



CITY COUNCIL

Lower Level Council Chambers
Monday, March 16, 2026
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Scott DeSousa, Council Member Mike English, Council Member Mike Oberbroeckling, Council Member Norm Pottebaum, Council Member Mark Singsank

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Council Member English to approve the March 16, 2026 agenda Seconded by Council Member Pottebaum.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

ORAL COMMENTS

Savannah Salow, 822 1st St SW, is wondering if the City has followed up with EMC Insurance. After reviewing the documents requested, the property owners have several questions and concerns they wish to discuss with EMC. Additionally, their email regarding the records request specified that a notification should be provided if the cost would exceed \$50, but no such notice was given, and the final amount was three times higher.

APPROVAL OF CONSENT AGENDA

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

1. Approve Bills; 2. Approve Minutes City Council Meeting - March 2, 2026; **3. Approve Minutes** - Budget Work Session - March 2, 2026; **4. Receive & File Minutes** Planning & Zoning Commission Meeting - March 9, 2026; **5. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - February 10, 2026; **6. Blasting Permit** Bennett Explosives, Inc. - April 2026; **7. Class E Retail Alcohol License** Dyersville Events, Inc; **8. Resolution No. 20-26** approving Plat of Survey and Plat of Access and Utility Easement. Lot 1 in Part of the Southeast Quarter of the Northeast Quarter of Section 18, Township 88 North, Range 2 West of the 5th P.M., Dubuque County, Iowa.; **9. Resolution No. 21-26** approving Plat of Survey of Parcel 2026-14 Part of the East Half (E1/2) of the Northwest Quarter (NW1/4) and Part of Parcel B, all in Section Thirty-Three (33), Township Eighty-Nine North (T89N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa. Parcel 2026-15 Part of the East Half (E1/2) of the Northwest Quarter (NW1/4) and Part of Parcel B, all in Section Thirty-Three (33), Township Eighty-Nine North (T89N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa. Parcel 2026-16 Part of Parcel B, all in Section Thirty-Three (33), Township Eighty-Nine North (T89N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa.; **10. Authorize Police Chief to Sign** 28E Agreement for Alcohol Product Enforcement; **11. Authorize City Administrator to Sign** Residential Lease Agreement - Dyersville Die Cast; **12. Correspondence** Sherry Krapfl, 506 2nd Street NE, Dyersville, Westlinden Lift Station; **13. Correspondence** Austin Zuercher, 621 2nd Street NW, Dyersville, Police Concerns; **14. Correspondence** from City Administrator regarding Sewer Backup Claim with Quincy Wilgenbusch and Savannah Salow - Status Update; **15. Receive & File** Staff Report - Police - March 2026; **16. Receive & File** Staff Report - Parks & Recreation - March 2026; **17. Receive & File** Staff Report - Library - March 2026; **18. Receive & File** Staff Report - Public Works - March 2026; **19. Receive & File** Staff Report - City Administrator - March 2026. The following bills were approved:

Access Systems	Contract	\$	475.04
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Ace Hardware	Supplies	\$ 129.11
Amazon	Books	\$ 2,600.30
American Legion Post 137	Flag	\$ 35.00
Assured Partners	Insurance Premium	\$ 310.00
Bi-County Disposal Inc	Garbage / Recycling	\$ 27,572.50
Big Wheels Repair LLC	Vehicle Repair	\$ 602.14
Blackstone Publishing	Books	\$ 125.79
Blue Path Finance FC IV	Solar Energy	\$ 3,883.23
Book Systems Inc	Contract	\$ 1,269.00
Callahan Municipal Consultants LLC	Consulting Service	\$ 1,300.00
Capital Sanitary Supply	Supplies	\$ 35.16
Carrot-Top Industries	Supplies	\$ 184.98
Cengage Learning	Books	\$ 227.41
Center Point Publishing	Books	\$ 81.61
Communications Engineering Company	Fiber System	\$ 5,906.12
Complete Office of Wisconsin	Supplies	\$ 75.75
Computer Doctors Inc	Computer Work	\$ 1,139.00
Crescent Electric Supply	Supplies	\$ 178.14
Demco Educational Corp	Program	\$ 57.65
Dyersville Commercial	Legal Notices/Ads	\$ 542.55
Dyersville Red Jackets	Membership Dues	\$ 25.00
EMS Industrial Inc	Supplies	\$ 157.28
Fareway Stores Inc	Program	\$ 109.36
Ferguson Waterworks #2516	Support	\$ 9,335.38
FL Krapfl Inc	Contracted Service	\$ 7,197.70
Freiburger, Tess	Refund	\$ 100.00
Giant Wash	Uniforms/Mats	\$ 150.40
Hansel Cleaning Services LLC	Contract	\$ 1,000.00
Hawkins Water Treatment	Supplies	\$ 1,783.16
Hoopla By Midwest Tape	Program	\$ 898.11
Iowa Association of Municipal Utilities	Membership Dues	\$ 1,110.00
J & D Mart Ltd	Fundraiser	\$ 1,034.00
J & J Lawn Care	Snow Removal	\$ 6,437.50
J & R Supply	Supplies	\$ 5,876.00
John Deere Financial	Supplies	\$ 29.07
Johnson Controls	Alarm Monitoring	\$ 460.00
Kanopy Inc	Program	\$ 39.00
Maiers, Audrey	Program	\$ 8.55
Maiers, Tricia	Reimbursement	\$ 178.55
Microbac Laboratories	Testing	\$ 1,096.50
Midwest Patch / Hi Viz Safety	Supplies	\$ 1,774.50
Miracle Recreation Equip	Supplies	\$ 160.88
Overdrive	Electronic Media	\$ 694.42
Palm, Christa	Program	\$ 132.63
Quill Corporation	Supplies	\$ 10.39
Rick's Lawn Mowing & Snow Removal	Snow Removal	\$ 5,086.00
Schrandt, Dawn	Program	\$ 29.76
Secretary of State	Notary Renewal	\$ 30.00
State Hygienic Laboratory	Testing	\$ 593.50
T & W Grinding	Composting	\$ 5,065.00
Tauke Motors	Vehicle Maintenance	\$ 1,786.65
TJ Cleaning Services	Cleaning Services	\$ 1,325.00
US Bancorp	Lease	\$ 9,410.06

USA Blue Book	Supplies	\$ 195.17
Verizon Wireless	Phone	\$ 21.06
Vonderhaar, Shirley	Fundraiser	\$ 1,300.18
Wessels, Alan	Refund	\$ 100.00
		\$ 111,471.24

001 - General Fund	\$ 30,555.60
002 - Library Trust Fund	\$ 4,874.60
110 - Road Use Fund	\$ 904.50
112 - Trust and Agency Fund	\$ 200.00
301 - Capital Projects Fund	\$ 5,906.12
600 - Water Fund	\$ 28,473.30
610 - Sewer Fund	\$ 7,883.00
670 - Solid Waste Fund	\$ 32,674.12
Grand Total:	\$ 111,471.24

ACTION ITEMS

20. Resolution No. 22-26 adopting the Insurance Schedule Policy for the City of Dyersville

Motion made by Council Member English to approve Seconded by Council Member Pottebaum.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

21. Resolution No. 23-26 approving professional service agreement for Bear Creek Mitigation Maintenance Services between the City of Dyersville and Eocene Environmental Group, Inc.

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

22. Resolution No. 24-26 approving mowing services agreement for Contract A 2026 with J & J Lawn Care

Motion made by Council Member Singsank to approve Seconded by Council Member DeSousa.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

23. Resolution No. 25-26 approving mowing services agreement for Contract B 2026 with J & J Lawn Care

Motion made by Council Member English to approve Seconded by Council Member Pottebaum.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

24. Resolution No. 26-26 deleting property from the Consolidated Dyersville Economic Development District

Motion made by Council Member Pottebaum to approve Seconded by Council Member Oberbroeckling.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

25. Ordinance No. 876 deleting property from the Tax Increment Financing District for the Consolidated Dyersville Economic Development District of the City of Dyersville, Iowa, pursuant to Section 403.19 of the Code of Iowa

Motion made by Council Member Oberbroeckling to waive Seconded by Council Member English.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

26. Waive Second Reading of Ordinance No. 876

Motion made by Council Member Oberbroeckling to waive & approve Seconded by Council Member Singsank.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

27. Waive Third Reading of Ordinance No. 876

Motion made by Council Member English to waive & approve Seconded by Council Member Pottebaum.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

28. Resolution No. 27-26 setting date for public hearing on Designation of the Expanded Consolidated Dyersville Economic Development District and on Urban Renewal Plan Amendment

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Singsank.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

29. Flood Plain Development Application/Permit No. 26-02 Ramiro Cortes, 327 2nd Ave SW

Motion made by Council Member Pottebaum to approve Seconded by Council Member DeSousa.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

30. Discussion and Possible Action to retire the remaining ash trees in city inventory

Motion made by Council Member Pottebaum to approve Seconded by Council Member Oberbroeckling.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

31. Proclamation declaring Thursday, April 2, 2026 as Junior Achievement Day to recognize and celebrate the many community partners who support Junior Achievement's mission in Dyersville

Motion made by Council Member English to approve Seconded by Council Member Pottebaum.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

COUNCIL COMMENTS

ADJOURNMENT

Motion made by Council Member English moved to adjourn at 7:08 pm Seconded by Council Member Oberbroeckling.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

Jeff Jacque, Mayor

ATTEST:

Tricia L. Maiers, City Clerk / Treasurer