

## AGENDA

### CALL TO ORDER – ROLL CALL

### PLEDGE OF ALLEGIANCE

### APPROVAL OF AGENDA

### ORAL COMMENTS

- A. **Agenda items** (*step to podium after recognition, state name, address, speak clearly – 5 minutes maximum*)
- B. **Non-agenda items** (*step to podium after recognition, state name, address, speak clearly – 5 minutes maximum*)

### APPROVAL OF CONSENT AGENDA

- 1. Approve Bills**
- 2. Approve Receipts** - January, 2024
- 3. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - January 10, 2024
- 4. Receive & File Minutes** James Kennedy Public Library Board of Trustees Work Session - February 8, 2024
- 5. Approve Minutes** City Council Meeting - February 5, 2024
- 6. Special Class B Retail Native Wine License** - Brew & Brew
- 7. Blasting Permit** Bennett Explosives, Inc. - March 2024
- 8. Accept Resignation** Sue Engelbrecht, James Kennedy Public Library Board of Trustees, effective February 29, 2024
- 9. Authorize Mayor to Sign** Contract Payment No. 9 to F. L. Krapfl, Inc. in the amount of \$52,412.76 for Dyersville East Road Utility Extension 2022 - Contract C - Water Pumping Station
- 10. Authorize Mayor to Sign** Contract Payment No. 13 to Portzen Construction, Inc. in the amount of \$81,161.35 for Dyersville East Road Utility Extension 2022 - Contract D - Lift Station and Linear Sewer Onsite
- 11. Authorize Mayor to Sign** Contract Payment No. 4 (Final) to Taylor Construction, Inc. in the amount of \$23,842.40 for 1st Ave Bridge Deck

- 12. Approve & Accept** Dyersville East Road Utility Extension 2022 - Contract B - Water Main project work with Top Grade Excavating, Inc.
- 13. Receive & File** Treasurer's Report - January 2024
- 14. Receive & File** Revenue & Expense Report - January 2024
- 15. Receive & File** Part-Time Summer Help Advertisement
- 16. Receive & File** Staff Report - Police - February 2024
- 17. Receive & File** Staff Report - Parks & Recreation - February 2024
- 18. Receive & File** Staff Report - Library - February 2024
- 19. Receive & File** Staff Report - Public Works - February 2024
- 20. Receive & File** Staff Report - City Administrator - February 2024

#### **ACTION ITEMS**

- 21. Resolution No. 04-24** - Amending certain Parks & Recreation Fees for the City of Dyersville
- 22. Resolution No. 05-24** establishing the City of Dyersville's goals and policy agenda for fiscal year 2025
- 23. Resolution No. 06-24** approving Property Tax Abatement applications submitted by property owners in recognized urban revitalization areas and authorizing the transmittal of the approved applications to the Dubuque or Delaware County assessors
- 24. Authorize City Administrator to Sign** deNovo Marketing Proposal
- 25. Discussion and Possible Action** for reallocation of ARPA funds for ballfield light fixture replacement

#### **COUNCIL COMMENTS**

#### **ADJOURNMENT**



Dyersville, IA

# Expense Approval Register

Item 1.

Packet: APPKT01583 - 02.19.24 Bills List - AP

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
<b>Fund: 001 - GENERAL FUND</b>					
<b>Department: 110 - POLICE</b>					
WELLMARK BLUE CROSS & B...	01.2024	Flex Admin Fees - PD	001-5-110-1-61500	GROUP INSURANCE	178.20
TAUKE MOTORS	44786	Starter Replacement	001-5-110-1-63320	VEHICLE REPAIRS	701.69
TAUKE MOTORS	49980	Oil Change/Rotate Tires	001-5-110-1-63320	VEHICLE REPAIRS	97.43
FUERSTE CAREW COYLE JUE...	05033	Legal Fees - Citations	001-5-110-1-64110	LEGAL FEES	66.00
ACCESS SYSTEMS	35908708	PD - Copy Machine Lease	001-5-110-1-65060	OFFICE SUPPLIES	36.62
STREICHER'S	11680218	Ammunition	001-5-110-1-65407	DEPARTMENT SUPPLIES	1,054.99
<b>Department 110 - POLICE Total:</b>					<b>2,134.93</b>
<b>Department: 140 - FLOOD CONTROL</b>					
VERIZON WIRELESS	9955156037	Cell Phone M2M	001-5-140-1-67610	EROSION CONTROL	21.06
<b>Department 140 - FLOOD CONTROL Total:</b>					<b>21.06</b>
<b>Department: 150 - FIRE</b>					
MIDWEST BREATHING AIR LLC	27414	Air Test	001-5-150-1-65407	DEPARTMENT SUPPLIES	199.75
<b>Department 150 - FIRE Total:</b>					<b>199.75</b>
<b>Department: 210 - TRANSPORTATION</b>					
GIANT WASH	4251	Lueck Uniforms	001-5-210-2-61806	LUECK UNIFORMS	2.37
GIANT WASH	4292	Lueck Uniforms	001-5-210-2-61806	LUECK UNIFORMS	2.37
DLT SOLUTIONS LLC	5211605A	Annual Subscription Renewal	001-5-210-2-62100	DUES/SUBSCRIPTIONS	3,459.78
HELLE FARM EQUIPMENT	01-117825	Wiper Blade	001-5-210-2-63320	VEHICLE REPAIRS	49.78
MACQUEEN EQUIPMENT	W04597	PM Service	001-5-210-2-63320	VEHICLE REPAIRS	2,145.59
MACQUEEN EQUIPMENT	W04598	Seal Maintenance	001-5-210-2-63320	VEHICLE REPAIRS	903.36
MACQUEEN EQUIPMENT	W04599	Inspection and Cleaning	001-5-210-2-63320	VEHICLE REPAIRS	639.29
UNITY POINT CLINIC - OCCU...	214104	Drug Testing (2)	001-5-210-2-64122	DRUG TESTING	84.00
MEDICAL ASSOCIATES CLINIC	248198	Drug Testing	001-5-210-2-64122	DRUG TESTING	54.00
NAPA AUTO PARTS	163357	Air Filter	001-5-210-2-65407	DEPARTMENT SUPPLIES	67.98
NAPA AUTO PARTS	163413	Air Filter	001-5-210-2-65407	DEPARTMENT SUPPLIES	81.32
ACE HOMEWORKS	258589	Shovel/Number Stickers	001-5-210-2-65407	DEPARTMENT SUPPLIES	32.96
JOHN DEERE FINANCIAL	5666645	Screwdriver Set/Hammer	001-5-210-2-65407	DEPARTMENT SUPPLIES	54.38
JOHN DEERE FINANCIAL	5667014	Lubricant/Hardware/Locknuts	001-5-210-2-65407	DEPARTMENT SUPPLIES	11.52
JOHN DEERE FINANCIAL	5668964	Socket Bits	001-5-210-2-65407	DEPARTMENT SUPPLIES	9.98
SUPERIOR WELDING SUPPLY ...	S1052674	Argon	001-5-210-2-65407	DEPARTMENT SUPPLIES	56.10
CRESCENT ELECTRIC SUPPLY	S512122717.001	LED Lights/Flood Kit	001-5-210-2-65407	DEPARTMENT SUPPLIES	279.46
ACE HOMEWORKS	258477	Socket Bits/Driver/Adapter	001-5-210-2-65410	CONTRACTED EQUIPMENT	73.00
SPAHN & ROSE LUMBER CO	1636893	Quickrete	001-5-210-2-67622	STREET SIGN REPLACEMENT	22.20
MIDWEST PATCH / HI VIZ SA...	3233	Signs	001-5-210-2-67622	STREET SIGN REPLACEMENT	73.00
<b>Department 210 - TRANSPORTATION Total:</b>					<b>8,102.44</b>
<b>Department: 410 - LIBRARY</b>					
WELLMARK BLUE CROSS & B...	01.2024	Flex Admin Fees - Library	001-5-410-4-61500	GROUP INSURANCE	118.80
IOWA LIBRARY ASSOCIATION	10245	1 Year Membership	001-5-410-4-62100	DUES	165.00
IOWA LIBRARY ASSOCIATION	10247	1 Year Membership	001-5-410-4-62100	DUES	115.00
IOWA LIBRARY ASSOCIATION	10252	1 Year Membership	001-5-410-4-62100	DUES	25.00
IOWA LIBRARY ASSOCIATION	10300	1 Year Membership	001-5-410-4-62100	DUES	101.00
VONDERHAAR, SHIRLEY	02.01.24	Computer Maintenance	001-5-410-4-63750	MAINTENANCE	119.88
GIANT WASH	4251	Floor Mats - Library	001-5-410-4-63750	MAINTENANCE	9.54
GIANT WASH	4292	Floor Mats - Library	001-5-410-4-63750	MAINTENANCE	9.54
PREMIER CARPET CARE	4312	Carpet Cleaning	001-5-410-4-63750	MAINTENANCE	340.20
MM MECHANICAL	i2632	Heater Maintenance	001-5-410-4-63750	MAINTENANCE	110.00
ACCESS SYSTEMS	35908708	Library - Copy Machine Lease	001-5-410-4-64316	CONTRACTS	182.08
TRI-STATE AUTOMATIC SPRI...	43870	Sprinkler Inspection	001-5-410-4-64316	CONTRACTS	249.00
HANSEL CLEANING SERVICES ...	01.05.24	Cleaning Services	001-5-410-4-64322	CONTRACTED SERVICES	200.00
HANSEL CLEANING SERVICES ...	01.12.24	Cleaning Services	001-5-410-4-64322	CONTRACTED SERVICES	200.00
HANSEL CLEANING SERVICES ...	01.19.24	Cleaning Services	001-5-410-4-64322	CONTRACTED SERVICES	200.00

Expense Approval Register

Packet: APPKT01583 - 02.19.2

Item 1.

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
HANSEL CLEANING SERVICES ...	01.27.24	Cleaning Services	001-5-410-4-64322	CONTRACTED SERVICES	200.00
BAKER & TAYLOR BOOKS	2038012588	CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	9.98
BAKER & TAYLOR BOOKS	2038029401	CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	4.99
BAKER & TAYLOR BOOKS	2038037663	CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	29.94
BLACKSTONE PUBLISHING	2136862	CD Processing	001-5-410-4-65060	OFFICE SUPPLIES	5.90
COMPLETE OFFICE OF WISC...	638460	Building Supplies	001-5-410-4-65060	OFFICE SUPPLIES	90.28
COMPLETE OFFICE OF WISC...	639355	Cleaning Supplies	001-5-410-4-65060	OFFICE SUPPLIES	54.36
BAKER & TAYLOR BOOKS	0003290440	Audio Books Returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-29.73
OVERDRIVE	06497CO24034598	Electronic Media	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	765.34
BAKER & TAYLOR BOOKS	2038012588	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	45.07
BAKER & TAYLOR BOOKS	2038014206	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	83.21
BAKER & TAYLOR BOOKS	2038023165	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	143.29
BAKER & TAYLOR BOOKS	2038023185	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	350.14
BAKER & TAYLOR BOOKS	2038023386	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	18.60
BAKER & TAYLOR BOOKS	2038023386	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	16.52
BAKER & TAYLOR BOOKS	2038023386	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	17.09
BAKER & TAYLOR BOOKS	2038029401	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	27.50
BAKER & TAYLOR BOOKS	2038031460	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	43.86
BAKER & TAYLOR BOOKS	2038031460	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	96.43
BAKER & TAYLOR BOOKS	2038037663	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	135.23
BAKER & TAYLOR BOOKS	2038037881	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	205.16
BAKER & TAYLOR BOOKS	2038037881	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	53.85
BAKER & TAYLOR BOOKS	2038037881	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	77.28
BAKER & TAYLOR BOOKS	2038040502	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	24.75
BAKER & TAYLOR BOOKS	2038040502	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	35.98
BAKER & TAYLOR BOOKS	2038047262	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	10.82
BAKER & TAYLOR BOOKS	2038047262	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	64.97
BAKER & TAYLOR BOOKS	2038059780	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	217.54
CENTER POINT PUBLISHING	2069261	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	101.28
BLACKSTONE PUBLISHING	2136862	Audio Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	78.28
<b>Department 410 - LIBRARY Total:</b>					<b>5,122.95</b>
<b>Department: 430 - PARKS</b>					
IOWA PARKS & RECREATION...	4441	Conference Registration	001-5-430-4-62300	MEETINGS/TRAINING	137.50
BSN SPORTS/COLLEGIATE PA...	924658240	Rol Dri Unit	001-5-430-4-65407	DEPARTMENT SUPPLIES	99.99
<b>Department 430 - PARKS Total:</b>					<b>237.49</b>
<b>Department: 445 - AQUATIC CENTER</b>					
IOWA PARKS & RECREATION...	4441	Conference Registration	001-5-445-4-62300	MEETINGS/TRAINING	137.50
<b>Department 445 - AQUATIC CENTER Total:</b>					<b>137.50</b>
<b>Department: 460 - COMMUNITY CENTER</b>					
BLUE PATH FINANCE INC	DYERSVL75	Social Center Solar Energy	001-5-460-4-63710	ELECTRICITY	41.82
TJ CLEANING SERVICES	02.01.24 Soc Ctr	Cleaning Services Wk of 1/26 ..	001-5-460-4-64322	CONTRACTED SERVICES	140.00
TJ CLEANING SERVICES	02.08.24 Soc Ctr	Cleaning Services Wk of 02/0...	001-5-460-4-64322	CONTRACTED SERVICES	170.00
GIANT WASH	4251	Floor Mats - Social Center	001-5-460-4-64322	CONTRACTED SERVICES	9.54
GIANT WASH	4292	Floor Mats - Social Center	001-5-460-4-64322	CONTRACTED SERVICES	9.54
<b>Department 460 - COMMUNITY CENTER Total:</b>					<b>370.90</b>
<b>Department: 610 - MAYOR, COUNCIL &amp; CITY ADM</b>					
WELLMARK BLUE CROSS & B...	01.2024	Flex Admin Fees - Admin	001-5-610-6-61500	GROUP INSURANCE	59.40
<b>Department 610 - MAYOR, COUNCIL &amp; CITY ADM Total:</b>					<b>59.40</b>
<b>Department: 620 - CLERK, TREAS &amp; FINANCE</b>					
WELLMARK BLUE CROSS & B...	01.2024	Flex Admin Fees - Clerk	001-5-620-6-61500	GROUP INSURANCE	118.80
<b>Department 620 - CLERK, TREAS &amp; FINANCE Total:</b>					<b>118.80</b>
<b>Department: 640 - CITY ATTORNEY</b>					
LOCHER & DAVIS PLC	01.31.2024	Legal Fees	001-5-640-6-64110	LEGAL FEES	7,140.00
FUERSTE CAREW COYLE JUE...	05034	Legal Fees - Boomerang	001-5-640-6-64110	LEGAL FEES	99.00
FUERSTE CAREW COYLE JUE...	05035	Legal Fees - Hermsen Matter	001-5-640-6-64110	LEGAL FEES	66.00
<b>Department 640 - CITY ATTORNEY Total:</b>					<b>7,305.00</b>
<b>Department: 650 - CITY HALL &amp; GEN BLDGS</b>					
TJ CLEANING SERVICES	02.01.24 City	Cleaning Services Wk of 1/26 ..	001-5-650-6-63100	BUILDING MAINTENANCE	200.00

Expense Approval Register

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
TJ CLEANING SERVICES	02.08.24 City	Cleaning Services Wk of 2/2 t...	001-5-650-6-63100	BUILDING MAINTENANCE	200.00
TJ CLEANING SERVICES	02.15.24 City	Cleaning Services Wk of 2/9 t...	001-5-650-6-63100	BUILDING MAINTENANCE	200.00
TJ CLEANING SERVICES	02.15.24 Soc Ctr	Cleaning Services Wk of 2/9 t...	001-5-650-6-63100	BUILDING MAINTENANCE	90.00
GIANT WASH	4251	Floor Mats - City Hall	001-5-650-6-63100	BUILDING MAINTENANCE	25.04
GIANT WASH	4292	Floor Mats - City Hall	001-5-650-6-63100	BUILDING MAINTENANCE	32.79
MM MECHANICAL	I2680	Filter Replacement	001-5-650-6-63100	BUILDING MAINTENANCE	227.52
BLUE PATH FINANCE INC	DYERSVL75	P & A Solar Energy	001-5-650-6-63710	ELECTRICITY	54.20
AIRESPRING	181084216	Phone	001-5-650-6-63730	TELEPHONE	338.13
IMON COMMUNICATIONS LLC	3382891	Internet Services	001-5-650-6-63730	TELEPHONE	999.05
GOVHR USA	GHR01-00065	Compensation Study	001-5-650-6-64322	CONTRACTED SERVICES	2,400.00
MR LOCK & KEY	5715	Vacuum Bags	001-5-650-6-65412	BUILDING SUPPLIES	49.98

Department 650 - CITY HALL & GEN BLDGS Total: 4,816.71

Department: 670 - OTHER GENERAL GOVT

FAREWAY STORES INC	0023559	Bottled Water	001-5-670-6-62300	MEETINGS/TRAINING	4.99
CALLAHAN MUNICIPAL CON...	02.11.24	Goal Setting Consulting	001-5-670-6-62300	MEETINGS/TRAINING	1,200.00
DYERSVILLE COMMERCIAL	01244079	Legal Notices	001-5-670-6-64020	PUBLICATIONS	697.00
ACCESS SYSTEMS	35908708	City - Copy Machine Lease	001-5-670-6-64316	CONTRACTS	146.48
QUILL CORPORATION	36976512	Card Stock	001-5-670-6-67250	OFFICE EQUIPMENT	13.94

Department 670 - OTHER GENERAL GOVT Total: 2,062.41

Fund 001 - GENERAL FUND Total: 30,689.34

Fund: 002 - LIBRARY TRUST FUND

Department: 410 - LIBRARY

FAREWAY STORES INC	00231229	Program Supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	6.99
VONDERHAAR, SHIRLEY	01.18.24	Bulk Mailing	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	103.48
OVERDRIVE	06497CO24034598	Electronic Media - Love My L...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	100.00
RANDY'S NEIGHBORHOOD ...	1337	Refreshments	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	96.04
RANDY'S NEIGHBORHOOD ...	1784	Refreshments	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	9.19
BAKER & TAYLOR BOOKS	2038023165	Westermeyer Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	16.53
BAKER & TAYLOR BOOKS	2038023386	Digman Bequest	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	18.60
BAKER & TAYLOR BOOKS	2038031460	McCool Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	17.10
BAKER & TAYLOR BOOKS	2038031460	Westermeyer Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.39
BAKER & TAYLOR BOOKS	2038037881	Westermeyer Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	16.52
BAKER & TAYLOR BOOKS	2038037881	Love My Library	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	18.00
BAKER & TAYLOR BOOKS	2038037881	Menke Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	16.53
BAKER & TAYLOR BOOKS	2038047262	Werner Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	16.52
CENTER POINT PUBLISHING	2069261	Digmann Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	53.24
RANDY'S NEIGHBORHOOD ...	3842	Soup Fundraiser Supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	36.00
KANOPY INC	386250-PPU	Streaming Services	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	23.00
ADVANTAGE ARCHIVES LLC	39288	Digital Microfilming of Dyersv..	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	1,455.00
HOOPLA BY MIDWEST TAPE	504995876	Streaming Services	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	423.58
DYERSVILLE AREA CHAMBER...	5464	Love My Library - Prizes	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	25.00

Department 410 - LIBRARY Total: 2,466.71

Fund 002 - LIBRARY TRUST FUND Total: 2,466.71

Fund: 110 - ROAD USE FUND

Department: 210 - TRANSPORTATION

WELLMARK BLUE CROSS & B...	01.2024	Flex Admin Fees - Road Use	110-5-210-2-61500	GROUP INSURANCE	59.40
BIG WHEELS REPAIR LLC	12945	Replaced Chamber & Hydraul...	110-5-210-2-64170	WINTER STREET MAINTENA...	722.64
FL KRAPFL INC	2029	Snow Removal	110-5-210-2-64170	WINTER STREET MAINTENA...	7,680.00

Department 210 - TRANSPORTATION Total: 8,462.04

Fund 110 - ROAD USE FUND Total: 8,462.04

Fund: 112 - TRUST AND AGENCY FUND

Department: 460 - COMMUNITY CENTER

KID PROJECT	02.03.24	Social Center Refund	112-5-460-4-64811	SOCIAL CENTER DEPOSIT RE...	100.00
GALLAGHER, BETH	02.04.24	Social Center Refund	112-5-460-4-64811	SOCIAL CENTER DEPOSIT RE...	100.00

Department 460 - COMMUNITY CENTER Total: 200.00

Fund 112 - TRUST AND AGENCY FUND Total: 200.00

Expense Approval Register

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
<b>Fund: 301 - CAPITAL PROJECTS FUND</b>					
<b>Department: 723 - CAPITAL PROJECT</b>					
HDR ENGINEERING INC	1200596123	Raise Grant Application	301-5-723-8-64063	ENGINEERS FEES	17,245.00
IMPACT7G	33139	Wetland Monitoring	301-5-723-8-64063	ENGINEERS FEES	1,250.00
IMPACT7G	33141	BRIC Flood Mitigation Project...	301-5-723-8-64063	ENGINEERS FEES	5,021.85
EAST CENTRAL INTERGOVER...	IVC000022702	Contract D - Davis Bacon Mo...	301-5-723-8-64322	CONTRACTED SERVICES	237.50
EAST CENTRAL INTERGOVER...	IVC000022703	Contract E - Davis Bacon	301-5-723-8-64322	CONTRACTED SERVICES	190.00
EAST CENTRAL INTERGOVER...	IVC000022704	EDA Grant Admin	301-5-723-8-64322	CONTRACTED SERVICES	1,473.00
<b>Department 723 - CAPITAL PROJECT Total:</b>					<b>25,417.35</b>
<b>Fund 301 - CAPITAL PROJECTS FUND Total:</b>					<b>25,417.35</b>

<b>Fund: 600 - WATER FUND</b>					
<b>Department: 810 - WATER</b>					
WELLMARK BLUE CROSS & B...	01.2024	Flex Admin Fees - Water	600-5-810-9-61500	GROUP INSURANCE	19.80
GIANT WASH	4251	Recker Uniforms	600-5-810-9-61809	RECKER UNIFORMS	11.06
GIANT WASH	4292	Recker Uniforms	600-5-810-9-61809	RECKER UNIFORMS	16.86
GIANT WASH	4251	Herbers Uniforms	600-5-810-9-61814	HERBERS UNIFORMS	16.29
GIANT WASH	4292	Herbers Uniforms	600-5-810-9-61814	HERBERS UNIFORMS	2.37
FL KRAPFL INC	1999	Water Main Repair - 3rd St ...	600-5-810-9-63325	WATER MAIN MISC REPAIRS	16,913.98
FL KRAPFL INC	2032	Water Main Repair - 1st Ave E	600-5-810-9-63325	WATER MAIN MISC REPAIRS	3,399.40
BLUE PATH FINANCE INC	DYERSVL75	Well 4 Solar Energy	600-5-810-9-63710	ELECTRICITY	1,016.22
HERITAGE PRINTING CO	113573	Service Line Door Hangers	600-5-810-9-65060	OFFICE SUPPLIES	133.17
ACCESS SYSTEMS	35908708	Wtr - Copy Machine Lease	600-5-810-9-65060	OFFICE SUPPLIES	36.62
ACE HOMEWORKS	258543	Couplings/Adapters	600-5-810-9-65407	DEPARTMENT SUPPLIES	10.56
HAWKINS WATER TREATME...	6684129	Azone	600-5-810-9-65407	DEPARTMENT SUPPLIES	324.60
HAWKINS WATER TREATME...	6684130	Azone/LPC-4/Tonkazorb	600-5-810-9-65407	DEPARTMENT SUPPLIES	3,644.25
EMS INDUSTRIAL INC	926708	Motor/Frame Kit	600-5-810-9-65407	DEPARTMENT SUPPLIES	11,352.53
USA BLUE BOOK	INV00254147	Dispensers/Valve	600-5-810-9-65407	DEPARTMENT SUPPLIES	204.88
USA BLUE BOOK	INV00256742	Dispensers	600-5-810-9-65407	DEPARTMENT SUPPLIES	33.60
USA BLUE BOOK	INV00267743	Dispensers	600-5-810-9-65407	DEPARTMENT SUPPLIES	67.20
FERGUSON WATERWORKS #...	0483939	R900i Radio Heads	600-5-810-9-67814	WATER METERS	23,249.52
<b>Department 810 - WATER Total:</b>					<b>60,452.91</b>
<b>Fund 600 - WATER FUND Total:</b>					<b>60,452.91</b>

<b>Fund: 602 - WATER CAPITAL ACCOUNT</b>					
<b>Department: 723 - CAPITAL PROJECT</b>					
MR LOCK & KEY	5707	Electronic Lock Install	602-5-723-9-64322	CONTRACTED SERVICES	6,291.90
<b>Department 723 - CAPITAL PROJECT Total:</b>					<b>6,291.90</b>
<b>Fund 602 - WATER CAPITAL ACCOUNT Total:</b>					<b>6,291.90</b>

<b>Fund: 610 - SEWER FUND</b>					
<b>Department: 815 - SEWER</b>					
WELLMARK BLUE CROSS & B...	01.2024	Flex Admin Fees - Wastewater	610-5-815-9-61500	GROUP INSURANCE	19.80
MIDWEST PATCH / HI VIZ SA...	3234	Uniforms	610-5-815-9-61810	MENKE UNIFORMS	202.00
GIANT WASH	4251	Menke Uniforms	610-5-815-9-61810	MENKE UNIFORMS	2.37
GIANT WASH	4292	Menke Uniforms	610-5-815-9-61810	MENKE UNIFORMS	2.37
JOHN DEERE FINANCIAL	5668964	Uniform Pants	610-5-815-9-61810	MENKE UNIFORMS	244.93
GIANT WASH	4251	Reicher Uniforms	610-5-815-9-61813	REICHER UNIFORMS	11.06
GIANT WASH	4292	Reicher Uniforms	610-5-815-9-61813	REICHER UNIFORMS	13.96
RACO MANUFACTURING	INV-110732	Alarm Agent Renewal	610-5-815-9-62100	DUES/SUBSCRIPTIONS	3,675.00
MICROBAC LABORATORIES	NT2400880	Testing	610-5-815-9-64317	TESTING	532.00
ACCESS SYSTEMS	35908708	WW - Copy Machine Lease	610-5-815-9-65060	OFFICE SUPPLIES	36.62
ACE HOMEWORKS	258473	Electrical Tape/Heatshrink T...	610-5-815-9-65407	DEPARTMENT SUPPLIES	17.75
ACE HOMEWORKS	258482	Heat Shrink Tubing	610-5-815-9-65407	DEPARTMENT SUPPLIES	6.32
ACE HOMEWORKS	258522	Sealant/Adapter	610-5-815-9-65407	DEPARTMENT SUPPLIES	11.98
ACE HOMEWORKS	258593	Cable Ties/Pliers	610-5-815-9-65407	DEPARTMENT SUPPLIES	22.98
ACE HOMEWORKS	258655	Seal Tape/Valve	610-5-815-9-65407	DEPARTMENT SUPPLIES	5.79
MM MECHANICAL	53571	Coupling/Washers/Connecto...	610-5-815-9-65407	DEPARTMENT SUPPLIES	108.43
JOHN DEERE FINANCIAL	5667061	Rod / Pins	610-5-815-9-65407	DEPARTMENT SUPPLIES	37.45
JOHN DEERE FINANCIAL	5669383	Sockets/Plugs/Bushings/Coup..	610-5-815-9-65407	DEPARTMENT SUPPLIES	29.04
USA BLUE BOOK	INV00258205	Testing Supplies	610-5-815-9-65407	DEPARTMENT SUPPLIES	482.57

Expense Approval Register

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Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
USA BLUE BOOK	INV00271295	Testing Supplies	610-5-815-9-65407	DEPARTMENT SUPPLIES	1,376.50
BELL BANK EQUIPMENT FIN...	105902	Sewer Jetter	610-5-815-9-67274	CAPITAL IMPROVEMENTS/E...	4,689.80
				<b>Department 815 - SEWER Total:</b>	<b>11,528.72</b>
				<b>Fund 610 - SEWER FUND Total:</b>	<b>11,528.72</b>

**Fund: 670 - SOLID WASTE FUND**

**Department: 840 - SOLID WASTE**

WELLMARK BLUE CROSS & B...	01.2024	Flex Admin Fees - Solid Waste	670-5-840-9-61500	GROUP INSURANCE	19.80
ACCESS SYSTEMS	35908708	SW - Copy Machine Lease	670-5-840-9-65060	OFFICE SUPPLIES	36.42
				<b>Department 840 - SOLID WASTE Total:</b>	<b>56.42</b>
				<b>Fund 670 - SOLID WASTE FUND Total:</b>	<b>56.42</b>
				<b>Grand Total:</b>	<b>145,565.39</b>

**Fund Summary**

<b>Fund</b>	<b>Expense Amount</b>
001 - GENERAL FUND	30,689.34
002 - LIBRARY TRUST FUND	2,466.71
110 - ROAD USE FUND	8,462.04
112 - TRUST AND AGENCY FUND	200.00
301 - CAPITAL PROJECTS FUND	25,417.35
600 - WATER FUND	60,452.91
602 - WATER CAPITAL ACCOUNT	6,291.90
610 - SEWER FUND	11,528.72
670 - SOLID WASTE FUND	56.42
<b>Grand Total:</b>	<b>145,565.39</b>

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Expense Amount</b>
001-5-110-1-61500	GROUP INSURANCE	178.20
001-5-110-1-63320	VEHICLE REPAIRS	799.12
001-5-110-1-64110	LEGAL FEES	66.00
001-5-110-1-65060	OFFICE SUPPLIES	36.62
001-5-110-1-65407	DEPARTMENT SUPPLIES	1,054.99
001-5-140-1-67610	EROSION CONTROL	21.06
001-5-150-1-65407	DEPARTMENT SUPPLIES	199.75
001-5-210-2-61806	LUECK UNIFORMS	4.74
001-5-210-2-62100	DUES/SUBSCRIPTIONS	3,459.78
001-5-210-2-63320	VEHICLE REPAIRS	3,738.02
001-5-210-2-64122	DRUG TESTING	138.00
001-5-210-2-65407	DEPARTMENT SUPPLIES	593.70
001-5-210-2-65410	CONTRACTED EQUIPME...	73.00
001-5-210-2-67622	STREET SIGN REPLACEM...	95.20
001-5-410-4-61500	GROUP INSURANCE	118.80
001-5-410-4-62100	DUES	406.00
001-5-410-4-63750	MAINTENANCE	589.16
001-5-410-4-64316	CONTRACTS	431.08
001-5-410-4-64322	CONTRACTED SERVICES	800.00
001-5-410-4-65060	OFFICE SUPPLIES	195.45
001-5-410-4-67701	BOOKS/FILMS/RECORDS...	2,582.46
001-5-430-4-62300	MEETINGS/TRAINING	137.50
001-5-430-4-65407	DEPARTMENT SUPPLIES	99.99
001-5-445-4-62300	MEETINGS/TRAINING	137.50
001-5-460-4-63710	ELECTRICITY	41.82
001-5-460-4-64322	CONTRACTED SERVICES	329.08
001-5-610-6-61500	GROUP INSURANCE	59.40
001-5-620-6-61500	GROUP INSURANCE	118.80
001-5-640-6-64110	LEGAL FEES	7,305.00
001-5-650-6-63100	BUILDING MAINTENANCE	975.35
001-5-650-6-63710	ELECTRICITY	54.20
001-5-650-6-63730	TELEPHONE	1,337.18
001-5-650-6-64322	CONTRACTED SERVICES	2,400.00
001-5-650-6-65412	BUILDING SUPPLIES	49.98
001-5-670-6-62300	MEETINGS/TRAINING	1,204.99
001-5-670-6-64020	PUBLICATIONS	697.00
001-5-670-6-64316	CONTRACTS	146.48
001-5-670-6-67250	OFFICE EQUIPMENT	13.94
002-5-410-4-67700	LIBRARY TRUST EXPENDI...	2,466.71
110-5-210-2-61500	GROUP INSURANCE	59.40
110-5-210-2-64170	WINTER STREET MAINT...	8,402.64
112-5-460-4-64811	SOCIAL CENTER DEPOSIT...	200.00
301-5-723-8-64063	ENGINEERS FEES	23,516.85
301-5-723-8-64322	CONTRACTED SERVICES	1,900.50
600-5-810-9-61500	GROUP INSURANCE	19.80
600-5-810-9-61809	RECKER UNIFORMS	27.92



**Account Summary**

Account Number	Account Name	Expense Amount
600-5-810-9-61814	HERBERS UNIFORMS	18.66
600-5-810-9-63325	WATER MAIN MISC REPA..	20,313.38
600-5-810-9-63710	ELECTRICITY	1,016.22
600-5-810-9-65060	OFFICE SUPPLIES	169.79
600-5-810-9-65407	DEPARTMENT SUPPLIES	15,637.62
600-5-810-9-67814	WATER METERS	23,249.52
602-5-723-9-64322	CONTRACTED SERVICES	6,291.90
610-5-815-9-61500	GROUP INSURANCE	19.80
610-5-815-9-61810	MENKE UNIFORMS	451.67
610-5-815-9-61813	REICHER UNIFORMS	25.02
610-5-815-9-62100	DUES/SUBSCRIPTIONS	3,675.00
610-5-815-9-64317	TESTING	532.00
610-5-815-9-65060	OFFICE SUPPLIES	36.62
610-5-815-9-65407	DEPARTMENT SUPPLIES	2,098.81
610-5-815-9-67274	CAPITAL IMPROVEMENT...	4,689.80
670-5-840-9-61500	GROUP INSURANCE	19.80
670-5-840-9-65060	OFFICE SUPPLIES	36.62
<b>Grand Total:</b>		<b>145,565.39</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	118,557.85
30110384476	17,245.00
30123007	1,250.00
30123010	5,021.85
410AB	281.10
410AF	775.12
410AN	552.92
410EM	765.34
410LP	119.88
410TMEM	270.43
410TPROG	637.80
410YAF	88.10
<b>Grand Total:</b>	<b>145,565.39</b>



Dyersville, IA

# Expense Approval Register

Item 1.

Packet: APPKT01582 - 02.19.24 Bills List - IH

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
<b>Fund: 001 - GENERAL FUND</b>					
<b>Department: 110 - POLICE</b>					
VISA	01.2024	CC - MOCIC Renewal	001-5-110-1-62100	DUES/SUBSCRIPTIONS	100.00
WEX BANK	01.2024	Police - Gas	001-5-110-1-63310	GAS/ETHANOL/DIESEL	2,250.24
ALLIANT ENERGY	01.29.24	Wifi Electricity	001-5-110-1-63710	ELECTRICITY	6.83
BLACK HILLS ENERGY	01.2024	Police - Natural Gas	001-5-110-1-63711	GAS HEAT	49.19
VISA	01.2024	CC - Postage	001-5-110-1-65060	OFFICE SUPPLIES	11.30
VISA	01.2024	CC - Gun Adapter	001-5-110-1-65407	DEPARTMENT SUPPLIES	87.84
<b>Department 110 - POLICE Total:</b>					<b>2,505.40</b>
<b>Department: 130 - EMERGENCY MANAGEMENT</b>					
MAQUOKETA VALLEY ELECTR...	01.2024	Tornado Siren Electricity	001-5-130-1-67275	EMERGENCY EQUIPMENT	49.62
<b>Department 130 - EMERGENCY MANAGEMENT Total:</b>					<b>49.62</b>
<b>Department: 150 - FIRE</b>					
WEX BANK	01.2024	Fire - Gas	001-5-150-1-63310	GAS/ETHANOL/DIESEL	87.71
MAQUOKETA VALLEY ELECTR...	01.2024	Fire - Electricity	001-5-150-1-63710	ELECTRICITY	451.96
BLACK HILLS ENERGY	01.2024	Fire Dept - Natural Gas	001-5-150-1-63711	GAS HEAT	550.46
<b>Department 150 - FIRE Total:</b>					<b>1,090.13</b>
<b>Department: 180 - MISC. COMMUNITY PROTECTION</b>					
MAQUOKETA VALLEY ELECTR...	01.2024	Stop Lights Electricity	001-5-180-1-63710	ELECTRICITY	50.78
MAQUOKETA VALLEY ELECTR...	01.2024	Street Lights 2 Electricity	001-5-180-1-63710	ELECTRICITY	10.12
MAQUOKETA VALLEY ELECTR...	01.2024	Field of Dreams Electricity	001-5-180-1-63710	ELECTRICITY	72.50
MAQUOKETA VALLEY ELECTR...	01.2024	Castle Hill Lights Electricity	001-5-180-1-63710	ELECTRICITY	46.95
MAQUOKETA VALLEY ELECTR...	01.2024	Street Light Electricity	001-5-180-1-63710	ELECTRICITY	152.25
ALLIANT ENERGY	01.29.24	Community Protection Electr...	001-5-180-1-63710	ELECTRICITY	241.08
<b>Department 180 - MISC. COMMUNITY PROTECTION Total:</b>					<b>573.68</b>
<b>Department: 210 - TRANSPORTATION</b>					
WEX BANK	01.2024	Public Works - Gas	001-5-210-2-63310	GAS/ETHANOL/DIESEL	5,316.27
BLACK HILLS ENERGY	01.2024	Public Works - Natural Gas	001-5-210-2-63711	GAS HEAT	218.64
<b>Department 210 - TRANSPORTATION Total:</b>					<b>5,534.91</b>
<b>Department: 410 - LIBRARY</b>					
BLACK HILLS ENERGY	01.2024	Library - Natural Gas	001-5-410-4-63711	GAS HEAT	407.41
POSTMASTER	012324	Stamps	001-5-410-4-65060	OFFICE SUPPLIES	53.00
AMAZON	1H6C-WCGH-7DGT	Supplies	001-5-410-4-65060	OFFICE SUPPLIES	248.46
AMAZON	1H6C-WCGH-7DGT	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	29.48
AMAZON	1H6C-WCGH-7DGT	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	71.62
AMAZON	1H6C-WCGH-7DGT	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	39.07
AMAZON	1H6C-WCGH-7DGT	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	65.88
AMAZON	1H6C-WCGH-7DGT	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	245.37
AMAZON	1H6C-WCGH-7DGT	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	74.85
AMAZON	1H6C-WCGH-7DGT	DVD	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	343.61
AMAZON	1H6C-WCGH-7DGT	Games	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	117.12
AMAZON	1L7D-RYYW-9TTP	Books Returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-14.89
AMAZON	1RL1-YYNJ-G47D	Books Returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-19.96
CENGAGE LEARNING	83213951	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	25.59
CENGAGE LEARNING	83257586	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	17.54
CENGAGE LEARNING	83697555	Books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	26.00
<b>Department 410 - LIBRARY Total:</b>					<b>1,730.15</b>
<b>Department: 430 - PARKS</b>					
WEX BANK	01.2024	Parks - Gas	001-5-430-4-63310	GAS/ETHANOL/DIESEL	25.22
ALLIANT ENERGY	01.29.24	Park Electricity	001-5-430-4-63710	ELECTRICITY	19.67
<b>Department 430 - PARKS Total:</b>					<b>44.89</b>

Expense Approval Register

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Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
<b>Department: 445 - AQUATIC CENTER</b>					
BLACK HILLS ENERGY	01.2024	Pool - Natural Gas	001-5-445-4-63711	GAS HEAT	35.26
<b>Department 445 - AQUATIC CENTER Total:</b>					<b>35.26</b>
<b>Department: 460 - COMMUNITY CENTER</b>					
BLACK HILLS ENERGY	01.2024	Social Center - Natural Gas	001-5-460-4-63711	GAS HEAT	93.27
WINDSTREAM	01.2024 Soc Ctr	Phone	001-5-460-4-63730	TELEPHONE	127.51
VISA	01.2024	CC - Vacuum Bags	001-5-460-4-65407	DEPARTMENT SUPPLIES	16.00
<b>Department 460 - COMMUNITY CENTER Total:</b>					<b>236.78</b>
<b>Department: 620 - CLERK, TREAS &amp; FINANCE</b>					
VISA	01.2024	CC - Ipad Software	001-5-620-6-65060	OFFICE SUPPLIES	42.78
VISA	01.2024	CC - Postage	001-5-620-6-65060	OFFICE SUPPLIES	44.70
<b>Department 620 - CLERK, TREAS &amp; FINANCE Total:</b>					<b>87.48</b>
<b>Department: 650 - CITY HALL &amp; GEN BLDGS</b>					
BLACK HILLS ENERGY	01.2024	Museum - Natural Gas	001-5-650-6-63711	GAS HEAT	52.76
BLACK HILLS ENERGY	01.2024	City Hall - Natural Gas	001-5-650-6-63711	GAS HEAT	499.66
MAQUOKETA VALLEY ELECTR...	02.2024 Fire	Fiber Optic - Business Ultra	001-5-650-6-63730	TELEPHONE	399.45
MAQUOKETA VALLEY ELECTR...	02.2024 FOD	Internet- Field of Dreams	001-5-650-6-63730	TELEPHONE	379.55
<b>Department 650 - CITY HALL &amp; GEN BLDGS Total:</b>					<b>1,331.42</b>
<b>Department: 670 - OTHER GENERAL GOVT</b>					
VISA	01.2024	CC - Goal Setting Snacks	001-5-670-6-62300	MEETINGS/TRAINING	9.31
<b>Department 670 - OTHER GENERAL GOVT Total:</b>					<b>9.31</b>
<b>Fund 001 - GENERAL FUND Total:</b>					<b>13,229.03</b>
<b>Fund: 002 - LIBRARY TRUST FUND</b>					
<b>Department: 410 - LIBRARY</b>					
VISA	01.2024	CC - Program Marketing	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	30.86
VISA	01.2024	CC - Fundraiser Snacks	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	130.36
AMAZON	1H6C-WCGH-7DGT	Adopt A Book	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	8.57
AMAZON	1H6C-WCGH-7DGT	Love My Library	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	44.75
AMAZON	1H6C-WCGH-7DGT	StoryWalk	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.12
AMAZON	1H6C-WCGH-7DGT	Programs	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	87.07
CENGAGE LEARNING	83104877	Lion's Club	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	24.00
CENGAGE LEARNING	83213951	Lion's Club	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	31.99
CENGAGE LEARNING	83213951	Kroeger Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	27.19
CENGAGE LEARNING	83257586	Digman Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	50.68
CENGAGE LEARNING	83257586	Kroeger Memorial	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	21.44
CENGAGE LEARNING	83399001	Books	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	18.39
<b>Department 410 - LIBRARY Total:</b>					<b>490.42</b>
<b>Fund 002 - LIBRARY TRUST FUND Total:</b>					<b>490.42</b>
<b>Fund: 110 - ROAD USE FUND</b>					
<b>Department: 180 - MISC. COMMUNITY PROTECTION</b>					
ALLIANT ENERGY	01.29.24	Road Use Electricity (70%)	110-5-180-1-63710	ELECTRICITY	562.52
<b>Department 180 - MISC. COMMUNITY PROTECTION Total:</b>					<b>562.52</b>
<b>Fund 110 - ROAD USE FUND Total:</b>					<b>562.52</b>
<b>Fund: 600 - WATER FUND</b>					
<b>Department: 810 - WATER</b>					
WEX BANK	01.2024	Water - Gas	600-5-810-9-63310	GAS/ETHANOL/DIESEL	1,472.56
MAQUOKETA VALLEY ELECTR...	01.2024	Well 5 Electricity	600-5-810-9-63710	ELECTRICITY	2,960.62
ALLIANT ENERGY	01.29.24	Water Electricity	600-5-810-9-63710	ELECTRICITY	128.63
BLACK HILLS ENERGY	01.2024	Water/Am Legion - Natural G...	600-5-810-9-63711	GAS HEAT	111.31
<b>Department 810 - WATER Total:</b>					<b>4,673.12</b>
<b>Fund 600 - WATER FUND Total:</b>					<b>4,673.12</b>
<b>Fund: 610 - SEWER FUND</b>					
<b>Department: 815 - SEWER</b>					
WEX BANK	01.2024	Sewer - Gas	610-5-815-9-63310	GAS/ETHANOL/DIESEL	650.16
MAQUOKETA VALLEY ELECTR...	01.2024	Wastewater Electricity	610-5-815-9-63710	ELECTRICITY	1,663.66
MAQUOKETA VALLEY ELECTR...	01.2024	Ind Park Lift Station Electricity	610-5-815-9-63710	ELECTRICITY	181.76

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Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
MAQUOKETA VALLEY ELECTR...	01.2024	Press Building Electricity	610-5-815-9-63710	ELECTRICITY	3,423.57
ALLIANT ENERGY	01.29.24	Wastewater Electricity	610-5-815-9-63710	ELECTRICITY	13.15
				<b>Department 815 - SEWER Total:</b>	<b>5,932.30</b>
				<b>Fund 610 - SEWER FUND Total:</b>	<b>5,932.30</b>

**Fund: 670 - SOLID WASTE FUND**

**Department: 840 - SOLID WASTE**

MAQUOKETA VALLEY ELECTR...	01.2024	Compost Site Electricity	670-5-840-9-63710	ELECTRICITY	67.10
				<b>Department 840 - SOLID WASTE Total:</b>	<b>67.10</b>
				<b>Fund 670 - SOLID WASTE FUND Total:</b>	<b>67.10</b>
				<b>Grand Total:</b>	<b>24,954.49</b>

**Fund Summary**

Fund	Expense Amount
001 - GENERAL FUND	13,229.03
002 - LIBRARY TRUST FUND	490.42
110 - ROAD USE FUND	562.52
600 - WATER FUND	4,673.12
610 - SEWER FUND	5,932.30
670 - SOLID WASTE FUND	67.10
<b>Grand Total:</b>	<b>24,954.49</b>

**Account Summary**

Account Number	Account Name	Expense Amount
001-5-110-1-62100	DUES/SUBSCRIPTIONS	100.00
001-5-110-1-63310	GAS/ETHANOL/DIESEL	2,250.24
001-5-110-1-63710	ELECTRICITY	6.83
001-5-110-1-63711	GAS HEAT	49.19
001-5-110-1-65060	OFFICE SUPPLIES	11.30
001-5-110-1-65407	DEPARTMENT SUPPLIES	87.84
001-5-130-1-67275	EMERGENCY EQUIPMENT	49.62
001-5-150-1-63310	GAS/ETHANOL/DIESEL	87.71
001-5-150-1-63710	ELECTRICITY	451.96
001-5-150-1-63711	GAS HEAT	550.46
001-5-180-1-63710	ELECTRICITY	573.68
001-5-210-2-63310	GAS/ETHANOL/DIESEL	5,316.27
001-5-210-2-63711	GAS HEAT	218.64
001-5-410-4-63711	GAS HEAT	407.41
001-5-410-4-65060	OFFICE SUPPLIES	301.46
001-5-410-4-67701	BOOKS/FILMS/RECORDS...	1,021.28
001-5-430-4-63310	GAS/ETHANOL/DIESEL	25.22
001-5-430-4-63710	ELECTRICITY	19.67
001-5-445-4-63711	GAS HEAT	35.26
001-5-460-4-63711	GAS HEAT	93.27
001-5-460-4-63730	TELEPHONE	127.51
001-5-460-4-65407	DEPARTMENT SUPPLIES	16.00
001-5-620-6-65060	OFFICE SUPPLIES	87.48
001-5-650-6-63711	GAS HEAT	552.42
001-5-650-6-63730	TELEPHONE	779.00
001-5-670-6-62300	MEETINGS/TRAINING	9.31
002-5-410-4-67700	LIBRARY TRUST EXPENDI...	490.42
110-5-180-1-63710	ELECTRICITY	562.52
600-5-810-9-63310	GAS/ETHANOL/DIESEL	1,472.56
600-5-810-9-63710	ELECTRICITY	3,089.25
600-5-810-9-63711	GAS HEAT	111.31
610-5-815-9-63310	GAS/ETHANOL/DIESEL	650.16
610-5-815-9-63710	ELECTRICITY	5,282.14
670-5-840-9-63710	ELECTRICITY	67.10
<b>Grand Total:</b>		<b>24,954.49</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	23,442.79
410AF	29.48
410AN	71.62
410DVD	323.65
410GAMES	117.12
410LP	69.13
410PF	245.37
410PN	59.96
410TAAB	8.57
410TLP	18.39

**Project Account Summary**

<b>Project Account Key</b>	<b>Expense Amount</b>
410TMEM	99.31
410TPROG	364.15
410YAF	39.07
410YAN	65.88
<b>Grand Total:</b>	<b>24,954.49</b>



Dyersville, IA

# Refund Check Register Refund Check Detail

Item 1.

## UBPKT01826 - Refunds 01 UBPKT01825 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-100024-02	Tsai, Li-Wei		0	122.88			122.88	Generated From Billing
<b>Total Refunds: 1</b>			<b>Total Refunded Amount:</b>	122.88				

## Revenue Code Summary

Revenue Code	Amount
996 - Unapplied Credit	122.88
<b>Revenue Total:</b>	122.88

Fidelity Bank and Trust  
Credit Card Payment

Item 1.

Posting Date	Trans Date	Merchant Name	Description	Amount
XXXX-0714	<b>Shirley Vonderhaar</b>			
1/31/2024	2/1/2024	FACEBK VFLGXVBX82	Marketing - Murder Mystery	\$ 30.86
1/11/2024	1/14/2024	SAMSCLUB.COM	Fundraiser Snacks	\$ 130.36
				\$ 161.22
XXXX-0706	<b>Brent Schroeder</b>			
1/25/2024	1/25/2024	C & H PRECISION WEAPONS	Supplies	\$ 87.84
1/22/2024	1/23/2024	USPS PO 1826910840	Postage - DCI Lab	\$ 11.30
1/17/2024	1/19/2024	MOCIC	Membership	\$ 100.00
				\$ 199.14
XXXX-0680	<b>Mick Michel</b>			
1/3/2024	1/4/2024	APPLE.COM/BILL	Singsank iPad	\$ 10.69
1/3/2024	1/4/2024	APPLE.COM/BILL	Singsank iPad	\$ 32.09
				\$ 42.78
XXXX-0698	<b>John Wandsnider</b>			
XXXX-0672	<b>Tricia Maiers</b>			
1/21/2024	1/22/2024	DOLLAR FRESH DYERSVILLE 1	Goal Setting & Strategic Planning	\$ 9.31
1/19/2024	1/21/2024	USPS PO 1826910840	Postage - Annexation	\$ 44.70
1/11/2024	1/12/2024	AMZN Mktp US*RT73E1NB2	Social Center Vacuum Bags	\$ 16.00
				\$ 70.01
			<b>Grand Total</b>	<b>\$ 473.15</b>



# Detail Report

## January Receipts - REVENUE

### Account Summary

Date Range: 01/01/2024 - 01/31/2024

Account	Name	Total Activity
<b>Fund: 001 - GENERAL FUND</b>		
<a href="#">001-4-950-0-1-41220</a>	BUILDING PERMITS	\$ 45.00
<a href="#">001-4-950-0-1-41800</a>	DOG/BIKE LICENSES	\$ 102.00
<a href="#">001-4-950-0-1-45599</a>	MISCELLANEOUS RECEIPTS	\$ 84.12
<a href="#">001-4-950-0-1-45600</a>	SALES TAX RECEIVED	\$ 6.44
<a href="#">001-4-950-0-4-40000</a>	PROPERTY TAX	\$ 12,026.23
<a href="#">001-4-950-0-4-40650</a>	CABLE FRANCHISE TAX	\$ 5,599.15
<a href="#">001-4-950-0-4-40651</a>	GAS FRANCHISE TAX	\$ 3,259.36
<a href="#">001-4-950-0-4-40900</a>	LOCAL OPTION SALES TAX	\$ 15,885.35
<a href="#">001-4-950-0-4-40950</a>	KENNEDY/IN LIEU OF TAX PAYMENT	\$ 1,734.51
<a href="#">001-4-950-0-4-43000</a>	INTEREST	\$ 7,733.61
<a href="#">001-4-950-0-4-43100</a>	RENT	\$ 1,200.00
<a href="#">001-4-950-0-4-43101</a>	BI-COUNTY LEASE PAYMENT	\$ 1,300.14
<a href="#">001-4-950-0-4-43102</a>	SOCIAL CENTER RENTALS	\$ 1,275.00
<a href="#">001-4-950-0-4-43103</a>	SCENIC VALLEY UTILITIES	\$ 383.33
<a href="#">001-4-950-1-1-45513</a>	POLICE REPORTS	\$ 20.00
<a href="#">001-4-950-1-1-45599</a>	MISCELLANEOUS RECEIPTS	\$ 170.00
<a href="#">001-4-950-1-1-47700</a>	POLICE FINES	\$ 1,784.98
<a href="#">001-4-950-4-1-45506</a>	BASEBALL PROGRAM	\$ 380.00
<a href="#">001-4-950-4-1-45507</a>	SOFTBALL PROGRAM	\$ 340.00
<a href="#">001-4-950-4-1-45509</a>	SOCCER PROGRAM	\$ 1,262.48
<a href="#">001-4-950-4-1-45510</a>	FLAG FOOTBALL	\$ 380.00
<a href="#">001-4-950-4-1-45599</a>	MISCELLANEOUS RECEIPTS	\$ 54.28
<a href="#">001-4-950-4-1-47651</a>	LIBRARY FINES & FEES	\$ 309.69
<b>Total Fund: 001 - GENERAL FUND:</b>		<b>\$ (55,335.67)</b>
<b>Fund: 002 - LIBRARY TRUST FUND</b>		
<a href="#">002-4-950-0-4-43000</a>	INTEREST	\$ 38.35
<a href="#">002-4-950-4-1-45511</a>	LIBRARY TRUST REVENUES	\$ 1,753.28
<b>Total Fund: 002 - LIBRARY TRUST FUND:</b>		<b>\$ (1,791.63)</b>
<b>Fund: 110 - ROAD USE FUND</b>		
<a href="#">110-4-950-2-2-44300</a>	ROAD USE TAX REVENUE	\$ 52,410.44
<b>Total Fund: 110 - ROAD USE FUND:</b>		<b>\$ (52,410.44)</b>
<b>Fund: 112 - TRUST AND AGENCY FUND</b>		
<a href="#">112-4-950-9-1-47300</a>	TENANTS DEPOSITS RECEIVED	\$ 350.00
<a href="#">112-4-950-9-1-47301</a>	SOCIAL CENTER DEPOSIT RECEIVED	\$ 1,000.00
<b>Total Fund: 112 - TRUST AND AGENCY FUND:</b>		<b>\$ (1,350.00)</b>

**Fund: 121 - L.O. SALES TAX RESERVE**

<a href="#">121-4-950-0-4-40900</a>	LOCAL OPTION SALES TAX	\$	47,652.80
<b>Total Fund: 121 - L.O. SALES TAX RESERVE:</b>		<b>\$</b>	<b>(47,652.80)</b>

**Fund: 135 - DYERSVILLE TIF DIST FUND**

<a href="#">135-4-950-0-4-40000</a>	PROPERTY TAX	\$	9,675.97
<b>Total Fund: 135 - DYERSVILLE TIF DIST FUND:</b>		<b>\$</b>	<b>(9,675.97)</b>

**Fund: 200 - DEBT SERVICE**

<a href="#">200-4-710-7-4-40000</a>	PROPERTY TAX	\$	4,845.91
<b>Total Fund: 200 - DEBT SERVICE:</b>		<b>\$</b>	<b>(4,845.91)</b>

**Fund: 301 - CAPITAL PROJECTS FUND**

<a href="#">301-4-750-8-4-47994</a>	MISCELLANEOUS STATE REVENUE	\$	222,001.44
<b>Total Fund: 301 - CAPITAL PROJECTS FUND:</b>		<b>\$</b>	<b>(222,001.44)</b>

**Fund: 600 - WATER FUND**

<a href="#">600-4-810-9-1-40900</a>	LOCAL OPTION SALES TAX	\$	88.00
<a href="#">600-4-810-9-1-45000</a>	WATER RECEIPTS	\$	71,746.37
<a href="#">600-4-810-9-1-45200</a>	WATER SRF RECEIPT	\$	5,137.30
<a href="#">600-4-810-9-1-45300</a>	WATER PENALTIES	\$	1,440.36
<a href="#">600-4-810-9-1-45600</a>	SALES TAX RECEIVED	\$	468.53
<a href="#">600-4-810-9-1-45601</a>	WET (WATER SERVICE EXCISE TAX)	\$	4,339.04
<a href="#">600-4-810-9-1-47501</a>	NEW UNIT METER PURCHASES	\$	320.00
<b>Total Fund: 600 - WATER FUND:</b>		<b>\$</b>	<b>(83,539.60)</b>

**Fund: 602 - WATER CAPITAL ACCOUNT**

<a href="#">602-4-950-0-4-48200</a>	BOND PROCEEDS	\$	259,289.76
<b>Total Fund: 602 - WATER CAPITAL ACCOUNT:</b>		<b>\$</b>	<b>(259,289.76)</b>

**Fund: 610 - SEWER FUND**

<a href="#">610-4-815-9-1-45100</a>	SEWER RECEIPTS	\$	91,863.34
<a href="#">610-4-815-9-1-45200</a>	SEWER SRF RECEIPTS	\$	20,609.60
<a href="#">610-4-815-9-1-45301</a>	SEWER PENALTIES	\$	318.32
<a href="#">610-4-815-9-1-45600</a>	SALES TAX RECEIVED	\$	955.21
<a href="#">610-4-815-9-4-40900</a>	LOCAL OPTION SALES TAX	\$	149.09
<b>Total Fund: 610 - SEWER FUND:</b>		<b>\$</b>	<b>(113,895.56)</b>

**Fund: 670 - SOLID WASTE FUND**

<a href="#">670-4-840-9-1-45302</a>	SOLID WASTE PENALTIES	\$	240.32
<a href="#">670-4-840-9-1-45304</a>	GARBAGE TAGS SOLD	\$	14.00
<a href="#">670-4-840-9-1-45700</a>	SOLID WASTE RECEIPTS	\$	30,269.74
<b>Total Fund: 670 - SOLID WASTE FUND:</b>		<b>\$</b>	<b>(30,524.06)</b>

<b>Grand Totals:</b>	<b>\$</b>	<b>(882,312.84)</b>
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**James Kennedy Public Library  
Board of Trustees  
Minutes of the January 10, 2024 Regular Meeting**

The regular monthly meeting of the Board of Trustees of the James Kennedy Public Library was held on Wednesday, January 10, 2024, in the JKPL Hoffman Room. Present: Kami Boffeli, Sue Engelbrecht, Beth Gudenkauf, Sally Kelly, Ray Kruse, Catherine O’Hea, Alex Wiezorek, Danielle Will, and Library Director Shirley Vonderhaar. Absent: none.

1. Board President O’Hea called the meeting to order at 6:01 pm.
  
2. Consider approval of Agenda
  - Kruse MOVED “Approval of Agenda” seconded by Gudenkauf.
  - Ayes: Boffeli, Engelbrecht, Gudenkauf, Kelly, Kruse, O’Hea, Wiezorek, and Will
  - Nays: None
  - Motion CARRIED
  
3. Agenda Consent Calendar
  - Correspondence and Communication
  - Approve minutes of previous meeting: December 13, 2023 regular meeting
  - Approve December Librarian’s report
  - Approve bills
    - January bills
    - Claims report for December
    - December and January credit card claims
  - Budget reports
    - December city report
    - December library report
  - Trust account reports
    - December bank statements
    - December balance report
    - Trust account expenditure report
    - December donations
  - Program reports
    - December report of programs and attendance
    - December WhoFi program overview
    - January schedule of events
    - Schedule for upcoming programs
  - Grant report
  - Friends of the Library report
  - JKPL Endowment report
  - Quarterly contract use reports
    - Statistics by city/residence area
    - Statistics by contract/service area

Gudenkauf MOVED “Approval of Agenda Consent” seconded by Kruse.  
 Ayes: Boffeli, Engelbrecht, Gudenkauf, Kelly, Kruse, O’Hea, Wiezorek, and Will  
 Nays: None  
 Motion CARRIED

4. Library Director evaluation
  - Gudenkauf reported on the results of the evaluations provided by each Board member and her meeting with Shirley.
  - Gudenkauf, O’Hea and Shirley signed the official review and it will be placed in Shirley’s personnel file.
5. Executive committee report — no report
6. Fundraising committee report
  - Notes January 3, 2024 meeting
7. Furnishings, Art, & Facilities committee report
  - Update on projects and priorities
8. Marketing committee report — no report
9. Personnel committee report
  - Notes from electronic meeting in January
  - FY25 personnel budget recommendation
10. Finance committee report
  - Notes from January 8, 2024 meeting
  - JKPL FY23 year-end city and library reports
  - Consider Approval of FY25 Library Operating budget request  
 Committee MOVED to approve the FY25 Operating budget request of \$552,945.00, no second needed.  
 Ayes: Boffeli, Engelbrecht, Gudenkauf, Kelly, Kruse, O’Hea, Wiezorek, and Will  
 Nays: None  
 Motion CARRIED
  - Consider Approval of FY25 Library Trust account budget request  
 Committee MOVED to approve the FY25 Trust account budget request of \$40,000.00, no second needed.  
 Ayes: Boffeli, Engelbrecht, Gudenkauf, Kelly, Kruse, O’Hea, Wiezorek, and Will  
 Nays: None  
 Motion CARRIED
  - Consider Approval of FY25 Library Capital Projects request  
 Committee MOVED to approve the FY25 Capital projects request of \$30,000.00, no second needed.  
 Ayes: Boffeli, Engelbrecht, Gudenkauf, Kelly, Kruse, O’Hea, Wiezorek, and Will  
 Nays: None  
 Motion CARRIED
11. Policy committee report — no report

12. Strategic planning report

- Update from ad hoc committee

13. Meetings and trainings

- City Council
  - Feb 5: Boffeli
- Upcoming
  - Jan 25: ILOC
- Recently attended
- O'Hea declared next regular board meeting to be at 6:00 pm on Tuesday, Feb 13

14. Oral presentations

15. Adjournment

- Gudenkauf MOVED to adjourn seconded by Kelly. Meeting ADJOURNED by O'Hea at 7:24 pm.



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Danielle Will, Secretary

**James Kennedy Public Library  
Board of Trustees  
Minutes of the February 8, 2024 Meeting**

The Board of Trustees of the James Kennedy Public Library held a special work session on Thursday, February 8, 2024 in the Hoffman Room. Present: Kami Boffeli, Beth Gudenkauf, Sally Kelly, Ray Kruse, Catherine O'Hea, Alex Wiezorek, Danielle Will, and Library Director Shirley Vonderhaar.

The James Kennedy Public Library held a special Library Board work session to work on reviewing and updating the JKPL Strategic Plan. This session was facilitated by State Library of Iowa Consultant Becky Heil and participants included representatives from the JKPL staff, Dyersville City Council, and local community

Meeting began at 6:02 pm and ended at 8:57 pm.



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Danielle Will, Secretary



## CITY COUNCIL

Lower Level Council Chambers  
Monday, February 05, 2024  
6:00 PM

### MINUTES

#### CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Mike English, Council Member Jim Gibbs, Council Member Mike Oberbroeckling, Council Member Mark Singsank, Council Member Tom Westhoff

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

Motion made by Council Member Oberbroeckling to approve Monday, February 5, 2024 agenda as presented Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

#### ORAL COMMENTS

Mike Murphy, 911 6th Street SW, thanked each council member for taking the time to listen to his thoughts. It is great that we have a council that listens to the citizens. Also had a great meeting with Mick Michel, City Administrator, John Wandsnider, Public Works Director and the Mayor. He feels his thoughts were heard and lots have been done in the accessibility area. Consider the accessibly ramps that the money isn't going to the building owner think of it as it going to the people. Ramps are for the people who have had heart attacks, bad legs, strokes, etc. Would like the council to consider using some of the ARPA funds to be used for accessibility and put towards the ramps.

#### APPROVAL OF CONSENT AGENDA

Motion made by Council Member English to approve Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**1. Approve Bills; 2. Approve Minutes** City Council Meeting - January 15, 2024; **3. Approve Minutes** Goal Setting Meeting - January 22, 2024; **4. Receive & File Minutes** Parks & Recreation Meeting - January 17, 2024; **5. Parade Permit** Dyersville Area Chamber of Commerce - St. Patrick's Day Parade - March 16, 2024; **6. Special Class C Retail Alcohol License** - Chad's Pizza; **7. Class B Retail Alcohol License** - Dollar General; **8. Class E Retail Alcohol License** - Randy's Neighborhood Market; **9. Special Class C Retail Alcohol License** - Textile Brewery Company; **10. Request** from Total Fitness to use public streets for the 43rd Annual Gaelic Gallop - Saturday, March 16, 2024.; **11. Approve Appointment** Matthew Ungs, Parks & Recreation Commission, term expires December 31, 2026; **12. Approve Reappointment** Megan Scherrman, Parks & Recreation Commission, term expires December 31, 2026; **13. Authorize City Administrator to Sign** Lease Agreement with Northeast Iowa Area Agency on Aging (Senior Meal Dining Area at Social Center); **14. Receive & File** Dyersville Family Aquatic Center Advertisement; **15. Miscellaneous Correspondence** Black Hills Energy Ways to Save; **16. Miscellaneous Correspondence** Caregiver Resource Center; **17. Miscellaneous Correspondence** Greater Dubuque Development Corporation - January 2024; **18. Miscellaneous Correspondence** ECIA Spotlight - January 2024; **19. Miscellaneous Correspondence** Keep Iowa Beautiful - January 2024. The following bills were approved for payment:

Acco	Engineer Fees	\$ 12,500.00
Ace Homeworks	Supplies	\$ 190.53
AireSpring	Phone	\$ 333.13
Auditor - State of Iowa	Filing Fee	\$ 625.00
Bard Materials	Equipment Rent	\$ 3,524.25

Benn, Angie	Refund	\$ 100.00
Boeckenstedt, James	Reimbursement	\$ 49.93
City Clerk	Petty Cash	\$ 46.00
Communications Engineering Company	Phone/Internet	\$ 19,754.77
Co-Op Oil Company	Diesel	\$ 263.84
Crescent Electric Supply	Supplies	\$ 325.39
Demmer Dirt Co	Haul Snow	\$ 1,100.00
Digital Designs	Supplies	\$ 243.20
Dubuque County Recorder	Recording Fees	\$ 59.00
Dyersville Area Chamber of Commerce	Registration	\$ 20.00
Dyersville Commercial	Ads/Legal Notices	\$ 393.38
Dyersville Family Practice	Refund	\$ 100.00
ESRI	Maintenance Agreement	\$ 15,000.00
FL Krapfl Inc	Labor/Supplies	\$ 11,108.44
Giant Wash	Uniforms/Floor Mats	\$ 289.05
Gigantic Design Co	Signage	\$ 24,182.97
Hawkins Water Treatment	Supplies	\$ 356.60
Heartland Business Systems LLC	Phone System	\$ 92.50
Huberty, Ann	Refund	\$ 100.00
Ideal Decorating	Refund	\$ 100.00
Iowa Dept of Public Safety	Subscription	\$ 600.00
J & J Lawn Care	Snow Removal	\$ 4,935.00
J & R Supply	Supplies	\$ 376.00
Jam Systems & Midland Doors	Service Call/Repair	\$ 1,125.68
John Deere Financial	Supplies	\$ 1,409.17
Jumbo Visual Projection	Service	\$ 492.50
Kluesner, Lynn	Refund	\$ 100.00
Maquoketa Valley Electric Coop	Electricity	\$ 6,257.76
Martin Equipment	Supplies	\$ 980.00
Microbac Laboratories	Testing	\$ 1,238.25
MM Mechanical	Supplies	\$ 315.90
Morton Salt Inc	Street Salt	\$ 14,265.00
Mutual Wheel Company	Supplies	\$ 872.04
NAPA Auto Parts	Supplies	\$ 1,120.66
Navistar BMO Harris Bank	Trucks Lease	\$ 7,766.76
Northeast Iowa Community College	Training	\$ 3,478.00
Origin Design Co	Engineer Fees	\$ 9,321.50
Parts Authority	Supplies	\$ 459.54
Peerless Well & Pump	Well Repair	\$ 4,910.00
Preferred Health Choices LLC	HRA	\$ 340.00
Quill Corporation	Supplies	\$ 35.22
Quiznos	Meeting	\$ 93.93
Racom Corporation	Supplies	\$ 120.00
Randy's Neighborhood Market	Supplies	\$ 14.99
Reliance Standard	Insurance	\$ 791.47
Rick's Lawn Mowing & Snow Removal	Snow Removal	\$ 4,635.25
Streicher's	Uniforms	\$ 170.00
TJ Cleaning Services	Cleaning Services	\$ 800.00
Tyler Technologies	Software Fees	\$ 26,822.70
Verizon Wireless	Cell Phone	\$ 926.42
WHKS & Co	Engineer Fees	\$ 1,691.41
Wilhelm, John	Refund	\$ 100.00
Windstream	Phone	\$ 485.57



Zarnoth Brush Works Inc	Supplies	\$	628.05
001 - General Fund	\$	80,699.45	
110 - Road Use Fund	\$	22,486.98	
112 - Trust and Agency Fund	\$	600.00	
301 - Capital Projects Fund	\$	19,379.90	
600 - Water Fund	\$	31,874.68	
602 - Water Capital Fund	\$	7,033.75	
610 - Sewer Fund	\$	18,638.38	
612 - Sewer Capital Fund	\$	762.25	
670 - Solid Waste Fund	\$	7,061.36	
Grand Total:	\$	188,536.75	

### ACTION ITEMS

**20. Resolution No. 03-24** approving operation and maintenance costs if awarded the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant for the Enhancing Multimodal Connections Project

Motion made by Council Member English to approve Seconded by Council Member Oberbroeckling. Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**21. Discussion and Possible Action** for reallocation of ARPA funds for ballfield light fixture replacement

Motion made by Council Member Oberbroeckling to table until next council meeting Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

**22 Discussion and Possible Action** on Pool Hours for 2024

- Adult Swim 6:00 am-7:30 am Monday-Friday (no temperature restrictions)
- Swim Lessons 9:00 am-12:50 pm (7 weeks) 6:30 pm & 8:15 pm (3 weeks)
- Adult Swim Noon-12:50 pm
- Open Swim 1:00 pm-7:00 pm with (2) 10-minute breaks at 3:00 pm & 5:00 pm | 1:00 pm-6:00 pm Saturday & Sunday
- PM Adult Swim 7:00-8:00 pm Monday-Friday
- Parties 7:00-9:00 pm any day of week
- Special late-night parties once a month

Motion made by Council Member Singsank to approve Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

### COUNCIL COMMENTS

### ADJOURNMENT

Motion made by Council Member English to adjourn at 6:47 pm Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

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Jeff Jacque Mayor

ATTEST:

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Tricia L. Maiers, City Clerk / Treasurer



## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Miller Bakes LLC	Brew & Brew	(563) 875-6252		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
213 1st Avenue East		Dyersville	Dubuque	52040
MAILING ADDRESS	CITY	STATE	ZIP	
213 1st Avenue East	Dyersville	Iowa	52040	

## Contact Person

NAME	PHONE	EMAIL
Rebecca Miller	(563) 608-1726	brewandbrewdyersville@gmail.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
WBN001391	Special Class B Retail Native Wine License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Feb 13, 2024	Feb 12, 2025	

### SUB-PERMITS

Special Class B Retail Native Wine License

### PRIVILEGES



## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Rebecca J. Miller	Dyersville	Iowa	52040	Owner	100.00	Yes

## Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



340 1st Avenue East, Dyersville, Iowa 52040 • Phone: 563-875-7724 • Fax: 563-875-8238

[www.cityofdyersville.com](http://www.cityofdyersville.com)

**BENNETT EXPLOSIVES, INC.** has made application for a permit to possess blasting explosives within the corporate limits of the City of Dyersville, Iowa.

**BENNETT EXPLOSIVES, INC.** is in compliance with Code of Ordinances Chapter 127.03 requirements.

**BENNETT EXPLOSIVES, INC.** has filed with the City Council:

1. A copy of Application for Permit to Use Explosives within the State of Iowa. (Form required by Chapter 101A Code of Iowa).
2. Surety bond in the amount of \$10,000.00.
3. Certificate of Insurance has been filed with the City of Dyersville.
4. Verification of direct supervision of blasting.

Having fulfilled the requirements of the Code of Ordinance Chapter 127.03, the City Council hereby authorized the issuance of a blasting permit, which shall be good from March 1, 2024 through March 31, 2024.

Approved by the City Council of the City of Dyersville, Iowa this 19th day of February, 2024.

**Sandy Oberbroeckling**

---

**From:** Mike Cole <mcole@bennettexplosives.com>  
**Sent:** Tuesday, February 13, 2024 2:13 PM  
**To:** Sandy Oberbroeckling  
**Subject:** March 2024 Blasting Permit

Sandy

Bennett Explosives Inc. would like to request a Blasting Permit from the City of Dyersville Ia. for the Month of March 2024.


Thank you!!



**Mike Cole**

General Manager | Bennett Explosives

 1951 210th St., Manchester, IA 52057

 (563) 363-2131

 mcole@bennettexplosives.com

 www.quicksupplyco.com

Jan 29, 2024

Dear Shirley,

Please accept this as formal notice of my resignation from my position as JKPL board member effective Feb 29, 2024.

I am very grateful I had the opportunity to serve Dyersville by being on the board of our outstanding library.

We will be relocating at the end of Spring.

Sincerely, Sue Engelbrecht

# CONTRACTOR'S PAYMENT FORM

PREPARED BY: ORIGIN DESIGN CO.

Item 9.

CONTRACT PAYMENT NO.

**9**

PAGE 1/3

OWNER: CITY OF DYERSVILLE, IOWA
PROJECT: DYERSVILLE EAST ROAD UTILITY EXT. 2022 CONTRACT C WATER PUMPING STATION
ORIGIN DESIGN NO: 21168C

CONTRACTOR: F.L. KRAPFL, INC.
ADDRESS: P.O. BOX 303
DYERSVILLE, IA 52040

PROJECT COMPLETION DATE
ORIGINAL: SUBSTANTIAL COMPLETION JULY 1, 2023
FINAL COMPLETION AUGUST 1, 2023
REVISED:

AMOUNT OF CONTRACT
ORIGINAL: \$1,315,000.00
REVISED: \$1,323,870.00

DATES OF PAYMENT
FROM: DECEMBER 1, 2023
TO: JANUARY 31, 2024

DETAILED ESTIMATE OF CONTRACT WORK COMPLETED TO DATE

ITEM NO.	CONTRACT ITEM DESCRIPTION	CONTRACT ITEM			PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		PERCENT
		QUANTITY	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
1	Topsoil, On-site	340	CY	\$6.00	340	\$2,040.00	0	\$0.00	340	\$2,040.00	100%
2	Excavation, Class 10	320	CY	\$5.00	320	\$1,600.00	0	\$0.00	320	\$1,600.00	100%
3	Subbase, Gradation 14	300	TON	\$23.50	226.49	\$5,322.52	0	\$0.00	226.49	\$5,322.52	75%
4	Replacement of Unsuitable Backfill Material	300	TON	\$8.00	371.85	\$2,974.80	0	\$0.00	371.85	\$2,974.80	124%
5	Exploratory Excavation	10	HRS	\$315.00	10	\$3,150.00	0	\$0.00	10	\$3,150.00	100%
6	Sanitary Sewer Gravity Service, Trenched, PVC SDR 26, 4"	10	LF	\$103.00	10	\$1,030.00	0	\$0.00	10	\$1,030.00	100%
7	Sanitary Sewer Force Service, Trenched, HDPE SDR 9, 1.25"	40	LF	\$64.50	40	\$2,580.00	0	\$0.00	40	\$2,580.00	100%
8	Sanitary Sewer Cleanout	1	EA	\$488.00	1	\$488.00	0	\$0.00	1	\$488.00	100%
9	Pipe Culvert, Trenched, DIP, 8"	40	LF	\$57.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
10	Water Main, Trenched, PVC, 6"	45	LF	\$92.00	37.33	\$3,434.36	0	\$0.00	37.33	\$3,434.36	83%
11	Water Main, Trenched, DIP, 6"	20	LF	\$80.00	13.88	\$1,110.40	0	\$0.00	13.88	\$1,110.40	69%
12	Water Main, Trenched, PVC, 8"	35	LF	\$100.00	31.42	\$3,142.00	0	\$0.00	31.42	\$3,142.00	90%
13	Water Main, Trenched, DIP, 8"	5	LF	\$275.00	5	\$1,375.00	0	\$0.00	5	\$1,375.00	100%
14	Water Main, Trenched, PVC, 12-Inch	140	LF	\$98.00	145.44	\$14,253.12	0	\$0.00	145.44	\$14,253.12	104%
15	Water Main, Trenched, DIP, 12-Inch	15	LF	\$142.00	15	\$2,130.00	0	\$0.00	15	\$2,130.00	100%
16	Fitting, Compact DI MJ, Various Sizes	2500	LBS	\$6.50	2523	\$16,399.50	0	\$0.00	2523	\$16,399.50	101%
17	Water Service Pipe, Copper, 1/2-Inch	20	LF	\$45.00	20	\$900.00	0	\$0.00	20	\$900.00	100%
18	Water Service Corporation, Ball Style Bronze, 1/2 Inch	1	EA	\$450.00	1	\$450.00	0	\$0.00	1	\$450.00	100%
19	Water Service Curb Stop/Box, Ball Type Minn. Pattern, 1/2 Inch	1	EA	\$320.00	1	\$320.00	0	\$0.00	1	\$320.00	100%
20	Valve, Resilient Seat Gate Valve, 6 Inch	3	EA	\$1,850.00	3	\$5,550.00	0	\$0.00	3	\$5,550.00	100%
21	Valve, Resilient Seat Gate Valve, 8 Inch	1	EA	\$2,195.00	1	\$2,195.00	0	\$0.00	1	\$2,195.00	100%
22	Valve, Resilient Seat Gate Valve, 12 Inch	4	EA	\$3,650.00	5	\$18,250.00	0	\$0.00	5	\$18,250.00	125%
23	Sanitary Sewer Lift Station	1	EA	\$19,160.00	1	\$19,160.00	0	\$0.00	1	\$19,160.00	100%
24	PCC Thickened Edge Sidewalk	42	SY	\$87.00	42	\$3,654.00	0	\$0.00	42	\$3,654.00	100%
25	Driveway, Paved, PCC, 6 Inch	635	SY	\$65.00	623.91	\$40,554.15	0	\$0.00	623.91	\$40,554.15	98%

TOTAL WORK COMPLETED (PAGE 1)

**\$0.00**

**\$152,062.85**



**CONTRACT PAYMENT NO.**

**9**

**DETAILED ESTIMATE OF CONTRACT WORK COMPLETED TO DATE**

ITEM NO.	CONTRACT ITEM DESCRIPTION	CONTRACT ITEM			PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		PERCENT
		QUANTITY	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
26	PCC Transformer Pad	7	SY	\$157.00	6.22	\$976.54	0	\$0.00	6.22	\$976.54	89%
27	PCC Generator Pad	20	SY	\$157.00	13.36	\$2,097.52	0	\$0.00	13.36	\$2,097.52	67%
28	Full Depth Patches	15	SY	\$155.00	7.83	\$1,213.65	0	\$0.00	7.83	\$1,213.65	52%
29	Temporary Traffic Control	1	LS	\$900.00	1	\$900.00	0	\$0.00	1	\$900.00	100%
30	Conventional Seeding, Seeding, Fertilizing, and Mulching	2025	SY	\$3.00	2868.9	\$8,606.70	0	\$0.00	2868.9	\$8,606.70	142%
31	Stabilized Construction Entrance	50	SY	\$9.50	50	\$475.00	0	\$0.00	50	\$475.00	100%
32	Inlet Protection Device, Surface Applied	2	EA	\$55.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
33	Inlet Protection Device, Maintenance	2	EA	\$80.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
34	Silt Fence or Silt Fence Ditch Check	550	LF	\$2.35	100	\$235.00	0	\$0.00	100	\$235.00	18%
35	Silt Fence or Silt Fence Ditch Check, Removal of Sediment	550	LF	\$1.00	100	\$100.00	0	\$0.00	100	\$100.00	18%
36	Silt Fence or Silt Fence Ditch Check, Removal of Device	550	LF	\$1.00	100	\$100.00	0	\$0.00	100	\$100.00	18%
37	Mobilization	1	LS	\$63,684.00	1	\$63,684.00	0	\$0.00	1	\$63,684.00	100%
38	Maintenance of Postal Service	1	LS	\$300.00	1	\$300.00	0	\$0.00	1	\$300.00	100%
39	Concrete Washout	1	LS	\$500.00	1	\$500.00	0	\$0.00	1	\$500.00	100%
40	Water Pumping Station	1	LS	\$842,986.60	0.95	\$800,837.27	0.05	\$42,149.33	1	\$842,986.60	100%
41	Electric, Complete	1	LS	\$92,673.90	0.9	\$83,406.51	0	\$0.00	0.9	\$83,406.51	90%
42	Controls, Installation	1	LS	\$4,742.00	0	\$0.00	1	\$4,742.00	1	\$4,742.00	100%
43	Standby Generator	1	LS	\$82,800.00	0.9	\$74,520.00	0.1	\$8,280.00	1	\$82,800.00	100%
44	Precast PCC Control Valve Structure	2	EA	\$27,000.00	2	\$54,000.00	0	\$0.00	2	\$54,000.00	100%
45	Bollard	8	EA	\$400.00	8	\$3,200.00	0	\$0.00	8	\$3,200.00	100%

**TOTAL WORK COMPLETED (PAGE 2)**

**\$55,171.33**

**\$1,150,323.52**

**TOTAL WORK COMPLETED TO DATE**

**\$55,171.33**

**\$1,302,386.37**



# CONTRACTOR'S PAYMENT FORM

PREPARED BY: ORIGIN DESIGN CO.

Item 10.

CONTRACT PAYMENT NO.

**13**

PAGE 1/4

OWNER:	CITY OF DYERSVILLE, IOWA
PROJECT:	DYERSVILLE EAST ROAD UTILITY EXTENSION 2022
	CONTRACT D LIFT STATION AND LINEAR SEWER ONSITE
ORIGIN DESIGN NO:	20080

CONTRACTOR:	PORTZEN CONSTRUCTION, INC.
ADDRESS:	205 STONE VALLEY DR.
	DUBUQUE, IA 52003-9746

PROJECT COMPLETION DATE
Original: SUBSTANTIAL COMPLETION: APRIL 15, 2023
Revised: FINAL COMPLETION: MAY 15, 2023

AMOUNT OF CONTRACT
ORIGINAL: \$1,597,625.69
REVISED: \$1,714,046.42

DATES OF PAYMENT
FROM: 1/1/2024
TO: 2/2/2024

DETAILED ESTIMATE OF CONTRACT WORK COMPLETED TO DATE

ITEM NO.	CONTRACT ITEM DESCRIPTION	CONTRACT ITEM			PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		PERCENT
		QUANTITY	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
1	Topsoil, On-site	2570	CY	\$17.67	2570	\$45,411.90	0	\$0.00	2570	\$45,411.90	100%
2	Excavation, Class 10	1590	CY	\$16.62	1590	\$26,425.80	0	\$0.00	1590	\$26,425.80	100%
3	Subgrade Preparation	590	SY	\$2.50	590	\$1,475.00	0	\$0.00	590	\$1,475.00	100%
4	Subbase, Sub-base Course	205	TON	\$19.48	205	\$3,993.40	0	\$0.00	205	\$3,993.40	100%
5	Subbase, Base Course	95	TON	\$19.50	95	\$1,852.50	0	\$0.00	95	\$1,852.50	100%
6	Removal of Known Pipe Culvert, CMP, 48-in	85	LF	\$40.00	85	\$3,400.00	0	\$0.00	85	\$3,400.00	100%
7	Rock Excavation	350	CY	\$84.25	0	\$0.00	0	\$0.00	0	\$0.00	0%
8	Replacement of Unsuitable Backfill Material	640	TON	\$25.10	1312.9	\$32,953.79	0	\$0.00	1312.9	\$32,953.79	205%
9	Sanitary Sewer Gravity Main, Trenched, PVC, 12-in	3338	LF	\$80.73	3083	\$248,890.59	0	\$0.00	3083	\$248,890.59	92%
10	Sanitary Sewer Force Main, Trenched, PVC, 6-in	1375	LF	\$60.06	1366	\$82,041.96	0	\$0.00	1366	\$82,041.96	99%
11	Pipe Culvert, Trenched, CMP, 48-in	76	LF	\$234.07	148	\$34,642.36	0	\$0.00	148	\$34,642.36	195%
12	Pipe Apron, CMP, 48-in	4	EA	\$3,116.10	4	\$12,464.40	0	\$0.00	4	\$12,464.40	100%
13	Water Main, Trenched, PVC, 12-in	95	LF	\$152.32	92.17	\$14,039.33	0	\$0.00	92.17	\$14,039.33	97%
14	Water Main, Trenched, DI, 12-in	12	LF	\$360.81	12	\$4,329.72	0	\$0.00	12	\$4,329.72	100%
15	Fittings, Compact DI, MJ, Various Sizes	650	LBS	\$24.15	956	\$23,087.40	0	\$0.00	956	\$23,087.40	147%
16	Water Service Pipe, Copper, 3/4-in	50	LF	\$38.92	54	\$2,101.68	0	\$0.00	54	\$2,101.68	108%
17	Water Service Pipe, HDPE, 1/4-in	15	LF	\$183.05	15	\$2,745.75	0	\$0.00	15	\$2,745.75	100%
18	Water Service Corporation, Ball Style, 3/4-in	1	EA	\$927.50	1	\$927.50	0	\$0.00	1	\$927.50	100%
19	Water Service Curb Stop & Box, Minneapolis, 3/4-in	1	EA	\$503.00	1	\$503.00	0	\$0.00	1	\$503.00	100%
20	Valve, Gate Valve, 12-in	2	EA	\$4,141.00	2	\$8,282.00	0	\$0.00	2	\$8,282.00	100%
21	Flushing Device (Blowoff), 3/4-in	1	EA	\$1,473.00	1	\$1,473.00	0	\$0.00	1	\$1,473.00	100%
22	Manhole, SW-301, 48-in	181	VF	\$767.69	181.32	\$139,197.55	0	\$0.00	181.32	\$139,197.55	100%
23	Drop Connection	1	EA	\$4,162.00	1	\$4,162.00	0	\$0.00	1	\$4,162.00	100%
24	Sanitary Sewer Lift Station	1	EA	\$390,974.00	1	\$390,974.00	0	\$0.00	1	\$390,974.00	100%

TOTAL WORK COMPLETED (PAGE 1)

**\$0.00**

**\$1,085,374.63**

DETAILED ESTIMATE OF CONTRACT WORK COMPLETED TO DATE

ITEM NO.	CONTRACT ITEM DESCRIPTION	CONTRACT ITEM			PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		PERCENT
		QUANTITY	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
25	Pavement, HMA	165	TON	\$100.00	147.25	\$14,725.00	0	\$0.00	147.25	\$14,725.00	89%
26	Removal of Driveway	71	SY	\$15.00	71	\$1,065.00	0	\$0.00	71	\$1,065.00	100%
27	Driveway, Granular	23	TON	\$19.53	165.58	\$3,233.78	0	\$0.00	165.58	\$3,233.78	720%
28	Temporary Traffic Control	1	LS	\$3,570.00	1	\$3,570.00	0	\$0.00	1	\$3,570.00	100%
29	Conventional Seeding, Seeding, Fertilizing, and Mulching	2	AC	\$2,100.00	3.1	\$6,510.00	0	\$0.00	3.1	\$6,510.00	155%
30	SWPPP Management	1	LS	\$500.00	1	\$500.00	0	\$0.00	1	\$500.00	100%
31	Riprap, Erosion Stone	30	TON	\$24.48	26.73	\$654.35	0	\$0.00	26.73	\$654.35	89%
32	Riprap, Class D	75	TON	\$25.48	147.61	\$3,761.10	0	\$0.00	147.61	\$3,761.10	197%
33	Silt Fence or Silt Fence Ditch Check	3552	LF	\$1.60	3707	\$5,931.20	0	\$0.00	3707	\$5,931.20	104%
34	Silt Fence or Silt Fence Ditch Check, Removal of Sediment	3552	LF	\$0.02	2380	\$47.60	0	\$0.00	2380	\$47.60	67%
35	Silt Fence or Silt Fence Ditch Check, Removal of Device	3552	LF	\$0.02	0	\$0.00	0	\$0.00	0	\$0.00	0%
36	Stabilized Construction Entrance	1	EA	\$2,000.00	1	\$2,000.00	0	\$0.00	1	\$2,000.00	100%
37	Inlet Protection Device, Surface	3	EA	\$210.00	4	\$840.00	0	\$0.00	4	\$840.00	133%
38	Inlet Protection Device, Maintenance	3	EA	\$105.00	0	\$0.00	0	\$0.00	0	\$0.00	0%
39	Mobilization	1	LS	\$102,800.00	1	\$102,800.00	0	\$0.00	1	\$102,800.00	100%
40	Concrete Washout	1	LS	\$1,500.00	1	\$1,500.00	0	\$0.00	1	\$1,500.00	100%
41	Exploratory Excavation	30	HRS	\$273.00	12	\$3,276.00	0	\$0.00	12	\$3,276.00	40%
42	Control Valve Station, Precast 72" ID	1	EA	\$53,845.00	0.96	\$51,691.20	0.04	\$2,153.80	1	\$53,845.00	100%
43	Generator Pad	1	LS	\$16,075.00	1	\$16,075.00	0	\$0.00	1	\$16,075.00	100%
44	Transformer Pad	1	LS	\$2,530.00	1	\$2,530.00	0	\$0.00	1	\$2,530.00	100%
45	Control Building	1	1	\$115,200.00	1	\$115,200.00	0	\$0.00	1	\$115,200.00	100%
46	Electrical, Complete	1	LS	\$47,300.00	1	\$47,300.00	0	\$0.00	1	\$47,300.00	100%
47	Controls, Complete	1	LS	\$21,000.00	1	\$21,000.00	0	\$0.00	1	\$21,000.00	100%
48	Generator and ATS	1	LS	\$96,600.00	1	\$96,600.00	0	\$0.00	1	\$96,600.00	100%

TOTAL WORK COMPLETED (PAGE 2)

\$2,153.80

\$502,964.03

TOTAL WORK COMPLETED TO DATE

\$2,153.80

\$1,588,338.66

DETAILED ESTIMATE OF CHANGE ORDER WORK COMPLETED TO DATE

CH. ORD. NO.	CHANGE ORDER ITEM DESCRIPTION	CHANGE ORDER ITEM			PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE		PERCENT
		QUANTITY	UNIT	UNIT COST	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
1	Replace Bases of Manholes 38 and 39	1	LS	\$8,580.00	1	\$8,580.00	0	\$0.00	1	\$8,580.00	100%
1	12" PVC C900 Sanitary Sewer Gravity Main		LF	\$118.73	232	\$27,545.36	0	\$0.00	232	\$27,545.36	
2	Wood Chip Replacement at Field of Dreams parking area	1	LS	\$5,580.00	1	\$5,580.00	0	\$0.00	1	\$5,580.00	100%
2	Add Flushing Station	1	LS	\$18,377.78	1	\$18,377.78	0	\$0.00	1	\$18,377.78	100%
3	Add Manhole Anti-Flotation Ballast	8	EA	\$3,650.00	8	\$29,200.00	0	\$0.00	8	\$29,200.00	100%
4	Modify conduit & cable schedule to coordinate with System Integrator	1	LS	\$971.03	1	\$971.03	0	\$0.00	1	\$971.03	100%
5	Grounding to generator	1	LS	\$683.54	1	\$683.54	0	\$0.00	1	\$683.54	100%
6	Add metal stair and platform for wet well at pump station site	1	LS	\$23,206.70	1	\$23,206.70	0	\$0.00	1	\$23,206.70	100%
7	16 Ft. Barrier Gate	1	LS	\$5,500.00	1	\$5,500.00	0	\$0.00	1	\$5,500.00	100%
7	36" CMP Culvert Replacement	1	LS	\$9,006.00	1	\$9,006.00	0	\$0.00	1	\$9,006.00	100%
7	S150 Straw Mat	1	LS	\$13,909.84	1	\$13,909.84	0	\$0.00	1	\$13,909.84	100%
7	24" Granular Shoulder	40.17	TON	\$35.00	40.17	\$1,405.95	0	\$0.00	40.17	\$1,405.95	100%

**TOTAL CHANGE ORDER WORK** \$0.00 \$143,966.20

**TOTAL CONTRACT AND CHANGE ORDER WORK PERFORMED TO DATE** \$1,732,304.86

**EARLY RETAINAGE PAID THIS PAYMENT PER CONTRACTOR REQUEST - WITHHOLD \$7,500.00 FOR PUNCH LIST WORK TO BE COMPLETED**

Less: Amount Retained Per Contract \$7,500.00

Value of Stored Materials (See Attached List) \$0.00

Less: Stored Materials Amount Retained Per Contract 5% \$0.00

Net Amount Earned to Date \$1,724,804.86

Less: Previous Amount Earned \$1,643,643.51

**BALANCE DUE TO CONTRACTOR THIS PAYMENT** \$81,161.35

CERTIFICATION OF CONTRACTOR: The undersigned contractor certifies that to the best of his knowledge, information and belief the work covered by this Contract Payment has been completed in accordance with the Contract Documents for this project; that this Contract Payment is a true and correct statement of the amount of the work completed to the date of this Contract Payment and that the amounts paid to the contractor will be utilized by him to pay for labor, materials, equipment and subcontracts involved in the performance of this contract.

**CONTRACTOR: PORTZEN CONSTRUCTION, INC.**

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

RECOMMENDATION OF ENGINEER: In accordance with the Contract Documents for this project, the undersigned recommends payment to the Contractor of the balance due this payment as shown.

**ORIGIN DESIGN CO.**

BY: \_\_\_\_\_ TITLE: Water Resource Team Leader DATE: 2/8/2024

Marc Ruden, P.E.

**APPROVAL OF OWNER: CITY OF DYERSVILLE, IOWA** AMOUNT PAID \_\_\_\_\_

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_



**CONTRACTOR'S PAYMENT FORM**

4  
**CONTRACT PAYMENT NO.**

PAGE 1/2  
 OWNER: Dyersville  
 PROJECT: 1st Ave Bridge Deck  
 CONTRACTOR: Taylor  
 ADDRESS: 7314 Columbus St  
 New Vienna, IA 52085  
 Phone: 563-921-2315  
 DATES OF PAYMENT  
 From: November 1st  
 To: November 30th

DETAILED ESTIMATE OF CONTRACT WORK COMPLETED TO DATE

ITEM NO.	CONTRACT ITEM DESCRIPTION	CONTRACT ITEM			PREVIOUS PERIOD	THIS PERIOD		TOTAL TO DATE		PERCENT
		QUANTITY	UNIT	UNIT COST	QUANTITY	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
0010	TOPSOIL, STRIP, SALVAGE AND SPREAD	20.0	CY	\$93.00	10.00	0.00	\$0.00	20.00	\$1,860.00	100%
0020	EARTH SHOULDER CONSTRUCTION	3	STA	\$806.00	1.50	0.00	\$0.00	3.00	\$2,418.00	100%
0030	BRIDGE APPROACH PAVEMENT, AS PER PLAN	431.2	SY	\$178.60	255.05	0.0	\$0.00	434.10	\$77,530.28	101%
0040	REMOVAL	1	LS	\$22500.00	1.0	-0.018	-\$400.0	0.98	\$22,100.00	98%
0050	EXCAVATION, CLASS 20	22.7	CY	\$500.00	22.7	0.0	\$0.00	22.70	\$11,350.00	100%
0060	REINFORCING STEEL, EPOXY COATED	7557	LB	\$5.50	3779.0	0.0	\$0.00	7558.00	\$41,569.00	100%
0070	DECK OVERLAY (CLASS HPC-O PCC)	428.2	SY	\$250.00	244.1	0.0	\$0.00	428.20	\$107,050.00	100%
0080	DECK REPAIR, CLASS A	307.2	SY	\$220.00	135.4	0.0	\$0.00	177.60	\$39,072.00	58%
0090	CONCRETE BARRIER RAIL	289.9	LF	\$185.00	135.0	0.0	\$0.00	289.90	\$49,931.50	100%
0100	PAVING NOTCH REPLACEMENT	71	LF	\$625.00	71.0	0.0	\$0.00	71.00	\$44,375.00	100%
0110	DRAIN EXTENSIONS	4	EA	\$800.00	4.0	0.0	\$0.00	4.00	\$3,200.00	100%
0120	REMOVAL OF PAVEMENT	431.2	SY	\$27.30	434.1	0.0	\$0.00	434.10	\$11,850.93	101%
0130	REMOVE AND REINSTALL SIGN AS PER PLAN	4	EA	\$150.00	3.00	0.00	\$0.00	4.00	\$600.00	100%
0140	PAINTED PAVEMENT MARKINGS, HIGH-BUILD WATERBORNE	26	STA	\$75.00	13.00	0.00	\$0.00	26.00	\$1,950.00	100%
0150	WET-RETROREFLECTIVE REMOVAL TAPE MARKINGS	6.44	STA	\$180.00	6.4	0.0	\$0.00	6.44	\$1,030.40	100%
0160	PAVEMENT MARKINGS REMOVED	13.0	STA	\$75.00	13.0	0.0	\$0.00	13.00	\$975.00	100%
0170	TEMPORARY BARRIER RAIL, CONCRETE	750	LF	\$15.00	750.0	0.0	\$0.00	750.00	\$11,250.00	100%
0180	TEMPORARY TRAFFIC SIGNALS	1.0	EA	\$10000.00	1.0	0.0	\$0.00	1.00	\$10,000.00	100%
0190	TRAFFIC CONTROL	1.0	LS	\$10890.00	1.0	0.0	\$0.00	1.00	\$10,890.00	100%
0200	FLAGGERS	2	EA	\$515.00	0.0	0.0	\$0.00	0.00	\$0.00	0%
0210	MOBILIZATION	1	LS	\$36000.00	1.00	0.00	\$0.00	1.00	\$36,000.00	100%
0220	TEMP CRASH CUSHIONS	4	EA	\$1200.00	2.0	0.0	\$0.00	4.00	\$4,800.00	100%
0230	MULCHING	0.04	ACRE	\$7000.00	0.11	0.00	\$0.00	0.11	\$770.00	275%
0240	SEEDING AND FERTILIZING (RURAL)	0.04	ACRE	\$7000.00	0.1	0.00	\$0.00	0.11	\$770.00	275%
0250	STABILIZING CROP - SEEDING AND FERTILIZING	0.04	ACRE	\$7000.00	0.11	0.00	\$0.00	0.11	\$770.00	275%
0260	SILT FENCE	525	LF	\$3.00	400.0	0.0	\$0.00	400.00	\$1,200.00	76%
0270	REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECK	525	LF	\$1.00	200.0	0.0	\$0.00	200.00	\$200.00	38%

SUBTOTAL WORK COMPLETED - Page 1

CONTRACT PAYMENT NO. 4

CONTRACT WORK COMPLETED - CONTINUED Page 2/3

ITEM NO.	CONTRACT ITEM DESCRIPTION	CONTRACT ITEM			PREVIOUS PERIOD	THIS PERIOD		TOTAL TO DATE		PERCENT
		QUANTITY	UNIT	UNIT COST	QUANTITY	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
0280	MAINT OF SILT FENC/ SILT FENCE- DITCH CHECK	42	LF	\$1.00	0.0	0.0	\$0.00	0.0	\$0.00	0%
0290	MOBILIZATIONS, EROSION CONTROL	1	EA	\$500.00	2.0	0.0	\$0.00	2.0	\$1000.00	200%
0300	MOBILIZATIONS, EMERGENCY EROSION CONTROL	1	EA	\$500.00	0.0	0.0	\$0.00	0.0	\$0.00	0%

SUBTOTAL WORK COMPLETED - Page 2

CONTRACT PAYMENT NO.

DETAILED ESTIMATE OF CHANGE ORDER WORK COMPLETED TO DATE





February 8, 2024

Honorable Mayor Jeff Jacque and Council Members  
c/o Mick Michel, City Administrator  
340 1<sup>st</sup> Avenue East  
Dyersville, IA 52040

RE: **City of Dyersville**  
**Dyersville East Road Utility Extension 2022**  
**Contract B Water Main**  
**Project Completion**  
**Project No.: 21168B**

Dear Mayor Jacque and Council Members:

Top Grade Excavating, Inc. completed construction of the Dyersville East Road Utility Extension 2022 Contract B Water Main project in compliance with the drawings and specifications and the project is ready for acceptance. The final project construction cost is \$788,076.00.

We recommend that the City of Dyersville approve and accept the Dyersville East Road Utility Extension 2022 Contract B Water Main project work. Retainage in the amount of \$39,403.80 will be held for 30 days after acceptance and paid at that time. We will prepare Contract Payment No. 6 Final for the retainage due the contractor at the appropriate time.

Approval and acceptance starts the two year warranty period.

Sincerely,  
**Origin Design Co.**



Marc D. Ruden, PE  
Water Resources Team Leader

Copy: Top Grade Excavating

# City of Dyersville

340 1st Avenue East, Dyersville, Iowa 52040 • Phone: 563-875-7724 • Fax: 563-875-8238  
www.cityofdyersville.com

## Treasurer's Report

January, 2024

<b>Bank balance</b>	Petty Cash	General Checking	Community Savings Bank	Flex Spending Savings	Fidelity Bank HRA Checking	Fidelity Bank Police Forfeiture	Library Trust	TOTAL
<b>Account #'s</b>	001-1-100	001-1-102   1-103	001-1-1105	001-1-112	001-1-1140	128-1-1104	002-1-110	
Balance per bank (Ending Balance)	\$ 100.00	\$ 3,376,840.54	\$ 98,146.74	\$ 7,596.57	\$ 17,100.71	\$ 4,098.65	\$ 100,918.76	\$ 3,604,801.97
Outstanding Deposits		\$ 2,281.48						\$ 2,281.48
Outstanding Other		\$ (43,539.20)		\$ 22.00				\$ (43,517.20)
Adjustment		\$ (1,034.89)		\$ 90.53			\$ 4.97	\$ (939.39)
Outstanding Checks		\$ (1,374.71)						\$ (1,374.71)
<b>BANK BALANCE</b>	\$ 100.00	\$ 3,333,173.22	\$ 98,146.74	\$ 7,709.10	\$ 17,100.71	\$ 4,098.65	\$ 100,923.73	\$ 3,561,252.15
Difference Bank / Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund:								
001 - General		\$ 415,852.67	\$ 71,141.71	\$ 15,967.85	\$ 17,100.71			\$ 520,062.94
002 - Library Trust		\$ (14,729.05)					\$ 100,923.73	\$ 86,194.68
110 - Road Use Tax		\$ 240,285.01		\$ (1,520.64)				\$ 238,764.37
112 - Trust & Agency		\$ 45,261.00						\$ 45,261.00
121 - Local Option Tax Reserve		\$ 800,189.78	\$ 27,005.03					\$ 827,194.81
128 - CDBG / Flood		\$ 1,453,012.92				\$ 4,098.65		\$ 1,457,111.57
135 - Dyersville TIF District		\$ 3,721,216.88						\$ 3,721,216.88
200 - Debt Service		\$ 967,781.29						\$ 967,781.29
301 - Capital Improvements		\$ (2,983,469.20)						\$ (2,983,469.20)
600 - Water	\$ 100.00	\$ 284,594.06		\$ (1,873.35)				\$ 282,820.71
601 - Water Sinking Fund		\$ 2,229,765.24						\$ 2,229,765.24
602 - Water Capital		\$ 48,032.64						\$ 48,032.64
610 - Sewer		\$ 1,303,035.09		\$ (3,346.07)				\$ 1,299,689.02
611 - Sewer Sinking		\$ (551,046.69)						\$ (551,046.69)
612 - Sewer Capital		\$ (4,554,028.38)						\$ (4,554,028.38)
670 - Solid Waste		\$ (72,580.04)		\$ (1,518.69)				\$ (74,098.73)
<b>FUND BALANCE</b>	\$ 100.00	\$ 3,333,173.22	\$ 98,146.74	\$ 7,709.10	\$ 17,100.71	\$ 4,098.65	\$ 100,923.73	\$ 3,561,252.15



Dyersville, IA

# Bank Statement Register

Item 13.

## POOLED CASH-FIDELITY

Period 1/1/2024 - 1/31/2024

Packet: BRPKT00187

Bank Statement		General Ledger	
Beginning Balance	2,944,571.17	Account Balance	3,238,866.76
Plus Debits	899,290.19	Less Outstanding Debits	2,657.51
Less Credits	562,362.17	Plus Outstanding Credits	45,289.94
Adjustments	0.00	Adjustments	0.00
Ending Balance	3,281,499.19	Adjusted Account Balance	3,281,499.19

Statement Ending Balance	3,281,499.19
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

999-1-1030-000 POOLED CASH-FIDELITY

### Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
12/05/2023	<a href="#">DEP0006764</a>			Utility Payment Packet UBPKT01779	320.00
12/21/2023	<a href="#">DEP0006794</a>			Utility Payment Packet UBPKT01784	320.00
12/28/2023	<a href="#">DEP0006803</a>		Open Edge	CLPKT01563 BG:Credit Card	13.26
12/28/2023	<a href="#">DEP0006803</a>	000740 Insite	Mastercard -	CLPKT01563 BG:OP	125.74
12/28/2023	<a href="#">DEP0006803</a>			CLPKT01563 BG:Credit Card	37.13
12/29/2023	<a href="#">DEP0006806</a>	000740 Insite	Visa - Insite	CLPKT01564 BG:OP	56.18
12/29/2023	<a href="#">DEP0006806</a>	000741 Insite	Mastercard -	CLPKT01564 BG:OP	360.36
01/02/2024	<a href="#">DEP0006818</a>	000744 Insite	Mastercard -	CLPKT01565 BG:OP	550.73
01/02/2024	<a href="#">DEP0006818</a>			CLPKT01565 BG:Daily Deposit	2,789.38
01/02/2024	<a href="#">DEP0006818</a>	000741 Insite	Mastercard -	CLPKT01565 BG:OP	78.89
01/02/2024	<a href="#">DEP0006818</a>		Open Edge	CLPKT01565 BG:Credit Card	173.23
01/02/2024	<a href="#">DEP0006818</a>	000743 Insite	Mastercard -	CLPKT01565 BG:OP	725.45
01/02/2024	<a href="#">DEP0006818</a>	000742 Insite	Mastercard -	CLPKT01565 BG:OP	44.05
01/04/2024	<a href="#">DEP0006827</a>	000744 Insite	Visa - Insite	CLPKT01566 BG:OP	231.35
01/04/2024	<a href="#">DEP0006827</a>	000746 Insite	Mastercard -	CLPKT01566 BG:OP	207.51
01/04/2024	<a href="#">DEP0006827</a>		Open Edge	CLPKT01566 BG:Credit Card	10.71
01/04/2024	<a href="#">DEP0006827</a>	000386 Point Of Sale	Open Edge	CLPKT01566 BG:Credit Card	194.07
01/04/2024	<a href="#">DEP0006827</a>	000745 Insite	Visa - Insite	CLPKT01566 BG:OP	1,281.45
01/04/2024	<a href="#">DEP0006827</a>			CLPKT01566 BG:Daily Deposit	8,607.72
01/05/2024	<a href="#">DEP0006833</a>			CLPKT01567 BG:Daily Deposit	8,699.96
01/05/2024	<a href="#">DEP0006833</a>	000746 Insite	Discover - Ins	CLPKT01567 BG:OP	556.60
01/05/2024	<a href="#">DEP0006833</a>		Open Edge	CLPKT01567 BG:Credit Card	561.61
01/08/2024	<a href="#">DEP0006836</a>	000388 Point Of Sale	Open Edge	CLPKT01568 BG:Credit Card	140.00
01/08/2024	<a href="#">DEP0006836</a>			CLPKT01568 BG:Daily Deposit	13,414.76
01/08/2024	<a href="#">DEP0006836</a>	000389 Point Of Sale	Open Edge	CLPKT01568 BG:Credit Card	131.35

## Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
01/10/2024	<a href="#">DEP0006842</a>	000750 Insite	Mastercard -	CLPKT01570 BG:OP	784.23
01/10/2024	<a href="#">DEP0006842</a>	000747 Insite	Mastercard -	CLPKT01570 BG:OP	1,017.84
01/10/2024	<a href="#">DEP0006842</a>			CLPKT01570 BG:Daily Deposit	6,530.79
01/10/2024	<a href="#">DEP0006842</a>	000748 Insite	Mastercard -	CLPKT01570 BG:OP	370.00
01/10/2024	<a href="#">DEP0006842</a>	000749 Insite	Mastercard -	CLPKT01570 BG:OP	52.78
01/10/2024	<a href="#">DEP0006842</a>	000751 Insite	Mastercard -	CLPKT01570 BG:OP	1,190.13
01/11/2024	<a href="#">DEP0006845</a>	000751 Insite	Visa - Insite	CLPKT01571 BG:OP	294.28
01/11/2024	<a href="#">DEP0006845</a>	000752 Insite	Visa - Insite	CLPKT01571 BG:OP	96.86
01/11/2024	<a href="#">DEP0006845</a>			CLPKT01571 BG:Daily Deposit	2,596.78
01/16/2024	<a href="#">DEP0006854</a>	000390 Point Of Sale	Open Edge	CLPKT01572 BG:Credit Card	225.00
01/16/2024	<a href="#">DEP0006854</a>	000755 Insite	Mastercard -	CLPKT01572 BG:OP	156.89
01/16/2024	<a href="#">DEP0006854</a>	000756 Insite	Visa - Insite	CLPKT01572 BG:OP	1,568.15
01/16/2024	<a href="#">DEP0006854</a>	000757 Insite	Mastercard -	CLPKT01572 BG:OP	536.11
01/16/2024	<a href="#">DEP0006854</a>	000754 Insite	Mastercard -	CLPKT01572 BG:OP	234.85
01/16/2024	<a href="#">DEP0006854</a>	000753 Insite	Discover - Ins	CLPKT01572 BG:OP	961.30
01/16/2024	<a href="#">DEP0006854</a>			CLPKT01572 BG:Daily Deposit	12,379.32
01/17/2024	<a href="#">DEP0006857</a>	000757 Insite	Visa - Insite	CLPKT01573 BG:OP	251.10
01/17/2024	<a href="#">DEP0006857</a>	000758 Insite	Mastercard -	CLPKT01573 BG:OP	75.03
01/17/2024	<a href="#">DEP0006857</a>			CLPKT01573 BG:Daily Deposit	2,686.08
01/17/2024	<a href="#">DEP0006857</a>	000391 Point Of Sale	Open Edge	CLPKT01573 BG:Credit Card	125.55
01/19/2024	<a href="#">DEP0006862</a>	000392 Point Of Sale	Open Edge	CLPKT01574 BG:Credit Card	50.18
01/19/2024	<a href="#">DEP0006862</a>			CLPKT01574 BG:Daily Deposit	8,823.13
01/19/2024	<a href="#">DEP0006862</a>	000760 Insite	Mastercard -	CLPKT01574 BG:OP	673.53
01/19/2024	<a href="#">DEP0006862</a>	000759 Insite	Mastercard -	CLPKT01574 BG:OP	156.89
01/19/2024	<a href="#">DEP0006862</a>	000758 Insite	Mastercard -	CLPKT01574 BG:OP	225.86
01/19/2024	<a href="#">DEP0006862</a>	000393 Point Of Sale	Open Edge	CLPKT01574 BG:Credit Card	213.13
01/22/2024	<a href="#">DEP0006864</a>			ACH Draft Packet UBPKT01789	113,361.06
01/22/2024	<a href="#">DEP0006867</a>			CLPKT01575 BG:State of Iowa	488.95
01/22/2024	<a href="#">DEP0006867</a>	000761 Insite	Mastercard -	CLPKT01575 BG:OP	2,435.66
01/22/2024	<a href="#">DEP0006867</a>	000762 Insite	Mastercard -	CLPKT01575 BG:OP	812.41
01/22/2024	<a href="#">DEP0006867</a>	000760 Insite	Mastercard -	CLPKT01575 BG:OP	355.79
01/22/2024	<a href="#">DEP0006867</a>			CLPKT01575 BG:Daily Deposit	23,673.45
01/22/2024	<a href="#">DEP0006867</a>	000763 Insite	Visa - Insite	CLPKT01575 BG:OP	429.30
01/22/2024	<a href="#">DEP0006867</a>	000393 Point Of Sale	Open Edge	CLPKT01575 BG:Credit Card	106.71
01/23/2024	<a href="#">DEP0006870</a>	000764 Insite	Mastercard -	CLPKT01576 BG:OP	69.03
01/23/2024	<a href="#">DEP0006870</a>			CLPKT01576 BG:Daily Deposit	1,478.43
01/23/2024	<a href="#">DEP0006870</a>	000763 Insite	Visa - Insite	CLPKT01576 BG:OP	484.63
01/23/2024	<a href="#">DEP0006870</a>			CLPKT01576 BG:Credit Card	200.00
01/24/2024	<a href="#">DEP0006873</a>	000764 Insite	Mastercard -	CLPKT01577 BG:OP	1,056.93
01/24/2024	<a href="#">DEP0006873</a>	000765 Insite	Mastercard -	CLPKT01577 BG:OP	377.92
01/24/2024	<a href="#">DEP0006873</a>			CLPKT01577 BG:Daily Deposit	1,536.37
01/24/2024	<a href="#">DEP0006876</a>			Utility Reverse Payment Packet UBPKT0	-81.53
01/25/2024	<a href="#">DEP0006879</a>	000766 Insite	Visa - Insite	CLPKT01578 BG:OP	282.18
01/25/2024	<a href="#">DEP0006879</a>			CLPKT01578 BG:Daily Deposit	772.26
01/25/2024	<a href="#">DEP0006879</a>	000765 Insite	Mastercard -	CLPKT01578 BG:OP	19.10

## Cleared Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
01/25/2024	<a href="#">DEP0006879</a>	000394	Point Of Sale	Open Edge CLPKT01578 BG:Credit Card	171.07
01/26/2024	<a href="#">DEP0006882</a>			CLPKT01579 BG:Daily Deposit	932.87
01/26/2024	<a href="#">DEP0006882</a>	000766	Insite	Mastercard - :CLPKT01579 BG:OP	231.38
01/26/2024	<a href="#">DEP0006882</a>	000767	Insite	Mastercard - :CLPKT01579 BG:OP	61.35
01/26/2024	<a href="#">DEP0006882</a>	000768	Insite	Visa - Insite CLPKT01579 BG:OP	144.70
01/26/2024	<a href="#">DEP0006882</a>			Open Edge CLPKT01579 BG:Credit Card	93.86
01/29/2024	<a href="#">DEP0006885</a>	000769	Insite	Mastercard - :CLPKT01581 BG:OP	131.79
01/29/2024	<a href="#">DEP0006885</a>	000771	Insite	Visa - Insite CLPKT01581 BG:OP	93.86
01/29/2024	<a href="#">DEP0006885</a>	000768	Insite	Mastercard - :CLPKT01581 BG:OP	263.03
01/29/2024	<a href="#">DEP0006885</a>	000770	Insite	Mastercard - :CLPKT01581 BG:OP	75.03
01/29/2024	<a href="#">DEP0006885</a>	000772	Insite	Mastercard - :CLPKT01581 BG:OP	142.96
01/29/2024	<a href="#">DEP0006885</a>			CLPKT01581 BG:Daily Deposit	4,568.07
01/29/2024	<a href="#">DEP0006885</a>		Open Edge	CLPKT01581 BG:Credit Card	110.00
01/30/2024	<a href="#">DEP0006893</a>			CLPKT01582 BG:Credit Card	1,432.90
01/30/2024	<a href="#">DEP0006893</a>	000772	Insite	Mastercard - :CLPKT01582 BG:OP	270.85
01/30/2024	<a href="#">DEP0006893</a>			CLPKT01582 BG:Daily Deposit	6,316.80
01/31/2024	<a href="#">DEP0006896</a>			CLPKT01583 BG:Daily Deposit	677.81
01/31/2024	<a href="#">DEP0006938</a>			CLPKT01593 BG:ACH Franchise Fee	3,259.36
01/31/2024	<a href="#">DEP0006938</a>			CLPKT01593 BG:State of Iowa	623,826.82
Total Cleared Deposits (89)					872,570.44

## Cleared Checks

Item Date	Reference	Item Type	Description	Amount
04/18/2022	<a href="#">21349</a>	Check	ENTERTAINMENT WEEKLY	-20.00
08/22/2022	<a href="#">21462</a>	Check	BEHREND, CHRIS	-75.00
09/19/2022	<a href="#">21493</a>	Check	COUNTRY EXTRA	-27.00
11/21/2022	<a href="#">21580</a>	Check	REVEAL	-12.00
10/16/2023	<a href="#">22006</a>	Check	THE WRITER	-29.97
12/18/2023	<a href="#">22067</a>	Check	COLIBRI SYSTEMS NORTH AMERICA INC	-601.36
12/18/2023	<a href="#">22071</a>	Check	HANSEL CLEANING SERVICES LLC	-1,000.00
12/18/2023	<a href="#">22072</a>	Check	HERITAGE PRINTING CO	-112.00
12/18/2023	<a href="#">22073</a>	Check	HOOPLA BY MIDWEST TAPE	-272.02
12/18/2023	<a href="#">22076</a>	Check	MM MECHANICAL	-144.02
12/18/2023	<a href="#">22081</a>	Check	DYERSVILLE YOUNG PROFESSIONALS	-45.00
12/18/2023	<a href="#">22083</a>	Check	FL KRAPFL INC	-1,420.25
12/19/2023	<a href="#">22090</a>	Check	Jessica Hosch	-89.17
12/19/2023	<a href="#">22091</a>	Check	Alex Fangmann	-108.52
12/19/2023	<a href="#">22092</a>	Check	The Play Cafe	-156.29
12/28/2023	<a href="#">22093</a>	Check	POSTMASTER	-853.74
01/02/2024	<a href="#">22094</a>	Check	MAQUOKETA VALLEY ELECTRIC COOP	-915.67
01/02/2024	<a href="#">22095</a>	Check	RELIANCE STANDARD	-731.26
01/02/2024	<a href="#">22096</a>	Check	WINDSTREAM	-565.87
01/03/2024	<a href="#">22097</a>	Check	Kali Ainesworth	-55.77

## Cleared Checks

Item Date	Reference	Item Type	Description	Amount
01/03/2024	<a href="#">22098</a>	Check	Family Room Marion LLC	-156.29
01/15/2024	<a href="#">22099</a>	Check	ALLIANT ENERGY	-19,631.63
01/15/2024	<a href="#">22100</a>	Check	AMAZON	-1,702.68
01/15/2024	<a href="#">22101</a>	Check	BLACK HILLS ENERGY	-1,507.74
01/15/2024	<a href="#">22102</a>	Check	BOILER & PRESSURE VESSEL INSPECTION	-120.00
01/15/2024	<a href="#">22103</a>	Check	CENGAGE LEARNING	-175.14
01/15/2024	<a href="#">22105</a>	Check	ELITE DENTAL PC	-5,413.32
01/15/2024	<a href="#">22106</a>	Check	MAGAZINE SUBSCRIPTION SERVICE AGEN	-1,880.87
01/15/2024	<a href="#">22107</a>	Check	PORTZEN CONSTRUCTION INC	-51,430.12
01/15/2024	<a href="#">22108</a>	Check	SECRETARY OF STATE	-30.00
01/15/2024	<a href="#">22109</a>	Check	WINDSTREAM	-127.51
01/16/2024	<a href="#">22111</a>	Check	Brittney Scherbring	-89.43
01/16/2024	<a href="#">22112</a>	Check	Conrad, Jason Rental Inc	-15.10
Total Cleared Checks (33)				-89,514.74

## Cleared Other

Item Date	Reference	Item Type	Description	Amount
12/01/2023	<a href="#">DFT0002831</a>	Bank Draft	IPERS	-3,109.62
12/01/2023	<a href="#">DFT0002832</a>	Bank Draft	IPERS	-2,169.91
12/01/2023	<a href="#">DFT0002833</a>	Bank Draft	TREASURER STATE OF IOWA	-1,195.33
12/01/2023	<a href="#">DFT0002837</a>	Bank Draft	ILLINOIS DEPARTMENT OF REVENUE	-88.24
12/08/2023	<a href="#">DFT0002838</a>	Bank Draft	EMPOWER	-125.00
12/08/2023	<a href="#">DFT0002841</a>	Bank Draft	IPERS	-3,192.30
12/08/2023	<a href="#">DFT0002842</a>	Bank Draft	IPERS	-1,674.38
12/08/2023	<a href="#">DFT0002843</a>	Bank Draft	TREASURER STATE OF IOWA	-1,028.03
12/08/2023	<a href="#">DFT0002847</a>	Bank Draft	ILLINOIS DEPARTMENT OF REVENUE	-88.24
12/15/2023	<a href="#">DFT0002854</a>	Bank Draft	IPERS	-3,254.77
12/15/2023	<a href="#">DFT0002855</a>	Bank Draft	IPERS	-1,655.18
12/15/2023	<a href="#">DFT0002856</a>	Bank Draft	TREASURER STATE OF IOWA	-1,030.00
12/15/2023	<a href="#">DFT0002860</a>	Bank Draft	ILLINOIS DEPARTMENT OF REVENUE	-88.24
12/22/2023	<a href="#">DFT0002865</a>	Bank Draft	IPERS	-3,233.28
12/22/2023	<a href="#">DFT0002866</a>	Bank Draft	IPERS	-1,596.42
12/22/2023	<a href="#">DFT0002867</a>	Bank Draft	IPERS	-113.28
12/22/2023	<a href="#">DFT0002868</a>	Bank Draft	TREASURER STATE OF IOWA	-1,632.69
12/22/2023	<a href="#">DFT0002872</a>	Bank Draft	ILLINOIS DEPARTMENT OF REVENUE	-167.47
12/29/2023	<a href="#">DFT0002874</a>	Bank Draft	IPERS	-3,265.27
12/29/2023	<a href="#">DFT0002875</a>	Bank Draft	IPERS	-1,866.29
12/29/2023	<a href="#">DFT0002876</a>	Bank Draft	TREASURER STATE OF IOWA	-1,166.47
12/29/2023	<a href="#">DFT0002880</a>	Bank Draft	ILLINOIS DEPARTMENT OF REVENUE	-92.81
01/02/2024	<a href="#">APA004484</a>	AP Automation	ACCESS SYSTEMS	-79.16
01/02/2024	<a href="#">APA004485</a>	AP Automation	ACE HOMEWORKS	-104.24
01/02/2024	<a href="#">APA004486</a>	AP Automation	CJ BEEPS EQUIPMENT LLC	-3,265.00
01/02/2024	<a href="#">APA004487</a>	AP Automation	COMMUNICATIONS ENGINEERING COMPAN	-6,032.58

Item Date	Reference	Item Type	Description	Amount
01/02/2024	<a href="#">APA004488</a>	AP Automation	CRESCENT ELECTRIC SUPPLY	-2,012.63
01/02/2024	<a href="#">APA004489</a>	AP Automation	DUBUQUE FIRE EQUIPMENT INC	-185.40
01/02/2024	<a href="#">APA004490</a>	AP Automation	DUBUQUE HUMANE SOCIETY	-85.00
01/02/2024	<a href="#">APA004491</a>	AP Automation	EAST CENTRAL INTERGOVERNMENTAL ASS	-2,252.50
01/02/2024	<a href="#">APA004492</a>	AP Automation	EASTERN IOWA ASPHALT MAINTENANCE	-11,251.00
01/02/2024	<a href="#">APA004493</a>	AP Automation	FL KRAPFL INC	-5,510.60
01/02/2024	<a href="#">APA004494</a>	AP Automation	GIANT WASH	-131.43
01/02/2024	<a href="#">APA004495</a>	AP Automation	HEFEL PORTABLE SERVICES LLC	-685.72
01/02/2024	<a href="#">APA004496</a>	AP Automation	HENDRICKS, AUTUMN	-100.00
01/02/2024	<a href="#">APA004497</a>	AP Automation	HERBERS, TIM	-150.00
01/02/2024	<a href="#">APA004498</a>	AP Automation	HERITAGE PRINTING CO	-206.18
01/02/2024	<a href="#">APA004499</a>	AP Automation	JAM SYSTEMS & MIDLAND DOORS	-1,103.94
01/02/2024	<a href="#">APA004500</a>	AP Automation	JOHN DEERE FINANCIAL	-344.78
01/02/2024	<a href="#">APA004501</a>	AP Automation	JUMBO VISUAL PROJECTION	-300.00
01/02/2024	<a href="#">APA004502</a>	AP Automation	K & K LOGO DESIGNS LTD	-6.50
01/02/2024	<a href="#">APA004503</a>	AP Automation	KEUTER, JUDY	-100.00
01/02/2024	<a href="#">APA004504</a>	AP Automation	LEIBOLD, DAVID & KATHY	-250.00
01/02/2024	<a href="#">APA004505</a>	AP Automation	LUECK, TANNER	-50.00
01/02/2024	<a href="#">APA004506</a>	AP Automation	MAAHS, MICHAEL	-150.00
01/02/2024	<a href="#">APA004507</a>	AP Automation	MIDWEST BREATHING AIR LLC	-299.97
01/02/2024	<a href="#">APA004508</a>	AP Automation	MIDWEST PATCH / HI VIZ SAFETY	-1,275.00
01/02/2024	<a href="#">APA004509</a>	AP Automation	NAPA AUTO PARTS	-153.88
01/02/2024	<a href="#">APA004510</a>	AP Automation	ORIGIN DESIGN CO	-2,854.25
01/02/2024	<a href="#">APA004511</a>	AP Automation	PASKER, KARA & JOEY	-100.00
01/02/2024	<a href="#">APA004512</a>	AP Automation	PET WASTE ELIMINATOR	-335.99
01/02/2024	<a href="#">APA004513</a>	AP Automation	POMP'S TIRE SERVICE	-892.32
01/02/2024	<a href="#">APA004514</a>	AP Automation	PREFERRED HEALTH CHOICES LLC	-90.00
01/02/2024	<a href="#">APA004515</a>	AP Automation	QUILL CORPORATION	-94.02
01/02/2024	<a href="#">APA004516</a>	AP Automation	RACOM CORPORATION	-12,437.20
01/02/2024	<a href="#">APA004517</a>	AP Automation	RECKER, TERRY	-150.00
01/02/2024	<a href="#">APA004518</a>	AP Automation	REICHER, PHYLLIS	-100.00
01/02/2024	<a href="#">APA004519</a>	AP Automation	ROLING, JEAN	-100.00
01/02/2024	<a href="#">APA004520</a>	AP Automation	SCHNEIDER LAND SURVEYING & PLANNING	-3,850.00
01/02/2024	<a href="#">APA004521</a>	AP Automation	SELCO INC	-1,600.00
01/02/2024	<a href="#">APA004522</a>	AP Automation	TJ CLEANING SERVICES	-450.00
01/02/2024	<a href="#">APA004523</a>	AP Automation	USA BLUE BOOK	-222.32
01/02/2024	<a href="#">APA004524</a>	AP Automation	VERIZON WIRELESS	-926.38
01/02/2024	<a href="#">APA004525</a>	AP Automation	WESSELS, GLADYS	-100.00
01/02/2024	<a href="#">APA004526</a>	AP Automation	WHKS & CO	-163.15
01/02/2024	<a href="#">APA004527</a>	AP Automation	WILGENBUSH, SANDY	-200.00
01/03/2024	<a href="#">22092</a>	Check Reversal	Reverse Refund Check Family Room Marion	156.29
01/03/2024	<a href="#">Insurance</a>	Miscellaneous	WELLMARK DENTAL INSURANCE	-1,252.44
01/05/2024	<a href="#">DFT0002881</a>	Bank Draft	EMPOWER	-125.00
01/05/2024	<a href="#">DFT0002882</a>	Bank Draft	MIDWESTONE BANK	-72.50
01/05/2024	<a href="#">DFT0002883</a>	Bank Draft	MIDWESTONE BANK	-444.70

Item Date	Reference	Item Type	Description	Amount
01/05/2024	<a href="#">DFT0002887</a>	Bank Draft	FIDELITY BANK & TRUST	-3,959.60
01/05/2024	<a href="#">DFT0002888</a>	Bank Draft	FIDELITY BANK & TRUST	-3,078.48
01/05/2024	<a href="#">DFT0002889</a>	Bank Draft	FIDELITY BANK & TRUST	-930.48
01/05/2024	<a href="#">EFT0000147</a>	EFT	Payroll EFT	-23,657.94
01/10/2024	<a href="#">Insurance</a>	Miscellaneous	MEDICAL ASSOCIATES HEALTH PLAN	-25,990.90
01/12/2024	<a href="#">DFT0002891</a>	Bank Draft	EMPOWER	-125.00
01/12/2024	<a href="#">DFT0002892</a>	Bank Draft	MIDWESTONE BANK	-72.50
01/12/2024	<a href="#">DFT0002893</a>	Bank Draft	MIDWESTONE BANK	-444.70
01/12/2024	<a href="#">DFT0002897</a>	Bank Draft	FIDELITY BANK & TRUST	-7,178.38
01/12/2024	<a href="#">DFT0002898</a>	Bank Draft	FIDELITY BANK & TRUST	-11,460.87
01/12/2024	<a href="#">DFT0002899</a>	Bank Draft	FIDELITY BANK & TRUST	-1,683.26
01/12/2024	<a href="#">EFT0000148</a>	EFT	Payroll EFT	-37,341.18
01/15/2024	<a href="#">APA004528</a>	AP Automation	ACCESS SYSTEMS	-475.04
01/15/2024	<a href="#">APA004529</a>	AP Automation	ACE HOMEWORKS	-194.91
01/15/2024	<a href="#">APA004530</a>	AP Automation	AUTO TECH	-100.00
01/15/2024	<a href="#">APA004531</a>	AP Automation	BAKER & TAYLOR BOOKS	-854.91
01/15/2024	<a href="#">APA004532</a>	AP Automation	BETSINGER MCCANN, LINDA	-10.00
01/15/2024	<a href="#">APA004533</a>	AP Automation	BI-COUNTY DISPOSAL INC	-25,979.10
01/15/2024	<a href="#">APA004534</a>	AP Automation	BLUE PATH FINANCE INC	-1,464.13
01/15/2024	<a href="#">APA004535</a>	AP Automation	CAPITAL SANITARY SUPPLY	-412.66
01/15/2024	<a href="#">APA004536</a>	AP Automation	CARNEGIE-STOUT PUBLIC LIBRARY	-67.20
01/15/2024	<a href="#">APA004537</a>	AP Automation	CENTER POINT PUBLISHING	-154.52
01/15/2024	<a href="#">APA004538</a>	AP Automation	COMPLETE OFFICE OF WISCONSIN	-108.19
01/15/2024	<a href="#">APA004539</a>	AP Automation	COMPUTER DOCTORS INC	-557.00
01/15/2024	<a href="#">APA004540</a>	AP Automation	CRAIG OSTERHAUS CAPRENTRY	-20,000.00
01/15/2024	<a href="#">APA004541</a>	AP Automation	DEMME MECHANICAL	-70.00
01/15/2024	<a href="#">APA004542</a>	AP Automation	DOLPHIN, NEIL	-150.00
01/15/2024	<a href="#">APA004543</a>	AP Automation	DYERSVILLE COMMERCIAL	-452.98
01/15/2024	<a href="#">APA004544</a>	AP Automation	ELLIOTT EQUIPMENT COMPANY	-602.59
01/15/2024	<a href="#">APA004545</a>	AP Automation	FAREWAY STORES INC	-66.59
01/15/2024	<a href="#">APA004546</a>	AP Automation	FL KRAPFL INC	-2,508.14
01/15/2024	<a href="#">APA004547</a>	AP Automation	FUERSTE CAREW COYLE JUERGENS & SUDI	-429.00
01/15/2024	<a href="#">APA004548</a>	AP Automation	FUN EXPRESS	-76.32
01/15/2024	<a href="#">APA004549</a>	AP Automation	GIANT WASH	-68.30
01/15/2024	<a href="#">APA004550</a>	AP Automation	HANSEL CLEANING SERVICES LLC	-800.00
01/15/2024	<a href="#">APA004551</a>	AP Automation	HAWKINS WATER TREATMENT	-1,795.72
01/15/2024	<a href="#">APA004552</a>	AP Automation	HEARTLAND BUSINESS SYSTEMS LLC	-984.00
01/15/2024	<a href="#">APA004553</a>	AP Automation	HERITAGE PRINTING CO	-51.73
01/15/2024	<a href="#">APA004554</a>	AP Automation	HOGAN HANSEN	-5,000.00
01/15/2024	<a href="#">APA004555</a>	AP Automation	HOOPLA BY MIDWEST TAPE	-310.10
01/15/2024	<a href="#">APA004556</a>	AP Automation	IMON COMMUNICATIONS LLC	-1,005.00
01/15/2024	<a href="#">APA004557</a>	AP Automation	IMPACT7G	-14,908.75
01/15/2024	<a href="#">APA004558</a>	AP Automation	IOWA ASSN OF MUNICIPAL UTILITIES	-3,824.91
01/15/2024	<a href="#">APA004559</a>	AP Automation	J & J LAWN CARE	-13,588.50
01/15/2024	<a href="#">APA004560</a>	AP Automation	J & R FASHIIONS	-180.00



Item Date	Reference	Item Type	Description	Amount
01/15/2024	<a href="#">APA004561</a>	AP Automation	JCDUB LLC	-1,774.58
01/15/2024	<a href="#">APA004562</a>	AP Automation	JEFF'S AUTO SERVICE	-79.30
01/15/2024	<a href="#">APA004563</a>	AP Automation	JOCHUM, RICK	-150.00
01/15/2024	<a href="#">APA004564</a>	AP Automation	JOHN DEERE FINANCIAL	-3,986.80
01/15/2024	<a href="#">APA004565</a>	AP Automation	KANOPY INC	-93.00
01/15/2024	<a href="#">APA004566</a>	AP Automation	KRAMER, DON OR DIANNE	-31.16
01/15/2024	<a href="#">APA004567</a>	AP Automation	LANGE SIGN GROUP	-1,144.00
01/15/2024	<a href="#">APA004568</a>	AP Automation	LOCHER & DAVIS TRUST ACCOUNT	-2,500.00
01/15/2024	<a href="#">APA004569</a>	AP Automation	MARTIN EQUIPMENT	-1,615.00
01/15/2024	<a href="#">APA004570</a>	AP Automation	MICROBAC LABORATORIES	-1,453.50
01/15/2024	<a href="#">APA004571</a>	AP Automation	MOBILE CITIZEN	-1,200.00
01/15/2024	<a href="#">APA004572</a>	AP Automation	MORTON SALT INC	-5,114.68
01/15/2024	<a href="#">APA004573</a>	AP Automation	NAVISTAR BMO HARRIS BANK	-7,766.76
01/15/2024	<a href="#">APA004574</a>	AP Automation	NICKOL, JIM	-100.00
01/15/2024	<a href="#">APA004575</a>	AP Automation	OVERDRIVE	-674.63
01/15/2024	<a href="#">APA004576</a>	AP Automation	QUILL CORPORATION	-22.35
01/15/2024	<a href="#">APA004577</a>	AP Automation	REICHER, JOE	-150.00
01/15/2024	<a href="#">APA004578</a>	AP Automation	RICK'S LAWN MOWING & SNOW REMOVAL	-4,635.25
01/15/2024	<a href="#">APA004579</a>	AP Automation	SAFELITE FULFILLMENT INC	-667.82
01/15/2024	<a href="#">APA004580</a>	AP Automation	SCHINDLER ELEVATOR CORPORATION	-4,040.82
01/15/2024	<a href="#">APA004581</a>	AP Automation	SIITARI, ANDREW	-150.00
01/15/2024	<a href="#">APA004582</a>	AP Automation	SODAWASSER, JON	-150.00
01/15/2024	<a href="#">APA004583</a>	AP Automation	TAUKE MOTORS	-2,125.31
01/15/2024	<a href="#">APA004584</a>	AP Automation	TJ CLEANING SERVICES	-1,000.00
01/15/2024	<a href="#">APA004585</a>	AP Automation	VERIZON WIRELESS	-21.06
01/16/2024	<a href="#">Wire Transfer</a>	Miscellaneous	LUMBER SPECIALTIES LAND PURCHASE	13,319.70
01/16/2024	<a href="#">Wire Transfer</a>	Miscellaneous	Correct Lumber Spec Land Purchase	-26,639.40
01/17/2024	<a href="#">4TH QTR S.U.I.</a>	Miscellaneous	4TH QTR S.U.I.	-46.35
01/19/2024	<a href="#">DFT0002901</a>	Bank Draft	TREASURER STATE OF IOWA	-1,746.78
01/19/2024	<a href="#">DFT0002902</a>	Bank Draft	TREASURER STATE OF IOWA	-4,168.08
01/19/2024	<a href="#">DFT0002903</a>	Bank Draft	WEX BANK	-2,891.38
01/19/2024	<a href="#">DFT0002904</a>	Bank Draft	VISA	-1,679.69
01/19/2024	<a href="#">DFT0002905</a>	Bank Draft	EMPOWER	-125.00
01/19/2024	<a href="#">DFT0002906</a>	Bank Draft	MIDWESTONE BANK	-72.50
01/19/2024	<a href="#">DFT0002907</a>	Bank Draft	MIDWESTONE BANK	-444.70
01/19/2024	<a href="#">DFT0002911</a>	Bank Draft	FIDELITY BANK & TRUST	-4,132.48
01/19/2024	<a href="#">DFT0002912</a>	Bank Draft	FIDELITY BANK & TRUST	-2,992.08
01/19/2024	<a href="#">DFT0002913</a>	Bank Draft	FIDELITY BANK & TRUST	-970.94
01/19/2024	<a href="#">EFT0000149</a>	EFT	Payroll EFT	-24,528.12
01/26/2024	<a href="#">DFT0002915</a>	Bank Draft	EMPOWER	-125.00
01/26/2024	<a href="#">DFT0002916</a>	Bank Draft	MIDWESTONE BANK	-72.50
01/26/2024	<a href="#">DFT0002917</a>	Bank Draft	MIDWESTONE BANK	-444.70
01/26/2024	<a href="#">DFT0002921</a>	Bank Draft	FIDELITY BANK & TRUST	-4,120.30
01/26/2024	<a href="#">DFT0002922</a>	Bank Draft	FIDELITY BANK & TRUST	-3,067.16
01/26/2024	<a href="#">DFT0002923</a>	Bank Draft	FIDELITY BANK & TRUST	-968.08

## Cleared Other

Item Date	Reference	Item Type	Description	Amount
01/26/2024	<a href="#">EFT0000150</a>	EFT	Payroll EFT	-24,272.06
01/31/2024	<a href="#">1</a>	Miscellaneous	Flex Spending	0.80
01/31/2024	<a href="#">21349</a>	Check Reversal	ENTERTAINMENT WEEKLY Reversal	20.00
01/31/2024	<a href="#">21462</a>	Check Reversal	BEHREND, CHRIS Reversal	75.00
01/31/2024	<a href="#">21493</a>	Check Reversal	COUNTRY EXTRA Reversal	27.00
01/31/2024	<a href="#">21580</a>	Check Reversal	REVEAL Reversal	12.00
01/31/2024	<a href="#">Interest</a>	Interest	INTEREST	7,538.89
01/31/2024	<a href="#">Transfer</a>	Miscellaneous	Library Trust Transfer	3,112.34
01/31/2024	<a href="#">Transfer</a>	Miscellaneous	HRA Claims Transfer	-20,000.00
01/31/2024	<a href="#">Correction</a>	Miscellaneous	Water Meter payment correction	-960.00
01/31/2024	<a href="#">Voided Check</a>	Miscellaneous	Lainey Link Voided Check	85.00
01/31/2024	<a href="#">Voided Check</a>	Miscellaneous	Mason Roeder Voided Check	30.00
01/31/2024	<a href="#">Voided Check</a>	Miscellaneous	John Emery Voided Check	103.20
01/31/2024	<a href="#">Voided Check</a>	Miscellaneous	Tom Deutmeyer Voided Check	100.00
01/31/2024	<a href="#">Voided Check</a>	Miscellaneous	Tri-State Automatic Sprinkler Voided Check	2,058.00
Total Cleared Other (176)				-446,127.68

## Outstanding Deposits

Item Date	Reference	OpenEdge Batch	Merchant	Description	Amount
02/28/2023	<a href="#">DEP0005791</a>			CLPKT01341 BG:Credit Card	562.09
01/30/2024	<a href="#">DEP0006893</a>		Open Edge	CLPKT01582 BG:Credit Card	188.07
01/30/2024	<a href="#">DEP0006893</a>	000773 Insite	Mastercard -	CLPKT01582 BG:OP	130.10
01/31/2024	<a href="#">DEP0006896</a>	000774 Insite	Mastercard -	CLPKT01583 BG:OP	69.84
01/31/2024	<a href="#">DEP0006896</a>			CLPKT01583 BG:Credit Card	1,331.38
Total Outstanding Deposits (5)					2,281.48

## Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
10/02/2023	<a href="#">21927</a>	Check	GIANT WASH	-41.25
10/16/2023	<a href="#">22004</a>	Check	OYLA MAGAZINE INC	-84.00
10/17/2023	<a href="#">21986</a>	Check	Zach Weber	-19.73
11/06/2023	<a href="#">22049</a>	Check	Thomas Crain	-63.79
11/06/2023	<a href="#">22050</a>	Check	Isaac Ramos	-39.43
11/06/2023	<a href="#">22052</a>	Check	Daniel Evans	-123.21
01/15/2024	<a href="#">22104</a>	Check	DYERSVILLE YOUNG PROFESSIONALS	-10.00
01/16/2024	<a href="#">22110</a>	Check	Jim & Rose Nelson	-109.26
01/30/2024	<a href="#">22113</a>	Check	POSTMASTER	-884.04
Total Outstanding Checks (9)				-1,374.71

Outstanding Other

Item Date	Reference	Item Type	Description	Amount
06/30/2019	<a href="#">1</a>	Miscellaneous	Credit Card payment	-19.10
05/31/2022	<a href="#">1</a>	Miscellaneous	Retirement	129.34
07/31/2022	<a href="#">1</a>	Miscellaneous	Global Payments	56.69
03/06/2023	<a href="#">APA003188</a>	AP Automation	TENNIS SERVICES OF IOWA	-16,750.00
03/31/2023	<a href="#">1</a>	Miscellaneous	Credit Card payments	-142.09
05/31/2023	<a href="#">1</a>	Miscellaneous	Credit Card payment	190.00
01/05/2024	<a href="#">DFT0002884</a>	Bank Draft	IPERS	-3,300.79
01/05/2024	<a href="#">DFT0002885</a>	Bank Draft	IPERS	-1,854.12
01/05/2024	<a href="#">DFT0002886</a>	Bank Draft	TREASURER STATE OF IOWA	-1,124.47
01/05/2024	<a href="#">DFT0002890</a>	Bank Draft	ILLINOIS DEPARTMENT OF REVENUE	-88.07
01/12/2024	<a href="#">DFT0002894</a>	Bank Draft	IPERS	-3,111.21
01/12/2024	<a href="#">DFT0002895</a>	Bank Draft	IPERS	-1,882.10
01/12/2024	<a href="#">DFT0002896</a>	Bank Draft	TREASURER STATE OF IOWA	-2,601.00
01/12/2024	<a href="#">DFT0002900</a>	Bank Draft	ILLINOIS DEPARTMENT OF REVENUE	-88.07
01/19/2024	<a href="#">DFT0002908</a>	Bank Draft	IPERS	-3,579.49
01/19/2024	<a href="#">DFT0002909</a>	Bank Draft	IPERS	-1,583.58
01/19/2024	<a href="#">DFT0002910</a>	Bank Draft	TREASURER STATE OF IOWA	-1,130.33
01/19/2024	<a href="#">DFT0002914</a>	Bank Draft	ILLINOIS DEPARTMENT OF REVENUE	-88.07
01/26/2024	<a href="#">DFT0002918</a>	Bank Draft	IPERS	-3,666.59
01/26/2024	<a href="#">DFT0002919</a>	Bank Draft	IPERS	-1,663.78
01/26/2024	<a href="#">DFT0002920</a>	Bank Draft	TREASURER STATE OF IOWA	-1,153.50
01/26/2024	<a href="#">DFT0002924</a>	Bank Draft	ILLINOIS DEPARTMENT OF REVENUE	-88.07
01/31/2024	<a href="#">1</a>	Miscellaneous	Flex Spending	-0.80
Total Outstanding Other (23)				-43,539.20

Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Bank Draft	66	-27,003.24	-89,430.06	-116,433.30
Check	42	-1,374.71	-89,514.74	-90,889.45
Deposit	94	2,281.48	872,570.44	874,851.92
EFT	4	0.00	-109,799.30	-109,799.30
Check Reversal	5	0.00	290.29	290.29
Interest	1	0.00	7,538.89	7,538.89
Miscellaneous	20	214.04	-56,080.05	-55,866.01
AP Automation	103	-16,750.00	-198,647.45	-215,397.45
		-42,632.43	336,928.02	294,295.59



Dyersville, IA

# Bank Statement Register

Item 13.

POOLED CASH

Period 1/1/2024 - 1/31/2024

Packet: BRPKT00186

Bank Statement		General Ledger	
Beginning Balance	95,242.32	Account Balance	95,341.35
Plus Debits	99.03	Less Outstanding Debits	0.00
Less Credits	0.00	Plus Outstanding Credits	0.00
Adjustments	0.00	Adjustments	0.00
Ending Balance	95,341.35	Adjusted Account Balance	95,341.35

Statement Ending Balance	95,341.35
Bank Difference	0.00
General Ledger Difference	0.00

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

999-1-1020-000 POOLED CASH

Cleared Other

Item Date	Reference	Item Type	Description	Amount
01/31/2024	<a href="#">Interest</a>	Interest	INTEREST	99.03
Total Cleared Other (1)				99.03



Dyersville, IA

# Bank Statement Register

Item 13.

## Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Interest	1	0.00	99.03	99.03
		0.00	99.03	99.03

ExpenseMinor;SourceMajo...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Remaining
<b>Fund: 001 - GENERAL FUND</b>						
<b>Revenue</b>						
40 - TAXES	2,910,737.00	2,910,737.00	38,504.60	1,536,579.31	-1,374,157.69	47.21%
41 - LICENSES AND PERMITS	18,425.00	18,425.00	147.00	13,627.53	-4,797.47	26.04%
43 - USE OF MONEY & PROPERTY	92,650.00	92,650.00	11,892.08	77,793.55	-14,856.45	16.04%
44 - INTERGOVERNMENTAL	118,411.00	118,411.00	0.00	17,474.53	-100,936.47	85.24%
45 - CHARGES FOR SERVICES	224,750.00	224,750.00	2,697.32	113,358.97	-111,391.03	49.56%
47 - MISCELLANEOUS REVENUES	42,000.00	42,000.00	2,094.67	28,227.79	-13,772.21	32.79%
48 - OTHER FINANCING SOURCES	1,000.00	1,000.00	0.00	90,000.00	89,000.00	8,900.00%
<b>Revenue Total:</b>	<b>3,407,973.00</b>	<b>3,407,973.00</b>	<b>55,335.67</b>	<b>1,877,061.68</b>	<b>-1,530,911.32</b>	<b>44.92%</b>
<b>Expense</b>						
60 - SALARIES & WAGES	1,204,428.00	1,204,428.00	91,746.58	695,249.84	509,178.16	42.28%
61 - EMPLOYEE BENEFITS & COSTS	376,027.00	376,027.00	35,992.96	211,592.69	164,434.31	43.73%
62 - STAFF DEVELOPMENT	165,850.00	165,850.00	4,833.91	106,113.01	59,736.99	36.02%
63 - REPAIR, MAINTENANCE & UTILITIES	380,253.00	380,253.00	23,033.02	175,757.49	204,495.51	53.78%
64 - CONTRACTUAL SERVICES	629,047.00	629,047.00	49,771.43	321,315.16	307,731.84	48.92%
65 - COMMODITIES	196,625.00	196,625.00	8,942.81	96,656.80	99,968.20	50.84%
67 - CAPITAL OUTLAY	248,840.00	248,840.00	39,496.48	315,071.64	-66,231.64	-26.62%
69 - TRANSFERS	31,066.00	31,066.00	0.00	0.00	31,066.00	100.00%
<b>Expense Total:</b>	<b>3,232,136.00</b>	<b>3,232,136.00</b>	<b>253,817.19</b>	<b>1,921,756.63</b>	<b>1,310,379.37</b>	<b>40.54%</b>
<b>Fund: 001 - GENERAL FUND Surplus (Deficit):</b>	<b>175,837.00</b>	<b>175,837.00</b>	<b>-198,481.52</b>	<b>-44,694.95</b>	<b>-220,531.95</b>	<b>125.42%</b>
<b>Fund: 002 - LIBRARY TRUST FUND</b>						
<b>Revenue</b>						
43 - USE OF MONEY & PROPERTY	350.00	350.00	38.35	258.30	-91.70	26.20%
45 - CHARGES FOR SERVICES	40,000.00	40,000.00	1,753.28	12,948.94	-27,051.06	67.63%
48 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>40,350.00</b>	<b>40,350.00</b>	<b>1,791.63</b>	<b>13,207.24</b>	<b>-27,142.76</b>	<b>67.27%</b>
<b>Expense</b>						
67 - CAPITAL OUTLAY	40,000.00	40,000.00	2,953.28	12,158.29	27,841.71	69.60%
69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>2,953.28</b>	<b>12,158.29</b>	<b>27,841.71</b>	<b>69.60%</b>
<b>Fund: 002 - LIBRARY TRUST FUND Surplus (Deficit):</b>	<b>350.00</b>	<b>350.00</b>	<b>-1,161.65</b>	<b>1,048.95</b>	<b>698.95</b>	<b>-199.70%</b>
<b>Fund: 110 - ROAD USE FUND</b>						
<b>Revenue</b>						
44 - INTERGOVERNMENTAL	620,000.00	620,000.00	52,410.44	376,196.69	-243,803.31	39.32%
47 - MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00	0.00%
48 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>620,000.00</b>	<b>620,000.00</b>	<b>52,410.44</b>	<b>376,196.69</b>	<b>-243,803.31</b>	<b>39.32%</b>
<b>Expense</b>						
60 - SALARIES & WAGES	228,609.00	228,609.00	40,762.18	156,833.54	71,775.46	31.40%
61 - EMPLOYEE BENEFITS & COSTS	89,889.00	89,889.00	7,792.48	44,159.30	45,729.70	50.87%
63 - REPAIR, MAINTENANCE & UTILITIES	70,000.00	70,000.00	0.00	30,509.78	39,490.22	56.41%
64 - CONTRACTUAL SERVICES	70,000.00	70,000.00	5,114.68	10,649.68	59,350.32	84.79%
67 - CAPITAL OUTLAY	66,000.00	66,000.00	0.00	0.00	66,000.00	100.00%
68 - DEBT SERVICES	0.00	0.00	0.00	337.50	-337.50	0.00%
69 - TRANSFERS	5,275.00	5,275.00	0.00	0.00	5,275.00	100.00%
<b>Expense Total:</b>	<b>529,773.00</b>	<b>529,773.00</b>	<b>53,669.34</b>	<b>242,489.80</b>	<b>287,283.20</b>	<b>54.23%</b>
<b>Fund: 110 - ROAD USE FUND Surplus (Deficit):</b>	<b>90,227.00</b>	<b>90,227.00</b>	<b>-1,258.90</b>	<b>133,706.89</b>	<b>43,479.89</b>	<b>-48.19%</b>

Budget Report

For Fiscal: 2023-2024 Period Ending Item 14. 4

ExpenseMinor;SourceMajo...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 112 - TRUST AND AGENCY FUND</b>						
<b>Revenue</b>						
43 - USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00%
47 - MISCELLANEOUS REVENUES	6,000.00	6,000.00	1,350.00	10,400.00	4,400.00	73.33%
48 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>1,350.00</b>	<b>10,400.00</b>	<b>4,400.00</b>	<b>73.33%</b>
<b>Expense</b>						
64 - CONTRACTUAL SERVICES	6,000.00	6,000.00	1,050.00	6,525.00	-525.00	-8.75%
69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>1,050.00</b>	<b>6,525.00</b>	<b>-525.00</b>	<b>-8.75%</b>
<b>Fund: 112 - TRUST AND AGENCY FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>	<b>3,875.00</b>	<b>3,875.00</b>	<b>0.00%</b>
<b>Fund: 121 - L.O. SALES TAX RESERVE</b>						
<b>Revenue</b>						
40 - TAXES	625,000.00	625,000.00	47,652.80	356,178.70	-268,821.30	43.01%
43 - USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00%
48 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>625,000.00</b>	<b>625,000.00</b>	<b>47,652.80</b>	<b>356,178.70</b>	<b>-268,821.30</b>	<b>43.01%</b>
<b>Expense</b>						
69 - TRANSFERS	595,000.00	595,000.00	0.00	0.00	595,000.00	100.00%
<b>Expense Total:</b>	<b>595,000.00</b>	<b>595,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>595,000.00</b>	<b>100.00%</b>
<b>Fund: 121 - L.O. SALES TAX RESERVE Surplus (Deficit):</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>47,652.80</b>	<b>356,178.70</b>	<b>326,178.70</b>	<b>-1,087.26%</b>
<b>Fund: 122 - LOCAL OPTION SINKING FUND</b>						
<b>Revenue</b>						
43 - USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00%
48 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>						
68 - DEBT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Fund: 122 - LOCAL OPTION SINKING FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Fund: 128 - CDBG</b>						
<b>Revenue</b>						
43 - USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00%
44 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00%
45 - CHARGES FOR SERVICES	55,000,000.00	55,000,000.00	0.00	1,344,927.20	-53,655,072.80	97.55%
47 - MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00	0.00%
48 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00%
49 - UNDEFINED	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>55,000,000.00</b>	<b>55,000,000.00</b>	<b>0.00</b>	<b>1,344,927.20</b>	<b>-53,655,072.80</b>	<b>97.55%</b>
<b>Expense</b>						
60 - SALARIES & WAGES	0.00	0.00	0.00	0.00	0.00	0.00%
61 - EMPLOYEE BENEFITS & COSTS	0.00	0.00	0.00	0.00	0.00	0.00%
64 - CONTRACTUAL SERVICES	55,000,000.00	55,000,000.00	0.00	0.00	55,000,000.00	100.00%
65 - COMMODITIES	0.00	0.00	0.00	0.00	0.00	0.00%
67 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00%
68 - DEBT SERVICES	0.00	0.00	0.00	173,790.00	-173,790.00	0.00%
69 - TRANSFERS	297,200.00	297,200.00	0.00	0.00	297,200.00	100.00%
<b>Expense Total:</b>	<b>55,297,200.00</b>	<b>55,297,200.00</b>	<b>0.00</b>	<b>173,790.00</b>	<b>55,123,410.00</b>	<b>99.69%</b>
<b>Fund: 128 - CDBG Surplus (Deficit):</b>	<b>-297,200.00</b>	<b>-297,200.00</b>	<b>0.00</b>	<b>1,171,137.20</b>	<b>1,468,337.20</b>	<b>494.06%</b>
<b>Fund: 135 - DYERSVILLE TIF DIST FUND</b>						
<b>Revenue</b>						
40 - TAXES	1,990,070.00	1,990,070.00	9,675.97	1,165,956.90	-824,113.10	41.41%
43 - USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00%



Budget Report

For Fiscal: 2023-2024 Period Ending Item 14. 4

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>ExpenseMinor;SourceMajo...</b>						
45 - CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
47 - MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00	0.00%
48 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>1,990,070.00</b>	<b>1,990,070.00</b>	<b>9,675.97</b>	<b>1,165,956.90</b>	<b>-824,113.10</b>	<b>41.41%</b>
<b>Expense</b>						
64 - CONTRACTUAL SERVICES	10,000.00	10,000.00	0.00	400.00	9,600.00	96.00%
68 - DEBT SERVICES	1,434,447.00	1,434,447.00	7,187.90	265,851.26	1,168,595.74	81.47%
69 - TRANSFERS	630,707.00	630,707.00	0.00	0.00	630,707.00	100.00%
<b>Expense Total:</b>	<b>2,075,154.00</b>	<b>2,075,154.00</b>	<b>7,187.90</b>	<b>266,251.26</b>	<b>1,808,902.74</b>	<b>87.17%</b>
<b>Fund: 135 - DYERSVILLE TIF DIST FUND Surplus (Deficit):</b>	<b>-85,084.00</b>	<b>-85,084.00</b>	<b>2,488.07</b>	<b>899,705.64</b>	<b>984,789.64</b>	<b>1,157.43%</b>
<b>Fund: 200 - DEBT SERVICE</b>						
<b>Revenue</b>						
40 - TAXES	861,827.00	861,827.00	4,845.91	498,128.56	-363,698.44	42.20%
48 - OTHER FINANCING SOURCES	1,157,407.00	1,157,407.00	0.00	0.00	-1,157,407.00	100.00%
<b>Revenue Total:</b>	<b>2,019,234.00</b>	<b>2,019,234.00</b>	<b>4,845.91</b>	<b>498,128.56</b>	<b>-1,521,105.44</b>	<b>75.33%</b>
<b>Expense</b>						
68 - DEBT SERVICES	2,019,234.00	2,019,234.00	0.00	67,127.10	1,952,106.90	96.68%
69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>2,019,234.00</b>	<b>2,019,234.00</b>	<b>0.00</b>	<b>67,127.10</b>	<b>1,952,106.90</b>	<b>96.68%</b>
<b>Fund: 200 - DEBT SERVICE Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>4,845.91</b>	<b>431,001.46</b>	<b>431,001.46</b>	<b>0.00%</b>
<b>Fund: 301 - CAPITAL PROJECTS FUND</b>						
<b>Revenue</b>						
43 - USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00%
46 - SPECIAL ASSESSMENTS	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00%
47 - MISCELLANEOUS REVENUES	0.00	0.00	222,001.44	322,001.44	322,001.44	0.00%
48 - OTHER FINANCING SOURCES	892,200.00	892,200.00	0.00	0.00	-892,200.00	100.00%
<b>Revenue Total:</b>	<b>902,200.00</b>	<b>902,200.00</b>	<b>222,001.44</b>	<b>322,001.44</b>	<b>-580,198.56</b>	<b>64.31%</b>
<b>Expense</b>						
64 - CONTRACTUAL SERVICES	595,000.00	595,000.00	46,167.25	3,909,457.54	-3,314,457.54	-557.05%
67 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00%
68 - DEBT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>595,000.00</b>	<b>595,000.00</b>	<b>46,167.25</b>	<b>3,909,457.54</b>	<b>-3,314,457.54</b>	<b>-557.05%</b>
<b>Fund: 301 - CAPITAL PROJECTS FUND Surplus (Deficit):</b>	<b>307,200.00</b>	<b>307,200.00</b>	<b>175,834.19</b>	<b>-3,587,456.10</b>	<b>-3,894,656.10</b>	<b>1,267.79%</b>
<b>Fund: 302 - CAP PROJECTS - EQUIPMENT</b>						
<b>Revenue</b>						
43 - USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00%
48 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>						
67 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00%
69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Fund: 302 - CAP PROJECTS - EQUIPMENT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Fund: 303 - CAP PROJ - AQUATIC CENTER</b>						
<b>Expense</b>						
67 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00%
69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Fund: 303 - CAP PROJ - AQUATIC CENTER Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Fund: 600 - WATER FUND</b>						
<b>Revenue</b>						
40 - TAXES	55,000.00	55,000.00	4,427.04	33,723.09	-21,276.91	38.69%
43 - USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00%

Budget Report

For Fiscal: 2023-2024 Period Ending Item 14. 4

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>ExpenseMinor;SourceMajo...</b>						
45 - CHARGES FOR SERVICES	960,000.00	960,000.00	78,792.56	616,199.10	-343,800.90	35.81%
47 - MISCELLANEOUS REVENUES	25,000.00	25,000.00	320.00	5,290.55	-19,709.45	78.84%
48 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>1,040,000.00</b>	<b>1,040,000.00</b>	<b>83,539.60</b>	<b>655,212.74</b>	<b>-384,787.26</b>	<b>37.00%</b>
<b>Expense</b>						
60 - SALARIES & WAGES	175,913.00	175,913.00	16,176.70	105,368.25	70,544.75	40.10%
61 - EMPLOYEE BENEFITS & COSTS	79,591.00	79,591.00	6,966.87	45,943.76	33,647.24	42.28%
62 - STAFF DEVELOPMENT	9,500.00	9,500.00	0.00	5,631.29	3,868.71	40.72%
63 - REPAIR, MAINTENANCE & UTILITIES	146,300.00	146,300.00	1,849.14	79,935.80	66,364.20	45.36%
64 - CONTRACTUAL SERVICES	121,500.00	121,500.00	4,237.86	48,883.97	72,616.03	59.77%
65 - COMMODITIES	50,000.00	50,000.00	2,633.68	37,579.02	12,420.98	24.84%
67 - CAPITAL OUTLAY	92,500.00	92,500.00	3,548.66	47,395.26	45,104.74	48.76%
68 - DEBT SERVICES	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00%
69 - TRANSFERS	349,463.00	349,463.00	0.00	0.00	349,463.00	100.00%
<b>Expense Total:</b>	<b>1,054,767.00</b>	<b>1,054,767.00</b>	<b>35,412.91</b>	<b>370,737.35</b>	<b>684,029.65</b>	<b>64.85%</b>
<b>Fund: 600 - WATER FUND Surplus (Deficit):</b>	<b>-14,767.00</b>	<b>-14,767.00</b>	<b>48,126.69</b>	<b>284,475.39</b>	<b>299,242.39</b>	<b>2,026.43%</b>
<b>Fund: 601 - WATER SINKING FUND</b>						
<b>Revenue</b>						
48 - OTHER FINANCING SOURCES	118,780.00	118,780.00	0.00	1,069,948.77	951,168.77	800.78%
<b>Revenue Total:</b>	<b>118,780.00</b>	<b>118,780.00</b>	<b>0.00</b>	<b>1,069,948.77</b>	<b>951,168.77</b>	<b>800.78%</b>
<b>Expense</b>						
68 - DEBT SERVICES	118,780.00	118,780.00	0.00	31,723.79	87,056.21	73.29%
69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>118,780.00</b>	<b>118,780.00</b>	<b>0.00</b>	<b>31,723.79</b>	<b>87,056.21</b>	<b>73.29%</b>
<b>Fund: 601 - WATER SINKING FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,038,224.98</b>	<b>1,038,224.98</b>	<b>0.00%</b>
<b>Fund: 602 - WATER CAPITAL ACCOUNT</b>						
<b>Revenue</b>						
43 - USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00%
45 - CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
46 - SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00%
47 - MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00	0.00%
48 - OTHER FINANCING SOURCES	0.00	0.00	259,289.76	1,007,974.10	1,007,974.10	0.00%
<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>259,289.76</b>	<b>1,007,974.10</b>	<b>1,007,974.10</b>	<b>0.00%</b>
<b>Expense</b>						
64 - CONTRACTUAL SERVICES	0.00	0.00	64,797.32	1,822,583.82	-1,822,583.82	0.00%
69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>64,797.32</b>	<b>1,822,583.82</b>	<b>-1,822,583.82</b>	<b>0.00%</b>
<b>Fund: 602 - WATER CAPITAL ACCOUNT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>194,492.44</b>	<b>-814,609.72</b>	<b>-814,609.72</b>	<b>0.00%</b>
<b>Fund: 610 - SEWER FUND</b>						
<b>Revenue</b>						
40 - TAXES	2,000.00	2,000.00	149.09	1,078.24	-921.76	46.09%
43 - USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00%
44 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00%
45 - CHARGES FOR SERVICES	1,488,200.00	1,488,200.00	113,746.47	1,854,559.87	366,359.87	24.62%
47 - MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00	0.00%
48 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>1,490,200.00</b>	<b>1,490,200.00</b>	<b>113,895.56</b>	<b>1,855,638.11</b>	<b>365,438.11</b>	<b>24.52%</b>
<b>Expense</b>						
60 - SALARIES & WAGES	170,600.00	170,600.00	9,946.94	76,702.18	93,897.82	55.04%
61 - EMPLOYEE BENEFITS & COSTS	73,520.00	73,520.00	4,122.29	31,042.04	42,477.96	57.78%
62 - STAFF DEVELOPMENT	13,500.00	13,500.00	0.00	11,712.58	1,787.42	13.24%
63 - REPAIR, MAINTENANCE & UTILITIES	93,500.00	93,500.00	489.55	40,849.61	52,650.39	56.31%
64 - CONTRACTUAL SERVICES	142,748.00	142,748.00	3,205.81	35,175.91	107,572.09	75.36%
65 - COMMODITIES	91,000.00	91,000.00	3,730.61	24,879.23	66,120.77	72.66%
67 - CAPITAL OUTLAY	80,000.00	80,000.00	2,589.44	23,968.52	56,031.48	70.04%

Budget Report

For Fiscal: 2023-2024 Period Ending Item 14. 4

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>ExpenseMinor;SourceMajo...</b>						
68 - DEBT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00%
69 - TRANSFERS	893,065.00	893,065.00	0.00	0.00	893,065.00	100.00%
<b>Expense Total:</b>	<b>1,557,933.00</b>	<b>1,557,933.00</b>	<b>24,084.64</b>	<b>244,330.07</b>	<b>1,313,602.93</b>	<b>84.32%</b>
<b>Fund: 610 - SEWER FUND Surplus (Deficit):</b>	<b>-67,733.00</b>	<b>-67,733.00</b>	<b>89,810.92</b>	<b>1,611,308.04</b>	<b>1,679,041.04</b>	<b>2,478.91%</b>
<b>Fund: 611 - SEWER SINKING FUND</b>						
<b>Revenue</b>						
48 - OTHER FINANCING SOURCES	633,389.00	633,389.00	0.00	0.00	-633,389.00	100.00%
<b>Revenue Total:</b>	<b>633,389.00</b>	<b>633,389.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-633,389.00</b>	<b>100.00%</b>
<b>Expense</b>						
68 - DEBT SERVICES	633,389.00	633,389.00	0.00	55,016.62	578,372.38	91.31%
69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>633,389.00</b>	<b>633,389.00</b>	<b>0.00</b>	<b>55,016.62</b>	<b>578,372.38</b>	<b>91.31%</b>
<b>Fund: 611 - SEWER SINKING FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-55,016.62</b>	<b>-55,016.62</b>	<b>0.00%</b>
<b>Fund: 612 - SEWER CAPITAL ACCOUNT</b>						
<b>Revenue</b>						
48 - OTHER FINANCING SOURCES	0.00	0.00	0.00	74,085.16	74,085.16	0.00%
<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74,085.16</b>	<b>74,085.16</b>	<b>0.00%</b>
<b>Expense</b>						
64 - CONTRACTUAL SERVICES	0.00	0.00	2,854.25	158,023.00	-158,023.00	0.00%
69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>2,854.25</b>	<b>158,023.00</b>	<b>-158,023.00</b>	<b>0.00%</b>
<b>Fund: 612 - SEWER CAPITAL ACCOUNT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,854.25</b>	<b>-83,937.84</b>	<b>-83,937.84</b>	<b>0.00%</b>
<b>Fund: 670 - SOLID WASTE FUND</b>						
<b>Revenue</b>						
40 - TAXES	0.00	0.00	0.00	0.00	0.00	0.00%
43 - USE OF MONEY & PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00%
45 - CHARGES FOR SERVICES	379,750.00	379,750.00	30,524.06	212,551.26	-167,198.74	44.03%
47 - MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00	0.00%
48 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>379,750.00</b>	<b>379,750.00</b>	<b>30,524.06</b>	<b>212,551.26</b>	<b>-167,198.74</b>	<b>44.03%</b>
<b>Expense</b>						
60 - SALARIES & WAGES	33,962.00	33,962.00	2,816.64	22,142.46	11,819.54	34.80%
61 - EMPLOYEE BENEFITS & COSTS	16,458.00	16,458.00	1,265.07	8,555.75	7,902.25	48.01%
62 - STAFF DEVELOPMENT	500.00	500.00	0.00	203.57	296.43	59.29%
63 - REPAIR, MAINTENANCE & UTILITIES	1,000.00	1,000.00	2.27	318.52	681.48	68.15%
64 - CONTRACTUAL SERVICES	318,600.00	318,600.00	25,979.10	182,882.04	135,717.96	42.60%
65 - COMMODITIES	5,000.00	5,000.00	333.55	3,154.95	1,845.05	36.90%
67 - CAPITAL OUTLAY	25,000.00	25,000.00	0.00	17,750.00	7,250.00	29.00%
69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>400,520.00</b>	<b>400,520.00</b>	<b>30,396.63</b>	<b>235,007.29</b>	<b>165,512.71</b>	<b>41.32%</b>
<b>Fund: 670 - SOLID WASTE FUND Surplus (Deficit):</b>	<b>-20,770.00</b>	<b>-20,770.00</b>	<b>127.43</b>	<b>-22,456.03</b>	<b>-1,686.03</b>	<b>-8.12%</b>
<b>Fund: 899 - PAYROLL FUND</b>						
<b>Revenue</b>						
48 - OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>						
69 - TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Fund: 899 - PAYROLL FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Report Surplus (Deficit):</b>	<b>118,060.00</b>	<b>118,060.00</b>	<b>359,922.13</b>	<b>1,322,490.99</b>	<b>1,204,430.99</b>	<b>-1,020.19%</b>

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
001 - GENERAL FUND	175,837.00	175,837.00	-198,481.52	-44,694.95	-220,531.95
002 - LIBRARY TRUST FUND	350.00	350.00	-1,161.65	1,048.95	698.95
110 - ROAD USE FUND	90,227.00	90,227.00	-1,258.90	133,706.89	43,479.89
112 - TRUST AND AGENCY FUND	0.00	0.00	300.00	3,875.00	3,875.00
121 - L.O. SALES TAX RESERVE	30,000.00	30,000.00	47,652.80	356,178.70	326,178.70
122 - LOCAL OPTION SINKING FUN	0.00	0.00	0.00	0.00	0.00
128 - CDBG	-297,200.00	-297,200.00	0.00	1,171,137.20	1,468,337.20
135 - DYERSVILLE TIF DIST FUND	-85,084.00	-85,084.00	2,488.07	899,705.64	984,789.64
200 - DEBT SERVICE	0.00	0.00	4,845.91	431,001.46	431,001.46
301 - CAPITAL PROJECTS FUND	307,200.00	307,200.00	175,834.19	-3,587,456.10	-3,894,656.10
302 - CAP PROJECTS - EQUIPMENT	0.00	0.00	0.00	0.00	0.00
303 - CAP PROJ - AQUATIC CENTEF	0.00	0.00	0.00	0.00	0.00
600 - WATER FUND	-14,767.00	-14,767.00	48,126.69	284,475.39	299,242.39
601 - WATER SINKING FUND	0.00	0.00	0.00	1,038,224.98	1,038,224.98
602 - WATER CAPITAL ACCOUNT	0.00	0.00	194,492.44	-814,609.72	-814,609.72
610 - SEWER FUND	-67,733.00	-67,733.00	89,810.92	1,611,308.04	1,679,041.04
611 - SEWER SINKING FUND	0.00	0.00	0.00	-55,016.62	-55,016.62
612 - SEWER CAPITAL ACCOUNT	0.00	0.00	-2,854.25	-83,937.84	-83,937.84
670 - SOLID WASTE FUND	-20,770.00	-20,770.00	127.43	-22,456.03	-1,686.03
899 - PAYROLL FUND	0.00	0.00	0.00	0.00	0.00
<b>Report Surplus (Deficit):</b>	<b>118,060.00</b>	<b>118,060.00</b>	<b>359,922.13</b>	<b>1,322,490.99</b>	<b>1,204,430.99</b>

The City of Dyersville is taking applications for

# **PART-TIME SUMMER HELP**

The position consists of forty (40) hours *Item 15.* per week. Specific daily hours will be determined by the City department heads for the months of May through August 2024. The applicant must have a valid Iowa drivers license and be 18 years of age or older. You will be assisting City staff in streets, parks, water & wastewater departments. Applications are *61* available at City Hall or at [www.cityofdyersville.com](http://www.cityofdyersville.com)

**Applications will be accepted until Friday, March 8, 2024.**

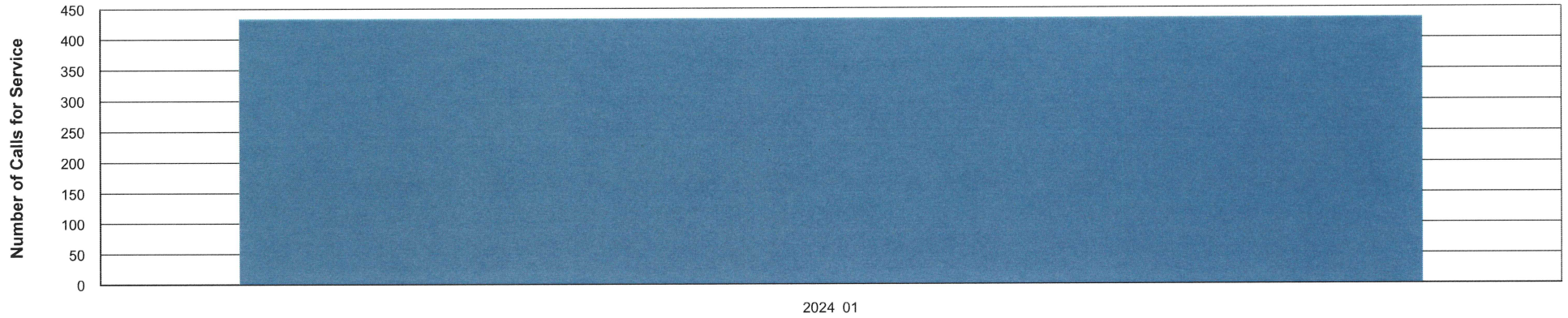
**DYERSVILLE POLICE DEPT**  
**Call Type Monthly Comparison**

01/01/2024 thru 01/31/2024

Agency Code: All Agency Type: All

Item 16.

**CFS / Month**



	2024 Jan	Total
AB	2	2
ACCH&R	1	1
ACCPD	2	2
ACCPI	1	1
ALARM	3	3
AMB	7	7
ANIMAL	9	9
ATL	7	7
BCHK	63	63
BUS	1	1

	2024 Jan	Total
CAI	8	8
CANCLD	2	2
CIVIL	1	1
DELASSIS	5	5
DISORDER	1	1
DUBASSIS	7	7
FIRE	2	2
FIREW	1	1
FNGRPRT	1	1
FOLLOWUP	15	15
FRAUD	1	1
GAS ODOR	1	1
INFO	1	1
ISPASSIS	1	1
MOTASSIS	17	17
NEIGHBOR	2	2
NOISE	2	2
NUI	2	2
OPEN	3	3
OTHER	9	9
PARK	33	33
PATROL	69	69
PBX	4	4
PUBSERV	21	21

	2024 Jan	Total
RADA	1	1
ROADHAZ	3	3
SALVAGE	1	1
SNOWTOW	2	2
SUSP	5	5
THEFT	1	1
TOW	1	1
TRAFFIC	1	1
TRES	3	3
TS	58	58
VACATION	37	37
VD	3	3
WA	2	2
WELFARE	10	10
WS	1	1
Total	434	434



DYERSVILLE POLICE DEPT

Item 16.

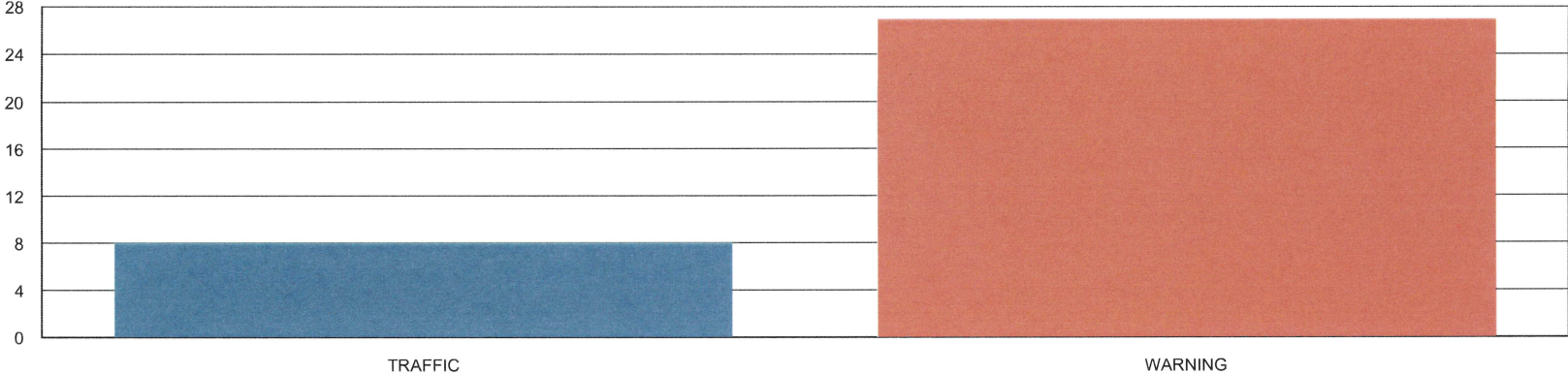
Citation Report

01/01/2024 thru 01/31/2024

Charge Section Code	# of Municipal	# of Traffic	# of Warning	# of Parking	*****SEX*****		*****RACE*****		
					Male	Female	White	Black	Other
321.17 OPERATE NON REGISTERED VEHICLE	0	0	1	0	0	1	1	0	0
321.20B PROVIDE PROOF FINANCIAL LIABIL	0	1	0	0	1	0	1	0	0
321.256 FAIL TO OBEY TRAFFIC CNTRL DEV	0	1	1	0	1	1	2	0	0
321.285 SPEEDING	0	0	1	0	0	1	1	0	0
321.285 SPEEDING	0	0	6	0	2	4	6	0	0
321.307 FOLLOWING TOO CLOSE	0	1	0	0	1	0	1	0	0
321.385 INSUFFICIENT # OF HEADLAMPS	0	0	6	0	3	3	6	0	0
321.387 IMPROPER REAR LAMPS	0	0	3	0	1	2	3	0	0
321.445 FAIL TO USE SEAT BELTS-ADULT	0	0	1	0	1	0	1	0	0
DY/62.01(1) DY/62.01(1)	0	1	1	0	0	2	2	0	0
DY/62.01(109) DY/62.01(109)	0	0	1	0	1	0	1	0	0
DY/62.01(11) DY/62.01(11)	0	1	0	0	1	0	1	0	0
DY/62.01(15) DY/62.01(15)	0	1	0	0	1	0	1	0	0
DY/62.01(2)-A DY/62.01(2)-A	0	1	0	0	1	0	1	0	0
DY/62.01(75) DY/62.01(75)	0	0	1	0	1	0	1	0	0
DY/63.01-C DY/63.01-C	0	0	2	0	0	2	2	0	0
DY/63.01-D DY/63.01-D	0	0	3	0	2	1	2	0	1
DY/63.01-F DY/63.01-F	0	1	0	0	1	0	1	0	0
<b>Total</b>	<b>0</b>	<b>8</b>	<b>27</b>	<b>0</b>	<b>18</b>	<b>17</b>	<b>34</b>	<b>0</b>	<b>1</b>

# CITATION TYPE COUNT

Item 16.

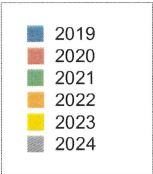
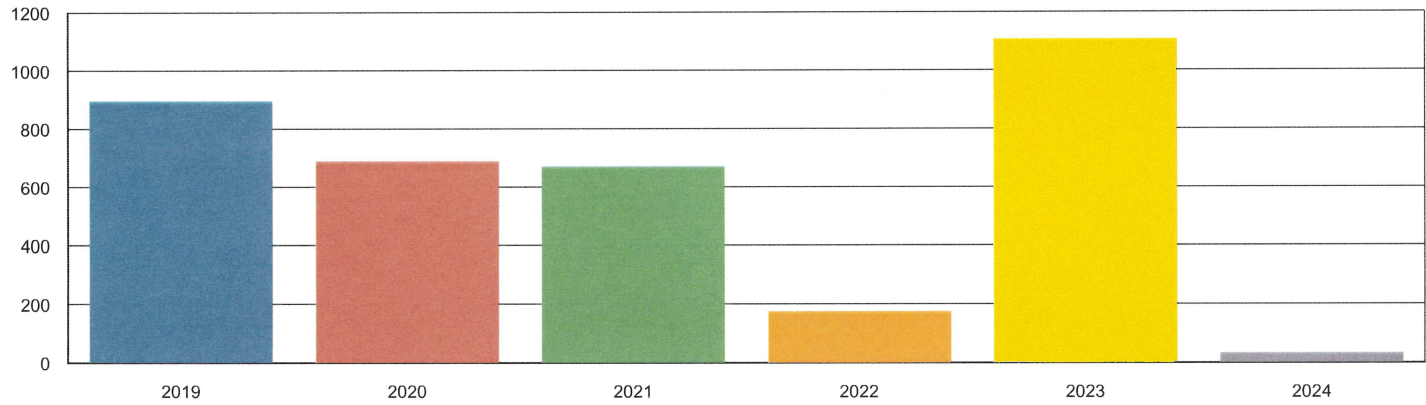


**Citations for the last 5 years**

	2019	2020	2021	2022	2023	2024	Total
Traffic	215	124	277	86	295	8	1,005
Warning	682	567	393	91	813	27	2,573
Parking	0	0	0	0	1	0	1
Total	897	691	670	177	1,109	35	3,579

Item 16.

**CITATIONS PER YEAR**



**DYERSVILLE POLICE DEPT**

Item 16.

**Arrest Report**

01/01/2024 thru 01/31/2024

IBR Code	# of Arrests	*****SEX*****		*****RACE*****			*****ETHNIC*****	
		Male	Female	Black	White	Other	Hisp	Non
23C-Shoplifting	3	3	0	2	1	0	0	3
280-Stolen Prop Offenses	1	1	0	1	0	0	0	1
35A-Drug/Narc Violation	1	0	1	0	1	0	0	1
INFO-INFORMATION ONLY	1	1	0	0	1	0	0	1
<b>Total</b>	<b>6</b>	<b>5</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>6</b>

Breakout of Arrest Charges "THIS IS NOT A COUNT OF ARREST, BUT A COUNT OF ARREST CHARGES"

IBR Code	Count	%
23C - Shoplifting	3	33.33%
280 - Stolen Prop Offenses	1	11.11%
35A - Drug/Narc Violation	2	22.22%
35B - Drug Equip Violation	1	11.11%
INFO - INFORMATION ONLY	2	22.22%
<b>Total</b>	<b>9</b>	

Arrest for the last 5 years	2019	2020	2021	2022	2023	2024	Total
Total	<b>92</b>	<b>75</b>	<b>101</b>	<b>67</b>	<b>69</b>	<b>6</b>	<b>410</b>

Memorandum

TO: City Council, Parks and Recreation Commission  
From: Adam Huehnergath, Parks and Recreation Manager  
RE: Monthly Directors Report January 2024  
CC: Mick Michel, City Administrator  
Date: February 19, 2024

**Aquatic Center:**

We have advertised the last two weeks for openings for lifeguards, facility assistants and assistant managers. The deadline for applications is February 28th. The number of applications as of now is low but I am figuring the labor pool for lifeguards waits until the last minute. Last year was the same way. I am going to try to recruit at local high schools this week during their lunch hour. About 11 of the crew from 2023 has verified that they will return. I would like to add nine more for this summer. We had a total of 17 lifeguards last year, but having a higher total will give us more flexibility for different programs throughout the summer. One of our assistant managers is returning and is helping to craft a solid crew and develop operational plans.

**Summer Programs:**

The earlier spring weather puts our summer programs on everyone's minds. Registration for all sports opened up February 1<sup>st</sup> and continues until February 28<sup>th</sup> for baseball and softball. Like past years I anticipate a high participation percentage. Residents have been reminded many times and many different ways (online, in print and posters around town) to register on time. I have to let the Prairie League know by March 1<sup>st</sup> the number of teams and field availability. The first games will start the week of April 22<sup>nd</sup>. The commission decided this year to divide the T-Ball league into two groups. The PreK kids will still play with the required tee but the K group will have the option of having a coach pitch to them. We also put an age requirement that they have to turn four by May 1<sup>st</sup> 2024 to be in the league. By separating the two groups we feel the games will be better for the kids and the coaches to keep skill levels somewhat separated.

**Live Healthy Iowa Kids Track Meet:**

On March 1<sup>st</sup>, registration opens for our 2<sup>nd</sup> track meet to be held May 11<sup>th</sup> at Beckman HS starting at 9am. This is a completely free event open to anyone from the area for kids ages 8-14. They will compete in two field events and running events from a 50yd dash to an 800yd run. The first and second finishers in each race earn the opportunity to race at the state meet held in Marshalltown on June 1<sup>st</sup>. Last year we had over 80 competitors and hope to increase that this year. I will work with Todd Troutman and Beckman students to get enough volunteers to move the meet along smoothly.



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Item 18.

librarian@dyersville.lib.ia.us

Web: www.dyersville.lib.ia.us

**James Kennedy Public Library  
Report to the Mayor and City Council  
February 19, 2024**

*Highlights from the Librarian's Report to the Board of Trustees for January 2024 are:*

- 8,283 items were checked out. This is a 15.4% increase from January 2023. Fiscal year to date, circulation is up 8.5%
- 18 library cards were issued to new patrons. Fiscal year to date, 200 new library cards have been issued.
- 57 programs were offered in person, virtually, remotely, and as activity kits. 890 people engaged with these activities.
- Four public access computers and three children's computers were available and were used for 148 hours and 414 sessions. Year to date computers were used for 1,265 hours and 2,784 sessions.
- WiFi Use: 95 sessions, 88 visits, and 48 unique users
- There were 4,171 library visits.

*Upcoming Events:*

Enclosed please find a copy of the February events schedule, as well as a preliminary schedule of events planned for March. Some of the programs scheduled include story time and music and movement programs for preschool children, a special STEAMfest to celebrate Engineer's Week, maple syruping and native landscaping programs in partnership with Dubuque County Conservation, Bear Creek Carver's Open House, and the spring Kids Can Cook series. There is also time to sign up for the Free Trees program. The Love My Library Fundraiser continues until the end of February. The Build-a-Basket fundraiser has begun with the silent auction scheduled to run March 1 – 24.

Prepared by: Shirley Vonderhaar, Library Director

# JAMES KENNEDY PUBLIC LIBRARY MONTHLY REPORT

## Librarian's report to the Board of Trustees

Month: January-24  
 YTD: July-22 to January-24  
 Previous YTD: July-21 to January-23

	Library visits		Items loaned		Library cards issued		
					City resident	Total	
Month	4171	(↑ 3.3%)	8283	(↑ 15.4%)	7	18	(↓ 47.1%)
YTD	34590	(↑ 21.6%)	56044	(↑ 8.5%)	102	200	(↓ 4.3%)


### Website traffic



Visits	Average visit duration
1260	1:22



### Computer use




Month	Hours		Month	Sessions	
	YTD	Prev. YTD		YTD	Prev. YTD
148	1265	1046	414	2784	2822

### Wifi use



Sessions		Visits		Unique visitors	
Month	YTD	Month	YTD	Month	YTD
95	1701	88	1445	48	239

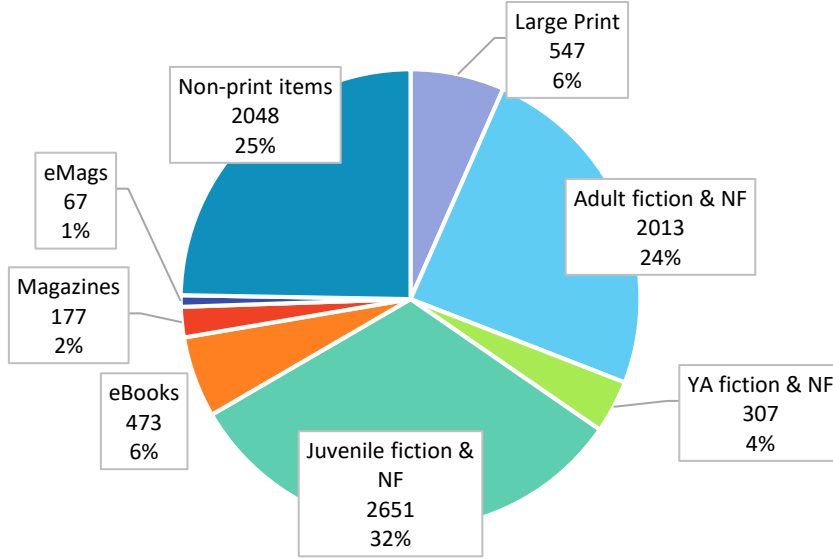
### Meeting room use



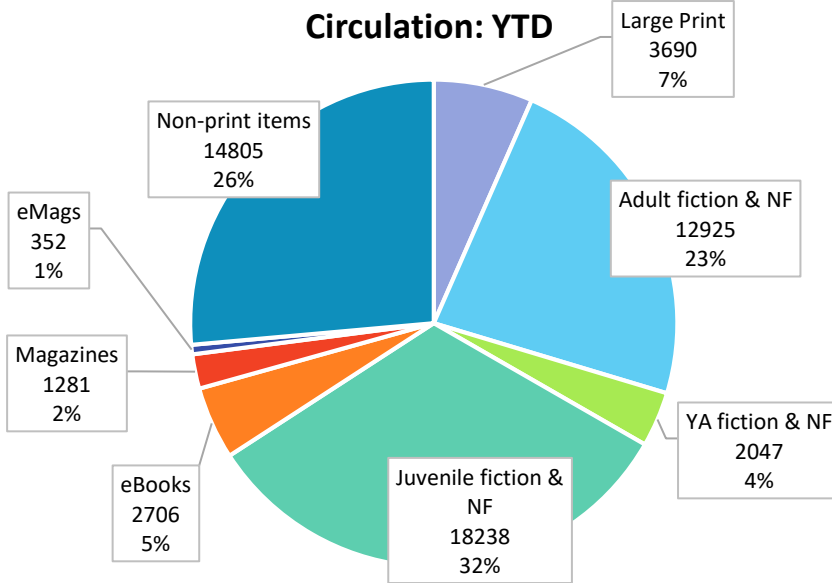
Month	YTD	Prev. YTD
60	494	407

# Circulation

### Circulation: Month



### Circulation: YTD



Non-print items	Month	YTD
eAudio	515	3252
Adult & YA audio	78	537
Juvenile audio & kits	20	146
Adult & YA video	711	5434
Juvenile video & DVD	296	2154
Games, LoT, etc.	428	3282
	<b>2048</b>	<b>14805</b>

### Music

Downloads: 16  
Streams: 0  
Total YTD: 41

### Video (film and TV)

Downloads: 4  
YTD: 13

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Visits: 158  
YTD: 1806

### Online Learning

Sessions: 17  
YTD: 642

### Languages

Sessions: 22  
YTD: 361

### Genealogy

Visits: 824  
YTD: 3821



## Collection

Items purchased	
Month:	209
YTD:	1616

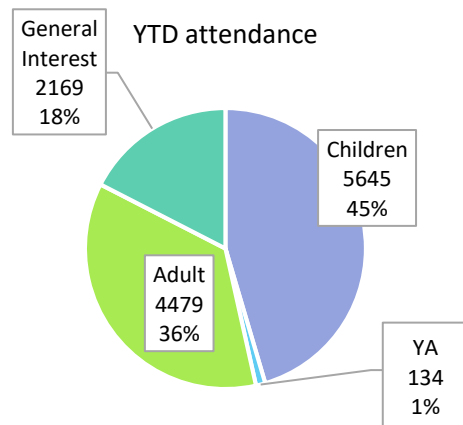
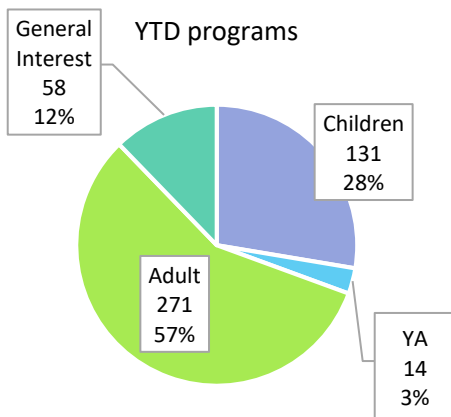
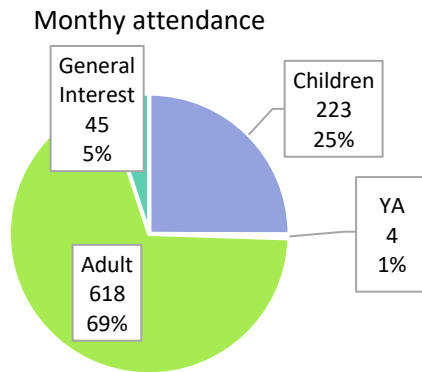
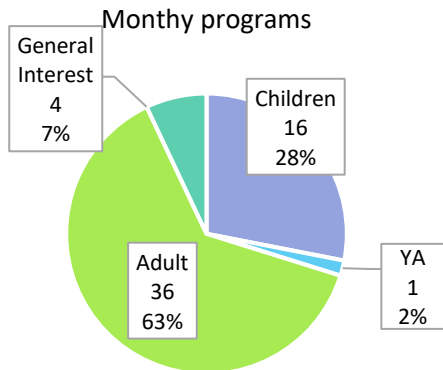
Items donated	
Month:	35
YTD:	329
Prev. YTD:	310

	Month	YTD
Books	476	2218
Audio	6	48
Video	9	274
Other	1	77
<b>Total</b>	<b>492</b>	<b>2617</b>

### Summary of additions

	Large print	Adult fiction	Adult & YA NF	YA fiction	Juvenile fiction	Juvenile NF	eBook & eAudio	Adult & YA audio	Juvenile audio	Adult & YA video	Juvenile video	CDs, games, misc.	Total
Current month	17	66	36	19	50	0	0	8	0	34	6	8	244
Previous month	11	77	25	6	30	4	16	3	0	21	5	3	201
Current YTD	100	573	190	109	483	71	68	44	5	189	62	51	1945
Previous YTD	142	710	212	114	402	75	84	61	6	168	55	78	2107

## Programs



## Upcoming Events in February:

### **Winter Bookopoly Challenge Continues thru February 29**

The JKPL is once again offering a winter library program. This year, participants will be using a Bookopoly game board to track what they are reading or doing at the library and earn prizes. Just like in the classic board game Monopoly, readers in Bookopoly will complete sets of challenges to earn prize entries.

- For each set completed, the participant will be able to select a free book from the prize cart to add to their home library and earn an entry into the grand prize drawings.
- Several grand prize options, for various ages and interests, will be available to choose from.
- There are twelve opportunities to earn entries.
- All ages of readers are welcome and participants can sign up as individuals or as teams.
- Stop in the library to register and pick up your game board or print the board from the library website.
- The winter Bookopoly Challenge will run through February 29.
- All entries must be received by March 3 to be included in the drawings.



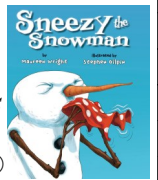
**Kids Can Craft: Valentines Pizza Guy Card: February 1—29.** Stop in and craft at the Creation Station in the library! This month's craft is a step-by-step Valentine's Pizza Guy drawing that is perfect for a card to give to your favorite valentine. Kit includes most needed supplies and instructions.

**Creation Station Craft: Dragon Puppet: February 1—29.** Happy Year of the Dragon! The Chinese new year starts on February 10th, but you can celebrate all month with this craft in the Creation Station. Make it in the library or grab a kit and create at home! The puppet consists of coloring paper, crepe paper, and optional sequins! The kit includes all supplies and instructions except for glue / tape. A video demonstration will also be available to view on the JKPL Facebook and YouTube channel. Kits available while supplies last.

**Coloring, Creating and Doing @ Your Library: February 1—29.** The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activity pages available for you to enjoy at the library or at home. They are intended for adults and teens. Each pack will include at least 10 different items and are available while supplies last. If you want to work on the activities while at the library, colored pencils, markers, and more are available in the Creation Station or to check out from the front desk.

**Get Puzzled @ Your Library: February 1—29.** Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is *Stitch in Time*. The puzzle is located on the table under the skylight and everyone is welcome to add a piece or two or more. Everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle. Please stop at the front desk to get your name entered.

**Westside Park StoryWalk®: "Sneezy the Snowman" by Maureen Wright: February 1—29.** Families are invited to walk the StoryWalk® at Westside Park which begins south of the parking lot by the baseball diamond. Walk the trail and read the story to your children. Scan the QR code on the last post and answer the questions to be entered into a monthly prize drawing. Winter start/end dates for the StoryWalk® are approximate due to weather. *The StoryWalk® is made possible by the Dubuque Racing Association, Friends of the Library, and the Richard Osterhaus Memorial Fund. The StoryWalk® Project was created by Anne Ferguson of Montpelier, VT and developed in collaboration with the Kellogg-Hubbard Library. Storywalk® is a registered service mark owned by Ms. Ferguson.*



### **Love My Library Giving Tree Fundraiser Continues thru February 29**

Do you "Love Your Library"? Then consider participating in this annual fundraising activity that will improve the collection and services the library is able to offer.

Library staff have identified books and other materials, furnishings, equipment, programs, supplies, and more that the library needs. Select one or more items and donate the funds needed for purchase. Or purchase the items yourself and donate them to the library. Donations will be written on a heart and displayed on the library windows as well as acknowledged on the library website and social media. Where appropriate the library will attach a tag or book plate acknowledging the donation and the donor will be the first to check it out.

Some items are listed on the bulletin board in the entry to the library as well as being featured on the library webpage and social media. The complete list can be viewed at the front desk or from the home page of the library's website ([www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us)). Not finding something you want to "love"? Bring your ideas to a librarian!



**Build-A-Basket Fundraiser Begins: Thursday, February 1**

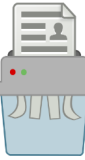
Would you like to help raise money for the library? It is fun and easy! Just pick something you love and build a basket of items around that theme. Or pick a favorite book and build a basket around that book. Create your basket and donate it to the library by early March. The baskets will be auctioned off in a silent auction (in person and virtual) that runs March 1 to March 24. The library will provide you with an empty basket if you need one. Or you can just donate your items to the library and we can put them all in a basket for you. All funds raised are used to support library programs, collections, and services.



**Take Your Child to the Library Day...All Month Long: February 1—29.** Area families are invited to come to the library and explore what it has to offer...in pizza play! First, check out our new revolving pretend-play station with this month's theme, Pizza Restaurant. Next, participate in our "Teenage Mutant Ninja Turtles Eat Pizza" scavenger hunt to earn a pizza-related prize. Finally, check out our display of pizza books and take one home to read!



**Free Shredding @ Your Library: February 1—16.** The James Kennedy Public Library has partnered with Advantage Archives of Cedar Rapids to offer FREE SHREDDING! Individuals may bring documents to the JKPL to be shredded free of charge. Clean out and prevent identity theft by bringing items like old Tax Records, Medical Records, Banking Information, and more that aren't safe to toss out in traditional trash or recycling. The bin provided will be locked from the time it leaves the library until it is received back at the Advantage Archives facility that is NAID AAA certified for secure destruction. Mark your calendars for this free event open to all!



**Strength Training for Older Adults: Thursdays and Mondays, February 1, 5, 8, 12, 15, 19, 22, 26, 29 @ 10:00 am.** Older adults of all age and fitness level are invited to join this special exercise program made possible by a partnership between the Geri-Fit® Company and the James Kennedy Public Library. Participants will exercise to a Geri-Fit® DVD and most of the exercises will be performed seated in a chair. There is no dancing or aerobics involved. Classes are held on Mondays and Thursdays and last approximately 45 minutes. For best results, participants should attend as many of the sessions as possible. Each participant will need a set of 2 or 3-pound dumbbell weights, a medium weight stretch band, and water to drink. Space is limited so registration is required.

**Upcycled Greeting Cards: Thursday, February 1 from 1:00—2:00 pm.** Want a unique card for someone special? Library staff member Ann B. will be on hand to show you how to use the front of an old greeting card combined with glue and cardstock to make an entirely new card. Each card kit includes a greeting card front with coordinating cardstock and an envelope. There are some kits ready to pick up at the circulation desk. Kits available while supplies last.

**Euchre Card Party & Games: Fridays, February 2, 9, 16, 23 from 1:00—3:30 pm.** Join us Friday afternoons for cards, dominoes, or other games in the Hoffman Room. Come meet, teach, and play with other players. The library has some games or you are welcome to bring your own. You can also challenge Ann to a game of Chess, Checkers, Connect 4, or Scrabble. If you want to learn a new game, contact Ann and she can schedule a time to teach you.

**Building Creativity One Block at a Time: a LEGO® program: Saturday, February 3 from 10:00—11:00 am.** This month's theme is "Friends and Family". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. All children who participate have their names entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac.



**Family Movies @ Your Library presents "Trolls: Band Together": Saturday, February 3 @ 1:00 pm.** Poppy finds out that Branch used to be a member of the old popular boy band BroZone when he was younger and the group members are his real-life brothers! However, when they disbanded, Branch never saw his boy band brothers again. Then his brother Floyd is kidnapped and Branch mobilizes his family for the rescue. Rated PG (92 minutes).



**Nerf War @ Your Library: Saturday, February 3 from 4:00—6:00 pm.** Bring your Nerf gun and ammo and head to the library for this bi-monthly Nerf War! Participants must be 13 or older and anyone under 18 must have a signed parental waiver. Registration requested as 10 people are required to hold the program and a max of 20 is allowed. Walk-ins welcome, if space allows. Participants must provide their own Nerf guns and ammo but no modifications to darts or guns to increase range or hitting power will be allowed. Guns with excessive hitting power will not be allowed.



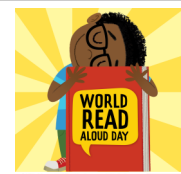
**Books for Lunch Book Discussion: Monday, February 5 @ 12:00 noon.** This group gathers on the first Monday of each month at noon. This month the group will discuss *Go as a River* by Shelley Read. Copies of the book are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. New members are welcome to join at any time. If you need a link to the Zoom room, please email [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us) by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you.

**Adult Crafternoon: Kindness Rocks: Monday, February 5 from 1:00—3:00 pm.** Join us this month to paint rocks and join the Kindness Rocks Project! Stop in the library to create and take home your finished project. If you prefer, you can pick up an indoor-make kit and craft on your own at home. The instructional video for how to do the craft will be posted on both the library and YouTube pages starting February 6th and kits will be available while supplies last.

Item 18.

**World Read Aloud Day: Wednesday, February 7.**

World Read Aloud Day is a day dedicated not just to reading, but to the art and practice of reading aloud. To celebrate, the JKPL will post a smash cut video of library staff members reading aloud brief excerpts from favorite books. Patrons are also encouraged to celebrate and share a brief video or photograph of them reading aloud. Videos can be posted on the library's social media or emailed to [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us) between February 5—11. Everyone who participates will get their name entered into a special prize drawing!



**Music and Movement: Wednesdays, February 7, 14, 21, 28 @ 10:00 am & 6:30 pm**

Has the winter weather set you all on edge? Bring your children to the library to wiggle, dance, play, and shake their energy out! An indoor snowball fight will conclude the dancing. This program is designed for children ages 6 months to 6 years, but all children are welcome to participate. All children must be accompanied by an adult. No registration necessary for either session.



**Sit and Stitch: Wednesdays, February 7, 14, 21, 28 from 1:00—3:00 pm.** Grab your hobby or craft and join other crafters at this fun gathering. There are lots of laughs, great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you are a new participant and wish to join virtually, please email [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us) by 10 am on the date of the gathering and an invitation will be emailed to you. The same Zoom room link is used each week.

**Dungeons and Dragons Players Club: Saturday, February 10 @ 3:30 pm.** Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the second Saturday of every month and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. To join via Discord, contact Paul at [Pzurawski@dyersville.lib.ia.us](mailto:Pzurawski@dyersville.lib.ia.us) by 2:00 pm the day of the program to receive the server invite.

**Folk Art: Creativity with Pen and Ink: Tuesday, February 13 @ 6:00 pm**

Join Dianne Kramer as we take a step back in time to the era of our colonial ancestors and create and design replicas of primitive folk art. Folk art is characterized by simplicity, bold colors, and a depiction of everyday life in the 17<sup>th</sup> century. Come to the library to see a display of the types of drawings we'll do in class!

- No art experience is necessary! Each image will be broken down into easy-to-follow steps.
- This class is designed for adults and registration is required as space is limited to 20.
- Please register by Monday, February 12.
- Participants will need to bring the following supplies: pencil, eraser, fine black felt-tipped pen, and colored pencils.
- All other supplies will be provided.



**Inspirational Fiction: A Novel Approach to Faith Book Club: Tuesday, February 13 @ 7:00 pm.** Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *Cold Light of Day* by Elizabeth Goddard. Books are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. If you want to attend via Zoom and haven't attended before, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed to you.

**Genealogy with Ann: Wednesday, February 14 from 1:00—3:00 pm.** Staff member Ann will be on hand to help you start, or continue to work on, your five-generation ancestor chart. Ann will also share information on free websites good for genealogy research. Attendees are encouraged to bring their own laptop, if they have one. Some library laptops will be available for use. Appointments with Ann can be made if that is more convenient.



**Miniature Golf @ Your Library: Saturday, February 17**

**Miniature Golf Course Building from 12:00—4:00 pm**

Got a cool idea for a course hole in the library? Join us from 12-3pm to construct and test your idea. Then stay from 3-4pm and help us set it up for people to play through! The hole that is voted as the favorite will get \$20 Dyersville Dollars as a prize. All ages welcome but those under age 10 must be accompanied by an adult.

**Mini Golf from 4:00—7:00 pm**

Come to the library for this special after-hours event for all ages. For one night only, we'll turn the library into a mini-golf course! Come in to tee off between the stacks and navigate our book obstacles which will be designed by library staff and/or volunteers. All ages welcome but those under age 6 must be accompanied by an adult.



**Bingo Party: Monday, February 19 from 1:00—3:00 pm.** Come enjoy bingo at the JKPL! There is a two card limit, there is no cost to play, and there are prizes! Registration is recommended as space is limited. Bring your friends!

Item 18.

**Cricut with Christopher presents St. Patrick's Day T-Shirts: Monday, February 19 @ 6:00 pm.** Come learn about the Cricut Maker from local expert Lisa Christopher and design your own 3-color St. Patrick's Day design for a t-shirt. Participants need to bring a plain, unwashed t-shirt for this project. Participants should be 14 or older but children age 8 and up are welcome if accompanied by an adult. Registration is recommended as attendance is limited to 10. Walk-ins welcome if space and materials allow. Cricut with Christopher will typically be held monthly on the third Monday of each month.

**Maple Syruping: Tuesday, February 20 @ 6:30 pm.**

Join Dubuque County Conservation and come learn the history of creating maple syrup and how indigenous people collected sap and boiled it down to syrup each year. See first-hand all the tools required for tapping a maple tree, collecting sap, and the equipment used to boil it down to a finished product of maple syrup. Syrup samples will be provided. Registration is required as a minimum of 10 is needed to hold this program. Walk-ins are welcome as space and supplies allow. Please register by Monday, February 19.



**Game Night @ Your Library: Friday, February 23 from 6:00—9:00 pm.** Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome but those under the age of 7 need a teen or adult companion.

**STEAMFEST: Saturday, February 24 from 9:30 am—3:00 pm.** Visit the JKPL for this special event celebrating Engineer's Week (February 18-24) and discover some of the exciting S.T.E.A.M. (science, technology, engineering, art, and music) activities available at the library! There will be different activities available throughout the day in different spaces of the library. Come for one or come for all! All ages welcome but those under the age of 7 require a teen or adult companion.



**STEAMFEST Schedule:**

**Games for All Ages: 9:30 am-2:30 pm.** Join us in the children's area for games for all ages, building blocks of all kinds, and even a life-sized Connect Four game!

**Button making: 9:30 am-2:30 pm:** Buttons are a great way to show the world what you like. Visit this station to make a 2.25" pinback button reflecting your interest. Visitors will be able to design and color their button image, pick from some images already selected, or go online and find something specific to use.

**Design Your Own Game: 9:30 am-11:30 am.** Join Loras Professor Jacob Heidenreich and create your very own board game!

**Corner Bookmarks: 9:30-11:30 am:** Come make your own corner bookmark out of origami paper. Make a cookie eating monster or choose from printed or plain paper to make the bookmark of your choice.

**Makey-Makey: 9:30-11:30 am:** Makey-Makey kits allow users to turn everyday objects into keyboards or controllers for computers or video games. Join us as we play a guitar computer game using a cardboard controller. Plus we'll use apples and bananas to work a computer!

**Fun with Robots: 9:30-11:30 am & 12:30-2:30 pm.** Come to the Hoffman Room to play with selected robots in our Library of Things. Each session will feature different robots, so come to both to have some robotics fun!

**Butterfly Craft: 11:30 am-1:00pm:** Come make a paper butterfly which is realistic in size and color to a real species.

**Make your own Seismograph Chartings: 11:30-1:00 pm:** Build and use a re-creation of the original seismograph, an instrument used to record earthquake tremors.

**Snap Circuits: 12:30-2:30 pm:** Love to put electronics together? Snap circuits give participants various electronic parts that snap to a board to create projects such as an RC car, a radio, a light sensing alarm, and much more. Stop by and see what you can create!

**Paint-By-Sticker: 1:30-3:00 pm:** Come create a vibrant, full color "painting" with stickers! As in paint-by-number, each scene is divided into dozens of spaces, each with a number that corresponds to a particular sticker. Find the sticker, peel it, place it. And then the next, and the next, and the next, until your "painting" comes to life.

**Mystery Dinner Theatre Fundraiser: *Gritty Gritty Bang Bang*: Saturday, February 24 @ 6:30 pm**

Item 18.

The JKPL is excited to announce the 2024 Mystery Dinner Fundraiser which will feature a western-themed mystery performed by the Brew Ha Ha Players along with a meal catered by J & D Catering. This event will be held at the Dyersville Social Center.

Themed dress is welcome! Tickets are \$75.00 each or a table for six (6) for \$400.00. Details about the meal can be found on the library website: [www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us). **Seating is limited and tickets must be purchased in by February 16.**

**Show Description:**

With audacious characters like the poker playing One-Eyed Jack; Scarlett, the overly friendly call girl; and Kitty Pinkerton, the new sheriff in town who's dedicated to law and order—this evening is filled with action and laughs as the small town of Fort Wiota tries to figure out who shot the contemptible Callous Crud. Join us as we put the "wild" in the Wild West!

**Strings Club: Monday, February 26 @ 6:00 pm.** Do you have a ukulele, guitar or other string instrument that you would like to play more often? Do you want to grow your skills by jamming with others? Then come join the JKPL Strings Club! Teen and adult musicians of all skill levels are welcome. NOTE: This is not a class but a jam session so participants should know basic chords. Facilitated by Sue Engelbrecht and Gary Bramel. This group typically meets on the fourth Monday of each month. Registration requested. Walk-ins are welcome as space allows.

**JKPL Writing Group: Tuesday, February 27 @ 6:30 pm.** Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please call by 5:30 pm on the day of the event.

**Health & Wellness 365: Heart Health: Thursday, February 29 @ 11:00 am.** Join the Northeast Iowa Area Agency on Aging for this session on heart health. Topics will include heart disease and heart attack prevention, the DASH (Dietary Approaches to Stop Hypertension) eating plan, and how to correctly take your blood pressure. Presented by Nutrition Specialist Colleen Lawler. There will be food samples to try! All are welcome.



**Celebrate Leap Day @ Your Library: Thursday, February 29**

Tired of the cold and snow? Join us at the James Kennedy Public Library in Dyersville on Thursday, February 29 and celebrate Leap Day by leaping to a warmer season.

- Library staff will be dreaming about warmer weather and will be dressing for summer! Wear your summer and vacation clothes (over a sweater, if you must) and stop in the library for snacks and punch.
- Leap Day activity kits (including trivia, puzzles and Leap Day activities) will be available to pick up at the library starting on February 19.
- At 3:00 pm we will show the musical film *Mamma Mia* (PG-13). Everyone is welcome. Soda and popcorn for all who attend.



**Free Trees for Earth Day!**

The JKPL is celebrating Earth Day this spring by participating in the Annual Neighborhood Forest free tree program, whose aim is to provide free trees to kids every Earth Day. Since 2010, Neighborhood Forest has reached over 100,000 families and planted over 50,000 (mostly urban and residential) trees through the hands of children and parents across North America. The JKPL is excited to be participating in this wonderful program that teaches kids stewardship through the magic and wonder of planting and watching trees grow.



- Parents can find more information and sign their children up to receive a tree at: <https://bit.ly/FreeTrees24>
- Deadline to apply is March 15
- Trees (6 to 12 inches in size) will be delivered to the JKPL and families will be able to pick them up around Earth Day (April 22nd).
- Planting instructions and species information will be emailed a few days prior to the trees arriving.

To find the latest information on library events and programs, visit [www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us), scan the QR code, contact the library directly at (563)875-8912 or email [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us)  
Register for events online too!



**Children's Book Author Visit and Mini-Writer's Workshop**  
Sunday, March 3 @ 1:00—2:00 pm

Join Author Amber Sawyer as she discusses her book *Love to Race*, a children's picture book inspired by the true-life story of harness racehorse, Derek Bromac N., "the horse who gave his all." After Ms. Sawyer's presentation, join Christa Palm, Children's Librarian and author, for a mini-writer's workshop, where children can write a story to illustrate at home.



**Unlocking Brain Fitness—KEYS to Dementia Prevention**  
Tuesdays, March 5 thru May 7 @ 6:00 pm

Join us for this 10-week evidence based course developed by doctors to help people aged 55 and older make lifestyle changes to reduce their risk of developing Alzheimer's and other forms of dementia. The KEYS dementia prevention course was started at the YMCA of Greater Des Moines and will be presented by Mary Lou Kurt, RN, and other local experts.



- Participants should be 55 or older in good cognitive health.
- Participants should be able to commit to attend the 10 in-person sessions that are two hours each.
- Registration fee of \$20.00 per participant is required by YMCA, but may be refunded to those who attend at least 9 of the sessions (upon request).
- Registration is required as a maximum of 15 participants are allowed.

**Fun With Strawbees**  
Saturday, March 9 @ 10:00 am

Looking for some STEM filled fun on your Saturday morning? Join us for this Strawbees Coding and Robotics program! Strawbees are a STEM kit that allows users to build functioning robots from connectors, electronics and plastic straws! Join us as we build a cranky bat, a musical instrument, and a pig that is afraid of the dark! For ages 10 and up.



**Native Landscaping**  
Thursday, March 14 @ 6:30 pm

Join Dubuque County Conservation staff as we share little ways of how to take your own property, no matter how small or large, and turn it into a rest area for native species. Walk away with resources from our Mowing to Monarchs program, a list of best places to buy native plants, and other information to get you started transforming the land around you one plant at a time. The JKPL has partnered with Dubuque County Conservation to present this program. Registration is requested to ensure adequate supplies but walk-ins are welcome as space and supplies allow. This program may be canceled if a minimum of 10 individuals are not registered by Wednesday, March 13.



**Kids Can Cook Registration Begins Monday, February 12**

Kids Can Cook will teach kids ages 10-12 basic kitchen skills and how to make healthy food choices.

- The first set of classes will be held Thursdays, March 7, 14, & 21 from 4:00—5:30 pm. There will also be a set of classes held in April and May.
- Each set will last 3 weeks and focus on a different theme. Themes may include lunches, desserts, pasta, or other topics chosen by the kids.
- The first ten minutes of each class will focus on kitchen safety and introductory cooking information, such as how to read a recipe. The remainder of each class will be hands-on learning, cooking, and cleaning up. Kitchen safety and cleanliness will be emphasized.
- At the end of the school year, children who have participated in over half of the classes will receive an apron.
- Registration is required and registration is required for each set of classes. Please register in person as the parent/legal guardian will need to sign a waiver.
- Limit of 12 children per class.
- *This program is funded by Theisen's More for Your Community, Dyersville Area Community Foundation, Jeanne M. Coppola Endowment for Education, the Friends of the James Kennedy Public Library, and various library fundraising events.*



**Bear Creek Carvers Open House and Demo**  
**Saturday, March 23 from 10:00 am—2:00 pm**

Members of the Bear Creek Woodcarving Club will be at the library to demonstrate carving techniques and display their carvings. Questions are welcome! Everyone is invited to stop in during this open house and view the carvers and their work.

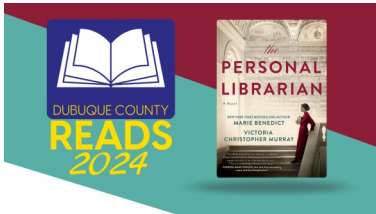


**Teen Trivia**  
**Saturday, March 23 @ 4:00 pm**

Want to test your knowledge and have some fun with your friends? Join us for our Teen Trivia! The theme of the night will be *Fandoms*, and we'll be focusing on topics such as Harry Potter, anime, music, and more! Participants can sign up for one of five teams (Max 4 players per team). Registration is requested, and walk-ins are welcome if there is space on a team. For ages 13-18 only. Spectators are welcome! This program is sponsored by TACKL.



**Dubuque County Reads: March 27—April 30**



The James Kennedy Public Library is participating in the second annual Dubuque County Reads book discussion! Last year we partnered with the Dubuque County Library District, Carnegie-Stout Public Library, University of Dubuque Library, Clarke University Library, and Loras College Library to create a new county-wide initiative. The purpose of the Dubuque County Reads program is to facilitate events that encourage productive conversation around a common book. The selected title aims to invigorate community members and inspire dialog about important issues and topics. The title for 2024 is *The Personal Librarian* by Marie Benedict.

Dubuque County Reads book discussions will happen at various locations around the county between March 27—April 12. Different libraries will be holding discussions on different days and times in the hopes that one of them will work with your schedule so you can attend. Feel free to attend as many as you are able to, wherever you are able! A list of all scheduled meetings will be coming soon!

The book will be available to borrow at each participating library, with the appropriate library card required. Digital copies are available to borrow electronically through the Carnegie-Stout Public Library or James Kennedy Public Library, with the respective city resident library card required. Some libraries may even have audiobook copies to borrow. Alternatively, you can purchase a copy of the book from River Lights Bookstore in Dubuque with a 30% discount.

**Friends Bus Trip to Circa '21 Dinner Playhouse**  
**Wednesday, May 8**

The annual Friends of the JKPL bus trip will be going to Circa '21 Dinner Playhouse in Rock Island, IL to see *Jersey Boys*. Seats are \$115 each and include one ticket to the show, lunch, gratuities, and transportation. The bus will stop at TYCOGO Winery on the way home for a break. Tickets must be bought in advance and are on sale now.





Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>Love My Library Fundraiser &amp; Winter Bookopoly Reading Program continues thru February 29</p>	<p><u>February 1—29</u></p> <ul style="list-style-type: none"> <li>Get Puzzled</li> <li>Coloring, Creating, Doing</li> <li>StoryWalk®</li> </ul>	<p><u>February 1—29</u></p> <ul style="list-style-type: none"> <li>Valentine Pizza Guy craft kits</li> <li>Dragon Puppet craft kits</li> <li>Leap Day Activity Kits (starting February 19)</li> </ul>	<p>Take Your Child to the Library Day....All Month Long! February 1-29</p>	<p>1</p> <p>Strength Training @ 10am</p> <p>Upcycled Greeting Cards from 1-2pm</p> <p>Build-A-Basket Fundraiser begins!</p>	<p>2</p> <p>Euchre Card Party from 1-3:30pm</p>	<p>3</p> <p>Building Creativity One Block at a Time: a LEGO® program from 10-11am</p> <p>Trolls Band Together (PG) @ 1pm</p> <p>Nerf War @ 4pm</p>
Free Shredding: February 1—16						
4	5	6	7	8	9	10
	<p>Strength Training @ 10am</p> <p>Books For Lunch @ 12pm</p> <p>Adult Crafternoon from 1-3pm</p>		<p>Music &amp; Movement @ 10am &amp; 6:30pm</p> <p>Sit &amp; Stitch from 1-3pm</p> <p>Today is World Read Aloud Day!</p>	<p>Strength Training @ 10am</p>	<p>Euchre Card Party from 1-3:30pm</p>	<p>Dungeons &amp; Dragons @ 3:30pm</p>
Free Shredding: February 1—16						
11	12	13	14	15	16	17
	<p>Strength Training @ 10am</p>	<p>Folk Art @ 6pm</p> <p>A Novel Approach to Faith book club @ 7pm</p>	<p>Music &amp; Movement @ 10am &amp; 6:30pm</p> <p>Sit &amp; Stitch from 1-3pm</p> <p>Genealogy with Ann from 1-3pm</p>	<p>Strength Training @ 10am</p>	<p>Euchre Card Party from 1-3:30pm</p>	<p>Mini Golf Course Building from 12-4pm</p> <p>Mini Golf @ Library from 4-7pm</p>
Free Shredding: February 1—16						
18	19	20	21	22	23	24
	<p>Strength Training @ 10am</p> <p>Bingo Party from 1-3pm</p> <p>Cricut with Christopher @ 6pm</p>	<p>Maple Syruping @ 6:30pm</p>	<p>Music &amp; Movement @ 10am &amp; 6:30pm</p> <p>Sit &amp; Stitch from 1-3pm</p>	<p>Strength Training @ 10am</p>	<p>Euchre Card Party from 1-3:30pm</p> <p>Game Night from 6-9pm</p>	<p>STEAMFEST from 9:30am-3pm</p> <p>Mystery Dinner Theatre Fundraiser @ 6:30pm</p>
25	26	27	28	29		
	<p>Strength Training @ 10am</p> <p>Strings Club @ 6pm</p>	<p>JKPL Writing Group @ 6:30pm</p>	<p>Music &amp; Movement @ 10am &amp; 6:30pm</p> <p>Sit &amp; Stitch from 1-3pm</p>	<p>Leap Day @ Library from 9:30am-7:30pm</p> <p>Strength Training @ 10am</p> <p>Health &amp; Wellness 365 @ 11am</p>		

## Tentative Schedule of JKPL Events - MARCH 2024

**Free Trees for Earth Day!** The JKPL is celebrating Earth Day this spring by participating in the Annual Neighborhood Forest free tree program, whose aim is to provide free trees to kids every Earth Day. Since 2010, Neighborhood Forest has reached over 100,000 families and planted over 50,000 (mostly urban and residential) trees through the hands of children and parents across North America. The JKPL is excited to be participating in this wonderful program that teaches kids stewardship through the magic and wonder of planting and watching trees grow. Parents can find more information and sign their children up to receive a tree at this link: <https://bit.ly/FreeTrees24>. Trees (6 to 12 inches in size) will be delivered to the JKPL and families will be able to pick them up around Earth Day (April 22nd). Planting instructions and species information will be emailed a few days prior to the trees arriving. Deadline to apply is March 15.

**Kids Can Craft: Candy Designs Coloring Contest: March 1-31.** Kids of all ages are invited to stop in to the library to design and/or color a huge candy for a coloring contest. Winner will receive a basket of sweet goodies! All designs will be considered for use in an upcoming summer Storywalk. All kids are welcome to take their coloring page home and return to the library at a later date, if they prefer to craft at home. Paints are available for take-home at the front desk, but paints are not allowed in the library. Creativity is king, so get crafty!

**Creation Station Craft: March 1-31.** Stop in and craft in the Creation Station at the library or grab a kit and create at home! Kit includes most needed supplies and instructions. A video demonstration may also be available to view on the JKPL Facebook and YouTube channel. Kits available while supplies last.

**Coloring, Creating and Doing @ Your Library: March 1-31.** The JKPL is continuing to offer coloring pages, dot to dot, crosswords, sudoku, and other activity pages available for you to enjoy at the library or at home. They are intended for adults and teens. Each pack will include at least 10 different items and are available while supplies last. If you want to work on the activities while at the library, colored pencils, markers, and more are available in the Creation Station or to check out from the desk.

**Get Puzzled @ Your Library: March 1-31.** Stop in the library this month to help us put together a new jigsaw puzzle. This month's puzzle is *Iconic America*. The puzzle is located on the table under the skylight and everyone is welcome to add a piece or two or more. Everyone who works on the puzzle is encouraged to put their name into a drawing to win the puzzle.

**Westside Park StoryWalk®: “Bluey: 5-Minute Stories” by Penguin Random House: March 1-31.** Families are invited to walk the StoryWalk® at Westside Park which begins south of the parking lot by the baseball diamond. Walk the trail and read the story to your children. Scan the QR code on the last post and answer the questions to be entered into a monthly prize drawing. No QR scanner? No problem! Use the tiny url listed below the QR code, answer the questions and be entered into the prize drawing. Winter start/end dates for the StoryWalk® are approximate due to weather. *The StoryWalk® is made possible by the Dubuque Racing Association, Friends of the Library, and the Richard Osterhaus Memorial Fund. The StoryWalk® Project was created by Anne Ferguson of Montpelier, VT and developed in collaboration with the Kellogg-Hubbard Library. Storywalk® is a registered service mark owned by Ms. Ferguson.*

**Children’s Read Across America Day...All Month Long!: March 1-31.** Area families are invited to come to the library and explore what it has to offer in veterinary hospital play! First, check out our new revolving pretend-play station with this month’s theme, Veterinary Hospital. Next, participate in our “Bluey” scavenger hunt to earn a small prize. Finally, check out our display of animal books and take one home to read!

**March 1-31: March Book Mania!** Join us this month to hear about books JKPL staff and volunteers read and loved. Then vote to decide which is the local favorite! Everyone who votes will have their name entered into a drawing to win their own copy of the top two books and an “Adopt a Book” form, where you choose a book to be added to the JKPL collection in your name. How it works:

1. Library staff and volunteers selected a favorite book that they want to recommend to others. These titles

- were put into Round 1.
2. Watch the videos talking about these titles, then vote for your favorite out of each pairing. There will also be paper voting slips available at the library. Note: Some titles may have a bye – depending on how many total recommendations we have by March 1.
  3. The titles that win the first round will move on to Round 2. The four titles that win Round 2 will move on to Round 3 and the final two titles will move on to Round 4 where one book will be declared the winner.
  4. Voting starts March 4th with the new roster being posted each Monday. Voting will run Monday through Sunday each week.
  5. Be sure to vote each week so your favorite makes it to the final!
  6. The winning book will be announced on March 31.

***Dubuque County Reads!: March 1-April 15:*** The James Kennedy Public Library is participating in the second annual *Dubuque County Reads* book discussion! We partnered last year with the Dubuque County Library District, Carnegie-Stout Public Library, University of Dubuque Library, Clarke University Library, and Loras College Library to create a new county-wide initiative. The purpose of the *Dubuque County Reads* program is to facilitate events that encourage productive conversation around a common book, with the selected title aiming to invigorate community members and inspire dialog about important issues and topics. The selected title for 2024 is *The Personal Librarian* by Marie Benedict. *Dubuque County Reads* book discussions will happen at various locations around the county between March 27-April 15. Different libraries will be holding discussions on different days and times in the hopes that one of them will work with your schedule so you can attend. Feel free to attend as many as you are able to, wherever you are able! The book is available to borrow at each participating library, with the appropriate library card required. Digital copies are available to borrow electronically through the Carnegie-Stout Public Library or James Kennedy Public Library, with the respective city resident library card required. Some libraries may have audiobook copies to borrow. Books will be ready to be picked up starting March 4. Alternatively, you can purchase a copy of the book from River Lights Bookstore in Dubuque with a 25% discount. For more information about the book, a full list of participating libraries, and to register to attend a session, go to: TBA

Book discussions will be held at following locations:

- March 27 at 4:30 pm at Cascade Public Library
- April 1 at 5:00 pm at James Kennedy Public Library
- April 8 at 11:00 am at University of Dubuque Library
- April 8 at 6:00 pm at Carnegie-Stout Public Library
- April 9 at 12:00 pm at Divine Word College Library
- April 9 at 4:00 pm at Loras College Library
- April 10 at 6:00 pm at Dubuque County Library District-Farley
- April 11 at 12:00 pm at Wartburg Theological Seminary Library
- April 11 at 12:45 pm at Clarke University Library
- April 12 at 5:30 pm - Virtual Discussion led by JKPL staff
- April 15 at 11:00 am at Dubuque County Library District - Asbury

***Build-A-Basket Fundraiser Silent Auction Begins: Friday, March 1.*** Join us for the Annual Build-A-Basket Fundraiser! Organizations, businesses, and individuals have donated some amazing baskets this year and now is your opportunity to bid on them. All items are on display in the library and a photograph with a description of contents is posted on both the library's Facebook page and website at [www.dyersville.lib.ia.us](http://www.dyersville.lib.ia.us). Bids can be placed in person at the library, by calling the library, or emailing [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us). The highest bid will be listed along with the photo of the item on the library's website. This list will be updated daily. Bidding in the silent auction runs March 1 –24. Bidding ends promptly at 3:00 pm on Sunday, March 24. All funds raised are used to support library programs, collections, and services.

***Euchre Card Party & Games: Fridays, March 1, 8, 15, 22, 29 from 1:00-3:30 pm.*** Join us Friday afternoons for cards, dominoes, or other games in the Hoffman Room. Come meet, teach, and play with other players. The library has some games or you are welcome to bring your own.

***Building Creativity One Block at a Time: a LEGO® program: Saturday, March 2 from 10:00 am to 11:00 am.***

This month's theme is "Spring is Here!". This program is for all ages but children under 7 must be accompanied by an adult or older partner. This LEGO® program is part of a monthly LEGO® building block program at the library sponsored by DuTrac Community Credit Union. Each month there is a theme to help inspire creativity. Photos of the creations are displayed in the children's area of the library and on the library's social media pages. All children who participate have their names entered into a quarterly drawing for a special LEGO® related prize provided by DuTrac.

***Scrapped Crafting: Saturday, March 2 from 1:00 to 3:00 pm.*** March is National Craft Month so we are celebrating with a crafting and upcycling event! Guests of all ages are invited to challenge their imagination by creating a piece of art using various craft supplies and upcycled items. Participants may use any media or supplies they like. Participants can make their projects during this in-person program at the library or create their own Make-and-take kits by selecting from the variety of items the library has available and create at home. Everyone is encouraged to bring their finished projects back to the library by March 24. Projects will be displayed in the library during March and visitors will be able to vote for their favorite from March 25-31. The creator of the project with the most votes will receive an arts and crafts supplies basket.

***Children's Book Author Visit and Mini-Writer's Workshop: Sunday, March 3 @ 1:00 pm.*** Join Author Amber Sawyer as she discusses her book *Love to Race*, a children's picture book inspired by the true-life story of harness racehorse Derek Bromac N., "the horse who gave his all." After Ms. Sawyer's presentation, join Children's Librarian and author Christa Palm for a mini-writer's workshop, where children can write a story to illustrate at home.

***Strength Training for Older Adults: Mondays and Thursdays, March 4, 7, 11, 14, 18, 21, 25, 28 @ 10:00 am.***

Older adults of any age and fitness level are invited to join this special exercise program made possible by a partnership between the Geri-Fit® Company and the James Kennedy Public Library. Participants will exercise to a Geri-Fit® DVD and most of the exercises will be performed seated in a chair. There is no dancing or aerobics involved. Classes are held on Mondays and Thursdays and last approximately 45 minutes. For best results, participants should attend as many of the sessions as possible. Each participant will need a set of 2 or 3-pound dumbbell weights, a medium weight stretch band, and water to drink. Space is limited so registration is required.

***Books for Lunch Book Discussion: Monday, March 4 @ 12:00 noon.*** This group gathers on the first Monday of each month at noon. This month the group will discuss the 2024 All Iowa Read selection for adults, *The Seed Keeper* by Diane Wilson. Copies of the book are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. New members are welcome to join at any time. If you need a link to the Zoom room, please email [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us) by 10:00 am on the day of the program and an invitation to the Zoom room will be emailed to you.

***Adult Crafternoon: Paint a 4x4 canvas: Monday, March 4 from 1:00-3:00 pm.*** Join us this month to paint a 4 x 4 canvas. Stop in the library to create and take home your finished project. If you prefer, you can pick up a take-and-make kit and craft on your own at home. The instructional video for how to do the craft will be posted on both the library's Facebook and YouTube pages starting March 6th and kits will be available while supplies last.

***Unlocking Brain Fitness - KEYS to Dementia Prevention: Tuesdays, March 5 thru May 7 @ 6:00 pm.*** Join us for this 10-week evidence based course developed by doctors to help people aged 55 and older make lifestyle changes to reduce their risk of developing Alzheimer's and other forms of dementia. The KEYS dementia prevention course was started at the YMCA of Greater Des Moines and will be presented by Mary Lou Kurt, RN, and other local experts. Participants should be 55 or older in good cognitive health and able to commit to attend the 10 in-person sessions. Sessions are 2 hours each. Registration fee of \$20.00 per participant is required by YMCA but may be refunded to those who attend at least 9 of the sessions, upon request. Registration is required as a maximum of 15 participants are allowed. Please contact the library at (563)875-8912 for more information or to register.

**Family Storytime: Wednesday, March 6 @ 10:00 am & 6:30 pm.** Parents and caregivers are encouraged to bring their children to this once-monthly Family Storytime. Family Storytime is for children ages infant to five years old and their caregiver. All children must be accompanied by an adult. No registration is necessary.

**Sit and Stitch: Wednesdays, March 6, 13, 20, 27. from 1:00—3:00 pm.** Grab your hobby or craft and join other crafters at this fun gathering. There are lots of laughs, great company, conversation, and even some crafting! Participants are welcome to attend in person in the Hoffman Room or remotely via Zoom. New members are welcome to join at any time. If you are a new participant and wish to join virtually, please email [librarian@dyersville.lib.ia.us](mailto:librarian@dyersville.lib.ia.us) by 10 am on the date of the gathering and an invitation will be emailed to you. The same Zoom room link is used each week.

**Upcycled Greeting Cards: Thursday, March 7 from 1:00-2:00 pm.** Want a unique card for someone special? Library staff member Ann B. will be on hand to show you how to use the front of an old greeting card combined with glue and cardstock to make an entirely new card. Each card kit includes a greeting card front with coordinating cardstock and an envelope. There are some kits ready to pick up at the circulation desk. Kits available while supplies last.

**Kids Can Cook: March 7, 14, & 21 @ 4:00 pm!** Kids Can Cook will teach kids ages 10-12 basic kitchen skills and how to make healthy food choices. Miss Kim is returning to teach these classes which will be held on Thursdays from 4:00-5:30 pm. There will be 3 sessions that kids can choose from to be held in March, April, and May. Each session will last 3 weeks and focus on a different theme. The March theme TBA. Future themes may include snacks, breakfast, lunches, desserts, pasta, or other topics chosen by the kids. The first ten minutes of each class will focus on kitchen safety and introductory cooking information, such as how to read a recipe. The remainder of each session will be hands-on learning, cooking, and cleaning up. Kitchen safety and cleanliness will be emphasized. At the end of the school year, children who have participated in over half of the classes will receive an apron. Registration in person is required as a waiver needs to be signed by a parent or legal guardian. Participants may register for any session. There is a limit of 12 children per session. A waiting list will be available and if there is sufficient demand, an additional session may be offered on Thursday evenings. *This program is funded by Theisen's More for Your Community, Dyersville Area Community Foundation, Jeanne M. Coppola Endowment for Education, the Friends of the James Kennedy Public Library, and various JKPL Fundraisers.*

**Fun With Strawbees: Saturday, March 9 @ 10:00 am.** Looking for some STEM filled fun on your Saturday morning? Join us for this Strawbees Coding and Robotics program! Strawbees are a STEM kit that allows users to build functioning robots from connectors, electronics and plastic straws! We will be building a cranky bat, a musical instrument, and a pig that is afraid of the dark. Ages 10 and up.

**Movies @ Your Library presents "The Marvels": Saturday, March 2 @ 1:00 pm.** The extremely powerful Carol Danvers finds her fate inexplicably intertwined with two younger women, Kamala Khan and Monica Rambeau. The three headstrong and independent women must then learn to work together and overcome their personal shortcomings to protect the universe from harm. Rated PG-13 (105 minutes).

**Dungeons and Dragons Players Club: Saturday, March 9 @ 4:00 pm.** Join us for this monthly gaming event for D & D players that meets in-person or you can join remotely via Discord. This group meets the second Saturday of every month and new players of all ages and skill levels are welcome. The library has materials available but feel free to bring your own. To join via Discord, contact Paul at [Pzurawski@dyersville.lib.ia.us](mailto:Pzurawski@dyersville.lib.ia.us) by 2:00 pm the day of the program to receive the server invite.

**Serenity Cards: Creativity with Pen and Ink: Monday, March 11 @ 6:00 pm.** Join us for this art class with Dianne Kramer as we blend special words of comfort and relaxation with easy-to-draw images. With inspiration from artist Diane Harpster, participants will design their own serenity cards. The resulting class projects will be a blend of beautiful pen-and-ink images and favorite words of serenity (i.e., peace, joy), a Bible verse, or lines from

a favorite song or poem. No art experience is necessary! Each image will be broken down into easy-to-follow steps. This class is designed for adults and registration is required as space is limited to 20. Due to the high demand for this class, 5 of the 20 slots will be reserved for those who have not previously attended one of Dianne's classes, or who have not attended since before October 2023. If not filled, these spots will be opened up to all. Registration begins February 15. Participants will need to bring the following supplies: pencil, eraser, fine black felt-tipped pen, and colored pencils. All other supplies will be provided. Come to the library to see a display of the types of drawings to be done in class!

***Inspirational Fiction: A Novel Approach to Faith Book Club: Tuesday, March 12 @ 7:00 pm.*** Join us for this book club that features a variety of books that weave religious faith into the characters and storylines. For this month we will be reading *After the Shadows* by Amanda Cabot. Books are available to borrow from the library. Participants are welcome to attend in person or remotely via Zoom. If you want to attend via Zoom and haven't attended before, please register by 12 noon on the day of the program at <https://bit.ly/NOVELAPPROACH> so a link to the Zoom room can be emailed to you.

***Genealogy with Ann: Wednesday, March 13 from 1:00 - 3:00 pm.*** Staff member Ann will be on hand to help you start, or continue to work on, your five-generation ancestor chart. Ann will also share information on free websites good for genealogy research. Attendees are encouraged to bring their own laptop, if they have one. Some library laptops will be available for use. If this time does not work for you, you are welcome to call and schedule an appointment.

***Native Landscaping: Thursday, March 14 @ 6:30 pm.*** Looking for a way to give back to the environment but don't have the means or time to volunteer at conservation areas and want to bring nature home to you? Join Dubuque County Conservation staff as we share little ways of how to take your own property, no matter how small or large, and turn it into a rest area for native species. Walk away with resources from the Mowing to Monarchs program, best places to buy native plants, and other information to take with you as you start transforming the land around you one plant at a time. The JKPL has partnered with Dubuque County Conservation to present this program. Registration is requested to ensure adequate supplies, walk-ins welcome as space and supplies allow. This program may be canceled if a minimum of 10 individuals is not registered by Wednesday, March 13.

***Bingo Party: Monday, March 18 from 1:00-3:00 pm.*** Come enjoy bingo at the JKPL! There is a two card limit, there is no cost to play, and there are prizes! Registration is recommended as space is limited. Bring your friends!

***Cricut with Christopher presents Glass Easter Bunnies: Monday, March 18 @ 6:00 pm.*** Come learn about the Cricut Maker from local expert Lisa Christopher and create a glass Easter Bunny. Participants should be 14 or older but children age 8 and up are welcome if accompanied by an adult. Please bring a pair of scissors! Registration is recommended as attendance is limited to 10. Walk-ins welcome if space and materials allow. Cricut with Christopher will typically be held monthly on the third Monday of each month.

***Music and Movement: Wednesdays, March 20 and 27 @ 10:00 am & 6:30 pm.*** On select Wednesdays in March, bring your children to the library to wiggle, dance, play and shake their energy out! This program is designed for children ages 6 months to 6 years, but all children are welcome to participate. All children must be accompanied by an adult. No registration necessary for either session.

***Game Night @ Your Library: Friday, March 22 from 6:00 - 9:00 pm.*** Bring your favorite game (card game, board game, role playing game, or video game) and meet, teach, and play with others! Game night is held on the 4th Friday of every month. All ages welcome but those under the age of 7 need a teen or adult companion.

***Bear Creek Carvers Open House and Demo: Saturday, March 23 from 10:00 am - 2:00 pm.*** Members of the Bear Creek Woodcarving Club will be at the library to demonstrate carving techniques and display their carvings. Questions are welcome! Everyone is invited to stop in during this open house.

**Teen Trivia Showdown: Saturday, March 23 @ 4:00 pm.** Want to test your knowledge and have some fun with your friends? Join us for our Teen Trivia Showdown! The theme of the night will be “Fandoms”, focusing on topics such as Harry Potter, anime, music and more! Participants can sign up to be on one of five teams (Max 4 players per team). Registration is requested and walk-ins are welcome if there is space on a team. For ages 13-18 only. Spectators are welcome! This program is sponsored by TACKL.

**Sunday, March 24: Build-A-Basket Fundraiser Closing Reception from 2:00-4:00 pm.** Join us for refreshments and one last chance to bid on the baskets donated to the library for the Build-a-Basket Fundraiser! The silent auction will end at 3:00 pm sharp. These baskets make great gifts - for yourself or someone you love! All proceeds will be used to support library collections and services. Community poster.

**Strings Club: Monday, March 25 @ 6:00 pm.** Do you have a ukulele, guitar or other string instrument that you would like to play more often? Do you want to grow your skills by jamming with others? Then come join the JKPL Strings Club! Teen and adult musicians of all skill levels are welcome. NOTE: This is not a class but a jam session so participants should know basic chords. Facilitated by Sue Engelbrecht and Gary Bramel. This group typically meets on the fourth Monday of each month. Registration requested. Walk-ins are welcome as space allows.

**JKPL Writing Group: Tuesday, March 26 @ 6:30 pm.** Join us this month in person at the library, or remotely via Zoom, for a sharing session with writers of all types including poetry, memoir, fiction, or nonfiction. New members are welcome to join at any time. If you want to participate via Zoom, please call by 5:30 pm on the day of the event.

**Health & Wellness 365 with the Northeast Iowa Area Agency on Aging: Thursday, March 28 @ 11:00 am.** Presented by Nutrition Specialist Colleen Lawler. Topic TBA. There will be food samples to try! All are welcome.

**Family Movies @ Your Library presents “Wish”: Saturday, March 30 @ 1:00 pm.** After making a wish on a starry night, Asha is surprised when Star, a ball of cosmic energy, comes down to accompany her. Asha and Star must work together to defeat the ruthless ruler, King Magnifico, who threatens the safety of her local community. Rated PG (92 minutes).

**Sunday, March 31: Library closed for Easter**

**To:** Mayor Jacque and City Council Members  
**Cc:** Mick Michel, City Administrator  
**From:** John F. Wandsnider, PE – Public Works Director/City Engineer  
**Date:** February 15, 2024  
**Subject:** Public Works Report: January 10 – February 14, 2024

Things have been operating well, for the most part, in the Public Works Department.

### **Last Month's Snow Storms – Presidential Disaster Declaration?**

As you have likely heard, Governor Reynolds is seeking a Presidential Disaster Declaration for last month's "Significant Winter Storm Snowfall". All told, upwards of 27 inches of snow has been reported to have fallen in Dyersville between January 8 and January 14. As of today, we have spent nearly \$100,000 on snow removal this season, much of that going to the Jan. 8-14 response. It would be nice to be able to get some of that back.

### **Operation and Maintenance of Fleet, Highways, Streets, Alleys, Parks, Trails, Rivers, Creeks, etc.**

The streets and fleets arm of Public Works is doing an excellent job with the operations and maintenance of Dyersville's streets system and equipment. Since mid-January, we have been experiencing unseasonably warm and mild conditions, which is a welcome change from a month ago. Of the 500 tons of salt planned for, we estimate that we have used about 225 tons. As time and conditions allow, we have been filling pot holes and repairing and maintaining equipment.

### **Operation and Maintenance of Drinking Water Delivery and Wastewater Disposal Systems**

The water and wastewater operations arm of Public Works is also doing an excellent job maintaining Dyersville's drinking water delivery and wastewater disposal systems. The drinking water source, storage, treatment, and distribution systems are serving the city well. The wastewater collection, pumping, treatment, and disposal systems are also operating well. Please refer to the below reports from water and wastewater operations, respectively.

### **Status of Improvement Projects**

#### **1st Avenue West - Old Highway Road - Rehabilitation (Added 2/24)**

**Work has begun on developing plans for improvements to 1st Avenue West, west of the roundabout. We plan to utilize operations dollars, with assistance from available grants, to help to fund the improvement. I have attended a seminar for pursuing a grant through Delaware County. Due to the length of the project and limited availability of funds, we anticipate construction activities to occur over the next three construction seasons. We anticipate the traffic impact to be similar to 5th Avenue NE (Dyersville East Road) last construction season.**

#### **Downtown Streetscape Rehabilitation (Added 4/23)**

A majority of the downtown streetscape is 20 years old **this** year! We intend to perform the rehabilitation out of our operations budget, and phase it over about 5 years. The first phase of the project is the streetscape portion (behind the curb to the building line) of the 3rd and the 4th Street intersections and the block between them. All 6 limestone medallions will be reset, this time on concrete, and the cracked and deteriorating buff-colored handicap panels will be replaced with black powder-coated cast-iron panels. A small portion of the colored and stamped concrete will need to be replaced due to excessive cracking and settling. Work will be done this FY.



Hwy 52 Manhole Replacement at 2<sup>nd</sup> Avenue (Added 11/21)

**The DOT requires engineered construction plans with a complete traffic-control plan in order to issue a permit for this work to be done. Design work is proceeding and plan drawings are in production for construction this summer.**

Downtown Businesses Accessibility – (Added June, 2021)

**Once money is available to develop a program to address this issue, design/construction activities will begin on a phase of the work as directed.**

Legacy Square – Stage (Added Spring 2021)

Programming of the lighting system is **in-process**.

20 West Industrial Park, Phase III Rise Grant App. (Added August, 2022)

Construction of the Contract C double-box-culvert **has been completed**. Contract D including roadway storm sewer, concrete paving, and lighting is planned for bidding in the spring of 2024 and construction in summer 2024.

1<sup>st</sup> Avenue W. Bridge Over Bear Creek – Deck Overlay (Added May, 2022)

**Final payment of the retainage amount is on the agenda. The final construction cost was \$494,512.09. This represents a reduction in cost of \$61,480.39 below the bid price of \$555,992.48. We achieved this savings through collaboration with the design consultant to value-engineer the design, and through on-site observation and construction engineering, without compromising the integrity of the project.**

3rd Avenue SW Bridge (Added to list in February, 2022)

Needs further evaluation

Field of Dreams Stormwater Wetland and Mitigation (Added to list in April, 2020)

Project substantially complete. Temporary erosion control seeding has been placed. Permanent bluegrass seeding has been completed both north and south of Beltline Rd. Native seeding was performed in late November 2022. **A map showing areas requiring attention has been prepared by the engineer. Work is expected this spring.** A live streaming camera of the site is available for viewing at:

<https://video.nest.com/live/G4AGPm8tkR>

Dyersville East Road Water and Sewer Extension 2020 (Added to list March, 2020)

Contract B Water Main construction is complete **and project is ready for city acceptance**. Meeting has taken place with controls integrator for Contract C Water Pumping Station **and start-up is being scheduled for the week of March 19**. Construction for Contract D Lift Station and Linear Sewer Onsite with Portzen Construction is **substantially complete with some punch list items remaining to be completed**. Construction is complete on the Sanitary Sewer and Force Main (EDA Contract) with Tschiggfrie Excavating. Construction is complete on the original work under Contract E with Top Grade Excavating. The additional change order work to provide utilities to the existing FOD facilities **has been completed**.

Heritage Trail Pavement Extension (Added to list January 2020)

The engineer **has submitted** the final documents to the DOT **for the mandatory audit**.

Bear Creek Restoration (SRF Sponsored Project)

This project is complete. The video camera is still mounted near 3rd St. with a public video link for anyone to monitor. <https://www.senserasystems.com/public/embed/M78018326A93>

Respectfully submitted,

John F. Wandsnider, PE - Public Works Director / City Engineer

Email: [jwandsnider@cityofdyersville.com](mailto:jwandsnider@cityofdyersville.com) cell: 563-587-9131

# Memorandum

**To:** Mayor, City Council Members and City Administrator  
**From:** Terry Recker, Water Operator  
**Date:** February 8<sup>th</sup>, 2024  
**Subject:** **Water Operation January 2024 Report**

**Water Pumped**

Total Water Pumped for Month	11,147,000 Gallons
Average Pumped per Day	360,000 Gallons
Maximum Daily Pumped	506,000 Gallons

**Chlorine Testing**

Average Free Chlorine in the System –	1.98 mg/l
Average total Chlorine in the System -	2.04 mg/l

**Polyphosphate**

Average Residual at Well #4&#5	1.29 mg/l
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**Water Call Outs**

1 for the month  
Total for the year – 6

**Water Main Breaks**

1 for the month  
Total for the year – 7

**Water Activities**

21- Line Locates Completed  
18-Water Work Orders Completed

**Operations and Maintenance**

Bacteria samples were taken, and the results were negative. The monthly operating report was completed and sent to the DNR. Preventative maintenance was completed at Well#4 and #5, including exercising water valves and doing well draw down at both wells. Daily rounds were completed for the month at both wells. Meter reading was also completed this month. I forgot to include the water main break in the Cardinal subdivision off 1<sup>st</sup> Ave and 14<sup>th</sup> Street SE on December 23<sup>rd</sup>. Krapfl Construction was able to get onsite and repair it that day. There was also another water main break at 615 1<sup>st</sup> Ave W on January 25<sup>th</sup>. Krapfl’s were able to make the repairs the next day. (Pictures for both main breaks below.) Mike Schroeder started helping the water department on a part-time basis with the Lead Service Line Inventory (LSLI) mandated by the EPA and IDNR. He has made good progress completing tasks in his first month.

Water Operator,  
Terry Recker

Cardinal Subdivision 12/23/23



1<sup>st</sup> Avenue West 1/25/24



# Memorandum

**To:** Mayor, City Council Members and City Administrator

**From:** Wastewater Operator

**Date:** 01/14/2023

**Subject:** **Wastewater Operations –**

## Influent Flows

Total Treated for Month 12,643,000 Gallons

Average Flow per Day 407,000 Gallons

Maximum Daily Flow 485,000 Gallons

Average Influent Biochemical Oxygen Demand 240 mg/l

Plant loading pounds per day of 885 lbs. plant design loading 2400 lbs. per day

Average Influent Total Suspended Solids 169 mg/l.

Plant loading pounds per day 623 lbs. plant design loading 3600 lbs. per day.

Average Influent Total Nitrogen 45.7 mg/l

Plant loading pounds per day 172 lbs.

Average Influent Phosphorous 45.5 mg/l.

Plant loading pounds per day 172 lbs.

## Effluent Testing

C.B.O.D. Monthly Average .75 mg/l Limit - 25 mg/l

T.S.S. Monthly Average 2.3 mg/l Limit - 30 mg/l

Ammonia Monthly Average .12 mg/l Limit – 9.4 mg/l

Total Nitrogen 20lbs per day Yearly Average 88lbs per

Phosphorus 11lbs per day Yearly Average 24lbs per

E-coli mg/l Limit 126 MPN

(E-coli only Required March-November)

# Memorandum

**To:** Mayor, City Council Members and City Administrator

**From:** Wastewater Operator

**Date:** 02/14/2024

**Subject:** Wastewater Operations –

## Influent Flows

Total Treated for Month 11,850,000 Gallons

Average Flow per Day 382,000 Gallons

Maximum Daily Flow 518,000 Gallons

Average Influent Biochemical Oxygen Demand 171 mg/l

Plant loading pounds per day of 583 lbs. plant design loading 2400 lbs. per day

Average Influent Total Suspended Solids 115 mg/l.

Plant loading pounds per day 395 lbs. plant design loading 3600 lbs. per day.

Average Influent Total Nitrogen 36 mg/l

Plant loading pounds per day 120 lbs.

Average Influent Phosphorous 5.36 mg/l.

Plant loading pounds per day 17 lbs.

## Effluent Testing

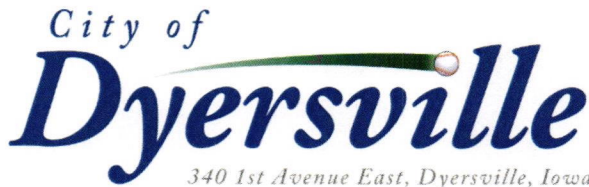
C.B.O.D. Monthly Average	2.1 mg/l	Limit - 25 mg/l	
T.S.S. Monthly Average	4 mg/l	Limit - 30 mg/l	
Ammonia Monthly Average	.23 mg/l	Limit – 13 mg/l	
Total Nitrogen	22lbs per day	Yearly Average 88lbs per	
Phosphorus	3.6lbs per day	Yearly Average 24lbs per	E-coli
(March-November)	Limit 126 MPN		

Sewer Call Outs – 2 for the month at the Treatment Plant.

Total for the year – 2

On Jan 30<sup>th</sup> we pulled out our yearly toxicity test that is required on our permit. And we did get our results back showing we passed so can we remain on yearly testing. In the past we had a fail then, we were required to test quarterly that year. So, it is good we passed the yearly, so we are good for this year.

Everything has been running well. Terry Menke has been learning operations at the plant and has been doing a great job.



340 1st Avenue East, Dyersville, Iowa 52040 • Phone: 563-875-7724 • Fax: 563-875-8238  
www.cityofdyersville.com

Memorandum

TO: Mayor Jeff Jacque and City Council  
From: Mick J. Michel, City Administrator  
RE: City Administrator’s Report  
Date: February 16, 2024

Below is an update of top priority projects that the City Council has determined at its last strategic planning and goal-setting session held on January 24, 2022.

**Initiatives or Programs:**

1. *Hire Public Works crew member to replace an employee that left.* We have advertised for the position. The deadline is the end of September 2023. We have hired one more employee.
2. *Bring all four water & wastewater Public Works staff up to Grade 2 water & wastewater operator licensure.* Water and Sewer employees are continuing to take their tests to get licensed. Terry Recker is now fully licensed in water and wastewater.
3. *Review and update SOP & SOG’s at Fire Department.* Nothing has been done at this time.
4. *Continue implementation of nutrient reduction improvements through minor operation changes at the wastewater treatment plant.* The Public Works Department is meeting the State’s suggested guidelines. I reviewed the last two wastewater reports, and the city is well below the suggested guidelines. The previous changes to the plant are working.
5. *Replace 8 brick manholes.* This is on the public works department schedule. The public works department replaced several brick manholes in FY22. Public Works Department is moving forward with this project as time and budget dollars allow. I have placed in FY24 budget the same dollars as in FY23 to replace brick manholes. We will be replacing the more difficult ones in FY24 and beyond. I recently spoke with the public works director regarding the manhole on HWY 52. After careful consideration, it seems that we have found a solution that won't involve removing the manhole. We are currently in the process of obtaining quotes from a regional contractor. The construction of US 52 manhole will most likely take place in Spring 2024.

6. *Upgrade building-entry keypads across Public Works Department.* Nothing has been done at this time.
7. *Develop plan for replacing failing fire hydrants and valves.* I will follow up with the public works department.
8. *Integrate Wincan camera data with Cartegraph data management system.* I will follow up with the public works department.
9. *Continue to evaluate how we can get more done, be more efficient, be more effective, under the budget that we have.* I have been looking at ways to trim costs with the limited staff.
10. *Continue residential building projects/housing.* Several permits have been approved by a Developer to build some apartments on some infill lots. I have been continuing to work with DEDC and a developer about bringing more workforce housing in the area. The City is looking at modifying the Urban Revitalization Plan to meet modified State requirements. I had a conversation with Dorsey and Whitney and the plan update is not feasible at this time due to how the Iowa Code is written. I will be having a conversation with our State elected officials on possible revisions to the Code.
11. *Plan to extend water & infrastructure to Field of Dreams Movie Site.* The City has four contracts approved. EDA approved the City's request to modify our sewer grant. Construction has been going well at the lift station, and the sewer main installation projects. Sewer EDA project has been going well with little disruptions to local traffic. The inside FoD work should begin sometime in Spring 2023. **We have all the proceedings done to close on the on the Lumber Specialties property. We will be closing on the property in mid-January 2024.**
12. *Support recreation opportunities.* Score boards have been completed at Candy Cane Park and Commercial Club Park. Pickleball Courts are being used at Candy Cane Park. Finally, pool features designs have been submitted to the City and we are waiting for State of Iowa signoff on them. State signed off on the slide. Adam and the vendor are working on getting the slide manufacturer. We will be installing it in Spring 2023.
13. *Amendment of policies for development agreements—length and amount of tax abatements.* Nothing has been done at this time.
14. *Work with Dubuque County to pave Heritage Trail.* Dubuque County Conservation has been working on funding for this project. Conservation board turned down a grant submittal request from ECIA. I'm waiting to see if the board would still like to move ahead with the paving of the trail. All the approvals are

completed with the multi-jurisdictions. I will be now working with Dubuque County Conservation to assist them on moving the design and construction project along for FY 24 completion.

15. *Continue implementation of wage & benefits study for all departments.* I prepared the FY23 wage schedule during the budget process and we are looking at implementing it on July 1, 2022. City Clerk has been monitoring the changes to the City health insurance program. Salaries Resolution has been prepared for FY23 budget. The City Council approved Medical Associates Health Plan renewal for 2023. Public Safety Committee met and they wanted me to work with GOV HR USA to prepare an agreement. The city council approved the agreement with GOV HR USA. I have a scheduled meeting with them in late August 2023. **GOV HR is completed with their study. The P&A committee is evaluating the information.**
16. *Increase general fund revenues.* This is an ongoing process through economic development opportunities. The State of Iowa passed a new property tax reform bill. I talked with the State officials about the possible side effects of the new legislation, but I'm still waiting on the Iowa League of Cities breakdown on the new law. **I'm working on the FY25 budget and evaluation of existing user fees.**
17. *Create five-year plan for street construction/refurbishment.* Nothing has been done at this time. Public Works Director gave me a couple of budget estimates on several large projects street projects. I'm working with him on getting the project detail and trying to find outside funding. Public Works Director has submitted the RCTP grant. No update on the grant. Dubuque County has approved the RCTP grant and the grant agreement. The contractor has completed the work.
18. *City Square development and completion.* The sidewalk portion of the project has been completed. City Engineer has submitted the plans and specifications for the stage project. Mayor is working on getting sponsors for the stage. I'm working with Public Works Department on lighting design, and I had a conversation with contractor on the stage construction. The stage improvements are complete, and the lights will be installed sometime in July 2023. The LED lights and controller have been installed. **The vendor will be in Dyersville on February 20<sup>th</sup>. CEC and the vendor will hopefully get the issue resolved to allow the controller to operate remotely.**
19. *Pickleball courts.* Park and Recreation Manager has worked on a local grant. He has also worked with our vendors on the fence and painting of the courts. We will also maintain pickleball painting lines at the tennis court. Pickleball court has been painted. The lights will be installed sometime in the fall 2022. Light bases are installed, the concrete edge has been installed, and we are in the process of order seating with shades. This project has been completed.



20. *Completion of Heritage Trail upgrade and connection to Trail System.* City was approved to modify our grant from the RPA8 Council. Origin Design has been working on draft plans and submitting them to the IADOT for their review and consideration. Plans and specs have been approved by the Council. I have submitted the IADOT agreement for Council review and consideration. Council has approved the plans and they have been submitted to the State. We are working on the construction documents. The contractor is substantially complete, and the engineer and the city had a project inspection. The project closeout will be at the end of June 2023. This project has been completed.
21. *Continue to pursue install of three new bridges: 12<sup>th</sup> to 13<sup>th</sup> Ave; 7<sup>th</sup> Street; and, Beltline Road Railroad Overpass.* City submitted an updated RAISE grant to USDOT for their review and consideration. Fingers crossed. We were not awarded the RAISE grant for this year. RAISE grant has been submitted. WHKS and I will be working with our federal officials to push this grant out of review and into the consideration category. We were not awarded the RAISE grant this year. We will be working with USDOT on a debrief meeting to see how we can improve the grant application for next year. **We are finishing up with our RAISE grant. We will have it submitted on time, and the grant will be in the March 2024 City Council packet.**
22. *Budget and plan for sidewalk replacement program, new sidewalk construction, and trail connection.* Nothing has been done at this time.
23. Support EMT's: Ambulance service to investigate full-time paramedic availability. I attended a 28E Board meeting to discuss this matter and City will be looking more into this matter. I have been assisting Bi-County Ambulance on creating a job description and other necessary information for the creation of a full-time position. I have prepared a job description and other necessary information to advertise for a full-time paramedic. No further action at this time.
24. *UTV Ordinance.* Task is completed and no further action.
25. *Review costs for municipal fines and fees.* Nothing has been done at this time.
26. *Improvements to the creeks and rivers through town for appearance and recreation.* City has submitted EDA grant for recreation opportunities, but we didn't make the cut this year. City has resubmitted a BRIC planning grant and we hope to hear by the end of August 2022. City has been awarded the BRIC planning grant. Grant agreements has been submitted. RFQ is completed and Impact 7G was awarded the project. **I am working with Impact 7G on the project.**
27. *Purchase small sewer jetter trailer.* City Council has approved the purchase of sewer jetter trailer. I'm working with the lease company and our supplier to

finalize the necessary paperwork. City purchased the jetter, and the lease agreements have been implemented. Task is completed and no further action.

28. *New brick Westside Park ball field dugouts.* Contractor has started to install four dugouts this year. This project is complete.
29. *Concession Stand/Restroom Facility for Commercial Club fields.* We added this project to the FY23 budget. City will need to upgrade our lease agreement with Commercial Club Board prior to moving this project forward. I had a meeting with several Commercial Club Board members, and they have submitted a proposal. Staff is evaluating the proposal.
30. *Replace two 2014 snowplows and material spreaders.* City Council approved the purchase of one snowplow. City Council has approved moving forward with another snowplow. The financing agreement is completed on the first snowplow. The second snowplow is still being manufactured. The City Clerk and I will start with the financing process with Fidelity Bank for the second snowplow. We sold one of the snowplows to the City of Earlville.
31. *Rehab 1<sup>st</sup> Avenue West Bridge over Bear Creek.* City Council has approved WHKS agreement and they are working on their assessment report. Assessment report is complete, and we forward the matter to the City Council for their review and consideration. WHKS is working on option 6 cost estimates for a replacement of the bridge without trail. Delaware County engineer's office reviewed the plans and found that the selected city council option is appropriate. The City Council will consider bonding this project at a future date. Funds are in place, and WHKS is working on designs and construction documents. Bid documents are complete, and the City Council is reviewing the materials. Bid was opened and the City Council is reviewing and considering awarding the project to Taylor Construction. WHKS, Public Works Director, and I found a solution to the price overrun. The contractor will be issuing a change order showing that price reduction. **The public works director/city engineer and I worked through the project costs, and we were below our funding budget. This project is completed.**
32. *Complete SCADA system for all water and wastewater facilities.* Public Works Department and I have been working with Origin Design and our supplier on making sure we right size the project and that it ties in with the Field of Dreams projects. SCADA quote has been approved as part of the Field of Dreams project and the City is moving forward with getting the necessary software to complete this task. **Maquoketa Valley Electric is almost completed with the fiber install to Well 4, and the network switches are being installed. Maquoketa Valley is with their work. CEC has installed the switches. The SCADA vendor is still working on their installation.**

33. *Continue economic development programs.* Twin Steeples project is moving along very well and it is really reshaping our downtown area. DEDC and I are working on some business relocation activities at our industrial parks. These relocations will allow for more jobs in our area. **I'm still devoting a considerable amount of time working with Go the Distance management team on their proposed project, along with This is Iowa Ballpark on the construction of a permanent stadium.** The State of Iowa awarded a \$12.5 million Destination Iowa Grant to City of Dyersville and This is Iowa Ballpark towards the construction of a stadium. City of Dyersville was award a \$12 million Enhance Iowa grant for the ballpark project. **DEDC and I are working with several developers on bringing a business to the City. I've been working with three residential developers creating three separate residential subdivisions.**
34. *Annexation study.* City held an informational meeting at the Social Center and the draft plan will be considered by the Planning and Zoning Commission and then to the City Council for review and consideration.
35. *Update Subdivision Ordinance.* RDG has the first draft done and I'm working on getting that completed by the end of December 2021 due to other priority projects. I have submitted the draft ordinance to planning and zoning, and they are recommending that the Council and Commission meet to make sure everyone is on the same page.
36. *Review water and sewer rates.* I have been working with Lori Panton on this project and we are gathering data. However Covid-19 issues have delayed the completion of the study. We will forward our findings to the Water & Sewer Committee. **I'm working on the rate study to bring back to the City Council to consider for the FY 25 budget.**
37. *Continue with the development of City Asset System.* I have continued to work with the Public Works Department on their database software; pavement inspection data from Cyclomedia, pavement marking, street sign data are currently being worked on. I have been working with the Public Works Department on helping them get the Water and Sewer plant data added to the management software. Also, we are updating sign, pavement marking data to it. Finally, road condition data will be updated in the system. We are reviewing the data to help develop a proposed action plan based on sidewalk data to propose to the City Council. Street pavement collection data was entered into OMS from 2019, and 2022.
38. *Reconstruct 16<sup>th</sup> Avenue SE at the shopping mall.* No action has been done at this time.

39. *Splash Pad and other toddler opportunities at the Aquatic Center.* City Council has approved the quote and action plan for this project. The project is being engineered and product has been ordered. The installation should be in late August 2022. This project is completed.
40. *Additional/improved Westside Park lighting.* We ordered lights and we are waiting to free up some staff time to install the project. Public Works and I had a meeting to discuss location and site plans to development this project. Public Works will be working with lighting consultant on location placement of lights. I had a meeting with the public works department staff and we have a plan to install the lights in June/July 2023.

**RESOLUTION NO. 04-24**

**A RESOLUTION AMENDING CERTAIN PARKS & RECREATION FEES FOR THE CITY OF DYERSVILLE**

WHEREAS, the current Parks & Recreation fees have remained at the same rates since 2016; and,

WHEREAS, the Parks & Recreation Committee is making a recommendation to the Mayor and City Council that Parks & Recreation fees should increase to help cover anticipated General Fund costs; and,

WHEREAS, the Mayor and City Council have established and/or amended certain fees through resolutions in previous years; and,

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Dyersville, Iowa, as follows:

Section 1. The City Administrator and City Clerk are hereby authorized and ordered to increase Parks & Recreation fees upon passage of this Resolution as prescribed below in this Section:

Program	Resident	Non-Resident
Co-Ed T-Ball Program	\$15.00	\$25.00
Softball Program	\$35.00	\$45.00
Baseball Program	\$35.00	\$45.00
Co-Ed Soccer	\$35.00	\$45.00
Girls Soccer	\$25.00	\$35.00
Co-Ed Flag Football	\$50.00	\$60.00
Group Swimming Lessons	\$40.00	\$50.00
Private Swimming Lessons	\$80.00	\$90.00
Registration Late Fees	\$20.00	\$20.00
Pool Party (2 hours)	\$350.00	\$350.00

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved February 19, 2024.

\_\_\_\_\_  
Jeff Jacque, Mayor

Attest:

\_\_\_\_\_  
Tricia L. Maiers, City Clerk

**RESOLUTION NO. 04-16**

**A RESOLUTION AMENDING CERTAIN PARK & RECREATION FEES FOR THE CITY OF DYERSVILLE**

WHEREAS, the current Park & Recreation fees have remained at the same rates since 2008; and,

WHEREAS, the Park & Recreation Committee is making a recommendation to the Mayor and City Council that Park & Recreation fees should increase to help cover anticipated General Fund costs; and,

WHEREAS, the Mayor and City Council have established and/or amended certain fees through resolutions in previous years; and,

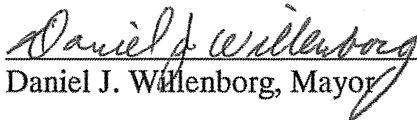
NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Dyersville, Iowa, as follows:

Section 1. The City Administrator and City Clerk are hereby authorized and ordered to increase Park & Recreation fees upon passage of this Resolution as prescribed below in this Section:

<u>Program</u>	<u>Resident</u>	<u>Non-Resident</u>
T-Ball Program	\$15.00	\$25.00
Softball Program (1 <sup>st</sup> through 8 <sup>th</sup> Grade)	\$35.00	\$45.00
Baseball Program (1 <sup>st</sup> to 2 <sup>nd</sup> Grade/Age 10 and up)	\$35.00	\$45.00
Soccer (Kindergarten to 12 <sup>th</sup> Grade)	\$35.00	\$45.00
Private Swimming Lessons	\$70.00	\$80.00
Registration Late Fees	\$20.00	\$20.00

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved January 18, 2016.

  
Daniel J. Willenborg, Mayor

Attest:

  
Tricia L. Maiers, City Clerk

**RESOLUTION NUMBER 05-24**

**A RESOLUTION ESTABLISHING THE CITY OF DYERSVILLE'S GOALS AND  
POLICY AGENDA FOR FISCAL YEAR 2025**

**WHEREAS**, the Mayor and the City Council recognize the need to establish strategic goals and policy priorities for Fiscal Year 2025 and beyond;

**WHEREAS**, on January 22, 2024, the Mayor, City Council, and Staff actively participated in a Leadership and Strategic Goal Setting Workshop facilitated by Patrick Callahan for the City of Dyersville;

**WHEREAS**, Patrick Callahan meticulously formalized and presented the City of Dyersville Strategic Planning and Goal Setting Plan;

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Dyersville, Iowa, hereby approves the attached Strategic Planning and Goal Setting Plan.

**BE IT FURTHER RESOLVED** that this Resolution shall be made a matter of public record.

PASSED and APPROVED this 19<sup>th</sup> day of February 2022.

\_\_\_\_\_  
Jeff Jacque, Mayor

ATTEST:

\_\_\_\_\_  
Tricia L. Maiers, City Clerk

**CITY OF DYERSVILLE, IOWA  
MAYOR & CITY COUNCIL GOAL SETTING REPORT  
2024 - 2025**

**Mayor:**  
Jeff Jacque

**City Council**  
Mike English  
Mike Oberbroeckling  
Mark Singsank  
Tom Westhoff  
Jim Gibbs

**City Clerk:**  
Tricia Maiers

**Library Director:**  
Shirley Vonderhaar

**Police Chief:**  
Brent Schroeder

**Parks & Rec Manager:**  
Adam Huehnergarth

**City Administrator:**  
Mick Michel

**Public Works Director:**  
John Wandsnider

**Fire Chief:**  
Jeremy Honkomp

**Assistant Library Director:**  
Dawn Schrandt

**Facilitated by:**  
Patrick Callahan  
Callahan Municipal Consultants, LLC  
January 22, 2024



# City of Dyersville, Iowa

## Mayor & City Council Goal Setting Session

### 2024-2025

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#### Introduction

The City of Dyersville requested assistance from Patrick Callahan in September, 2023, for a Mayor and City Council goal setting process. Mr. Callahan agreed to organize and facilitate a process that involved the following steps:

1. Prepare a questionnaire to identify department needs, capital projects, accomplishments, programs, issues, trends and team building suggestions.
2. Prepare a list of the overall capital projects and suggested initiatives and programs based upon the comments of the elected officials and city department heads.
3. Conduct a strategic planning and goal setting session with the elected officials.
4. Preparation of this final report.

#### Goal Setting Work Session

City Council Members and the Mayor held an informal non-binding work session that was conducted by Mr. Callahan on January 22, 2024. The City's elected officials and department heads were asked to do the following:

1. Identify the major accomplishments of the City in 2022 and 2023, as listed by the Mayor, Council Members, and the City Department Heads. **(Exhibit A)**
2. Review the list of most important issues, concerns and trends facing the City in 2024, as listed by the Mayor and Council Members and by the City Department Heads. **(Exhibit B)**
3. Identify previous commitments and ongoing priorities. **(Exhibit C)**
4. Review and revise the list of potential initiatives, policies, and programs. **(Exhibit D)**
5. Indicate those initiatives and programs that are the most urgent or important at this time.
6. Review and revise the list of potential capital projects. **(Exhibit E)**
7. Indicate those capital projects that are the most urgent or important at this time.
8. Provide comments and suggestions regarding teamwork objectives. **(Exhibit F)**

**Note:** The Letter of Introduction, the Agenda for the Goal Setting Session, and the Preliminary Questionnaire are attached to this report as Appendix A, Appendix B and Appendix C, respectively.

**THE CITY COUNCIL’S LIST OF ONGOING PROJECTS**

After reviewing the list of proposed programs, policies and capital projects the Mayor and City Council Members concluded that the City was already committed to the completion of the numerous programs, policies, initiatives and capital projects. These ongoing commitments and priorities are listed as Exhibit C. Since the City Council had already committed to the completion of these items, it was agreed that the Mayor and City Council would not need to rank or prioritize these ongoing projects.

**INITIATIVES AND PROGRAMS – 2024-2025**

The Mayor and City Council identified the following initiatives and programs as the most urgent or important.

- 1. Develop plan for further connecting trails in town with Heritage Trail
- 2. Handicap accessibility downtown
- 3. Complete system for planning/prioritizing street rehab approaches and projects – 5 year plan

**NOTE:** A complete list of all programs and initiatives, as ranked by the Mayor and City Council Members is attached as **Exhibit D**.

**CAPITAL IMPROVEMENT PROJECTS – 2024-2025**

The Mayor and City Council identified the following capital projects and equipment purchases as the most urgent or important.

- 1. 12<sup>th</sup> Avenue traffic light – as the development occurs
- 2. 16<sup>th</sup> Avenue reconstruction by the Stone Creek Shopping Center
- 3. Add sidewalks in certain areas – 6<sup>th</sup> Street SE

Note: A complete summary of the rankings of all capital projects and equipment purchases is attached as Exhibit E.

**TEAM BUILDING AGREEMENTS**

The Mayor and City Council reviewed a list of ideas and suggestions relating to team building and building a better working relationship. The list of team building suggestions is identified as **Exhibit F**.

**FUTURE PLANNING SUGGESTIONS**

It is recommended that the city staff and management team prepare an “action plan” for the capital projects, and the initiatives & programs. The action plan for each goal would define the steps needed to accomplish the various tasks or objectives. This action plan could then be presented to the Mayor and City Council for review and approval and made a part of this Goal Setting Report.

It is recommended that the goals and objectives be posted in the Council Chambers at City Hall. The posting of the City Council’s goals and objectives will serve as a reminder to the City Department Heads and Staff Members as to the priorities that were established by the Mayor and City Council.

It is recommended that the City Council review the lists of capital projects and equipment purchases, and initiatives, programs, and monitor the progress that is made on each item on a quarterly basis. The City could use a format that shows the project or item side by side with a comment that updates the City Council and the residents of the City on the progress that has been made on each item at the end of each quarter. The tentative dates in 2024 for the quarterly updates are: May 6, August 5, November 4, and February 3.

It is important to note that the prioritizing of all the capital projects and various initiatives is not “cast in stone.” The two lists can be modified as new circumstances may dictate. Hopefully, the Mayor and City Council will repeat this process in 2026, which may result in some additional modifications.

It is recommended that the City prepare a capital improvements plan to identify the City’s capital projects over the next four to six years. The plan could include cost estimates, descriptions of the projects, the justification, and sources of funding. A handout on the preparation of a capital improvements plan has been made available to the City Administrator.

**COMMUNICATION OF COUNCIL GOALS AND OBJECTIVES TO CITIZENS**

Since the citizens of Dyersville are basically the “stockholders” or owners of the City, it is important that they are informed about the goals and objectives that have been established by the Mayor and City Council. The following is a brief summary of various activities that have been used in other cities to communicate the City Council’s goals and objectives to local residents.

1. **City Website.** After the Mayor and City Council have reviewed and formally adopted the Goal Setting Report, a copy of the report can be placed on the City’s website for review by the citizens of Dyersville.
2. **Town Hall Meeting.** The City Council could schedule a town hall meeting or public forum to present a summary of the City’s goals and objectives and to seek comments and observations from local residents.
3. **City Hall Posting of Goals.** The Council’s goals and objectives could be posted in the lobby area at City Hall for interested residents to review.
4. **Open Houses – City Facilities.** Annual “open houses” at various City buildings, such as City Hall, Fire Station, Police Station, Library, or Public Works Shop, could be held to inform the citizens about the upcoming city projects and programs that have been proposed.
5. **Community Leaders’ Meeting.** The Mayor and City Council could schedule an annual or semi-annual meeting with the School Board and the Dyersville

Chamber/Economic Development Board of Directors, to review and discuss the City Council's goals and objectives. These meetings could also provide an opportunity to learn more about the projects, programs, and objectives under consideration by these same organizations.

6. ***Presentations to Service Clubs.*** The Mayor, Council Members, and City Administrator could make brief presentations to local services clubs and organizations outlining the goals and objectives.
7. ***Public Places –Reading Material.*** A copy of this goal setting report or a brief summary of the City's goals and objectives could be made available in public places, or where local residents could read this report.

**FINAL COMMENTS**

It was a pleasure to assist the City of Dyersville with this goal setting process. We were impressed with the level of cooperation of the city staff and the elected officials.

Once again, thanks to the City Clerk, City Administrator, the Mayor, the City Council Members, and City Department Heads for the great cooperation and timely response during this process.

Patrick Callahan  
Callahan Municipal Consultants, LLC

January 28, 2024

**EXHIBIT A  
CITY OF DYERSVILLE, IOWA  
GOAL SETTING SESSION 2024-2025**

**Major Accomplishments**

**Parks & Recreation Projects**

1. Phase 1 of the Legacy Square development
2. Completion of pickleball courts at Candy Cane Park
3. Completion of Heritage Trail connection from Hwy 52 to Trail Head
4. Worked with the County to pave Heritage Trail from Dyersville Trail Head to at least Prier Road-Partnership
5. New dugouts at Westside Park ball fields
6. Baseball Building Improvements through grant
7. Replaced park gator to UTV
8. New water features at Aquatic Center
9. Addition of the Green Space & Amphitheatre
10. Enhanced sand volleyball courts
11. Bocce Ball Court
12. Expanded safety fencing at Commercial Club Park
13. New water fountains at Westside Park
14. Painted swing sets and batting cages
15. Devised operating procedures to handle 70+ game summer baseball tournaments.
16. Added flag football league
17. Added a city-sponsored track meet – Live Healthy Iowa Track Meet
18. Measured and added two soccer fields and two football fields
19. Acquired a course map for the disc golf area
20. Started game day at the Social Center
21. Legacy Square Stage and light complete

**Public Works Projects – Streets, Storm Sewers, & Sidewalks**

22. 1<sup>st</sup> Ave. West Bridge completion
23. Completed resurfacing of 2,000 feet of 5<sup>th</sup> Avenue NE - Dyersville East Road.
24. Applied for and was awarded \$25,000 grant from Dubuque County for 5<sup>th</sup> Avenue NE resurfacing project.
25. Made handicap accessibility improvements to sidewalks at the intersections of 7<sup>th</sup> Avenue SE with 4<sup>th</sup> and 5<sup>th</sup> Streets.
26. Completed downtown streets revitalization project – upgraded lighting, storm drainage, pedestrian accessibility, and pavement resurfacing – 2<sup>nd</sup> Ave. NE and 3<sup>rd</sup> ST. NE.
27. Completed construction on new downtown City parking lot at 2<sup>nd</sup> Avenue and 2<sup>nd</sup> Street NE – across from Textile Brewery.

28. Completed pedestrian accessibility, and ROW/street resurfacing improvements – 2<sup>nd</sup> Street SE – near the Baseball Building.
29. Completed pavement resurfacing of 2 blocks of 11<sup>th</sup> Avenue SE and 2 blocks of 7<sup>th</sup> Avenue SE.
30. Completed resurfacing of downtown alley south of 1<sup>st</sup> Avenue – 100 block – behind English Insurance.
31. Completed fiber-optic access to all public works facilities.
32. Completed Field of Dreams wetland mitigation project off Beltline Road.
33. Completed maintenance for wetland development of Bear Creek restoration.
34. Public Works radio upgrades

### **Public Works & Public Safety Equipment & Vehicles**

35. Upgraded aerial firetruck purchase
36. Replaced PD squad video cameras – car and officer
37. Replaced one dump truck and material spreader
38. Purchased a small jetter
39. Purchased new ¾ ton pickup (2023 Ram 2500) needed in Streets Division.
40. Police Department garage renovation
41. Police Department firearms upgrade

### **Water & Sewer Utilities**

42. Utility extensions to the Field of Dreams
43. Removed all sanitary sewer shared service lines
44. Completed installation of replacement/upgraded chopper pumps at West Linden WW lift station.
45. Completed installation of replacement/upgraded chopper pumps at Main lift station at WWTF (start-up yet to be done).
46. Completed implementation of nutrient reduction improvements through minor operational changes at the wastewater treatment plant.

### **Community Development & Events**

47. Activities with MLB and Field of Dreams Movie Site
48. Working with This is Iowa Ballpark on the design of a new professional ballpark at the Field of Dreams.
49. Numerous Youth Baseball teams come to Dyersville.
50. Installation of wayfinding signage
51. Removed a flood buyout house through a grant
52. Penn House Improvements through a grant
53. Legacy Square – Downtown Market Events
54. Added the necessary number of compliant handicap parking stalls at all existing public parking lots and installed compliant handicap signs at all public locations.

**Economic Development Related Projects**

55. Highway 20 West Industrial Park Phase 3 development
56. English Insurance & Edward Jones Façade Refurbishment and the continuation of the Downtown Façade Improvements
57. Continued Support of Economic Development
58. Facilitation of the New Knepper Childcare Center progress
59. Industrial expansion project – approval of TIF agreements and development agreements
60. Assistance with the Field of Dreams project – development agreements and utility extensions

**Administration Projects**

61. Completed Handicap- accessibility study
62. Updated City's personnel policy
63. Updated adult entertainment ordinance
64. Implemented Municode Agenda and Meeting Management
65. Implemented Alert Iowa Emergency Notification System
66. Hired Parks and Recreation Manager with office located in City Hall
67. Hired two public works crew members to replace recent departures.
68. Two existing PW employees have become certified as Grade 2 Water and Grade 3 Wastewater Operators.
69. Continue with strong PW staff safety and hazard – awareness program with assistance from IAMU.
70. Made continued progress in data acquisition, data population, and implementation of asset management system and further implementation of paperless operations – management system.
71. Completed assessment of downtown accessibility issues.

**EXHIBIT B**  
**CITY OF DYERSVILLE, IOWA**  
**GOAL SETTING SESSION 2024-2025**

**Issues and Concerns**

**Human Resources Issues**

1. Ability to maintain wages/benefits due to strain on budgets caused by state government.
2. Keeping adequate levels of volunteers for fire and EMS services.
3. Staffing levels in City departments - open positions, turnover, etc.
4. Need additional full-time staff position for City Hall to assist with workload.
5. PW lost Street Foreman this year - down to 5 out of 6 positions.
6. Dyersville has a Grade 3 Wastewater Treatment Plant, which requires at least one Grade 3 WW Operator. For redundancy, we desire to have all 6 of our crew members become certified as Grade 3 WW Operators. Currently, we have two Grade 3 and one Grade 2 WW Operators.
7. Labor pool stresses for summer Aquatic Center help.
8. Overextension of city staff due to Field of Dreams development.
9. Keeping a well-trained and experienced staff in all city departments.
10. General overall decline in interest of public service positions – both employment and volunteer positions

**Infrastructure Needs**

11. Large portions of the original phase of the Wastewater Treatment Plant are over 23 years old and are starting to show their age. Equipment replacements of substantial expense have begun, and more is needed.
12. WW plant possibly needs more space for added sludge
13. Need bridges constructed in 3 locations as identified in the study.
14. Some streets deteriorating – need rehabilitation or reconstruction, such as 1<sup>st</sup> Avenue West (Old Highway 20) west of the roundabout and 16<sup>th</sup> Avenue SE.
15. City needs an overall consistent sidewalk/trail plan to address areas with no sidewalks, ADA compliance, and connectivity of trails.
16. The existing bridge on 3<sup>rd</sup> Avenue SE over the North Fork Maquoketa River is showing signs of age. It still scores too low for replacement, but some repairs should be done in the meantime.
17. Many dead-end water mains exist in the water system. Also, areas where fire-flows are substandard and require water main looping.
18. The water quality at Well 5 is less than that of Well 4 with the treatment process - ammonia and radium are present, but not out of compliance.
19. W&WW systems lack the ability to communicate effectively across the system.



20. Field of Dreams development – maintaining momentum.
21. Westside parking for FOD tournaments and Soccer Saturdays.
22. Permanent restrooms/concession stand at Commercial Club fields.
23. Need for more shade areas at Candy Cane playground.
24. Traffic congestion on Highway 52.

### **City Operation Concerns**

25. Concern that new state legislation makes it difficult to maintain our level of services.
26. Maintain efficiency in the departments.
27. Ambulance/EMT Service – review 28E agreement and retaining certified EMT's.

### **Building & Facility Needs**

28. Memorial Building 2<sup>nd</sup> Floor of City Hall.
29. Update City Council Chambers.
30. Aging buildings/planning for replacement of HAC, roof, carpet, etc. of city buildings.
31. PW buildings and equipment spread out all over the City - efficiency is affected when having to move things back and forth.

### **Financial Concerns**

32. Budgeting constraints and controlling costs.
33. Keeping property taxes down.
34. Health/group insurance costs.
35. Inflation's impact on the City budget.
36. Keeping the Aquatic Center in operation.
37. Funding and budgets are limited. There is never enough money to do all that the City should be done to adequately serve the citizens.

### **General Administration Issues & Needs**

38. The need to update policy on sidewalk replacement reimbursement.
39. The need to update the downtown façade improvement policy.
40. The need to review incentives for property tax relief for new housing.
41. The need to update the compensation study across all employee positions.
42. The need to develop 5-year plan for street reconstruction/refurbishment.
43. Keeping current level of services.
44. Continued erosion of local control due to state government.
45. Annex residential subdivisions outside city limits – need to create an incentive plan.

### **Community & Housing Needs**

46. Adequate housing, especially for senior and 1<sup>st</sup> time homebuyers.

47. Still not truly "affordable" housing options.
48. Condition of rental properties.
49. Continue ash tree cutting with no replanting.
50. Lack of building inspector.
51. Lack of video cameras in town.

### **Economic Development Needs**

52. Further opportunities to partner with MLB at Field of Dreams and ensure that future MLB events are executed safely and as a world-class event.
53. Family recruiting.
54. Continuation of the downtown development/growth.
55. Branding and selling our "Great" City.
56. Positioning the community to compete in the global market.
57. Drawing more people to our City to visit, live and work.
58. Bring new businesses to the City.

**EXHIBIT C - Revised  
CITY OF DYERSVILLE, IOWA  
GOAL SETTING SESSION 2024-2025**

**On-going Commitments & Priorities - Previous Goal Setting Sessions**

1. Continue economic development programs:
  - Continue to work with DEDC and developers on Economic Development Projects
  - Continue to work with MLB on their event at Field of Dreams and for future events
  - Continue to work with Field of Dreams development to build an outstanding tourism site
  - Continue to work with This is Iowa Ballpark on the construction of the professional ballpark
  - Continue to promote downtown revitalization
  - Continue to fund the Downtown Façade Program
  - Complete Phase III of 20 West Industrial Park
2. Update the Annexation Study
3. Update the Subdivision Ordinance
4. Continue with the development of the City Asset System
5. Reconstruct 16<sup>th</sup> Avenue SE at the shopping mall
6. Additional/improved Westside Park lighting
7. Reconfigure the Tennis Court into Tennis Court/Pickleball Courts
8. Continued City support for Heritage Trail paving
9. Review registration fees to improve umpire and referee fees
10. Continue to pursue the installation of three newly identified bridges
  - 12<sup>th</sup> & 13<sup>th</sup> Avenue bridge
  - 7<sup>th</sup> Street SW bridge
  - Beltline Road-Railroad Overpass
11. Continue to seek federal and state funds to improve creeks and rivers for appearance, flood mitigation, and recreation.
12. Street upgrade program

13. Replace ballpark lights at the big field at Westside Park
14. Investigate possible rehab and low-cost pavement preservation options for some concrete pavements.
15. Connect 12<sup>th</sup> Avenue SE and 15<sup>th</sup> Avenue SE – 17<sup>th</sup> Street SE
16. Add sidewalks in certain areas – 6<sup>th</sup> Street SE
17. Replace ballpark lights at the main ballfield at Candy Cane Park
18. Cameras on all roads coming into the city-major intersections
19. Implement handicap improvements with private businesses citywide
20. Replace one dump truck and material spreader
21. Replace the 2017 Ram ½ ton truck in the Streets Division
22. Replace the 2013 street sweeper
23. Replace the 2019 end loader
24. Continue installation of better communication network-fiber-optic network throughout the City
25. Complete SCADA system for all water and wastewater facilities
26. Continue replacement of original phase WWTP equipment
27. Integrate Wincan camera data with Cartegraph data management system
28. Continue manhole inspection program in Cartegraph and continue regular large-scale sewer main cleaning program using trailer jetter and rented jetter/vac unit.
29. Develop plan for replacing failing fire hydrants and valves.
30. Complete the Lead Service Line Inventory
31. Develop a plan for adding radium removal treatment at Water Well 5
32. Continue upgrade to building – entry keypads across Public Works.

33. Hire a Grade 3 Wastewater Operator to run the WWTF
34. Hire replacement for Streets Foreman position
35. Bring all Public Works staff up to Grade 2 Water and Grade 3 Wastewater operator
36. Continue getting documents into Laserfiche
37. Projects to address aging library facilities – HVAC replacement, carpet replacement, etc.
38. Update wage and compensation study 2.0 – Phase 2
39. Continue replacing brick manholes
40. Partnership for new childcare facility

**EXHIBIT D – FINAL RANKINGS  
CITY OF DYERSVILLE, IOWA  
GOAL SETTING SESSION 2024-2025**

**Significant Initiatives, Programs & Policies – Mayor & Council Rankings**

Programs & Policies	Council Votes
1. Develop plan for further connecting trails in town with Heritage Trail	5
2. Handicap accessibility downtown	5
3. Complete system for planning/prioritizing street rehab approaches and projects – 5 year plan	4
4. Continued support of Heritage Trail paving	3
5. Update City logo and Branding Plan for City	2
6. Establish a community garden project	2
7. Improve the sidewalk snow removal ordinance – similar to weed ordinance	2
8. Sidewalk Rehabilitation Program	2
9. Develop plan for rehabilitation or reconstruction of 1 <sup>st</sup> Avenue West (Old Highway 20) pavement – apply for the Delaware County RCTP grant (\$25,000)	2
10. Soccer referee clinic to teach and attract new referees	1
11. Create a park plan at Ertl Property	1
12. Develop a stronger policy for nuisance properties – Industrial and residential – 3 <sup>rd</sup> St. NE & 4 <sup>th</sup> Avenue NE	1
13. Work with Fire Department on the possible implementation of Knox Box Program on Industrial Buildings	1
14. Continue to look for funding to rehab or replace 3 <sup>rd</sup> Avenue Bridge	1
15. Review of Housing Tax Incentives	1
16. Umpire clinic in spring to train umpires for Prairie League	0
17. Develop a tree replacement plan	0
18. Create a better policy and ordinance for the replacement, repair, or demolition of dangerous buildings	0
19. Parade Permits – with requirements and increase fee	0
20. Competitive wages for all staff	0
21. Work with Fire Department on the Fire alarm codes on Industrial buildings	0
22. Downtown Float Park funding	0
23. Develop plan for sidewalk construction, replacement, and accessibility and ADA compliance.	0
24. Develop plan for completing water main looping and eliminating dead end mains.	0

**EXHIBIT E – FINAL RANKINGS  
CITY OF DYERSVILLE, IOWA  
GOAL SETTING SESSION 2024-2025**

**Capital Projects – Mayor & Council Rankings**

Capital Project	Council Votes
1. 12 <sup>th</sup> Avenue SE traffic light – as the development occurs	5
2. 16 <sup>th</sup> Avenue reconstruction by Stone Creek shopping center	5
3. Add sidewalks in certain areas – 6 <sup>th</sup> Street SE	5
4. Street lights – 15 <sup>th</sup> Avenue	3
5. Highway 52 Improvements at Beltline and Dyersville East Road – Corridor Study	2
6. Memorial Building – Renovate the top floor to its original state for events & meetings	2
7. Improvements to the creeks and rivers through town for appearance and recreation – depending upon federal funding	1
8. Replacement Fire Department SCADA packs and bottles	1
9. Consider Emergency Service Building north of railroad tracks	0
10. Purchase old BP property south of Fire Station	0
11. National Fitness Campaign Outdoor fitness area	0
12. Expand sludge pad to fit more sludge at WWTF – consider placing it under a roof to keep from getting rained on	0
13. New playground equipment as the West Side Park	0

**EXHIBIT F**  
**CITY OF DYERSVILLE, IOWA**  
**GOAL SETTING SESSION 2024-2025**

**Teamwork Suggestions**

1. More “in city” educating for Mayor and Council - difficult to leave town for events.
2. More tours of local businesses and discussions with business leaders or business after hour for exposure for economic development.
3. Continue to keep Mayor & City Council updated on City projects.
4. Staff Accountability.
5. Too many distractions – some projects don’t get completed on time.
6. Offer training sessions tied to City Council meetings.
7. Council packets – strive to provide earlier than Friday afternoon.
8. Bring concerns to the Department Heads prior to the Council meetings.
9. Wage & Compensation Study – Assign to City Council Committee for review.
10. Provide for public input and communications through invitational public meetings for residents affected by improvement projects.
11. Mayor and City Council tours of all City Departments and ongoing projects





December 28, 2023

## APPENDIX A

To: Mayor and City Council  
Dyersville, Iowa

From: Patrick Callahan, Municipal Consultant

Re: Goal Setting Session – 2024

The Mayor and City Council will conduct a goal setting session on Monday, January 22, 2024 starting at 5:00 PM at the Dyersville Social Center. The agenda for the session is enclosed for your review.

The City Department Heads are also scheduled to meet at 1:30 p.m. on January 22nd to review and discuss potential goals and objectives. An over view of the comments and suggestions of the City Department Heads will be made available to the City Council at the 5:00 p.m. meeting.

We would like to thank you for selecting Callahan Municipal Consultants, LLC to conduct the City Council's goal setting session. We are looking forward to assisting the City on this process.

### Strategic Planning or Goal Setting Session

Each goal setting session is unique and informative. When we started doing goal setting sessions in 2004, we developed an advance questionnaire in order to enhance the productivity of the session and reduce the amount of time spent on the more routine portions of the meeting. The questionnaire allows us to review issues in advance and thus provides more time for the primary focus of the session, which is to discuss, review, and prioritize the City Council's goals and objectives. We would like to thank you for responding to the advance questionnaire for this year's goal setting session.

### City Accomplishments

The first thing that we like to do at these sessions is to reflect upon the City's recent accomplishments. Many council members in other cities are so focused on the current or most pressing issues of the time that they sometimes lose track of all the city's accomplishments. Most council members are pleasantly surprised to review how much has actually been accomplished by their city over a span of two years.

### Issues, Concerns, and Trends

We also like to take the time to look to the future as to issues or trends that have the potential to impact the City in either a positive or negative manner. A positive trend might be an increase in new housing construction. Whereas, a negative concern could be the passage of a bill by the Iowa General Assembly that might drastically reduce property tax revenues. While the City may have little or no control over some of these trends or issues, it is usually better to acknowledge them and possibly develop a "game plan" as to how to address them in the future.

### **Policies, Programs, and Initiatives**

It is important that we take time to review and discuss the list of potential programs, policies, and initiatives. Examples might include updating the City's employee's handbook or the development of another source of revenue for the general fund. The Council will be asked to prioritize these proposals.

### **Capital Projects & Equipment Purchases**

It is also important to take the time to itemize and prioritize the City's future capital projects and major equipment needs. If the City does not have a capital improvements plan (CIP) for all City departments, we will want to identify any projects or equipment purchases that could be included in the City's CIP. We will review, discuss, and prioritize the City's capital projects and equipment needs. The direction provided by the City Council at this session will be very useful to the City Department Heads, as they develop or update the City's capital improvements plan.

### **Team Work Objectives**

The final part of the session will be a discussion regarding team work and how the City Council members interact with each other and the City employees. We may identify and discuss ways to enhance the level of communication between the City Council and the organizations or persons who interact with the Council. If you are pleased with the current level of interaction with each other, the City employees, the local residents, and outside agencies, then this portion of the session may be brief.

### **Completion of Questionnaire**

There is enclosed a questionnaire that we would ask all the elected officials and city department heads to complete prior to the goal setting session. We will summarize the results of the questionnaire and make them available prior to the meeting. In order to have enough time to summarize the results, please return the questionnaire to us by January 12<sup>th</sup>.

If it is more convenient to list your responses to the questionnaire on separate sheets, you are welcome to do so. You can list the five headings and provide your comments under each of the topics. The questionnaire will also be made available as a word document.

We promise to maintain the confidentiality of the responses to the questions on the questionnaire. The summary of the responses to the questions will not make reference to any names or individuals.

You are welcome to mail your completed questionnaire to Patrick Callahan, 417 Kaitlynn Avenue, Anamosa, Iowa 52205 or you can send it to our e-mail at [callahan.cmc@gmail.com](mailto:callahan.cmc@gmail.com). You can also give your questionnaire to Tricia Maiers and she can forward them to us.

### **Final Goal Setting Report**

We will prepare a final report summarizing the City Council's 2024 goal setting session. We will also provide you with some suggestions on how to monitor the progress of accomplishing the Council's goals and objectives and ways to communicate these goals to the ultimate "bosses or owners" – the citizens of Dyersville.

Thank you for making the commitment to attend this goal setting session on January 22nd. We look forward to meeting with you.

# APPENDIX B

**CITY OF DYERSVILLE, IOWA  
MAYOR AND CITY COUNCIL  
CITY COUNCIL GOAL SETTING – 2024**

**Monday, January 22, 2024  
5:00 PM  
Dyersville Social Center – 625 3<sup>rd</sup> Avenue SE**

## AGENDA

1. Introduction and Opening Comments
2. General Overview of the Meeting and the Goal Setting Report
3. Brief Review of City Accomplishments – Past Two Years – Exhibits A-1 & A-2
4. Brief Review of Issues, Concerns and Trends – Exhibits B-1 & B-2
5. Review and Ranking of Programs, Policies, and Initiatives – Exhibits C-1 & C-2
  - A. Review of Proposed Initiatives
  - B. Clarification of Items
  - C. Revisions, Additions, Deletions and Combinations of Items
  - D. Ranking of Items – Placing of the “Dots”
  - E. Review List of “Givens” or Ongoing Projects
6. Review and Ranking of Capital Projects & Equipment Purchases – Exhibits D-1 & D-2
  - A. Review of proposed projects
  - B. Clarification of items
  - C. Revisions, Additions, Deletions and Combinations of Projects
  - D. Ranking of Items – Placing of the “Dots”
  - E. Review List of “Givens” or Ongoing Projects
7. Review & Evaluate “Team Work Objectives” – Exhibits E-1 & E-2
8. Final Report to the Mayor and City Council – 2024 Goal Setting Process
9. Questions, Comments, and Suggestions
10. Adjourn

# APPENDIX C

## MAYOR & CITY COUNCIL GOAL SETTING SESSION – 2024 DYERSVILLE, IOWA

### PRELIMINARY QUESTIONNAIRE (Due – January 12, 2024)

#### Introduction

The Mayor and City Council of the City of Dyersville will be conducting a goal setting session on Monday, January 22, 2024 at 5:00 PM, at the Dyersville Social Center. The purpose of the session will be to identify and prioritize the City’s overall goals and objectives for the next two years. In order to prepare for this session, you have been asked to help identify key issues and potential objectives that will be reviewed by the Mayor and City Council prior to the ranking of any goals for the City. It is requested that you list your responses to the following questions.

#### I. Major Accomplishments

Please list the top five to ten major accomplishments of the City of Dyersville over the past two years. These accomplishments could be as large as a street project or as simple as a newly adopted city policy. The items do not need to be in any particular order.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

**II. Issues, Concerns, Trends, and Opportunities**

Please list specific issues, concerns that you have regarding future city services, policies or operations. These issues or concerns can relate to such things as an aging population or loss of state revenues. You do not need to identify the potential answers or solutions to your concerns.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

**III. Significant Initiatives, Programs or Policies**

It is requested that you list any initiative, program or policy that you think that the City should consider in the next two years. Examples of such items from other cities have included such things as updating employee job descriptions, writing a policy on open burning, conducting an annexation study, reviewing water and sewer rates, etc. These suggestions should not include construction projects or equipment purchases, as these will be listed in the following section. These items do not have to be listed in any particular order.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

**IV. Capital Projects / Construction Projects / Equipment Purchases**

Please list the capital projects or equipment purchases that you think the City should consider over the next three years. These capital projects could include such things as street construction, public works equipment, public safety equipment, etc. If you have a rough estimate on the cost of such projects, please note it.

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_

**V. Teamwork**

In order to accomplish the selected goals and objectives, it is important that the City's elected officials work as a team and have good decision making skills. Please list some suggestions that the Mayor and City Council members could do in the future to improve the Council's teamwork, decision making process, and ability to accomplish the stated goals and objectives.

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_

Please designate your role with the City: \_\_\_\_\_ Elected Official \_\_\_\_\_ City Dept. Head

**Return of Questionnaire**

**Please complete and return this questionnaire to Tricia Maiers or Patrick Callahan (callahan.cmc@gmail.com) by January 12th.**

**Note: If it more convenient to list your responses to the questionnaire on separate sheets, you are welcome to do so. You can list the five headings and provide your comments under each of the topics.**

RESOLUTION 06-24

RESOLUTION APPROVING PROPERTY TAX ABATEMENT APPLICATIONS SUBMITTED BY PROPERTY OWNERS IN RECOGNIZED URBAN REVITALIZATION AREAS AND AUTHORIZING THE TRANSMITTAL OF THE APPROVED APPLICATIONS TO THE DUBUQUE OR DELAWARE COUNTY ASSESSORS

WHEREAS, Chapter 404 of the Code of Iowa, the Urban Revitalization Act, permits cities to abate property taxes for improvements made to properties in designated revitalization areas; and,

WHEREAS, the Urban Revitalization Act requires property owners to submit a written application for abatement by February 1 of the assessment year for which the abatement is first claimed, and further requires the City Council to approve all applications that meet the requirements of the adopted Urban Revitalization Plan and forward the approved applications to the Assessor for review by March 1 of each year; and,

WHEREAS, pursuant to the requirements of said Urban Revitalization Act, Dyersville established the following Urban Revitalization Area described as “all real property situated with the incorporated limits of the City of Dyersville, Iowa, County of Delaware, State of Iowa as of March 4, 2019, Ordinance 823”; and

WHEREAS, the City of Dyersville, as of February 1, 2023, received tax abatement applications from the following property owners in the aforementioned urban revitalization district:

<u>PROPERTY OWNER</u>	<u>ADDRESS</u>
Thomas & Kristi Coyle	1086 10th Street SW

WHEREAS, City Staff has reviewed the above-described applications and has determined that the applications and the improvements conform to the requirements of the City of Dyersville’s Urban Revitalization Plans.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DYERSVILLE, IOWA:

Section 1. That the above-described tax abatement applications meet the requirements of the City of Dyersville’s Urban Revitalization Plans.

Section 2. That the above-described tax abatement applications are hereby approved by the City Council, subject to the review and approval of the County Assessor.

Section 3. That the City Clerk is hereby authorized and directed to forward the above-described tax abatement applications to the County Assessor.

Passed, approved and adopted this 19th day of February, 2024.

\_\_\_\_\_  
Jeff Jacque, Mayor

Attest:

\_\_\_\_\_  
Tricia L. Maiers, City Clerk





340 1st Avenue East, Dyersville, Iowa 52040 • Phone: 563-875-7724 • Fax: 563-875-8238  
www.cityofdyersville.com

**FILING DEADLINE  
FEBRUARY 1<sup>ST</sup>**

**APPLICATION FOR TAX EXEMPTION UNDER THE URBAN REVITALIZATION PLAN**

Date: 6/9/23

Property Address: 1086 10th St SW

**APPLICANT INFORMATION**

Owner Name: Thomas & Kristi Coyle

Mailing Address: 1086 10th St SW Dyersville, IA 52048

Phone: 563-513-9258 Email: TomCoyle19@gmail.com

Title Holder: Thomas & Kristi Coyle Contract Buyer: \_\_\_\_\_

**PROPERTY INFORMATION**

Existing Property Use:  Residential  Commercial  Industrial  Vacant

Proposed Property Use:  Residential, Owner-Occupied  Commercial  Industrial  
Residential, Rental Number of Units \_\_\_\_\_

Nature of Improvements:  New Construction  Addition  General Improvements  
Please describe: \_\_\_\_\_

Date of Completion: 2019

Cost of Improvements: \$ \_\_\_\_\_

**ACKNOWLEDGEMENT**

I understand that the tax exemption will not be applied until the County Assessor has been allowed to inspect the improvements. I also understand it takes approximately 18 months for changes in valuation to be reflected on my property tax statement.

[Signature]  
Signature

6-9-23  
Date

Staff Use Only \_\_\_\_\_

PARCEL NUMBER \_\_\_\_\_

CITY COUNCIL APPROVED \_\_\_\_\_

SENT TO COUNTY ASSESSOR \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

APPLIED TO VALUATION YEAR \_\_\_\_\_

WILL SHOW ON TAX STATEMENT \_\_\_\_\_

February 12, 2024

Mayor Jacque and City Council Members  
City of Dyersville  
Memorial Building  
340 1st Avenue East  
Dyersville, IA 52040

Subject: Recommendation for Approval of de Novo Marketing Plan

Dear Mayor Jacque and City Council Members:

I seek your approval and support for implementing our city's comprehensive marketing and branding plan. De Novo Marketing presented the proposed plan, which promises to be an initiative that will undoubtedly enhance our community's image and attract visitors and residents.

As highlighted by de Novo, the proposed marketing plan is strategically designed to showcase our community in a well-coordinated and unified manner across all departments. The goal is to create a compelling brand that reflects the unique essence of Dyersville and serves as a powerful magnet for local and global attention.

The de Novo team, equipped and enthusiastic, has outlined a detailed plan encompassing two phases. Phase 1 focuses on brand development, including a kickoff meeting, internal research, stakeholder sessions, and creating a brand development storytelling event and rollout plan. Phase 2 focuses on the launch day, messaging, video production, and a community event in April 2025.

The financial aspect of the project has been diligently laid out by de Novo, with billing structured not to exceed \$65,000 over two fiscal years, including all deliverables outlined in the proposal and two revisions per asset.

As we consider whether to move forward with de Novo, we must emphasize the importance of marketing, branding, and promoting our community, especially those visiting Dyersville for the first time. With our community's growing national and international attention, a clear and appealing image has become more critical than ever before.

In today's interconnected world, first impressions matter more than ever. Our city, with its rich history and vibrant community, deserves a brand that resonates with potential

residents and visitors. The de Novo marketing plan addresses this need and aligns with our vision for Dyersville's growth and prosperity.

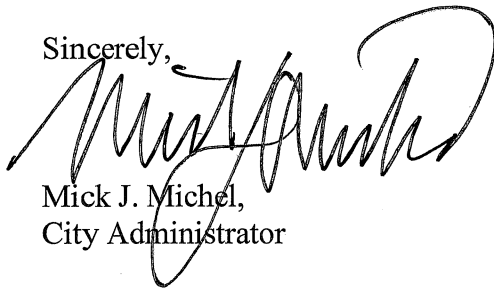
Investing in marketing is investing in the future of our community. A strong and consistent brand will set Dyersville apart as we strive to attract businesses, residents, and tourists. De Novo's proposed plan is not merely an expenditure but a strategic move to position Dyersville as a destination of choice.

Lastly, remember the importance of licensed imagery and adherence to legal protocols. The inclusion of licensed stock assets ensures our protection from potential copyright issues and adds a layer of professionalism to our marketing materials.

Please review and consider the de Novo marketing plan. This initiative aligns with our broader community development goals and will undoubtedly contribute to Dyersville's continued success and prosperity.

Thank you for your time and consideration. Don't hesitate to contact me with any questions or for further information or clarification.

Sincerely,

A handwritten signature in black ink, appearing to read "Mick J. Michel", written over a printed name and title.

Mick J. Michel,  
City Administrator



# SCOPE OF WORK/QUOTE

Thank you for thinking de Novo. Our team is suited up and ready to take the field alongside yours!

As discussed, we will kick off our work together this spring, and will schedule the billing for the project as follows. If any of this needs to be adjusted, please let us know.

First bill: July 1, 2024 with progress billing through June 30, 2025, totaling \$55,000

Final billing: \$10,000 on July 1, 2025

The scope is as follows:

<b>Phase 1: FY2025 (Begin in May)</b>	<b>Phase 2: Early Fiscal year 2025</b>	
<b>Brand Development</b>	<b>Brand Development + Storytelling</b>	<b>Opening Day Launch Event / Rollout Plan</b>
<ul style="list-style-type: none"> <li>• Brand kick-off meeting &amp; discovery</li> <li>• Internal primary research</li> <li>• Community visit and tour / stakeholder session</li> <li>• Development and presentation of three logo comps</li> <li>• Final directional logo comp</li> <li>• Two rounds of revisions *</li> <li>• Final logo package with all formats</li> <li>• Brand standards guide</li> </ul>	Brand Development scope plus: <ul style="list-style-type: none"> <li>• Messaging</li> <li>• Power Words</li> <li>• “First” Pitch</li> <li>• Audience Messaging Matrix</li> <li>• Video **</li> <li>• Hype (Community brand) video</li> <li>• 3 storytelling videos</li> <li>• Photography for website and rollout</li> </ul>	Brand Development + Storytelling plus: <ul style="list-style-type: none"> <li>• Development of Rollout plan and community introduction</li> <li>• Brand launch event plan for April 2025- “Opening Day for Dyersville” **</li> </ul>

\* Additional revisions or out-of-scope requests will be billed at \$150/hour

\*\* We expect to spend two successive days filming and plan to stay in Dyersville. This quote does not include lodging and travel costs, which will be submitted for reimbursement.

\*\* Does not include event costs, including venue, food, and collateral/swag.

## Project Estimate

Title/Description	Cost	Unit	Qty	Subtotal
<b>Dyersville Rebranding &amp; Story Telling</b>	\$65,000.00		1	<b>\$65,000.00</b>

See the above scope of work. Each deliverable asset includes two rounds of revisions + final.

As noted lodging accommodations are not included in costs.

**Grand Total:** **\$65,000.00**

## Assumptions and Agreements

The quote above is for a project or agreement that is covered by the Master Services Agreement on file between de Novo and the City of Dyersville.

All of the above services have been estimated based on the information available to us at the time of submittal. de Novo reserves the right to charge up to a 15% contingency fee for hours/services incurred above these estimates. Additional fees for excessive revisions, delays, and work stoppage may be incurred.

Billing will be estimated and billed to a monthly progress schedule unless otherwise agreed upon by both parties.

de Novo will issue a change order for your approval for any deviation from the approved contract.

### STOCK ASSETS

The estimate(s) listed above does not include the cost of licensed stock imagery or stock video footage. Stock images licensed for this project(s) will be billed at a flat rate of \$20 per image. Stock video footage will be billed at a flat rate of \$50 per clip. For stock images or footage acquired outside standard sources, additional fees apply. All costs will be presented and approved before completion of final deliverable.

### VIDEO: MUSIC LICENSES & VOICEOVERS

Unless otherwise indicated, one standard music bed license is included per video. If multiple music beds or specialty tracks are needed, additional fees apply. One standard voice talent with a script of up to 40 words is included in the estimate. Longer scripts, multiple voices, or revisions requested outside the approval timeframe, additional fees may apply. All costs will be presented and approved before the completion of the final deliverable.

Why licensed images matter: de Novo adheres to licensing protocols and tracking to

protect our clients from copyright issues. Use of unlicensed images (i.e. copied from the Internet without licensing or attribution) can result in litigation and fees. We track and maintain our licenses on your behalf and if there is ever a question as to the legal use of the image, you are protected.

***Everyone loves surprises, but not in their invoices.***

February 2, 2024

Mayor Jacque and City Council Members  
City of Dyersville  
Memorial Building  
340 1st Avenue East  
Dyersville, IA 52040

Subject: Request for Reallocation of ARPA Funds for Ballfield Light Fixture Replacement

Dear Honorable Mayor Jacque and Council Members:

As we continue our efforts to enhance the recreational facilities within our city, I am writing to request the reallocation of American Rescue Plan Act (ARPA) funds to address urgent issues related to the ballfield light fixtures at Candy Cane and Westside Park.

The City has committed \$250,000 from ARPA funds towards constructing a restroom and concession stand at Commercial Club Park Little League ballfields. However, unforeseen challenges, including logistics of utility services and lease agreement complexities, have emerged, potentially delaying the expenditure of these funds beyond the federal grant's timeline.

Considering recent events, Candy Cane and Westside Park are experiencing disruptions in their operations due to storm damage and the age-related deterioration of their light fixtures. The significance of these ballfields to our community cannot be overstated, and the absence of proper lighting threatens the safety and usability of these recreational spaces.

To address this pressing issue, I recommend that the City Council consider reallocating the \$250,000 earmarked for the Commercial Club Park project and directing these funds towards replacing the main ballfield Candy Cane and the big field Westside Park light fixtures. This strategic reallocation will allow us to promptly address the critical need for lighting at these facilities, ensuring the safety and enjoyment of our residents while utilizing available funds more effectively.

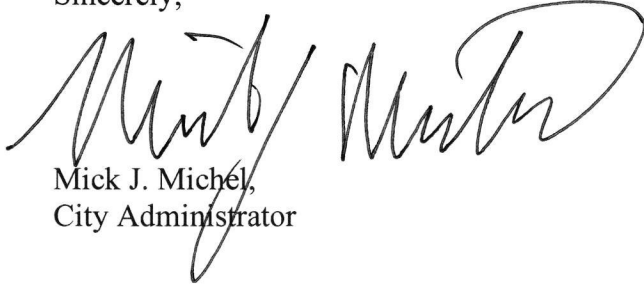
I understand that such reallocation decisions require careful consideration, and I am available to provide any additional information or clarification needed to facilitate this process. Timely action will enable us to initiate the replacement project swiftly,



minimizing further disruptions to the community's access to these valuable recreational spaces.

Thank you for your attention to this matter. I look forward to discussing this proposal at our upcoming City Council meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Mick Michel", written in a cursive style. The signature is positioned above the typed name and title.

Mick J. Michel,  
City Administrator

Candy Cane  
Dyersville, IA  
1/23/24

**Quotation Price – Materials Only Delivered to Job Site**

<b>Baseball Field - .....</b>	<b>\$ 140,904.00</b>
<b>Installation – Payable to 3<sup>rd</sup> Party .....</b>	<b>\$ 36,000.00</b>

*Sales tax, bonding, labor, installation, and unloading of the equipment are not included.*

*Quote is confidential. Pricing and lead times are effective for 30 days only. Prices are subject to change if the order is not released within 60 days from the date of the purchase.*

**Light-Structure System™ with Total Light Control – TLC for LED™ technology**

**Guaranteed Lighting Performance**

- Guaranteed light levels of 50 footcandles Infield and 30 footcandles Outfield
- BallTracker® technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

**System Description**

- Factory aimed and assembled luminaires, including BallTracker® luminaires
- 6 Galvanized steel poles
- 6 Pre-cast concrete bases with integrated lightning grounding
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- UL listed assemblies

**Control Systems and Services**

- Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

**Operation and Warranty Services**

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years
- Support from Musco’s Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors

**Responsibilities of Buyer**

- Confirm pole or luminaire locations, supply voltage and phase required for lighting system prior to production
- Provide electrical design and materials for electrical distribution system
- Provide labor and equipment for installation of electrical distribution system
- Provide labor and equipment for installation of bases and poles
- Buyer is responsible for getting electrical power to the site, coordination with the utility, and any power company fees
- The unloading and storage of the material on site is the responsibility of the buyer

**Payment Terms**

Final payment terms are subject to approval by Musco credit department. Final payment shall not be withheld by Buyer on account of delays beyond the control of Musco.

**Delivery Timing**

10 - 12 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole/luminaire locations.



**Notes**

Quote is based on following conditions:

- Shipment of entire project together to one location.
- Voltage and phase system requirements to be confirmed.
- Structural code and wind speed = 2015 IBC, 115 mi/h, Exposure C, Importance Factor 1.
- Due to the built-in custom light control per luminaire, pole or luminaire locations need to be confirmed prior to production. Changes to pole or luminaire locations after the product is sent to production could result in additional charges.
- Standard soil conditions – rock, bottomless, wet, or unsuitable soil may require additional engineering, special installation methods and additional cost.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Jason Schillig  
Sales Representative  
Musco Sports Lighting, LLC  
Phone: 563-260-1334  
E-mail: [jason.schillig@musco.com](mailto:jason.schillig@musco.com)



Westside Park

Item 25.



100 1st Ave West • PO Box 808 • Oskaloosa, IA 52577 • Phone: (800) 825-6020 • Fax: (888) 397-8736 • Josh.Newell@Musco.com

**Candy Cane Park Baseball Fixture Relocation– Materials Only**  
**City of Dyersville**  
**Attention: Terry Recker**  
**Date: 07/13/23**

**Quotation Price**

Materials and services as described below.....**\$76,500.00** Plus applicable sales tax.

**Equipment and Services Description**

- Updated Lighting Design and Aiming Diagram Based on Relocation of (25) Light Structure Green™ Fixtures from Project Number 138100 to a 227/258/227' Baseball Field at Candy Cane Park
- (6) 60 Foot Light Structure System™ Galvanized Steel Poles with Pre-cast Concrete Foundations , Pole Top Fitter Assemblies, and Factory-Aimed Knuckle Mounting Plates
- Pole Length Wire Harness Assemblies
- Stamped Foundation Design (Per standard Class 5 soils or a geotech report provided by others)
- Re-aim / Fine Tune to be Completed by a Musco Technician
- (1) Lighting Contactor Cabinet with (6) 60 Amp Contactor Modules and (1) On/Off Switch
- Delivery of Materials to the Job Site

**NOTES:**

1. Quotation price is for materials as described delivered to the job site and lighting design services. Installation and electrical is to be provided by others.
2. Poles to be designed for existing Light Structure Green fixtures and 240 volt electrical components enclosures from project number 138100. Pricing is based on a configuration of (3) fixtures on the A1 pole, (4) fixtures on the A2 pole, (5) fixtures on each of the B1 and B2 poles, and (4) fixtures on each of the C1 and C2 poles
3. A stamped foundation design will be provided based on standard Class 5 soils or a geotech report provided by others. If soils are not adequate for standard foundation designs, additional structural engineering and installation costs may be incurred. These costs will be at the owner's expense, and are not included in the quotation price.
4. Please allow approximately 6 to 8 weeks for delivery of materials after receipt of a purchase order.

**Payment Terms**

Payment terms net 30 days from delivery. **Late payment will be subject to service charges of 1 ½% per month (18% APR).** Any additional materials required will be charged at an additional price. In addition, Customer shall pay and be responsible for when due all local applicable sales, use, franchise, gross receipts, or similar taxes relating to this Agreement. If any payment is not made when due, Customer will pay a delinquent charge of 1-1/2% for each month or portion of a month, that a past due balance remains unpaid. Customer agrees to pay all cost (including reasonable attorney's fees and court costs) associated with collecting any delinquent amounts due. Freight Charges have been included in the above prices. Sales tax is NOT included as part of this quote.

**Licenses and Permits**

MUSCO, a non-union organization, requires Customer to arrange and secure all licenses, permits and/or applicable labor contracts with local authorities. MUSCO shall not be held responsible for local union labor and any permits, if required.

**Nonliability**

Before Musco enters the Property to set up its equipment under this Agreement, Customer must notify Musco of any landscaping or surface areas that are to be avoided by Musco in setting up its equipment. Absent Musco's negligence or willful misconduct, Musco is not, at any time or to any extent, liable, responsible or in any way accountable for any loss, injury, death or damage to persons or property, from any cause that at any time may be suffered or sustained by Customer, or by any person on or about the Property arising out of the entry or activities on the Property by Musco, or any person or persons permitted on the Property by Musco.

Prices are good for acceptance and delivery for 90 days only, unless such time is extended in writing. If you have any questions regarding the quotation, please call me at 800-825-6020 .

Musco Lighting

Josh Newell  
Lighting Services Sales Representative