



CITY COUNCIL

Lower Level Council Chambers
Monday, August 18, 2025
6:00 PM

MINUTES

CALL TO ORDER – ROLL CALL

PRESENT Mayor Jeff Jacque, Council Member Mike English, Council Member Jim Gibbs, Council Member Tom Westhoff

ABSENT Council Member Mike Oberbroeckling, Council Member Mark Singsank

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

City Administrator Mick Michel requested that items 23 and 24 be removed and moved to the next meeting.

Motion made by Council Member English to approve the amended August 18, 2025 agenda Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Westhoff Nay: None Motion carried

ORAL COMMENTS

APPROVAL OF CONSENT AGENDA

Motion made by Council Member Gibbs to approve consent agenda Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Westhoff Nay: None Motion carried.

1. Approve Bills; 2. Approve Receipts - June 2025; **3. Approve Minutes** City Council Meeting - August 4, 2025; **4. Receive & File Minutes** James Kennedy Public Library Board of Trustees Meeting - July 15, 2025; **5. Receive & File Minutes** James Kennedy Public Library Board of Trustees Special Meeting - July 15, 2025; **6. Blasting Permit** Bennett Explosives Inc. - September 2025; **7. Class C Retail Alcohol License (LC)** O So Good Winery; **8. Class C Retail Alcohol License** Field of Dreams Movie Site (Unlicense Your Location); **9. Building Permit No. 25-2423** Dyersville Hotel Investors, LLC, 900 Field of Dreams Way; **10. Receive & File** Treasurer's Report - June 2025; **11. Receive & File** Revenue & Expense Report - June 2025; **12. Receive & File** Staff Report - Police - August 2025; **13. Receive & File** Staff Report - Parks & Recreation - August 2025; **14. Receive & File** Staff Report - Library - August 2025; **15. Receive & File** Staff Report - Public Works - August 2025; **16. Receive & File** Staff Report - City Administrator - August 2025. The following bills were approved for payment:

A-1 Mobile Storage Service	Rental	\$	170.00
Access Systems	Contract	\$	475.04
Ace Hardware	Supplies	\$	155.20
AireSpring	Phone	\$	342.07
Alliant Energy	Electricity	\$	5,973.02
Amazon	Books	\$	2,395.71
American Library Association	Training	\$	189.66
Baker & Taylor Books	Books	\$	845.25
Bard Materials	Rock/Sand	\$	444.40
Bell Bank Equipment Finance	Lease Payment	\$	4,689.80
Bi-County Disposal Inc	Garbage / Recycling	\$	27,142.50
Black Hills Energy	Natural Gas	\$	689.25

Blackstone Publishing	Books	\$	165.25
Blank Park Zoo	Program	\$	200.00
Blue Path Finance	Solar Energy	\$	3,959.14
Bremer, Jeff	Program	\$	100.00
BSN Sports/Collegiate Pacific	Supplies	\$	1,577.00
Cambia Inc	Contracted Service	\$	475.00
Capital Sanitary Supply	Supplies	\$	417.25
Cengage Learning	Books	\$	195.16
Center Point Publishing	Books	\$	154.48
Chase Electronics	Repair	\$	493.22
Complete Office of Wisconsin	Supplies	\$	161.71
Computer Doctors Inc	Computer Work	\$	2,838.00
Corbin, David	Program	\$	300.00
Crescent Electric Supply	Supplies	\$	544.35
Domeyer, Tamara	Refund	\$	100.00
Dubuque County Sheriff	Dues	\$	527.61
Dyersville Commercial	Legal Notices/Ads	\$	358.29
Fareway Stores Inc	Program	\$	138.15
Fuerste Carew Juergens & Sudmeier PC	Legal Fees	\$	3,924.74
Giant Wash	Uniforms/Mats	\$	150.40
Grey House Publishing	Books	\$	148.50
Hansel Cleaning Services LLC	Contract	\$	1,000.00
Heartland Business Systems LLC	Dues/Subscriptions	\$	2,553.10
Hoopla By Midwest Tape	Programs	\$	804.52
Imon Communications LLC	Fiber Optic Internet	\$	1,005.00
Ingram Library Services	Books	\$	1,764.00
J & L Lumber	Supplies	\$	25.53
J & R Supply	Supplies	\$	1,315.62
Jay Thier Painting	Painting	\$	1,865.00
John Deere Financial	Vehicle Maintenance	\$	1,151.95
Jumbo Visual Projection	Service	\$	300.00
Just For You	Uniforms	\$	7,154.00
Kanopy Inc	Program	\$	36.00
Kirkham Michael	Professional Services	\$	21,047.80
Landmark Turf Services	Weed Control	\$	1,904.00
Lexipol	Dues/Subscriptions	\$	710.50
Macqueen Equipment	Supplies	\$	816.00
Magazine Subscription Service Agency	Subscriptions	\$	2,536.76
Maiers, Audrey	Refund	\$	100.00
Maiers, Tricia	Reimbursement	\$	140.60
Maquoketa Valley Electric Coop	Electricity	\$	4,203.32
Medical Associates Clinic	Testing	\$	28.00
Microbac Laboratories	Testing	\$	884.70
Midwest Breathing Air LLC	Testing/Supplies	\$	405.38
Midwest Patch / Hi Viz Safety	Patch Material	\$	894.50
Mm Mechanical	Service Call/Supplies	\$	417.32
Myers-Cox Company	Supplies	\$	352.39
Napa Auto Parts	Supplies	\$	19.49
Navistar BMO Harris Bank	Trucks Lease	\$	7,766.76
Nieman, Tim	Referee Fees	\$	345.00
OPG-3 Inc	Software Renewal	\$	5,710.00
Oriental Trading Company Inc	Supplies	\$	16.38
Overdrive	Books	\$	442.24

Pitney Bowes	Postage	\$	63.72
Premier Window Cleaning	Contract	\$	158.00
Prier Bros Inc	Service Call/Supplies	\$	235.30
Quill Corporation	Maintenance	\$	43.99
Savvy Salvage	Supplies	\$	160.00
Scholastic Inc	Program	\$	937.11
Scott, Austina	Program	\$	150.00
Stachowski, Connie	Refund	\$	100.00
Swank Movie Licensing USA	Program	\$	292.00
Tauke Motors	Vehicle Maintenance	\$	1,158.61
TJ Cleaning Services	Cleaning Services	\$	1,212.50
Treasurer State of Iowa	W.E.T. Tax	\$	8,630.55
Verizon Wireless	Phone	\$	42.12
Victory Ford	Vehicle Maintenance	\$	78.46
Waterloo Tent & Tarp Company	Tents	\$	15,560.00
Werner, Ron	Referee Fees	\$	345.00
Wex Bank	Gas/Diesel	\$	6,219.91
Wincan LLC	Software	\$	9,955.00
Windstream	Phone	\$	127.88
Wolf, Jerry	Referee Fees	\$	57.50
Wolf, Russ	Referee Fees	\$	517.50
Zurawski, Paul	Supplies	\$	60.00
001 - General Fund		\$	79,897.90
002 - Library Trust Fund		\$	3,395.65
110 - Road Use Fund		\$	4,527.74
112 - Trust and Agency Fund		\$	300.00
301 - Capital Projects Fund		\$	21,047.80
600 - Water Fund		\$	14,430.94
610 - Sewer Fund		\$	23,482.01
670 - Solid Waste Fund		\$	27,179.12
Grand Total:		\$	174,261.16

June 2025	Receipts	Treasurer's Report
001 - General Fund	\$ 132,926.11	\$ 319,140.46
002 - Library Trust	\$ 2,304.15	\$ 98,596.47
110 - Road Use Tax	\$ 70,016.43	\$ 500,133.77
112 - Trust & Agency	\$ 1,000.00	\$ 52,461.00
121 - L.O. Sales Tax Reserve	\$ 43,618.09	\$ 1,322,136.75
128 - CDBG / Flood Fund	\$ 688,053.25	\$ 619,407.14
135 - Dyersville TIF Dist Fund	\$ 5,313.68	\$ 3,861,537.29
200 - Debt Service	\$ 4,391.10	\$ 1,253,175.96
301 - Capital Improvements	\$ -	\$ (4,013,982.88)
600 - Water Fund	\$ 100,087.69	\$ (1,525,616.12)
601 - Water Sinking Fund	\$ -	\$ 642,276.53
602 - Water Capital Fund	\$ -	\$ 65,658.37
610 - Sewer Fund	\$ 152,137.52	\$ 2,667,153.44
611 - Sewer Sinking Fund	\$ -	\$ (1,739,667.86)
612 - Sewer Capital Fund	\$ -	\$ (1,784,923.64)
670 - Solid Waste Fund	\$ 37,041.05	\$ (89,702.22)
Totals	\$ 1,236,889.07	\$ 2,247,784.46

ACTION ITEMS

17. 6:00 P.M. Public Hearing on intent to vacate and dispose of City interest in public utility and drainage easements over and across part of Lots 27, 28, and 29 in Castle Hill, Plat 4, in the City of Dyersville

Motion made by Council Member Gibbs to open the Public Hearing Seconded by Council Member English.

Voting Yea: English, Gibbs, Westhoff Nay: None Motion carried.

With there being no written or oral comments motion made by Council Member English to close the Public Hearing Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Westhoff Nay: None Motion carried.

18. Resolution No. 102-25 to vacate and dispose of City interest in public utility and drainage easements over and across part of Lots 27, 28, and 29 in Castle Hill, Plat 4 in the City of Dyersville.

Motion made by Council Member Gibbs to approve Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Westhoff Nay: None Motion carried.

19. Resolution No. 103-25 authorizing and approving a certain Loan Agreement, providing for the issuance of \$3,250,000 General Obligation Corporate Purpose Bonds, Series 2025, and providing for the levy of taxes to pay the same

Motion made by Council Member Westhoff to approve Seconded by Council Member Gibbs.

Voting Yea: English, Gibbs, Westhoff Nay: None Motion carried.

20. Resolution No. 104-25 establishing compensation for the assistant city attorney, Henry Legal and Mediation Services, LLC.

Motion made by Council Member Gibbs to approve Seconded by Council Member English.

Voting Yea: English, Gibbs, Westhoff Nay: None Motion carried.

21. Request from Victory Ford to hold a Wave 5K allowing the run to be in the pattern of "WAVE". The City recommends keeping the run/walk on the trail, as the only intersection needing attention would be 3rd Street and 3rd Avenue SW.

Motion made by Council Member English to approve run/walk on the trail Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Westhoff Nay: None Motion carried.

22. Discussion and Possible Action for a Camera-Based Upgrade to Traffic Signalization System at 16th Ave SE and U.S. Hwy 52

Motion made by Council Member Gibbs to approve Seconded by Council Member Westhoff.

Voting Yea: English, Gibbs, Westhoff Nay: None Motion carried.

23. Discussion and Possible Action to Implement the Advanced Metering Infrastructure (AMI) System for the Water Department

The item was removed from the agenda.

24. Discussion and Possible Action on Updated City Logo Design

The item was removed from the agenda.

COUNCIL COMMENTS

ADJOURNMENT

Motion made by Council Member English to adjourn at 6:25 pm Seconded by Council Member Gibbs.
Voting Yea: English, Gibbs, Westhoff Nay: None Motion carried.

ATTEST:

Jeff Jacque, Mayor

Lori A. Panton, Deputy Clerk