



## CITY COUNCIL MEETING

Lower Level Council Chambers  
Monday, October 02, 2023  
6:00 PM

### MINUTES

#### CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Jim Gibbs, Council Member Jenni Ostwinkle Silva, Council Member Mike Oberbroeckling, Council Member Tom Westhoff

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

Motion made by Council Member Gibbs to approve Monday, October 2, 2023 agenda as presented  
Seconded by Council Member Oberbroeckling.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried.

**A. Mayor Appointment** Mayor Pro-Tem Mike Oberbroeckling

#### ORAL COMMENTS

#### APPROVAL OF CONSENT AGENDA

Motion made by Council Member Oberbroeckling to approve Consent Agenda as amended Seconded by Council Member Ostwinkle Silva.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried.

**1. Approve Bills; 2. Approve Receipts** - August, 2023; **3. Approve Minutes** City Council Meeting - September 18, 2023; **4. Approve Minutes** Board of Adjustment Meeting - September 20, 2023; **5. Authorize City Administrator to Sign** Contract with Access Systems for copier lease; **6. Request** from Brown's Hometown Victory Foundation to host a Friday the 13th Halloween event on October 13, 2023. They would like to use the smaller soccer field near the playground equipment for the event. The event would run from 3:30pm-10pm; **7. Receive & File** Bi-County Ambulance rent effective October 1, 2023 - \$1,300.14 (3% increase); **8. Receive & File** Treasurer's Report - August 2023; **9. Receive & File** Revenue & Expense Report - August 2023; **10. Miscellaneous Correspondence** ECIA Spotlight - September 2023; **11. Miscellaneous Correspondence** Greater Dubuque Development Corporation - September 2023; **12. Miscellaneous Correspondence** Keep Iowa Beautiful - September 2023. The following bills were approved for payment:

Access Systems	Contract	\$	78.35
Ace Homeworks	Supplies	\$	139.31
Alliant Energy	Electricity	\$	66,446.35
American Legion Post 137	Renovation	\$	2,863.50
ASCAP - American Society of Composers	License	\$	442.50
Auto Tech	Vehicle Maintenance	\$	170.00
Big Wheels Repair LLC	Vehicle Maintenance	\$	636.63
Brunsmann, Shawn	Referee Fees	\$	102.50
Carquest Auto Parts	Supplies	\$	4.83
City of Dubuque	Testing	\$	120.00
Da Silva, Peyton	Referee Fees	\$	50.00
Diamond Vogel	Supplies	\$	366.00
Dubuque County Sheriff	911 Notification System	\$	501.23
Ems Industrial Inc	Supplies	\$	8,568.49

Engineering Services & Products Co	Development Agreement	\$ 83,345.07
Ferguson Waterworks	Water Meters	\$ 7,219.47
FL Krapfl Inc	Equipment/Labor	\$ 7,497.25
Giant Wash	Uniforms/Floor Mats	\$ 41.25
Hageman, Brody	Referee Fees	\$ 132.50
Hageman, Carter	Referee Fees	\$ 110.00
Hawkins Water Treatment	Supplies	\$ 551.36
Hefel Portable Services LLC	Contracted Service	\$ 1,032.00
Henderson Truck Equipment	Supplies	\$ 479.49
Iowa Water Environment Assoc	Registration	\$ 40.00
Jam Systems & Midland Doors	Supplies	\$ 76.75
John Deere Financial	Vehicle Maintenance	\$ 414.98
Jumbo Visual Projection	Service	\$ 300.00
Koehn, Grace	Refund	\$ 100.00
Kruse, Hailey	Referee Fees	\$ 150.00
Lueck, Lynn	Refund	\$ 100.00
Maahs, Michael	Reimbursement	\$ 150.00
Maiers, Tricia	Reimbursement	\$ 221.26
Maquoketa Valley Electric Coop	Electricity	\$ 4,317.81
Microbac Laboratories	Testing	\$ 52.50
Mm Mechanical	Service Call	\$ 776.39
Mutual Wheel Company	Supplies	\$ 633.86
Naber, Matt	Referee Fees	\$ 105.00
Navistar BMO Harris Bank	Trucks Lease	\$ 7,766.76
Nieman, Tim	Referee Fees	\$ 270.00
Nosbisch, Lynn	Referee Fees	\$ 210.00
OPG-3 Inc	Software Renewal	\$ 5,710.00
Pasker, Kara & Joey	Refund	\$ 100.00
Pitney Bowes	Postage	\$ 500.00
Polydyne Inc	Supplies	\$ 3,074.04
Preferred Health Choices LLC	HRA	\$ 95.00
Premier Window Cleaning	Window Cleaning	\$ 150.00
Prier Bros Inc	Maintenance/Equipment	\$ 3,336.39
Pry, Justin	Referee Fees	\$ 45.00
Quill Corporation	Supplies	\$ 24.21
Racom Corporation	Equipment	\$ 3,294.16
RDG Planning & Design	Professional Services	\$ 542,005.03
Recker, Terry	Reimbursement	\$ 150.00
Reicher, Joe	Reimbursement	\$ 150.00
Reliance Standard	Insurance	\$ 768.96
River City Paving	Street Paving	\$ 137,652.22
Roling, Andrew	Referee Fees	\$ 197.50
Roling, Steven	Umpire Fees	\$ 177.50
Sandry Fire Supply LLC	Equipment	\$ 554.55
Schroeder, Brent C.	Reimbursement	\$ 40.37
Sherwin-Williams	Supplies	\$ 38.37
Simon's Fire Equipment & Repair	Supplies	\$ 741.35
Streicher's	Supplies	\$ 364.99
T & W Grinding	Composting	\$ 5,875.00
Thier, Krista	Refund	\$ 250.00
TJ Cleaning Services	Cleaning Services	\$ 740.00
Verizon Wireless	Cell Phone	\$ 926.15
Werner, Ron	Referee Fees	\$ 225.00

White Cap LP	Supplies	\$ 23.42
WHKS & Co	Engineering Fees	\$ 2,517.01
Windstream	Phone	\$ 588.56
Wolf, Jerry	Referee Fees	\$ 122.50
Wolf, Russ	Referee Fees	\$ 247.50

001 - General Fund	\$ 35,409.06
110 - Road Use Fund	\$ 1,585.70
112 - Trust and Agency Fund	\$ 550.00
128 - CDBG	\$ 2,940.25
135 - Dyersville TIF Dist Fund	\$ 83,345.07
301 - Capital Projects Fund	\$ 682,293.98
600 - Water Fund	\$ 18,761.42
602 - Water Capital Fund	\$ 51,313.88
610 - Sewer Fund	\$ 25,115.65
670 - Solid Waste Fund	\$ 5,953.16
Grand Total:	\$ 907,268.17

#### Receipts August 2023

001 - General Fund	\$ 83,743.90
002 - Library Trust	\$ 1,890.43
110 - Road Use Tax	\$ 49,782.45
112 - Trust & Agency	\$ 1,775.00
121 - L.O. Sales Tax Reserve	\$ 58,450.48
135 - Dyersville TIF Dist Fund	\$ 2,564.06
200 - Debt Service	\$ 1,763.09
600 - Water Fund	\$ 98,066.49
601 - Water Sinking Fund	\$ 1,069,948.77
610 - Sewer Fund	\$ 125,938.24
670 - Solid Waste Fund	\$ 30,137.87
===Receipt Total===	\$ 1,524,060.78

#### August 2023 Treasurer's Report Summary

001 - General Fund	\$ (545,096.97)
002 - Library Trust Fund	\$ 84,000.93
110 - Road Use Tax Fund	\$ 146,370.80
112 - Trust & Agency Fund	\$ 43,011.00
121 - L.O. Sales Tax Reserve	\$ 912,552.27
128 - CDBG / Flood Fund	\$ 1,565,589.43
135 - Dyersville TIF District	\$ 2,793,331.06
200 - Debt Service Fund	\$ 3,169,385.66
301 - Capital Improvements	\$ (3,819,776.80)
600 - Water Fund	\$ 87,581.65
601 - Water Sinking Fund	\$ 2,261,489.03
602 - Water Capital	\$ (3,599,723.08)
610 - Sewer Fund	\$ 367,988.69
611 - Sewer Sinking Fund	\$ (676,130.07)
612 - Sewer Capital Fund	\$ (943,700.29)
670 - Solid Waste Fund	\$ (57,318.66)
===Total===	\$ 1,789,554.65

#### ACTION ITEMS

**13. Presentation** by Speer Financial Presentation – Maggie Burger will be giving a presentation regarding the TIF report

Motion made by Council Member Gibbs to receive and file Seconded by Council Member Westhoff.  
Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried.

**14. Resolution No. 62-23** awarding and approving a contract for 20 West Industrial Center Phase 3 Contract C-Culvert Project

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Ostwinkle Silva.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried.

**15. Resolution No. 63-23** approving an agreement for Engineering Services between the City Dyersville and HDR Engineering, Inc. for 2024 RAISE Grant Preparation and Submittal for the 12th Ave SW and 13th Ave SE Connector Over North Fork Maquoketa River Project

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Westhoff.  
Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried.

**16. Resolution No. 64-23** approving an agreement for Engineering Services between the City Dyersville and WHKS and Company for 2024 RAISE Grant Preparation and Submittal for the 12th Ave SW and 13th Ave SE Connector Over North Fork Maquoketa River Project

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Gibbs.  
Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried.

**17. Resolution No. 65-23** approving a Limited Notice to Proceed Agreement between This is Iowa Ballpark, Inc. and City of Dyersville, and Construction Manager Miron Construction Co., Inc.

Motion made by Council Member Ostwinkle Silva to approve Seconded by Council Member Westhoff.  
Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried.

## **COUNCIL COMMENTS**

## **ADJOURNMENT**

Motion made by Council Member Oberbroeckling to adjourn at 7:17 pm Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried.

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Jeff Jacque Mayor

ATTEST:

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Tricia L. Maiers, City Clerk / Treasurer