

## **MINUTES**

Meeting called to order at 6:30 pm by Chairperson Roger Gibbs.

### **ROLL CALL**

**PRESENT:** Ryan Cahill, Chairperson Roger Gibbs, Vice-Chairperson Tim Nefzger, Joe Petsche, Matt Tauke, Bec Willenborg

**ABSENT:**

### **AGENDA ITEMS**

1. Approve Minutes of the September 11, 2023 Meeting  
There were no comments or questions.

Motion to approve minutes of the September 11, 2023 meeting made by Bec Willenborg.  
Seconded by Tim Nefzger.

Voting Yea: Ryan Cahill, Roger Gibbs, Tim Nefzger, Joe Petsche, Matt Tauke, Bec Willenborg

Voting Nay:

Motion carried.

2. Approve Final Plat of Steffensmeier Place No. 4, Dubuque County, Iowa. Lot 1 of Steffensmeier Place No. 3, and Lot 1 in the Northeast Quarter of the Northwest Fractional Quarter, all in Section 7, Township 88 North, Range 2 West of the 5th P.M., Dubuque County, Iowa.

Tristan Gardner with River City Stone was present and advised the company plans to purchase property from the Steffensmeier family. The plat separates Lot 1 and Lot 2. River City Stone will purchase Lot 1 and Steffensmeier's will keep Lot 2. City Administrator Mick Michel asked who River City Stone was affiliated with since he has never heard of them. Gardner stated they are a division of Mathy Construction. Commission member Bec Willenborg asked if this was in the city limits, Michel stated it is outside the city limits but within the two-mile jurisdiction. Michel also stated the commission has approved plats in the past of this area for divisions for family. Michel stated the plat is also correcting the entrance, including the scale in Lot 1, and providing access to the Steffensmeier's property.

Chairperson Gibbs questioned the current ownership of the property. It was stated that the Steffensmeier family owns all the property now. River City Stone will purchase Lot 1 and the Steffensmeier family will continue to own Lot 2. Chairperson Gibbs had questions regarding the Nature Trail area. It was explained that Nature Trail is the access easement and is not part of the purchase of Lot 1. Gibbs asked what is in Lot 2 and was advised it was CRP land.

Commission Member Petsche asked if there were any special setbacks or requirements for the scale. Michel stated the city does not require any. The plat will need to be approved by the county and they will need to handle county requirements.

Michel was asked if the city had any issues and he stated he did not.

There were no further comments or questions.

Motion to approve Final Plat of Steffensmeier Place No. 4 made by Matt Tauke. Seconded by Ryan Cahill.

Voting Yea: Ryan Cahill, Roger Gibbs, Tim Nefzger, Joe Petsche, Matt Tauke, Bec Willenborg

Voting Nay:

Motion carried.

#### **ADJOURNMENT**

Meeting adjourned at 6:36 p.m. on a motion by Tim Nefzger. Seconded by Ryan Cahill.

A handwritten signature in cursive script that reads "Lori A. Panton".

Lori A. Panton, recording Secretary