



## CITY COUNCIL

Lower Level Council Chambers  
Monday, October 16, 2023  
6:00 PM

### MINUTES

#### CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Jim Gibbs, Council Member Jenni Ostwinkle Silva, Council Member Mike Oberbroeckling, Council Member Tom Westhoff

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

Motion made by Council Member Gibbs to approve Monday, October 16, 2023 agenda as presented  
Seconded by Council Member Oberbroeckling.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

#### ORAL COMMENTS

#### APPROVAL OF CONSENT AGENDA

Motion made by Council Member Westhoff to approve Consent Agenda Seconded by Council Member Ostwinkle Silva.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

**1. Approve Bills; 2. Approve Receipts** - September 2023; **3. Approve Minutes** City Council Meeting - October 2, 2023; **4. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - September 13, 2023; **5. Receive & File Minutes** Parks & Recreation Commission Meeting - October 11, 2023; **6. Class C Retail Alcohol License** Fuse; **7. Blasting Permit** Bennett Explosives, Inc. - November 2023; **8. Building Permit 23-2313** Dyersville Industries, 2365 Industrial Pkwy SW; **9. Resolution No. 67-23** setting the Salaries for the City of Dyersville Part Time Employees; **10. Authorize Mayor to Sign** Change Order No. 4 - Dyersville East Road Utility Extension 2022 - Contract C Water Pumping Station - F. L. Krapfl, Inc. - \$1,495.00; **11. Authorize Mayor To Sign** Contract Payment No. 7 to F.L. Krapfl, Inc. in the amount of \$13,978.87 for Dyersville East Road Utility Extension 2022 - Contract C Water Pumping Station; **12. Authorize Mayor to Sign** Contract Payment No. 1 to Taylor Construction, Inc. in the amount of \$88,747.15; **13. Receive & File** Treasurer's Report - September 2023; **14. Receive & File** Revenue & Expense Report - September 2023; **15. Receive & File** Staff Report - Police - October 2023; **16. Receive & File** Staff Report - Parks & Recreation - October 2023; **17. Receive & File** Staff Report - Library - October 2023; **18. Receive & File** Staff Report - Public Works - October 2023; **19. Receive & File** Staff Report - City Administrator - October 2023; **20. Miscellaneous Correspondence** Alliant Energy Rate Increase - effective 2024. The following bills were approved for payment:

Access Systems	Contract	\$ 350.77
Ace Homeworks	Supplies	\$ 56.05
AireSpring	Phone	\$ 333.10
Alliant Energy	Electricity	\$ 5,906.65
Alvarado, Juan	Referee Fees	\$ 45.00
Amazon	Books	\$ 1,271.65
Ament Services	Contracted Service	\$ 1,100.00
American Legion Post 137	Renovation	\$ 3,772.39
Automatic Systems Co	Equipment	\$ 149,700.00
Bi-County Disposal Inc	Garbage / Recycling	\$ 25,925.70
Black Hills Energy	Natural Gas	\$ 334.65

Blue Path Finance Inc	Solar Energy	\$ 2,691.31
Bon Appetit	Subscription	\$ 29.99
Cahill, Jill	Refund	\$ 100.00
Capital Sanitary Supply	Supplies	\$ 390.31
Cengage Learning	Books	\$ 216.75
City of Dubuque - WRRRC	Testing	\$ 30.00
Computer Doctors Inc	Computer Work	\$ 2,565.00
Consumer Reports	Subscription	\$ 52.43
Crescent Electric Supply	Supplies	\$ 237.43
Dolphin, Neil	Reimbursement	\$ 150.00
Dyersville Commercial	Legal Notices/Ads	\$ 951.49
East Central Intergovernmental Assn	Professional Services	\$ 3,404.00
Elemtech Inc	Service Agreement	\$ 1,500.00
EMC Insurance Companies	Workers Comp	\$ 250.00
Flammang Jewelry	Supplies	\$ 1,564.00
Flynn, Samantha	Refund	\$ 100.00
Fuerste Carew Coyle Juergens & Sudmeier PC	Legal Fees	\$ 280.50
Gazette Communications	Subscriptions	\$ 468.00
Giant Wash	Uniforms/Floor Mats	\$ 47.71
GSA Turf Services	Contracted Service	\$ 250.00
Hageman, Brody	Referee Fees	\$ 135.00
Hageman, Carter	Referee Fees	\$ 97.50
Hawkins Water Treatment	Supplies	\$ 970.10
Heritage Printing Co	Supplies	\$ 37.40
Imon Communications LLC	Fiber Optic Internet	\$ 1,005.00
Impact7G	Professional Services	\$ 590.00
International City Management Assoc	Membership Dues	\$ 905.74
Iowa Assn of Municipal Utilities	Training	\$ 3,824.91
Iowa One Call	One Call Locates	\$ 79.30
Iowa Outdoors	Subscription	\$ 28.00
Iowa Water Environment Assoc	Registration	\$ 40.00
J & J Lawn Care	Mowing Contract	\$ 12,779.10
J & R Supply	Supplies	\$ 698.40
Jochum, Rick	Reimbursement	\$ 150.00
John Deere Financial	Supplies	\$ 15.57
K & K Logo Designs Ltd	Supplies	\$ 1,997.50
Kluesner Construction Inc	Supplies	\$ 630.00
Kruse, Hailey	Referee Fees	\$ 130.00
MaryJanesFarm	Subscription	\$ 34.95
Men's Health	Subscription	\$ 15.00
Microbac Laboratories	Testing	\$ 1,320.50
Mm Mechanical	Supplies/Labor	\$ 212.85
Mother Earth News	Subscription	\$ 18.00
Naber, Matt	Referee Fees	\$ 140.00
Nieman, Tim	Referee Fees	\$ 225.00
Nosbisch, Lynn	Referee Fees	\$ 230.00
Origin Design Co	Engineer Fees	\$ 17,026.73
Oyla Magazine Inc	Subscription	\$ 84.00
Paul's Pest Control	Supplies	\$ 450.00
Pry, Justin	Referee Fees	\$ 137.50
Rapids Reproductions	Supplies	\$ 151.03
RDG Planning & Design	Professional Services	\$ 324,472.32
Roling, Andrew	Referee Fees	\$ 145.00

Roling, Steven	Referee Fees	\$	130.00
Siitari, Andrew	Reimbursement	\$	150.00
Sodawasser, Jon	Reimbursement	\$	150.00
Steger Construction	Contracted Service	\$	12,000.00
Streicher's	Uniforms	\$	10.00
Tauke Motors	Vehicle Maintenance	\$	988.81
The Writer	Subscription	\$	29.97
Thompson Truck & Trailer	Vehicle Maintenance	\$	11.75
TJ Cleaning Services	Cleaning Services	\$	660.00
USA Blue Book	Supplies	\$	243.80
Verizon Wireless	Phone	\$	21.06
Weikert Contracting Inc	Contracted Service	\$	18,218.00
Werner, Ron	Referee Fees	\$	67.50
Wessels, Jane	Refund	\$	100.00
White Cap LP	Supplies	\$	823.34
Windstream	Phone	\$	127.49
Wolf, Jerry	Referee Fees	\$	192.50
Wolf, Russ	Referee Fees	\$	317.00
Woman's Day	Subscription	\$	11.00
Woman's World	Subscription	\$	24.98
Woodsmith	Subscription	\$	32.00

001 - General Fund	\$	52,548.05
002 - Library Trust Fund	\$	125.45
110 - Road Use Fund	\$	3,881.85
112 - Trust and Agency Fund	\$	300.00
128 - CDBG	\$	5,176.39
301 - Capital Projects Fund	\$	368,127.85
600 - Water Fund	\$	8,627.21
602 - Water Capital Fund	\$	74,118.48
610 - Sewer Fund	\$	4,612.27
612 - Sewer Capital Fund	\$	63,693.75
670 - Solid Waste Fund	\$	25,949.18
Grand Total:	\$	607,160.48

#### Receipts September 2023

001 - General Fund	\$	364,789.40
002 - Library Trust	\$	195.68
110 - Road Use Tax	\$	69,946.70
112 - Trust & Agency	\$	1,900.00
121 - L.O. Sales Tax Reserve	\$	51,698.37
135 - Dyersville TIF Dist Fund	\$	361,890.64
200 - Debt Service	\$	111,215.93
600 - Water Fund	\$	101,165.70
602 - Water Capital Fund	\$	191,206.82
610 - Sewer Fund	\$	128,638.13
670 - Solid Waste Fund	\$	30,219.88
===Receipt Total===	\$	1,412,867.25

#### September 2023 Treasurer's Report Summary

001 - General Fund	\$	47,621.47
002 - Library Trust Fund	\$	82,725.85
110 - Road Use Tax Fund	\$	182,229.98

112 - Trust & Agency Fund	\$ 44,111.00
121 - L.O. Sales Tax Reserve	\$ 964,250.64
128 - CDBG / Flood Fund	\$ 1,525,984.04
135 - Dyersville TIF District	\$ 3,149,688.38
200 - Debt Service Fund	\$ 3,280,161.59
301 - Capital Improvements	\$ (4,582,770.39)
600 - Water Fund	\$ 131,977.85
601 - Water Sinking Fund	\$ 2,261,369.03
602 - Water Capital	\$ (3,701,983.43)
610 - Sewer Fund	\$ 456,696.69
611 - Sewer Sinking Fund	\$ (676,450.07)
612 - Sewer Capital Fund	\$ (947,961.79)
670 - Solid Waste Fund	\$ (59,350.57)
===Total===	\$ 2,158,300.27

## **ACTION ITEMS**

**21. Ordinance No. 858** increasing the franchise fee on Natural Gas Providers operating in the City of Dyersville, Iowa.

Motion made by Council Member Oberbroeckling to waive first reading Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

Motion made by Council Member Ostwinkle Silva to approve first reading Seconded by Council Member Westhoff.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

## **22. Waive Second Reading** of Ordinance No. 858

Motion made by Council Member Oberbroeckling to waive and approve second reading Seconded by Council Member Ostwinkle Silva.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

## **23. Waive Third Reading** of Ordinance No. 858

Motion made by Council Member Oberbroeckling to waive and approve third reading Seconded by Council Member Westhoff.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

**24. Ordinance No. 859** amending the Code of Ordinances of the City of Dyersville, Iowa, by modifying provisions of Ordinance 745, the City of Dyersville Electric Franchise, relating to Franchise Fees

Motion made by Council Member Oberbroeckling to waive first reading Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

Motion made by Council Member Gibbs to approve first reading Seconded by Council Member Ostwinkle Silva.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

## **25. Waive Second Reading** of Ordinance No. 859

Motion made by Council Member Ostwinkle Silva to waive and approve second reading Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

**26. Waive Third Reading** of Ordinance No. 859

Motion made by Council Member Oberbroeckling to waive and approve third reading Seconded by Council Member Ostwinkle Silva.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

**27. Resolution No. 58-23 (AMENDED)** pledging support for the Dubuque County Conservation Heritage Trail Project

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

**28. Resolution No. 66-23** authorizing the City Administrator and City Clerk to make the appropriate interfund transfer of sums and record the same in the appropriate manner for FY 2023 for the City of Dyersville, Iowa.

Motion made by Council Member Gibbs to approve Seconded by Council Member Westhoff.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

**29. Resolution No. 68-23** amending the Employee Policy Handbook

Motion made by Council Member Westhoff to approve Seconded by Council Member Ostwinkle Silva.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

**30. Proclamation** celebrating Keeping the Lights on After School on October 26, 2023, which promotes the importance of quality afterschool programs and opportunities in the lives of children, families and communities.

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Gibbs.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried

**COUNCIL COMMENTS**

**ADJOURNMENT**

Motion made by Council Member Westhoff to adjourn at 7:17 pm Seconded by Council Member Oberbroeckling.

Voting Yea: Gibbs, Ostwinkle Silva, Oberbroeckling, Westhoff Nay: None Motion carried.

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Jeff Jacque Mayor

ATTEST:

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Tricia L. Maiers, City Clerk / Treasurer