



TREE BOARD MEETING AGENDA

April 15, 2026 at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

APPROVAL OF MINUTES

- 1. TREE BOARD MEETING MINUTES**
 - February 18, 2026

NEW BUSINESS

- 2. DISCUSSION & ACTION, FY 2025/2026 BUDGET & GOALS**
- 3. DISCUSSION, TOWNWIDE CLEAN-UP DAY**
- 4. DISCUSSION, TREE TRIMMING & REMOVAL LOG UPDATE**

REPORTS FROM OFFICERS

Public Works Department Comments
Town Administration Comments
Board Member Comments
Chairperson Comments

ADJOURNMENT

PUBLIC NOTICE: *Please be advised that if you desire to appeal from any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida statute 286.0105)*

If you are a person with disability who needs any accommodations in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the town clerk's office at 202 east main street, Dundee, Florida 33838 or phone (863) 438-8330 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.



TREE BOARD MEETING MINUTES

February 18, 2026, at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 5:30PM by Chair Aguilar

PLEDGE OF ALLEGIANCE led by Chair Aguilar

ROLL CALL given by Deputy Town Clerk Melissa Glogowski

PRESENT

Shiela Aguilar
Edwin Manucy Jr.
Rhonda Sara
Michelle Smith

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Chair Aguilar opened the floor for delegation. No one was present in delegation, so the floor was closed.

APPROVAL OF MINUTES

1. APPROVAL OF TREE BOARD MINUTES:

- February 18, 2026

Motion to approve the minutes from February 18, 2026, made by Vice-Chair Smith

Motion Seconded by member Chair Aguilar

Voting in favor: Aguilar, Manucy, Sara, Smith

The motion passed unanimously

NEW BUSINESS

2. DISCUSSION & ACTION – FY 2025 – 2026 BUDGET & GOALS

Tree Board members options for the use of the remaining budget funds, which must be expended by September 30, 2026. The Board discussed Town Wide Cleanup for Arbor Day celebration and set date for event to be held on Saturday in April 18th from 9am – 12pm.

*Motion to approve \$2,500.00 for dumping fees and snacks for volunteers for the Town Wide Cleanup on April 18th, made by Chair Aguilar
Motion Seconded by member Vice-Chair Smith
Voting in favor: Aguilar, Manucy, Sara, Smith
The motion passed unanimously*

*Motion to approve the purchase of one polo shirt for new board members, made by Vice-Chair Smith
Motion Seconded by member Chair Aguilar
Voting in favor: Aguilar, Manucy, Sara, Smith
The motion passed unanimously*

DISCUSSION – TREE TRIMMING AND REMOVAL UPDATE

Public Works Director, John Vice and Parks & Recreation Department Lead, Mike Driggers provided an update on tree trimming and removal since the last Tree Board meeting.

REPORTS FROM OFFICERS

Public Works Department Comments - None

Town Administration Comments – Reminded board of S.T.R.E.A.M night on Thursday 3/12, Arbor Day proclamation will be presented at April Commission Meeting, Sheila will be there to accept.

Board Members Comments - None

Chairperson Comments – Can’t wait to see everyone at S.T.R.E.A.M. night.

ADJOURNMENT at 6:25PM

Respectfully Submitted,

Melissa Glogowski

**Melissa Glogowski
Deputy Town Clerk/Events Coordinator**

APPROVAL DATE: _____



Meeting Agenda Coversheet

MEETING DATE:	April 15, 2026	Submitted By: Melissa Glogowski, Deputy Town Clerk	
SUBJECT: <i>This will be the name of the Item as it will appear on the Agenda</i>	DISCUSSION & ACTION, FY 2025-2026 BUDGET & GOALS		
STAFF RECOMMENDATION: (MOTION READY)			
SUMMARY and/or JUSTIFICATION:	<p>The Dundee Tree Board will continue discussing its FY 2025–2026 budget and goals for the year. The Board’s total FY 25/26 approved budget is \$15,000.00. To date, \$46,570.37 has been allocated, leaving a remaining balance of \$8,429.63, which must be expended by September 30, 2026.</p> <p>Allocated Funds to Date: \$2,750.00 – ArborPro Annual Maintenance (Paid in May) \$527.37 – 2025 Christmas Tree Lighting Ceremony supplies \$750.00 – Dundee Elementary S.T.R.E.A.M. Night (March 12, 2026) \$2,500.00 – Townwide Clean-up (April 18, 2026) \$43.00 – 2 polo shirts for new board members</p> <p>Remaining Balance: \$8,429.63</p>		
SELECT, if applicable	AGREEMENT:		BUDGET:
	STAFF REPORT:		PROCLAMATION:
	EXHIBIT(S):		OTHER:
IDENTIFY EACH ATTACHMENT. <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>			
SELECT, if applicable	RESOLUTION:		ORDINANCE:
IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE <i>(If Item is not a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank.)</i>			
FISCAL IMPACT (if any):	At the will of the board		\$0.00



Meeting Agenda Coversheet

MEETING DATE:	April 15, 2026	Submitted By: Melissa Glogowski, Deputy Town Clerk	
SUBJECT: <i>This will be the name of the Item as it will appear on the Agenda</i>	DISCUSSION, TOWNWIDE CLEAN-UP DAY		
STAFF RECOMMENDATION: (MOTION READY)			
SUMMARY and/or JUSTIFICATION:	The Dundee Tree Board will discuss the upcoming their Arbor Day event, the Townwide Clean-up day to be held on April 18, 2026 from 9am-12pm.		
SELECT, if applicable	AGREEMENT:		BUDGET:
	STAFF REPORT:		PROCLAMATION:
	EXHIBIT(S):		OTHER:
IDENTIFY EACH ATTACHMENT. <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>			
SELECT, if applicable	RESOLUTION:		ORDINANCE:
IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE <i>(If Item is not a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank.)</i>			
FISCAL IMPACT (if any):	At the will of the board		\$0.00

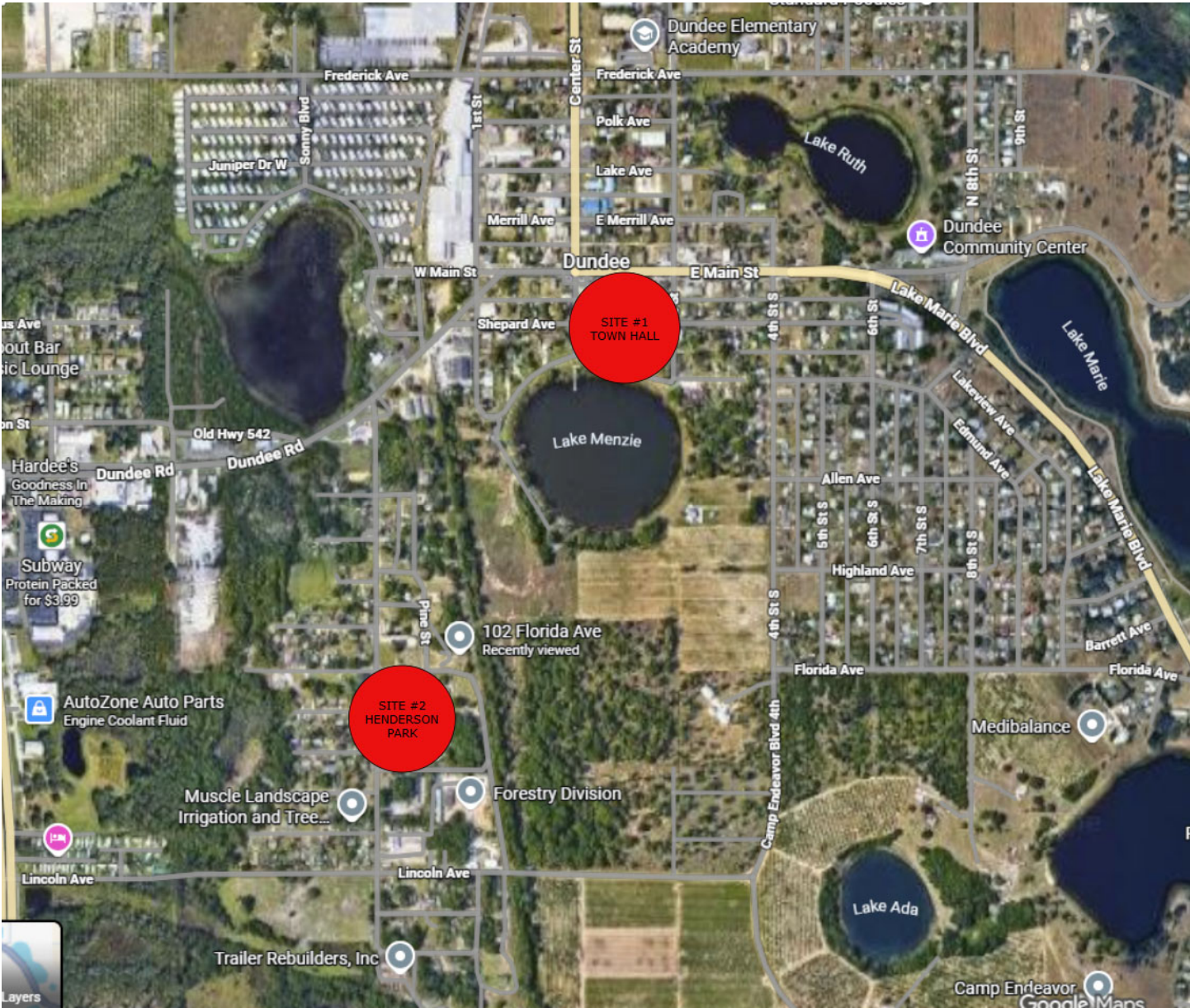
Melissa Glogowski

From: Johnathon Vice
Sent: Tuesday, February 24, 2026 4:36 PM
To: Melissa Glogowski
Cc: Nicholas Davis
Subject: TOWN OF DUNDEE TREE BOARD ARBOR DAY EVENT 2026

MELISSA

PER OUR CONVERSATION PLEASE SEE BELOW LET ME KNOW IF YOU HAVE ANY QUESTIONS OR CONCERNS

SITE LOCATIONS OVERVIEW



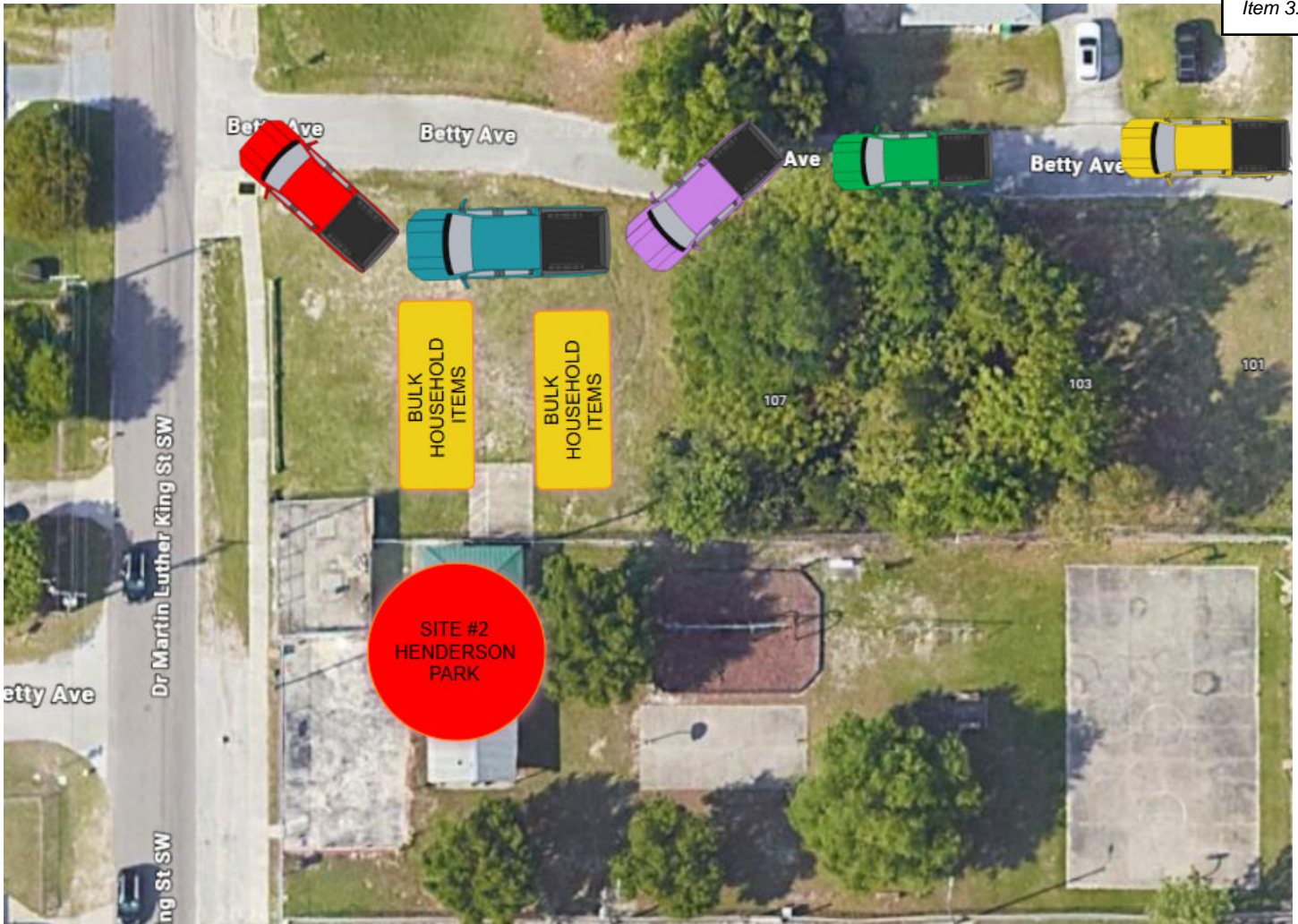
SITE #1 TOWN HALL – 202 EAST MAIN STREET DUNDEE FLORIDA 33838
SITE WILL BE FOR ONLY HOUSEHOLD ITEMS AND ELECTRONICS

THE TOWN OF DUNDEE WILL PROVIDE THE DUMP TRAILER FOR ELECTRONICS (DUMP TRAILER GATE WILL FACE TOWARDS PARKING LOT)

2 - 20YD DUMPSTERS WILL BE PROVIDED BY KEEP POLK BEAUTIFUL THESE DUMPSTERS WILL ONLY BE USED FOR BULK HOUSEHOLD ITEMS GATES WILL FACE PARKING LOT AREA



SITE #2 HENDERSON PARK 413 Martin Luther King Street SW Dundee Florida 33838 2 - 20YARD DUMPSTERS FOR BULK HOUSEHOLD ITEMS ONLY



SITE #3 LAKE MAIRE BIKE TRAIL PARKING LOT (SCENIC HWY NEAR CHURCH ON THE HILL) THIS SITE WILL HAVE 1 – 20YD DUMPSTER FOR BULK HOUSEHOLD ITEMS AND A TRUCK FOR TIRES WITH NO WHEELS



Johnathon Vice
Public works director

863-438-8330 EXT 280
jvice@townofdundee.com

Town Of Dundee





Meeting Agenda Coversheet

MEETING DATE:	April 16, 2026	Submitted By: John Vice, Public Works Director	
SUBJECT: <i>This will be the name of the Item as it will appear on the Agenda</i>	DISCUSSION, TREE TRIMMING & REMOVAL UPDATE		
STAFF RECOMMENDATION: (MOTION READY)			
SUMMARY and/or JUSTIFICATION:	<p>The Public Works Department provided an updated log of all trees that have been trimmed/removed/planted since the last meeting.</p> <p>The board will consider approval of any necessary tree removal/planting.</p>		
SELECT, if applicable	AGREEMENT:	<input type="checkbox"/>	BUDGET:
	STAFF REPORT:	<input type="checkbox"/>	PROCLAMATION:
	EXHIBIT(S):	<input checked="" type="checkbox"/>	OTHER:
IDENTIFY EACH ATTACHMENT. <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>	Tree Trimming & Removal Log		
SELECT, if applicable	RESOLUTION:	<input type="checkbox"/>	ORDINANCE:
IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE <i>(If Item is not a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank.)</i>			
FISCAL IMPACT (if any):			\$0.00

