



LIBRARY BOARD MEETING

Hoffman Community Room - James
Kennedy Public Library
Tuesday, August 11, 2026
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL

President Gudenkauf called meeting to order at 6:01 pm.

PRESENT

President Beth Gudenkauf
Vice President Beth Derr
Secretary Jenni Oberbroeckling
Shannon Hermsen
Danelle Schroeder
Alex Wiezorek
Alycia Willenbring

APPROVAL OF AGENDA

Motion made by Wiezorek, Seconded by Willenbring.

Voting Yea: President Gudenkauf, Vice President Derr, Secretary Oberbroeckling, Hermsen, Schroeder, Wiezorek, Willenbring. Motion carried.

APPROVAL OF CONSENT AGENDA

1. Correspondence and Communication:
2. Approve Minutes: July 14, 2026 Special Meeting and Regular Meeting
3. Approve Librarian's Report: July 2026
4. Approve Bills: August 2026
5. Approve Claims Report: July 2026
6. Approve Credit Card Claims: July & August 2026
7. City Budget Report: July 2026
8. Library Budget Report: July 2026
9. Trust Account Bank Statement: July 2026
10. Trust Account Report: July 2026
11. Trust Account Expenditure Report: July 2026
12. Trust Account Income: July 2026
13. Programs and Attendance Report: July 2026
14. WhoFi Program Overview: July 2026
15. Schedule of Programs and Activities: August 2026
16. Schedule of Upcoming Programs and Activities
17. Grant Report
18. Friends of the JKPL Report
19. JKPL Endowment Report: June 2026 Summary
20. Strategic Planning Report

21. Executive Committee Report
22. Personnel Committee Report
23. Finance Committee Report
24. Fundraising, Marketing, and Public Relations Committee Report
25. Furnishings, Art, and Facilities Committee Report
26. Policy Committee Report
27. Committee Appointments
28. Schedule for Attendance of City Council Meetings

Motion made by Secretary Oberbroeckling, Seconded by Wiezorek.

Voting Yea: President Gudenkauf, Vice President Derr, Secretary Oberbroeckling, Hermsen, Schroeder, Wiezorek, Willenbring. Motion carried.

ACTION ITEMS

MEETINGS AND TRAININGS

29. City Council Meeting Attendance: September 2026
Danelle Schroeder will attend the September 8 meeting.
30. Upcoming Meetings and Training:
Shirley will send information to Board members regarding the ILA conference in Cedar Rapids in October. Beth plans to attend the Public Libraries of Dubuque County Agency meeting on September 10 or send a representative. Shirley is unable to attend. Dawn will be attending the ARSL conference in September.
31. Recently Attended Meetings and Training: Leadership Institute
Paul provided a verbal report regarding the ILA Leadership Institute that he attended.
32. Trustee Training: New Member Bingo and Boardroom Essentials Video
Shirley shared a new member Library Board Bingo sheet and the Board viewed the first episode of Board Member essentials after the meeting adjourned.

ORAL PRESENTATIONS

Alycia spoke about the grants she had written for a Halloween theme activity in support of the library.

ADJOURNMENT

Motion made by Wiezorek. Seconded by Hermsen.

Voting Yea: President Gudenkauf, Vice President Derr, Secretary Oberbroeckling, Hermsen, Schroeder, Wiezorek, Willenbring.

Meeting adjourned at 6:41 pm by President Gudenkauf.

Jenni Oberbroeckling, Secretary

Date