

**MINUTES**

**CALL TO ORDER – ROLL CALL**

PRESENT Mayor Jeff Jacque, Council Member Mike English, Council Member Jim Gibbs, Council Member Mike Oberbroeckling, Council Member Mark Singsank, Council Member Tom Westhoff

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Motion made by Council Member Oberbroeckling to approve December 15, 2025 agenda as presented  
Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**ORAL COMMENTS**

**APPROVAL OF CONSENT AGENDA**

Motion made by Council Member Singsank to approve Seconded by Council Member Oberbroeckling.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**1. Approve Bills; 2. Approve Minutes** City Council Meeting - December 1, 2025; **3. Receive & File Minutes** Planning & Zoning Commission Meeting - December 8, 2025; **4. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - November 11, 2025; **5. Blasting Permit** Bennett Explosives, Inc - January 2026; **6. Approve Cigarette/Tobacco Permit** Dyers Mart; **7. Resolution No. 127-25** approving the Final Plat of Dream Way Addition Plat 2, City of Dyersville, Delaware County, Iowa. Lot 3 of Westridge Estates 10th Addition in the City of Dyersville, Delaware County, Iowa; **8. Resolution No. 128-25** approving Final Plat of Vonderhaar Farm Subdivision, Dubuque County, Iowa. The West Half of the Southeast Quarter of the Southeast Quarter of Section 10, Township 89 North, Range 2 West of the 5th P.M., Dubuque County, Iowa; **9. Resolution No. 129-25** approving Plat of Survey of Parcel 2025-86 Part of the Northeast Fractional Quarter (NE FRL. 1/4) of the Northeast Fractional Quarter (NE FRL. 1/4) of Section Five (5), Township Eighty-Eight North (T88N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa; **10. Resolution No. 130-25** approving Final Plat of Lake View Estates #2, in the City of Dyersville, Iowa; **11. Receive and File** Bridge Connection Expense Report; **12. Request** Moser School of Dance & Gymnastics for a 2026-2027 contract; **13. Receive & File** Public Notice defining Reasonable Time for Snow and Ice Removal from Sidewalks; **14. Receive & File** Christmas Tree Pick Up Notice; **15. Receive & File** Staff Report - Police - December 2025; **16. Receive & File** Staff Report - Parks & Recreation - December 2025; **17. Receive & File** Staff Report - Library - December 2025; **18. Receive & File** Staff Report - Public Works - December 2025; **19. Receive & File** Staff Report - City Administrator - December 2025. The following bills were approved:

|                        |                     |    |           |
|------------------------|---------------------|----|-----------|
| 7 Hills West           | Meeting             | \$ | 75.00     |
| Access Systems         | Contract            | \$ | 459.03    |
| Ace Hardware           | Supplies            | \$ | 134.49    |
| Airespring             | Phone               | \$ | 372.51    |
| Alliant Energy         | Electricity         | \$ | 7,135.76  |
| Amazon                 | Books               | \$ | 2,271.37  |
| Automatic Systems Co   | Contracted Service  | \$ | 175.00    |
| Bi-County Disposal Inc | Garbage / Recycling | \$ | 27,307.50 |
| Black Hills Energy     | Natural Gas         | \$ | 1,934.09  |

|                                      |                       |    |           |
|--------------------------------------|-----------------------|----|-----------|
| Blackstone Publishing                | Books                 | \$ | 216.87    |
| Blue Path Finance FC IV              | Solar Energy          | \$ | 1,876.13  |
| Cengage Learning                     | Books                 | \$ | 326.31    |
| Center Point Publishing              | Books                 | \$ | 132.20    |
| CJ Tire & Auto Repair                | Vehicle Maintenance   | \$ | 160.00    |
| Clemen, Mary Jane                    | Refund                | \$ | 100.00    |
| Computer Doctors Inc                 | Computer Work         | \$ | 4,500.00  |
| Crescent Electric Supply             | Supplies              | \$ | 139.38    |
| Dakota Supply Group                  | Supplies              | \$ | 1,274.49  |
| Delaware County Treasurer            | Taxes                 | \$ | 82.00     |
| Dubuque Fire Equipment Inc           | Inspection            | \$ | 253.00    |
| Dyersville Area Chamber of Commerce  | Dues                  | \$ | 175.00    |
| Dyersville Commercial                | Legal Notices/Ads     | \$ | 1,269.84  |
| English Pub Properties               | Reimbursement         | \$ | 14,873.16 |
| Eocene Environmental Group           | Engineer Fees         | \$ | 3,351.86  |
| Evelt, Chelsea                       | Refund                | \$ | 100.00    |
| Fareway Stores Inc                   | Program               | \$ | 34.13     |
| Feldmann, John                       | Refund                | \$ | 100.00    |
| Fuerste Carew Juergens & Sudmeier PC | Legal Fees            | \$ | 546.00    |
| Fun Express                          | Programs              | \$ | 53.95     |
| Giant Wash                           | Uniforms/Mats         | \$ | 141.40    |
| Grey House Publishing                | Books                 | \$ | 123.75    |
| Hansel Cleaning Services Llc         | Contract              | \$ | 1,000.00  |
| Hawkins Water Treatment              | Supplies              | \$ | 1,715.74  |
| Henry Legal & Mediation Services     | Legal Fees            | \$ | 702.00    |
| Heritage Printing Co                 | Program               | \$ | 49.00     |
| Hoopla By Midwest Tape               | Programs              | \$ | 766.88    |
| Imon Communications LLC              | Fiber Optic Internet  | \$ | 1,005.00  |
| Ingram Library Services              | Books                 | \$ | 498.99    |
| Innovation Lab                       | Annual Support        | \$ | 5,000.00  |
| Iowa Municipal Finance Officers Assn | Certification Renewal | \$ | 75.00     |
| J & J Lawn Care                      | Contracted Service    | \$ | 14,295.60 |
| J & L Lumber                         | Supplies              | \$ | 337.11    |
| Jam Systems & Midland Doors          | Door Install          | \$ | 681.02    |
| John Deere Financial                 | Supplies              | \$ | 441.35    |
| Kanopy Inc                           | Program               | \$ | 43.00     |
| Kirkham Michael                      | Professional Services | \$ | 23,700.00 |
| Kluesner, Scott or Amy               | Sidewalk Replacement  | \$ | 62.40     |
| Koelker, Ron                         | Refund                | \$ | 100.00    |
| Library Ideas                        | Electronic Media      | \$ | 2.50      |
| Microbac Laboratories                | Testing               | \$ | 1,210.50  |
| Midwest Breathing Air LLC            | Supplies              | \$ | 203.75    |
| MM Mechanical                        | Maintenance           | \$ | 300.75    |
| Mobile Citizen                       | Hot Spots             | \$ | 1,522.60  |
| Morton Salt Inc                      | Street Salt           | \$ | 11,000.69 |
| Mr. Lock & Key                       | Service Call          | \$ | 106.00    |
| NAPA Auto Parts                      | Supplies              | \$ | 46.99     |
| Origin Design Co                     | Engineer Fees         | \$ | 4,335.00  |
| Overdrive                            | Electronic Media      | \$ | 682.48    |
| Pitney Bowes                         | Supplies              | \$ | 63.90     |
| Premier Window Cleaning              | Contract              | \$ | 368.00    |
| Racom Corporation                    | Equipment             | \$ | 486.89    |
| Rapids Reproductions                 | Copies                | \$ | 284.67    |

|                                   |                     |    |          |
|-----------------------------------|---------------------|----|----------|
| Rick's Lawn Mowing & Snow Removal | Snow Removal        | \$ | 5,086.00 |
| Scholastic Inc                    | Programs            | \$ | 631.80   |
| Streicher's                       | Uniforms            | \$ | 82.99    |
| T Mobile                          | Mobile Internet     | \$ | 194.13   |
| Tauke Motors                      | Vehicle Maintenance | \$ | 84.53    |
| TJ Cleaning Services              | Cleaning Services   | \$ | 1,450.00 |
| Us Bancorp                        | Lease               | \$ | 9,410.06 |
| Usa Blue Book                     | Supplies            | \$ | 1,817.90 |
| Verizon Wireless                  | Phone               | \$ | 21.06    |
| Vonderhaar, Shirley               | Program             | \$ | 60.70    |
| Wandsnider, John                  | Reimbursement       | \$ | 28.00    |
| Willenbring, Alycia               | Programs            | \$ | 109.26   |
| Windstream                        | Phone               | \$ | 128.44   |

|                             |    |            |
|-----------------------------|----|------------|
| 001 - General Fund          | \$ | 67,208.93  |
| 002 - Library Trust Fund    | \$ | 3,526.80   |
| 110 - Road Use Fund         | \$ | 15,243.34  |
| 112 - Trust and Agency Fund | \$ | 400.00     |
| 301 - Capital Projects Fund | \$ | 31,733.93  |
| 600 - Water Fund            | \$ | 7,578.44   |
| 610 - Sewer Fund            | \$ | 6,585.03   |
| 670 - Solid Waste Fund      | \$ | 27,610.43  |
| Grand Total:                | \$ | 159,886.90 |

**ACTION ITEMS**

**20. 6:00 P.M. Public Hearing** on amendment of current city budget for fiscal year ending June 30, 2026

Motion made by Council Member English to open public hearing Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

With there being no written or oral comments motion made by Council Member Singsank to close public hearing Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**21. Resolution No. 131-25** adopting amendment of current city budget for fiscal year ending June 30, 2026

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**22. Ordinance No. 874** amending Sections 92.02 and 92.03 of the Code of Ordinances of Dyersville, Iowa, by Revising Charges and Fees for the Use of Water, Third Reading

Motion made by Council Member Oberbroeckling to waive Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

Motion made by Council Member Singsank to approve Seconded by Council Member English.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**23. Ordinance No. 875** amending Section 99.01 of the Code of Ordinances of Dyersville, Iowa, by Revising Charges and Fees for Sewer Service Charges, Third Reading

Motion made by Council Member Oberbroeckling to waive Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

Motion made by Council Member English to approve Seconded by Council Member Westhoff.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**24. Resolution No. 132-25** establishing the Fee for Collection of Residential Solid Waste and Recyclables

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**25. Resolution No. 133-25** awarding contract for the 1st Avenue West Resurfacing 2026 Project

Motion made by Council Member Singsank to approve Seconded by Council Member Oberbroeckling.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**26. Resolution No. 134-25** approving and awarding a demolition quotation for a dangerous building at 703 2nd Avenue SW

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member English.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**27. Resolution No. 135-25** approving an agreement for Engineering Services between the City of Dyersville and HDR Engineering, Inc. for 2026 BUILD Grant Preparation and Submittal for the 12th Ave SW and 13th Ave SE Connector Over North Fork Maquoketa River Project

Motion made by Council Member Singsank to approve Seconded by Council Member Oberbroeckling.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**28. Resolution No. 136-25** accepting the completion of the 20 West Industrial Center, Phase 3 Contract D Project

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Gibbs.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**29. Authorize Mayor to Sign** Contract Payment No. 7 FINAL to Dave Schmitt Construction in the amount of \$13,962.44 for 20 West Industrial Center, Phase 3 - Contract D - Storm Sewer, Paving, and Lighting

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

Council Member Singsank left the meeting at 7:04 pm

**30. Oath of Office** for Mayor, Jeff Jacque, Council Member Mike Oberbroeckling-Ward 3, Council Member Scott DeSousa-Ward 1, and Council Member Norm Pottebaum-At Large

## **COUNCIL COMMENTS**

## **ADJOURNMENT**

Motion made by Council Member Westhoff to adjourn at 7:12 pm Seconded by Council Member Gibbs.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

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Jeff Jacque, Mayor

ATTEST:

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Tricia L. Maiers, City Clerk / Treasurer