

## **MINUTES**

### **CALL TO ORDER – ROLL CALL**

PRESENT Mayor Jeff Jacque, Council Member Mike English, Council Member Mike Oberbroeckling, Council Member Tom Westhoff Council Member Jim Gibbs arrived at 6:21 pm  
ABSENT Council Member Jenni Ostwinkle Silva

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF AGENDA**

Motion made by Council Member English to approve Monday, May 15, 2023 agenda as presented  
Seconded by Council Member Oberbroeckling.  
Voting Yea: English, Oberbroeckling, Westhoff Nay: None Absent: Gibbs Motion carried.

### **ORAL COMMENTS**

### **APPROVAL OF CONSENT AGENDA**

Motion made by Council Member Oberbroeckling to approve Consent Agenda Seconded by Council Member English.  
Voting Yea: Gibbs, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**1. Approve Bills List; 2. Approve Minutes** City Council Meeting - May 1, 2023; **3. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - April 11, 2023 **4. Blasting Permit** Bennett Explosives, Inc. - May 2023; **5. Blasting Permit** Bennett Explosives, Inc - June 2023; **6. Special Class C Retail Alcohol License (5 Day) June 5 - 9, 2023** Dyersville Chamber of Commerce Downtown Summer Nights; **7. Special Class C Retail Alcohol License (5 Day) July 10 - 14, 2023** Dyersville Chamber of Commerce Downtown Summer Nights; **8. Class C Retail Alcohol License** Mixtera Grill Dyersville; **9. Parade Permit** Dyersville Industries, Inc. - 37th Annual Dyersville Tractor Parade - June 3, 2023 at 6:30 pm; **10. Request** from Dyersville Industries, Inc. requesting permission to use the public streets for the 20th Annual Dyersville Tractor Ride on Friday, June 2, 2023 at 8:30 am; **11. Parade Permit** Basilica of St. Francis Xavier - Corpus Christi Procession - June 11, 2023; **12. Request** from the Fuse to block 4-5 parking spots in front of their business on July 15, 2023; **13. Request** from James Kennedy Public Library to close their parking lot for a live animal program for their Summer Reading Program on June 19, 2023 from 8:00 am - 2:30 pm; **14. Request** from the Dyersville Area Chamber of Commerce to use Legacy Square for the June 9th & July 14th Downtown Summer Nights and to close 2nd St SW in front of St. Francis Xavier School between 2nd Ave & 3rd Ave SW for the Firemen's Waterball in June; **15. Resolution No. 32-23** hiring Police Officer for the City of Dyersville **16. Resolution No. 33-23** Setting the Salaries for the Dyersville Family Aquatic Center Summer Employees of the City of Dyersville for 2023; **17. Resolution No. 34-23** Setting the Salary for an Employee of the City of Dyersville; **18. Resolution No. 37-23** fix a date for a public hearing on proposal to enter into a General Fund Snow Plow Truck Lease-Purchase Agreement with lease payments thereunder in an amount not to exceed \$225,000; **19. Authorize Mayor to Sign** Change Order No. 5 - Dyersville East Road Utilities Extension 2022 - Sanitary Sewer & Force Main - Tschiggfrie Excavating, Co. - \$11,323.87; **20. Authorize Mayor to Sign** Contract Payment No. 5 to Tschiggfrie Excavating Co. in the amount of \$97,814.68 for Dyersville East Road Utility Extension 2022 - Sanitary Sewer & Force Main; **21. Authorize Mayor to Sign** Contract Payment No. 8 to Portzen Construction, Inc. in the amount of \$76,415.83 for Dyersville East Road Utility Extension 2022 - Contract D - Lift Station & Linear Sewer Onsite; **22. Authorize Mayor to Sign** Contract Payment No. 2 to F.L. Krapfl, Inc. in the amount of \$122,114.71 for Dyersville East Road Utility Extension 2022 - Contract C Water Pumping Station; **23. Authorize Mayor to Sign** Contract Payment No. 3 to Top Grade Excavating, Inc. in the amount of

\$306,271.82 for Dyersville East Road Utility Extension 2022 - Contract E Water & Sewer; **24. Receive & File** Sewer Jetting Notice; **25. Receive & File** Staff Report - Police - May 2023; **26. Receive & File** Staff Report - Library - May 2023; **27. Receive & File** Staff Report - Parks & Recreation - May 2023; **28. Receive & File** Staff Report - Public Works - May 2023; **29. Receive & File** - Staff Report - City Administrator - May 2023; **30. Miscellaneous Correspondence** Board Member Advertisement. The following bills were approved for payment:

Access Systems	Contract	\$ 628.72
Ace Homeworks	Supplies	\$ 588.19
AireSpring	Phone	\$ 328.97
Amazon	Books	\$ 1,552.75
Automatic Systems Co	Supplies	\$ 150,465.00
Baker & Taylor Books	Books	\$ 1,516.04
Bell Bank Equipment Finance	Lease Payment	\$ 4,689.80
Bi-County Disposal Inc	Garbage / Recycling	\$ 25,925.70
Black Hills Energy	Natural Gas	\$ 1,026.80
Blackstone Publishing	Books	\$ 135.72
Book Bundler, The	Supplies	\$ 716.98
Capital Sanitary Supply	Supplies	\$ 60.88
Cascade Pioneer-Advertiser	Subscription	\$ 60.00
Cengage Learning	Books	\$ 134.35
Center Point Publishing	Books	\$ 75.96
Complete Office of Wisconsin	Supplies	\$ 97.85
Computer Doctors Inc	Computer Work	\$ 2,136.00
Conference Technologies Inc	Channel 8	\$ 12,431.00
Cook's Illustrated	Subscription	\$ 14.95
Crescent Electric Supply	Supplies	\$ 5,073.09
Davidshofer, Barbara	Supplies	\$ 90.80
Dyersville Commercial	Legal Notices/Ads	\$ 633.82
Eagle Point Energy 5	Solar Energy	\$ 3,113.88
Exvorte Engineering	Professional Service	\$ 525.00
Fareway Stores Inc	Program	\$ 57.03
Ferguson Waterworks	Supplies	\$ 3,577.65
Fuerste Carew Coyle Juergens & Sudmeier PC	Legal Fees	\$ 66.00
GDM CNC Routing Inc	Supplies	\$ 570.00
Giant Wash	Uniforms/Floor Mats	\$ 103.14
Gudenkauf, Deb	Program	\$ 25.83
Hausers Water Systems	Supplies	\$ 669.00
Hawkins Water Treatment	Supplies	\$ 3,483.69
Heritage Printing Co	Supplies	\$ 204.62
HGTV Magazine	Subscription	\$ 12.00
Holiday Inn Conference Center	Meeting	\$ 224.00
Hoopla By Midwest Tape	Program	\$ 207.54
ImOn Communications LLC	Fiber Optic Internet	\$ 2,010.00
Impact7G	Engineer Fees	\$ 880.00
Ingram Library Services	Books	\$ 589.56
Iowa Dept of Natural Resources	Certification	\$ 20.00
Iowa History Journal	Subscription	\$ 19.95
J & J Lawn Care	Mowing Contract	\$ 15,604.60
J & L Lumber	Supplies	\$ 30.00
John Deere Financial	Supplies	\$ 607.16
K & K Logo Designs Ltd	Uniforms	\$ 950.00
Kanopy Inc	Program	\$ 37.00

Kramer, Karen	Refund	\$	100.00
Leick, Ruth	Refund	\$	200.00
Manchester Press	Subscription	\$	60.00
Medical Associates Clinic	Testing	\$	52.00
Microbac Laboratories	Testing	\$	1,433.50
Midwest Patch / Hi Viz Safety	Supplies	\$	784.00
Mm Mechanical	Contract	\$	1,890.00
Mr. Lock & Key	Supplies	\$	16.95
Origin Design Co	Engineer Fees	\$	57,512.00
Overdrive	Electronic Media	\$	1,127.76
Pioneer Woman	Subscriptions	\$	12.00
Postmaster	Supplies	\$	48.00
Pregler, John	Program	\$	100.00
Prier Bros Inc	Service	\$	83.50
Quill Corporation	Supplies	\$	9.34
Racom Corporation	Equipment / Repairs	\$	145.00
River City Paving	Street Patching	\$	8,381.57
Roeder, Brian or Kerry	Refund	\$	100.00
Roeder, Lynann	Refund	\$	200.00
School Life	Program	\$	174.70
Schroeder, Brent C.	Reimbursement	\$	72.00
Servpro of Dubuque	Insurance Claim	\$	3,344.98
Skyline Winter Services	Supplies	\$	840.00
Streicher's	Uniform	\$	181.00
Tauke Motors	Vehicle Maintenance	\$	1,506.09
Thompson, Terry	Refund	\$	100.00
TJ Cleaning Services	Cleaning Services	\$	720.00
Traces	Program	\$	300.00
Ungs, Ruth	Refund	\$	100.00
Unity Point Clinic	Testing	\$	84.00
USA Blue Book	Supplies	\$	616.65
Verizon Wireless	Phone	\$	21.06
Wandsnider, John	Reimbursement	\$	74.00
Wartburg College - NSTA Chapter	Program	\$	108.02
Windstream	Phone	\$	126.04

001 - General Fund	\$	52,292.01
002 - Library Trust Fund	\$	1,837.36
110 - Road Use Fund	\$	8,399.56
112 - Trust and Agency Fund	\$	800.00
301 - Capital Projects Fund	\$	1,375.00
600 - Water Fund	\$	12,975.36
602 - Water Capital Fund	\$	136,979.00
610 - Sewer Fund	\$	11,273.71
612 - Sewer Capital Account	\$	70,503.00
670 - Solid Waste Fund	\$	26,160.18
Grand Total:	\$	322,595.18

## ACTION ITEMS

**31. 6:00 P.M. Public Hearing** on amendment of current city budget for fiscal year ending June 30, 2023

Motion made by Council Member Gibbs to open Public Hearing Seconded by Council Member Oberbroeckling.

Voting Yea: Gibbs, English, Oberbroeckling, Westhoff Nay: None Motion carried.

With there being no written or oral comments received Motion made by Council Member English to close Public Hearing Seconded by Council Member Westhoff.

Voting Yea: Gibbs, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**32. Resolution No. 36-23** adopting amendment of current city budget for fiscal year ending June 30, 2023

Motion made by Council Member Gibbs to approve Seconded by Council Member Oberbroeckling.

Voting Yea: Gibbs, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**33. Resolution No. 35-23** approving agreement between City of Dyersville, Tucktara, LLC, and Penn House LLC Partners for Building Renovations, Pennsylvania House Apartments Project

Motion made by Council Member Westhoff to approve Seconded by Council Member Oberbroeckling.

Voting Yea: Gibbs, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**34. Resolution No. 38-23** awarding and approving contract for the demolition through Hazard Mitigation Grant Program Funds for Property at 309 3rd Avenue SW in the Flood Buyout Program

Motion made by Council Member English to approve Seconded by Council Member Gibbs.

Voting Yea: Gibbs, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**35. Resolution No. 39-23** approving grant agreement between Enhance Iowa Board and City of Dyersville, Sports Tourism Infrastructure Grant

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Gibbs.

Voting Yea: Gibbs, English, Oberbroeckling, Westhoff Nay: None Motion carried.

**36. Discussion and Possible Action** on funding request for American Legion Post 137

Motion made by Council Member English to approve lease holder improvements not to exceed \$160,000 from ARPA Funds and to be completed by June 2024 Seconded by Council Member Gibbs.

Voting Yea: Gibbs, English, Oberbroeckling, Westhoff Nay: None Motion carried.

## **COUNCIL COMMENTS**

## **ADJOURNMENT**

Motion made by Council Member English to adjourn at 7:20 pm Seconded by Council Member Oberbroeckling.

Voting Yea: Gibbs, English, Oberbroeckling, Westhoff Nay: None Motion carried.

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Jeff Jacque Mayor

ATTEST:

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Tricia L. Maiers, City Clerk / Treasurer