



CITY COUNCIL

Lower Level Council Chambers
Monday, April 20, 2026
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Scott DeSousa, Council Member Mike English, Council Member Mike Oberbroeckling, Council Member Norm Pottebaum, Council Member Mark Singsank

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion made by Council Member Singsank to approve the April 20, 2026 agenda Seconded by Council Member DeSousa.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

ORAL COMMENTS

Quincy Willgenbusch & Savannah Salow, 822 1st St SW, stated they found many issues with the sewer backup they experienced in December 2025.

APPROVAL OF CONSENT AGENDA

Motion made by Council Member English to approve Seconded by Council Member Singsank.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

1. Approve Bills; 2. Approve Minutes City Council Meeting - April 6, 2026; **3. Receive & File Minutes** Planning & Zoning Commission Meeting - April 13, 2026; **4. Blasting Permit** Bennett Explosives, Inc. - May 2026; **5. Special Class C Retail Alcohol License** Millwork Mercantile LLC; **6. Resolution No. 30-26** setting the Salaries for the Dyersville Family Aquatic Center Summer Employees of the City of Dyersville for 2026; **7. Resolution No. 31-26** setting the salaries for the Dyersville summer employees for the City of Dyersville for 2026; **8. Resolution No. 32-26** Plat of Survey of Parcel 2026-26 in Part of Lot 2 and Parcel 2026-27 in Part of Lot 2, all in 20 West Industrial Center Seventh Addition, City of Dyersville, Delaware County, Iowa; **9. Resolution No. 33-26** approving Plat of Survey of Parcel 2026-28 Part of the Southwest Quarter (SW1/4) of the Northwest Quarter (NW1/4) of Section Thirty-five (35), and Part of the Southeast Quarter (SE1/4) of the Northeast Quarter (NE1/4) of Section Thirty-four (34), all in Township Eighty-Nine North (T89N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa. Parcel 2026-29 Part of the Southwest Quarter (SW1/4) of the Northwest Quarter (NW 1/4) of Section Thirty-five (35), Township Eighty-Nine North (T89N), Range Three West (R3W) of the Fifth Principal Meridian, Delaware County, Iowa; **10. Council Approval** of the Moser School of Dance and Gymnastics Lease Agreement 2026-2027; **11. Request** from James Kennedy Public Library to close the west side of the city parking lot adjacent to James Kennedy Public Library on Saturday, May 16, 2026 from 5 AM to 3 PM for a plant sale fundraiser and the entire parking lot adjacent to James Kennedy Public Library on Saturday, June 6, 2026 from 5 AM to 5 PM for a garage sale fundraiser; **12. Receive & File** Staff Report - Police - April 2026; **13. Receive & File** Staff Report - Parks & Recreation - April 2026; **14. Receive & File** Staff Report - Library - April 2026; **15. Receive & File** Staff Report - Public Works - April 2026; **16. Receive & File** Staff Report - City Administrator - April 2026. The following bills were approved:

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|----------------|-------------|----|----------|
| Access Systems | Contract | \$ | 559.57 |
| Ace Hardware | Supplies | \$ | 130.73 |
| Alliant Energy | Electricity | \$ | 164.45 |
| Amazon | Books | \$ | 3,923.23 |
| Bard Materials | Rock/Lime | \$ | 560.72 |

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| Beacon Athletics | Supplies | \$ 400.00 |
| Benton-Hermesen, Kimshiro | Programs | \$ 59.55 |
| Black Stone Publishing | Books | \$ 34.44 |
| BSN Sports/Collegiate Pacific | Supplies | \$ 6,277.86 |
| Carquest Auto Parts | Supplies | \$ 73.56 |
| Cascade Pioneer-Advertiser | Subscription | \$ 70.00 |
| Cengage Learning | Books | \$ 332.02 |
| Center Point Publishing | Books | \$ 234.89 |
| City of Dubuque - WRRC | Testing | \$ 120.00 |
| CMA Welding LLC | Contracted Service | \$ 3,486.40 |
| Complete Office of Wisconsin | Supplies | \$ 37.14 |
| Crescent Electric Supply | Supplies | \$ 1,826.99 |
| Demco Educational Corp | Supplies | \$ 178.70 |
| Dyersville Commercial | Legal Notices/Ads | \$ 662.05 |
| Dyersville Young Professionals | Membership | \$ 45.00 |
| Ems Industrial Inc | Supplies | \$ 2,705.72 |
| Evergreen Lawn Care | Contracted Service | \$ 3,375.00 |
| Evoqua Water Technologies | Supplies | \$ 5,932.79 |
| Fareway Stores Inc | Program | \$ 96.68 |
| Giant Wash | Uniforms/Mats | \$ 150.40 |
| Hallinan Lagan, Constance | Programs | \$ 200.00 |
| Hansel Cleaning Services LLC | Contract | \$ 1,250.00 |
| Henry Legal & Mediation Services | Legal Fees | \$ 507.00 |
| Herbers, Tim | Reimbursement | \$ 150.00 |
| Hermesen, Dale | Refund | \$ 100.00 |
| Hoopla By Midwest Tape | Programs | \$ 971.40 |
| Ingram Library Services | Books | \$ 535.90 |
| Iowa Association of Municipal Utilities | Training | \$ 2,048.00 |
| Iowa Dept of Inspections & Appeals | License | \$ 105.00 |
| Iowa One Call | One Call Locates | \$ 57.20 |
| J & J Lawn Care | Contracted Services | \$ 16,700.73 |
| Jeff's Auto Service | Vehicle Maintenance | \$ 248.35 |
| Jenny L Weiss PLLC | Legal Fees | \$ 1,813.50 |
| John Deere Financial | Supplies | \$ 87.16 |
| Jumbo Visual Projection | Service | \$ 600.00 |
| Kanopy Inc | Programs | \$ 48.00 |
| Klaren, Karol | Refund | \$ 200.00 |
| Lueck, Tanner | Cell Phone | \$ 150.00 |
| Maiers, Tricia | Reimbursement | \$ 107.30 |
| Manchester Press | Subscription | \$ 70.00 |
| Manchester Signs | Vehicle Decals | \$ 721.00 |
| Mango Languages | Reference | \$ 200.00 |
| Microbac Laboratories | Testing | \$ 630.00 |
| MM Mechanical | Maintenance Contract | \$ 2,681.07 |
| One Step Heritage Printing | Program | \$ 294.35 |
| Overdrive | Electronic Media | \$ 1,097.69 |
| Playaway Products | Grants | \$ 1,790.14 |
| Premier Window Cleaning | Cleaning Service | \$ 150.00 |
| Quill Corporation | Supplies | \$ 155.34 |
| Rechterman, Ann | Refund | \$ 100.00 |
| Reister, Scott | Program | \$ 800.00 |
| Roling, Jean | Refund | \$ 100.00 |
| Schmitz Janitorial Supply | Supplies | \$ 68.00 |

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| Streicher's | Uniforms | \$ 230.00 |
| Tauke Motors | Vehicle Maintenance | \$ 1,290.19 |
| Telegraph Herald | Subscription | \$ 423.25 |
| Three Rivers Fs Company | Supplies | \$ 353.60 |
| TJ Cleaning Services | Cleaning Services | \$ 1,425.00 |
| Treasurer State of Iowa | W.E.T. Tax | \$ 8,325.99 |
| USA Blue Book | Supplies | \$ 808.01 |
| Victoryxr | Program | \$ 944.00 |
| Vonderhaar, Shirley | Supplies | \$ 82.44 |
| | | \$ 80,057.50 |

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| 001 - General Fund | \$ 54,008.21 |
| 002 - Library Trust Fund | \$ 6,497.70 |
| 112 - Trust and Agency Fund | \$ 500.00 |
| 600 - Water Fund | \$ 6,026.67 |
| 610 - Sewer Fund | \$ 12,988.30 |
| 670 - Solid Waste Fund | \$ 36.62 |
| Grand Total: | \$ 80,057.50 |

ACTION ITEMS

17. 6:00 P.M. Public Hearing on the budget estimate for fiscal year beginning July 1, 2026 and ending June 30, 2027

Motion made by Council Member Singsank to open Public Hearing Seconded by Council Member Oberbroeckling.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

With there being no written or oral comments motion made by Council Member Oberbroeckling to close Public Hearing Seconded by Council Member DeSousa.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

18. Resolution No. 34-26 adopting the annual budget for the fiscal year beginning July 1, 2026 and ending June 30, 2027

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member Pottebaum.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

19. 6:00 P.M. Public Hearing on the proposed expansion of the Consolidated Dyersville Economic Development District

Motion made by Council Member English to open Public Hearing Seconded by Council Member Oberbroeckling.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

With there being no written or oral comments motion made by Council Member Oberbroeckling to close Public Hearing Seconded by Council Member Singsank.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

20. Resolution No. 35-26 declare necessity and establish an Urban Renewal Area, pursuant to Section 403.4 of the Code of Iowa and approve Urban Renewal Plan Amendment for the Consolidated Dyersville Economic Development District

Motion made by Council Member DeSousa to approve Seconded by Council Member English.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

21. Ordinance No. 878 providing for the division of taxes levied on taxable property in April, 2026 addition to the Consolidated Dyersville Economic Development District, pursuant to Section 403.19 of the Code of Iowa (Delaware County)

Motion made by Council Member Oberbroeckling to waive Seconded by Council Member Singsank. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

Motion made by Council Member Singsank to approve Seconded by Council Member Pottebaum. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

22. Waive Second Reading of Ordinance No. 878

Motion made by Council Member English to waive & approve Seconded by Council Member Pottebaum. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

23. Waive Third Reading of Ordinance No. 878

Motion made by Council Member Oberbroeckling to waive & approve Seconded by Council Member Singsank.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

24. Resolution No. 36-26 setting a date of meeting at which it is proposed to approve a development agreement with Liberty Investment Company, including annual appropriation tax increment payments. Set date of meeting for May 4, 2026 at 6:00 P.M.

Motion made by Council Member Oberbroeckling to approve Seconded by Council Member DeSousa. Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

25. Resolution No. 37-26 setting a date of meeting at which it is proposed to approve a development agreement with Spiegel Family Realty Company Iowa, LLC, including annual appropriation tax increment payments. Set date of meeting for May 4, 2026 at 6:00 P.M.

Motion made by Council Member English to approve Seconded by Council Member Singsank.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

26. Resolution No. 38-26 setting a date of meeting at which it is proposed to approve a development agreement with Willow Pear, LLC, including annual appropriation tax increment payments. Set date of meeting for May 4, 2026 at 6:00 P.M.

Motion made by Council Member Pottebaum to approve Seconded by Council Member Singsank.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

27. Resolution No. 39-26 setting a date of meeting at which it is proposed to approve a development agreement with Feature Properties, LLC, including annual appropriation tax increment payments. Set date of meeting for May 4, 2026 at 6:00 P.M.

Motion made by Council Member Pottebaum to approve Seconded by Council Member Oberbroeckling.

Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

COUNCIL COMMENTS

ADJOURNMENT

Motion made by Council Member English to adjourn at 6:54 pm Seconded by Council Member Oberbroeckling.
Voting Yea: DeSousa, English, Oberbroeckling, Pottebaum, Singsank Nays: None Motion carried.

Jeff Jacque, Mayor

ATTEST:

Tricia L. Maiers, City Clerk / Treasurer