



CITY COUNCIL

Lower Level Council Chambers
Monday, February 17, 2025
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Mike English, Council Member Jim Gibbs, Council Member Mike Oberbroeckling, Council Member Mark Singsank, Council Member Tom Westhoff

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Council Member English to approve February 17, 2025 agenda as presented Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

ORAL COMMENTS

APPROVAL OF CONSENT AGENDA

Motion made by Council Member Oberbroeckling to approve the consent agenda Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried

1. Approve Bills; 2. Approve Minutes City Council Meeting - February 3, 2025; **3. Approve Minutes** Work Session - February 3, 2025; **4. Receive & File Minutes** Planning & Zoning Commission Meeting - February 10, 2025; **5. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - January 14, 2025; **6. Blasting Permit** Bennett Explosives, Inc. - March 2025; **7. Council Approval** of the Moser School of Dance and Gymnastics Lease Agreement 2025-2026; **8. Resolution No. 16-25** approving Plat of Survey of Benn Subdivision, Fifth Addition, City of Dyersville, Dubuque County, Iowa. Lot 2 in Benn Subdivision, Third Addition, Dubuque County, Iowa – City Administrator Mick Michel wanted it noted there is discrepancy on the plat with the lot line and fence line. An agreement will be made with property owner to avoid moving the fence; **9. Resolution No. 17-25** approving Final Plat of Weber Place Plat 2, Delaware County Iowa. Lot 1 of "Weber Place" in Section 26, Bremen Township, Delaware County, Iowa, and that Portion of the Abandoned Railroad Right of Way as described in Deed Book 113, Page 129 in the Office of the Recorder of Delaware County, Iowa; **10. Resolution No. 18-25** approving Plat of Survey of: Parcel 2025-3 & Parcel 2025-4, of the East 1/2 of the NE1/4 of Section 23, T89N, R3W of the 5th P.M., in Delaware County, Iowa; **11. Resolution No. 19-25** approving Final Plat of: Parcel 2025-5, Parcel 2025-6 & Parcel 2025-7, of the South 1/2 of the SW1/4 except Parcel 2015-60 of Section 13, T89N, R3W of the 5th P.M., in Delaware County, Iowa; **12. Receive & File** Treasurer's Report - December 2024; **13. Receive & File** Revenue & Expense Report - December 2024; **14. Receive & File** Part-Time Summer Help Advertisement; **15. Receive & File** Staff Report - Police - February 2025; **16. Receive & File** Staff Report - Parks & Recreation - February 2025; **17. Receive & File** Staff Report - Library - February 2025; **18. Receive & File** Staff Report - Public Works - February 2025; **19. Receive & File** Staff Report - City Administrator - February 2025; **20. Miscellaneous Correspondence** Iowa DOT Competitive Highway Bridge Program (CHBP) Grant Public Survey; **21. Miscellaneous Correspondence** ECIA Spotlight - January 2025. The following bills were approved for payment:

Access Systems	Contract	\$	475.04
Ace Hardware	Supplies	\$	73.85
AireSpring	Phone	\$	342.17
Alliant Energy	Electricity	\$	12,746.60

Amazon	Books	\$	2,065.69
Baker & Taylor Books	Books	\$	882.73
Bell Bank Equipment Finance	Lease Payment	\$	4,689.80
Bi-County Ambulance	Supplies	\$	262.32
Bi-County Disposal Inc	Garbage / Recycling	\$	26,977.50
Big Wheels Repair LLC	Vehicle Repair	\$	558.92
Black Hills Energy	Natural Gas	\$	4,130.04
Blue Path Finance Inc	Solar Energy	\$	1,549.39
Capital Sanitary Supply	Supplies	\$	215.72
Carquest Auto Parts	Vehicle Maintenance	\$	22.85
Cengage Learning	Books	\$	271.94
Center Point Publishing	Books	\$	102.56
Communications Engineering Company	Phone System	\$	1,121.51
Complete Office of Wisconsin	Supplies	\$	151.94
Computer Doctors Inc	Computer Work	\$	3,354.00
Co-Op Oil Company	Diesel	\$	163.30
Cyclomedia Technology	License Agreement	\$	555.00
Data443 Risk Mitigation, Inc	Computer Management	\$	291.25
Davidshofer, Barbara	Contracted Service	\$	195.00
Demco Educational Corp	Supplies	\$	84.05
Deutmeyer Auto Advantage	Vehicle Maintenance	\$	49.90
Dyersville Area Chamber of Commerce	Supplies	\$	30.00
Dyersville Commercial	Legals/Ads	\$	678.39
Dyersville Red Jackets	Reimbursement	\$	175.00
Eick, Robert	Computer Maintenance	\$	450.00
Elliott Equipment Company	Equipment Repairs	\$	1,835.59
Eocene Environmental Group	Professional Services	\$	2,155.00
Fareway Stores Inc	Supplies	\$	84.69
FL Krapfl Inc	Labor/Equipment	\$	57,445.57
Giant Wash	Uniforms/Mats	\$	150.40
Hansel Cleaning Services LLC	Contract	\$	1,000.00
Hawkins Water Treatment	Supplies	\$	1,660.50
HDR Engineering Inc	Engineering Fees	\$	27,650.00
Heartland Business Systems LLC	Phone System	\$	633.75
Helle Farm Equipment	Vehicle Maintenance	\$	132.38
Henderson Truck Equipment	Supplies	\$	32.54
Heritage Printing Co	Supplies	\$	571.05
Hoopla By Midwest Tape	Programs	\$	724.60
Imon Communications LLC	Fiber Optic Internet	\$	1,005.00
Ingram Library Services	Books	\$	982.80
Iowa Library Association	Dues	\$	180.00
Iowa Municipal Finance Officers Assn	Registration	\$	100.00
J & J Lawn Care	Snow Removal	\$	4,875.00
J & R Supply	Supplies	\$	220.00
John Deere Financial	Supplies	\$	138.39
Kanopy Inc	Programs	\$	40.00
Kimball Midwest	Supplies	\$	278.45
Maquoketa Valley Electric Coop	Internet	\$	379.55
MicroBac Laboratories	Testing	\$	1,480.25
Miller, Kellie	Refund	\$	100.00
Morton Salt Inc	Street Salt	\$	4,872.72
Origin Design Co	Engineer Fees	\$	281.50
Overdrive	Electronic Media	\$	647.53

Pictometry Int'l	Pictometry	\$	2,650.00
Postmaster	Supplies	\$	212.00
Prier Bros Inc	Service Call	\$	153.26
Quill Corporation	Supplies	\$	108.89
Rick's Lawn Mowing & Snow Removal	Snow Removal	\$	4,635.25
Sherwin-Williams	Supplies	\$	204.19
Superior Welding Supply Co	Supplies	\$	56.10
Tauke Motors	Vehicle Maintenance	\$	100.43
TJ Cleaning Services	Cleaning Services	\$	725.00
Tyler Technologies	Software	\$	29,266.62
Unity Point Clinic - Occupational Medicine	Testing	\$	84.00
USA Blue Book	Supplies	\$	1,655.82
Verizon Wireless	Phone	\$	21.06
Vonderhaar, Shirley	Supplies	\$	777.07
Windstream	Phone	\$	127.96

001 - General Fund	\$	115,288.59
002 - Library Trust Fund	\$	4,051.36
110 - Road Use Fund	\$	6,426.85
112 - Trust and Agency Fund	\$	100.00
301 - Capital Projects Fund	\$	31,208.01
600 - Water Fund	\$	14,431.83
610 - Sewer Fund	\$	11,614.73
670 - Solid Waste Fund	\$	29,980.00
Grand Total:	\$	213,101.37

December 2024	Treasurer's Report
001 - General Fund	\$ 465,450.11
002 - Library Trust	\$ 97,923.94
110 - Road Use Tax	\$ 462,274.36
112 - Trust & Agency	\$ 49,436.00
121 - L.O. Sales Tax Reserve	\$ 1,010,920.76
128 - CDBG / Flood Fund	\$ (588,325.26)
135 - Dyersville TIF Dist Fund	\$ 4,296,790.25
200 - Debt Service	\$ 1,360,093.66
301 - Capital Improvements	\$ (2,583,897.13)
600 - Water Fund	\$ (1,652,885.76)
601 - Water Sinking Fund	\$ 1,147,685.73
602 - Water Capital Fund	\$ 118,607.45
610 - Sewer Fund	\$ 2,284,523.67
611 - Sewer Sinking Fund	\$ (1,137,007.03)
612 - Sewer Capital Fund	\$ (1,768,087.08)
670 - Solid Waste Fund	\$ (99,112.42)
Totals	\$ 3,464,391.25

ACTION ITEMS

22. 6:00 P.M. Public Hearing for approval of development agreement with Crownline Properties, LLC and authorization of annual appropriation tax increment payments

Motion made by Council Member English to open Public Hearing Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

With there being no written or oral comments motion made by Council Member Singsank to close Public Hearing Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

23. Resolution No. 21-25 approving development agreement with Crownline Properties, LLC, authorizing annual appropriation tax increment payments and pledging certain tax increment revenues to the payment of the agreement.

Motion made by Council Member Singsank to approve Seconded by Council Member English.

Voting Yea: English, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

24. 6:00 P.M. Public Hearing for approval of development agreement with Store SPE USLBM 2017-6LLC and authorization of annual appropriation tax increment payments

Motion made by Council Member English to open Public Hearing Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

With there being no written or oral comments motion made by Council Member English to close Public Hearing Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

25. Resolution No. 22-25 approving development agreement with SPE USLBM 2017-6 LLC, authorizing annual appropriation tax increment payments and pledging certain tax increment revenues to the payment of the agreement.

It was stated the agreement states \$100,000 and should be \$570,000.

Motion made by Council Member Gibbs to approved as amended Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

26. 6:00 P.M. Public Hearing for approval of development agreement with JDJ Real Estate, LLC and authorization of annual appropriation tax increment payments

Motion made by Council Member Gibbs to open Public Hearing Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

With there being no written or oral comments motion made by Council Member Westhoff to close Public Hearing Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

27. Resolution No. 23-25 approving development agreement with JDJ Real Estate, LLC, authorizing annual appropriation tax increment payments and pledging certain tax increment revenues to the payment of the agreement.

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

28. 6:00 P.M. Public Hearing for approval of lease agreement with BB Community Leasing Services, Inc. and authorization of City Administrator to enter into said agreement

Motion made by Council Member English to open Public Hearing Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

With there being no written or oral comments motion made by Council Member Gibbs to close Public Hearing Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

29. Resolution No. 15-25 approving Lease Agreement with BB Community Leasing Services, Inc.

Motion made by Council Member English to approve Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

30. Resolution No. 20-25 approving the Residential Waste Collection Service Agreement and authorize the Mayor to sign

It was noted the agreement terms stated 3 years and should state 5 years.

Motion made by Council Member Oberbroeckling to approve amended Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

31. Resolution No. 24-25 approving and authorizing the mayor to sign the agreement with Eocene Environmental Group, Inc. for the SW Stormwater Improvement Project concept planning and design

Motion made by Council Member Oberbroeckling to table resolution Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

32. Resolution No. 26-25 in support of the Joint CHBP Grant Agreement and letter of support for the Competitive Highway Bridge Program (CHBP) Grant Project

Motion made by Council Member Gibbs to approve Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

COUNCIL COMMENTS

ADJOURNMENT

Motion made by Council Member English to adjourn at 7:02 pm Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nay: None Motion carried.

Jeff Jacque, Mayor

ATTEST:

Lori A. Panton, Deputy Clerk