



## CITY COUNCIL

Lower Level Council Chambers  
Monday, November 17, 2025  
6:00 PM

### MINUTES

#### CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Mike English, Council Member Jim Gibbs, Council Member Mike Oberbroeckling, Council Member Mark Singsank, Council Member Tom Westhoff

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

Motion made by Council Member English to approve the November 17, 2025 agenda as presented  
Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

#### ORAL COMMENTS

#### APPROVAL OF CONSENT AGENDA

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**1. Approve Bills; 2. Approve Minutes** City Council Meeting - November 3, 2025; **3. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - October 14, 2025; **4. Blasting Permit** Bennett Explosives, Inc. - December 2025; **5. Building Permit 25-2430** Hermsen Construction, 594-596-598 Lake Shore Drive SW; **6. Class C Retail Alcohol License** Fuse; **7. Parade Permit** Dyersville Downtown Market - Lighted Christmas Parade - December 6, 2025; **8. Request** from Dyersville Downtown Market to have their Annual Run, Run Rudolph race on Saturday, December 6, 2025 at 10 am; **9. Resolution No. 118-25** approving the 2025 Street Financial Report; **10. Resolution No. 122-25** setting public hearing date concerning vacation of the city's right-of-way and disposal of real property located that Part of 16th Avenue SE and legally described as Lot 1A of Dyersville Mall in the City of Dyersville, Dubuque County, Iowa. Set date of meeting for December 1, 2025 at 6:00 P.M.; **11. Receive & File** Staff Report - Police - November 2025; **12. Receive & File** Staff Report - Parks & Recreation - November 2025; **13. Receive & File** Staff Report - Library - November 2025; **14. Receive & File** Staff Report - Public Works - November 2025; **15. Receive & File** Staff Report - City Administrator - November 2025; **16. Miscellaneous Correspondence** Holiday Light Recycling Drop Off at City Hall - November 10, 2025 - January 9, 2026. The following bills were approved:

Access Systems	Contract	\$ 659.22
Ace Hardware	Supplies	\$ 155.34
AireSpring	Phone	\$ 372.56
Alliant Energy	Electricity	\$ 15,472.66
Amazon	Books	\$ 3,841.52
BAMWX LLC	Subscription	\$ 4,080.00
BARD Materials	Rock/Sand/Concrete	\$ 615.53
Bell Bank Equipment Finance	Lease Payment	\$ 4,689.80
Bi-County Disposal Inc	Garbage / Recycling	\$ 28,938.45
Bill Miller Wood Products Inc	Mulch	\$ 395.00
Black Hills Energy	Natural Gas	\$ 766.32
Blackstone Publishing	Books	\$ 197.09
Blue Path Finance	Solar Energy	\$ 2,736.86
Book Systems Inc	Supplies	\$ 46.36

Capital Sanitary Supply	Supplies	\$ 404.77
Cengage Learning	Books	\$ 95.17
CJ Beeps Equipment LLC	Rental Equipment	\$ 1,879.00
Clemen, Tammy	Refund	\$ 100.00
Columbus Club Lanes	Program	\$ 200.00
Communications Engineering Company	Phone System	\$ 8,938.86
Complete Office of Wisconsin	Supplies	\$ 68.22
Computer Doctors Inc	Computer Work	\$ 300.00
Crescent Electric Supply	Supplies	\$ 2,466.17
Dubuque Humane Society	Animal Control	\$ 200.00
Dyersville Commercial	Legal Notices/Ads	\$ 678.49
Elemtech Inc	Service Agreement	\$ 1,500.00
Eocene Environmental Group	Professional Services	\$ 13,637.93
Fareway Stores Inc	Program	\$ 122.66
FL Krapfl Inc	Contracted Services	\$ 40,915.37
Fuerste Carew Juergens & Sudmeier PC	Legal Fees	\$ 585.00
Fun Express	Supplies	\$ 82.44
Galls	Uniforms	\$ 206.99
Giant Wash	Uniforms/Mats	\$ 141.40
Gudenkauf, Deb	Program	\$ 22.02
Hansel Cleaning Services LLC	Contract	\$ 1,250.00
Hawkins Water Treatment	Supplies	\$ 2,456.10
Henry Legal & Mediation Services	Legal Fees	\$ 624.00
Herbers, Tim	Reimbursement	\$ 366.97
Heritage Printing Co	Supplies	\$ 85.00
HMC Solutions LLC	Uniforms	\$ 30.00
Hoopla By Midwest Tape	Programs	\$ 681.23
Imon Communications LLC	Fiber Optic Internet	\$ 1,005.00
Ingram Library Services	Books	\$ 1,364.33
Iowa One Call	One Call Locates	\$ 41.60
Iowa Poetry Association	Books	\$ 12.75
J & J Lawn Care	Mowing	\$ 2,051.51
J & L Lumber	Supplies	\$ 458.69
John Deere Financial	Supplies	\$ 98.25
Kanopy Inc	Programs	\$ 42.00
Maquoketa Valley Electric Coop	Electricity	\$ 4,572.70
Medical Associates Clinic	Flu Shots	\$ 210.00
Microbac Laboratories	Testing	\$ 3,266.25
MM Mechanical	Supplies	\$ 64.26
Origin Design Co	Engineer Fees	\$ 3,060.00
Overdrive	Electronic Media	\$ 680.47
Parts Authority	Supplies	\$ 238.66
Pitney Bowes	Lease	\$ 63.72
Postmaster	Supplies	\$ 61.00
Quill Corporation	Supplies	\$ 2.32
Schrandt, Dawn	Meetings	\$ 109.90
SDS Binderworks	Subscription	\$ 2,180.25
Sherwin-Williams	Supplies	\$ 1,114.39
Streicher's	Supplies	\$ 919.73
Tauke Motors	Vehicle Maintenance	\$ 103.61
TJ Cleaning Services	Cleaning Services	\$ 912.50
US Bancorp	Lease	\$ 9,504.16
USA Blue Book	Supplies	\$ 1,187.83

Verizon Wireless	Phone	\$	21.06
Wessel, Kara	Program	\$	275.00
Windstream	Phone	\$	128.44

001 - General Fund	\$	39,989.24
002 - Library Trust Fund	\$	1,699.00
110 - Road Use Fund	\$	4,723.40
112 - Trust and Agency Fund	\$	100.00
301 - Capital Projects Fund	\$	63,792.91
600 - Water Fund	\$	19,308.81
610 - Sewer Fund	\$	16,945.36
670 - Solid Waste Fund	\$	28,196.16
Grand Total:	\$	174,754.88

## **ACTION ITEMS**

### **17. Presentation** by Jason White regarding Existing Business Dashboard 2024-2025

Motion made by Council Member Westhoff to approve Seconded by Council Member Singsank.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

### **18. 6:00 P.M. Public Hearing** concerning the traffic signal project at US 52 and 12th Ave SE, Project #2505625

Motion made by Council Member English to open public hearing Seconded by Council Member Oberbroeckling.

Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

With there being no written or oral comments motion made by Council Member Singsank to close public hearing Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

### **19. Resolution No. 119-25** finally approving and confirming plans, specifications, form of contract, and estimate of cost for the US Highway 52 and 12th Avenue SE, Project #2505625

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member English.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

### **20. Resolution No. 120-25** approving the Fiscal Year 2025 Urban Renewal Report for the City of Dyersville

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

### **21. Resolution No. 121-25** obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding year

Motion made by Council Member Singsank to approve Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

### **22. Receive & File** TIF Indebtedness Certifications to Dubuque County Auditor

Motion made by Council Member English to approve Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**23. Receive & File** TIF Indebtedness Certification to Delaware County Auditor

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**24. Resolution No. 123-25** approving the Dyersville Utility Rate Study 2025 Report

Motion made by Council Member English to approve Seconded by Council Member Westhoff.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**25. Ordinance No. 874** amending Sections 92.02 and 92.03 of the Code of Ordinances of Dyersville, Iowa, by Revising Charges and Fees for the Use of Water, First Reading

Motion made by Council Member English to waive Seconded by Council Member Oberbroeckling.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member English.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**26. Ordinance No. 875** amending Section 99.01 of the Code of Ordinances of Dyersville, Iowa, by Revising Charges and Fees for Sewer Service Charges, First Reading

Motion made by Council Member Oberbroeckling to waive Seconded by Council Member Gibbs.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

Motion made by Council Member English to approve Seconded by Council Member Singsank.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

**COUNCIL COMMENTS**

**ADJOURNMENT**

Motion made by Council Member English to adjourn at 7:20 pm Seconded by Council Member Oberbroeckling.  
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

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Jeff Jacque, Mayor

ATTEST:

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Tricia L. Maiers, City Clerk / Treasurer