CITY COUNCIL

Lower Level Council Chambers
Monday, November 02, 2026
6:00 PM

AGENDA

CALL TO ORDER – ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

ORAL COMMENTS

A. Agenda items *(step to podium after recognition, state name, address, speak clearly – 5 minutes maximum)*

B. Non-agenda items *(step to podium after recognition, state name, address, speak clearly – 5 minutes maximum)*

APPROVAL OF CONSENT AGENDA

1. **Approve Bills**
2. **Approve Minutes** City Council Meeting - October 19, 2026
3. **Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - September 8, 2026
4. **Authorize Mayor to Sign** Change Order No. 6 - 12th Avenue Traffic Signal - Eastern Iowa Excavating - $15,528.00
5. **Authorize Mayor to Sign** Contract Payment No. 7 to Eastern Iowa Excavating in the amount of $1,710.00 for 12th Ave Traffic Signal
6. **Authorize Mayor to Sign** Change Order No. 1 - Olde Castle Road Sanitary Sewer Extension 2026 - F.L. Krapfl, Inc. - $7,088.17
7. **Authorize Mayor to Sign** Contract Payment No. 1 to F.L. Krapfl, Inc. in the amount of $72,217.26 for Olde Castle Road Sanitary Sewer Extension 2026 - Dyersville
8. **Authorize City Administrator to Sign** Municipal Well No. 4 Repair Update and Cost Change Request No. 1 – Municipal Well & Pump ($90,916.90)
9. **Approve Appointment** Amber Honkomp, James Kennedy Public Library Board of Trustees, effective immediately - June 30, 2030
10. **Receive and File** Snow Emergency Public Notice
11. **Receive and File** Snow Removal Police Public Notice

12. **Miscellaneous Correspondence** Keep Iowa Beautiful - October 2026

13. **Miscellaneous Correspondence** Stories from the Watershed - November 11, 2026

ACTION ITEMS

14. **Resolution No. 90-26** authorizing the mayor to execute an agreement with Lexipol, LLC. for the police department policy manual, daily training, and implementation services

15. **Resolution No. 91-26** setting date for Public Hearing on Designation of the Expanded Consolidated Dyersville Economic Development District and Urban Renewal Plan Amendment. Set date of meeting for December 7, 2026 at 6:00 P.M.

COUNCIL COMMENTS

ADJOURNMENT

Dyersville, IA

Expense Approval Register

PKT02474 - 11.02.2026 Bills List - Purchase Order

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 001 - GENERAL FUND					
Department: 110 - POLICE					
COMPUTER PROJECTS OF IL I...	26-05-68ME	Software Renewal - Open Fox	001-5-110-1-62100	DUES/SUBSCRIPTIONS	198.00
JOHN DEERE FINANCIAL	6206683	Padlock	001-5-110-1-65407	DEPARTMENT SUPPLIES	29.99
JOHN DEERE FINANCIAL	6210978	Windshield Solvent/Shop To...	001-5-110-1-65407	DEPARTMENT SUPPLIES	17.97
				Department 110 - POLICE Total:	**245.96**
Department: 150 - FIRE					
ACE HARDWARE	274438	Wall Plate	001-5-150-1-63180	BUILDINGS/GROUNDS MAIN...	2.78
ACE HARDWARE	274564	Glass	001-5-150-1-63180	BUILDINGS/GROUNDS MAIN...	14.00
ACE HARDWARE	275010	Threadlocker/Seal Tape/Sock...	001-5-150-1-63180	BUILDINGS/GROUNDS MAIN...	46.97
CO-OP OIL COMPANY	70885	Diesel	001-5-150-1-63180	BUILDINGS/GROUNDS MAIN...	427.00
EMERGENCY APPARATUS MA...	140845	Pump Test	001-5-150-1-63320	VEHICLE REPAIRS	525.55
EMERGENCY APPARATUS MA...	140847	Pump Test/Left Cylinders/Val...	001-5-150-1-63320	VEHICLE REPAIRS	1,784.78
EMERGENCY APPARATUS MA...	140848	Pump Test	001-5-150-1-63320	VEHICLE REPAIRS	525.55
TOYNE INC	IN0021966	Scenelight	001-5-150-1-63320	VEHICLE REPAIRS	197.01
TOYNE INC	IN0021973	Guages	001-5-150-1-63320	VEHICLE REPAIRS	401.82
ACCESS SYSTEMS	inv2071856	Copy Machine Contract	001-5-150-1-65407	DEPARTMENT SUPPLIES	76.63
				Department 150 - FIRE Total:	**4,002.09**
Department: 210 - TRANSPORTATION					
SDS BINDERWORKS	2629	Subscription - SDSPrine	001-5-210-2-62100	DUES/SUBSCRIPTIONS	2,180.25
IOWA ASSOCIATION OF MUN...	I200014844	Safety Training	001-5-210-2-62300	MEETINGS/TRAINING	2,048.00
BIG WHEELS REPAIR LLC	16847	Vehicle Service	001-5-210-2-63320	VEHICLE REPAIRS	1,335.67
JEFF'S AUTO SERVICE	179378	Oil Change	001-5-210-2-63320	VEHICLE REPAIRS	125.85
CARQUEST AUTO PARTS	4986-519499	Adjustable Camera Housing	001-5-210-2-63320	VEHICLE REPAIRS	206.19
DUBUQUE FIRE EQUIPMENT ...	217720	Fire Extinguisher Inspection	001-5-210-2-64322	CONTRACTED SERVICES	516.50
B C LAND SERVICES	10.23.2026 A	Tree Removal - 14 Trees	001-5-210-2-65325	TREE MAINTENANCE SERVIC...	14,750.00
B C LAND SERVICES	10.23.2026 C	Tree Trimming - 4 Trees	001-5-210-2-65325	TREE MAINTENANCE SERVIC...	500.00
J & R SUPPLY	26087774-IN	Red Brick Pavers	001-5-210-2-65407	DEPARTMENT SUPPLIES	1,183.00
CARQUEST AUTO PARTS	4986-519459	Hex Socket	001-5-210-2-65407	DEPARTMENT SUPPLIES	18.12
				Department 210 - TRANSPORTATION Total:	**22,863.58**
Department: 430 - PARKS					
POMP'S TIRE SERVICE	770064170	Tire Repair	001-5-430-4-63320	VEHICLE REPAIRS	31.03
GSA TURF SERVICES	3625	Winterize Irrigation System	001-5-430-4-64322	CONTRACTED SERVICES	300.00
GOLDEN, BRANDON	08.16.26	Soccer Referees	001-5-430-4-64323	COACHES/UMPIRES	195.00
GOLDEN, BRANDON	08.22.2026	Soccer Referees	001-5-430-4-64323	COACHES/UMPIRES	70.00
CHERRYHOLMES, GAVIN	08.29.2026	Referee Fees	001-5-430-4-64323	COACHES/UMPIRES	30.00
UNGS, ELLYSE	09.05.2026	Referee Fees	001-5-430-4-64323	COACHES/UMPIRES	60.00
CHERRYHOLMES, GAVIN	09.05.2026	Referee Fees	001-5-430-4-64323	COACHES/UMPIRES	40.00
UNGS, ELLYSE	09.12.2026	Referee Fees	001-5-430-4-64323	COACHES/UMPIRES	60.00
CHERRYHOLMES, GAVIN	09.26.2026	Referee Fees	001-5-430-4-64323	COACHES/UMPIRES	40.00
UNGS, ELLYSE	09.30.2026	Soccer Referees	001-5-430-4-64323	COACHES/UMPIRES	55.00
CHERRYHOLMES, GAVIN	10.03.2026	Referee Fees	001-5-430-4-64323	COACHES/UMPIRES	90.00
UNGS, ELLYSE	10.03.2026	Referee Fees	001-5-430-4-64323	COACHES/UMPIRES	30.00
B C LAND SERVICES	10.23.2026 B	Tree Removal -7 trees	001-5-430-4-64326	TREE MAINTENANCE SERVIC...	7,025.00
BECKMAN HIGH SCHOOL	10.2026	Large Check Copy - Armstrong	001-5-430-4-65407	DEPARTMENT SUPPLIES	10.00
FLAMMANG JEWELRY	508	Soccer Trophies/Medals	001-5-430-4-65409	SOCCER PROGRAM SUPPLIES	1,960.00
				Department 430 - PARKS Total:	**9,996.03**
Department: 445 - AQUATIC CENTER					
DUBUQUE FIRE EQUIPMENT ...	217721	Fire Extinguisher Inspection	001-5-445-4-64322	CONTRACTED SERVICES	60.00
MYERS-COX COMPANY	628551	Concession Supplies	001-5-445-4-65414	CONCESSION STAND SUPPLIES	660.07
				Department 445 - AQUATIC CENTER Total:	**720.07**
Department: 460 - COMMUNITY CENTER					
TJ CLEANING SERVICES	10.22.2026 Soc Ctr	Cleaning Services Wk of 10/1...	001-5-460-4-64322	CONTRACTED SERVICES	137.50

Expense Approval Register **Packet: APPKT02474 - 11.02.2026 Bills List - P... er**

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
PREMIER WINDOW CLEANING	12056	Window Cleaning Service	001-5-460-4-64322	CONTRACTED SERVICES	90.00
DUBUQUE FIRE EQUIPMENT ...	217723	Fire Extinguisher Inspection -...	001-5-460-4-64322	CONTRACTED SERVICES	60.00
HEARTLAND BUSINESS SYST...	925347-H	Media Pack w/Voice Interfac...	001-5-460-4-64322	CONTRACTED SERVICES	801.12
				Department 460 - COMMUNITY CENTER Total:	**1,088.62**
Department: 470 - OTHER CULTURE					
DYERSVILLE AREA CHAMBER...	11.2026	Hotel/Motel Tax Reimburse...	001-5-470-4-62405	HOTEL/MOTEL EXP.-CHAMB...	66,150.00
				Department 470 - OTHER CULTURE Total:	**66,150.00**
Department: 620 - CLERK, TREAS & FINANCE					
SIMMERING-CORY IOWA CO...	2026-IC-0305	Code Update	001-5-620-6-65060	OFFICE SUPPLIES	217.00
QUILL CORPORATION	50594426	Adding Machine Rolls	001-5-620-6-65060	OFFICE SUPPLIES	19.54
QUILL CORPORATION	50664079	Gel Pens	001-5-620-6-65060	OFFICE SUPPLIES	7.90
QUILL CORPORATION	50757685	Address Labels	001-5-620-6-65060	OFFICE SUPPLIES	27.87
				Department 620 - CLERK, TREAS & FINANCE Total:	**272.31**
Department: 650 - CITY HALL & GEN BLDGS					
TJ CLEANING SERVICES	10.22.2026 City	Cleaning Services Wk of 1/16 ..	001-5-650-6-63100	BUILDING MAINTENANCE	250.00
PREMIER WINDOW CLEANING	12057	Window Cleaning Service	001-5-650-6-63100	BUILDING MAINTENANCE	60.00
COMPUTER DOCTORS INC	108260	SMTP Relay Update/Quarterl...	001-5-650-6-64322	CONTRACTED SERVICES	479.00
DUBUQUE FIRE EQUIPMENT ...	217725	Fire Extinguisher Inspection -...	001-5-650-6-64322	CONTRACTED SERVICES	328.00
				Department 650 - CITY HALL & GEN BLDGS Total:	**1,117.00**
Department: 670 - OTHER GENERAL GOVT					
MAIERS, TRICIA	10.23.2026	IMFOA Meeting - meals/mile...	001-5-670-6-62300	MEETINGS/TRAINING	241.88
				Department 670 - OTHER GENERAL GOVT Total:	**241.88**
				Fund 001 - GENERAL FUND Total:	**106,697.54**
Fund: 301 - CAPITAL PROJECTS FUND					
Department: 723 - CAPITAL PROJECT					
WHKS & CO	59413	3rd Ave Bridge - Tech Service...	301-5-723-8-64063	ENGINEERS FEES	11,850.52
				Department 723 - CAPITAL PROJECT Total:	**11,850.52**
				Fund 301 - CAPITAL PROJECTS FUND Total:	**11,850.52**
Fund: 600 - WATER FUND					
Department: 810 - WATER					
DUBUQUE FIRE EQUIPMENT ...	217728	Fire Extinguisher Inspection -...	600-5-810-9-64322	CONTRACTED SERVICES	350.65
SPAHN & ROSE LUMBER CO	2586184	Lumber	600-5-810-9-65407	DEPARTMENT SUPPLIES	8.71
HAWKINS WATER TREATME...	7611400	Azone/LPC-4	600-5-810-9-65407	DEPARTMENT SUPPLIES	2,486.88
				Department 810 - WATER Total:	**2,846.24**
				Fund 600 - WATER FUND Total:	**2,846.24**
Fund: 610 - SEWER FUND					
Department: 815 - SEWER					
DUBUQUE FIRE EQUIPMENT ...	217722	Fire Extinguisher Inspection	610-5-815-9-64322	CONTRACTED SERVICES	218.00
POLYDYNE INC	2078301	Clarifloc	610-5-815-9-65407	DEPARTMENT SUPPLIES	3,114.00
ACE HARDWARE	275392	Hole Saws	610-5-815-9-65407	DEPARTMENT SUPPLIES	28.78
JOHN DEERE FINANCIAL	6208951	Fittings/Adapter/Sealant	610-5-815-9-65407	DEPARTMENT SUPPLIES	13.77
USA BLUE BOOK	INV01195443	Root X/Brush/Buffers	610-5-815-9-65407	DEPARTMENT SUPPLIES	659.60
MELLEN & ASSOCIATES	041221	WWTF - Electric Valve Actuat...	610-5-815-9-67274	CAPITAL IMPROVEMENTS/E...	6,313.86
LUECK, TIM OR AMY	10.2026	Survey Reimbursement	610-5-815-9-67274	CAPITAL IMPROVEMENTS/E...	900.00
				Department 815 - SEWER Total:	**11,248.01**
				Fund 610 - SEWER FUND Total:	**11,248.01**
Fund: 612 - SEWER CAPITAL ACCOUNT					
Department: 723 - CAPITAL PROJECT					
ORIGIN DESIGN CO	84047	Lift Station - Final Design	612-5-723-9-64063	ENGINEERS FEES	2,538.88
				Department 723 - CAPITAL PROJECT Total:	**2,538.88**
				Fund 612 - SEWER CAPITAL ACCOUNT Total:	**2,538.88**

Expense Approval Register **Packet: APPKT02474 - 11.02.2026 Bills List - P er**

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 670 - SOLID WASTE FUND					
Department: 840 - SOLID WASTE					
BI-COUNTY DISPOSAL INC	221130	Garbage/Recycling Fees	670-5-840-9-64316	CONTRACTS	28,093.44
				Department 840 - SOLID WASTE Total:	**28,093.44**
				Fund 670 - SOLID WASTE FUND Total:	**28,093.44**
				Grand Total:	**163,274.63**

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	106,697.54
301 - CAPITAL PROJECTS FUND	11,850.52
600 - WATER FUND	2,846.24
610 - SEWER FUND	11,248.01
612 - SEWER CAPITAL ACCOUNT	2,538.88
670 - SOLID WASTE FUND	28,093.44
Grand Total:	**163,274.63**

Account Summary

Account Number	Account Name	Expense Amount
001-5-110-1-62100	DUES/SUBSCRIPTIONS	198.00
001-5-110-1-65407	DEPARTMENT SUPPLIES	47.96
001-5-150-1-63180	BUILDINGS/GROUNDS ...	490.75
001-5-150-1-63320	VEHICLE REPAIRS	3,434.71
001-5-150-1-65407	DEPARTMENT SUPPLIES	76.63
001-5-210-2-62100	DUES/SUBSCRIPTIONS	2,180.25
001-5-210-2-62300	MEETINGS/TRAINING	2,048.00
001-5-210-2-63320	VEHICLE REPAIRS	1,667.71
001-5-210-2-64322	CONTRACTED SERVICES	516.50
001-5-210-2-65325	TREE MAINTENANCE SE...	15,250.00
001-5-210-2-65407	DEPARTMENT SUPPLIES	1,201.12
001-5-430-4-63320	VEHICLE REPAIRS	31.03
001-5-430-4-64322	CONTRACTED SERVICES	300.00
001-5-430-4-64323	COACHES/UMPIRES	670.00
001-5-430-4-64326	TREE MAINTENANCE SE...	7,025.00
001-5-430-4-65407	DEPARTMENT SUPPLIES	10.00
001-5-430-4-65409	SOCCER PROGRAM SUP...	1,960.00
001-5-445-4-64322	CONTRACTED SERVICES	60.00
001-5-445-4-65414	CONCESSION STAND SU...	660.07
001-5-460-4-64322	CONTRACTED SERVICES	1,088.62
001-5-470-4-62405	HOTEL/MOTEL EXP.-CH...	66,150.00
001-5-620-6-65060	OFFICE SUPPLIES	272.31
001-5-650-6-63100	BUILDING MAINTENANCE	310.00
001-5-650-6-64322	CONTRACTED SERVICES	807.00
001-5-670-6-62300	MEETINGS/TRAINING	241.88
301-5-723-8-64063	ENGINEERS FEES	11,850.52
600-5-810-9-64322	CONTRACTED SERVICES	350.65
600-5-810-9-65407	DEPARTMENT SUPPLIES	2,495.59
610-5-815-9-64322	CONTRACTED SERVICES	218.00
610-5-815-9-65407	DEPARTMENT SUPPLIES	3,816.15
610-5-815-9-67274	CAPITAL IMPROVEMENT...	7,213.86
612-5-723-9-64063	ENGINEERS FEES	2,538.88
670-5-840-9-64316	CONTRACTS	28,093.44
	Grand Total:	**163,274.63**

Project Account Summary

Project Account Key	Expense Amount
None	148,885.23
30125040	2,538.88
330110598.00	11,850.52
Grand Total:	**163,274.63**

Dyersville, IA

Expense Approval Register

Packet: APPKT02461 - 11.02.2026 Bills List - In House

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 001 - GENERAL FUND					
Department: 110 - POLICE					
RELIANCE STANDARD	11.2026	Police Insurance	001-5-110-1-61500	GROUP INSURANCE	272.44
ALLIANT ENERGY	10.14.2026	Wifi Electricity	001-5-110-1-63710	ELECTRICITY	125.40
WINDSTREAM / KINETIC BUS...	10.2026 2044	Telephone - Panic Button	001-5-110-1-63730	TELEPHONE	66.89
WINDSTREAM / KINETIC BUS...	10.2026 7366	Telephone - Non Emergency	001-5-110-1-63730	TELEPHONE	82.28
				Department 110 - POLICE Total:	**547.01**
Department: 130 - EMERGENCY MANAGEMENT					
MAQUOKETA VALLEY ELECTR...	10.2026	Tornado Siren Electricity	001-5-130-1-67275	EMERGENCY EQUIPMENT	55.15
				Department 130 - EMERGENCY MANAGEMENT Total:	**55.15**
Department: 150 - FIRE					
MAQUOKETA VALLEY ELECTR...	10.2026	Fire - Electricity	001-5-150-1-63710	ELECTRICITY	497.81
T MOBILE	205797386-20	Mobile Internet	001-5-150-1-63730	TELEPHONE	100.30
				Department 150 - FIRE Total:	**598.11**
Department: 180 - MISC. COMMUNITY PROTECTION					
ALLIANT ENERGY	10.14.2026	Community Protection Electr...	001-5-180-1-63710	ELECTRICITY	262.85
MAQUOKETA VALLEY ELECTR...	10.2026	Stop Lights Electricity	001-5-180-1-63710	ELECTRICITY	61.44
MAQUOKETA VALLEY ELECTR...	10.2026	Street Light Electricity	001-5-180-1-63710	ELECTRICITY	159.61
MAQUOKETA VALLEY ELECTR...	10.2026	Street Lights 2 Electricity	001-5-180-1-63710	ELECTRICITY	73.69
MAQUOKETA VALLEY ELECTR...	10.2026	Castle Hill Lights Electricity	001-5-180-1-63710	ELECTRICITY	61.79
MAQUOKETA VALLEY ELECTR...	10.2026	Field of Dreams Electricity	001-5-180-1-63710	ELECTRICITY	59.57
				Department 180 - MISC. COMMUNITY PROTECTION Total:	**678.95**
Department: 210 - TRANSPORTATION					
RELIANCE STANDARD	11.2026	Public Works Insurance	001-5-210-2-61500	GROUP INSURANCE	82.22
T MOBILE	205797386-20	Mobile Internet	001-5-210-2-63730	TELEPHONE	100.30
				Department 210 - TRANSPORTATION Total:	**182.52**
Department: 410 - LIBRARY					
RELIANCE STANDARD	11.2026	Library Insurance	001-5-410-4-61500	GROUP INSURANCE	108.39
				Department 410 - LIBRARY Total:	**108.39**
Department: 430 - PARKS					
RELIANCE STANDARD	11.2026	Parks Insurance	001-5-430-4-61500	GROUP INSURANCE	25.67
ALLIANT ENERGY	10.14.2026	Park Electricity	001-5-430-4-63710	ELECTRICITY	328.34
WINDSTREAM / KINETIC BUS...	10.2026 7190	Telephone - Parks	001-5-430-4-63730	TELEPHONE	49.00
				Department 430 - PARKS Total:	**403.01**
Department: 445 - AQUATIC CENTER					
RELIANCE STANDARD	11.2026	Pool Insurance	001-5-445-4-61500	GROUP INSURANCE	25.67
				Department 445 - AQUATIC CENTER Total:	**25.67**
Department: 460 - COMMUNITY CENTER					
ALLIANT ENERGY	10.14.2026	Social Center Electricity	001-5-460-4-63710	ELECTRICITY	61.27
ALLIANT ENERGY	10.22.2026 FOD/Annex	Electricity - Annex	001-5-460-4-63710	ELECTRICITY	88.78
				Department 460 - COMMUNITY CENTER Total:	**150.05**
Department: 610 - MAYOR, COUNCIL & CITY ADM					
RELIANCE STANDARD	11.2026	P & A Insurance	001-5-610-6-61500	GROUP INSURANCE	45.69
				Department 610 - MAYOR, COUNCIL & CITY ADM Total:	**45.69**
Department: 620 - CLERK, TREAS & FINANCE					
RELIANCE STANDARD	11.2026	Mayor/Council Insurance	001-5-620-6-61500	GROUP INSURANCE	9.43
				Department 620 - CLERK, TREAS & FINANCE Total:	**9.43**
Department: 650 - CITY HALL & GEN BLDGS					
ALLIANT ENERGY	10.14.2026	Lansing Road Electricity	001-5-650-6-63710	ELECTRICITY	344.62
WINDSTREAM / KINETIC BUS...	10.2026 2271	Telephone - City	001-5-650-6-63730	TELEPHONE	214.93

Expense Approval Register **Packet: APPKT02461 - 11.02.2026 Bills**

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
WINDSTREAM / KINETIC BUS...	10.2026 7190	Telephone - City	001-5-650-6-63730	TELEPHONE	50.66
				Department 650 - CITY HALL & GEN BLDGS Total:	**610.21**
				Fund 001 - GENERAL FUND Total:	**3,414.19**
Fund: 110 - ROAD USE FUND					
Department: 180 - MISC. COMMUNITY PROTECTION					
ALLIANT ENERGY	10.14.2026	Road Use Electricity (70%)	110-5-180-1-63710	ELECTRICITY	613.31
ALLIANT ENERGY	10.22.2026 FOD/Annex	Electricity - FOD	110-5-180-1-63710	ELECTRICITY	129.31
				Department 180 - MISC. COMMUNITY PROTECTION Total:	**742.62**
				Fund 110 - ROAD USE FUND Total:	**742.62**
Fund: 600 - WATER FUND					
Department: 810 - WATER					
RELIANCE STANDARD	11.2026	Water Insurance	600-5-810-9-61500	GROUP INSURANCE	80.85
MAQUOKETA VALLEY ELECTR...	10.2026	Well 5 Electricity	600-5-810-9-63710	ELECTRICITY	2,470.54
T MOBILE	205797386-20	Mobile Internet	600-5-810-9-63730	TELEPHONE	100.29
				Department 810 - WATER Total:	**2,651.68**
				Fund 600 - WATER FUND Total:	**2,651.68**
Fund: 610 - SEWER FUND					
Department: 815 - SEWER					
RELIANCE STANDARD	11.2026	Wastewater Insurance	610-5-815-9-61500	GROUP INSURANCE	97.16
MAQUOKETA VALLEY ELECTR...	10.2026	Press Building Electricity	610-5-815-9-63710	ELECTRICITY	2,518.10
MAQUOKETA VALLEY ELECTR...	10.2026	Ind Park LIft Station Electricity	610-5-815-9-63710	ELECTRICITY	146.13
MAQUOKETA VALLEY ELECTR...	10.2026	Wastewater Electricity	610-5-815-9-63710	ELECTRICITY	1,368.63
T MOBILE	205797386-20	Mobile Internet	610-5-815-9-63730	TELEPHONE	100.29
				Department 815 - SEWER Total:	**4,230.31**
				Fund 610 - SEWER FUND Total:	**4,230.31**
Fund: 670 - SOLID WASTE FUND					
Department: 840 - SOLID WASTE					
RELIANCE STANDARD	11.2026	Solid Waste Insurance	670-5-840-9-61500	GROUP INSURANCE	14.16
MAQUOKETA VALLEY ELECTR...	10.2026	Compost Site Electricity	670-5-840-9-63710	ELECTRICITY	76.48
				Department 840 - SOLID WASTE Total:	**90.64**
				Fund 670 - SOLID WASTE FUND Total:	**90.64**
				Grand Total:	**11,129.44**

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	3,414.19
110 - ROAD USE FUND	742.62
600 - WATER FUND	2,651.68
610 - SEWER FUND	4,230.31
670 - SOLID WASTE FUND	90.64
Grand Total:	**11,129.44**

Account Summary

Account Number	Account Name	Expense Amount
001-5-110-1-61500	GROUP INSURANCE	272.44
001-5-110-1-63710	ELECTRICITY	125.40
001-5-110-1-63730	TELEPHONE	149.17
001-5-130-1-67275	EMERGENCY EQUIPMENT	55.15
001-5-150-1-63710	ELECTRICITY	497.81
001-5-150-1-63730	TELEPHONE	100.30
001-5-180-1-63710	ELECTRICITY	678.95
001-5-210-2-61500	GROUP INSURANCE	82.22
001-5-210-2-63730	TELEPHONE	100.30
001-5-410-4-61500	GROUP INSURANCE	108.39
001-5-430-4-61500	GROUP INSURANCE	25.67
001-5-430-4-63710	ELECTRICITY	328.34
001-5-430-4-63730	TELEPHONE	49.00
001-5-445-4-61500	GROUP INSURANCE	25.67
001-5-460-4-63710	ELECTRICITY	150.05
001-5-610-6-61500	GROUP INSURANCE	45.69
001-5-620-6-61500	GROUP INSURANCE	9.43
001-5-650-6-63710	ELECTRICITY	344.62
001-5-650-6-63730	TELEPHONE	265.59
110-5-180-1-63710	ELECTRICITY	742.62
600-5-810-9-61500	GROUP INSURANCE	80.85
600-5-810-9-63710	ELECTRICITY	2,470.54
600-5-810-9-63730	TELEPHONE	100.29
610-5-815-9-61500	GROUP INSURANCE	97.16
610-5-815-9-63710	ELECTRICITY	4,032.86
610-5-815-9-63730	TELEPHONE	100.29
670-5-840-9-61500	GROUP INSURANCE	14.16
670-5-840-9-63710	ELECTRICITY	76.48
Grand Total:		**11,129.44**

Project Account Summary

Project Account Key	Expense Amount
None	11,129.44
Grand Total:	**11,129.44**

Dyersville, IA

Expense Approval Register

Packet: APPKT02469 - 10.19.2026 Library Bills - PO

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 001 - GENERAL FUND					
Department: 410 - LIBRARY					
SCHRANDT, DAWN	09.19.26	ARSL Conference expenses	001-5-410-4-62300	MEETINGS/TRAINING	1,205.33
MM MECHANICAL	i11253	HVAC maintenance	001-5-410-4-63750	MAINTENANCE	449.68
HANSEL CLEANING SERVICES ...	09.04.26	Library cleaning	001-5-410-4-64322	CONTRACTED SERVICES	250.00
HANSEL CLEANING SERVICES ...	09.11.26	Library cleaning	001-5-410-4-64322	CONTRACTED SERVICES	250.00
HANSEL CLEANING SERVICES ...	09.18.26	Library cleaning	001-5-410-4-64322	CONTRACTED SERVICES	250.00
HANSEL CLEANING SERVICES ...	09.25.26	Library cleaning	001-5-410-4-64322	CONTRACTED SERVICES	250.00
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	001-5-410-4-65060	OFFICE SUPPLIES	124.93
DEMCO EDUCATIONAL CORP	7853587	office supplies	001-5-410-4-65060	OFFICE SUPPLIES	133.28
DEMCO EDUCATIONAL CORP	7854806	office supplies	001-5-410-4-65060	OFFICE SUPPLIES	68.59
OVERDRIVE	06497CO26311116	eBooks and eAudio	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	722.14
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	153.28
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	13.20
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	232.60
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	121.12
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	68.38
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	84.87
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	348.38
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	59.90
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	664.60
AMAZON	1LKG-4VKV-6LTR	DVD - Returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-19.95
AMAZON	1ND1-DPTV-9HHH	DVD return	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-3.03
AMAZON	1V13-M67R-4YND	DVD - returned	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	-19.75
CENTER POINT PUBLISHING	2274158	large print books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	81.16
CENTER POINT PUBLISHING	2274764	large print books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	27.92
CENTER POINT PUBLISHING	2278235	large print books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	23.25
INGRAM LIBRARY SERVICES	99383574	Children's books	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	629.57
				Department 410 - LIBRARY Total:	**6,169.45**
				Fund 001 - GENERAL FUND Total:	**6,169.45**
Fund: 002 - LIBRARY TRUST FUND					
Department: 410 - LIBRARY					
FAREWAY STORES INC	00088462	Supplies returned - Kids Can ...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	-2.98
FAREWAY STORES INC	00201365	Kids Can Cook supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	33.02
FAREWAY STORES INC	00354424	KEYS program supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	15.93
FAREWAY STORES INC	00475441	Kids Can Cook supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	23.92
FAREWAY STORES INC	00478324	KEYS program supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	12.76
FAREWAY STORES INC	00483810	KEYS program supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	21.50
OVERDRIVE	06497CO26311116	eBooks and eAudio	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	100.00
NEI3A	09.24.26	NEI3A Senior Program	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	100.00
HY VEE	09.29.2026	KEYS program stipend	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	1,034.83
AMAZON	13WC-MC1C-1LQ9	Program - Return zip ties	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	-3.99
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	66.19
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	16.50
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	203.79
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	16.00
AMAZON	169D-1JTN-YLY1	Books, DVDs and Supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	75.76
AMAZON	1HRL-93KM-1JCJ	Program - Return packing ta...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	-8.88
AMAZON	1V9V-3J13-LF7L	Program - Stakes returned	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	-27.64
BLACK STONE PUBLISHING	2245639	audiobooks	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	97.41
KURT, MARY LOU	2609KEYS	Program stipend	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	500.00
HOOPLA BY MIDWEST TAPE	509499874	eBooks, eAudio, and streami...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	937.93
KANOPY INC	525304-PPU	Streaming service	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	22.00
CENGAGE LEARNING	999103242811	books	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	17.60

Expense Approval Register **Packet: APPKT02469 - 10.19.2026 Lib O**

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
CENGAGE LEARNING	999103302105	large print books	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	88.80
CENGAGE LEARNING	999103302105A	large print books	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	30.40
CENGAGE LEARNING	999103405316	large print books	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	32.80
CENGAGE LEARNING	999103514013	large print books	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	56.80
CENGAGE LEARNING	999103527350	Books - returned	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	-17.60
CENGAGE LEARNING	999103595412	large print books	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	24.00
ONE STEP HERITAGE PRINTI…	N249893	Program supplies	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	48.50
				Department 410 - LIBRARY Total:	**3,515.35**
				Fund 002 - LIBRARY TRUST FUND Total:	**3,515.35**
				Grand Total:	**9,684.80**

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	6,169.45
002 - LIBRARY TRUST FUND	3,515.35
Grand Total:	**9,684.80**

Account Summary

Account Number	Account Name	Expense Amount
001-5-410-4-62300	MEETINGS/TRAINING	1,205.33
001-5-410-4-63750	MAINTENANCE	449.68
001-5-410-4-64322	CONTRACTED SERVICES	1,000.00
001-5-410-4-65060	OFFICE SUPPLIES	326.80
001-5-410-4-67701	BOOKS/FILMS/RECORDS...	3,187.64
002-5-410-4-67700	LIBRARY TRUST EXPENDI...	3,515.35
Grand Total:		**9,684.80**

Project Account Summary

Project Account Key	Expense Amount
None	2,981.81
410AB	218.53
410AF	664.60
410AN	232.60
410DVD	305.65
410EM	722.14
410FRIENDS	100.00
410GAMES	84.87
410LP	378.33
410PF	782.85
410PN	59.90
410TAAB	66.19
410TAF	75.76
410TGRANT	1,633.52
410TLP	16.00
410TMEM	16.50
410TPROG	1,277.17
410YAF	68.38
Grand Total:	**9,684.80**

Dyersville, IA

Expense Approval Register

cket: APPKT02468 - Library Bills October 2026 IH

Vendor Name	Payable Number	Description (Item)	Account Number	Account Name	Amount
Fund: 001 - GENERAL FUND					
Department: 410 - LIBRARY					
POSTMASTER	09282026	Postage Stamps	001-5-410-4-65060	OFFICE SUPPLIES	130.00
GAZETTE COMMUNICATIONS	09.25.26	Subscription - 1 yr	001-5-410-4-67701	BOOKS/FILMS/RECORDS/SU...	521.00
				Department 410 - LIBRARY Total:	**651.00**
				Fund 001 - GENERAL FUND Total:	**651.00**
Fund: 002 - LIBRARY TRUST FUND					
Department: 410 - LIBRARY					
REISTER, SCOTT	401	Grade Level Reading Partner...	002-5-410-4-67700	LIBRARY TRUST EXPENDITURE	1,200.00
				Department 410 - LIBRARY Total:	**1,200.00**
				Fund 002 - LIBRARY TRUST FUND Total:	**1,200.00**
				Grand Total:	**1,851.00**

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	651.00
002 - LIBRARY TRUST FUND	1,200.00
Grand Total:	**1,851.00**

Account Summary

Account Number	Account Name	Expense Amount
001-5-410-4-65060	OFFICE SUPPLIES	130.00
001-5-410-4-67701	BOOKS/FILMS/RECORDS...	521.00
002-5-410-4-67700	LIBRARY TRUST EXPENDI...	1,200.00
Grand Total:		**1,851.00**

Project Account Summary

Project Account Key	Expense Amount
None	130.00
410SUB	521.00
410TPROG	1,200.00
Grand Total:	**1,851.00**

Refund Check Register

Refund Check Detail

UBPKT02877 - Refunds 01 UBPKT02876 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-100080-03	Martin, Chase		0	123.39			123.39	Generated From Billing
Total Refunds: 1			**Total Refunded Amount:**	123.39				

Revenue Code Summary

Revenue Code	Amount
996 - Unapplied Credit	123.39
Revenue Total:	123.39

CITY COUNCIL

Lower Level Council Chambers
Monday, October 19, 2026
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL
PRESENT Mayor Jeff Jacque, Council Member Scott DeSousa, Council Member Mike English, Council Member Mike Oberbroeckling, Council Member Norm Pottebaum, Council Member Mark Singsank

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA
Motion made by Council Member Oberbroeckling to approve the October 19, 2026 agenda Seconded by Council Member Singsank.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

ORAL COMMENTS

APPROVAL OF CONSENT AGENDA
Motion made by Council Member English to approve the October 19, 2026 consent agenda Seconded by Council Member Pottebaum.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.
1. Approve Bills; **2. Approve Minutes** City Council Meeting - October 5, 2026; **3. Blasting Permit** Bennett Explosives, Inc. - November 2026; **4. Class C Retail Alcohol License** Dyersville Commercial Club Pavilion; **5. Parade Permit** Dyersville Downtown Market - Lighted Christmas Parade - December 5, 2026; **6. Request** from the Downtown Market to have their Annual Run, Run Rudolph 5K & 1 mile run on Saturday, December 5, 2026 at 11:30 am and their Merry Mingle Market at Legacy Square from Noon - 4 pm.; **7. Receive & File** Dyersville Family Aquatic Center - 2026 Season Expenditures & Revenues; **8. Receive & File** Early Voting - October 24, 2026, Dyersville Social Center, 625 3rd Avenue SE, Dyersville, IA 52040; **9. Receive and File** Residential Leaf Pickup Notice; **10. Receive & File** Staff Report - Police - October 2026; **11. Receive & File** Staff Report - Parks & Recreation - October 2026; **12. Receive & File** Staff Report - Public Works - October 2026; **13. Receive & File** Staff Report - City Administrator - October 2026; **14. Miscellaneous Correspondence** ECIA Spotlight - October 2026. The following bills were approved:

Access Systems	Contract	$ 475.04
Ace Hardware	Supplies	$ 220.11
Alliant Energy	Electricity	$ 6,525.88
B C Land Services	Tree Trimming	$ 2,200.00
Benn, Makyla	Referee Fees	$ 30.00
Blue Path Finance FC IV	Solar Energy	$ 1,921.32
Boge, Spencer	Referee Fees	$ 125.00
Cahill, Jill	Refund	$ 100.00
Cherryholmes, Kinnick	Soccer Referees	$ 80.00
Communications Engineering Company	Contracted Services	$ 10,304.00
Concrete State of Mind	League Prize	$ 200.00
Crescent Electric Supply	Supplies	$ 45.36
Da Silva, Peyton	Referee Fees	$ 240.00
Dubuque Fire Equipment Inc	Inspection	$ 64.20
Dubuque Humane Society	Animal Control	$ 220.00
Eocene Environmental Group	Professional Services	$ 26,784.53

Feldmann, Elmer	Refund	$ 100.00
FL Krapfl Inc	Contracted Services	$ 21,759.53
Gehling, Jack	Refund	$ 100.00
Geistkemper, Jeff	Referee Fees	$ 330.00
Hawkins Water Treatment	Supplies	$ 1,858.64
Heartland Business Systems LLC	Contracted Services	$ 4,974.32
Hefel Portable Services LLC	Contracted Service	$ 2,605.00
Henry Legal & Mediation Services	Legal Fees	$ 673.00
HP Inc	Computer Monitors	$ 1,937.43
Huebner, Brynnlee	Referee Fees	$ 45.00
International Institute of Municipal Clerks	Membership	$ 205.00
Iowa League of Cities	Registration	$ 54.00
Iowa One Call	One Call Locates	$ 108.50
J & J Lawn Care	Contracted Services	$ 15,047.00
J & L Lumber	Supplies	$ 58.16
Jacque, Jeff	Reimbursement	$ 62.53
Jeff's Auto Service	Vehicle Maintenance	$ 566.56
Jenny L Weiss PLLC	Legal Fees	$ 2,476.50
John Deere Financial	Supplies	$ 178.73
Kluesner Construction Inc	Contracted Services	$ 11,794.47
Koerperich, Collin	Soccer Referees	$ 90.00
Kroeger Body Shop	Vehicle Repair	$ 1,924.30
Lamey, Owen	Referee Fees	$ 80.00
Lynch, Cody	Referee Fees	$ 160.00
Macpherson, Joshua	Soccer Referees	$ 185.00
Mason, James	Referee Fees	$ 15.00
Mason, William	Referee Fees	$ 95.00
Microbac Laboratories	Testing	$ 1,332.00
Midwest Patch / Hi Viz Safety	Patch Mix	$ 974.50
Midwest Pump Works	Contracted Services	$ 1,323.33
Nieman, Tim	Referee Fees	$ 290.00
Nosbisch, Lynn	Referee Fees	$ 185.00
RDG Planning & Design	Professional Services	$ 900.00
Reicher, Joe	Reimbursement	$ 150.00
Reiff Funeral Home	Refund	$ 100.00
Tauke Motors	Vehicle Maintenance	$ 152.99
TJ Cleaning Services	Cleaning Services	$ 850.00
Unity Point Clinic	Dues	$ 103.00
Vondra, Lucy	Referee Fees	$ 45.00
Wandsnider, John	Reimbursement	$ 19.00
Werner, Ron	Referee Fees	$ 190.00
Wernimont, Evelyn	Referee Fees	$ 30.00
Wolf, Jerry	Referee Fees	$ 220.00
Wolf, Russ	Referee Fees	$ 395.00

001 - General Fund	$ 39,425.45
110 - Road Use Fund	$ 25,751.94
112 - Trust and Agency Fund	$ 400.00
301 - Capital Projects Fund	$ 31,758.85
600 - Water Fund	$ 19,677.28
610 - Sewer Fund	$ 7,258.79
670 - Solid Waste Fund	$ 36.62
Grand Total:	$ 124,308.93

ACTION ITEMS

15. 6:00 P.M. Public Hearing to declare surplus and offer for sale to the general public all right, title, and interest of the City in and to the sale of 703 2nd Avenue SW, Dyersville, Iowa 52040 (Lot 5 of Tegeler Subdivision in the City of Dyersville, Dubuque County, Iowa)

Motion made by Council Member Singsank to open Public Hearing Seconded by Council Member DeSousa.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum Singsank Nays: None Motion carried.

Marty Steffen, owner of the property at 621 2nd Ave SW, along with the neighboring residents, would like to see the property preserved as permanent green space. Prospective buyers should be aware that ownership of this property would entail ongoing responsibilities and expenses, including mowing, raking, cleaning up flood debris, and paying property taxes for the lifetime of the property.

Motion made by Council Member English to close Public Hearing Seconded by Council Member Oberbroeckling.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum Singsank Nays: None Motion carried.

16. Resolution No. 86-26 making a final determination to offer certain municipally-owned real property for sale to the public, authorizing the listing of Lot 5 of Tegeler Subdivision (703 2nd Avenue SW) for sale, and authorizing the city administrator to begin the listing and enter into an exclusive right to sell listing contract with American Realty

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

17. Resolution No. 87-26 approving a gift agreement with Delia Armstrong for the Legacy Playground at Westside Park and authorizing the Mayor to sign the agreement

Motion made by Council Member Singsank to approve Seconded by Council Member Pottebaum.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

18. Resolution No. 88-26 approving an agreement with Axon Enterprise, Inc. for police body-worn cameras, taser devices, in-car video, evidence software, and training, and authorizing the city administrator to sign the agreement

Motion made by Council Member English to approve Seconded by Council Member DeSousa.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

19. Resolution No. 89-26 approving supplemental agreement No. 1 to the agreement for engineering services between the City of Dyersville and Kirkham, Michael & Associates, Inc. for U-Step Project No. UST-052-2(166)--4A-31

Motion made by Council Member DeSousa to approve Seconded by Council Member Oberbroeckling.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

20. Approve Special Bill - Reimbursement

Motion made by Council Member English to approve Seconded by Council Member Singsank.
Voting Yea: DeSousa, English, Pottebaum, Singsank Abstaining: Oberbroeckling Nays: None Motion carried.

COUNCIL COMMENTS

ADJOURNMENT
Motion made by Council Member English to adjourn at 6:54 pm Seconded by Council Member Pottebaum.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays; None Motion carried.

_____
Jeff Jacque, Mayor

_____
Tricia L. Maiers, City Clerk / Treasurer

LIBRARY BOARD MEETING

Hoffman Community Room - James Kennedy Public Library
Tuesday, September 08, 2026
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL

President Gudenkauf called the meeting to order at 6:02 pm.

PRESENT
President Beth Gudenkauf
Vice President Beth Derr
Shannon Hermsen
Secretary Jenni Oberbroeckling
Danelle Schroeder
Alex Wiezorek

ABSENT
Alycia Willenbring

APPROVAL OF AGENDA

Motion made by Secretary Oberbroeckling, Seconded by Vice President Derr.
Voting Yea: President Gudenkauf, Vice President Derr, Hermsen, Secretary Oberbroeckling, Schroeder, Wiezorek. Motion carried.

APPROVAL OF CONSENT AGENDA

1. Correspondence and Communication
2. Approve Minutes: August 11, 2026
3. Approve Librarian's Report: August 2026
4. Approve Bills: September 2026
5. Approve Claims Report: August 2026
6. Approve Credit Card Claims: August and September 2026
7. City Budget Report: August 2026
8. Library Budget Report: August 2026
9. Trust Account Bank Statement: August 2026
10. Trust Account Report: August 2026
11. Trust Account Expenditure Report
12. Trust Account Income: August 2026
13. Programs and Attendance Report: August 2026; Summer Library Program Reports – Children's Teen, and Adult
14. WhoFi Program Overview: August 2026
15. Schedule of Programs and Activities: September 2026
16. Schedule of Upcoming Programs and Activities
17. Grant Report
18. Friends of the JKPL Report

19. JKPL Endowment Report: July 2026 Summary
20. Strategic Planning Report
21. Executive Committee Report
22. Personnel Committee Report
23. Finance Committee Report: Notes from Committee email discussion – August 14-27, 2026
24. Fundraising, Marketing, and Public Relations Committee Report: Notes from meeting – September 2, 2026; FY26 Fundraising Financial Report; FY27 Fundraising Schedule; FY27 Marketing Schedule; JKPL Data Profile
25. Furnishings, Art, and Facilities Committee Report
26. Policy Committee Report

Motion made by Wiezorek, Seconded by Hermsen.
Voting Yea: President Gudenkauf, Vice President Derr, Hermsen, Secretary Oberbroeckling, Schroeder, Wiezorek. Motion carried.

ACTION ITEMS

27. Discussion and possible action on Friends of the JKPL request for patron addresses
    Motion made by Vice President Derr, Seconded by Wiezorek to share patron addresses only with the Friends group, for their fall membership mailing.
    Voting Yea: President Gudenkauf, Vice President Derr, Hermsen, Secretary Oberbroeckling, Schroeder, Wiezorek. Motion carried.
28. Consider approval of revised Job Descriptions: All Library Staff
    Motion to approve the proposed job descriptions made by the Personnel Committee so no second required.
    Voting Yea: President Gudenkauf, Vice President Derr, Hermsen, Secretary Oberbroeckling, Schroeder. Voting Nay: Wiezorek. Motion carried.
29. Consider Approval of Allocations from Trust Account
    Motion to approve allocation plan made by Wiezorek, Seconded by Secretary Oberbroeckling.
    Voting Yea: President Gudenkauf, Vice President Derr, Hermsen, Secretary Oberbroeckling, Schroeder, Wiezorek. Motion carried.

MEETINGS AND TRAININGS

30. City Council Meeting Attendance: October 5, 2026
    Alex Wiezorek will attend the October 5 meeting.
31. Upcoming Meetings and Training: ILA and ARSL Conferences and Public Libraries of Dubuque County Agency meeting
    Beth Gudenkauf will attend the Public Libraries of Dubuque County Agency meeting on September 10, Dawn Schrandt will attend the ARSL Conference on September 17-19, Beth Gudenkauf, Beth Derr and Christa Palm will attend the ILA Conference on October 8-9.
32. Recently Attended Meetings and Training
33. Trustee Training: Boardroom Essentials Video Episode 2 – Board Member Expectation

ORAL PRESENTATIONS

ADJOURNMENT

Motion made by Vice President Derr, Seconded by Schroeder.
Voting Yea: President Gudenkauf, Vice President Derr, Hermsen, Secretary Oberbroeckling, Schroeder, Wiezorek. Motion carried.

Meeting adjourned at 6:40 pm by President Gudenkauf.

Jennifer A. Oberbroeckling
Jenni Oberbroeckling, Secretary

10/19/26
Date

KIRKHAM MICHAEL

Iowa • Kansas • Nebraska

www.kirkham.com

CHANGE ORDER NO. 6

PROJECT: 12th Ave Traffic Signal
OWNER: City of Dyersville
CONTRACTOR: Eastern Iowa Excavating

DATE: October 19, 2026
ENGINEER: Anthony Bardgett
KM PROJECT NO: 2505625
CONTRACT FOR: Traffic Signal

***Description of the changes in the Contract Documents*:** Extra work includes butt splice four fibers, provide and install enclosures, and network switches.

Attachments: *Change Order No. 6 Breakdown*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: $567,934.85	Original Contract Time: April 6, 2026 – June 26, 2026
Net Change by Previous Change Orders: $74,477.00	Net Change from Previous Change Orders: 27 days
Contract Price prior to this Change Order: $642,411.85	Contract Time prior to this Change Order: April 6, 2026 – June 26, 2026
Net (in or de) crease of this Change Order: $15,528.00	Net (in or de) crease of this Change Order: 0 days
Contract Price with approved Change Orders: $657,939.85	Contract Time with approved Change Orders: April 6, 2026 – July 23, 2026

RECOMMENDED:

Anthony Bardgett

Engineer

Date: 10-19-26

APPROVED:

Owner

Date:

ACCEPTED:

Matt Mlenek

Contractor

Date: 10-19-2026

Change Order No. 6 Breakdown

City of Dyersville
12th Ave Traffic Signal Project
10/19/2026

KIRKHAM MICHAEL

Item No.	Description	Original Qty	Add/Delete	New Qty	Unit	Unit Price	Sub Total	10% OH&P	Total	Comments	Work Completed?
8008	Fiber Splice	0	1	1	LS	$15,528.00	$15,528.00		$15,528.00	Fiber splice for 8th and 12th Ave signals	N

Total Change Order:	**$15,528.00**
Original Contract :	$567,934.85
Previous CO's:	$74,477.00
New Contract Total:	**$657,939.85**

Description of the changes in the Contract Documents **:** Extra work includes butt splice four fibers, provide and install enclosures, and network switches.

Eastern Iowa
EXCAVATING & CONCRETE, LLC
CASCADE, IOWA
563-495-2128 • 563-543-2251

QUOTATION

TO: CITY OF DYERSVILLE

Date: 10/16/2026

RE: DYERSVILLE, IA, US 52 AND 12TH AVE SIGNALS - FIBER SPLICE
Bid Date: Friday, October 16, 2026

We are pleased to offer the following quotation:

ITEM	DESCRIPTION	QTY	UNITS	UNIT PRICE	EXTENSION
1	FIBER SPLICE	1	LS	$ 15,528.00	$15,528.00
	BUTT SPLICE FOUR FIBERS, PROVIDE AND INSTALL ENCLOUSURES, AND NETWORK SWITCHES				
	Total				**$ 15,528.00**

KIRKHAM MICHAEL
Iowa ◆ Kansas ◆ Nebraska
www.kirkham.com

CONTRACTOR'S PROGRESS ESTIMATE
7

PROJECT: 12th Ave Traffic Signal

DATE: September 25, 2026

ENG: Kirkham Michael
Anthony Bardgett, P.E.
4515 N River Blvd NE, Suite 20
Cedar Rapids, IA 52411

OWNER: City of Dyersville, Iowa

CONTRACT FOR: Traffic Signal

BASE CONTRACT AMOUNT: $567,934.85

CONTRACTOR: Eastern Iowa Excavating
121 Nixon St. SE, P.O. Box 189
Cascade, IA 52033

REVISED AMOUNT: $642,411.85

See attached schedule for quantities completed to date.

Total Completed to Date:	$620,306.70
Retained 5%:	$31,015.34
Previous Estimates:	$587,581.36
Due the Contractor This Estimate:	$1,710.00
Percent Complete:	97%

I have reviewed this estimate, and it appears to be correct.

KIRKHAM, MICHAEL & ASSOCIATES

By: Anthony Bardgett Date: 9-25-26

Approved: _____ Date: _____
(Owner)

DYERSVILLE, IOWA
12TH AVE TRAFFIC SIGNAL

KIRKHAM MICHAEL

PARTIAL PAYMENT NO. 7

For work between 8/29/26 and 9/25/26

Item	Approved Quantity	Description	Units	Previous Quantity	Quantity this Period	Unit Cost	% Complete	Value Complete
2.1	527.0	TOPSOIL, ON SITE	CY	527.00	0.00	$10.80	100%	$5,691.60
2.2	2053.0	EXCAVATION, CLASS 10 IMPORT	CY	2053.00	0.00	$15.25	100%	$31,308.25
2.3	1046.0	SUBGRADE PREPARATION	SY	1046.00	0.00	$1.25	100%	$1,307.50
2.4	421.0	SUBBASE, MODIFIED, 6 IN.	SY	421.00	0.00	$6.75	100%	$2,841.75
2.5	436.00	SUBBASE, MODIFIED, 4 IN.	SY	436.00	0.00	$8.00	100%	$3,488.00
2.6	64.00	FILLING AND PLUGGING OF KNOWN PIPE CULVERT, 24 IN.	LF	64.00	0.00	$19.50	100%	$1,248.00
4.1	731.0	STORM SEWER, TRENCHED, RCP, 15 IN.	LF	731.00	0.00	$54.25	100%	$39,656.75
4.2	52.0	REMOVAL OF STORM SEWER, CMP, 15 IN	LF	52.00	0.00	$18.00	100%	$936.00
4.3	1.0	PIPE APRON, CONCRETE, 15 IN.	EA	1.00	0.00	$2,850.00	100%	$2,850.00
4.4	679.0	SUBDRAIN, CASE B TYPE 1, 6 IN.	LF	679.00	0.00	$15.50	100%	$10,524.50
4.5	4.0	SUBDRAIN OUTLETS AND CONNECTIONS	EA	4.00	0.00	$168.50	100%	$674.00
5.1	1.0	REMOVE AND REINSTALL HYDRANT ASSEMBLY	LS	1.00	0.00	$3,335.00	100%	$3,335.00
6.1	1.0	MANHOLE, SW-401, 48 IN.	EA	1.00	0.00	$4,075.00	100%	$4,075.00
6.2	2.0	MANHOLE, SW-401, 60 IN.	EA	1.00	0.00	$6,255.00	50%	$6,255.00
6.3	2.0	INTAKE, SW-505	EA	2.00	0.00	$6,225.00	100%	$12,450.00
6.4	1.0	INTAKE, SW-506	EA	1.00	0.00	$9,500.00	100%	$9,500.00
6.5	1.0	REMOVE INTAKE	EA	1.00	0.00	$650.00	100%	$650.00
7.1	628.0	CURB AND GUTTER, 2.5 FT., 8 IN.	LF	628.00	0.00	$26.85	100%	$16,861.80
7.2	196.0	REMOVAL OF SIDEWALK	SY	196.00	0.00	$10.50	100%	$2,058.00
7.3	436.0	SIDEWALK, PCC, 6 IN.	SY	436.00	0.00	$46.50	100%	$20,274.00
7.4	56.0	DETECTABLE WARNINGS	SF	56.00	0.00	$33.00	100%	$1,848.00
7.5	421.0	DRIVEWAY, PAVED, PCC, 7 IN.	SY	421.00	0.00	$54.00	100%	$22,734.00
7.6	191.0	FULL DEPTH PATCHES, HMA, 8 IN.	SY	55.80	0.00	$71.00	29%	$3,961.80
7.7	835.0	PAVEMENT REMOVAL	SY	835.00	0.00	$29.85	100%	$24,924.75
8.1	1.00	TRAFFIC SIGNALIZATION	LS	1.00	0.00	$242,000.00	100%	$242,000.00
8.2	32.33	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	STA	32.70	0.00	$92.00	101%	$3,008.40
8.3	32.0	PAINTED SYMBOLS AND LEGENDS, WATERBORNE/SOLVENT	EA	32.00	0.00	$135.00	100%	$4,320.00
8.4	23.5	PAVEMENT MARKINGS REMOVED	STA	28.70	0.00	$108.00	122%	$3,099.60
8.5	9.0	SYMBOLS AND LEGENDS REMOVED	EA	9.00	0.00	$190.00	100%	$1,710.00
8.6	1.0	TEMPORARY TRAFFIC CONTROL	LS	1.00	0.00	$32,500.00	100%	$32,500.00
8.7	1.0	TRAFFIC SIGNS, R3-2 24"X24"	EA	1.00	0.00	$123.00	100%	$123.00
8.8	25.0	PERFORATED SQUARE STEEL TUBE POSTS	LF	25.00	0.00	$22.00	100%	$550.00
8.9	2.0	PERFORATED SQUARE STEEL TUBE POST ANCHORS, 42"	EA	2.00	0.00	$160.00	100%	$320.00
8.10	2.00	REMOVE AND REINSTALL TRAFFIC SIGNS	EA	1.00	0.00	$295.00	50%	$295.00
8.11	2.0	REMOVE AND SALVAGE TRAFFIC SIGN ASSEMBLY	EA	1.00	0.00	$135.00	50%	$135.00
8.12	34.0	TUBULAR MARKERS	EA	34.00	0.00	$160.00	100%	$5,440.00
9.1	0.49	HYDRAULIC SEEDING, SEEDING, FERTILIZING AND MULCHING, TYPE 1	AC	0.49	0.00	$14,000.00	100%	$6,860.00
9.2	1579.00	FILTER SOCK, 12 IN.	LF	1300.00	0.00	$4.50	82%	$5,850.00
9.3	1579.00	FILTER SOCK REMOVAL	LF	1300.00	0.00	$0.50	82%	$650.00
9.4	1515.00	TEMPORARY RECP, TYPE 2.B	SY	0.00	0.00	$2.25	0%	$0.00
9.5	9.0	INLET PROTECTION DEVICE, DROP IN	EA	4.00	0.00	$325.00	44%	$1,300.00
9.6	9.0	INLET PROTECTION DEVICE, MAINTENANCE	EA	4.00	0.00	$145.00	44%	$580.00
11.1	1.0	CONSTRUCTION SURVEY	LS	1.00	0.00	$6,900.00	100%	$6,900.00
8000 - CHANGE ORDERS								
8001	**1.0**	Manhole, SW-401, 72 in.	LS	1.00	0.00	$7,985.00	100.00%	$7,985.00
8002	**80.0**	Topsoil, Import	CY	90.00	0.00	$73.50	112.50%	$6,615.00
8003	**1.0**	Additonal Survey for Watermain	LS	1.00	0.00	$415.00	100.00%	$415.00
8004	**1.0**	Additional Signal Work	LS	0.50	0.50	$45,187.00	100.00%	$45,187.00
8005	**1.0**	Additional Painting Mobilization	LS	1.00	0.00	$2,500.00	100.00%	$2,500.00
8006	**255.0**	Rock Excavation	LF	255.00	0.00	$42.00	100.00%	$10,710.00
8007	**2.0**	Left Turn Yield On Green Signs	EA	0.00	2.00	$900.00	100.00%	$1,800.00
							#DIV/0!	$0.00
							#DIV/0!	$0.00

Previous Payments:	
No. 1	$42,190.45
No. 2	$205,789.87
No. 3	$151,092.40
No. 4	$106,826.89
No. 5	$50,043.43
No. 6	$31,638.32

TOTAL COMPLETED TO DATE:	**$620,306.70**
STORED MATERIALS:	**$0.00**
RETAINAGE (5%):	**$31,015.34**
PREVIOUS PAYMENTS:	**$587,581.36**
CURRENT PAYMENT DUE:	**$1,710.00**
% PROJECT COMPLETE:	97%

Anthony Burdgett

9/25/2026

Recommended by Engineer

Kirkham Michael

CHANGE ORDER

Change Order No: 1
Date: November 02, 2026
Agreement Date: July 20, 2026

Owner:	City of Dyersville
Project:	Olde Castle Road Sanitary Sewer Extension 2026
Contractor:	F.L. Krapfl Construction

Description of Change:

Change from jacking-and-boring sewer casing and pipe under Olde Castle Road to open-excavation through Olde Castle Road.

Justification for Change:

This project was designed to provide for jacking-and-boring a 16-inch steel casing pipe under Olde Castle Road. The new sewer pipe would then be placed inside the casing pipe to bring the sewer across Olde Castle Road. Jacking-and-boring across Olde Castle Road would allow the work to avoid the need to place an asphalt pavement patch across a fairly new pavement. It was also allow the work to avoid disruption to traffic on Olde Castle Road. These were both requirements of the construction permit form Dubuque County.

Once construction started, it was determined that limestone bedrock is closer to the surface than anticipated, and the jacking-and-boring operation would not be in soil but at least partially in bedrock. The cost for this would be more than double the cost for boring in soil. Therefore, the City approached Dubuque County about open-excavating Olde Castle Road, requiring a road closure and a pavement patch. The County granted permission to do so.

Additionally, the sewer was extended to the east to provide for the connection of a customer at 31600 Olde Castle Road.

Change in Contract Price:

The change in contract price is an increase of a total of seven thousand eighty-eight dollars and seventeen cents (7,088.17), calculated as follows:

REMOVAL OF JACKING/BORING COSTS				UNIT	TOTAL
NO.	ITEM DESCRIPTION	QUANT.	UNITS	PRICE	PRICE
CO-1	Traffic Control	-1	LS	$350.00	($350.00)
CO-2	8" PVC Sanitary Sewer, SDR 35, 2-Ft Stub w Cap	-1	EA	$185.00	($185.00)
CO-3	16" Steel Casing (0.375" Wall), Jacked and Bored	-30	LF	$915.00	($27,450.00)
CO-4	Boring Set-Up	-1	EA	$5,000.00	($5,000.00)
	TOTAL				($32,985.00)

ADDITION OF OPEN EXCAVATION COSTS				UNIT	TOTAL
NO.	ITEM DESCRIPTION	QUANT.	UNITS	PRICE	PRICE
CO-5	Traffic Control	1	LS	$1,750.00	$1,750.00
CO-6	8" PVC Sanitary Sewer, SDR 35	24.74	LF	$45.50	$1,125.67
CO-7	8" PVC Cleanout Assembly	1	EA	$1,300.00	$1,300.00
CO-8	8" x 4" Sanitary Sewer Wye, SDR 35	1	EA	$135.00	$135.00
CO-9	16" Steel Casing (0.375" Wall), Open Excavation	36.5	LF	$315.00	$11,497.50
CO-10	Select backfill, Roadway Utility Crossing	344.79	TON	$22.50	$7,757.78
CO-11	Asphalt Paving, Remove and Replace	67.14	SY	$111.00	$7,452.54
CO-12	Concrete Paving, Remove and Replace	35.47	SY	$116.00	$4,114.52
CO-13	4-Inch Painted Pavement Marking	180	LF	$10.00	$1,800.00
CO-14	Hold Existing Utility Pole During Excavation	1	LS	$2,005.35	$2,005.35
CO-15	Rock Excavation	14.58	CY	$35.00	$510.30
CO-16	Topsoil: Strip, Salvage Spread, 6" Thickness	32.78	CY	$2.25	$73.76
CO-17	Seeding	196.7	SY	$2.80	$550.76
	TOTAL				$40,073.17
	NET DIFFERENCE				**$7,088.17**

Adjustment in Amount of Contract:

1. Amount of Original Contract	$	68,930.00
2. Net Addition due to all previous change orders	$	0
3. Amount of contract not including this change order	$	68,930.00
4. Addition to contract due to this change order	$	7,088.17
5. Amount of contract including this change order	$	76,018.17

Change Order Conditions:

The contract completion period established by the original contract and previous change orders will be increased. The final completion date, prior to this change order, was September 19, 2026. The final completion date as affected by this change order would be October 24, 2026.

Certification:

All work performed under this change order shall be performed in accordance with the requirements of this change order, the plans, the specifications, and the contract documents.

Recommended for Acceptance: **CITY OF DYERSVILLE**

 SEAL	I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa. For the City of Dyersville Nov. 2, 2026 John F. Wandsnider, P.E. Date License Number 12868 My license renewal date is December 31, 2027 Pages or sheets covered by this seal: Change Order No. 1

Accepted and/or Requested:

Attest **(Optional)**:

BY _____ Signature

NAME _____ Type or Print

TITLE _____

CONTRACTOR

BY F.H. Kraft Inc Signature

NAME Cory Kraft Type or Print

TITLE President

DATE 10/30/2026

Accepted and/or Requested:

Attest **(Optional)**:

BY _____ Signature

NAME _____ Type or Print

TITLE _____

OWNER

BY _____ Signature

NAME: _____ Type or Print

TITLE: _____

DATE _____

CONTRACTORS PAY REQUEST

FL Krapfl, Inc.

PO Box 303; Dyersville, IA 52040

Project:	Olde Castle Road Sanitary Sewer Extension 2026 - Dyersville
Engr:	John Wandsnider
Contractor:	F.L. Krapfl Inc
Pay Request No. 1	**Date:** 10/20/2026

Completed	$76,018.17	**Contract Amount**	$68,930.00
Previous Pmt.	$0.00		
Total Est.	$76,018.17	**% Completed**	110.28%
Retainage 5%	$3,800.91		
Net Payment	$72,217.26		

Item	Description	UNIT	Contract Quantity	Unit Price	Total Item Value	Quantity Complete	Completed Value
1	Mobilization	LS	1	$2,250.00	$2,250.00	1	$2,250.00
2	SWPPP (Inspec. Recordkeeping, Main.)	LS	1	$200.00	$200.00	1	$200.00
3	Traffic Control	LS	1	$1,750.00	$1,750.00	1	$1,750.00
4	Exploritory Excavation	HR	5	$200.00	$1,000.00	5	$1,000.00
5	8" PVC Sanitary Sewer, SDR 35	LF	280	$45.50	$12,740.00	304.74	$13,865.67
6	8" PVC Cleanout Assembly	EA	1	$1,300.00	$1,300.00	1	$1,300.00
7	8" x 4" PVC Sanitary Sewer Wye, SDR35	EA	1	$135.00	$135.00	1	$135.00
8	8" PVC Sanitary Sewer, SDR35, 2-Ft. Stub w/ Cap	EA	1	$185.00	$185.00	1	$185.00
9	Connection to Exist. Sewer w/ Flexible Couplings	EA	2	$380.00	$760.00	2	$760.00
10	48" Dia. Manhole, SW-301 Complete	EA	2	$5,750.00	$11,500.00	2	$11,500.00
11	16"Steel Casing (0.375" Wall), Gravity Sewer	LF	30	$315.00	$9,450.00	36.5	$11,497.50
12	Select Backfill - Roadway Utility Crossing	TON	450	$22.50	$10,125.00	344.79	$7,757.78
13	Asphalt Pavement - Remove & Replace 24.17' x 25'	SY	65	$111.00	$7,215.00	67.14	$7,452.54
14	5" PCC Driveway - Remove & Replace	SY	15	$116.00	$1,740.00	35.47	$4,114.52
15	4" Painted Pavement Markings Restoration	LF	110	$10.00	$1,100.00	180	$1,800.00
16	Rock Excavation	CY	100	$35.00	$3,500.00	114.58	$4,010.30
17	Topsoil: Strip, Salvage Spread, 6" Thickness	CY	230	$2.25	$517.50	232.78	$523.76
18	Seeding	SY	1300	$2.80	$3,640.00	1396.7	$3,910.76
CO1	PRJ#26224 - Holding Pole / Replacing Anchors	LS	1	$2,005.35	$2,005.35	1	$2,005.35

Cory Krapfl FL Krapfl Inc

Contractor Signature

Owner: _____ _____

Mayor Date

City of Dyersville
City Administrator's Office

October 30, 2026

Mayor Jeff Jacque and City Council Members
Memorial Building
340 1st Avenue East
Dyersville, Iowa 52040

RE: Municipal Well No. 4 – Inspection Results, Repair Plan, and Request to Sign Cost Change Request No. 1

Dear Honorable Mayor Jacque and Council Members:

I am writing to update you on the condition of Municipal Well No. 4, explain why staff has moved ahead to order repair materials, and ask that Council authorize me to sign the contractor's cost change request. Well No. 4 is the City's main water source, and our goal is to return it to normal service as quickly as we responsibly can.

On September 21, 2026, Council approved Resolution 83-26, which approved a $26,710 work agreement with Midwest Well Services, Inc., d/b/a Municipal Well & Pump. The agreement covered pulling and inspecting the pump assembly, replacing the pitless spool (the fitting that carries water from the pump through the well casing to the City's water line), and televising the well. We took this step because Well No. 4 had been drawing down more than it historically has, reducing the amount of water it produces. The resolution noted that the contractor's report would guide any further action. That report, dated October 23, 2026, is enclosed.

The inspection found significant wear. Eight sections of the steel column pipe that carry water up from the pump are badly pitted and corroded and must be replaced. Fifteen more sections can be reused if their ends are cut and rethreaded. All of the pipe couplings and both check valves, which keep water from draining back into the well, are worn out. The pump bowl assembly was in poor condition, and one bowl broke during the inspection. The motor is in good condition and will be reused. The contractor recommends installing the City's spare pump, which was rebuilt earlier, in place of the failed bowl assembly. The insulation on the electrical cable was in fair condition. Still, one of its three wires tested noticeably weaker than the other two, and the contractor cannot warranty reused cable. The report listed new cable as optional. Because pulling the pump a second time would take the well out of service again, staff included new cable in the order.

The camera inspection showed heavy mineral scale on the casing below the water level and about 50 feet of fill at the bottom of the well. A small blockage at 722 feet was cleared during the inspection. Because flow and water levels have both declined, the contractor recommends a full well rehabilitation: brushing the casing, bailing out the fill, an airshock treatment, and a chemical treatment to break down mineral deposits. The contractor also offered a smaller option of brushing, bailing, and airshock only. Staff is moving forward with full rehabilitation because it addresses the cause of the reduced production.

On October 29, 2026, Municipal Well & Pump issued Cost Change Request No. 1 for $90,916.90, which brings the total project cost to $117,626.90. Of the change request, $39,846.90 is for pump materials and cable, $31,120.00 is for the chemical treatment, and $19,950.00 is for service work that has not yet been performed. The pump materials have a lead time of about four weeks, and the well could be out of service for up to eight weeks. The contractor's material prices are guaranteed for 30 days from the date of its report, and material costs have been rising daily. To protect the schedule, I authorized the contractor to order the pump materials and the chemical, which total $70,966.90. I have not signed the change request and will not do so until Council has acted.

Well No. 5 is currently supplying the City's water needs, but it is the only well in operation. If Well No. 5 were to experience any issues while Well No. 4 is down, the City would face an emergency. Therefore, the staff is eager to keep Well No. 4 out of service for as short a time as possible.

The repair costs will be covered from the Water Fund. A budget amendment to the Water Fund will be necessary, and I expect to bring it to Council in December.

I ask that Council authorize me to sign Cost Change Request No. 1 so the work can be scheduled and Well No. 4 can be returned to service. Please feel free to contact me with any questions.

Sincerely,

Mick J. Michel
City Administrator

MUNICIPAL
WELL & PUMP

Cost Change Request

Job No.	**LW26-3122**
Cost Change Request	1
Salesperson Name	Nick Wellen

Contract Summary:

Customer Name:	Dyersville, City of	Date	10/29/2026
Contact Name:	Terry Recker 340 1st Ave. E. Dyersville, IA 52040	Original Contract Amount	$26,710.00
		Previous Contract Balance	26,710.00
Email:	trecker@cityofdyersville.com	Amount of Cost Change	90,916.90
Job Name:	Dyersville Well #4	New Contract Balance	$117,626.90

Cost Change Request Summary:

Item Description	Quantity	Unit Price	Total
6" x 21' Epoxy-Coated Column Pipe (8 pcs - 168 FT)	168.00	122.30	20,546.40
Cut & Rethread Used Pipe (Both ends - 15 pcs)	30.00	62.00	1,860.00
Replacement Couplings	15.00	170.70	2,560.50
6" Flomatic 80DI-VFD Check Valve	2.00	1,820.00	3,640.00
2/0 Submersible Cable (500 FT)	500.00	26.20	13,100.00
Brush & Bail Well, Retelevise Well	1.00	3,930.00	3,930.00
Airshock Well	1.00	7,120.00	7,120.00
Watersafe AR Chemical Treatment	1.00	31,120.00	31,120.00
Install & Remove Temporary Pump for Chemical Treatment	1.00	7,040.00	7,040.00
Total Change Request			**$90,916.90**

We hereby authorize Municipal Well & Pump to proceed with the work described above. We acknowledge that all the terms and conditions of the original contract apply to this change order as well.

Accepted By

Owner	Title	Date
Engineer	Title	Date
Municipal Well & Pump	Title	Date

15602 West Key Drive, Peosta, IA 52068
Phone: 563-583-1707
www.municipalwellandpump.com

MUNICIPAL
WELL & PUMP
A Division of Midwest Well Services, Inc.

October 23, 2026

City of Dyersville
Attn: Terry Recker
340 1st Ave. E
Dyersville, IA 52040

Re: Pump Inspection & Televising Report – Dyersville Well #4

Terry,

Municipal Well & Pump would like to thank you for the opportunity to pull and inspect the submersible pump assembly at Well #4. Outlined below is a summary of our findings and recommendations regarding the pump equipment, along with the associated costs for replacement materials.

Pump Assembly Details

- **Pump Type:** Berkeley 7TMH100-750 Submersible Bowl Assembly
- **Motor Type:** Hitachi 100 HP, 460 V, 3-Phase, 3450 RPM Submersible Motor
- **Column Pipe:** 6" Diameter
- **Setting Depth:** 471 Feet
- **Submersible Cable:** 2/0 with Ground Wire
- **Check Valves:** (2) 6" Flomatic 80DI

Inspection Findings:

Column Pipe and Check Valves

- Eight (8) sections of the column pipe exhibit significant pitting and corrosion throughout the pipe.
- Fifteen (15) sections of column pipe have corrosion occurring near the threads of the pipe and the threads on these pieces are starting to wash out. The faces on these sections of pipe are also starting to wear down, but are not a major concern.
    - Please note that these sections of pipe appear to be in good enough condition to reinstall if the ends are cut and rethreaded. However, after sandblasting the pipe, some areas of concern may appear that weren't visible during our initial inspection with the epoxy-coating on the pipe.
- All the couplings have threads that are washed out and corroded.
- Both check valves have significant erosion issues on the interior, and the threads are washed out.
- The 6" x 8" swage nipple coming out of the pitless spool is corroded and will need to be replaced.
- **Recommendation:** Replace 8 sections of column pipe completely and have the remaining 15 sections cut and rethreaded. All couplings, check valves, and the swage nipple are in rough shape and will need to be replaced.

MUNICIPAL
WELL & PUMP
A Division of Midwest Well Services, Inc.

Bowl Assembly and Motor

- The bowl assembly removed from the well is in poor condition. The bowls are extremely soft, and the metal thickness has significantly deteriorated. When separating the bowls to inspect the interior of the pump, one of the bowls broke, leaving a hole.
- The submersible motor is in good condition and can be reused.
- **Recommendation:** Replace the bowl assembly with your spare pump that was previously rebuilt. Reinstall submersible motor.

Submersible Cable

- The insulation on the submersible cable is in fair condition. During inspection, a hi-pot test was performed, using a megohmmeter with the cable submerged in water to test the cable insulation.
- The insulation-resistance readings for each conductor are listed below.
    - Red – 139 megaohms
    - Yellow – 320 megaohms
    - Black – 624 megaohms
- The red conductor produced a noticeably lower insulation-resistance reading than the yellow and black conductors. Although this result does not automatically indicate insulation failure, it warrants consideration when determining whether the cable should be reused.
    - Please note that we cannot warranty reused cable if an issue does occur during or shortly after reinstallation.
- **Recommendation:** Based on the test results, the existing submersible cable may be suitable for reinstallation; however, its insulation condition is not ideal, and its remaining service life cannot be guaranteed. Municipal Well & Pump cannot warranty reused cable for failure during or following reinstallation. Replacement with new submersible cable is recommended for increased reliability and peace of mind, but it is ultimately the City's decision. Pricing for replacement cable is provided below as an optional item.

Pitless Spool

- The pitless spool is in poor condition with significant corrosion, but this was determined during the last pump pull.
- **Recommendation:** A new pitless spool was ordered at the beginning of the project and will be replaced during reinstallation of the pump equipment.

Televising Results

- The pitless unit and upper casing showed minimal concerns.
- Significant scale buildup was observed in the section of casing below the static water level.
- There was a small blockage at 722’, but we were able to knock it down the well with the camera.
- The borehole has minimal voids and cracks in the formation and has some buildup throughout the open-borehole section of the well.
- See attached Well Televising Report for additional information.

MUNICIPAL
WELL & PUMP
A Division of Midwest Well Services, Inc.

- **Recommendation:** Due to the observed decrease in flow rate and declining static water level at Well #4, I would recommend a full well rehabilitation. The proposed rehabilitation would include brushing the casing, bailing accumulated fill from the well, performing an airshock treatment on the open borehole section, and applying chemical treatment to help break down mineral deposits and other buildup within the well. Following rehabilitation, we recommend televising the well again to evaluate the results and assess the condition of the casing and open borehole. If the cost of a full rehabilitation is a concern, we would be happy to discuss alternative approaches. One option would be to begin with only brushing, bailing, and airshock treatment.

Pricing

Item #	Item Description	Quantity	Units	Unit Price	Extended Price
1	Pitless Spool Replacement 4-5 Wk Lead Time	1.00	LS	$13,130.00	$ 13,130.00
2	Pull & Inspect Pump Assembly	1.00	LS	5,560.00	5,560.00
3	Reinstall Pump Assembly	1.00	LS	6,220.00	6,220.00
4	Televise Well	1.00	LS	1,800.00	1,800.00
	Post-Inspection Equipment:				
5	6" x 21' Epoxy-Coated Column Pipe T&C (8 pcs)	168.00	FT	122.30	20,546.40
6	Cut & Rethread Used Pipe (Both ends - 15 pcs)	30.00	EA	62.00	1,860.00
7	Replacement Couplings	15.00	EA	170.70	2,560.50
8	6" Flomatic 80DI-VFD Check Valve	2.00	EA	1,820.00	3,640.00
9	2/0 Submersible Cable - *Optional*	500.00	FT	26.20	13,100.00
	Rehab Options:				
10	Brush & Bail Well, Retelevise Well	1.00	LS	3,930.00	3,930.00
11	Airshock Well	1.00	LS	7,120.00	7,120.00
12	Watersafe AR Chemical Treatment	1.00	LS	31,120.00	31,120.00
13	Install & Remove Temporary Pump for Chemical Treatment	1.00	LS	7,040.00	7,040.00
	Total Project Proposal				$ 117,626.90

MUNICIPAL
WELL & PUMP
A Division of Midwest Well Services, Inc.

Notes

- Items 1 through 4 were provided in the initial proposal and Work Agreement.
- Current lead time on these materials is approximately 4 weeks after approval.
- Material prices are valid for 30 days from the date of this report. After this period, prices can be readjusted to reflect the current market prices.
- No materials will be ordered without prior approval from the City of Dyersville.

Please review these findings and recommendations. If you have any questions or require additional details, feel free to contact me directly. Thank you again for the opportunity to work with the City of Dyersville on this project.

Municipal Well & Pump

Nick Wellen

Nick Wellen
970-768-6222

Well Televising Report

MUNICIPAL WELL & PUMP
A Division of Midwest Well Services, Inc.

Job #	LW26-3122
Completed by	Klemme, Andy
Date	2026-10-15

Project Name	Dyersville Well #4

Customer Information

Customer:	Dyersville, City of				
Address:	340 1st Ave. E.				
City:	Dyersville	ST:	IA	ZIP:	52040
Phone #		Fax: #			
Contact		MWP Salesman	Nick		

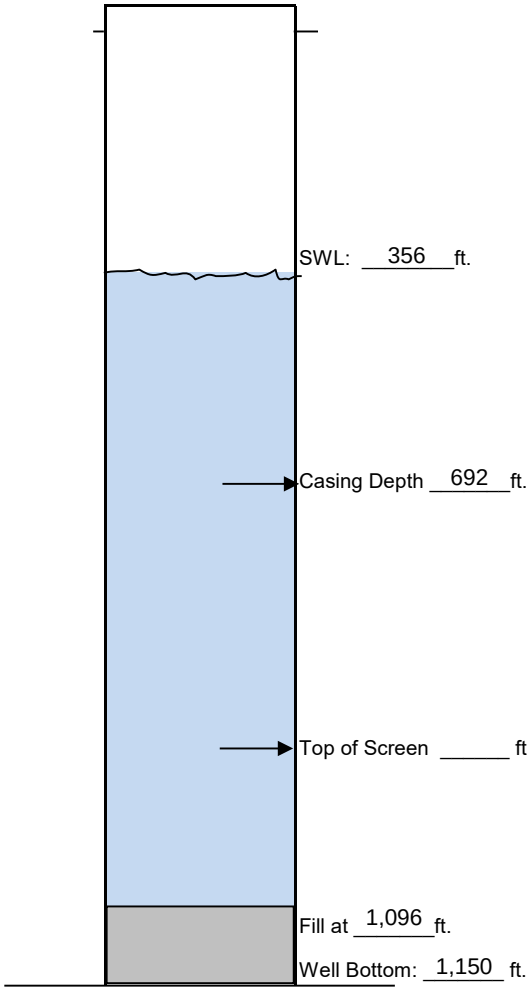
Well #
4

TV Equipment Used	Sprinter TV Van

Well Information

Casing Size	14"	Liner Size	
Original Depth	1,150	Current Depth	1,096
Bottom of Casing	692	SWL	356

Well Diagram



Results

Lots of scale build up and iron casing below static
In line check valve was leaking back into the well through the pitless
Hit a small blockage at 722' was able to knock it down with the camera.
Not a lot of voids or cracks in formation,Hit bottom at 1096',Appears to have around 50' of fill in bottom of the well,

Recommendations

Brush and bail fill,I think this well is a good candidate for an air shock with the medium gun and a chemical treatment with acid,
Please Note this is a lime stone well build pressure with the acid

Form Revised: 6/06/2018

MUNICIPAL WELL & PUMP

Pump / Motor Inspection

Job # LW26-3122

Project Name Dyersville, City of

Well # 4

1. Bowl Assembly

2. Bowl Assembly

3. Check Valve Threads

4. Swage Nipple Corrosion

5. Column Pipe - Interior Pitting

6. Pitless Spool

Completed by: Dylan Weber

Date completed: 2026-10-23

MUNICIPAL WELL & PUMP
A Division of Midwest Well Services, Inc.

Pump / Motor Inspection

Job # LW26-3122

Project Name Dyersville well 4

Well # 4

1.

2.

3.

4.

5.

6.

Completed by: Dylan Weber

Date completed: 2026-10-21

Board & Commission Application Form

Select the Board, Commission, or Committee applying for	Library Board of Trustees
Personal Information	
First Name	Amber
Last Name	Honkomp
Sex:	Female
Address1	618 6th Ave SE
Address2	*Field not completed.*
City	Dyersville
State	IA
Zip	52040
Home Phone Number	319-241-1121
Business Address	Home
Business Phone Number	Home
Occupation	Remote medical coder
Email Address	ahonkomp17@yahoo.com
Residency Information	

Are you a registered voter	Yes
Education and Hobbies	
High School	Maquoketa Valley
College	NICC peosta
Trade or Business School	*Field not completed.*
Hobbies	Reading, crafts, WNBA, my 3 childrens activities
Why are you interested in this Board or Commission?	I love our library. I'm impressed by how much our library does and how imbedded into the community it is. I want the library to continue on this trajectory and always continue to offer so much to our community. I enjoy volunteering.
Are you currently serving on other Boards, Commissions, or Committees?	No
If yes, which	*Field not completed.*
Have you served on a Board, Commission, or Committee before?	No
If yes, which	*Field not completed.*
Your experience beneficial to this Board of Commission	I've served on Xavier schools parent association helping with fundraising.
Other Civic Experience	*Field not completed.*

DYERSVILLE POLICE DEPARTMENT
PUBLIC NOTICE

SNOW EMERGENCY & ROUTES

SNOW EMERGENCY. The Mayor or Police Chief may declare a snow emergency during heavy snowfalls. This emergency will be declared by radio and local access cable. During this emergency, vehicles left unattended on any public street or alley are subject to fines and towing. Enforcement shall begin no sooner than two hours after a declaration of a snow emergency.

SNOW ROUTES. The Council may designate certain streets in the City as snow routes. There shall be no parking of any vehicle upon said snow routes from November 1 to April 15 between the hours of 2:00 a.m. and 6:00 a.m. when a forecast of two or more inches of snow has been made or when it becomes necessary for the City to plow or remove snow from its public places due to the accumulation of 2 or more inches, unless the snow has been cleared from curb to curb for the entire length of the block after cessation of the snow storm.

We strongly urge residents to park off street when at all possible during snowfalls. This improves the efficiency of the cleanup thus reducing time and overall costs of snow removal.

YOUR COOPERATION IS GREATLY APPRECIATED!

CITY OF DYERSVILLE
PUBLIC NOTICE

REMOVAL OF SNOW FROM PRIVATE PROPERTY

Ordinance #135.12 prohibits any person to throw, push, place, or cause to be thrown, pushed or places any ice, or snow from private property, sidewalks, or driveways onto the traveled way of a street or alley so as to obstruct gutters, or impede the passage of vehicles upon street or alley.

Ordinance #136.15 states it is the duty of the owner to keep sidewalks abutting the property clear of snow and ice. Snow and ice accumulations should be removed within twenty-four (24) hours after the end of a snow and/or ice event. Failure to clear the snow/ice within twenty-four (24) hours will allow the City Administrator to order the removal of the snow/ice without notice. All costs will be at the expense of the property owner.

SNOW REMOVAL POLICY

During an average snowfall (less than 4") crews will clear driving lanes only during the daylight hours. Full width plowing will begin at approximately 3:00 a.m. and continue to completion.

The city requests no **on-street parking take place during the evening hours** to facilitate full width plowing of streets. Cleanup may extend into the second evening after a major snowfall (over 4"). **Please be aware of posted signs in Business Districts that indicate NO PARKING from November 15 to April 15 from 2:00 a.m. to 6:00 a.m.**

"Snow from private driveways or sidewalks cannot not be pushed onto Public Street or Alley".

YOUR COOPERATION IS GREATLY APPRECIATED!

KEEP IOWA BEAUTIFUL
KEEP AMERICA BEAUTIFUL AFFILIATE

OCTOBER 2026 NEWSLETTER

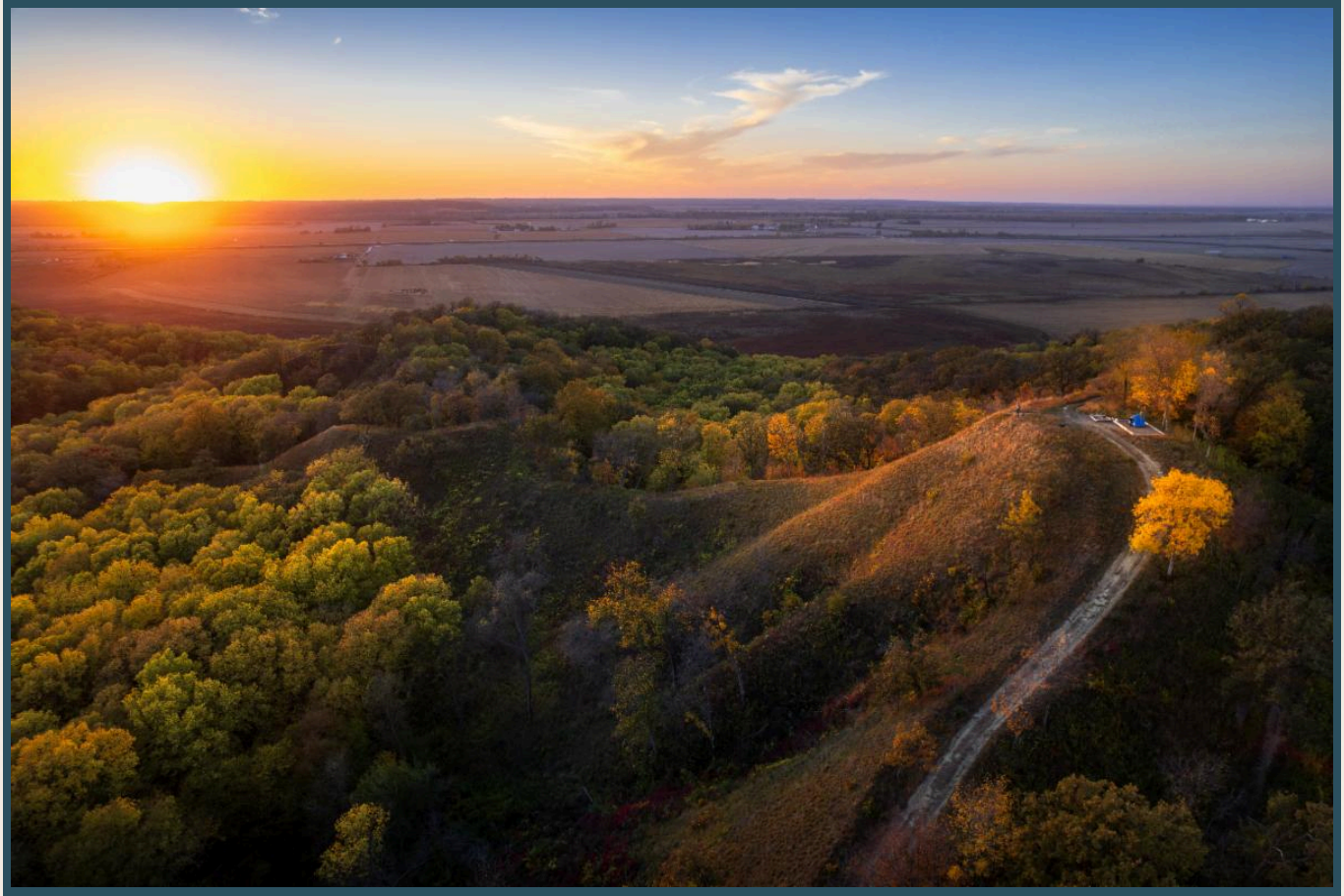


Photo Credit: "The Best Campsite in Iowa," Cody Davis of Grinnell
Second Place Iowa Landscape, 16th Annual Photo Contest (2026)

Autumn Outlook

October is a busy month here at Keep Iowa Beautiful and we are grateful to share some exciting things this month.

First up, we are thrilled to welcome a brand-new Community Coach to the team, who is ready to jump in and launch the Hometown Pride program in Hamilton County. And our Annual Photography Contest is officially open; we can't wait to see what you love about Iowa, captured on film!

Plus, we've got your regular monthly updates on how volunteers within our Hometown Pride and Paint Iowa Beautiful programs are making a difference across Iowa.

So, settle in and read about all the great things happening this month!

With gratitude,

New Hometown Pride Community Coach

Meet Julie Wright

We're excited to welcome our newest Hometown Pride Community Coach, Julie Wright!

Julie will serve as the Hometown Pride Community Coach for Hamilton County, marking the official launch of the Hometown Pride program in the 9 communities of Blairsburg, Ellsworth, Jewell, Kamrar, Randall, Stanhope, Stratford, Webster City, and Williams.

Wright brings a strong combination of experience as a business owner, business coach, and all-star volunteer for her own hometown. She has been the owner of a professional service firm for more than 30 years and is a business advisor for the Goldman Sachs 10,000 Small Businesses program. As a volunteer in Clear Lake, Wright led an initiative to raise millions of dollars and coordinate hundreds of volunteers to create one of the region's largest tourist attractions – Central Gardens of North Iowa. She is co-owner of a main street business and author of the soon-to-be published book, "Prosperous Towns." Wright holds a B.S degree from Iowa State University in IAd/Business – Marketing.

You can read more about Julie and the Hometown Pride program in our recent press release.

KEEP IOWA BEAUTIFUL PHOTO CONTEST

Celebrate Iowa Through Photography

Participate in our Annual Photo Contest!

In honor of October as Photographer Appreciation Month, we are celebrating the professional and amateur photographers who participate in our Annual Photography Contest each year!

Over the past 17 years, so many talented individuals have captured the best of Iowa: from rolling farmland to rodeos to animals, big and small. And we are continually blown away by the talent of Iowa photographers.

Please enjoy the collage of some of the Robert D. Ray Best of Show winners over the years and use this as your reminder to **enter the Keep Iowa Beautiful 17th Annual Photography Contest**!

Enter the Photo Contest TODAY!

Participants may enter photos in as many categories as they like! To view past winners, read complete rules, and submit your entries, visit the Keep Iowa Beautiful website today.

Deadline to Enter: Friday, December 11, 2026

Photo Credit, clockwise from top left: "Cliff Swallows Arguing," Sharon Scarff, "Heaven with a Zip Code," Scott Hoag, "A Misty Sunrise at Hitchcock," Buck Christensen, "The Squad," Jesse Streinz," Snake Allen in Bloom," Sharon Scarff

---

Hometown Pride Highlights

Walker Bandshell Completion

In our March newsletter, we shared that the Walker Hometown Pride Committee was raising funds for a new bandshell. We are excited to follow up and report that the bandshell is officially complete and being used for concerts and community events. The Walker Hometown Pride Committee raised $54,675 to make this project a reality. Congratulations Walker Hometown Pride!

Annual Coaches Meeting

Keep Iowa Beautiful held our annual Hometown Pride Coaches meeting in Waverly on October 13! Executive Director Andy Frantz and Associate Director Lorin Ditzler joined the team of Community Coaches from across the state to connect, share, and celebrate another year helping Iowa thrive!

Alta and Marathon Selected for Community Visioning Program

Alta and Marathon, two of our Hometown Pride communities, have been chosen to participate in the Iowa's Living Roadways Community Visioning program for 2027!

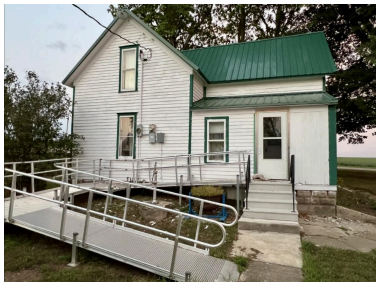
Through this program, a committee of residents will look at landscape issues, set goals for change, and develop implementation strategies for meeting community goals. To read more about this program, visit the Iowa's Living Roadways Community Visioning website!

Paint Iowa Beautiful

Community Paint Projects Across Iowa

From Oakland to Alta to Bellevue, volunteers across Iowa are giving a refresh to beloved landmarks and public buildings.

Want to hear more about projects like this? Follow us on Facebook, Instagram and LinkedIn!



(L to R): Eckels Memorial Public Library (Oakland), Hanover Historical Society (Alta), Nelson Unit Lodge in Bellevue State Park (Bellevue)

Coming Soon!

Applications for **Paint Iowa Beautiful 2027** will open soon! Visit our website and today to check out what other communities have done with their grants and get inspiration for your next project!

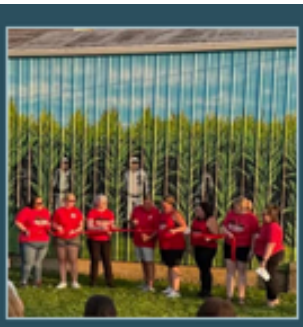
PAINT IOWA BEAUTIFUL
A KEEP IOWA BEAUTIFUL PROGRAM

Your Support Matters!

Consider Giving to Keep Iowa Beautiful

From painting the state beautiful to instilling civic pride in our communities, the programs we provide are thanks to donations from supporters like you!

DONATE TODAY



Keep Iowa Beautiful | PO Box 1056 | Johnston, IA 50131 US

Unsubscribe | Update Profile | Constant Contact Data Notice

Constant Contact

Try email & social marketing for free!

MAQUOKETA RIVER WATERSHED

Stories from the Watershed

AN EVENING OF STORYTELLING, CONVERSATION, TRIVIA & CONNECTION

You're invited!

Join us for an evening celebrating the people, land, and water that shape our communities. Local storytellers will share personal experiences of how these places have shaped their lives, with watershed trivia and time to connect between stories.

Whether you live or work in the watershed, have ties to the area, or simply care about Iowa's land and water,

we'd love to have you join us!

Complimentary appetizers and a beverage provided. Additional food will be available for purchase from Textile Brewing throughout the evening.

TUESDAY, NOVEMBER 10

TEXTILE BREWING COMPANY
DYERSVILLE, IOWA

Doors open at 5:30 p.m.
Storytelling Event – 6:30 to 8:00 p.m.

$25

A place with a story of its own.
Textile Brewing Company is located in a restored historic sewing factory in downtown Dyersville, creating a welcoming place for community to gather.

Learn more & register

Visit our website:
www.limestonebluffsrcd.org/maquoketariverwma

Judy Joyce
Watershed Coordinator
319.330.2988
judy@limestonebluffsrcd.org

RESOLUTION NO. 90-26

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH LEXIPOL, LLC FOR THE POLICE DEPARTMENT POLICY MANUAL, DAILY TRAINING, AND IMPLEMENTATION SERVICES

WHEREAS, the City of Dyersville, Iowa (the "City") operates a Police Department whose current policy manual was adopted by Resolution No. 50-18; and,

WHEREAS, law enforcement policies must be kept current with changes in Iowa and federal law, court decisions, and accepted professional practice, and the City has until now relied on internal updates to its Police Department policies and standard operating procedures; and,

WHEREAS, the City Council finds that internal updates are no longer a practical or sufficient way to keep those policies current, and that policies that do not keep pace with the law expose the City to avoidable legal risk; and,

WHEREAS, Lexipol, LLC ("Lexipol") provides an Iowa-specific law enforcement policy manual, ongoing policy updates as laws and court decisions change, Daily Training Bulletins that help officers learn and apply the policies, a Supplemental Publication Service for department procedures, and professional services to implement the manual; and,

WHEREAS, Lexipol has submitted Quote No. Q-232545 to the Dyersville Police Department, valid through January 9, 2027, for a total of $24,552.00, consisting of $6,903.00 for the annual policy manual, Daily Training Bulletins, and supplemental manual subscription, and a one-time charge of $17,649.00 for Full Implementation and Agency-Specific Content Extraction (the "Quote"); and,

WHEREAS, the City Council finds it in the City's interest to purchase these services directly from Lexipol on the terms stated in the Quote; and,

WHEREAS, the City Administrator and the Police Chief will work with Lexipol to adopt and customize the Dyersville Police Department's policy manual.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DYERSVILLE, IOWA, AS FOLLOWS:

SECTION 1. FINDINGS. The recitals above are adopted as the findings of the City Council.

SECTION 2. AGREEMENT APPROVED. The City Council approves an agreement with Lexipol for the services described in Quote No. Q-232545, in a form approved by the City Attorney. The Mayor is authorized to sign the agreement on behalf of the City, and the City Clerk is authorized to attest the Mayor's signature.

SECTION 3. COST AND FUNDING. The cost of the agreement for the first year, including the one-time implementation charges, shall not exceed $25,000.00. The cost shall be paid from the General Fund, Police Department budget.

SECTION 4. PROJECT LEADERSHIP. The City Administrator and the Police Chief will work with Lexipol to prepare the policy manual for City Council approval.

SECTION 5. EFFECTIVE DATE. This Resolution takes effect upon its passage and approval.

PASSED AND APPROVED this 2nd day of November, 2026.

_____
Jeff Jacque, Mayor

ATTEST:

_____
Tricia L. Maiers, City Clerk

LEXIPOL

PROPOSAL

Dyersville Police Department

About Us

Created in 2003 by two attorneys (and former law enforcement officers), Lexipol exists to serve those who serve others. We know the weight public safety leaders carry—and we believe no one should bear it alone. That's why we build tools and deliver guidance that help law enforcement and corrections department leaders cut through complexity and protect what matters most: your people, your purpose, and your community. With a range of informational and technological tools that reinforce accountability, reduce liability, and build community trust, Lexipol helps your team achieve total readiness.

12K
PUBLIC SAFETY AGENCIES AND MUNICIPALITY CUSTOMERS

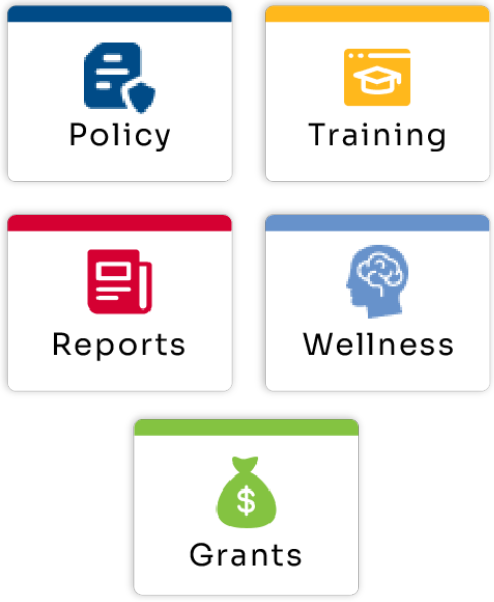
670K
FIRST RESPONDERS USING LEXIPOL SOLUTIONS

170
PARTNERSHIPS WITH PUBLIC SAFETY ASSOCIATIONS AND RISK POOLS

Solutions For Today. Ready For Tomorrow.

Lexipol is the only all-in-one platform for law enforcement and corrections leaders that supports every aspect of your operations, so you can stay ready for what's next.

- **Policy:** Improve policy compliance with state-specific policies researched and written by policy and legal professionals – and tools to efficiently distribute them and track personnel acknowledgements as laws and standards evolve.
- **Training:** Meet training mandates and enhance performance with high-quality, compliant training across all levels of your agency, online or in the field.
- **Wellness:** Empower your agency with a wellness program that combines 24/7, confidential, app-based support with data-driven analytics to identify trends, tailor wellness initiatives, and foster a culture of sustained resilience and engagement.
- **Reports**: Proactively address issues, trace patterns, and enhance decision-making and community trust with real-time, centralized access to key metrics.
- **Grants:** Identify, apply for, and secure grants that



Q-232545

Description of Services

If Professional Services solutions are included in your purchase, the following additional terms apply:

Cancellation and Rescheduling of Meetings
Both the Customer and Vendor recognize that the nature of professional services engagements may necessitate changes to scheduled meetings due to unforeseen circumstances. In the event that either party needs to cancel or reschedule a planned meeting, the following terms shall apply:

1. **Notice of Change:** The party requesting the change must provide email notice to the other party as soon as reasonably possible. A minimum notice period of one (1) business day prior to the scheduled meeting time is required, except in cases of emergency.
2. **Rescheduling Efforts:** Upon receiving a notice of change, both parties agree to make a good faith effort to reschedule the meeting at a mutually convenient time. The party initiating the change shall propose at least two alternative dates and/or times within 5 business days of the original meeting date.
3. **Emergency Cancellations:** Recognizing that emergencies can arise, a shorter notice period may be acceptable at the discretion of the non-initiating party. In such cases, both parties agree to work collaboratively to reschedule the meeting as soon as possible.
4. **Repeated Cancellations:** If either party cancels or requests to reschedule meetings on more than three (3) occasions without adequate notice or justification, it may be considered a breach of the terms of this engagement, subject to review and discussion between the parties to address the impact on the project timelines and deliverables.
5. **Communication:** All notifications regarding meeting cancellations or rescheduling should be communicated through the designated points of contact for each party, using the agreed-upon methods of communication (e.g., email, project management software).

Time is of the essence:
The parties agree that time is of the essence in the performance of the obligations under this Statement of Work (SOW). Lexipol Professional Service shall adhere to the project schedule, milestones, and delivery dates specified herein, recognizing that timely completion is a critical component of the services being provided. Lexipol will recommend a project schedule that has been successful in allowing agencies to complete their policy work within the prescribed timelines. These can be adjusted to fit the needs of the agency/staff availability, but any request by the agency to extend time for performance beyond timeline end dates must be mutually agreed upon by both parties. If Lexipol Professional Services observes that the project is at risk of exceeding the planned duration, an escalation email and conversation will take place with the agency CEO to notify of the schedule concern and discuss a remediation plan to address.

Personnel Changes
Lexipol acknowledges the importance of consistency and continuity in the resources allocated to this project to ensure its successful completion. While we endeavor to maintain the same personnel on the project throughout its duration, we reserve the right to change assigned resources as necessary. Changes in personnel may occur due to unforeseen circumstances such as illness, resignation, or other reasons that may prevent the originally assigned resources from continuing the project. In the event of a change in personnel, Lexipol guarantees that any new resources assigned will possess equivalent qualifications, experience, and expertise necessary to meet or exceed the project's requirements. We are committed to ensuring a seamless transition, minimizing any potential impact on the project timeline and quality of deliverables. Lexipol will provide timely notice to the Customer of any changes in project personnel, along with details of the replacement resource’s qualifications and the plan for transition to maintain project continuity.
If personnel changes happen on the Agency side of the project, Lexipol requests that the agency notify the Professional Services Specialist assigned to the project. The Specialist will then work with the agency contacts to determine if there will be a schedule delay while new resources are identified. Once the new resources are onboard, the Specialist will provide a project status overview, training on the KMS Platform, and review of how to view and make any revisions to policies already covered by the project. The project effort will not reset and begin from the beginning, however, to redo any policy decisions that were previously made. The project will resume at the point left off and cover the remaining policies and system functionality.

All services listed in this SOW are services provided in conjunction with other Lexipol subscription services and cannot be ordered as a standalone offering.

Policy Manual

Constitutionally sound, up-to-date policies are the foundation for consistent, safe public safety operations and are key to reducing risk and enhancing personnel and community safety. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

Daily Training Bulletins (DTBs)

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

Q-232545

Agency is Purchasing the following

Order Summary

001 Group1						
Qty	Description	Unit Price	Disc (%)	Disc Amt	Tax Amount	Extended
7	Annual Law Enforcement Policy Manual & Daily Training Bulletins	$6,327.00	10%	$632.70		$5,694.30
7	Annual Law Enforcement Supplemental Manual(s)	$1,343.00	10%	$134.30		$1,208.70
			Discount:	$767.00	Subtotal:	$6,903.00

002 One Time Full Implementation						
Qty	Description	Unit Price	Disc (%)	Disc Amt	Tax Amount	Extended
1	Law Enforcement Full Implementation	$16,835.00	10%	$1,683.50		$15,151.50
1	Law Enforcement Agency-Specific Content Extraction	$2,775.00	10%	$277.50		$2,497.50
			Discount:	$1,961.00	Subtotal:	$17,649.00

Discount:	$2,728.00
Subtotal:	$24,552.00
Tax:	
Total Due:	$24,552.00

Notes

Discount Notes

POLICY VS. PROCEDURE
IN PUBLIC SAFETY, WHAT'S THE DIFFERENCE?

Policies. General Orders. Standard Operating Guidelines. Standard Operating Procedures. Directives. In public safety, we use a lot of different words to refer to the documents that shape our conduct.

Sometimes, these words are used interchangeably. But there are important differences that can have an impact on personnel and on how the agency operates.

Lexipol clients can customize their manual to incorporate their agency's preferred nomenclature, whether that's standard orders or directives or SOGs. But one distinction we try to maintain is policy vs. procedure.

To be sure, the distinction is not black-and-white; there will always be some procedure in your policy manual and vice versa. But attempting to keep procedure separate from policy has important benefits for public safety agencies.

Before we jump into those benefits, let's look at the policy vs. procedure question a little more closely.

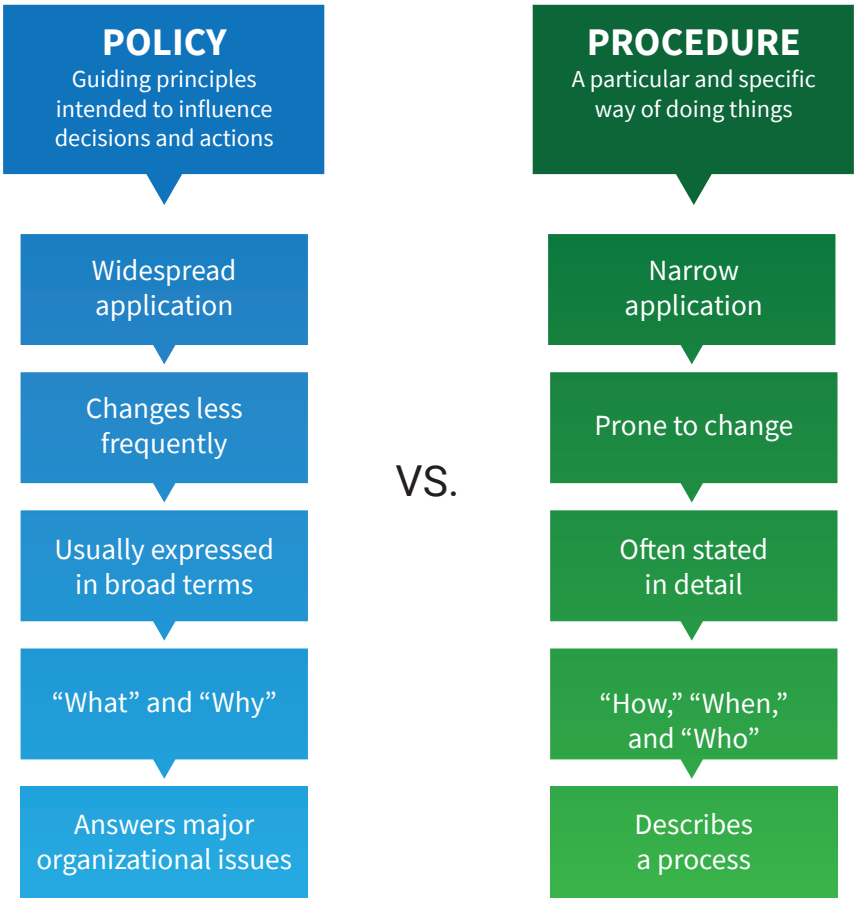
DEFINITIONS

Policies: At Lexipol, we define policies as "guiding principles intended to influence decisions and actions." Policies have the following characteristics:

- Reflect the "rules" governing the organization and employee conduct
- Explain the rule rather than how to implement the rule
- Are often scrutinized in litigation targeting agency liability; they should be as simple and direct as possible
- As a body, they represent a consistent, logical framework for members' actions
- Widespread application
- Usually expressed in broad terms
- Focus on the *what* and *why*
- Answer major organizational issues
- Change less frequently than procedure

Procedures: On the other hand, procedures are defined as "a particular and specific way of doing things." Procedures have the following characteristics:

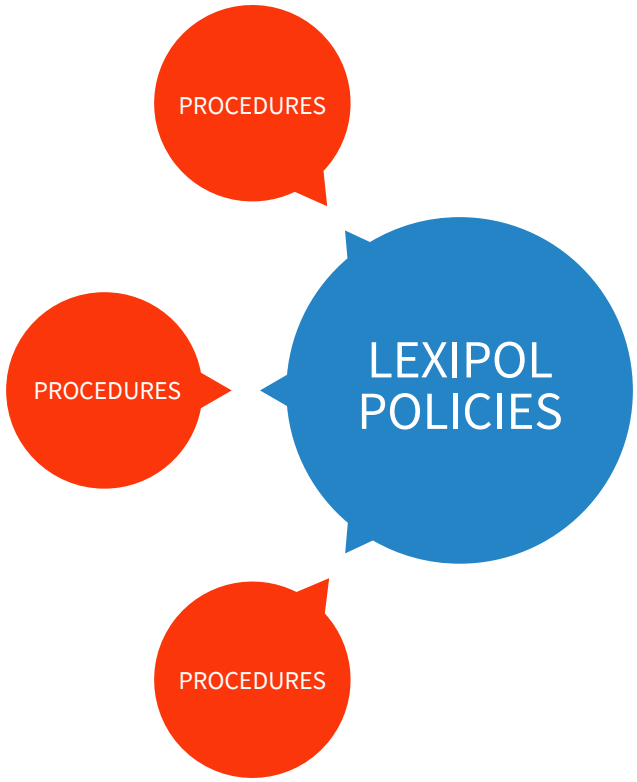
- Represent an implementation of policy
- Evolve over time as new tactics and tools emerge, new processes are designed and the risks associated with an area change in response to internal or external changes
- Narrow application
- Often include high level of detail
- Focus on the *how, when* and *who*
- Describe a process
- Prone to change



EXAMPLES

As with most things, it helps to look at a couple examples to illustrate this difference.

- **Fire:** Your Incident Command Policy will likely include the directive that incident commanders use an ICS/NIMS-compliant incident management system. The components of that system—your accountability system, how you designate divisions, etc.—will be in a separate procedure.
- **Law Enforcement:** Your department's Bias-Based Policing Policy will outline the department's commitment to fair and objective policing. It will cover responsibilities for members and supervisors, reporting requirements and training requirements. However, it will not go into specifics about how to complete arrest reports or field interview cards or what the officer can/cannot do on traffic stops. These items will be found in associated procedures.
- **Corrections:** Your facility's Suicide Prevention and Intervention Policy will indicate the facility should have a suicide prevention plan. But it will not serve *as* the suicide prevention plan; it will simply provide broad guidelines for the information the plan should contain.



BENEFITS OF SEPARATING POLICY FROM PROCEDURE

So why do we go to such lengths to keep policies and procedures separate? After working with thousands of public safety agencies across the country, we've learned this division has several benefits:

- **Reduces maintenance time.** Most agencies have complex, time-consuming processes for policy changes. Leaders can't just make a few changes, notify personnel and be done with it. Labor groups, lawyers and others must get involved. Procedural content, however, is less formal and rarely so closely governed and is often system-, division- or unit-specific. If you're changing procedural content but it's wrapped up in your policy, you may be subjecting yourself to a lengthy and unnecessary review process. Procedure revision should allow an agency to be nimble in management.
- **Promotes personnel safety.** Many procedural documents are very specific, revealing details you may not want to be publicly accessible (think tactical operations). Yet states and local governments are increasingly requiring public safety agencies to post their policies on websites or other publicly accessible forums. Yes, you can usually redact portions to protect your personnel. But if your procedural content is separate, it's one less thing you need to worry about.
- **Enhances policy understanding and compliance.** When procedure is mixed in with policy, policies quickly become very long. We all know it's no fun to read a long, complex legal document—which is essentially what a policy is. Focusing your policies on the broad directives and keeping procedural details separate can help personnel better understand your policies and commit them to memory. Further, electronic policy management systems like Lexipol can easily link your procedures, checklists, forms, etc. to your policies so personnel can still access everything in one place.

Policies and procedures are both important items in managing risk within public safety. Understanding the difference between the two is equally important.

NEED HELP MANAGING YOUR POLICIES?

Lexipol provides state-specific policies for public safety agencies and an online platform so you can easily make changes, issue policies to personnel and track policy acknowledgement.

Contact us today for more information.

info@lexipol.com | www.lexipol.com | 844-312-9500

Professional Services

▸ Solution Overview

Make policy implementation simpler & more efficient

Adopting a new policy manual is a major step toward strengthening your agency's operations. But getting from commitment to completion requires more than intent. Rewriting, updating, and aligning policies with your current practices can place a heavy burden on your team, especially when they already balance mission-critical responsibilities. The process demands time, expertise, and a detailed understanding of how your department functions.

Lexipol's Professional Services team is here to lighten that load. Our specialists help you navigate the complexities of policy customization and implementation so you can move forward with clarity and confidence. We provide hands-on support to streamline your workflow, reduce risk tied to outdated or inconsistent policies, and ensure you get the full value out of your policy management system.

With Lexipol Professional Services, you're not just adopting a platform, you're gaining a partner committed to your long-term success.

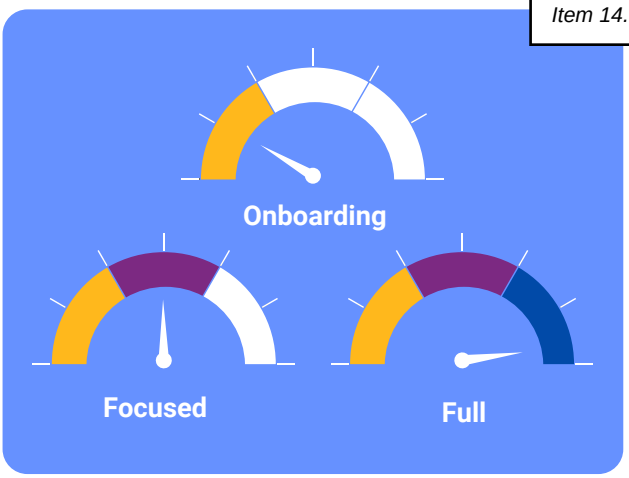
Benefits of Lexipol Professional Services:

Maximize your investment
Access specialists who understand Lexipol's solutions and can help ensure your setup and implementation follow proven best practices

Save time and resources
Streamlined setup and customization reduce the workload on your staff, helping your team adopt the system faster and realize benefits sooner

Mitigate policy-related risk
Accurate customization and proper implementation help reduce risks tied to noncompliance, outdated policies, and procedural inconsistencies

Choose the Level of Support That Fits Your Agency



We recognize that every agency operates differently. That's why we offer three flexible service plans that help you build and implement a policy solution tailored to your unique needs.

Onboarding Only

This service provides essential insights and a solid introduction to Lexipol's policy platform and content, enabling agencies to customize policies to their needs for a DIY approach. Plus, collaborate with an expert to refine up to five policies for a precise, relevant policy framework.

Focused Implementation

This service goes beyond standard onboarding, offering deeper engagement with the Lexipol policy content to improve your policy customization. Gain additional support from our experts to address critical policies, as well as comprehensive training for your policy manager on platform use and policy details. Includes expert sessions to refine up to 50 high-risk policies.

Full Implementation

Lexipol's Full Implementation Service gives agencies comprehensive support to adopt and customize a complete policy set. With specialized guidance and access to a Professional Services Specialist, you'll efficiently navigate and utilize the Lexipol policy platform, receive policy editing tips, and establish a workflow to have your policy manual ready and compliant within a year.

Content Extraction Service

For agencies needing to bring existing content into their Lexipol manual, our team can integrate your materials or provide full content extraction services for more complex needs. This service aligns your documents within your policy manual or Supplemental Publication Service manuals and is available to customers purchasing Focused or Full Implementation plans.

IOWA

LAW ENFORCEMENT POLICY + TRAINING

LEXIPOL
LAW ENFORCEMENT

Table of Contents

Blank for Chief's Preface 1

Law Enforcement Code of Ethics 2

Blank for Mission Statement 3

Chapter 1 - Law Enforcement Role and Authority 9

100 - Law Enforcement Authority 10
101 - Chief Executive Officer 12
102 - Oath of Office 13
103 - Policy Manual 14

Chapter 2 - Organization and Administration 17

200 - Organizational Structure and Responsibility 18
201 - [departmentalDirective]s 20
202 - Emergency Operations Plan 21
203 - Training 23
204 - Electronic Mail 27
205 - Administrative Communications 28
206 - Supervision Staffing Levels 29
207 - Permit to Carry a Weapon 30
208 - Retired Officer Identification Card 34

Chapter 3 - General Operations 37

300 - Use of Force 38
301 - Use of Force Review Boards 46
302 - Handcuffing and Restraints 49
303 - Control Devices 53
304 - Conducted Energy Device 58
305 - Officer-Involved Shootings and Deaths 65
306 - Firearms 74
307 - Vehicle Pursuits 84
308 - Foot Pursuits 98
309 - [Officer_Deputy] Response to Calls 103
310 - Canines 107
311 - Domestic Abuse 117
312 - Search and Seizure 123
313 - Child Abuse 126
314 - Adult Abuse 133
315 - Discriminatory Harassment 139
316 - Missing Persons 144
317 - Public Alerts 151
318 - Victim and Witness Assistance 155
319 - Hate Crimes 157

Copyright Lexipol, LLC
All Rights Reserved.
Published with permission by Lexipol

320 - Standards of Conduct . . . 159
321 - Information Technology Use . . . 166
322 - [DepartmentOffice] Use of Social Media . . . 170
323 - Report Preparation . . . 173
324 - Media Relations . . . 178
325 - Subpoenas and Court Appearances . . . 182
326 - Part-Time [Officers_Deputies] . . . 184
327 - Reserve [Officers_Deputies] . . . 188
328 - Auxiliary Personnel . . . 192
329 - Outside Agency Assistance . . . 196
330 - Registered Offender Information . . . 198
331 - Registered Offender Information . . . 201
332 - Major Incident Notification . . . 203
333 - Death Investigation . . . 205
334 - Identity Theft . . . 208
335 - Private Person's Arrest . . . 209
336 - Limited English Proficiency Services . . . 211
337 - ADA Compliance . . . 219
338 - Chaplains . . . 228
339 - Public Safety Video Surveillance System . . . 234
340 - Child and Dependent Adult Safety . . . 238
341 - Service Animals . . . 242
342 - Volunteers . . . 245
343 - Native American Graves Protection and Repatriation . . . 252
344 - Off-Duty Law Enforcement Actions . . . 254
345 - [Police_Sheriffs] Facility Security . . . 256
346 - Community Relations . . . 260
347 - Generative Artificial Intelligence Use . . . 265

Chapter 4 - Patrol Operations . . . 269

400 - Patrol . . . 270
401 - Bias-Based Policing . . . 272
402 - [Briefing] . . . 275
403 - Crime and Disaster Scene Integrity . . . 277
404 - [CrisisResponseUnit] . . . 279
405 - Ride-Alongs . . . 290
406 - Hazardous Material Response . . . 294
407 - Hostage and Barricade Incidents . . . 297
408 - Response to Bomb Calls . . . 302
409 - Crisis Intervention Incidents . . . 307
410 - Involuntary Commitments . . . 312
411 - Citation Releases . . . 316
412 - Foreign Diplomatic and Consular Representatives . . . 318
413 - Rapid Response and Deployment . . . 322
414 - Immigration Violations . . . 325
415 - Utility Service Emergencies . . . 328
416 - Aircraft Accidents . . . 330

Copyright Lexipol, LLC
All Rights Reserved.
Published with permission by Lexipol

417 - Field Training 334
418 - Air Support 337
419 - Contacts and Temporary Detentions 338
420 - Criminal Organizations 342
421 - [watchCommander]s 346
422 - In-Car Video 348
423 - [mobileDigitalTerminal] Use 355
424 - Portable Audio/Video Recorders 358
425 - Public Recording of Law Enforcement Activity 363
426 - Bicycle Patrol 366
427 - Automated License Plate Readers (ALPRs) 370
428 - Homeless Persons 373
429 - Medical Aid and Response 376
430 - First Amendment Assemblies 381
431 - Civil Disputes 388
432 - Suspicious Activity Reporting 391
433 - Body-Worn Cameras 394

Chapter 5 - Traffic Operations 403

500 - Traffic 404
501 - Traffic Accidents 407
502 - Vehicle Towing 411
503 - Vehicle Tow Hearings 415
504 - Operating While Intoxicated 416
505 - Traffic and Parking Citations 422
506 - Disabled Vehicles 424

Chapter 6 - Investigation Operations 425

600 - Investigation and Prosecution 426
601 - Sexual Assault Investigations 430
602 - Asset Forfeiture 435
603 - Informants 441
604 - Eyewitness Identification 447
605 - Brady Information 451
606 - Unmanned Aerial System 454
607 - Warrant Service 457
608 - Operations Planning and Deconfliction 461
609 - Forensic Genetic Genealogy 467

Chapter 7 - Equipment 471

700 - [DepartmentOffice]-Owned and Personal Property 472
701 - Personal Communication Devices 475
702 - Vehicle Maintenance 479
703 - Vehicle Use 482
704 - Cash Handling, Security and Management 489
705 - Personal Protective Equipment 491

Copyright Lexipol, LLC
All Rights Reserved.
Published with permission by Lexipol

Chapter 8 - Support Services 496
800 - Crime Analysis 497
801 - [comCenter] 499
802 - [PropertyBureau] 504
803 - [recordsBureau] 513
804 - Records Maintenance and Release 516
805 - Protected Information 521
806 - Animal Control 524
807 - Jeanne Clery Campus Security Act 527
808 - CJIS Access, Maintenance, and Security 532

Chapter 9 - Custody 537
900 - Temporary Custody of Adults 538
901 - Temporary Custody of Juveniles 548
902 - Custodial Searches 556
903 - Prison Rape Elimination 562
904 - Transporting Persons in Custody 572

Chapter 10 - Personnel 577
1000 - Recruitment and Selection 578
1001 - Performance Evaluations 583
1002 - Special Assignments and Promotions 587
1003 - Grievances 589
1004 - Anti-Retaliation 591
1005 - Reporting of Arrests, Convictions and Court Orders 594
1006 - Drug- and Alcohol-Free Workplace 596
1007 - Sick Leave 599
1008 - Communicable Diseases 601
1009 - Smoking and Tobacco Use 606
1010 - Personnel Complaints 607
1011 - Safety Belts 617
1012 - Body Armor 619
1013 - Personnel Records 621
1014 - Request for Change of Assignment 626
1015 - Commendations and Awards 627
1016 - Fitness for Duty 629
1017 - Meal Periods and Breaks 632
1018 - Lactation Breaks 633
1019 - Payroll Records 635
1020 - Overtime Compensation 636
1021 - Outside Employment and Outside Overtime 638
1022 - Work-Related Injury and Occupational Disease Reporting 643
1023 - Personal Appearance Standards 645
1024 - Uniforms and Civilian Attire 648
1025 - Explorers 654
1026 - Conflict of Interest 657
1027 - Badges, Patches and Identification 659

Copyright Lexipol, LLC
All Rights Reserved.
Published with permission by Lexipol

1028 - Temporary Modified-Duty Assignments 661
1029 - Performance History Audits 665
1030 - Speech, Expression and Social Networking 668
1031 - Illness and Injury Prevention 672
1032 - Line-of-Duty Deaths 677
1033 - Wellness Program 689

Attachments . . . . . .

Copyright Lexipol, LLC
All Rights Reserved.
Published with permission by Lexipol

Generative Artificial Intelligence Use

347.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for [departmentoffice] use of generative artificial intelligence (GenAI). This policy does not apply to artificial intelligence that is integrated into facial recognition applications, voice recognition applications, biometric access controls, or software that redacts documents or video or similar applications.

Additional guidelines for the use of [departmentoffice] information technology resources are found in the Information Technology Use Policy.

347.1.1 DEFINITIONS

Definitions related to this policy include:

Generative artificial intelligence (GenAI) - A type of artificial intelligence that is algorithmically trained on one or more large data sets and designed to generate new and unique data (e.g., text, pictures, video) in response to a prompt (generally questions, instructions, images, or video) input by the user.

347.2 POLICY

The use of GenAI systems carries unique benefits within a law enforcement agency, providing ways to increase operational efficiency, enhance [departmentoffice] procedures, and improve the overall effectiveness of the [agencyName].

However, the prompts input into GenAI systems can present risks to both individuals and law enforcement agencies by making accessible to the public information such as [departmentoffice] tactics, investigative and training techniques, confidential information (e.g., confidential informants, protected information), active investigations, and security procedures. In addition, without safeguards in place, GenAI can produce unintended discriminatory or biased output as well as content that is inaccurate, misleading, or copyrighted.

It is the policy of the [DepartmentOffice] to develop, implement, and use GenAI ethically and responsibly in a way that minimizes potential risk and harm in accordance with the guidelines set forth below.

Any function carried out by a member of the [DepartmentOffice] using GenAI is subject to the same laws, rules, and policies as if carried out without the use of GenAI. The use of GenAI does not permit any law, rule, or policy to be bypassed or ignored.

347.3 RESPONSIBILITIES

347.3.1 [AGENCYHEAD]

The [agencyHead] or an authorized designee shall approve all GenAI systems, their acceptable uses, and their authorized user groups prior to the use, implementation, or development for any [departmentoffice] functions.

Copyright Lexipol, LLC
All Rights Reserved.
Published with permission by Lexipol

347.3.2 AI COORDINATOR

The [agencyHead] or the authorized designee shall appoint an AI coordinator. The AI coordinator shall report to the [DivisionAdmin][DivisionCommander] or the authorized designee.

The responsibilities of the AI coordinator include but are not limited to:

(a) Evaluating potential GenAI systems and recommending those GenAI systems that appear to be appropriate and trustworthy to the [agencyHead] or the authorized designee. The trustworthiness of GenAI systems should be evaluated by balancing the following characteristics:

1. Validity and reliability - The system's apparent ability to meet the intended purpose and fulfill the needs of the [DepartmentOffice] consistently over time.
2. Safety - Any apparent risk to human life, health, property, or the environment that could result from the [departmentoffice]'s use of the system.
3. Security and resiliency - The system's capability to prevent unauthorized access and misuse and its ability to return to normal function should misuse occur.
4. Accountability and transparency - The ability to track and measure the system's use and activity through histories, audit logs, and other processes to provide insight about the system and identify potential sources of error, bias, or vulnerability.
5. Explainability and interpretability - The ability of the user to understand the purpose and impact of the system, how and why the system reached the resulting output, and what the output means for the user.
6. Privacy - The ability of the system to protect confidentiality and meet applicable privacy standards for the types of data intended to be input into the system (e.g., state privacy laws, Criminal Justice Information Services (CJIS), Health Insurance Portability and Accountability Act (HIPAA)).
7. Fairness - The ability of the system to operate in a way that avoids or minimizes bias and discrimination.

(b) Ensuring appropriate contractual safeguards are in place to manage third-party use of [departmentoffice] data and to restrict the use of input in AI training data sets. If the input of protected information is necessary for the proper use of the GenAI system, an information-exchange agreement in compliance with applicable rules and standards (e.g., CJIS requirements) should be used to outline the roles, responsibilities, and data ownership between the [DepartmentOffice] and third-party vendor.

(c) Coordinating with others within the [DepartmentOffice] and [CityCounty], such as the information technology or legal departments, as appropriate to ensure GenAI systems are procured, implemented, and used appropriately.

(d) Maintaining a list or inventory of [departmentoffice]-approved GenAI systems and, when appropriate for [departmentoffice] transparency, making the list or inventory available to the public.

(e) Developing and maintaining appropriate procedures related to the use of GenAI systems, including procedures for editing and fact-checking output.

Copyright Lexipol, LLC
All Rights Reserved.
Published with permission by Lexipol

(f) Ensuring any public-facing GenAI systems notify the user that GenAI is being used.

(g) Developing and updating training for the authorized users of each [departmentoffice]-approved GenAI system.

(h) Ensuring access to [departmentoffice] GenAI systems is limited to authorized users and establishing requirements for user credentials such as two-factor authentication and appropriate password parameters.

(i) Conducting audits at reasonable time intervals for each of the GenAI systems utilized by the [DepartmentOffice] to evaluate the performance and effectiveness of each approved system and to determine if it continues to meet the [departmentoffice]'s needs and expectations of trustworthiness. The coordinator should arrange for audits to be conducted by an external source, as needed.

(j) Ensuring each GenAI system is updated and undergoes additional training as reasonably appears necessary in an effort to avoid the use of outdated information or technologies.

(k) Keeping abreast of advancements in GenAI and any GenAI-related legal developments.

(l) Reviewing this policy and [departmentoffice] practices and proposing updates as needed to the [agencyHead].

(m) Developing procedures in coordination with the *Brady* information coordinator and the [recordsHead] for the compilation and potential release of any discovery or records related to the use of GenAI systems consistent with *Brady* and the Iowa Open Records Law.

347.4 USE OF GENERATIVE AI

The use of [departmentoffice] GenAI systems by [departmentoffice] members shall be limited to official work-related purposes, and members shall only access and use GenAI systems for which they have been authorized and received proper training.

Members shall use AI-generated content as an informational tool and not as a substitution for human judgment or decision-making. Members should not represent AI-generated content as their own original work.

AI-generated content should be considered draft material only and shall be thoroughly reviewed prior to use. Before relying on AI-generated content, members should:

(a) Obtain independent sources for information provided by GenAI and take reasonable steps to verify that the facts and sources provided by GenAI are correct and reliable.

(b) Review prompts and output for indications of bias and discrimination and take steps to mitigate its inclusion when reasonably practicable (see the Bias-Based Policing Policy).

(c) Include a statement in the final document or work product that GenAI was used to aid in its production.

Copyright Lexipol, LLC
All Rights Reserved.
Published with permission by Lexipol

347.4.1 PRIVACY CONSIDERATIONS

Information not otherwise available to the public, including data reasonably likely to compromise an investigation, reveal confidential law enforcement techniques, training, or procedures, or risk the safety of any individual if it were to become publicly accessible, should not be input into a GenAI system unless contractual safeguards are in place to prevent such information from becoming publicly accessible. Members should instead use generic unidentifiable inputs, such as "suspect" or "victim," and hypothetical scenarios whenever possible.

Protected information should only be input into GenAI systems that have been approved for such use and comply with applicable privacy laws and standards (see the Protected Information Policy).

347.5 PROHIBITED USE

Members shall not use GenAI systems to rationalize a law enforcement decision, or as the sole basis of research, interpretation, or analysis of the law or facts related to a law enforcement contact or investigation.

Members shall not create user accounts in their official capacity or input work-related data (including information learned solely in the scope of their employment) into publicly available GenAI systems unless the system has been approved by the [agencyHead] or the authorized designee for the intended use.

347.6 TRAINING

The AI coordinator should ensure that all members authorized to use GenAI have received appropriate initial training that is suitable for their role and responsibilities prior to their use of GenAI and receive periodic refresher training. Training should include but is not limited to the following:

(a) A review of this policy

(b) The need for human oversight of GenAI outputs

(c) The interpretation, review, and verification of GenAI output

(d) Checking GenAI output for bias or protected information

(e) Ethical use of GenAI technology

(f) Data security and privacy concerns

Copyright Lexipol, LLC
All Rights Reserved.
Published with permission by Lexipol

Daily Training Bulletins

Better Policy Understanding in Just Minutes a Day

Even the best policy manual isn't effective if it's not backed by ongoing training. Yet too often, public safety agencies merely ask personnel to acknowledge policies; they don't train on them. This creates risk for personnel and vulnerability for the agency.

Lexipol's Daily Training Bulletins use a proven system of solid, realistic, ongoing and verifiable training to help personnel learn to apply policies and improve their ability to make well-reasoned decisions. These brief, scenario-based lessons provide a convenient way to enhance your members' policy understanding. Each Daily Training Bulletin takes just a few minutes to complete and includes a test question to measure comprehension.

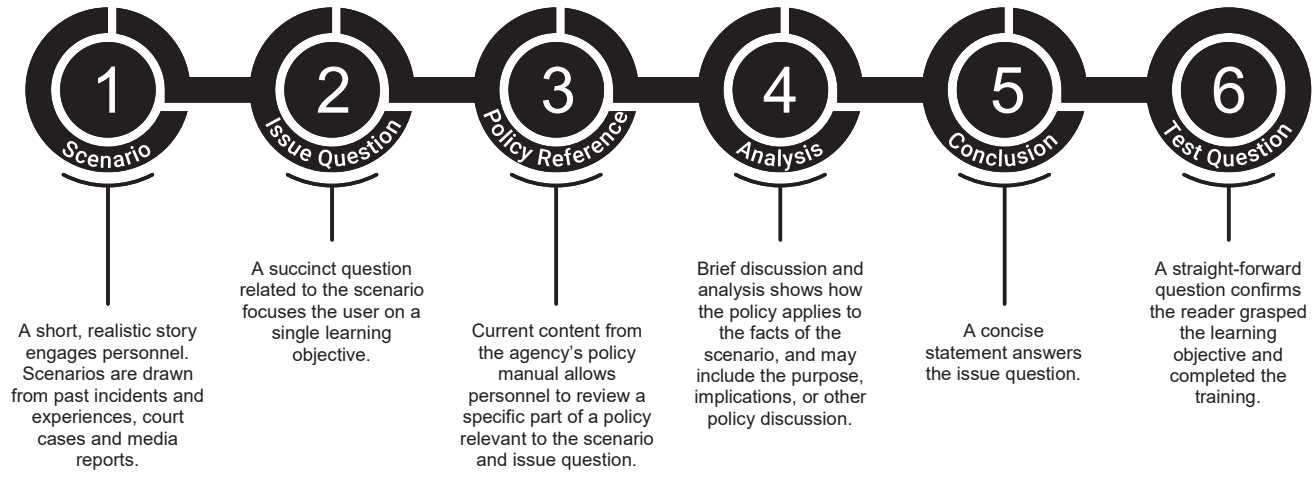
Training Designed to Protect

Lexipol's Daily Training Bulletins cover many aspects of your policy manual, with a focus on high-risk, low-frequency events − the incidents that pose the most risk to your personnel. Daily Training Bulletins are written by public safety experts and use news stories, industry reports, and court cases as inspiration to create realistic, relatable scenarios.

Each month, you'll receive a package of Daily Training Bulletins to review and issue to your members. Using Lexipol's online platform, you can:

- Customize and edit the training bulletins to reflect agency-specific practices
- Determine when you want your personnel to complete training and how many training bulletins you want to issue
- Tailor training so specific groups are assigned to complete only the bulletins applicable to them
- Generate reports that track completion of training
- Create custom training bulletins, or group bulletins into special-focus training packages

Anatomy of a Daily Training Bulletin



Copyright Lexipol, LLC
All Rights Reserved.
Published with permission by Lexipol

Generative Artificial Intelligence Use

Topic: Investigations and Enforcement
DTB Date:

SCENARIO:
Officer Harold Detwiler sits at his computer station, typing out his latest report. His fingers hover over the keyboard as he glances across the room at Officer Tiffany Ridgeway, who is wrapping up her paperwork.

"You ever thought about using AI for these reports?" Officer Detwiler asks, leaning back in his chair.

Officer Ridgeway looks up from her computer. "AI? For report writing?"

"Yeah," Officer Detwiler says, nodding. "I've been reading about how some agencies are using AI systems to handle routine paperwork. You know, like collision reports or arrest narratives. It's supposed to save a lot of time."

Officer Ridgeway leans forward, intrigued. "How does it work? You just talk to it, and it writes the report for you?"

"Basically," Officer Detwiler replies. "You give it key details—who, what, where, when—and it builds the report. It can even format it according to the appropriate standards. But you've got to review it, of course."

"Sounds like it could help, but what about accuracy? We can't afford to mess up on details, especially in cases that go to court."

"That's one of the concerns," Officer Detwiler agrees. "AI can handle straightforward stuff, but for more complex cases, like assaults or complicated legal issues, you'd still need to do most of the work. I'm seriously considering setting up an account."

ISSUE: Who must approve Officer Detwiler 's proposed use of generative artificial intelligence (GenAI) for this purpose?

REFER:

346.5 PROHIBITED USE

Members shall not use GenAI systems to rationalize a law enforcement decision, or as the sole basis of research, interpretation, or analysis of the law or facts related to a law enforcement contact or investigation.

Members shall not create user accounts in their official capacity or input work-related data (including information learned solely in the scope of their employment) into publicly available

Copyright Lexipol, LLC
All Rights Reserved.
Published with permission by Lexipol

GenAI systems unless the system has been approved by the Chief of Police or the authorized designee for the intended use.

ANALYSIS:
Use of GenAI systems can provide benefits for law enforcement, like increased efficiency, while increasing our overall effectiveness. Here, Officer Detwiler contemplates using GenAI to assist with report writing on certain cases. Although he acknowledges the limitations of these systems, he considers creating a GenAI account. However, before he does so, specific personnel must authorize Officer Detwiler to establish an account and input work-related data.

CONCLUSION:
The Chief of Police or the authorized designee must approve Officer Detwiler's use of GenAI for this purpose.

QUESTION:

Who must approve the creation of user accounts or inputting work-related data into any GenAI system?

ANSWERS:

(a) The agency head

(b) The authorized designee

(c) Either of the above

(d) None of the above

CORRECT ANSWER:
Either of the above

Copyright Lexipol, LLC
All Rights Reserved.
Published with permission by Lexipol

City of Dyersville
City Administrator's Office

October 30, 2026

Honorable Mayor Jeff Jacque and City Council Members
City of Dyersville
Memorial Building
Dyersville, Iowa 52040

RE: Resolution 90-26 – Agreement with Lexipol, LLC for Police Department Policy Manual and Training

Dear Honorable Mayor Jacque and Council Members:

I recommend that the Council approve Resolution 90-26. It authorizes the Mayor to sign an agreement with Lexipol, LLC to provide the Police Department with a current, Iowa-specific policy manual, ongoing policy updates, daily officer training, and assistance in implementing the manual. The agreement is based on Lexipol Quote No. Q-232545, which has a first-year cost of $24,552.00 and is valid through January 9, 2027.

The Police Department's current policy manual was adopted by Resolution 50-18. Iowa law has changed since then, and the manual has not kept pace. Two examples show the gap. The manual's use-of-force provisions predate the 2020 amendments to Iowa Code section 804.8, which govern when officers may use force. The manual also has no Brady-Giglio policy, which Iowa Code section 80F.1, subsection 25, requires. Brady-Giglio information is information in an officer's record that may affect the officer's credibility as a witness, and that prosecutors must disclose to the defense.

In the past, City staff updated the Department's policies on our own. That is no longer a practical approach. Laws and court decisions change often, and each change requires legal research, careful drafting, and training for every officer. Police policies are also closely examined when a city faces a legal claim, so an out-of-date policy adds a risk the City can avoid.

Lexipol is a company that writes policies for law enforcement agencies. Its Iowa manual contains more than 155 policies written by public safety attorneys and subject-matter experts. When laws or court decisions change, Lexipol sends updated policies with a side-by-side comparison to the current version, and the City can accept, reject, or change each one. Lexipol also provides Daily Training Bulletins, which are short, scenario-based lessons that end with a question and allow the Department to track who has completed each one. A Supplemental

Publication Service lets the Department keep its own procedures linked to the manual in one place. The quote also includes Full Implementation, where a Lexipol specialist works with the City Administrator and Chief Schroeder to adopt and customize the manual. Lexipol states that this service is designed to have the manual ready within a year. The Council keeps its authority to adopt the Department's policies.

The quote totals $24,552.00 after a 10 percent discount of $2,728.00. Of that amount, $6,903.00 is the annual subscription for the policy manual, Daily Training Bulletins, and supplemental manual. The remaining $17,649.00 is a one-time charge, made up of $15,151.50 for Full Implementation and $2,497.50 for Agency-Specific Content Extraction, which brings the Department's existing material into the new manual. The cost will be paid from the General Fund, Police Department budget. Because this purchase is not in the adopted Fiscal Year 2027 budget, the FY27 budget will have to be amended. Annual subscription costs in later years will be included in future budgets.

II considered two alternative approaches. One option was to collaborate with City staff to rewrite the manual, while the other was to implement interim changes to the existing manual. Both approaches would demand a substantial amount of time from staff and Chief Schroeder, and neither would ensure regular updates or ongoing officer training after the work was completed. For these reasons, I prioritize the Lexipol agreement as the best option.

If the Council approves the resolution, I will work with Chief Schroeder and Lexipol on the implementation. Please contact me if you have questions before the meeting.

Sincerely,

Mick J. Michel
City Administrator

SET DATE FOR HEARING ON DESIGNATION OF EXPANDED URBAN RENEWAL AREA AND URBAN RENEWAL PLAN AMENDMENT

419893-87

Dyersville, Iowa

November 2, 2026

The City Council of the City of Dyersville, Iowa, met on November 2, 2026, at ___:___ p.m., at the _____, Dyersville, Iowa, for the purpose of setting a date for a public hearing on the designation of expanded Urban Renewal Area and on a proposed urban renewal plan amendment.

The Mayor presided and the roll being called, the following members of the Council were present and absent:

Present: _____

Absent: _____.

The Mayor announced that an amendment to the boundaries of the Consolidated Dyersville Economic Development District had been prepared, along with an amendment to the urban renewal plan for the areas, and that it was now necessary to set a date for a public hearing on the proposed amended areas and proposed amendment to the urban renewal plan. Accordingly, Council Member _____ moved the adoption of the following resolution entitled "Resolution Setting Date for a Public Hearing on Designation of the Expanded Consolidated Dyersville Economic Development District and on Urban Renewal Plan Amendment," and the motion was seconded by Council Member _____. Following due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION NO. 91-26

Resolution Setting Date for Public Hearing on Designation of the Expanded Consolidated Dyersville Economic Development District and on Urban Renewal Plan Amendment

WHEREAS, this City Council of the City of Dyersville, Iowa (the "City") by resolution previously established the Consolidated Dyersville Economic Development District (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives therein; and

WHEREAS, a proposal has been made which shows the desirability of expanding the Urban Renewal Area to add and include all the property (the "Property") lying within the legal description set out in Exhibit A; and

WHEREAS, this City Council is desirous of obtaining as much information as possible from the residents of the City before making this decision; and

WHEREAS, an amendment (the "Amendment") to the Plan has been prepared which (1) covers the addition of the Property to the Urban Renewal Area; (2) updates the description of the Advanced Properties, LLC Development Project previously approved in the October, 2020 Amendment to the Plan; and (3) authorizes the undertaking of a new urban renewal project in the Urban Renewal Area consisting of providing tax increment financing to CCR Hall Properties LLC ("CCR") in connection with the construction of new manufacturing building by CCR for use in its business operations in the Urban Renewal Area; and

WHEREAS, a portion of the Property meets the definition of "agricultural land" under Section 403.17 of the Code of Iowa and, pursuant to said law, consent agreements (the "Ag Land Consents") have been prepared for execution by the owners (the "Ag Landowners") of the Property; and

WHEREAS, portions of the Property are located outside but within two miles of the incorporated limits of the City, and resolutions (the "County Consent Resolutions") have been prepared for adoption by the Boards of Supervisors of Delaware County, Iowa and Dubuque County, Iowa in satisfaction of the consent requirements of Section 403.17(4) of the Code of Iowa; and

WHEREAS, it is now necessary that a date be set for a public hearing on the designation of the expansion of the Urban Renewal Area and on the Amendment;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Dyersville, Iowa, as follows:

Section 1. This City Council will meet at the Memorial Building, 340 1st Avenue East, Dyersville, Iowa, on December 7, 2026, at 6:00 p.m., at which time and place it will hold a public hearing on the designation of the expanded Urban Renewal Area described in the preamble hereof and on the Amendment.

Section 2. The City Clerk shall publish notice of said hearing, the same being in the applicable form attached hereto, which publication shall be made in a legal newspaper of general circulation in Dyersville, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, the City Administrator, or his designee, is hereby designated as the City's representative in connection with the consultation process which is required under that section of the urban renewal law. It is hereby directed that representatives of Dubuque County, Delaware County, and the Western Dubuque Community School District be invited to participate in the consultation.

Section 4. The proposed Amendment is hereby submitted to the City's Planning and Zoning Commission for review and recommendations, as required by Section 403.5, Code of Iowa.

Section 5. In satisfaction of the consent requirements set forth in Section 403.17(10) of the Code of Iowa with respect to the inclusion of "agricultural land" in an urban renewal area, the City Clerk is hereby directed to present the Ag Land Consents for execution to the Ag Landowners.

Section 6. The County Consent Resolutions are hereby approved for presentation to the Delaware County, Iowa and Dubuque County, Iowa auditors for execution and delivery to the City prior to the public hearing on December 7, 2026.

Passed and approved November 2, 2026.

_____

Jeff Jacque, Mayor

Attest:

_____

Tricia L. Maiers, City Clerk

• • • • •

On motion and vote the meeting adjourned.

Jeff Jacque, Mayor

Attest:

Tricia L. Maiers, City Clerk

NOTICE OF PUBLIC HEARING ON DESIGNATION OF EXPANDED CONSOLIDATED DYERSVILLE ECONOMIC DEVELOPMENT DISTRICT AND ON PROPOSED URBAN RENEWAL PLAN AMENDMENT

Notice Is Hereby Given: That at 6:00 p.m., at the Memorial Building, 340 1st Avenue East, Dyersville, Iowa, on December 7, 2026, the City Council of the City of Dyersville will hold a public hearing on the question of amending the urban renewal plan (the "Plan") for the Consolidated Dyersville Economic Development District and designating an expanded Consolidated Dyersville Economic Development District (the "Urban Renewal Area"), pursuant to Chapter 403, Code of Iowa, by adding and including all certain real property situated in the City of Dyersville, Dubuque and Delaware Counties, State of Iowa, more particularly described as follows:

Certain real property situated in the City of Dyersville, State of Iowa, bearing Dubuque County Parcel Identification Numbers:

0728301006, 0728351002, 0728300002, 0728300004, 0728400004, 0728400001, 0728400006 0728400003, 0728400002, 0728400005, 0727300001, 0727300002, 0729476004, 0732376001 0732376002, 0732376020, 0732451002, 0732376015, 0732376016, 0731478009, 0731478010 0731478011, 0731478015, 0731478021, 0731478024, 0731478025, 0731478004, 0731478026;

AND

Certain real property situated in the City of Dyersville, State of Iowa, bearing Delaware County Parcel Identification Numbers:

210010000240, 210010000200, 210010001500, 210010001520, 210010000600, 210020000610 210030002700, 540000100170, 210030000330, 540000100150, 180350000410, 180350000900 540000100180.

The proposed amendment to the Plan brings the property described above under the Plan and makes it subject to the provisions of the Plan. The amendment (1) covers the addition of the Property to the Urban Renewal Area; (2) updates the description of the Advanced Properties, LLC Development Project previously approved in the October, 2020 Amendment to the Plan; and (3) authorizes the undertaking of a new urban renewal project in the Urban Renewal Area consisting of providing tax increment financing to CCR Hall Properties LLC ("CCR") in connection with the construction of new manufacturing building by CCR for use in its business operations in the Urban Renewal Area. A copy of the amendment is on file for public inspection in the office of the City Clerk.

At said hearing any interested person may file written objections or comments and may be heard orally with respect to the subject matters of the hearing.

Tricia Maiers
City Clerk

EXHIBIT A
Legal Description
Expanded Consolidated Dyersville Economic Development District
December, 2026 Addition

The West Half of the Northwest Quarter (W 1/2 NW 1/4) and the North 40 acres of the Northeast Fractional Quarter of the Northwest Quarter (N 40 ac. NE Fr'l 1/4 NW 1/4), all in Section One (1), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa; EXCEPT that part thereof established for highway right-of-way (see Doc. Nos. 2014-1893, 2014-3072 and 2017-3008).

The North 40 acres of the Northwest Fractional Quarter of the Northeast Quarter (N 40 ac. NW Fr'l 1/4 NE 1/4) of Section One (1), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa; EXCEPT that part thereof established for highway right-of-way (see Doc. Nos. 2014-1893, 2014-3072 and 2017-3008).

The South Half of the Northeast Quarter (S 1/2 NE 1/4); the South 15.53 acres of the Northwest Fractional Quarter of the Northeast Quarter (S 15.53 ac. NW Fr'l 1/4 NE 1/4); and the Northeast Fractional Quarter of the Northeast Quarter (NE Fr'l 1/4 NE 1/4), all in Section One (1), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa; EXCEPT Parcel A as shown on the Plat of Survey recorded as Doc. No. 2007-4038 (approved by City of Dyersville Resolution No. 48-07); EXCEPT Parcel No. 1 as shown on the acquisition plat recorded in Plat Book 7, Page 205; EXCEPT the parcel in the Northwest corner of the Northeast Fractional Quarter of the Northeast Quarter; and EXCEPT road right-of-way.

The Southeast Quarter of the Northwest Quarter (SE 1/4 NW 1/4) and the South 15.39 acres of the Northeast Fractional Quarter of the Northwest Quarter (S 15.39 ac. NE Fr'l 1/4 NW 1/4), all in Section One (1), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa.

The North Half of the Southwest Quarter (N 1/2 SW 1/4) of Section One (1), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa.

The Southwest Quarter of the Northwest Quarter (SW 1/4 NW 1/4); the South 14 acres of the Northwest Fractional Quarter of the Northwest Quarter (S 14 ac. NW Fr'l 1/4 NW 1/4); and the South 13.94 acres of the West 36 acres of the Northeast Fractional Quarter of the Northwest Quarter (S 13.94 ac. W 36 ac. NE Fr'l 1/4 NW 1/4), all in Section Two (2), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa; EXCEPT Parcel B, part of the Southwest Fractional Quarter of the Northwest Quarter, and EXCEPT Parcel H, part of the Northeast Quarter of the Northwest Quarter (see Plat Doc. Nos. 2005-1771, 2005-2042 and 2010-525).

The Southeast Quarter of the Northeast Quarter (SE 1/4 NE 1/4) and the South 13.50 acres of the Northeast Fractional Quarter of the Northeast Quarter (S 13.50 ac. NE Fr'l 1/4 NE 1/4), all in Section Three (3), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa.

Parcel C, part of the Northeast Quarter of the Northwest Quarter (NE 1/4 NW 1/4) and part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4), all in Section Three (3), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa, as shown on the Plat of Survey recorded as Doc. No. 2005-2121.

The Southwest Quarter (SW 1/4) of Section Thirty-six (36), Township Eighty-nine North (T89N), Range Three West (R3W) of the Fifth Principal Meridian, in the City of Dyersville, Delaware County, Iowa; EXCEPT Parcel 2016-21; EXCEPT 332nd Avenue Subdivision; EXCEPT the South 286 feet of the East 220 feet thereof; and EXCEPT Parcels A and B.

The East Half of the Southwest Quarter (E 1/2 SW 1/4) of Section Thirty-five (35), Township Eighty-nine North (T89N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa.

The West Half of the Southeast Quarter (W 1/2 SE 1/4) and the Northeast Quarter of the Southeast Quarter (NE 1/4 SE 1/4) of Section Thirty-five (35), Township Eighty-nine North (T89N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa.

Lot 2 of Ridgeway Estates No. 3, in Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa (plat approved by City of Dyersville Resolution No. 10-12).

Lot 2 of Ridgeway Estates No. 2, a subdivision of Lot 1 in the Southwest Quarter of the Southwest Quarter (SW 1/4 SW 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa (plat approved by City of Dyersville Resolution No. 41-01).

The Northeast Quarter of the Southwest Quarter (NE 1/4 SW 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

The Southeast Quarter of the Southwest Quarter (SE 1/4 SW 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

Lot 2 of the Southwest Quarter of the Southeast Quarter (Lot 2 SW 1/4 SE 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

Lot 2 of the Northwest Quarter of the Southeast Quarter (Lot 2 NW 1/4 SE 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

The Southeast Quarter of the Southeast Quarter (SE 1/4 SE 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

The Northeast Quarter of the Southeast Quarter (NE 1/4 SE 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

Lot 1 of the Northwest Quarter of the Southeast Quarter (Lot 1 NW 1/4 SE 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

Lot 1 of the Southwest Quarter of the Southeast Quarter (Lot 1 SW 1/4 SE 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

The Northwest Quarter of the Southwest Quarter (NW 1/4 SW 1/4) of Section Twenty-seven (27), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

The Southwest Quarter of the Southwest Quarter (SW 1/4 SW 1/4) of Section Twenty-seven (27), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

Lot 1 of Jasper's 2nd Subdivision, in Section Twenty-nine (29), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, in the City of Dyersville, Dubuque County, Iowa.

Lot 5 of the Southwest Quarter (Lot 5 SW 1/4) of Section Thirty-two (32), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, in the City of Dyersville, Dubuque County, Iowa.

Lot 4 of the Southwest Quarter (Lot 4 SW 1/4) of Section Thirty-two (32), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, in the City of Dyersville, Dubuque County, Iowa.

Lot 2 of CE Burkle Addition No. 3, in the City of Dyersville, Dubuque County, Iowa (plat approved by City of Dyersville Resolution No. 82-22).

Lot 1 of CE Burkle Addition No. 3, in the City of Dyersville, Dubuque County, Iowa (plat approved by City of Dyersville Resolution No. 82-22).

Lot 4 of CE Burkle Addition No. 2, in the City of Dyersville, Dubuque County, Iowa (plat approved by City of Dyersville Resolution No. 33-18).

Lot 5 of CE Burkle Addition No. 2, in the City of Dyersville, Dubuque County, Iowa (plat approved by City of Dyersville Resolution No. 33-18).

The West 59 feet of Lot 2 of Lot 2 of Lot 1 of Lot 1 of Lot 1 of the Southeast Quarter of the Southeast Quarter (SE 1/4 SE 1/4) of Section Thirty-one (31), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, in the City of Dyersville, Dubuque County, Iowa.

Lot 2 of Lot 2 of Lot 1 of Lot 1 of Lot 1 of the Southeast Quarter of the Southeast Quarter (SE 1/4 SE 1/4) of Section Thirty-one (31), Township Eighty-nine North (T89N), Range

Two West (R2W) of the Fifth Principal Meridian, in the City of Dyersville, Dubuque County, Iowa; EXCEPT the West 59 feet thereof.

Lot 1 of Lot 2 of Lot 1 of Lot 1 of Lot 1 of the Southeast Quarter of the Southeast Quarter (SE 1/4 SE 1/4) of Section Thirty-one (31), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, in the City of Dyersville, Dubuque County, Iowa.

Lot 2 of Lot 1 of Lot 1 of Lot 2 of Lot 1 of Lot 1 of Lot 1 of Lot 2 of the Southeast Quarter of the Southeast Quarter (SE 1/4 SE 1/4) of Section Thirty-one (31), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, in the City of Dyersville, Dubuque County, Iowa.

Lot 1 of Pins Subdivision, in the City of Dyersville, Dubuque County, Iowa (plat approved by City of Dyersville Resolution No. 70-10).

Lot 2 of Pins Subdivision; and Lot 1 of Lot 2 of Lot 1 of Lot 2, Lot 2 of Lot 1 of Lot 1 of Lot 2, and Lot 1 of Lot 2 of Lot 2 of Lot 1 of Lot 2, all in the Southeast Quarter of the Southeast Quarter (SE 1/4 SE 1/4) of Section Thirty-one (31), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, in the City of Dyersville, Dubuque County, Iowa.

Lot 2 of Lot 2 of Lot 2 of Lot 1 of Lot 2 of the Southeast Quarter of the Southeast Quarter (SE 1/4 SE 1/4) of Section Thirty-one (31), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, in the City of Dyersville, Dubuque County, Iowa.

Lot 3 of Lot 1 of Lot 2 of Lot 1 of Lot 1 of Allan Ertl Farm, in Section Thirty-one (31), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, in the City of Dyersville, Dubuque County, Iowa.

Lot 2 of Lot 1 of Lot 2 of Lot 1 of Lot 1 of Lot 1 of Lot 2 of the Southeast Quarter of the Southeast Quarter (SE 1/4 SE 1/4) of Section Thirty-one (31), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, in the City of Dyersville, Dubuque County, Iowa.

STATE OF IOWA
DUBUQUE & DELAWARE COUNTIES SS:
CITY OF DYERSVILLE

I, the undersigned, City Clerk of the City of Dyersville, do hereby certify that pursuant to the resolution of its City Council fixing a date of public hearing on the question of designating the expanded Consolidated Dyersville Economic Development District for the City and on a proposed urban renewal plan amendment, the notice, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City, and copies were sent to the county and school district.

WITNESS my hand this _____ day of _____, 2026.

_____
Tricia L. Maiers, City Clerk

(Attach here publisher's affidavit of publication of notice.)

(PLEASE NOTE: This certificate must not be dated until the publication has been made and you have reviewed it to be sure that the notice was published on the date indicated in the attached affidavit.)

STATE OF IOWA
DUBUQUE & DELAWARE COUNTIES SS:
CITY OF DYERSVILLE

I, the undersigned, City Clerk of the City of Dyersville, do hereby certify that as such I have in my possession or have access to the complete corporate records of the City and of its officers; and that I have carefully compared the transcript hereto attached with those records and that the attached is a true, correct and complete copy of the corporate records relating to the action taken by the City Council preliminary to and in connection with setting a date for public hearing on the question of designating the expanded Consolidated Dyersville Economic Development District for the City and on an urban renewal plan amendment.

WITNESS my hand this _____ day of _____, 2026.

_____
Tricia L. Maiers, City Clerk

RESOLUTION NO. _____

Resolution to Approve Inclusion of Certain Property in the Consolidated Dyersville Economic Development District of the City of Dyersville, Iowa

WHEREAS, the City of Dyersville, Iowa (the "City") has begun the process of amending the urban renewal plan for the Consolidated Dyersville Economic Development District (the "Urban Renewal Area"), pursuant to Chapter 403 of the Code of Iowa; and

WHEREAS, the property which is proposed to be included in the Urban Renewal Area is located outside but within two miles of the City limits, such property being described on Exhibit A hereto (the "Property"); and

WHEREAS, in accordance with Section 403.17(4) of the Code of Iowa, a city may exercise urban renewal powers with respect to property which is located outside but within two miles of the boundary of that city, but only if the city obtains the consent of the county within which such property is located; and

WHEREAS, the City Council of the City has requested that the Board of Supervisors of Dubuque County, Iowa ("Dubuque County") adopt this resolution giving its consent that the City may exercise urban renewal powers with respect to the Property; and

NOW, THEREFORE, it is hereby resolved by the Board of Supervisors of Dubuque County, Iowa, as follows:

Section 1. The Dubuque County Board of Supervisors hereby gives its consent that the City may include the Property in the Urban Renewal Area and exercise urban renewal powers pursuant to Chapter 403 of the Code of Iowa with respect to the Property.

Section 3. This Resolution shall be deemed to meet the statutory requirements of paragraph 4 of Section 403.17 of the Code of Iowa and shall be effective immediately following its approval and execution.

Passed and approved this _____ day of _____, 2026.

_____
Chairperson, Board of Supervisors

Attest:

_____
County Auditor

Present: _____

Absent: _____

Ayes: _____

Nays: _____.

EXHIBIT A
PROPERTY DESCRIPTION

Lot 2 of Ridgeway Estates No. 3, in Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa (plat approved by City of Dyersville Resolution No. 10-12).

Lot 2 of Ridgeway Estates No. 2, a subdivision of Lot 1 in the Southwest Quarter of the Southwest Quarter (SW 1/4 SW 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa (plat approved by City of Dyersville Resolution No. 41-01).

The Northeast Quarter of the Southwest Quarter (NE 1/4 SW 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

The Southeast Quarter of the Southwest Quarter (SE 1/4 SW 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

Lot 2 of the Southwest Quarter of the Southeast Quarter (Lot 2 SW 1/4 SE 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

Lot 2 of the Northwest Quarter of the Southeast Quarter (Lot 2 NW 1/4 SE 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

The Southeast Quarter of the Southeast Quarter (SE 1/4 SE 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

The Northeast Quarter of the Southeast Quarter (NE 1/4 SE 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

Lot 1 of the Northwest Quarter of the Southeast Quarter (Lot 1 NW 1/4 SE 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

Lot 1 of the Southwest Quarter of the Southeast Quarter (Lot 1 SW 1/4 SE 1/4) of Section Twenty-eight (28), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

The Northwest Quarter of the Southwest Quarter (NW 1/4 SW 1/4) of Section Twenty-seven (27), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

The Southwest Quarter of the Southwest Quarter (SW 1/4 SW 1/4) of Section Twenty-seven (27), Township Eighty-nine North (T89N), Range Two West (R2W) of the Fifth Principal Meridian, Dubuque County, Iowa.

RESOLUTION NO. _____

Resolution to Approve Inclusion of Certain Property in the Consolidated Dyersville Economic Development District of the City of Dyersville, Iowa

WHEREAS, the City of Dyersville, Iowa (the "City") has begun the process of amending the urban renewal plan for the Consolidated Dyersville Economic Development District (the "Urban Renewal Area"), pursuant to Chapter 403 of the Code of Iowa; and

WHEREAS, the property which is proposed to be included in the Urban Renewal Area is located outside but within two miles of the City limits, such property being described on Exhibit A hereto (the "Property"); and

WHEREAS, in accordance with Section 403.17(4) of the Code of Iowa, a city may exercise urban renewal powers with respect to property which is located outside but within two miles of the boundary of that city, but only if the city obtains the consent of the county within which such property is located; and

WHEREAS, the City Council of the City has requested that the Board of Supervisors of Delaware County, Iowa ("Delaware County") adopt this resolution giving its consent that the City may exercise urban renewal powers with respect to the Property; and

NOW, THEREFORE, it is hereby resolved by the Board of Supervisors of Delaware County, Iowa, as follows:

Section 1. The Delaware County Board of Supervisors hereby gives its consent that the City may include the Property in the Urban Renewal Area and exercise urban renewal powers pursuant to Chapter 403 of the Code of Iowa with respect to the Property.

Section 3. This Resolution shall be deemed to meet the statutory requirements of paragraph 4 of Section 403.17 of the Code of Iowa and shall be effective immediately following its approval and execution.

Passed and approved this _____ day of _____, 2026.

_____
Chairperson, Board of Supervisors

Attest:

_____
County Auditor

Present: _____

Absent: _____

Ayes: _____

Nays: _____.

EXHIBIT A
PROPERTY DESCRIPTION

The West Half of the Northwest Quarter (W 1/2 NW 1/4) and the North 40 acres of the Northeast Fractional Quarter of the Northwest Quarter (N 40 ac. NE Fr'l 1/4 NW 1/4), all in Section One (1), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa; EXCEPT that part thereof established for highway right-of-way (see Doc. Nos. 2014-1893, 2014-3072 and 2017-3008).

The North 40 acres of the Northwest Fractional Quarter of the Northeast Quarter (N 40 ac. NW Fr'l 1/4 NE 1/4) of Section One (1), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa; EXCEPT that part thereof established for highway right-of-way (see Doc. Nos. 2014-1893, 2014-3072 and 2017-3008).

The South Half of the Northeast Quarter (S 1/2 NE 1/4); the South 15.53 acres of the Northwest Fractional Quarter of the Northeast Quarter (S 15.53 ac. NW Fr'l 1/4 NE 1/4); and the Northeast Fractional Quarter of the Northeast Quarter (NE Fr'l 1/4 NE 1/4), all in Section One (1), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa; EXCEPT Parcel A as shown on the Plat of Survey recorded as Doc. No. 2007-4038 (approved by City of Dyersville Resolution No. 48-07); EXCEPT Parcel No. 1 as shown on the acquisition plat recorded in Plat Book 7, Page 205; EXCEPT the parcel in the Northwest corner of the Northeast Fractional Quarter of the Northeast Quarter; and EXCEPT road right-of-way.

The Southeast Quarter of the Northwest Quarter (SE 1/4 NW 1/4) and the South 15.39 acres of the Northeast Fractional Quarter of the Northwest Quarter (S 15.39 ac. NE Fr'l 1/4 NW 1/4), all in Section One (1), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa.

The North Half of the Southwest Quarter (N 1/2 SW 1/4) of Section One (1), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa.

The Southwest Quarter of the Northwest Quarter (SW 1/4 NW 1/4); the South 14 acres of the Northwest Fractional Quarter of the Northwest Quarter (S 14 ac. NW Fr'l 1/4 NW 1/4); and the South 13.94 acres of the West 36 acres of the Northeast Fractional Quarter of the Northwest Quarter (S 13.94 ac. W 36 ac. NE Fr'l 1/4 NW 1/4), all in Section Two (2), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa; EXCEPT Parcel B, part of the Southwest Fractional Quarter of the Northwest Quarter, and EXCEPT Parcel H, part of the Northeast Quarter of the Northwest Quarter (see Plat Doc. Nos. 2005-1771, 2005-2042 and 2010-525).

The Southeast Quarter of the Northeast Quarter (SE 1/4 NE 1/4) and the South 13.50 acres of the Northeast Fractional Quarter of the Northeast Quarter (S 13.50 ac. NE Fr'l 1/4 NE 1/4), all in Section Three (3), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa.

Parcel C, part of the Northeast Quarter of the Northwest Quarter (NE 1/4 NW 1/4) and part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4), all in Section Three (3), Township Eighty-eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa, as shown on the Plat of Survey recorded as Doc. No. 2005-2121.

The East Half of the Southwest Quarter (E 1/2 SW 1/4) of Section Thirty-five (35), Township Eighty-nine North (T89N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa.

The West Half of the Southeast Quarter (W 1/2 SE 1/4) and the Northeast Quarter of the Southeast Quarter (NE 1/4 SE 1/4) of Section Thirty-five (35), Township Eighty-nine North (T89N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa.