

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT

Mayor Jeff Jacque, Council Member Jim Gibbs, Council Member Jenni Ostwinkle Silva, Council Member Mike English, Council Member Tom Westhoff and Council Member Mike Oberbroeckling arrived at 6:03 pm

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Council Member Ostwinkle Silva to approve the Monday, February 20, 2023 agenda as presented Seconded by Council Member English.

Voting Yea: Gibbs, Ostwinkle Silva, English, Westhoff Nay: None Absent: Oberbroeckling Motion carried.

ORAL COMMENTS

APPROVAL OF CONSENT AGENDA

Motion made by Council Member Westhoff to approve as amended Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

1. Approve Bills; 2. Credit Card Statement; 3. Approve Minutes - City Council Meeting - February 6, 2023; **4. Approve Minutes** - Budget Work Session - February 6, 2023; **5. Approve Minutes** - Budget Work Session - February 13, 2023; **6. Receive & File Minutes** - Planning & Zoning Commission Meeting - February 13, 2023; **7. Receive & File Minutes** - James Kennedy Public Library Board of Trustees Meeting - January 10, 2023; **8. Special Class C Retail Alcohol License** - Textile Brewery Company; **9. Class E Retail Alcohol License** - Hy-Vee Dyersville Dollar Fresh; **10. Blasting Permit** - Bennett Explosives, Inc. - March 2023; **11. Request** from 20 West Industrial Park Committee to close Commerce Court Road from Industrial Parkway to end of cul-de-sac on Friday, May 19th from 6:30-9:30 pm for a street party; **12. Request** from St. Francis Xavier School Association for 3rd Annual SFX5K Glow Run on Friday May 19th at 7:30 pm on Westside Park Trail and permission to write inspirational quotes on the sidewalk with glow in the dark chalk; **13. Request** from Iowa Rivers Revival to close David Vorwald Pedestrian Bridge on May 31, 2023 from 10:00 am to 5:00 pm for River Town of the Year Award; **14. Authorize Mayor to Sign** Contract Payment No. 5 to Portzen Construction, Inc. in the amount of \$83,675.10 for Dyersville East Road Utility Extension 2022 - Contract D Lift Station and Linear Sewer Onsite; **15. Authorize Mayor to Sign** Change Order No. 4 - Dyersville East Road Utility Extension 2022 - Contract D Lift Station and Linear Sewer Onsite - Portzen Construction, Inc - \$971.03; **16. Authorize Mayor to Sign** Contract Payment No. 2 to Tschiggfrie Excavating Co. in the amount of \$308,925.83 for Dyersville East Road Utility Extension 2022 - Sanitary Sewer and Force Main; **17. Authorize Mayor to Sign** Change Order No. 2 - Dyersville East Road Utilities Extension 2022 - Sanitary Sewer and Force Main - Tschiggfrie Excavating Co. - \$6,000.00; **18. Receive & File** - Treasurer's Report - June 2022 updated to include FY22 transfers; **19. Receive & File** - Treasurer's Report - July 2022 updated to include FY22 transfers; **20. Receive & File** - Treasurer's Report - August 2022 updated to include FY22 transfers; **21. Receive & File** - Staff Report – Police; **22. Receive & File** - Staff Report - Parks &

Recreation; **23. Receive & File** - Staff Report – Library; **24. Receive & File** - Staff Report - Public Works; **25. Receive & File** - Staff Report - City Administrator; **26. Miscellaneous Correspondence** - ECIA Spotlight - January 2023; **27. Miscellaneous Correspondence** - Greater Dubuque Development Corporation Newsletter - February 2023; **28. Miscellaneous Correspondence** - Aquatic Center Help Wanted 2023; **29. Miscellaneous Correspondence** - Summer Help Wanted 2023 Ad. The following bills were approved for payment:

Access Systems	Contract	\$ 516.94
Acco	Supplies	\$ 1,987.96
Ace Homeworks	Supplies	\$ 264.95
Airespring	Phone	\$ 324.49
Alliant Energy	Electricity	\$ 5,790.77
Amazon	Books	\$ 2,325.88
Baker & Taylor Books	Books	\$ 1,677.41
Becwar Tile & Marble	Library Bathroom Tile	\$ 4,000.00
Big Wheels Repair LLC	Vehicle Maintenance	\$ 1,291.87
Black Hills Energy	Natural Gas	\$ 5,877.85
Blackstone Publishing	Books	\$ 538.54
Brown Supply	Supplies	\$ 2,690.00
Capital Sanitary Supply	Supplies	\$ 22.00
Capture The Moment Photography	Supplies	\$ 100.00
Carnegie-Stout Public Library	Supplies	\$ 72.45
Carquest Auto Parts	Supplies	\$ 4.99
Cengage Learning	Books	\$ 295.90
Chemsearch	Supplies	\$ 412.68
City Laundering Co	Supplies	\$ 132.84
Communications Engineering Company	Contracted Services	\$ 8,750.00
Complete Office of Wisconsin	Supplies	\$ 75.52
Computer Doctors Inc	Computer Work	\$ 53.00
Crescent Electric Supply	Supplies	\$ 343.77
Cummings, Joshua	Cleaning Services	\$ 280.00
Dubuque Fire Equipment Inc	Inspection	\$ 50.10
Dyersville Area Chamber of Commerce	Program	\$ 100.00
Dyersville Commercial	Legal Notices/Ads	\$ 409.30
Dyersville Red Jackets	Registration	\$ 2,119.00
Eagle Point Energy 5	Solar Energy	\$ 1,430.32
Eide Bailly LLP	Financial Statement	\$ 7,000.00
Ems Industrial Inc	Supplies	\$ 4,223.47
English Investments LLC	Reimbursement	\$ 43,317.00
Fareway Stores Inc	Supplies	\$ 80.03
Ferguson Waterworks	Software	\$ 4,422.00
Fuerste Carew Coyle Juergens PC	Legal Fees	\$ 16.50
Giant Wash	Uniforms/Floor Mats	\$ 123.89
Hawkins Water Treatment	Supplies	\$ 683.27
HDR Engineering Inc	Engineering Fees	\$ 19,448.00
Heritage Printing Co	Program	\$ 33.00
Hoopla by Midwest Tape	Program	\$ 236.45
Iowa Dept of Administrative Services	Annual Fee	\$ 50.00
Iowa Ready Mixed Concrete Association	Meeting	\$ 95.00
J & R Supply	Supplies	\$ 1,236.00
John Deere Financial	Supplies	\$ 233.39
Kanopy Inc	Program	\$ 58.00
Maquoketa Valley Electric Coop	Electricity	\$ 7,839.09
Medical Associates Clinic	Testing	\$ 81.00

Microbac Laboratories	Testing	\$	532.00
Midwest Breathing Air LLC	Supplies	\$	195.00
Midwest Patch / Hi Viz Safety	Supplies	\$	372.00
MM Mechanical	Repairs	\$	1,309.12
Mr. Lock & Key	Supplies	\$	24.99
Overdrive	Electronic Media	\$	670.49
Panton, Lori	Reimbursement	\$	50.00
Preferred Health Choices LLC	Insurance	\$	100.00
Prier Auto	Vehicle Repairs	\$	1,872.23
Quill Corporation	Supplies	\$	5.78
RDG Planning & Design	T.I.I.B. Professional Services	\$	127,546.53
River Lights Bookstore	Books	\$	22.69
Salsbury Industries	Supplies	\$	5,990.00
Schroeder, Brent C.	Meeting	\$	26.00
Scotty's Appliance	Program	\$	649.00
Spahn & Rose Lumber Co	Supplies	\$	11.54
Tauke Motors	Vehicle Rent	\$	92.35
TJ Cleaning Services	Cleaning Services	\$	600.00
Treasurer State of Iowa	W.E.T. Tax	\$	5,665.96
Tri-State Automatic Sprinkler	Contract	\$	225.00
Unity Point Clinic - Occupational Medicine	Testing	\$	84.00
US Cellular	Supplies	\$	29.95
USA Blue Book	Supplies	\$	40.20
Vaske, Pam	Refund	\$	100.00
Vonderhaar, Shirley	Programs	\$	88.82
Wandsnider, John	Reimbursement	\$	72.00
Wellmark Blue Cross & Blue Shield	Flex Admin Fees	\$	594.00
WHKS & Co	Engineering Fees	\$	5,467.21
Wilson, Larry & Melanie	Refund	\$	100.00
Windstream	Phone	\$	126.99

001 - General Fund	\$	57,515.84
002 - Library Trust Fund	\$	1,980.60
110 - Road Use Fund	\$	6,644.45
112 - Trust and Agency Fund	\$	200.00
128 - CDBG	\$	127,546.53
301 - Capital Projects Fund	\$	68,232.21
600 - Water Fund	\$	11,862.49
610 - Sewer Fund	\$	9,684.91
670 - Solid Waste Fund	\$	111.44
Grand Total:	\$	283,778.47

June Treasurer's Report – updated to include FY22 Transfers

001 - General Fund	\$	748,631.06
002 - Library Trust	\$	74,876.02
110 - Road Use Tax	\$	37,350.67
112 - Trust & Agency Fund	\$	38,611.00
121 - Local Option Tax Reserve	\$	205,514.60
128 - CDBG / Flood	\$	216,787.64
135 - Dyersville TIF District	\$	2,449,486.43
200 - Debt Service	\$	486,622.74
301 - Capital Projects Fund	\$	(108,992.92)
600 - Water Fund	\$	(128,889.89)

601 - Water Sinking Fund	\$ 0.31
602 - Water Capital	\$ (96,051.92)
610 - Sewer Fund	\$ (988,534.41)
611 - Sewer Sinking Fund	\$ 0.13
612 - Sewer Capital	\$ (443,297.71)
670 - Solid Waste Fund	\$ 16,153.18
===Total===	\$ 2,508,266.93

July Treasurer's Report – updated to include FY22 Transfers

001 - General Fund	\$ 529,148.24
002 - Library Trust	\$ 72,675.17
110 - Road Use Tax	\$ 39,874.09
112 - Trust & Agency Fund	\$ 38,961.00
121 - Local Option Tax Reserve	\$ 252,350.53
128 - CDBG / Flood	\$ 216,787.64
135 - Dyersville TIF District	\$ 2,385,296.65
200 - Debt Service	\$ 487,557.53
301 - Capital Projects Fund	\$ (190,524.08)
600 - Water Fund	\$ (87,801.27)
601 - Water Sinking Fund	\$ 0.31
602 - Water Capital	\$ (20,827.68)
610 - Sewer Fund	\$ (912,060.70)
611 - Sewer Sinking Fund	\$ 0.13
612 - Sewer Capital	\$ (522,020.08)
670 - Solid Waste Fund	\$ 14,938.77
===Total===	\$ 2,304,356.25

August Treasurer's Report – updated to include FY22 Transfers

001 - General Fund	\$ 372,535.28
002 - Library Trust	\$ 73,143.12
110 - Road Use Tax	\$ 10,098.57
112 - Trust & Agency Fund	\$ 38,811.00
121 - Local Option Tax Reserve	\$ 295,490.18
128 - CDBG / Flood	\$ 540,430.05
135 - Dyersville TIF District	\$ 2,384,796.65
200 - Debt Service	\$ 487,566.93
301 - Capital Projects Fund	\$ (455,999.28)
600 - Water Fund	\$ (134,198.20)
601 - Water Sinking Fund	\$ 0.31
602 - Water Capital	\$ 2,711.57
610 - Sewer Fund	\$ (840,196.80)
611 - Sewer Sinking Fund	\$ (99.87)
612 - Sewer Capital	\$ (547,299.79)
670 - Solid Waste Fund	\$ 16,932.15
===Total===	\$ 2,244,721.87

ACTION ITEMS

- 30. 6:00 P.M. Public Hearing** on proposed Maximum Property Tax Levy for fiscal year beginning July 1, 2023 and ending June 30, 2024

Motion made by Council Member Oberbroeckling to open public hearing Seconded by Council Member English.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

With there being no written or oral comments received Motion made by Council Member English to close the public hearing Seconded by Council Member Ostwinkle Silva.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

31. Resolution No. 11-23 approving Fiscal Year 2024 Maximum Property Tax Dollars

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Westhoff.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

32. Ordinance No. 854 amending Section 92.08 of the Code of Ordinances of Dyersville, Iowa, by Amending Provisions Pertaining to Customer Deposits for Water Service. First Reading.

Motion made by Council Member Oberbroeckling waive the first reading Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member English.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

33. Resolution No. 12-23 authorizing and approving a Loan Agreement, providing for the issuance of \$2,625,000 General Obligation Corporate Purpose Bonds, Series 2023, and providing for the levy of taxes to pay the same

Motion made by Council Member Westhoff to approve Seconded by Council Member Ostwinkle Silva.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

34. Resolution No. 13-23 providing a List of Transportation Priorities within the City of Dyersville for the Next Three Years that are Eligible for the Dubuque County Rural County Transportation Program (RCTP) Funding

Motion made by Council Member English to approve Seconded by Council Member Ostwinkle Silva.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

35. Resolution No. 14-23 authorizing the Filing of a Dubuque County Rural County Transportation Program (RCTP) Grant Application to Assist with the Funding for the 5th Avenue NE Resurfacing 2023 Project in the City of Dyersville, Iowa

Motion made by Council Member Gibbs to approve Seconded by Council Member Westhoff.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

36. Discussion and Possible Action on the Purchase of a 2024 Western Star Snowplow for Public Works Department

Motion made by Council Member English to approve purchase Seconded by Council Member Oberbroeckling.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

37. Discussion and Possible Action on the Purchase of a 2023 John Deere Gator for Parks Department

Motion made by Council Member Oberbroeckling to table until additional quote and information could be received Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

COUNCIL COMMENTS

ADJOURNMENT

Motion made by Council Member English to adjourn at 7:25 pm Seconded by Council Member Oberbroeckling.

Voting Yea: Gibbs, Ostwinkle Silva, English, Oberbroeckling, Westhoff Nay: None Motion carried.

Jeff Jacque, Mayor

ATTEST:

Tricia L. Maiers, City Clerk / Treasurer