



## CITY COUNCIL

Lower Level Council Chambers  
Monday, December 18, 2023  
6:00 PM

### MINUTES

#### CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Jenni Ostwinkle Silva, Council Member Jim Gibbs, Council Member Mike Oberbroeckling, Council Member Tom Westhoff ABSENT Council Member Mark Singsank

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

Motion made by Council Member Gibbs to approve Monday, December 18, 2023 agenda as presented  
Seconded by Council Member Westhoff.

Voting Yea: Ostwinkle Silva, Gibbs, Oberbroeckling, Westhoff Nay: None Motion carried.

#### ORAL COMMENTS

#### APPROVAL OF CONSENT AGENDA

Motion made by Council Member Oberbroeckling to approve Consent Agenda Seconded by Council Member Westhoff.

Voting Yea: Ostwinkle Silva, Gibbs, Oberbroeckling, Westhoff Nay: None Motion carried.

**1. Approve Bills; 2. Approve Receipts** - November, 2023; **3. Approve Minutes** City Council Meeting - December 4, 2023; **4. Receive & File Minutes** Planning & Zoning Commission Meeting - December 11, 2023; **5. Receive & File Minutes** Parks & Recreation Meeting - December 13, 2023; **6. Blasting Permit** Bennett Explosives, Inc - January 2024; **7. Parade Permit** Travel Dubuque - Side by Side Parade - December 21, 2023 – **CANCELLED**; **8. Resolution No. 83-23** establishing Compensation for the Assistant City Attorney; **9. Resolution No. 84-23** approving Plat of Survey of Parcel 2023-103. Part of Lot 3 of R.L. Steger Addition in Delaware County, Iowa.; **10. Resolution No. 85-23** approving Plat of Survey of Parcel 2023-104. Part of Lot 3 of R.L. Steger Addition in Delaware County, Iowa.; **11. Resolution No. 86-23** setting the Salary for a Public Works Crewmember in the City of Dyersville; **12. Accept Resignation** Mike Maahs, Public Works, Effective January 5, 2024; **13. Accept Resignation** Matt Monahan, Parks & Recreation Commission, effective December 31, 2023; **14. Authorize Mayor to Sign** Contract Payment No. 6 to Lahr Custom Excavating, LLC in the amount of \$3,000.00 for Field of Dreams Stormwater Wetland #1 WQI Grant 2020; **15. Authorize Mayor to Sign** Contract Payment No. 8 to Top Grade Excavating, Inc. in the amount of \$161,497.09 for Dyersville East Road Utility Extension 2022 - Contract E Water and Sewer; **16. Authorize Mayor to Sign** Contract Payment No. 8 to F. L. Krapfl, Inc. in the amount of \$1,420.25 for Dyersville East Road Utility Extension 2022 - Contract C Water Pumping Station; **17. Authorize Mayor to Sign** Contract Payment No. 4 (Final) to Tschiggfrie Excavating Company in the amount of \$9,080.74 for PCC Sidewalk/Trail; **18. Authorize Mayor to Sign** Contract Payment No. 3 to Taylor Construction, Inc. in the amount of \$154,148.53 for 1st Avenue Bridge Deck; **19. Authorize City Administrator to Sign** the Right of Way Agreement between the City of Dyersville and Aureon Network Services for the installation of fiber optic cables; **20. Receive & File** Treasurer's Report - November 2023; **21. Receive & File** Revenue & Expense Report - November 2023; **22. Receive & File** Staff Report - Police - December 2023; **23. Receive & File** Staff Report - Parks & Recreation - December 2023; **24. Receive & File** Staff Report - Library - December 2023; **25. Receive & File** Staff Report - Public Works - December 2023; **26. Receive & File** Staff Report - City Administrator -

December 2023; **27. Receive & File** Christmas Tree Pickup Notice. The following bills were approved for payment:

Access Systems	Lease	\$	313.02
Ace Homeworks	Supplies	\$	72.56
Airespring	Phone	\$	333.54
Alliant Energy	Electricity	\$	6,315.09
Amazon	Books	\$	1,227.36
Auto Tech	Towing	\$	100.00
Automatic Systems Co	Equipment	\$	20,350.00
B C Land Services	Tree Service	\$	20,975.00
Baker & Taylor Books	Books	\$	1,009.39
Bard Materials	Rock/Lime/Sand	\$	205.32
Bergan KDV	Financial Statement	\$	15,000.00
Bi-County Disposal Inc	Garbage / Recycling	\$	26,072.55
Black Hills Energy	Natural Gas	\$	1,697.32
Blackstone Publishing	Books	\$	180.30
Blue Path Finance Inc	Solar Energy	\$	1,961.59
Boge Equipment & Service	Lift Rent	\$	825.00
Capital Sanitary Supply	Supplies	\$	281.62
Carquest Auto Parts	Supplies	\$	1,562.63
Cengage Learning	Books	\$	219.13
Center Point Publishing	Books	\$	141.02
Chemsearch	Supplies	\$	545.23
Colibri Systems North America Inc	Supplies	\$	601.36
Complete Office of Wisconsin	Supplies	\$	101.21
Computer Doctors Inc	Computer Work	\$	5,088.00
Creative Product Sourcing Inc	Supplies	\$	60.89
Crescent Electric Supply	Supplies	\$	87.45
Demco Educational Corp	Supplies	\$	57.20
Dubuque County Auditor	Election	\$	1,667.97
Dyersville Area Chamber of Commerce	Meeting	\$	36.00
Dyersville Commercial	Legals/Ads	\$	640.96
Dyersville Industries Inc	Development Agreement	\$	7,671.20
Dyersville Red Jackets	Reimbursement	\$	680.00
Dyersville Young Professionals	Membership	\$	45.00
East Central Intergovernmental Assn	Dues	\$	1,320.71
Fareway Stores Inc	Program	\$	33.42
Ferguson Waterworks #2516	Supplies	\$	7,458.76
FL Krapfl Inc	Labor/Supplies	\$	5,847.69
Friedmann, Marilyn	Refund	\$	100.00
Fuerste Carew Coyle Juergens PC	Legal Fees	\$	280.50
Galls	Supplies	\$	106.60
Giant Wash	Uniforms/Floor Mats	\$	246.89
Hansel Cleaning Services LLC	Cleaning Services	\$	1,000.00
Hawkeye Fire & Safety	Supplies	\$	484.50
Hawkins Water Treatment	Supplies	\$	1,687.46
Heritage Printing Co	Supplies	\$	112.00
Hoopla By Midwest Tape	Programs	\$	272.02
Imon Communications LLC	Fiber Optic Internet	\$	1,005.00
Impact7g	Engineer Fees	\$	21,937.85
Iowa Parks & Recreation Association	Registration	\$	320.00
Iowa Prison Industries	Utility Bill Forms	\$	1,520.00
J & J Lawn Care	Snow Removal	\$	5,995.00

J & R Supply	Supplies	\$	317.55
John Deere Financial	Supplies	\$	363.95
Kanopy Inc	Programs	\$	19.00
Kluesner Construction Inc	Asphalt Patch	\$	1,696.00
Kurt, Sara	Refund	\$	100.00
Lansing Lime And Rock	Contracted Service	\$	480.00
Martin Equipment	Vehicle Maintenance	\$	660.00
Meier, Madalynn	Refund	\$	200.00
MicroBac Laboratories	Testing	\$	1,190.00
Midwest Patch / Hi Viz Safety	Uniforms	\$	290.00
Mm Mechanical	Supplies	\$	621.07
Mr. Lock & Key	Supplies	\$	37.49
Pitney Bowes	Contract	\$	127.44
Premier Window Cleaning	Cleaning Services	\$	368.00
RDG Planning & Design	Engineer Fees	\$	173,977.33
Rick's Lawn Mowing & Snow Removal	Snow Removal	\$	4,635.25
Schrandt, Dawn	Training	\$	70.08
T & W Grinding	Composting	\$	5,875.00
Tauke Motors	Vehicle Maintenance	\$	24.95
Three Rivers Fs Company	Refund	\$	100.00
TJ Cleaning Services	Cleaning Services	\$	1,150.00
USA Blue Book	Supplies	\$	106.68
Verizon Wireless	Phone	\$	21.06
Windstream	Phone	\$	127.49

001 - General Fund	\$	69,204.59
002 - Library Trust Fund	\$	832.31
110 - Road Use Fund	\$	9,366.36
112 - Trust and Agency Fund	\$	500.00
135 - Dyersville TIF Dist Fund	\$	7,671.20
301 - Capital Projects Fund	\$	195,915.18
600 - Water Fund	\$	19,952.84
610 - Sewer Fund	\$	2,159.85
612 - Sewer Capital Fund	\$	20,350.00
670 - Solid Waste Fund	\$	32,459.32
Grand Total:	\$	358,411.65

#### Receipts November 2023

001 - General Fund	\$	279,810.81
002 - Library Trust Fund	\$	3,990.34
110 - Road Use Tax Fund	\$	49,556.35
112 - Trust & Agency Fund	\$	925.00
121 - L.O. Sales Tax Reserve	\$	57,943.30
128 - CDBG Fund	\$	867,413.60
135 - Dyersville TIF Dist Fund	\$	49,354.02
200 - Debt Service Fund	\$	44,579.30
600 - Water Fund	\$	87,479.70
610 - Sewer Fund	\$	119,207.83
612 - Sewer Capital Fund	\$	3,194,605.66
670 - Solid Waste Fund	\$	30,203.19
===Receipt Total===	\$	4,785,069.10

#### November 2023 Treasurer's Report Summary

001 - General Fund	\$ 880,058.55
002 - Library Trust Fund	\$ 84,204.92
110 - Road Use Tax Fund	\$ 222,898.79
112 - Trust & Agency Fund	\$ 44,761.00
121 - L.O. Sales Tax Reserve	\$ 727,462.89
128 - CDBG / Flood Fund	\$ 1,457,299.57
135 - Dyersville TIF District	\$ 3,687,013.71
200 - Debt Service Fund	\$ 945,887.23
301 - Capital Improvements	\$ (2,713,454.04)
600 - Water Fund	\$ 214,631.79
601 - Water Sinking Fund	\$ 2,243,635.28
602 - Water Capital	\$ 41,646.54
610 - Sewer Fund	\$ 1,123,908.39
611 - Sewer Sinking Fund	\$ (513,153.82)
612 - Sewer Capital Fund	\$ (4,530,126.88)
670 - Solid Waste Fund	\$ (65,601.61)
===Total===	\$ 3,851,072.31

## **ACTION ITEMS**

**28. 6:00 P.M. Public Hearing** for approval of an application for Voluntary Annexation of properties owned by Dennis L. Schmidt & Theresa R. Schmidt

Motion made by Council Member Gibbs to open Public Hearing Seconded by Council Member Oberbroeckling.

Voting Yea: Ostwinkle Silva, Gibbs, Oberbroeckling, Westhoff Nay: None Motion carried.

With there being no written or oral comments received motion made by Council Member Oberbroeckling to close Public Hearing Seconded by Council Member Westhoff.

Voting Yea: Ostwinkle Silva, Gibbs, Oberbroeckling, Westhoff Nay: None Motion carried.

**29. Resolution No. 87-23** approving the voluntary annexation of property as described on the attached Exhibit "A"

Motion made by Council Member Gibbs to approve Seconded by Council Member Oberbroeckling.

Voting Yea: Ostwinkle Silva, Gibbs, Oberbroeckling, Westhoff Nay: None Motion carried.

**30. Resolution No. 88-23** severing Part of Lot 1 of Hewitt Creek Subdivision in the City of Dyersville, Iowa, according to the recorded Plats thereof, subject to easements of record from the corporate limits of the City of Dyersville, Iowa

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Gibbs.

Voting Yea: Ostwinkle Silva, Gibbs, Oberbroeckling, Westhoff Nay: None Motion carried.

**31. Resolution No. 89-23** deleting property from the Consolidated Dyersville Economic Development District

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Westhoff.

Voting Yea: Ostwinkle Silva, Gibbs, Oberbroeckling, Westhoff Nay: None Motion carried.

**32. Ordinance No. 860** deleting property from the Tax Increment Financing District for the Consolidated Dyersville Economic Development District of the City of Dyersville, Iowa, Pursuant to Section 403.19 of the Code of Iowa

Motion made by Council Member Oberbroeckling waive the first reading Seconded by Council Member Gibbs.

Voting Yea: Ostwinkle Silva, Gibbs, Oberbroeckling, Westhoff Nay: None Motion carried.

Motion made by Council Member Gibbs to approve first reading Seconded by Council Member Westhoff.

Voting Yea: Ostwinkle Silva, Gibbs, Oberbroeckling, Westhoff Nay: None Motion carried.

**33. Waive Second Reading** of Ordinance No. 860

Motion made by Council Member Oberbroeckling to waive and approve second reading Seconded by Council Member Westhoff.

Voting Yea: Ostwinkle Silva, Gibbs, Oberbroeckling, Westhoff Nay: None Motion carried.

**34. Waive Third Reading** of Ordinance No. 860

Motion made by Council Member Gibbs to waive and approve third reading Seconded by Council Member Westhoff.

Voting Yea: Ostwinkle Silva, Gibbs, Oberbroeckling, Westhoff Nay: None Motion carried.

**COUNCIL COMMENTS**

**ADJOURNMENT**

Motion made by Council Member Oberbroeckling to adjourn at 6:29 pm Seconded by Council Member Gibbs.

Voting Yea: Ostwinkle Silva, Gibbs, Oberbroeckling, Westhoff Nay: None Motion carried.

---

Jeff Jacque Mayor

ATTEST:

---

Tricia L. Maiers, City Clerk / Treasurer