



CITY COUNCIL

Lower Level Council Chambers
Monday, December 01, 2025
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Mike English, Council Member Jim Gibbs, Council Member Mike Oberbroeckling, Council Member Mark Singsank, Council Member Tom Westhoff

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Council Member English to approve the December 1, 2025 agenda as presented
Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

ORAL COMMENTS

APPROVAL OF CONSENT AGENDA

Motion made by Council Member Singsank to approve Seconded by Council Member Oberbroeckling.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

1. Approve Bills; 2. Approve Receipts - October 2025; **3. Approve Minutes** City Council Meeting - November 17, 2025; **4. Approve Minutes** Work Session - November 17, 2025; **5. Receive & File Minutes** Parks & Recreation Meeting - November 19, 2025; **6. Building Permit 25-2440** Kwik Star, 1010 12th Ave SE; **7. Special Class C Retail Alcohol License** Happy Joe's Pizza; **8. Authorize Mayor to Sign** Delaware County/Municipal Mutual Aid/28E Agreement for Emergency Management; **9. Receive & File** Treasurer's Report - October 2025; **10. Receive & File** Revenue & Expense Report - October 2025; **11. Miscellaneous Correspondence** Water & Sewer Increases - Email - Mark Simon; **12. Miscellaneous Correspondence** Keep Iowa Beautiful - November 2025; **13. Miscellaneous Correspondence** Greater Dubuque Development Corporation - November 2025. The following bills were approved:

Ace Hardware	Supplies	\$ 181.82
Advanced Environmental Testing & Abatement	Contracted Service	\$ 9,900.00
Alfa Laval Ashbrook Simon-Harley Inc	Supplies	\$ 7,113.46
Alliant Energy	Electricity	\$ 8,393.65
Bergan KDV	Audit	\$ 13,000.00
Communications Engineering Company	Phone System	\$ 8,750.00
Crescent Electric Supply	Supplies	\$ 452.58
De Novo Marketing	Rebranding	\$ 43.75
Delaware County Treasurer	Property Tax	\$ 3,636.00
Diamond Surface Inc	Contracted Service	\$ 17,562.44
Dyersville Area Chamber of Commerce	Dues	\$ 175.00
Ehrlich, Thomas or Ashley	Refund	\$ 100.00
FL Krapfl Inc	Contracted Service	\$ 2,980.52
Heartland Business Systems LLC	Phone System	\$ 97.50
Hefel Portable Services LLC	Contracted Service	\$ 1,003.56
Heritage Printing Co	Supplies	\$ 32.10
Iowa One Call	One Call Locates	\$ 153.60
J P Cooke Co	Supplies	\$ 105.95
John Deere Financial	Supplies	\$ 590.12

Kluesner Construction Inc	Asphalt Repair	\$	8,524.75
Maquoketa Valley Electric Coop	Electricity	\$	3,751.99
Midwest Patch / Hi Viz Safety	Supplies	\$	522.00
MM Mechanical	Supplies	\$	34.65
Municipal Emergency Services	Equipment	\$	54.38
O'Toole Office Supply	Supplies	\$	48.70
Panton, Lori	Reimbursement	\$	22.40
Pomp's Tire Service	Vehicle Maintenance	\$	939.16
Preferred Health Choices LLC	HRA	\$	90.00
Rankins, John	Sidewalk Replacement	\$	46.80
Reliance Standard	Insurance	\$	799.38
Schmitz Janitorial Supply	Supplies	\$	88.00
Schneider Land Surveying & Planning	Contracted Service	\$	4,432.00
Spahn & Rose Lumber Co	Supplies	\$	26.66
Speer Financial	Financial Services	\$	400.00
Streicher's	Uniforms	\$	55.00
Tatman, Dr Anthony	Evaluation	\$	150.00
TJ Cleaning Services	Cleaning Services	\$	512.50
Travel Dubuque	Marketing	\$	15,000.00
Verizon Wireless	Cell Phone	\$	894.51
Vessco Inc	Supplies	\$	9,764.36
Waterman, Kalie	Refund	\$	100.00
Windstream	Phone	\$	424.10
Zarnoth Brush Works Inc	Supplies	\$	1,290.00

001 - General Fund	\$	76,379.82
110 - Road Use Fund	\$	9,908.86
112 - Trust and Agency Fund	\$	200.00
135 - Dyersville TIF Dist Fund	\$	400.00
301 - Capital Projects Fund	\$	8,796.80
600 - Water Fund	\$	4,348.43
610 - Sewer Fund	\$	20,828.94
670 - Solid Waste Fund	\$	1,380.54
Grand Total:	\$	122,243.39

October 2025	Receipts	Treasurer's Report
001 - General Fund	\$ 1,000,571.87	\$ 875,446.79
002 - Library Trust	\$ 23,184.22	\$ 100,401.13
110 - Road Use Tax	\$ 50,013.42	\$ 385,782.56
112 - Trust & Agency	\$ 850.00	\$ 52,861.00
121 - L.O. Sales Tax Reserve	\$ 59,053.81	\$ 793,163.85
128 - CDBG / Flood Fund	\$ -	\$ (474,486.89)
135 - Dyersville TIF Dist Fund	\$ 1,030,685.63	\$ 3,488,257.34
200 - Debt Service	\$ 353,155.53	\$ 4,937,621.90
301 - Capital Improvements	\$ -	\$ (2,639,355.66)
600 - Water Fund	\$ 109,090.47	\$ (1,967,444.99)
601 - Water Sinking Fund	\$ -	\$ 642,156.53
602 - Water Capital Fund	\$ -	\$ 185,376.92
610 - Sewer Fund	\$ 163,761.43	\$ 3,091,657.64
611 - Sewer Sinking Fund	\$ -	\$ (1,740,087.86)
612 - Sewer Capital Fund	\$ -	\$ (1,271,016.79)
670 - Solid Waste Fund	\$ 37,588.05	\$ (104,553.79)
Totals	\$ 2,827,954.43	\$ 6,355,779.68

ACTION ITEMS

14. 6:00 P.M. Public Hearing concerning the vacation of Right-of-Way and disposal of the City of Dyersville's interest in certain real property located that part of 16th Avenue SE and legally described as Lot 1A of Dyersville Mall in the City of Dyersville, Dubuque County, Iowa

Motion made by Council Member Gibb to open public hearing Seconded by Council Member Westhoff.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried

With there being no written or oral comments motion made by Council Member English to close public hearing Seconded by Council Member Singsank.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

15. Resolution No. 126-25 directing the sale of the city's interest in real property located and described as Lot 1A of Dyersville Mall, part of 16th Avenue SE, in the City of Dyersville, Dubuque County Iowa, for the sum set out herein.

Motion made by Council Member Gibbs to approve Seconded by Council Member Singsank.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

16. Ordinance No. 874 amending Sections 92.02 and 92.03 of the Code of Ordinances of Dyersville, Iowa, by Revising Charges and Fees for the Use of Water, Second Reading

Motion made by Council Member Oberbroeckling to waive Seconded by Council Member Singsank.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

17. Ordinance No. 875 amending Section 99.01 of the Code of Ordinances of Dyersville, Iowa, by Revising Charges and Fees for Sewer Service Charges, Second Reading

Motion made by Council Member English to waive Seconded by Council Member Singsank.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

Motion made by Council Member English to approve Seconded by Council Member Gibbs.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

18. Resolution No. 124-25 approving Snow Removal Service Agreement for Areas 1 & 2-West & East Side Trails and Walks with Rick's Lawn Mowing and Snow Removal

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Westhoff.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

19. Resolution No. 125-25 approving Snow Removal Service Agreement for Areas 3-Parking Lots and Downtown Trails and Walks with J & J Lawn Care

Motion made by Council Member Singsank to approve Seconded by Council Member Gibbs.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

20. Set Date for Public Hearing on amendment of current city budget for fiscal year ending June 30, 2026. Set date for December 15, 2025 at 6:00 P.M.

Motion made by Council Member English to set date Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

21. Authorize City Administrator to Sign Medical Associates Health Plan Renewal and Health Reimbursement Arrangement Administrative Agreement, effective January 1, 2026

Motion made by Council Member Singsank to approve Seconded by Council Member Oberbroeckling.
Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

COUNCIL COMMENTS

ADJOURNMENT

Motion made by Council Member English to adjourn at 6:26 pm Seconded by Council Member Oberbroeckling.

Voting Yea: English, Gibbs, Oberbroeckling, Singsank, Westhoff Nays: None Motion carried.

Jeff Jacque, Mayor

ATTEST:

Tricia L. Maers, City Clerk / Treasurer