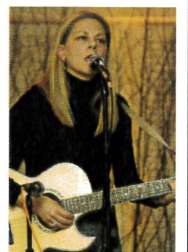
## Día de los Libros/Día de los Niños Open House Saturday, April 29 from 10:00 am–12:00 pm

El día de los niños/El día de los libros (Children's Day/Book Day), commonly known as Día, is a yearly celebration of children, families, and reading during the month of April that culminates on April 30. The celebration emphasizes the importance of literacy for children of all linguistic and cultural backgrounds. This year we will celebrate Día with chocolate from around the world. Kids will get a chance to taste chocolate made in different countries and vote for their favorite. There will be a display of books that are either set in the countries the chocolate comes from, or the books will be about those countries. For those in Kindergarten through 5th grade plus their families.



## An Afternoon with Iowa Poet Laureate Debra Marquart Sunday, April 30 @ 2:00 pm

Debra Marquart is a Distinguished Professor of Liberal Arts and Sciences at Iowa State University and Iowa's Poet Laureate. A singer-songwriter, Marquart fuses poetry, music, and storytelling in her performances. Marquart has published six books and she continues to perform with her jazz-poetry, rhythm & blues project, The Bone People. Her work has received over 50 grants and awards and has been featured on the BBC and National Public Radio. Celebrate National Poetry Month by joining us for this special event where Deb will perform some of her work! This program is free and open to the public. This program is funded by Humanities Iowa and the State Historical Society, Inc.



## DIGITAL SERVICES AVAILABLE AT THE LIBRARY

Item 15.

The JKPL is happy to provide online services for patrons to use from anywhere they have an internet connection. Here are just a few of what we have to offer. Some services are limited to full service patrons only. Visit the library website at [www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us) for more information.

### The JKPL has partnered with Niche Academy to make it easier for you to learn how to use our digital services!



- There are 20 tutorials available, one for all of our digital services except one.
- There are also tutorials for how to use social media or Google programs, or Goodreads.
- Each tutorial is short and sweet, typically no more than 2 minutes.
- Niche Academy is linked to the home page of our website ([www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us))
- Click on the dark green button that says “See all tutorials” to open up Niche Academy.

Niche Academy is supported by the Institute of Museum and Library Services under the provisions of the American Rescue Plan Act as administered by the State Library of Iowa.

### Language Learning

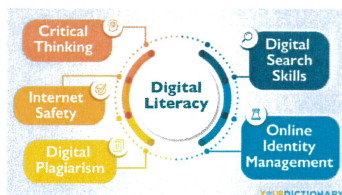


The James Kennedy Public Library is pleased to offer Mango, an online language learning database. All you need is a JKPL library card and internet access!

Mango offers simple language and culture learning in over 70 languages. Mango can be accessed at the library, remotely, or on-the-go with apps for iPhone®, Android™, Kindle® and Nook®. Mango can be accessed from the Services page on the library's website [www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us)

**Please note:** This service is limited to full-service patrons which are patrons that either live within the Dyersville city limits, live within the city limits of a city/town that contracts with the library for service, or a patron that has purchased a membership.

### Fake News and Digital, Media & News Literacy



The library has put together a page on our website listing resources for Spotting Fake News, Digital Literacy, Media Literacy, and News Literacy. Visit these resources to find definitions and to learn more about how to spot fake news and how to improve your overall news, digital, and media literacy skills. The page can be accessed under the Online Services tab.



MARCH 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<div> <div>March 1—31</div> <ul style="list-style-type: none"> <li>• Get Puzzled</li> <li>• Coloring, Creating, Doing</li> <li>• Westside Park StoryWalk®</li> </ul> </div>	<div> <div>March 1—31</div> <ul style="list-style-type: none"> <li>• Washi tape bookmarks craft kits</li> <li>• Paper plate rainbows craft kits</li> </ul> </div>		1 Wee Read @ 10:30 am Sit & Stitch @ 1pm Kids Can Cook @ 4pm Story Time @ 6:30 pm <div>Build-A-Basket Silent Auction &amp; March Book Mania Begin!</div>	2 Strength Training @ 10am Upcycled Greeting Cards from 1-2pm Kids Can Cook @ 4pm Explore Journaling @ 6:30pm	3 Euchre Card Party & Games from 1-3:30pm STEAM Fun Fridays from 4-5pm	4 <i>Puss in Boots: The Last Wish</i> (PG) @ 1pm Murder Mystery Dinner @ 6:30pm
5	6 Strength Training @ 10am Books For Lunch @ 12pm Adult Crafternoon from 1-3pm	7 Unlocking Brain Fitness @ 1pm Dungeons & Dragons @ 6pm	8 Wee Read @ 10:30 am Sit & Stitch @ 1pm Kids Can Cook @ 4pm Story Time with Dubuque County Naturalist @ 6:30 pm	9 Strength Training @ 10am Kids Can Cook @ 4pm Explore Journaling @ 6:30pm	10 Euchre Card Party & Games from 1-3:30pm STEAM Fun Fridays from 4-5pm	11
12 Beginning Sewing for Teens Part 2 @ 1:30pm	13 Strength Training @ 10am Read Across America After Hours @ 8pm	14 Unlocking Brain Fitness @ 1pm A Novel Approach to Faith book club @ 7pm	15 Wee Read @ 10:30 am Sit & Stitch @ 1pm Kids Can Cook @ 4pm Story Time @ 6:30 pm	16 Strength Training @ 10am Kids Can Cook @ 4pm The Hoovers & Mining @ 6pm Explore Journaling @ 6:30pm	17 Euchre Card Party & Games from 1-3:30pm STEAM Fun Fridays from 4-5pm	18 <i>Father of the Bride</i> (PG-13) @ 1pm Tween Nerf War from 4-6pm
19	20 Strength Training @ 10am Bingo Party from 1-3pm Cricut with Christopher @ 6pm	21 Unlocking Brain Fitness @ 1pm JKPL Writing Group @ 6:30pm	22 Wee Read @ 10:30 am Sit & Stitch @ 1pm	23 Strength Training @ 10am Explore Journaling @ 6:30pm Iowa Legal Aid: Tax Basics @ 6:30pm	24 Euchre Card Party & Games from 1-3:30pm STEAM Fun Fridays from 4-5pm Game Night @ 6pm	25 Creation Station Crafting from 10am-2pm
26 Mini Golf from 5-8pm	27 Strength Training @ 10am Building Creativity One Block at a Time: a LEGO® program from 3:30-4:30pm Strings Club @ 6pm	28 Unlocking Brain Fitness @ 1pm	29 Wee Read @ 10:30 am Sit & Stitch @ 1pm Story Time @ 6:30 pm	30 Strength Training @ 10am Explore Journaling @ 6:30pm	31 Euchre Card Party & Games from 1-3:30pm Final Friday Tech from 3-5pm STEAM Fun Fridays from 4-5pm	

## Tentative Schedule of Upcoming Events for April 2023

**April 1-30: Yard Sign Fundraiser!** To celebrate National Library Week, April 23 - 28, 2023, the JKPL has yard signs that say "I Love My Library" available. Signs are 18" x 24", vinyl, reusable, and come with a ground stake. Yard signs can be purchased by making a donation to the library and are available while supplies last. Already have one of these signs? Now's the time to put it up. Put a sign in your yard and let everyone know you love the library!

**April is D.E.A.R. (Drop Everything And Read) Month!** Dyersville Book SCAVENGER HUNT! The JKPL has partnered with local businesses for a fun DEAR month scavenger hunt! Can you match the book with the business? Pick up a scavenger hunt form at the library or print one off from the library's website. The scavenger hunt form features pictures of book covers and each participating business in Dyersville has one of the book covers posted in their business window. Match the book with the business then turn your completed forms into the library by May 1 to get entered into the prize drawing for one of four gift baskets. You get to choose which basket! Entries with at least 1/2 of the books / businesses identified will receive one entry into the drawing. Get them all right to earn two entries!

**April 1-30: Westside Park StoryWalk(R):** "Spring is Here" by Heidi Pross Gray. Families are invited to walk the StoryWalk(R) at Westside Park which begins south of the parking lot by the baseball diamond. Walk the trail and read the story to your children. Scan the QR code on the last post and answer the questions to be entered into a monthly prize drawing. No QR scanner? No problem! Use the tiny url listed below the QR code, answer the questions and be entered into the prize drawing. There will be a new story at the beginning of each month through November. The StoryWalk(R) is made possible by the Dubuque Racing Association, Friends of the Library, and the Richard Osterhaus Memorial Fund. The StoryWalk® Project was created by Anne Ferguson of Montpelier, VT and developed in collaboration with the Kellogg-Hubbard Library. Storywalk® is a registered service mark owned by Ms. Ferguson.

**April 1-30: Creation Station Craft:** Woven Easter Baskets. Stop in and craft in the Creation Station at the library or grab a kit and create at home! This month's take-and-make (or make and take) activity is a Woven Easter Basket! Kit includes most needed supplies and instructions. A video demonstration may also be available to view on the JKPL Facebook and YouTube channel. Kits available while supplies last.

**April 1-30: Kids Can Craft:** Flower Starter Kit. Kids age 8 and up are invited to stop in the library and decorate a coconut coir pot. Each child will be given potting soil, flower seeds, and instructions on starting flowers to plant in the spring. Pots may be decorated at the library or taken home to decorate. A video demonstration of this craft will be available to view on the JKPL Facebook and YouTube channel.

**April 1-30: Coloring, Creating and Doing @ Your Library.** The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activity pages available for you to enjoy at the library or at home. They are intended for adults and teens. Each pack will include at least 10 different items and are available while supplies last. If you want to work on the activities while at the library, colored pencils, markers, and more are available in the Creation Station or to check out from the front desk.

**April 1-30: Get Puzzled @ Your Library.** Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is *Mystery Books*. The puzzle is located on the table under the skylight and everyone is welcome to add a piece or two or more. Everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle. Please stop at the front desk to get your

name entered.

**April 1-30: Dubuque County Reads Book Club Discussion!** The James Kennedy Public Library is participating in the first annual All Dubuque County Reads Book Club Discussion! The Carnegie-Stout Public Library has partnered with the Dubuque County Library District, James Kennedy Public Library, University of Dubuque Library, Clarke University Library, and Loras College Library to create a new county-wide initiative called "Dubuque County Reads." The purpose of the Dubuque County Reads program is to facilitate events that encourage productive conversation around a common book. This year marks the first of what will become an annual program. Each year will feature a different book, with the selected title aiming to invigorate community members and inspire dialog about important issues and topics. The selected title for 2023 is *Sitting Pretty: The View from My Ordinary Resilient Disabled Body* by Rebekah Taussig. Disability affects all of us, directly or indirectly, at one point or another. Dubuque County Reads events will happen at various locations from April 15-27. The discussion at the JKPL will be April 18, 6 p.m. This book will also be discussed at the May Books for Lunch gathering. Print and audio copies of *Sitting Pretty* are available to check out at the JKPL. This title is also available in ebook from on Libby and Hoopla.

**Saturday, April 1: Movies @ Your Library presents "A Man Called Otto" @ 1:00 pm.** Otto is a grump who's given up on life following the loss of his wife and wants to end it all. When a young family moves in nearby, he meets his match in quick-witted Marisol, leading to a friendship that will turn his world around. Rated PG-13 (120 minutes).

**Saturday, April 1: Nerf War @ Your Library from 4:00-6:00 pm.** Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested as 10 people are required to hold the program and a max of 20 is allowed. Walk-ins welcome, if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed.

**Sunday, April 2: Build-A-Basket Fundraiser Closing Reception from 2:00-4:00 pm.** Join us for refreshments and one last chance to bid on the baskets donated to the library for the Build-a-Basket Fundraiser! Many themed baskets have been donated by area businesses, organizations and individuals. There is something for nearly every interest so be sure to come and take a peek and bid on your favorite. The silent auction will end at 3:00 pm sharp. These baskets make great gifts - for yourself or someone you love! All proceeds will be used to support library collections and services.

**Thursdays and Mondays, April 3, 6, 10, 13, 17, 20, 24, & 27: Strength Training for Older Adults @ 10:00 am.** Older adults of any age and fitness level are invited to join this special exercise program made possible by a partnership between the Geri-Fit® Company and the James Kennedy Public Library. Participants will exercise to a Geri-Fit® DVD and most of the exercises will be performed seated in a chair. There is no dancing or aerobics involved. Classes are held on Mondays and Thursdays and last approximately 45 minutes. For best results, participants should attend as many of the sessions as possible. Each participant will need a set of 2 or 3-pound dumbbell weights, a medium weight stretch band, and water to drink. Space is limited so registration is required.

**Monday, April 3: Books for Lunch Book Discussion @ 12:00 noon.** This group gathers on the first Monday of each month at noon. This month the group will discuss *The Reading List* by Sara Adams. Copies of the book are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. New members are welcome to join at any time. If you need a link to the Zoom room, please email [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us) by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you.

**Tuesdays, April 4 thru May 9: Unlocking Brain Fitness—KEYS to Dementia Prevention @ 1:00 pm.** This 10-week evidence-based course was developed by doctors to help people aged 55 and older make lifestyle changes to reduce their risk of developing Alzheimer's and other forms of dementia. The KEYS dementia prevention course was started at the YMCA of Greater Des Moines and will be presented by Vickie Tracey, RN, BS and other local experts. Participants must be 55 or older in good cognitive health and able to commit to attend the 10 in-person sessions. A registration fee of \$20.00 per participant is required by YMCA but may be refunded to those who attend at least 9 of the sessions, upon request. This series is currently full but those interested in participating in the future are encouraged to contact the library and provide contact information so they can be notified if there is another series.

**Tuesday, April 4: Dungeons and Dragons Players Club @ 6:00 pm.** Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the first Tuesday of every month and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. To join via Discord, contact Paul at [Pzurawski@dyersville.lib.ia.us](mailto:Pzurawski@dyersville.lib.ia.us) by 2:00 pm the day of the program to receive the server invite.

**Wednesdays, April 5, 12, 19, 26: Sit and Stitch from 1:00—3:00 pm.** Grab your hobby or craft and join other crafters at this fun gathering. There are lots of laughs, great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you are a new participant and wish to join virtually, please email [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us) by 10 am on the date of the gathering and an invitation will be emailed to you. The same Zoom room link is used each week.

**Wednesdays, April 5, 12, 19, and 26: Wee Read @ 10:30 am.** Parents and caregivers are encouraged to bring their preschoolers to the Spring 2023 sessions of Wee Read. Wee Read is open to children under 3 and their adult caregiver. Program will run through April 26. Registration is required as space is limited.

**Wednesdays, April 5, 12, 19, and 26 OR Thursdays, April 6, 13, 20 and 27: Kids Can Cook @ 4:00 pm.** Kids Can Cook will teach kids ages 9-12 basic kitchen skills and how to make healthy food choices. Classes will be held on Wednesdays from 4:00-5:30 pm. The April session theme is Miss Kim's Favorites. Please register in person if the parent/legal guardian has not already signed the required waiver. Limit of 12 children per class. This program is funded by Theisen's More for Your Community, Dyersville Area Community Foundation, Jeanne M. Coppola Endowment for Education, and the Friends of the James Kennedy Public Library. Proceeds from the 2022 Cookie Walk and 2023 Soup Supper are also supporting the program.

Additional info: The first ten minutes of each class will focus on kitchen safety and introductory cooking information, such as how to read a recipe. The remainder of each session will be hands-on learning, cooking, and cleaning up. Kitchen safety and cleanliness will be emphasized. At the end of the school year, children who have participated in over half of the classes will receive an apron and a locally created cookbook of the recipes they have learned.

**Wednesdays, April 5, 12, 19, and 26: Story Time @ 6:30 pm.** Parents and caregivers are encouraged to bring their preschoolers to the Spring 2023 sessions of Story Time. Story Time is open for kids of any age, but is geared toward preschoolers. Program will run through April 26. Registration is required as space is limited.

**Thursday, April 6: Explore Journaling: Hybrid journals @ 6:30 pm.** Join us for the fifth and final gathering in our series about journals. Karen Schloss will share ideas for hybrid journals like travel journals, self-awareness journals, and positive energy journals. Participants will make a travel journal

page and complete a guided journal page. This will be a hybrid program so participants can come in person or participate virtually via Zoom. Please contact the library to register, get the link to the Zoom room, and for more information. Worksheets will be available to pick up.

**Fridays, April 7, 14, 21, 28: Euchre Card Party from 1:00-3:30 pm.** Join us Thursday afternoons for cards in the Hoffman room. Come meet, teach, and play with other players. If interested please contact the library to register to save your seat, as space is limited. Walk-ins are welcome, if space allows.

**Sunday, April 9: Library closed for Easter**

**Monday, April 10: Building Creativity One Block at a Time: a LEGO® program from 3:30 - 4:30 pm.** This month's theme is "Easter Bunny Surprise". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. All children who participate have their names entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac.

**Tuesday, April 11: Inspirational Fiction: A Novel Approach to Faith Book Club @ 7:00 pm.** Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *A Piece of the Moon* by Chris Fabry. Books are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. If you want to attend via Zoom and haven't attended before, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed.

**Wednesday, April 12: Dubuque County Extension Free Onion Plant Program!** The James Kennedy Public Library has partnered with the Dubuque County Extension Office for their Free Onion Plant Program! Participants will receive a free 50 to 75 count bag of onion plants and instructions on how to grow them through updates sent via email or U.S. Mail (upon request) during the growing season. If you signed up for this program by the March 31 deadline and chose the James Kennedy Public Library as a pickup location when registering, your onions should be ready to pick up. The JKPL may also have some available to pick up on a first come / first served basis. Questions about this program can be directed to Ray Kruse at the Dubuque County Extension Office by calling (563) 583-6496 or emailing [rakruse@iastate.edu](mailto:rakruse@iastate.edu). Looking for more program details? Visit this program's webpage via the following case sensitive link: <https://bit.ly/onionplant>.

**Thursday, April 13: Iowa Legal Aid presents Wills and Advanced Directives @ 6:30 pm.** Attorney Ben Hamel from Iowa Legal Aid will be at the library to discuss wills and advanced directives. Ben will go over the different types of health care advanced directives with a focus on a Living Will, including what this is and what the advantages of having this drawn up are. Also covered in this program will be Do Not Resuscitate orders, Physician Orders for Life Sustaining Treatment, and organ donation. Finally, Ben will cover what happens in the execution of the will, including what happens if there is no will made. All are welcome. Please bring your questions!

**Friday, April 14: S.T.E.A.M. Fun Fridays from 4:00—5:00 pm.** Children and families are invited to come every Friday afternoon to discover and create in the Library with S.T.E.A.M. (science, technology, engineering, art, and math) activities. All ages welcome but those under 6 need a teen or adult companion. Join us this week for Drone Flying!

**Saturday, April 15, 22, and 29: Starfinder RPG from 4:00-6:00 pm.** Do you enjoy Dungeons & Dragons but feel it doesn't have enough smartphones, spaceships, or computers to hack? Then



Starfinder might be for you! It is a Sci-fi role-playing game based on D&D 3.5 rules, where you can be a member of an alien race exploring the depths of space while experiencing swashbuckling adventure! These three 2-hour sessions will explain the basics of the game and have the players enjoying different sci-fi style adventures! Pregenerated characters will be available for players, but those experienced with Starfinder are free to create their own. For ages 10 and up. Registration is requested as there is space for only 6 participants. Walk-ins are welcome if space allows.

**Monday, April 17: Bingo Party from 1:00-3:00 pm.** Come enjoy bingo at the JKPL! There is a two card limit, there is no cost to play, and there are prizes! Registration is recommended as space is limited. Bring your friends!

**Monday, April 17: Cricut with Christopher presents 3-D Puffed Vinyl Decals @ 6:00 pm.** Come learn about the Cricut Maker from local expert Lisa Christopher. This month we will be transferring 3-D puffed vinyl decals onto a shirt or sweatshirt. Attendees will need to bring a new, unwashed t-shirt or sweatshirt to decorate. Participants should be 14 or older but children age 8 and up are welcome if accompanied by an adult. Registration is recommended as attendance is limited to 10. Walk-ins welcome if space allows. Cricut with Christopher will typically be held monthly on the third Monday of each month.

**Thursday, April 20: A Herbert Hoover Audio-Visual Potpourri @ 6:00 pm.** Join the Herbert Hoover Presidential Library via Zoom for this month's Third Thursday presentation. A Herbert Hoover Audio-Visual Potpourri, presented by Lynn Smith, will showcase a variety of favorite still images from the Hoover Museum collection and share some Hoover home movies, newsreel films, and point out a few unusual items in the Hoover archives. Registration is required. Please sign up to receive the Zoom invitation at <https://bit.ly/TTPotpourri>. The JKPL has partnered with the Hoover Presidential Library to present these Third Thursday Virtual Programs.

**Friday, April 21: S.T.E.A.M. Fun Fridays from 4:00—5:00 pm.** Children and families are invited to come every Friday afternoon to discover and create in the Library with S.T.E.A.M. (science, technology, engineering, art, and math) activities. All ages welcome but those under 6 need a teen or adult companion. Join us this week for Pneumatic K'nex Cranes!

**Friday, April 21: Game Night @ Your Library @ 6:00 pm.** Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome but those under the age of 7 need a teen or adult companion. Do note the change in date for this month.

**Saturday, April 22: Free Trees for Earth Day!** The JKPL is celebrating Earth Day by participating in the 14th Annual Neighborhood Forest free tree program, whose aim is to provide free trees to kids every Earth Day. Since 2010, Neighborhood Forest has reached over 100,000 families and planted over 50,000 (mostly urban and residential) trees through the hands of children and parents across North America. The JKPL is excited to be participating in this program that teaches kids stewardship through the magic and wonder of planting and watching trees grow. If you signed up on or before March 17, your tree should be arriving soon. Trees (6 to 12 inches in size) will be delivered to the JKPL and families will be able to pick them up around Earth Day (April 22). Planting instructions and species information will be emailed a few days prior to the trees arriving.

**Saturday, April 22: Breakfast Burrito Grab and Go @ Your Library from 9:00 to 11:00 am.** Kick off National Library Week by stopping by the JKPL and enjoying a delicious breakfast burrito! For just \$5.00 you can support the JKPL and enjoy a delicious egg, sausage and cheese burrito. Available while supplies last! Weather permitting, a tent will be set up outside the library for this event. If not, step into the Hoffman Community Room to get your breakfast and support your

library! All proceeds from this fundraiser will be used to support library services and collections.

**Saturday, April 22: Family Movies @ Your Library presents "Strange World" @ 1:00 pm.** Jaeger Clade stands as the patriarch of the Clade family, a tribe of intrepid explorers. Yet the Clades struggle to reconcile their intrinsic differences like any ordinary family, their squabbles threatening to derail their most significant quest to date. Rated PG (102 minutes).

**National Library Week 2023, April 23-29**, will be celebrated with the theme "There's More to the Story." Libraries are full of stories in a variety of formats from picture books to large print, audiobooks to ebooks, and more. But there's so much more to the story. Libraries of Things lend items like museum passes, games, musical instruments, and tools. Library programming brings communities together for entertainment, education, and connection through book clubs, storytimes, movie nights, crafting classes, and lectures. Library infrastructure advances communities, providing internet and technology access, literacy skills, and support for businesses, job seekers, and entrepreneurs. National Library Week 2023 will be a great time to tell your library's multi-faceted story. Activities to be announced.

**Monday, April 24: Strings Club at 6:00 pm.** Do you have a ukulele, guitar or other string instrument that you would like to play more often? Do you want to grow your skills by jamming with others? Then come join the JKPL Strings Club! Teen and adult musicians of all skill levels are welcome. NOTE: This is not a class but a jam session so participants should know basic chords. Facilitated by Sue Engelbrecht and Gary Bramel. This group typically meets on the fourth Monday of each month. Registration requested. Walk-ins are welcome as space allows.

**Tuesday, April 25: JKPL Writing Group@ 6:30 pm.** Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please register by 11:00 am on the day of the event at <https://bit.ly/JKPLwriting>.

**Friday, April 28: S.T.E.A.M. Fun Fridays from 4:00—5:00 pm.** Children and families are invited to come every Friday afternoon to discover and create in the Library with S.T.E.A.M. (science, technology, engineering, art, and math) activities. All ages welcome but those under 6 need a teen or adult companion. Join us this week for Fluttering Butterfly Craft.

**Friday, April 28: National Library Week Trivia Night Fundraiser at O So Good Winery & Distillery from 6:30 to 9:00 pm.** Join us for a trivia library fundraiser hosted by O So Good Winery & Distillery. Visit the library or O So Good Winery & Distillery to purchase a table for up to six guests. Tables must be purchased before April 21st. Purchase price of \$120.00 includes seating for up to six guests, two bottles of wine of your choice, a charcuterie board for six, and a dessert to share. Menu items and additional beverages are available to purchase. Library tables will be grouped together and decorated. Decorations may be taken home by those seated at each table. The trivia contest will include some special twists like Phone a Friend, Mulligans and other ways to win. Giveaways will include shirts, hats, stickers, gift certificates, and more. Prizes will be awarded to the top two scoring teams. There will also be a special library themed prize for the highest scoring purchased table. Guests are welcome to arrive at any time but trivia will begin promptly at 7 pm. O So Good Winery & Distillery will donate a portion of the evening's proceeds to the James Kennedy Public Library.

**Saturday, April 29: Dia de los Libros/Dia de los Ninos Open House 10:00 am-12:00 pm.** El día de los niños/El día de los libros (Children's Day/Book Day), commonly known as Día, is a yearly celebration of children, families, and reading during the month of April that culminates on April 30. The celebration emphasizes the importance of literacy for children of all linguistic and cultural backgrounds. This year we will celebrate Día with chocolate from around the world. Kids will get a chance to taste chocolate made in different countries and vote for their favorite. There will be a display

of books that are either set in the countries the chocolate comes from, or the books will be about those countries. For those in Kindergarten through 5th grade plus their families.

**Sunday, April 30: An Afternoon with Iowa Poet Laureate Debra Marquart @ 2:00 pm.**

Debra Marquart is a Distinguished Professor of Liberal Arts and Sciences at Iowa State University and Iowa's Poet Laureate. A singer-songwriter, Marquart fuses poetry, music, and storytelling in her performances. Marquart has published six books and she continues to perform with her jazz-poetry, rhythm & blues project, The Bone People. Her work has received over 50 grants and awards and has been featured on the BBC and National Public Radio. Celebrate National Poetry Month by joining us for this special event where Deb will perform some of her work! This program is free and open to the public. This program is funded by Humanities Iowa and the State Historical Society, Inc.

Memorandum

TO: City Council, Parks and Recreation Commission  
From: Adam Huehnergath, Parks and Recreation Manager  
RE: Monthly Directors Report February 2023  
CC: Mick Michel, City Administrator  
Date: March 20, 2023

**Aquatic Center:**

Work has progressed smoothly for the installation of the new features at Dyersville Aquatic Center. ACCO was to start today with the piping required with concrete work to follow. That needs to cure for 28 days. Then paint the area of the vessel and place the new features. Those new features should be more young-kid friendly with the focal point being a new slide close to the middle of the shallow end. The waterfall features will not be as aggressive and all tie into the baseball theme. Plan is to have everything done weather permitted 1<sup>st</sup> week of May.

We are still advertising and promoting for lifeguards and facility assistants. Last year we had 19 lifeguards and two assistant managers. As of now, we have applications for 12 lifeguards. We know it is typical of our targeted age group to wait until the last minute, but we are exhausting all avenues to get to a comfortable number to be able to offer full service at the pool this summer. Any word-of-mouth help from the community is welcome.

**Pickleball:**

We plan on putting the finishing touches to the courts in the next 4 weeks. The two covered cabanas arrived last week, and we are getting ready to install. Staff is waiting for a calm, warmer day to install the wind fence. There has been a lot of action inside all winter at the Rec Center, so I foresee Candy Cane being very busy for the next 7 months.

**Baseball/Softball:**

It is hard to imagine, but the season starts in 5 weeks. Baseball and Softball teams have all been drafted and uniforms have been ordered. If everything goes close to plan the fields should be ready for practice by mid-April. The roofs for Westside dugouts will be placed end of this month with fencing soon to follow. Temporary fencing will be installed on the three diamonds without them the 1<sup>st</sup> week of May.

I am excited about the increase in participation in our baseball/softball programs. We have three additional teams this year in baseball from last year and two more softball teams. Everyone seemed to signal the disinterest in baseball, but I think this shows that Dyersville has rekindled this activity. Thanks are in order to the council for funding our great facilities. Field of Dream teams marvel at the quality of our diamonds for a small town and our local participation increase echoes those sentiments in my opinion.

**To:** Mayor Jacque and City Council Members  
**Cc:** Mick Michel, City Administrator  
**From:** John F. Wandsnider, PE – Public Works Director/City Engineer  
**Date:** March 15, 2023  
**Subject:** Public Works Report: February 15 – March 14, 2023

Things have been operating well, for the most part, over the last month or so in the Public Works Department.

**Flood of 2023**

Reportedly 2-1/2 inches of rain fell on the area on March 26 and 27. As quickly as the rivers and creeks came up in the morning in Dyersville, they went back down in the afternoon/evening. Events like this historically were catastrophic for the homes that used to exist in the flood-buyout areas now a part of Westside Park, but they are now more of a nuisance, though an expensive nuisance. Most of the clean-up has been done by City crews, but some of it has, and will require special equipment. Also, some materials were needed such as lime for ball fields and mulch for playgrounds (See pictures from the flooding and aftermath, below).











### ***Operation and Maintenance of Fleet, Highways, Streets, Alleys, Parks, Trails, Rivers, Creeks, etc.***

Mike Maahs and TJ Vorwald continue to do a great job with the operations and maintenance of Dyersville's streets system. Until the last week or so, we have been hit with a number of Thursday snow-storms in a row, and have been making use of our snow-melt and equipment quite regularly. Hopefully we have seen the end to significant snowfalls for this season. Of the 500 tons of salt planned for this season, we estimate that we have used about 325 tons to-date.

To prepare for the St. Patrick's Day events, we contracted a liquid snow-melt pretreatment on the 8-miles of main event routes (parade and 'gallup'). This seemed to significantly help to make sure the routes were clear when needed. Public Works also prepared the necessary signs and cones for traffic and vehicle control to help to make the events a success.

As time and conditions allow, we have also continued to fill potholes and repair and maintain equipment. We needed to activate the street-sweeper to help prepare for the parade and run routes, as well as helping to clear intakes and clean up debris in the streets.

### **Operation and Maintenance of Drinking Water and Wastewater Disposal Systems**

The drinking water source, storage, treatment, and distribution systems are serving the City well, thanks to the excellent work of Terry Recker and Joe Reicher. Please refer to the below reports for the last two months from Water Operations.

The wastewater collection, pumping, treatment, and disposal systems are operating well, thanks to the excellent work of Tim Herbers and JoAnn Woodward, with help from Joe. Please refer to the below report for last month from Wastewater Operations.

### **National Engineers Week**

The library reported we had 27 people show up for our EWeek event. You could see the ‘gears turning’ in the heads of the aspiring young engineers as they modified their structure designs to withstand the simulated earthquake. It was a lot of fun!

### **Status of Improvement Projects – ‘In-House Design’**

5<sup>th</sup> Avenue NE - Dyersville East Rd (Added 2/23)

**Grant application for up to \$25,000 was submitted to RPA 8 last Thursday.**

Wayfinding Signs Project (Added 12/22, though in-progress for years)

**Design consultant (Gigantic) has finalized proof for signs along US 52 which. Working on dimensioning and production estimates.**

Hwy 52/136 Manhole Replacement at 2<sup>nd</sup> Avenue (Added November, 2021)

**It was determined that moving this manhole out of the center of the highway was going to be too expensive. The best solution is to simply replace the manhole with a new one. We are awaiting a quote to have this work done.**

Downtown Businesses Accessibility – (Added June, 2021)

Working toward including recommendations into the sidewalk program.

Legacy Square – Stage (Added Spring 2021)

Project is set to be constructed this spring.

### **Status of Improvement Projects – ‘Outside Design’**

20 West Industrial Park, Phase III Rise Grant App. (Added August, 2022)

Draft plans and specs for Contract B (RISE) were submitted to the City of Dyersville and DEDC for review in November. **After minor revisions, plans will be submitted to Iowa DOT for a 30 day review.** Local bid date is anticipated to be in **April**. Construction could begin in **June**. Completion is set for October 2023. Origin will provide and administer construction admin and observation as required during construction.

1<sup>st</sup> Avenue Bridge – Repair or Replacement (Added May, 2022)

Design is in-process.

3rd Avenue SW Bridge (Added to list in February, 2022)

Awaiting further evaluation

Field of Dreams Stormwater Wetland and Mitigation (Added to list in April, 2020)

Project substantially complete. Temporary erosion control seeding has been placed. Permanent bluegrass seeding has been completed both north and south of Beltline Rd. Native seeding was performed in late November 2022. A live streaming camera of the site is available for viewing at:

<https://video.nest.com/live/G4AGPm8tkR>

Dyersville East Road Water and Sewer Extension 2020 (Added to list March, 2020)

Contract B Water Main construction is wrapping up. Construction will be starting in March or April on Contract C Water Pumping Station. Construction for Contract D Lift Station and Linear Sewer Onsite is underway. Work has started on the Sanitary Sewer and Force Main (EDA Contract). Contract E has been awarded to Top Grade Excavating and they anticipate starting construction the 1<sup>st</sup> quarter of 2023.

Heritage Trail Pavement Extension (Added to list January, 2020)

Preconstruction meeting **was held in late February**. Anticipate construction beginning in April and lasting through May.



Bear Creek Restoration (SRF Sponsored Project)

The Contractor will perform summer mowing and vegetation management in 2022 and 2023 for maintenance. Typical prairie seeding takes 3 years to be fully established with intended growth of flowers and grasses. A video camera is mounted near 3rd St. with a public video link for anyone to monitor.

<https://www.senserashsystems.com/public/embed/M78018326A93>

Respectfully submitted,

John F. Wandsnider, PE - Public Works Director / City Engineer

Email: [jwandsnider@cityofdyersville.com](mailto:jwandsnider@cityofdyersville.com) cell: 563-587-9131

# Memorandum

**To:** Mayor, City Council Members and City Administrator

**From:** Terry Recker, Water Operator

**Date:** February 2<sup>nd</sup> 2023

**Subject:** **Water Operation January 2023 Report**

## **Water Pumped**

Total Water Pumped for Month	10,598,000 Gallons
Average Pumped per Day	342,000 Gallons
Maximum Daily Pumped	403,000 Gallons

## **Chlorine Testing**

Average Free Chlorine in the System –	2.04 mg/l
Average total Chlorine in the System -	2.14 mg/l

## **Polyphosphate**

Average Residual at Well #4&#5	1.16 mg/l
--------------------------------	-----------

## **Water Call Outs**

1 for the month  
Total for the year – 4

## **Water Main Breaks**

1 for the month  
Total for the year – 2

## **Water Activities**

22- Line Locates Completed  
21-Water Work Orders Completed

## **Operations and Maintenance**

Bacteria samples were taken, and results were negative. The monthly operating report was completed and sent to the DNR. Preventative maintenance was completed at Well#4 and #5, including exercising water valves and doing well draw down at both wells. Daily rounds were completed for the month at both wells. Meter reading was also completed this month.

Water Operator,  
Terry Recker

# Memorandum

**To:** Mayor, City Council Members and City Administrator

**From:** Terry Recker, Water Operator

**Date:** March 9<sup>th</sup>, 2023

**Subject:** **Water Operation February 2023 Report**

## **Water Pumped**

Total Water Pumped for Month	9,176,000 Gallons
Average Pumped per Day	328,000 Gallons
Maximum Daily Pumped	417,000 Gallons

## **Chlorine Testing**

Average Free Chlorine in the System –	2.08 mg/l
Average total Chlorine in the System -	2.14 mg/l

## **Polyphosphate**

Average Residual at Well #4&#5	1.08 mg/l
--------------------------------	-----------

## **Water Call Outs**

0 for the month  
Total for the year – 4

## **Water Main Breaks**

0 for the month  
Total for the year – 2

## **Water Activities**

13- Line Locates Completed  
20-Water Work Orders Completed

## **Operations and Maintenance**

Bacteria samples were taken, and results were negative. The monthly operating report was completed and sent to the DNR. Preventative maintenance was completed at Well#4 and #5, including exercising water valves and doing well draw down at both wells. Daily rounds were completed for the month at both wells. Meter reading was also completed this month. I have been working with John, Tim, and staff at Cartegraph on adding the maintenance piece to the operating system. This will give us the ability to record the maintenance on individual pumps, motors, and blowers at each building facility in Cartegraph.

Water Operator,  
Terry Recker

# Memorandum

**To:** Mayor, City Council Members and City Administrator

**From:** Wastewater Operator

**Date:** 3/13/23

**Subject:** **Wastewater Operations –**

## **Influent Flows**

Total Treated for Month 15,143,000 Gallons  
 Average Flow per Day 540,000 Gallons  
 Maximum Daily Flow 1,483,000 Gallons  
 Average Influent Biochemical Oxygen Demand 238 mg/l  
     Plant loading pounds per day of 1037 lbs. plant design loading 2400 lbs. per day  
 Average Influent Total Suspended Solids 262 mg/l.  
     Plant loading pounds per day 1136 lbs. plant design loading 3600 lbs. per day.  
 Average Influent Total Nitrogen 42 mg/l  
     Plant loading pounds per day 187 lbs.  
 Average Influent Phosphorous 7.6 mg/l.  
     Plant loading pounds per day 33 lbs.

## **Effluent Testing**

C.B.O.D. Monthly Average	1.75 mg/l	Limit - 25 mg/l
T.S.S. Monthly Average	3.75 mg/l	Limit - 30 mg/l
Ammonia Monthly Average	.18 mg/l	Limit - 16 mg/l
Total Nitrogen	40 lbs. per day	Limit- 88lbs. per day
Phosphorus	3.4 lbs. per day	Limit- 24lbs. per day
E-coli	mg/l	Limit 126 MPN

Total Nitrogen and Phosphorus are an annual average.

**Sewer Call Outs** – 3 for the month at the Treatment Plant.  
 Total for the year – 4

Routine Winter maintenance. Getting things ready for spring.



340 1st Avenue East, Dyersville, Iowa 52040 • Phone: 563-875-7724 • Fax: 563-875-8238

[www.cityofdyersville.com](http://www.cityofdyersville.com)

## Memorandum

TO: Mayor Jeff Jacque and City Council  
 From: Mick J. Michel, City Administrator  
 RE: City Administrator's Report  
 Date: March 17, 2023

Below is an update of top priority projects that the City Council has determined at its last strategic planning and goal setting session held on January 24, 2022.

### **Initiatives or Programs:**

1. *Hire Public Works crew member to replace employee that left.* This objective has been completed.
2. *Bring all four water & wastewater Public Works staff up to Grade 2 water & wastewater operator licensure.* Water and Sewer employees are continuing taking their tests to get licensed.
3. *Review and update SOP & SOG's at Fire Department.* Nothing has been done at this time.
4. *Continue implementation of nutrient reduction improvements through minor operation changes at the wastewater treatment plant.* Public Works Department are meeting the State's suggested guidelines.
5. *Replace 8 brick manholes.* This is on the public works department schedule. Public works department replaced several brick manholes in FY22. Public Works Department is moving forward with this project as time and budget dollars allow. **I have placed in FY24 budget the same dollars as in FY23 to replace brick manholes. We will be replacing the more difficult ones in FY24 and beyond. Public Works Director and I are getting an estimate to replace the Manhole on Hwy 52, and 2<sup>nd</sup> Avenue SE. We are looking at getting that project completed in FY24 budget.**
6. *Upgrade building-entry keypads across Public Works Department.* Nothing has been done at this time.
7. *Develop plan for replacing failing fire hydrants and valves.* I will follow up with the public works department.

8. *Integrate Wincan camera data with Cartegraph data management system.* I will follow up with the public works department.
9. *Continue to evaluate how we can get more done, be more efficient, be more effective, under the budget that we have.* I have been looking at ways to trim costs with the limited staff.
10. *Continue residential building projects/housing.* Several permits have been approved by a Developer to build some apartments on some infill lots. I have been continuing to work with DEDC and a developer about bringing more workforce housing in the area. The City is looking at modifying the Urban Revitalization Plan to meet modified State requirements. **I'm starting to work through this plan now with Dorsey and Whitney to get the plan updated and send it to the City Council for their review and consideration.**
11. *Plan to extend water & infrastructure to Field of Dreams Movie Site.* The City has four contracts approved. EDA approved the City's request to modify our sewer grant. Construction has been going well at the lift station, and the sewer main installation projects. Sewer EDA project has been going well with little disruptions to local traffic. The inside FoD work should begin sometime in Spring 2023. **I have been working with City Attorney to close on the Lumber Specialties property; we hope to have this done by the end of March 2023.**
12. *Support recreation opportunities.* Score boards have been completed at Candy Cane Park and Commercial Club Park. Pickleball Courts are being used at Candy Cane Park. Finally, pool features designs have been submitted to the City and we are waiting for State of Iowa signoff on them. State signed off on the slide. Adam and the vendor are working on getting the slide manufacturer. We will be installing it in Spring 2023.
13. *Amendment of policies for development agreements—length and amount of tax abatements.* Nothing has been done at this time.
14. *Work with Dubuque County to pave Heritage Trail.* Dubuque County Conservation has been working on funding for this project. Conservation board turned down a grant submittal request from ECIA. I'm waiting to see if the board would still like to move ahead with the paving of the trail.
15. *Continue implementation of wage & benefits study for all departments.* I prepared the FY23 wage schedule during the budget process and we are looking at implementing it on July 1, 2022. City Clerk has been monitoring the changes to the City health insurance program. Salaries Resolution has been prepared for FY23 budget. The City Council approved Medical Associates Health Plan renewal for 2023.

16. *Increase general fund revenues.* This is an ongoing process through economic development opportunities. **The City Council and staff have been working on several options to the City Council. I have been monitoring bills at the Iowa House and Senate.**
17. *Create five-year plan for street construction/refurbishment.* Nothing has been done at this time. Public Works Director gave me a couple of budget estimates on several large projects street projects. I'm working with him on getting the project detail and trying to find outside funding. **Public Works Director has submitted the RCTP grant.**
18. *City Square development and completion.* The sidewalk portion of the project has been completed. City Engineer has submitted the plans and specifications for the stage project. Mayor is working on getting sponsors for the stage. I'm working with Public Works Department on lighting design, and I had a conversation with contractor on the stage construction. **I have been working with the Mayor and city staff on this matter. I have approved lighting design, and we ordered it. The stage and the lights should be completed by the end of May 2023.**
19. *Pickleball courts.* Park and Recreation Manager has worked on a local grant. He has also worked with our vendors on the fence and painting of the courts. We will also maintain pickleball painting lines at the tennis court. Pickleball court has been painted. The lights will be installed sometime in the fall 2022. Light bases are installed, the concrete edge has been installed, and we are in the process of order seating with shades. This project has been completed.
20. *Completion of Heritage Trail upgrade and connection to Trail System.* City was approved to modify our grant from the RPA8 Council. Origin Design has been working on draft plans and submitting them to the IADOT for their review and consideration. Plans and specs have been approved by the Council. I have submitted the IADOT agreement for Council review and consideration. Council has approved the plans and they have been submitted to the State. We are working on the construction documents. **City staff attended the re Construction meeting, and work will begin shortly. I hope to have this project closed out by the end of June 2023.**
21. *Continue to pursue install of three new bridges: 12<sup>th</sup> to 13<sup>th</sup> Ave; 7<sup>th</sup> Street; and, Beltline Road Railroad Overpass.* City submitted an updated RAISE grant to USDOT for their review and consideration. Fingers crossed. We were not awarded the RAISE grant for this year. **RAISE grant has been submitted. WHKS and I will be working with our federal officials to push this grant out of review and into the consideration category.**
22. *Budget and plan for sidewalk replacement program, new sidewalk construction, and trail connection.* Nothing has been done at this time.

23. Support EMT's: Ambulance service to investigate full-time paramedic availability. I attended a 28E Board meeting to discuss this matter and City will be looking more into this matter. I have been assisting Bi-County Ambulance on creating a job description and other necessary information for the creation of a full-time position. I have prepared a job description and other necessary information to advertise for a full-time paramedic. No further action at this time.
24. *UTV Ordinance.* Task is completed and no further action.
25. *Review costs for municipal fines and fees.* Nothing has been done at this time.
26. *Improvements to the creeks and rivers through town for appearance and recreation.* City has submitted EDA grant for recreation opportunities, but we didn't make the cut this year. City has resubmitted a BRIC planning grant and we hope to hear by the end of August 2022. City has been awarded the BRIC planning grant. Grant agreements has been submitted. **RFQ is completed and I have moved this matter to the Council for their review and consideration.**
27. *Purchase small sewer jetter trailer.* City Council has approved the purchase of sewer jetter trailer. I'm working with the lease company and our supplier to finalize the necessary paperwork. City purchased the jetter, and the lease agreements have been implemented. Task is completed and no further action.
28. *New brick Westside Park ball field dugouts.* Contractor has started to install four dugouts this year. The project will be completed in Spring 2023.
29. *Concession Stand/Restroom Facility for Commercial Club fields.* We added this project within the FY23 budget. City will need to upgrade our lease agreement with Commercial Club Board prior to moving this project forward.
30. *Replace two 2014 snowplows and material spreaders.* City Council approved the purchase of one snowplow. We are working on trying to get another snowplow for next year.
31. *Rehab 1<sup>st</sup> Avenue West Bridge over Bear Creek.* City Council has approved WHKS agreement and they are working on their assessment report. Assessment report is complete, and we forward the matter to the City Council for their review and consideration. WHKS is working on option 6 cost estimates for a replacement of the bridge without trail. Delaware County engineer's office reviewed the plans and found that the selected city council option is appropriate. The City Council will consider bonding this project at a future date. **Funds are in place, and WHKS is working on designs and construction documents.**
32. *Complete SCADA system for all water and wastewater facilities.* Public Works Department and I have been working with Origin Design and our supplier on making sure we right size the project and that it ties in with the Field of Dreams



- projects. SCADA quote has been approved as part of the Field of Dreams project and the City is moving forward with getting the necessary software to complete this task.
33. *Continue economic development programs.* Twin Steeples project is moving along very well and it is really reshaping our downtown area. DEDC and I are working on some business relocation activities at our industrial parks. These relocations will allow for more jobs in our area. **I'm still devoting considerable amount of time working with Go the Distance management team on their proposed project, along with This is Iowa Ballpark on the construction of a permanent stadium.** The State of Iowa awarded a \$12.5 million Destination Iowa Grant to City of Dyersville and This is Iowa Ballpark towards the construction of a stadium. **Enhance Iowa grant has been submitted to the ballpark project, and we are scheduled to give a presentation in front of the Board at the end of March. Finally, DEDC and I are working with several developers on bringing a business to the City.**
  34. *Annexation study.* City held an informational meeting at the Social Center and the draft plan will be considered by the Planning and Zoning Commission and then to the City Council for review and consideration.
  35. *Update Subdivision Ordinance.* RDG has the first draft done and I'm working on getting that completed by the end of December 2021 due to other priority projects. **I have submitted the draft ordinance to planning and zoning, and they are recommending that the Council and Commission meet to make sure everyone is on the same page.**
  36. *Review water and sewer rates.* I have been working with Lori Panton on this project and we are gathering data. However Covid-19 issues have delayed the completion of the study. We will forward our findings to the Water & Sewer Committee.
  37. *Continue with the development of City Asset System.* I have continued to work with the Public Works Department on their database software; pavement inspection data from Cyclomedia, pavement marking, street sign data are currently being worked on. I have been working with the Public Works Department on helping them get the Water and Sewer plant data added to the management software. Also, we are updating sign, pavement marking data to it. Finally, road condition data will be updated in the system. We are reviewing the data to help develop a proposed action plan based on sidewalk data to propose to the City Council.
  38. *Reconstruct 16<sup>th</sup> Avenue SE at the shopping mall.* No action has been done at this time.

39. *Splash Pad and other toddler opportunities at the Aquatic Center.* City Council has approved the quote and action plan for this project. The project is being engineered and product has been ordered. The installation should be in late August 2022.
40. *Additional/improved Westside Park lighting.* We ordered lights and we are waiting to free up some staff time to install the project. Public Works and I had a meeting to discuss location and site plans to development this project. Public Works will be working with lighting consultant on location placement of lights. **I had a meeting with the public works department staff and we have a plan to install the lights in June/July 2023.**

ORDINANCE NO. 854

AN ORDINANCE AMENDING SECTION 92.08 OF THE CODE OF  
ORDINANCES OF DYERSVILLE, IOWA, BY AMENDING PROVISIONS PERTAINING  
TO CUSTOMER DEPOSITS FOR WATER SERVICE

BE IT ENACTED By the City Council of the City of Dyersville, Iowa:

**SECTION 1: SECTION MODIFIED.** Section 92.08, of the Code of Ordinances of the City of Dyersville, Iowa, is hereby repealed and the following adopted in lieu thereof:

92.08 CUSTOMER DEPOSITS. There shall be required from every customer not the owner of the premises served a two-hundred-dollar (\$200.00) deposit intended to guarantee the payment of bills of service. The deposit shall be returned when the applicant discontinues using water and when all bills of the applicant due the City are paid.

**SECTION 2: SEVERABILITY CLAUSE.** If any section, provision, or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 3: WHEN EFFECTIVE.** This Ordinance shall be in effect on May 1, 2023, after final passage, approval, and publication as provided by law.

Passed by the Council on the 20th day of March 2023 and approved this 20<sup>th</sup> day of March 2023.

\_\_\_\_\_  
Jeff Jacque, Mayor

Attest: \_\_\_\_\_  
Tricia Maiers, City Clerk

1<sup>st</sup> Reading – February 20, 2023

2<sup>nd</sup> Reading – March 6, 2023

3<sup>rd</sup> Reading – March 20, 2023

Published in the Dyersville Commercial – \_\_\_\_\_

RESOLUTION NO. 16-23

Approving Administrative Service Agreement between  
East Central Intergovernmental Association  
and  
City of Dyersville.

WHEREAS, an administrative service agreement between the City, and East Central Intergovernmental Association has been prepared; and,

WHEREAS, this City Council has reviewed and considered the administrative service agreement; and,

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Dyersville, Iowa, as follows:

Section 1. The administrative service agreement is hereby approved and the Mayor is hereby authorized and directed to execute and deliver the Agreement on behalf of the City.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and Approved March 20, 2023.

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Jeff Jacque, Mayor

Attest:

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Tricia L. Maiers, City Clerk

## CONTRACT FOR SERVICES WITH THE EAST CENTRAL INTERGOVERNMENTAL ASSOCIATION

THIS CONTRACT is entered into by and between the East Central Intergovernmental Association (hereinafter called ECIA) and the City of Dyersville, Iowa, (hereinafter called the Grantee) for the purpose of carrying out the Scope of Services and Terms in any Attachments as described below.

### SECTION 1. SCOPE OF SERVICES

ECIA shall provide and perform the necessary administrative services required to acquire one (1) residential property including relocation assistance to property owners as described in Grant Agreement No. HMGP DR 4612-IA-0002 between City of Dyersville and the Iowa Homeland Security and Emergency Management Division (hereinafter called IHSEMD). See Attachment A- Detailed Scope of Services. Any changes in the scope of work must be mutually agreed upon by ECIA and the City of Dyersville and be in the form of written amendment.

### SECTION 2. TIME OF PERFORMANCE

The services of ECIA shall commence upon grant contract execution and be completed by 4/09/24 unless the terms are altered through mutual agreement of IHSEMD, ECIA, and the City of Dyersville.

### SECTION 3. METHOD OF PAYMENT

Payment shall be due upon receipt of a monthly bill for services. The payment shall be based on the actual costs incurred by the agency in administering the contract, including labor and overhead, in accordance with OMB's Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (otherwise known as "Uniform Guidance"). Total payment shall not exceed \$8,652.00 for administration costs.

### SECTION 4. PERSONNEL

ECIA represents that it has, or will acquire, all personnel necessary to perform the services under this Contract.

### SECTION 5. PROPERTY

ECIA shall be free to acquire or use existing property, real or personal, as it deems necessary in the performance of work under this agreement.

### SECTION 6. TERMINATION BY GRANTEE

6.1 The grantee may, by thirty days written notice to ECIA, terminate this contract in whole or in part at any time, either for the grantee's convenience or because of the failure of ECIA to fulfill its obligations under the contract. Upon receipt of such notice, ECIA shall:

1. Immediately discontinue all services affected (unless the notice directs otherwise), and
2. Deliver to the grantee all data, drawings, specifications, as may have been accumulated by ECIA in performing this contract, whether completed or in process.

6.2 If the termination is for convenience of the grantee, ECIA shall be entitled to compensation determined in accordance with 3 of this contract.

#### SECTION 7. TERMINATION BY ECIA

ECIA may terminate this contract by thirty days written notice to the grantee for grantee failure to comply with the laws, rules, or regulations of the Iowa Emergency Management Division in carrying out the Contract. The notice shall stipulate the laws, rules, or regulations, which have been violated, and the date ECIA advised the grantee of said violation.

#### SECTION 8. COMPLIANCE WITH LAWS AND REGULATIONS

ECIA shall comply with all applicable State and federal laws, rules, ordinances, regulations and orders. ECIA shall comply with the provisions of federal, state and local laws, rules and executive orders to ensure that no employee or applicant for employment is discriminated against because of race, religion, color, age, sex, national origin, or disability. A breach of this provision shall be considered a material breach of this contract.

#### SECTION 9. ACCESS TO RECORDS

ECIA shall permit City of Dyersville, IHSEMD, FEMA or its agents to access and examine, audit, excerpt, and transcribe any directly pertinent books, documents, reports, papers and records of ECIA relating to orders, invoices, or payments or any other documentation or materials pertaining to this Agreement.

#### SECTION 10. RECORDS RETENTION

All records of Grantee relating to this Agreement shall be retained for a period of five (5) years following the date of final payment or completion of any required audit, whichever is later.

#### SECTION 11. OTHER REQUIREMENTS

In connection with the carrying out of this agreement, ECIA agrees to comply with any and all rules and regulations of the IHSEMD concerning third party contracts.

PASSED AND APPROVED:

Grantee: City of Dyersville

East Central Intergovernmental Association

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jeff Jacque, Mayor

\_\_\_\_\_  
Chairperson or Executive Director

\_\_\_\_\_  
Attest:

\_\_\_\_\_  
Attest:

ATTACHMENT A  
DETAILED SCOPE OF WORK

ECIA will provide, perform or complete the following for the Grantee for HMGP related property acquisition:

- Create Administrative Plan
- Conduct an Initial Property Owner Acquisition Program Informational Meeting
- Develop and Maintain Grant Project File
- Develop and Maintain Individual Property Files
- Request Preliminary Duplication of Benefits Check
- Meet individually with Property Owners
- Retain an Attorney and Abstractor Following the County's Procurement Policy
- Request Final DOB
- Present Purchase Offer to Property Owner
- Have Attorney & Abstractor Prepare Appropriate Paperwork
- Schedule Closing
- Conduct Closing

Because this project activity is funded in whole or in part by the Federal Government, or an Agency thereof, Federal Law requires that the Applicant's contracts relating to the project include certain provisions. Depending upon the type of work or services provided and the dollar value of the resultant contract, some of the provisions set forth in this Section may not apply to the Contractor or to the work or services to be provided hereunder; however, the provisions are nonetheless set forth to cause this Contract to comply with Federal Law. Parenthetical comments in the following paragraphs are taken from 44 CFR § 13.36(h) and (i).

A. Remedies. In the event that the Contractor defaults in the performance or observance of any covenant, agreement or obligation set forth in this Agreement, and if such default remains uncured for a period of 5 days after notice of default has been given by Applicant to Contractor, then Applicant may take any one or more of the following steps, at its option:

- a. by mandamus or other suit, action or proceeding at law or in equity, require Contractor to perform its obligations and covenants hereunder, or enjoin any acts or things which may be unlawful or in violation of the rights of the Applicant hereunder, or obtain damages caused to the Applicant by any such default;
- b. have access to and inspect, examine and make copies of all books and records of Contractor which pertain to the project;
- c. make no further disbursements, and demand immediate repayment from Proposer of any funds previously disbursed under this Agreement;
- d. terminate this Agreement by delivering to Contractor a written notice of termination; and/or
- e. take whatever other action at law or in equity may be necessary or desirable to enforce the obligations and covenants of Contractor hereunder, including but not limited to the recovery of funds.

No delay in enforcing the provisions hereof as to any breach or violation shall impair, damage or waive the right of Applicant to enforce the same or to obtain relief against or recover for the continuation or repetition of such breach or violation or any similar breach or violation thereof at any later time or times. In the event that Applicant prevails against Contractor in a suit or other enforcement action hereunder, Contractor agrees to pay the reasonable attorneys' fees and expenses incurred by Applicant.

B. Termination for Convenience. Applicant may choose to terminate this Agreement at any time by delivering to Contractor a notice of termination. Delivery may be by letter, email or fax and is effective upon issuance.

C. Termination for Cause. Applicant may choose to terminate this Agreement at any time by delivering to Contractor 5 days' advance written notice of intent to terminate.

D. Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (Applies to all construction contracts awarded in excess of \$10,000 by grantees and their contractors or subgrantees)

E. Contractor shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C.874) as supplemented in Department of Labor regulations (29 CFR Part 3). (Applies to all Contracts and subcontracts for construction or repair)

F. Contractor shall comply with the Davis-Bacon Act (40 U.S.C. 276a to 276A- 7) as supplemented by Department of Labor regulations (29 CFR Part 5). (Applies to construction contracts in excess of \$2,000 awarded by grantees and subgrantees when required by federal grant program legislation, but does not apply to projects paid for with disaster funding)

G. Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR Part 5). (Applies to construction contracts awarded by grantees and subgrantees in excess of \$2,000, and in excess of \$2,500 for other contracts which involve the employment of mechanics or laborers)

H. Patent Rights and Copyrights. With respect to any discovery or invention which arises or is developed in the course of or under this Agreement, Contractor is responsible for complying with requirements pertaining to patent rights, as defined by the awarding agency. With respect to any publication, documents, or data that arises or is developed in the course of or under this Agreement, the Contractor is responsible for complying with requirements pertaining to copyright, as defined by the awarding agency.



I. Access to Documents. Contractor shall exercise best efforts to maintain communication with Applicant's personnel whose involvement in the project is necessary or advisable for successful and timely completion of the work of the project, including limited to the closing of specific transactions. Communications between the parties shall be verbal or in writing, as requested by the parties or as dictated by the subject matter to be addressed. During the term of this Agreement and for the ensuing record-retention period, Contractor shall make any or all project records available upon reasonable request, and in any event within two (2) business days of request, to Applicant, Iowa Homeland Security and Emergency Management Division (HSEMD), the Federal Emergency Management Agency (FEMA), the Comptroller General of the United States, and any other agency of State or Federal government, or the duly authorized representatives of any of the foregoing, that has provided funding or oversight for the project, for the purpose of making audit, examination, excerpts and/or transcriptions. For purposes of this section, "records" means any and all books, documents, papers and records of any type or nature that are directly pertinent to this Agreement. Contractor agrees to furnish, upon termination of this Agreement and upon demand by the Applicant, copies of all basic notes and sketches, charts, computations, and any other data prepared or obtained by the Contractor pursuant to this Agreement, without cost and without restrictions or limitation as to the use relative to specific projects covered under this Agreement. In such event, the Contractor shall not be liable for the Applicant's use of such documents on other projects.

Item 20.

J. Retention of Documents. Contractor shall maintain all project records for a minimum period of three (3) years after the date of final payment for services rendered under this Agreement.

K. The Contractor shall comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15). (Applies to contracts, subcontracts, and subgrants of amounts in excess of \$100,000)

L. Energy Efficiency Standards. The Contractor shall comply with mandatory standards and policies relating to energy efficiency that are contained in the State Energy Conservation Plan issued pursuant to the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871). [53 FR 8078, 8087, Mar. 11, 1988, as amended at 60 CFR 19639, 19645, Apr. 19, 1995].

M. APPENDIX II TO PART 200—CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS

N. In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

O. (A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

P. (B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be affected and the basis for settlement.

Q. (C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

R. (D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. *\*\*Davis-Bacon Act is not applicable to Disaster grant funding\*\**

S. (E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Item 20.

T. (F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

U. (G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

V. (H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

W. (I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

X. (J) See §200.322 Procurement of recovered materials.

Y. [78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014]

## RESOLUTION NO. 19-23

RESOLUTION SETTING A PUBLIC HEARING DATE ON THE ZONING  
APPLICATION TO AMEND ZONING DISTRICT FROM A-1,  
AGRICULTURAL DISTRICT TO C-1, COMMERCIAL DISTRICT

WHEREAS, John Rankins submitted a zoning application to amend the zoning district from A-1, Agricultural District to C-1, Commercial District on Lot 271 of the Original City of Dyersville Plat in the City of Dyersville, Dubuque County, Iowa. The property is located at 214 1<sup>st</sup> Street SW; and,

WHEREAS, the Dyersville Planning and Zoning Commission held an open meeting to the public, and voted to approve with conditional for General Office, no drive thru; and,

WHEREAS, the Dyersville Planning and Zoning Commission makes a conditional approval report to the City Council; and,

WHEREAS, the City Council of the City of Dyersville will consider the zoning application to amend the zoning district from A-1, Agricultural District to C-1; and,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DYERSVILLE, IOWA:

Section 1. This Council shall meet on the 3<sup>rd</sup> day of April, 2023, at 6:00 PM, at the Memorial Building, 340 1<sup>st</sup> Avenue East, in the City, at which time and place proceedings will be instituted and action taken to approve, approve with conditions, or deny the zoning application to amend the zoning district from A-1, Agricultural District to C-1, Commercial District on Lot 271 of the Original City of Dyersville Plat in the City of Dyersville, Dubuque County, Iowa. The property is located at 214 1<sup>st</sup> Street SW.

Section 2. The City Clerk is hereby directed to give notice of the proposed action, the time when and place where said meeting will be held, by publication at least seven days prior to said meeting in a legal newspaper of general circulation in the City. Said notice shall be in substantially the following form:

NOTICE OF PUBLIC HEARING

The City Council of the City of Dyersville, Iowa, will meet at the Memorial Building, 340 1<sup>st</sup> Avenue East, on the 3<sup>rd</sup> day of April, 2023, at 6:00 PM, at which time and place proceedings will be instituted and action taken to approve, approve with conditions, or deny the zoning application to amend the zoning district from A-1, Agricultural District to C-1, Commercial District on Lot 271 of the Original City of Dyersville Plat in the City of Dyersville, Dubuque County, Iowa. The property is located at 214 1<sup>st</sup> Street SW.

At the meeting, the Council will receive oral or written objections from any resident or property owner of the City. Thereafter, the Council may, at the meeting or at an adjournment thereof, take additional action to approve the zoning application.

Tricia L. Maiers,  
City Clerk

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved March 20, 2023.

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Jeff Jacque, Mayor

Attest:

---

Tricia L. Maiers, City Clerk

## ZONING APPLICATION

For Office Use Only		Item 21.
Date Filed		
Fee	\$	
Receipt #		
Case #		
Task #		

- ☒ Zone amendment from A1 to C1 ☐ Text Amendment
- ☐ Planning Unit Development ☐ Site Plan Review ☐ Sign Permit
- ☐ Comprehensive Plan Amendment

Property Owner John Rankins 214 1st St SW 52040 563-599-2161

Name Address Zip Phone #

Applicant John Rankins 214 1st St SW 52040 563-599-2161

Name Address Zip Phone #

Representative \_\_\_\_\_

Firm Name Address Zip Phone #

Contact John Rankins 407 13th Ave SE 52040 563-599-2161

Name Address Zip Phone #

JRRPROP@gmail.com

E-Mail Address

General Location/Address 214 1st St SW

Legal Description \_\_\_\_\_

Currently Zoned: \_\_\_\_\_

\*\*\*\*\*

Proposed Use Type \_\_\_\_\_ Existing Use \_\_\_\_\_

(Section 165.05.14 Use Matrix)

Description of the Proposed Use(s) \_\_\_\_\_

### Site Summary Information

a. Total Site Area	_____ Sq. Ft.	g. Total Paved Area	_____ Sq. Ft.
b. Building Coverage	_____ Sq. Ft.	h. Number of Parking Stalls	
c. Maximum Building Height	_____ Ft.	i. Number of Handicapped Stalls	
d. Number of Residential Units	_____	j. Parking Lot Area	_____ Sq. Ft.
e. Non-Residential Use Area	_____ Sq. Ft.	k. Interior Parking Lot Landscaping	_____ Sq. Ft.
f. Accessory Use Area	_____ Sq. Ft.	l. Sign Permit – Sign Area	_____ Sq. Ft.

If you have any questions about this application, please contact the City at 563-875-7724.

John Rankins

Owner's Signature

1-31-23

Date Submitted

Owner/Applicant Signature

(If not the property owner, the applicant certifies with this signature to be the authorized agent of the property owner.)

John Rankins

Print or Type Name of Applicant

## ZONING APPLICATION

Item 21.

The procedures for all zoning applications are listed in the Dyersville Code of Ordinances, Chapter 165. The application review procedure will not begin until a complete application is submitted to the City, according to Chapter 165 of the Dyersville Code of Ordinances. **Incomplete Applications Cannot Be Processed. Call the City at 563-875-7724 for meeting dates and deadlines.**

### Site Layout

Use this checklist to provide a general site plan, drawn to scale with dimensions, as a part of all zoning applications required for site plan review, planned unit developments, and sign permits. The site plan is required to show the following, however, the City may waive items for inclusion after a pre-application meeting:

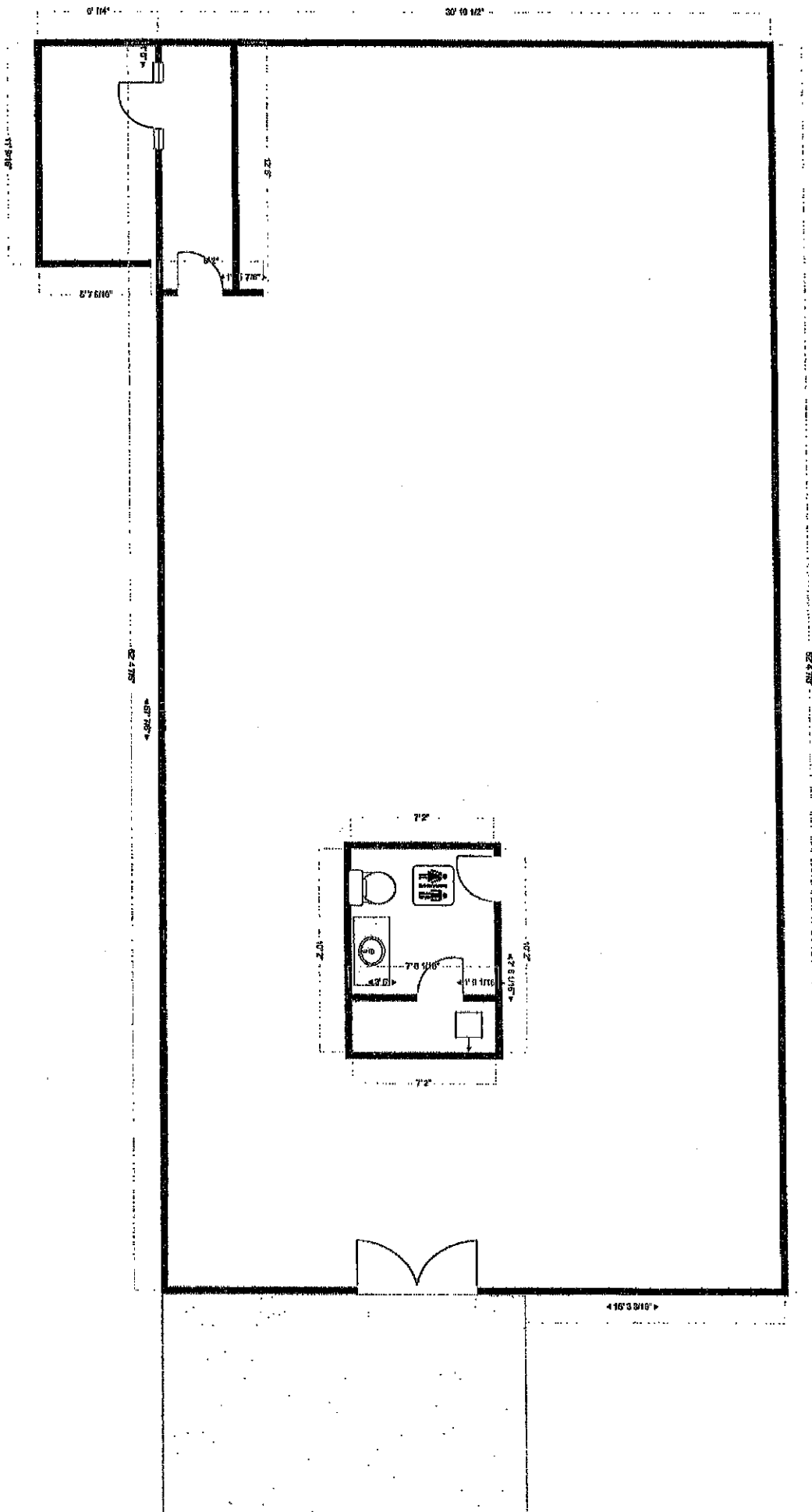
- \_\_\_\_\_ The date, scale, north point, title, name of owner and name of the person preparing the plan.
- \_\_\_\_\_ The location and dimensions of boundary lines, easements, and setbacks of all existing and proposed buildings and parking areas from the boundary lines.
- \_\_\_\_\_ The location, size, height, and use of proposed and existing structures on the site.
- \_\_\_\_\_ The location of major site features, including drainage systems with existing and proposed contour lines to display proposed grading, but in no case greater than at 5-foot intervals, and 2-foot intervals for PUD applications.
- \_\_\_\_\_ The location of all proposed site improvements, including parking and loading areas, pedestrian and vehicular access, sewers, sidewalks, utilities, service areas, fencing, screening, landscaping, and lighting.
- \_\_\_\_\_ Landscape concept plan showing location and type of existing trees over 6 inches in diameter and proposed plantings, berms, bufferyards, screening, fencing, and lighting schemes.
- \_\_\_\_\_ For a sign permit include the location of the sign, schematic design, dimensions, and total sign area.
- \_\_\_\_\_ Any other information that may be required for review by the Administrator, or his/her designee, such as stormwater management plans, utility plans, landscaping plans, architectural elevations, and off-site improvements.

### Site Plan and Planned Unit Development Applications

Please submit additional pages describing the proposed uses and site design. This should include information about the hours of operation, number of employees and clients, type of programming or services, traffic expected to be generated, use of landscaping/buffering when applied, a development schedule, and any other information showing compatibility between the proposed development, surrounding land uses (existing or planned), and the natural environment.

### Application Checklist

- ☒ Completed and Signed Application Form
- ☐ Filing Fee (Check with the City Administrative Office)
- ☐ Dimensioned and Labeled Site Layout
- ☐ Supplemental Narrative Material




## ZONING APPLICATION

Item 21.

Planning & Zoning Meeting: 3-13-23

Approved X Denied      Tabled     

*A-1 to C1 restricted to office use.*

  
Chairperson Signature

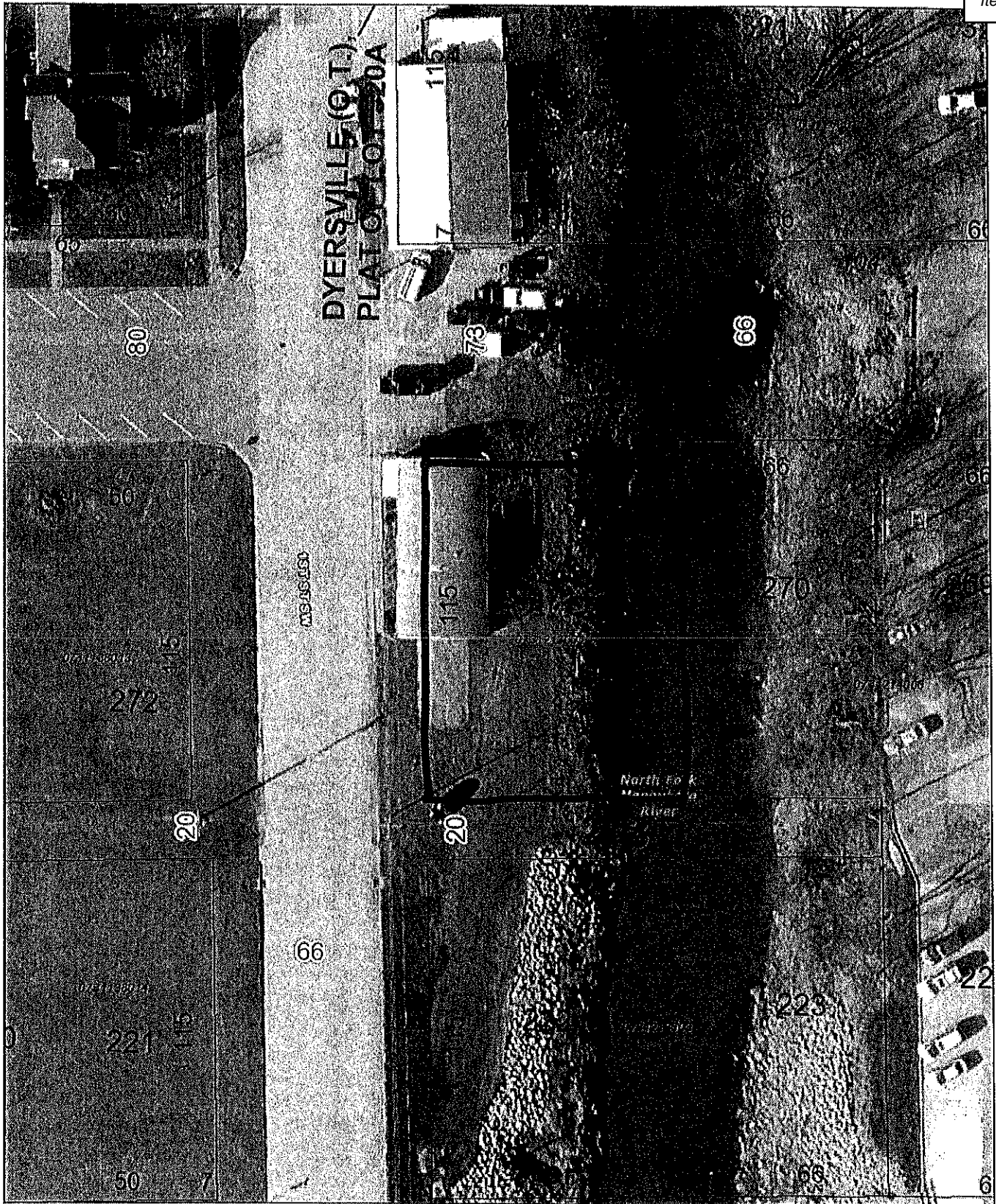
City Council Date:                                 

Approved      Denied      Tabled     

Resolution #                                 

Task #





## RESOLUTION NO. 20-23

A RESOLUTION APPROVING AND ADOPTING REQUEST FOR  
QUALIFICATIONS FOR PROFESSIONAL SERVICES FOR PROJECT SCOPING  
STUDY, FEDERAL EMERGENCY MANAGEMENT AGENCY  
BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES GRANT  
PROGRAM

**WHEREAS**, the City Administrator has submitted preliminary Request for Qualifications for Professional Services for Project Scoping Study, Federal Emergency Management Agency Building Resilient Infrastructure and Communities Grant Program to the City Council; and,

**WHEREAS**, pursuant to notice duly published in the manner and form prescribed by the Dyersville City Council and as required by law, said preliminary Request for Qualifications; and,

**WHEREAS**, the preliminary said Request for Qualifications have been carefully reviewed and considered; and,

**NOW, THEREFORE, IT IS RESOLVED** by the Mayor and City Council of the City of Dyersville, Iowa, as follows:

**SECTION 1.** The preliminary Request for Qualifications for Professional Services for Project Scoping Study, Federal Emergency Management Agency Building Resilient Infrastructure and Communities Grant Program is hereby approved.

**SECTION 2.** City Administrator is hereby authorized and directed to proceed with the Request for Qualifications process as required by law, and may issue addendums as needed.

**SECTION 3.** All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**PASSED, APPROVED AND ADOPTED** this 20<sup>th</sup> day of March, 2023.

\_\_\_\_\_  
Jeff Jacque, Mayor

\_\_\_\_\_  
Tricia L. Maiers, City Clerk



340 1st Avenue East, Dyersville, Iowa 52040 • Phone: 563-875-7724 • Fax: 563-875-8238

[www.cityofdyersville.com](http://www.cityofdyersville.com)

**REQUEST FOR QUALIFICATIONS  
FOR  
PROFESSIONAL SERVICES  
PROJECT SCOPING STUDY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES PROGRAM  
FOR THE CITY OF DYERSVILLE, IOWA**

**Responses Due By:  
3:00 PM Friday, April 7, 2023  
City Administrator  
City of Dyersville  
340 1<sup>st</sup> Avenue East  
Dyersville, IA 52040  
563.875.7724  
[mmichel@cityofdyersville.com](mailto:mmichel@cityofdyersville.com)**

## **1. GENERAL INFORMATION**

### **1.1 Purpose of this Request for Qualifications**

The City of Dyersville (City), through this Request for Qualifications (RFQ), is seeking a qualified professional services firm to provide engineering (including planning and design), benefit cost analysis, environmental review, community outreach, and construction management services for green infrastructure flood mitigation projects. In 2021, the City applied for a grant through the Federal Emergency Management Agency (FEMA) Building Resilient Infrastructure and Communities (BRIC) program to complete a Project Scoping Study. The intent of this study is to identify and evaluate the feasibility of green infrastructure measures that would result in a reduction of flood risk with the goal of positioning the City to apply for additional funding for final design and construction. The study will evaluate Bear Creek, Hewett Creek, and the North Fork Maquoketa River of general flood risks and develop a long-term strategy on how to mitigate flooding and manage development.

This RFQ is for professional services to help with the Project Scoping Study and any future green infrastructure flood mitigation related work such as additional funding applications, final design, and construction oversight, or NRCS-EWP program work. The City intends to retain a firm through these future phases of work but retains the right to release the project through an RFQ process at our discretion. The following details outline the expectations for the initial Project Scoping Study.

The intent of this RFQ is to comply with the City and federal qualifications-based procurement requirements specified in 40 CFR 200.317-326. The City reserves the right to waive any informalities or technicalities and to reject any and all proposals or parts thereof deemed to be unsatisfactory or not in the city's best interest. Furthermore, the city reserves the right to cancel any order or contract for failure of the successful firm to comply with the terms, conditions, and specifications of this request and/or contract.

### **1.2 Type of Contract and Contract Term**

The City prefers to award a contract to one full-service firm to implement Project Scoping Study. The contract will be consistent with the terms and conditions of the FEMA grant agreement, and the contract period will coincide with the FEMA grant period.

For implementation of any successful grants, it is assumed that the work will be specific and completed in accordance with the budget developed as part of the grant and subsequent work plan as approved by the city and FEMA.

### **1.3 Study Area**

The project limits are within City of Dyersville of corporate limits, specifically Bear Creek, Hewett Creek, and the North Fork Maquoketa River and associated floodplains.

### **1.4 Payment Procedures**

Payments will be made no more than monthly, for work specified and completed and in accordance with the budget developed and approved by the city and FEMA.

## 2. TECHNICAL SPECIFICATIONS

### 2.1 Activities Funded Under this Request for Qualifications

This RFQ is to solicit for a qualified professional services firm who is expected to provide a wide range of services to the City for the implementation of the BRIC Grant. The successful firm is expected to perform many tasks including, but not limited to, the following:

1. Engineering Assessment Report: Conceptual hydraulic study of the City of Dyersville for the purpose of identifying best management practices to mitigate future flooding in the City.
  - A. Develop a two-dimensional unsteady state HEC-RAS model of Bear Creek, Hewett Creek, and the North Fork Maquoketa River and associated floodplains. The following steps shall be used to create the model:
    - a. The effective FEMA model shall be acquired from the FEMA project library and reviewed to determine if the data is appropriate for the level of modeling required for this study. If the FEMA model is relevant to this study, it shall serve as the base model to calibrate existing conditions.
    - b. An Existing Conditions 2D model shall be developed based on the effective FEMA model, topographic survey, and other available data. This model shall be calibrated based off of the effective FEMA model and used as the base model for comparing proposed scenarios.
    - c. A Proposed Conditions model shall be developed to assess multiple scenarios for addressing flooding within the City. This may include, but is not limited to, floodplain excavation, stream restoration, bridge replacement, establishment of oxbow basins, and other practices. All scenarios shall be reviewed to determine if potential projects shall meet the criteria for a No Rise certification as shall be required when developing in the floodway.
    - d. The hydraulic model shall include 2D sediment modeling for existing and proposed conditions. This shall include an assessment of existing issues with sediment transport in the study area and discussion of possible remediation steps.
  - B. Surveying: Provide topographic survey at bridge crossings in town and establish base elevations for properties and critical infrastructure. Survey scope may also include topographic or strategic locations.
  - C. Conduct a preliminary field assessment including the following:
    - a. Stream Assessment using the Iowa River Restoration Toolbox of selected reaches of Hewitt Creek, Bear Creek and North Fork of the Maquoketa River.
    - b. A soil analysis at selected locations. This shall include detailed soil descriptions using standard Natural Resources Conservation Service

(NRCS) terminology. Particular attention was given to soil texture and structure (class/grade) as these correlates to permeability and bank stability while soil color indicates the presence or absences of a high-water table.

- D. Develop a conceptual plan showing locations of green infrastructure which shall reduce peak velocities and stream bank erosion, reduce peak flood stages, protect bridge abutments, bridges road crossings and other critical infrastructure, protect valuable land and property, increase or improve water supply and capacity, restore ecological habitats for plants, aquatic species like fish and other wildlife and restore or improve water quality.
  - E. Utilizing FEMA toolbox to conduct a Benefit Cost Analysis (BCA) for implementing the proposed green infrastructure practices.
2. Environmental Review Conduct:
- A. An assessment to determine environmental and historic preservation requirements. This includes a wetlands assessment, a mapping of existing habitat for potential threatened and endangered species.
  - B. Phase 1A Archeological Survey
3. Public Outreach: Hold two (2) input sessions – public meetings which include survey, website, prepare boards and presentation to the public community. Public outreach shall include input from landowners, businesses, schools, city officials, and other members of the community. Results shall be included in the Project Scoping Study.

Deliverables: Project Scoping Study including:

- 1. Engineering Assessment Report (including BCA)
- 2. Environmental Review
- 3. Community Outreach Website and Summary

## 2.2 Project Budget

The project budget FEMA grant is as follows:

Component	FEMA	State/Local	In-Kind	Total
Engineering	\$80,000	\$20,000	-	\$100,000
Benefit Cost Analysis	\$60,000	\$12,000	\$15,000	\$87,000
Environmental Review	\$26,250	\$8,750	-	\$35,000
Community Outreach	\$21,250	\$3,000	\$2,250	\$26,500
Grant Administration (City)	-	-	\$1,500	\$1,500
<b>Total</b>	<b>\$187,500</b>	<b>\$43,750</b>	<b>\$18,750</b>	<b>\$250,000</b>



## 2.3 Project Management

The successful consultant, under the direction from the city will:

1. Refine project tasks in conjunction with the city for successful study.
2. Implement project tasks for successful study per the approved grant contract.
3. Deliver the project scoping study to the city.

## 3. PROPOSAL REQUIREMENTS

### 3.1 General Expectations

Professional services firms are asked to submit concise proposals describing their capacity to manage projects and their experience with similar projects. The proposal should include a clear outline of how the firm will help the City implement the project tasks for a successful Project Scoping Study.

### 3.2 Proposals

Proposals should be prepared on standard size paper (8.5x11) and limited to ten (10) single sided pages, exclusive of resumes. Charts and spreadsheets may be larger. Standard advertising brochures should not be included in the proposal. The proposal shall include the following information in the order presented below:

**Business Organization:** This section shall include the firm's name, area of expertise, a brief history of the firm, size, office locations, and business address. The name, address, and telephone number of a contact person and/or prospective project manager regarding the proposal shall be included. If subcontractors/subconsultants are being utilized, similar information should be included for all subcontracted firms.

**Management Outline and Project Approach:** A description of the project and how the professional services firm will manage and implement the project scoping study and any related activities shall be provided. This section shall include the applicant's approach to planning, design, and project implementation.

**Experience and Capabilities:** The relevant management and technical experience and capabilities of the professional services firm shall be defined with respect to the following activities: project experience of key personnel, regulatory and scientific/technical knowledge, representative project descriptions, and other pertinent information.

**Anticipated Schedule:** The proposer shall provide a realistic anticipated timeline with subtasks for Project completion within the scope of this original contract.

All representatives project descriptions provided shall include the location of project, the name and phone number of a knowledgeable contact person, and other pertinent information. The City may contact said persons to check on past performance records.

The selected firm will be required to assume responsibility for all services offered in the proposal, including any service provided by subcontractors. Further, the city will consider the firm to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting

from the contract. The firm is responsible for adherence by the subcontractors to all provisions of the contract. If the firm is using subcontractors, previous projects on which the two firms have worked together should be noted.

The City will review the proposals with the following criteria in mind: expertise (in particular, expertise in successfully securing funding), experience, project approach, familiarity with local communities, ability to facilitate public outreach activities, the ability to provide comprehensive and creative services, and cost. The city reserves the right to accept or reject any and all proposals on any basis it deems appropriate at its sole discretion.

### 3.4 Fees and Compensation

Following the requirements of the Federal Brooks Act, price will not be a determining factor in selecting a firm. However, please provide a detailed fee structure for the firm and any subcontractors. The city is also requesting a detailed budget for the study. The fee structure and detailed budget shall be submitted in a separate sealed envelope separately (**labeled: Project Scoping Study Fees**) that will be analyzed after a recommendation of award for this project contract has been made. Quotation of fees shall remain firm for a period of at least 90 days from the RFQ submission deadline.

Upon the successful completion of the professional services review process, City Administrator will make a recommendation to Dyersville City Council, awarding of a contract to the highest ranked firm. The city will then negotiate with the recommended firm a final scope of work and fee structure for the project.

### 3.5 Terms and Conditions

The process of selecting organizations to provide professional services for the city's benefit programs requires the accumulation of comprehensive and accurate information to ensure that a knowledgeable, objective decision can be made.

1. The City of Dyersville reserves the right to reject any all proposals, portions thereof, and/or all submissions without stated cause. The city reserves the right to re-issue any RFQ. The city the unqualified right to modify, suspend, or terminate at its sole discretion any and all aspects of this RFQ process, to obtain further information from any and all responding parties, and to waive any defects as to form or content of the RFQ or any responses by any party.
2. This RFQ does not commit the City of Dyersville to award a contract, defray any cost incurred in the preparation of a response to this RFQ, or contract for any services. All submitted responses to this RFQ become the property of the city as public records. All submissions may be subject to public review, on request, unless exempted as discussed elsewhere in this RFQ.
3. By accepting this RFQ and/or submitting a response thereto, each responding party agrees for itself, its successor and assigns to hold City of Dyersville, and all of their various agents, commissioners, directors, consultants, attorneys, officers and employees harmless from and against any and all claims and demands of whatever nature or type, which any such responding company, its representatives, agents, contractors, successors or assigns may have against any of them as a result of issuing this RFQ, revising this RFQ, conducting the selection process and subsequent negotiations, making a final recommendation, selecting a responding party/parties

or negotiating or executing an agreement incorporating the commitments of the selected responding party.

4. By submitting responses, each responding party acknowledges having read this RFQ in its entirety and agrees to all terms and conditions set out in this RFQ.
5. Responses shall be open and valid for a period of ninety (90) days from the due date of this RFQ. Submission of Responses to be considered, submissions must be received no later than Friday, April 7, 2023, at 3:00 PM CST. Questions about this RFQ should be emailed to City Administrator at [mmichel@cityofdyserville.com](mailto:mmichel@cityofdyserville.com). Upon selection of a finalist, the City by its proper officials shall attempt to negotiate and reach a final agreement with the finalist. If the City, for any reason, is unable to reach a final agreement with this finalist the City then reserves the right to reject such finalist and negotiate a final agreement with another finalist who has the next most viable proposal. The City may also elect to reject all proposals and re-issue a new RFQ. Clarification of proposals: The city reserves the right to obtain clarification of any point in a Proposer's proposal or obtain additional information. Any request for clarification or other correspondence related to the RFQ shall be in writing or email, and a response shall be provided within 2 business days.
6. The City is not bound to accept the proposal with the lowest cost but may accept the proposal that demonstrates the best ability to meet the needs of the City. The City reserves the right to waive any formalities, defects, or irregularities, in any proposal, response, and/or submittal where the acceptance, rejection, or waiving of such is in the best interest of the City. The City reserves the right to disqualify any proposal, before or after opening, upon evidence of collusion, intent to defraud, or any other illegal practice on the part of the Proposer.

### 3.6 Selection Criteria

Selection of a contractor to complete the Project Scoping Study and future phases of work as mentioned previously will be in accordance with the State of Iowa Procurement Code and 2 CFR Part 200.318 General Procurement Standards. The City of Dyersville will review and score all Qualification Statements received by the deadline.

1. Describe your experience utilizing green infrastructure measures for flood mitigation purposes.
2. Provide examples of projects your company has participated in that include hydrology and hydraulic modeling that would be consistent with FEMA guidelines for modeling. This includes specific experience with HEC-HMS and HEC-RAS modeling utilizing publicly available LiDar and other data as needed. Describe your approach in applying your experience to benefit this project.
3. Describe your experience with funding agencies that participate in flood protection studies and projects, including FEMA, NRCS, and others. Discuss possible funding options/scenarios that may be recommended pending the results of the Project Scoping Study. Describe similar projects you have been a part of.
4. Outline your proposed process for evaluating alternatives and making comparisons based on reduction in flood risk, cost-benefit, and practicality. Discuss how you propose to

complete a high-level/preliminary screening level Benefit-Cost Analysis. Show how your proposed approach will meet the needs of the project while staying within the funding restraint.

5. Demonstrate your experience working with the City of Dyersville. List relevant projects and describe how that experience will benefit the current project.
6. Outline your project team and describe their role on the project. Relate previous experience and qualifications discussed in other parts of the proposal to their role on the team.

Project Scoring:

Criteria	Points
Hydrology and Hydraulic Analysis Expertise	25
General FEMA/Funding Agency	5
Project Approach	25
Local Experience	25
Project Team Experience	20
<b>Total</b>	<b>100</b>

### 3.7 RFQ Time Schedule

Proposals are due and must be received in the city office on or before April 7, 2023 by 3:00 p.m. (CT) at the following address:

City Clerk  
City of Dyersville  
340 1<sup>st</sup> Avenue East  
Dyersville, Iowa 52040

Proposals will be reviewed following a qualifications-based selection process with firm's proposals being evaluated from a qualification standpoint. The City will then negotiate the services of completing the grant application and scope of services for implementation if the grant is awarded with the top qualified firm following the evaluation process.

If the City, for any reason, is unable to reach a final agreement with the finalist, the City then reserves the right to reject such finalist and negotiate a final agreement with another finalist who has the next most viable proposal and so on until an agreement can be reached with the finalist.

Proposals are to be sealed in an envelope/box or emailed and labeled as:

**BRIC Project Scoping Study– RFQ.**

### 3.8 Notification of Award

The city plans to select a consultant on or before May 1, 2023.

### **3.9 Number of Proposals to Submit; Deadline, Mail, and Hand Delivery Addresses**

#### *In the case of mail or hand delivery:*

One (1) original copy of the proposal must be submitted by 3:00 p.m. CST on April 7, 2023.

The mailing and hand delivery address is: 340 1<sup>st</sup> Avenue East, Dyersville, IA.

### **3.10 Late Proposals**

Proposals received after the deadline will not be considered.

## **4. VENDOR REQUIREMENTS**

### **4.1 Contracting with Disadvantaged Business Enterprises**

It is city's policy to award a fair share of contracts to disadvantaged business firms to federal grant projects. Accordingly, affirmative steps must be taken to ensure that disadvantaged businesses are utilized when possible as sources of supplies, equipment, and services. The city will ensure, to the fullest extent possible, that at least "fair share" objectives for prime contracts and subcontracts are made available to organizations owned or controlled socially and economically disadvantaged individuals, women, and historically black colleges and universities. The consultant shall agree to support the U.S. EDA's disadvantaged business enterprise contract procurement program ensuring those businesses' participation in subcontracts.

Affirmative steps include the following as a minimum:

1. Including qualified disadvantaged businesses on solicitation lists;
2. Ensuring that disadvantaged businesses are solicited whenever they are potential sources;
3. When economically feasible, dividing total requirements into smaller tasks or quantities so as to permit disadvantaged business participation;
4. Where the requirement permits, establishing delivery schedule which will encourage participation by disadvantaged businesses;
5. Using the services and assistance of the Small Business Administration, the Office of Minority Business Enterprise of the Department of Commerce, and the Community Services Administration as required;
6. Consultants are encouraged to procure goods and services from disadvantaged businesses.

### **4.2 Equal Employment Opportunity**

The Proposer agrees to comply with all federal, state, and local laws, resolutions, ordinances, rules, regulations, and executive orders pertaining to unlawful discrimination on account of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual preference, disability, or age. When required by law or requested by the city, the Proposer shall furnish a written affirmative action plan.

## REQUEST FOR QUALIFICATIONS:

### PROFESSIONAL SERVICES PROJECT SCOPING STUDY FEDERAL EMERGENCY MANAGEMENT AGENCY BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES PROGRAM FOR THE CITY OF DYERSVILLE, IOWA

## PUBLIC NOTICE / NOTICE TO PROPOSERS

NOTICE IS HEREBY GIVEN: The City of Dyersville is issuing this request for qualifications (RFQ) for professional services project scoping study with federal grant funds issued by Federal Emergency Management Agency, Building Resilient Infrastructure and Communities Program. The City of Dyersville is seeking well-qualified individuals and/or firms.

City of Dyersville will accept proposals at 340 1<sup>st</sup> Avenue East, Dyersville, Iowa 52040 from consultants until **3:00 P.M. CST on April 7, 2023** (Response Due Date and Time), after which time proposals will be evaluated and the applicants qualified utilizing a project scoring criteria in accordance with the procedures described in this RFQ.

This RFQ is for professional services to help with the Project Scoping Study and any future green infrastructure flood mitigation related work such as additional funding applications, final design, and construction oversight, or NRCS-EWP program work. The City intends to retain a firm through these future phases of work but retains the right to release the project through an RFQ process at our discretion. The following details outline the expectations for the initial Project Scoping Study.

The intent of this RFQ is to comply with the City and federal qualifications-based procurement requirements specified in 40 CFR 200.317-326. The City reserves the right to waive any informalities or technicalities and to reject any and all proposals or parts thereof deemed to be unsatisfactory or not in the city's best interest. Furthermore, the city reserves the right to cancel any order or contract for failure of the successful firm to comply with the terms, conditions, and specifications of this request and/or contract.

Said RFQ are now on file in the office of City Clerk Office. Furthermore, the City of Dyersville will be publishing this RFQ on the city's website, [www.cityofdyersville.com](http://www.cityofdyersville.com) on March 21, 2023.

The RFQ will be engaged in a two-step process. The individual and/or firm with sufficient qualifications based on the selection criteria will submit a sealed envelope separately with Project Scoping Study Fees that will be analyzed after a recommendation of award for this project contract has been made. Quotation of fees shall remain firm for a period of at least 90 days from the RFQ submission deadline.

Please direct all questions to:

Mick Michel  
City Administrator  
City of Dyersville  
340 1st Avenue East,  
Dyersville, IA 52040  
(563) 875-7724  
[mmichel@cityofdyersville.com](mailto:mmichel@cityofdyersville.com)



**RESOLUTION NO. 21-23****A RESOLUTION APPROVING MOWING SERVICES AGREEMENT  
FOR CONTRACT A 2023 WITH J & J LAWN CARE**

**WHEREAS**, City of Dyersville and J&J Lawn Care wish to enter into an Agreement for Mowing Contract A Services; and,

**NOW, THEREFORE, IT IS RESOLVED** by the Mayor and City Council of the City of Dyersville, Iowa,

That Mayor and City Clerk are hereby authorized and ordered to enter into a written contract with J&J Lawn Care on behalf of the City, and to take such actions as may be necessary to carry out the provisions of this Agreement.

**PASSED AND APPROVED** this 20<sup>th</sup> day of March, 2023.

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Jeff Jacque, Mayor

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Tricia Maiers, City Clerk

## MOWING SERVICES AGREEMENT FOR CONTRACT A 2023

This agreement, made and entered into this \_\_\_\_ day of March, 2023, by and between the City of Dyersville, Iowa, hereinafter called the “City” and J & J Lawn Care, hereinafter called the “Contractor.”

### WITNESSETH THAT:

In consideration of the premises and of the mutual promises, the parties hereto do mutually promise, covenant and agree as follows:

The Contractor hereby agrees to furnish all labor, materials, and equipment called for in this Agreement and shall perform all work necessary. By providing appropriate services as described in the Scope of Services as attached, which are incorporated herein and made part of this contract.

The Contractor further agrees that he is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the proper completion of this contract, and that this information was secured by personal investigations.

The said Contractor agrees further to begin work no later than April 1, 2023. The Contractor agrees that he will fully comply with all federal and state laws and regulations and local ordinances of the City. In the event of termination of the contract by the Contractor or by the City, the Contractor shall be entitled to receive payment only for work actually performed.

This Agreement shall be for the term of one (1) year and shall begin at the date of this Agreement and shall expire the week ending December 31, 2023. The Contract may be extended an additional period of time not to exceed one year increments by mutual agreement of the City and Contractor in writing.

The City shall make six (6) equal monthly payments to the Contractor for a total amount of \$44,900 starting on May 1<sup>st</sup> of each year with the last payment to be made on October 1<sup>st</sup> each year of this Agreement.

The Contractor shall be assessed a penalty in the amount of Two Hundred Fifty Dollars (\$250.00) per day, for every day the noncompliance remains unaddressed, for failure to comply with the provisions of this Agreement.

The Contractor shall provide a certificate of insurance which shall indemnify and hold harmless the City from any liability, claim, damage, or cause of action which may be sustained by or asserted against the City, directly or indirectly, or in any manner arising out of the performance or failure of performance on the part of the Contractor, and shall cover each vehicle used in the work covered by this Agreement. The amount of such liability insurance shall not be less than \$1,000,000 single limit coverage. In addition, the Contractor shall carry Worker’s Compensation Insurance in such amount as is prescribed by the statutes of the State of Iowa. The insurance shall be maintained in force during the term of this contract. Said insurance shall be carried in a

firm or corporation satisfactory to the City and duly licensed or permitted to carry on such business in the State of Iowa. Such insurance policy or policies shall be filed with the City together with the certificate of the insurer that the policy or policies are in full force and effect and that same will not be altered, amended, or terminated without sixty (60) days prior written notice having been given to the City. All certificates of insurance shall specifically list the City of Dyersville as an additional insured with respect to the policies related to the Scope of Services and the Agreement.

The Contractor expressly warrants that he has employed no third person to solicit or obtain this contract on his behalf, or promised or agreed to pay to any third party.

The City agrees to pay the Contractor in the manner and in the amount provided in this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their hands and seal this \_\_\_\_ day of March\_\_\_\_, 2023.

BY: \_\_\_\_\_ DATE \_\_\_\_\_  
Jeff Jacque, Mayor

ATTEST: \_\_\_\_\_ DATE \_\_\_\_\_  
Tricia L. Maiers, City Clerk

BY: \_\_\_\_\_ DATE \_\_\_\_\_

**RESOLUTION NO. 22-23**

**A RESOLUTION APPROVING MOWING SERVICES AGREEMENT  
FOR CONTRACT B 2022 WITH J & J LAWN CARE**

**WHEREAS**, City of Dyersville and J&J Lawn Care wish to enter into an Agreement for Mowing Contract B Services; and,

**NOW, THEREFORE, IT IS RESOLVED** by the Mayor and City Council of the City of Dyersville, Iowa,

That Mayor and City Clerk are hereby authorized and ordered to enter into a written contract with J&J Lawn Care on behalf of the City, and to take such actions as may be necessary to carry out the provisions of this Agreement.

**PASSED AND APPROVED** this 20<sup>th</sup> day of March, 2023.

\_\_\_\_\_  
Jeff Jacque, Mayor

\_\_\_\_\_  
Tricia Maiers, City Clerk

## **MOWING SERVICES AGREEMENT FOR CONTRACT B 2023**

This agreement, made and entered into this \_\_\_\_ day of March, 2023, by and between the City of Dyersville, Iowa, hereinafter called the “City” and J & J Lawn Care, hereinafter called the “Contractor.”

### **WITNESSETH THAT:**

In consideration of the premises and of the mutual promises, the parties hereto do mutually promise, covenant and agree as follows:

The Contractor hereby agrees to furnish all labor, materials, and equipment called for in this Agreement and shall perform all work necessary. By providing appropriate services as described in the Scope of Services as attached, which are incorporated herein and made part of this contract.

The Contractor further agrees that he is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the proper completion of this contract, and that this information was secured by personal investigations.

The said Contractor agrees further to begin work no later than April 1, 2023. The Contractor agrees that he will fully comply with all federal and state laws and regulations and local ordinances of the City. In the event of termination of the contract by the Contractor or by the City, the Contractor shall be entitled to receive payment only for work actually performed.

This Agreement shall be for the term of one (1) year and shall begin at the date of this Agreement and shall expire the week ending December 31, 2023. The Contract may be extended an additional period of time not to exceed one year increments by mutual agreement of the City and Contractor in writing.

The City shall make six (6) equal monthly payments to the Contractor for a total amount of \$19,800 starting on May 1<sup>st</sup> of each year with the last payment to be made on October 1<sup>st</sup> each year of this Agreement.

The Contractor shall be assessed a penalty in the amount of Two Hundred Fifty Dollars (\$250.00) per day, for every day the noncompliance remains unaddressed, for failure to comply with the provisions of this Agreement.

The Contractor shall provide a certificate of insurance which shall indemnify and hold harmless the City from any liability, claim, damage, or cause of action which may be sustained by or asserted against the City, directly or indirectly, or in any manner arising out of the performance or failure of performance on the part of the Contractor, and shall cover each vehicle used in the work covered by this Agreement. The amount of such liability insurance shall not be less than \$1,000,000 single limit coverage. In addition, the Contractor shall carry Worker’s Compensation Insurance in such amount as is prescribed by the statutes of the State of Iowa. The insurance shall be maintained in force during the term of this contract. Said insurance shall be carried in a

firm or corporation satisfactory to the City and duly licensed or permitted to carry on such business in the State of Iowa. Such insurance policy or policies shall be filed with the City together with the certificate of the insurer that the policy or policies are in full force and effect and that same will not be altered, amended, or terminated without sixty (60) days prior written notice having been given to the City. All certificates of insurance shall specifically list the City of Dyersville as an additional insured with respect to the policies related to the Scope of Services and the Agreement.

The Contractor expressly warrants that he has employed no third person to solicit or obtain this contract on his behalf, or promised or agreed to pay to any third party.

The City agrees to pay the Contractor in the manner and in the amount provided in this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their hands and seal this \_\_\_\_ day of March\_\_\_\_, 2023.

BY: \_\_\_\_\_ DATE \_\_\_\_\_  
Jeff Jacque, Mayor

ATTEST: \_\_\_\_\_ DATE \_\_\_\_\_  
Tricia L. Maiers, City Clerk

BY: \_\_\_\_\_ DATE \_\_\_\_\_