LIBRARY BOARD MEETING

Hoffman Community Room - James Kennedy Public Library
Tuesday, July 14, 2026
6:05 PM

MINUTES

CALL TO ORDER – ROLL CALL

President Beth Gudenkauf called meeting to order at 6:12 pm.

PRESENT
President Beth Gudenkauf
Vice President Beth Derr
Secretary Jenni Oberbroeckling
Shannon Hermsen
Alex Wiezorek

ABSENT
Danelle Schroeder
Alycia Willenbring

APPROVAL OF AGENDA

Motion made by Vice President Derr, Seconded by Wiezorek.
Voting Yea: President Gudenkauf, Vice President Derr, Hermsen, Oberbroeckling, Wiezorek. Motion carried.

APPROVAL OF CONSENT AGENDA

1. Correspondence and Communication: Accreditation Letter
   Shirley also shared an email from Angela Morgan declining her appointment to the JKPL Board.
2. Approve Minutes: June 9, 2026
3. Approve Librarian's Report: June 2026
4. Approve Bills: Final FY26 Bills and July 2026 Bills
5. Approve Claims Report: June 2026
6. Approve Credit Card Claims: June & July 2026
7. City Budget Report: June 2026
8. Library Budget Report: June 2026
9. Trust Account Bank Statement: June 2026
10. Trust Account Report: June 2026
11. Trust Account Expenditure Report: June 2026
12. Trust Account Income: June 2026
13. Programs and Attendance Report: June 2026
14. WhoFi Program Overview: June 2026
15. Schedule of Programs and Activities: July 2026
16. Schedule of Upcoming Programs and Activities
17. Grant Report
18. Quarterly Contract Use Statistics

19. Friends of the JKPL Report: Shirley noted that the Friends were hosting their Summer Used Book Sale July 17 to 20.
20. JKPL Endowment Report: May 2026 Summary
21. Strategic Planning Report
22. Executive Committee Report
23. Personnel Committee Report
24. Finance Committee Report
25. Fundraising, Marketing, and Public Relations Committee Report: Committee members noted that summer was their quiet time but Beth was having success selling Blind Date with a Book items at the Downtown Markets.
26. Furnishings, Art, and Facilities Committee Report: Beth reported that the designated chairs and ottomans were being re-upholstered and some were back in the library. Worn carpet tiles in Dawn's office and stained ones in the Hoffman Room were also replaced.
27. Policy Committee Report

Motion made by Oberbroeckling, Seconded by Hermsen.
Voting Yea: President Gudenkauf, Vice President Derr, Hermsen, Oberbroeckling, Wiezorek. Motion carried.

ACTION ITEMS

28. Discussion and possible action on RAGBRAI related activities, including waiver of fee for computer use
    Motion made by Wiezorek, Seconded by Vice President Derr to waive computer use fees for everyone on July 24 and July 25. Voting Yea: President Gudenkauf, Vice President Derr, Hermsen, Oberbroeckling, Wiezorek. Motion carried.
29. Discussion and possible action on HF2490: Updates to Public Meetings & Records Laws
    Motion made by Wiezorek, Seconded by Hermsen to designate the City Directory on the brick wall outside the JKPL entrance as the official location to post JKPL notices. Voting Yea: President Gudenkauf, Vice President Derr, Hermsen, Oberbroeckling, Wiezorek. Motion carried.
30. Consider approval of Library Holiday Hours for FY27
    Motion made by Hermsen, Seconded by Wiezorek to approve the FY27 Library Holiday Hours as presented with the inclusion of the JKPL being closed on Saturday, December 26, 2026 and Monday, July 5, 2027. Voting Yea: President Gudenkauf, Vice President Derr, Hermsen, Oberbroeckling, Wiezorek. Motion carried.

MEETINGS AND TRAININGS

31. City Council Meeting Attendance: August 2026
    Beth Derr will attend the August 3 meeting.
32. Upcoming Meetings and Training
    Paul will be attending the Iowa Leadership Institute in August. Dawn will be attending ARSL Conference in September. The ILA Conference is October 7-9 in Cedar Rapids. Attendance by staff and Board Members will be decided closer to that date.
33. Recently Attended Meetings and Training
34. Trustee Training
    Shirley will email the new Trustees the Board Orientation Powerpoint deck. They will review at their convenience. Shirley and Board Members will be available to answer any questions. Shirley will email the new Trustees the link to the Webinar on Open Meetings provided by the State Library of Iowa. Completion of this webinar meets the State requirements.

ORAL PRESENTATIONS

Beth noted that with Angela's withdrawal, there are two vacancies on the JKPL Board. One can be filled by someone who is not a Dyersville resident.

ADJOURNMENT
Motion made by Wiezorek, Seconded by President Gudenkauf.
Voting Yea: President Gudenkauf, Vice President Derr, Hermsen, Oberbroeckling, Wiezorek. Motion carried.

Meeting adjourned at 6:45 pm by President Gudenkauf.

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Jenni Oberbroeckling, Secretary Date